



BUSINESS PAPER

ORDINARY MEETING

Thursday 21 September 2017
6.00pm
Council Chambers
Crookwell

TABLELANDS REGIONAL COUNCIL'S VISION

To build and maintain sustainable communities while retaining the region's natural beauty.

COUNCIL'S MISSION

To provide services and facilities to enhance the quality of life and economic viability within the Council area.

COUNCIL'S AIMS

To perform services in a cost efficient, effective and friendly manner in order to achieve Council's Mission in meeting the annual objectives and performance targets of the principal activities Council undertakes on behalf of the community.

NOTICE OF MEETING

12 September 2017

Councillors

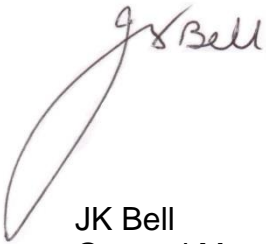
Dear Members

Ordinary Meeting of Council

Notice is hereby given that the next Ordinary Meeting of Council will take place on **Thursday 21 September 2017** in the **Council Chambers, Crookwell** commencing at **6.00pm**.

Your presence is requested.

Yours faithfully

A handwritten signature in dark ink, appearing to read 'JK Bell', with a large, stylized loop on the left side.

JK Bell
General Manager
Upper Lachlan Shire Council

AGENDA

ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Traditional Custodians of this Land. I would also like to pay respect to the Elders past and present, of the Wiradjuri Nation, and extend that respect to other Aboriginals present.

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	Nil	
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UPPER LACHLAN SHIRE COUNCIL

LEAVE OF ABSENCE

General Manager
Upper Lachlan Shire Council
Spring Street
CROOKWELL NSW 2583

Dear Sir

I wish to apply for leave of absence from the Council Meeting to be held on

Date:

I will be absent for the following reason/s:

.....
.....
.....

Yours faithfully

.....
(Councillor Signature)

ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

A GUIDING CHECKLIST FOR COUNCILLORS, OFFICERS AND COMMUNITY COMMITTEES

ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

CONFLICT OF INTEREST

- A conflict of interest is a clash between private interest and public duty. There are two types of conflict:
 1. Pecuniary – regulated by the *Local Government Act* and Department of Local Government and,
 2. Non-pecuniary – regulated by Codes of Conduct and policy, ICAC, Ombudsman, Department of Local Government (advice only).

THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

IDENTIFYING PROBLEMS

- 1st Do I have private interest affected by a matter I am officially involved in?
- 2nd Is my official role one of influence or perceived influence over the matter?
- 3rd Do my private interest conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

AGENCY ADVICE

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, Officers and Community Committee members by various pieces of legislation, regulation and Codes.

Contact	Phone	Email	Website
Upper Lachlan Shire Council	(02) 4830 1000	council@upperlachlan.nsw.gov.au	www.upperlachlan.nsw.gov.au
ICAC	(02)8281 5999 Toll Free 1800463909	icac@icac.nsw.gov.au	www.icac.nsw.gov.au
Office of Local Government	(02) 4428 4100	olg@olg.nsw.gov.au	www.olg.nsw.gov.au
NSW Ombudsman	(02) 9286 1000 Toll Free 1800451524	nswombo@ombo.nsw.gov.au	www.ombo.nsw.gov.au

UPPER LACHLAN SHIRE COUNCIL
COUNCILLORS DISCLOSURE OF A
PECUNIARY INTEREST

**PURSUANT TO SECTION 451 OF THE NSW LOCAL GOVERNMENT ACT 1993
(AS AMENDED)**

To the General Manager

I, _____

Declare a Conflict of Interest, being a PECUNIARY Interest.

COUNCIL MEETING

Name of Meeting _____

Date of Meeting _____

Page Number _____ Item Number _____

Subject _____

Reason for Interest _____

OTHER THAN COUNCIL MEETINGS

Reason for Interest _____

Signature

Date

UPPER LACHLAN SHIRE COUNCIL
COUNCILLORS DISCLOSURE OF A
NON-PECUNIARY INTEREST

**PURSUANT TO SECTION 451 OF THE NSW LOCAL GOVERNMENT ACT 1993
(AS AMENDED)**

To the General Manager

I, _____

Declare a Conflict of Interest, being a NON-PECUNIARY Interest.

☐ Significant

☐ Non Significant

COUNCIL MEETINGS

Name of Meeting _____

Date of Meeting _____

Page Number _____ Item Number _____

Subject _____

Reason for Interest _____

As a result of my non-pecuniary interest, my involvement in the meeting will be as follows:

☐ **Option A** – Make a declaration, stay in the Chamber, participate in the debate, and vote.

☐ **Option B** – Make a declaration, stay in the Chamber, participate in the debate, but not vote.

☐ **Option C** – Make a declaration, stay in the Chamber, participate in the debate, but leave the Chamber for the vote.

☐ **Option D** – Make a declaration, stay in the Chamber, not participate in the debate, but vote.

☐ **Option E** – Make a declaration, stay in the Chamber, not participate in the debate and not vote.

☐ **Option F** – Make a declaration, do not participate in the debate, leave the Chamber upon making the declaration, and not return until the matter is resolved.

Signature

Date

4 CONFIRMATION OF MINUTES

The following minutes are submitted for confirmation -

4.1	Minutes of the Ordinary Meeting of Council of 17 August 2017	12
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UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS
ON 17 AUGUST 2017

PRESENT: Mayor B McCormack (Chairperson), Clr R Cummins, Clr R Opie, Clr D O'Brien, Clr J Searl, Clr J Stafford, Clr J Wheelwright, Mr J Bell (General Manager), Mr A Croke (Director Finance and Administration), Mr M Shah (Director of Works and Operations), Mrs T Dodson (Director of Environment & Planning), Mrs H Peterson (Executive Assistant) and Ms D Crosbie (Media Officer).

THE MAYOR DECLARED THE MEETING OPEN AT 6.00PM

Mayor McCormack requested that the meeting observe a minutes silence to honour Mr Brian Dennis of Crookwell and Mr Patrick Smith of Gunning.

SECTION 1: APOLOGIES & LEAVE OF ABSENCE

Apologies were received for the absence of Clr Kensit and Clr Culhane.

233/17 **RESOLVED** by Clr Searl and Clr Stafford that the apologies be received and leave of absence granted.

- CARRIED

SECTION 2: CITIZENSHIP CEREMONY

Nil

SECTION 3: DECLARATIONS OF INTEREST

Clr D O'Brien declared a Non-Pecuniary Non Significant Interest in Item 9.3 - McIntosh Road Proposed Storage Shed Correspondence, as he has a long standing friendship with one of the proponents. He will make the declaration, stay in the Chamber, not participate in the debate and not vote.

Clr D O'Brien declared a Pecuniary Interest in Item 12.5 – Stronger Country Communities Fund, as he is employed by a company that has quoted on work in one of the applications. He will make the declaration, leave the Chamber upon making the declaration and not return to the Chamber until the matter is resolved.

UPPER LACHLAN SHIRE COUNCIL
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SECTION 4: CONFIRMATION OF MINUTES

234/17

RESOLVED by Cllr Searl and Cllr Stafford

1. That the minutes of the Ordinary Council Meeting held on 20 July 2017 be adopted.

- CARRIED

Note: Cllr Cummins requested that it be recorded that he did not vote on the confirmation of the minutes as he was not in attendance at the meeting held on 20 July 2017.

SECTION 5: MAYORAL MINUTES

ITEM 5.1

MAYORAL MINUTE JULY/AUGUST 2017

235/17

RESOLVED by Mayor McCormack and Cllr Searl

1. That Council receive and note the activities attended by the Mayor for July/August 2017.

- CARRIED

ITEM 5.2

MAYORAL MINUTE RH DOUGHERTY AWARD

236/17

RESOLVED by Mayor McCormack and Cllr Searl

1. That Council receive and note the Mayoral Minute as information.

- CARRIED

UPPER LACHLAN SHIRE COUNCIL
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SECTION 6: PRESENTATIONS TO COUNCIL/PUBLIC

Nil

SECTION 7: CORRESPONDENCE

ITEM 7.1 CORRESPONDENCE ITEMS FOR THE MONTH OF AUGUST 2017

237/17 **RESOLVED** by Clr Searl and Clr O'Brien

That Item 7.1 - Correspondence/Information listed below be received:

1. Willowtree Sculpture Garden – Requesting Sponsorship for Annual Garden Exhibition.

Moved Clr Wheelwright and Clr Searl that Council provide a \$500 donation to the Spring Sculpture Garden Exhibition to be held 11 November 2017.

An amendment was moved by Clr Cummins and Clr Opie that Council provide a \$1000 sponsorship for the 2017 Spring Sculpture Garden exhibition on 11 November 2017 as the major sponsor of the event.

On being put to the meeting the amendment carried and became the motion.

238/17 **RESOLVED** by Clr Cummins and Clr Opie

1. That Council offer a \$1000 sponsorship for the 2017 Spring Sculpture Garden exhibition on 11 November 2017 as the major sponsor of the event.

- CARRIED

2. Local Government NSW – Media Release – Local Government recognises best council communications.
3. Hilltops Council – Opportunities for Road Improvements MR241.
4. NSW Environment Protection Authority (EPA) – State Wide Litter Enforcement & Education Campaign.

- CARRIED

UPPER LACHLAN SHIRE COUNCIL
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SECTION 8: LATE CORRESPONDENCE

Nil

REPORTS FROM STAFF AND STANDING COMMITTEES

SECTION 9: ENVIRONMENT AND PLANNING

ITEM 9.1 MONTHLY WEEDS ACTIVITIES REPORT

239/17 **RESOLVED** by Cllr Searl and Cllr Wheelwright

1. Council receives and notes the report as information.

Councillors who voted for:- Crs R Cummins, B McCormack,
R Opie, D O'Brien, J Searl, J
Stafford and J Wheelwright

Councillors who voted against:- Nil

- CARRIED

ITEM 9.2 DEVELOPMENT STATISTICS FOR THE MONTH OF JULY 2017

240/17 **RESOLVED** by Cllr Searl and Cllr Wheelwright

1. Council receives and notes the report as information.

Councillors who voted for:- Crs R Cummins, B McCormack,
R Opie, D O'Brien, J Searl, J
Stafford and J Wheelwright

Councillors who voted against:- Nil

- CARRIED

UPPER LACHLAN SHIRE COUNCIL
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**ITEM 9.3 MCINTOSH ROAD PROPOSED STORAGE SHED
CORRESPONDENCE**

241/17

RESOLVED by Cllr Searl and Cllr Stafford

1. Council notes the report as information.

Councillors who voted for:- Crs R Cummins, B McCormack,
R Opie, J Searl, J Stafford and J
Wheelwright

Councillors who voted against:- Nil

Abstained:- Cr D O'Brien

- CARRIED

A motion was moved by Cllr Cummins and Cllr Opie that Council commences the review of the current LEP but only in relation to:-

- Amendments to the heritage schedule;
- Amendments to the flood planning clause;
- Amendments to anomalies in the land use tables.

On being put to the meeting the motion was carried.

242/17

RESOLVED by Cllr Cummins and Cllr Opie that Council commences the review of the current LEP but only in relation to:-

- Amendments to the heritage schedule;
- Amendments to the flood planning clause;
- Amendments to anomalies in the land use tables.

Councillors who voted for:- Crs R Cummins, R Opie, D
O'Brien, J Searl and J Stafford

Councillors who voted against:- Crs B McCormack and J
Wheelwright

- CARRIED

UPPER LACHLAN SHIRE COUNCIL
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SECTION 10: WORKS AND OPERATIONS

ITEM 10.1 WORKS IN PROGRESS - CONSTRUCTION & MAINTENANCE
243/17 RESOLVED by Clr Searl and Clr O'Brien

1. Council receive the report and note the information.

- CARRIED

ITEM 10.2 WORKS IN PROGRESS - TECHNICAL & MANAGERIAL
244/17 RESOLVED by Clr Searl and Clr O'Brien

1. Council receive the report and note the information.

- CARRIED

ITEM 10.3 WATER SUPPLY AND SEWERAGE SERVICES UPDATE
245/17 RESOLVED by Clr Searl and Clr Wheelwright

1. Council receive the report and note the information.

- CARRIED

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ITEM 10.4 PROPOSED ROAD CLOSURE UNDER THE ROADS ACT 1993
LOT 11, DP 837406 GRABEN GULLEN ROAD, GUNNING

246/17 RESOLVED by Cllr Searl and Cllr O'Brien

1. Council complete an application to close this parcel of public road shown as Lot 11 DP 837406 under the Roads Act 1993.
2. Council authorise the Mayor and General Manager to sign the documents relating to the transaction under seal or as required.

- CARRIED

ITEM 10.5 PROPOSED ROAD CLOSURE UNDER THE ROADS ACT 1993
LOT 1 DP 1212759 JUNCTION POINT ROAD, CROOKED
CORNER.

247 /17 RESOLVED by Cllr Searl and Cllr O'Brien

1. Council complete an application to close this parcel of public road shown as Lot 1 DP 1212759 under the Roads Act 1993.
2. Council authorise the Mayor and General Manager to sign the documents relating to the transaction under seal or as required.

- CARRIED

UPPER LACHLAN SHIRE COUNCIL
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SECTION 11: FINANCE AND ADMINISTRATION

ITEM 11.1 INVESTMENTS FOR THE MONTH OF JULY 2017
248/17 RESOLVED by Clr Searl and Clr O'Brien

1. Council receive and note the report as information.

- CARRIED

ITEM 11.2 BANK BALANCE AND RECONCILIATION - 31 JULY 2017
249/17 RESOLVED by Clr Searl and Clr Wheelwright

1. Council receive and note the report as information.

- CARRIED

ITEM 11.3 RATES AND CHARGES OUTSTANDING FOR THE MONTH OF
JULY 2017
250/17 RESOLVED by Clr Searl and Clr O'Brien

1. Council receive and note the report as information.

- CARRIED

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**ITEM 11.4 2016/2017 BUDGET REVOTES OF UNCOMPLETED WORKS TO
INTERNAL RESTRICTED RESERVE**

251/17 RESOLVED by Clr Wheelwright and Clr Searl

1. Council receives the report and approves the 2016/2017 revote of uncompleted capital works expenditure projects totalling \$1,957,950 to the internal restricted reserve fund.
2. Council approves the transfer to internal restricted reserve fund the NSW Grants Commission prepayment of two quarters of the 2017/2018 Financial Assistance Grant income allocation totalling \$2,198,157.

- CARRIED

A motion was moved by Clr Cummins and Clr Opie that a report on the project commencement of the Crookwell Memorial Oval Community Sports Centre be provided to the 21 September 2017 Council Meeting.

On being put to the meeting the motion was carried.

252/17 RESOLVED Clr Cummins and Clr Opie

1. That a report on the project commencement of the Crookwell Memorial Oval Community Sports Centre be provided to the 21 September 2017 Council Meeting.

- CARRIED

ITEM 11.5 REVIEW OF GIPA AGENCY INFORMATION GUIDE

253/17 RESOLVED by Clr Searl and Clr Stafford

1. Council adopt the reviewed Government Information Public Access (GIPA) Agency Information Guide.

- CARRIED

UPPER LACHLAN SHIRE COUNCIL
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ITEM 11.6
254/17

GIPA POLICY REVIEW

RESOLVED by Clr Searl and Clr Stafford

1. Council adopts the reviewed Government Information Public Access (GIPA) Policy.

- CARRIED

ITEM 11.7
255/17

PANEL OF CONDUCT REVIEWERS FOR COUNCIL

RESOLVED by Clr Searl and Clr Stafford

1. Council in accordance Clause 6.2 (b) of the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW utilise the NSW Procurement Prequalification Scheme – Performance and Management Services (Sub-category 4e Investigation Services) suppliers list as the appointed new panel of conduct reviewers.

- CARRIED

SECTION 12: GENERAL MANAGER

ITEM 12.1
256/17

STAFFING MATTERS

RESOLVED by Clr Searl and Clr Stafford

1. Council receive and note the report as information.

- CARRIED

UPPER LACHLAN SHIRE COUNCIL
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ITEM 12.2
257/17

WHS COMMITTEE MEETING MINUTES
RESOLVED by Clr Searl and Clr O'Brien

1. Council receives and notes the WHS Committee Meeting Minutes as information.
2. Council adopt the Work Health & Safety Policy.

- CARRIED

ITEM 12.3
258/17

CONSULTATIVE COMMITTEE MEETING MINUTES
RESOLVED by Clr Searl and Clr O'Brien

1. Council receives and notes the Consultative Committee Meeting Minutes as information.
2. Council adopt the Time in Lieu of Overtime Policy.
3. Council adopt the Training Policy.
4. Council adopt the Employee Annual Performance Review Policy.

- CARRIED

ITEM 12.4
259/17

PAYMENT OF EXPENSES AND PROVISION OF FACILITIES
POLICY REVIEW
RESOLVED by Clr Searl and Clr O'Brien

1. Council, in accordance with Section 253, of the Local Government Act 1993, places the Payment of Expenses and Provision of Facilities Policy on public exhibition for 28 days.

- CARRIED

UPPER LACHLAN SHIRE COUNCIL
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In accordance with his declaration Clr O'Brien left the meeting the time being 7.17pm.

ITEM 12.5 STRONGER COUNTRY COMMUNITIES FUND
260/17 RESOLVED by Clr Searl and Clr Stafford

1. Council prioritise the following footpath/cycleway projects to be submitted as community infrastructure projects for Round 1 of the Stronger Country Communities Fund:
 - Lorn St, Collector – project estimated cost of \$220,000;
 - Pat Cullen Reserve, Crookwell – project estimated cost of \$223,564;
 - Hume and Grosvenor Sts, Gunning – project estimated cost of \$113,300;
 - Peelwood Rd, Laggan – project estimated cost of \$112,475;
 - Walsh and Church Sts, Taralga – project estimated cost of \$118,712.

- CARRIED

Clr O'Brien returned to the meeting the time being 7.25pm

ITEM 12.6 ACTION SUMMARY - COUNCIL DECISIONS
261/17 RESOLVED by Clr Searl and Clr Stafford

1. Council receive and note the report as information.

- CARRIED

SECTION 13: LATE REPORTS

Nil

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**SECTION 14: REPORTS FROM OTHER COMMITTEES, SECTION 355
COMMITTEES AND DELEGATES**

ITEM 14.1 REPORTS FOR THE MONTH OF AUGUST 2017
262/17 RESOLVED by Clr Searl and Clr Stafford

That Item 14.1 - Minutes of Committee/Information] listed below be received:

1. Economic Development Task Force – Minutes from meeting held 18 July 2017.
2. Local Traffic Committee – Minutes from meeting held 3 August 2017.

**ITEM 4.2 - WOODHOUSELEE ROAD ROADWORKS
CROOKWELL 2 WINDFARM**

RECOMMENDATION: That The Traffic Committee endorse the proposed action with the additional lodgement of a Temporary Traffic Control Plan with the RMS.

**ITEM 4.3 - REQUEST FOR ROUNDABOUT GOULBURN
STREET CROOKWELL**

RECOMMENDATION: That the Local Traffic Committee support the need for roundabout at the intersection of Goulburn and Colyer Streets, Crookwell.

ITEM 4.4 - COMMERCIAL TRAFFIC IN CROOKWELL

RECOMMENDATION: That Council staff in liaison with NSW Police and RMS investigate the existing loading zone arrangements and report back to the Traffic Committee at the following meeting.

**ITEM 4.5 - GOULBURN LANE – SPRING STREET TO COLYER
STREET**

RECOMMENDATION: That the Traffic Committee support no change in the current traffic arrangements.

ITEM 4.6 – REVIEW OF DISABLED PARKING

RECOMMENDATION: That the following disabled parking and no parking be introduced.

Dentist and Senior Citizens Centre: At the Dental Surgery it is proposed to place “No Parking” Signage at driveway and 1 “disabled parking bay” alongside – thus reserving 2 parking bays

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and at the Senior Citizens Centre it is proposed to place "No Parking" Signage in front of walkway to entrance and 1 "disabled parking bay" alongside.

Crookwell Hospital: It is proposed to relocate the disabled parking from the north side (existing) to the south side of the main Hospital entrance.

Gunning Community Care: It is proposed to reserve 1 no parking space and 1 disabled access space adjacent to the no parking space.

ITEM 4.7 - PROPERTY ACCESS MR 256 ABERCROMBIE HILL RECOMMENDATION That -

1. RMS be requested to place a 60kph Speed Limit over the descent to / climb from Abercrombie River on Upper Lachlan Shire Council's side of the Shire Boundary.
2. This Speed Zone signage incorporate REDUCE SPEED and TRUCKS AND BUSES USE LOW GEAR, in conjunction with 60kph signage.
3. The entrance be relocated as shown on the Sketch.
4. The road shoulder be built up around the curve, negating the existing entrance, and this edge be suitably treated with reflectorized guideposting.
5. All Chevron posts be relocated "closer" to bitumen edge and be evenly spaced, and all Chevrons be upgraded to B size.
6.
 - the existing "oversize" side entrance sign be replaced with normal size sign, and be suitably placed / relocated in accord with all other signage, and
 - the existing A size 35km advisory curve warning signs, be upgraded to B size and be suitably placed / relocated in accordance with all other signage.
7. Signage be new or, if existing signage is to be re-used, that it be suitably cleaned so that reflectivity is consistent.

The Local Traffic Committee support the recommendations of the report being forwarded to RMS for consideration with speed signs and linemarking to be used to manage the area in the interim.

263/17

RESOLVED by Clr Searl and Clr O'Brien

1. That the recommendations contained in Items 4.2 to 4.7 from the Traffic Committee be adopted.

- CARRIED

UPPER LACHLAN SHIRE COUNCIL
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SECTION 15: BUSINESS WITHOUT NOTICE

Nil

SECTION 16: NOTICES OF MOTION

Nil

SECTION 17: QUESTIONS WITH NOTICE

ITEM 17.1 COUNCIL ADMINISTRATION OFFICE CHRISTMAS CLOSURE

Refer to the Business Paper for 17 August 2017 for the General Managers comments.

ITEM 17.2 RDASI STRATEGIC PLAN 2017-2020

Refer to the Business Paper for 17 August 2017 for the General Managers comments.

Moved Clr Cummins and Clr Stafford that Council engages the services of a consultant who can prepare a business and economic development strategic plan specifically for the Upper Lachlan LGA and has the necessary contacts in both State and Federal Governments to be able to lobby on Councils behalf with a budget of approximately \$50,000.

On being put to the meeting the motion was carried.

264/17 **RESOLVED** Clr Cummins and Clr Stafford

1. That Council engages the services of a consultant who can prepare a business and economic development strategic plan specifically for the Upper Lachlan LGA and has the necessary contacts in both State and Federal Governments to be able to lobby on Councils behalf with a budget of approximately \$50,000.

Councillors who voted for:- Crs R Cummins, B McCormack, R Opie, D O'Brien, J Searl and J Stafford

Councillors who voted against:- Cr J Wheelwright

- CARRIED

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS
ON 17 AUGUST 2017

ITEM 17.3 CROOKWELL WASTE DEPOT UPGRADE

Refer to the Business Paper for 17 August 2017 for the General Managers comments.

ITEM 17.4 MEMORIAL OVAL UPGRADE AND MANAGEMENT OF THE NEW FACILITY.

Refer to the Business Paper for 17 August 2017 for the General Managers comments.

ITEM 17.5 SKATE PARK HELMET POLICY

Refer to the Business Paper for 17 August 2017 for the General Managers comments.

ITEM 17.6 OUTSTANDING SNOW DAMAGE CLAIM

Refer to the Business Paper for 17 August 2017 for the General Managers comments.

ITEM 17.7 ROAD PRIORITIES

Refer to the Business Paper for 17 August 2017 for the General Managers comments.

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS
ON 17 AUGUST 2017

ITEM 17.8 EAST STREET

Refer to the Business Paper for 17 August 2017 for the General Managers comments.

ITEM 17.9 RV FRIENDLY PARKING IN CROOKWELL

Refer to the Business Paper for 17 August 2017 for the General Managers comments.

ITEM 17.10 PRUNING OF TREES IN CARRINGTON STREET

Refer to the Business Paper for 17 August 2017 for the General Managers comments.

ITEM 17.11 RV FRIENDLY PARKING - TARALGA

Refer to the Business Paper for 17 August 2017 for the General Managers comments.

ITEM 17.12 COUNCIL ROAD PRIORITIES

Refer to the Business Paper for 17 August 2017 for the General Managers comments.

CLOSED COUNCIL ITEMS

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in 10A (2) - (a), (d (ii)), (d (i)), (c), (g) of the Act and should be dealt with in a part of the meeting closed to the public and the media.

UPPER LACHLAN SHIRE COUNCIL
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Note: Pursuant to Clause 25(1) of the Local Government (Meetings) Regulation, Council invites verbal representation by members of the public about whether the items listed below should not be considered by Council in a Closed Meeting. The items are:

265/17 **RESOLVED** by Clr Searl and Clr O'Brien

1. That Council move into closed Council to consider business identified, together with any late reports tabled at the meeting.
2. That pursuant to 10A (2) of the Local Government Act 1993: the press and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A (2) as outlined above.
3. That the report relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.

- CARRIED

Council closed its meeting at 8.12pm and the public, staff and press left the chambers.

266/17 **RESOLVED** by Clr Searl and Clr Wheelwright

That Council move out of closed Council and into open Council.

- CARRIED

Open Council resumed at 8.25pm.

Resolutions from the Closed Council Meeting

The following resolutions of Council, while the meeting was closed to the public, were read to the meeting by the Mayor.

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS
ON 17 AUGUST 2017

SECTION 18: CONFIDENTIAL SESSION

ITEM 18.1 THE SUPPLY & INSTALLATION OF ROAD SAFETY BARRIER SYSTEMS

267/17 RESOLVED by Clr Searl and Clr Wheelwright

1. Council accepts the tenders submitted for Contract WO 10/17 – The Supply and Installation of Road Safety Barrier Systems for the period up until 30 June 2019 in accordance with the rankings as follows:
 - a. Euro Civil Pty Ltd
 - b. Western Safety Barriers Pty Ltd
 - c. A1 Highways Pty Ltd
 - d. Evolution Civil Maintenance
 - e. Amrod Pty Ltd T/as Summit Fencing
2. Delegation be provided to the Director of Works and Operations to extend the contract for an additional 12 months to 30 June 2020 subject to satisfactory performance and with the mutual agreement by both parties.

- CARRIED

ITEM 18.2 ABERCROMBIE RIVER BRIDGE - PROCUREMENT FOR THE CONSTRUCTION OF THE CULVERT COMPONENT

268/17 RESOLVED by Clr Searl and Clr Wheelwright

1. Council notes the information in this report and acknowledges the extenuating circumstances in delivering this project in a timely manner;
2. The issues described in this report, together constitute 'extenuating circumstances' and grounds for the procurement of the culvert component of the Abercrombie River Bridge project not to proceed on a tender basis as this would provide an unsatisfactory result for Council.
3. Council accepts that the procurement method for the construction of culvert component of the Abercrombie River bridge project be undertaken on a quotation basis.
4. The General Manager oversee the quotation process and update Council accordingly.

- CARRIED

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
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ITEM 18.3 REQUEST FOR QUOTATION - COMMUNICATION NETWORK PROPOSAL

269/17 RESOLVED by Clr Searl and Clr Cummins

1. Council note the appointment of ATI Australia Pty Ltd for the provision and installation of a Communications Network in accordance with Section 55 (3) (a) of the Local Government Act 1993.
2. The General Manager under delegated authority executes the contract with ATI Australia Pty Ltd.

- CARRIED

ITEM 18.4 REQUEST FOR TENDER - PROVISION OF LOCAL LEGAL SERVICES

270/17 RESOLVED by Clr Searl and Clr Wheelwright

1. Council, in accordance with the Local Government (General) Regulation 2005, Clause 178 (1)(a), accepts the tender submitted in accordance with the Tender Evaluation Panel recommendation, adopt the following law firms as the Upper Lachlan Shire Council Local Legal Services Panel for a period of three (3) years, with the option to extend for a further two (2) years at Council's discretion:-
 - Pikes and Verekers Lawyers, Sydney;
 - Marsdens Law Group, Campbelltown;
 - Kells The Lawyers, Wollongong;
 - Sparke Helmore Lawyers, Sydney; and
 - McCarthy Lawyers, Crookwell.
2. Council delegates the General Manager the authority to execute the Legal Services Agreement contract with each law firm selected to the Upper Lachlan Shire Council Local Legal Services Panel and affix the Common Seal of Council.
3. The Canberra Region Joint Organisation (CBRJO) are advised of Council's decision.

- CARRIED

UPPER LACHLAN SHIRE COUNCIL
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ORDINARY MEETING OF COUNCIL
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ITEM 18.5 RATE ARREARS LEGAL STATUS

271/17 RESOLVED by Clr Searl and Clr O'Brien

1. Council receives the report and continue debt recovery for outstanding rates and charges in accordance with Council's Debt Recovery Policy.

- CARRIED

ITEM 18.6 STATEMENT OF CLAIM: LEGAL ACTION - ACCESS ROAD AT COLLECTOR

272/17 RESOLVED by Clr Searl and Clr O'Brien

1. Council receive and note the report as information.

- CARRIED

ITEM 18.7 CROOKWELL GOLF CLUB LIMITED - GOLDWIND AUSTRALIA PTY LTD LEASE AGREEMENT

273/17 RESOLVED by Clr Searl and Clr Wheelwright

1. Council concurs with the terms of the proposal, wherein an Annual Licence Fee of \$5,000.00 (GST inclusive) be paid to the Crookwell Golf Club Limited, as well as a Specific Job Fee of \$3,000.00 (GST inclusive) be paid to the Crookwell Golf Club Limited, for each occasion on which Goldwind Australia Pty Ltd will exercise their access under the Licence Deed.

- CARRIED

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
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ITEM 18.8
274/17

GOODHEW PARK - TARALGA LAND PURCHASE

RESOLVED by Clr Searl and Clr Stafford

1. Council seek a current market valuation for Parish of Guineacor, part Lot 1 DP 743457 (being approximately 1349m²).

- CARRIED

THE MEETING CLOSED AT 8.30pm

Minutes confirmed 21 SEPTEMBER 2017

.....
Mayor

5 MAYORAL MINUTES

The following item is submitted for consideration -

5.1	Mayoral Minute August/September 2017	36
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Mayoral Minutes - 21 September 2017

ITEM 5.1

Mayoral Minute August/September 2017

FILE REFERENCE I17/520

AUGUST

10 August	CENTROC Meeting – Parliament House Canberra
11 August	CBJRO Board Meeting in Canberra
17 August	Attended Council Meeting
18 August	Meeting with Pru Goward in Goulburn
19 August	Annual General Meeting of Collector Pumpkin Festival
25 August	Boosting Regional NSW meeting in Queanbeyan
26 August	Unveiled Plaque at Dalton Hall Enlighten Project
28 August	Building Review Committee Meeting

SEPTEMBER

2 September	Launched Book – Re: Samuel Clayton – Forger, freemanson, freeman
2 September	Attended Gunning-Fish River RFS 85 th Anniversary and Participated in Awards Ceremony

7 CORRESPONDENCE

The following item is submitted for consideration -

7.1	Correspondence items for the month of September 2017	38
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Correspondence - 21 September 2017

ITEM 7.1




Correspondence items for the month of September 2017

RECOMMENDATION:

That Item 7.1 - Correspondence/Information listed below be received:

1. Kiamma Creek Landcare Group – Thanks for assistance with disable ramp and official opening.
2. Kiamma Creek Landcare Group – Request to place a mural on east side of Disabled Ramp.
3. Department of Immigration – Australian Citizenship Ceremonies – Protest Practice of Celebrating Australia Day.

ATTACHMENTS

1. 	Kiamma Creek Landcare Group - Thanks to Council staff for the disable access ramp at Kiamma Creek and an invitation to Mayor to officiate the opening in November 2017	Attachment
2. 	Kiamma Creek Landcare Group - Request to place a mural on east side of Disabled Ramp	Attachment
3. 	Department of Immigration & Border Protection - Assistant Minister Hon Alex Hawke MP - Australia Citizenship Ceremonies - Protest Practice of Celebrating Australia Day	Attachment



Mr. Barry Murphy
12 Goulburn Street
Crookwell NSW 2583

14th August, 2017

The General Manager
Upper Lachlan Shire Council
P O Box 10
Crookwell NSW 2583

Dear Sir

The Kiamma Creek 'Pat Cullen Reserve' Landcare Group wish to thank the Council staff and contractors for the excellent work carried out on the ramp for disabled access at Kiamma Creek.

We seek permission of Council to arrange an official opening of the project on Saturday 18th November, 2017 to commence at 1.30pm. This date does not conflict with any other event.

We request that the Mayor Brian McCormack officiate at the opening of the ramp and our Council delegate Councillor Ron Cummins and all other interested Councillors to take part in the event.

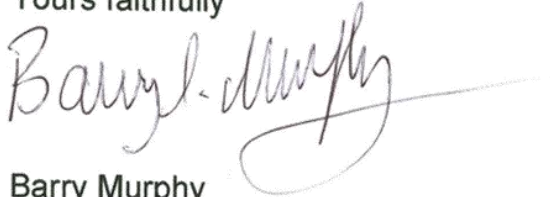
We also wish to suggest that Aileen Willis, an original tenant of the Clifton Village have this ramp named in her honour. Aileen was a local school teacher, a Uniting Church Elder and a great citizen of Crookwell for over 90 years.

We would also wish to celebrate the opening by holding a 'Music in the Park' event featuring the Liverpool Brass Band and local musicians in what may become an annual event.

The Kiamma Creek Landcare Group would arrange for the provision of a plaque and provide a Bar-b-que lunch and cover the costs of the Band's expenses but the Kiamma Creek Landcare Group would appreciate any contribution from the Council that would help cover some of these costs.

We believe this would be a big occasion for Crookwell involving the whole community.

Yours faithfully

A handwritten signature in dark ink, appearing to read 'Barry Murphy', with a long horizontal flourish extending to the right.

Barry Murphy
Chairman Kiamma Creek Landcare Group

Mr. Barry Murphy
12 Goulburn Street
Crookwell NSW 2583

4th September, 2017

The General Manager
Upper Lachlan Shire Council
P O Box 10
Crookwell NSW 2583

Dear Sir

The Kiamma Creek 'Pat Cullen Reserve' Landcare Group have previously sought permission to hold an official opening of the pathway ramp for disabled access at Kiamma Creek on Saturday 18th November, 2017.

The Ability Links, a NSW Government Group, who recently held public meetings in Crookwell, are looking for community projects to involve people with some type of disadvantage.

The Kiamma Creek Landcare Group offered to sponsor a "Murals on the Walls" project in which the Ability Links group could be involved. The project would involve painting murals on both sides of the concrete ramp. The murals would feature native fauna and flora, with crimson rosellas, kookaburras, water birds and magpies on the southern wall of the ramp with wombats, wallabies, echidnas and frogs on the northern side of the ramp with both against a native flora background.

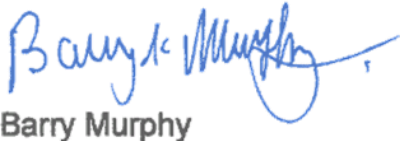
Two local artists, Margaret Sheppard and Sally Wilson have both expressed an interest in leading the project by providing an outline of the murals with the local school children organized through the Crookwell High Students Council, and helpers organized by Ability Links to carry out the bulk of the works. It is hoped by involving the school children that they will take ownership of the project which may help to negate any possible vandalism of the finished project.

The aim of all those involved would be to have the project completed by the 18th November, 2017, so it would be part of the official opening.

We believe that this community project would comply with Council's Community Arts policy and as such we are seeking Councils concurrence so we can implement this project.

I request that this matter be considered at the next Council meeting to be held on the 21st September, 2017.

Thanking you



Barry Murphy

Uniting



What do Linkers do?

Linking people to their local communities



Linkers work closely with people with disability.



Linkers can also work with your family, carers and community.



Linkers can support you to fulfil your goals.



Linkers provide information to assist you to make decisions about how you live your life.



Linkers know a lot about the local community. They help you to find and use services, and do the things you want to do.



Linkers help you get involved in:

- activities you want to do
- sport
- education
- work or volunteering.



Linkers work with the community to make sure that services, activities and events are welcoming and inclusive.

Linking with everyone



Linkers work with all people and communities, including:

- people with disability
- Aboriginal people
- people from different backgrounds and cultures.



You can talk to a Linker whenever you need to.
And you can talk to a Linker in a way that suits you.



Ability Links is a free program.



You can contact a Linker again the next time you need help.

Who can use Ability Links NSW?

Ability Links NSW is for:



- people with disability from 9 to 64 years old
- the families and carers of people with disability.



No assessment or diagnosis is needed.

You can contact Ability Linkers all over NSW.

The contact details for your local Linker are:



(02) 8830 0768



PO Box 3156, Parramatta NSW 2124



abilitylinks@uniting.org



www.abilitylinksnsw.org.au



THE HON ALEX HAWKE MP
ASSISTANT MINISTER FOR IMMIGRATION AND
BORDER PROTECTION

Cr Brian McCormack
 His Worship Mayor of Upper Lachlan Shire Council
 PO Box 42
 GUNNING NSW 2581

UPPER LACHLAN SHIRE COUNCIL
GUNNING OFFICE
18 AUG 2017
File No:

Dear Mayor,

Australian citizenship ceremonies

I am writing in regard to Australian citizenship ceremonies which are conducted by Councils such as yours under an authorisation by the Minister responsible for citizenship matters, the Hon Peter Dutton MP, and in accordance with the *Australian Citizenship Ceremonies Code* ('the Code').

This letter has been prompted by reports that a small number of Councils have used Australian citizenship ceremonies as a tool to protest the practice of celebrating Australia Day on 26 January.

Page 6 of Code provides that:

"Citizenship ceremonies are non-commercial, apolitical, bipartisan and secular. They must not be used as forums for political, partisan or religious expression or for the distribution of material which could be perceived to be of a commercial, political or religious nature."

The Commonwealth Government is committed to ensuring that citizenship ceremonies are treated in the 'non-commercial, apolitical, bipartisan and secular' manner prescribed by the Code. Where a Council uses a citizenship ceremony, or the ability of its office-holders to preside over one, as a tool to protest the practice of celebrating Australia Day on 26 January, I will consider this a serious breach of the *Australian Citizenship Ceremonies Code*, and will revoke the authorisation of office-holders of the Council as persons who may receive a pledge of commitment.

While citizenship ceremonies may be arranged for any date throughout the year (noting that, wherever possible, citizenship ceremonies should not be scheduled on parliamentary sitting days), a citizenship ceremony should not be used as a forum to protest the practice of celebrating Australia Day on 26 January. This includes arranging a citizenship ceremony to align with an 'anti or alternate Australia Day celebration'.

Further, research undertaken by the National Australia Day Council indicates that Australia Day is the most popular day for our newest citizens to attend their citizenship ceremony. As long as Australia Day is celebrated on 26 January, this is a

fitting date for a citizenship ceremony to take place and I encourage you to continue to hold ceremonies on that date.

Importantly, the Government wants to thank the vast majority of Councils for holding citizenship ceremonies in the manner prescribed by the Code.

I also wish to thank you for the contribution your Council makes through regularly hosting citizenship ceremonies. I appreciate that councils such as yours host the majority of citizenship ceremonies and play a vital role in welcoming our newest Australian citizens into their local community.

Yours faithfully



ALEX HAWKE

14 / 8 / 2017

9 ENVIRONMENT AND PLANNING

The following items are submitted for consideration -

9.1	Monthly Weeds Activities Report	48
9.2	Development Statistics for the Month of August 2017	52
9.3	Draft Plan of Management - Roberts Street Carpark, Crookwell	59

Environment and Planning - 21 September 2017

ITEM 9.1 Monthly Weeds Activities Report

FILE REFERENCE I17/517

AUTHOR Manager of Noxious Weeds

ISSUE

Providing Council with a summary of noxious weeds control activities that have been conducted in the past month.

RECOMMENDATION That -

1. Council receives and notes the report as information.

BACKGROUND

Standard monthly report providing Council with a summary of the weed control activities that have been conducted in the month of September 2017.

REPORT

Property Inspections

Property	Weed	Parish	Road or Street	Date	Action	Degree
Lot 131 DP 750043	S/T	Pomeroy	Storriers Ln	10/8/17	Routine	1
Lot 1 DP 740722	HT	Guinecor	Taralga	10/8/17	Routine	1
Lot 126 DP 753065	S/T	Yalbraith	Oberon	28/8/17	Notified	2
Lot 5 DP 834753	S/T	Pejar	Dawson Ck	30/8/17	Routine	2
Lot 1 DP 1123878	S/T	Markdale	Mulgowrie	30/8/17	Routine	1
Lot 140 DP 842234	S/T BB	Grabben Gullen	Storriers Ln	31/8/17	Routine	2
Lot 60 DP 753034	S/T	Hillas	Golspie	31/8/17	Routine	1
Lot 257 DP 753034	-	Hillas	Golspie	31/8/17	Routine	0
Lot 32 DP 753063	S/T	Wowagin	Yalbraith	1/9/17	Routine	1
Lot 244 DP 753034	S/T	Hillas	Golspie	1/9/17	Notified	2
Lot 236 DP 753034	S/T	Hillas	Golspie	1/9/17	Routine	1
Lot 1 DP 1134438	S/T	Hillas	Golspie	1/9/17	Routine	1
Lot 7 DP 754122	S/T	Jerrawa	Jerrawa	7/8/17	Routine	1
Lot 160 DP 754122	S/T	Jerrawa	Jerrawa	7/8/17	Routine	1
Lot 2 DP 242000	S/T	Kildare	Rugby	7/8/17	Reinspect	2
Lot 2 DP 244584	S/T	Kildare	Blakney	7/8/17	Routine	2
Lot 101 DP 1091367	S/T	Gunning	Gundaroo	9/8/17	Routine	1
Lot 2 DP 439891	S/T	Rabnor	Rugby	21/8/17	Routine	3
Lot 1 DP 1180695	S/T	Rabnor	Rugby	21/8/17	Routine	2
Lot 142 DP 754128	S/T	Manton	Rocklodge	22/8/17	Routine	1
Lot 189 DP 754106	S/T BB	Bunton	Offley's Ln	23/8/17	Routine	1

Environment and Planning
MONTHLY WEEDS ACTIVITIES REPORT cont'd

Lot 57 DP 754122	S/T	Jerrawa	Sheldricks Ln	29/8/17	Routine	1
Lot 1 DP 877641	S/T	Gunning	Wilton Ln	29/8/17	Routine	2
Lot 74 DP 754136	S/T	Blakney	Pudman Ln	29/8/17	Routine	1
Lot 144 DP 754139	S/T Go	Preston	Pudman Ln	29/8/17	Reinspect	1
Lot 161 DP 753015	S/T	Bolong	Bolong	3/8/17	Routine	1
Lot 16 DP 753015	S/T	Bolong	Bolong	3/8/17	Routine	1
Lot 1 DP1004507	BB S/T	Tyrl Tyrl	Tyrl Tyrl	14/8/17	Routine	1
Lot 3 DP 1036827	BB S/T	Tyrl Tyrl	Tyrl Tyrl	14/8/17	Routine	1
Lot 14 DP 818255	S/T	Hillas	Tyrl Tyrl	15/8/17	Routine	1
Lot 1 DP1036827	S/T	Hillas	Tyrl Tyrl	15/8/17	Routine	1
Lot 2 DP 130949	S/T	Wowagin	Scabben Flat	16/8/17	Routine	1
Lot 1 DP 1135129	S/T	Wowagin	Scabben Flat	16/8/17	Routine	1
Lot 2 DP 130949	S/T	Wowagin	Scabben Flat	16/8/17	Routine	1
Lot 2 DP 833482	S/T	Wowagin	Tyrl Tyrl	17/8/17	Routine	1
Lot C DP 159715	S/T	Tyrl Tyrl	Tyrl Tyrl	17/8/17	Routine	1
Lot 1 DP 193915	BB S/T	Hillas	Tyrl Tyrl	17/8/17	Routine	1
Lot 1 DP 361811	BB S/T	Hillas	Tyrl Tyrl	22/8/17	Routine	2
Lot A DP 110345	BB S/T	Hillas	Tyrl Tyrl	22/8/17	Routine	1
Lot 167 DP 110345	BB S/T	Hillas	Tyrl Tyrl	22/8/17	Routine	1
Lot 41 DP 753063	S/T	Hillas	Tyrl Tyrl	23/8/17	Routine	1
Lot A DP 367113	S/T	Wowagin	Scabben Flat	23/8/17	Routine	1
Lot 95 DP 753063	S/T	Wowagin	Golspie	23/8/17	Routine	1
Lot 4 DP 622867	S/T	Hillas	Tyrl Tyrl	24/8/17	Routine	1
Lot 1 DP 1013713	S/T	Hillas	Tyrl Tyrl	24/8/17	Routine	1
Lot 3 DP 1013713	S/T	Hillas	Tyrl Tyrl	24/8/17	Routine	1
Lot 1 DP 1045168	S/T	Wowagin	Golspie	28/8/17	Routine	1
Lot 2 DP 1045168	S/T	Wowagin	Golspie	28/8/17	Routine	1
Lot 1 DP 633747	S/T	Wowagin	Golspie	28/8/17	Routine	1
Lot 3 DP 1014461	S/T	Wowagin	Golspie	29/8/17	Routine	2
Lot 2 DP 1014461	S/T BB	Wowagin	Golspie	29/8/17	Routine	2
Lot 2 DP 622867	S/T	Hillas	Golspie	29/8/17	Routine	1
Lot 1 DP 1014461	S/T	Hillas	Golspie	29/8/17	Routine	1
Lot 3 DP 847870	S/T	Hillas	Tyrl Tyrl	30/8/17	Routine	1
Lot 2 DP 847870	S/T	Hillas	Tyrl Tyrl	30/8/17	Routine	1
Lot 1 DP 847870	S/T	Hillas	Tyrl Tyrl	30/8/17	Routine	1
Lot 3 DP 1107826	S/T	Hillas	Tyrl Tyrl	30/8/17	Routine	1
Lot 3 DP 1101579	S/T	Wowagin	Golspie	31/8/17	Routine	1
Lot 4 DP 1101579	S/T	Wowagin	Golspie	31/8/17	Routine	1
Lot 1 DP 1044591	-	Wowagin	Yalbraith	4/9/17	Routine	0

Key for Weed Abbreviations

Weed ID Weed Identification

S/T Serrated Tussock

PC Paterson's Curse

EB English Broom

Go Gorse

BB Blackberry

Nth Nodding Thistle

FW Fireweed

CG Coolatai Grass

SJW St John's Wort

CNG Chilean Needle Grass

ALG African Lovegrass

Environment and Planning

MONTHLY WEEDS ACTIVITIES REPORT cont'd

Key for Degree of Infestations

1. Scattered Plants
2. Scattered Plants with Isolated Patches
3. Dense Infestations

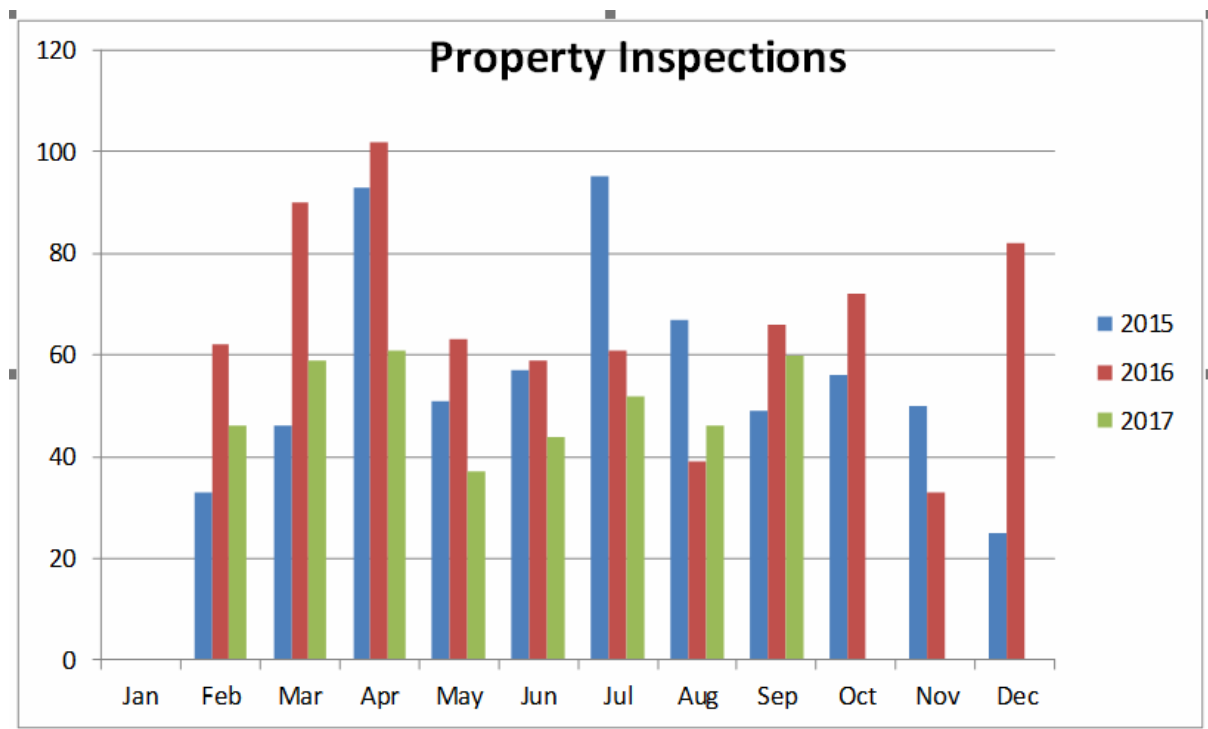
Key for Actions of Inspections

Routine – an inspection where the landowner has either provided adequate information or conducted adequate control work to fulfil their obligations to control weed infestations on their land.

Notified – an inspection where landowners are notified either verbally or by letter that control work is required on specific weed infestations. These inspections generally will require a reinspection.

Reinspection – an inspection that has been conducted to investigate whether adequate control work has been conducted after notification to control weed infestations.

Notice – an inspection where a Weed Control Notice under section 18 of the Act will be served.



Roadside Weed Control

Roadside weed control programs are continuing to focus on the control of grass weeds including Serrated Tussock, African Lovegrass, Chilean Needle Grass and Coolatai Grass. A small number of Fireweed plants are also been located, weed staff will be focusing on finding and destroying any plants found on roadsides over the next two months.

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receives and notes the report as information.

ATTACHMENTS

Nil

Environment and Planning - 21 September 2017

ITEM 9.2 **Development Statistics for the Month of August 2017**

FILE REFERENCE I17/515

AUTHOR **Economic Development Officer**

ISSUE

Providing Council with a summary of the development control activities that have occurred in the month of August 2017.

RECOMMENDATION That -

1. Council receives and notes the report as information.

BACKGROUND

Standard monthly report providing Council with a summary of the development control activities that have occurred in the month of August 2017.

REPORT

Development Status Report

The following table outlines the type and value of new development.

Statistics by Development Type								
Current Year					Last year			
DA Type	Aug 2017		Year to Date 1/7/2017 to 30/6/2018		Aug 2016		Year to date 1/7/2016 to 30/6/2017	
	Count	\$Value	Count	\$Value	Count	\$Value	Count	\$Value
Commercial	1	\$1,250,000	2	\$1,350,000	0	\$0	3	\$55,000
Residential	14	\$1,876,285	24	\$4,028,225	19	\$2,945,685	29	\$4,853,485
Industrial	0	\$0	0	\$0	0	\$0	0	\$0
Other	2	\$6,003,000	2	\$6,003,000	1	\$0	1	\$30,000
Total	17	\$9,129,285	28	\$11,381,558	20	\$2,945,685	34	\$4,938,485
Subdivision								
Type	Count	Lots	Count	Lots	Count	Lots	Count	Lots
Residential	0	0	0	0	1	8	1	8
Rural Residential	0	0	0	0	1	3	3	9

Environment and Planning**DEVELOPMENT STATISTICS FOR THE MONTH OF AUGUST 2017 cont'd**

Commercial	1	0	1	0	0	0	0	0
Industrial	0	0	0	0	0	0	0	0
Boundary Adjustment	0	0	0	0	0	0	0	0
Strata	0	0	0	0	0	0	0	0
Agricultural	1	0	1	0	1	4	1	4
Modification	0	0	0	0	0	0	1	6
Total	2	0	2	0	3	15	6	27

1. Development Applications

The level of development applications received is detailed in the following graph.

Error! Objects cannot be created from editing field codes.

The current level of development activity being assessed is summarised below:

DAs under assessment	DA modifications under assessment	DAs received August 2017	DA modifications received Aug 2017	DAs determined August 2017	DA modifications determined Aug 2017
28	2	17	2	12	2

The average determination processing time is for the month of August was 30 days.

Determinations issued 1 August to 31 August 2017 are summarised in the following table:

Determinations Issued between 1 August 2017 to 31 August 2017		
DA No.	Proposal	Property
172/2009 (Modification)	Subdivision	Lot 19, 20, 21, 22 DP 746075 & Lot 1 & 3 DP 837871 & Lot 1 DP 856811– Gundaroo Rd, Gunning
116/2016 (Modification)	Transportable Dwelling	Lot 2 DP 1219526 – 36 Collector Rd, Gunning
8/2017	Intensive Agricultural Use	Lot 4 DP 742425 – Greenmantle Rd, Bigga
13/2017	Community Event – Gunning Fireworks	Lot 7009 DP 94454 – Copeland St, Gunning
45/2017	Demolition	Lot 8 Sec 12 DP 758493 – 19 Hume St, Gunning
53/2017	Garage/Shed	Lot 248 DP 754122 – Jerrawa Rd, Jerrawa
56/2017	Dwelling	Lot 12 DP 1080839 – 2137 Wombeyan Caves Rd, Wombeyan Caves

Determinations Issued between 1 August 2017 to 31 August 2017		
DA No.	Proposal	Property
57/2017	Transportable Dwelling	Lot 4 DP 194734 – 25 Hill St, Taralga
61/2017	Garage/Shed	Lot 22 Sec 8 DP 2383 – 22 Carrington St, Crookwell
66/2017	Dwelling	Lot 2 DP 856175 – Wheeo Rd, Grabben Gullen
78/2017	Swimming Pool/Spa	Lot 209 DP 653988 – 4772 Taralga Rd, Taralga
79/2017	Dwelling	Lot 11 DP 1083842 – 6 Corcoran Place, Crookwell
82/2017	Garage/Shed	Lot 3 Sec 13 DP 758308 – 94 Warne Lane, Crookwell

The Development Applications outstanding as of 31 August 2017 are summarised in the following table:

Outstanding Development Applications – 31 August 2017				
Application No	Date Received	Proposal	Property	Reason
33/2016	22/04/2016	Demolition & Fence/Wall	Church & Goulburn Street, Collector Lot 1 DP 256082 & Lots 2 & 3 DP 554640	Awaiting additional info
67/2016	26/7/2016	Vineyard/Winery	1924 Towrang Rd Greenwich Park Lot 25 DP 1095649	External Referral to WaterNSW
29/2017	30/3/2017	Dwelling	115 Cobodong Rd Curraweela Lot 3 DP 1083826	Under assessment
31/2017	6/4/2017	Dwelling Alterations & Additions	Village of Laggan Lot 3 DP 917994	Awaiting additional info
37/2017	28/4/2017	Commercial Use 3 serviced apartments Restaurant/Cafe	129 Goulburn St, Crookwell Lot B DP 367057	Under assessment
51/2017	5/6/2017	Subdivision	Junction Point Rd, Binda Lot 9 DP 46360	Awaiting additional info
58/2017	28/6/2017	Subdivision	39 Yass St, Gunning Lot 1 DP 797327	Awaiting additional info

Environment and Planning**DEVELOPMENT STATISTICS FOR THE MONTH OF AUGUST 2017 cont'd**

59/2017	30/6/2017	Bannister Hall – Kitchen Upgrade	479 Bannister Lane Bannister Lot 237 DP 750043	External referral to WaterNSW
60/2017	6/7/2017	Commercial Use Storage Units	McDonald St, Crookwell Lot 370 DP 821754	Neighbour notification
62/2017	10/7/2017	Dwelling	431 Iron Mine Rd, Crookwell Lot 3 DP 1085894	Under assessment
64/2017	14/7/2017	Transportable Dwelling	36 Yass St, Gunning Lot 2 DP 1205515	Under assessment
65/2017	18/7/2017	Dwelling	Mary St, Collector Lot 5 DP 1211033	Under assessment
67/2017	26/7/2017	Garage/Shed	1 Tulloh St, Crookwell Lot 1 DP 1228377	Under assessment
68/2017	31/7/2017	Swimming Pool	2297 Gurrundah Rd Gurrundah Lot 1 DP 1077503	Awaiting additional info
69/2017	2/8/2017	Alterations/Additions	16 Colyer St, Crookwell Lot 2 DP 626075	Under Assessment
70/2017	4/8/2017	Dwelling	24 North St, Crookwell Lot 18 Sec 3 DP 1809	Under assessment
71/2017	7/8/2017	Garage/Shed	1624 Breadalbane Rd Breadalbane Lot 7 DP 1228006	Under assessment
72/2017	9/8/2017	Service Station / Convenience Store	204 Goulburn St Crookwell Lot 361 DP 754108	Public Exhibition
73/2017	10/8/2017	Dwelling	Bourke St, Collector Lot 3 Sec 2 DP 758263	Neighbour notification
31/2012 (Modification)	10/8/2017	Dwelling	2633 Middle Arm Rd Roslyn Lot 1 DP 1109984	Under assessment
74/2017	11/8/2017	Garage/Shed	18 Stephenson St Crookwell Lot 32 DP 1179757	Awaiting additional info
75/2017	14/8/2017	Subdivision	Clements St, Crookwell Lot 25 Sec 11 DP 2383	Under assessment
76/2017	15/8/2017	Garage/Shed	71 Bunnaby St, Taralga Lot 7 DP 38464	Awaiting additional info

77/2017	15/8/2017	Dwelling	Towrang Rd, Greenwich Park Lot 7 DP 1095649	Owner to arrange site access
74/2011 (Modification)	17/8/2017	Dwelling	246 Gorham Rd, Pejar Lot 1 DP 1112041	Under assessment
80/2017	22/8/2017	Garage/Shed	15 McDonald St, Crookwell Lot 52 DP 653880	Under assessment
81/2017	22/8/2017	Transmission Lines	Storrier & Prices Lane Bannister Lot 103 DP 750043	Public Exhibition
83/2017	23/8/2017	Garage/Shed	Wombat St, Gunning Lot 30 Sec 2 DP 758493	Under assessment
84/2017	23/8/2017	Subdivision	892 Sylvia Vale Rd, Binda Lot 4 DP 1228621	Referred to RFS
85/2017	25/8/2017	Access Road	Best St, Gunning Lot 5 & 6 Sec 24 DP 758493	Internal Referral

2. Construction Certificates

Construction Certificates Issued between 1 August 2017 and 31 August 2017		
CC No.	Proposal	Property
47/2017	Transportable Dwelling	Lot 2 DP 121526 – 36 Collector Rd, Gunning
57/2017	Shed	Lot 248 DP 754122 – Jerrawa Rd, Jerrawa
60/2017	Dwelling	Lot 12 DP 793491 – 29 Goulburn St, Collector
61/2017	Pergola	Lot 3 DP 1103001 – 1470 Bigga Rd, Bigga
62/2017	Swimming Pool/Spa	Lot 209 DP 653988 – 4772 Taralga Rd, Taralga
63/2017	Dwelling	Lot 2 DP 856175 – Wheeo Rd, Grabben Gullen

Approved by Council	
Aug 2017	Year to date
6	10

3. Occupation Certificates

Occupation Certificates Issued between 1 August 2017 and 31 August 2017		
OC No.	Proposal	Property
46/2017	Alterations Retail	Lot 1 DP305613 – Goulburn St, Crookwell
48/2017	Dwelling	Lot 82 DP 133669 – 24 Grovenor St, Gunning

Approved by Council	
Aug 2017	Year to date
2	9

4. Subdivision Certificates

Subdivision Certificates Issued between 1 August 2017 and 31 August 2017		
SC No.	Proposal	Property
12/2016	Subdivision	Lot 1 DP 1098251 – Grabben Gullen Rd, Crookwell
6/2017	Subdivision	Lot 10 DP 1214847 – 2392 Gurrundah Rd, Gurrundah
10/2017	Subdivision	Lot 72 DP 754127 – 1695 Marked Tree Rd, Lerida
11/2017	Subdivision	Lot X DP 440010 – Salisbury Rd, Bigga

Approved by Council	
Aug 2017	Year to date
4	26

5. Planning Certificates

The number of Planning Certificates issued this financial year is detailed below.

Year	Number of Certificates Issued
1 July 2008 to 30 June 2009	383
1 July 2009 to 30 June 2010	464
1 July 2010 to 31 June 2011	535
1 July 2011 to 30 June 2012	426
1 July 2012 to 30 June 2013	408
1 July 2013 to 30 June 2014	457
1 July 2014 to 30 June 2015	426
1 July 2015 to 30 June 2016	481
1 July 2016 to 30 June 2017	436
1 July 2017 to 30 June 2018	84

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receives and notes the report as information.

ATTACHMENTS

Nil

Environment and Planning - 21 September 2017

ITEM 9.3 **Draft Plan of Management - Roberts Street Carpark, Crookwell**

FILE REFERENCE **I17/500**

AUTHOR **Director of Environment and Planning**

ISSUE

Providing details received in relation to the public exhibition of the Draft Plan of Management for Roberts Street Carpark, Crookwell.

RECOMMENDATION That -

1. Council adopts the Plan of Management – Roberts Street Carpark, Crookwell.

BACKGROUND

At the 20 July 2017 Council Meeting, Council resolved under resolution No. 209/17 to place the Draft Plan of Management for Roberts Street Carpark, Crookwell on public exhibition for a period of 30 days.

REPORT

The current Campervan and Motorhome Club of Australia (CMCA) assessment criteria requires a 24 hour to 48 hour short stay period available for caravans and RVs. Short term parking must be available for a total of 10 big caravans or RVs and the site must be on flat even ground and not prone to bogging or flooding.

The Roberts Street Carpark in Crookwell is owned by Council and was identified by the Upper Lachlan Tourist Association as an option to meet the short term overnight parking site requirements for the RV Friendly Town program application.

Council sought feedback on the Draft Plan of Management – Roberts Street Carpark, Crookwell from the relevant users of the carpark, businesses, nearby residents, community groups and members of the public to ensure the proposed use of the land meets community and Council expectations. The Draft Plan of Management for Roberts Street Carpark, Crookwell was placed on public exhibition from 27 July 2017 to the 25 August 2017.

During the exhibition period, further clarification was sought from the Member Services Manager of the Campervan and Motorhome Club of Australia (CMCA). The Member Services Manager made the following points:

1. The RV Friendly Destination program is currently under review and all future applications may have to meet new criterion guidelines and no timeframe has given to the finalisation of the review.

2. A road verge/road reserve is not deemed suitable for overnight parking, therefore, the suggested "Marsden Street" and "Pat Cullen Reserve – Kiamma Creek" locations would be deemed unsuitable by the CMCA. This leaves limited suitable locations available to meet the CMCA criteria.

A total of 5 submissions were received by Council following the public exhibition period. A copy of the submissions are attached for Councillors information.

The concerns raised in the submissions are generally reflected in the following:

- **Entry and exit points into the carpark**
This item can be addressed through appropriate signage and is currently included in the "Request for Schedule of Works" in the Draft Plan of Management.
- **Unloading of trucks in the centre of the road**
This item is an issue for the NSW Police to control under the NSW Road Rules. Council is unable to address this issue in the Draft Plan of Management, as the Draft Plan of Management is only required to address the activities on the land identified (Lots 3 and 4 DP 912070 – Roberts Street, Carpark).
- **U-turns occurring at Goulburn Street corner**
This item is an issue for the NSW Police to control under the NSW Road Rules. Council is unable to address this issue in the Draft Plan of Management, as the Draft Plan of Management is only required to address the activities on the land identified (Lots 3 and 4 DP 912070 – Roberts Street, Carpark).
- **Reduction in car parking spaces**
The reduction of car parking spaces in the Roberts Street Carpark can be offset by the unrestricted timed parking along most residential streets emanating from Goulburn Street, alleviating the impact on Goulburn Street.
- **Noise disturbance to residents – irregular hours**
Traffic movements of registered vehicles cannot be limited to specific hours. Registered vehicles cannot be prohibited from utilising public roads. Potential issues regarding noise by occupants of the caravans or RV's can be addressed through appropriate signage and included in the "Request for Schedule of Works" in the Draft Plan of Management.
- **Cost to ratepayers for rubbish removal, use of dump point and water usage**
It would be hard to distinguish the use of these services from users of the Roberts Street carpark to the daily tourist visitors the Crookwell township enjoys.
- **Parking adjacent to Virbac in an emergency situation.**
It is assumed that Virbac has the relevant emergency response processes in place. Priority concerns would be to the existing adjoining residences.
- **Traffic management**
With regards to traffic management within the carpark, this can be addressed through appropriate signage and is currently included in the "Request for Schedule of Works" in the Draft Plan of Management. Traffic management within

the vicinity of the Robert Street Carpark is an issue that would be addressed through the Local Traffic Committee. The Draft Plan of Management only has the scope to deal with the land identified (Lots 3 and 4 DP 912070 – Roberts Street, Carpark).

- **Use of existing caravan park**

The caravan park usage statistics have increased annually for the past 6 years. The facility is owned and operated by Council as a business unit and supplements the lack of suitable accommodation in Crookwell for peak period events.

Changes to the Draft Plan of Management – Roberts Street Carpark, Crookwell are highlighted in yellow.

POLICY IMPACT

Nil

OPTIONS

1. Council adopts the Draft Plan of Management – Roberts Street Carpark, Crookwell;
2. Council amends the Draft Plan of Management – Roberts Street Carpark, Crookwell;
3. Council does not adopt the Draft Plan of Management – Roberts Street Carpark, Crookwell.

FINANCIAL IMPACT OF RECOMMENDATIONS

Financial implications for the implementation of Section 5 of the Draft Plan of Management – Roberts Street Carpark, Crookwell has not been fully costed to date.

RECOMMENDATION That -

1. Council adopts the Plan of Management – Roberts Street Carpark, Crookwell.

ATTACHMENTS

1. ↓	Submissions - Draft Plan of Management - Roberts Street Carpark, Crookwell	Attachment
2. ↓	Draft Plan of Management - Roberts Street Carpark, Crookwell	Attachment

[Redacted]

[Redacted]

16.8.17

Mr J K Bell

General Manager

Upper Lachlan Shire Council

Dear Mr Bell

I wish to express my views on your proposal to turn the Roberts St Car Park into an overnight parking site for RVs and Caravans.

As a ratepayer I expect to see Council funds being spent wisely and with enough foresight to advance our town and surrounding area. To encourage RV and Caravan owners to visit our town and contribute to the local economy is admirable but the proposed site chosen for "free parking" is hardly what I call inviting. Is this the best we can do, to make spaces at the back of the business area with nothing but bitumen and the rear of houses and businesses as an outlook? How depressing! I would be starting up my engine and moving on before the sun was up.

We have an underutilised and very attractive area that would make an ideal place for RV's and Caravans just off the main street. I would suggest that Pat Cullen Park and the Kiama Creek area is much more inviting with a beautiful outlook and area to enjoy evening refreshments if needed, plus only a short walk to cafes and shops.

Other suggested sites that may be worth consideration because of their proximity to the main street and their attractive outlook are the areas outside the railway station and at the rear of the Scout Hall. Both of these are much more pleasant than a bitumen car park.

If the Robert St Car Park was the chosen site for overnight parking of oversize vehicles the access for entering and exiting the area would be via the laneway. This is impractical and unsafe, especially exiting onto Spring St very close to the school zone and the bus stop.

The Roberts St Car Park is provided for the use of local workers and business people and to assist to alleviate with the lack of parking spaces in the main street during peak business hours. To allocate spaces for vehicles from out of town contravenes objective 1c of the Plan of Management which states "to ensure access and equity to community facilities for the use of council residents and ratepayers." On observation it may be seen that the car park may not be full every day but with much better sign posting and visibility it will become like the upper car park off Spring St which is filled to capacity most days of the week.

So Mr Bell, please take time to reconsider this proposal by putting yourself in the shoes of the visitor and imagining what it would be like sleeping in a car park at the back of a lane. Not my first choice and hardly memorable enough to make a return visit.

Yours Sincerely

Christine Seaman

~~XXXXXXXXXXXX~~
~~XXXXXXXXXXXX~~
August 19, 2017

The General Manager
Upper Lachlan Shire Council
10 Spring Street
Crookwell NSW 2583

Dear Sir,

Re: Roberts Street Car Park Crookwell

We object to the proposed change of use of the Roberts Street Carpark which could have an unfavourable impact in a residential area.

There are a number of people who work in the main street businesses who park their cars in the car park. This leaves more parking in Goulburn Street. If the car park is substantially reduced then these vehicles will return to the main street or park in Roberts Street, making it even more dangerous when trucks are unloading at the hardware shop.

Movement of motor homes and cars towing caravans at night and in the early hours of the morning will create noise which will disturb residents living close by.

Extra costs of rubbish removal, water supply, use of the dump point at the caravan park will all be borne by Crookwell ratepayers.

If you are required to provide camping, use an unpowered, unserviced area of the caravan park which was designed for this use.

Yours faithfully,

Michael Kennedy

Michael Kennedy

Michael Kennedy
R. Kennedy

Tina Dodson
Director Environment and Planning
Upper Lachlan Shire Council
Spring Street
Crookwell NSW 2583

Dear Madam,

RE: Draft plan of management – Roberts Street carpark, Crookwell

The proposed change of use for the Roberts Street carpark has merit. Already a number of RVs have begun to use the carpark overnight informally. The upgrade of facilities would be welcome.

One concern is that attention must be paid to the entry and exit ramps Roberts Street and to the traffic conditions especially between Goulburn Lane and Goulburn Street.

JDs Hardware commence loading and unloading trucks from 7am and often continue until or at times after 6pm. This often involves the parking of one or more trucks or other vehicles in the centre of the road and a forklift which accesses sites on both sides of the road. This is compounded by the storing of goods on the footpath opposite the carpark site. Between 8.15 and 8.45am and between 3.15 and 3.30pm the added complication of the school buses. In addition to this, the Goulburn Street corner is used as a u-turn point by a large number of cars each day. Already the situation regarding traffic is at times dangerous particularly at the times when RVs are to yield to public parking space (ie before 8am and after 5pm). It would be beneficial to review the traffic movements around the carpark and implement strategies for safer traffic management.

Goulburn Lane between Roberts Street and Spring Street is also frequently used by trucks in addition to other vehicles, including for the purposes of loading and unloading at the rear of several main street businesses. In resurfacing the area, consideration should be given to the number and nature of exits and entrances to the car park as well as the surface and the angle of entry ramps.

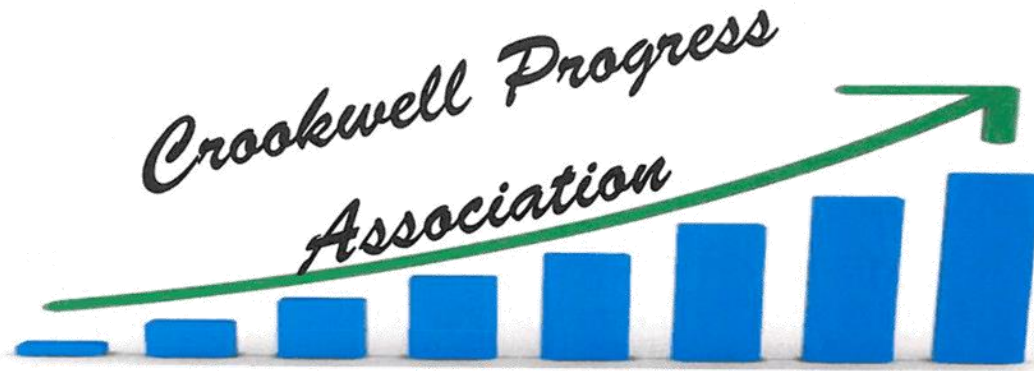
Yours faithfully,

Sally Cullen

[REDACTED]

[REDACTED]

[REDACTED]



The General Manager
Mr John Bell
Upper Lachlan Shire Council
44 Spring Street
Crookwell NSW 2583

August 24, 2017

Dear Mr Bell,

Re: Draft Plan of Management – Roberts Street Car Park, Crookwell

The Crookwell Progress Association committee would like to object to the proposed change of use for the Roberts Street car park to accommodate 10 motor homes/cars and caravans. The concept of providing free or up to \$10 per night parking for up to two nights in order to meet the RV Friendly classification raises the following concerns:

Traffic movement will take place at irregular hours which will disturb nearby residents;

Depending on the size of the vehicles and the way they park, numbers of ordinary car parks will be further reduced;

Free campers will leave rubbish, top up water and use the dump point, costs which will be covered by Crookwell ratepayers;

Extra costs will be incurred by staff who will have to monitor the term of free parking;

The area is used for parking when there are funerals at the Anglican Church, the number of available car parks will be reduced;

Providing free parking for large vehicles seems unfair when those camping in a tent are required to pay fees at the caravan park.

The other concern is that with large vehicles parking overnight adjacent to Virbac, what plans are in place if there is an emergency situation at the factory?

The Progress Association understands that Council has recently written to business owners in Goulburn Street asking them to use car parking areas outside the main street, it would be more sensible to leave the Roberts Street car park for staff (which appears to be working). The car park is also used for offloading trucks, loading trailers, and workers who car pool leave their vehicles in the car park during the day.


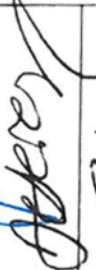






We suggest that Council utilise an area at the caravan park to provide unpowered, unserviced sites if the intention is to pursue the RV Friendly category.

Yours faithfully,

Dianne Layden
Secretary

Upper Lachlan Shire Council proposes to alter the use of the Roberts Street Car Park to offer 24-48 hours free parking for up to 10 motor homes and caravans to meet requirements to become an RV Friendly Town.

Do you agree with the change of use of the car park?

NAME	BUSINESS	YES OR NO	COMMENTS	SIGNATURE
FLOTO DAVIES	DAVIES NEWSMAKING	NO	It is designed for Staff Parking.	
ALLY HORAN	LANDMARK	NO	Required for staff parking everyday so we don't have to close the main street.	
PETER KING	ST'S SHARE	NO	"	
Simon Luke	SD'S	NO	"	
Judith Stephenson	Landmark	NO	Need the space for business to park to keep space for customers in the main street will have no area to park away from	
Carmel Page	Machhatters	NO	It is understood that this car park is for STAFF parking for business houses.	
Edwyn Duncombe	Duncombe o/c	NO	Our employees are told to park and NOT TO PARK IN MAIN STREET. WHERE TO PARK	
JASON DECLA	JO'S HANDMADE and RURAL	NO		



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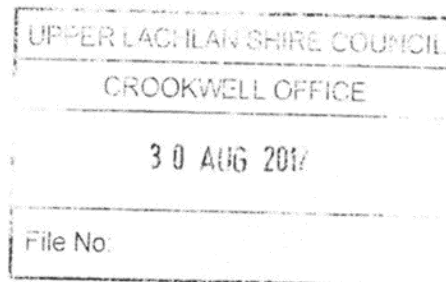
Mobile 0429 663 469 Alan

Mobile 0427 661 899 Jock

Fax (02) 4832 2193

24th August 2017

Tina Dodson
Director Environment and Planning
Upper Lachlan Shire Council
44 Spring Street
CROOKWELL NSW 2583



Dear Tina

Re: Draft Plan of Management – Roberts Street Carpark, Crookwell

We thank you for the information provided to our office concerning the above.

I do believe that it is important that Crookwell be a CMCA friendly town, however I do not believe that the Roberts St Carpark is a suitable option.

By removing the car parking spaces you have allocated to the short term overnight parking for the CMCA there will not be enough spaces left for current users of the Carpark. I have noticed an increase in the use of the carpark since correspondence was received from council 16th December 2016 requesting that business owners / staff do not park in the main street & use the public car parking facilities provided. If these spaces are taken away where are business owners / staff meant to park?

Yours faithfully
Duncombe & Co Pty Ltd

Per:

[REDACTED]
[REDACTED]
10 August 2017

Mr JK Bell
General Manager
Upper Lachlan Shire Council
PO Box 42
Gunning NSW 2581

Re RV Park

Dear Sir

On consideration of proposed use of the present Roberts St car park as an RV park, the following is submitted:

With regard to the present necessity of providing business/customer parking in the commercial centre of Crookwell, it appears that the Roberts St car park should be retained for its original purpose as adjacent streets to the main business centre are being utilised increasingly to capacity by overflow from the centre :- Robertson St, String St, Roberts St West and latterly, Denison St to a degree.

It seems more ^{local} use of the Roberts St. car park will need to be encouraged or, if necessary enforced. Already at the dated writing, there were in excess of twenty vehicles using the said car park.

If RV space is to be provided, this ought to be more toward the outskirts of town. (there is already well-serviced space at and adjacent to the excellent caravan park (with facilities!))

General opinion is that RV traffic will, after using facilities, quickly travel on with little

benefit to local business.

Furthermore, provision of such a facility in that local residential area would seem inadvisable with regard to security concerns, noise etc. for adjacent residents - some elderly, some whose properties directly abut the proposed area and some including residences at rear of Boulburn street business premises.

Police presence is now minimal with no apparent regular residence in force.

It is considered that transient visitors are, by nature and travel circumstances, less likely to consider local residents regarding noise etc.

We respectfully request Council's consideration of the foregoing.

Yours faithfully

JW/Hanley

NM/Hanley

(JW + NM HANLEY)

PS. Our residence is at the South end of Roberts St and is not affected by the matters raised above.



DRAFT

PLAN OF MANAGEMENT

**ROBERTS STREET CARPARK,
CROOKWELL**

Adopted:
Reviewed:

Resolution No: XX/XX
Resolution No:

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1. Introduction

The *Local Government Act 1993* ("the Act") requires that Councils must classify Public Land as "operational" or community" and that Plans of Management must be prepared for Community Land.

All of the land in this Plan of Management is Public Land located throughout the Upper Lachlan local government area. Upper Lachlan Shire Council is the owner and is responsible for the care, control and management of the Land.

The land has been classified Operational Land.

This Plan of management is to provide a framework for the operational and strategic use and management of the Land. The Plan aims to define the values, use, management practices and directions of the Land and be consistent with its public purpose or categorisation.

1.1 Land Summary

Name of Land and Location

1. Roberts Street Carpark – Lots 3 and 4 DP 912070 – Roberts Street, Crookwell.

Owner

Upper Lachlan Shire Council

Permissible Uses

Uses permissible under the current zoning of the *Upper Lachlan Local Environmental Plan 2010* (as amended) and consistent with this Plan of Management.

Permissible Tenures

Leases and Licences for any purpose consistent with the purpose of the Land or the core objectives as categorized under the *Local Government Act 1993*, and are permissible under this Plan of Management.

1.2 Plans of Management

The Act requires that Council prepare a Plan of Management to identify the important features of the Land, clarify how Council will manage it and how it may be used or developed.

These plans become the regulatory instruments, which bind the land owner and give statutory authority to other types of plans.

Following preparation, a Plan of Management for Community Lands needs to be placed on public exhibition for not less than twenty eight days. Public comments are taken into account before Council considers adopting the plan.

1.3 Purpose of the Plan of Management

Upper Lachlan Shire Council (ULSC) has prepared a Plan of Management for the Land to meet legislative requirements of the *Local Government Act 1993*, and to reinforce and conserve the Land's values and gain acceptance through public consultation for proposed works.

The Plan of Management is designed to provide clear guidelines for the effective management of Operational Land within the Upper Lachlan Shire local government area – General Community Use.

Where a more specific approach is necessary for the management of Community Land, a subsequent individual Plan of Management may be required.

The Plan of Management will clarify how Council will manage it and how it may be used or developed. This will result in clear and achievable management strategies that reflect the Council's and the community's expectations.

Specific objectives of the Plan are to:

- Identify the values of the Land to the community and values common to Operational Land – General Community Use.
- Identify and address the key issues, including leases and licences, conflict between users, and the needs of the residents.
- Identify potential opportunities for sustainable future development of the Land based on community priorities and budgetary considerations.
- Recommend performance measures by which the objectives of the Plan shall be achieved, and the manner in which those measures are addressed.
- Prepare guidelines for future management, planning and the ongoing maintenance of the Land.
- This Plan of Management will provide a basis for assigning priorities in the programming of works and budgeting for new or upgraded facilities.

1.4 Classification and Categorisation of Land

The Act requires that Councils must classify Public Land as "operational" or "community" and that Plans of Management must be prepared for Community Land.

The Land included in this Plan is classified as "Operational Land" under the *Local Government Act 1993*, (the Act).

2. Management

2.1 Issues

The following issues have been identified as being relevant to the land:

1. Level of Maintenance; this relates to the level of maintenance required to maintain the area to a standard satisfactory to users.
2. Community/User Involvement; Council has identified the need for community / user involvement in maintaining, preparing and contributing to the use of operational land.
3. Future Planning (including upgrading and improvements); as is the case with all infrastructure there is an ongoing need to maintain, upgrade and improve facilities.

2.2 Objectives

The objectives of this Plan of Management are to put into place strategies which will:-

1.
 - a. Provide a facility/area that is responsive to the demand and needs of the community;
 - b. Optimise the use of the facility/area; and
 - c. To ensure access and equity to community facilities for the use of Council's residents and ratepayers.
2. Establish a defined maintenance program for the area that is clear to both Council and the users of the facility/area;
3. Comply with the requirements of the *Local Government Act 1993* and other relevant statutes.

3. Policy and Framework for Management

3.1 General

The use of the land will be subject to public parking space for businesses and visitors during the hours of 8am – 5pm and overnight stays by travelers. Specifically, the land use allows short term overnight parking up to 48 hours for self-contained motorhomes, campervans and caravans for nil fees per night.

3.2 Maintenance

In this regard the Council is responsible for the co-ordination of operations and for maintenance of the facility.

Individual user groups and individual caravans, campervans and motorhomes have the responsibility to clean the site and adhere to noise and behavior standards.

All use of the area is subject to approval and authorisation by Council and must be conducted within the rules and regulations as specified by Council.

The core maintenance of any facility is regarded as being the provision of a clean, tidy and effective facility. The provision of same will be undertaken by means of funds allocated in Council's Operational Plan.

4. Priorities and Performance

The action priorities and performance measurement for the Operational Plan are as follows:-

Objectives	Performance Targets	Statement of Means (Actions)	Timing	Performance Assessment
To provide a facility that is responsive to the demand and needs of the community.	Monitor use of facility and maintain awareness of facilities required by user groups.	Consult with user groups, review of existing facilities and program Upgrades/ Improvements – See Schedule 1	Ongoing	Level of user satisfaction.
To optimise use of the area.	Promote use of the facilities and maintain awareness of the availability of the facility with the community.	Advertising and improvement of facilities.	Ongoing	Increase in use of area.
To establish a defined Maintenance Program.	To ensure that the role of Council and users is clearly defined and understood. A core level of maintenance is to be recognised.	Implementation of a maintenance program which complements Council's responsibilities.	Ongoing	Level of user acceptance and understanding.
Encourage the community to participate in the operation / development of the facility.	Monitor participation by community/users in facility maintenance, improvements, development.	Response by Council to requests; Council staff consult with users.	Ongoing	Levels of user/community input.
Plan for progressive improvement of the quality and appearance of the area (as funds become available).	Determine improvement work with associated costings on an annual basis.	Participation by users, community and Council in future development.	Operational Plan submission	Level of community satisfaction.

To form a component of Council's Land Management strategies.	Consistent with other Plans of Management established by Council.	Establishment of the Plan in conjunction with other Plans of Management.	Ongoing	Application of strategies.
To comply with <i>Local Government Act 1993</i> and other legislative requirements.	Develop and review Plan.	Meet statutory requirements.	5 years	Level of user satisfaction.

5. Request for Schedule of Works – Schedule 1

- Removal of existing outdated signage of the area.
- Erection of new signage detailing:
 - Limiting of overnight stays
 - Parking restrictions
 - Exit and Entry
 - Noise restrictions
 - Identification of specific parking areas
- Installation of barriers

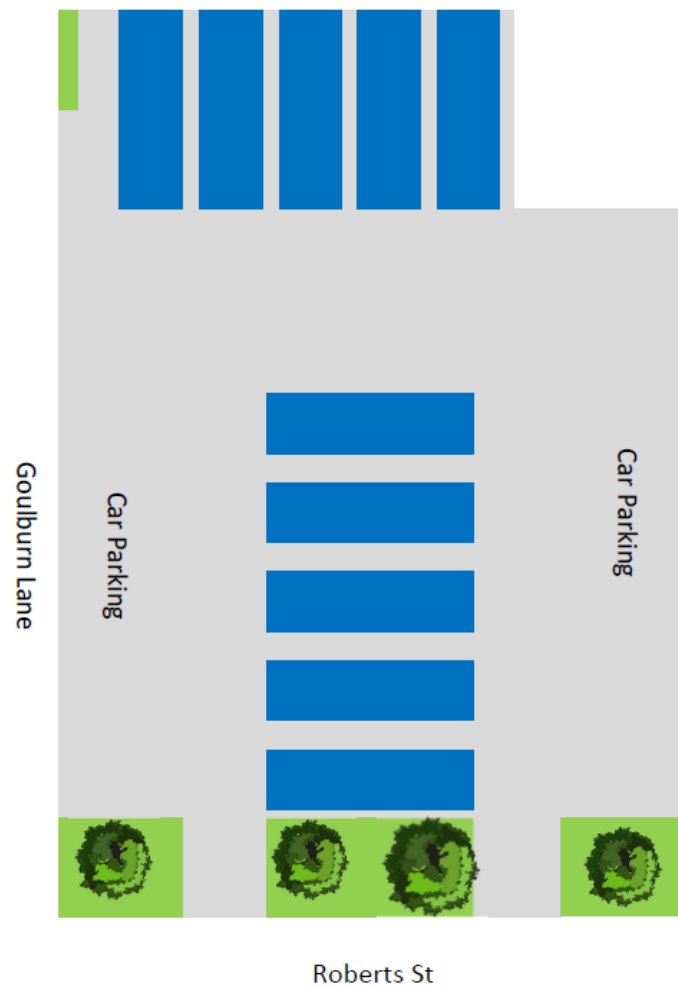
6. Variation

Council reserves the right to reasonably vary the terms and conditions of this Plan to ensure it continues to meet Council's requirements.

7. Relevant Legislation and Council Policy and Procedures

The Following Legislation and Council Policies and documents that are relevant to this Plan include:

- Local Government Act 1993
- Environmental Planning and Assessment Act 1979
- Upper Lachlan Local Environmental Plan 2010
- Upper Lachlan Shire Councils Integrated Planning and Reporting suite of documents
- Code of Meeting Practice Sec 355 Committees
- Section 355 Committee Policy
- Code of Conduct for Councillors, staff and delegates of Council
- Service Delivery Policy
- Code of Meeting Practice Policy
- Any other relevant legislation and guidelines as applicable

APPENDIX 1

10 WORKS AND OPERATIONS

The following items are submitted for consideration -

10.1	Works In Progress - Construction & Maintenance	80
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Works and Operations - 21 September 2017

ITEM 10.1 **Works In Progress - Construction & Maintenance**

FILE REFERENCE **I17/492**

AUTHOR **Manager of Works**

ISSUE

This Works and Operations Department report provides Council with details regarding the construction and maintenance work in progress.

RECOMMENDATION That –

1. Council receive the report and note the information.

BACKGROUND

Nil

REPORT

Council is ensuring that all customer requests including routine requests from Councillors are being recorded in the Customer Request Management (CRM) system to ensure appropriate and timely allocation of resources.

Council have received various road service requests for grading maintenance, pothole repairs, drainage maintenance and vegetation maintenance are being received frequently. Works are being attended to in a priority order using the CRM system.

In addition to maintenance requests Council is undertaking various capital works projects.

Details of the major current projects are set out below:-

1. MR54 Segment 600, Junction Point Road reconstruction and initial sealing, segment length 5.3km

Vegetation clearing has been completed on stage 4, a 970m section and earthworks is nearing completion.

Gravel placement is expected to commence in mid-September 2017, with sealing estimated in mid-October 2017.

In addition the above works Council will be undertaking crash barrier and signage installations on stages 1 to 3.

Works and Operations

WORKS IN PROGRESS - CONSTRUCTION & MAINTENANCE cont'd

Completion of stage 5, which is the final 950m, is on schedule for December 2017, weather permitting.

2. MR256 Abercrombie Bridge Replacement Project

This timber bridge replacement project is co-funded by Infrastructure NSW Restart NSW programme and the Department of Infrastructure and Regional Development Bridges Renewal program.

Due to delays with finalising the REF and the approaching winter period Council's requested extension from both Infrastructure NSW Restart NSW programme and the Department of Infrastructure and Regional Development Bridges Renewal program have been approved to 30 June 2018.

There is a separate Council report addressing this item and the specific issues causing the delays and Council's strategy to deal with those delays.

3. MR52 "Devil's Elbow" Realignment

The Devil's Elbow realignment project is co-funded by the Australian Government Black Spot Program, NSW Government Fixing Country Roads program, Australian Government Heavy Vehicle Safety and Productivity Program and Council.

Design plans, property acquisitions and the necessary environmental clearances have been approved for the 1.3km section of road between Gunning and Crookwell.

Works have commenced on site with the set out of the new formation, tree removal and fencing. Following these activities Council will then progress with drainage installations and earthworks.

Works are scheduled to finish by March 2018 at an estimated cost of \$1,079,080.

Routine Grading Maintenance

Council is receiving regular service requests for maintenance grading. The condition of unsealed roads change. Council's staff are actively reviewing the conditions of the unsealed road network and as such this program is subject to change depending on road conditions and weather at a point in time.

Council's proposed maintenance grading program for the upcoming month is as follows:-

Works in Progress

1. Sylvia Vale Road;
2. Peelwood Road, including side roads;
3. Rhyanna Road;
4. Pudman Creek Road.

Works and Operations

WORKS IN PROGRESS - CONSTRUCTION & MAINTENANCE cont'd

Scheduled Works

1. Mulgowrie Road and side roads off the Bigga Road;
2. Cuddyong and Kangaloolah Roads;
3. Middle Arm and Mt Rae Roads;
4. Golspie Area;
5. Maryvale Road;
6. Wheeo Road.

Other Construction and Maintenance Works

Other Works in Progress/scheduled

1. Gravel re-sheeting on Peelwood and Rhyanna Roads;
2. Pavement rehabilitation on Bevendale Road, near Clarevale Road;
3. Drainage maintenance on Woodhouselee Road;
4. Roadside growth control by chemical or slashing on selected roads. These works are undertaken to restrict vegetation growth on rural roadsides and intersections;
5. Pavement rehabilitation of Woodhouselee Road (South) is continuing. These works involve full pavement strengthening and rehabilitation of selected sections, totalling 4.3km from the Goulburn Road intersection to the Crookwell 2 access. The works are being undertaken by Crookwell 2 Developments and they have engaged BMD contractors to complete the works. Council is monitoring these works to ensure compliance to Council's quality standards. There is no cost to Council for the construction works.

Works Completed

In addition to the major projects as detailed above, Council have also completed:-

1. Line marking and crash barrier installations on MR256 at the Myrtleville;
2. Gravel re-sheeting on Jerrong, Woodville, Lost River, Clarevale, Bannister Lane, MR258 - Wombeyan Caves Road, Wheeo Road and part of Old South Road;
3. Currans Road causeway replacement with precast box culverts;
4. Roadside drainage maintenance at selected locations on MR54;
5. Storm restoration works on Aubyn Vale Road causeway.
6. Vegetation trimming on Blakney Creek Road North, MR54 at selected locations and selected tree removal in Gunning village;
7. MR54, Segment 600 sealing of stage 3 a 1.05km section;
8. Adjustment to the Give Way signage on Bannister Lane/Storriers Lane intersection;
9. Construct access road to "Heffernan's Quarry" (Council owned) at Gurrundah.

Works and Operations

WORKS IN PROGRESS - CONSTRUCTION & MAINTENANCE cont'd

POLICY IMPACT

Council developed a strategy to deal with drainage issues arising in unsealed roads. This strategy is the subject of another report in the agenda.

Additionally, all works requests are now being channelled through the CRM for timely finalisation and record keeping.

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Capital and Maintenance works are funded through the annual Operational Plan (Budget) and there is no need for additional funds.

RECOMMENDATION That –

1. Council receive the report and note the information.

ATTACHMENTS

Nil

Works and Operations - 21 September 2017

ITEM 10.2 **Works In Progress - Technical & Managerial**

FILE REFERENCE **I17/493**

AUTHOR **Director of Works & Operations**

ISSUE

This report advises Council in regard to the technical and managerial activities of the Works and Operations Department during the previous month.

RECOMMENDATION That –

1. Council receive the report and note the information.

BACKGROUND

There are various design activities underway and this report is intended to provide a brief update on those activities.

REPORT

Other miscellaneous matters

1. Columbarium in Dalton and Gunning – This project was funded as a part of the Operational Plan and Council has asked community association member, Peta Luck and others to assist with the identification of the proposed location, size and shape of the infrastructure before construction is able to commence.
2. Bench/table for Breadalbane – Council has requested Breadalbane Hall Committee to assist with the identification of the location of the new bench/table (all in one) before construction is able to commence. The construction of the bench was agreed to during the consultation meeting at the time of the preparation of the budget.
3. Natural Disaster Works (2015) – Council has written to the Department to chase an update on the approval of the claim.

Local Traffic Committee

Council resolved to undertake the specific traffic and parking matters during its meeting dated 3 August 2017. Those items have been sent to the relevant operational areas and are being programmed for execution.

Streetscape

The interim report on consultation has been received and a copy has been published on the website as per the recommendation of the consultant.

Works and Operations

WORKS IN PROGRESS - TECHNICAL & MANAGERIAL cont'd

The next step of the project is to prepare a draft theme guide, which is the final stage of the project.

It is most important to note that the current scope of works when completed:

- will not provide details to undertake construction.
- will not identify works required to achieve the theme identified in the streetscape
- nor does it provide functional design or engineering design information.

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That –

1. Council receive the report and note the information.

ATTACHMENTS

Nil

Works and Operations - 21 September 2017

ITEM 10.3 **Clifton Park Cricket Nets & Practice Wicket**

FILE REFERENCE **I17/499**

AUTHOR **Manager of Works**

ISSUE

This report requests Council provide additional funds in order to fully fund the scope of works within Clifton Park relating to cricket practice facility improvements.

RECOMMENDATION That –

1. Council allocates \$9,000 from Section 94 Development Contributions Reserve (Open Space – Crookwell town) towards the completion of the Clifton Park cricket practice net facility improvements.

BACKGROUND

Council allocated \$4,700 towards the replacement of the netting surrounding the practice wicket as a part of the 2017/2018 Operational Plan.

Additional funds of \$9,000 are required to replace the existing narrow and cracked concrete wicket with a new concrete wicket topped with a synthetic surface.

REPORT

For the 2017/2018 financial year Council allocated \$4,700 towards the replacement of the netting surrounding the cricket practice wicket at Clifton Park.

During the detailed scoping of this project it has been determined that to thoroughly complete the improvements to this facility it would be pertinent to replace the existing narrow and cracked concrete wicket with a new concrete wicket, including a synthetic cricket pitch surface.

The estimated cost to complete the netting surround and new concrete wicket with synthetic surface is \$13,700. The project is scheduled to be completed by the end of October 2017.

It is proposed to fund the \$9,000 shortfall from Section 94 development contributions (Open Space) from the Crookwell town locality.

POLICY IMPACT

Nil

OPTIONS

1. Complete the entire project as described and recommended in the report, and fund the shortfall from Section 94 Developer Contributions. It is noted that Crookwell Junior Cricket supports the proposed improvements;
2. Do nothing – This option is not viable as there are community expectation to complete the project;
3. Only replace the surrounding netting at an estimated cost of \$1,650. This is not a preferred option as the existing concrete wicket is too narrow and cracked and could expose Council to liability by providing a substandard facility;
4. Defer the improvements to the facility and allocate appropriate funds in future management plans. This option is not viable as community is aware of the project and expects action on the entire scope.

Option 1 is recommended.

FINANCIAL IMPACT OF RECOMMENDATIONS

The Section 94 (Open Spaces component) balance for the Crookwell town locality at 30 June 2017 was \$21,069. As such, there are sufficient funds available to construct the entire proposed scope of the project in line with community expectation.

RECOMMENDATION That –

1. Council allocates \$9,000 from Section 94 Development Contributions Reserve (Open Space – Crookwell town) towards the completion of the Clifton Park cricket practice net facility improvements.

ATTACHMENTS

Nil

Works and Operations - 21 September 2017

ITEM 10.4 **Road Maintenance Council Contract (RMCC) – Works Division**

FILE REFERENCE **I17/501**

AUTHOR **Manager of Works**

ISSUE

This report provides an update on the progress of road works on Main Road 54 funded by NSW State Government through the Road Maintenance Council Contract (RMCC).

RECOMMENDATION That –

1. Council receives the report and notes the information.

BACKGROUND

Upper Lachlan Shire Council (ULSC) has been engaged through the single invitation contract provisions (RMCC) of the NSW Government's Roads and Maritime Services Authority (RMS) since 2008 to maintain Main Road 54 (MR54) from Goulburn (Auburn Street) through to the Abercrombie River (Shire boundary).

Council's routine activities under the RMCC include general surveillance, litter and debris collection, emergency and incident response, regular grading, sign and guidepost repair, vegetation management, and drainage maintenance.

The RMCC Contract value for the 2017-2018 Financial Year is \$449,580 per annum which directly offsets Council's costs for both on ground works and administration.

It is Council's performance under the RMCC which provides the basis for prequalification in major road rehabilitation and refurbishment works along MR54 to include Bitumen Re-Sealing; Drainage/Culvert Re-Construction; Heavy Patching; Vegetation Management and Road Re-Construction.

On the basis of ULSC's performance and following on from the announcement by the then NSW Minister for Roads Mr Duncan Gay, construction has significantly progressed on Segment 600 between Tuena and the Abercrombie River.

These subordinate yet major projects generate significant income for the ULSC and contribute to a safer driving environment.

Recent updates

Council has received glowing reviews from Roads and Maritime for its performance under the RMCC contract.

Works and Operations

ROAD MAINTENANCE COUNCIL CONTRACT (RMCC) – WORKS DIVISION cont'd

Under the RMCC, ULSC must meet a range of quality, safety, environmental, and value targets which are reported by the RMS on a quarterly basis. ULSC has recently received its quarterly (August 2017) Contractor Performance Report which builds upon the significant work previously undertaken by ULSC in improving both the quality of service offered and the relationship with the RMS.

In reviewing the results of the Contractor Performance Report, it is noted there has been sustained improvement across a range of performance indices and ULSC has been able to continue its overall performance as 'Good' being recommended as being suitable for further work under the RMCC. The Works Section is continuing to implement a range of initiatives and strategies to sustain and potentially improve ULSC's performance in this regard.

POLICY IMPACT

Nil

OPTIONS

Nil


FINANCIAL IMPACT OF RECOMMENDATIONS

The entire scope of works is funded by the NSW State Government. Costs associated with risk exposure of Council is recovered through the contract ordered works.

RECOMMENDATION That –

1. Council receives the report and notes the information.

ATTACHMENTS

1. 	RMCC performance Report August 2017	Attachment
--	-------------------------------------	------------

Contractor Performance Report



Transport
Roads & Traffic
Authority

General information

Contractor's name Upper Lachlan Shire Council

Trading as As above

ABN No. 81 011 241 552

Contract No. 08.2574.2120

Contract Description

Road Maintenance Council Contracts

At Acceptance of Tender

Contract Period (weeks) 52

Original Due Date for
Practical Completion 30/06/2018

Date of Acceptance of Tender 30/10/2008

Original Contract Sum \$ 329,000

Reason for report

Progress

1 April

☐

1 August

☒

1 December

☐

Final

☐

Key Milestones

Practical
Completion

☐

Finalisation

☐

Continuing Unsatisfactory
Performance

☐

Termination of Contract

☐

Total Extensions of
Time Approved (days) N/A

Extended Date for
Practical Completion N/A

% Work Completed at N/A

Actual Date of
Practical Completion N/A

Contract Sum
as Varied at Report \$ N/A

Contractor's performance (Rate with appropriate number 0 - 10)

	Unsatisfactory (0 - 4)	Acceptable (5 - 7)	Good (8 - 9)	Superior (10)	Rating value zero to ten
Co-operative relationship	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>9</u>
Contract administration	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>9</u>
Environmental Management	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>8</u>
Management and suitability of site personnel	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>9</u>
Management of Industrial Relations	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>8</u>
Management of sub-contractors, consultants and other suppliers	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>8</u>
OHS&R Management	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>8</u>
Quality system	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>8</u>
Standard of work -					
Drainage	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>8</u>
Pavement	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>8</u>
Bridge sub-structure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<u>N/A</u>
Bridge superstructure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<u>N/A</u>
Maintenance	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>8</u>
Minor works & Service	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>8</u>
Professional Service	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>8</u>
Earthworks	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>8</u>
Time Management	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>8</u>
Traffic Management	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>8</u>
Workforce or skills development	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>8</u>
Overall Performance	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>9</u>
Suitability for further work*	<input type="checkbox"/> Not suitable**		<input checked="" type="checkbox"/> Suitable		

* Optional to select during course of engagement. Must select as appropriate on all other reports

** If "Not Suitable" is selected, detailed reasons **must** be given.

Overall comments *(Use separate report if necessary)***Reporting Officer***In my opinion:*

Upper Lachlan Council continue perform at a high level enabling them to fulfill their obligations and responsibilities under the RMCC in maintaining MR54 . The current major construction works of sealing the last section of the 10km of gravel road is being managed extremely well with 2 sections already completed . The third section , segment 600, is well underway with 3 kilometers completed . Council are currently making good progress in the remaining 2 kilometers and are planning for an ahead of schedule completion.

Name: Stephen EdwardsReport Date: 14/08/2017Signature: Phone: 4221 2426**Reviewing Officer:**I concur ☒ / do not ☐ concur with the Reporting Officer's assessment detailed in the report. *In my opinion:*

Agree with above

The report has been forwarded to the Contractor

Yes ☒ / No ☐ *(All reports to be forwarded)*

Recommended for further work

Yes ☒ / No ☐ *(Practical Completion and Finalisation)*

If the recommendation is NO: The unsatisfactory performance aspects have been discussed with

Name: Richard HeffernanReview Date: 14/08/2017Phone: 0411 026 982

Response from Contractor Received and report finalised

Yes ☒ / No ☐Name: GARRY ANABLEReview Date: 17/8/17Signature: Phone: 48301 053**Attachments:****Distribution**

1. Contractor's Representative
2. RTA's Representative
3. Manager, Contracts Strategy, Infrastructure Contracts Branch
(Only if the overall performance is unsatisfactory or Contractor not recommended for further work)

Works and Operations - 21 September 2017

ITEM 10.5 **Regional and Local Road Drainage Maintenance**

FILE REFERENCE **I17/506**

AUTHOR **Manager of Works**

ISSUE

This reports recommends to Council a strategy for improvement of drainage within unsealed roads.

Council in its meeting on 17 August 2017 informally requested information on how rural unsealed road maintenance could be improved particularly fixing rural drainage.

RECOMMENDATION That –

1. Council endorse the proposed strategy outlined in the report and;
2. Council continue with the current drainage allocations, including the Natural Disaster funding repairs approved as a part of the Operational Plan 2017/18.

BACKGROUND

Drainage is one of the biggest sources of damage on rural unsealed roads within ULSC and exposes Council to various risks of liability claims. It is important that this drainage is adequately addressed during maintenance and construction activities.

Drainage in unsealed rural roads is provided through cross drainage provided by culverts and longitudinal drainage provided by table drains and mitre drains. There are additional drainage structures in the form of concrete and timber bridges that contribute to road drainage, however these are not elaborated upon in this report.

The desirable cross fall on unsealed roads is between 3% and 5% and this cross fall is generally achieved and restored by maintenance grading operations. Council roads are not constructed adequately to date in order to facilitate the development of cross fall due to lack of gravel pavement material.

REPORT

This report proposes that Council, as a strategy, construct unsealed roads better instead of only grading roads without adding material. It is proposed as a strategy that Council add new road base material, construct table and cross drains where necessary instead of undertaking simply rural grading on existing unsealed roads.

In 2017/2018, Council resolved to allocate funds that are sufficient to undertake an estimated 32km of gravel re-sheeting on its unsealed road network and achieve the proposed outcomes.

Works and Operations

REGIONAL AND LOCAL ROAD DRAINAGE MAINTENANCE cont'd

If Council approves the proposed strategy, these roads will have adequate gravel material to achieve cross fall as indicated through the proposed strategy.

Obviously, spending more money on less roads will have impact on the remainder of the network. This direct risk of liability exposure can be managed through the spot interventions by Council undertaking drainage maintenance on its road network targeting areas that have potential public liability issues (such as a damaged or collapsed culvert) or drainage issues which, if not attended to, will result in a substantial cost to repair should heavy rain fall events occur.

POLICY IMPACT

The proposed strategy if adopted by Council will reduce the actual distance of Council lengths of road to be maintained in a year, however, it provides better return for money, as the drainage upgrades proposed through this strategy will last for longer.

The proposed strategy to be successful will also require Council to provide information and education to the community as to why certain roads are not graded as often as they used to be.

It is hoped that this community response of reduced grading is mitigated to some extent by the works funded through the \$2.42 million dollars of Natural Disaster Funding repairs on a small part of Council's Local and Regional Road network.

The vast majority of these repairs are dealing with blocked and obstructed culverts, longitudinal drain erosion and loss of gravel pavement.

OPTIONS

1. Do nothing – Council will continue to grade more road instead of fixing drainage;
2. Continue with the proposed drainage maintenance strategy, including Natural Disaster repairs as planned in the 2017/2018 Management Plan;

Option 2 is the preferred option.

FINANCIAL IMPACT OF RECOMMENDATIONS

The proposed strategy does not ask for increased funding of unsealed roads. Instead the report proposes to better utilise existing resources for the benefit of the community.

Council historically has focused on funding roads better that are utilised more. This strategy has helped Council achieve better return on the money.

The proposal in this report does not change this overarching strategy for the managing sealed roads and unsealed roads.

RECOMMENDATION That –

1. Council endorse the proposed strategy outlined in the report and;
2. Council continue with the current drainage allocations, including the Natural Disaster funding repairs approved as a part of the Operational Plan 2017/18.

Works and Operations

REGIONAL AND LOCAL ROAD DRAINAGE MAINTENANCE cont'd

ATTACHMENTS

Nil

Works and Operations - 21 September 2017

ITEM 10.6 **Water Supply and Sewerage Services Update**

FILE REFERENCE I17/494

AUTHOR **Manager of Operations**

ISSUE

Provide Council with an update on water supply and sewerage services.

RECOMMENDATION That -

1. Council receive the report and note the information.

BACKGROUND

Water supply and sewerage services update.

REPORT

Water Treatment and Consumption

Water supply usage data for Council's four serviced towns is presented in the following table.

Table 1 Water Usage

July 2017

Town	Total Usage (ML)	Average Daily Usage (kL/day)	Trend (kL/day)	Storage Capacity %
Crookwell	23.3	752	+149	100
Gunning	11.0	355	+5	100
Dalton	1.9	61	+5	100
Taralga	4.9	158	+5	100

August 2017

Town	Total Usage (ML)	Average Daily Usage (kL/day)	Trend (kL/day)	Storage Capacity %
Crookwell	24.7	797	+45	100
Gunning	11.5	371	+16	100
Dalton	2.0	65	+4	100
Taralga	5.1	165	+7	100

Water consumption remains steady, consistent with winter conditions. All water storages remain full to capacity.

Works and Operations

WATER SUPPLY AND SEWERAGE SERVICES UPDATE cont'd

Routine bacteriological and chemical water tests undertaken at Crookwell, Gunning, Taralga and Dalton town water supplies are continuously meeting the requirements of the Australian Drinking Water Guidelines.

Water systems in the respective towns are operating well.

Wastewater Treatment and Production

Wastewater production data for Council's three serviced towns is presented in the following table.

Table 2 Wastewater Production

July 2017

Towns	Total Flow (ML)	Average Daily Production kL/day	Trend kL/day
Crookwell	21.6	698	+7
Gunning	3.9	126	+6
Taralga	3.4	110	+7

August 2017

Towns	Total Flow (ML)	Average Daily Production kL/day	Trend kL/day
Crookwell	37.6	1213	+515
Gunning	4.1	132	+6
Taralga	3.6	116	+6

Flows have increased from very low levels following a dry July 2017.

The Gunning and Taralga Sewerage Treatment Plants are operating effectively with effluent quality produced at the respective plants complying with EPA requirements. Very cold conditions have interfered with the nitrification process at the Crookwell STP and some licence non-compliance has occurred. Staff are working with NSW Office of Water and NSW EPA specialists to address the problem. The process appears to be returning to normal.

Maintenance Activities

Maintenance tasks undertaken include mains flushing, the repair of leaking water services and maintaining and servicing treatment and pumping equipment. The September water meter read is currently underway.

Capital Projects

Crookwell Water Supply Upgrade

Construction of the Crookwell Water Treatment Plant is close to completion with testing and commissioning of equipment underway.

Works and Operations

WATER SUPPLY AND SEWERAGE SERVICES UPDATE cont'd

The project remains within budget and in accordance with the project and funding programs. An official opening is proposed for November 2017 (subject to INSW availability).

These works are part of the \$7M Crookwell Water Supply Upgrade Project, funded by Council's Water Fund reserve and the NSW Governments Restart NSW Fund Water Security for Regions Program.

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

In accordance with the 2017/2018 Operational Plan.

RECOMMENDATION That -

1. Council receive the report and note the information.

ATTACHMENTS

Nil

Works and Operations - 21 September 2017

ITEM 10.7 **Crookwell Landfill Upgrade Project**

FILE REFERENCE **I17/516**

AUTHOR **Manager of Operations**

ISSUE

This report provides an update on the progress of the Crookwell Landfill Upgrade project and recommends to progress in the accordance with EPA requirements and industry standards.

RECOMMENDATION That –

1. Council endorse the progression of the project;
2. Council authorise the Director Works and Operation to consult with adjacent landowners regarding the Crookwell Landfill upgrade project;

BACKGROUND

This report provides an update on the progress of the design for the Crookwell landfill located at Graben Gullen Road Crookwell NSW 2583.

The current landfill facility does not meet NSW EPA requirements and upgrade is required to meet the standard as defined by the *NSW Environmental Protection Authority Environmental Guidelines: Solid Waste Landfills Second Edition 2016*.

Previously, Council has committed \$3M to fund the project in its Operational and Delivery Plan as follows:

- 2017/18 - \$1.5M and
- 2018/19 - \$1.5M.

Council has engaged landfill design specialist GHD to complete the design of the upgraded facility in order to meet EPA requirements and industry standards. The design and recommendations from GHD are not known at this point in time.

The design follows the completion of a feasibility study and concept plan that have been endorsed by the NSW EPA.

REPORT

The upgrade of the Crookwell Landfill is proposed to be undertaken over several Stages. The current detailed design works relate to Stage 1 of the project.

Stage 1 is the largest stage and includes remediation works to address the containment of legacy waste on the site (in excess of 50 years waste), and the

Works and Operations

CROOKWELL LANDFILL UPGRADE PROJECT cont'd

development of cell 1 for the placement of future waste. Infrastructure required to be constructed in Stage 1, is necessary for, and supports the development of additional waste cells included in future Stages.

Stage 1 specifically includes the following construction works;

- Shaping, capping, topsoiling and revegetating the existing waste profile;
- Surface water and leachate drainage systems;
- A lined leachate pond;
- A stormwater detention pond;
- An excavated and lined landfill cell with drainage systems;
- Site fencing, access and signage improvements.

Design and construction documents are well advanced, with progress documents submitted to the NSW EPA for comment.

Updated design plans, incorporating any updates necessary following NSW EPA review are expected to be presented to Councils 19 October 2017 meeting.

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

The required funds are allocated and approved within the Operation and Delivery Plan.

RECOMMENDATION That –

1. Council endorse the progression of the project;
2. Council authorise the Director Works and Operation to consult with adjacent landowners regarding the Crookwell Landfill upgrade project;

ATTACHMENTS

Nil

Works and Operations - 21 September 2017

ITEM 10.8 **Abercrombie Bridge Upgrade - Project Update**

FILE REFERENCE **I17/496**

AUTHOR **Director of Works & Operations**

ISSUE

Council's proposed action plan in response to the delays to the Abercrombie Bridge Project.

RECOMMENDATION That –

1. Council approve the proposed strategy indicated in the report;
2. Council authorise Director Works and Operations to execute necessary actions in order to complete this project.

BACKGROUND

Council resolved to undertake the proposed upgrade project as a part of the 2015/16 Operational Plan. The project is being built jointly by Oberon Shire Council and Upper Lachlan Shire Council through funding from the two Councils and substantial funding from the NSW State Government.

Previously, Oberon Shire Council along with Upper Lachlan Shire Council were seeking National Parks to revoke 671 sqm of Abercrombie National Parks as public road as a part of the project. This proposed revocation is entirely located within the Oberon Shire Council. National Parks and Wildlife Service advised both Council's that the proposed revocation requires an Act of the Parliament of NSW.

REPORT

Upper Lachlan Shire Council, along with Oberon Shire Council and National Parks have agreed to the proposed revocation of 671 sqm of Abercrombie National Park as a part of the proposed upgrade project.

Upper Lachlan Shire has sent correspondence to the NSW Member for Goulburn, Hon Pru Goward MP and to the NSW Roads Minister, Hon Melinda Pavey, MP seeking assistance to speed up the revocation of this land in accordance with the advice from NSW National Parks and Wildlife. Council has received confirmation that National Parks and Wildlife is progressing the revocation.

POLICY IMPACT

Nil

OPTIONS

The project has progressed too far and proposed revocation option appears most viable under the circumstances.

FINANCIAL IMPACT OF RECOMMENDATIONS

The project is substantially funded through funds from the NSW State Government supplemented by funding from the two Councils.

The funding agency has granted an extension until June 2018 to complete this project and both Oberon and Upper Lachlan Shire Council are hoping for speedy response.

RECOMMENDATION That –

1. Council approve the proposed strategy indicated in the report;
2. Council authorise Director Works and Operations to execute necessary actions in order to complete this project.

ATTACHMENTS

Nil

Works and Operations - 21 September 2017

ITEM 10.9 **Crookwell Memorial Oval Upgrade**

FILE REFERENCE **I17/518**

AUTHOR **Director of Works & Operations**

ISSUE

Update on the Crookwell Memorial Oval upgrade project.

RECOMMENDATION That –

1. Council receives this report and notes the information contained within the report.

BACKGROUND

This report is intended to provide an update on the Crookwell Memorial Oval upgrade project.

The estimated cost of the project is \$1,036,613.00 jointly funded by Council, various local clubs and Liquor and Gaming NSW.

The project is scheduled to start soon after the funding is approved and monies are received by Council. The scheduled start date is 8 Jan 2018 subject to the successful receipt of the grant funding. Sod turning is expected to occur in October 2018. A copy of the draft programme is attached as Attachment 1. This start date is developed in consultation with the affected sporting clubs and suits their needs.

The scope of the project is provided in the attached drawings as Attachment 2.

REPORT

The project carries enormous importance within the community and there is allowance within the programme for community consultation and engineering designs that are yet to be developed.

The funding “deed” is signed, however, Council is yet to receive the funding. As soon as funding is received, staff in the Works and Operation area will commence the project planning, to ensure the milestones identified in the programme are achieved.

POLICY IMPACT

Nil

Works and Operations

CROOKWELL MEMORIAL OVAL UPGRADE cont'd

OPTIONS

1. Council can consider bringing elements or activities of the projects earlier – This option will require re-engagement with the sporting clubs and will require their agreement in addition to putting operational pressure on existing resources of the Works and Operation Division.
2. Council stick to the existing programme provided in attachment 2 – Subject to receipt of the funding by Council, this option meets the needs of the sporting clubs as well as reduces impact on ongoing works underway within the Works and Operation Division.

Option 2 is the preferred option.

FINANCIAL IMPACT OF RECOMMENDATIONS

The project is funded through the following sources:

•	Barbell Club	\$3,000
•	Crookwell Junior Rugby Union	\$2,000
•	Lions Club of Crookwell	\$500
•	Crookwell Rotary	\$1,000
•	Upper Lachlan Shire Council	\$425,113
•	Crookwell Senior Rugby Club	2,000
•	Crookwell Senior Rugby League	\$1,000
•	Crookwell Junior Rugby League	\$2,000
•	Gaming and Liquor	\$600,000

RECOMMENDATION That –

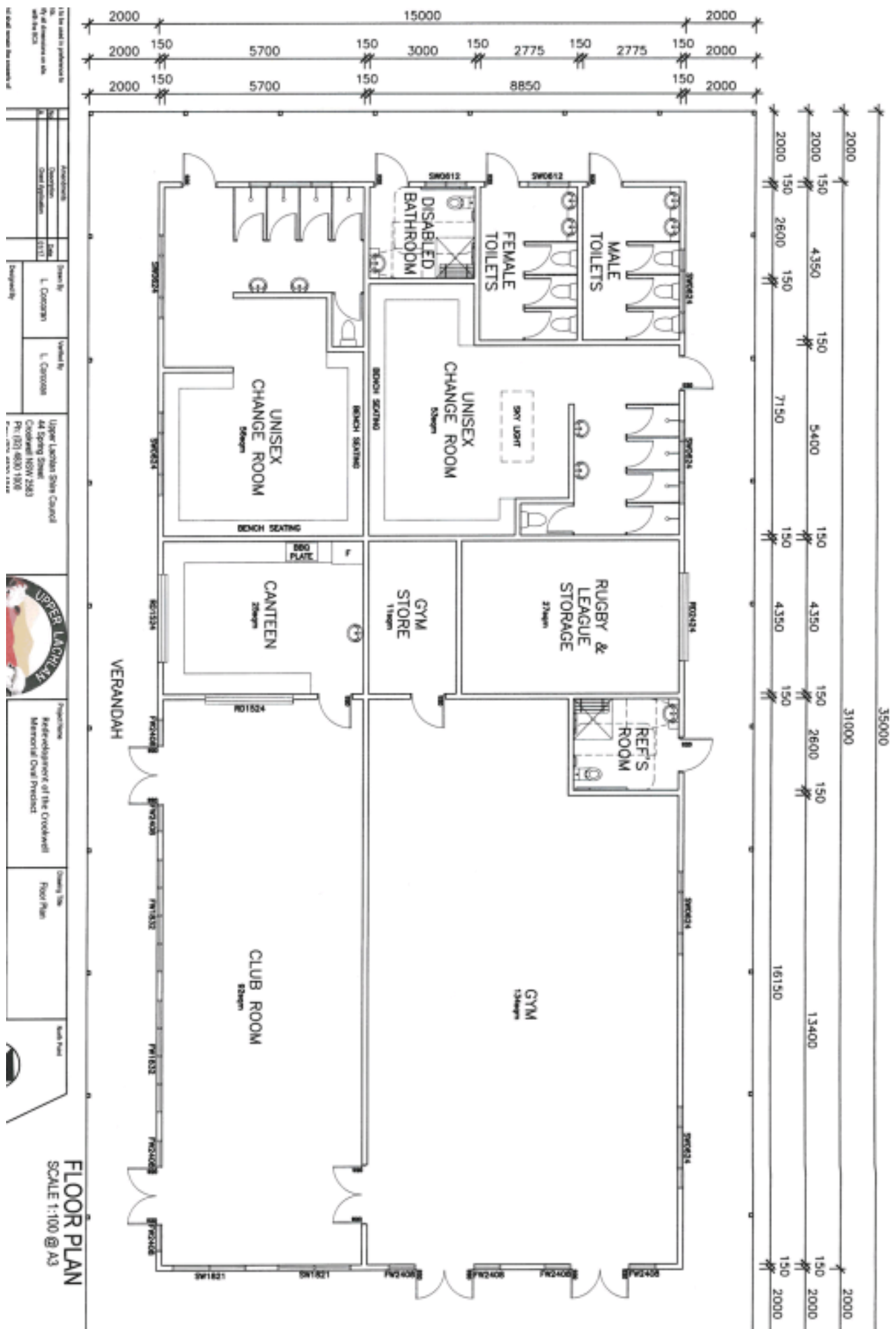
1. Council receives this report and notes the information contained within the report.

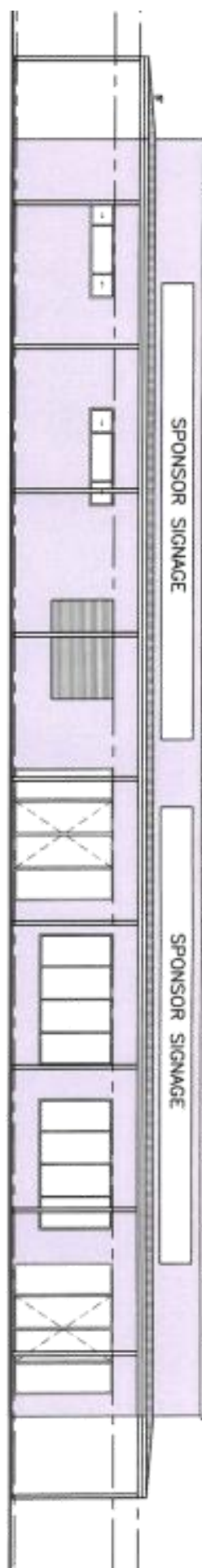
ATTACHMENTS

1. ↓	Attachment 1 Excel gantt memorial oval	Attachment
2. ↓	Attachment 2 - concept Plan - Crookwell Memorial Oval Community Sports Centre	Attachment

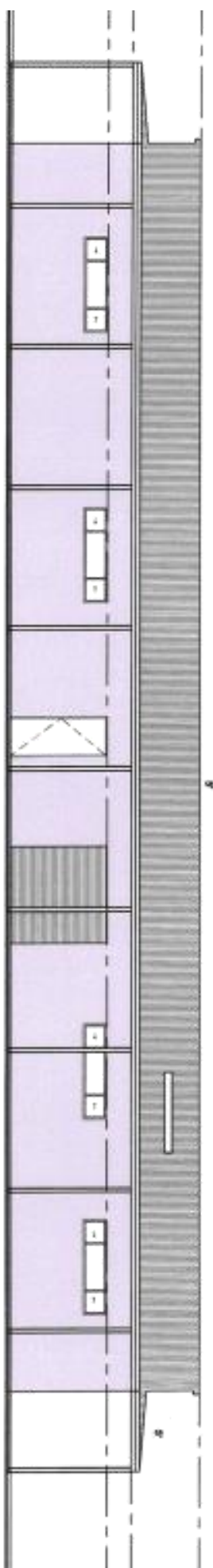
Memorial oval redevelopment project

	Start	finish
Publicity	8/01/2018	28/02/2018
further stakeholder consultation and planning	1/03/2018	13/05/2018
preliminary work	14/05/2018	17/06/2018
geotechnical and structural design	18/06/2018	29/07/2018
call tenders	30/07/2018	3/09/2018
award tenders	4/09/2018	30/09/2018
Rugby League strip out of facility	1/10/2018	29/10/2018
demolish existing structure	30/10/2018	2/11/2018
level and compacting	3/11/2018	9/11/2018
site establishment for new build	10/11/2018	16/11/2018
site prep and drainage	17/11/2018	23/11/2018
blinding slab	24/11/2018	30/11/2018
form & pour panels	1/12/2018	14/12/2018
stand panels	15/12/2018	21/12/2018
install structural steel	22/12/2018	4/01/2019
roofing	5/01/2019	18/01/2019
install ceilings, plumbing and electrical rough ins	19/01/2019	8/02/2019
ceilings, doors, windows, roller doors, verandah linings	9/02/2019	15/02/2019
install floor and wall finishes	16/02/2019	8/03/2019
partitions, plumbing and electrical fittoff, painting	9/03/2019	29/03/2019
Painting, install fixtures and fittings	30/03/2019	5/04/2019
Finish and handover	6/04/2019	12/04/2019
Landscaping and finalisation	13/04/2019	19/04/2019
Weather delay and Christmas break contingency	20/04/2019	10/05/2019





SOUTH EAST ELEVATION
SCALE 1:100 @ A3



NORTH WEST ELEVATION
SCALE 1:100 @ A3

<p>Intended to be used in preference to the standard drawings of the Council, and only if approved by the Council.</p> <p>Approved by the Council</p> <p>1. This drawing is intended to be used in preference to the standard drawings of the Council, and only if approved by the Council.</p>		<p>Drawn by</p> <p>L. Crookwell</p>		<p>Checked by</p> <p>L. Crookwell</p>	
<p>Upper Lachlan Shire Council</p> <p>44 Spring Street</p> <p>Cookswell NSW 2523</p> <p>Ph: (02) 4833 1800</p> <p>Fax: (02) 4833 1845</p> <p>www.upperlachlan.nsw.gov.au</p>		<p>Upper Lachlan Shire Council</p> <p>44 Spring Street</p> <p>Cookswell NSW 2523</p> <p>Ph: (02) 4833 1800</p> <p>Fax: (02) 4833 1845</p> <p>www.upperlachlan.nsw.gov.au</p>			
<p>Project Name</p> <p>Redevelopment of the Crookwell Memorial Oval Precinct</p>		<p>Drawing No</p> <p>Elevations</p>			
<p>Project Number</p> <p>1501701</p>		<p>Scale</p> <p>1:100</p>			
<p>Project Date</p> <p>15/07/2017</p>		<p>Project Date</p> <p>15/07/2017</p>			
<p>Project Location</p> <p>Cookswell NSW</p>		<p>Project Location</p> <p>Cookswell NSW</p>			
<p>Project Status</p> <p>04</p>		<p>Project Status</p> <p>04</p>			

Works and Operations - 21 September 2017

ITEM 10.10 **New Engineering Plan Checking Fees**

FILE REFERENCE **I17/524**

AUTHOR **Director of Works & Operations**

ISSUE

Engineering plan checking fee for infrastructure within public domain.

RECOMMENDATION That -

1. Council place on public exhibition the proposed new engineering plan checking fees for 28 days;
2. Council adopt the new fees if no public submissions are received within the advertising period.

BACKGROUND

Council regularly receives requests for review of infrastructure and engineering plans for approvals as a part of changes to land use, State Significant Developments and other referrals.

Council at present does not charge for these services, however, this service uses time of the engineering staff. It is proposed that Council commences charging infrastructure fees consistent with other local government areas.

REPORT

The schedule of new proposed engineering plan checking fees is provided in the attachment and provides for infrastructure proposed to be located within the public domain including:-

1. Road upgrades;
2. Footpath upgrades;
3. Playground facilities;
4. Stormwater infrastructure; and
5. Other infrastructure e.g. new kerb and guttering.

It is proposed that these fees are adopted in accordance with the proposed schedule after they are advertised and placed on public exhibition for 28 days.

These fees will apply to all plans presented to Council for review and approval that are not part of the Construction Certificate issued under Section 109, of the NSW Environmental Planning and Assessment Act 1979.

Works and Operations

NEW ENGINEERING PLAN CHECKING FEES cont'd

POLICY IMPACT

Nil

OPTIONS

1. Do nothing – Council continues to deliver services, however misses out on a potential source of revenue; or
2. Adopt the proposed engineering plan checking fees and increase income consistent with other local government areas in NSW.

FINANCIAL IMPACT OF RECOMMENDATIONS

It is anticipated that the proposed new engineering plan checking fees will generate additional revenue for the provision of services.

RECOMMENDATION That -

1. Council place on public exhibition the proposed new engineering plan checking fees for 28 days;
2. Council adopt the new fees if no public submissions are received within the advertising period.

ATTACHMENTS

1. ↓	Engineering Plan Checking Fees	Attachment
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Title of Fee/Charge	GST Status	Adopted Fees for 2017-2018
<u>Engineering Plan Checking Fees (Construction and Compliance Certificates)</u>		
Plan checking Fees - Minimum fee \$360.00		
Unit Rate / Lineal metre - For Public Road		
Rural	GST Incl	\$7.80
Urban	GST Incl	\$14.50
Unit Rate / Lineal metre - for Private Access Road		
Rural	GST Incl	\$2.35
Construction Supervision - Minimum fee \$260.00		
Unit Rate / Lineal metre - for Public Roads		
Rural	GST Exempt	\$12.50
Urban	GST Exempt	\$22.80
Detention Basin Checking Fee		
Per basin	GST Exempt	\$304.45
Minor Plan Checking	GST Exempt	\$407.75
Engineering Inspection Fee - Minor Projects per Inspection (eg driveway inspections)	GST Exempt	\$179.40

Works and Operations - 21 September 2017

ITEM 10.11 **Crookwell Landfill Upgrade - request for compensation**

FILE REFERENCE **I17/519**

AUTHOR **Manager of Operations**

ISSUE

Council consider request for variation of compensation payment to adjacent property owner(s) of Crookwell Landfill

RECOMMENDATION That –

1. Council increase Mr Fahey's charges by CPI for two years and reject further compensation for previous years.
2. Council review the arrangements with Mr Fahey after the recommendations of GHD are implemented and EPA requirements are met.
3. Council rejects additional proximity compensation payments.
4. Council defer any agreements with Mr Kadwell regarding access to cover material or dam subject to the progress of the GHD design and identified need.

BACKGROUND

Council has two adjoining neighbours to the Crookwell Landfill. The Fahey's on the Northern and Eastern boundaries and the Kadwell's on the Southern boundary.

Council and the Fahey's have an existing neighbour agreement (Attachment 1). The agreement is understood to have commenced in 2010. Council has made payments in accordance with the agreement since that time.

There is no existing agreement with Mr Kadwell.

Marcus Kollakides has written to Council on behalf of the Fahey's and Kadwell's seeking compensatory payments.

REPORT

Compensatory payments to neighbours are not a sustainable solution to address the Crookwell Landfills impacts upon nearby properties.

Upper Lachlan Shire Council holds Environment Protection Licence No. 6054 issued under the *Protection of the Environment Operations Act 1997*. The licence authorises

Works and Operations

CROOKWELL LANDFILL UPGRADE - REQUEST FOR COMPENSATION cont'd

the carrying out of activities at the Crookwell Landfill. The NSW EPA sets the standard Council needs to achieve in mitigating impacts on neighbours and the environment.

The NSW EPA has acknowledged, Councils increased efforts in improving site operations at the Crookwell Landfill, however, it indicates further improvement is necessary.

Council and the NSW EPA have agreed that the constraints of the existing site necessitate significant upgrade of the infrastructure in order to support further improvement.

As a result, Council has committed to upgrading the facility to meet the most recent NSW EPA best practice guidelines. These upgrade works are expected to address reasonable concerns as indicated by neighbours.

The proposition of payments in lieu of impacts is considered contradictory to the objective of the upgrade project and is not supported.

It is noted that the existing agreement with Mr Fahey does not include provision for annual increases to Consumer Price Index (CPI). As such, the suggestion that this indexation should have been provided, is not sustainable and recommended to be rejected.

In consideration of the lead time in constructing the new facility, it is recommended to continue the current agreement for 2 years (corresponding to the period expected for the completion of the work). It is recommended that CPI to be applied in each of the two years, in good faith.

It is recommended that the claim for proximity compensation be rejected.

Council's progress design has not yet resolved the need for the cover material from Mr Kadwell. As such it is considered premature to develop an agreement in this regard. It is recommended to defer any agreements with Mr Kadwell regarding access to cover material or dam subject to the progress of the GHD design and identified need.

The Crown Road referred to, is beneficial to, but not essential to the Crookwell Landfill Upgrade. Support or otherwise of the closure is not considered a reasonable trade-off justifying compensatory payments. The status of the Crown Road is for the determination of the NSW Department of Lands. Council has modified its design plans in accordance advice from Crown Lands that the road closure is not proceeding.

Attachments to this report are considered confidential and provided separately as confidential information.

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

There is minor impact of increased costs due to CPI adjustments.

RECOMMENDATION That –

1. Council increase Mr Fahey's charges by CPI for two years and reject further compensation for previous years.
2. Council review the arrangements with Mr Fahey after the recommendations of GHD are implemented and EPA requirements are met.
3. Council rejects additional proximity compensation payments.
4. Council defer any agreements with Mr Kadwell regarding access to cover material or dam subject to the progress of the GHD design and identified need.

ATTACHMENTS

Nil

11 FINANCE AND ADMINISTRATION

The following items are submitted for consideration -

11.1	Investments for the month of August 2017	116
11.2	Bank Balance and Reconciliation - 31 August 2017	120
11.3	Rates and Charges Outstanding at 31 August 2017	122
11.4	Referral for Audit of the 2016/2017 Financial Statements	124
11.5	Review of Disposal of Council Assets Policy	127
11.6	Review of Disposal of Council Real Estate Policy	136

Finance and Administration - 21 September 2017

ITEM 11.1 **Investments for the month of August 2017**

FILE REFERENCE **I17/510**

AUTHOR **Manager of Finance and Administration**

ISSUE

Council Investment Portfolio Register as at 31 August 2017.

RECOMMENDATION That –

1. Council receive and note the investment report as information.

BACKGROUND

A schedule of the investment portfolio register and summary of available cash by fund as at 31 August 2017 is provided as information to Council.

REPORT

Investments to 31 August 2017

Investment Institution	Type	Investment Face Value	Interest Rate	Term Days	Maturity Date	Interest Due
CBA	Call	\$650,000	1.45%	N/A	31-08-17	\$1,358.63
Bank of Qld	TD	\$1,200,000	2.50%	90	06-09-17	\$7,397.26
Bank of Qld	TD	\$900,000	2.65%	215	18-10-17	\$14,048.63
Bank of Qld	TD	\$1,000,000	2.65%	229	25-10-17	\$16,626.03
Bank of Qld	TD	\$800,000	2.35%	121	20-12-17	\$6,232.33
Bank of Qld	TD	\$600,000	2.55%	154	03-01-18	\$6,455.34
Bank of Qld	TD	\$1,000,000	2.75%	364	31-01-18	\$27,424.66
Bankwest	TD	\$700,000	2.45%	98	27-09-17	\$4,604.66
Bankwest	TD	\$800,000	2.41%	84	04-10-17	\$4,437.04
Bankwest	TD	\$800,000	2.40%	119	15-11-17	\$6,259.73
Bankwest	TD	\$900,000	2.45%	168	06-12-17	\$10,149.04
Bankwest	TD	\$1,500,000	2.40%	147	17-01-18	\$14,498.63
Bendigo Bank	TD	\$800,000	2.70%	364	20-09-17	\$21,540.82
Bendigo Bank	TD	\$600,000	2.50%	189	01-11-17	\$7,767.12

Finance and Administration**INVESTMENTS FOR THE MONTH OF AUGUST 2017 cont'd**

Bendigo Bank	TD	\$500,000	2.70%	364	29-11-17	\$13,463.01
Bendigo Bank	TD	\$1,000,000	2.40%	175	14-02-18	\$11,506.85
Bendigo Bank	TD	\$700,000	2.50%	273	30-05-18	\$13,089.04
Bendigo Bank	TD	\$1,200,000	2.55%	364	15-08-18	\$30,516.16
CBA	TD	\$1,000,000	2.52%	245	02-05-18	\$16,915.07
CBA	TD	\$1,000,000	2.53%	307	06-06-18	\$21,279.73
IMB	TD	\$900,000	2.55%	91	13-09-17	\$5,721.78
IMB	TD	\$1,000,000	2.50%	126	08-11-17	\$8,630.14
IMB	TD	\$1,000,000	2.40%	133	10-01-18	\$8,745.21
IMB	TD	\$1,300,000	2.40%	154	24-01-18	\$13,163.84
NAB	TD	\$800,000	2.59%	182	11-10-17	\$10,331.62
NAB	TD	\$500,000	2.80%	366	10-11-17	\$14,038.36
NAB	TD	\$1,100,000	2.80%	364	22-11-17	\$30,715.62
NAB	TD	\$1,400,000	2.45%	126	13-12-17	\$11,840.55
NAB	TD	\$1,500,000	2.53%	362	06-06-18	\$37,638.08
NAB	TD	\$500,000	2.53%	364	27-06-18	\$12,615.34
Westpac	TD	\$800,000	2.50%	182	20-09-17	\$9,972.60
Westpac	TD	\$500,000	2.51%	365	27-04-18	\$12,550.00
Westpac	TD	\$400,000	2.35%	367	21-08-18	\$9,451.51
		\$29,350,000				\$440,984.43

COUNCIL INVESTMENT PERFORMANCE: -**BUDGET COMPARISON TO 31 AUGUST 2017**

Interest on Investments Received YTD	\$115,524
Annual budgeted amount for all funds	\$581,500
Percentage of Interest Received YTD	19.87%
Percentage of Year Elapsed	16.99%

BBSW COMPARISON TO 31 AUGUST 2017

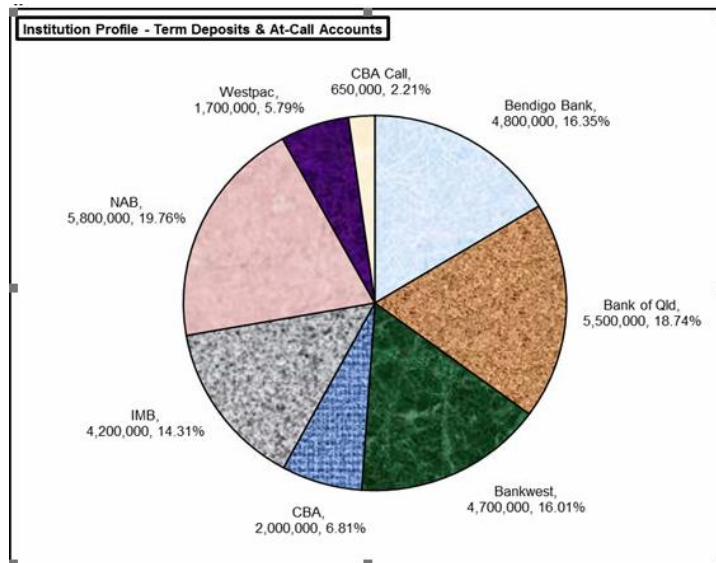
Average market interest rate (90 day BBSW)	1.73%
Average return on all investments	2.45%

The above investments have been made in accordance with Section 625, of the Local Government Act 1993, the Local Government Regulations, the Ministerial Investment Order and the Council's Investment Policy.

INVESTMENTS FINANCIAL INSTITUTION PROFILE AS AT 31 AUGUST 2017

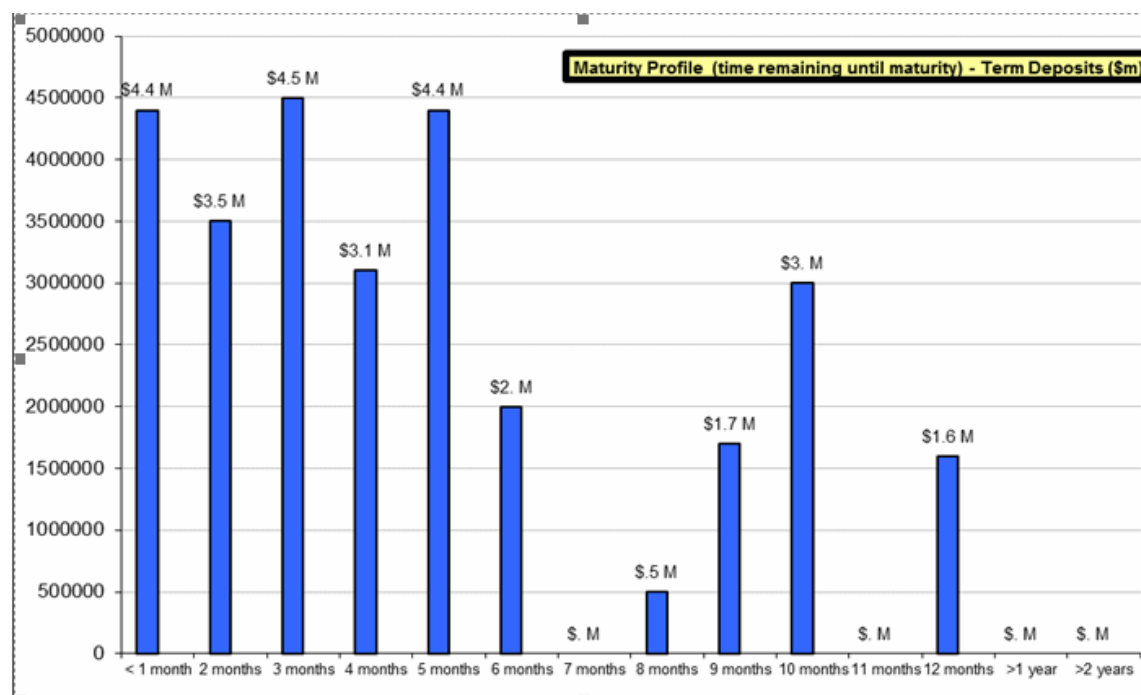
The following chart shows the current distribution of Council's investment portfolio between the authorised financial institutions used. The current distribution of funds between institutions complies with Council's Investment Policy which states:-

"The maximum percentage that may be held in term deposits with any one financial institution is 25% of the portfolio, and the maximum to be held in at-call accounts be no more than 15%."



INVESTMENTS - MATURITY PROFILE AS AT 31 AUGUST 2017

The following chart illustrates the maturity profile of Council's investment portfolio showing the amount of time remaining until current term deposits mature. This demonstrates that Council's investing activities should meet future cash flow requirements.



SUMMARY OF AVAILABLE CASH AT 31 AUGUST 2017

TOTAL INVESTMENTS: - **\$ 29,350,000.00**

INVESTMENTS BY FUND (INCLUDES RESTRICTED AND UNRESTRICTED CASH): -

General Fund Reserves	\$ 21,284,661.61
Water Supply Fund Reserves	\$ 1,950,092.78
Sewerage Fund Reserves	\$ 4,133,542.98
Domestic Waste Management Fund Reserves	\$ 1,973,523.34
Trust Fund Reserves	\$ 8,179.29

POLICY IMPACT

Investments are in accordance with Council's Investment Policy and Strategy.

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That –

1. Council receive and note the investment report as information.

ATTACHMENTS

Nil

Finance and Administration - 21 September 2017

ITEM 11.2 **Bank Balance and Reconciliation - 31 August 2017**

FILE REFERENCE I17/509

AUTHOR **Director of Finance and Administration**

ISSUE

Statement of Bank Balance and Reconciliation – 31 August 2017.

RECOMMENDATION That –

1. Council receive and note the report as information.

BACKGROUND

Nil

REPORT

31 August 2017

<u>STATEMENT OF BANK BALANCE & RECONCILIATION</u>	\$
General Ledger balance brought forward 31 July 2017	1,407,747.51
Add: Receipts for August 2017	5,467,894.67
	<u>6,875,642.18</u>
Deduct: Payments for August 2017	5,872,772.02
Balance as at 31 August 2017	<u>1,002,870.16</u>
Balance as per Bank Statement 31 August 2017	1,418,762.58
Add: Outstanding Deposits	48,769.10
	<u>1,467,531.68</u>
Deduct: Unpresented Cheques / EFTs	464,661.52
Balance as at 31 August 2017	<u>1,002,870.16</u>

POLICY IMPACT

Nil

OPTIONS

Nil