



Mayor's Gunning Flood Relief Appeal Fund Rules

1. Background

The Mayor's Gunning Flood Relief Appeal is limited to the single natural disaster (as part of AGRN1034 severe weather and flooding event) caused by flood / storm event in Gunning main street and adjacent surrounding streets for property damage sustained on Monday, 31 October 2022.

2. Purpose

The Mayor's Gunning Flood Relief Appeal Fund has been established as a public fund to provide financial relief for persons in Gunning who were directly impacted in necessitous circumstances by the flood event on 31 October 2022.

A person will be in necessitous circumstances where his or her financial resources are impacted by a natural disaster. Necessitous circumstances in this case was the result from a disaster in Gunning caused by flood and/or storm damage event.

All funds were raised by the Upper Lachlan Shire Council local government area community and will be distributed by Council to support people in Gunning whose properties/business/homes were directly impacted by the flood event.

3. Expression of Interest for Financial Assistance

Council will advertise and accept a single round of applications seeking financial assistance related to the damage caused by the disaster event. A one-off payment may be approved per household.

4. Payment of Monies

Council will release funds upon satisfactory evidence of sustained damage from the "event". Evidence is to be supplied by the applicant as part of an Expression of Interest form. All payments shall be made by electronic funds transfer (EFT) from Council to an individual. There is no restrictions imposed on the applicant on the use of funds that are released by Council.

5. Record Keeping

An accurate account of monies received and monies expended shall be kept for audit purposes by Council staff in Council corporate record management system and accounting software system.

6. Disbursements Committee

Funds will be released and distributed in an equal amount to eligible households as a one-off payment. The funds released is limited to the quantum of funds that were received from the Appeal fund raising.

The Mayor's Gunning Flood Relief Fund Committee consists of the Mayor, Deputy Mayor and Management Executive and they shall approve, disburse and make payments to:-

- A Individual person in Gunning who have suffered loss as a result of the disaster.
- A property owner in Gunning who have suffered loss as a result of the disaster.
- A property tenant in Gunning who have suffered loss as a result of the disaster.

The decision on disbursements by the Mayor's Gunning Flood Relief Appeal Fund Committee is final and binding.



MAYOR'S GUNNING FLOOD RELIEF APPEAL FUND

EXPRESSION OF INTEREST FOR FINANCIAL ASSISTANCE

1. Applicant Details:

Name(s): _____

Property Address: _____

Contact Telephone: _____ Contact Mobile: _____

Property Owner: Yes/No (circle)

Property Tenant: Yes/No

Business use at Property: Yes/No

2. Eligibility Criteria for Financial Assistance

1. Proof of ownership by applicant for a property impacted by the natural disaster event (this may include copy of a rates notice).

OR

Proof of residency by the applicant at the property impacted by the natural disaster event (this may include copy of a utility account for the property).

2. Evidence provided by the applicant that damage was sustained at the property from the natural disaster event (this may include photos, valid tax invoices for payment of repairs, insurance written acceptance of property damage claim).
3. Sign this Expression of Interest for Financial Assistance application and agree to terms and conditions outlined in the Mayor's Gunning Flood Relief Appeal Rules.

Agreement to terms outlined: Yes/No

3. Closing Date for submission of EOI

Applications close on Monday, 29 May 2023.

Signature(s): _____

Date: _____

ELECTRONIC FUNDS TRANSFER

Dear Sir / Madam,

The preferred method of payment by the Upper Lachlan Shire Council is Electronic Funds Transfer. As a supplier to the Upper Lachlan Shire Council, we are pleased to offer you the facility of having your payments paid directly into a nominated bank account.

Payment of accounts by Electronic Funds Transfer has many advantages for you including immediate access to funds; no more waiting for cheques to be mailed and cleared at the bank.

You may nominate any bank account in Australia for your payment to be credited. A remittance advice will be posted or emailed on the same day as the payment detailing all payment information. Narration of Upper Lachlan Shire Council will make payments easily identifiable on your bank statements.

Please complete and return the form on the reverse side to, PO Box 42 Gunning NSW 2581 or accounts@upperlachlan.nsw.gov.au, nominating your bank account details. Please note Council treats all information collected as strictly confidential.

Council will still be offering the option to have your money paid via cheque, however, please be advised if you wish to continue to be paid by cheque as of 1st January 2023, cheques will only be drawn on a two monthly basis.

Should you have any queries please do not hesitate to contact me on 02 4845 4101.

Yours Faithfully,

Finance Officer – Accounts Payable
Accounts Payable Department
Upper Lachlan Shire Council

SUPPLIER REQUEST FOR EFT PAYMENTS

Section 1 – Details

PLEASE CIRCLE: Gravel Royalties / Land Acquisition / Goods & Services Supplier

CREDITOR:		
NAME:		
ADDRESS:		
STATE:		POSTCODE:
EMAIL:		
PHONE:		
FAX:		

Section 2 – Payment Details

ACCOUNT NAME:		
ACCOUNT BSB:		ACCOUNT NUMBER: <input type="text"/>
ABN:		

Section 3 – Creditor Authorisation Details

This section needs to be completed by persons who have authority for approving EFT payments to the nominated bank account.

Authorisers Name	Authorising Signature	Date
<input type="text"/>	<input type="text"/>	/ /20

GOVERNING CONDITIONS

1. Upper Lachlan Shire Council is under no obligation to verify the bank account details provided and any changes must be notified to Upper Lachlan Shire Council in writing.
2. Payment will be deemed to have been made when Upper Lachlan Shire Council has instructed its bank to credit the account number provided. Upper Lachlan Shire Council will not be responsible for any delays in payments or errors due to factors outside the reasonable control of Upper Lachlan Shire Council including, but not limited to, delays or error in the banking system or errors in account details supplied.
3. Upper Lachlan Shire Council reserves the right at any time to terminate or suspend this direct credit payment system and to pay by cheque or any other manner which Upper Lachlan Shire Council may determine.
4. The business agrees to repay Upper Lachlan Shire Council on demand any payments credited to the business in error and Upper Lachlan Shire Council reserves the right to set off the amount any overpayment made in error against any future debt or liability owing by Upper Lachlan Shire Council to the business.
5. Upper Lachlan Shire Council has the right to accept the authority of the signatory as conclusive evidence of that person's authority to execute this Direct Credit Application on behalf of the business.