



BUSINESS PAPER

ORDINARY MEETING

Thursday 20 July 2023

1:30pm

Council Chambers

COUNCIL'S VISION

To build and maintain sustainable communities while retaining the region's natural beauty.

COUNCIL'S MISSION

To provide services and facilities to enhance the quality of life and economic viability within the Council area.

COUNCIL'S AIMS

To perform services in a cost efficient, effective and friendly manner in order to achieve Council's Mission in meeting the annual objectives and performance targets of the principal activities Council undertakes on behalf of the community.

NOTICE OF MEETING

13 July 2023

Councillors

Dear Members

Ordinary Meeting of Council

Notice is hereby given that the next Ordinary Meeting of Council will take place on **Thursday 20 July 2023** in the **Council Chambers** commencing at **1:30pm**.

Your presence is requested.

Yours faithfully



Alex Waldron
Chief Executive Officer
Upper Lachlan Shire Council

AGENDA

ACKNOWLEDGEMENT OF COUNTRY

“I would like to Acknowledge and pay our respects to the Aboriginal Elders both past and present, as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today.”

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UPPER LACHLAN SHIRE COUNCIL

LEAVE OF ABSENCE

Chief Executive Officer
Upper Lachlan Shire Council
Spring Street
CROOKWELL NSW 2583

Dear Madam

I wish to apply for leave of absence from the Council Meeting to be held on

Date:

I will be absent for the following reason/s:

.....
.....
.....

Yours faithfully

.....
(Councillor Signature)

ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

A GUIDING CHECKLIST FOR COUNCILLORS, OFFICERS AND COMMUNITY COMMITTEES

ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

CONFLICT OF INTEREST

- A conflict of interest is a clash between private interest and public duty. There are two types of conflict:
 1. Pecuniary – regulated by the *Local Government Act* and Office of Local Government and,
 2. Non-pecuniary – regulated by Codes of Conduct and policy, ICAC, Ombudsman, Department of Local Government (advice only).

THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

IDENTIFYING PROBLEMS

- 1st Do I have private interest affected by a matter I am officially involved in?
- 2nd Is my official role one of influence or perceived influence over the matter?
- 3rd Do my private interest conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

AGENCY ADVICE

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, Officers and Community Committee members by various pieces of legislation, regulation and Codes.

| Contact | Phone | Email | Website |
|-----------------------------|---|--|--|
| Upper Lachlan Shire Council | (02) 4830 1000 | council@upperlachlan.nsw.gov.au | www.upperlachlan.nsw.gov.au |
| ICAC | (02)8281 5999 Toll Free 1800463909 | icac@icac.nsw.gov.au | www.icac.nsw.gov.au |
| Office of Local Government | (02) 4428 4100 | olg@olg.nsw.gov.au | www.olg.nsw.gov.au |
| NSW Ombudsman | (02) 9286 1000 Toll Free 1800451524 | nswombo@ombo.nsw.gov.au | www.ombo.nsw.gov.au |

UPPER LACHLAN SHIRE COUNCIL

COUNCILLORS DISCLOSURE OF A PECUNIARY INTEREST

**PURSUANT TO PART 4 PECUNIARY INTEREST IN THE CODE OF CONDUCT
(THE DISCLOSURE AND MANAGEMENT OF A PECUNIARY INTEREST IS PRESCRIBED UNDER THE
CODE OF CONDUCT FOR LOCAL COUNCILS IN NEW SOUTH WALES)**

To the Chief Executive Officer

I, _____

Declare a Conflict of Interest, being a PECUNIARY Interest.

Name of Meeting: Ordinary Meeting of Council

Date of Meeting:

Page Number: **Item Number:**

Special disclosure of pecuniary interests by *[full name of councillor]*

in the matter of *[insert name of environmental planning instrument]*

which is to be considered at an Ordinary Meeting of the Council *[name of council or council committee (as the case requires)]*

to be held on the day of 20 .

Pecuniary interest

Address of the affected principal place of residence of the councillor or an associated person, company or body (the identified land)

Relationship of identified land to councillor
[Tick or cross one box.]

The councillor has an interest in the land (e.g. is the owner or has another interest arising out of a mortgage, lease, trust, option or contract, or otherwise).

An associated person of the councillor has an interest in the land.

An associated company or body of the councillor has an interest in the land.

Matter giving rise to pecuniary interest¹

Nature of the land that is subject to a change in zone/planning control by the proposed LEP (the subject land)²

[Tick or cross one box]

The identified land.

Land that adjoins or is adjacent to or is in proximity to the identified land.

Current zone/planning control

Proposed change of zone/planning control

Effect of proposed change of zone/planning control on councillor or associated person
(tick box that applies)

Appreciable financial gain

Appreciable financial loss

[If more than one pecuniary interest is to be declared, reprint the above box and fill in for each additional interest.]

Councillor's Signature:

Date:

UPPER LACHLAN SHIRE COUNCIL

COUNCILLORS DISCLOSURE OF A NON-PECUNIARY INTEREST

**PURSUANT TO PART 5 NON PECUNIARY INTEREST IN THE CODE OF CONDUCT
(THE DISCLOSURE AND MANAGEMENT OF A NON PECUNIARY INTEREST IS PRESCRIBED UNDER THE
CODE OF CONDUCT FOR LOCAL COUNCILS IN NEW SOUTH WALES)**

To the Chief Executive Officer

I, _____

Declare a Conflict of Interest, being a NON-PECUNIARY Interest.

Significant

Non Significant

COUNCIL MEETINGS

Name of Meeting _____

Date of Meeting _____

Page Number _____ Item Number _____

Subject _____

Reason for Interest _____

As a result of my non-pecuniary interest, my involvement in the meeting will be as follows:

Option A – Make a declaration, stay in the Chamber, participate in the debate, and vote.

Option B – Make a declaration, stay in the Chamber, participate in the debate, but not vote.

Option C – Make a declaration, stay in the Chamber, participate in the debate, but leave the Chamber for the vote.

Option D – Make a declaration, stay in the Chamber, not participate in the debate, but vote.

Option E – Make a declaration, stay in the Chamber, not participate in the debate and not vote.

Option F – Make a declaration, do not participate in the debate, leave the Chamber upon making the declaration, and not return until the matter is resolved.

Signature

Date

5 CONFIRMATION OF MINUTES

The following minutes are submitted for confirmation -

| | |
|--|----|
| 5.1 Minutes of the Ordinary Meeting of Council of 15 June 2023 | 12 |
|--|----|

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS
ON 15 JUNE 2023

PRESENT: Deputy Mayor M McDonald (Chairperson), Cr P Culhane, Cr D O'Brien, Cr J Searl, Cr J Marshall, Cr S Reynolds, Cr L Woodbridge, Ms A Waldron (Chief Executive Officer), Mr J Blake (Chief Financial Officer), Mr L Kruger (Director of Infrastructure), Mr S Arkinstall (Acting Director of Environment and Planning), Mrs K Bowerman (Relief Executive Assistant), Ms Susanne Pearman (Administration Officer) and Mr C Gordon (Media Officer).

VIDEO LINK: Cr N McDonald.

THE DEPUTY MAYOR DECLARED THE MEETING OPEN AT 1.30pm

SECTION 1: NOTICE OF WEBCASTING/AUDIO RECORDING OF MEETING

Deputy Mayor McDonald advised that the meeting is being webcast live and audio recorded in accordance with the Council Code of Meeting Practice.

An acknowledgement of Country was read to the meeting by the Deputy Mayor.

SECTION 2: APOLOGIES & LEAVE OF ABSENCE

Apologies were received from Mayor Clr P Kensit and Mr A Croke (Director of Finance and Administration).

86/23 **RESOLVED** by Cr Searl and Cr Reynolds that the apologies be received and a leave of absence granted.

- CARRIED

Councillors who voted for:- Crs P Culhane, J Marshall, M McDonald, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

Councillors who voted against:- Nil

SECTION 3: CITIZENSHIP CEREMONY

Nil

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
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SECTION 4: DECLARATIONS OF INTEREST

Clr Jo Marshall declared a non-pecuniary interest in Item 16.1 Reports from other Committees. Gullen Range Wind Farm Community Fund ratification of grant allocations as she is involved in two applications and will make the declaration and leave the chamber and not return until the matter is resolved.

Clr Jo Marshall declared a pecuniary interest in Item 11.1 Planning Proposal – 4273 Goulburn Road Crookwell as an associated person of the Councillor has an interest in the land and will make the declaration, leave the Chamber and not return until the matter is resolved.

SECTION 5: CONFIRMATION OF MINUTES

87/23

RESOLVED by Cr Searl and Cr Woodbridge

1. That the minutes of the Ordinary Council Meeting held on 18 May 2023 be adopted.

- CARRIED

Councillors who voted for:- Crs P Culhane, J Marshall, M McDonald, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

Councillors who voted against:- Nil

SECTION 6: MAYORAL MINUTES

ITEM 6.1

MAYORAL MINUTE

88/23

RESOLVED by Cr O'Brien and Cr Rerynolds that

1. Council receive and note the activities attended by the Mayor for May and June 2023.

-
CARRIED

Councillors who voted for:- Crs P Culhane, J Marshall, M McDonald, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

Councillors who voted against:- Nil

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SECTION 7: PRESENTATIONS TO COUNCIL/PUBLIC

Nil

SECTION 8: CORRESPONDENCE

ITEM 8.1 CORRESPONDENCE FOR THE MONTH OF JUNE 2023

89/23

RESOLVED by Cr Searl and Cr Woodbridge

That Item 8.1 - [Correspondence/Information] listed below be received:

1. Office of Local Government – Circular 23-03 – Determination of the Local Government Remuneration Tribunal – May 2023.
2. Office of Local Government – Circular 23-04 – Change to public access to Council records under the State Records Act 1988.
3. Office of Local Government – Circular 23-05 – Ward boundary and name changes.
4. Local Government NSW – Federal Budget 2023 Update.

- CARRIED

Councillors who voted for:-

Crs P Culhane, J Marshall, M McDonald, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

Councillors who voted against:- Nil

SECTION 9: LATE CORRESPONDENCE

Nil

UPPER LACHLAN SHIRE COUNCIL
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SECTION 10: INFORMATION ONLY

ITEM 10.1 DEVELOPMENT STATISTICS REPORT

90/23

RESOLVED by Cr Searl and Cr Woodbridge

1. Council receives and notes the report as information.

- CARRIED

Councillors who voted for:-

Crs P Culhane, J Marshall, M McDonald, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

Councillors who voted against:- Nil

ITEM 10.2 – 10.6 INFORMATION ONLY REPORTS

91/23

RESOLVED by Cr Searl and Cr Woodbridge

1. Council receive and notes items 10.2 to 10.6 as information.

- CARRIED

Councillors who voted for:-

Crs P Culhane, J Marshall, M McDonald, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

Councillors who voted against:- Nil

UPPER LACHLAN SHIRE COUNCIL
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REPORTS FROM STAFF AND STANDING COMMITTEES

SECTION 11: ENVIRONMENT AND PLANNING

Clr Marshall left the Chamber in accordance with her declaration the time being 2.05pm.

ITEM 11.1 PLANNING PROPOSAL - 4273 GOULBURN ROAD, CROOKWELL
92/23 RESOLVED by Cr Searl and Cr Woodbridge

1. Council submit the planning proposal for a gateway determination to amend the *Upper Lachlan Local Environmental Plan 2010* by rezoning Lot 24 DP 119250 from *RU1 Primary Production* to part *R2 - Low Density Residential* and *R5 - Large Lot Residential* and reduce the minimum permissible lot size from 40Ha to part 800m² and part 2,000m² respectively.
2. Council request the Department of Planning Industry and Environment to authorise Council to exercise delegation of plan making functions in accordance with the *Environmental Planning and Assessment Act 1979*.
3. Council delegate authority to the Chief Executive Officer to undertake any required changes.
4. Council notify the community of the proposed changes to the local environmental plan through appropriate processes at the time.

- CARRIED

Councillors who voted for:- Crs P Culhane, M McDonald, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

Councillors who voted against:- Nil

Clr Marshall returned to the meeting the time being 2.15pm.

UPPER LACHLAN SHIRE COUNCIL
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ITEM 11.2 AMENDED PLANNING PROPOSAL - 30-36 PEELWOOD ROAD LAGGAN

93/23 RESOLVED by Cr Woodbridge and Cr Reynolds

1. Council submit the planning proposal for a Gateway Determination to amend the Upper Lachlan Local Environmental Plan 2010 by;
 - changing the Zone and Minimum Lot Size Provisions of Lot 2 DP 1233492 (part) from RU2 Rural Landscape zone to RU5 Village zone and reduce the minimum lot size from 80ha to 4,000m2 to enable the development of dwelling houses on lots to be created under the *Upper Lachlan Local Environmental Plan 2010 (LEP 2010)*; and
 - changing the Zone and Minimum Lot Size Provisions of Lot 2 DP 1233492 (part), Lot 1 DP 239858 and Lot 1 DP 1253980 and roads proposed to be closed from RU2 Rural Landscape zone to C3 Environmental Management zone and reduce the minimum lot size from 80ha to 10ha to enable permissible uses to be undertaken on the lots under the *Upper Lachlan Local Environmental Plan 2010 (LEP 2010)*.
2. Council requested the Department of Planning Industry and Environment to authorise Council to exercise delegation of plan making functions in accordance with the Environmental Planning and Assessment Act 1979.
3. Council delegate authority to the Chief Executive Officer to undertake any required changes.
4. Council notify the community of the proposed changes to the local environmental plan through appropriate processes at the time.

- CARRIED

Councillors who voted for:- Crs P Culhane, J Marshall, M McDonald, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

Councillors who voted against:- Nil

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ITEM 11.3 COMMUNITY SPORTS AMENITIES AND CHANGE ROOMS - LIN COOPER RESERVE

94/23 RESOLVED by Cr Searl and Cr Woodbridge

1. Council fund the outstanding works to enable the building to be finalised by allocating \$100,000.00 to cover the current shortfall; and
2. Council allocate the required funding for the Section 7.11 Reserves allocated to 'Community Facilities'.

- CARRIED

Councillors who voted for:- Crs P Culhane, J Marshall, M McDonald, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

Councillors who voted against:- Nil

SECTION 12: INFRASTRUCTURE DEPARTMENT

Nil

SECTION 13: FINANCE AND ADMINISTRATION

ITEM 13.1 MAYORAL AND COUNCILLORS' REMUNERATION - LOCAL GOVERNMENT REMUNERATION TRIBUNAL

95/23 RESOLVED by Cr O'Brien and Cr Woodbridge

1. Council notes the determination of annual fees by the Local Government Remuneration Tribunal for Councillors and Mayors and resolves to set a Rural Category fee structure for the period 2023/2024 being, Councillors Annual Fee of \$13,030 and a Mayoral Fee of \$28,430.

- CARRIED

Councillors who voted for:- Crs P Culhane, M McDonald, N McDonald, D O'Brien, S Reynolds and J Searl

Councillors who voted against:- Crs J Marshall and L Woodbridge

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ITEM 13.2 REVIEW OF CODE OF BUSINESS PRACTICE

96/23

RESOLVED by Cr Searl and Cr Woodbridge

1. Council adopts the reviewed Code of Business Practice.

- CARRIED

Councillors who voted for:-

Crs P Culhane, J Marshall, M McDonald, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

Councillors who voted against:- Nil

<https://www.upperlachlan.nsw.gov.au/council/governance/policies/>

ITEM 13.3 INTEGRATED PLANNING AND REPORTING - ADOPTION OF 2023/2024 COUNCIL PLANS

97/23

RESOLVED by Cr Searl and Cr Woodbridge

1. Council, in accordance with Sections 8A-8C and Sections 403-406, of the Local Government Act 1993 resolve to adopt the following Strategic Plans:-
 1. Operational Plan 2023/2024;
 2. Delivery Program 2023/2024 – 2026/2027;
 3. Long Term Financial Plan 2023-2032;
 4. Infrastructure Plan 2023-2032; and
 5. Workforce Plan 2023/2024 – 2026/2027.
2. Council approves expenditure and votes money according to the integrated financial budget contained within Council's 2023/2024 Operational Plan.
3. Council make the Revenue Policy, including Fees and Charges, and operational and capital budget as outlined in the 2023/2024 Operational Plan.
4. Council in accordance with Section 506, of the Local Government Act 1993, and the Office of Local Government advice, and in accordance with the Independent Pricing and Regulatory Tribunal of NSW determination, hereby adopt a 3.70% permissible Ordinary (General) Rates Increase for 2023/2024.

UPPER LACHLAN SHIRE COUNCIL
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5. Council in accordance with Section 566 (3), of the Local Government Act 1993, hereby resolves that the Interest Rate to apply to all overdue Rates and Charges be calculated at the maximum permissible Interest Rate of 9% per annum, calculated on a daily basis, as determined by the Office of Local Government.
6. Under the Local Government Act 1993, pursuant to Sections 535, 537 and 543 (1), Council make a general ordinary rate Ad-Valorem of 0.0010270 for Farmland Rating Category inclusive of a Base Amount of \$545.00 per Assessment being 27% of the total amount payable for land categorised as Farmland, for the year 2023/2024.
7. Under the Local Government Act 1993, pursuant to Sections 535, 537 and 543 (1), Council make a general ordinary rate Ad-Valorem of 0.0018550 for the Residential Rating Category inclusive of a Base Amount of \$270.00 per Assessment being 42% of the total amount payable for land categorised as Residential, for the year 2023/2024.
8. Under the Local Government Act 1993, pursuant to Sections 535, 537 and 543 (1), Council make a general ordinary rate Ad-Valorem of 0.0014880 for the Residential – Non Urban Rating Category inclusive of a Base Amount of \$270.00 per Assessment being 34% of the total amount payable for land categorised as Residential – Non Urban, for the year 2023/2024.
9. Under the Local Government Act 1993, pursuant to Sections 535, 537 and 543 (1), Council make a general ordinary rate Ad-Valorem of 0.0064610 for the Business – Crookwell Rating Category inclusive of a Base Amount of \$270.00 per Assessment being 26% of the total amount payable for land categorised as Business - Crookwell, for the year 2023/2024.
10. Under the Local Government Act 1993, pursuant to Sections 535, 537 and 543 (1), Council make a general ordinary rate Ad-Valorem of 0.0036570 for the Business – Gunning Rating Category inclusive of the Base Amount of \$270.00 per Assessment being 35% of the total amount payable for land categorised as Business – Gunning for the year 2023/2024.
11. Under the Local Government Act 1993, pursuant to Sections 535, 537 and 543 (1), Council make a general ordinary rate Ad-Valorem of 0.0029300 for the Business – Taralga Rating

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Category inclusive of the Base Amount of \$270.00 per Assessment being 34% of the total amount payable for land categorised as Business – Taralga for the year 2023/2024.

12. Under the Local Government Act 1993, pursuant to Sections 535, 537 and 543 (1), Council make a general ordinary rate Ad-Valorem of 0.0163070 for the Business – General Rating Category inclusive of the Base Amount of \$270.00 per Assessment being 4% of the total amount payable for land categorised as Business – General for the year 2023/2024.
13. Under the Local Government Act 1993, pursuant to Sections 535, 537 and 543 (1), Council make a general ordinary rate Ad-Valorem of 0.0058530 for the Mining Rating Category inclusive of the Base Amount of \$270.00 per Assessment being 12% of the total amount payable for land categorised as Mining for the year 2023/2024.
14. Under the Local Government Act 1993, pursuant to Sections 535, 543 (1), 501 and 552, Council make a Crookwell Water Supply Annual Charge subject to a Water Access Fee of \$523.00 and a Water Availability Charge of \$523.00, for the year 2023/2024.
15. Under the Local Government Act 1993, pursuant to Sections 535, 543 (1), 501 and 552, Council make a Taralga Water Supply Annual Charge subject to a Water Access Fee of \$523.00 and a Water Availability Charge of \$523.00, for the year 2023/2024.
16. Under the Local Government Act 1993, pursuant to Sections 535, 543 (1), 501 and 552, Council make a Dalton Water Supply Annual Charge subject to a Water Access Fee of \$523.00 and a Water Availability Charge of \$523.00, for the year 2023/2024.
17. Under the Local Government Act 1993, pursuant to Sections 535, 543 (1), 501 and 552, Council make a Gunning Water Supply Annual Charge subject to a Water Access Fee of \$523.00 and a Water Availability Charge of \$523.00, for the year 2023/2024.
18. Under the Local Government Act 1993, pursuant to Sections 535, 543 (1), 501 and 552, Council make a Gunning Sewer Supply Access Charge of \$969.00 per Assessment categorised as Residential Occupied and an Access Charge of \$636.00 for Residential Unoccupied, for the year 2023/2024.

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19. Under the Local Government Act 1993, pursuant to Sections 535, 543 (1), 501 and 552, Council make a Gunning Sewer Supply Best Practice Pricing Access Charge per Assessment categorised as Non-Residential and Business of \$969.00, a Sewer Discharge Factor of 0.77 and a Usage Charge of \$3.82, for the year 2023/2024.
20. Under the Local Government Act 1993, pursuant to Sections 535, 543 (1), 501 and 552, Council make a Gunning Sewer Supply Best Practice Pricing Access Charge per Assessment categorised as Churches / Schools / Hospitals / Nursing Homes and Parks of \$969.00, a Sewer Discharge Factor of 0.50 and a Usage Charge \$3.82, for the year 2023/2024.
21. Under the Local Government Act 1993, pursuant to Sections 535, 543 (1), 501 and 552, Council make a Gunning Sewer Supply Best Practice Pricing Access Charge per Assessment categorised as Commercial of \$969.00, a Sewer Discharge Factor of 0.60 and a Usage Charge of \$3.82, for the year 2023/2024.
22. Under the Local Government Act 1993, pursuant to Sections 535, 543 (1), 501 and 552, Council make a Crookwell Sewer Supply Access Charge of \$969.00 per Assessment categorised as Residential Occupied and an Access Charge of \$636.00 for Residential Unoccupied, for the year 2023/2024.
23. Under the Local Government Act 1993, pursuant to Sections 535, 543 (1), 501 and 552, Council make a Crookwell Sewer Supply Best Practice Pricing Access Charge per Assessment categorised as Commercial of \$969.00, a Sewer Discharge Factor of 0.60 and a Usage Charge of \$3.82, for the year 2023/2024.
24. Under the Local Government Act 1993, pursuant to Sections 535, 543 (1), 501 and 552, Council make a Crookwell Sewer Supply Best Practice Pricing Access Charge per Assessment categorised as Non-Residential and Business of \$969.00, a Sewer Discharge Factor of 0.77 and a Usage Charge of \$3.82, for the year 2023/2024.
25. Under the Local Government Act 1993, pursuant to Sections, 535, 543 (1), 501 and 552, Council make a Crookwell Sewer Supply Best Practice Pricing Access Charge per Assessment categorised as Churches / Schools / Hospitals / Nursing Homes

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and Parks of \$969.00, a Sewer Discharge Factor of 0.50 and a Usage Charge of \$3.82, for the year 2023/2024.

26. Under the Local Government Act 1993, pursuant to Sections 535, 543 (1), 501 and 552, Council make a Taralga Sewer Supply Access Charge of \$969.00 per Assessment categorised as Residential Occupied and an Access Charge of \$636.00 for Residential Unoccupied, for the year 2023/2024.
27. Under the Local Government Act 1993, pursuant to Sections 535, 543 (1), 501 and 552, Council make a Taralga Sewer Supply Best Practice Pricing Access Charge per Assessment categorised as Non-Residential and Business of \$969.00, a Sewer Discharge Factor of 0.77 and a Usage Charge of \$3.82, for the year 2023/2024.
28. Under the Local Government Act 1993, pursuant to Sections 535, 543 (1), 501 and 552, Council make a Taralga Sewer Supply Best Practice Pricing Access Charge per Assessment categorised as Commercial of \$969.00, a Sewer Discharge Factor of 0.60 and a Usage Charge of \$3.82, for the year 2023/2024.
29. Under the Local Government Act 1993, pursuant to Sections, 535, 543 (1), 501 and 552, Council make a Taralga Sewer Supply Best Practice Pricing Access Charge per Assessment categorised as Churches / Schools / Hospitals / Nursing Homes and Parks of \$969.00, a Sewer Discharge Factor of 0.50 and a Usage Charge of \$3.82, for the year 2023/2024.
30. Under the Local Government Act 1993, pursuant to Sections, 535, 543 (1), and 496, Council make a shire wide Domestic Waste Management Service Charge of \$595.00 per service for the year 2023/2024.
31. Under the Local Government Act 1993, pursuant to Sections, 535, 543 (1), and 496, Council make a shire wide Domestic Waste Management Availability Charge of \$234.00 per Rateable Assessment. This annual charge is for each vacant property that is categorised as Residential and is in the pickup service area, for the year 2023/2024.
32. Under the Local Government Act 1993, pursuant to Sections, 535, 543 (1), and 501, Council make a Commercial Waste Service Charge of \$705.00 per service for each rateable Assessment

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categorised as Business – Gunning, Business – Taralga and Business – Crookwell, for the year 2023/2024.

33. Under the Local Government Act 1993, pursuant to Sections 535, 543 (1) and 501, Council make a Commercial Waste Availability Charge of \$234.00 per Assessment for Rateable Assessments categorised as Business – Gunning, Business – Taralga and Business – Crookwell, for the year 2023/2024.
34. Under the Local Government Act 1993, pursuant to Sections 535, 543 (1) and 501, Council make a Rural Waste Annual Charge of \$257.40 per Rateable Assessment categorised as Farmland, Residential – Non Urban, and Residential, for properties that do not have a Domestic Waste Management Charge and do not have a Domestic Waste Management Availability Charge for the year 2023/2024.
35. Under the Local Government Act 1993, pursuant to Sections, 535, 543 (1), and 496A, Council make a Stormwater Management Annual Charge for the towns of Taralga, Crookwell, Gunning and Collector of \$25.00 per Rateable Assessment categorised as Residential, for the year 2023/2024.
36. Under the Local Government Act 1993, pursuant to Sections, 535, 543 (1), and 496A, Council make a Stormwater Management Annual Charge for the towns of Taralga, Crookwell, Gunning, and Collector of \$50.00 per Rateable Assessment categorised as Business – Gunning, Business – Taralga, and Business – Crookwell, for the year 2023/2024.
37. Under the Local Government Act 1993, pursuant to Section 502, Council make a Water Supply User Pay Consumption Charge for the towns of Taralga, Crookwell, Gunning and Dalton. The charge Tariff 1 - \$3.82 per kilolitre consumed up to a maximum of 200 kilolitres and charge for Tariff 2 - \$5.05 per kilolitre consumed above 200 kilolitres, for the year 2023/2024.

- CARRIED

Councillors who voted for:-

Crs P Culhane, J Marshall, M McDonald, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

Councillors who voted against:- Nil

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SECTION 14: CHIEF EXECUTIVE OFFICER

ITEM 14.1 DELEGATION – CHIEF EXECUTIVE OFFICER
98/23 RESOLVED by Cr Searl and Cr Woodbridge

1. Council resolves to adopt the delegation to the Chief Executive Officer, Alexandra Waldron. The Council Mayor signs the delegation and affixes the Common Seal of the Upper Lachlan Shire Council to this delegation.

- CARRIED

Councillors who voted for:- Crs P Culhane, J Marshall, M McDonald, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

Councillors who voted against:- Nil

ITEM 14.2 GENERAL MANAGER TO CHIEF EXECUTIVE OFFICER - REFERENCE
99/23 RESOLVED by Cr Woodbridge and Cr Reynolds

1. Council adopt that all references in Council policies, procedures, contracts, Code of Practices, Code of Conduct and all other legal documentation (including legislation) that refers to General Manager shall be taken to be replaced with the title known as Chief Executive Officer of the Upper Lachlan Shire Council.
2. Council will progressively update and remove all references to General Manager in Council documents.

- CARRIED

Councillors who voted for:- Crs P Culhane, M McDonald, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

Councillors who voted against:- Cr J Marshall

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ITEM 14.3 **ECONOMIC DEVELOPMENT ADVISORY COMMITTEE CHARTER**
100/23 **RESOLVED** by Cr Searl and Cr Woodbridge

1. Adopts the Section 355 Economic Development Advisory Committee Charter.
2. Advertise an 'Expression of Interest' to invite members of the community to join the Upper Lachlan Shire Council Economic Development Advisory Committee.

- CARRIED

Councillors who voted for:- Crs P Culhane, J Marshall, M
McDonald, N McDonald, D
O'Brien, S Reynolds, J Searl and
L Woodbridge

Councillors who voted against:- Nil

A further motion was moved by Clr Woodbridge and Clr Searl that:

1. Council hold an Ordinary Ballot to appoint nominated Councillors to the three positions on the Economic Development Advisory Committee.

On being put to the meeting the motion was carried.

101/23 **RESOLVED** by Cr Searl and Cr Woodbridge

1. Council hold an Ordinary Ballot to appoint nominated Councillors to the three positions on the Economic Development Advisory Committee.

- CARRIED

Councillors who voted for:- Crs P Culhane, J Marshall, M
McDonald, N McDonald, D
O'Brien, S Reynolds, J Searl and
L Woodbridge

Councillors who voted against:- Nil

A motion was moved by Clr Woodbridge and Searl that:

1. Clrs M McDonald, J Searl and S Reynolds be appointed to the Economic Development Advisory Committee, with Clr Woodbridge as the alternate.

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On being put to the meeting the motion was carried.

102/23

RESOLVED by Cr Searl and Cr Woodbridge

1. Clrs M McDonald, J Searl and S Reynolds be appointed to the Economic Development Advisory Committee, with Cr Woodbridge as the alternate.

- CARRIED

Councillors who voted for:-

Crs P Culhane, J Marshall, M McDonald, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

Councillors who voted against:- Nil

ITEM 14.4

TOURISM AND EVENT MANAGEMENT ADVISORY COMMITTEE CHARTER

103/23

RESOLVED by Cr Searl and Cr Woodbridge

1. Adopts the Section 355 Tourism and Event Management Advisory Committee Charter.
2. Advertise an 'Expression of Interest' to invite members of the community to join the Upper Lachlan Shire Council Tourism and Event Management Advisory Committee.

- CARRIED

Councillors who voted for:-

Crs P Culhane, J Marshall, M McDonald, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

Councillors who voted against:- Nil

A further motion was moved by Cr Searl and Cr Woodbridge that:

1. Clrs M McDonald, J Searl and S Reynolds be nominated and appointed to the Tourism and Event Management Advisory Committee with Cr Woodbridge as the alternate.

On being put to the meeting the motion was carried.

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104/23

RESOLVED by Cr Searl and Cr Woodbridge that

1. Clrs M McDonald, J Searl and S Reynolds be nominated and appointed to the Tourism and Event Management Advisory Committee with Clr Woodbridge as the alternate.

- CARRIED

Councillors who voted for:-

Crs P Culhane, J Marshall, M McDonald, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

Councillors who voted against:- Nil

SECTION 15: LATE REPORTS

Nil

SECTION 16: REPORTS FROM OTHER COMMITTEES, SECTION 355 COMMITTEES AND DELEGATES

Clr Marshall left the Chamber in accordance with her declaration the time being 3.14pm.

ITEM 16.1

REPORTS FROM COMMITTEES FOR THE MONTH OF JUNE 2023

105/23

RESOLVED by Cr Searl and Cr Woodbridge

That Item - Minutes of Committee/Information listed below be received:-

1. Gunning Arts Festival Committee – Minutes from Meeting – 30 October 2022.
2. Gunning Arts Festival Committee – Minutes from Annual General Meeting – 4 December 2022.

106/23

RESOLVED by Cr Searl and Cr Woodbridge

1. That Council accepts the elected office bearers and Committee members contained in the Minutes of the Gunning Arts Festival Annual General Meeting held 4 December 2022.

- CARRIED

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Councillors who voted for:- Crs P Culhane, J Marshall, M McDonald, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

Councillors who voted against:- Nil

3. Gunning Arts Festival 355 Committee – Minutes of Meeting – 30 April 2023.
4. Cullerin Range Community Fund S355 Committee – Meeting Minutes - 8 May 2023.

107/23 **RESOLVED** by Cr Searl and Cr Woodbridge

1. That funds to the total of \$21,928.00 be forwarded to the Gunning Early Learning Centre as per Committee recommendation item 4.1 of the minutes.

- CARRIED

Councillors who voted for:- Crs P Culhane, J Marshall, M McDonald, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

Councillors who voted against:- Nil

5. Gullen Range Community Fund S355 Committee – Minutes of Meeting – 23 May 2023.

108/23 **RESOLVED** by Cr Woodbridge and Cr Searl

1. That funds to the total of \$72,399.54 be forwarded as per list below as per recommendation 4.1 of the minutes.

| | |
|---|--------------------|
| Australian Agricultural Centre | \$10,000.00 |
| Anglican Church Parish of Crookwell – St George’s Church | \$7,282.00 |
| Breadalbane Hall Committee | \$1,100.00 |
| Upper Lachlan Landcare Inc | \$11,121.00 |
| Anglican Church Parish of Crookwell – St Bartholomew’s Church | \$24,847.00 |
| International Women’s Day 2024 | \$3,500.00 |
| Southern Tablelands Group 12 | \$14,549.54 |
| TOTAL | \$72,399.54 |

Cr Marshall returned to the meeting 3.20pm.

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6. Upper Lachlan Shire Council Access Committee – Minutes from Meeting – 31 May 2023.
7. Upper Lachlan Shire Council Traffic Committee - Minutes from Meeting - 1 June 2023.
8. Collector Wind Farm Community Fund Sec 355 – Community Committee Meeting – 6 June 2023.

109/23

RESOLVED by Cr Searl and Cr Woodbridge

1. That funds to the total of \$255,108.90 be forwarded as per list below as per recommendation 4.1 of the minutes.

| | |
|--|---------------------|
| Collector Public School – Enhancing Aboriginal Culture | \$3,623.00 |
| Collector Public School – “Our Land Our Stories” Resource Kits | \$2,259.70 |
| Collector Public School – Native Memorial Garden | \$2,250.00 |
| Collector Bushranger’s Reserve Trust – Pump Track | \$146,410.00 |
| Collector Community Association – Youth Program | \$7,474.60 |
| Collector Community Association – Strategic Project | \$88,000.00 |
| Collector Oval Committee – Amenities Enhancement | \$5,091.60 |
| TOTAL | \$255,108.90 |

- CARRIED

Councillors who voted for:- Crs P Culhane, M McDonald, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

Councillors who voted against:- Nil

- CARRIED

Councillors who voted for:- Crs P Culhane, J Marshall, M McDonald, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

Councillors who voted against:- Nil

SECTION 17: NOTICES OF MOTION

Nil

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SECTION 18: QUESTIONS WITH NOTICE

Nil

CLOSED COUNCIL ITEMS

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2021, in the opinion of the Chief Executive Officer, the following business is of a kind as referred to in 10A (2d(i)) of the Act and should be dealt with in a part of the meeting closed to the public and the media.

***Note:** Pursuant to Clause 25(1) of the Local Government (Meetings) Regulation, Council invites verbal representation by members of the public about whether the items listed below should not be considered by Council in a Closed Meeting. The items are:*

110/23 **RESOLVED** by Cr Searl and Cr Woodbridge

1. That Council move into closed Council to consider business identified, together with any late reports tabled at the meeting.
2. That pursuant to 10A (2d(i)) of the Local Government Act 1993: the press and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A (2d(i)) as outlined above.
3. That the report relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.

- CARRIED

Councillors who voted for:- Crs P Culhane, J Marshall, M McDonald, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

Councillors who voted against:- Nil

Council closed its meeting at 3.15pm and the public, staff and press left the chambers.

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111/23

RESOLVED by Cr Searl and Cr Woodbridge

That Council move out of closed Council and into open Council.

- CARRIED

Councillors who voted for:-

Crs P Culhane, J Marshall, M McDonald, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

Councillors who voted against:- Nil

Open Council resumed at 3.28pm.

Resolutions from the Closed Council Meeting

The following resolutions of Council, while the meeting was closed to the public, were read to the meeting by the Mayor.

SECTION 19: CONFIDENTIAL SESSION

ITEM 19.1

PROCUREMENT OF ONE NEW PRIME MOVER

112/23

RESOLVED by Cr Searl and Cr Woodbridge

1. Council purchase one MAN TGS 26.540 for the sum of \$291,380.91 ex GST from Hartwigs.
2. Council trade in existing truck (plant 713) with Hartwigs.

- CARRIED

Councillors who voted for:-

Crs P Culhane, J Marshall, M McDonald, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

Councillors who voted against:- Nil

THE MEETING CLOSED AT 3.29pm

Minutes confirmed 20 JULY 2023

.....
Mayor

5.2 Minutes of the Extraordinary Meeting of Council of 30 June 202334

UPPER LACHLAN SHIRE COUNCIL
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PRESENT: Mayor P Kensit (Chairperson), Cr P Culhane, Cr D O'Brien, Cr J Searl, Cr M McDonald, Cr S Reynolds, Ms A Waldron (Chief Executive Officer), Mr L Kruger (Director of Infrastructure), Mr A Croke (Director Finance and Administration), Mr S Arkinstall (Acting Director of Environment & Planning), Mrs K Bowerman (Acting Executive Assistant) and Ms S Pearman (Administration Officer).

VIDEOLINK: Clr N McDonald and Clr L Woodbridge.

THE DEPUTY MAYOR DECLARED THE MEETING OPEN AT 4.05pm

Deputy Mayor M McDonald advised no public gallery today as confidential meeting.

Deputy Mayor M McDonald advised that the meeting is being webcast live and audio recorded before and after the meeting in accordance with Council Code of Meeting Practice.

An acknowledgement of Country was read to the meeting by the Deputy Mayor.

SECTION 1: APOLOGIES & LEAVE OF ABSENCE

An apology was received from Cr J Marshall.

113/23 **RESOLVED** by Cr Searl and Cr O'Brien that the apologies be received and a leave of absence granted.

SECTION 2: DECLARATIONS OF INTEREST

Nil

CLOSED COUNCIL ITEMS

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2021, in the opinion of the Chief Executive Officer, the following business is of a kind as referred to in 10A (2) 2d(i) of the Act and should be dealt with in a part of the meeting closed to the public and the media.

Note: Pursuant to Clause 25(1) of the Local Government (Meetings) Regulation, Council invites verbal representation by members of the public about whether the items listed below should not be considered by Council in a Closed Meeting. The items are:

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114/23 **RESOLVED** by Cr Searl and Cr O'Brien

4. That Council move into closed Council to consider business identified, together with any late reports tabled at the meeting.
5. That pursuant to section 10A(2) 2d(i) of the Local Government Act 1993: the press and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A (2) as outlined above.
6. That the report relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.

- CARRIED

Councillors who voted for:- Crs P Kensit, M McDonald, P Culhane, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

Councillors who voted against:- Nil

Council closed its meeting at 4.06pm.

115/23 **RESOLVED** by Cr Searl and Cr O'Brien

That Council move out of closed Council and into open Council.

- CARRIED

Councillors who voted for:- Crs P Kensit, M McDonald, P Culhane, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

Councillors who voted against:- Nil

Open Council resumed at 4.41pm.

Cr Kensit and Cr Reynolds entered the Chambers the time being 4.07pm

UPPER LACHLAN SHIRE COUNCIL
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Resolutions from the Closed Council Meeting

The following resolutions of Council, while the meeting was closed to the public, were read to the meeting by the Mayor.

SECTION 3: CONFIDENTIAL SESSION

ITEM 3.1 CONSTRUCTION CONTRACT - CROOKWELL POOL AND VISITORS INFORMATION CENTRE

Moved by Cr Reynolds and Cr Searl

1. Council's Chief Executive Officer be delegated authority to enter into direct commercial negotiations with FDC Construction, with the intent to enter a contract utilising Section 55 of Local Government Act 1993 with requirements for tendering referencing Section 55 - (3) (K) – "*A contract made in a case of emergency*".

An Amendment was moved by Cr Reynolds and Cr Searl

1. Council's Chief Executive Officer be delegated authority to enter into direct commercial negotiations with FDC Construction in relation to the Crookwell Pool and Visitors Information Centre, in the terms as discussed at the extraordinary meeting held 30 June 2023, with the intent to enter a contract utilising Section 55 of Local Government Act 1993 with requirements for tendering referencing Section 55 - (3) (K) – "*A contract made in a case of emergency*".

On being put to the meeting the amendment was carried and became the motion

116/23 RESOLVED Cr Reynolds and Cr Searl

1. Council's Chief Executive Officer be delegated authority to enter into direct commercial negotiations with FDC Construction in relation to the Crookwell Pool and Visitors Information Centre, in the terms as discussed at the extraordinary meeting held 30 June 2023, with the intent to enter a contract utilising Section 55 of Local Government Act 1993 with requirements for tendering referencing Section 55 - (3) (K) – "*A contract made in a case of emergency*".

- CARRIED

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Councillors who voted for:- Crs P Kensit, M McDonald, P Culhane, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

Councillors who voted against:- Nil

A Motion was moved by Cr Searl and Cr Reynolds

1. Council allocate the Local Roads and Community Infrastructure Program Phase 4 Part A Funding in its entirety \$1,203,048.00 to the Crookwell Pool Project.

On being put to the meeting the motion was carried

117/23

RESOLVED by *Cr Searl and Cr Reynolds*

1. Council allocate the Local Roads and Community Infrastructure Program Phase 4 Part A Funding in its entirety \$1,203,048.00 to the Crookwell Pool Project.

- CARRIED

Councillors who voted for:- Crs P Kensit, M McDonald, P Culhane, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

Councillors who voted against:- Nil

THE MEETING CLOSED AT 4.43pm

Minutes confirmed 20 JULY 2023

.....
Mayor

6 MAYORAL MINUTES

The following item is submitted for consideration -

| | | |
|-----|----------------|----|
| 6.1 | Mayoral Minute | 40 |
|-----|----------------|----|

Mayoral Minutes - 20 July 2023

ITEM 6.1 Mayoral Minute

FILE REFERENCE I23/220

June 2023

| | |
|--------------|--|
| 15 June 2023 | National General Assembly of Local Government - Canberra Deputy Mayor – Council Meeting |
| 15 June 2023 | ACLG Gala Dinner – Australian Parliament House |
| 16 June 2023 | ACLG Forum – National Convention Centre – Canberra |
| 19 June 2023 | Meeting Ken Watson – Swimming Pool |
| 20 June 2023 | Crookwell 2 and 3 Wind Farm site visit Pre – Meeting Community |
| 20 June 2023 | Taralga Outreach Meeting – Taralga |
| 21 June 2023 | Meeting Honourable Ron Hoenig – NSW Parliament Sydney Informal meeting - Minister Steve Kamper, Minister Tara Moriarty and Ms Julia Finn MP |
| 22 June 2023 | CRJO Meeting with NSW Ministers – NSW Parliament Sydney |
| 23 June 2023 | Meeting with Bendigo Bank |
| 24 June 2023 | Annual Changeover Luncheon with the Lions Club |
| 27 June 2023 | Meeting – Crookwell Courthouse Biala Wind Farm – Green Shire Event Meeting Councillor Workshop Launch Upper Lachlan Landcare Grazing Group Book |
| 28 June 2023 | Meeting with Chief Executive Officer – ULSC Travel to Sydney – LGNSW Mayor Forum |
| 29 June 2023 | LGNSW Mayoral Forum – Sydney |
| 30 June 2023 | Extraordinary Council Meeting |
| 4 July 2023 | Rotary Changeover Dinner |
| 5 July 2023 | Meeting with Chief Executive Officer – ULSC Meeting – Taralga Wind Farm Community Fund S355 Committee |
| 7 July 2023 | Meeting with Senator Debra O’Neill |

Mayoral Minutes

MAYORAL MINUTE cont'd

- | | |
|--------------|---|
| 10 July 2023 | Meeting Christian Morris LG Management Solutions Meeting with Chief Executive Officer – ULSC Meeting Constitute and Chief Executive Officer |
| 12 July 2023 | Meeting with Chief Executive Officer – ULSC Meeting Regional Development Australia Meeting Essential Energy |
| 13 July 2023 | Meeting Robyn Alders – NSW Farmers |
| 17 July 2023 | Meeting with Chief Executive Officer – ULSC |
| 18 July 2023 | Meeting Destination Southern NSW Briefing – Business Paper |
| 19 July 2023 | Meeting Southern NSW LHD Meeting Chief Executive Officer - ULSC |
| 20 July 2023 | Council Meeting – July Deputy Mayor – Radio Interview |

8 CORRESPONDENCE

The following item is submitted for consideration -

8.1 Correspondence for the month of June 2023 44

Correspondence - 20 July 2023

ITEM 8.1

Correspondence for the month of June 2023

RECOMMENDATION:

That Item 8.1 - [Correspondence/Information] listed below be received:

1. Office of Local Government – Circular 23-06 – Increase to Companion Animal Registration and Permit Fees for 2023/2024.
2. Office of Local Government – Circular 23-07 - Draft update of the Environment and Health Protection Guidelines: Onsite Sewage Management for Single Households.
3. Office of Local Government – Grants Circular GC152 – 2023-2024 Financial Assistance Grants – advance payment.
4. Tuena Hall and Recreational Area Committee – Thank you letter – 24 June 2023.
5. Update on Critical Communication Enhancement Program – Mares Forest Road, Wombeyan Caves NSW – 30 June 2023.

ATTACHMENTS

| | | |
|----------------------|--|------------|
| 1. ↓ | Office of Local Government - Circular 23-06 - Increase to Companion Animal Registration and Permit Fees for 2023-24 | Attachment |
| 2. ↓ | Office of Local Government - 23-07 - Draft update of the Environment and Health Protection Guidelines Onsite Sewage Management for Single Households | Attachment |
| 3. ↓ | Office of Local Government - GC-152 - 2023-24 Financial Assistance Grants - advance payment | Attachment |
| 4. ↓ | INCOMING - Tuena Hall and Recreation Area Committee - Thank you letter - 24 June 2023 | Attachment |
| 5. ↓ | INCOMING - Update on Critical Communications Enhancement Program- Bristlecone - Mares Forest Road, Wombeyan Caves NSW - 30 June 2023 | Attachment |



| | |
|-----------------------------|--|
| Circular Details | Circular No 23-06 / 23 June 2023 / A858925 |
| Previous Circular | 22-16 |
| Who should read this | Councillors / General Managers / Council finance staff / Companion Animal Enforcement and Administration Officers |
| Contact | Program Delivery Team – (02) 4428 4100 or 1300 134 460 pets@olg.nsw.gov.au |
| Action required | Council to Implement |

Increases to companion animal registration and permit fees for 2023/24

What's new or changing

- The *Companion Animals Regulation 2021* has been amended to adjust 2023/24 registration and annual permit fees for companion animals for CPI.
- Councils must continue to register eligible pound/shelter animals through the NSW Companion Animals Register. Free registration for these animals does not mean that registration is not required. The established process of 'flagging' an animal as being purchased from an eligible pound/shelter is required to validate a free registration.
- When processing a registration for an eligible pensioner whose pet has been recommended by a vet to not undergo desexing (either temporarily or permanently), select the "not desexed (not recommended – eligible pensioner)" category. This will allow the eligible pensioner to claim the discounted registration.
- The new fees are as prescribed below and will be effective from 1 July 2023.

| Registration Category | New fee amount |
|--|----------------|
| Dog – Desexed (by relevant age) | \$75 |
| Dog – Desexed (by relevant age - eligible pensioner) | \$32 |
| Dog – Desexed (sold by pound/shelter) | \$0 |
| Dog – Not Desexed or Desexed (after relevant age) | \$252 |
| Dog – Not Desexed (not recommended) | \$75 |
| Dog – Not Desexed (not recommended eligible pensioner) | \$32 |
| Dog – Not Desexed (recognised breeder) | \$75 |
| Dog – Working | \$0 |
| Dog – Service of the State | \$0 |
| Assistance Animal | \$0 |
| Cat – Desexed or Not Desexed | \$65 |
| Cat – Desexed (eligible pensioner) | \$32 |
| Cat – Desexed (sold by pound/shelter) | \$0 |
| Cat – Not Desexed (not recommended) | \$65 |
| Cat – Not Desexed (not recommended - eligible pensioner) | \$32 |
| Cat – Not Desexed (recognised breeder) | \$65 |
| Registration late fee | \$21 |
| Annual permit category | New fee amount |
| Cat not desexed by four months of age | \$92 |
| Dangerous dog | \$221 |
| Restricted dog | \$221 |
| Permit late fee | \$21 |

Key points

- Companion animal registration and annual permit fees have been adjusted for the 2023/24 financial year.
- Section 18(2)(a) sets the baseline registration fee for a dog at \$75.
- Section 18(2)(b) registration fee for a cat remains at \$10 less than the registration fee for a dog, making it \$65.
- Section 18(4), to prescribe that no registration fee is payable for a companion animal that is desexed and sold to the owner by a rehoming organisation, remains the same.
- The CPI adjusted registration fee for pensioners, the additional fee for a non-desexed dog, late fee and permit fees are outlined in the table above.
- Councils must continue to register eligible pound/shelter animals through the NSW Companion Animals Register.
- The NSW Pet Registry will be updated to include the new fees for online registration and permit payments made by pet owners from 1 July 2023.
- Both the old and new fee structures will be maintained on the Companion Animals Register to allow councils to correct registration details for existing records and catch up on data entry backlogs (i.e. where fees have been receipted before 1 July 2023 but not entered on the Register).

Where to go for further information

- The following information can be found on the Office of Local Government's website:
 - A list of registration categories, current fees and the new fees for 2023/24 at www.olg.nsw.gov.au/public/dogs-cats/nsw-pet-registry/microchipping-and-registration.
 - Information relating to the processing of registration fees is available in *Companion Animals Guideline 1 – Registration Agents* at www.olg.nsw.gov.au/councils/responsible-pet-ownership/nsw-pet-registry/the-cat-and-dog-register.



Ashley Albury
Acting Deputy Secretary
Office of Local Government



Office of
Local Government

Circular to Councils

| | |
|-----------------------------|---|
| Circular Details | Circular No 23-07 / 27 June 2023 / A858665 |
| Previous Circular | N/A |
| Who should read this | General Managers / Environmental Health Officers / Council Water Utilities |
| Contact | Policy Team / (02) 4428 4100 / olg@olg.nsw.gov.au |
| Action required | Request for feedback |

Draft update of the Environment and Health Protection Guidelines: Onsite Sewage Management for Single Households (Silver Book)

What's new or changing

- The Silver Book is undergoing a review and update to bring it in line with modern expectations, technological advancements, the latest scientific literature and emerging trends in land use.
- The Office of Local Government (OLG) is now seeking feedback on a draft update.

What this will mean for your council

- Councils regulate the installation and operation of Onsite Wastewater Management (OWM) systems and rely heavily on the guidance provided in the Silver Book.
- An updated Silver Book will provide councils with increased confidence that their approval processes achieve desired public health and environmental outcomes.
- The aim of the review is to increase the consistency by which councils across the state carry out their OWM responsibilities and improve clarity around councils' responsibilities.
- Feedback received will be carefully considered and will help inform any required changes prior to release of a final version later this year.

Key points

- The Silver Book remains the primary reference document for OWM in NSW. It is also referenced by other industry participants, including wastewater consultants, environmental engineers, suppliers, installers and service technicians.
- Sector opinion of the required scope of the draft update was gauged through a survey carried out in late June 2022. The survey highlighted the sector's pressing concerns and key priorities. This information and feedback helped shape the development of this draft update.
- The Silver Book was developed under the guidance and direction of OLG, NSW Health, the Department of Planning and Environment – Water (Town Water Risk Reduction Program) and WaterNSW.

Office of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 20 770 707 468

- The update includes a new model OWM strategy that councils may wish to refer to and/or adapt when next reviewing their strategies. It is based on a desktop review of several councils' current strategies to come up with a best practice approach.
- The regular review and updating of strategies is encouraged to ensure they remain relevant and useful tools for operational management of new and existing OWM systems.

Where to go for further information

- A copy of the draft update is available on the OLG website at www.olg.nsw.gov.au/councils/council-infrastructure/services-to-communities/on-site-sewage-management.
- The consultation period closes on **21 July 2023**.
- Councils are requested to submit their feedback using the template available at the above link.
- For further information, contact OLG's Policy Team on (02) 4428 4100.



Ashley Ashbury
A/Deputy Secretary, Local Government

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E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 20 770 707 468



Office of
Local Government

Circular to Councils

| | |
|-----------------------------|--|
| Circular Details | GC152 / 28 June 2023 / A864741 |
| Previous Circular | GC151 / 12 April 2022 / A814632 |
| Who should read this | Councillors / General Managers / Finance Managers |
| Contact | Helen Pearce / 02 4428 4131 / olg@olg.nsw.gov.au |
| Action required | Information |

2023-24 Financial Assistance Grants (FA Grants) – advance payment

What's new or changing

- The Federal Government has announced the advance payment of the preliminary 2023-24 FA Grants will represent approximately 100% of the amount council is entitled to.
- Further adjustments to the remaining payments will take into account:
 1. the determination by the Commonwealth Treasurer of the final adjustments for 2022-23
 2. the Grants Commission's recommendations for 2023-24.
- The Commission will advise councils of the recommendations when they have been finalised after the Commonwealth advises the amount of the final adjustments.

What this will mean for your council

- The advance payment amount, as set out in the attached schedule, was paid to councils on 27 June 2023.
- The balance of the grants will be paid in quarterly instalments during 2023-24.
- The first quarterly instalment is expected to be paid to councils in mid-August 2023, with subsequent instalments in November 2023, February 2024, and May 2024.
- All councils will be advised by letter of individual councils' estimated entitlements for 2023-24 FA Grants.

Key points

- The grants are paid under the provisions of the *Local Government (Financial Assistance) Act 1995* (Cwlth).
- The total amount of the annual FA Grants, and whether and when an advance payment is made, is determined by the Federal Government.
- Over the past 5 years, the FA Grants program has been transitioning to new funding model which provides an upper limit of +5% and lower limit 0% on an individual council's' general purpose component when compared year on year.
- No council has been receiving a lower grant than the previous year.

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- The NSW Grants Commission is working in consultation with local councils on a strategy to restore former upper and lower limits, including a range of +5% to -2%, to +6 to -4%.
- The FA Grants will remain in transition with a 0% lower limit in 2023-24.

Where to go for further information

- Updates about the transition and general information are available on the Office of Local Government Website:
<https://www.olg.nsw.gov.au/commissions-and-tribunals/grants-commission>
- Please contact Helen Pearce, Executive Officer, if you require any further information.



Helen Pearce
Executive Officer
Grants Commission

Office of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 20 770 707 468

Tuena Hall & Recreation Area Committee

Bathurst Street, Tuena NSW 2583 PH. 48345267

A section 355 committee of Upper Lachlan Shire Council

24th June 2023

To: Mayor Pam Kensit

Dear Pam,

Tuena Hall & Recreation Area Committee would like you to convey our thanks to Upper Lachlan Shire Council for their ongoing support with all activities and issues that arise in our town. With your continued and committed support and advocacy on our behalf we will prosper.

We are especially grateful for Council's commitment of funds to assist in finding a resolution with the issue of an easement over land owned by the Presbyterian Church. As you are aware this is more than a simple easement between the Church and one of our residents. Maintaining the integrity of this existing track is also paramount for our bushfire brigade to protect our town if threatened by bushfire. We are hopeful an equitable solution will present itself soon.

We are delighted to be included in the Paint the Town initiative and can only see positive outcomes when this is completed. It will enhance our community in so many ways and we anticipate it will generate more tourist dollars being spent in our town and in the Shire.

Please also convey our thanks to Deputy Mayor Mandy MacDonald for her continued commitment as our Council representative. Mandy's enthusiasm, knowledge, advice and endless positivity has been invaluable on many occasions. Her dedication to Council is admirable and outstanding and like yourself Mandy presents as an unstoppable positive force.

We appreciate your recent visits to our town. The increase in the public profile of Council since you became Mayor is significant and can only result in more community engagement which will prove to be inspiring and the whole Shire will grow, develop and thrive.

Again, to you and the entire Council ... Thankyou.

Sincerely

Gabrielle Saville
Secretary



Highforce Pty Ltd

ABN: 22 141 830 800

ACN: 141830800

30/06/23

Attn: Alex Waldron
Upper Lachlan Shire Council
Via Email: council@upperlachlan.nsw.gov.au

**Update on Critical Communications Enhancement Program
9012849 Bristlecone - Mares Forest Road, Wombeyan Caves NSW**

Dear Ms Waldron,

HighForce is contracted on behalf of NSW Telco Authority (NSWTA) to perform the works associated with the Critical Communications Enhancement Program (CCEP) at Bristlecone.

Under the CCEP, the NSWTA is expanding and enhancing the Public Safety Network for emergency services organisations.

This letter is provided to notify Upper Lachlan Shire Council of the upgrade works to telecommunications facility scheduled to start in the coming weeks at 9012849 Mares Forest Road, Wombeyan Caves NSW.

Should any member of the community require further information about the CCEP, please do not hesitate to refer them to telco.nsw.gov.au/ccep , email ccepinfo@customerservice.nsw.gov.au or call 1800 794 862.

Any concerns please contact me.

Kind regards,
Jacquie Tunks

Ph: 0437 259 884

Mailing Address:

190 Flower Street
Northgate QLD 4013

PO Box 120
Virginia BC QLD 4014

10 INFORMATION ONLY

The following items are submitted for consideration -

| | | |
|------|--|----|
| 10.1 | Development Statistics Report | 54 |
| 10.2 | Works In Progress - Construction & Maintenance | 60 |
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| 10.7 | Action Summary - Council Decisions | 80 |

Information Only - 20 July 2023

ITEM 10.1 **Development Statistics Report**

FILE REFERENCE **I23/216**

AUTHOR **Acting Director of Environment and Planning**

ISSUE

This report provides Council with an overview of the development control activities that have occurred in the period of 1 June 2023 to 30 June 2023, and an update on the status of the Planning and Development Control department.

RECOMMENDATION That -

- 1. Council receives and notes the report as information.

BACKGROUND

A standard monthly report providing Council with a summary of the development control activities that have occurred in the period 1 June 2023 to 31 June 2023.

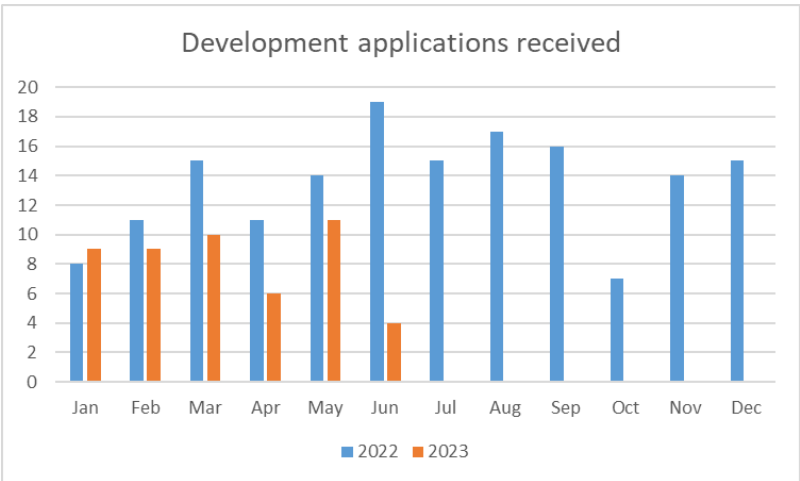
REPORT

This report provides Council with an overview of the development control activities that have occurred in the period of 1 June 2023 to 30 June 2023, and an update on the status of the Planning and Development Control department.

Development Applications

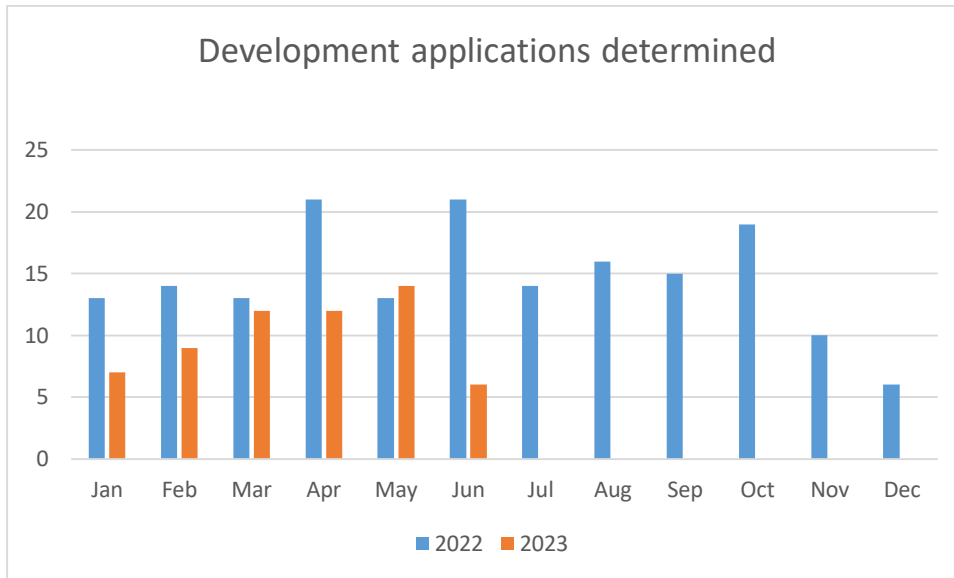
The current level of development activity for this period is summarised in the tables below:

Table 1 - Number of development applications received per month:



Information Only
DEVELOPMENT STATISTICS REPORT cont'd

Table 2 - Number of development applications determined per month:



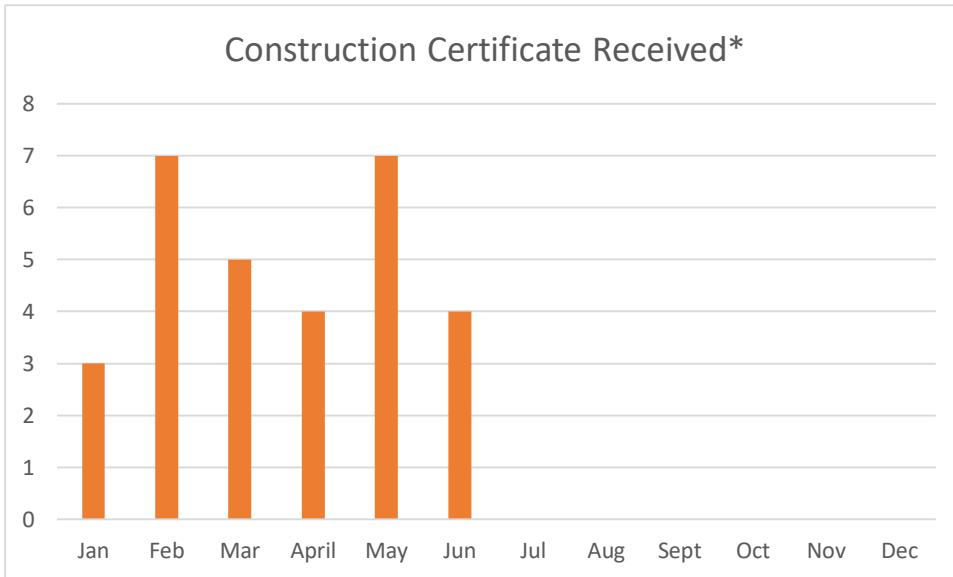
Development Applications Determined

Development Applications Determined By Council (June 2023):

| DA Reference | Proposal | Property Details |
|--------------|---------------------------------------|--|
| 64/2021 | Subdivision | Peelwood Road, Golspie Lot 133 DP 753043 |
| 157/2022 | Subdivision | 4072 Grabben Gullen Road, Crookwell Lot A DP 394644 |
| 158/2022 | Dwelling | 491 Pejar Road, Pejar Lot 2 DP 1268984 |
| 159/2022 | Subdivision | Gundaroo Street, Gunning Lot 1 Sec 4 DP 758493 |
| 173/2022 | Farm Building | 2188 Gurrundah Road, Gurrundah Lot 6 DP 1214847 |
| 175/2022 | Subdivision | 12 Brown Street, Dalton Lot 35 DP 754111 |
| 178/2023 | Dwelling | 5516 Taralga Road, Curraweela Lot 3 DP 1046667 |
| 192/2023 | Dwelling | 9 Young Street, Dalton Lot 1 DP 1209732 |
| 195/2023 | Alterations and additions to dwelling | Brayton Road, Big Hill Lot 130 DP 750014 |
| 199/2023 | Dwelling | 40 Povey Place, Breadalbane Lot 12 DP 1205245 |
| 203/2023 | Dwelling | Wheeo Road, Grabben Gullen Lot 4 DP 882389 |

Construction Certificates

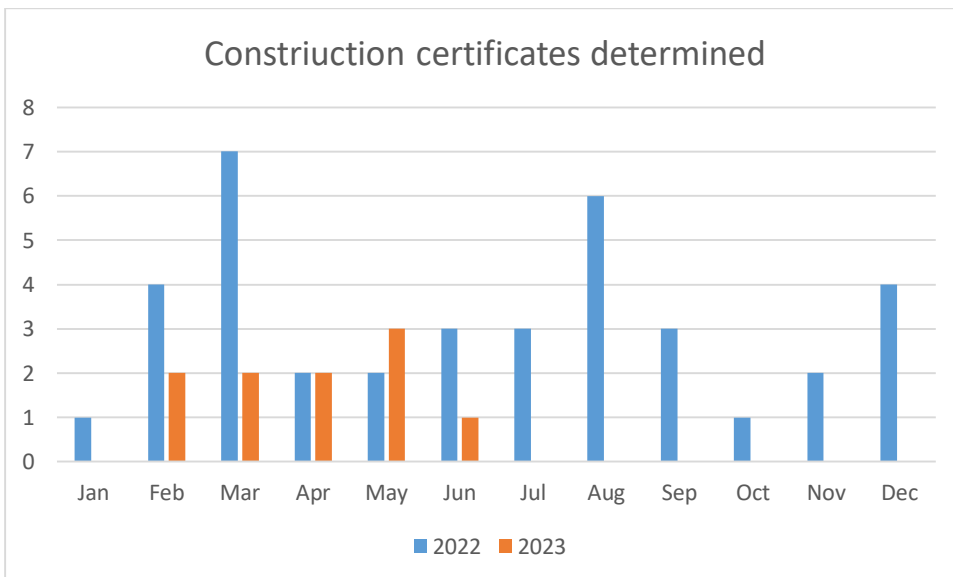
Table 3 – The number of construction certificates received per month are detailed below:



* Estimated numbers only as information obtained from NSW Planning Portal

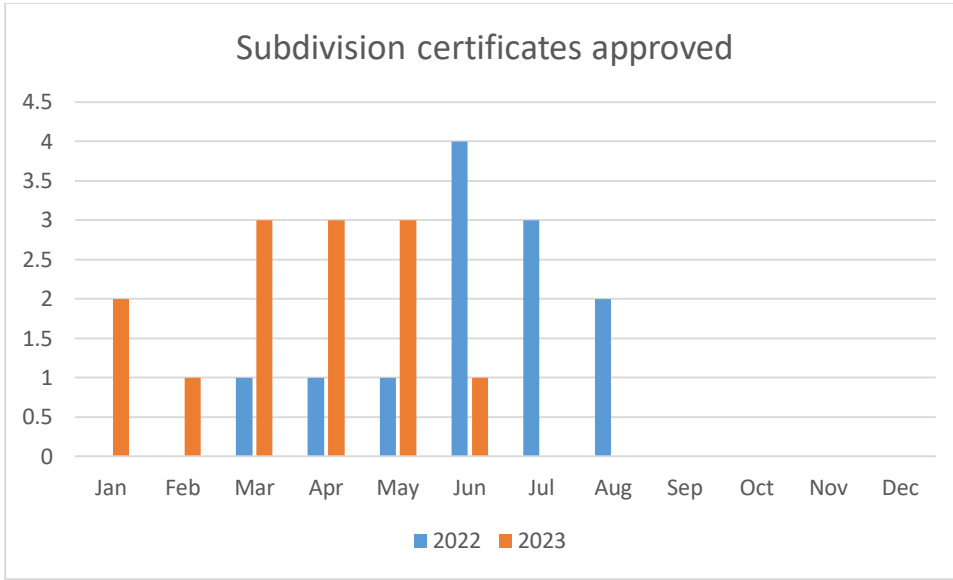
Construction Certificates

The number of Construction Certificates issued per month are detailed below:



Subdivision Certificates

Table 5 - The number of Subdivision Certificates issued per month are detailed below:



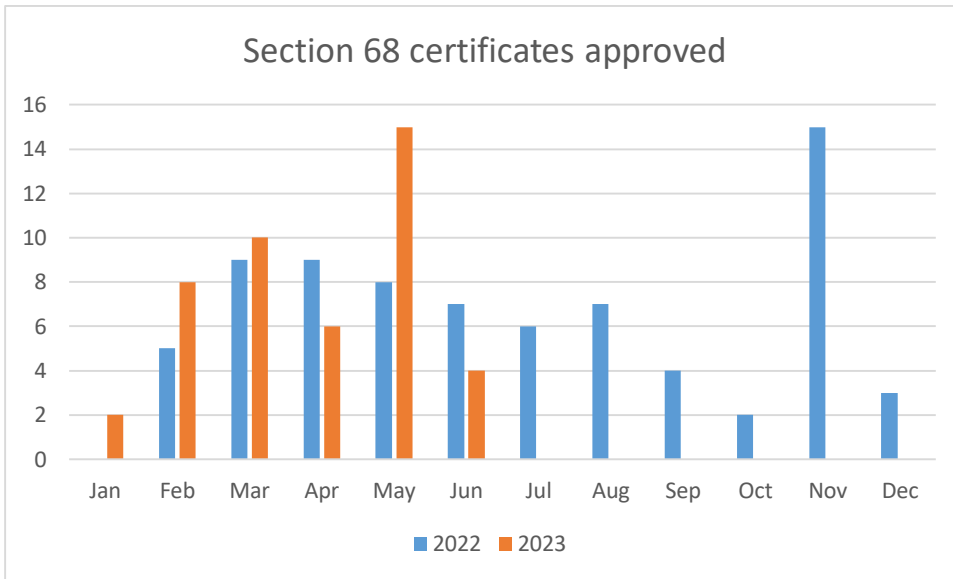
Planning Certificates

Table 6 - The number of Planning Certificates issued per month are detailed below



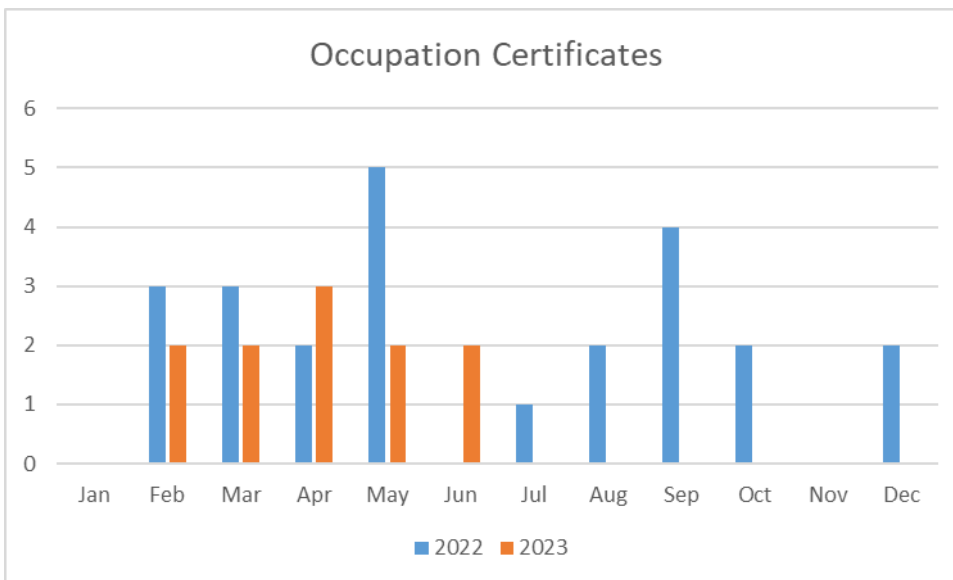
Section 68 Certificates

Table 7 - The number of Section 68 Certificates issued per month are detailed below:



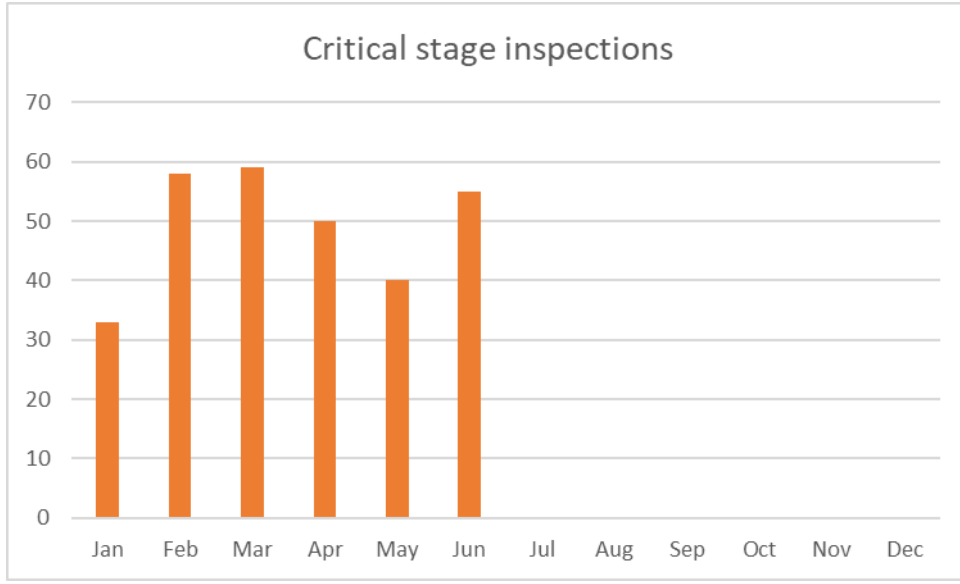
Occupation Certificates

Table 8 - The number of Occupation Certificates issued per month are detailed below:



Critical Stage Inspections

Table 9 - The number of Critical Stage Inspections undertaken per month are detailed below:



Clause 4.6 Variation to Development Standards

There have been no approved Clause 4.6 variations to development standards under the Upper Lachlan Local Environmental Plan 2010 during the April – June quarter.

RECOMMENDATION That -

1. Council receives and notes the report as information.

ATTACHMENTS

Nil

Information Only - 20 July 2023

ITEM 10.2 **Works In Progress - Construction & Maintenance**

FILE REFERENCE **I23/146**

AUTHOR **Director of Infrastructure**

ISSUE

This report provides Council with details regarding major construction works in progress or completed and current maintenance work in progress or recently completed in 2022/23.

RECOMMENDATION That –

1. Council receive the report and note the information.

REPORT

A summary of key works are detailed as follows.

Current Works

Grabine Road Reconstruction (Growing Local Economies Program)

The construction of large box culverts at Sandy Creek crossing on Grabine Road were completed in early April 2023. Installation of guardrail took place in May 2023 and line marking was completed in June 2023. This project is complete.

Jerrawa Road – Pavement Rehabilitation

Pavement Rehabilitation Works started in early February 2023 on the initial 1.5km of Jerrawa Road leaving Dalton. Roadside clearing, culvert replacement and upgrade and earthworks are complete. Sealing was completed in May 2023. Line marking completed. This project is complete pending remedial repair of seal in warmer weather.

Saxby and Carrington Street Footpath Works

Footpath works on Saxby Street, Gunning were completed in May 2023.

Carrington Street, Crookwell footpath works are ongoing. The first section from Brooklands Street through Apex Park and along Northcott Street is now complete. The second section is in progress to connect to the service station along Carrington Street, which is scheduled to be completed by July 2023.

A separate section of footpath from JD's Rural store in Goulburn Street, Crookwell to the existing pedestrian footbridge along Carrington Street was completed in June 2023.

Information Only

WORKS IN PROGRESS - CONSTRUCTION & MAINTENANCE cont'd

Laggan Road MR248E Rehabilitation (Regional Roads Repair Program)

Upgrade works on Laggan Road (MR248) in Crookwell between Clifton Street and Woodward Lane addressing pavement and stormwater issues. Works commenced late March 2023 with storm water pipes installed/renewed, kerb and gutter installed and part of road upgrade completed. Completion of works is underway and expected to be complete by end July 2023.

Golspie Road – Pavement Rehabilitation

Pavement Rehabilitation Works started in late April 2023 on a 1.5km section of Golspie Road from Woolshed Creek to Martyn Street Taralga. The scope of works also includes drainage improvements, driveway pipes, gravel overlay and sealing. This project is now complete.

Pedestrian School Zone Safety Program

Stage 1 (Raised pedestrian crossings) – All works have been completed.

Stage 2 (Line Marking and Signage) – All works have been completed.

Goulburn Road (MR54) – RMCC (State Road Funding)

Linemarking of the network was completed during May 2023.

Emergency heavy patch repairs at Elmgrove Road were completed in June 2023 and awaiting linemarking.

Batter slips North of Tuena are in design and costing phase.

Routine maintenance is ongoing.

Timber Bridge Replacements

Bridge components for all three outstanding timber bridge replacements have been delivered and construction has commenced at all three sites.

Construction on Cooksvale Road, over Peelwood River is complete. The existing structure will be removed when all three bridges have been completed.

Construction on Bridge over Burra Burra Creek on Blue Hills Road is complete with minor pavement realignment required.

Construction on Julong Road over the Crookwell River has been placed on hold following discovery of materially adverse site conditions. Additional geotechnical investigations and design work is underway.

Natural Disaster Restoration Works Program

Council crews are continually attending to unsealed roads and rehabilitation of large pavement failures of sealed section. Council has engaged contractors to both manage

Information Only

WORKS IN PROGRESS - CONSTRUCTION & MAINTENANCE cont'd

and undertake the storm damage restoration under the various Natural Disaster declarations.

Council has received approval for \$3.26M in funding to undertake Restoration Works so far for Natural Disaster with a further amount of approximately \$10M pending TfNSW approval.

Gravel Road Resheeting Program (Roads to Recovery)

Council's gravel resheeting program for the 2022/23 financial year comprised of \$500k to be spent on Redground Road, Redground Heights Road, Pejar Road, Glenerin Road, and Rugby Road. These works have been completed.

Upcoming Works

Goulburn Road (MR54) – RMCC (State Road Funding)

Routine maintenance continues into the 2023/24 financial year with a similar operating budget under the Road Maintenance Council Contract (RMCC) with TfNSW.

Heavy patching and bitumen sealing of a further seven segments are in planning and costing phase.

Seg330 (Rylstone Road) safety upgrade is in design stage and expected to be delivered this financial year.

Peelwood Road Reconstruction (Heavy Vehicle Safety and Production Program/Fixing Local Roads 6)

Construction commenced on Peelwood Road in October 2022. Major drainage works have taken place however works were stopped due to weather conditions with an extension of time for funding approved until December 2023. Works should recommence in September 2023.

Wheeo Road Reconstruction (Heavy Vehicle Safety and Production Program//Fixing Local Roads 6)

Construction commenced on Wheeo Road in October 2022. Major drainage works have taken place however, works were stopped due to weather conditions with an extension of time for funding approved until December 2023. Works recommenced in late March 2023 with the first 1km section completed in late April 2023.

Further funding (\$797k) has been secured under Fixing Country Roads Rd6 to complete road upgrades to Hawthornes Tree Road as per original design. This work is planned for late 2023.

Breadalbane Road Reconstruction (Fixing Local Roads 4)

Surveyors have been engaged with the design due to be completed by August 2023. Construction is scheduled to start September 2023 and completed by June 2024.

Information Only

WORKS IN PROGRESS - CONSTRUCTION & MAINTENANCE cont'd

Wombeyan Caves Road MR258

Additional funding has been received from National Parks Wildlife Service to cover cost escalations due to putting the project on hold. Currently awaiting the contractor to provide a revised program to complete the original scope of works.

Council is carrying out additional geotech investigations on the two new slips that are anticipated to be covered under the Natural Disasters grant.

Tablelands Way (MR 256 – Taralga Rd)

Council has received grant funding from the NSW State Government to upgrade four sections of Tablelands Way (also called Taralga Road or MR256) north of Taralga. These sections have been numbered in order of priority. Section 1 (the highest priority), is the replacement of an underperforming culvert/causeway arrangement over Burra Burra Creek with a single span bridge. Sections 2-4 are road upgrades with several curve realignments, widening and furnishing.

Detail design works on the Tablelands Way sections are complete other than the gabion retaining walls. Council is in discussion with the designer to undertake the design works for the gabion walls.

Detailed design of the bridge over Burra Burra Creek at Curraweela Section is complete. Construction tenders closed on 16 March 2023. Council declined to accept all tenders received due to the lack of any commercially advantageous submissions. Direct commercial negotiations are currently underway with the intent to enter a contract with one supplier for construction of a new bridge over Curraweela Creek as their alternative submissions are within budget and meets Council's requirements.

Ongoing Works

Resealing Program (Fixing Local Roads Round 2)

Council received \$4.3M in grant funding to be spent over the 2021/22 and 2022/23 financial years.

Reseals and reseal preparation works including heavy patching have been completed on Peelwood, Fullerton, Jerrawa, Collector, Roslyn and Bigga Roads. Cullerin Road is yet to commence. Work is scheduled to be completed by December 2023, weather dependant.

Regional and Local Resealing programs to be delivered as normal.

Flood Warning Systems

The scope of works include the upgrade of rain gauges to automated systems in Crookwell, Taralga, Collector and Gunning and installation of a new water level gauge at Gunning. The automated rain gauges and water level gauge will include alert facilities to SES and Council.

Information Only

WORKS IN PROGRESS - CONSTRUCTION & MAINTENANCE cont'd

The design stage of the project has been completed. Council has applied for a grant under the 2023-24 Floodplain Management Program to supply and install the infrastructure. The funding announcements is expected to be made by the State Department in November 2023.

Regional and Local Roads Repair Program (RLRRP)

Council has received funding through the Fixing Local Roads Pothole Repair Program and Regional and Local Roads Repair Program (RLRRP). This critical funding injection will ensure completion of road repairs, priority corrective maintenance works and repair of potholes on our local and regional road network. Individual roads are still to be nominated and agreed with the funding agencies. In accordance with the grant deeds, works must be completed by 1 January 2024 and 29 February 2024 respectively.

Routine Maintenance - Works in Progress/Completed Recently

Council will continue to prioritize road maintenance based on bus routes, road hierarchy, road damage and road usage. This will result in some roads being maintained as a higher priority and to a higher standard, while others will fall into lower priority category and maintained to a lower standard until the situation returns to normal. The continued wet weather over the past two years has resulted in Council being behind on its scheduled maintenance grading requirements as some roads are requiring additional maintenance.

Council's Infrastructure Department are **not** doing any private works or selling gravel from any of our pits at the moment due to the requirement to utilise all available time and resources to repair roads and maintain essential services for residents of the shire.

The current unsealed road maintenance grading and repair program is as follows.

Grading completed

- Rugby Road
- Biala Road
- Castle Hill Road
- Clancys Road
- Alton Hill Road
- Shaws Road
- Pomeroy Road
- Peelwood Road
- Cooksvale Road
- Wangalo Road
- Mt Costigan Road
- Redground Road
- Redground Heights Road
- Slater Road

Information Only

WORKS IN PROGRESS - CONSTRUCTION & MAINTENANCE cont'd

In Progress/Upcoming

- Sapphire Road
- Bullys Crossing Road
- Heffernans Lane
- Abbey Collins Road
- Ladevale Road
- Oolong Road
- Carnells Lane
- Rye Park Road
- Elms Road
- Berrebangalo Road
- Greendale Road
- Dawes Road
- Bridge Creek Road
- Kangaloolah Road
- Cuddyong Road
- Pejar Road
- Woodville Road
- Lost River Road

RECOMMENDATION That –

1. Council receive the report and note the information.

ATTACHMENTS

Nil

Information Only - 20 July 2023

ITEM 10.3 **Investments for the month of June 2023**

FILE REFERENCE **I23/211**

AUTHOR **Director of Finance and Administration**

ISSUE

Council Investment Portfolio Register as at 30 June 2023.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

The investment portfolio register is provided for the information of Council.

REPORT

Investments to 30 June 2023

| Investment Institution | Type | Investment Face Value | Interest Rate | Term Days | Maturity Date | Interest Due |
|-------------------------------|-------------|------------------------------|----------------------|------------------|----------------------|---------------------|
| CBA | Call | \$1,250,000 | 0.25% | N/A | 30-06-23 | \$147.60 |
| NAB | TD | \$1,000,000 | 4.14% | 217 | 05-07-23 | \$24,613.15 |
| CBA | TD | \$1,000,000 | 4.21% | 210 | 12-07-23 | \$24,221.92 |
| IMB | TD | \$1,000,000 | 4.10% | 90 | 18-07-23 | \$10,109.59 |
| CBA | TD | \$1,000,000 | 4.30% | 210 | 19-07-23 | \$24,739.73 |
| CBA | TD | \$500,000 | 4.22% | 182 | 26-07-23 | \$10,521.10 |
| Bendigo Bank | TD | \$1,500,000 | 4.30% | 90 | 26-07-23 | \$15,904.11 |
| NAB | TD | \$500,000 | 4.55% | 90 | 01-08-23 | \$5,609.59 |
| Bank of Qld | TD | \$500,000 | 4.40% | 196 | 02-08-23 | \$11,813.70 |
| NAB | TD | \$1,000,000 | 4.41% | 210 | 09-08-23 | \$25,372.60 |
| IMB | TD | \$1,000,000 | 4.60% | 90 | 15-08-23 | \$11,342.47 |
| CBA | TD | \$1,000,000 | 4.40% | 196 | 16-08-23 | \$23,627.40 |
| CBA | TD | \$500,000 | 4.49% | 90 | 22-08-23 | \$5,535.62 |
| IMB | TD | \$1,000,000 | 4.35% | 189 | 23-08-23 | \$22,524.66 |
| Bank of Qld | TD | \$1,000,000 | 4.55% | 90 | 29-08-23 | \$11,219.18 |

Information Only**INVESTMENTS FOR THE MONTH OF JUNE 2023 cont'd**

| Investment Institution | Type | Investment Face Value | Interest Rate | Term Days | Maturity Date | Interest Due |
|------------------------|------|-----------------------|---------------|-----------|---------------|---------------------|
| CBA | TD | \$1,000,000 | 4.66% | 189 | 30-08-23 | \$24,129.86 |
| Bendigo Bank | TD | \$1,000,000 | 4.70% | 90 | 05-09-23 | \$11,589.04 |
| IMB | TD | \$1,000,000 | 4.35% | 189 | 06-09-23 | \$22,524.66 |
| Bendigo Bank | TD | \$1,000,000 | 4.25% | 280 | 13-09-23 | \$32,602.74 |
| NAB | TD | \$500,000 | 5.05% | 90 | 19-09-23 | \$6,226.03 |
| Bendigo Bank | TD | \$1,000,000 | 4.30% | 273 | 20-09-23 | \$32,161.64 |
| IMB | TD | \$1,000,000 | 5.05% | 90 | 26-09-23 | \$12,452.05 |
| CBA | TD | \$1,000,000 | 4.63% | 217 | 05-10-23 | \$27,526.30 |
| Bank of Qld | TD | \$1,000,000 | 4.63% | 217 | 11-10-23 | \$27,526.30 |
| Bank of Qld | TD | \$1,000,000 | 4.50% | 217 | 18-10-23 | \$26,753.42 |
| Bank of Qld | TD | \$1,000,000 | 4.60% | 217 | 25-10-23 | \$27,347.95 |
| NAB | TD | \$1,000,000 | 4.75% | 244 | 01-11-23 | \$31,753.42 |
| Bendigo Bank | TD | \$1,000,000 | 4.65% | 251 | 08-11-23 | \$31,976.71 |
| Bank of Qld | TD | \$1,000,000 | 4.60% | 231 | 15-11-23 | \$29,112.33 |
| IMB | TD | \$1,000,000 | 4.30% | 231 | 22-11-23 | \$27,213.70 |
| IMB | TD | \$1,000,000 | 5.30% | 153 | 29-11-23 | \$22,216.44 |
| Bank of Qld | TD | \$1,000,000 | 4.75% | 279 | 06-12-23 | \$36,308.22 |
| Bendigo Bank | TD | \$1,000,000 | 5.30% | 167 | 13-12-23 | \$24,249.32 |
| NAB | TD | \$1,000,000 | 5.40% | 188 | 03-01-24 | \$27,813.70 |
| NAB | TD | \$1,000,000 | 5.41% | 195 | 10-01-24 | \$28,902.74 |
| | | \$33,250,000 | | | | \$737,688.97 |

COUNCIL INVESTMENT PERFORMANCE: -**BUDGET COMPARISON TO 30 JUNE 2023**

| | |
|--------------------------------------|-----------|
| Interest on Investments Received YTD | \$625,030 |
| Annual budgeted amount for all funds | \$294,600 |
| Percentage of Interest Received YTD | 212.12% |
| Percentage of Year Elapsed | 100.00% |

| | |
|--|-------|
| Average market interest rate (90 day BBSW) | 4.23% |
| Average return on all investments | 4.59% |

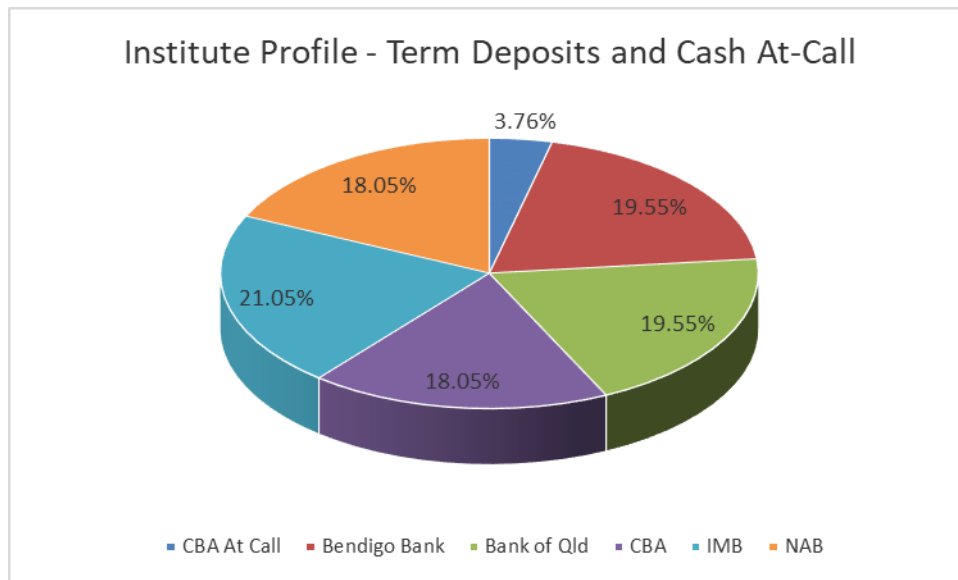
The above investments have been made in accordance with Section 625, of the Local Government Act 1993, the Local Government Regulations, the Ministerial Investment Order and the Council's Investment Policy.

Information Only

INVESTMENTS FOR THE MONTH OF JUNE 2023 cont'd

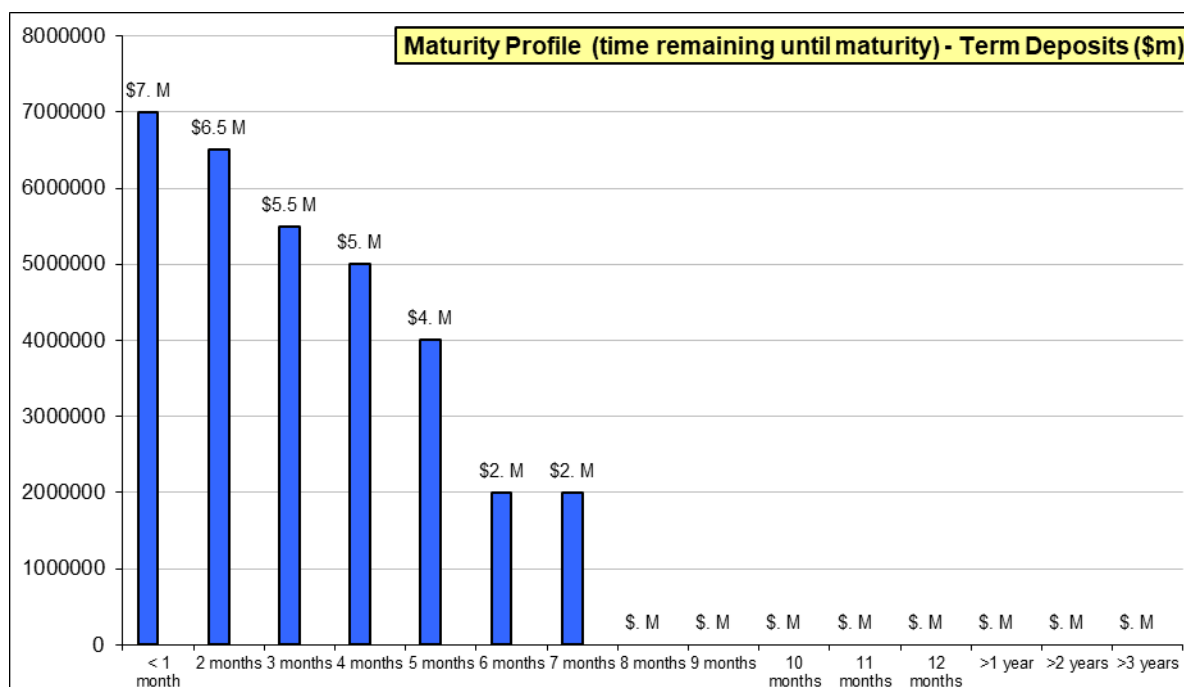
FINANCIAL INSTITUTION INVESTMENTS PROFILE AS AT 30 JUNE 2023

The following chart shows the current distribution of Council's investment portfolio between the authorised financial institutions used. The current distribution of funds between institutions complies with Council's Investment Policy which states:-
 "The maximum percentage that may be held in term deposits with any one financial institution is 25% of the portfolio, and the maximum to be held in at-call accounts be no more than 15%."



INVESTMENTS - MATURITY PROFILE AS AT 30 JUNE 2023

The following chart illustrates the maturity profile of Council's investment portfolio showing the amount of time remaining until current term deposits mature. This demonstrates that Council's investing activities should meet future cash flow requirements.



Information Only

INVESTMENTS FOR THE MONTH OF JUNE 2023 cont'd

SUMMARY OF AVAILABLE CASH AT 30 JUNE 2023

TOTAL INVESTMENTS: - \$ **33,250,000**

INVESTMENTS BY FUND (INCLUDES RESTRICTED AND UNRESTRICTED CASH): -

| | | |
|---|----|------------|
| General Fund Reserves | \$ | 21,315,415 |
| Water Supply Fund Reserves | \$ | 3,605,732 |
| Sewerage Fund Reserves | \$ | 6,244,154 |
| Domestic Waste Management Fund Reserves | \$ | 2,076,078 |
| Trust Fund Reserves | \$ | 8,621 |

POLICY IMPACT

Investments are in accordance with Council's Investment Policy and Strategy.

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

Nil

Information Only - 20 July 2023

ITEM 10.4 **Bank Balance and Reconciliation - June 2023**

FILE REFERENCE I23/212

AUTHOR **Director of Finance and Administration**

ISSUE

Statement of Bank Balance and Reconciliation as at 30 June 2023.

RECOMMENDATION That -

1. Council receive and note the report as information.
-

BACKGROUND

Nil

REPORT

STATEMENT OF BANK BALANCE & RECONCILIATION

| | |
|--|--------------------------|
| General Ledger Balance brought forward 31 May 2023 | 1,236,655.78 |
| Add: Receipts for June 2023 | <u>11,270,017.80</u> |
| | 12,506,673.60 |
| Deduct: Payments for June 2023 | <u>12,180,082.56</u> |
| Balance as at 30 June 2023 | <u>839,944.98</u> |
| | |
| Balance as per Bank Statement 30 June 2023 | 845,270.82 |
| Add: Outstanding Deposits | <u>3,783.25</u> |
| | 849,054.07 |
| Less: Unpresented Cheques/ EFTs | <u>9,109.09</u> |
| Balance as at 30 June 2023 | <u>839,944.98</u> |

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

Nil

Information Only - 20 July 2023

ITEM 10.5 **Rates and Charges Outstanding for the month of June 2023**

FILE REFERENCE I23/213

AUTHOR **Director of Finance and Administration**

ISSUE

Rates and Charges Outstanding Report to 30 June 2023.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

A Summary report of the Rates and Charges outstanding at 30 June 2023 is detailed.

REPORT

There is an attached report titled "Rate Collection Year 2023" for the 2022/2023 financial year. A comparison of the rates and charges outstanding percentage to previous financial years is highlighted in the below table:-

| Description | 30/06/2023 | 31/05/2022 | 31/05/2021 |
|---|-------------------|-------------------|-------------------|
| Total % Rates and Charges Outstanding | 3.64% | 3.18% | 2.29% |
| Total \$ Amount Rates and Charges Outstanding | \$515,575 | \$403,076 | \$289,671 |

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

| | | |
|----------------------|-------------------------------------|------------|
| 1. ↓ | Rate Collection by Year - July 2023 | Attachment |
|----------------------|-------------------------------------|------------|

Rate Collection 2023 Year

| Rating Categories | Levy Raised to date | Rates Received to 30 June 2023 | Rates Outstanding to 30 June 2023 | % Rates Outstanding 30 June 2023 |
|----------------------------------|--------------------------------|---|--|---|
| Farmland | 5,440,094.54 | 5,316,285.31 | 123,809.23 | 2.28% |
| Residential | 1,453,045.16 | 1,383,263.14 | 69,782.02 | 4.80% |
| Rural Residential | 811,503.49 | 780,669.28 | 30,834.21 | 3.80% |
| Business | 604,841.54 | 599,553.85 | 5,287.69 | 0.87% |
| Mining | 2,083.54 | 2,083.54 | - | 0.00% |
| Water | 1,117,595.84 | 1,069,576.17 | 48,019.67 | 4.30% |
| Sewerage | 1,795,627.73 | 1,721,212.89 | 74,414.84 | 4.14% |
| Domestic & Comm Waste | 1,523,907.48 | 1,460,589.61 | 63,317.87 | 4.15% |
| Rural Waste | 824,964.61 | 794,012.40 | 30,952.21 | 3.75% |
| Storm Water | 48,965.74 | 46,843.26 | 2,122.48 | 4.33% |
| **Arrears | 528,300.56 | 461,265.77 | 67,034.79 | 12.69% |
| Overall Total Rates | 14,150,930.23 | 13,635,355.22 | 515,575.01 | 3.64% |

Prepared by McLennanDate 3/7/23Authorised by Andrew G. GokeDate 3/7/2023

I:\2022-2023\Rates\Recs\%oust_June 30 - 2023 update Council

Information Only - 20 July 2023

ITEM 10.6 **Grants Report**

FILE REFERENCE **I23/214**

AUTHOR **Chief Executive Officer**

ISSUE

This report advises Council of grants available, grant applications in progress, submitted or unsuccessful applications and grant projects funded.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

Nil

REPORT

The Grants Report is an attachment to this report for Councillors information.

A list of grants available and ongoing grants listed on Council's website can be accessed by the following link:

<https://www.upperlachlan.nsw.gov.au/community/grants>

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

| | | |
|----------------------|--|------------|
| 1. ↓ | Grants and Projects Report for Council June 2023_FINAL | Attachment |
|----------------------|--|------------|

Grants and Projects Report to Council - June 2023

Grant Applications in progress

| Grantee | Due or Submitted | Project | Council Contrib. | Other Contribution | Amount Requested | Subtotal | Project Cost | Comment/Progress |
|--|------------------|---|------------------|--------------------|------------------|------------|--------------|---|
| LGP Procurement Capability Grant Program | 28-Apr-23 | Procurement Working Group - attend LGP Conference & network | | | \$ 3,500 | \$ 3,500 | \$ 3,500 | Application lodged - Outcomes to be announced late June 2023. |
| | | Professional Development - Training | | | \$ 25,000 | \$ 25,000 | \$ 25,000 | Application lodged - Outcomes to be announced late June 2023. |
| | | Spent Analysis - third party analysis | | | \$ 15,000 | \$ 15,000 | \$ 15,000 | Application lodged - Outcomes to be announced late June 2023. |
| Regional Youth Holiday Break Program | 12-May-23 | Winter Holiday Break | \$ 483 | | \$ 6,968 | \$ 7,451 | \$ 7,451 | Application lodged |
| EPA | 19-Apr-23 | Illegal Dumping and Flood Waste Recovery Program | | | \$ 516,442 | \$ 516,442 | \$ 516,442 | Application lodged |
| Regional Road Repair Program 23/24 | 30-Apr-23 | MR241 Dalton Road Rehabilitation | \$ 332,000 | | \$ 332,000 | \$ 664,000 | \$ 664,000 | Application lodged |
| Floodplain Management Program | 17-Apr-23 | Flood Warning Systems Construction | \$ 47,400 | | \$ 189,600 | \$ 237,000 | \$ 237,000 | Application lodged, announcements in Nov 2023. |
| Community Heritage Grants | 2-Dec-22 | ULSC Oral Aboriginal History Project | \$ - | \$ - | \$ 50,000 | \$ 50,000 | \$ 50,000 | Successful Applications yet to be notified. |

Grant Projects Funded

| Grantee | Submitted | Project | Council Contrib. | Other Contribution | Amount Requested | Subtotal | Project Cost | Comment/Progress |
|--|-----------|---|------------------|--------------------|------------------|--------------|--------------|---|
| Disaster Ready Fund - Round 1 | 14-Feb-23 | Gunning Flood Mitigation Works | \$ 350,000 | | \$ 2,400,000 | \$ 2,750,000 | \$ 2,750,000 | Successful Application, Implementation plan due in 2 weeks |
| Local Roads and Community Infrastructure Grant - Round 4 (Road) | | Part B funding - allocation for road only projects | | | \$ 693,945 | \$ 693,945 | \$ 693,945 | Councils will be able to access their Phase 4 funding allocations from July 2023, with projects to be delivered by June 2025. |
| Veolia | 22-Feb-23 | Lin Cooper Sport Amenities Upgrade (demolition and finishings) | | | \$ 90,900.00 | \$ 90,900.00 | \$ 90,900.00 | Demolition work completed and footings installed. Anticipate building to be delivered to site on 11 July 2023. |
| Regional Youth - Children and Young People Wellbeing Recovery Initiative | 31-Mar-22 | Regional Youth - Small Grant (Dungeons and Dragons activities in the Library) | | | \$ 5,563 | \$ 5,563 | \$ 5,563 | Activities are going well, with plans to provide a write-up to the funding body in the next month. |
| OLG NSW Severe Weather and Floods - AGRN 1025 | | Natural Disaster Funding - various programs | | | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 | Application successful. Funds received. Rob to update SmartyGrants Portal with projects. |
| Fixing Country Roads Round 6 | 14-Oct-22 | Peelwood Road (co funded by Heavy vehicle safety and productivity program) | \$ 60,000 | \$ 432,000 | \$ 650,180 | \$ 1,142,180 | \$ 1,142,180 | Funds to supplement ongoing project and all works to be completed by end FY24. |
| | 14-Oct-22 | Wheeo Road (co funded by Heavy vehicle safety and productivity program) | \$ 85,000 | \$ 573,288 | \$ 797,012 | \$ 1,455,300 | \$ 1,455,300 | Funds to supplement ongoing project and all works to be completed by end FY24. |

| Grantee | Submitted | Project | Council Contrib. | Other Contribution | Amount Requested | Subtotal | Project Cost | Comment/Progress |
|---|-----------|--|------------------|--------------------|------------------|--------------|--------------|---|
| Fixing Local Roads - Round 4 - Region South | 9-Sep-22 | Breadalbane Road | \$ 150,857 | \$ - | \$ 1,005,712 | \$ 1,156,568 | \$ 1,156,568 | Surveyors engaged, design to be completed prior to Sep 23 and construction to start Sep 23 and complete end of FY24. |
| Regional Airport Program Round 3 | | Safety Upgrade Crookwell Aerodrome: smoothing ruts on airstrip, laying gravel base and sealing access road and pads for hangar construction and fencing | \$ 124,000 | \$ - | \$ 124,000 | \$ 248,000 | \$ 248,000 | Survey completed and design finalised for access roads and gravel pads. Council will do work in house. A contractor is tentatively booked to do the fence. |
| Local Roads and Community Infrastructure Grant - Phase 4 | | Council's Contribution for MAAC Stage 2 Heated Pool, Running/Walking Track and Exercise Bikes | | \$ - | \$ 1,203,040 | \$ 1,203,040 | \$ 1,203,040 | Application Successful |
| Regional and Local Roads Repair Program | | Corrective Maintenance and Rehabilitation Works in the Shire between 1 January 2023 and 29 February 2024 | | | \$ 3,482,373 | \$ 3,482,373 | \$ 3,482,373 | Work plan has been lodged to TfNSW. |
| Female Friendly Community Sports Facilities | | Female Friendly and Safe Gunning Pool Change Facilities and Amenities | \$ 15,000 | \$ - | \$ 500,000 | \$ 515,000 | \$ 515,000 | Application Successful, Building scope of works to engage RFT |
| Creative Capital Grant | | Gunning Shire Hall Rejuvenation | \$ 12,299 | \$ 2,000 | \$ 92,623 | \$ 106,922 | \$ 106,922 | Grey chairs have been ordered. Curtains ordered. Installation of lighting upgrades scheduled for July 2023. Ramp construction to be packaged with Gunning Court House and Crookwell Admin ramps to be more appealing to contractors. |
| Local Government Heritage NSW Grants | 2-Dec-22 | Local Heritage Advisor, Local Government Heritage Grants (Book Keepers Cottage) | \$ - | \$ 25,000 | \$ 25,000 | \$ 50,000 | \$ 50,000 | Book Keepers Cottage work is ongoing |
| Fixing Local Roads Pothole Repair Program Round 1 | 8-Nov-22 | Pothole Repair in the Shire between 1 December 2022 and 1 January 2024 | \$ - | \$ - | \$ 655,884 | \$ 655,884 | \$ 655,884 | Works ongoing, funds to be spent by end of 2023. |
| Stronger Country Communities Fund (Round 5) | 23-Sep-22 | Program 1 Sustainable fit out for Crookwell Multi Aquatic Activity Centre - includes solar | \$ - | \$ - | \$ 829,915 | \$ 829,915 | \$ 829,915 | Application Successful |
| Crown Reserves Improvement Fund | 3-Jun-22 | Power Upgrade Gunning Showground | \$ 39,350 | \$ - | \$ 189,860 | \$ 229,210 | \$ 229,210 | Application Successful. Concept designs for review. |
| Regional Reconnecting Grant | 15-Jul-22 | Upper Lachlan Christmas Fair 3 December 2022. Country Weekend 2023 | \$ - | \$ - | \$ 239,651 | \$ 239,000 | \$ 239,000 | Events complete. Acquittal due 30 June 2023. |
| 2022/23 Walking & Cycling Program | 28-Feb-22 | Get NSW Active Program 2022/23 Gunning Saxby & Warrataw Street Footpath | \$ - | \$ - | \$ 150,000 | \$ - | \$ 150,000 | Works complete |
| | | Get NSW Active Program 2022/23 Crookwell Carrington & Northcott Street Footpath | \$ - | \$ - | \$ 185,000 | \$ - | \$ 185,000 | Works ongoing and scheduled to be complete by August 2023. |
| Regional Road Repair Program | 29-Apr-22 | MR248 Laggan Road. Widen shoulder 1m both side, 200mm overlay total width, Lime stabilization for soft patches, pipe culvert extension and replacement, installation of traffic signage and guide post, double coat of bitumen sealing, line marking | \$ 332,000 | \$ - | \$ 332,000 | \$ 664,000 | \$ 664,000 | Survey & Design Works Complete. Construction works ongoing and scheduled to be complete by June 2023. |

| Grantee | Submitted | Project | Council Contrib. | Other Contribution | Amount Requested | Subtotal | Project Cost | Comment/Progress |
|---|-----------|--|------------------|--------------------|------------------|------------|--------------|--|
| Road Safety Program, School Zone Infrastructure Sub Program | 21-Mar-22 | Various Roads - Upper Lachlan - Dragons Teeth, patches and signs. | \$ - | \$ - | \$ 263,000 | \$ 263,000 | \$ 263,000 | Signage works are complete, delay with line marking contractor, new contractor engaged and works are 90% complete. |
| Department of Industry, Science and Resources | 13-Oct-22 | Wombeyan Caves Road - Slope Stabilisation | \$ - | \$ - | \$ 350,000 | \$ 350,000 | \$ 350,000 | Project delayed due to NPWS project at the caves, additional funding received from NPWS. Currently waiting for a programme from the contractor. |
| Transport NSW (TfNSW) | 13-Oct-22 | | \$ - | \$ - | \$ 350,000 | \$ 350,000 | \$ 350,000 | |
| Multi Sport Community Facility Fund | 25-Feb-22 | MAAC Stage 2 Heated Pool, Running/Walking Track and Exercise Bikes | \$ 1,188,366 | \$ - | \$ 1,188,366 | \$ - | \$ 2,376,732 | Project commenced. Slab has been poured and walls formed. Exercise bikes purchased. |
| NSW Planning Portal API Grant Program | 9-Jun-22 | ULSC Planning portal API augmentation. Integrating documents submitted over the planning portal into Council's records management system | \$ - | \$ - | \$ 80,000 | \$ 80,000 | \$ 80,000 | Project progressing. Completion date 30 September depending on Department of Planning. |
| Open Space Program - Places to Play | 4-Mar-22 | Wattle Glen Adventure Park Grabben Gullen | \$ - | \$ - | \$ 500,000 | \$ - | \$ 500,000 | Landowner has withdrawn from this project. |
| Psychosocial Community Grants | 24-Apr-22 | Staff Wellbeing Program | \$ - | \$ - | \$ 24,300 | \$ 24,300 | \$ 24,300 | April content delivered. May and June to come. Very successful when delivered face to face with the workforce. |
| NSW State Library's Public Library Infrastructure Grant | 22-Oct-21 | Upper Lachlan Shire Libraries Refurbishment | \$ - | \$ - | \$ 189,564 | \$ 189,564 | \$ 189,564 | Final joinery has been delivered and installed. Still waiting for circulation desk to be delivered, this is currently in production. No date available at this stage. |
| Preparing Australian Communities Local Stream | 6-Jan-22 | Upgrade to Crookwell Emergency Operations Centre | \$ 20,920 | \$ - | \$ 67,480 | \$ 88,400 | \$ 88,400 | Emily Chalker - Additional screen ordered. Delivery & install expected in the coming weeks. Council Chambers - Camera & Microphone system ordered. Delivery and install expected in the coming weeks. |
| Black Summer Bushfire Recovery Grant | 6-Oct-21 | Taralga Dam: Preliminary assessments and design | \$ 20,000 | \$ - | \$ 875,000 | \$ 895,000 | \$ 895,000 | Scope of works for the project complete. Tender prepared and awarded. Preliminary study to qualify location has been complete. Investigations and Assessments to commence shortly. Land evaluation has been ordered and paid for and we are awaiting a report. |

Information Only - 20 July 2023

ITEM 10.7 **Action Summary - Council Decisions**

FILE REFERENCE I23/215

AUTHOR **Chief Executive Officer**

ISSUE

Details are provided of action taken with respect to Council decisions.

RECOMMENDATION That -

1. Council receive and note the report as information.
-

BACKGROUND

Details are provided of action taken with respect to Council decisions.

REPORT

Summary sheet from the:-

Council Meeting: 21 April 2022

| | | | | |
|-------|----|---|-----|---|
| 84/22 | 1. | That the Upper Lachlan Shire Council move to reinstitute a Youth Council committee." | CEO | Policy to be reviewed and A further meeting be convened with relevant councillors |
| 88/22 | 1. | The General Manager provides a report to Council at the June 2022 meeting detailing a path forward for council to explore the economic development opportunities and the creation of independent income streams." | CEO | Workshop held in September 2022. Draft REDS to be adopted & surveys to be completed by councillors prior to the development of the new ED strategy. |

Council Meeting: 16 June 2022

| | | | | |
|--------|----|---|------------|---|
| 115/22 | 1. | Council defer decision on the draft Nature Strips and Trees Policy. | Acting DEP | Policy to come back to future Council meeting after workshop occurs |
|--------|----|---|------------|---|

Council Meeting: 18 August 2022

Information Only**ACTION SUMMARY - COUNCIL DECISIONS cont'd**

| | | | |
|--------|---|------------|---|
| 182/22 | 1. Item 11.1 Adoption of Upper Lachlan Shire Heritage Review be deferred to a future Council meeting. | Acting DEP | Workshop is being held on the 27 June 2023. |
|--------|---|------------|---|

Council Meeting: 20 October 2022

| | | | |
|--------|--|-----|---|
| 229/22 | <ol style="list-style-type: none">1. Council resolve to close as public road the Council roads located shown as Lot 1 DP 1224882 and Lot 2 DP 1224882 in the vicinity of Laggan Road.2. Council resolve that upon closure, Council transfer the closed roads to the adjoining owner as compensation for land acquired for road opening on Laggan Road | DOI | Referred back to Council June 2023 for plans for notice. Adjoining Landowners notified of plan registration |
|--------|--|-----|---|

Council Meeting: 16 February 2023

| | | | |
|-------|--|-----|---------------------------------------|
| 16/23 | 1. That Council review Model Media Policy after workshop within the next three months. | CEO | Workshop was held on the 27 June 2023 |
|-------|--|-----|---------------------------------------|

Council Meeting: 16 March 2023

| | | | |
|-------|---|-----|-----------------------------------|
| 38/23 | <ol style="list-style-type: none">1. Wombeyan Caves Road remains closed between Langs Road and the Wombeyan Caves Reserve until additional funds are secured to complete the works required to provide a safe road for road users.2. Council seeks further grant funding in order to carry out the additional works required to address the safety issues which prevent the Wombeyan Caves Road from being open for public use.3. Council's Acting General Manager be delegated authority to enter into direct commercial negotiations with the preferred tenderer once the additional funds are secured to complete the Slope Stability Works. | DOI | Ongoing process and negotiations. |
|-------|---|-----|-----------------------------------|

Information Only**ACTION SUMMARY - COUNCIL DECISIONS cont'd****Council Meeting: 20 April 2023**

| | | | |
|-------|--|---------------|---|
| 44/22 | 1. Council call a meeting with RFS, SES and Bushfire Management Council to discuss how to advocate on their behalf for better recruitment and support services. | CEO/ Mayor | CEO met with RFS who indicated they did not require further volunteers at this time. Meeting to be arranged with SES at later date. |
| 48/22 | <ol style="list-style-type: none"> 1. Council endorse the draft policy Council-related Development Application Conflict of Interest; 2. Council exhibit the draft policy for a minimum of 28 days in accordance with the provisions of Council's Community Participation Plan; 3. A further report be presented to Council if there are any substantial changes to the draft policy arising from the public exhibition; 4. Where no substantial changes arise from the public exhibition, the draft policy be considered adopted and published to Council's website; and 5. That Council amend the Community Participation Plan to reflect the exhibition period for Council-related development applications, being 28 days. | Acting DEP | <p>Draft policy placed on public exhibition on 25 May 2023.</p> <p>Further report to come back to Council.</p> |
| 49/23 | <ol style="list-style-type: none"> 1. Council resolve to close two sections of public road of approximately 6991 m² near Devil's Elbow on Grabben Gullen Road, Merrill. 2. Council resolve that upon closure of the two sections of road, Council transfer the closed roads to the adjoining owner as compensation for land acquired for road opening at this location on Grabben Gullen Road, Merrill. | DOI | Road Closing process currently being prepared Council's Legal team R J McCarthy |
| 60/23 | <ol style="list-style-type: none"> 1. Council discontinues the current tender process; and that 2. Council decline to accept all tenders received due to the lack of any commercially advantageous submissions; and that 3. Council's Acting General Manager be delegated authority to enter into direct commercial negotiations with both Bridge and Marine Engineering | DOI | Negotiations currently in progress |

Information Only**ACTION SUMMARY - COUNCIL DECISIONS cont'd**

| | | | |
|--|--|--|--|
| | and Saunders Civilbuild Pty Limited with the intent to enter a contract with one supplier for construction of a new Bridge over Curaweela Creek as their alternative submissions are within budget and meets Council's requirements. | | |
|--|--|--|--|

Council Meeting: 18 May 2023

| | | | |
|-------|---|--------------------------|---|
| 73/23 | <ol style="list-style-type: none"> 1. Council exhibits the Draft Liquid Trade Waste Policy (the Policy) for public exhibition and comment for 28 days; and 2. Council considers a further report on the outcome of the exhibition and for adoption of the policy. | Acting DEP / Manager WWS | Draft Liquid Trade Waste Policy placed on public exhibition. Public Notice in Upper Lachlan Gazette and Gunning Lions Newsletter and documents on Council website. Public Notice advertised from 23 May 2023. |
| 76/23 | <ol style="list-style-type: none"> 2. The CEO will produce and present a full report based on the operational KPI's from the Tourism and Promotion business unit that has occurred during the 2022/2023 financial year by July 2023 Council meeting. | CEO | Report to come back to July 2023 Council meeting. |
| 77/23 | <ol style="list-style-type: none"> 1. Council adopts the reviewed Volunteers Policy. | EA/CEO | <p>Policy published on Council website on 19 May 2023</p> <p>Policy shared with relevant teams.</p> |
| 78/23 | <ol style="list-style-type: none"> 1. Council delegate the General Manager to allocate funds from developer contributions to negotiate and register easements for the existing and future stormwater discharges onto private property in the north Crookwell stormwater catchment. 2. Council delegate the General Manager to allocate funds from developer contributions for the construction of a stormwater culvert at Gordon Park, Crookwell. | CEO | Funds Allocated. |

Information Only**ACTION SUMMARY - COUNCIL DECISIONS cont'd**

| | | | |
|-------|---|-------------------|--|
| 85/22 | 1. That the residual amount of \$2152.83 from the Office of Regional Youth, Regional Youth Network funding for RUOK be transferred to Crookwell High Student Representative Committee for relevant future initiative” | DFA / Cr Marshall | Invoice received from Crookwell High School sent to accounts for payment 04 June 2023. |
|-------|---|-------------------|--|

Council Meeting: 15 June 2023

| | | | |
|-------|--|-----|--|
| 92/23 | <ol style="list-style-type: none"> 1. Council submit the planning proposal for a gateway determination to amend the <i>Upper Lachlan Local Environmental Plan 2010</i> by rezoning Lot 24 DP 119250 from <i>RU1 Primary Production</i> to part <i>R2 - Low Density Residential</i> and <i>R5 - Large Lot Residential</i> and reduce the minimum permissible lot size from 40Ha to part 800m² and part 2,000m² respectively. 2. Council request the Department of Planning Industry and Environment to authorise Council to exercise delegation of plan making functions in accordance with the <i>Environmental Planning and Assessment Act 1979</i>. 3. Council delegate authority to the Chief Executive Officer to undertake any required changes. 4. Council notify the community of the proposed changes to the local environmental plan through appropriate processes at the time. | DEP | Planning Proposal submitted for Gateway Determination and returned due to insufficient information in DoP. |
| 93/23 | <ol style="list-style-type: none"> 1. Council submit the planning proposal for a Gateway Determination to amend the <i>Upper Lachlan Local Environmental Plan 2010</i> by; <ul style="list-style-type: none"> - changing the Zone and Minimum Lot Size Provisions of Lot 2 DP 1233492 (part) from <i>RU2 Rural Landscape</i> zone to <i>RU5 Village</i> zone and reduce the minimum lot size from 80ha to 4,000m² to enable the development of dwelling houses on lots to be created under the <i>Upper Lachlan Local Environmental Plan 2010 (LEP 2010)</i>; and - changing the Zone and Minimum Lot Size Provisions of Lot 2 DP 1233492 (part), Lot 1 DP 239858 | DEP | Planning Proposal submitted for Gateway Determination and with DoP. |

Information Only

ACTION SUMMARY - COUNCIL DECISIONS cont'd

| | | | |
|-------|--|-----|---|
| | <p>and Lot 1 DP 1253980 and roads proposed to be closed from RU2 Rural Landscape zone to C3 Environmental Management zone and reduce the minimum lot size from 80ha to 10ha to enable permissible uses to be undertaken on the lots under the <i>Upper Lachlan Local Environmental Plan 2010 (LEP 2010)</i>.</p> <ol style="list-style-type: none"> 2. Council requested the Department of Planning Industry and Environment to authorise Council to exercise delegation of plan making functions in accordance with the Environmental Planning and Assessment Act 1979. 3. Council delegate authority to the Chief Executive Officer to undertake any required changes. 4. Council notify the community of the proposed changes to the local environmental plan through appropriate processes at the time. | | |
| 94/23 | <ol style="list-style-type: none"> 1. Council fund the outstanding works to enable the building to be finalised by allocating \$100,000.00 to cover the current shortfall; and 2. Council allocate the required funding for the Section 7.11 Reserves allocated to 'Community Facilities'. | DFA | Funds allocated and included in 2022/2023 budget. |
| 95/23 | <ol style="list-style-type: none"> 1. Council notes the determination of annual fees by the Local Government Remuneration Tribunal for Councillors and Mayors and resolves to set a Rural Category fee structure for the period 2023/2024 being, Councillors Annual Fee of \$13,030 and a Mayoral Fee of \$28,430. | DFA | Council staff advised of new Councillor and Mayoral Fees which take effect in July. |
| 96/23 | <ol style="list-style-type: none"> 1. Council adopts the reviewed Code of Business Practice. | EA | Placed on Councils Website 28/06/2023 |
| 97/23 | <ol style="list-style-type: none"> 1. Council, in accordance with Sections 8A-8C and Sections 403-406, of the Local Government Act 1993 resolve to adopt the following Strategic Plans:- <ol style="list-style-type: none"> 1. Operational Plan 2023/2024; 2. Delivery Program 2023/2024 – 2026/2027; 3. Long Term Financial Plan 2023-2032; | DFA | Council IPR plans placed on Council website 4 July 2023. |

Information Only**ACTION SUMMARY - COUNCIL DECISIONS cont'd**

| | | | |
|--------|--|---------------|--|
| | <p>4. Infrastructure Plan 2023-2032; and</p> <p>5. Workforce Plan 2023/2024 – 2026/2027.</p> | | |
| 98/23 | <p>1. Council resolves to adopt the delegation to the Chief Executive Officer, Alexandra Waldron. The Council Mayor signs the delegation and affixes the Common Seal of the Upper Lachlan Shire Council to this delegation.</p> | CEO/EA | Delegation signed on 27 June 2023 by Mayor |
| 99/23 | <p>1. Council adopt that all references in Council policies, procedures, contracts, Code of Practices, Code of Conduct and all other legal documentation (including legislation) that refers to General Manager shall be taken to be replaced with the title known as Chief Executive Officer of the Upper Lachlan Shire Council.</p> <p>2. Council will progressively update and remove all references to General Manager in Council documents.</p> | CEO/EA | Ongoing |
| 100/23 | <p>1. Adopts the Section 355 Economic Development Advisory Committee Charter.</p> <p>2. Advertise an 'Expression of Interest' to invite members of the community to join the Upper Lachlan Shire Council Economic Development Advisory Committee.</p> | CEO/EA/ MO | EOI advertised on 28 June 2023 |
| 102/23 | <p>1. Cirs M McDonald, J Searl and S Reynolds be appointed to the Economic Development Advisory Committee, with Clr Woodbridge as the alternate.</p> | CEO/EA | |
| 103/23 | <p>1. Adopts the Section 355 Tourism and Event Management Advisory Committee Charter.</p> <p>2. Advertise an 'Expression of Interest' to invite members of the community to join the Upper Lachlan Shire Council Tourism and Event Management Advisory Committee.</p> | CEO/EA/ MO | EOI advertised on 28 June 2023 |
| 104/23 | <p>1. Cirs M McDonald, J Searl and S Reynolds be nominated and appointed to the Tourism and Event Management Advisory Committee with Clr Woodbridge as the alternate.</p> | CEO/EA | |

Information Only

ACTION SUMMARY - COUNCIL DECISIONS cont'd

| | | | | | | | | | | | | | | | | | | | |
|--|---|--|--|--|------------|--|------------|---|--------------|---|-------------|---|-------------|--|-------------|--------------|---------------------|-----|--|
| 106/23 | 1. That Council accepts the elected office bearers and Committee members contained in the Minutes of the Gunning Arts Festival Annual General Meeting held 4 December 2022. | EA | Correspondence sent on 11 July 2023 | | | | | | | | | | | | | | | | |
| 107/23 | 1. That funds to the total of \$21,928.00 be forwarded to the Gunning Early Learning Centre as per Committee recommendation item 4.1 of the minutes. | DEP | Correspondence sent on 15 June 2023 to Gunning Early Learning Centre | | | | | | | | | | | | | | | | |
| 108/23 | <p>1. That funds to the total of \$72,399.54 be forwarded as per list below as per recommendation 4.1 of the minutes.</p> <table border="1" data-bbox="391 772 965 1182"> <tr> <td>Australian Agricultural Centre</td> <td>\$10,000.00</td> </tr> <tr> <td>Anglican Church Parish of Crookwell – St George’s Church</td> <td>\$7,282.00</td> </tr> <tr> <td>Breadalbane Hall Committee</td> <td>\$1,100.00</td> </tr> <tr> <td>Upper Lachlan Landcare Inc</td> <td>\$11,121.00</td> </tr> <tr> <td>Anglican Church Parish of Crookwell – St Bartholomew’s Church</td> <td>\$24,847.00</td> </tr> <tr> <td>International Women’s Day 2024</td> <td>\$3,500.00</td> </tr> <tr> <td>Southern Tablelands Group 12</td> <td>\$14,549.54</td> </tr> <tr> <td>TOTAL</td> <td>\$72,399.54</td> </tr> </table> | Australian Agricultural Centre | \$10,000.00 | Anglican Church Parish of Crookwell – St George’s Church | \$7,282.00 | Breadalbane Hall Committee | \$1,100.00 | Upper Lachlan Landcare Inc | \$11,121.00 | Anglican Church Parish of Crookwell – St Bartholomew’s Church | \$24,847.00 | International Women’s Day 2024 | \$3,500.00 | Southern Tablelands Group 12 | \$14,549.54 | TOTAL | \$72,399.54 | DEP | Correspondence sent to recipients on 15 June 2023. |
| Australian Agricultural Centre | \$10,000.00 | | | | | | | | | | | | | | | | | | |
| Anglican Church Parish of Crookwell – St George’s Church | \$7,282.00 | | | | | | | | | | | | | | | | | | |
| Breadalbane Hall Committee | \$1,100.00 | | | | | | | | | | | | | | | | | | |
| Upper Lachlan Landcare Inc | \$11,121.00 | | | | | | | | | | | | | | | | | | |
| Anglican Church Parish of Crookwell – St Bartholomew’s Church | \$24,847.00 | | | | | | | | | | | | | | | | | | |
| International Women’s Day 2024 | \$3,500.00 | | | | | | | | | | | | | | | | | | |
| Southern Tablelands Group 12 | \$14,549.54 | | | | | | | | | | | | | | | | | | |
| TOTAL | \$72,399.54 | | | | | | | | | | | | | | | | | | |
| 109/23 | <p>1. That funds to the total of \$255,108.90 be forwarded as per list below as per recommendation 4.1 of the minutes.</p> <table border="1" data-bbox="391 1400 965 1899"> <tr> <td>Collector Public School – Enhancing Aboriginal Culture</td> <td>\$3,623.00</td> </tr> <tr> <td>Collector Public School – “Our Land Our Stories” Resource Kits</td> <td>\$2,259.70</td> </tr> <tr> <td>Collector Public School – Native Memorial Garden</td> <td>\$2,250.00</td> </tr> <tr> <td>Collector Bushranger’s Reserve Trust – Pump Track</td> <td>\$146,410.00</td> </tr> <tr> <td>Collector Community Association – Youth Program</td> <td>\$7,474.60</td> </tr> <tr> <td>Collector Community Association – Strategic Project</td> <td>\$88,000.00</td> </tr> <tr> <td>Collector Oval Committee – Amenities Enhancement</td> <td>\$5,091.60</td> </tr> <tr> <td>TOTAL</td> <td>\$255,108.90</td> </tr> </table> | Collector Public School – Enhancing Aboriginal Culture | \$3,623.00 | Collector Public School – “Our Land Our Stories” Resource Kits | \$2,259.70 | Collector Public School – Native Memorial Garden | \$2,250.00 | Collector Bushranger’s Reserve Trust – Pump Track | \$146,410.00 | Collector Community Association – Youth Program | \$7,474.60 | Collector Community Association – Strategic Project | \$88,000.00 | Collector Oval Committee – Amenities Enhancement | \$5,091.60 | TOTAL | \$255,108.90 | DEP | Correspondence sent to recipients on 15 June 2023. |
| Collector Public School – Enhancing Aboriginal Culture | \$3,623.00 | | | | | | | | | | | | | | | | | | |
| Collector Public School – “Our Land Our Stories” Resource Kits | \$2,259.70 | | | | | | | | | | | | | | | | | | |
| Collector Public School – Native Memorial Garden | \$2,250.00 | | | | | | | | | | | | | | | | | | |
| Collector Bushranger’s Reserve Trust – Pump Track | \$146,410.00 | | | | | | | | | | | | | | | | | | |
| Collector Community Association – Youth Program | \$7,474.60 | | | | | | | | | | | | | | | | | | |
| Collector Community Association – Strategic Project | \$88,000.00 | | | | | | | | | | | | | | | | | | |
| Collector Oval Committee – Amenities Enhancement | \$5,091.60 | | | | | | | | | | | | | | | | | | |
| TOTAL | \$255,108.90 | | | | | | | | | | | | | | | | | | |
| 112/23 | 1. Council purchase one MAN TGS 26.540 for the sum of \$291,380.91 ex GST from Hartwigs. | DOI | Successful tenderer notified on 20 June 2023. | | | | | | | | | | | | | | | | |

Information Only

ACTION SUMMARY - COUNCIL DECISIONS cont'd

| | | | |
|--|---|--|--|
| | 2. Council trade in existing truck (plant 713) with Hartwigs. | | |
|--|---|--|--|

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

Nil

11 ENVIRONMENT AND PLANNING

The following items are submitted for consideration -

- | | | |
|------|---|-----|
| 11.1 | Revocation of Dangerous Dog Orders 6630 Abercrombie Road Tuena | 90 |
| 11.2 | Adoption of Council related Development Application Conflict of Interest Policy | 101 |

Environment and Planning - 20 July 2023

ITEM 11.1 **Revocation of Dangerous Dog Orders 6630 Abercrombie Road Tuena**

FILE REFERENCE **I22/172**

AUTHOR **Coordinator Parks & Biosecurity**

ISSUE

This report is to provide Council with all available information in order that it may be able to make a determination on an application for the revocation of two Dangerous Dog Orders.

RECOMMENDATION That –

1. Council revoke the dangerous dog declaration as issued by Liverpool City Council issued against the Female Border Collie (Microchip No. 943094320461950) and the Female Beagle/Pointer (Microchip No. 953010001334833).

BACKGROUND

It was alleged by Liverpool City Council, that on the 18 September 2018, that two dogs (described below) entered a property at 69 Derna St Holsworthy NSW, and attacked and killed a cat. Liverpool City Council issued two Dangerous Dog Orders for these dogs, which were confirmed on the 30 October 2018. The owners of the dogs Ms Lana Kuipers and Hayden Falkenberg, 6630 Abercrombie Rd, Tuena NSW, 2583, are now applying to Upper Lachlan Shire Council for these orders to be revoked, as the dogs are now ordinarily kept in this LGA.

REPORT

A Dangerous Dog Order may only be revoked by Council. An application may be made to the Council where the dogs are ordinarily kept (Companion Animals Act 1998). Please see below regarding the Section

- **Sect 39 Companion Animals Act 1998**
- (1) *The owner of a dog that has been declared a dangerous dog or a menacing dog under this Division can apply to the council of the area in which the dog is ordinarily kept (whether or not it is the council whose authorised officer made the declaration) for the declaration to be revoked.*
- (1A) *An application under subsection (1) cannot be made until after the period of 12 months following the date on which the dog was declared to be a dangerous dog or a menacing dog.*
- (2) *The council to which the application is made may revoke the declaration but only if satisfied that—*

Environment and Planning

REVOCATION OF DANGEROUS DOG ORDERS 6630 ABERCROMBIE ROAD TUENA cont'd

- *(a) it is appropriate to do so, and*
- *(b) if the council determines that it is necessary—the dog has undergone appropriate behavioural training.*
- *(2A) In making a determination under subsection (2) (a) in relation to a menacing dog declaration, the council is to have regard to the nature and extent of any behavioural training that the dog has undergone.*
- *(3) The council must, as soon as practicable, give notice to the owner of the dog that the declaration has been revoked or that the council has refused to revoke the declaration.*

Upper Lachlan Shire Council has received an application to revoke two Dangerous Dog Orders. The dogs to which these Orders apply are now currently kept at 6630 Abercrombie Rd, Tuena, NSW, 2583, which is located in the LGA of Upper Lachlan Shire Council. The two dogs are identified as follows:

- “Bonnie” Microchip No. 943094320461950 Female Border Collie
- “Maggie” Microchip No. 953010001334833 Female Beagle/Pointer X

The two dogs, the subject of this report, have been recorded by Liverpool City Council, as having on the 18 September 2018, escaped from 67 Derna Rd, Holsworthy NSW and entered 69 Derna Rd Holsworthy. Whilst at that address have attacked and killed a cat. Liverpool City Council declared the dogs dangerous on the 30 October 2018. The owner of the dogs appealed this decision, however, Liverpool City Council dismissed this appeal and the Orders confirmed. Information has been received by this office, that Liverpool City Council issued a Penalty Notice in regards the attack. The owners prepared to defend that matter at Local Court and a date was set for hearing, however a week before the matter was to be heard, Liverpool City Council withdrew the action. This has been confirmed by the owner of the dogs Ms Lana Kuipers, who has supplied an e-mail from Liverpool City Council, that the matter was withdrawn for lack of evidence.

A search of the Companion Animals Registry records for these dogs was completed and there were no reports of these dogs attacking prior to or since this incident.

Council Officers are not qualified as a Temperament Assessor, and therefore cannot provide a qualified opinion as to the potential danger these dogs may present.

The owners of the dogs, have supplied two Temperament Assessment Reports for the dogs in question. Ms Debra Coleman, who is a qualified Temperament Assessor, has supplied the reports. Ms Coleman recommends that in both cases that the Dangerous Dog Orders be revoked.

A request was sent to Liverpool City Council for all documents, reports, witness statements etc., regarding the matter, to be forwarded to this Council. Liverpool City Council were only able to forward on the Dangerous Dog Orders, which hold scant information regarding the alleged attack.

Environment and Planning

**REVOCATION OF DANGEROUS DOG ORDERS 6630 ABERCROMBIE ROAD
TUENA cont'd**

As staff are not qualified as a Temperament Assessor and the information relating to the alleged attack is minimal at best, Council Officers are relying on the Temperament Assessment Reports to formulate a determination. However, the following facts are presented for Council's consideration;

- There were no recorded witnesses to the alleged attack;
- There are no records of the attack other than the Dangerous Dog Orders;
- A Penalty Notice issued by Liverpool City Council was withdrawn for lack of evidence;
- Liverpool City Council have not offered a recommendation in relation to the application;
- A qualified Temperament Assessor has recommend that in both instances, the Dangerous Dog Orders be revoked; and
- There are no recorded reports of these dogs attacking either prior to or since this incident.

POLICY IMPACT

NIL

OPTIONS

- Option 1: Council revoke the dangerous dog order in accordance with Section 39 of the Companion Animals Act 1989; or
- Option 2: Council not support the application to revoke the dangerous dog order.

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That –

1. Council revoke the dangerous dog declaration as issued by Liverpool City Council issued against the Female Border Collie (Microchip No. 943094320461950) and the Female Beagle/Pointer (Microchip No. 953010001334833).

ATTACHMENTS

| | | |
|----------------------|--|------------|
| 1. ↓ | Temperament Assessment Lana Kuipers (Maggie) | Attachment |
| 2. ↓ | Temperament Assessment Lana Kuipers (Bonnie) | Attachment |

Environment and Planning - 20 July 2023

ITEM 11.2 **Adoption of Council related Development Application Conflict of Interest Policy**

FILE REFERENCE **I23/186**

AUTHOR **Acting Director of Environment and Planning**

ISSUE

Following amendments to the *Environmental Planning and Assessment Regulation 2021* Councils were required to develop and introduce a policy to address potential conflicts of interest for Council related development applications. The draft policy was placed on public exhibition with no submissions received.

This report is recommending that Council adopt and implement the Council related Development Application Conflict of Interest Policy.

RECOMMENDATION That –

1. Council adopt the draft policy for Council-related Development Application Conflict of Interest.

BACKGROUND

At its meeting of 20 April 2023, Council considered a report with respect to the development and implementation of a draft policy for Council-related Development Application Conflict of Interest to ensure compliance with the *Environmental Planning and Assessment Regulation 2021*.

Council resolved that:

1. *Council endorse the draft policy Council-related Development Application Conflict of Interest;*
2. *Council exhibit the draft policy for a minimum of 28 days in accordance with the provisions of Council's Community Participation Plan;*
3. *A further report be presented to Council if there are any substantial changes to the draft policy arising from the public exhibition;*
4. *Where no substantial changes arise from the public exhibition, the draft policy be considered adopted and published to Council's website; and*
5. *That Council amend the Community Participation Plan to reflect the exhibition period for Council-related development applications, being 28 days.*

The draft policy was placed on public exhibition for the required period and a further report is now being presented to Council that will enable the policy to be adopted and implemented.

REPORT

Conflicts of interest can occur when Council is a developer, landholder or holds a commercial interest in the land they regulate. The *Environmental Planning and Assessment Amendment (Conflict of Interest) Regulation* was notified on 30 September 2022 and the following changes will come into effect on 3 April 2023:

- Council must adopt and have a policy that specifies how conflicts of interest in connection with council-related development applications will be handled;
- Council-related development applications must be accompanied by either a management strategy statement, which explains how the council will manage potential conflicts of interest, or a statement that council has no management strategy for the application
- Councils must record conflict of interest in connection with each council-related development application and the measures taken to manage the conflicts, in their existing development application register
- Council-related development applications must be exhibited for a minimum of 28 days to ensure transparency during the assessment process

The Department of Planning and Environment (DPE) has published the '*Council-related Development Application Conflict of Interest Guidelines*'. The guidelines require that a council conflict of interest policy concerning council-related development applications must:

- establish management controls and/or a management strategy to address potential conflicts of interest at the different stages of the development assessment process for council-related development applications;
- outline the process through which potential conflicts of interest will be identified, the risks assessed, and appropriate management controls determined, and
- outline the process to be followed to publicly communicate the management approaches for each development subject to the policy.

The guidelines recommend as best practice that the conflict of interest policy should also address conflicts that may occur after development consent has been granted to council-related development applications, including regulation and enforcement functions. Provision is also made for low-risk development where no specific controls are warranted.

In accordance with the legislative requirements at its meeting of 20 April 2023, Council considered a report in relation to a draft policy for Council-related Development Application Conflict of Interest. Council resolved notify this policy to enable community members and/or stakeholders to have input into its development.

The draft policy was notified for 28 days with the exhibition period closing on 21 June 2023 and there were nil submissions received during this period.

As there were no submissions received during the notification period and that the draft policy was developed in accordance with the *Council-related Development Application Conflict of Interest Guidelines* it is proposed that the draft policy be adopted.

Environment and Planning

ADOPTION OF COUNCIL RELATED DEVELOPMENT APPLICATION CONFLICT OF INTEREST POLICY cont'd

POLICY IMPACT

The adoption of the Conflict of Interest policy for Council-related development applications will ensure Council meets its legislative requirements in accordance with the *Environmental Planning and Assessment Amendment (Conflict of Interest) Regulation 2022*.

OPTIONS

- Council can resolve to adopt the draft policy included at Attachment 1 to this report, this being the preferred option; or
- Council can resolve not to adopt the draft policy, this option being in breach of the *Environmental Planning and Assessment Amendment (Conflict of Interest) Regulation 2022*; or
- Council can resolve the draft policy, which may require the recommencement of the notification process.

FINANCIAL IMPACT OF RECOMMENDATIONS

The drafting of the policy and proposed exhibition are part of Council's regular work program and within the adopted budget.

RECOMMENDATION

That -
Council adopt the draft policy for Council-related Development Application Conflict of Interest;

ATTACHMENTS

| | | |
|----------------------|---|------------|
| 1. ↓ | Attachment - Managing Conflicts of Interest for Council Related Development Policy - 20 July 2023 | Attachment |
|----------------------|---|------------|

Infrastructure Department - 20 July 2023

ITEM 12.1 **Review of Gravel Quarries Policy**

FILE REFERENCE **I23/203**

AUTHOR **Works Technical Officer/Quarry Manager**

ISSUE

Council's Gravel Quarries Policy is due for review and the updated policy is presented for Council's consideration.

RECOMMENDATION That -

1. Council adopts the Gravel Quarries Policy.

BACKGROUND

Nil

REPORT

This report details the review of Council's Gravel Quarries Policy. This policy was due for review in 2019. Council have implemented the Quarry Safety Management Plan (QSMP) and have a designated Quarry Manager. This updated policy reflects changes to relevant legislation and the inclusion of the QSMP since the last adopted policy in 2016. The Policy is attached with amendments highlighted in yellow.

POLICY IMPACT

This is a review of an existing policy of Council.

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council adopts the Gravel Quarries Policy.

ATTACHMENTS

| | | |
|----------------------|---|------------|
| 1. ↓ | Gravel Quarries Policy - Date Adopted 15 June 2023 - Resolution XX-23 - Review 2026 | Attachment |
|----------------------|---|------------|

13 FINANCE AND ADMINISTRATION

The following items are submitted for consideration -

| | | |
|------|---|-----|
| 13.1 | Review of Complaints Policy and Procedure | 128 |
| 13.2 | Delivery Program review 2022/2023 | 158 |
| 13.3 | Review of Media Policy | 176 |
| 13.4 | Review of GIPA Agency Information Guide | 192 |
| 13.5 | Review of Government Information Public Access Policy | 211 |
| 13.6 | Integrated Planning and Reporting - Update of Upper Lachlan Community Strategic Plan after community engagement | 220 |
| 13.7 | 2022/2023 Library Asset Replacement from Internal Restricted Reserve | 224 |
| 13.8 | Review of Preparation of Meeting Agendas Policy | 226 |
| 13.9 | Review of Presentations to Council Policy | 231 |

Finance and Administration - 20 July 2023

ITEM 13.1 **Review of Complaints Policy and Procedure**

FILE REFERENCE **I23/148**

AUTHOR **Director of Finance and Administration**

ISSUE

Providing a review of the Council Complaints Policy and Procedure.

RECOMMENDATION That -

1. Council adopts the reviewed Complaints Policy and Procedure.

BACKGROUND

Nil

REPORT

This report details the review of the Complaints Policy and Procedure. The Policy is attached with amendments highlighted in yellow for Council’s review.

POLICY IMPACT

This is a review of an existing policy of Council.

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council adopts the reviewed Complaints Policy and Procedure.

ATTACHMENTS

| | | |
|----------------------|---|------------|
| 1. ↓ | Complaints Policy and Procedure - Date Adopted 20 July 2023 - Resolution XXX-23 - Review 2026 | Attachment |
|----------------------|---|------------|

Finance and Administration - 20 July 2023

ITEM 13.2 **Delivery Program review 2022/2023**

FILE REFERENCE **I23/209**

AUTHOR **Director of Finance and Administration**

ISSUE

Delivery Program – Principal Activities and Program Actions Report for 2022/2023.

RECOMMENDATION That -

1. Council adopt the Delivery Program Review for the six-month period ended 30 June 2023.

BACKGROUND

The Delivery Program is a four-year plan, accompanied by a complete four-year budget program of works that details what Council will do to implement the Community Strategic Plan Towards 2042!.

Council adopted the Delivery Program on 16 June 2022. The Delivery Program is reviewed annually by Council to ensure the program evolves and remains aligned to Council priorities

REPORT

Upper Lachlan Shire Council has implemented the Office of Local Government, Integrated Planning and Reporting (IP&R) legislation. Section 404 (5), of the Local Government Act 1993, states “The General Manager must ensure that progress reports are provided to the Council, with respect to the Principal Activities detailed in the Delivery Program, at least every 6 months.”

Attached to this report is a progress review report on Council’s Delivery Program activities in accordance with the IP&R guidelines for the period of January to June 2023.

POLICY IMPACT

Nil

OPTIONS

Nil

Finance and Administration
DELIVERY PROGRAM REVIEW 2022/2023 cont'd

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council adopt the Delivery Program Review for the six-month period ended 30 June 2023.

ATTACHMENTS

| | | |
|----------------------|--|------------|
| 1. ↓ | Quarterly Review 2022-2023 - Delivery Program 30 June 2023 | Attachment |
|----------------------|--|------------|

Finance and Administration - 20 July 2023

ITEM 13.3 **Review of Media Policy**

FILE REFERENCE **I23/223**

AUTHOR **Director of Finance and Administration**

ISSUE

Providing details of a review of the Media Policy.

RECOMMENDATION That -

1. Council adopts the reviewed Model Media Policy.

BACKGROUND

Nil

REPORT

This report details a review conducted of the Council Media Policy. Following publication of the Office of Local Government's *Model Media Policy* Council has reviewed its Media Policy and recommends adoption of the Model Media Policy, with relevant amendments highlighted in yellow for Council's review.

POLICY IMPACT

The Model Media Policy will replace the existing Media Policy of Council.

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council adopts the reviewed Model Media Policy.

ATTACHMENTS

| | | |
|----------------------|--|------------|
| 1. ↓ | ULSC Model Media Policy FINAL 30 June 2023 | Attachment |
|----------------------|--|------------|

Finance and Administration - 20 July 2023

ITEM 13.4 **Review of GIPA Agency Information Guide**

FILE REFERENCE **I23/228**

AUTHOR **Director of Finance and Administration**

ISSUE

Review of Council’s Agency Information Guide published in accordance with the *Government Information (Public Access) Act 2009 (GIPA)*.

RECOMMENDATION That -

1. Council adopts the updated Agency Information Guide.

BACKGROUND

Nil

REPORT

It is a requirement under the *Government Information (Public Access) Act (GIPA) 2009* for all public agencies to provide the public with access to information and to prepare an Agency Information Guide, publish it on Council’s website and review it at twelve-month intervals. The updated Agency Information Guide is attached, with amendments highlighted in yellow and deletions highlighted in red for Council’s review.

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council adopts the updated Agency Information Guide.

ATTACHMENTS

| | | |
|----------------------|--|------------|
| 1. ↓ | GIPA Agency Information Guide - Date Adopted 20 July 2023 - Resolution xx/23 - Review 2025 | Attachment |
|----------------------|--|------------|

Finance and Administration - 20 July 2023

ITEM 13.5 **Review of Government Information Public Access Policy**

FILE REFERENCE **I23/244**

AUTHOR **Director of Finance and Administration**

ISSUE

Providing details of a review of the Government Information (Public Access) Policy.

RECOMMENDATION That -

1. Council adopts the reviewed Government Information (Public Access) Policy.

BACKGROUND

Nil

REPORT

This report details the review of the Government Information (Public Access) Policy (GIPA). The Policy is attached with relevant amendments highlighted in yellow for Council’s review.

POLICY IMPACT

This is a review of an existing policy of Council.

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council adopts the reviewed Government Information (Public Access) Policy.

ATTACHMENTS

| | | |
|----------------------|---|------------|
| 1. ↓ | Government Information (Public Access) Policy GIPA - Date Adopted 20 July 2023 - Resolution XX/23 - Review 2025 | Attachment |
|----------------------|---|------------|

Finance and Administration - 20 July 2023

ITEM 13.6 **Integrated Planning and Reporting - Update of Upper Lachlan Community Strategic Plan after community engagement**

FILE REFERENCE **I23/224**

AUTHOR **Director of Finance and Administration**

ISSUE

Member councils of the Canberra Region Joint Organisation (CRJO) will undertake a review and update of the Community Strategic Plan (CSP) as a project collectively.

RECOMMENDATION That -

1. Council, in accordance with the Integrated Planning and Reporting Guidelines and requirements of Section 402 and Sections 8A-8C, of the Local Government Act 1993, participates in a Canberra Region Joint Organisation regionally coordinated project to refresh the Community Strategic Plan Towards 2042 in collaboration with the member councils.
2. Council, in accordance with the Integrated Planning and Reporting Guidelines, undertake community engagement on the Community Strategic Plan Towards 2042 refresh project prior to the Local Government Election, which is to be held in September 2024.

BACKGROUND

It is a legislative requirement that in accordance with Section 402 (5), of the *Local Government Act 1993*; "following an ordinary election of Councillors, each council must review the Community Strategic Plan (CSP) before 30 June following the election." A Community Strategic Plan is a plan that identifies the main priorities and aspirations for the future of the local government area. The council is to ensure that the area has a community strategic plan covering at least the next 10 years.

In early 2021, the Canberra Region Joint Organisation (CRJO) including seven member councils (Bega Valley Shire Council, Goulburn Mulwaree Council, Queanbeyan Palerang Regional Council, Snowy Monaro Council, Snowy Valleys Council, Yass Valley Council and Upper Lachlan Shire Council) decided to review their Community Strategic Plans and apply a regional lens to identify the region's challenges and opportunities.

CRJO engaged Projectura to undertaken the development of a Regional Community Strategic Plan and development of individual councils Community Strategic Plans and a Community Engagement Strategy. The community engagement process included; surveys, discussion guides and telephone interviews of 279 people from Upper Lachlan Shire. The Upper Lachlan CSP addressed the five strategic themes/pillars including Our Infrastructure, Our Community, Our Environment, Our Economy and Our Civic Leadership.

Finance and Administration

INTEGRATED PLANNING AND REPORTING - UPDATE OF UPPER LACHLAN COMMUNITY STRATEGIC PLAN AFTER COMMUNITY ENGAGEMENT cont'd

The Upper Lachlan Community Strategic Plan Towards 2042! was adopted on 16 June 2022 in accordance with the *Local Government Act 1993* and the Office of Local Government's Integrated Planning and Reporting Guidelines.

REPORT

Council successfully collaborated with the Canberra Region Joint Organisation (CRJO) councils to deliver the Community Strategic Plan Towards 2042! (CSP). This report seeks Council's support to undertake a similar process for the refresh of the CSP prior to the September 2024 Local Government Election.

Each CRJO Council has expressed an interest in participating in this joint project. The CSP is required to be reviewed every 4 years and adopted by a newly elected council.

The planning phase for the project will commence soon and project briefings to Councillors would commence in July – September 2023. It is anticipated the community engagement for the CSP review will take place February - May 2024 prior to any election campaigning. The updated draft CSP and Community Engagement Report would be finalised by September 2024.

There is a range of advantages to again committing to this collaborative approach including cost savings along with additional and updated insights from the community. A refresh of the CSP also provides an opportunity to embed our resilience approaches more deeply and to ensure that post-election the new Council can prioritise efforts in developing a Delivery Program and Resourcing Strategy that will shape their term of Council.

Since the introduction of the IPR Framework, each council has generally developed its own CSP following consultation with their community. In 2016, three of the CRJO councils, Goulburn Mulwaree, Yass Valley and Upper Lachlan developed a combined Tablelands Community Strategic Plan and this approach was used as the catalyst for the CRJO Regional Community Strategic Plan.

While acknowledging that each Council area has its own priorities and issues, the CRJO saw an opportunity to aggregate each individual communities' priorities into a Regional Community Strategic Plan. The CRJO has established an Integrated Planning and Community Wellbeing Staff Working Group to progress the project. The goals of the project are as follows:-

- Increase regional collaboration
- Understand the regional priorities to assist with State/Federal Government lobbying
- Understand synergies between local government areas
- Achieve financial and time savings
- Identification of regional strategies and goals

Finance and Administration

INTEGRATED PLANNING AND REPORTING - UPDATE OF UPPER LACHLAN COMMUNITY STRATEGIC PLAN AFTER COMMUNITY ENGAGEMENT cont'd

At the end of the project in 2021, a Regional Community Strategic Plan and seven individual council CSPs were delivered. Project highlights included-

- Cost saving to councils of more than \$200,000
- Significant resource savings to participating councils
- A total of 6,700 engaged residents from all participating council LGAs
- 117 targeted, long-form interviews and 701 random telephone interviews

The CRJO General Managers Advisory Group (GMAG) and CRJO Board are supportive of undertaking the collaborative CSP refresh and are seeking commitment from each member Council to pursue this approach.

The recommendation proposed in this report is that management seeks to ensure the CSP refresh process is as efficient and cost effective as possible. Given the broad approach for the initial Regional CSP, it is recommended that a lighter approach be considered for the next review prior to the 2024 election.

Projectura, a specialist consultant, has been engaged, at the expense of the CRJO to develop an engagement plan for each Council for the CSP refresh project.

The CSP is the cornerstone document in the NSW Integrated Planning and Reporting Framework. Under the provisions of the *Local Government Act 1993*, councils are required to facilitate the development of a CSP, which encapsulates the community's vision and their long-term aspirations for the region. CSPs tend to be high level, aspirational documents outlining what the community value and prioritise. Many of the areas articulated are reflective of the responsibilities, activities and programs of the State and in some cases Federal Government.

Whilst Council takes the lead in the preparation and implementation of the Community Strategic Plan, all levels of government, businesses, industry groups, community groups and individuals will contribute to the strategic alignment to achieving our long-term community goals.

If supported, the CSP refresh will provide an updated CSP prior to the 2024 Local Government Election and will then guide the integrated planning of the newly elected Council in 2024 and onwards. Following the development of an updated CSP, Council can then focus its efforts on developing a revised Delivery Program and Resourcing Strategy for 2025-2029.

The review of the CSP will have future social and cultural implications as the CSP guides Council commitments in seeking to improve the community in which we live, work and play. Balancing long-term financial sustainability with the expectations the community outlines in the CSP requires constant effort and detailed consideration.

POLICY IMPACT

The Upper Lachlan CSP, after review and updating, will be reported to Council for consideration, placed on public exhibition for community feedback and finally adopted by Council to take effect from 1 July 2025.

Finance and Administration

**INTEGRATED PLANNING AND REPORTING - UPDATE OF UPPER LACHLAN
COMMUNITY STRATEGIC PLAN AFTER COMMUNITY ENGAGEMENT cont'd**

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

The CRJO are covering the expenses for all councils related to the CSP refresh project and engaging the consultant to undertake the CSP finalisation and associated community engagement.

RECOMMENDATION That -

1. Council, in accordance with the Integrated Planning and Reporting Guidelines and requirements of Section 402 and Sections 8A-8C, of the Local Government Act 1993, participates in a Canberra Region Joint Organisation regionally coordinated project to refresh the Community Strategic Plan Towards 2042 in collaboration with the member councils.
2. Council, in accordance with the Integrated Planning and Reporting Guidelines, undertake community engagement on the Community Strategic Plan Towards 2042 refresh project prior to the Local Government Election, which is to be held in September 2024.

ATTACHMENTS

Nil

Finance and Administration - 20 July 2023

ITEM 13.7 **2022/2023 Library Asset Replacement from Internal Restricted Reserve**

FILE REFERENCE **I23/249**

AUTHOR **Director of Finance and Administration**

ISSUE

This is a report to Council to allocate, in 2022/2023 financial year, funds held in Council's internal restricted cash reserve for the purpose of capital expense for the Gunning Library heating system asset replacement.

RECOMMENDATION That -

1. Council approves the 2022/2023 transfer of funds from the Library Services internal restricted cash reserve fund totalling \$13,545 for the expense of the Gunning Library heating system asset replacement.

BACKGROUND

Nil

REPORT

On the 10 May 2023, the heating system for the Gunning Library was not operational and a contractor visited the site. It was determined that it would not be cost effective for Council to try to fix a very old heating unit with no guarantee that further future maintenance issues may arise, no warranty for unit and the old unit would not be as energy efficient as newer models available.

The Gunning Library was cold for a short period as an interim solution of using small portable indoor heaters was used. The Council's Building Maintenance Coordinator sought quotations for a replacement-heating unit and a timeframe from the contractor to supply and install the unit.

It was determined necessary by senior management to proceed with replacing the old Daikin heating unit with a ducted Mitsubishi heavy industrial heating unit at a cost of \$13,545 (GST Exclusive). The cold weather and the requirement to provide a WHS compliant workspace for Council staff and library patrons necessitated the urgent asset replacement. The Mitsubishi new 20Kw unit has a greater peak capacity than the existing unit which will warm the library quicker from start-up and includes the peak heating capacities and a heating efficiency (COP rating).

Library staff have reported that since installation, the new heating unit is far superior to the old unit replaced and management thanks Council's Building Maintenance Coordinator for his services in achieving the replacement in a timely manner.

Finance and Administration

2022/2023 LIBRARY ASSET REPLACEMENT FROM INTERNAL RESTRICTED RESERVE cont'd

There is a requirement for the internal restricted reserve movement to be funded in the 2022/2023 Operational Plan for the expenditure to be transferred from the Council's Library Services internal restricted reserve fund.

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

All internal restricted transfer to/from cash reserves will be included in Note C1-3 Restricted Cash, Cash Equivalents and Investments within the 2022/2023 Financial Statements. The \$13,545 will be transferred from the Library Services internal restricted reserve to fund the asset replacement.

RECOMMENDATION That -

1. Council approves the 2022/2023 transfer of funds from the Library Services internal restricted cash reserve fund totalling \$13,545 for the expense of the Gunning Library heating system asset replacement.

ATTACHMENTS

Nil

Finance and Administration - 20 July 2023

ITEM 13.8 **Review of Preparation of Meeting Agendas Policy**

FILE REFERENCE **I23/251**

AUTHOR **Director of Finance and Administration**

ISSUE

Providing details of a review of the Preparation of Meeting Agendas Policy.

RECOMMENDATION That -

1. Council adopts the reviewed Preparation of Meeting Agendas Policy.

BACKGROUND

Nil

REPORT

This report details a review conducted of the Preparation of Meeting Agendas Policy, with relevant amendments highlighted in yellow for Council’s review.

POLICY IMPACT

The Preparation of Meeting Agendas Policy is an existing Policy of Council.

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council adopts the reviewed Preparation of Meeting Agendas Policy.

ATTACHMENTS

| | | |
|----------------------|--|------------|
| 1. ↓ | Preparation of Agendas Policy and Procedure - Date Adopted 17 October 2019 - Resolution 290-19 - Review 2022 | Attachment |
|----------------------|--|------------|

Finance and Administration - 20 July 2023

ITEM 13.9 **Review of Presentations to Council Policy**

FILE REFERENCE **I23/252**

AUTHOR **Director of Finance and Administration**

ISSUE

Recommendation that Council review and adopt the Presentations to Council Policy.

RECOMMENDATION That –

1. Council adopts the reviewed Presentations to Council Policy.
-

BACKGROUND

Nil

REPORT

This report details the review of the Presentations to Council Policy.

POLICY IMPACT

This is a review of an existing Council Policy.

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council adopts the reviewed Presentations to Council Policy.

ATTACHMENTS

| | | |
|----------------------|--|------------|
| 1. ↓ | Presentations to Council Policy and Procedure - Date Adopted 17 October 2019 - Resolution 291-19 - Review 2022 | Attachment |
|----------------------|--|------------|

14 CHIEF EXECUTIVE OFFICER

There were no items submitted for this section at the time the Agenda was compiled.

Reports from Other Committees, Section 355 Committees and Delegates - 20 July 2023

ITEM 16.1

Reports from Committees for the month of July 2023.

RECOMMENDATION:

That Item - Minutes of Committee/Information listed below be received:-

1. Tuena Hall and Recreational Area Committee – Minutes – 21 June 2023.
2. Taralga Wind Farm Consultation Committee – Minutes from meeting held 5 July 2023.
3. Crookwell District Art Gallery – Minutes from meeting held May 2023.
4. Crookwell District Art Gallery – Minutes from meeting held June 2023.

ATTACHMENTS

| | | |
|----------------------|---|------------|
| 1. ↓ | Tuena Hall and Recreational Area Committee – Minutes – 21 June 2023 | Attachment |
| 2. ↓ | Taralga Wind Farm CF 2023/2024 - 230507 S355 Meeting Minutes - 5 Jul 2023 | Attachment |
| 3. ↓ | Crookwell District Arts Gallery - Minutes from meeting held in May 2023 | Attachment |
| 4. ↓ | Crookwell & District Art Gallery - Minutes from Meeting held June 2023 | Attachment |

17 NOTICES OF MOTION

There were no items submitted for this section at the time the Agenda was compiled.

18 QUESTIONS WITH NOTICE

There were no items submitted for this section at the time the Agenda was compiled.

General Manager's Statement

Confidentiality

Councillors and staff are reminded of their obligations in respect to the need for confidentiality and not disclose or otherwise misuse the information which is about to be discussed, failure to do so could result in a reference to the Pecuniary Interest and Disciplinary Tribunal and/or result in a prosecution in accordance with Sec. 664 of the Act for which the maximum penalty is \$5,500.

CONFIDENTIAL SESSION

Section 10A(2) of the Local Government Act, 1993 provides that Council may, by resolution, close to the public so much of its meeting as comprises the receipt or discussion of matters as listed in that section, or for any matter that arises during the course of business during the meeting that should be treated as confidential in accordance with Section 10(2) of the Act.

Council's Agenda for this meeting contains reports that meet the criteria specified in Section 10A(2) of the Act. To consider these reports in confidential session, Council can adopt the following recommendation:

RECOMMENDATION

That, in accordance with Section 10A(2) of the Local Government Act, 1993, the Public and the Press be excluded from the meeting to enable Council to determine Items 19.1, 19.2 and 19.3 in confidential session for the reasons indicated:

Item 19.1 Procurement of One New Light Vehicle

This report is considered to be confidential in accordance with Section 10A(2d(i)) of the Local Government Act, 1993, as it relates to commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

Item 19.2 106-108 Goulburn Street Crookwell - Lot 1 DP314755

This report is considered to be confidential in accordance with Section 10A(2c) of the Local Government Act, 1993, as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

This report is considered to be confidential in accordance with Section 10A(2d(i)) of the Local Government Act, 1993, as it relates to commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

Item 19.3 Tourism and Events Update

This report is considered to be confidential in accordance with Section 10A(2a) of the Local Government Act, 1993, as it relates to personnel matters concerning particular individuals.

19 CONFIDENTIAL SESSION

The following items are submitted for consideration -

- 19.1 Procurement of One New Light Vehicle
- 19.2 106-108 Goulburn Street Crookwell - Lot 1 DP314755
- 19.3 Tourism and Events Update