

**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
**ORDINARY MEETING OF COUNCIL**  
**HELD IN THE COUNCIL CHAMBERS**  
**ON 19 JULY 2018**

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**PRESENT:** Mayor B McCormack OAM (Chairperson), Clr P Culhane, Clr R Opie, Clr J Stafford, Clr J Wheelwright, Clr R Cummins, Clr J Searl, Mr G Woodman (Acting General Manager), Mr A Croke (Director Finance and Administration), Mr M Shah (Director of Works and Operations), Mrs T Dodson (Director of Environment & Planning) and Ms S Pearman (Administration Officer).

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**THE MAYOR DECLARED THE MEETING OPEN AT 6.00PM**

**SECTION 1: APOLOGIES & LEAVE OF ABSENCE**

Apologies were received for the absence of Clr D O'Brien and Clr P Kensit.

**190/18**      **RESOLVED** by Clr Searl and Clr Wheelwright that the apologies be received and the leave of absence granted.

**SECTION 2: CITIZENSHIP CEREMONY**

Nil

**SECTION 3: DECLARATIONS OF INTEREST**

Clr Richard Opie – Declared a Pecuniary Interest in Item 11.5 – Streetscape Advisory Committee as he is a part owner of a property in the main street and will make the declaration, leave the Chamber and not return until the matter is resolved.

Clr Richard Opie – Declared a Pecuniary Interest in Item 18.5 – Effect of Deferment of Traffic Study as he is a part owner of a property in the main street and will make the declaration, leave the Chamber and not return until the matter is resolved.

Clr Richard Opie – Declared a Non-Pecuniary Interest in Item 19.1 – Health Care Centre Crookwell as the Health Care Centre lessees are work colleagues and will make the declaration, leave the Chamber and not return until the matter is resolved.

Clr Brian McCormack – Declared a Non - Pecuniary Interest in Item 18.2 – Local Road Classification due to being a partner in a trucking transport

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business and will make a declaration, stay in the Chamber, participate in the debate, and vote.

**SECTION 4: CONFIRMATION OF MINUTES**

**191/18**                    **RESOLVED** by Clr Searl and Clr Wheelwright

That the minutes of the Ordinary Council Meeting held on 21 June 2018 be adopted.

- CARRIED

**SECTION 5: MAYORAL MINUTES**

**ITEM 5.1 MAYORAL MINUTE**

**192/18**                    **RESOLVED** by Mayor McCormack and Clr Searl

That Council receive and note the activities attended by the Mayor for June/July 2018.

- CARRIED

**HEAVY VEHICLE STATION**

A motion was moved by Clr Opie and Clr Stafford that the Director of Works present a report to Council in relation to the outcome of the meeting with RMS HVIS on the scope, cost and timing and impact on access roads to the Council works depot and the status of HVIS generally in the shire.

On being put to the meeting the motion was carried.

**193/18**                    **RESOLVED** by Clr Opie and Clr Stafford that the Director of Works & Operations present a report to Council in relation to the outcome of the meeting with RMS HVIS on the scope, cost and timing and impact on access roads to the Council works depot and the status of HVIS generally in the shire.

- CARRIED

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**SECTION 6: PRESENTATIONS TO COUNCIL/PUBLIC**

Mr Peter Simpson – Crookwell Heritage Railway.

**SECTION 7: CORRESPONDENCE**

**ITEM 7.1 CORRESPONDENCE FOR THE MONTH OF JULY 2018**

**194/18** **RESOLVED** by Clr Searl and Clr Wheelwright

That Item 7.1 - [Correspondence/Information] listed below be received:

1. Department Planning & Environment – Snowy 2.0 Transmission Line Project.

**195/18** **RESOLVED** by Clr Cummins and Clr Wheelwright that Council writes to the Department of Planning and Environment and invites the Department to Council to give a briefing on the project and provide further details about the Critical State Significant Infrastructure assessment process.

- CARRIED

2. NSW Public Libraries Association – Media Release – Public Libraries Appalled by NSW Government Funding Cuts.

**196/18** **RESOLVED** by Clr Searl and Clr Wheelwright that Council support the NSW public library association in seeking that the NSW government reverse their funding decision with appropriate correspondence to be provided to the local member, relevant State Government Minister and Premier on the issue.

- CARRIED

3. Audit Office of NSW – Audit Arrangements for 2018/2019 & beyond.
4. Bigga Progress Association – Waste Transfer Station – Mobile Phone Coverage – Bigga Hall.

**197/18** **RESOLVED** by Clr Culhane and Clr Wheelwright that Council makes a submission to the Minister in support of the Bigga Community to have their black spot considered under Round Four of the Mobile Black Spot Program.

- CARRIED

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5. Frank Startari – Mobile Black Spot Program – MR 256 Taralga – Oberon Road.

**198/18**                      **RESOLVED** by Clr Cummins and Clr Stafford that Council makes a submission to the Minister in support of the Curraweela Community to have their black spot considered under Round Four of the Mobile Black Spot Program.

- CARRIED

6. Jo Marshall – Rap Up – Why it is great to be alive – Youth Council.

- CARRIED

**SECTION 8:        LATE CORRESPONDENCE**

Nil

**SECTION 9:        INFORMATION ONLY**

**ITEM 9                INFORMATION ONLY**

**199/18**                      **RESOLVED** by Clr Searl and Clr Cummins

1. That Items 9.1, 9.4, 9.5, 9.6, 9.7, 9.8 and 9.9 be received and noted.

- CARRIED

The Mayor asked Councillors to identify any items of business listed that they wish to speak on – Clr Cummins indicated that he wished to speak on items 9.2, 9.3 and 9.12, Clr Opie indicated that he wished to speak on items 9.3 and 9.11 and Clr Culhane indicated that he wished to speak on item 9.10.

**ITEM 9.2            DEVELOPMENT STATISTICS FOR THE MONTH OF JUNE 2018**

A motion was moved by Clr Opie and Clr Cummins

1. That the Acting General Manager provide a report to Council detailing any class 2-9 buildings that have been issued with a Development Approval and have not been issued with an

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Occupation Certificate and are being illegally used and what resources are required to take appropriate action.

On being put to the meting the motion was lost.

Moved by Clr Opie and Clr Cummins that a division is called

**Councillors who voted for:-** Clrs R Cummins, R Opie and J Stafford

**Councillors who voted against:-** Clrs P Culhane, B McCormack, J Searl and J Wheelwright

**ITEM 9.3**

**SWIMMING POOL REPORT FOR 2017/2018**

A motion was moved by Clr Cummins and Clr Opie

1. That Council receive and note the report as information.
2. That the Acting General Manager present a report to Council on the feasibility of Council applying for a grant under the Office of Responsible Gambling Community Infrastructure Grants Scheme for improvements including the possibility of providing a Hydrotherapy Pool in Crookwell.

On being put to the meeting the motion was lost.

Moved by Clr Cummins and Clr Opie that a division be called

**Councillors who voted for:-** Clrs R Cummins, R Opie and J Stafford

**Councillors who voted against:-** Clrs P Culhane, B McCormack, J Searl and J Wheelwright

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**ITEM 9.10**            **NSW AUDIT OFFICE PERFORMANCE AUDIT – FRAUD**  
                             **CONTROLS IN LOCAL COUNCILS**  
**200/18**                **RESOLVED** by Clr Culhane and Clr Searl

1. That Council receive and note the report as information.

- CARRIED

**ITEM 9.11**            **ACTION SUMMARY – COUNCIL DECISIONS**  
**201/18**                **RESOLVED** by Clr Cummins and Clr Opie

1. That Council receive and note the report as information.

- CARRIED

**ITEM 9.12**            **GRANTS REPORT**

A motion was moved by Clr Cummins and Clr Opie

1. That Council receive and note the report as information.
2. That the Acting General Manager present a report to Council in relation to obtaining a grant under the Building Better Regions Fund Community Investments Stream for the undertaking of a feasibility study and business case of connecting natural gas to the villages of Gunning and Crookwell.

On being put to the meeting the motion was carried

**202/18**                **RESOLVED** by Clr Cummins and Clr Opie

1. That Council receive and note the report as information.
2. That the Acting General Manager present a report to Council in relation to obtaining a grant under the Building Better Regions Fund Community Investments Stream for the undertaking of a feasibility study and business case of

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connecting natural gas to the villages of Gunning and Crookwell.

- CARRIED

**REPORTS FROM STAFF AND STANDING COMMITTEES**

**SECTION 10: ENVIRONMENT AND PLANNING**

**ITEM 10.1 DEVELOPMENT APPLICATION NO. 2/2018 - SUBDIVISION OF LAND AND CARRYING OUT OF WORKS TO CREATE THREE (3) LOTS FOR THE PURPOSE OF DWELLING HOUSES - LOT 8 DP 1213731 34 MCGAW ROAD, CROOKWELL**

**203/18 RESOLVED by Clr Wheelwright and Clr Searl**

That Council determine Development Application No. 2/2018 by granting approval, subject to the following conditions:

**PART 1 - GENERAL CONDITIONS**

**The following conditions have been applied to ensure that the use of the land and /or the building is carried out in such a manner that it is consistent with the aims and objectives of the planning instrument affecting the land.**

**For the purpose of these conditions, the term ‘applicant’ means any person who has the authority to act on the development consent.**

(1) Except where otherwise required or permitted by conditions of development consent, the development shall be carried out generally in accordance with the information submitted in support of the development application and the following stamped approved development drawings, including any notations or amendments marked by Council in red.

- Plan of Proposed Subdivision – Lot 8 DP 1213731 34 McGaw Road Crookwell dated 6 October 2017 Job Reference 2976 prepared by DPS
- Plan of Proposed Driveway to Subdivision – Lot 8 DP 1213731 34 McGaw Road Crookwell dated 6 October 2017 Job Reference 2976 prepared by DPS

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- Landscape plan and proposed water main supply 34 McGaw Road – Proposed 3 lot subdivision – dated 27 March 2018
  - Plan showing approximate location of access within ROW – 34 McGaw Road dated 27 March 2018
  - Letter to Upper Lachlan Shire Council dated 27 March 2018 with Statement of Commitments for screen tree planting and bitumen sealing of ROW
- (2) In accordance with the provisions of S7.11 of the *Environmental Planning and Assessment Act 1979* the following contributions are to be paid to Council for two (2) new allotments in accordance with section 7.11 of the Environmental Planning and Assessment Act 1979 and Upper Lachlan Development Contributions Plan 2007:

Road	\$18,930.00
Waste Management	\$1,040.00
Open Space & Recreation	\$1,642.00
Community Facilities	\$2,846.00
Emergency Services	\$1,310.00
Plan Administration	\$356.00

**TOTAL** **\$26,124.00**

The above contributions are current at the time of determination of the development application and, until paid, shall be adjusted annually on 1 July by reference to the Consumer Price Index (All Groups) Sydney following publication by the Australian Bureau of Statistics.

*Note these contributions are to be adjusted for the 2018/2019 financial year*

- (3) In accordance with the provisions of S64 of the Local Government Act, 1993 and S306 of the Water Management Act, 2000 contributions are required toward the provision of water, sewer and stormwater infrastructure in accordance with the Upper Lachlan Development Servicing Plan 2008 to financially assist in the provision of infrastructure identified as necessary as a result of the development.

The current contributions under the Upper Lachlan Development Servicing Plan 2008 for water infrastructure services are as follows (2017/2018):

Water supply Charge:	\$7,846.00
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stamped approved development drawings, have been submitted to and approved by Council.

- (9) No construction certificate shall be granted for any building or subdivision work in the development unless the name, details of qualifications, and contact details of a suitably qualified civil engineer, appointed to supervise work carried out in the development, have been submitted in writing to Council. In this regard, all work carried out in the development shall be supervised by the appointed civil engineer on a daily basis (or as agreed to with the Principal Certifying Authority). The supervising engineer shall ensure compliance with and adherence to all approved specifications and design plans, and shall be responsible for quality control of work in general.

**PART 3 - PRIOR TO COMMENCEMENT OF WORK**

**The following conditions of consent have been imposed to ensure that the administration and amenities relating to the proposed development comply with all relevant requirements. These conditions are to be complied with prior to the commencement of any work on site.**

- (10) No building or subdivision work in the development shall commence unless the following provisions of section 81A of the Environmental Planning and Assessment Act 1979 (the Act) have been complied with:
- a) A construction certificate for the building or subdivision work concerned shall be obtained; and
  - b) A principal certifying authority shall be appointed and Council shall be notified of the appointment; and
  - c) Council shall be notified in writing at least two days prior to building or subdivision work commencing.
- (11) The development must not commence until the applicant has subsequently given Council a "Commencement of Subdivision Work" Notice and advised that Council or an Accredited Certifier has been appointed as the Principal Certifying Authority.
- (12) No work in the development shall commence unless satisfactory erosion and sediment controls have been put in place to prevent soil erosion, water pollution and the discharge of loose sediment on surrounding land as follows. Such measures shall include:
- a) Diversion of uncontaminated run-off around cleared or disturbed areas, and

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- b) Erection of silt fencing to prevent debris escaping into drainage systems and waterways, and
- c) Prevention of tracking of sediment by vehicles onto roads, and
- d) Stockpiling of topsoil, excavated material, construction and landscaping supplies and debris at the site of works.

The above controls shall remain in place until all disturbed ground surfaces at the development site have been rehabilitated, vegetated and/or stabilised to prevent erosion or sediment loss.

**PART 4 - DURING CONSTRUCTION**

**The following conditions of consent have been imposed to ensure that the administration and amenities relating to the proposed development comply with all relevant requirements. These conditions are to be complied with during the construction of the development on site.**

- (13) Building, demolition and/or subdivision work in the development shall be carried out only:
  - a) On Mondays to Fridays between 7:00 AM and 6:00 PM, and
  - b) On Saturdays between 7:00 AM and 1:00 PM if inaudible on residential premises, otherwise 8.00 AM to 1.00 PM.
  - c) No building, demolition and/or subdivision work in the development shall be carried out on Sundays or public holidays.
- (14) At least 48 hours notice shall be given to Council for inspection of any of the following works in the development:
  - a) Roadworks
  - b) Sub-grade earthworks prior to gravel
  - c) Kerb & gutter completed
  - d) Gravel test results available
  - e) Compacted gravel base completed
  - f) Sealing completed

No subdivision certificate shall be granted for the development unless each of the above components of work has been completed to the satisfaction of Council's Works and Operations Department.

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- (15) All work is to be undertaken in accordance with the documentation required and approved under this Consent.
- (16) The developer is responsible for ensuring all erosion and sediment control measures are implemented in accordance with the approved plan.
- (17) Vehicles and equipment associated with the subdivision work in the development shall be located to minimise potential adverse impact on residential amenity in the locality.
- (18) Building, subdivision and other works shall be supervised by a suitably qualified and experienced Civil Engineer on a daily basis. The supervising engineer is to ensure compliance with the requirements of the specification, adherence to design plans and quality control of all works.
- (19) Alterations to natural surface contours shall not impede or divert natural surface water runoff so as to cause a nuisance to adjoining property owners or create an erosion or sediment problem.
- (20) Vehicles entering and leaving the premises that are carrying excavated dusty materials, including clays, sands and soils, shall be covered at all times when not loading or unloading.

**PART 5 - PRIOR TO ISSUE OF THE SUBDIVISION CERTIFICATE**  
**The following conditions of consent must be complied with prior to the issue of a subdivision certificate by the principle certifying authority. All necessary information to comply with the conditions of consent must be submitted with the application for subdivision certificate.**

- (21) A Subdivision Certificate must be applied for and released prior to the registration of the Plan of Subdivision with Land and Property Information New South Wales. A Subdivision Certificate will only be signed when each condition has been satisfied. Compliance with conditions must be achieved either by completion of the required physical works, meeting requirements or compliance with Council procedures (eg. lodging a bond or bank guarantee for incomplete works).

ADVISING - Current fee (2017/18) for the Subdivision Certificate is \$356.00.
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(22) Any Subdivision Certificate application to Council shall be accompanied by:

- a) The original Final Plan of Subdivision, including indication of the locations of any easements and permanent improvements on one print, and
- b) At least five (5) copies of the Final Plan of Subdivision, and
- c) A corresponding Deposited Plan Administration Sheet ("Plan Form 6") including a schedule of addresses in accordance with clause 60 of the Surveying and Spatial Information Regulation 2012.

(23) No Subdivision Certificate shall be granted for the development unless Council has been supplied with written evidence from Essential Energy or a suitably certified or accredited person that an electricity supply service has been made available to each lot.

(24) No Subdivision Certificate shall be granted for the development unless Council's applicable "Works and Operations Inspection Fee Relating to a DA" has been paid to Council.

(25) No subdivision certificate shall be granted for the development unless, if survey identifies that any public road encroaches on the land to be subdivided, the affected land is dedicated as public road.

(26) At the conclusion of the construction works, works-as-executed (WAE) drawings must be submitted to Council. These drawings are required before the subdivision plans will be released. The preferred format for WAE drawings is on computer disk using Autocad software.

(27) No subdivision certificate shall be granted for the development unless written evidence has been submitted to Council from Telstra, or a Telstra authorised contractor, including:

- a) A plan of the development area including current records of Telstra network and associated information relating to Telstra assets;
- b) Written advice specific to any indicated Telstra assets within the property.

(28) Under Clause 60 (c) of the *Surveying and Spatial Information Regulation 2012*, no subdivision certificate will be granted with respect to the development unless:

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- (a) Application is made to Council for allocation of an address to each of the approved lots, and
- (b) Council has allocated an address to each approved lot

The current 2018/19 financial year application fee for Council to allocate and provide an address number will apply.

**PART 6 - ON-GOING**

Nil

**PART 7 - AGENCY CONDITIONS**

Nil

**Councillors who voted for:-** Clrs P Culhane, R Cummins, B McCormack, R Opie, J Searl, J Stafford and J Wheelwright

**Councillors who voted against:-** Nil

- CARRIED

*The meeting adjourned the time being 8.00pm*  
*The meeting resumed the time being 8.05pm*

**SECTION 11: WORKS AND OPERATIONS**

**ITEM 11.1 COMPULSORY ACQUISITION OF LANDS AT COMMISSIONERS CREEK, LAGGAN ROAD TARALGA**

**204/18** **RESOLVED** by Clr Searl and Clr Wheelwright

1. That the acquisition be carried out by compulsory process in accordance with the Roads Act 1993, and;
2. That Council seeks the consent of the Governor of NSW and Minister of Local Government to compulsory acquire Lots 6 – 8 (inclusive) DP1203896 in the Parish of Tyrl Tyrl for the purposes of road widening under the Roads Act 1993, and to pay compensation under the provisions of the Land Acquisition (Just Terms) Compensation Act 1991; and

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3. That Council authorise the Mayor and General Manager to sign and affix the seal of Council to the documents relating to the transaction, as required.

- CARRIED

**ITEM 11.2                      PROPOSED ROAD NAMES IN THE PINEGROVE ESTATE  
SUBDIVISION MCINTOSH ROAD CROOKWELL**

**205/18                      RESOLVED by Cllr Searl and Cllr Culhane**

1. That Council endorse the proposed road names as nominated by the developer in an email dated 19 June 2018, namely, "Graham Crescent" and "McGeechan Street".

- CARRIED

**ITEM 11.3                      REQUEST FOR SWING EQUIPMENT - BARBOUR PARK GUNNING**

**206/18                      RESOLVED by Cllr Searl and Cllr Stafford**

1. That Council allocates \$8,560 from S94 Open Space Restricted Reserve Gunning towards the purchase and installation costs towards the Parent/Baby Swing at Barbour Park, and;
2. That Council accepts the contribution from the Gunning District Association of \$1,500 towards the swing.

- CARRIED

**ITEM 11.4                      REQUEST TO ENLARGE THE SCOPE - RECONSTRUCTION AND  
INITIAL SEALING OF BANNISTER LANE**

**207/18                      RESOLVED by Cllr Searl and Cllr Stafford**

1. That Council allocates an additional \$140,000 from the savings from the 2017/18 Operational Plan works on the Boorowa Road

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Project to fund the additional scope of works on the Bannister Lane Reconstruction and Initial Sealing Project.

- CARRIED

*The time being 8.10pm Clr Opie left the meeting in accordance with his Declaration of Interest.*

**ITEM 11.5**                      **STREETSCAPE ADVISORY COMMITTEE**  
**208/18**                      **RESOLVED** by Clr Searl and Clr Cummins

1. That Council creates a Streetscape Advisory Committee under Section 355 of the Local Government Act 1993 that consists of three Community Representatives from the Upper Lachlan Shire appointed by Council following appropriate expressions of interest, three Councillors and three Council staff (General Manager, Director Works and Operations and Project Manager);
2. That the Streetscape Advisory Committee has the primary responsibility for higher level guidance not operational matters in relation to the Streetscape Project, to provide advice to Council and to act as a conduit between the Community and Council's Project Control Group that is responsible for delivering the Streetscape Project;
3. That Council appoint Councillors Cummins, Stafford and Searl to the Streetscape Advisory Committee.

- CARRIED

*The time being 8.11pm Clr Opie returned to the meeting*

**ITEM 11.6**                      **COLLECTOR STORMWATER DRAINAGE CAPITAL BUDGET**  
   **2018/2019**  
**209/18**                      **RESOLVED** by Clr Searl and Clr Wheelwright

1. That Council fund stormwater drainage investigations, design and improvement works in the Village of Collector up to a total value of \$240,000 within the 2018/19 Operational Plan;

- CARRIED



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**SECTION 12: FINANCE AND ADMINISTRATION**

**ITEM 12.1 COUNCIL DELIVERY PROGRAM REVIEW 2017/2018**

**210/18** **RESOLVED** by Clr Searl and Clr Wheelwright

1. That Council adopts the Delivery Program Review for 2017/2018, period ending 30 June 2018.

- CARRIED

**ITEM 12.2 REVIEW OF THE CORPORATE CREDIT CARD POLICY**

**211/18** **RESOLVED** by Clr Searl and Clr Culhane

1. That Council adopts the reviewed Corporate Credit Card Policy.

- CARRIED

**SECTION 13: GENERAL MANAGER**

**ITEM 13.1 MAYORAL AND COUNCILLORS' REMUNERATION**

**212/18** **RESOLVED** by Clr Searl and Clr Wheelwright

1. That Council notes the determination of annual fees by the Local Remuneration Tribunal for Councillors and Mayors and resolves to set a fee structure for the period 2018/2019 being, Councillors Annual Fee of \$11,860.00 and a Mayoral Fee of \$25,880.00.

- CARRIED

Moved Clr Cummins and Clr Opie that a division be called

**Councillors who voted for:-** Clrs P Culhane, B McCormack, J Searl, J Stafford and J Wheelwright

**Councillors who voted against:-** Clrs R Cummins and R Opie

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**ITEM 13.2**                      **CONSULTATIVE COMMITTEE MEETING MINUTES**  
**213/18**                      **RESOLVED** by Clr Searl and Clr Culhane

1. That Council receives and notes the Consultative Committee Meeting Minutes as information and adopts the following recommendations contained within the Consultative Meeting Minutes:

**Item 4.1 Human Resources Coordinators Report**

That the Human Resources Activity report be received and noted as information.

**Item 4.2 Realignment of Works and Operations**

The proposed draft structure is approved for consultation with the staff, unions, and other stakeholders for a 28 day period.

- CARRIED

**ITEM 13.3**                      **REQUEST FOR DONATION/SPONSORSHIP FOR THE**  
**214/18**                      **INAUGURAL SPRING SCULPTURE GARDEN FESTIVAL**  
**RESOLVED** by Clr Searl and Clr Stafford

1. That Council not accede to the request for a donation/sponsorship of the inaugural Spring Sculpture Garden Festival.

- CARRIED

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**ITEM 13.4**                      **CANBERRA REGION JOINT ORGANISATION - INAUGURAL BOARD MEETING**

**215/18**                      **RESOLVED** by Clr Searl and Clr Wheelwright

1. That Council receive and note the information.
2. That Councillors provide comments if required to the Acting General Manager by Wednesday, 8 August 2018 on the Canberra Region Joint Organisation draft Charter, draft Code of Meeting Practice and Policy Payment of Expenses, Provision of Facilities and Allowances to Board Members to allow provision of collated comments to the Interim Executive Officer of the Canberra Region Joint Organisation by close of business 10 August 2018.

- CARRIED

**SECTION 14:        LATE REPORTS**

Nil

**SECTION 15:        REPORTS FROM OTHER COMMITTEES, SECTION 355 COMMITTEES AND DELEGATES**

**ITEM 15.1**                      **REPORTS FOR THE MONTH OF JULY 2018**

**216/18**                      **RESOLVED** by Clr Searl and Clr Culhane

That Item 15.1 - [Minutes of Committee/Information] listed below be received:

1. Pye Cottage Committee – Minutes from meeting held 21 May 2018
2. Collector Oval Committee – Minutes from meeting held 24 May 2018.
3. Audit, Risk and Improvement Committee – Minutes from meeting held 20 June 2018.

**ITEM 4.1 COUNCIL INVESTMENTS PORTFOLIO TO 31 MAY 2018**

**RECOMMENDATION:**

That the report on Council's investment portfolio is received and information noted.

**UPPER LACHLAN SHIRE COUNCIL**

**MINUTES OF THE  
ORDINARY MEETING OF COUNCIL  
HELD IN THE COUNCIL CHAMBERS  
ON 19 JULY 2018**

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**ITEM 4.2 NSW AUDIT OFFICE FINANCIAL AUDIT – REPORT  
ON LOCAL GOVERNMENT 2017**

The NSW Audit Office on Local Government 2017 for financial audits is received and information noted.

**ITEM 4.3 2017/2018 NSW AUDIT OFFICE INTERIM  
MANAGEMENT LETTER TO COUNCIL**

The NSW Audit Office Management letter on the conduct of the interim audit for the year ended 30 June 2018 be received and Council management responses be endorsed.

**ITEM 4.4 LOCAL GOVERNMENT ACCOUNTING CODE  
UPDATE 2017/2018**

The report in the Local Government Code of Accounting Practice and Financial Reporting Guidelines be received and the information noted.

**ITEM 4.5 ITEMS FOR DISCUSSION BY CHAIRPERSON**

The Audit, Risk and Improvement Committee Chairperson report be received and noted as information.

**217/18**

**RESOLVED** by Cllr Searl and Cllr Culhane that items 4.1 to 4.5 of the Audit, Risk and Improvement Committee be adopted.

- CARRIED

4. South East Australian Transport Strategy Inc (SEATS) – Minutes from meeting held 17 – 18 May 2018.
5. Local Emergency Management Committee – Minutes from meeting held 5 July 2018.

- CARRIED

**SECTION 16: BUSINESS WITHOUT NOTICE**

Nil

**SECTION 17: NOTICES OF MOTION**

Nil

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**SECTION 18:      QUESTIONS WITH NOTICE**

**ITEM 18.1              EXPENDITURE - ROAD CONSTRUCTION AND LANDFILL**

Refer to the Business Paper for Council Meeting held 19 July 2018 for the General Manager's comments.

**ITEM 18.2              LOCAL ROAD CLASSIFICATIONS**

Refer to the Business Paper for Council Meeting held 19 July 2018 for the General Manager's comments.

**ITEM 18.3              FIRE SAFETY STATEMENTS**

A motion was moved by Cllr Cummins and Cllr Opie that the Acting General Manager presents a report to Council on what actions Council needs to take to ensure that all Class 2-9 Buildings in the Shire have appropriate Fire Safety Statements.

On being put to the meeting the motion was lost.

Moved Cllr Cummins and Cllr Opie that a division be called

<b>Councillors who voted for:-</b>	Cllrs R Cummins, R Opie and J Stafford
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<b>Councillors who voted against:-</b>	Cllrs P Culhane, B McCormack, J Searl and J Wheelwright
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**ITEM 18.4              COUNCIL INVESTMENT FUND**

Refer to the Business Paper for Council Meeting held 19 July 2018 for the General Manager's comments.

*The time being 9.05pm Cllr Opie left the meeting in accordance with his declaration and did not return.*

**ITEM 18.5              EFFECTS OF DEFERMENT OF THE TRAFFIC STUDY**

Refer to the Business Paper for Council Meeting held 19 July 2018 for the General Manager's comments.

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**CLOSED COUNCIL ITEMS**

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in 10A (2)(c) of the Act and should be dealt with in a part of the meeting closed to the public and the media.

**Note:** Pursuant to Clause 25(1) of the Local Government (Meetings) Regulation, Council invites verbal representation by members of the public about whether the items listed below should not be considered by Council in a Closed Meeting. The items are:

**218/18**                      **RESOLVED** by Cllr Searl and Cllr Stafford

1. That Council move into closed Council to consider business identified, together with any late reports tabled at the meeting.
2. That pursuant to of the Local Government Act 1993: the press and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A (2)(c) as outlined above.
3. That the report relevant to the subject business be withheld from access to the media and public as required by section 10(2) of the Local Government Act, 1993.

- CARRIED

Council closed its meeting at 9.11PM and the public, staff and press left the chambers.

**219/18**                      **RESOLVED** by Cllr Searl and Cllr Culhane

That Council move out of closed Council and into open Council.

- CARRIED

Open Council resumed at 9.20PM.

**Resolutions from the Closed Council Meeting**

The following resolutions of Council, while the meeting was closed to the public, were read to the meeting by the Mayor.

**UPPER LACHLAN SHIRE COUNCIL**  
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**SECTION 19:      CONFIDENTIAL SESSION**

**ITEM 19.1            HEALTH CARE CENTRE CROOKWELL - LEASE RENEWAL**  
**220/18                RESOLVED by Cllr Searl and Cllr Culhane**

1. That Council agrees to renew the lease for the Health Care Centre at 17 Kialla Road, Crookwell for a further 5 year period with an option to renew for further 5 year period on the basis of the draft lease attached to the report.
2. That the Acting General Manager be delegated the authority to negotiate with the Lessee's on the basis of the minimum requirements in regard to rental and outgoings that are detailed within the draft lease attached to the report.
3. That the Mayor and Acting General Manager be authorised to sign the final lease agreement under seal of Council.

- CARRIED

**THE MEETING CLOSED AT 9.24PM**

Minutes confirmed 16 AUGUST 2018

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Mayor