

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS
ON 21 SEPTEMBER 2017

PRESENT: Mayor B McCormack (Chairperson), Clr P Culhane, Clr R Cummins, Clr P Kensit, Clr D O'Brien, Clr J Searl, Clr J Stafford, Clr J Wheelwright, Mr A Croke (Acting General Manager), Mr M Shah (Director of Works and Operations), Mrs T Dodson (Director of Environment & Planning), Mrs H Peterson (Executive Assistant) and Ms D Crosbie (Media Officer).

The Mayor declared the meeting open at 6.03pm and noted the General Manager, John Bell is on annual leave and the Acting General Manager is Andrew Croke.

SECTION 1: APOLOGIES & LEAVE OF ABSENCE

An apology was received for the absence of Clr R Opie.

275/17 **RESOLVED** by Clr Searl and Clr Kensit that the apology be received and leave of absence granted.
- CARRIED

SECTION 2: CITIZENSHIP CEREMONY

Nil

SECTION 3: DECLARATIONS OF INTEREST

Nil

276/17 **RESOLVED** by Clr McCormack and Clr Searl

That Council amend the confirmed minutes of the Ordinary Meeting held 20 July 2017 under Resolution No 230/17 to show that Clr McCormack abstained from voting on the composition of the Building Review Section 355 Committee.

- CARRIED

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Clr McCormack addressed the meeting as follows:

I, Clr Brian McCormack, apologise to Clr John Stafford in relation to taking over the Chairperson role before the motion 230/17 was put to the vote of Council.

Clr Stafford accepted Clr McCormack's apology.

SECTION 4: CONFIRMATION OF MINUTES

277/17 RESOLVED by Clr Searl and Clr Stafford

That the minutes of the Ordinary Council Meeting held on 17 August 2017 be adopted.

- CARRIED

Clr O'Brien requested to address the meeting and clarified his situation on voting on Resolution 242/17, which was a subsequent motion to Resolution 241/17 Item 9.3 McIntosh Road Proposed Storage Shed, at the Council Meeting held 17 August 2017 an item in which he declared a Non Pecuniary Non Significant Interest.

SECTION 5: MAYORAL MINUTES

ITEM 5.1 MAYORAL MINUTE AUGUST/SEPTEMBER 2017

278/17 RESOLVED by Mayor McCormack and Clr Searl

That Council receive and note the activities attended by the Mayor for August/September 2017.

- CARRIED

SECTION 6: PRESENTATIONS TO COUNCIL/PUBLIC

1. Clr Kensit addressed the meeting.
2. Ms Jenny Bennett addressed the meeting on the CENTROC Annual Report.

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SECTION 7: CORRESPONDENCE

ITEM 7.1 CORRESPONDENCE ITEMS FOR THE MONTH OF SEPTEMBER 2017

279/17 RESOLVED by Clr Searl and Clr Wheelwright

That Item 7.1 - Correspondence/Information listed below be received:

1. Kiamma Creek Landcare Group – Thanks for assistance with disable ramp and official opening.

280/17 RESOLVED by Clr Cummins and Clr Kensit

1. That Council supports the official opening of the pedestrian access ramp and the “Music in the Park” event, as proposed to be held on 18 November 2017 with the attendance of the Mayor and any other interested Councillors.

- CARRIED

2. Kiamma Creek Landcare Group – Request to place a mural on east side of Disabled Ramp.

281/17 RESOLVED by Clr Cummins and Clr Kensit

1. That Council gives its approval for the proposed project of providing murals on both sides of the pedestrian access ramp as detailed by the Kiamma Creek Landcare Group, at no cost to Council.

- CARRIED

3. Department of Immigration – Australian Citizenship Ceremonies – Protest Practice of Celebrating Australia Day.

- CARRIED

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SECTION 8: LATE CORRESPONDENCE

ITEM 8.1 LATE CORRESPONDENCE FOR SEPTEMBER 2017
282/17 RESOLVED by Clr Wheelwright and Clr Kensit

That Item 8.1 - Correspondence/Information listed below be received:

1. Minister for Infrastructure and Transport, The Hon Darren Chester MP – Bridges Renewal Program Round 3 – Successful project Kiamma Creek Bridge.

- CARRIED

REPORTS FROM STAFF AND STANDING COMMITTEES

SECTION 9: ENVIRONMENT AND PLANNING

ITEM 9.1 MONTHLY WEEDS ACTIVITIES REPORT
283/17 RESOLVED by Clr Searl and Clr Stafford

1. Council receives and notes the report as information.

Councillors who voted for:- Clrs P Culhane, R Cummins, P
Kensit, D O'Brien, J Searl, J
Stafford, B McCormack and J
Wheelwright

Councillors who voted against:- Nil

- CARRIED

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ITEM 9.2 DEVELOPMENT STATISTICS FOR THE MONTH OF AUGUST 2017

284/17 RESOLVED by Clr Searl and Clr Wheelwright

1. Council receives and notes the report as information.

Councillors who voted for:- Clrs P Culhane, R Cummins, P Kensit, D O'Brien, J Searl, J Stafford, B McCormack and J Wheelwright

Councillors who voted against:- Nil

- CARRIED

ITEM 9.3 DRAFT PLAN OF MANAGEMENT - ROBERTS STREET CARPARK, CROOKWELL

RECOMMENDED by Clr Cummins and Clr Kensit

1. Council adopts the Plan of Management – Roberts Street Carpark, Crookwell.

A foreshadowed motion was moved by Clr Cummins and Clr Searl that Council does not adopt the Draft Plan of Management – Roberts Street Carpark Crookwell and that alternate locations be investigated by the Upper Lachlan Tourist Association.

On being put to the meeting the foreshadowed motion was carried.

285/17 RESOLVED by Clr Cummins and Clr Searl

That Council does not adopt the Draft Plan of Management – Roberts Street Carpark, Crookwell and that alternate locations be investigated by the Upper Lachlan Tourist Association.

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Councillors who voted for:- Clrs P Culhane, R Cummins, P
Kensit, D O'Brien, J Searl, J
Stafford, B McCormack and J
Wheelwright

Councillors who voted against:- Nil

SECTION 10: WORKS AND OPERATIONS

ITEM 10.1 WORKS IN PROGRESS - CONSTRUCTION & MAINTENANCE
286/17 RESOLVED by Clr Searl and Clr O'Brien

1. Council receive the report and note the information.

- CARRIED

ITEM 10.2 WORKS IN PROGRESS - TECHNICAL & MANAGERIAL
287/17 RESOLVED by Clr Searl and Clr Kensit

1. Council receive the report and note the information.

- CARRIED

A motion was moved by Clr Cummins and Clr Kensit that the Director of Works and Operations prepares a report for the 19 October 2017 Council Meeting, on the scope of the works for the Streetscape Plan to include but not be limited to:

- A. Details to undertake construction;
- B. Identify works required to achieve the theme/s identified in the Streetscape Plan; and
- C. Functional design and engineering design details.

On being put to the meeting the motion was carried.

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RESOLVED by Clr Cummins and Clr Kensit that the Director of Works and Operations prepares a report for the October 2017 council meeting, on the scope of the works for the Streetscape Plan to include but not be limited to:

- A. Details to undertake construction;
- B. Identify works required to achieve the theme/s identified in the Streetscape Plan; and
- C. Functional design and engineering design details.

- CARRIED

ITEM 10.3

CLIFTON PARK CRICKET NETS & PRACTICE WICKET

289/17

RESOLVED by Clr O'Brien and Clr Cummins

- 1. Council allocates \$9,000 from Section 94 Development Contributions Reserve (Open Space – Crookwell town) towards the completion of the Clifton Park cricket practice net facility improvements.

- CARRIED

ITEM 10.4

ROAD MAINTENANCE COUNCIL CONTRACT (RMCC) – WORKS DIVISION

290/17

RESOLVED by Clr Searl and Clr O'Brien

- 1. Council receives the report and notes the information.

- CARRIED

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ITEM 10.5 **REGIONAL AND LOCAL ROAD DRAINAGE MAINTENANCE**
291/17 **RESOLVED** by Clr Searl and Clr Kensit

1. Council endorse the proposed strategy outlined in the report and;
2. Council continue with the current drainage allocations, including the Natural Disaster funding repairs approved as a part of the Operational Plan 2017/18.

- CARRIED

ITEM 10.6 **WATER SUPPLY AND SEWERAGE SERVICES UPDATE**
292/17 **RESOLVED** by Clr Searl and Clr O'Brien

1. Council receive the report and note the information.

- CARRIED

ITEM 10.7 **CROOKWELL LANDFILL UPGRADE PROJECT**
293/17 **RESOLVED** by Clr Wheelwright and Clr Culhane

1. Council endorse the progression of the project; and
2. Council authorise the Director Works and Operation to consult with adjacent landowners regarding the Crookwell Landfill upgrade project.

- CARRIED

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ITEM 10.8 **ABERCROMBIE BRIDGE UPGRADE - PROJECT UPDATE**
294/17 **RESOLVED** by Clr Wheelwright and Clr O'Brien

1. Council approve the proposed strategy indicated in the report; and
2. Council authorise Director Works and Operations to execute necessary actions in order to complete this project.

- CARRIED

ITEM 10.9 **CROOKWELL MEMORIAL OVAL UPGRADE**
295/17 **RESOLVED** by Clr O'Brien and Clr Searl

1. Council receives this report and notes the information contained within the report.

- CARRIED

ITEM 10.10 **NEW ENGINEERING PLAN CHECKING FEES**
296/17 **RESOLVED** by Clr Searl and Clr Wheelwright

1. Council place on public exhibition the proposed new engineering plan checking fees for 28 days; and
2. Council adopt the new fees if no public submissions are received within the advertising period.

- CARRIED

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**ITEM 10.11 CROOKWELL LANDFILL UPGRADE - REQUEST FOR
COMPENSATION
RECOMMENDATION That –**

1. Council increase Mr Fahey's charges by CPI for two years and reject further compensation for previous years.
2. Council review the arrangements with Mr Fahey after the recommendations of GHD are implemented and EPA requirements are met.
3. Council rejects additional proximity compensation payments.
4. Council defer any agreements with Mr Kadwell regarding access to cover material or dam subject to the progress of the GHD design and identified need.

This motion lapsed for want of mover and seconder.

At this time the Mayor allowed 5 minutes for Mr Marcus Kollakides, Mr Garry Kadwell and Mr Geoff Fahey to address the meeting on Item 10.11.

A foreshadowed motion was moved by Cllr Culhane and Cllr Wheelwright that Council defer the decision on Item 10.11 to be discussed in Closed Council for consideration of the matter in accordance with Section 10A 2 (c) of the Local Government Act 1993.

A further foreshadowed motion was moved by Cllr Cummins that the recommendation be held in abeyance until a working party can be formed to consider all these matters. The working party to consist of Councillors, Senior Staff, members of the community, EPA and GHD.

On being put to the meeting the first foreshadowed motion was carried.

297/17 RESOLVED by Cllr Culhane and Cllr Wheelwright that Council defer the decision on Item 10.11 to be discussed in Closed Council for consideration of the matter in accordance with Section 10A 2 (c) of the Local Government Act 1993.

- CARRIED

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Clr Cummins called a division.

Councillors who voted for:- Crs P Culhane, P Kensit, B McCormack, D O'Brien, J Searl, J Stafford and J Wheelwright

Councillors who voted against:- Cr R Cummins

OPEN COUNCIL RESUMED THE TIME BEING 10.17PM.

298/17

RESOLVED by Clr Wheelwright and Clr Kensit

1. Council receive and note the report as information and following further consultation between senior management and the two adjoining landowners, a report to be brought back to Council on the outcome of that consultation.

- CARRIED

SECTION 11: FINANCE AND ADMINISTRATION

ITEM 11.1 INVESTMENTS FOR THE MONTH OF AUGUST 2017

299/17

RESOLVED by Clr Wheelwright and Clr O'Brien

1. Council receive and note the investment report as information.

- CARRIED

ITEM 11.2 BANK BALANCE AND RECONCILIATION - 31 AUGUST 2017

300/17

RESOLVED by Clr O'Brien and Clr Searl

1. Council receive and note the report as information.

- CARRIED

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ITEM 11.3 **RATES AND CHARGES OUTSTANDING AT 31 AUGUST 2017**
301/17 **RESOLVED** by Clr Searl and Clr O'Brien

1. Council receive and note the report as information.

- CARRIED

ITEM 11.4 **REFERRAL FOR AUDIT OF THE 2016/2017 FINANCIAL**
302/17 **STATEMENTS**
RESOLVED by Clr Searl and Clr Wheelwright

1. Council resolves that the 2016/2017 Financial Statements be referred for independent audit by external auditors, Audit Office of NSW;
2. The Mayor, Deputy Mayor, General Manager and the Manager of Finance and Administration sign the Statement by Councillors and Management for the General Purpose and Special Purpose 2016/2017 Financial Statements;
3. Council adopt the 2016/2017 Financial Statements for Council, containing the General Purpose and Special Purpose Financial Statements; and
4. The General Manager be delegated the authority to authorise the Council 2016/2017 Financial Statements for issue immediately upon receipt of the Auditors Report and delegated the authority to finalise the date at which the Auditor's Report and Financial Statements are presented to the public.

- CARRIED

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ITEM 11.5 **REVIEW OF DISPOSAL OF COUNCIL ASSETS POLICY**
303/17 **RESOLVED** by Clr Searl and Clr O'Brien

1. Council adopts the reviewed Disposal of Council Assets Policy.

- CARRIED

ITEM 11.6 **REVIEW OF DISPOSAL OF COUNCIL REAL ESTATE POLICY**
304/17 **RESOLVED** by Clr Searl and Clr Kensit

1. Council adopts the reviewed Disposal of Council Real Estate Policy.

- CARRIED

SECTION 12: GENERAL MANAGER

ITEM 12.1 **STAFFING MATTERS**
305/17 **RESOLVED** by Clr Searl and Clr Wheelwright

1. Council receive and note the report as information.

- CARRIED

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ITEM 12.2 ELECTION OF DEPUTY MAYOR (SECTION 231, LOCAL GOVERNMENT ACT, 1993)

306/17 RESOLVED by Cllr Wheelwright and Cllr Searl

1. The Mayor declared Councillor John Stafford as Deputy Mayor.

- CARRIED

ITEM 12.3 COUNCIL AGENDA FORMAT AND COMMITTEES STRUCTURE

307/17 RESOLVED by Cllr Searl and Cllr O'Brien

1. Council adopts Schedule A as the Agenda for the business of the Ordinary Meeting of Council.
2. Council adopts Schedule B as being appropriate for the various Committee structures, current Committee memberships and appointment of representations/delegates.
3. Council appoints the below-mentioned Committees in accordance with Clause 260 of the Local Government (General) Regulation 2005.

- CARRIED

SCHEDULE A

AGENDA

Ordinary Council Meetings

Ordinary meetings of Council shall normally be held on the third Thursday of each month (excluding January) commencing at 6.00pm (unless otherwise resolved by Council), adjourning for a meal break if necessary.

The business of the Ordinary Meeting of Council shall be:

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1. Apologies and Leave of Absence
2. Citizenship Ceremonies
3. Declarations of Interest
4. Confirmation of Ordinary Meeting Minutes
5. Mayoral Minutes
6. Presentations to Council/Public
7. Correspondence
8. Late Correspondence
9. Reports from Environment & Planning
10. Reports from Works & Operations
11. Reports from Finance & Administration
12. Reports from the General Manager
13. Late Reports
14. Reports from Other Committees, Section 355 Committees and Delegates
15. Business without Notice
16. Notices of Motion
17. Questions with Notice
18. Closed Council Reports.
19. Late Closed Council Reports

The correspondence reported to Council in the Business Paper shall generally be the cover sheet, introduction/precis of the matter, with the whole document tabled at such meeting.

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SCHEDULE B

COMMITTEES AND COUNCILLOR MEMBERSHIP

Audit, Risk & Improvement Committee

Function:

The Audit, Risk & Improvement Committee will act as an advisory Committee to Council. The primary role of the Committee is to assist Council in the effective operation of its responsibilities for financial reporting, risk management, investments, governance, to maintain and review the internal control systems and to facilitate the organisation's ethical development. The Audit, Risk & Improvement Committee will liaise with Council's external auditor and internal auditor to facilitate achieving the organisational goals and maintaining efficient work practices.

Council Delegates: - Clr Culhane, Clr Wheelwright and Clr Cummins.

Staff Representation (non-voting): - General Manager, Director of Finance & Administration and Manager of Finance & Administration.

Community Representation: Mr William Martin, Mr Malcolm Barlow and Mr Denis Marshall.

Meets: Quarterly.

Minute Secretary: Management Accountant.

Code of Conduct Committee/Sole Conduct Reviewers

Function:

The following are the objectives for the Code of Conduct Committee –

- Give consideration to any complaints that may be received by or from Council in respect to corrupt conduct, maladministration and waste of public resources.
- Investigate such complaints and then report upon the findings of such complaints.
- Maintain close liaison with the NSW Ombudsman and the Independent Commission Against Corruption.
- Advise any complainants of the outcome of such investigation.

In accordance with the "Procedures for the Administration of the Model Code of Conduct", Council must by resolution establish a panel of conduct reviewers. Council may by resolution, enter into an arrangement with one or more other Councils to share a panel of conduct reviewers.

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At the Council Meeting held on 17 August 2017 under resolution no. 255/17 Council resolved that Council in accordance Clause 6.2 (b) of the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW, utilise the NSW Procurement Prequalification Scheme – Performance and Management Services (Sub-category 4e Investigation Services) suppliers list as the appointed new panel of conduct reviewers.

Panel of Conduct Reviewers/Sole Conduct Reviewer: Selected from the NSW Procurement Prequalification Scheme – Performance and Management Services (Sub-category 4e Investigation Services) suppliers list, as required.

Council Delegates: Nil.

Meets: As and when required.

Minute Secretary: Executive Assistant.

Consultative Committee

Function:

To provide a forum for consultation between Council and its employees to positively co-operate in the implementation of award restructuring and ensuing workplace reform to enhance the efficiency and productivity of the Council and to provide employees with access to career opportunities and more fulfilling, varied and better paid jobs.

In an advisory capacity only, to consider:

- Commitment to equal employment opportunity principles.
- New work function descriptions.
- Organisation structure.
- Personnel policies and practices and employment arrangements.
- Work and Management practices and employment arrangements.
- Skills audit and job analysis.
- Council competency standards for progression within the skills - based award.
- Multi-skilling opportunities.
- New career paths within the terms of the skills-based award.
- Council agreements which may include such items as:-
 - hours of work;
 - training;
 - performance;
 - local conditions;
 - salary points; and
 - work practices.

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Minute Secretary: Executive Assistant

Council Membership: Clr Searl - **has observer status only as this is an operational committee** (Clr Cummins as alternate observer).

Meets: First Monday bi-monthly at 10.30am.

Other Representation: David Scott (Chair), Susie Pearman, Chris Wray, Michael Wilson, Rodney Stephenson (LGEA), Brian Smithers (DEPA), General Manager, Director of Environment & Planning, Director of Works & Operations, Manager of Finance & Administration, Human Resource Coordinator (Management).

Performance Review Committee - General Manager

Function:

- To assess the performance of the General Manager against agreed objectives and performance criteria.
- Council is in compliance with Circular 07-52 from the Director General of the Department of Local Government directing that the whole process of performance management be delegated to a Performance Review Panel, including decisions about performance, any actions that should be taken, and the determination of the new performance agreement.
- Whilst the Council can undertake the performance management of its General Manager, it delegates this task to the Performance Review Panel.
- It is Council practice to enable Councillors not on the Panel to provide feedback to the Mayor in the week prior to each performance review.
- The Performance Review Panel provides a superior forum for constructive discussion and feedback.
- The result of the Performance Review will be reported to a closed meeting of Council.
- As per the Department of Local Government Circular 07-52 direction, the report in the closed meeting of Council is not to be an opportunity to debate the results, or re-enact the performance management of the General Manager.

Council Delegates: The Mayor, Deputy Mayor, Clr O'Brien and Clr Searl.

Meets: Annually (each February).

Tenders Committee

Council Delegates: - All Councillors (Mayor as Chair).

Staff Representation: - General Manager and the appropriate Directors.

Meets: As and when required.

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Minute Secretary: Executive Assistant.

Other Staff Involved: Director of Works & Operations, Director of Environment & Planning, Director of Finance & Administration, Manager of Finance & Administration, Manager of Works, Manager of Operations, Plant Superintendent, Manager of Environment & Planning and Manager of Noxious Weeds (as required).

Traffic Committee

Function:

Primarily a technical review committee that advises Council on traffic related matters in the Upper Lachlan Shire Council area.

Note: *Where Council decides to act contrary to the Traffic Committee advice, written notification must be provided to the Roads and Maritime Service and to the NSW Police Force with no further action taken within 14 days from the date of written notification.*

Council Delegate: Cllr McCormack; (Cllr Searl and Cllr Cummins as alternate representatives).

Meets: Quarterly

Minute Secretary: Engineering Executive Assistant

Other Representation: RMS representative (1), Police Representative (1) and Local Members Representatives (2).

Other Staff Involved: Director of Works & Operations, Manager of Works, WHS Coordinator, and Assets & Risk Management Coordinator (as required).

Workplace Health and Safety Committee

Function:

In an advisory capacity to:

- Keep under review the measures taken to ensure the health and safety of the persons at the place of work;
- Investigate any matter at the place of work which a member of the Committee or a person employed there at considers is not safe or is a risk to health, and which has been brought to the attention of the employer;

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- Attempt to resolve any such matter but, if it is unable to do so, shall request an inspector under the associated work health and safety legislation to undertake an inspection of the place of work for the purpose;
- Assist in the development of an appropriate recording system of accidents and hazardous situations in respect of the place of work;
- Assist in the development of safe working environment and safe systems of work;
- Monitor the measures taken to ensure the proper use, maintenance and, if necessary, replacement of equipment considered likely to create hazardous situations;
- Make such recommendations as it thinks appropriate to ensure the health and safety of persons at that place of work.

Council Membership: Cllr Cummins - **has observer status only as this is an operational committee** (Cllr Culhane as alternate observer).

Meets: First Monday bi-monthly at 9.30am.

Minutes Secretary: Executive Assistant.

Other Representation: M Wilson - Chair (Works Staff), S Poidevin (Works Staff), S Hassett (Engineering Assistant), S Roberts (Works Staff), S Bill (Noxious Weeds), P Cramp (Workshop), T Besley (Store), K Kara (Human Resources Coordinator), B Churchill (WH&S Coordinator), General Manager (Management) and Manager of Works (Management).

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SECTION 355 COMMITTEES

Bigga Memorial Hall Committee

Functions of the Committee: The care, control and management of the Bigga Memorial Hall in accordance with the requirements of the Local Government Act and Regulations, 1993, Council policies and within the funds voted by Council.

Council Delegate: Clr Wheelwright.

Staff Representation: Director of Environment & Planning (as required).

Meets: As required as per Upper Lachlan Shire Council Sec 355 Committee Policy.

Binda Cemetery Committee

Functions of the Committee: The care control and management of the Binda Cemetery in accordance with the requirements of the Local Government Act and Regulations, 1993, Council policies and within the funds voted by Council.

Council Delegate: Clr Wheelwright.

Staff Representation: Director of Works & Operations (as required).

Meets: As required as per Upper Lachlan Shire Council Sec 355 Committee Policy.

Binda Hall Committee

Functions of the Committee: The care control and management of the Binda Hall in accordance with the requirements of the Local Government Act and Regulations, 1993, Council policies and within the funds voted by Council.

Council Delegate: Clr Wheelwright.

Staff Representation: Director of Environment & Planning (as required).

Meets: As required as per Upper Lachlan Shire Council Sec 355 Committee Policy.

Breadalbane Community Hall Committee

Functions of the Committee: The care, control, management and organisation of the Breadalbane Community Hall in accordance with the requirements of the Local Government Act and Regulations, 1993, Council policies and within any funds that may be voted by Council from time to time.

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Council Delegate: Clr Searl.

Staff Representation: Director of Environment & Planning (as required).

Meets: As required as per Upper Lachlan Shire Council Sec 355 Committee Policy.

Building Review Committee

Functions of the Committee: To provide recommendations to Council on options for possible locations for a new Community and Civic Centre and the possible relocation of the Works Depot in accordance with the requirements of the Local Government Act and Regulations, 1993, Council policies and within any funds that may be voted by Council from time to time.

Council Delegates: Clr Opie, Clr Cummins and Clr Kensit.

Staff Representation: - General Manager, Director of Works & Operations, Director of Environment & Planning and Director of Finance & Administration.

Community Representation: Mr Jerome Rowley, Mr Peter Mayoh and Mr Sean Proudman.

Meets: As required as per Upper Lachlan Shire Council Sec 355 Committee Policy.

Collector Oval Committee

Functions of the Committee: The care, control, management and organisation of the Collector Oval in accordance with the requirements of the Local Government Act and Regulations, 1993, Council policies and within any funds that may be voted by Council from time to time.

Council Delegate: Clr Searl.

Staff Representation: Director of Works & Operations (as required).

Meets: As required as per Upper Lachlan Shire Council Sec 355 Committee Policy.

Collector Pumpkin Festival

Functions of the Committee: The care, control, management and organisation of the Collector Pumpkin Festival in accordance with the requirements of the Local Government Act and Regulations, 1993, Council policies and within any funds that may be voted by Council from time to time.

Council Delegate: Clr Searl and Clr Opie (as alternate representative).

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Staff Representation: Tourism Manager and Tourism Officer (as required).

Meets: As required as per Upper Lachlan Shire Council Sec 355 Committee Policy.

Collector Wind Farm Community Enhancement Fund Committee

Function: To provide recommendations to Council prioritising available project funding involving the Community Enhancement Program for the benefit of the eligible target community.

Council Delegate: Mayor and Cllr Searl (as alternate representative).

Staff Representation: General Manager and Director of Environment & Planning (as alternate representative).

Community Representation: Two vacancies (EOI's yet to be advertised).

Wind Farm Representation: To be announced (Collector Wind Farm representative).

Meets: As required as per Upper Lachlan Shire Council Sec 355 Committee Policy.

Community Technology Centre Committee

Functions of the Committee: The care, control, management and organisation of the Community Technology Centres in accordance with the requirements of the Local Government Act and Regulations, 1993, Council policies and within any funds that may be voted by Council from time to time.

Council Delegate: Cllr Opie.

Staff Representation: - Director of Finance & Administration.

Meets: As required as per Upper Lachlan Shire Council Sec 355 Committee Policy.

Crookwell Christmas in the Park Committee

Functions of the Committee: The care, control, management and organisation of the Crookwell Christmas in the Park function in accordance with the requirements of the Local Government Act and Regulations, 1993, Council policies and within any funds that may be voted by Council from time to time.

Council Delegate: Cllr O'Brien and Cllr Kensit.

Staff Representation: - Director of Finance & Administration (as required).

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Meets: As required as per Upper Lachlan Shire Council Sec 355 Committee Policy

Crookwell & District Arts Council

Functions of the Committee: The care, control, management and organisation of the Crookwell Arts Council in accordance with the requirements of the Local Government Act and Regulations, 1993, Council policies and within any funds that may be voted by Council from time to time.

Council Delegate: Clr Kensit.

Staff Representation: - Director of Finance & Administration (as required).

Meets: Monthly.

Crookwell & District Historical Society

Functions of the Committee: The care control and management of the history of the Crookwell portion of the area in accordance with the requirements of the Local Government Act and Regulations, 1993, Council policies and within the funds voted by Council.

Council Delegate: Clr Culhane and Clr Kensit.

Meets: Second Thursday of each month.

Crookwell II & III Wind Farms Community Enhancement Fund Committee

Function: To provide recommendations to Council prioritising available project funding involving the Community Enhancement Program for the benefit of the eligible target community.

Council Delegates: Clr Culhane and Clr Cummins (as alternate representative).

Staff Representation: General Manager and Director of Environment & Planning (as alternate representative).

Community Representation: Two vacancies (EOI's yet to be advertised).

Wind Farm Representation: To be announced (Crookwell II Wind Farm representative).

Meets: As required as per Upper Lachlan Shire Council Sec 355 Committee Policy.

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Crookwell Potato Festival Committee

Functions of the Committee: The care, control, management and organisation of the annual Crookwell Potato Festival in accordance with the requirements of the Local Government Act and Regulations, 1993, Council policies and within any budget that is voted by Council annually.

Council Delegate: Cllr Opie, Cllr Kensit and Cllr Culhane (as alternate representative).

Staff Representation: - Tourism Manager and Tourism Officer.

Meets: As required as per Upper Lachlan Shire Council Sec 355 Committee Policy.

Crookwell Memorial Hall Committee

Functions of the Committee: The care, control and management of the Crookwell Memorial Hall in accordance with the requirements of the Local Government Act and Regulations, 1993, Council policies and within the funds voted by Council. Responsibility for the care, control and management of the Crookwell Memorial Hall for a period of five years from 1 September 2008 in accordance with the Management arrangement with Council.

Council Delegate: Cllr O'Brien.

Staff Representation: - Director of Environment & Planning and Manager of Library Services (as required).

Meets: Bi-monthly

Cullerin Wind Farm Community Enhancement Fund Committee

Function: To provide recommendations to Council prioritising available project funding involving the Community Enhancement Program for the benefit of the eligible target community.

Council Delegates: Mayor and Cllr Searl (as alternate representative).

Staff Representation: General Manager and Director of Environment & Planning (as alternate representative).

Community Representation: Mrs J Boyce and one vacancy (EOI's yet to be advertised).

Wind Farm Representation: Ms Katrina Nelson (Cullerin Wind Farm representative) and Mrs Rachael Foley (as alternate representative).

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Meets: As required as per Upper Lachlan Shire Council Sec 355 Committee Policy.

Dalton Power Station Community Enhancement Fund Committee

Function: To provide recommendations to Council prioritising available project funding involving the Community Enhancement Program for the benefit of the eligible target community.

Council Delegate: Mayor and Cllr Searl (as alternate representative).

Staff Representation: Director of Environment & Planning (where required).

Meets: As required as per Upper Lachlan Shire Council Sec 355 Committee Policy.

Economic Development Task Force Committee

Function: To consider and improve economic development strategies for the Upper Lachlan Shire, to act as an umbrella group for other organisations in the Shire with the Taskforce's aims being:

- To work closely with Shire staff and Council, especially the Environment and Planning Department via the Economic Development Officer.
- To develop and pursue strategies to improve the services, infrastructure and lifestyle of the shire.
- To increase the job opportunities in the Shire allowing existing businesses to be successful and expand.
- To increase the population of the shire in a controlled manner by promoting the residential qualities, relaxed lifestyle and attractiveness of the area.
- To identify, plan and attract professionals, businesses and light industry to the Shire.
- To build on the Shire's rural strengths.

Council Delegates: Cllr Culhane, Cllr Stafford and Cllr Opie

Staff Representation: Economic Development Officer and Director of Environment & Planning (where required).

Community Representation: Mr Andrew Linder, Mrs Peta Luck and Mr David Johnson.

Meets: As required as per Upper Lachlan Shire Council Sec 355 Committee Policy.

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Gullen Range Wind Farm Community Enhancement Fund Committee

Function: To provide recommendations to Council prioritising available project funding involving the Community Enhancement Program for the benefit of the eligible target community.

Council Delegate: Mayor or Cllr Culhane (as alternate representative).

Staff Representation: General Manager and Director of Environment & Planning (as alternate representative).

Community Representation: Mr Floyd Davies and Mr David Johnson.

Goulburn Mulwaree Representation: Mrs Louise Wakefield.

Wind Farm Representation: Mr Derek Powell (Gullen Range Wind Farm representative).

Meets: As required as per Upper Lachlan Shire Council Sec 355 Committee Policy.

Gunning Courthouse Management Committee

Functions of the Committee: The care, control, management and organisation of the Gunning Courthouse Centre in accordance with the requirements of the Local Government Act and Regulations, 1993, Council policies and within any funds that may be voted by Council from time to time.

Council Delegate: Cllr Searl.

Other Staff Involved: Director of Environment & Planning (when required).

Meets: As required as per Upper Lachlan Shire Council Sec 355 Committee Policy.

Gunning Golf Club Management Committee

Functions of the Committee: The care, control, management and organisation of the Gunning Golf Club in accordance with the requirements of the Local Government Act and Regulations, 1993, Council policies and within any funds that may be voted by Council from time to time.

Council Delegate: Cllr Searl.

Staff Representation: Director of Works & Operations (where required).

Meets: As required as per Upper Lachlan Shire Council Sec 355 Committee Policy.

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Gunning Shire Hall and Showground Precinct Advisory Committee

Functions of the Committee: To provide advice with respect to the care, control, management and organisation of the Gunning Shire Hall and Showground Precinct in accordance with the requirements of the Local Government Act and Regulations, 1993, Council policies and within any funds that may be voted by Council from time to time.

Council Delegate: Clr Searl.

Staff Representation: Director of Works & Operations and Director of Environment & Planning (as required).

Meets: As required as per Upper Lachlan Shire Council Sec 355 Committee Policy.

Pye Cottage Precinct Committee

Functions of the Committee: To provide advice with respect to the care, control, management and organisation of the Pye Cottage and Precinct in accordance with the requirements of the Local Government Act and Regulations, 1993, Council policies and within any funds that may be voted by Council from time to time.

Council Delegate: Clr Searl.

Staff Representation: Director of Works & Operations and Director of Environment & Planning (as required).

Meets: As required as per Upper Lachlan Shire Council Sec 355 Committee Policy.

Rye Park Wind Farm Community Enhancement Fund Committee

Function: To provide recommendations to Council prioritising available project funding involving the Community Enhancement Program for the benefit of the eligible target community.

Council Delegate: Mayor or Clr Wheelwright (as alternate representative).

Staff Representation: General Manager and Director of Environment & Planning (as alternate representative).

Community Representation: Two vacancies (EOI's yet to be advertised).

Wind Farm Representation: To be announced (Rye Park Wind Farm representative).

Meets: As required as per Upper Lachlan Shire Council Sec 355 Committee Policy.

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Sporting Fields Committee

Function: To advise Council on matters involving the use, maintenance and improvement of Sporting Fields throughout the Upper Lachlan Shire.

Council Delegates: Clr Culhane (Chair), Clr O'Brien, Clr Stafford and Clr Opie.

Minute Secretary: Engineering Executive Assistant.

Staff Representation: Manager of Works and Parks & Gardens Supervisor, Director of Works & Operations (where required).

Meets: As required as per Upper Lachlan Shire Council Sec 355 Committee Policy.

Stonequarry Cemetery Committee

Functions of the Committee: The care control and management of the Stonequarry Cemetery in accordance with the requirements of the Local Government Act and Regulations, 1993, Council policies and within the funds voted by Council.

Council Delegate: Clr Stafford.

Staff Representation: Director of Works & Operations (where required).

Meets: As required as per Upper Lachlan Shire Council Sec 355 Committee Policy.

Taralga War Memorial Hall Committee

Functions of the Committee: The care, control, management and organisation of the Taralga Memorial Hall in accordance with the requirements of the Local Government Act and Regulations, 1993, Council policies and within any funds that may be voted by Council from time to time.

Council Delegate: Clr Stafford.

Staff Representation: Director of Environment & Planning (when required).

Meets: As required as per Upper Lachlan Shire Council Sec 355 Committee Policy.

Taralga Wind Farm Community Enhancement Fund Committee

Function: To provide recommendations to Council prioritising available project funding involving the Community Enhancement Program for the benefit of the eligible target community.

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Council Delegate: Mayor or Cllr Stafford (as alternate representative).

Staff Representation: General Manager and Director of Environment & Planning (as alternate representative).

Community Representation: Mr Brian Moloney and Mr Craig Croker.

Wind Farm Representation: Mr Derek Dymond.

Meets: As required as per Upper Lachlan Shire Council Sec 355 Committee Policy.

Tony Foley Memorial Gunning District Community Centre Committee

Functions of the Committee: The care control and management of the Tony Foley Memorial Gunning District Community Centre in accordance with the requirements of the Local Government Act and Regulations, 1993, Council policies and within the funds voted by Council.

Council Delegate: Cllr Searl.

Staff Representation: Director of Environment & Planning (where required).

Meets: As required as per Upper Lachlan Shire Council Sec 355 Committee Policy.

Tuena Hall and Recreation Area Committee

Functions of the Committee: The care control and management of the Tuena Hall and Recreation Area in accordance with the requirements of the Local Government Act and Regulations, 1993, Council policies and within the funds voted by Council.

Council Delegate: Cllr Wheelwright.

Staff Representation: Manager of Works (where required).

Meets: As required as per Upper Lachlan Shire Council Sec 355 Committee Policy.

Upper Lachlan Access Committee

Functions of the Committee: Provide input to Council on access issues and to assist with the ongoing development of the Disability Action Plan.

Council Delegate: Cllr Searl, Cllr Opie, Cllr Kensit and Cllr Wheelwright (as alternate representative).

Minute Secretary: Engineering Executive Assistant.

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Staff Representation: Director of Works & Operations and Director of Environment & Planning (where required).

Meets: Quarterly

Upper Lachlan Australia Day Committee

Functions of the Committee: The Australia Day Committee will be responsible for the co-ordination of the official Australia Day celebrations across the Upper Lachlan Shire. Subject to the Australia Day Guidelines the Committee's responsibilities in respect of this event are as follows:

- a) The Committee will: organise the Ambassador, provide recommendations to Council on the annual Australia Day Awards and be responsible for expenditure as per Operational Management plan allocation.
- b) The Council will: be responsible for any administrative assistance to the Committee and be responsible for funding as per the management plan for the current year

Council Delegates: Clr Kensit, Clr Stafford, Clr O'Brien and Clr Searl (as alternate representative).

Minute Secretary: Executive Assistant.

Staff Representation: - Director of Finance & Administration.

Meets: As required as per Upper Lachlan Shire Council Sec 355 Committee Policy.

Upper Lachlan Tourist Association

Functions of the Committee: The care control and management of the tourist function of the Upper Lachlan area in accordance with the requirements of the Local Government Act and Regulations, 1993, Council policies and within the funds voted by Council.

Council Delegates: Clr Searl, Clr Opie, Clr Stafford and Clr Kensit.

Staff Representation: Tourism Manager.

Meet: Second Monday bi-monthly at 1.00pm.

Other Staff Involved: Director of Finance & Administration and Manager of Finance and Administration (as alternate delegate).

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Youth Council (YA'MAD)

Functions of the Committee: The care, control, management and organisation of the Upper Lachlan Shire Youth Council in accordance with the requirements of the Local Government Act and Regulations, 1993, Council policies and within any budget that is voted by Council annually.

Council Delegate: Cllr Kensit.

Staff Representation: - Economic Development Officer.

Meets: As required as per Upper Lachlan Shire Council Sec 355 Committee Policy.

COUNCIL DELEGATES/REPRESENTATIONS (OTHER THAN COUNCIL COMMITTEES)

CBRJO

Objective: To advocate on agreed regional positions and priorities for South East NSW whilst providing a forum for regional cooperation and resource sharing and nurturing investment and infrastructure development.

Membership: Bega Valley Shire Council, Eurobodalla Shire Council, Goulburn Mulwaree Council, Hilltops Council, Queanbeyan-Palerang Regional Council, Snowy Monaro Regional Council, Upper Lachlan Shire Council, Yass Valley Council and the ACT Government.

Council Delegate: Mayor

Staff Representation: General Manager

Meets: Quarterly

CENTROC

Objective: To advocate on agreed regional positions and priorities for Central NSW whilst providing a forum for facilitating regional cooperation and sharing of knowledge, expertise and resources effectively nurturing sustainable investment and infrastructure development.

Membership: Bathurst Regional Council, Blayney Shire Council, Cabonne Council, Cowra Shire Council, Forbes Shire Council, Hilltops Council, Lachlan Shire Council, Lithgow City Council, Oberon Shire Council, Orange City Council, Parkes Shire Council, Upper Lachlan Shire Council, Weddin Shire Council and Central Tableland Water County Council.

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Council Delegate: Mayor

Staff Representation: General Manager

Meets: Quarterly

Collector Community Association

Council Delegate: Cllr Searl.

Meets: Monthly

Collector Wind Farm Community Consultative Committee

Council Delegate: Mayor and Cllr Searl (as alternate representative).

Meets: As required.

Crookwell Community Consultation Committee (Health)

Council Delegate: Cllr Kensit and Cllr Culhane (as alternate representative).

Meets: Second Wednesday of the month at 10.30am

Goulburn-Crookwell Rail Trail Working Party

Council Delegate: Cllr Culhane

Staff Representative: Director of Works & Operations, Economic Development Officer and Tourism Manager.

Meets: As required

Gullen Range Wind Farm Community Consultative Committee

Council Delegate: Cllr Culhane and Cllr Wheelwright (as alternate representative).

Meets: As required.

Gunning District Association

Council Delegate: Cllr Searl.

Meets: Monthly

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Gunning District Community and Health Service Inc Management Committee

Council Delegate: Vacant

Meets: Monthly

Gunning & District Historical Society

Council Delegate: Cllr Searl.

Meets: Fourth Thursday of each month.

Gunning Wind Farm Community Enhancement Program Advisory Group

Council Delegate: Mayor.

Staff Representation: General Manager.

Meets: As required.

Kiamma Creek Landcare Group

Council Delegate: Cllr Cummins

Meets: Quarterly

Local Government NSW (LGNSW)

Objective: To promote the interests of Metropolitan, Rural and Urban Councils at a divisional level.

Membership: All Councils in NSW.

Council Delegate: Mayor

Staff Representation: General Manager

Meets: As required.

Rye Park Wind Farm Community Consultative Committee

Council Delegate: Cllr Wheelwright and Cllr Kensit (as alternate representative).

Meets: As required.

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South East Australian Transport Strategy Inc (SEATS)

Objective: To stimulate and facilitate investment in transport and infrastructure in south eastern NSW, eastern Victoria and the ACT.

Council Delegate: Cllr Wheelwright and Cllr Opie (as alternate representative).

Staff Representation: Director of Works & Operations

Meets: Quarterly

South East Sports Academy (SESA)

Council Delegate: Mayor

Meets: Quarterly

Southern Tablelands Bush Fire Management Committee

Council Delegate: Cllr Wheelwright and Cllr Culhane (as alternate representative).

Meets: Quarterly

Staff Representation: Manager of Operations.

Note: *This Committee is a statutory Committee appointed under the Rural Fires Act.*

Southern Tablelands Regional Arts Board

Council Delegates: Cllr Kensit and Tourism Manager.

Meets: Quarterly

Staff Representation: Director of Finance & Administration (when required).

Southern Tablelands (Rural Fire Services) Zone Liaison Committee

Council Delegate: Cllr Wheelwright and Cllr Culhane (as alternate representative).

Staff Representation: Manager of Operations

Meets: Quarterly

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Taralga & District Historical Society

Functions of the Committee: The care control and management of the history of the Taralga portion of the area in accordance with the requirements of the Local Government Act and Regulations, 1993, Council policies and within the funds voted by Council.

Council Delegate: Clr Stafford.

Meets: As required

Upper Lachlan Joint Regional Planning Panel

Function: To determine designated development applications and other development applications as prescribed.

Council Delegate: Clr Cummins and Clr Culhane.

Staff Delegate: Director of Environment & Planning.

Meets: As required.

Upper Lachlan Local Emergency Management Committee

Function:

- To develop and maintain a Consequences Management Guide (CMG) for Upper Lachlan Shire.
- To review local emergency service organisational and functional area plans.
- Produce specific local hazard management plans if appropriate.
- Arrange emergency management training for individuals, including individuals employed in emergency service organisations and functional areas.
- Arrange the conduct of exercises to train individuals and agencies to test emergency management plans.
- Produce Standing Orders and instructions and standard operating procedures under the local CMG.
- Assist the District Emergency Management Committee as required in the preparation and review of the District CMG.

Council Delegate: Clr Wheelwright and Clr Searl (as alternate representative)

Council Membership:

- Director of Works & Operations – (LEMC Chairman)
- Manager of Works – (LEMO)
- Design Engineer (Transport) (as required).

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- Director of Environmental & Planning (Environment/Health) (as required).

Meets: Quarterly

Minute Secretary: Engineering Executive Assistant.

Upper Lachlan Regional Catchment Management Committee

Council Delegates: Clr Wheelwright.

Meets: Bi-monthly

The Mayor adjourned the meeting the time being 8.55pm

The meeting resumed the time being 9.00pm

ITEM 12.4 COUNCIL MEETINGS - TIMES AND FREQUENCY
308/17 RESOLVED by Clr Wheelwright and Clr Searl

1. Ordinary Council Meetings are to be held on the third Thursday of the month at Crookwell (no meeting held in January) with the exception of the Ordinary Council Meeting on Thursday, 16 November 2017, to be held at Gunning, with all meetings to commence at 6.00pm, as per the following schedule of meeting times and dates:
 - Ordinary Council Meeting to be held at Crookwell on Thursday, 19 October 2017 commencing at 6.00pm.
 - Ordinary Council Meeting to be held at Gunning on Thursday, 16 November 2017 commencing at 6.00pm.
 - Ordinary Council Meeting to be held at Crookwell on Thursday, 21 December 2017 commencing at 6.00pm.
 - Ordinary Council Meeting to be held at Crookwell on Thursday, 15 February 2018 commencing at 6.00pm.
 - Ordinary Council Meeting to be held at Crookwell on Thursday, 15 March 2018 commencing at 6.00pm.
 - Ordinary Council Meeting to be held at Crookwell on Thursday, 19 April 2018 commencing at 6.00pm.
 - Ordinary Council Meeting to be held at Crookwell on Thursday, 17 May 2018 commencing at 6.00pm.
 - Ordinary Council Meeting to be held at Crookwell on Thursday, 21 June 2018 commencing at 6.00pm.
 - Ordinary Council Meeting to be held at Crookwell on Thursday, 19 July 2018 commencing at 6.00pm.

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- Ordinary Council Meeting to be held at Crookwell on Thursday, 16 August 2018 commencing at 6.00pm.
- Ordinary Council Meeting to be held at Crookwell on Thursday, 20 September 2018 commencing at 6.00pm.

- CARRIED

A foreshadowed motion was moved by Cr Cummins and Clr Kensit that at all ordinary meetings of Council, Councillors and Senior Staff are provided with microphones and that each ordinary meeting of Council is voice recorded. Any monies required for the implementation of this system shall be provided from the unspent monies of the unsuccessful move to the Memorial Hall.

On being put to the meeting the motion was lost.

Clr Cummins called a division

Councillors who voted for:- Crs R Cummins, P Kensit and J Stafford

Councillors who voted against:- Crs P Culhane, B McCormack, D O'Brien, J Searl and J Wheelwright

A motion was moved by Clr Culhane and Clr Stafford that the option for Council to use microphones or any other measure to improve audibility at Ordinary Council meetings be investigated.

On being put to the meeting the motion was carried.

309/17

RESOLVED by Clr Culhane and Clr Stafford that the option for Council to use microphones or any other measure to improve audibility at Ordinary Council meetings be investigated.

- CARRIED

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ITEM 12.5 PAYMENT OF EXPENSES AND PROVISION OF FACILITIES POLICY

310/17 RESOLVED by Clr Searl and Clr Stafford

1. Upper Lachlan Shire Council under s253 of the Local Government Act 1993, adopts the Payment of Expenses & Provision of Facilities Policy.

- CARRIED

ITEM 12.6 DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS UNDER SECTION 449, LOCAL GOVERNMENT ACT, 1993.

311/17 RESOLVED by Clr Searl and Clr Stafford

1. Council notes the tabling of the Disclosures by Councillors and Designated Person Returns and receives the report as information.

- CARRIED

ITEM 12.7 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE 2017

312/17 RESOLVED by Clr Searl and Clr Cummins

1. The Mayor and Deputy Mayor will attend the Annual Conference of Local Government NSW as the Council's Delegates and the General Manager as the Council's Observer and the Council delegates and observer will be reimbursed reasonable out of pocket expenses including any costs associated with the Mayor, Deputy Mayor and General

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Manager and their spouses attending the Annual Conference Dinner.

2. That the Mayor and Deputy Mayor present separate reports to Council on their experiences and involvement at the Annual Conference of LGNSW.

- CARRIED

ITEM 12.8
313/17

GROWING LOCAL ECONOMIES FUND

RESOLVED by Clr Kensit and Clr Culhane

1. Council sets a date and time to hold a briefing/workshop to discuss future Council projects that might be applicable projects for submission to the Growing Local Economies Fund for 2017/2018.

- CARRIED

ITEM 12.9
314/17

LOCAL GOVERNMENT CAPABILITY FRAMEWORK

RESOLVED by Clr O'Brien and Clr Searl

1. Council receive and note the report as information.

- CARRIED

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ITEM 12.10 ACTION SUMMARY - COUNCIL DECISIONS
315/17 RESOLVED by Clr Searl and Clr Wheelwright

1. Council receive and note the report as information.

- CARRIED

SECTION 13: LATE REPORTS

Nil

SECTION 14: REPORTS FROM OTHER COMMITTEES, SECTION 355
COMMITTEES AND DELEGATES

ITEM 14.1 REPORTS FOR THE MONTH OF AUGUST 2017
316/17 RESOLVED by Clr Searl and Clr Kensit

That Item - Minutes of Committee/Information listed below be received:

1. STARTS – Half Yearly Report.
2. Christmas in the Park Committee – Minutes from meeting held 1 August 2017.
3. Taralga Historical Society – Newsletter 3 – 2017.
4. Tourist Association – Minutes from meeting held 15 August 2017 and updated 2020 Strategic Plan.

ITEM 10 – 2017/18 REVISION OF TOURISM STRATEGIC PLAN
RECOMMENDED THAT

The revised Upper Lachlan Tourism Strategic Plan be forwarded to Council for adoption.

317/17 RESOLVED by Clr O'Brien and Clr Kensit that Item 10 of the Upper
Lachlan Tourism Association be adopted.

- CARRIED

5. Building Review Committee – Minutes from meeting held 28 August 2017.

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ITEM 4.2 – PROPOSED COUNCIL COMMUNITY AND CIVIC CENTRE - BACKGROUND
RECOMMENDED THAT

The Building Review Committee receive and note the report as information and further that the following actions are undertaken by Senior Management:

- a. Prepare operational needs and constraints identification from the senior staff for building requirements
- b. Brief provided to Dutailis Architects from senior staff for design/plans
- c. Technological requirements and opportunities impact for towns/buildings
- d. Proclamation details – impact on Council facility requirements and impact on core numbers and building core facilities
- e. Consideration of economic development opportunities as part of the building design concept
- f. General Manager to investigate arrangements for future site visits to appropriate Council sites (buildings)
- g. Consideration of the relocation of the depot and outlining the initial planning steps required
- h. Further committee workshop following provision of information from senior staff

ITEM 4.3 – BUILDING REVIEW COMMITTEE CHARTER
RECOMMENDED THAT

The Building Review Committee Charter be forwarded to Council for adoption.

318/17

RESOLVED by Cllr Cummins and Cllr Kensit

That Items 4.2 and 4.3 of the Building Review Committee be adopted.

- CARRIED

6. Gunning Shire Hall and Showground Committee – Minutes from meeting held 4 September 2017.

ITEM 2 – USE OF SHOWGROUND AS OVERFLOW FOR CARAVANS AND CAMPER VANS
RECOMMENDED THAT

Camping be ceased at the Gunning Showground.

The motion lapsed for want of a mover and seconder.

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A motion was moved by Clr Stafford and Clr Searl that further consultation be undertaken with the Committee and the broader community with regard to the alternatives to the notion of no camping at all at the showground.

On being put the motion was carried

319/17

RESOLVED by Clr Stafford and Clr Searl that further consultation be undertaken with the Gunning Shire Hall and Showground Committee and the broader community with regard to the alternatives to the notion of no camping at all at the showground

- CARRIED

7. CENTROC – Mayoral Board meeting held 23 August 2017.

- CARRIED

SECTION 15: BUSINESS WITHOUT NOTICE

Nil

SECTION 16: NOTICES OF MOTION

Nil

SECTION 17: QUESTIONS WITH NOTICE

Nil

CLOSED COUNCIL ITEMS

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in 10A (2)(c) and 10A (2)(a) of the Act and should be dealt with in a part of the meeting closed to the public and the media.

Note: Pursuant to Clause 25(1) of the Local Government (Meetings) Regulation, Council invites verbal representation by members of the public about whether the items listed below should not be considered by Council in a Closed Meeting. The items are:

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS
ON 21 SEPTEMBER 2017

320/17

RESOLVED by Clr Searl and Clr O'Brien

1. That Council move into closed Council to consider business identified, together with any late reports tabled at the meeting.
2. That pursuant to 10A (2)(c) and 10A (2)(a) of the Local Government Act 1993: the press and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A (2) as outlined above.
3. That the report relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.

Council closed its meeting at 9.45pm and the public, staff and press left the chambers.

321/17

RESOLVED by Clr Wheelwright and Clr Searl

That Council move out of closed Council and into open Council.

- CARRIED

Open Council resumed at 10.17pm.

Resolutions from the Closed Council Meeting

The following resolutions of Council, while the meeting was closed to the public, were read to the meeting by the Mayor.

SECTION 18: CONFIDENTIAL SESSION

ITEM 18.1

BITUMEN SEALING 2015-2017

322/17

RESOLVED by Clr Searl and Clr Wheelwright

1. Council offers Roadworx Surfacing Pty Ltd a 12 month extension on existing Contract WO 3.15 to 30 June 2018;
2. The Director of Works and Operations is authorised to execute the necessary contract documentation.

- CARRIED

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS
ON 21 SEPTEMBER 2017

ITEM 18.2 LEGAL & RELATED MATTERS
323/17 RESOLVED by Clr Searl and Clr Culhane

1. Council receive the report and note the information.

- CARRIED

ITEM 18.3 CROOKWELL LANDFILL UPGRADE COMPENSATION
324/17 RESOLVED by Clr Wheelwright and Clr Stafford

1. Council receive and consider the documents related to the request for compensation following further commercial consultation between senior management and the two adjoining landowners with a report to be brought back to Council on the outcome.

- CARRIED

THE MEETING CLOSED AT 10.25pm

Minutes confirmed 19 OCTOBER 2017

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Mayor