

14 REPORTS FROM OTHER COMMITTEES, SECTION 355 COMMITTEES AND DELEGATES

The following item is submitted for consideration -

14.1	Reports for the month of October 2017	222
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Reports from Other Committees, Section 355 Committees and Delegates - 19 October 2017

ITEM 14.1

Reports for the month of October 2017

RECOMMENDATION:

That Item 14.1 - Minutes of Committee/Information listed below be received:

1. 355 Pye Cottage Precinct Committee – Minutes from meeting held 13 July 2017.
2. 355 Pye Cottage Precinct Committee – Minutes from meeting held 31 August 2017.
3. 355 Pye Cottage Precinct Committee – Minutes from Annual General meeting held 28 September 2017.
4. SEATS – Executive Summary 17 August 2017.
5. SEATS – Minutes from Executive Meeting held 17 August 2017.
6. SEATS – Minutes from meeting held 17 August 2017.
7. Taralga & District War Memorial Hall Committee – Minutes from Annual General meeting held 13 September 2017.
8. Taralga & District Hall Committee – Minutes from meeting held 13 September 2017.
9. Crookwell Potato Festival – Minutes from meeting held 15 August 2017.
10. Breadalbane Community Hall – Minutes from meeting held 27 August 2017.
11. Audit, Risk and Improvement Committee – Minutes from meeting held 20 September 2017.
12. Access Committee – Minutes from meeting held 27 September 2017.
13. Local Emergency Management Committee – Minutes from meeting held 6 October 2017.

ATTACHMENTS

1.↓	355 Pye Cottage Precinct Committee - Minutes from meeting held 13 July 2017	Attachment
2.↓	355 Pye Cottage Precinct - Minutes from meeting held 31 August 2017	Attachment
3.↓	355 Pye Cottage Precinct Management Committee - Minutes from Annual General meeting held 28 September 2017	Attachment
4.↓	SEATS - Executive Summary August 2017	Attachment
5.↓	SEATS - Minutes from Executive Meeting held 17 August 2017	Attachment
6.↓	SEATS - Minutes from Meeting held 17 August 2017	Attachment
7.↓	Taralga and District War Memorial Hall Committee - Minutes from Annual General Meeting held 13 September 2017	Attachment
8.↓	Taralga & District War Memorial Hall Committee - Minutes from meeting held 13 September 2017	Attachment

Reports from Other Committees, Section 355 Committees and Delegates
REPORTS FOR THE MONTH OF OCTOBER 2017 cont'd

9. ↓	Crookwell Potato Festival - Minutes of Committee Meeting - 15 August 2017	Attachment
10. ↓	Breadalbane Community Hall & Park Committee - Meeting Minutes - 27 August 2017	Attachment
11. ↓	Audit, Risk and Improvement Committee - 2017-09-20 - Minutes - Attachments	Attachment
12. ↓	Access Committee - 2017-09-27 - Minutes - Attachments	Attachment
13. ↓	Local Emergency Management Committee - 2017-10-06 - Minutes - Attachments	Attachment

Pye Cottage Pecinct Committee Meeting

held at the Meeting Room, Annexe A, Pye Cottage on Thursday, 13 July, 2017

Opening: Graham Dyer chaired the meeting which was opened at 6.38 pm. The business of the meeting was to report on the WHS inspection and to finalise the submission of the Plan of Management.

Present: G Dyer, Cllr J Searl, R Spiller, Dr M de Percy, K Brown, M McPherson

Apologies: L Bush

Minutes of meeting 8.06.2017 were read by the Secretary.

Moved M McPherson, seconded J Searl, that the minutes as read be accepted. Carried

Business arising from the Minutes

- "Objectives" in the Plan were discussed

Agreed that there was no need to add to the draft, at either place.

- PCMC Draft discussed, only slight changes were to be made.

Agreed the Michael would prepare the Plan of Management for signature by Graham.

Correspondence:

- Letter from ULSC to Chair, re materials for audit, AGM date, update of 355 membership;
- GDHS Minutes of Committee Meeting 24.06.17, showing that the motion on Pye Cottage revenue sharing (as proposed and passed by PCMC) was carried.

Agreed that the Treasurer would respond re audit, the Minutes Secretary would forward the required membership form, and that the Secretary would place notice/s in the *Notice board* for the AGM, to be held on Thursday, 28 September at 6.30 pm in the Council Chambers, Gunning.

Treasurer's Report: nil

General Business

1 Problem to be fixed: the open toilet door and lack of sensor light, annexe 2
Moved M McPherson, seconded Dr M de Percy, that this 355 PCMC requests ULSC to provide \$2,000.00 as funds to open a bank account. Carried

2 WHS Inspection: was carried out by a ULSC officer;

- a report to Council was made;
- later a fire extinguisher was placed in Pye Cottage (but no sign was provided, nor EXIT signs);
- trenching was carried out and power is on;
- however 355 PCMC has had no notification of this work

Agreed that Councillor John Searl will enquire the whereabouts of the WHS report.

Next meeting: Thursday, 31 August at 6.30 pm

Close of meeting: 7.32 pm

Pye Cottage Precinct Committee Meeting

held at the Meeting Room, Annexe A, Pye Cottage on Thursday, 31 August, 2017.

Opening: Graham Dyer chaired the meeting which was opened at 6.42 pm. The business of the meeting was to confirm submission of the draft Plan of Management and to confirm the date of the AGM.

Present: G Dyer, Cllr J Searl, R Spiller

Apologies: Dr M de Percy, L Bush, K Brown, M McPherson

Minutes of meeting 13.07.2017 had been circulated by the Minutes Secretary and were available. Moved R Spiller, seconded J Searl, that the minutes be accepted. Carried

Business arising from the Minutes, agreed to be discussed in General Business.

Correspondence:

IN: Letter from Trudi Klem, Finance, ULSC in reply to PCMC letter, requesting \$2,000 to open PCMC bank account. She accepted that there would be no auditable accounts from this 355 committee and noted that PCMC could not claim funds until the next round of Council budget process (October 2017).

OUT: The draft Plan of Management was submitted.

Moved R Spiller, seconded J Searl, that the Correspondence be accepted. Carried

Treasurer's Report: nil

Noted that the GDHS treasurer held \$8.25 from the Donations Box from a recent family visit to Pye Cottage.

General Business

1. WHS Inspection: report from ULSC was still pending;
2. The meeting confirmed the AGM date agreed at the previous meeting. In accordance with the ULSC Code of Meeting Practice for Sec355 Committees, the Secretary would place a notice in the next issue of the *Noticeboard* inviting interested members of the public to attend the AGM, at which the Annual Report would be presented and Election of Office Bearers would be held. Date: Thursday, 28 September at 6.30 pm in the Council Chambers, Gunning

Agreed to ask the Secretary to also advise the Mayor of the AGM and to book the Council Chambers.

Close of meeting: 7.10 pm

Next meeting: AGM, Thursday, 28 September at 6.30 pm in the Council Chambers, Gunning

Annual General Meeting of S355 Pye Cottage Precinct Management Committee
Held at the Council Chambers, Gunning on Thursday, 28 September, 2017

Opening: Councillor John Searl was the Chair and opened the meeting at 18.37. He welcomed attendees to the first AGM, to hear the Annual Report and to elect the committee for 2017-18.

Present: John Searl, Graham Dyer, Margaret McPherson, Leslie Bush, Greg Murphy, Lance Cooke and Rosemary Spiller. **Apologies:** Mayor Brian McCormack, Michael de Percy, Keith Brown.

Declarations of Interest were called for by the Chair. Nil

Annual Report was presented by Graham Dyer, (Dep) Chair.

Treasurer's Report: There is no Bank Account; as agreed with Ms Trudi Klem, there is no report and no auditing.

Returning Office: was Councillor John Searl, who declared all positions vacant. He thanked the outgoing members for their efforts so far, as the 355 PCMC had made progress, especially in obtaining related buildings and the concept of a "precinct".

Election of Office Bearers:

(Dep) Chair: Graham Dyer, accepted nomination by G Murphy, seconder R Spiller. Carried

Secretary: Rosemary Spiller, accepted nomination by M MacPherson, seconder L Bush. Carried

Treasurer: Michael de Percy, nomination by L Bush, seconder G Murphy. Michael had sent a written apology and an expression of willingness to stand. Carried

Committee Members

Greg Murphy, Lance Cooke, Leslie Bush, Margaret MacPherson, all accepted nomination by Graham Dyer, seconder R Spiller. Carried

John Searl will continue as Council's representative on this 355 committee as advised by the General Manager.

Bank Account for 355 PCMC:

Moved L Bush, seconded M MacPherson, that an account be opened, the signatories to be any two of these three and all three to be authorised for internet banking and all functions including "amending and transacting."

Mr Graham Dennis Dyer of 44 Biala Street, Gunning

Ms Rosemary Ann Spiller of "Woodlands" 263 Iron Mines Road, Gunning

Dr Michael Alexander de Percy of "Keswick", 30 Saxby Street, Gunning Carried

S355 COMMITTEE DETAILS form: to be forwarded to Trudi Klem by Secretary. Agreed

Next meeting: Next AGM to be advised.

Close 19.07

Graham Dyer
President

Rosemary Spiller
Secretary

SECTION 355 COMMITTEE DETAILS**1. Name of Committee:**

PYE COTTAGE PRECINCT 355 COMMITTEE

2. Committee Membership:

Graham Dyer,
Rosemary Spiller,
Michael de Percy,
Greg Murphy,
Lance Cooke,
Leslie Bush,
Margaret McPherson,
John Searl.

3. Date:

1 October, 2017

	<u>Name:</u>	<u>Address:</u>	<u>Phone No:</u>	<u>Email:</u>
Chairman	Graham Dyer	44 Biala Street, Gunning	4857 0111	gddyer@optusnet.com.au
Secretary	Rosemary Spiller	"Woodlands" 263 Iron Mines Rd, Gunning	0409 241 676	raspiller@gmail.com
Treasurer	Dr Michael de Percy	"Keswick", 30 Saxby Street, Gunning	0457 063 286	michael@politicalscience.com.au
Committee Members	Greg Murphy	18 Warrataw St, Gunning	0407 687 749	greg@murphy.org
	Lance Cooke	2/26 Yass St, Gunning	4845 1247	
	Leslie Bush	31 Felled Timber Rd, Dalton	4845 6339	lesliebush@hotmail.com
	Margaret McPherson	18 Nelanglo Street, Gunning	0408 451 446	maggie.mac@bigpond.com
Councillor	John Searl	ULSC	4845 6337	johnsearl@hotmail.com

SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

SEATS

SEATS provides highly co-ordinated and influential advocacy for the development of transport infrastructure in the South Eastern Australia region that supports economic development and the prosperity of its constituents.

Executive Summary – August 2017

The quarterly meeting of SEATS was held on 17th and 18th August 2017 at Sale, Victoria at the impressive Gippsland Regional Sports Complex.

The meeting was hosted by the Wellington Shire Council and delegates and members were warmly welcomed by Cr Carolyn Crossley, Wellington Shire Mayor. Cr Patricia White, SEATS Chair, thanked the Mayor and Wellington Shire for hosting the meeting.

SEATS was delighted with the attendance of the **Mr Danny O'Brien MLA, Member for Gippsland South**, who attended the tour of the Gippsland Water Soil and Organic Recycling Facility and spoke at the Dinner.

Reports

Delegates heard reports from VicRoads, RMS Southern NSW and Transport for Victoria outlining the planning and the progress of priority transport projects across the region. This included proposals in development in NSW with the Berry to Bomaderry Upgrade, Princes Highway Albion Park Rail Bypass, Nowra Bridge, the new bridges at Batemans Bay and Nelligen, Ellerton Drive Extension at Queanbeyan, Batemans Bay Link Road, Lansdowne Bridge and further upgrades to improve safety and provide overtaking lanes on the Monaro Highway. Projects under construction include Dignams Creek, Burrill Lake Bridge, Foxground and Berry Bypass and safety works on the Kings Highway. Projects completed included Bemboka Bridge, and works on the Princes Highway at Termeil Creek and intersection works at Little Forest Road. In Victoria, the Princes Highway East works between Traralgon and Sale continue in staged sections, the South Gippsland Highway will be upgraded through the realignment of the Blackspur and safety works between Meeniyan and Yarram, overtaking lanes between Orbost and the NSW Border, the Continuous Safety Barrier Program under the Safe System Road Infrastructure Program is well underway across the Gippsland Region, under the Heavy Vehicle Productivity Program a number of truck stops, rest areas, traffic signals, and roundabout improvements are being rolled out, a number of bridges are being upgraded and money has been received for important future planning for potential upgrades and bypasses that will improve traffic flow and safety. There has been significant funding announcements in State and Federal Budgets in support of project planning and implementation of priority projects, including the upgrade of the Gippsland Rail Line and Avon Bridge and the development of the Gippsland Logistics Precinct. These reports will be available on the SEATS website shortly.

Presentations

Mr John Websdale, Wellington Shire General Manager for Development, spoke about what was driving the economy in the Shire, how the Shire and community was managing this significant change, what strategies were being applied and in this

exciting time how the Wellington and Victorian economy will benefit. **Mr Scott Lawrence**, VicRoads Regional Director provided an engaging presentation on "Making Our Roads Safer", outlining the Victorian Road Safety Strategy and Action Plan of "Towards Zero". There has been a huge investment to address the issue of run-off-road and head-on casualties. There have been a number of High Risk Rural Roads identified and Scott talked about the treatment options, including roadside barrier or centreline wire rope barriers, recommended on these roads including the Princes Highway. **Mr Dave Jones**, RACV Manager Roads and Traffic Advocacy provided a very interesting presentation on "Better Roads For Victoria". The RACV is plays a lead role in advocating for vital improvements to the road network across the state and has called upon the Government to double the road maintenance budget to fix distressed country roads. He spoke about the Australian Road Assessment Program using an international methodology to address infrastructure, using a star rating to measure the built in safety features that prevent crashes and reduce the severity of these crashes. The RACV wants the State Government to adopt the star rating system for its complete highway network, rural and urban with a commitment to achieving a 3 star minimum. Across the State the RACV has estimated that there is 1500km of distressed roads which would cost \$1.2 billion to strengthen and resurface (\$304m per year). The Tour of the Gippsland Water Soil and Organics Recycling Facility outlined the extensive process of recycling various waste products to produce compost. With the increase of material from across Gippsland and south east Melbourne coming on and off the site (currently more than 40 trucks daily) the roads network becomes a critical part of this important business. These presentations will be available on the website shortly.

SEATS Website- The upgrade of the website continues with a lot of work done already to improve its appearance and effectiveness. This will allow reports, presentations and information of interest to delegates and members to be loaded onto the website quickly and easily accessed. There is a link to all member Councils and other SEATS members on the website already and further work will be done in the future.

SEATS Strategic Statement

Cr Anthony Mayne facilitated further discussion and delegates contributed their thoughts on the mission statement and why they are SEATS members. A working party made up of Cr Mayne, Cr Pelz and Mr Greg Pullen will continue with the fine tuning of the SEATS Vision and Mission Statements and bring the document back for adoption at the November meeting.

NHVR Forum- unfortunately the Regional Forum did not go ahead in conjunction with this SEATS meeting however SEATS and NHVR are still keen to hold this event in the future and will use the successful Shoalhaven Forum model as a benchmark for the planning of the event. The location and timing of this event will essential if it is to be successful in attracting industry and operators.

SEATS Petition

SEATS has prepared a petition to go to the Federal Government drawing attention to the poor condition of some sections of the Princes Highway east of Sale to Wollongong and the need for urgent and on-going funding. It will seek to have the highway recognised as a major freight and tourist route and requests official

recognition under the "National Land Transport Network Act of 2014" to help secure much needed funding. The Petition will be launched in the next few weeks and will continue over the Christmas period to capture tourist support. All Mayors and Councillors will be asked to endorse the Petition and Councils will be asked to distribute the petition through their Information and Community Centres.

SEATS Submissions and Letters of Support for Project Funding

A submission was made to the Department of Infrastructure & Regional Development on the National Freight & Supply Chain Inquiry and letters of support have been provided to Councils applying for funding of priority projects and projects under the "Fixing Country Roads" Program. This is an important part of the work SEATS does in advocating for vital improvements to the Transport network across the Region.

Rail Freight Alliance Conference- " Rail Futures"

SEATS has been invited to attend this Conference in Melbourne on the 15th September. The Executive Officer will attend.

Vale: Mr Mick Morland

The meeting noted the sad passing of Mr Mick Morland who made a significant contribution to SEATS as a former Chair and to the Casey Shire and wider community. Condolences have been sent to his family.

Gippsland Regional Roads Group

These projects have been ratified by the GLGN Mayors and endorsed by the six Gippsland Councils. SEATS will look at the opportunity of supporting them at the Regional level by also endorsing the projects and their funding applications (\$160m). The Group will have the opportunity of presenting their extensive list of road and bridges projects at the November meeting.

Announcements

The NSW Budget had some significant gains for projects in the Region in funding for planning and implementation of several SEATS priority projects which is very pleasing. A detailed list of projects was included in the Business papers.

Hosting of Future Meetings

Thank you Wellington Shire for hosting this past meeting.

The next SEATS meeting will be held in Canberra, hosted by Canberra Airport on the 9th & 10th November. Hon Fiona Nash MP, Minister for Regional Development will be the keynote speaker at the Dinner. This promises to be a great meeting with a number of very interesting presentations and engaging sessions. The Notice of the Meeting will be sent out shortly and you will be required to complete a security clearance to participate in the walking tour of the Airport. The other meeting dates are as follows- please put these in your diaries.

February 14th & 15th 2018 Victorian Council/Member to host

May 17th & 18th 2018 NSW Council/Member to host

August 16th & 17th 2018 Victorian Council/Member to host

November 8th & 9th 2018 to be hosted by RMS Southern at Wollongong, NSW.

Delegates/members are asked to please consider the hosting of the future meetings that have yet to be allocated to the end of 2018 and discuss this with your Council or organisation. It is important to plan well ahead and to share the responsibility of hosting a meeting. Please contact the Executive Officer as soon as possible if you are able to host one of these meetings.

NSW Roads Congress

Mayors, Councillors and senior staff were encouraged to attend the NSW Local Roads Conference earlier this year at Parliament House in Sydney. SEATS has endorsed the Conference Communique and will seek the delivery of these outcomes from the NSW and Federal Government. Amongst many important things SEATS supports the call to increase the Local Government funding for the management and upgrade of transport infrastructure and especially the declining condition of bridges, work with Councils to develop improved integrated regional transport plans, build on the Fixing Country Rail Program to target the reduction of freight loads on local roads and regional roads, increase funding in the Roads to Recovery program and review the distribution of Federal assistance Grants having regard to social equity for regional communities. A copy of the Communique has been distributed to all SEATS members.

SEATS AGM

The AGM was held under the Victorian Incorporation Rules but in future the AGM will be held in February to avoid any clashes with Local, State or Federal elections. The election of the Executive Committee was held over until the February meeting and the existing Executive members all agreed to continue until that time.

Delegates Reports

These continue to be an important part of the meetings as they highlight the progress of priority projects, significant developments and issues and challenges faced across the region and identify where SEATS may be able to assist. The provision of these reports has been appreciated even if the delegates have not been able to attend the meeting. These detailed reports will appear in the full minutes of the last meeting at Sale.

Financial Report

The detailed Financial Report for 2016/2017 provided by the SEATS Treasurer was received and Proposed Budget for 2017/2018 adopted. The fees for the 2017/2018 will remain the same as the previous year.

John Duscher

SEATS Executive Officer



SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

EXECUTIVE MEETING MINUTES

Thursday 17th August 2017
 Held at the Gippsland Regional Sports Complex
 116 Cobains Road, Sale, Victoria
 Hosted by Wellington Shire Council
 Meeting opened – 10.49am

1. WELCOME AND ATTENDANCE

Cr Patricia White welcomed all to the meeting and welcomed Laurie Jeremiah from Transport for Victoria (Observer)

NAME	ORGANISATION
Cr Graeme Middlemiss	Latrobe City Council
Cr Clare Le Serve	Bass Coast Shire Council
Greg Pullen	Shoalhaven City Council
Cr Patricia White (Chair)	Shoalhaven City Council
Cr Marianne Pelz	East Gippsland Shire Council
Mark Burnett	East Gippsland Shire Council
John Duscher	SEATS Executive Officer
Laurie Jeremiah	Transport for Victoria
Cr Keith Cook (arrived 10.52am)	Baw Baw Shire Council
Cr Jeremy Rich (arrived 11.16am)	South Gippsland Shire Council

Apologies

NAME	ORGANISATION
Cr Sue Whelan OAM	Queanbeyan Palerang Regional Council
Cr Marianne Saliba	Shellharbour City Council

MINUTES	
Marianne Jones	Shoalhaven City Council



SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

MOTION:

That the apologies be accepted

Moved: Cr Marianne Pelz

Seconded: Greg Pullen

Carried

2. MINUTES OF THE PREVIOUS MEETING

MOTION:

That the minutes of the Executive Meeting held on Thursday 18th 2017 at the Coachhouse Marina Resort and hosted by Eurobodalla Shire Council be accepted as a true and accurate record.

Moved: Marianne Pelz

Seconded: Graeme Middlemiss

Carried

3. BUSINESS ARISING FROM PREVIOUS MINUTES

There was no business arising from the previous minutes

4. FINANCIAL REPORT

Mark Burnett presented the 2016/2017 Financial Report and proposed 2017/2018 budget.

- All income was as predicted apart from income received through interest. Income from interest was not as much as forecast.
- It is suggested that SEATS seek a better interest bearing account during the handover of the role of the Treasurer to Latrobe City Council.
- All membership fees as expected have been received
- Operating costs for the 2016/2017 financial year are slightly less than what was anticipated resulting in more savings in the bank

SEATS

2016/17

INCOME AND EXPENDITURE STATEMENT TO 30 June 2017 - EOFY



SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

	Budget Adopted	Budget Revised	Actual End of Year
<u>INCOME</u>			
Council contributions	84,032.37		87,217.47
Government & Other organisations, private sector & associates	13,663.49		10,482.26
Other	0.00		0.00
Interest	2,000.00		858.19
TOTAL	99,695.86		98,557.92
<u>EXPENDITURE</u>			
Operating			
Executive officer	55,989.96		55,989.96
Administration Executive Officer	11,958.98		9,732.52
Administration - Secretariat Services & Other	0.00		800.00
Accommodation & Travel	4,000.00		2,054.74
Printing & Publicity	1,500.00		1,607.27
Newsletter / website	5,900.00		7,644.68
Operation Projects			
Strategic Statement/Special Projects	4,000.00		4,000.00
Operating Sub-Total	83,348.94		81,829.17
Surplus / (Deficit) for the year	16,346.92		16,728.75
Surplus / (Deficit) brought forward from June of previous year	121,172.73		132,243.10
Surplus / (Deficit) end of year	137,519.65		148,971.85
2016/17 Fee Structure			
	Annual Members Fee (excluding GST)		
Council Population			
<20,000		\$1,509.26	
20,000 to 30,000		\$3,019.01	
30,000 to 40,000		\$4,528.51	
40,000 to 100,000		\$6,353.03	
>100,000		\$7,862.29	
Government Agencies		\$1,483.25	
Other Organisations		\$707.78	
Private Sector		\$707.78	
Associates		\$180.09	



SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

Current Membership

Councils 18, Government Agencies 3, Private Sector 4, Other Organisations 9, Associates 4

Notes

1. All members have paid their annual fees which is reflected in the income budget figures above.
2. It is proposed that the Membership fees for the 17/18 Financial year remain unchanged from 16/17 - This will need to be ratified by the SEATS Executive Group at the August AGM.
3. SEATS has a Fixed Asset (not shown in above figures) of a PA Sound System and Microphone, value \$1,254.55 for use at meetings and dinners if required.

Mark Burnett spoke to the Proposed Budget 2017/18

- As previously agreed SEATS will maintain membership fees at the current rates. This is due to issues with NSW Council amalgamations.
- It was previously suggested that the membership fees be rounded up. However, this is not possible at this time as the rounding up will affect the calculations contained within the Treasurers reporting and accounting templates.

The Executive Officer suggested, through the Chair, that following the handover in February 2018 the new Treasurer review membership fees with a view to make them more sensible numbers through rounding up of fees.

- The proposed budget doesn't look that much different from last proposed budget except for changes in interest
- Mark Burnett mentioned that SEATS has a new member being Gordon Charles
- The EO salary has increased by 1.5% in line with the contract. The figure of 1.5% was determined and linked to NSW rate pegging and obtained through IPART.
- Administration re the cost of secretariat services haven't been forecast in last year's budget. Expenditure has been \$800 for two meetings last year (at \$400 per meeting).
- The Proposed Budget for 2017/18 allows \$1600 but there is another \$1000 in budget for other overheads.
- \$4000 was allocated for strategic projects as needed and was based on expenditure incurred in 2016/17. It would be advantageous to devise some strategic projects that could be funded through this allocation.



SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

SEATS

2017/18 PROPOSED BUDGET

	2017/18 Proposed Budget	2016/17 Actual End of Year	Comments
<u>INCOME</u>			
Council contributions	84,032.37	87,217.47	Proposed 17/18 Budget does not include any CPI adjustment
Government & Other organisations, private sector & associates	13,843.59	10,482.26	Proposed 17/18 Budget does not include any CPI adjustment
Interest	1,000.00	858.19	NAB Business Cash Maximiser @ 0.6% Interest
TOTAL	98,875.96	98,557.92	
<u>EXPENDITURE</u>			
Operating			
Executive officer	56,600.00	55,989.96	2017/18 figure assumes 1.5% increase from 01/07/18 in line with advice obtained from IPART on NSW Local Government Rate Pegging as per EO Contract.
Administration Executive Officer	11,800.00	9,732.52	Forms part of EO Contract Salary
Administration Secretariat Services & Other	2,600.00	800.00	Shoalhaven City Council
Accommodation & Travel	3,000.00	2,054.74	Executive Officer
Printing & Publicity	1,500.00	1,607.27	17/18 Proposed Based on 16/17 actuals
Newsletter / website	4,900.00	7,644.68	16/17 actuals include one off cost for transference of intellectual property and data to new website manager
Operation Projects			
Strategic Statement/Special Projects	4,000.00	4,000.00	16/17 Expenditure on recently completed 2017 SEATS Strategic Statement
Operating Sub-Total	84,400.00	81,829.17	
Surplus / (Deficit) for the year	14,475.96	16,728.75	
Surplus / (Deficit) brought forward from June of previous year	148,971.85	132,243.10	
Surplus / (Deficit) end of year	163,447.81	148,971.85	

2017/18 Proposed Fee Structure Council Population

	Proposed Annual Members Fee (excluding GST)	Proposed fees for 17/18 to remain unchanged from 16/17 at the agreement of the SEATS Executive
<20,000	\$1,509.26	
20,000 to 30,000	\$3,019.01	
30,000 to 40,000	\$4,528.51	
40,000 to 100,000	\$6,353.03	
>100,000	\$7,862.29	
Government Agencies	\$1,483.25	
Other Organisations	\$707.78	
Private Sector	\$707.78	
Associates	\$180.09	

Membership

Councils 18, Government Agencies 3, Private Sector 4, Other Organisations 9, Associates 5.

It is proposed that the Membership fees for the 17/18 Financial year remain unchanged from 16/17 - This will need ratification by the SEATS Executive at the August AGM.



SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

MOTION:

That the Financial Report for 2016/2017 and the 2017/2018 Proposed Budget be accepted.

Moved: Mark Burnett

Seconded: Cr Graeme Middlemiss

Carried

- SEATS is still waiting to receive an invoice from Ralf Kastan, Kastan Consulting. SEATS has requested this invoice but it still has not been received. This payment will need to come out of the 2017/2018 budget.

5. EXECUTIVE OFFICER'S REPORT

- A written report has been submitted to the Ordinary Meeting (Thursday 17th August 2017) and most items will be dealt with in the Ordinary Meeting.
- The Heavy Vehicle Access Forum, jointly organised with the National Heavy Vehicle Regulator (NHVR), was cancelled.
 - Numbers were really low with only two responses received at the time of cancellation
 - Simone Reinertsen, from the NHVR, will be attending tonight's dinner and tomorrow's meeting. Simone will be able to answer any questions and provide information about how to proceed with organising a forum.
 - Simone is keen to get it up and running at the next available opportunity
- Greg Pullen organised a Heavy Vehicle Access Forum for the Shoalhaven
 - The forum contained information from the NHVR as well as a number of other presenters.
 - There were three trucks (HML etc) on display and they seemed to be a draw card
- There have been a number of significant announcements.
 - The NSW budget - NSW should be very happy with the progress of some of long term projects in the region
 - Bass Coast Shire and Mornington Peninsula Shire will develop a business case for the Cowes to Stony Point Car Ferry. Both Bass Coast Shire and Mornington Peninsula Shire will contribute \$25,000 towards the development of this business case, with the State Government contributing \$200k. This project is significant for tourism.
 - The Victorian Government have announced that they will invest \$400,000 toward the development of a new Destination Management Plan to boost tourism and investment and jobs in Gippsland
 - Tourism contributed \$781million to the local economy in 2016, with 5.2 million visitors.
- A proposed program for the November meeting has been distributed
 - Senator the Hon Fiona Nash is confirmed as the key speakers of the dinner on Thursday evening
 - Need to secure some sponsors for morning tea and lunches. Will approach GHD and others.



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- Notice of meeting and responses need to be finalised much earlier because of security clearance required for the walking tour of the airport
- Still looking for host council for the February meeting in Victoria
 - Cr Graeme Middlemiss has offered Latrobe to host only if there are no other offers. Latrobe has run out of things to show SEATS. Greg Pullen stated that you don't always need to organise a tour.
- Also looking for host for the 2018 May and August meetings
 - There might be two options for the May 2018 meeting but this can't be confirmed until the NSW local government elections have been completed
- RMS Southern will be hosting the November 2018 meeting
- SEATS members have been invited to attend the Rail Alliance Freight Futures conference in Melbourne – scheduled for September
 - Program and the presenters look impressive.
- I am planning a meeting in regards to the proposed airport in south-east Melbourne. It's important to get in at the early planning stages. Attendees will include adjoining shires, developer and local member.
 - Need to be involved in the conversation
 - Transport for Victoria should already talking to the proponent
 - It is at the early stages of the development when it is time to get involved
- Further work has been completed on the SEATS website including a photo gallery showing projects and visitations.
- Provided a letter of support for the Batemans Bay Link Road funding and currently working on support for "Fixing Country Roads" project application for Goulburn-Mulwaree.
- Need to review our list of our priority projects
 - Need projects that are shovel ready
 - The Gippsland Regional Road Group investment strategy may identify some additional priority projects
 - The strategy is being presented to Mayors and CEOS at Gippsland Local Government Network meeting next week.
 - Once endorsed the strategy will be circulated to SEATS prior to next meeting
- Cr Keith Cook – re-Koo Wee Rup Airport – was a war time air base and the layout can still be seen through the patter of the grass.
- Cr Graeme Middlemiss stated that there has been \$95M allocated for the upgrading of the Avon River Bridge and that there are \$530M for rail improvements between Pakenham and Bairnsdale
 - Projects will take 2 to 4 years and they will start at Latrobe Valley
 - Avon Bridge will be standalone project and now funds have come forward this project may commence earlier
 - The only disappointing thing is the gap between Pakenham and Caulfield where they are doing the skyrail.
 - Cr Keith Cook stated that the Sky Rail has the same capacity as the 1970s but they have gotten rid of 9 level crossings
 - Cr Graeme Middlemiss thought that funding had been allocated for a signalling upgrade but was unable to find any information about this.
 - Cr Keith Cook thought that the project was still going ahead. The signalling system is from 1956 and is a 3 position auto signalling system. The spacing



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- is very separated at 4km. This not ideal. Ideally you want the closet at 400m but in that area and up to 1km apart in others so more trains can use the line.
- Sky Rail capacity can be increased by 50% simply by increasing the length of the railway platform – thereby allowing for more carriages per train.
- Cr Graeme Middlemiss told the meeting that work on the Maryvale spur line has commenced and will provide significant improvement to rail service in Gippsland
- Cr Jeremy Rich stated that until the Pakenham issue is fixed that there will still be impacts on South Gippsland. The Gippsland part of the line between Pakenham to Baimsdale impacts on everyone in this room. We need to find a way to explain how important this issue is to South East Victoria.
- Cr Graeme Middlemiss - the number one topic is to improve the Gippsland line and the \$530M investment will significantly improve this line.

As submitted

1. NHVR Forum- unfortunately the proposed Forum (16th August) to be held in Sale in conjunction with the SEATS meeting next week has been cancelled due to a the lack of numbers on this occasion. SEATS will continue to work with Simone Reinertsen from NHVR to facilitate a forum in the future.
2. # Announcements- the NSW Budget had some significant gains for projects in the Region. (in no particular order)
 - \$789.9m over 4 years to upgrade the Princes Highway
 - \$137m in 2017-18 to upgrade Princes Highway, including \$35m to complete the Foxground & Berry Bypass and \$19m to start building the upgrade between Berry and Bomaderry.
 - \$17.3m for the planning and preconstruction for the Albion Park Rail Bypass.
 - \$5m for M1 Princes Motorway improvements between Bulli Tops and Picton Road.
 - \$400k towards planning interchange at the base of Mt Ousley
 - \$4.5m for Appin Road improvements
 - \$20m to complete replacement of Princes Highway bridge at Burrill Lake.
 - \$4.2m towards planning of a new bridge over Shoalhaven River in Nowra,
 - \$10.9m planning money for a replacement bridge over Clyde River at Batemans Bay.
 - \$3.5m Kings Highway River Forest Road realignment.
 - \$24.4 for Ellerton Drive extension, Queanbeyan.
 - \$9.5m for Barton Highway improvements.
 - \$5m for the replacement of Clyde River bridge on the Kings Highway Nelligen.
 - \$26.2 towards Port of Eden breakwater wharf extension (total cost \$42m)
 - There have been a number of other announcements since the last meeting and these have been circulated to the SEATS Members as received.
3. Hosting of Meetings- the next meeting will be held in Canberra in November 2017 hosted by Canberra Airport. A lot of solid planning has gone into this Conference already. I will be sending out earlier the Notice of Meeting along with the program



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and accommodation contact. There will need to be a security clearance for the walking tour of the Canberra Airport so your attendance response will need to be in fairly quickly. Hon Fiona Nash MP Minister for Regional Development will be the key speaker.

I am still looking for a host Council for the February 14th & 15th 2018 meeting (Victoria), May 17th & 18th 2018 meeting in NSW, August 16th & 17th 2018 meeting in Victoria. The November 8th & 9th 2018 meeting will be held in Wollongong NSW hosted by RMS Southern. I would ask Members/Delegates to discuss this request with their Council or organisation and get back to me as soon as possible. It is important to plan well head and to share the responsibility around for hosting a meeting.

4. SEATS members have been invited to attend the Rail Freight Alliance "Rail Futures" Conference in Melbourne 14th & 15th September 2017. I have circulated the invitation and encourage you to attend.
5. The NSW Local Roads Congress Communique is included in the Business Papers and once again you will be asked to endorse it as we have done in the past.
6. Website- further work has been done to improve the appearance and effectiveness of the SEATS Website A photo Gallery is being added and presentations, meeting summary, reports and newsletters, along with important links are added as soon as they become available.
7. Correspondence & Activity-Letters of support for funding of Link Road Batemans Bay South have been sent to the NSW Minister and Local Member and a submission on the National Freight and Supply Chain Strategy has been lodged. It has also been an opportunity to provide information about the work of SEATS, our vision and objectives and our priority projects. As information arrives almost on a daily basis from State, Federal and lead transport and logistic agencies it is reviewed and circulated to SEATS members. Other correspondence relates to letters of thanks to the host of the last meeting, presenters and guests. A media release was prepared and sent to local and regional media, an Executive Summary of the Meeting prepared and Minutes of Meetings reviewed and distributed, the newsletter also organised after consultation with Laurelle Pacey and distributed. Copies of presentations secured and sent to Website manager to be placed on the website. Discussions have been held with the hosts of this meeting and the next meeting in November to plan the programs and organise presenters. Notice of the Meeting were sent and followed with two reminders. The Business Papers have been prepared and sent out. Requests have been made for reports from VicRoads, RMS and Transport For Victoria and financial reports from the SEATS Treasurer. In all a very busy period between meetings.
8. Future Planning- I believe it is time to review the list of projects we have on our priority projects list and to prepare a business case for additional projects so that we can be "shovel ready" when the opportunity for funding applications arise. We need to look at the challenges ahead. What are the strengths, threats and opportunities for SEATS?



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MOTION:

That the Executive Officer's Report be accepted.

Moved: Cr Graeme Middlemiss

Seconded: Greg Pullen

Carried

6. OTHER BUSINESS

a. SEATS Petition

- The Executive Officer has reviewed and finalised the wording of the petition. It is important that the circulation of the petition is handled properly
- Change.org is a worthwhile site to promote the petition and it will also be available on the SEATS website.
- SEATS will need to make a marketing announcement. Potential media would include radio such as the ABC Morning Show and newspaper such as the Rural Farmer, Weekly Times etc
- The petition needs to be available in hardcopy and should be in the Visitor Information Centres so that tourists also get an opportunity to make comment
- The petition needs to be presented to the lower house by Christmas
- How long does the petition remain live for?
- Need to organise a presentation to government at Canberra in conjunction with the November 2017 SEATS meeting.
- The petition needs to be online as soon as possible with associated media coverage for the next three months

Action 17:24 – The Executive Officer to investigate how many signatures are needed for the petition to be presented to Parliament and trigger the generation of a report.

Action 17:25 – The Executive Officer to present a progress report at the November 2017 meeting.

- John Duscher, Executive Officer of SEATS is to be the lead petitioner
- The Executive Committee were all happy with the wording

MOTION:



SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

That the petition is ready to be actioned and a progress report will be reported at the November meeting.

Moved: Cr Marianne Pelz

Seconded: Cr Graeme Middlemiss

Carried

b. SEATS Strategic Statement

Anthony Mayne will be presenting at the ordinary meeting. This item will be held over till then.

c. Rail Freight Alliance – Rail Futures Conference

To be discussed at ordinary meeting

d. Minute Secretary

- The appointment of a Minute Secretary was to be trialed for 12 months and this time has now transpired.
- The Executive has really appreciated the work of the minute secretary, Marianne Jones.
- Costs incurred in supplying a minute secretary include accommodation for one or two nights depending on location. Other costs include wages while attending the conference and for another two days at office to tidy up minutes
- Mark Burnett commented that SEATS can afford this position
- Host organisations supply of minute secretary was not ideal as the meeting contains complex subject matter.
- Councils have previously worn the expense of providing a minute taker
- The role is important for consistency.
- The Shoalhaven is happy to continue to provide a minute secretary but Greg Pullen needs to demonstrate that this activity is cost neutral to Shoalhaven City Council.
- What is reasonable an amount? Greg Pullen stated that it cost Shoalhaven City council \$2000 per meeting.

MOTION:

That the Executive confirm that they will contribute \$2000 per meeting to cover the costs of the minute secretary.

Moved: Cr Claire Le Serve



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Seconded: Cr Marianne Pelz

Carried

Action 17:26 – Greg Pullen to present an itemised account of the costs incurred by Shoalhaven City Council to the November 2017 meeting to confirm that the \$2000 quote is line with actual expenditure.

e. National Freight and Supply Chain Strategy

- John Duscher prepared and lodged a submission on behalf of SEATS.
- There were well over 100 submissions to the inquiry
- The submission was based on SEATS Strategic Transport Strategy and made reference to the NSW Road Congress Communique which SEATS has endorsed for the last three years.
- There was some room of improvement in the submission but overall was happy with the final document
- The submission provided an opportunity to talk about the profile of SEATS
- Greg Pullen provided an overview of submissions from the NSW Illawarra region.

Submissions to the inquiry can be found here:

<https://infrastructure.gov.au/transport/freight/freight-supply-chain-submissions/index.aspx>

f. Rail Improvements and Freight Needs – Cr Keith Cook

- A Chinese listed company operates Melbourne's Metro
- There is a penalty clause within the contract based on passenger weighted minutes
- Every time a train is late the company is penalised per minute per passenger by a monetary amount. So 1000 people on a peak train that is 5 minutes late could incur a penalty around \$10,000 to \$12,000
- The V line arriving in Pakenham headed into the city goes ahead of the Metro. However if the V/Line is 3 minutes late they will not hold the suburban train. The suburban Metro will get priority over the country train meaning that the V/Line has to enter the city behind the Metro train resulting in the V/Line being 15 minutes late.
- Cr Graeme Middlemiss – the contract for the Metro line is being renegotiated should be completed in 4 weeks and these penalties are in the new contract
- The V/Line only holds about 270 people where the metro can hold 1200
- Greg Pullen asked what impact does this have on the movement of freight? Are the freight slots are easily compromised?
 - Trains into Maryvale need to be out on the main line by 11am in the morning
 - 1500t of freight goes out of Maryvale paper mill each day. Had to close factory when sky rail was being constructed
- Middle of day slots are absolutely vital to freight movement
- Gippsland Rail Needs Study – fix passenger and then you will fix freight
- Current challenges in rail include;



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- South Gippsland's population is growing. Drouin is predicted to become larger than Warragul.
- Need to consider rail links to the new airport needs
- Pakenham will be home to the largest train maintenance facility
- Chinese are looking to Australia as clean place for food – and Gippsland is a well-regarded food bowl
- Cr Jeremy Rich mentioned that there is a potential project – an off shore wind farm off of Barry's Beach. There could also be live cattle exports from that location. However, in the long term this would need to be linked by rail.
- Koo Wee Rup Airfield design will be undertaken by the same company that designed the Toowoomba airfield.

Keith Cook tabled the *Level Crossing Removal Project Urban Design* factsheet developed by the Level Crossing Removal Authority and Victoria State Government.

The factsheet can be accessed here <http://levelcrossings.vic.gov.au/media-library/publications/caulfield-to-dandenong-publications/fact-sheets/urban-design>

More information about the Level Crossing Removal Project can be found here <http://levelcrossings.vic.gov.au/home>

So what can be done?

- In regards to the V/Line and Pakenham – increase the departure times between V/Line and Metro trains by 5 to 10 minutes between trains
- One of the considerations is that the dual line running through the area that is growing so fast might not keep up
- Need a passing lane where faster trains can pass slower ones. This can then be later built to dual carriageway. Overtaking lanes need to be installed over a distance of 8 to 9km not to impact on stopping trains
- Will be able to service 9 car trains instead of 6 cars with a small investment in rail stations
- Cranbourne line and the Gippsland line come together at Dandenong but back to two lines at Noble Park.
- Sky rail – platforms have been built without consideration for increased capacity. Growth will be constrained because they have built traffic lines around platforms.
- A report needs to be done now. The government are making decisions now that have impacts for locking in the future.
- Major impact is the limitation to length of trains due to lack of infrastructure such as increased siding lengths

The submission today was just to provide an overview of some of the key issues.

Action 17:27 – Keith Cook to develop a separate report about future rail needs in the Gippsland area and present to SEATS for discussion at the November meeting.

MOTION:

That SEATS write to the government to review the penalty regime that is discriminating against Gippsland trains.



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Moved:	Cr Graeme Middlemiss
Seconded:	Cr Keith Cook

	Carried
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Action 17:28 – The Executive Officer to draft a letter as per the motion “That SEATS write to the government to review the penalty regime that is discriminating against Gippsland trains.” Keith Cook to work with the Executive Officer on this task. The Executive Officer to report back to SEATS at the November meeting on this action and motion.

- Jeremy Rich noted that there are slightly different issues in South Gippsland
- We need to be making submissions now to VicTrack
- We also need to work with Bass Coast – Nyora is on the way to Bass Coast.
- Need an integrated rail plan to commit to and review priorities.

Action 17.29 - Jeremy Rich to develop a report for SEATS on this matter. Report to be ready for the SEATS February 2018 meeting

Action 17.30 – VicTrack to be strongly encouraged to attend SEATS

- Graeme Middlemiss suggested that an idea could be to terminate all V/Line Gippsland trains at Pakenham and then get the country travellers on to the Metro

g. NSW Local Government Elections- September 2017-Queanbeyan Palerang Regional Council, Shellharbour City Council, Snowy Monaro Regional Council and Snowy Valleys Council and Wollongong City Council.

Local Government membership

- Queanbeyan Palerang Regional Council, Shellharbour City Council are current members.
- Snowy Valley is a member but they have not attended any meetings since the amalgamations.
- Snowy Monaro Regional Council will be approached to rejoin after their local government elections in September 2017.

Action 17.31 – Cr Jeremy Rich and John Duscher (EO) are to approach Bass Coast and South Gippsland Shire to invite them to host the February 2018 meeting at Inverloch, Victoria.

h. Passing of former SEATS Chair Mr Mick Morland

SEATS members were notified about the passing of former SEATS Chair Mr Mick Morland. Mr Moorland was close to be the foundation chair of SEATS. Condolences have been



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passed onto his wife and family. Mr Morland was a good friend of SEATS and attended the 21st celebrations in Baw Baw Shire.

Meeting closed – 12.28 pm



SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

ORDINARY GENERAL MEETING MINUTES

Thursday 17th to Friday 18th August 2017
 Held at the Gippsland Regional Sports Complex
 116 Cobains Road, Sale, Victoria
 Hosted by Wellington Shire Council
 Meeting opened – 1.35 pm

Thursday 17th August

1. WELCOME AND ATTENDANCE

Attendance Both Days (17th and 18th August 2017)

NAME	ORGANISATION
Barry McDonald	RDA Southern Inland
Cr Anthony Mayne	Eurobodalla Shire Council
Cr Clare Le Serve	Bass Coast Shire Council
Cr Graeme Middlemiss	Latrobe City Council
Cr Jeremy Rich	South Gippsland Shire Council
Cr Keith Cook	Baw Baw Shire Council
Cr Marianne Pelz	East Gippsland Shire Council
Cr Patricia White (Chair)	Shoalhaven City Council
Chris Hastie	Wellington Shire Council
David Dunstan	Baw Baw Shire Council
Gordon Charles	Gordon Charles Consulting
Greg Pullen	Shoalhaven City Council
John Duscher	SEATS Executive Officer
Laurie Jeremiah	Transport for Victoria
Mark Burnett	East Gippsland Shire Council
Mark Henning	Shellharbour City Council
Peter Francis	Bass Coast Shire Council
Ralf Kastan	Kastan Consulting
Rob Burke	Eurobodalla Shire Council



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Attendance Friday only (18th August 2017)

Reid Mather	Rail Alliance
Scott Lawrence	VicRoads
Simone Reinertsen	NHVR

Apologies

NAME	ORGANISATION
Adem Long	NSW Ports
Cr Deniz Sturgiss	Goulburn Mulwaree Shire Council
Cr Marianne Saliba	Shellharbour City Council
Cr Russell Fitzpatrick	Bega Valley Shire Council
David Rowe	Yass Valley Shire Council
Greg Doyle	Wollongong City Council
John Wearne	GHD
Leslie Scarlett	Illawarra Pilot Joint Organisation
Michael Lamperd	Bega Cheese
Phil Cantillon	Baw Baw Shire Council
Cr Sue Whelan OAM	Queanbeyan Palerang Regional Council
Terry Dodds	Bega Valley Shire Council
Warren Sharpe OAM	Eurobodalla Shire Council
Mike Dowd	Wollongong City Council
Renae Elrington	RMS Southern
Pas Monacella	VicRoads
Nola Bransgrove OAM	Brans Transport
	Canberra Airport
	Upper Lachlan Shire Council
Ken Fraser	South Gippsland Shire Council
John Murray	Shellharbour City Council
Harvey Dinelli	Transport for Victoria



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MINUTES	
Marianne Jones	Shoalhaven City Council

MOTION:

That the apologies be received – Cr Marianne Pelz & Cr Middlemiss Carried

2. MINUTES OF THE PREVIOUS MEETING

MOTION:

That the minutes of the Ordinary General meeting held on Thursday 18th and Friday 19th May 2017 at the Coachhouse Marina Resort and hosted by Eurobodalla Shire Council be accepted as a true and accurate record.

Moved: Cr Marianne Pelz

Seconded: Barry McDonald

Carried

3. BUSINESS ARISING FROM PREVIOUS MINUTES

No business arising

4. FINANCIAL REPORT

SEATS

2016/17

INCOME AND EXPENDITURE STATEMENT TO 30 June 2017 - EOFY

	Budget Adopted	Budget Revised	Actual End of Year
<u>INCOME</u>			
Council contributions	84,032.37		87,217.47
Government & Other organisations, private sector & associates	13,663.49		10,482.26
Other	0.00		0.00
Interest	2,000.00		858.19



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TOTAL	99,695.86	98,557.92
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EXPENDITURE

Operating

Executive officer	55,989.96	55,989.96
Administration Executive Officer	11,958.98	9,732.52
Administration - Secretariat Services & Other	0.00	800.00
Accommodation & Travel	4,000.00	2,054.74
Printing & Publicity	1,500.00	1,607.27
Newsletter / website	5,900.00	7,644.68

Operation Projects

Strategic Statement/Special Projects	4,000.00	4,000.00
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Operating Sub-Total

	83,348.94	81,829.17
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Surplus / (Deficit) for the year	16,346.92	16,728.75
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Surplus / (Deficit) brought forward from June of previous year	121,172.73	132,243.10
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Surplus / (Deficit) end of year	137,519.65	148,971.85
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2016/17 Fee Structure

Annual Members Fee (excluding GST)

Council Population

<20,000	\$1,509.26
20,000 to 30,000	\$3,019.01
30,000 to 40,000	\$4,528.51
40,000 to 100,000	\$6,353.03
>100,000	\$7,862.29
Government Agencies	\$1,483.25
Other Organisations	\$707.78
Private Sector	\$707.78
Associates	\$180.09

Current Membership

Councils 18, Government Agencies 3, Private Sector 4, Other Organisations 9, Associates 4

Notes

1. All members have paid their annual fees which is reflected in the income budget figures above.
2. It is proposed that the Membership fees for the 17/18 Financial year remain unchanged from 16/17 - This will need to be ratified by the SEATS Executive Group at the August AGM.
3. SEATS has a Fixed Asset (not shown in above figures) of a PA Sound System and Microphone, value \$1,254.55 for use at meetings and dinners if required.



SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

SEATS

2017/18 PROPOSED BUDGET

	2017/18 Proposed Budget	2016/17 Actual End of Year	Comments
<u>INCOME</u>			
Council contributions	84,032.37	87,217.47	Proposed 17/18 Budget does not include any CPI adjustment
Government & Other organisations, private sector & associates	13,843.59	10,482.26	Proposed 17/18 Budget does not include any CPI adjustment
Interest	1,000.00	858.19	NAB Business Cash Maximiser @ 0.6% Interest
TOTAL	98,875.96	98,557.92	
<u>EXPENDITURE</u>			
Operating			
Executive officer	56,600.00	55,989.96	2017/18 figure assumes 1.5% increase from 01/07/18 in line with advice obtained from IPART on NSW Local Government Rate Pegging as per EO Contract.
Administration Executive Officer	11,800.00	9,732.52	Forms part of EO Contract Salary
Administration Secretariat Services & Other	2,600.00	800.00	Shoalhaven City Council
Accommodation & Travel	3,000.00	2,054.74	Executive Officer
Printing & Publicity	1,500.00	1,607.27	17/18 Proposed Based on 16/17 actuals
Newsletter / website	4,900.00	7,644.68	16/17 actuals include one off cost for transference of intellectual property and data to new website manager
Operation Projects			
Strategic Statement/Special Projects	4,000.00	4,000.00	16/17 Expenditure on recently completed 2017 SEATS Strategic Statement
Operating Sub-Total	84,400.00	81,829.17	
Surplus / (Deficit) for the year	14,475.96	16,728.75	
Surplus / (Deficit) brought forward from June of previous year	148,971.85	132,243.10	
Surplus / (Deficit) end of year	163,447.81	148,971.85	

2017/18 Proposed Fee Structure Council Population

	Proposed Annual Members Fee (excluding GST)	Proposed fees for 17/18 to remain unchanged from 16/17 at the agreement of the SEATS Executive
<20,000	\$1,509.26	
20,000 to 30,000	\$3,019.01	
30,000 to 40,000	\$4,528.51	
40,000 to 100,000	\$6,353.03	
>100,000	\$7,862.29	
Government Agencies	\$1,483.25	
Other Organisations	\$707.78	
Private Sector	\$707.78	
Associates	\$180.09	

Membership

Councils 18, Government Agencies 3, Private Sector 4, Other Organisations 9, Associates 5.

It is proposed that the Membership fees for the 17/18 Financial year remain unchanged from 16/17 - This will need ratification by the SEATS Executive at the August AGM.

MOTION:

That the Financial Report for 2016/2017 and the 2017/2018 Proposed Budget be accepted.

Moved: Mark Bumett

Seconded: Cr Graeme Middlemiss

Carried



SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

5. EXECUTIVE OFFICER'S REPORT

- The NHVR Forum has been cancelled
 - Simone Reinertsen will be attending the SEATS dinner and tomorrow's meeting and will be able to answer any questions and talk about how to push this ahead. Simone is keen to get it up and running at the next opportunity
 - Greg Pullen organised one for the Shoalhaven. There were a number of speakers presenting on other relevant topics. Greg Pullen had also organised a number of HML trucks to be on display and this seemed to be a drawcard.
- There have been a number of announcements and it is pleasing to see the projects that were funded.
 - Bass Coast and Mornington Peninsula will be contributing to the development of a business case for the Cowes (Phillip Island) to Stony Point Car Ferry
- Greg Pullen noted that the upgrade to Dignams Creek, including realignment and road widening, has been funded. This has been a SEATS priority project since the 1990's
- Still looking for hosts for SEATS meetings next year (February, May and August)
 - The meeting at Canberra Airport has been organised and it will be an impressive program
 - The Hon Fiona Nash will be the key speaker
- Contact John Duscher if any Councils require letters of support for transport projects
- The Gippsland Regional Roads Group is preparing an extensive list of roads and bridges that would fit nicely within our priority project list. Not at the stage to come to us. The final draft needs to be presented to the Gippsland Local Government Network for ratification. Once ratified we can expect the report by the November meeting.
 - \$160M request in that document
- Future planning
 - Time to review the SEATS list of priority projects. We need to identify projects that are shovel ready and reprioritise projects. We need to be prepared and we have the capacity to do this.

As submitted

1. NHVR Forum- unfortunately the proposed Forum (16th August) to be held in Sale in conjunction with the SEATS meeting next week has been cancelled due to a the lack of numbers on this occasion. SEATS will continue to work with Simone Reinertsen from NHVR to facilitate a forum in the future.
2. # Announcements- the NSW Budget had some significant gains for projects in the Region. (in no particular order)
 - \$789.9m over 4 years to upgrade the Princes Highway



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- \$137m in 2017-18 to upgrade Princes Highway, including \$35m to complete the Foxground & Berry Bypass and \$19m to start building the upgrade between Berry and Bomaderry.
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 - \$26.2 towards Port of Eden breakwater wharf extension (total cost \$42m)
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3. Hosting of Meetings- the next meeting will be held in Canberra in November 2017 hosted by Canberra Airport. A lot of solid planning has gone into this Conference already. I will be sending out earlier the Notice of Meeting along with the program and accommodation contact. There will need to be a security clearance for the walking tour of the Canberra Airport so your attendance response will need to be in fairly quickly. Hon Fiona Nash MP Minister for Regional Development will be the key speaker.
- I am still looking for a host Council for the February 14th & 15th 2018 meeting (Victoria), May 17th & 18th 2018 meeting in NSW, August 16th & 17th 2018 meeting in Victoria. The November 8th & 9th 2018 meeting will be held in Wollongong NSW hosted by RMS Southern. I would ask Members/Delegates to discuss this request with their Council or organisation and get back to me as soon as possible. It is important to plan well head and to share the responsibility around for hosting a meeting.
4. SEATS members have been invited to attend the Rail Freight Alliance "Rail Futures" Conference in Melbourne 14th & 15th September 2017. I have circulated the invitation and encourage you to attend.
 5. The NSW Local Roads Congress Communique is included in the Business Papers and once again you will be asked to endorse it as we have done in the past.
 6. Website- further work has been done to improve the appearance and effectiveness of the SEATS Website A photo Gallery is being added and presentations, meeting summary, reports and newsletters, along with important links are added as soon as they become available.
 7. Correspondence & Activity-Letters of support for funding of Link Road Batemans Bay South have been sent to the NSW Minister and Local Member and a submission on the National Freight and Supply Chain Strategy has been lodged. It has also been an



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opportunity to provide information about the work of SEATS, our vision and objectives and our priority projects. As information arrives almost on a daily basis from State, Federal and lead transport and logistic agencies it is reviewed and circulated to SEATS members. Other correspondence relates to letters of thanks to the host of the last meeting, presenters and guests. A media release was prepared and sent to local and regional media, an Executive Summary of the Meeting prepared and Minutes of Meetings reviewed and distributed, the newsletter also organised after consultation with Laurelle Pacey and distributed. Copies of presentations secured and sent to Website manager to be placed on the website. Discussions have been held with the hosts of this meeting and the next meeting in November to plan the programs and organise presenters. Notice of the Meeting were sent and followed with two reminders. The Business Papers have been prepared and sent out. Requests have been made for reports from VicRoads, RMS and Transport For Victoria and financial reports from the SEATS Treasurer. In all a very busy period between meetings.

8. Future Planning- I believe it is time to review the list of projects we have on our priority projects list and to prepare a business case for additional projects so that we can be "shovel ready" when the opportunity for funding applications arise. We need to look at the challenges ahead. What are the strengths, threats and opportunities for SEATS?

MOTION:

That the Executive Officer's Report be accepted.

Moved: Gordon Charles

Seconded: Barry McDonald

Carried

6. DELGATES REPORTS

a. Shoalhaven City Council – Greg Pullen

- Drew attention to the Keep Nowra Moving document
- Heavy Vehicle Access Forum
 - The RMS presented at the Heavy Vehicle Access Forum. The old Nowra Bridge is not able to take the weight of HML
 - Trailer and carriage builders are keen to attend
 - Feedback from the attendees was excellent
 - From the meeting we aim to establish a trucking group
- Greg Pullen will be an apology for the November meeting.

As submitted



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Current Projects/Applications

- South Nowra Freight Corridor – construction well underway to widen Flinders Rd, the main access to the major industrial employment zones. This \$7.2m project which is predominantly funded by NSW Fixing Country Roads and Heavy Vehicle Safety Productivity Program will be completed in early 2018.
- NSW Fixing Country Rail - Applications have been lodged by Manildra Group, supported by SCC, for the following projects:
 - Upgrade Bomaderry to Berry (13km) to Class 1 track on South Coast line
 - Relocate home signal at Bomaderry on South Coast line
 - Lengthen siding at Manildra (near Orange) to eliminate level crossing
- Marine tourism
 - Constructing vessel berthing facilities within Ulladulla Harbour
 - Application for additional vessel berths at Greenwell Point
 - Application for Marine maintenance facility at Huskisson

Major Projects in development phase

- PH Shoalhaven River crossing
 - Older (130yo) of the 2 bridges is NOT HML compliant and is needing to be replaced.
 - Project is in an advanced state of design by RMS

Nowra Key Road Projects

- Shoalhaven CC has develop a list of road projects, internal to Nowra, that will be compounded by the decision to have the Princes Highway pass through the centre of Nowra for the next 40-60-80 years, solutions need to be found to managed the congestion. A working party of RMS & SCC is now being formed
- 12 projects represent over \$500m

Heavy Vehicle Access Forum

- Held in Nowra on 8th August 2017
- 80 attendees – 50% hauliers; 20% industry; 30% local gov't & other agencies
- Feedback has been excellent and agencies are looking at various actions raised.
- Agenda below

Time	Topic	Speaker
9.30am	Registrations open	
10.00am	Welcome Opening Remarks and Introduction	<i>Patricia White, Forum Chair and Assistant Deputy Mayor, Shoalhaven City Council</i>



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Time	Topic	Speaker
		<i>Ben Stewart, Director Assets & Works, Shoalhaven City Council</i>
10.10am	Engaging with Local Government	<i>Tim Hansen - Stakeholder Specialist, National Heavy Vehicle Regulator (NHVR)</i>
10.25am	Understanding the Heavy Vehicle Access Regulatory Environment	<i>Tim Hansen - Stakeholder Specialist, NHVR</i>
10.45am	NSW Government perspective – ‘Optimising the Network’	<i>Brett Graham - Senior Officer Network Development, Compliance and Regulatory Services, Roads and Maritime Services</i> <i>Peter Bache - Heavy Vehicle Access Coordinator, Roads and Maritime Services</i>
11.05am	Council Practices Session 1: Understanding and responding to industry issues	<i>Greg Pullen, Economic Development Manager, Shoalhaven City Council</i>
11.40am	NHVR Portal – Making heavy vehicle access simpler for industry and road managers	<i>David Carlisle – Executive Director, AccessCONNECT, NHVR</i>
12:10	Truck Configuration Overview and Display	<i>Graham French (To interview truck owners)</i>
12.30pm	Lunch	
1.00pm	Council Practices Session 2: Understanding and responding to industry needs a) Use of internal systems and assessment procedures	<i>Naif Ahmed – Unit Manager Road Assets, Shoalhaven City Council</i>
1.30pm	Industry Panel Representatives from a range of industry sectors will provide an overview of what matters most to them on heavy vehicle access and why	<i>Industry Representatives:</i> <ul style="list-style-type: none"> <i>Simon O'Hara - General Manager, Road Freight NSW</i> <i>Rob Waghorn - Operations Manager Tippers (NSW/ACT), Boral</i> <i>Tony Emery - Director, Soilco</i> <i>Brandon Hitch – CEO, Crane Industry Council of Australia</i>



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Time	Topic	Speaker
		<ul style="list-style-type: none"> Robert Smedley – Director, Smedley's Engineers Mark Owens - National Manager Rail, Strategic Planning and Development, Manildra Group
2.45pm	Workshop Session Regulations – Network – “last mile”	Patricia White - Assistant Deputy Mayor, Shoalhaven City Council
3.20pm	Workshop Report Back	Patricia White - Assistant Deputy Mayor, Shoalhaven City Council
3.30pm	Forum Closing Remarks	Tim Hansen, Stakeholder Specialist, NHVR

b. East Gippsland – Mark Burnett

- VicRoads contributed about \$80,000 toward the roundabout at McCulloch and Macleod Streets
- Glenaladale Road Bridge – decided to retain the character of this bridge. The approaches have been upgraded to facilitate B Double access. It links to a high growth area for vegetables and other growing regions.
- Giles Street Bridge is a missing link.

As submitted

1. East Gippsland Shire Council is continuing to work with VicRoads in the planning phase of the Cann River Heavy Vehicle Rest area, Roundabout and Streetscape upgrade project. Stakeholder consultation is continuing and it is envisaged there will soon be a move toward formal design.

2. Glenaladale Road Bridge replacement works are progressing and are approx. 50% complete. The replacement bridge will be 85.0m long and 5.0m wide with reinforced concrete abutments and piers and steel truss superstructure to retain the original character of the bridge. The road pavement approaches will also be upgraded to facilitate B double traffic.

3. The construction of a roundabout at the intersection of McCulloch and Macleod Streets in Baimsdale is now practically complete.



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4. The Giles St Bridge project, approved for part funding under the Heavy Vehicle Safety and Productivity Program, Round 5 is still in the design phase. The existence of a previously unidentified landfill under the proposed alignment of the bridge has required additional investigation. The design for the bridge superstructure is approx. 95% complete but due to further complicate matters the civil design now needs to be modified to move the embankment alignment away from an aged East Gippsland Water sewer rising main to avoid any impacting this infrastructure. The new road and bridge alignment will skirt the south of Baimsdale CBD through the industrial estate. The total cost of the project has been estimated at \$2.027 million dollars.

5. East Gippsland Shire Council and VicRoads have jointly funded car parking improvement in front of the Cann River Bush Nursing Centre, Ambulance and SES Depots on the Monaro Highway at Cann River. The works included the installation of underground Stormwater drainage pipes and pits, Kerb and Channel, asphalt pavement and line-marking. The works are now practically complete.

6. Stage 1 of the Orbost Streetscape upgrade is progressing and is now approx. 60% complete.

7. Planning in consultation with VicRoads for the upgrade of the Lakes Entrance, Esplanade streetscape is well advanced with parking strategy now being finalised including a review of potential safety treatments for Church Street which has the potential to become a rat run with the intended traffic calming treatments to be applied to the Esplanade. Works in Lakes Entrance are envisaged to commence late this financial year.

8. EGSC is currently working with VicRoads on a number of smaller safety treatment projects on the Princes Highway through the townships of Nicholson, Johnsonville, Swan Reach and at Jemmy's Point, Lakes Entrance.

c. East Gippsland – Cr Marianne Pelz

- Had recently returned from overseas. While away there was an incident at the Bellbird Hotel which closed the Princes Highway and resulted in major issues for local communities.
 - More conversations need to happen about community safeguards when incidents close sections of the highway
 - For example, Cann River has previously had to cater for inundation of people when road has been closed.
 - Need guidance in regards to how to divert people early onto alternative routes
 - During the fires the Princes Highway was closed for 3 days. This affected trucks carrying livestock and people travelling. Also gas tankers had to pull over and they are supposed to only park on concrete but this was not possible.
- GPS directions are concerning. Twice in one weekend the GPS directed travellers the wrong way over the mountains to get to the snow fields.



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- Cr Patricia White told of how some GPS directions tell people to cross the lakes.
- Cr Jeremy Rich pointed out that you shouldn't trust your GPS and drive to the road conditions

d. Wellington Shire Council – Chris Hastie

- Working closely with VicRoads - positive relationship
 - Sale alternative truck route
 - Major intersections - \$450K planning money
 - Will need to undertake a fair amount of community engagement required
 - Cost \$7 to \$10M
- Also with VicRoads is the Yarram Commercial Road streetscape upgrade consists of 3 blocks through Yarram CBD
 - Over \$500K if you include the South Gippsland Water project
- Rosedale CBD streetscapes and VicRoads will upgrade the roundabout
- Stratford Streetscape
 - Working how they align with VicRoads safety works
 - Criterion to upgrade three blocks
- Maffra – two main roundabouts
 - Will require a lot of community engagement
 - Working with VicRoads for works packages

Sale Alternative Truck Route.

The State Government has allocated funding and VicRoads have commenced community consultation regarding opportunities for infrastructure improvements along the Sale Alternate Truck Route. We understand that this consultation will conclude shortly, after which VicRoads will be in position to finalise proposals for infrastructure upgrades. Opportunities for funding upgrades are yet to be developed.

Yarram, Commercial Road CBD Streetscape project

Works are now complete for the Commercial Road Streetscape project including the complete rehabilitation/renewal of the roadway by VicRoads. The project included renewal and upgrade of all road related infrastructure and drainage between King Streets and James Street in Yarram. The works could not have been achieved without significant coordination and support between Wellington Shire Council, VicRoads Eastern Region Alliance and South Gippsland Water (water main replacement). This coordination ensured that all elements in the street were considered, providing the community with the most appropriate/optimal long term outcome.

Rosedale CBD Streetscape Works

- Council will shortly award a contract for streetscape renewal works in the Rosedale CBD as part of the Rosedale Revitalisation Project. The works are being aligned with VicRoads upgrade of the Rosedale Princes Highway Roundabout to ensure that



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outcomes and cohesive and uniform through this length of roadway. The streetscape works are due for completion before June 2018

e. Eurobodalla Shire Council – Rob Burke

- The Batemans Bay Bridge
 - Is at concept stage and is out for public comment
 - The current option is for a new 4 lane bridge to be built west of current bridge
 - Public comment closes on the 1st September 2017
- Are in the design phase for Vesper Street widening and the installation of traffic lights
- Batemans Bay Street-scaping project
- The Link Road is now called Glenella Road. Investigating how to link Glenella Road to the highway
 - Creates significant impacts to traffic arrangements including access to Princes highway
 - 18000vpd off of Link Road that flow into Batemans Bay
- Mackay Park Development
 - Is directly opposite Vesper Road and Council will work with RMS to solve intersection issues

f. Bass Coast Shire Council – Peter Francis

- Working on pinch points at Phillip Island. Working with VicRoads to get the balance between improvement without impacting on the amenity
- Kemot Bridge
 - 75m old bridge
 - Planning underway to get the project shovel ready
- Bass Highway has recently had \$500K worth of upgrades
- Currently installing the first set of traffic lights in Wonthaggi
- The Wonthaggi Structure Plan has been out for community consultation.

Phillip Island Road upgrade

Council has worked in partnership with VicRoads and the Phillip Island Integrated Transport Study (PIITS) Community Reference Group with relation to key intersection upgrades and community engagement. Key intersection upgrades at Newhaven, Woolamai Beach Rd and Back Beach Rd, The May Budget saw the Woolamai Beach Rd Project get \$7 Million in funding.

This is in addition to the \$3.2M of funding for planning activities had already been announced for the Phillip Island Road corridor. Community engagement has been conducted by VicRoads.

A related project that Council has recently completed is Phillip Island and San Remo Visitor Economy Strategy 2035. Information shows that Phillip Island can expect an



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additional 4,300 visitors per day by 2035. 35% of international visitors that come to Victoria visit Phillip Island, and Phillip Island is the second most visitor reliant economy in Australia behind Uluru.

Some other exciting developments approved for this corridor recently were the state funding announcement for the \$60M redevelopment of the Phillip Island Penguin Parade visitor centre and the approval of a \$10.5M hot springs development similar to Momington Peninsula, which is expected to bring 500 visitors a day.

Melbourne South East Region Freight Strategy

The South East Metropolitan Transport Group recently completed a Freight Strategy. Bass Coast Shire Council is a member of the Group and provided input to the Freight Strategy. The Key Directions and initiatives of the strategy were to:

- Upgrade first and 'last mile' connections to key industrial locations
- Promote longer term network connections
- Improve data feedback links with the NHVR
- Promote rail links to the Port of Melbourne & local intermodal terminals
- Support ongoing grade separations
- Promote greater awareness of freight costs & potential savings measures for local manufacturers

Priority road projects were identified as key transport network initiatives needed to support freight in the SE Melbourne Region. For Bass Coast Shire the initiatives identified included, Phillip Island Road upgrade, Kernot Bridge Replacement, Bass Highway Anderson to Inverloch upgrade and Wonthaggi Alternative Heavy Vehicle Route.

Kernot Bridge replacement over Bass River

Council is advancing planning in order to have the project shovel ready for funding opportunities. Planning expected to be completed later in 2017.

Background

Construct a new 75m bridge over the Bass River at Kernot. The current bridge at Stewarts Road spans the Bass River. It is a one lane aging timber composite structure that is load limited to 20 t. The bridge services local traffic although is no longer able to service local industry requiring heavy vehicle access. Higher productivity vehicles are increasingly utilising the local network.

The current bridge is a pinch point in the local road network for the dairy, agriculture and extraction industries. A new bridge would allow for economic benefit through freight efficiencies gained and access for high productivity vehicles. A feasibility study conducted by Council has determined that realigning the existing road and locating a new bridge at an alternative crossing point would also service land that is currently accessed by the Schiers Road Bridge which is limited to 12 tons and in poor condition. By utilising this alignment two older bridges could be decommissioned from current service and maintained for future pedestrian and cyclist links.



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Bass Highway, Anderson to Leongatha upgrade

Recent announcements have \$500,000 in funding allocated to examine potential upgrades along the Bass Highway between Anderson and Leongatha to boost traffic flow, local road access and safety.

Background

The Bass Highway provides access for local agriculture and forms part of the Melbourne/Sydney coastal tourist route. It also provides connectivity between the towns of Leongatha, Inverloch, Wonthaggi and other small towns to the Anderson turnoff to Phillip Island.

The duplication of the Bass Highway between Lang Lang and Anderson is now complete with Stage 7, the final stage, opened to traffic in late December 2013. The balance of the highway from Anderson to Leongatha is proposed as 2 lanes with improvements to, road pavement, widening to B-road standard, sealed shoulders at some locations, provision of overtaking opportunities and safety improvements including upgrade to narrow alignment at Powlett River culverts at Dalyston.

Wonthaggi Alternative Heavy Vehicle Route

Bass Coast Shire Council has commenced preparing a Precinct Structure Plan for Wonthaggi North East development area. The plan will identify a road network including an alternative heavy vehicle route and other infrastructure.

Background

The Bass Highway is the main highway that passes through the Wonthaggi region. It connects Wonthaggi with other regional centres including Phillip Island, Inverloch and Leongatha. During the peak holiday periods this highway experiences significantly higher traffic volumes resulting in large queue lengths through Wonthaggi.

In 2011 Bass Coast Shire Council commissioned The Wonthaggi CBD Traffic Impact Study which found that if no action is taken the existing road network will soon be operating at capacity with unacceptable queue lengths.

Bass Highway – Korumburra Road Traffic Lights

VicRoads have commenced vegetation removal and service relocation works at the site in preparation for the major construction works commencing in 2018-19. This will improve safety and access to the industrial area in Wonthaggi as well as for the turning vehicles onto Korumburra Road. This project is funded by Federal and State Government with significant Council contributions.

Background

The Bass Highway and Korumburra-Wonthaggi Road intersection has been the cause of congestion and frustration for drivers as well as safety risks to pedestrians crossing



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the busy highway which has resulted in three people seriously injured in the past 10 years.

Long delays are causing drivers to take risks and cross into oncoming traffic, creating the potential for accidents.

g. South Gippsland Shire Council – Cr Jeremy Rich

- Working on an integrated traffic management plan with Bass Coast with an aim to secure funding
- Potential opportunities in the region include the proposed off shore wind farm project out of Barry's Beach Landing/Port Anthony. Also live cattle exports from same area are a substantial opportunity
- Need to work on a number of projects including the possibility of rail.

Leongatha Business Precinct Project

The Leongatha Business Precinct Project has four key components:

- The Leongatha Heavy Vehicle Alternate Route is now completed and open.
- The final master plan for the renewal of the main street of Leongatha (Bair Street) has been adopted. Council is currently seeking funding from the Victorian Government to complete the project.
- Council is undertaking a review of the Leongatha Railway Precinct land to determine future uses. It is working with the land managers, VicTrack and has established a local stakeholder group.
- Upgrade works for the Melbourne entry section of the South Gippsland Highway (Anderson Street) at Leongatha are well advanced.

South Gippsland Highway - Black Spur/Koonwarra Bends

Council is working with VicRoads on the improvement of the South Gippsland Highway at Black Spur near Koonwarra. This project will remove a series of dangerous bends on the Shire's main arterial. The recent State budget confirmed the Victorian Government's commitment of \$25 million to the project, which matches the Federal Government's election commitment of \$25 million. Planning for the delivery of the project has now commenced with VicRoads having commenced the process of shortlisting tenderers.

Foster Streetscape Project

Works are progressing on the Foster streetscape works and are planned to be completed by late 2017.

Korumburra Town Centre Streetscape

A streetscape masterplan was adopted by Council in May 2016 following extensive consultation with VicRoads and the local community. This project includes improvement works along Commercial Street (South Gippsland Highway) and budget allowances have been made for detailed design and construction in future budgets.



SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

South Gippsland Highway - Korumburra

Council is working with VicRoads on planning for a future budget bid for an upgrade to the South Gippsland Highway, south of the Korumburra adjacent the Coal Creek Heritage Village. This project is designed to improve safety and improve freight access through several dangerous bends. VicRoads has commenced work on a business case for this project.

Bridges Renewal Project

Council has submitted an application for the Bena-Kongwak road-over-rail bridge under the Federal Government's Bridges Renewal Program.

Powneys Road Bridge Tarwin Lower

Council were successful with an application for the reconstruction of the Powneys Road Bridge, Tarwin Lower under the Department of Economic Development, Jobs, Transport and Resources (DEDJTR) Local Roads to Market Program.

h. Baw Baw Shire Council – David Dunstan and Cr Keith Cook

David Dunstan

- Have received funding through the Victoria Local Roads to Market Program to seal Labertouche North Road. This is a 1:1 funding program.
- First stage of Warragul streetscape project
 - About moving non CBD traffic around the CBD rather than going through the CBD
 - First stage completed
- Drouin
 - Quickly developing town and may outgrow Warragul
- Everything goes through the centre of town and are working with VicRoads to see how \$500K funding can be used to move traffic out of the CBD.

Cr Keith Cook

- The proposed Koo Wee Rup airport is a \$7 billion project proposed by an Asian consortium
 - The aims it to land planes on airstrip in 4 years
 - There have been a number of quick land sales in area
 - The site is between Bayles and Lang Lang
 - The Airforce built two gravel airstrips at that site during WWII
 - The new airport will be the size of Canberra airport
 - Access to 1.2M people
 - Plans are to commence with freight with fresh fruit and vegetables to China and the Asian market. The next stage would be domestic flights followed by international flights
 - The old Yarram railway is next to the site. The train can come from Pakenham east or Cranbourne and will have rail access to the airport



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- The site also has good highway access via the Gippsland Highway and access to our shire by the Koo Wee Rup – Longwarry Road
- This project has huge potential for job creation and employment and transport in terms of fruit and vegetables.

i. Bass Coast Shire Council – Cr Claire Le Serve

Spoke about some items in the VicRoads report.

- A roundabout will be constructed on the Phillip Island Road and Woolamai Beach Road intersection. The community has been pushing to get this project underway.
- There will be new safety barriers installed on the Bass Highway between Lang Lang and Anderson.
- Raised a concern about the safety and effectiveness of the cable barriers

j. Latrobe City Council – Cr Graeme Middlemiss

- Victorian government was in Sale last night to meet with the Gippsland Community Forum.
 - The meeting was between community leaders and politicians
 - Key issue
 - Rail connectivity for passengers travelling to Melbourne. Raised concerns about connectivity even though there is \$530m allocated in the budget
 - A recommendation for SEATS will be presented at the next meeting
 - Also advocating for a third airport for Gippsland but this may be support for the Koo Wee Rup
- Australian Paper, State and Federal government have each contributed \$2.5M toward the development of a feasibility study to build a waste to energy plant in Maryvale.
 - 7000 tonnes a year of feedstock will be brought in by road. Or this would mean a major investment in rail consisting of 4 extra trains per day on the Gippsland rail line. The feedstock is a low value product and would mean the most economical way to transport would be by super B doubles to make it feasible but there would be issues with trucks on road
- Member for Gippsland supports the bypass around Traralgon
 - Holiday period traffic causes congestion
 - Though many in Traralgon don't want this.

k. RDA Southern Inland – Barry McDonald

- Country rail
 - Announcement that all regional trains will be replaced and that there will be a new maintenance facility built in Dubbo.
 - Dubbo was selected because of the southern line being one of the most congested on the network



SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

- Goulburn put in a bid but was unsuccessful
- Gunlake Quarry
 - Original project was rejected because of transport issues
 - Gunlake Quarry appealed to the Land and Environment Court and won
 - They will have to upgrade roads to Ausroads standards
 - 370 trucks movements per day rather than the requested 440
 - 25 year approval has been granted rather than the 30 years requested
 - Need to review rail as an option. It's a smaller quarry but didn't want to go to the expense of rail
- Previous three meetings
 - RDA under review - announcement is still imminent
- Problems
 - Goulburn Mulwaree are not happy with the slow progress on Lansdowne Bridge replacement
 - RMS have installed traffic lights at the intersection of Union and Sydney Roads. This has resulted in traffic jams.
- The RDA Southern Inland Strategic plan has been adopted.

ACTION 17.15 – John Duscher to distribute an online copy of RDA FSC Strategic plan to SEATS members

(The RDA FSC Strategic Plan can be found here - <http://www.rdasi.org.au/assets/RDASI-Strategic-Plan-2017-2020-Final.pdf>)

1. Shellharbour Shire Council – Mark Henning

- NSW Government plans were for Council to be merged with Wollongong, but this did not happen with the NSW Government concluding the merger was not needed.
- Boats
 - Shell Cove Marina project is proving to be a success after many years of work.
 - 2 years away from having boats in the Marina
 - Marina – bigger than Darling Harbour
 - One of the largest local government projects in Australia
 - Frazers and Council joint venture
 - Supermarkets, retails, cafes etc. will come on line from 2019.
 - Developers and council will share about \$150M profit when the project is concluded
- Airport
 - Airport is located in Albion park
 - Council in 2015 endorsed a strategic and business plan for implementation.
 - Leasing hanger space in now taking place with strong demand for hangars.
 - Domestic Passenger flights from the end of October direct to Brisbane and Melbourne
 - Melbourne flights will go into Essendon and Brisbane flights into main Brisbane airport.
- RMS



SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

- Design and EIS work continues on the bypass of Albion Park
- Last town to be bypassed between Sydney and Bomaderry
- Finalising the route after EIS and community feedback continues with no agreement yet in place.
- The Council controlled Tripoli Way extension project will be occur in parallel with the by pass
- Will be a significant boost to the Illawarra and Shoalhaven regions once completed.

Discussion

The Executive Officer suggested that we need to focus on ports in a future meeting. NSW Ports are members of SEATS. Will invite Gippsland Ports to the next Victorian meeting and encourage them to, once again, become members of SEATS.

7. SEATS Strategic Statement

Discussion lead by Cr Anthony Mayne.

- Cr Mayne 'set the scene' through a Powerpoint presentation where SEATS revisited the Strategic Statement, Executive Summary, Organisation and Vision & Mission statements.
- Key question – eg. Eurobodalla – why we are part of SEATS? Because of:
 - Dignams Creek Bridge
 - Nelligen Bridge
 - Kings Highway
 - Batemans Bay Bridge
 - Link Road
 - Airport development

Only some examples of the projects. However SEATS has no clear link to the lobbying effort that has been undertaken to the achieving the above.

- Strategic Statement
 - SEATS needs something a lot more punchier
 - Feedback
 - Greg Pullen – the key words prioritises the transport needs of the region
 - Concerned with opening up the brief to anybody with any project
 - Regional economic development relates to freight transport
 - Concerned that we are watering down of phrase
 - Would have more freight in opening statement
 - Marianne Pelz – the first line doesn't really say anything
 - Jeremy Rich
 - Where does this fit?
 - Is this a mission statement? Then vision
 - Marianne Pelz – **active since 1994** is a more direct statement – this would be the first paragraph. We need to show that we have been around for a long time and that we are a recognised group
 - SEATS **IS** the peak body – not one of. Need to be definite about this



SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

- Marianne Pelz – need to clarify what transportation such as road, rail, air and ports
- Barry McDonald – and all regional transport initiatives
- Multi-mode transport (types of)
- Greg Pullen – struggles with the term social equity
 - Anthony Mayne – this issue came up at Batemans Bay where background to a discussion point was the need ensure that all communities have access
- Graeme Middlemiss – has a problem with road safety
- SEATS should be committed to core pillar of regional economic development - take out safety and equity
- Greg Pullen - happy to put safety in there somewhere
- Ralf Kastan – when we are talking to politicians and people that we want to influence we need to include safety
- John Duscher – safety is already embedded in all we do – see page 2 of the SEATS strategy document
 - This is later in the document and it may need to be in the front summary
- Mark Henning – do we get rid of the word road (road safety)
 - Agree

Vision and mission statement slide

- Jeremy Rich – why do we exist?
- Anthony Mayne - The Vision statement was what was developed at Batemans Bay but we need to pretty it up
- Ralf Kastan – shouldn't do word smithing here (as in this meeting) but need to get the main points across. Dot points and then get someone else to write the statements. What the main points to communicate?
- Need to draw a link between economic development and transport infrastructure

The Chair, Cr Patricia White suggested that SEATS members think about this tonight and then come back to meeting tomorrow with clear thoughts

The Executive Officer recapped on the development of the SEATS Strategic Statement;

- The base document was presented in February 2017
- Further work was undertaken at Eurobodalla
- Cr Anthony Mayne is doing a great job on this project
- We are not far off of a finalised version
- Tomorrow we need to firm up this because it is an important work plan

Cr Anthony Mayne – the original document was too long

Ralf Kastan - originally it was intended to be an internal document. The boxes are the outcomes of what we want by when

Cr Anthony Mayne - No one is going to read the internal document. We need something that is quick and to the point

Meeting adjourned - 3.19pm- Afternoon Tea



SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

Mr Danny O'Brien MLA Member for Gippsland East was welcomed and he joined the Tour of Gippsland Water Dutton.

Friday 18th August

Meeting opened: 9.04am

The Chair, Cr Patricia White welcomed the attendees to Day 2 of the SEATS meeting and congratulated the Criterion Hotel on the quality of the meal at the SEATS Dinner.

8. REPORTS TO MEETING

a. Transport for Victoria – Laurie Jeremiah

- Congratulated SEATS for their work
- Gippsland \$500M announcement with \$300M allocated to roads in the last 12 months
 - This will be a challenge for bodies that are responsible for doing that work. Will need to gear up in order to deliver all the projects.
- Rail
 - The underlying goal is to have 20 minute peak trains and 40 minute off peak trains. This is foreseeable.
 - The upgrade of the Avon River Bridge is an important project and will potentially lead to more trains for Bairnsdale
 - Gippsland Logistics Precinct
 - Government is investing in and around Latrobe Valley for innovation with fewer vehicles and more freight to Melbourne
 - Higher productivity
 - The precinct is located next to rail way line
 - Could move from single trucks to B doubles
- Latrobe Valley Authority
 - Hazelwood closed down and then this organisation was created
 - The aim is to generate more jobs
 - Transport for Victoria is to support the Latrobe Valley Authority to get businesses up and running
- Autonomous vehicles
 - Autonomous vehicles will be an evolution rather than sudden appearance
 - For example there is already automation in cars such as cruise control. The issue is how to facilitate the speed at which the automation will come in.

ACTION 17.16 – Laurie Jeremiah to through some information about autonomous vehicles to John Duscher for distribution to SEATS.



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- Cr Anthony Mayne – This is macro-economic change. What is the fall out in terms of lost jobs?
- Laurie Jeremiah – This shift exists in other parts of the country. For example the Airforce and at universities. But automation will have a social challenge
- Scott Lawrence – automation will affect everyone in all industries but new jobs will be created through development and maintenance of these machines

The Executive Officer congratulated Transport for Victoria for the map “New Transport Investments 2016/2017”. It is excellent and would love to have a map for the whole region, something where it is easy to see where project are happening and the cost of projects. Cr Marianne Pelz stated that the councillors appreciated this type of information. Cr Claire Le Serve – This could be a good way to see where SEATS projects are and the level of funding needed.

Gippsland Line Upgrade and Avon River Bridge Upgrade

The Victorian Government and the Federal Government have reached agreement on the funding of the Regional Rail Revival Program (\$1.5 billion).

The program will provide \$95 million for the Avon River Bridge Upgrade removing temporary speed restrictions and paving the way for future additional services and rail freight.

In addition a further \$435 million Gippsland Line Upgrade package will deliver more trains more often and a safer more reliable journey and also pave the way for more services to Baimsdale.

The project which is still being scoped will include such things as;

- 20 level crossing upgrades along the line
- Extended track duplication near Moe
- Extended crossing loop at Morwell
- Second platforms at some stations
- Duplication between Traralgon and Morwell
- Signalling upgrades
- Track duplication Bunyip to Longwarry

Gippsland Logistics Precinct

The State Government has committed \$10 million from the Regional Jobs and Infrastructure Fund for Latrobe City Council to develop the Gippsland Logistics Precinct (GLP) and associated supply chain improvements.

The GLP is a 72 ha site generally consisting of vacant paddocks located adjacent to the Gippsland rail line at Morwell. DEDJTR established a Project Control Group (PCG) which is meeting regularly. The PCG is providing high level technical advice to help shape the investment from a policy and operational perspective.

Latrobe Valley Authority



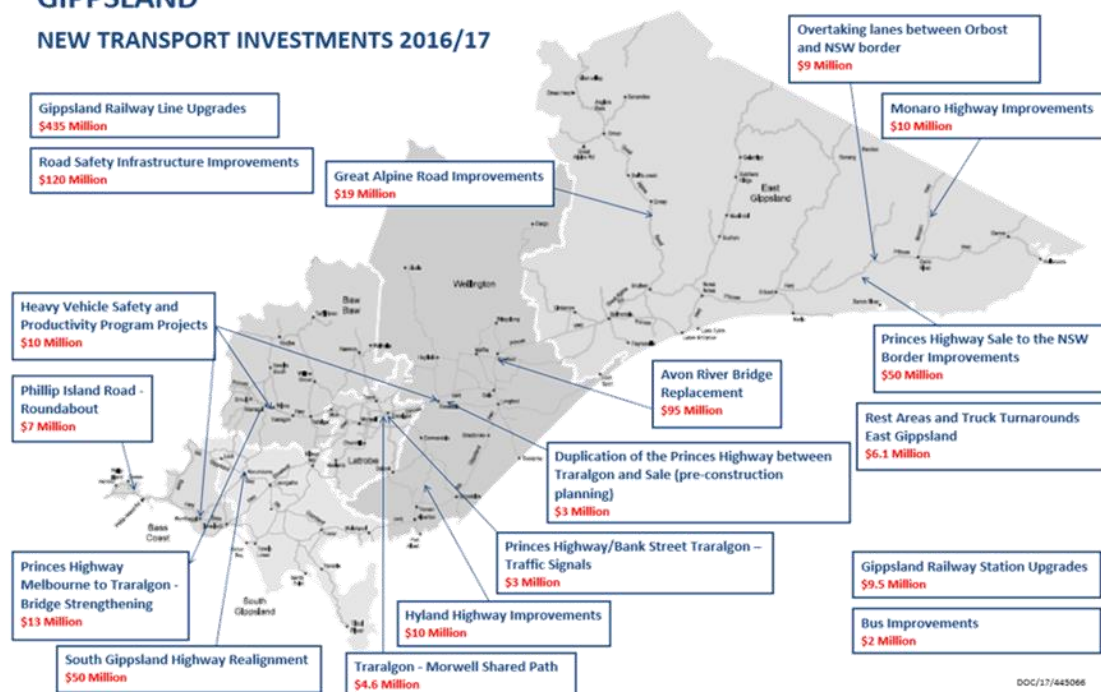
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Latrobe Valley Authority was established late 2016 by the State Government and is responsible for overseeing the implementation of the \$266 million support package committed by the Victorian Government in response to the Hazelwood Power Station closure.

Transport is working with LVA to provide a number of smaller projects for their consideration. The more important role of transport however, is to assist as an enabler for business and industry growth and to this end we are also working with LVA and Regional Development Victoria.

GIPPSLAND

NEW TRANSPORT INVESTMENTS 2016/17



b. VicRoads - Scott Lawrence

The level of state government investment in transport is substantial

- The Freight Strategy is now 3 years old
- A number of SEATS priorities have been funded
- SEATS could think about how to leverage off other group such as the Gippsland Regional Roads Group
- VicRoads would welcome a conversation with SEATS and would help identify who the appropriate authorities and groups are



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- Highlight duplication of Princes Highway East – the last section to be completed late 2019
- Gippsland Highway is a SEATS priority project that will open up agricultural and tourist opportunities
 - Need it to be safe and easy to drive.
 - Commencing works in 2018
- VicRoads are making a huge investment in safety and I appreciate the opportunity to present on this later today
 - eg. safety barrier – Longwarry and Bairnsdale with safety barriers to be installed along the entire length
- There will be 5 overtaking lanes between Orbost and NSW but more are needed
- Building a new rest area at Moe for freight vehicles
- Upgrading some of the informal truck areas across the route
- Allocated \$343M for road maintenance and some of this is for Gippsland
 - Rain and heavy vehicles create potholes and we need to keep good surfaces on our roads

Greg Pullen

- At the heavy vehicle access forum at Nowra there were a number of hauliers and trailer builders. In Victoria, when there is an application for a pbs vehicle over a particular route does the road manager charge the cost of assessments back to the proponent?
 - Yes. They apply through the NHVR. Agencies are charging back for some of that work. There is a cost for the assessments
- The first operator cops the costs?
 - There is some of that but we encourage industry to see how they can come together to share these costs.

Simone Reinertsen

- When VicRoads are working with operators there is often a commitment by VicRoads to do these assessments but what you are describing is common
- Pushing VicRoads for transparency about bridge assessments and what has been assessed previously
- Trying to avoid unnecessary assessments – eg 80 ton assessment then a new assessment for a 60 ton access

Cr Claire Le Serve

- The community consultation by VicRoads was excellent regarding the Phillip Island transport route. The online consultation also showed good imitative from Vic Roads

Scott Lawrence

- The VicRoads website is engaging and has a number of tools. You can have a say about issues for example, Sale truck route
- Starting a conversation about the Traralgon bypass but we will also be talking to the community
- We encourage industry to use this platform because we need a balanced view

Cr Marianne Pelz



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- What type of numbers turned up to the community consultation? 40-60 people

Scott Lawrence

- There is always an opportunity to provide feedback. I am happy for you provide feedback even by email
- Community are generally supportive of the Traralgon route
- Is VicRoads thinking of electric charge points in road side stops? No
- VicRoads are upgrading the road side stop at Moe and are improving the current informal bays but not promoting them as a truck stop
- Electric cars don't go far enough and would welcome charge points? We would welcome the industry to put them in as it is not really a government thing

Simone Reinertsen

- Should SEATS take a policy position regarding the charge back for costs of assessments? Yes there is some work that could be done there.
- Road managers are legally able to pass on the costs. Would need to look at when to charge vs when not to. Maybe a guide on why you would or wouldn't charge.
- Scott Lawrence – this is cost recovery not a revenue stream.

Electric Car Chargers

- Cr Marianne Pelz – is it worth SEATS to look into the location of electric car chargers and determine preferred locations
- Barry McDonald – no – too futuristic
- Cr Graeme Middlemiss – Tesla have been lobbying councils to install. There could be some hidden costs to councils. Tesla has an unique plug system
- Greg Pullen – suggests that you get ActewAGL to do a presentation. We were part of the Smart City Application for the installation of electric car chargers along with Eurobodalla Shire
- Cr Marianne Pelz - we should do some work around this for our region. It is our job as councillors to do this type of work

ACTION 17.17 – SEATS to undertake some initial investigations about electric car charges and potential installation locations.

c. RMS Report – an apology for the meeting but report provided and tabled for discussion.

- Barry McDonald - Lansdowne Bridge is taking a long time to build this bridge. It was supposed to be finished in 2015. Now the construction of new bridge supposed to start in 2019. The RMS is blaming the delay on heritage assessments. Would be appropriate for seats to write to the RMS and request a copy of the heritage study? The study is out.
 - Greg Pullen - but there is an alternative route

ACTION 17.18 – The Executive Officer to write to the RMS expressing concern about the amount of time to complete this work



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- RMS – Highway Corridor Report – report is good but there criticism about the community consultation process

MOTION:

That the Transport for Victoria, VicRoads and RMS reports be accepted.

Moved: Greg Pullen

Seconded: Cr Anthony Mayne

Carried

9. SEATS STRATEGIC STATEMENT cont.

Cr Anthony Mayne facilitated this workshop.

Each attendee was asked what does SEATS mean to its members? Each attendee was then asked to take a moment to write down a one sentence mission statement and why are they are members of SEATS

It was suggested that a working party be formed and Cr Anthony Mayne was elected to coordinate this activity. Greg Pullen and Cr Marianne Pelz volunteered to be on the working party.

MOTION:

That Cr Anthony Mayne, Cr Marianne Pelz and Greg Pullen work on the draft SEATS Vision and Mission statements and bring it back to the November 2017 meeting.

Moved: Cr Patricia White

Seconded: Cr Keith Cook

Carried

10. PRESENTATIONS

a. Wellington Shire Council - Mr John Websdale, General Manager Development

- The economy of Wellington Shire Council
 - Has modest growth rates
 - Agriculture is the largest employer and has been for years
 - Public administration is the second largest employer mainly due to the presence of the RAAF



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- Mining is a significant contributor to the economic through the presence of ESSO
- But local spend shows a totally different picture
 - Manufacturing results in the biggest local spend
 - Mining largest in economic output
- Need to understand what has the biggest bang for investment in the long term
- All gas and oil comes back into Longford in the Wellington Shire
- Talked about impact of the drop off of construction but this decline was expected
- The RAAF have a strong community licence. We have an excellent relationship
- Big projects include
 - Air 5428
 - Tenderers had to provide both an off base and on base solution
 - Ended up deciding on an on base solution
 - End of 2019 contracts will be leaving our region
- West Sale Airport
 - Is for mechanic support services and recreational
 - Looking for commercial partners –

Questions

How do you try to manage the impacts associated with a drop of investment (as at the completion of major projects)?

- We have worked with business and tourism associations to educate them about the drop that is coming – the cycle

ESSO is changing their industrial situation and outsourced their catering firms – WA one that tender and a change of employment has resulted

Wellington Shire Council will continue to lobby heading into Melbourne and the time slots – need planning to ensure direct access to Melbourne

Greg Pullen commended John Websdale on the presentation and congratulated Wellington Shire on the win of Air 5428. Does your community still see tourism as the main economic driver?

- Tourism is important but not the major game. We have a tourism product and we need to promote this. Tourism is important for Gippsland but not the main driver for Wellington

Cr Jeremy Rich - Fixing freight transport will also build the roads etc needed for tourism

John Duscher thanked John Websdale for his presentation

b. VicRoads GRSC - Mr Scott Lawrence



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Scott Lawrence passed on Nathan Mathews apologies. Scott was welcomed to the meeting and he gave a presentation on road safety.

- 4 times more likely to die on country roads
- Crossing the centre line is the largest cause of road fatalities
- Speeds above 80km/h are likely to result in serious injury or death in head on collision
- Most hits on the barrier result in cars driving away. Difficult to get reimbursed for damage but it is a good outcome when cars can drive away and there are no injuries.

Leongatha to Meeniyan - Treatment has been designed to ensure that landowners can continue to make right hand turns into property including access with B doubles

There have been a number of debates about the width of the median – if we made it wider we would not have been able to treat as long a distance of the road.

Would hard AMCO be better than the cable with the deflection of vehicles?

- Depends on how you design the barrier – eg spacing of the posts – there will be some impact on the lane in the opposite direction but the cable barrier will still reduce speeds in collision
- Still safer but there has been a lot of discussion about barrier width and deflection

Need to continue to treat problems in road safety and take a holistic approach and this is why we are treating whole lengths of roads. We need to keep people within the road corridor.

John Duscher thanked Scott Lawrence on the presentation and how it provided a much better understanding of road safety and the value of the use of barriers.

Greg Pullen - How much per km to install these barriers? Scott took this as a question on notice however there is a very strong positive BCR with the installation of these barriers.

The three wire product no longer accepted in Victoria. The four wire will be installed in front of the three wire.

Cr Marianne Pelz – How do these barriers affect the movement of animals?

- This was discussed but there aren't clear guidelines – kangaroos can jump over it while smaller animals can go under. There are breaks in the barrier – lengths will generally not be longer than 400m – for maintenance.

c. Mr Dave Jones – RACV Manager Roads and Traffic

Mr Dave Jones has been campaigning for road safety for years. Dave Jones gave a presentation with a focus on AusRAP – the Australian Road Assessment Program (<https://www.racv.com.au/membership/member-benefits/expert-advice/advocacy-for-members/improving-victorias-roads-transport/safety-ratings-for-roads.html>)

- Would like the government to communicate that investments in roads will improve the star rating.
- Aim is to tell the community about the star rating and that larger investments will result in more stars.



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There will be a Parliamentary inquiry on the condition of roads. It is expected to open over the Dec/Jan period.

Mr Jones was thanked for his impressive presentation.

ACTION 17.19 – Dave Jones to send through link to inquiry once it has opened

11. OTHER BUSINESS

a. NSW Local Roads Congress Communique- as attached.

MOTION:

That SEATS endorse the NSW Local Roads Congress Communique

Moved: Barry McDonald

Seconded: Cr Jeremy Rich

Carried

b. Reid Mather-Rail Freight Alliance – Rail Futures Conference 2017

- There are a number of projects that need to be implemented in regards to the Port of Melbourne
 - Intermodal facility in Melbourne
 - The alliance is seeking a commitment for a number of the projects
- The format encourages open conversation throughout the day
- We need members to attend. This is the highest spend that we have ever had available and need to support these investments/projects.
- SEATS needs to support this event to show that rail freight is a key issue in Victoria
- The conference has a whole east coast flavour Victoria to NSW and into QLD

The Executive Officer will continue to promote this Conference through SEATS network. Rate capping has impacted on people wanting to attend but this is the meeting that you need to go to – advocacy

Cr Patricia White - Attending conferences are valuable learning experiences that you can bring back to the community

Reid Mather – It is a strong conference line up with the Hon Darren Chester and the Hon Anthony Albanese attending

c. Fixing Country Roads and Fixing Country Rail

SEATS will provide letters of support for funding applications of priority projects but please allow sufficient time before applications close. Contact John Duscher, Executive Officer.



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ACTION 17.20 – SEATS members are to contact John Duscher, Executive Officer, if a letter of support is required.

d. National Heavy Vehicle Access Forum - Victoria

- The forum was scheduled for the 16th August
- It was cancelled due to lack of interest
- Both SEATS and the NHVR are looking to increase interest in future and still want to hold an event
- The Shoalhaven Heavy Vehicle Access Forum held on the 8/8/2017 and this model be replicated for other councils
- Truck operators need to be contacted
- Talk to Cr Marianne Pelz for contact details of the hauliers such as McColls (based at Geelong)
- Initial interest at Shoalhaven was very slow but picked up in the week prior to the event
- Trailer builders will come along
- At Shoalhaven there were a lot of stories about buying a rig and then finding out that you needed approval to drive it on the road and this took significant time.
- Other attendees included two bank managers and someone from Moama

Cr Marianne Pelz – you need to look at where the transport companies are based.

The NHVR do not want to run it. It's a council industry forum the NHVR will attend and collaborate to deliver the forum

Cr Marianne Pelz – East Gippsland are happy to host it in Bairnsdale. Maybe invite VicRoads

John Duscher - If we hold it conjunction with a SEATS meeting it adds to the relationship.

Action 17.21 – John Duscher and Simone Reinertsen to continue to work together to deliver a forum. Could be held in Latrobe or in conjunction with a SEATS meeting

Cr Claire Le Serve – what about holding the forum separate to a SEATS meeting ?

John Duscher- let's see what happens. Yes it can happen outside a SEATS meeting.

Cr Marianne Pelz – Latrobe is located along the highway and would attract more industry people

Cr Jeremy Rich – South Gippsland is not really considered as a route so it would be good to have the meeting in this region and Bass Coast, Inverloch.

Cr Patricia White – the forum was successful

- There were industry representatives (Cranes, Boral and Soilco) telling council what their problems were and impacts on their business.
- Regulatory content in the morning and industry issues in the afternoon worked really well.



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e. SEATS petition

- The petition will be sent to each of the SEATS members. Please photocopy and get out to your council.
- SEATS will be requesting that all Mayors sign an individual letter.
- It is intended to present the first lot of petitions in November 2017 but want the petition to continue over the Christmas period to capture tourist feedback

ACTION 17.22 – John Duscher to generate media releases in relation to the petition

12. GENERAL BUSINESS

Barry McDonald – suggested that meetings commence earlier on Day 2 for people who have to travel long distance.

MOTION:

That Day 2 of the SEATS Ordinary meetings commence at 8.30am.

Moved: Barry McDonald

Seconded: Cr Jeremy Rich

Carried

13. CLOSING REMARKS – Executive Officer

- The next meeting in will be held in Canberra.
- Meeting notice will be sent out early. This is because there will need to be security checks of attendees in order to access the Airport.
- Please come along to this meeting, it should be exceptional
- There will be a focus on air transport and economic development
- Thank you to Laurie Jeremiah for coming along and delivering the Transport for Victoria report
- The dates for meetings are set well ahead so please put them in your diary. Timely RSVP's are required and every effort should be made to attend following acceptance as the host does incur costs for catering, venue hire etc.
- The program for the next meeting at Canberra Airport is completed and details about accommodation at airport will be sent out with the Meeting Notice.

Barry McDonald – Can you please lock in parking with the conference? Parking at the airport can be expensive.

SEATS Chair Patricia White thanked the Mayor and Staff at WELLINGTON SHIRE COUNCIL for hosting us and closed the meeting at 12.36pm.



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Next meeting: 9th and 10th November 2017

Meeting closed: 12.36pm

f. NSW Local Roads Congress Communique

NSW LOCAL ROADS CONGRESS

Making Our Roads Work

Congress Communique

The NSW Roads & Transport Directorate, a partnership between Local Government NSW and the Institute of Public Works Engineering Australasia (IPWEA), in holding the 2017 NSW Local Roads Congress resolved to announce the following communique.

The Congress recognizes the contribution of other levels of Government in providing ongoing financial assistance for the management of local roads and infrastructure, particularly in regional areas through:

NSW Government

- Rebuilding NSW
- Regional Road Block Grant and REPAIR Programmes
- Fixing Country Roads
- Fixing Country Rail
- Fixing Country Truck Washes

Australian Government

- Bridges Renewal Programme
- Heavy Vehicle Safety and Productivity Programme
- Black Spot Programme
- Roads to Recovery Program
- Financial Assistance Grants

While the funding of the Roads to Recovery Programme has been maintained with \$4.4 billion from 2013–14 to 2020–21 for the construction, repair and upgrade of local roads.; it is critical to the management of council roads there is a need for this funding to become permanent and for the quantum to be increased to support regional freight connections and to provide efficient links between areas of production and national and international ports and markets.

Local Government acknowledges the key role that these funding programs provide in assisting to address social equity, road safety and drive the economy, noting the



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particular importance of providing support to regional communities. These capital funding programs are vital to supporting productivity improvements by addressing the 'first mile' issues on local and regional roads, to open up access by higher productivity freight vehicles to improve transport efficiency.

The chronic under-funding of basic road resurfacing and renewal works is contributing to worsening road safety outcomes as evidenced by the increasing road toll on local and regional roads. The Congress notes with concern:

- the increasing proportion of fatal and injury crashes occurring in regional NSW, now representing 67% of fatalities
- the increasing proportion and number of fatal and injury crashes occurring on Council roads, now representing over 45% of crashes
- the high percentage of pedestrian fatalities, now representing 18% of all road related deaths in NSW

Information collected by IPWEA (NSW) indicates that very few councils have adopted a Strategic Road Safety Plan as part of their suite of strategic planning tools. This must be addressed to ensure that councils are considering the road safety implications of all the activities they undertake.

The NSW Local Government Road Safety Officers programme is a key part of addressing the road safety issue. The current three year funding program is creating uncertainty for Councils and making it difficult to retain qualified Road Safety Officers. The Congress calls on the NSW Government to make a long term commitment to the NSW Local Government Road Safety Officer programme.

The Congress fully supports Australian Local Government Association's (ALGA) call for:

- *A Local Government - Higher Productivity Investment Plan* of \$200m per year over 5 years be provided by the Federal Government to facilitate increased freight access on local roads by addressing current barriers to effective implementation of the Heavy Vehicle National Law
- *A Local Government Community Infrastructure Program* of \$300m per year over 4 years to help achieve important social and regional policy outcomes, including attraction and retention of skilled workers, preventative health, social cohesion and tolerance, stronger social capital and community resilience and better access to broad-based education, learning and employment.

The Congress fully supports The Local Government NSW (LGNSW) *Submission on the NSW Budget for 2017/18* publication in relation to road and transport infrastructure issues, principally the focus on: *"investment in local infrastructure - roads in particular – as the logical, crucial "last mile" of its infrastructure strategy and a key part of the NSW Government's urban and regional planning agenda, driven by population growth, demand for housing and the need for liveable communities"*.



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The Congress notes the significant impact the skills shortage in professional personnel is having on delivering outcomes for the community and calls on the Australian and NSW Governments to work with Local Government to build the capacity of existing professional personnel and support an increased number of cadetships across the Local Government sector.

To further the outcomes of this Congress, the Congress calls on Governments to take the following measures:

NSW Local Government

The Congress calls on all Councils in NSW to:

1. progress the Congress Communiqué by all Councils writing to the relevant Ministers and their local NSW and Australian Government MPs seeking their support for the Congress outcomes
2. continue to improve asset management performance including working with the Office of Local Government to provide transparency and consistency of infrastructure measures within the Integrated Planning & Reporting framework
3. pro-actively address the skills shortage issue by incorporating measures within each Council's Workforce Strategy to:
 - a. build capacity within the Local Government sector by supporting ongoing training and knowledge sharing, including within regional groups and peak professional bodies
 - b. implement a cadetship program with appropriate experiential development and mentoring programs to develop the skills needed to deliver services to our communities in the short and long term
4. actively support the pursuit of innovation and use of improved techniques to better meet community needs.
5. implement Road Safety Auditor training of existing staff available through the partnership with IPWEA NSW and Transport for NSW to develop the specialist skills within all Councils
6. develop strategic road safety plans by no later than 30 June, 2019
7. support long term asset management of local roads by extending membership of Weight of Loads Groups to include a greater number of councils across NSW

NSW Government

The Congress calls on the NSW Government to:

1. work with the LG sector to develop improved infrastructure reporting including 10 year forward infrastructure schedules based on condition, functionality and capacity requirements needed to service the community, now and in longer term



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2. develop a sustainable infrastructure funding framework and model utilizing the Integrated Planning and Reporting Framework as the basis gathering an aggregated funding picture for NSW Councils
3. work with the Australian Government to redistribute additional Federal Assistance Grants within NSW to regional to address social equity and reduce the infrastructure renewal funding gap. Any reduction in funding for metropolitan councils to be offset by a one off approval to increase rates above the approved rate cap
4. develop a more meaningful rating system for Councils as an incentive to meeting population density targets, and ensuring Councils are financially sustainable, including consideration of rating vertically to recognize the demands placed upon Councils from high density development
5. continue to provide resources to Local Government for the management and upgrade of transport infrastructure, particularly to address the declining condition of bridges, open up opportunities for higher productivity vehicles
6. implement a new Active Walking Programme to supplement the existing Active Transport Programme, to address the deficiency in footpaths and pedestrian facilities
7. implement a programme through the Department of Planning to develop strategies to determine and mitigate the cumulative impact of State Significant Development, e.g. mining, on communities and transport infrastructure beyond the immediate development area
8. undertake meaningful engagement with Local Government across the regions including to develop the NSW Transport Plan, Regional Transport Plans (inclusive of Freight Plans and identified intermodal options), NSW Freight and Ports Strategy and NSW Road Safety Plan
9. ensure all transport and freight plans refocus on the proposed solutions to provide an integrated network of rail, road transport, intermodals and address the need to overcome institutional impediments to access to rail
10. increase the Regional Roads Block Grant funding to address the \$89 million per year funding gap on Regional Roads
11. commit to ongoing council involvement in existing RMCC arrangements on the state road network
12. support for councils to work with local businesses and communities to implement local and regional Climate Change Plans - particularly in relation to infrastructure.
13. re-assess all environmental legislation to provide clarity and allow road safety to be addressed within road reserves in an efficient and cost effective manner within Local and Regional Road reserves



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14. Consider broader landscape solutions, including the current sale of Crown road reserves and the proposed biodiversity funding programs, to address sustainability of fauna and flora, outside of the road corridors.

15. Support councils financially in developing and implementing strategic road safety plans as part of the implementation of the NSW Road Safety Plan 2021

16. Increase financial support for Weight of Loads groups for better road asset management and road safety.

17. to improve reporting and sharing of data with Local Government for emergency situations (road closures etc.)

18. Actively support, and commit to working collaboratively with, the Regional Infrastructure Coordinator, particularly in improving the delivery of road infrastructure across NSW.

NSW & Australian Governments

The Congress calls on the NSW and Australian Governments to:

1. Work with Councils to develop improved integrated regional transport plans
2. Continue the funding to Local Government under grant programmes such as *Fixing Country Roads* and the *Bridges Renewal Programme*
3. Build upon the Fixing Country Rail Programme to target the reduction of freight loads on local and regional roads, including resolving institutional impediments for access to existing rail
4. Provide transport linkages, both rail and road, to the future inland rail line to ensure the best productivity outcomes for NSW and Australia.
5. ALGA work with COAG, informed by IPWEA, and other State LG peak bodies and, to develop a new National Infrastructure Partnership for the three tiers of Government for smarter long term investment planning in transport and community infrastructure.
6. Review the National Disaster relief payments scheme to
 - Establish turnaround times by Government for approvals of works to mitigate the risk of managing damaged road networks
 - Allow Councils to determine the most efficient and effective method of delivery of works, either by day labour or contract
 - Allow Local Government to utilize the funding for betterment of affected assets, to reduce future potential damage, risk and inconvenience to our communities

Australian Government

The Congress calls on the Australian Government to:



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1. Work with the NSW Government to review the distribution of Federal Assistance Grants in NSW, having regard to social equity for regional communities with lower populations
2. progressively increase funding to Local Government tied to a percentage of the GST equivalent to 1% of National GDP
3. permanent doubling of Roads to Recovery (to at least \$700 million per annum) from 2019-20
4. reinstate the funding gap created by the FAG indexation freeze and to fund the gap into the future
5. require ARTC to identify, consider and address community infrastructure impacts resulting from increased use of rail freight, as part of their future "Capacity Strategy Plans."

Australian Local Government Association

The NSW Congress seeks the support of ALGA to deliver the NSW Roads Congress outcomes.

Further enquiries:

Warren Sharpe OAM, President IPWEA (NSW) - 0409 398 358

Garry Hemsworth, Director IPWEA (NSW) – 0427 432 216

Mick Savage, Manager Roads & Transport Directorate - 0418 808 085

**TARALGA & DISTRICT WAR MEMORIAL HALL
ORCHARD STREET
TARALGA**

Taralga & District War Memorial Hall
Annual General Meeting
Wednesday, September 13, 2017

Present:

Richard Davison - Chairperson
Prue Burfitt – Sec./Treasurer
Lorraine Davison – Progress Assoc.
Jenny Cee – Lions
John Stafford - ULSC

Apologies:

Andrew Croke - ULSC
Alison Cummins - CWA
Karla Calleja – P&C
Don McKay - Progress Assoc.

Richard Davison, Chairperson opened the meeting and welcomed Committee Members.

Minutes of 2016 Annual General Meeting read and accepted

Moved: Prue Burfitt Seconded: Jenny Cee

Chairperson report presented: Summary

- Sound System secure in Store Room - deadlocked
- Chairs/Trestle Tables in adjacent Store Room
- Old Trestle Tables – sold/damaged tables disposed of
- Side light fitted to illuminate side entrance/exit door
- Power discount of 22% applied to usage charge
- Enquiring to change Mercury/Vapor lights to LED
 - o Cost approx. \$3-\$4K (8 lights)
- Obtaining quote for automatic doors at front foyer entrance
- Successful application to the Community Enhancement Grant (Wind Farm)
 - o Funds has been deposited into Account (\$43,700.00)
 - o Work will commence on return from Holidays

Moved: Richard Davison Seconded: John Stafford

Treasurers Report:

Opening Balance:	\$2,518.55
Receipts:	\$2,616.83
Expenses:	<u>\$4,101.20</u>
Balance as at 30.06.17	\$1,034.18
Cheque Account:	\$1,034.18
FTD	<u>\$5,233.03</u>
TOTAL	\$6,267.21

Moved: Prue Burfitt Seconded: Jenny Cee

NB: The Financial Accounts have been audited by ULSC Accountant - accurate

Cheque Signatories: Prue Burfitt, Lorraine Davison, Jenny Cee

The Chair was vacated for the Election of Officers. John Stafford took the chair
The Committee was thanked for their contribution. John then called for nominations:-

Chairperson: Jenny Cee nominated Richard Davison Seconded: Prue Burfitt
Richard accepted

Secretary/Treasurer: Lorraine Davison nominated Prue Burfitt Seconded: Jenny Cee
Prue accepted

Fees for the coming Year: It was agreed to not increase the Hiring Fees for the Hall this year.
However, once heating installed – user pays – meter system
To be noted on hiring advice
Moved: Prue Burfitt Seconded: Lorraine Davison

Committee/Community Representatives:

CWA:	Alison Cummins/Karina Rees
Lions Club:	Martha Grahame
P&C:	Karla Calleja/Alison Cummins
Progress Association:	Don McKay/Lorraine Davison
RSL	Richard Davison/John Sullivan
ULSC	John Stafford
Community:	Jenny Cee

It was agreed to write to CWA & P&C noting disappointment of no representation at AGM Meeting despite advance notice and asking for representatives. Notice to be put in Taralga News and Public School Newsletter requesting Community representatives.

Meeting closed: 8.15 pm

*TARALGA & DISTRICT WAR MEMORIAL HALL
MANAGEMENT COMMITTEE
ANNUAL TREASURERS REPORT
ABN: 81 011 241 552*

Reconciliation as at 30 June, 2017

Balance as at 1st July, 2016 **\$ 2,518.55**

Receipts:

20.07.16 – Taralga CWA – Electricity Reimbursement	\$ 159.81
29.07.16 – AEC – Hire of Hall – Federal Election (EFT)	\$ 210.00
24.08.16 – NSWEC – Hire of Hall for Council Elections (EFT)	\$ 235.00
25.08.16 – Gln. Mulwaree – Neighbour Aid – CWA Hire (EFT)	\$ 40.00
31.08.16 – Taralga CWA – Electricity Reimbursement	\$ 186.74
18.10.16 – Taralga Lions – July/Aug/Sept. Markets	\$ 165.00
21.10.16 – Taralga Public School – Hall Hire Concert	\$ 90.00
29.11.16 – Sthn Tablelands – Hall Hire (2hrs) (EFT)	\$ 30.00
14.12.16 – Taralga CWA – Electricity Reimbursement	\$ 179.88
14.12.16 – A. Moloney – Purchase of Tressle Tables	\$ 40.00
20.12.16 – Taralga Public School – Presentation Night	\$ 55.00
20.12.16 – R. Davison – Purchase of Tressle Tables	\$ 20.00
05.01.17 – Taralga Lions Club – Markets Oct/Nov/Dec '16	\$ 165.00
05.04.17 – Taralga CWA – Electricity Reimbursement	\$ 150.85
15.05.17 – Taralga Lions Club – Markets Feb/Mar/Apr/May '17	\$ 220.00
16.06.17 – Taralga CWA – Electricity Reimbursement	\$ 154.55
16.06.17 – Taralga Progress Assoc. – Taralga Art Show Hire	\$ 435.00
29.05.17 – Local Land Services – Hall Hire – Workshop – (EFT)	<u>\$ 80.00</u>

Total \$ 2,616.83

Total \$5,135.38

Less Payments:

21.07.16 – PPCA – Licence Renewal	\$ 86.44
12.08.16 – Origin – Electricity Account	\$ 713.65
12.10.16 – Taralga CWA – Neighbor Aid Reimbursement	\$ 40.00
20.10.16 – C&D Contract Cleaning – Mop/Pads	\$ 154.00
31.10.16 – R. Davison – Reimburse – Gas Refill	\$ 39.70
10.11.16 – Origin Energy – Electricity	\$ 760.86
13.12.16 – APRA – Licence Fees	\$ 88.55
21.12.16 – J. Koford – Electrician – Light Installation	\$ 560.00
05.01.17 – AON Insurance – Contents Insurance	\$ 350.34
10.02.17 – Origin Energy – Electricity	\$ 591.53
04.05.17 – Lynn's Floral Studio – ANZAC Wreath	\$ 60.00
11.05.17 – Origin Energy – Electricity	\$ 496.13
17.05.17 – J. Koford – Electrician – Side Light Installation	<u>\$ 160.00</u>

Total \$ 4,101.20

Balance as per Bank Statement \$1,034.18

Fixed Term Deposit:

21.10.16 - \$5,097.03 Fixed Term Dep.– reinvested – Int. \$74.11	\$5,171.14	
21.04.17 - \$5,171.14 Fixed Term Dep.– reinvested – Int. \$61.89	\$5,233.03	<u>\$5,233.03</u>

Total Funds Available \$6,267.21

TARALGA & DISTRICT WAR MEMORIAL HALL ORCHARD STREET TARALGA

Taralga & District War Memorial Hall Committee Meeting
Wednesday, September, 13, 2017

Present: Richard & Lorraine Davison, Prue Burfitt, Jenny Cee, John Stafford,
Apologies: Alison Cummins (CWA), Karla Calleja (P&C) Don McKay (Prog. Assoc.)

Richard Davison, Chairperson opened the meeting and welcomed Committee Members.
Minutes of October 26, 2016 meeting read & accepted
Moved: Lorraine Davison Seconded: John Stafford

Correspondence In:

24.10.16 – NAB – Fixed Term Deposit confirmation
14.11.16 – L. Duncan, Principal, Taralga Public School – Presentation Night
November – R. Rudd, AON – Content Insurance
15.12.16 – B. Johnston – ULSC Fin.&Admin. Mgr – Confirming receipt of submission
31.03.17 – B. Johnston – ULSC – Submission advice – no specific allocation in Budget
05.04.17 – NAB – FTD maturing
24.04.17 – NAB – FTD Confirmation
05.07.17 – B. Johnston – Section 555 Committee Audit – Year ending 30.06.17
14.07.17 – T. Dodson, ULSC – Community Grant Offer Letter - Heating - \$43,700.00
31.08.17 – B. Johnston, ULSC – Audit advice/Opinion

Correspondence Out:

31.10.16 – T. Dodson, ULSC, Director Envir. & Planning – Letter of appreciation
29.11.16 – ULSC – Operational Plan Submission
21.12.16 – Email – R. Rudd - Confirming Insurance Cover
March – Community Grant Submission
13.07.17 – T. Klem, ULSC Mgmt Accountant – Financials for Audit

Discussion: Contents Insurance for Sound System

Write to Council for clarification as to why Sound System is not covered by Council Insurance.

Treasurers Report:

Opening Balance as at 30.06.2017 – \$1,034.18
Receipts -\$ 43,910.00
Expenses -\$ 567.83
Balance 31.08.17 -\$ 44,376.35
FTD - \$5,171.14 matured 21.04.17 – Int. \$61.89 - reinvested
Moved: Prue Burfitt Seconded: Lorraine Davison

Business Arising:

- Sound System Security – Room now secure with Deadlock/Keys - \$176.71
- Excess Trestle Tables Sold – Unusable – disposed of
Store room cleared out – now only tables and usable chairs
- Light for South Side of Building – Installed - \$160.00
Insurance for Sound System (Contents) be included in Operational Plan Submission - rejected

General Business:

- Upper Lachlan Operational Plan Submission
 - o Cost of Insurance for Sound System
 - o Resealing of CWA floor – Quote to be obtained
 - o Old Toilet Block removal
- No funding for submission items

- Grant application to Wind Farm for Hall Heating – approved
 - Funds available - \$43,700.00
 - Work to commence
- Lighting
 - With increase in electricity prices – Richard investigating
 - Replacing side lights – LED
 - Top Lights – 8 x \$500
 - Grant applications
 - Community donations
 - Wind Farm Enhancement Fund
 - RSL
- Next Project
 - Automatic Doors at Entrance
 - Benefit to retain heat in Hall during Winter months
 - Eliminate noise of opening doors during performances

Meeting closed 8.00 pm

Next meeting TBA

Minutes of 2018 Crookwell Potato Festival Committee

Date & time	15 August, 2017 – 3pm
Venue	Visitors Information Centre, Crookwell
Attended	<ul style="list-style-type: none"> Joyce Edwards (Chair) Marg Anderson (Secretary) Andrew Warren Jan Pont Beverly Houterman (Treasurer) Ric Opie Marcus Kollakides Brian Faulkner (ULS Events Marketing Officer)

UPPER LACHLAN SHIRE COUNCIL
 CROOKWELL OFFICE
 5 OCT 2017
 File No:

1. APOLOGIES:

- Sandy Martin

2. BUSINESS ARISING (shaded items complete)

Meeting	Action items	Who	Outcome
25.07.17	Follow up with insurance company re promised sponsorship	Ric	
25.07.17	Contact stall holders to see if any interest in 2 days	Jan	65 stall holders contacted by email. Of the 21 who responded, 17 for a 2 day event with stalls
25.07.17	Check which other festivals are two days events	Andrew	Boorowa Wool Fest main events on Sunday, some activities on Friday & Saturday. Young Cherry Festival is similar.
25.07.17	Investigate graphic designer	Andrew	
25.07.17	Send letter to Showground Committee re improved lighting in basketball stadium.	Andrew	
25.07.17	Ask Young and Boorowa about number and profile of visitors to their festivals	Andrew	
25.07.17	Investigate whether the foodies can book their stalls online as well as general market stalls	Andrew	
25.07.17	Liaise with Garry re early planning for farm program	Ric	
25.07.17	Letter to golf club re use of golf buggies	Joyce	
25.07.17	Letters of thanks to 2017 volunteers and sponsors	Marg & Joyce	
25.07.17	Letter of thanks to Bev Hatch	Joyce	
25.07.17	Ask Mike Walsh whether he will coordinate car display	Jan	Done – happy to do so.
15.08.17	Write to Crookwell sports clubs to request they have a 'by' on Saturday 12 May.	Joyce	
15.08.17	Book raffle ticket sale dates	Joyce	
15.08.17	Send letter of support to AP&H for grant application	Marg	Done
15.08.17	Invite reps from Library, quilt show, art show etc to come to next meeting	Joyce	

Minutes Crookwell Potato Festival Committee meeting 15.8.17

3. TREASURER'S REPORT:

- Financial report tabled with 2018 budget. It looks like we made a \$5000 profit.
- Estimated budget for 2018 is \$67,080, \$8k more than 2017.
- Acmea sponsorship money still hasn't been received.

4. GENERAL BUSINESS

- Discussion re duration of 2018 festival: 1 vs 2 day event
 - Feedback from Info Centre volunteer on Sunday after this year's event that some visitors were looking for things to do on Sunday.
 - 17 of the 21 2017 stallholders who responded to Jan's email were supportive of 2 days of market stalls
 - Boorowa and Young festivals are advertised as a Fri/Sat/Sun event, but primary events are on one day
 - Adding a day at the Showground will increase some costs – e.g. rent of showground, payment of entertainers and kid's activities, PA hire.
 - Costa is not available on Sunday
 - Judith Basile is willing to independently organise a brunch on Sunday (Mother's Day), with entertainment.
 - Visitors to CPF are not aware that the other events over the weekend are not directly related to the festival. Some questioned having to pay an additional amount to get into the art and quilt shows when they had paid for entry to the showground. Marg suggested we draw in all other activities outside the showground events under the CPF banner, and offer a ticket that covers all of them on Saturday. Joyce offered to approach 'satellite' activity organisers about the idea.

**CURRENT CPF MODEL –
several satellite
activities not directly
connected with CPF**



**PROPOSED CPF MODEL
FOR 2018**



MOTION: Continue CPF as a one-day event, but consider a ticket which will cover all Saturday activities around town, with and without Sunday brunch. Moved: RO. Seconded: MK. Passed.

- Raffles
 - Joyce already has 2 prizes – a manicure, and \$50 McGeechans voucher.
 - Ric offered to cut a load of wood for Feb raffle.
- Lighting in basketball stadium
 - Andrew has spoken to Paul Anderson about the need for better lighting in the stadium for stall holders. Told this is being addressed.
- AP&H committee is applying for a grant to upgrade facilities and has requested a letter of support from the CPF committee.
- New member of CPF committee.
 - Expression of Interest letter received from Sandy Martin.
 - Darian Cameron has not yet sent her EOI.
 - **MOTION: Sandy Martin be accepted as a member of the 2018 Crookwell Potato Festival organising committee. Moved: MA. Seconded: JP. Passed.**
- CPF ambassadors
 - Gary Kadwell and Pam Kensit are willing to be 'ambassadors' for our event. Pam will join the committee as a second Council Rep.

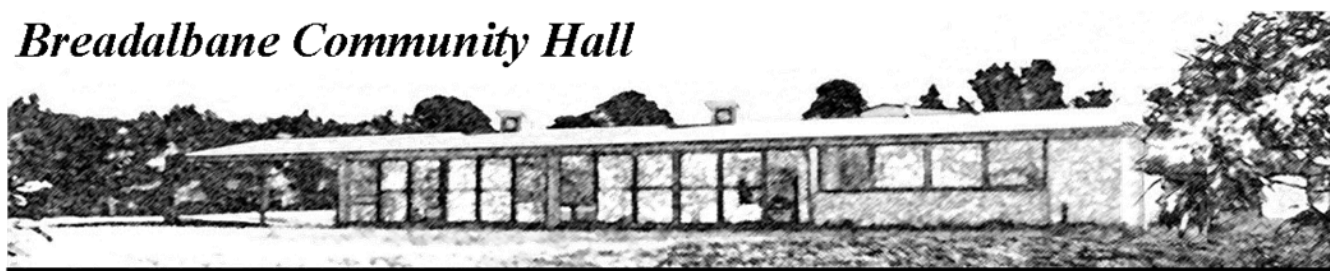
5. Next meeting

- Thursday 5th October at 3pm at VIC

Meeting closed 4.10 pm.

Signed as a true and accurate record: _____ Date: _____

Breadalbane Community Hall



Chisholm Park, Collector Road, Breadalbane NSW 2581

Breadalbane Hall General Meeting

Wed 6th Sept 2017, commencing 6pm

AGENDA

1. Attendance: John Searle, Chrissie McLean, Sarah Kilby, Vanessa Edwards, Sally McLean, Sylvie Hayles

Apologies: Jen Bell, Rod Edwards

2. Receive and endorse minutes from 21st May 2017 - passed unanimously

3. Treasurer's Report - see details at end of these minutes. Note: for the 2016/17 financial year, Hall hire funds received of \$1773.65 covered utilities and maintenance costs of \$1580.84 with a remaining profit of \$192.81 Other fundraising and saved funds at 30 June 2017 \$23,298.21 plus \$9,658.71 in grants received for specific purposes.

4. Correspondence - Email received from Dept of Veteran's Affairs confirming receipt of acquittal of grant of \$4000 for Memorial Wall. Email received from Angela Williamson of Kangaroo March Re-enactment committee - see reference in General Business below. Emailed received with ULSC Streetscape Improvements Project Community Meeting in Breadalbane report, containing all discussions and suggestions received by the ULSC Streetscape facilitators.

5. General Business

i) Social Working Group

(a) Very successful lunch held last Saturday 2nd Sept. Initiated and organised by Sarah Kilby and helpers (Vanessa Bell, Linda Cashmere, Alice Beardmore) in support of Women's Health Week. Talks by guest speakers Dr Isabelle Hawke and Psychologist Robbie Hoskins on women caring for their heart health and a demonstration of CPR were well received by all. Michael Hall conducted a very successful auction, and bravely coped with being the only male in the Hall (although he did escape quickly!). Final costings TBC but indications are that there are sufficient funds to purchase a Defibrillator, glass cabinet, and infant pads, and still have a healthy profit. A follow-up meeting will be held to confirm the purchase of the Defibrillator and to determine the distribution of the remaining profit, bearing in mind the day was targetted to purchase a Defibrillator and to support Women's Health.

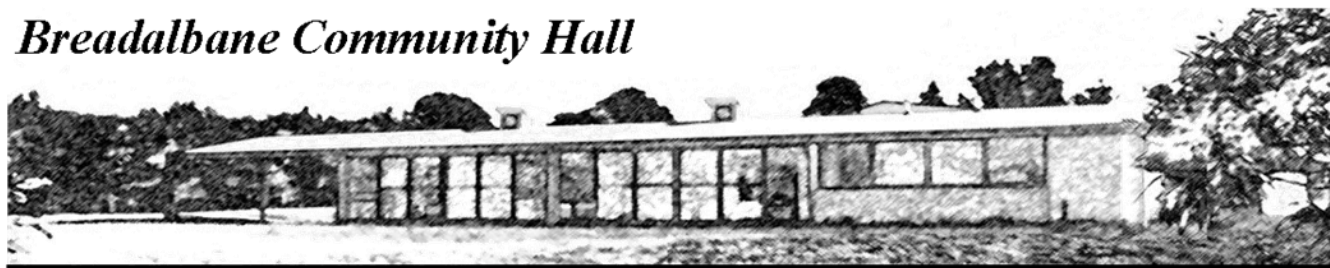
(b) Cleaning roster has been established and is working well with volunteers liaising with Vanessa Edwards each month. Thank you to all those helpers in the community who have

2017 Chairman: Sally McLean p: 02 4844 2211

2017 Treasurer: Christine McLean p: 02 4845 1323

2017 Hall Manager: Vanessa Edwards p: 02 4844 2285

Breadalbane Community Hall



Chisholm Park, Collector Road, Breadalbane NSW 2581

volunteered to go on the roster. We have every month covered, and each person is only rostered on once per year.

- (c) A new hire rates notice has been prepared, with adjusted hire rates as per minutes from General Meeting on 21 May 2017
- (d) Secure key holder installation - progress to be checked with Rod Edwards
- (e) Planning for Breadalbane Community Progressive Dinner is progressing well with all 4 community groups organising their share of the progressive dinner. The Hall's main course contribution is being coordinated by Chrissie and Vanessa. Working bee on the day before, 10am Friday 22nd Sept to prepare and precook, and set up the tables and chairs and decorations. Chrissie will manage all ticket sales before and on the night. Sally to send reminder email 2 weeks before, including request for special dietary requirements.
- (f) The annual Breadalbane Christmas Get-together is scheduled for Sun 3rd December, to be conducted in collaboration with St Silas Church. Meal to be 'bring a plate' and BYOG. Church group to facilitate carol singing. Sarah suggested and the meeting agreed to support some children's activities - Sarah to investigate the cost for a jumping castle, face painting, and balloons.

ii) Heritage Working Group

- (a) Sally reported the plaques have been ordered, and the layouts approved to go to production for the WWI and WWII service men and women plaques, and the header plaque. Delivery expected at the end of Sept.
- (b) Brief initial discussion was held re planning of a Breadalbane Anzac Day 2018 event to open the Memorial Wall. A special meeting was scheduled to plan the day and commence invitations to officials and dignitaries. Meeting is Sun 5th Nov at 4pm
- (c) An offer has been received from the Kangaroo March Re-enactment committee, to donate a bronze plaque that commemorates the original Kangaroos and the Re-enactment. Plaque will be approx. 300 x 150mm, in a similar style to the plaques ordered for the Memorial Wall. The meeting agreed to gratefully accept the offer, and to install the plaque on the end wall of the memorial wall.

iii) Landscaping/Building Working Group

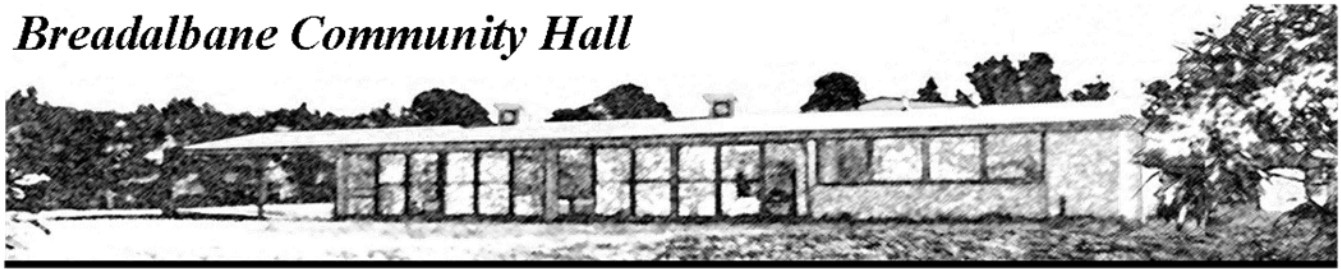
- (a) Sally reported that a submission has been completed and presented to Veolia Mulwaree Trust for a grant to assist with building the pergola. Builders quotes were received from 4 builders, all within 3 to 4% of each other. The selected builder's quote was \$81,213. With other trades and costs included the total project budget is \$94,708. Breadalbane Hall contribution \$22,000. Grant requested \$72,708 or 77% of budget.

2017 Chairman: Sally McLean p: 02 4844 2211

2017 Treasurer: Christine McLean p: 02 4845 1323

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Breadalbane Community Hall



Chisholm Park, Collector Road, Breadalbane NSW 2581

- (b) A purchase order has been issued by ULSC to Australian Carpentry Brant Jacobs for the repairs to roof and kitchen ceiling and rectification of the roof leaks. Brant expects to conduct this work during the week of 11 Sept.
- (c) Sally has spoken with Musaleen Shar, Director of Public Works and Operations at ULSC. Musaleen has indicated his support to provide a picnic table and a parents bench seat for Chisholm Park, as promised in the 2016/17 ULSC Operational Plan. The meeting reviewed and selected a style of picnic table and of bench seat for presentation to Musaleen as the preferred style to suit the area and to be easy care and durable. The meeting decided the preference to not have the equipment cemented into place, as this will allow them to be moved around to suit the occasions and to facilitate mowing. It was considered very low risk of being stolen as the donated bench seat at the front of the Hall has been there for nearly 2 years now, and it is not fixed in place.
- (d) Sally reported that Musaleen indicated we should email ULSC requesting softfall refill for the playground, and a replacement swing seat, so that this maintenance request is lodged into the ULSC system and therefore will be attended to.

6. There being no other business the meeting closed at 7.30pm

Next meeting re Anzac Day 2018 5 November 2017

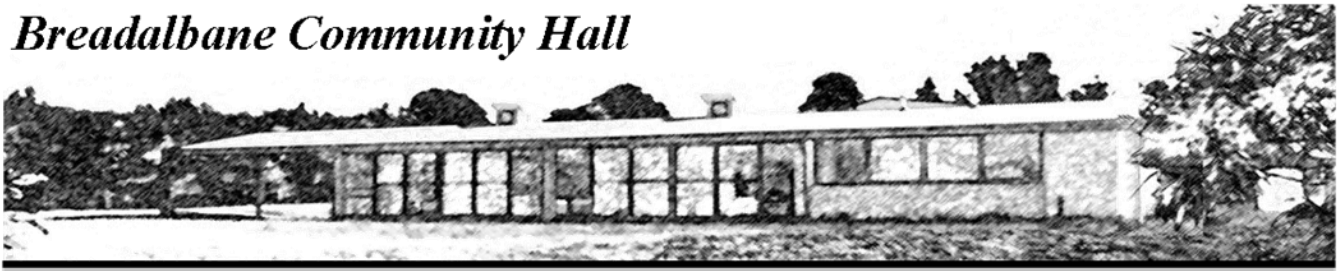
Next General Meeting and AGM 26 November 2017

2017 Chairman: Sally McLean p: 02 4844 2211

2017 Treasurer: Christine McLean p: 02 4845 1323

2017 Hall Manager: Vanessa Edwards p: 02 4844 2285

Breadalbane Community Hall



Chisholm Park, Collector Road, Breadalbane NSW 2581

Breadalbane Hall & Park - Treasurers report - 27/8/2017

Opening Balance Everyday Cheque Account IMB 20051579

30/6/16 **\$12,667.70**

Closing Balance

30/6/17 **\$11,906.70**

Financial Year 6/16-6/17

Hall Hire - \$1773.65

Utilities- \$1144.99

Repairs&

Maintenance- \$435.85

Opening Balance Reward Savers Account IMB 200638492

30/6/17 **\$21,050.22**

Hall funds available for general purpose \$21,561.08 as at 30/6/17
(see attached sheet of special funding grants)

Christine McLean

Treasurer

27/8/17

2017 Chairman: Sally McLean p: 02 4844 2211

2017 Treasurer: Christine McLean p: 02 4845 1323

2017 Hall Manager: Vanessa Edwards p: 02 4844 2285

Breadalbane Community Hall



Chisholm Park, Collector Road, Breadalbane NSW 2581

Special Funding grants to Breadalbane Hall

Provider	Date granted	Grant amount	Spend 1 Date	Spend 2 Date	Spend 3 Date	Spend 4 Date	Total spend	Balance
Dept Vets Affairs for Memorial plaques	07-Jul-15	\$ 4,000.00					\$ -	\$ 4,000.00
FRRR - CATCH 2015 for memorial wall	23-Nov-15	\$ 3,000.00 ex GST	\$ 159.39 11-Apr-16 Gibn Prod	\$ 237.90 16-May-16 Sand	\$ 194.00 20-Nov-16 Cement		\$ 591.29	\$ 2,408.71
ULSC 2016/17 Op Plan for Bench & Picnic table		in kind						
Dept Social Services for Mower & consumables	Advised: May 16 Rec'd: 7/6/16	\$ 5,000.00	\$ 1,750.00 02-Apr-16 Part pay't mower				\$ 1,750.00	\$ 3,250.00
Gullen Range Windfarm Comm for Mower	Advised: 28/4/16 Rec'd: 23/11/16	\$ 4,500.00 inc GST	\$ 4,500.00 02-Apr-16 Part pay't mower				\$ 4,500.00	\$ -
								\$ 9,658.71
Hall Cheque a/c balance	31/6/17		\$ 11,906.70					
Hall Reward Saver a/c balance	31/6/17		\$ 21,050.22					
Total Hall funds			\$ 32,956.92					
Less Special Grants allocated for specific purpose			\$ 9,658.71					
Hall funds available for general purpose			\$ 23,298.21					

Date	Details	Debit	Credit	Balance	Purchases	Utilities	Repair & M	Fund R	Donate	Hall Hire	Misc	Art
IMB Everyday Account - A/c No. 200051579												
1 Jul 16	Opening Balance			12667.70								
6 Jul 16	cash deposit		240.00	12907.70						240.00		
12 Jul 16	personal cheque 24472233 power direct	232.24		12675.46		232.24						
28 Jul 16	cash deposit - hire upper lachlan com		60.00	12735.46						60.00		
28 Jul 16	cash deposit - high tea - k Yeo		180.00	12915.46						180.00		
19 Aug 16	personal cheque 24472234 White	6250.00		6665.46	6250.00							
20 Sep 16	personal cheque 24472239 SC Designs	2035.00		4630.46	2035.00							
30 Sep 16	interest		.45	4630.91							.45	
10 Oct 16	Meditation workshop - S Kilby		90.00	4720.91				90.00				
11 Oct 16	Chq 24472235 power direct	251.96		4468.95		251.96						
16 Nov 16	Cash deposit - High Teas3, Evans, Jeffrey, Webster, Bell		463.00	4931.95						430.00		33.0
21 Nov 16	Art show - P Galland		300.00	5231.95				300.00				
21 Nov 16	Art show - K Hodgson		220.00	5451.95				220.00				
22 Nov 16	Art show - S Hayles		250.00	5701.95				250.00				
23 Nov 16	Grant Gullen Range Windfarm c/- Upper Lachlan		4500.00	10201.95					4500.00			
23 Nov 17	Cash deposit - art show - E Bennett		750.00	10951.95				750.00				
23 Nov 16	Cash deposit - art show -		1120.00	12071.95				1120.00				
23 Nov 16	Stop chq fee	15.00		12056.95			15.00					
30 Nov 16	Personal chq 24472236 S Bonet - cement for wall	194.00		11862.95	194.00							
2 Dec 16	personal chq - Penny & John Saxton - Art Sales	2088.00		9774.95	2088.00							
15 Dec 16	Essential Energy cash grant		200.00	9974.95					200.00			
9 Jan 17	Personal chq 24472237 - power direct	215.12		9759.83		215.12						
1 Feb 17	S Bell, R Bell K Bell, V Bell, L Webster. Donation K Brown		255.00	10014.83					25.00	230.00		
9 Feb 17	Personal chq 24472241 - SC Designs - Pergola plans	2475.00		7539.83	2475.00							
10 Feb 17	Personal chq 24472238 flyco	207.00		7332.83			207.00					
21 Feb 17	Personal chq 24472242 - Qual tape. Hand towel paper	113.85		7218.98			113.85					
4 Mar 17	Bush Bash Tickets - Schumacher		70.00	7288.98				70.00				
10 Mar 17	Bush Bash Tickets - Bonet		140.00	7428.98				140.00				
11 Mar 17	Bush Bash tickets - Schumacher		70.00	7498.98				70.00				
13 Mar 17	Personal chq - 24472244 SC Designs - Pergola designs	1760.00		5738.98	1760.00							
15 Mar 17	Personal chq - 24472246 Elgas	74.80		5664.18		74.80						
15 Mar 17	Bush Bash tickets - R Edwards		70.00	5734.18				70.00				
16 Mar 17	Bush Bash tickets - V Bell		70.00	5804.18				70.00				
16 Mar 17	Bush Bash tickets - Meredith		70.00	5874.18				70.00				
16 Mar 17	Cash Deposit - S Bell, Book club & Yoga		140.00	6014.18						140.00		
16 Mar 17	Chq deposit - Upper Lachlan		240.00	6254.18						240.00		
16 Mar 17	Personal chq 24472243 - Petty cash	100.00		6154.18			100.00					
17 Mar 17	Bush Bash Ticket - S Hayles		35.00	6189.18				35.00				
17 Mar 17	Bush Bash Ticket - D Macpherson		35.00	6224.18				35.00				

PRESENT: Mr M Barlow (Chairperson), Clr P Culhane, Clr J Searl, Clr J Wheelwright, Mr D Marshall (Community Representative)

Mr A Croke (Acting General Manager), Mr B Johnston (Manager of Finance and Administration), Mrs T Klem (Management Accountant)

THE CHAIRPERSON DECLARED THE MEETING OPEN AT 8.25am.

SECTION 1: APOLOGIES & LEAVE OF ABSENCE

Apologies were received for the absence of Mr W Martin.

RESOLVED by Clr Culhane and Clr Searle that the apologies be accepted and leave of absence granted.

- CARRIED

SECTION 2: DECLARATIONS OF INTEREST

Nil

SECTION 3: CONFIRMATION OF MINUTES

ITEM 3.1 **RESOLVED** by Clr Searl and Clr Wheelwright

That the minutes of the Audit, Risk and Improvement Committee Meeting held on 21 June 2017 be adopted.

- CARRIED

SECTION 4: REPORTS

ITEM 4.1 **COUNCIL INVESTMENTS PORTFOLIO TO 31 AUGUST 2017**
RESOLVED by Clr Culhane and Clr Wheelwright

1. The report on Council's investment portfolio is received and information noted.

- CARRIED

ITEM 4.2 2016/2017 CAPITAL BUDGET PROGRAM REPORT

RESOLVED by Clr Wheelwright and Clr Culhane

1. The 2016/2017 capital budget financial management reports are received and information noted.

- CARRIED

ITEM 4.3 2016/2017 FINANCIAL STATEMENTS

RESOLVED by Clr Culhane and Clr Searl

1. The 2016/2017 Council Financial Statements are received and endorsed by the Audit, Risk and Improvement Committee.

- CARRIED

ITEM 4.4 ITEMS FOR DISCUSSION BY CHAIRPERSON TO COUNCIL

RESOLVED by Clr Searl and Clr Wheelwright

1. The Chairperson will address Council's 19th October 2017 Council meeting with regard to the operations of the Committee in 2016-2017 and in relation to the Financial Statements.

- CARRIED

SECTION 5: ITEMS FOR DISCUSSION

Nil

THE MEETING CLOSED AT 9.17am.

Minutes confirmed 15 NOVEMBER 2017

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Chairperson

PRESENT: Mursaleen Shah (Director of Works & Operations), Ms Karin Schaeffer (Chairperson), Sue Banfield, Grant Kitchen, Graham Croker, Jo Hillan, Elizabeth Egan, Jo Boyce, Clr Opie, Clr Searl, Clr Kensitt (advised she would be late) Tina Dodson (Director Environment & Planning), Susan Ducksbury (Executive Assistant)

The meeting was opened at 3:05pm by the Chairperson, Karin Schaeffer

SECTION 1: APOLOGIES & LEAVE OF ABSENCE

Marlene Lannan unable to attend due to work committments

SECTION 2: DECLARATIONS OF INTEREST

Nil

SECTION 3: CONFIRMATION OF MINUTES

ITEM 4.1 **RESOLVED** by Karin Schaefer and Sue Banfield

That the minutes of the Access Committee Meeting held on 13 September 2017 be adopted.

- CARRIED

SECTION 4: MATTERS ARISING FROM THE MINUTES

Nil

SECTION 5: CORRESPONDENCE

ITEM 5.1 **RESOLVED** by Karin Schaefer and Elizabeth Egan

That the Access Committee Charter be updated in accordance with changes discussed in the meeting.

- CARRIED

ITEM 5.2 **RESOLVED** by Karin Schaefer and Elizabeth Egan

That the Council keep the Disabled Public Toilet locked with MLAK key to be made available at the Visitor Centre and Crookwell Footwear by arrangement with signage both at Visitor Centre and public toilet to indicate this and appropriate media releases.

- CARRIED

ITEM 5.3 **RESOLVED** by Karin Schaefer and Elizabeth Egan

That Council be requested that the Access Committee be advised of relevant correspondence on disability and access matters at future meetings.

- CARRIED

SECTION 6: REPORTS

ITEM 6.1 REVIEW OF DISABLED PARKING

RESOLVED by Chairperson Karin Schaefer and Cllr Opie That -

1. Council continue with the installation of a disabled parking space on the other side of the hospital entrance.
2. Council remove signage from the road in the location of previous disabled car parking space near the hospital and the area be made safe.
3. Cllr Kensitt as representative of the hospital committee ask that the issue of signage re: disabled parking be addressed by the hospital.
4. Committee meet at the hospital prior to the next meeting to look at disabled parking options.

- CARRIED

ITEM 6.2 OUTDOOR DINING POLICY

RESOLVED by Jo Boyce and Cllr Richard Opie

That the Access Committee endorses the reviewed Outdoor Dining Policy and that this be forwarded to Council for Adoption.

- CARRIED

ITEM 6.3 PEDESTRIAN ACCESS MOBILITY PLAN (PAMP) AND BIKE PLAN RECOMMENDATION That –

1. The Access Committee receive and note the report

HELD OVER TO FOLLOWING MEETING

ITEM 6.4 AUSTRALIAN STANDARDS AND DISABILITY ACCESS WORKS IN UPPER LACHLAN SHIRE. RECOMMENDATION That –

1. The Access Committee receive the report and note its contents

HELD OVER TO FOLLOWING MEETING

Committee members to meet prior to the next meeting at Crookwell Hospital on 27th November at 3pm.

Next meeting of the Access Committee is scheduled for 3pm on 29th of November at Crookwell in the Council Chambers.

There being no further business, the meeting closed at 4.45pm.

Mursaleen Shah
Director of Works & Operations



ACCESS COMMITTEE CHARTER

Role

The primary roles of the Access Committee are to:

- Address matters arising from the Council plans and policies as amended.
- Advise Council on ways to improve access for people who live, work or visit the Upper Lachlan Shire.
- Provide advice and support to Council relating to access issues.
- Provide an avenue for community members and organisations to raise and address access issues.
- Inform Council, individuals, organisations and the community on access issues.
- Provide input into and work with all relevant organisations and or individuals on access issues.
- Inform, lobby and influence relevant organisations and businesses to improve access.
- Refer all initial access enquiries to Council.

Responsibilities

The Access Committee is responsible for:

- Advising and making recommendations to Council on matters relating to access issues, with emphasis on issues for people with disabilities as defined by the Disability Discrimination Act.
- Advising and making recommendations to Council on matters relating to access issues, with particular emphasis on actions from Pedestrian Access and Mobility Plan.
- Providing feedback on the implementation of relevant Council programs and policies.

Membership, Chairperson and Voting

Membership of the Access Committee comprises:

- Minimum of 2 Councillors
- Minimum of 4 Community representatives
- General Manager (or nominee) and Council staff as required (Council staff will be ex-officio members)

Meetings

Meetings are to be held bi-monthly or by arrangement.

A required quorum of 50% committee members plus one additional member will be needed at each meeting.

All operations of the Committee shall be in accordance with Council's adopted code of meeting practice.

Voting

Simple majority required (more than half).

Appointment of members

Community members seeking appointment to the Access Committee are to nominate by contacting the General Manager, who will provide a report to Council Seeking approval to appoint members.

Term

The Access Committee shall dissolve at the General Election of Upper Lachlan Shire Council. Council may dissolve the Committee at any time, and any authority conferred by Council to this Committee may be withdrawn – either wholly or in part – by resolution of Council.

Communication and Reporting

An agenda will be circulated by post or email to all members of the Access Committee at least one week prior to the meeting.

Matters to be considered must be included in the Agenda for the meeting and must be provided in writing to the General Manager (or nominee) at least ten (10) days before the date of the meeting. The agenda will include an open session for general business where new issues can be raised, and members of the public can speak and be heard.

Formal minutes of the Access Committee will be produced in accordance with Council's Code of Meeting Practice. The mover and seconder of any recommendation are to be recorded.

The main items of business and recommendations will be reported to the ordinary meeting of Council. Council may amend any recommendation or any portion thereof, or may refer it back to the Committee for further investigation.

Code of Conduct and Other Council Policies

Each Committee member who is not otherwise a Councillor or staff member shall be provided with a copy of:

- Council's Code of Conduct
- Code of Meeting Practice; and
- Other related policies that may be applicable to the operation of the Committee.

PRESENT: Mursaleen Shah (Director of Works and Operations), Ian Kennerley RFS, Clr James Wheelwright, Clr John Searl, Glen Bonomini (Fire NSW) Nick Orchard (SES), Jodi Marshall (NSW Police-REMO) McCormack, Philip Eberle (Fire NSW) Susan Ducksbury (ULSC), Matt McNaughton (LLS), Scott Hunter (NSW Police)

The meeting was opened at 2:06pm by the Chairman, Mursaleen Shah

SECTION 1: APOLOGIES & LEAVE OF ABSENCE

Apologies from Allan Gerrard (Fire NSW), Anne Muir (DPI) Joanne Humphries (SES), Aaron Smith (LLS)

SECTION 2: DECLARATIONS OF INTEREST

Nil

SECTION 3: CONFIRMATION OF MINUTES

ITEM 3.1 RESOLVED by Clr John Searl and Glenn Bonomini

That the minutes of the Access Committee Meeting held on 23 June 2017 be adopted.

- CARRIED

SECTION 4: MATTERS ARISING FROM THE MINUTES

Nil

SECTION 5: CORRESPONDENCE

Gunning Early Learning Centre's Emergency Management & Evacuation Policy

ITEM 5.1 RESOLVED by Jodi Marshall and Ian Kennerly

That the Gunning Early Learning Centre be sent a letter to acknowledge their plan to advise that the evacuation point is appropriate at present but this is currently under review by RFS and they will be advised of the outcome by RFS directly.

- CARRIED

SECTION 6: REPORTS

Each organisation reported on recent occurrences/plans within their portfolio and anything of relevance to the whole group

REMO – as provided with agenda

verbal reports from all other parties

SES – With additional documents

ACTION LIST: 6 October 2017

Date	Action	Responsible Officer	Due
6/10/17	Acknowledgement of Emergency plan from Gunning Early Learning Centre	ULSC	ASAP
6/10/17	Update on Evacuation Centre to Gunning Early Learning Centre	RFS	ASAP
6/10/17	Showground details, contacts and water availability to Matt LLS	ULSC	ASAP
6/10/17	Possibility of a joint exercise to be considered	REMO	ASAP
6/10/17	Emergency Radio Channels to be shared	REMO	DONE
6/10/17	Works Manager Garry Anable contact details to be added as alternate LEMO	ULSC	ASAP
6/10/17	Contact details for media officer to Glen Bonomini re recruitment	ULSC	ASAP
6/10/17	LEMO to make contact with high school re careers day	ULSC	ASAP
6/10/17	SES Pamphlet to be put on website and in the Voice	USC	ASAP

SECTION 7: NEXT MEETING DATE

Regular meetings of the Local Emergency Management Committee to be held quarterly with the next meeting scheduled for Thursday 14th December at **2:00PM** at the Upper Lachlan Shire Council Chambers Crookwell.

There being no further business, the meeting closed at 3:50pm

Mursaleen Shah
Director of Works & Operations

16 NOTICES OF MOTION

There were no items submitted for this section at the time the Agenda was compiled.

17 QUESTIONS WITH NOTICE

The following item is submitted for consideration -

17.1	Finalisation of the General Manager's Key Performance Indicators	312
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Questions With Notice - 19 October 2017

ITEM 17.1	Finalisation of the General Manager's Key Performance Indicators
AUTHOR	Councillor Ron Cummins

Under the Local Government Act 1993 – s226 – Role of Mayor; part (n) states – “in consultation with the Councillors, to lead performance appraisals of the General Manager”

Can the Mayor advise Councillors if following the General Manager’s Performance Review over 6 months ago, that the General Manager’s Key Performance Indicators (KPI’s) have been finalised?

If not, why not and if they have been finalised when were they finalised and why have the Councillors not been advised?

If they have not been finalised does that mean for the last 6 months the General Manager has been acting without appropriate direction from the Mayor and will it mean that at the next performance review the General Manager will have nothing to be reviewed against for the first 6 months of this years contract?

RESPONSE

The Performance Agreement for the Upper Lachlan Shire Council General Manager (including key performance indicators) was finalised and signed off on 24 April 2017.

During the annual review of the General Managers performance by the Council’s Performance Review Committee on 21 March 2017 the particular projects that were prioritised by Council in its current Operational Plan and Delivery Program were discussed.

These projects were also included into the Performance Agreement for the Upper Lachlan Shire Council General Manager, which was provided by Council’s consultant Christian Morris, from Local Government Management Solutions.

ATTACHMENTS

Nil

General Manager's Statement

Confidentiality

Councillors and staff are reminded of their obligations in respect to the need for confidentiality and not disclose or otherwise misuse the information which is about to be discussed, failure to do so could result in a reference to the Pecuniary Interest and Disciplinary Tribunal and/or result in a prosecution in accordance with Sec. 664 of the Act for which the maximum penalty is \$5,500.

CONFIDENTIAL SESSION

Section 10A(2) of the Local Government Act, 1993 provides that Council may, by resolution, close to the public so much of its meeting as comprises the receipt or discussion of matters as listed in that section, or for any matter that arises during the course of business during the meeting that should be treated as confidential in accordance with Section 10(2) of the Act.

Council's Agenda for this meeting contains reports that meet the criteria specified in Section 10A(2) of the Act. To consider these reports in confidential session, Council can adopt the following recommendation:

RECOMMENDATION

That, in accordance with Section 10A(2) of the Local Government Act, 1993, the Public and the Press be excluded from the meeting to enable Council to determine Item 18.1 18.2 18.3 18.4 in confidential session for the reasons indicated:

Item 18.1 Request for reduced payment on Kerb and Guttering costs - Brennan

This report is considered to be confidential in accordance with Section 10A(2b) of the Local Government Act, 1993, as it relates to discussion in relation to the personal hardship of a resident or ratepayer.

Item 18.2 Streetscape Project

This report is considered to be confidential in accordance with Section 10A(2d(i)) of the Local Government Act, 1993, as it relates to commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

Item 18.3 Goodhew Park - Taralga Land Purchase

This report is considered to be confidential in accordance with Section 10A(2a) of the Local Government Act, 1993, as it relates to personnel matters concerning particular individuals.

This report is considered to be confidential in accordance with Section 10A(2c) of the Local Government Act, 1993, as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Item 18.4 Property Aquisition - Potential Opportunity

This report is considered to be confidential in accordance with Section 10A(2c) of the Local Government Act, 1993, as it relates to information that would, if disclosed, confer a commercial advantage on a person

with whom the Council is conducting (or proposes to conduct) business.

This report is considered to be confidential in accordance with Section 10A(2d(i)) of the Local Government Act, 1993, as it relates to commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

This report is considered to be confidential in accordance with Section 10A(2d(ii)) of the Local Government Act, 1993, as it relates to commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the council.

18 CONFIDENTIAL SESSION

The following items are submitted for consideration -

- 18.1 Request for reduced payment on Kerb and Guttering costs -
 Brennan
- 18.2 Streetscape Project
- 18.3 Goodhew Park - Taralga Land Purchase
- 18.4 Property Aquisition - Potential Opportunity