



BUSINESS PAPER

ORDINARY MEETING

Thursday 18 July 2019
6:00PM
Council Chambers

TABLELANDS REGIONAL COUNCIL'S VISION

To build and maintain sustainable communities while retaining the region's natural beauty.

COUNCIL'S MISSION

To provide services and facilities to enhance the quality of life and economic viability within the Council area.

COUNCIL'S AIMS

To perform services in a cost efficient, effective and friendly manner in order to achieve Council's Mission in meeting the annual objectives and performance targets of the principal activities Council undertakes on behalf of the community.

NOTICE OF MEETING

8 July 2019

Councillors

Dear Members

Ordinary Meeting of Council

Notice is hereby given that the next Ordinary Meeting of Council will take place on **Thursday 18 July 2019** in the **Council Chambers** commencing at **6:00PM**.

Your presence is requested.

Yours faithfully



Andrew Croke
Acting General Manager
Upper Lachlan Shire Council

AGENDA

ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Traditional Custodians of this Land. I would also like to pay respect to the Elders past and present, of the Wiradjuri Nation, and extend that respect to other Aboriginals present.

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UPPER LACHLAN SHIRE COUNCIL

LEAVE OF ABSENCE

General Manager
Upper Lachlan Shire Council
Spring Street
CROOKWELL NSW 2583

Dear Sir

I wish to apply for leave of absence from the Council Meeting to be held on

Date:

I will be absent for the following reason/s:

.....
.....
.....

Yours faithfully

.....
(Councillor Signature)

ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

A GUIDING CHECKLIST FOR COUNCILLORS, OFFICERS AND COMMUNITY COMMITTEES

ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

CONFLICT OF INTEREST

- A conflict of interest is a clash between private interest and public duty. There are two types of conflict:
 1. Pecuniary – regulated by the *Local Government Act* and Office of Local Government and,
 2. Non-pecuniary – regulated by Codes of Conduct and policy, ICAC, Ombudsman, Department of Local Government (advice only).

THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

IDENTIFYING PROBLEMS

- 1st Do I have private interest affected by a matter I am officially involved in?
- 2nd Is my official role one of influence or perceived influence over the matter?
- 3rd Do my private interest conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

AGENCY ADVICE

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, Officers and Community Committee members by various pieces of legislation, regulation and Codes.

Contact	Phone	Email	Website
Upper Lachlan Shire Council	(02) 4830 1000	council@upperlachlan.nsw.gov.au	www.upperlachlan.nsw.gov.au
ICAC	(02)8281 5999 Toll Free 1800463909	icac@icac.nsw.gov.au	www.icac.nsw.gov.au
Office of Local Government	(02) 4428 4100	olg@olg.nsw.gov.au	www.olg.nsw.gov.au
NSW Ombudsman	(02) 9286 1000 Toll Free 1800451524	nswombo@ombo.nsw.gov.au	www.ombo.nsw.gov.au

UPPER LACHLAN SHIRE COUNCIL

COUNCILLORS DISCLOSURE OF A PECUNIARY INTEREST

PURSUANT TO PART 4 PECUNIARY INTEREST IN THE CODE OF CONDUCT
(THE DISCLOSURE AND MANAGEMENT OF A PECUNIARY INTEREST IS PRESCRIBED UNDER THE
CODE OF CONDUCT FOR LOCAL COUNCILS IN NEW SOUTH WALES)

To the General Manager

I, _____

Declare a Conflict of Interest, being a PECUNIARY Interest.

Name of Meeting: Ordinary Meeting of Council

Date of Meeting:

Page Number:

Item Number:

Special disclosure of pecuniary interests by

in the matter of

which is to be considered at an Ordinary Meeting of the Council
to be held on the day of 20 .

Pecuniary interest

**Address of the affected principal place of residence of the councillor or an associated person,
company or body (the identified land)**

Relationship of identified land to councillor
[Tick or cross one box.]

- ☐ The councillor has an interest in the land (e.g. is the owner or has another interest arising out of a mortgage, lease, trust, option or contract, or otherwise).
- ☐ An associated person of the councillor has an interest in the land.
- ☐ An associated company or body of the councillor has an interest in the land.

Matter giving rise to pecuniary interest¹

Nature of the land that is subject to a change in zone/planning control by the proposed LEP (the subject land)²

[Tick or cross one box]

- ☐ The identified land.
- ☐ Land that adjoins or is adjacent to or is in proximity to the identified land.

Current zone/planning control

*[Insert name of current planning instrument
and identify relevant zone/planning control
applying to the subject land]*

Proposed change of zone/planning control

*[Insert name of proposed LEP and identify proposed change of zone/planning control applying to the
subject land]*

Effect of proposed change of zone/planning control on councillor or associated person
(tick box that applies)

☐ Appreciable financial gain

☐ Appreciable financial loss

*[If more than one pecuniary interest is to be declared, reprint the above box
and fill in for each additional interest.]*

Councillor's Signature:

Date:

UPPER LACHLAN SHIRE COUNCIL

COUNCILLORS DISCLOSURE OF A NON-PECUNIARY INTEREST

**PURSUANT TO PART 5 NON PECUNIARY INTEREST IN THE CODE OF CONDUCT
(THE DISCLOSURE AND MANAGEMENT OF A NON PECUNIARY INTEREST IS PRESCRIBED UNDER THE
CODE OF CONDUCT FOR LOCAL COUNCILS IN NEW SOUTH WALES)**

To the General Manager

I, _____

Declare a Conflict of Interest, being a NON-PECUNIARY Interest.

☐ Significant

☐ Non Significant

COUNCIL MEETINGS

Name of Meeting _____

Date of Meeting _____

Page Number _____ Item Number _____

Subject _____

Reason for Interest _____

As a result of my non-pecuniary interest, my involvement in the meeting will be as follows:

☐ **Option A** – Make a declaration, stay in the Chamber, participate in the debate, and vote.

☐ **Option B** – Make a declaration, stay in the Chamber, participate in the debate, but not vote.

☐ **Option C** – Make a declaration, stay in the Chamber, participate in the debate, but leave the Chamber for the vote.

☐ **Option D** – Make a declaration, stay in the Chamber, not participate in the debate, but vote.

☐ **Option E** – Make a declaration, stay in the Chamber, not participate in the debate and not vote.

☐ **Option F** – Make a declaration, do not participate in the debate, leave the Chamber upon making the declaration, and not return until the matter is resolved.

Signature

Date

5 CONFIRMATION OF MINUTES

The following minutes are submitted for confirmation -

5.1 Minutes of the Ordinary Meeting of Council of 20 June 2019	12
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UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS
ON 20 JUNE 2019

PRESENT: Mayor J Stafford (Chairperson), Clr P Culhane, Clr P Kensit, Clr B McCormack, Clr R Opie, Clr D O'Brien, Clr R Cummins, Clr J Searl, Mr A Croke (Acting General Manager), Mr D Cooper (Acting Director Finance and Administration), Mr M Shah (Director of Infrastructure), Mrs T Dodson (Director of Environment & Planning), Ms D Crosbie (Media Officer), Ms S Pearman (Executive Assistant).

THE MAYOR DECLARED THE MEETING OPEN AT 6.00PM

SECTION 1: NOTICE OF AUDIO RECORDING OF MEETING

Mayor Stafford advised that the Council Meeting is being audio recorded in accordance with Council Code of Meeting Practice.

SECTION 2: APOLOGIES & LEAVE OF ABSENCE

An apology was received from Clr J Wheelwright.

131/19 **RESOLVED** by Clr Searl and Clr McCormack that the apology be received and the leave of absence granted.

- CARRIED

Councillors who voted for:- Clrs P Culhane, P Kensit, B McCormack, R Opie, D O'Brien, R Cummins, J Searl and J Stafford

Councillors who voted against:- Nil

SECTION 3: CITIZENSHIP CEREMONY

Nil

SECTION 4: DECLARATIONS OF INTEREST

Clr Searl declared a Pecuniary Interest in Item 11.1 - LEP 2010 Land Use Table Review related to his principal place of residence as he is an owner of property within the Upper Lachlan Local Government Area, and will make the declaration, stay in the Chamber, participate in the debate, and vote.

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Clr Searl declared a Non Pecuniary Interest (significant) in Item 16 Reports from Section 355 and Other Committees Item 5 – Cullerin Range Wind Farm Section 355 Committee Minutes as he is a non-executive member of Dalton Public Hall Reserve Trust, and will make the declaration, leave the Chamber upon making the declaration, and not return until the matter is resolved.

Clr Opie declared a Pecuniary Interest in Item 11.1 - LEP 2010 Land Use Table Review related to his principal place of residence as he is an owner of property within the Upper Lachlan Local Government Area and will make the declaration, leave the Chamber upon making the declaration, and not return until the matter is resolved.

Clr Opie declared a Pecuniary Interest in Item 11.2 – Upper Lachlan Development Controls Rural Subdivision related to his principal place of residence as he is an owner of property within the Upper Lachlan Local Government Area and will make the declaration, leave the Chamber upon making the declaration, and not return until the matter is resolved.

Clr Opie declared a Pecuniary Interest in Item 16 Reports from Section 355 and Other Committees Item 9 – Streetscape Committee Minutes as he is an owner of property in Goulburn Street, Crookwell and will make the declaration, leave the Chamber upon making the declaration, and not return until the matter is resolved.

Clr Kensit declared a Pecuniary Interest in Item 11.1 - LEP 2010 Land Use Table Review related to her principal place of residence as she is an owner of property within the Upper Lachlan Local Government Area and will make the declaration, leave the Chamber upon making the declaration, and not return until the matter is resolved.

Clr Kensit declared a Pecuniary Interest in Item 11.2 – Upper Lachlan Development Controls Rural Subdivision related to her principal place of residence as she is an owner of property within the Upper Lachlan Local Government Area and will make the declaration, leave the Chamber upon making the declaration, and not return until the matter is resolved.

Clr McCormack declared a Non-Pecuniary (Significant) Interest in Item 10.4 – Report on Heavy vehicle enforcement action by Roads and Maritime Services as he has an interest in a trucking company and will make the declaration, leave the Chamber upon making the declaration, and not return until the matter is resolved.

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Clr McCormack declared a Pecuniary Interest in Item 11.1 - LEP 2010 Land Use Table Review related to his principal place of residence as he is an owner of property within the Upper Lachlan Local Government Area and will make the declaration, leave the Chamber upon making the declaration, and not return until the matter is resolved.

Clr McCormack declared a Pecuniary Interest in Item 11.2 – Upper Lachlan Development Controls Rural Subdivision related to his principal place of residence as he is an owner of property within the Upper Lachlan Local Government Area and will make the declaration, leave the Chamber upon making the declaration, and not return until the matter is resolved.

Clr Culhane declared a Pecuniary Interest in Item 8.1 Correspondence - Item 8 – Crookwell AP&H Society as he is Treasurer of the Crookwell AP&H Society will make the declaration, leave the Chamber upon making the declaration, and not return until the matter is resolved.

Clr Culhane declared a Pecuniary Interest in Item 11.1 - LEP 2010 Land Use Table Review related to his principal place of residence as he is an owner of property within the Upper Lachlan Local Government Area and will make the declaration, leave the Chamber upon making the declaration, and not return until the matter is resolved.

Clr Culhane declared a Pecuniary Interest in Item 11.2 – Upper Lachlan Development Controls Rural Subdivision related to his principal place of residence as he is an owner of property within the Upper Lachlan Local Government Area and will make the declaration, do not participate in the debate, leave the Chamber upon making the declaration, and not return until the matter is resolved.

Clr O'Brien declared a Pecuniary Interest in Item 11.1 - LEP 2010 Land Use Table Review related to his principal place of residence as he is an owner of property within the Upper Lachlan Local Government Area and will make the declaration, stay in the Chamber, participate in the debate, and vote.

Clr Cummins declared a Pecuniary Interest in Item 11.1 - LEP 2010 Land Use Table Review related to his principal place of residence as he is an owner of property within the Upper Lachlan Local

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Government Area and will make the declaration, stay in the Chamber, participate in the debate, and vote.

Clr Stafford declared a Pecuniary Interest in Item 11.1 - LEP 2010 Land Use Table Review related to his principal place of residence as he is an owner of property within the Upper Lachlan Local Government Area and will make the declaration, leave the Chamber upon making the declaration, and not return until the matter is resolved.

Clr Stafford declared a Pecuniary Interest in Item 11.2 – Upper Lachlan Development Controls Rural Subdivision related to his principal place of residence as he is an owner of property within the Upper Lachlan Local Government Area and will make the declaration, leave the Chamber upon making the declaration, and not return until the matter is resolved.

Mr Croke declared a Pecuniary Interest in Item 11.1 - LEP 2010 Land Use Table Review as he has relatives/family members that are owners of property within the Upper Lachlan Local Government Area.

Mr Croke declared a Pecuniary Interest in Item 11.2 – Upper Lachlan Development Controls Rural Subdivision as he has relatives/family members that are owners of property within the Upper Lachlan Local Government Area.

SECTION 5: CONFIRMATION OF MINUTES

132/19 **RESOLVED** by Clr Searl and Clr O'Brien

That the minutes of the Ordinary Council Meeting held on 16 May 2019 be adopted.

- CARRIED

Councillors who voted for:-	Clrs P Culhane, P Kensit, B McCormack, R Opie, D O'Brien, R Cummins, J Searl and J Stafford
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Councillors who voted against:-	Nil
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UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
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SECTION 6: MAYORAL MINUTES

ITEM 6.1 MAYORAL MINUTE

133/19 **RESOLVED** by Mayor Stafford and Clr Searl

That Council receive and note the activities attended by the Mayor for May 2019 and June 2019.

- CARRIED

Councillors who voted for:- Clrs P Culhane, P Kensit, B McCormack, R Opie, D O'Brien, R Cummins, J Searl and J Stafford

Councillors who voted against:- Nil

134/19 **RESOLVED** by Clr Opie and Clr Searl

That a letter of congratulations be sent to Robert Armstrong – Award Winning Alto Olive Oil, Kevin Naughton, Davies Newsagency – oldest paperboy, Helen Campbell – retiring CADS piano player, Sunday Gullifer – Filmmaker.

- CARRIED

Councillors who voted for:- Clrs P Culhane, P Kensit, B McCormack, R Opie, D O'Brien, R Cummins, J Searl and J Stafford

Councillors who voted against:- Nil

SECTION 7: PRESENTATIONS TO COUNCIL/PUBLIC

Mr Peter Davies, Director of Crookwell Taralga Aged Care.

Mr Floyd Davies – Pedestrian Crossing.

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SECTION 8: CORRESPONDENCE

ITEM 8.1 CORRESPONDENCE ITEMS FOR THE MONTH OF JUNE 2019

135/19 RESOLVED by Cllr Searl and Cllr McCormack

That Item 8.1 - Correspondence/Information listed below be received:

1. Office of Local Government (OLG) – Emergency Services Levy – Changes to Laws Protecting Volunteer and Career Firefighters in NSW – 6 May 2019.
2. NSW Legislative Council – Local Government and Funding for Changes to the Emergency Services Levy.
3. Office of Local Government (OLG) – Council Circular 19-08 Consultation on revised IPC – Guideline 1 Returns of Interests.
4. IPART – Media Release – NSW Valuer Generals final prices for valuation services to councils.
5. NSW Government Transport Roads and Maritime Services (RMS) – Australian Government Black Spot Program – 2019/2020 Financial Year.
6. Floyd Davies – Request to Present at June 2019 Council Meeting – Crookwell Goulburn Street Pedestrian Crossing.
7. Hon Bridget McKenzie – Thank you letter to Mayor John Stafford – Regional Services, Sport, Local Government and Decentralisation.

Cllr Culhane left the Chamber in accordance with his declaration the time being 6.51pm

8. Crookwell AP & H Society – Request Council funding in advance of grant funds for Stronger Country Communities fund project.

136/19 RESOLVED by Cllr McCormack and Cllr Searl that

1. Council provide financial assistance to the Crookwell AP&H Society by way of cash advance to meet their short-term liquidity shortfall for the Stronger Country Communities Fund Round 1 Crookwell Showground Upgrade Project and that such financial assistance be secured by the future milestone NSW Government payments for the Project.
2. A report be provided to the next Council meeting detailing the financial commitments of the Project and the timeline of payments and repayments of the Project.

- CARRIED

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Councillors who voted for:- Clrs P Kensit, B McCormack, R Opie, D O'Brien, R Cummins, J Searl and J Stafford

Councillors who voted against:- Nil

Abstained:- Clr P Culhane

Clr Culhane returned to the Chamber the time being 7.01pm

9. Crookwell Potato Festival – Letter of Thanks and Compliments for Council Support and Assistance with the Festival.

- CARRIED

SECTION 9: LATE CORRESPONDENCE

Nil

SECTION 10: INFORMATION ONLY

ITEM 10.1 DEVELOPMENT STATISTICS FOR THE MONTH OF MAY 2019
137/19 RESOLVED by Clr Searl and Clr Culhane

1. Council receives and notes the report as information.
2. Council request the Minister of Local Government and the Office of Local Government grant an exemption for all the Councillors in relation to Pecuniary Interests under the Code of Conduct to deal with amendments and all matters associated with the Upper Lachlan Local Environmental Plan (LEP).

- CARRIED

Councillors who voted for:- Clrs P Culhane, P Kensit, B McCormack, R Opie, D O'Brien, R Cummins, J Searl and J Stafford

Councillors who voted against:- Nil

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ITEM 10.2 **MONTHLY WEEDS ACTIVITIES REPORT**
138/19 **RESOLVED** by Clr Searl and Clr Culhane

1. Council receive and note the report as information.

- CARRIED

Councillors who voted for:- Clrs P Culhane, P Kensit, B McCormack, R Opie, D O'Brien, R Cummins, J Searl and J Stafford

Councillors who voted against:- Nil

Clr McCormack left the chamber in accordance with his declaration the time being 7.13pm

ITEM 10.4 **REPORT ON THE HEAVY VEHICLE ENFORCEMENT ACTION BY ROADS AND MARITIME SERVICES**
139/19 **RESOLVED** by Clr Cummins and Clr Opie

1. Council receives the report and notes the information.
2. When Council receives the outcomes and statistics of the compliance action carried out by the RMS and Police, a further report is submitted to Council by the Director of Infrastructure.
3. A report be provided back to Council in relation to safety concerns related to the school bus on Wheeo and Peelwood Roads.

Councillors who voted for:- Clrs P Culhane, P Kensit, R Opie, D O'Brien, R Cummins, J Searl and J Stafford

Councillors who voted against:- Nil

Abstained:- Clr B McCormack

- CARRIED

Clr McCormack returned to the chamber the time being 7.20pm

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ITEMS 10.3, 10.5 – INFORMATION ONLY ITEMS

10.10

140/19

RESOLVED by Clr Searl and Clr Cummins

1. Items 10.3, 10.5 – 10.10 be received and noted.

- CARRIED

Councillors who voted for:-

Clrs P Culhane, P Kensit, B McCormack, R Opie, D O'Brien, R Cummins, J Searl and J Stafford

Councillors who voted against:- Nil

REPORTS FROM STAFF AND STANDING COMMITTEES

SECTION 11: ENVIRONMENT AND PLANNING

Clrs Opie, McCormack, Kensit, Stafford and Culhane left the Chamber in relation to Items 11.1 and 11.2 in accordance with their declaration the time being 7.23pm

Clr Searl assumed the role of Chairperson.

ITEM 11.1

LEP 2010 LAND USE TABLE REVIEW

RECOMMENDATION That -

1. Council prepare a planning proposal under the Environmental Planning and Assessment Act 1979 for submission to the Department of Planning and Environment seeking a Gateway Determination to amend the Upper Lachlan Local Environmental Plan 2010 by removing various land uses from the Land Use Table Zones, and;
2. Council request the Department of Planning and Environment to authorise Council to exercise delegation of plan-making functions under the Environmental Planning and Assessment Act 1979; and
3. Delegate Council's General Manager to approve all required documentation concerning the Planning Proposal and the subsequent Upper Lachlan Local Environmental Plan 2010 amendment.

The recommendation lapsed and the matter was deferred due to inability to form a quorum.

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**ITEM 11.2 UPPER LACHLAN DEVELOPMENT CONTROLS RURAL
SUBDIVISION**

RECOMMENDATION That -

1. Council adopt the draft amendments to the Upper Lachlan Development Control Plan 2010 (DCP):
2. Council place on public exhibition the amendment to the Upper Lachlan DCP for the minimum period of 28 days as required by the Environmental Planning and Assessment Act 1979; and
3. Council delegate to the General Manager the authority to amend the Upper Lachlan DCP following the public exhibition period.

The recommendation lapsed and the matter was deferred due to inability to form a quorum.

Clrs Opie, McCormack, Kensit, Stafford and Culhane returned to the Chamber the time being 7.32pm.

Mayor Clr Stafford resumed the role of Chairperson.

ITEM 11.3 REVIEW OF DEVELOPMENT BONDING POLICY

141/19 RESOLVED by Clr Searl and Clr O'Brien

1. Council adopt the reviewed Development Bonding Policy.

- CARRIED

Councillors who voted for:-

Clrs P Culhane, P Kensit, B McCormack, R Opie, D O'Brien, R Cummins, J Searl and J Stafford

Councillors who voted against:- Nil

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POLICY:-	
Policy Title:	Development Bonding Policy
File reference:	F13/618-04
Date Policy was adopted by Council initially:	15 September 2011
Resolution Number:	349/11
Other Review Dates:	20 February 2014 15 October 2015
Resolution Number:	08/14 281/15
Current Policy adopted by Council:	15 October 2015
Resolution Number:	141/19
Next Policy Review Date:	2021

PROCEDURES/GUIDELINES:-	
Date procedure/guideline was developed;	
Procedure/guideline reference number:	

RESPONSIBILITY:-	
Draft Policy Developed by:	Director Environment and Planning and Director Infrastructure
Committee/s (if any) consulted in the development of this policy::	
Responsibility for implementation:	Director Environment and Planning and Director Infrastructure
Responsibility for review of Policy:	Director Environment and Planning and Director Infrastructure

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POLICY STATEMENT

This policy establishes guidelines for the levying of a monetary bond as a guarantee for the completion of development works.

The adoption of a policy addressing the levying of bonds for completion of development works will give certainty and consistency to Council's practice of being able to levy a bond to guarantee completion of works and the rectification of substandard works (on a case by case basis).

This policy shall apply to all applications issued by Council in accordance with the *Environmental Planning and Assessment Act, 1979*.

This policy shall apply to all applications to Council to finalise a development where the applicant agrees to pay a bond for outstanding works as required on the original development consent.

POLICY:

- 1.1 A bond amount can be requested by the applicant after providing Council with a minimum of two quotations for the outstanding or uncompleted works.
- 1.2 Council will include a 50% surcharge on top of the highest quotation figure provided above.
- 1.3 The total bond amount shall be determined by Council and provided to the applicant for payment.
- 1.4 The bond is to be held for a maximum of (12) twelve months after the release or issuance of the relevant certificates by Council. Any outstanding or substandard works not completed by the developer within this time are to be completed by Council and the balance of the Bond, if any, refunded to the developer.
- 1.5 A bond may be required for a maintenance period following the release or issuance of the relevant certificates by Council. Such a maintenance bond is to be 5% of the construction costs of the works.
- 1.6 Prior to maintenance works being undertaken during the maintenance period a "show cause" request is to be delivered to the developer by Council with Council carrying out the outstanding work should the developer not comply with the request.

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RELEVANT LEGISLATION AND COUNCIL POLICIES

The following legislation and Council policies that are relevant to this Policy include:

- Local Government Act 1993
- Local Government (General) Regulations 2005
- Environmental Planning and Assessment Act 1979
- Environmental Planning and Assessment Regulations 2000
- Roads Act 1993
- GIPA Act 2009
- Privacy and Personal Protection Information Act 1998
- Conveyancing Act 1919
- Real Property Act 1900
- Release of Subdivision Certificates Policy

VARIATION:

Council reserves the right to vary or revoke this policy.

**ITEM 11.4 REVIEW OF FOOD PREMISES COMPLIANCE AND
ENFORCEMENT POLICY**

142/19 RESOLVED by Cllr Searl and Cllr O'Brien

1. Council adopt the reviewed Food Premises Compliance and Enforcement Policy.
2. A report be provided to Council on the implementation of the policies (Fire Safety Statement and Food Inspections) and report on the current status of the schedule for food and fire records.

- CARRIED

Councillors who voted for:- Cllrs P Culhane, P Kensit, B
McCormack, R Opie, D O'Brien,
R Cummins, J Searl and J
Stafford

Councillors who voted against:- Nil

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POLICY:-	
Policy Title:	Food Premises Compliance and Enforcement Policy
File reference:	F10/618-05
Date Policy was adopted by Council initially:	21 October 2004
Resolution Number:	262/04
Other Review Dates:	15 January 2009, 20 December 2012, 21 May 2015
Resolution Number:	11/09, 415/12, 106/15
Current Policy adopted by Council:	20 June 2019
Resolution Number:	142/19
Next Policy Review Date:	2021

PROCEDURES/GUIDELINES:-	
Date procedure/guideline was developed:	N/A
Procedure/guideline reference number:	N/A

RESPONSIBILITY:-	
Draft Policy Developed by:	Director Environment and Planning
Committee/s (if any) consulted in the development of this policy:	N/A
Responsibility for implementation:	Director Environment and Planning
Responsibility for review of Policy:	Director Environment and Planning

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1. SCOPE AND OBJECTIVES

1.1. Scope

The NSW Food Authority administers the NSW Food Act 2003. The Upper Lachlan Shire Council has entered into a Partnership Agreement with the NSW Food Authority and the Authority has appointed the Council to undertake those obligations set out in Category “B” in respect to its food regulation role as an enforcement agency under the *NSW Food Act 2003, as amended*.

Categories are not mentioned in the legislation and food enforcement activities are categorised by the NSW Food Authority merely to identify the various responsibility levels that Councils may elect to undertake. *Category “B”* in respect to the Upper Lachlan Shire Council's regulation and responsibility role includes the intended standards food regulation responsibility and:

- (a) urgent food safety matters;
- (b) urgent food recall investigations;
- (c) six-monthly reporting on food regulation activities;
- (d) routine inspection and enforcement of the retail and food service sector;
- (e) medium and low risk food complaint investigations;
- (f) collaboration on single-case foodborne illness investigations

Mandatory protocols providing detail around these Council responsibilities have been formulated.

The objectives of the Food Act 2003 as defined in Section 3 of the Act include the following:

- (a) to ensure food for sale is both safe and suitable for human consumption,
- (b) to prevent misleading conduct in connection with the sale of food,
- (c) to provide for the application in this State of the Food Standards Code.

The *Food Standards Code* means the *Australia New Zealand Food Standards Code* as defined in the Food Standards Australia New Zealand Act, 1991 of the Commonwealth of Australia.

Enforcement of the Food Act is essential for the effective management of food safety risks and the prevention of misleading conduct in connection with the sale of food. Accordingly Council is committed to ensuring there is a high level of compliance with the Food Act and Regulations.

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This policy sets Council direction on compliance and enforcement that will facilitate the effective achievement of the regulatory goals of the Food Act in a manner that is:

- authorised by the law;
- procedurally fair;
- accountable and transparent;
- consistent; and
- proportionate.

The policy recognises that most food businesses want to comply with the law and produce food that is safe; correctly described; labelled and advertised.

The compliance and enforcement role of Council is to protect consumers from the minority, who flout the law or act irresponsibly, endangering or defrauding consumers and imposing unfair competition on compliant food businesses.

It is anticipated that as a consequence of this policy food businesses will consider that compliance is an everyday part of business activity. Australian Standard AS3806-2006 *Compliance programs* provides principles for the development, implementation and maintenance of effective compliance programs.

This policy describes the options that are available and provides details of the matters that will be considered in their application toward achieving the objects of the Food Act, 2003.

The policy also sets out the principles the Council will apply in its compliance and enforcement activities.

1.2. Objectives

The objectives of this policy are:

- to provide transparency to consumers and industry on how the Council will make decisions on enforcement action;
- to guide decision making and action by our staff in the use of enforcement options;
- to use regulatory implements in such a way as to best achieve our organisational objectives.

The Upper Lachlan Shire Council administers the provisions of the NSW Food Act 2003 as it applies to the retail sector in the Shire under a Partnership Agreement with the NSW Food Authority.

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2. COMPLIANCE & ENFORCEMENT PRINCIPLES

As regulators we will endeavour to:

- act in the public interest;
- act consistently, impartially and fairly according to law;
- promote consistency through effective liaison with field staff and the adherence to policies and procedures;
- ensure we do not discriminate on the basis of race, religion, sex, national origin or political association;
- ensure that enforcement action is taken against the right person for the right offence;
- ensure that all relevant evidence is placed before courts or appeal tribunals;
- make food businesses aware of their legal obligations through the widest possible dissemination of information;
- explain the benefits of compliance to food businesses and discuss specific compliance failures or problems;
- we will provide advice on mechanisms that can be used by food businesses to improve compliance;
- we will confirm our advice in writing when requested and provide written advice in a clear and simple manner, explaining what and why remedial work is to be undertaken, over what time scale and ensuring legal requirements are explained;
- we will advise those we regulate of their right of appeal where provided by law;
- we will provide alleged offenders with an opportunity to discuss the circumstances of their case;

3. DECISION MAKING CRITERIA

Each case will be considered individually and the appropriate enforcement action to be taken determined on the particular circumstances of the case.

The following issues need to be considered and balanced in making a decision as to the type of enforcement action, if any, that is applied:

- the knowledge of the alleged offender as to the consequences of their actions;
- the degree of care taken by the alleged offender to ensure they did not commit an offence;
- the age, maturity, intelligence, physical health, mental health or special disability or infirmity of the alleged offender;
- the alleged offender's antecedents and background, including culture and language ability;
- the openness, honesty and cooperation demonstrated by the alleged offender;
- the contrition demonstrated by the alleged offender;
- any mitigating or aggravating circumstances;

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- the antecedents of the alleged offender;
- the culpability of the alleged offender and role played by other parties that may have contributed to the offence;
- the staleness, duration and magnitude of the offence;
- the totality of offences that may have been committed;
- the proportionality of the selected enforcement option so that the action will not be unduly harsh or oppressive;
- the difficulty and resources expended by Council in investigating and proving the elements of the particular offence or the type of offence;
- the efficiency and cost to the Council of the compliance and enforcement option that is used;
- is the enforcement action required to achieve the objectives of the Act;
- whether or not the enforcement action would be perceived as counterproductive for example, by bringing the law into disrepute;
- whether or not the alleged offence is of considerable general public concern;
- the necessity to maintain public confidence in the enforcement of the Food Act;
- the existence of any risk to public health and the nature and extent of that risk;
- the extent to which consumers have been defrauded;
- the need to protect consumers.

The overriding consideration in taking enforcement action will always be the public interest.

4. PRIVACY

Council must observe the Information Protection Principles set out in the *Privacy and Personal Information Protection Act, 1998*.

This legislation does provide in certain circumstances for information to be shared with other public sector agencies for law enforcement purposes and accordingly the Council will share such information where appropriate.

Reasons for decisions regarding compliance and enforcement action will generally be made available where consistent with the *Privacy and Personal Information Protection Act, 1998*. Reasons will not be given in any case where the information may cause harm to an informant, witness, or the alleged offender, nor in circumstances which would significantly prejudice the administration of justice.

5. APPLICATION OF COMPLIANCE AND ENFORCEMENT OPTIONS

A range of compliance and enforcement options are available to Authorised Officers. This section gives guidance on when these options may be applied. The decision making criteria outlined in Part 3 and 4 will be considered in deciding which, if any, enforcement action is appropriate in each case.

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5.1 Types of Compliance and Enforcement Action

The compliance and enforcement options available to Authorised Officers include:

- verbal advice;
- warning letters;
- the issue of a statutory Improvement Notice which requires cleaning, repair, replacement, revision of a food safety program, implementation of a food safety program or implementation of the Food Safety Standards;
- the issue of a prohibition order which controls certain activities where there is failure to comply with an Improvement Notice or to prevent or mitigate a serious danger to public health;
- the seizure of food, vehicles, equipment, and labelling or advertising materials which do not comply with a provision of the Act or Regulations;
- the issue of a penalty notice;
- the institution of proceedings in the Local Court;
- publication of the names of offenders immediately after conviction;

5.1.1. Verbal Advice and Warnings

Authorised Officers will routinely give advice on compliance to food businesses. This advice will relate to principles of food safety and which explain the benefits of compliance or the purpose of the law. Verbal warnings should normally only be given for extremely trivial offences, where the offence is only of a technical nature or where there is insufficient evidence to justify a warning letter.

5.1.2. Written warnings

Where there is evidence that minor breaches of the Food Act have occurred warning letters may be issued at the discretion of the Authorised Officer.

Warnings letters may be inappropriate where there are a large number of minor offences on one occasion within one food business. Similarly warnings letters will not normally be issued for a series of offences within a relatively short period of time. The totality of the offences should be considered in deciding the appropriate course of action. Where significant non-compliance is evident more significant enforcement action may be appropriate.

Warnings letters will detail the exact nature of the offence, required remedial action, cite relevant clauses of the legislation, specify the maximum penalty for the offence and the intention of the agency to enforce the legislation.

Appeals concerning warning letters will be considered by the Manager Environment and Planning. Warning letters will be followed-up within 3 months to ensure the required actions have been undertaken.

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Further written warnings will not be issued for a subsequent similar offence except in exceptional circumstances.

5.1.3. Improvement Notices

Authorised Officers may serve Improvement Notices under Section 57 of the Food Act. An Improvement Notice is an order that may require, in relation to premises, food transport vehicles or equipment, cleaning, repair, replacement, and relating to the handling of food. The orders may also require food be handled in a specified way or for a specified purpose.

Improvement Notices should be issued with the same considerations as for warning letters but should only be used where there is intention to proceed to a Prohibition Order following non-compliance. In other circumstances a warning letter or other enforcement option should be considered.

An Improvement Notice must specify the specific legislative provision to which it relates and may specify the particular action to be taken by a person. The Improvement Notice must specify the date by which compliance must be achieved. While extension of the date of compliance is at the discretion of the Authorised Officers, extensions will not be granted for matters related to cleaning or food handling without the prior approval of the Director / Manager Environment and Planning or General Manager.

Appeals concerning Improvement Notices will be considered by the Manager Environment and Planning.

Improvement Notices must be served on the proprietor of the food business. The person on whom an Improvement Notice has been served must be provided a copy of the Improvement Notice upon request. The proprietor of the food business should seek an extension of the compliance date in writing before the date of compliance.

Improvement Notices are differentiated from warning letters in that they are a statutory notice that may lead to the issue of Prohibition Order under Section 60 of the Food Act.

The issue of an Improvement Notice does not preclude the issue of a Penalty Infringement Notice in circumstances where these types of actions may be warranted (see Section 5.1.6).

5.1.4. Prohibition Orders

Prohibition Orders may be issued where an Improvement Notice has been issued and there has been a failure to comply with the Improvement Notice by the date of completion or where the issue of a Prohibition Order is necessary to prevent or mitigate a serious danger to public health.

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A Prohibition Order will take a form that prohibits the handling of food on specified food premises, vehicle or equipment, or that food is not to be handled in a specified way or for a specified purpose. It should be noted that Part 4 of the Food Act defines food handling very broadly, including activities such as collection, transporting, storing or displaying food. Breach of a Prohibition Order will normally result in prosecution.

A Prohibition Order will remain in place until certificate of clearance is issued following a written request for an inspection. An inspection will be undertaken within 48 hours of a written request being made by the proprietor of the food business to the Food Authority or the person who made the order. If an inspection is not booked within 48 hours of the receipt of the written request for an inspection a certificate of clearance is deemed to have been granted.

Section 65 of the Food Act provides for appeal to the Administrative Decisions Tribunal (ADT) if there is a refusal to issue a Certificate of Clearance. Section 66 of the Act provides for compensation to be paid if there were no grounds for the making of the Prohibition Order.

Prohibition Orders may only be issued by the Upper Lachlan Shire Council's Manager Environment & Planning being a duly authorised delegate under Section 109E of the Food Act. A brief of evidence sufficient to prove all elements of a prosecution will be the normal standard required prior to the issue of a Prohibition Order.

5.1.5. Seizure Powers

Authorised Officers have power under Section 38 of the Food Act to seize food, vehicles, equipment, and labelling or advertising materials which the Authorised Officer reasonably believes do not comply with a provision of the Act or Regulations or which is evidence that an offence has been committed.

While seizures are undertaken to collect evidence or to prevent further offences being committed they effectively impose a penalty upon the person from whom the food, vehicle, equipment and labelling or advertising material is seized. The impact of a seizure should be considered in the application of any other enforcement action.

Persons from whom items are seized must be provided with a statement that describes the items seized, states the reasons for the seizure and the address at which the items will be held.

Where it becomes evident that there has been no contravention of the Food Act or Regulations in relation to items which have been seized they should be returned as soon as possible to the person from whom the items were seized.

The person from whom items have been seized must also be informed of their right under Section 52 to appeal within 10 days of the seizure to a Local Court for an order disallowing the seizure. Compensation may be paid if there has been no application to

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a Local Court and no contravention of the Act or Regulations had occurred in relation to the seized items.

5.1.6. Penalty Notices

A penalty notice is a notice referred to in Part 3 of the Fines Act 1996 to the effect that the person to whom it is directed has committed a specified offence and that, if the person does not wish to have the matter dealt with by a court, the person may pay the specified amount for the offence within a specified time.

A penalty notice is issued under Section 120 of the Food Act. The notice requires payment of a specified monetary penalty, unless the person alleged to have committed the offence elects to have the matter dealt with by a court.

Prior to a penalty notice being issued Authorised Officers must prepare briefs of evidence which prove each element of the alleged offence to the standard required for prosecution. Further than establishing a prima facie case there must also be a reasonable prospect of a conviction being secured if the alleged offender chooses to have the matter heard in a court.

The decision making criteria outlined in Part 3 will be considered in the issue of a penalty notice. Penalty notices provide a cost effective and efficient method of dealing with offences and will generally be sufficient response to breaches of the Food Act.

Penalty notices should not be used where the penalty is considered totally inadequate for the offence or where the penalty is likely to have no impact on the proprietor of the food business. Penalty notices are not available for the serious offences contained in Part 2, Division 1 of the Food Act.

Other serious breaches such as assault of an Authorised Officer, breach of a Prohibition Order, interference with seized items or numerous simultaneous offences should generally proceed by way of prosecution.

If payment of the amount specified in the penalty notice is not made and the person does not elect to have the matter dealt with by a court, a penalty notice enforcement order may be made against the person by the Office of State Revenue (OSR). If the person does not pay the amount (including enforcement costs) within 21 days, enforcement action authorised by the Fines Act may be taken in the same way as action may be taken for the enforcement of a fine imposed on a person after a court hearing for the offence.

Representations may be made to the State Debt Recovery Office immediately upon receipt of a penalty notice detailing any mitigating circumstances. The Director of the Fines Division of OSR should be notified of such representations being made. A penalty notice enforcement order may be withdrawn if an error has been made.

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A penalty notice enforcement order may, on application, be annulled by the State Debt Recovery Office or, if the Office refuses the application, by a Local Court. If the order is annulled, the alleged offence is to be heard and determined by the Local Court.

A payment of a penalty notice is not an admission of liability and the person is not liable to any further proceedings for the alleged offence. It should be noted the fines collected by penalty notices are forwarded to consolidated revenue and are not available to the Council.

Penalty notices will be served by post. Penalty notices must be approved by the Director Environment and Planning prior to posting.

Penalty notices issued since 3 May 2008 may be eligible for publication on the NSW Food Authority's internet website. It should be noted that the decision as to whether the particulars of a business being the subject of a penalty notice are to be published on that list rests entirely with the NSW Food Authority. The particulars that are included in the published list include name of the place of the business, the name of the person on whom the notice was served, the suburb, the Council area where the alleged offence occurred, the penalty notice number, the details of the alleged offence, and the date of the offence. These details remain on that website for a period of twelve months. Those eligible for publication on this site are added progressively each week. People listed in the register on this website or with an interest in a business listed can apply to the NSW Food Authority to add, correct or remove information if a business has been sold or disposed of after an alleged offence, or a correction needs to be made. The NSW Food Authority has a *Penalty notice publication protocol* that can be accessed on its website.

5.1.7 Prosecution

Similarly to the criteria for the issue of a penalty notice being issued Authorised Officers must prepare briefs of evidence which prove each element of the alleged offence it is intended to prosecute. Similarly the prosecution case must also provide a reasonable prospect of a conviction being secured. The resources available for prosecuting are finite and should not be expended pursuing inappropriate cases. The decision making criteria outlined in Section 3 will be considered in making a decision to prosecute.

Prosecution will normally be reserved for the more serious breaches. Matters heard in the Local Courts cannot attract the full penalties provided by the Food Act. Where offences are knowingly committed with intent to defraud or risk injury to consumers, consideration will be given to having matters heard before the Supreme Court.

While the Food Act provides that proceedings must be commenced within 6 months for matters relating to food samples and 12 months for other matters, all matters should be prepared for hearing as quickly as possible.

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The Food Act extends liability to a wide range of persons who may be involved in some way with contraventions of the Act or Regulations, including employees, proprietors, and individual directors of companies. Where the Council has selected prosecution as the appropriate option, the Council will not necessarily proceed against all those who may be potentially liable under the legislation.

Prosecutions are eligible for publication on the NSW Food Authority's internet website. The particulars that are included in the published list include trade name of the place of the business, the name of the convicted, the suburb, the Council area where the alleged offence occurred, the date of the offence, and the decision of the Court. These details remain on that website for a period of two years.

6. CONCLUSION

This policy has no legal status and is not legally binding on the Council. The policy cannot be used to limit the discretion of Council to take any enforcement action.

The policy is only to be interpreted as general guidance on how the Council will undertake enforcement action.

RELEVANT LEGISLATION AND COUNCIL POLICIES

The following legislation and Council policies that are relevant to this Policy include:

- Food Act 2003
- Food Regulation 2015
- Australia New Zealand Food Standards Code
- Australian Standard AS3806-2006 Compliance programs
- Privacy and Personal Information Protection Act, 1998.
- Fines Act 1996

VARIATION

Council reserves the right to vary or revoke this policy.

SECTION 12: INFRASTRUCTURE DEPARTMENT

ITEM 12.1 COUNCIL DEPOT LAND ACQUISITION - FURTHER REPORT **143/19 RESOLVED by Cllr McCormack and Cllr Searl**

1. Council proceed with the compulsory acquisition of the land described as Lot 101 and Lot 102 DP 1242155 for the purpose of

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use as a Council Works Depot in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.

2. Council make an application to the Minister and the Governor for approval to acquire Lot 101 and Lot 102 DP 1242155 by compulsory process under Section 186(1) of the Local Government Act 1993.
3. That the land Lot 101 and Lot 102 DP 1242155, in Spring Street, Crookwell, designated for the purpose of a Council Works Depot, is to be classified as Operational Land in accordance with the Local Government Act 1993.
4. Council proceed with the compulsory acquisition of the land described as Lot 100 DP 1242155 for the purposes of roads in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991;
5. Council make an application to the Minister and the Governor for approval to acquire Lot 100 DP 1242155 by compulsory process under Section 177(1) of the Roads Act 1993.
6. Council considers the location of the Crookwell Works Depot at a future Council meeting following the matter being considered by the Building Review Committee.
7. Council ensure that the proper processes have been undertaken in compliance with the Local Government Act 1993 and the Environment and Planning Assessment Act 1979 to reclassify the Community Land to Operational Land.

- CARRIED

Councillors who voted for:-

Clrs P Culhane, P Kensit, B McCormack, R Opie, D O'Brien, R Cummins, J Searl and J Stafford

Councillors who voted against:-

Nil

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**ITEM 12.2 PROPOSED ROAD CLOSURE SECTION OF IRON MINE ROAD,
CROOKWELL**

Item withdrawn with no resolution

1. Council approves the closure of the disused sections of Iron Mine Road, Crookwell, as a public road pursuant to Division 3 – Closing of Council Public Roads by Council of the Roads Act 1993 and noting the roads are identified as Lot 2 to Lot 5 inclusive on the map prepared by Surveyor Flood dated 12 May 2015.

**ITEM 12.3 RECOMMENDATION TO PLACE THE REQUEST OF SUGGESTED
NAME FOR FOOTBRIDGE IN PAT CULLEN RESERVE - KIAMMA
CREEK ON PUBLIC EXHIBITION**

144/19 RESOLVED by Cllr McCormack and Cllr Searl

1. Council endorse the public exhibition for the newly constructed footbridge over Kiamma Creek in Pat Cullen Reserve to be named as Dame Mary Gilmore Bridge.
2. If no public submissions are received Council proceed with the installation of the associated signage with the proposed name at the bridge approaches.

- CARRIED

Councillors who voted for:-

Cllrs P Culhane, P Kensit, B McCormack, R Opie, D O'Brien, R Cummins, J Searl and J Stafford

Councillors who voted against:- Nil

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SECTION 13: FINANCE AND ADMINISTRATION

ITEM 13.1 INTEGRATED PLANNING AND REPORTING - ADOPTION OF 2019/2020 COUNCIL PLANS

145/19 **RESOLVED** by Cllr Cummins and Cllr Searl

1. Council, in accordance with Sections 8A-8C and Sections 403-406, of the Local Government Act 1993 and requirements of the Local Government Amendment (Governance and Planning) Act 2016 resolve to adopt the following Strategic Plans:-
 1. Operational Plan 2019/2020;
 2. Delivery Program 2019/2020 – 2022/2023;
 3. Long Term Financial Plan 2019-2028;
 4. Infrastructure Plan 2019-2028; and
 5. Workforce Plan 2019/2020 – 2022/2023.
2. Council approves expenditure and votes money according to the integrated financial budget contained within Council's 2019/2020 Operational Plan.
3. Council make the Revenue Policy, including Fees and Charges, and operational and capital budget as outlined in the 2019/2020 Operational Plan. The net consolidated operating result is a budget surplus, before capital grants and contributions, totalling \$698,588.
4. Council in accordance with Section 506, of the Local Government Act 1993, and the Office of Local Government advice, and in accordance with the Independent Pricing and Regulatory Tribunal of NSW determination, hereby adopt a 2.70% permissible Ordinary (General) Rates Increase for 2019/2020.
5. Council in accordance with Section 566 (3), of the Local Government Act 1993, hereby resolves that the Interest Rate to apply for 2019/2020 to all overdue Rates and Charges be calculated at the maximum permissible Interest Rate of 7.50%, calculated on a daily basis, as determined by the Office of Local Government.
6. Under the Local Government Act 1993, pursuant to Sections 535, 537 and 543 (1), Council make a general ordinary rate Ad-Valorem of 0.0030930 for Farmland Rating Category inclusive of a Base Amount of \$370.00 per Assessment being 20% of the total

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amount payable for land categorised as Farmland, for the year 2019/2020.

7. Under the Local Government Act 1993, pursuant to Sections 535, 537 and 543 (1), Council make a general ordinary rate Ad-Valorem of 0.0038132 for the Residential Rating Category inclusive of a Base Amount of \$240.00 per Assessment being 41% of the total amount payable for land categorised as Residential, for the year 2019/2020.
8. Under the Local Government Act 1993, pursuant to Sections 535, 537 and 543 (1), Council make a general ordinary rate Ad-Valorem of 0.0034000 for the Residential – Non Urban Rating Category inclusive of a Base Amount of \$240.00 per Assessment being 34% of the total amount payable for land categorised as Residential – Non Urban, for the year 2019/2020.
9. Under the Local Government Act 1993, pursuant to Sections 535, 537 and 543 (1), Council make a general ordinary rate Ad-Valorem of 0.0098728 for the Business – Crookwell Rating Category inclusive of a Base Amount of \$240.00 per Assessment being 26% of the total amount payable for land categorised as Business - Crookwell, for the year 2019/2020.
10. Under the Local Government Act 1993, pursuant to Sections 535, 537 and 543 (1), Council make a general ordinary rate Ad-Valorem of 0.0068500 for the Business – Gunning Rating Category inclusive of the Base Amount of \$240.00 per Assessment being 35% of the total amount payable for land categorised as Business – Gunning for the year 2019/2020.
11. Under the Local Government Act 1993, pursuant to Sections 535, 537 and 543 (1), Council make a general ordinary rate Ad-Valorem of 0.0068500 for the Business – Taralga Rating Category inclusive of the Base Amount of \$240.00 per Assessment being 35% of the total amount payable for land categorised as Business – Taralga for the year 2019/2020.
12. Under the Local Government Act 1993, pursuant to Sections 535, 537 and 543 (1), Council make a general ordinary rate Ad-Valorem of 0.0276730 for the Business – General Rating Category inclusive of the Base Amount of \$240.00 per Assessment being 7% of the total amount payable for land categorised as Business – General for the year 2019/2020.

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13. Under the Local Government Act 1993, pursuant to Sections 535, 537 and 543 (1), Council make a general ordinary rate Ad-Valorem of 0.0089690 for the Mining Rating Category inclusive of the Base Amount of \$240.00 per Assessment being 12% of the total amount payable for land categorised as Mining for the year 2019/2020.
14. Under the Local Government Act 1993, pursuant to Sections 535, 543 (1), 501 and 552, Council make a Crookwell Water Supply Annual Charge subject to a Water Access Fee of \$447.00 and a Water Availability Charge of \$447.00, for the year 2019/2020.
15. Under the Local Government Act 1993, pursuant to Sections 535, 543 (1), 501 and 552, Council make a Taralga Water Supply Annual Charge subject to a Water Access Fee of \$447.00 and a Water Availability Charge of \$447.00, for the year 2019/2020.
16. Under the Local Government Act 1993, pursuant to Sections 535, 543 (1), 501 and 552, Council make a Dalton Water Supply Annual Charge subject to a Water Access Fee of \$447.00 and a Water Availability Charge of \$447.00, for the year 2019/2020.
17. Under the Local Government Act 1993, pursuant to Sections 535, 543 (1), 501 and 552, Council make a Gunning Water Supply Annual Charge subject to a Water Access Fee of \$447.00 and a Water Availability Charge of \$447.00, for the year 2019/2020.
18. Under the Local Government Act 1993, pursuant to Sections 535, 543 (1), 501 and 552, Council make a Gunning Sewerage Supply Access Charge of \$803.00 per Assessment categorised as Residential Occupied and an Access Charge of \$527.00 for Residential Unoccupied, for the year 2019/2020.
19. Under the Local Government Act 1993, pursuant to Sections 535, 543 (1), 501 and 552, Council make a Gunning Sewerage Supply Best Practice Pricing Access Charge per Assessment categorised as Non-Residential and Business of \$803.00, a Sewerage Discharge Factor of 0.77 and a Usage Charge of \$3.10, for the year 2019/2020.
20. Under the Local Government Act 1993, pursuant to Sections 535, 543 (1), 501 and 552, Council make a Gunning Sewerage Supply Best Practice Pricing Access Charge per Assessment categorised as Churches / Schools / Hospitals / Nursing Homes and Parks of \$803.00, a Sewerage Discharge Factor of 0.50 and a Usage Charge \$3.10, for the year 2019/2020.

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21. Under the Local Government Act 1993, pursuant to Sections 535, 543 (1), 501 and 552, Council make a Gunning Sewerage Supply Best Practice Pricing Access Charge per Assessment categorised as Commercial of \$803.00, a Sewerage Discharge Factor of 0.60 and a Usage Charge of \$3.10, for the year 2019/2020.
22. Under the Local Government Act 1993, pursuant to Sections 535, 543 (1), 501 and 552, Council make a Crookwell Sewerage Supply Access Charge of \$803.00 per Assessment categorised as Residential Occupied and an Access Charge of \$527.00 for Residential Unoccupied, for the year 2019/2020.
23. Under the Local Government Act 1993, pursuant to Sections 535, 543 (1), 501 and 552, Council make a Crookwell Sewerage Supply Best Practice Pricing Access Charge per Assessment categorised as Commercial of \$803.00, a Sewerage Discharge Factor of 0.60 and a Usage Charge of \$3.10, for the year 2019/2020.
24. Under the Local Government Act 1993, pursuant to Sections 535, 543 (1), 501 and 552, Council make a Crookwell Sewerage Supply Best Practice Pricing Access Charge per Assessment categorised as Non-Residential and Business of \$803.00, a Sewerage Discharge Factor of 0.77 and a Usage Charge of \$3.10, for the year 2019/2020.
25. Under the Local Government Act 1993, pursuant to Sections, 535, 543 (1), 501 and 552, Council make a Crookwell Sewerage Supply Best Practice Pricing Access Charge per Assessment categorised as Churches / Schools / Hospitals / Nursing Homes and Parks of \$803.00, a Sewerage Discharge Factor of 0.50 and a Usage Charge of \$3.10, for the year 2019/2020.
26. Under the Local Government Act 1993, pursuant to Sections 535, 543 (1), 501 and 552, Council make a Taralga Sewerage Supply Access Charge of \$803.00 per Assessment categorised as Residential Occupied and an Access Charge of \$527.00 for Residential Unoccupied, for the year 2019/2020.
27. Under the Local Government Act 1993, pursuant to Sections 535, 543 (1), 501 and 552, Council make a Taralga Sewerage Supply Best Practice Pricing Access Charge per Assessment categorised as Non-Residential and Business of \$803.00, a Sewerage Discharge Factor of 0.77 and a Usage Charge of \$3.10, for the year 2019/2020.

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28. Under the Local Government Act 1993, pursuant to Sections 535, 543 (1), 501 and 552, Council make a Taralga Sewerage Supply Best Practice Pricing Access Charge per Assessment categorised as Commercial of \$803.00, a Sewerage Discharge Factor of 0.60 and a Usage Charge of \$3.10, for the year 2019/2020.
29. Under the Local Government Act 1993, pursuant to Sections, 535, 543 (1), 501 and 552, Council make a Taralga Sewerage Supply Best Practice Pricing Access Charge per Assessment categorised as Churches / Schools / Hospitals / Nursing Homes and Parks of \$803.00, a Sewerage Discharge Factor of 0.50 and a Usage Charge of \$3.10, for the year 2019/2020.
30. Under the Local Government Act 1993, pursuant to Sections, 535, 543 (1), and 496, Council make a shire wide Domestic Waste Management Service Charge of \$466.00 per service for the year 2019/2020.
31. Under the Local Government Act 1993, pursuant to Sections, 535, 543 (1), and 496, Council make a shire wide Domestic Waste Management Availability Charge of \$183.00 per Rateable Assessment. This annual charge is for each vacant property that is categorised as Residential and is in the pickup service area, for the year 2019/2020.
32. Under the Local Government Act 1993, pursuant to Sections, 535, 543 (1), and 501, Council make a Commercial Waste Service Charge of \$552.00 per service for each rateable Assessment categorised as Business – Gunning, Business – Taralga and Business – Crookwell, for the year 2019/2020.
33. Under the Local Government Act 1993, pursuant to Sections 535, 543 (1) and 501, Council make a Commercial Waste Availability Charge of \$183.00 per Assessment for Rateable Assessments categorised as Business – Gunning, Business – Taralga and Business – Crookwell, for the year 2019/2020.
34. Under the Local Government Act 1993, pursuant to Sections 535, 543 (1) and 501, Council make a Rural Waste Annual Charge of \$201.30 per Rateable Assessment categorised as Farmland, Residential – Non Urban, and Residential, for properties that do not have a Domestic Waste Management Charge and do not have a Domestic Waste Management Availability Charge for the year 2019/2020.

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35. Under the Local Government Act 1993, pursuant to Sections, 535, 543 (1), and 496A, Council make a Stormwater Management Annual Charge for the towns of Taralga, Crookwell, Gunning and Collector of \$25.00 per Rateable Assessment categorised as Residential, for the year 2019/2020.
36. Under the Local Government Act 1993, pursuant to Sections, 535, 543 (1), and 496A, Council make a Stormwater Management Annual Charge for the towns of Taralga, Crookwell, Gunning, and Collector of \$50.00 per Rateable Assessment categorised as Business – Gunning, Business – Taralga, and Business – Crookwell, for the year 2019/2020.
37. Under the Local Government Act 1993, pursuant to Section 502, Council make a Water Supply User Pay Consumption Charge for the towns of Taralga, Crookwell, Gunning and Dalton. The charge Tariff 1 - \$3.10 per kilolitre consumed up to a maximum of 200 kilolitres and charge for Tariff 2 - \$4.11 per kilolitre consumed above 200 kilolitres, for the year 2019/2020.

- CARRIED

Councillors who voted for:-

Clrs P Culhane, P Kensit, B McCormack, R Opie, D O'Brien, R Cummins, J Searl and J Stafford

Councillors who voted against:- Nil

SECTION 14: GENERAL MANAGER

ITEM 14.1
146/19

WORK, HEALTH AND SAFETY COMMITTEE MEETING MINUTES
RESOLVED by Clr Searl and Clr McCormack

1. Council receives and notes the Work, Health and Safety Committee Meeting Minutes.
2. Council adopts the Return to Work Plan as attached and advises StateCover Mutual Limited.

- CARRIED

Councillors who voted for:-

Clrs P Culhane, P Kensit, B McCormack, R Opie, D O'Brien, R Cummins, J Searl and J Stafford

Councillors who voted against:- Nil

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RETURN TO WORK PROGRAM

Prepared by: Upper Lachlan Shire Council
Version: May 2019

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Introduction

Upper Lachlan Shire Council is committed to preventing work-related injury and illness by providing a safe and healthy working environment for all workers and meeting its moral and legislative obligations when an injury or illness occurs.

Upper Lachlan Shire Council takes an active approach to reducing risk and the potential of work-related injuries and illnesses. The workplace Return to Work Program supports the reporting, notification and investigation of incidents in line with work health and safety requirements so preventative actions can be implemented and safe procedures developed and maintained.

The Return to Work Program has been developed by Upper Lachlan Shire Council to assist all workers to understand the actions to be undertaken in the event of a work-related injury or illness. It describes the policies and procedures necessary to enable early intervention, effective injury management and to promote recovery at work.

Workers are made aware of the procedures comprising Council's Return to Work Program, and kept informed of their rights and responsibilities through:

- New staff inductions;
- Toolbox talks;
- Notice boards;
- Staff newsletters;
- Work health and safety committee meetings;
- Council website;
- Ongoing training and development; and
- Prominently displaying a summary of the Program at each place of work and/or through means of computer programs, smartphones and mobile devices.

This Program is a requirement under the *Workplace Injury Management and Workers Compensation Act 1998*. It has been developed to be consistent with StateCover Mutual Limited's Injury Management Program, and to meet the requirements of a Workplace Return to Work Program as detailed in SIRA's published, *Guidelines for workplace return to work programs*.

Development of this Program has been done in consultation with workers representing the different departments/areas of Council and the industrial unions representing Council workers (Appendix 1). The program has been endorsed by Senior Management and will be in effect for 3 years.

This Return to Work Program will be reviewed in June 2022.

Definitions

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Injury Management Consultant (IMC)	<p>A facilitator who assists insurers, employers, workers and Nominated Treating Doctors in overcoming barriers to complex return to and recovery at work situations.</p> <p>An Injury Management Consultant is a registered medical practitioner, approved by the State Insurance Regulatory Authority and experienced in occupational injury and workplace-based rehabilitation.</p>
Injury Management Program	<p>An insurer-developed strategy for managing all aspects of work related injuries and illnesses.</p>
Injury Management Plan (IMP)	<p>A coordinated and managed plan that integrates all aspects of an injured workers' recovery from a work-related injury including treatment, rehabilitation and retraining to achieve a timely, safe and durable return to work.</p> <p>The Injury Management Plan is developed by StateCover for the injured worker in consultation with the injured worker, Return to Work Coordinator, Nominated Treating Doctor and any other involved parties.</p>
Nominated Treating Doctor (NTD)	<p>The medical practitioner nominated by the injured worker who is willing to participate in the worker's recovery from a work-related injury and for the purposes of the Injury Management Plan.</p>
Notifiable incident	<p>Arising out of the conduct of a business or undertaking at a workplace is defined by the <i>Work Health and Safety Act</i>, as the:</p> <ul style="list-style-type: none">○ Death of a person;○ Serious injury or illness; or○ Dangerous incident.
Pre-injury average weekly earnings (PIAWE)	<p>The average weekly earnings for the 52 weeks prior to the injury (if the worker has been with the same employer) or the average weekly earnings for the period of employment (if the worker has been with the employer less than 12 months). This comprises ordinary earnings, overtime and shift allowances.</p>

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Return to Work Coordinator (RTWC)	<p>A key person involved in coordinating the return to and recovery at work for injured workers' and developing Recover at Work Plans in consultation with the injured worker, the worker's manager, Nominated Treating Doctor, StateCover and other key parties.</p> <p>A suitable Return to Work Coordinator must be appointed by Council.</p>
Return to Work Program	<p>A summary of the system Council will use to manage workers with work related injuries or illnesses.</p>
Recover at work	<p>Means staying at work in some way following an injury, using work to build and improve the worker's capacity for work.</p>
Recover at Work Plan (RAW Plan)	<p>A documented plan that details specific tasks to be performed by the injured worker as they recover at work.</p> <p>The Recover at Work Plan is developed by the Return to Work Coordinator for the injured worker in consultation, and in agreement with the worker and their manager and endorsed by the Nominated Treating Doctor.</p>
State Insurance Regulatory Authority (SIRA)	<p>The New South Wales workers' compensation regulator.</p>
StateCover Mutual Limited (StateCover)	<p>Licensed specialised insurer providing workers' compensation insurance and work health and safety support to New South Wales local government.</p>
Suitable work	<p>Work tasks the injured worker is suited to perform based on their certified capacity for work.</p> <p>Terms often used interchangeably to describe suitable work include suitable duties, alternative duties, restricted duties, modified duties, light duties, reduced capacity, suitable employment, etc.</p> <p>Suitable work may include modified or different work tasks, altered hours of work, work at a different site, retraining or a combination of these.</p>
Significant injury	<p>A workplace injury that is likely to result in the worker being incapacitated for work for a continuous period of more than 7 days, whether or not any of those days are work days and whether or not the incapacity is total or partial or a combination of both.</p>

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Workers Independent Review Office (WIRO)	Compensation	Deals with enquiries about the workers' compensation system from injured workers and employers having difficulty navigating the system and provides injured workers with assistance in having their complaints resolved quickly and fairly.
Work health and safety (WHS)		<p>The provision of a safe and healthy work environment for all workers while they perform their work duties.</p> <p>The focus is on the minimisation of harm and elimination of risks to prevent workplace incidents that may result in injury.</p>
Workplace Provider	Rehabilitation	<p>Offer specialised workplace and vocational rehabilitation services to assist injured workers to return to and recover at work.</p> <p>Workplace rehabilitation providers are allied health care professionals, approved by the State Insurance Regulatory Authority to be able to provide rehabilitation services in New South Wales.</p>
Work-related injury; or Workplace injury		A personal injury arising out of or in the course of employment where work with Upper Lachlan Shire Council was the main contributing factor to the injury, entitling the worker to workers' compensation benefits.
Work trial		Places an injured worker with an alternative employer for a short period of time, when the pre-injury employer is unable to provide suitable work.

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Preventing Work-Related Injury and Illness

Upper Lachlan Shire Council is committed to the minimisation of risk and elimination of harm in the workplace. It has an established work health and safety management system to provide a safe and healthy work environment for all workers and any other person that may be involved with or affected by works undertaken by Council.

Council is committed to injury prevention by:

- Developing and implementing health and safety standards and procedures that exceed the minimum legislative requirements;
- Adopting a risk management approach to ensure the health and safety of workers and to achieve compliance with all New South Wales work health and safety related legislation;
- Ensuring that plant, equipment and substances are safe and without risk to the health and safety of personnel;
- Investigating all incidents and implementing effective control measures to prevent recurrence;
- Communicating work health and safety requirements through instruction, training and supervision to improve workers' understanding of workplace hazards, including safe work practices and emergency procedures;
- Consulting with workers on work health and safety issues;
- Ensuring that workers comply with appropriate work health and safety standards, codes of conduct and workplace directions to ensure their own, and others health and safety at work; and
- Monitoring trends in incident notifications and injuries to continuously improve policies and procedures.

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Roles & Responsibilities

Senior Management

Senior Management are committed to providing for the welfare of Council workers and ensuring they are supported through the injury management and recovery at work process if an injury occurs.

Senior Management are responsible for:

- The safety and wellbeing of workers by effectively managing workplace health and safety hazards and risks;
- The provision of adequate resources and training, e.g. staff, time, equipment, funds, etc. for workers to be able to undertake the requirements of their role safely;
- The development and promotion of the Return to Work Program supporting injured workers as they recover at work, and its review every 2 years;
- For displaying a summarised version of the Return to Work Program and SIRA's *If you get injured at work* poster prominently in each workplace;
- Appointing a Return to Work Coordinator with the relevant training, skills and experience to perform the role;
- Regularly monitoring and analysing the frequency of workplace incidents and injuries to improve systems of work; and
- Ensuring Upper Lachlan Shire Council comply with the legislative requirements for work health and safety and workers' compensation.

Managers

Managers are to promote and support recovery at work. They need to make sure workers are aware of the procedures, obligations and rights associated with recovering at work.

The workers' manager is responsible for:

- Ensuring work health and safety policies and procedures are in place to identify, assess and control hazards and risks in the workplace;
- Assisting workers to complete an Incident and Investigation Report and record the injury in the Register of Injuries before the end of the workday / shift in which the injury occurred;
- Conducting an incident investigation as soon as it is practical to do so;
- Ensuring injured workers are provided with the necessary first aid and/or medical treatment as soon as possible and without delay;

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- Reporting all injuries immediately to the Return to Work Coordinator, to ensure legislative reporting requirements for workers' compensation are met and to enable injury management and recovery at work to commence;
- Accompanying injured workers to medical appointments with the Nominated Treating Doctor to discuss and offer of suitable employment;
- Facilitate safe access to the worksite for the Return to Work Coordinator and/or workplace rehabilitation provider to aid with identifying suitable employment and upgrades to capacity;
- Assisting the Return to Work Coordinator and/or workplace rehabilitation provider to identify and offer suitable work via the Recover at Work Plan;
- Ensuring injured workers' have a current Certificate of Capacity and Recover at Work Plan at all times;
- Monitoring the injured workers' adherence to, and progress with the Recover at Work Plan in conjunction with the Return to Work Coordinator and/or workplace rehabilitation provider;
- In consultation with StateCover, the worker and the Nominated Treating Doctor ensure the development of the injured worker's Injury Management Plan takes place, and ensure managers comply with their obligations under the Plan;
- Ensuring any provisions e.g. training, workplace modifications, agreed to as part of the injured workers' Recover at Work Plan and/or Injury Management Plan are adhered to;
- Providing all injury related and workers' compensation documentation to the Return to Work Coordinator within 24 hours of receipt, and maintain confidentiality of all information held at the workplace;
- Review any requests for personal leave by the injured worker in consultation with the Return to Work Coordinator, as there may be implications for recovery and entitlement to benefits; and
- Assisting Upper Lachlan Shire Council to comply with the legislative requirements for work health and safety and workers' compensation.

Return to Work Coordinator

The Return to Work Coordinator is appointed by Council to assist and support workers with understanding the recovery at work procedures and providing suitable work. The Return to Work Coordinator is to provide ongoing positive communication to the injured worker and their support team. The Return to Work Coordinator must have the relevant training, skills and experience to perform the role.

Council's Return to Work Coordinator is:

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Return to Work Coordinator	Address / Location	Contact Details
Sandra Francis	Crookwell Office	P 48 301 000 F 48 322 066
Natalie Pye	Gunning Office	P 48 451 104 F 48 451 426

The responsibilities of the Return to Work Coordinator include:

- Notifying StateCover within 48 hours of a work-related incident or injury being reported to Upper Lachlan Shire Council;
- Making contact with the injured worker to provide information regarding Council's recovery at work procedures, their rights and obligations and associated workers' compensation benefits;
- Facilitate injured workers to receive the necessary first aid and/or medical treatment without delay;
- Obtaining the injured workers' signed information consent to be able to effectively communicate and liaise with the workers' Nominated Treating Doctor, treating providers and other involved parties to effectively facilitate recovery at work;
- Ensure workers are aware they can access communication assistance for interpretation of language, hearing/sight impairment or speech impairment/impediment;
- Providing PIawe information to StateCover;
- Identifying suitable work in consultation with the injured worker and their manager in accordance with their capacity for work;
- Develop a Recover at Work Plan, to be agreed to by all parties and endorsed by the Nominated Treating Doctor;
- Monitor, review and upgrade the injured workers' progress with the Recover at Work Plan, in consultation with the injury worker, their manager / supervisor / team leader and Nominated Treating Doctor;
- Ensure all dealings with persons and documentation involved in an injured workers' recovery at work is handled in a respectful and confidential manner;
- Provide all documentation received e.g. Certificate of Capacity, reimbursements, claim forms to StateCover within 24 hours of receipt;
- Participate in the development of the injured workers' Injury Management Plan with StateCover, and ensure Council complies with their obligations under the Plan;

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- Liaise with involved parties to monitor the injured workers' recovery from injury, coordinate services and ensure the needs of the workers are being met;
- Implement Upper Lachlan Shire Council's procedures to comply with the legislative reporting requirements of the workers' compensation and work health and safety legislation;
- Regularly monitor and review the frequency and type of incidents and injuries with the work health and safety committee and senior management;
- Ensure a summary of the Return to Work Program and SIRA's *If you get injured at work* poster are displayed in all Council work areas; and
- Review all policies and procedures associated with workers' compensation and recovery at work in accordance with legislative requirements and internal controls.

Workers

Council workers must take reasonable care at all times and comply with Upper Lachlan Shire Council's work health and safety policies and procedures so as to prevent work-related injuries to self and others. In this regard Council workers have responsibilities to:

- Cooperate with Council policies and procedures to enable it to meet its work health and safety and workers' compensation obligations;
- Participate in on-going training and professional development;
- Report all hazards, incidents and injuries immediately to the manager;
- Where an incident occurs, ensure an Incident and Investigation Report form is completed before the end of the workday / shift;
- Be familiar with Council's Return to Work Program, and its procedures;
- Cooperate with workplace changes designed to assist the recovery at work of fellow workers; and
- Be honest and truthful in the provision of information in respect of any workplace incident, injury or illness.

If a worker sustains a work-related injury or illness, the obligations and rights of the injured worker are to:

- Notify the manager immediately of a work-related incident, injury or illness;
- Seek first aid and/or medical treatment as needed and as soon as possible, after sustaining a work-related injury or illness. Refer to Council's First Aid Policy & Procedure on Council's Web-site.

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- Complete an Incident and Investigation Report, with assistance if necessary, before the completion of the workday / shift in which the incident occurred, or as soon as practicable thereafter;
- Nominate a treating doctor who is willing to participate in the on-going management of the workers' injury and recovery at work for the purposes of the Injury Management Plan;
- Give consent for the Nominated Treating Doctor to provide information to the Return to Work Coordinator, StateCover and/or workplace rehabilitation provider;
- Request the Nominated Treating Doctor provide a Certificate of Capacity, and regularly review progress towards recovery with the Nominated Treating Doctor by providing up-to-date Certificates of Capacity, until cleared for pre-injury employment;
- Submit all documentation relating to the injury or illness to the Return to Work Coordinator within 24 hours of incurring the expense or receiving the document to enable proactive management and timely facilitation of services;
- Seek approval from StateCover for investigations, treatment and aids as referred or recommended by the Nominated Treating Doctor and/or other treatment provider(s);
- Schedule medical and treatment appointments outside of working hours, where ever possible;
- Undertake suitable work offered by Council, adhering to your capacity for work and Recover at Work Plan, reporting any difficulties performing suitable work to the Return to Work Coordinator and manager as soon as possible;
- Participate and cooperate in the development of the Recover at Work Plans and Injury Management Plans, and comply with the activities and obligations detailed in the Plans;
- Attend medical assessments as arranged and advised by StateCover;
- Be honest and truthful in the provision of all information about the incident, injury or and/or illness;
- Have access to communication assistance for literacy, hearing impairment, sight impairment or speech impairment/impediment;
- Ability to select a workplace rehabilitation provider, in discussion with the Return to Work Coordinator and with the consent of StateCover;
- Ability to change Nominated Treating Doctor in discussion with the Return to Work Coordinator, and with the consent of StateCover;
- Contact SIRA or WIRO for advice about the workers' compensation process, or to seek assistance resolving disputes about claim decisions;
- Can seek advice from a union representative or legal practitioner at any time; and
- Involve a support person for assistance at any time. This will require the injured worker's written authority due to privacy and confidentiality.

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If an injured worker unreasonably refuses to comply with an offer of suitable work or the obligations of their Injury Management Plan, it may be considered non-compliance under workers' compensation and jeopardise the workers' entitlement to weekly benefits.

StateCover Mutual Limited

The workers' compensation insurer for Upper Lachlan Shire Council is StateCover Mutual Limited. StateCover work closely with Council providing services, assistance and support in work health and safety and workers' compensation with the following responsibilities:

- Make StateCover's Injury Management Program available to Council;
- Make Council aware of their legislative obligations in relation to work health and safety, workers' compensation and recovery at work;
- Contact Council, the injured worker and Nominated Treating Doctor (if necessary) within 3 working days of being notified the worker has sustained a significant workplace injury;
- Make claims liability decisions based on all the available medical and factual information provided within legislated timeframes, advising the injured worker and Council of the decision in writing, including their compensation entitlements and how these may change over time;
- In consultation with Council, the worker and the Nominated Treating Doctor develop and manage the injured worker's Injury Management Plan, and make all parties aware of their obligations under the Plan;
- Inform the injured worker that their entitlement to weekly benefits may be suspended if they do not reasonably comply with their Injury Management Plan and what they must do to prevent suspension;
- Review medical referrals and treatment approvals made by the Nominated Treating Doctor and/or treatment providers under the provision of reasonably necessary;
- Reimburse incurred expenses and pay provider invoices within legislated time frames;
- Consult with key parties when considering referral to a workplace rehabilitation provider. Advise the injured worker they can select their rehabilitation provider;
- Ensure vocational assistance and/or retraining for the injured worker facilitates real opportunities for suitable employment, at Council or with an alternative employer; and
- Provide consistently sound advice to Council and injured workers to facilitate recovery at work.

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	Sydney Office	Upper Lachlan Office
	PO Box R1865	PO Box 42
	Royal Exchange NSW 1225	GUNNING NSW 2581
	P: (02) 8235 2800	P: (02) 48 301 000
	F: (02) 8004 8253	F: (02) 48 32 2066
	E: claims@statecover.net.au	E: sfrancis@upperlachlan.nsw.gov.au
	www.statecover.com.au	

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Early Intervention

When an Injury Occurs

The worker is to cease the task immediately and report the injury / symptoms to their manager as soon as possible, so injury management can be commenced.

The injured worker is to seek first aid and/or medical attention from a first aid officer, doctor, medical clinic or local hospital without delay. When consulting with a medical practitioner, the injured worker is to request a Certificate of Capacity detailing their capacity for work.

Council's Return to Work Coordinator will be in contact with the injured worker to brief them on the workers' compensation procedures and necessary documentation. This will include information about Council's ability to offer suitable work and support recovery at work, development of a Recover at Work Plan and for Council to obtain signed Information Consent (Appendix 2) from the injured worker.

With the injured workers' Certificate of Capacity, the Return to Work Coordinator will commence identifying suitable work options to establish the Recover at Work Plan.

Injury Reporting

An Incident and Investigation Report (WHS001) is to be completed by the worker, with the assistance of their manager if needed, before the end of the workday / shift in which the worker was injured. The Return to Work Coordinator is to be immediately notified by the workers' manager.

The injury will be recorded in Upper Lachlan Shire Council's Register of Injuries; File F12/81-05 PERSONNEL (HUMAN RESOURCES) - OCCUPATIONAL (WORKPLACE) HEALTH SAFETY (WHS) - Incident / Injury / Accident Reports – 2019.

The Return to Work Coordinator must notify StateCover within 48 hours of Council becoming aware that a work-related injury has occurred and a claim for workers' compensation may be made. Notification to StateCover usually involves the lodgement of the Incident and Investigation Report, Certificate of Capacity and can also include completed claim forms.

If the injury is a notifiable incident, in accordance with the WHS Act, then it must also be immediately reported to SafeWork NSW on 13 10 50 D2018/9112 Incident Report and Investigation Procedure.

Claims Management

Upon being notified of a work-related injury or illness StateCover will contact Upper Lachlan Shire Council's Return to Work Coordinator to assist with triage.

If it is considered possible that the worker will be incapacitated for work for more than 7 days, StateCover will contact the injured worker to discuss the circumstances of the injury or illness, treatment plan, injury management and recovery at work. StateCover may also contact the

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Nominated Treating Doctor, if they need further information about the workers' injury and to determine how best to support the worker's recovery.

If the injury is determined to be significant, StateCover will develop an Injury Management Plan for the injured worker in consultation with the injured worker, Return to Work Coordinator and Nominated Treating Doctor.

StateCover is responsible for determining liability for the workers' compensation claim based on the available factual and medical information. Usually StateCover will make a decision on provisional liability within 7 days of being notified of a work-related injury. The injured worker and Council will be advised in writing of the liability decision.

The Return to Work Coordinator will forward all documentation, invoices and receipts received from the injured worker, and in relation to the work-related injury to StateCover within 24 hours. StateCover will determine if the referrals for services, investigations and treatment are reasonably necessary for the work-related injury or illness and advise the injured workers and providers accordingly.

Payment of invoices and reimbursements will be processed by StateCover within 10 working days of receipt.

Weekly Benefits

If a worker is absent from work as a result of the work-related injury or illness, and covered by a workers' compensation Certificate of Capacity, then the worker may be entitled to weekly compensation. This entitlement is calculated by Council in reference to the worker's pre-injury average weekly earnings (PIAWE).

The Return to Work Coordinator will provide StateCover with the worker's PIAWE at the time the injury is notified. StateCover will advise Council and the worker, in writing at the time of the liability decision, if the worker is entitled to weekly benefits and the rate at which the worker is to be paid by Council.

Council are to commence paying the worker at the rate advised by StateCover as soon as practicable which is usually as part of the workers normal pay cycle.

Recover at Work

Recovery at work encompasses all activities designed to facilitate and promote a return to work, and to increase the workers' capacity for work as they recover. At Upper Lachlan Shire Council this can include:

- Offering suitable alternative work to workers so as to provide them with the opportunity to return to work following a workplace injury;
- Proposing suitable work for the Nominated Treating Doctor to consider when reviewing a workers' capacity for work;

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- Proposing suitable work to enable workers to upgrade their capacity for work as they recover;
- Liaison between the Return to Work Coordinator, Nominated Treating Doctor, worker, worker's manager and StateCover to establish the Recover at Work Plan and Injury Management Plan;
- Encouraging and supporting the worker to participate in workplace rehabilitation; and
- Fostering good open communication between all parties to be able to identify and address any barriers to recovery at work, if and when they arise.

Suitable Work

Suitable work means work for which the injured worker is currently suited, to support recovery after a work-related injury or illness.

Upper Lachlan Shire Council are committed to offering suitable employment to enable injured workers to recover at work. Suitable employment may be provided in various ways, being for example:

- Parts of the pre-injury role that can still be performed safely;
- The same role with different hours;
- Task modification;
- Workplace modification;
- Different duties in the same department/area;
- Different duties in a different department/area;
- Outdoor versus indoor or office work;
- Ability to work from an alternative location or at home;
- Special projects, as identified; and/or
- A combination of the above.

The Return to Work Coordinator in consultation with the injured worker, their manager and/or workplace rehabilitation provider will identify the availability of suitable work based on the:

- Worker's capacity for work;
- Demands and nature of the work tasks;
- Work tasks being the most direct path back to suitable employment;
- Availability of the tasks being reasonably practicable;
- Travel times and mode of transport to the workplace;
- Workloads of others in the work department/area; and
- Goal of ultimately returning injured workers to their pre-injury duties.

Council shall make all offers for suitable work to the injured worker in writing via the Recover at Work Plan. Council's offer of suitable work to injured workers is for a temporary period only,

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designed to facilitate recovery at work. The provision of suitable work does not constitute a permanent change in the conditions of the workers' employment.

If suitable work cannot be identified at Upper Lachlan Shire Council, then consideration may be given to a work trial to access suitable work with an alternative / host employer. This would be undertaken with the assistance of a workplace rehabilitation provider and in consultation with all involved parties.

Recover at Work Plan

The Recover at Work Plan is an individual plan for coordinating and managing the return to work of an injured worker undertaking suitable work.

The Recover at Work Plan is prepared by Council's Return to Work Coordinator or workplace rehabilitation provider, if involved. It is a written offer of suitable work by Council to the injured worker detailing the:

- Worker's pre-injury role;
- Goal for recovery at work;
- Medical restrictions as detailed on the Certificate of Capacity;
- Suitable work and tasks to be performed;
- Location of the workplace;
- Hours and days of work, including start and finish times;
- Supervision arrangements;
- Treatment times and medical appointments; and
- Date for review.

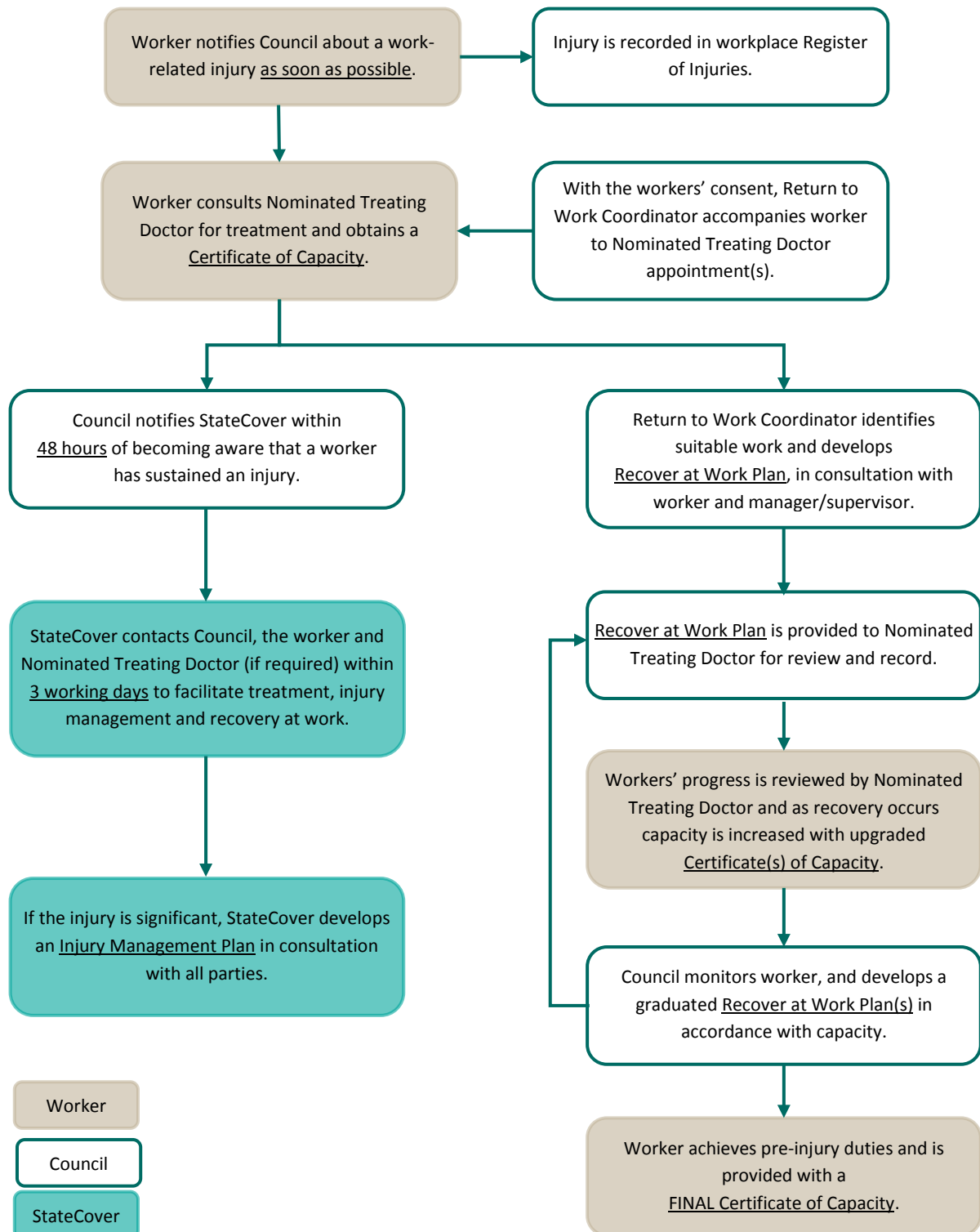
The Plan is developed in consultation with the injured worker, the worker's manager and any other involved parties. If a graded Recover at Work Plan is provided to the Nominated Treating Doctor to review the appropriateness of the suitable work offered, and to endorse the Plan.

The Recover at Work Plan is regularly reviewed and gradually upgraded in accordance with the worker's capacity for work, to facilitate returning workers to their pre-injury employment.

If the injured worker does not make a reasonable effort to return to suitable work, this may be considered non-compliance. The Return to Work Coordinator will need to alert StateCover and discuss the possible implications with the involved parties.

Figure – Flowchart outlining the main steps in injury management and recovery at work.

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Medical Treatment / Appointments

The injured worker is to schedule medical treatment and appointments outside of working hours wherever reasonably practicable. This is so as not to disrupt recovery at work, fellow workers or workplace routines.

If it is not possible to schedule an appointment outside work hours e.g. diagnostic imaging or specialist appointment, then the injured worker must liaise with their manager (with plenty of notice) so arrangements can be made to accommodate job requirements and work times.

Nominated Treating Doctor

The Nominated Treating Doctor (NTD) is the treating medical practitioner nominated by the [worker for the purposes of participating in the worker's recovery and return to health following a work-related injury or illness. If the worker does not have a regular doctor, Council can assist by nominating a doctor for the purposes of managing the worker's recovery.](#)

The role of the Nominated Treating Doctor is to be an advocate for the injured workers' recovery, which includes:

- Completing Certificates of Capacity;
- Specifying the workers' capacity for work and medical restrictions if any;
- To refer and review outcomes of diagnostic investigations;
- Implementing an evidence-based treatment plan for the worker;
- Coordinating the medical management of the workers' injury;
- Advising on the suitability of employment offered by Council and endorsing Recover at Work Plans for the worker;
- Promoting an early and safe return to work for the worker;
- Providing information to Council and StateCover in relation to the worker's Injury Management Plan and Recover at Work Plan;
- Liaising with Council and StateCover to assist in the recovery at work process;
- Regular reviews of the worker's progress towards recovery and revision of the workers' medical management as needed;
- Recommending referral to an approved workplace rehabilitation provider, if indicated and not initiated by Council or StateCover; and
- Being suitably available to participate in case conferences to discuss the worker's recovery at work and any barriers to achieving pre-injury duties - with Council, StateCover and/or workplace rehabilitation provider.

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Workplace Rehabilitation Provider

A workplace rehabilitation provider may be engaged to undertake vocational assessments, to provide assistance with injury management and/or facilitate recovery at work. Workplace rehabilitation providers are allied health professionals specialising in returning injured workers to suitable work. Workplace rehabilitation providers need to be accredited by State Insurance Regulatory Authority (SIRA).

Referrals for workplace rehabilitation assistance should be considered as soon as it is identified that assistance is indicated. For example:

- Workplace assessment or job demands analysis is required;
- If the nature of the injury is complex;
- There is difficulty engaging with the Nominated Treating Doctor;
- Difficulties identifying suitable work;
- Conflicting expectations of the parties involved; or
- Workplace or interpersonal conflict that may hinder the recovery at work process, etc.

A referral for workplace rehabilitation services can be made by StateCover, Council or at the recommendation of the Nominated Treating Doctor. Injured workers have the right to select their workplace rehabilitation provider, in discussion with the Return to Work Coordinator and StateCover.

Council's agreed workplace rehabilitation provider is:

Workplace Rehabilitation Provider	Address	Contact Details
Joanne Miller Rehabilitation Consultant Workplace Rehabilitation Management		M 0407 892 511 F 02 9891 1771 E

Workplace rehabilitation providers are to:

- Promote an early and safe return to and recovery at work;
- Ensure the needs of the worker and Council are identified by means of adequate and appropriate assessment(s);
- Identify barriers to the worker's recovery and develop strategies to address these;
- Assist Council to identify, modify and/or implement suitable work for injured workers to perform;
- Consider workplace industrial relations and human resource matters that may affect the worker's recovery at work;

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- Focus on returning the worker to their pre-injury role, or if that is not possible, to suitable alternative work;
- Arrange appropriate retraining and placement in alternative employment when the worker is unable to return to pre-injury duties; and
- Communicate with relevant parties throughout the provision of services to ensure progress towards the recovery at work goal.

Retraining & Redeployment

In some cases, an injured worker may not be able to return to their pre-injury employment due to on-going or permanent restrictions, which Council are not able to accommodate in the long-term.

Where it is not possible to rehabilitate the injured worker to return to their pre-injury employment, Upper Lachlan Shire Council will support vocational rehabilitation with the assistance of a workplace rehabilitation provider. This will involve vocational assessments to gather information about the injured workers' education, experience and transferrable skills so potential job options and retraining needs can be identified.

The workplace rehabilitation provider will also provide job seeking assistance, including resume development, job searching, job applications and interview preparation.

Injured workers are encouraged to apply for other positions at Upper Lachlan Shire Council for which they are experienced and skilled to perform, that are within their functional capacity.

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Recover at Work Not to Disadvantage Workers

If a worker requires assistance understanding the workers' compensation and/or recovery at work process due to hearing/sight impairment, struggles with literacy or being from a non-English speaking background, Upper Lachlan Shire Council will provide the appropriate resource and/or interpreter to assist these workers. Further assistance can also be sought from StateCover or the Workers Compensation Independent Review Office (WIRO).

If the worker is not yet in receipt of income support via workers' compensation, Council permits its workers access their personal leave in accordance with award arrangements and supporting Certificates of Capacity. If the absence from work is later accepted as a compensable workplace injury, the worker's leave entitlements will be reinstated, and compensation benefits will be passed onto the worker as soon as practicable.

Upper Lachlan Shire Council is committed to assisting injured workers to recover and will offer suitable employment to facilitate recovery at work and return to health.

The Return to Work Coordinator will forward all documentation, invoices and receipts received from the injured worker to StateCover within 24 hours, to enable the timely approval of services, treatment and reimbursement by StateCover.

Injured workers are engaged by Upper Lachlan Shire Council to participate in the development of their Recover at Work Plan with the Return to Work Coordinator, their manager and Nominated Treating Doctor. Workers' also have the ability to:

- Nominate their own treating doctor;
- Change their Nominated Treating Doctor;
- Select their workplace rehabilitation provider; and
- Involve a support person, e.g. union representative, partner.

Upper Lachlan Shire Council will not dismiss an injured worker within 6 months of the injured worker becoming incapacitated for work as a result of a work-related injury or illness.

However, if a worker is dismissed by Upper Lachlan Shire Council because of a work-related injury and while incapacitated for pre-injury employment, the worker may apply to Council to be reinstated on presentation of a medical certificate stating they are now fit for employment. If Council replaces the worker within two years of dismissing them, the replacement worker must be informed by Council that the dismissed worker may be entitled to be reinstated to their role.

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Dispute Prevention & Resolution

Council recognises that for the injured workers' recovery to be successful, communication and cooperation between the involved parties is paramount. Thus, Upper Lachlan Shire Council will make all reasonable efforts to quickly and effectively resolve any dispute or conflict relating to a worker.

The Return to Work Coordinator is to be immediately made aware of any (potential or actual) issue or conflict in the workplace relating to the injured workers' recovery at work. The Return to Work Coordinator will consult each party involved to determine the cause of the issue or conflict and seek a resolution. This may include informal discussions and clarification, modifications to the Recover at Work Plan or workplace, case conferencing, mediation and/or identifying the need to refer to a workplace rehabilitation provider.

If a dispute arises involving the injured worker's capacity for work and/or offer of suitable work, referral to an Injury Management Consultant may be discussed with and organised through StateCover.

Where the worker is questioning their entitlements to compensation benefits, StateCover can assist in providing explanations about legislative entitlements to the injured workers and Return to Work Coordinator.

If the workers' compensation claim, or any aspect of the claim is disputed by StateCover the injured worker has the opportunity and right to request a review of the decision. Information on how to request a review will be included in StateCover's written notice of the decision to the injured worker.

If a resolution regarding the dispute is unsuccessful, a formal Application to Resolve a Dispute (ARD) can be made to the Workers Compensation Commission (WCC) where the matter will be arbitrated. By this stage, parties are usually legally represented.

If the injured worker is not satisfied with the explanations provided or the outcome of discussions, further information and assistance can be sought from SIRA or WIRO.

Organisation	Contact Details
State Insurance Regulatory Authority (SIRA)	P 13 10 50 E contact@sira.nsw.gov.au
Workers Compensation Independent Review Office (WIRO)	P 13 94 76 E contact@workcover.nsw.gov.au

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Privacy & Confidentiality

Upper Lachlan Shire Council recognises that all information relating to injured workers and their work-related injury is confidential and should not be discussed with, shown to or read by anyone who is not directly involved in the injured worker's recovery.

Council is bound by the *Privacy and Personal Information Protection Act 1998 / Health Records and Information Privacy Act 2002* and *Australian Privacy Principles* in the collection, storage, use and disclosure of health information about its injured workers'.

The Return to Work Coordinator maintains secure injured worker files, on all workers who require assistance returning to work. The injured worker file is the record of Upper Lachlan Shire Council's management of the injured worker throughout the injury management and recovery at work process.

All injured worker files are kept separate from personnel files, with access limited to those who have direct responsibility for coordinating, monitoring or providing recovery at work services to the injured worker, and those involved in providing administrative support.

The Certificate of Capacity is signed by the injured worker to consent for treating medical practitioners, Council, StateCover, treatment providers, workplace rehabilitation providers and the regulator to exchange information for the purpose of managing the workers' injury and workers' compensation claim. Council may release and discuss information with involved parties as specified on the Certificate of Capacity by having the worker sign an Information Consent (Appendix 2).

Injured workers' need to be aware that failure to provide consent may delay processing of their workers' compensation claim and effective facilitation of their recovery at work. Also, the injured worker may withdraw their consent at any time, however doing so may affect their entitlement to compensation benefits and hinder recovery.

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References

Relevant Legislation

The following Legislation affects the operation of this policy:-

- Local Government Act 1993;
- Local Government (General) Regulations 2005;
- Local Government (State) Award 2017;
- Work Health and Safety Act 2011 and Regulations;
- Anti Discrimination Act 1977;
- Industrial Relations Act 1996;
- Independent Commission against Corruption Act 1988;
- Workplace Relations Act 2008;
- Fair Work Act 2009;
- Equal Employment Opportunity Act 1987;
- Election Funding, Expenditure and Disclosure Act 1981;
- Government Information (Public Access) Act 2009;
- Privacy and Personal Information Protection Act 1998;
- Civil Liabilities Act 2002;
- Environmental Planning and Assessment Act 1979;
- NSW State Records Act 1998;
- Trade Practices Act 1974;
- Protected Interest Disclosures Act 1994; and
- Crimes Act 1900.
-

The following Council Policies and documents that are relevant to this Policy include:-

- Council's Code of Meeting Practice;
- Upper Lachlan Shire Council Community Strategic Plan
- Upper Lachlan Shire Council Resourcing Strategy documentation;
- Upper Lachlan Shire Council Delivery Program and Operational Plan;
- Equal Employment Opportunity (EEO) Management Plan;
- Public Interest Disclosures Policy;
- Complaints Management Policy;
- Grievance Policy;
- Disciplinary Policy;
- Secondary Employment Policy;
- Interaction between Councillors' and Staff Policy;
- Bribes, Gifts and Benefits Policy;
- Fraud and Corruption Prevention Control Policy;
- Purchasing and Acquisition of Goods Policy and Procedures;
- Drug and Alcohol Policy;
- Alcohol and Other Drugs Procedure;
- Rehabilitation Procedure and Practice Policy;
- Time in Lieu of Overtime Policy;

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- Manual Handling Policy;
- Trauma Management Policy;
- Employment and Retention Policy;
- Higher Grade Pay Policy;
- First Aid Policy;
- Work, Health and Safety Policy;
- Injury Incident and Return to Work Policy and Procedures;
- Protective Clothing and Equipment Policy;
- Smoking in the Workplace Policy;
- Sun Protection – Council Employees Policy;
- Volunteers Policy;
- Performance and Misconduct Policy;
- Call Back Policy;
- Civil Emergency and Defence Force Policy;
- Designated Persons Disclosing Interests – Returns;
- Disclosure of Interests at Meetings Procedure;
- Enforcement Policy;
- GIPA Policy;
- Internal Controls and Procedures Manual;
- Leave Policy;
- Legal Proceedings Reporting Policy;
- Loss of Drivers Licence Policy;
- Media Policy & Procedures;
- New Employees Pre Placement Health Assessment Policy;
- Internal Reporting – Protected Disclosures Policy;
- Public Access Policy;
- Internet and Email Policy;
- Delegations of Authority Procedure;
- Code of Business Practice;
- Statement of Ethical Principles;
- Private Works (Projects and Plant Hire) Policy.
- Health Records and Information Privacy Act 2002
- Privacy and Personal Information Protection Act 1998
- Workers Compensation Act 1987
- Workers Compensation Regulation 2016
- Work Health and Safety Act 2011
- Workplace Injury Management and Workers Compensation Act 1998

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APPENDIX 1 – Consultation

Return to Work Program

CONSULTATION

Upper Lachlan Shire Council acknowledges its responsibilities in promoting a safe work place and effective implementation of the Return to Work Program.

The review of Upper Lachlan Shire Council's Return to Work Program has been completed in line with the 2017 guidelines in consultation arrangements with the following delegates.

This Return to Work Program will be in effect for 2 years, from June 2019 and be reviewed by May 2022

Delegate	Signature	Date
Senior Management Team Andrew Croke		
Return to Work Coordinator Sandra Francis		
Workers' Representative Ben Churchill		
Union Representative David Scott		

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APPENDIX 2 – Information Consent Form

**Information Consent
for the
Release of Personal Information**

Worker's Declaration

I have discussed this consent form with my employer, Upper Lachlan Shire Council. I understand that any information collected will be kept in a confidentially, with access restricted to those who are directly responsible for coordinating and monitoring my recovery at work.

I understand that Upper Lachlan Shire Council will:

- Only collect health information that is relevant and necessary to manage my recovery at work and coordinate the workers compensation claim;
- Only use and disclose information for the purpose for which it was collected;
- Keep any information collected separate from my other personnel records;
- Take reasonable steps to protect my information by ensuring it is stored securely, kept no longer than necessary and disposed of appropriately; and
- Allow me to access my information without unreasonable delay, unless providing access would be unlawful or pose a serious threat to another person's life or health.

Considering the above, I authorise and consent to the collection, use and disclosure of personal and health information relevant to managing my injury and workers compensation claim.

Consent	Signature	Date
Worker		
Upper Lachlan Shire Council		
Interpreter		

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APPENDIX 3 – WHS 001- Accident/Incident/Dangerous Occurrence

THIS FORM IS TO BE COMPLETED BY THE WORKER INVOLVED

REPORT NO:

Name of worker involved:	Name of Immediate Supervisor:
--------------------------	-------------------------------

Details of Incident

Date of Incident:		Time of Incident am/pm:	
Date Reported:	Time reported am/pm:	Name of person incident reported to:	
Describe precisely the location where the incident occurred (e.g. MR54 Segment 10, Memorial Park, Works Office)			
Briefly describe what happened including the sequence of events, how the incident occurred including details of any plant, vehicles, equipment or substances involved?			
Describe injuries the worker suffered (e.g. Strain, sprain, laceration, none)			
What part(s) of the body was affected (e.g. right ankle, left shoulder)			
Was there damage to plant, vehicles or equipment YES / NO		Plant Number involved	
If yes, please describe the damage			
Names of witnesses to the incident			

Details of treatment provided

Was first aid treatment provided YES / NO		Name of person providing first aid	
Describe the first aid treatment provided			
Was the worker referred for further treatment YES / NO		If yes, where was the worker referred to Doctor Hospital Other	
Did the worker stop work because of the injury YES / NO	If yes, date stopped work	Time stopped work am/pm	
Workers Signature	Date signed	Time signed	

This form should be completed and handed to your supervisor on the day of the incident.

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ITEM 14.2 CONSULTATIVE COMMITTEE EXTRAORDINARY MEETING
MINUTES

147/19 **RESOLVED** by Clr Searl and Clr Culhane

1. Council adopt the recommendations (listed below) of the Consultative Committee Extraordinary Meeting Minutes from 12 June 2019.

ITEM 4.1 REVIEW OF THE ASSETS SURVEILLANCE OFFICER POSITION

That the Consultative Committee notes the changes to the assets surveillance officer position description and council commence external recruitment for this position.

ITEM 4.2 CUSTOMER SERVICES AND BUSINESS SUPPORT OFFICER POSITION DESCRIPTION

That the Consultative Committee notes the changes to the Customer Services and Business Support officer position description and council commence external recruitment for this position.

ITEM 4.3 COUNCIL ORGANISATION STRUCTURE

That the report be received with amendments as discussed at the meeting.

Councillors who voted for:- Clrs P Culhane, P Kensit, B McCormack, R Opie, D O'Brien, R Cummins, J Searl and J Stafford

Councillors who voted against:- Nil

- CARRIED

SECTION 15: LATE REPORTS

Nil

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**SECTION 16: REPORTS FROM OTHER COMMITTEES, SECTION 355
COMMITTEES AND DELEGATES**

ITEM 16.1 REPORTS FOR THE MONTH OF JUNE 2019

148/19 RESOLVED by Cllr Searl and Cllr McCormack

That Item - Minutes of Committee/Information listed below be received:

1. Southern Tablelands Arts (STARTS) – Annual Report 2018.
2. Economic Development Task Force (EDTF) – Minutes from Meeting held 6 May 2019.
3. Economic Development Task Force (EDTF) – Minutes from Meeting held 3 June 2019.

149/19 RESOLVED by Cllr Opie and Cllr Kensit that

1. Item 4.1 and Item 5.4 listed below of the Economic Development Task Force Committee Minutes from 3 June 2019 be adopted.

ITEM 4.1 – Guest Speaker

Recommendation:

That the EDTF recommends with the objective of moving Council from a net energy user to a net energy exporter that the Department of Infrastructure and Environmental and Planning prepare a report as to the path forward to prepare business cases for street lighting, all waste management and energy generation.

Recommendation:

Council send a Councillor and a staff member to the SEGRA Conference to be held on 20-22 August 2019 at Barooga NSW in relation to “Don’t Let Recreational Vehicle Tourism Pass You By”.

Recommendation:

That the EDTF recommends the Department of Infrastructure and Environment and Planning prepare a recommendation in the next year 2019/20, detailing urban sustainability initiatives for on-site sewer systems in small villages and provide alternatives to specific tank disposal.

ITEM 5.4 – The Need for Self-Contained Cabins in Crookwell

Recommendation:

That the EDTF recommends the Department of Infrastructure and Environment and Planning investigate the opportunity for solar

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powered cabins at the existing caravan park or alternate locations in Crookwell in conjunction with the Housing Strategy.

- CARRIED

Councillors who voted for:- Clrs P Culhane, P Kensit, B McCormack, R Opie, D O'Brien, R Cummins, J Searl and J Stafford

Councillors who voted against:- Nil

4. Crookwell Memorial Hall Management Committee – Minutes from Meeting held 30 May 2019.

Clr Searl left the Chamber in accordance with his declaration the time being 8.20 pm.

5. Cullerin Range Wind Farm Section 355 Committee – Minutes from Meeting held 4 June 2019.

150/19

RESOLVED by Clr Culhane and Clr O'Brien that

1. Item 5.1 listed below of the Cullerin Range Wind Farm Section 355 Committee minutes held on 4 June 2019 be adopted.

ITEM 5.1 Prioritisation of Project Submissions Received for 2019/2020

Recommended:

That the projects and amounts listed below be granted funding in the 2019/20 round of grant funding totalling \$17,884.00 (GST inc) on the basis that the projects will be completed and fully acquitted by 30 June 2020.

No	ORGANISATION	AMOUNT
1	Gunning District Association – Supply and installation of 2 double tap water fountains with antifreeze valves, supply and installation of 1 cycle rack	\$9,820.00
2	Gunning District Landcare – Purchase of a gazebo, logoed plastic tablecloth, hanging banner and a pull up banner.	\$975.00

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3	Gunning Pony Club – Upgrade of 10 show jumps.	\$2,898.00
4	Dalton Public Hall – Minor roof refurbishment.	\$4,191.00
	TOTAL (GST inc)	\$17,884.00

- *CARRIED*

Councillors who voted for:- Cllrs P Culhane, P Kensit, B McCormack, R Opie, D O'Brien, R Cummins and J Stafford

Councillors who voted against:- Nil

Abstained:- Cllr J Searl

Cllr Searl returned to the Chamber the time being 8.21 pm.

6. Country Mayors Association of NSW – Minutes from Meeting held 31 May 2019.
7. Access Committee – Minutes from Meeting held 7 June 2019.

151/19

RESOLVED by Cllr Opie and Cllr Searl that

1. Item 4.1, Item 5.1 and Item 7.1 listed below of the Access Committee minutes from meeting held 7 June 2019 be adopted.

ITEM 4.1 ASSESSMENT OF DISABLED ACCESS TO HEALTH CARE CENTRE CROOKWELL

1. Council consider road pavement and kerb & gutter upgrade works as part of the future Operational Plan and Delivery Program;
2. A CRM 4070/2019 customer request is created for Council staff to fix the footpath edge drop off with topsoil in Action List dot point 3 from the 5 April Meeting.

ITEM 5.1 ITEMS FOR DISCUSSION

1. The Council accept the resignations of the Access Committee Chairperson Karen Peterson-Schafer and further accept the resignation of Committee members Elizabeth Egan and Marlene Lannan.
2. A report be provided to Council as to what recommendations have been put forward since September

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2018 by the Access Committee and what action has been taken.

ITEM 7.1 ASSESSMENT OF DISABLED ACCESS TO THE HEALTH CARE CENTRE, CROOKWELL

1. The Committee receive and note the report as information.
2. That Council acknowledge the priority need for seeking appropriate funding to upgrade the access to current DDA standards.

- CARRIED

Councillors who voted for:- Clrs P Culhane, P Kensit, B McCormack, R Opie, D O'Brien, R Cummins, J Searl and J Stafford

Councillors who voted against:- Nil

8. Local Traffic Committee – Minutes from Meeting held 6 June 2019.

152/19

RESOLVED by Clr Cummins and Clr O'Brien that

1. Items 4.1 to 4.8 listed below of the Local Traffic Committee meeting held 6 June 2019 be adopted.

Item 4.1 St Mary's Primary School, Crookwell – Proposal of pedestrian crossing in Wade Street

1. This matter be deferred until a concept design is provided for the consideration of the Local Traffic Committee.

ITEM 4.2 Laggan Markets - Event Parking near Laggan Hall NSW 2583

1. Council writes to the event organiser that the proposed location is not suitable for vehicle parking, and
2. Traffic Management Plan (TMP) for the event to be provided to Council, and
3. The event organisers are responsible for event parking during the event day.

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ITEM 4.3 Request for new Driveway ahead signage for 607 Bannaby Road Taralga

1. Council install signs associated with a concealed driveway on the west approach to the driveway, and
2. Council to trim the marked trees on the road reserve to improve the sight distance for the east approach (see photos).

ITEM 4.4 Park Street and Robertson Street, Crookwell NSW

1. Give Way sign, hold line and other associated road markings to be installed at this intersection to guide drivers as per the attached design including any bitumen widening required.

ITEM 4.5 Parking on Yass Street, Gunning NSW 2581

1. Council not to accept the request for installing angle parking bays from Waratah Street to Nelanglo Street in Yass Street;
2. Council to mark traffic lane of 3.5 metres in each direction in this segment as shown in the attached design (Diagram 6);
3. New No Parking Zone signs to be installed north and south of the school crossing (see Diagram 6, School Zone Drop Off/Pick Up area red lines).

ITEM 4.6 School Bus Stop Location on Rye Park Road near Blakney Creek North Road, Blakney Creek NSW 2581

1. The Committee recommends for Council to approve the request of installing a school bus stop in the clear roadside area in Rye Park Road (west of the intersection).
2. The Committee recommends for Council to fund and undertake the work of the school bus installation.

ITEM 4.7 Proposed School Bus Stops at Brayton Road and Gibraltar Road, Brayton NSW 2579

1. Council install a southbound bus stop and a north bound bus stop on Brayton Road, at 10 metres north of the Gibraltar Road intersection.
2. The Committee recommends for Council to fund and undertake the works of these two school bus installations.

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ITEM 4.8 Jerrawa Road and Coolalie Road Intersection Changes

1. This matter be deferred for further consideration of the Local Traffic Committee.

- CARRIED

Councillors who voted for:-

Clrs P Culhane, P Kensit, B McCormack, R Opie, D O'Brien, R Cummins, J Searl and J Stafford

Councillors who voted against:- Nil

Clr Opie left the Chamber in accordance with his declaration the time being 8.40 pm.

9. Streetscape Committee – Minutes from Meeting held 11 June 2019.

153/19

RESOLVED by Clr Searl and Clr O'Brien that

1. Item 4.1 listed below of the Streetscape Committee meeting held 11 June 2019 be adopted.

ITEM 4.1 Detailed Engineering Design, Cost Estimate and Procurement and Installation of Streetscape Items (Bin Enclosures, Seats and Noticeboards).

1. That the Streetscape Committee recommends to Council to purchase the models or types of seats (CPS18-TI-AR), bins (ABEH240-TI) and noticeboards (2PUN122-SM-NB) so that detailed engineering design can be completed and installation progress without further delay.
2. That the Streetscape Committee recommends to Council to fund \$30,000 worth of bus shelters works as a part of the Streetscape project.
3. Council thank Mr Asif Faisal for his service and positive input into the Streetscape Committee and wish him well in his future career.

- CARRIED

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Councillors who voted for:- Clrs P Culhane, P Kensit, B McCormack, D O'Brien, R Cummins, J Searl and J Stafford

Councillors who voted against:- Nil

Abstained:- Clr R Opie

Clr Opie returned to the Chamber the time being 8.43 pm.

10. Upper Lachlan Tourist Association – Minutes from Meeting held 4 June 2019

154/19 **RESOLVED** by Clr Searl and Clr McCormack that

1. Item 12 and 16 listed below of the Upper Lachlan Tourist Association meeting held 4 June 2019 be adopted.

Item 12 Cultural Grant Round

That the Upper Lachlan Tourist Association recommends to the Upper Lachlan Shire Council that the applications from the Taralga District Progress Association and Upper Lachlan Dame Mary Gilmore Society be funded as requested.

Item 16 General Business

The Upper Lachlan Tourist Association asks the Upper Lachlan Shire Council to please advise on the progress and processes in place to streamline event approvals.

- CARRIED

Councillors who voted for:- Clrs P Culhane, P Kensit, B McCormack, R Opie, D O'Brien, R Cummins, J Searl and J Stafford

Councillors who voted against:- Nil

11. CRJO – Minutes from Board Meeting held 24 May 2019

- CARRIED

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SECTION 17: NOTICES OF MOTION

See Closed Council Session

SECTION 18: QUESTIONS WITH NOTICE

ITEM 18.1 ALLOCATION OF ADDITIONAL ROADS TO RECOVERY FUNDS

Refer to the Business Paper for 20 June 2019 Council Meeting for the General Managers comments.

ITEM 18.2 MOWING ON COUNCIL VERGES

Refer to the Business Paper for 20 June 2019 Council Meeting for the General Managers comments.

**ITEM 18.3 CUSTOMER REQUEST MANAGEMENT - RESPONSE
TIMEFRAMES**

Refer to the Business Paper for 20 June 2019 Council Meeting for the General Managers comments.

ITEM 18.4 COUNCIL POLICY AND PROCESS - EMAIL DELIVERY

Refer to the Business Paper for 20 June 2019 Council Meeting for the General Managers comments.

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ITEM 18.5 CORRESPONDENCE FROM EPA

Refer to the Business Paper for 20 June 2019 Council Meeting for the General Managers comments.

ITEM 18.6 GENERAL MANAGER'S CONTRACT

Refer to the Business Paper for 20 June 2019 Council Meeting for the General Managers comments.

CLOSED COUNCIL ITEMS

Mayor Stafford announced that the meeting would now be moving into Closed Session and read the statement below.

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in 10A (2) (a), (c) and (d(i)) of the Act and should be dealt with in a part of the meeting closed to the public and the media.

Note: Pursuant to Clause 25(1) of the Local Government (Meetings) Regulation, Council invites verbal representation by members of the public about whether the items listed below should not be considered by Council in a Closed Meeting. The items are:

155/19 RESOLVED by Clr Searl and Clr Kensit

1. That Council move into closed Council to consider business identified, together with any late reports tabled at the meeting.
2. That pursuant to 10A (2) (a), (c) and (d(i)) of the Local Government Act 1993: the press and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A (2) as outlined above.
3. That the report relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.

- CARRIED

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Councillors who voted for:-

Clrs P Culhane, P Kensit, B McCormack, R Opie, D O'Brien, R Cummins, J Searl and J Stafford

Councillors who voted against:- Nil

Council closed its meeting at 9.01pm and the public, staff and press left the chambers.

The meeting adjourned for a short break the time being 9.02pm.

The Meeting resumed the time being 9.13pm.

156/19 **RESOLVED** by Clr Cummins and Clr Searl that Council extend the closure of the meeting to 9.30pm in accordance with Clause 18.2 of the Code of Meeting Practice.

157/19 **RESOLVED** by Clr O'Brien and Clr McCormack

That Council move out of Closed Council and into Open Council.

- CARRIED

Councillors who voted for:-

Clrs P Culhane, P Kensit, B McCormack, R Opie, D O'Brien, R Cummins, J Searl and J Stafford

Councillors who voted against:- Nil

Open Council resumed at 10.29PM.

Resolutions from the Closed Council Meeting

The following resolutions of Council, while the meeting was closed to the public, were read to the meeting by the Mayor.

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SECTION 19: CONFIDENTIAL SESSION

ITEM 19.1 REVIEW OF THE WASTE MANAGEMENT STRATEGY FOR UPPER LACHLAN

158/19 **RESOLVED** by Clr Cummins and Clr Opie

1. Council approve the start of a trial period as a waste transfer station immediately.
2. Council adopt, fund and implement the transfer station option for the Crookwell waste management facility.
3. Council proceed with the design and construction stage of the proposed transfer station at the Crookwell waste management facility.
4. Council write to the Environmental Planning Authority (EPA) advising of the decision to implement a transfer station and commence modification to existing licence for the Crookwell landfill.

- CARRIED

Councillors who voted for:- Clrs P Culhane, P Kensit, B McCormack, R Opie, D O'Brien, R Cummins, J Searl and J Stafford

Councillors who voted against:- Nil

159/19 **RESOLVED** by Clr Kensit and Clr Searl that Council extend the closure of the meeting to 10.00pm in accordance with Clause 18.2 of the Code of Meeting Practice.

ITEM 19.2 TENDER FOR THE SUPPLY AND DELIVERY OF BULK FUEL

160/19 **RESOLVED** by Clr Searl and Clr Kensit

1. Council accept and sign the schedule of rates contract with Park Pty Ltd, Ocwen Energy Pty Ltd and Liberty Oil Australia for the supply and delivery of bulk fuel for the period of July 2019 to 30 June 2021.

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- CARRIED

Councillors who voted for:- Clrs P Culhane, P Kensit, B McCormack, R Opie, D O'Brien, R Cummins, J Searl and J Stafford

Councillors who voted against:- Nil

ITEM 19.3 POTENTIAL SALE OF FORMER SALEYARDS SITE, LOT 3 DP 1112816 LAGGAN ROAD, CROOKWELL

RECOMMENDATION: That -

1. Council do not concur with the Crookwell Taralga Aged Care request for a joint valuation of Lot 3 DP1112816 and further do not concur with the request for removal of a covenant on the land as part of the potential land sale.
2. The Mayor and General Manager be authorised to negotiate the potential land sale to Crookwell Taralga Aged Care for the entire parcel of Lot 3 DP1112816 in accordance with the Council land valuation. All purchase costs being the responsibility of the purchaser of the land.
3. An appropriate covenant on the land is provided restricting the development of the land for the purpose of Seniors Housing within the meaning of Clause 10, 11, 12 and 13 of State Environmental Planning Policy (Housing for Seniors or people with a disability) 2004 (SEPP).
4. An appropriate covenant on the land is provided stating that the development if it is not undertaken within a period of 5 years that the land be returned to Council at the purchasers cost at the original sale price.

An Amendment to the Motion was moved by Clr Cummins and Clr Kensit that

1. The potential land sale be deferred to allow further discussions with Crookwell Taralga Aged Care after a Councillor workshop with a presentation from the Director of Environment and Planning on how the expansion of Crookwell Taralga Aged Care facility in Crookwell fits into the proposed Strategic Housing Plan.

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On being put to the Meeting the amendment became the Motion.

161/19

RESOLVED by Clr Cummins and Clr Kensit

1. The potential land sale be deferred to allow further discussions with Crookwell Taralga Aged Care after a Councillor workshop with a presentation from the Director of Environment and Planning on how the expansion of Crookwell Taralga Aged Care facility in Crookwell fits into the proposed Strategic Housing Plan.

- CARRIE

D

Councillors who voted for:-

Clrs P Culhane, P Kensit, B McCormack, R Opie, D O'Brien, R Cummins, J Searl and J Stafford

Councillors who voted against:- Nil

- CARRIED

162/19

RESOLVED by Clr O'Brien and Clr McCormack that Council extend the closure of the meeting to 10.30pm in accordance with Clause 18.2 of the Code of Meeting Practice.

A Croke, M Shah, T Dodson, D Cooper and D Crosbie left the meeting at 10.03pm and did not return to the meeting.

ITEM 19.4

NOTICE OF MOTION - GENERAL MANAGER'S CONTRACT AND REVIEW

163/19

RESOLVED by Clr Cummins and Clr Opie

1. That any General Manager's Contract and any General Manager's KPI's be presented to the whole of Council for consideration and approval.
2. That any General Manager's appointment be considered by the whole of Council before being approved.

- CARRIED

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Councillors who voted for:- Clrs P Culhane, P Kensit, B McCormack, R Opie, D O'Brien, R Cummins, J Searl and J Stafford

Councillors who voted against:- Nil

ITEM 19.5 MAYORAL MINUTE - GENERAL MANAGER'S CONTRACT OF EMPLOYMENT

164/19 RESOLVED by Clr Searl and Clr O'Brien

1. Council accept the notification from incumbent General Manager, John Bell, that he is not seeking renewal or re-appointment to the role of General Manager.
2. Council formally write to John Bell accepting his notification.
3. Council thank and acknowledge John Bell for his service to the former Gunning Shire Council and the Upper Lachlan Shire Council for the past 22 years of employment.
4. Council engages the services of a suitable executive recruitment consultant to search for candidates to fill the vacant General Managers position.

- CARRIED

Councillors who voted for:- Clrs P Culhane, P Kensit, B McCormack, R Opie, D O'Brien, R Cummins, J Searl and J Stafford

Councillors who voted against:- Nil

THE MEETING CLOSED AT 10.30PM

Minutes confirmed 18 JULY 2019

.....
Mayor

6 MAYORAL MINUTES

The following item is submitted for consideration -

6.1	Mayoral Minute	90
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Mayoral Minutes - 18 July 2019

ITEM 6.1 Mayoral Minute

FILE REFERENCE I19/400

JUNE 2019

20 June	Ordinary Council Meeting in Crookwell
23 June	Lions Club Crookwell – Changeover Dinner
27 June	2GN Interview
30 June	Rotary Club Changeover Dinner

JULY 2019

2 July	Taralga Wind Farm CEP Meeting
4 July	2GN Interview
9 July	Dalton Hall Function
11 July	2GN Interview
18 July	2GN Interview
18 July	Ordinary Council Meeting in Crookwell

8 CORRESPONDENCE

The following item is submitted for consideration -

8.1	Correspondence items for the month of July 2019	92
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Correspondence - 18 July 2019

ITEM 8.1

Correspondence items for the month of July 2019

RECOMMENDATION:

That Item 8.1 - [Correspondence/Information] listed below be received:

1. Tuena Hall and Recreation Area Committee – Peelwood Road – Request for letter to be tabled at Council Meeting.
2. Gunning and District Historical Society – Report to Council on the use of the Pye Cottage Precinct and Buildings.
3. Minister for Local Government Shelley Hancock MP - Independent Pricing & Regulatory Tribunal (IPART) – Local Government Reports – Consultation 2019.
4. Office of Local Government (OLG) - Council Circular 19-11 - Release of IPART Reports into Rating and Compliance Matters for Consultation.
5. Office of Local Government (OLG) Council Circular 19-10 – Consultation on webcasting guidelines.
6. Office of Local Government (OLG) - Council Circular 19-12 - Consultation by IPART on recommended reforms to Local Government election costs and extension of the deadline for Councils to make a decision on the administration of their election.
7. Office of Local Government (OLG) - Council Circular 19-13 - The development of template Social Media and Councillor/Staff Interaction Policies - initial consultation.
8. Essential Energy – Workforce Reductions.

ATTACHMENTS

1. ↓	Tuena Hall & Recreation Area Committee - Peelwood Road - Request for Letter to be Tabled at Council Meeting	Attachment
2. ↓	Gunning & District Historical Society - Report to the ULSC for the use of the Pye Cottage Precinct and buildings	Attachment
3. ↓	Independent Pricing & Regulatory Tribunal (IPART) - Local Government Reports - Consultation 2019	Attachment
4. ↓	Office of Local Government (OLG) - Council Circular 19-11 - Release of IPART Reports into Rating & Compliance Matters for Consultation	Attachment
5. ↓	Office of Local Government Council Circular 19-10 - Consultation on webcasting guidelines	Attachment
6. ↓	Office of Local Government (OLG) - Council Circular 19-12 - Consultation by IPART on recommended reforms to Local Government Election costs & extension of the deadline for Councils to make a decision on the Administration of their Election	Attachment
7. ↓	Office of Local Government (OLG) - Council Circular 19-13 - The Development of Template Social Media & Councillor/Staff Interaction Policies - Initial Consultation	Attachment
8. ↓	Essential Energy workforce reductions	Attachment

Letter to be Tabled as Correspondence at the Next Council Meeting

Attention General Manager
From: Gabrielle Saville
Thursday 13th June 2019.

Dear Sir,

At a recent Hall Committee Meeting there was a discussion about the Peelwood Road. Whilst it is, at present, in excellent condition and all the work and repairs you have carried out are appreciated the residents along this road feel it still needs to be completely asphalted.

This stretch of road

1. Is used by over 150 vehicles per day
2. Has a school bus run on it
3. Directly services Residents on Peelwood Road
4. Services off Roads

Redground Height Road	Golspie Road
Sapling Creek Road	Fullerton Road
Cuddyong Road	Turkey Hill Road
Flowerburn Road	Wangaloo Road
Kangaloolah Road	Blyth Street
Cooksvale Road	Montana Road
Mount Costigan Road	And over a dozen smaller unnamed roads.

I am sure that the resurfacing of Peelwood Road is on your Road Rehabilitation Program and has been for some time. With the Completion of State Road 54 it has become evident that all feeder roads are getting more traffic making the upgrade to Peelwood Road a prime concern.

WE need asphalt to enhance the longevity of the road and to provide a smoother SAFER trafficable surface.

Please make this a priority.

Yours Sincerely

Gabrielle Saville
Secretary
Tuena Hall & Recreation Area Committee.

Upper Lachlan Shire Council
Via
Deputy Mayor, Cr John Searle

Dear Cr Searle,

Firstly, the Gunning & District Historical Society (GDHS) would like to thank you for your support, and to thank the ULSC for their support in granting an MOU giving the GDHS access to the Pye Cottage Precinct and the use of the ULSC owned adjacent buildings.

In the past year, we have made considerable use of the buildings, installing a purpose built, state-of-the-art IT system. This has given the group a very large data base capacity which we have been using to store a range of local and regional history records (photos, scanned documents, articles and more).

As we mentioned in our discussion leading up to the granting of an MOU, we are pleased to supply you with some feedback and statistics on how and what we have been using the site for.

Pye cottage openings for market days and tours – we have opened Pye Cottage on 8 occasions in the past six months. We have conducted one group tour in recent times, but that is a reflection of members being unavailable in working hours to conduct tours. We have only recorded 55 ‘signatures’ in our visitor book, but we are aware there on some occasions only one of a group will have made a comment in the book.

The old SES demountable building – we generally refer to this as our ‘research Centre’ where we have our new computer system and other historic items such as Photos, books, documents that have been loaned or gifted to the GDHS. We have quite a few artefacts that it is not appropriate to display in Pye Cottage i.e. needs to be kept in dry and/or secure location.

GDHS have used the ‘research Centre’ on 123 occasions in the past 12 months and on 58 occasions in the first 5 months of this year. We have used it for logging historical data, recording items in GDHS care, administering the GHDS ‘Blog’, meetings of the committee, meetings of the general historical society members and additionally have made the meeting space available to a couple of Gunning groups who were unable to find another available location.

The GDHS have also organized and sponsored several events in Gunning including the very successful evening for the Film Premier of the Dunkley Murder which was attended by more than 100 people.

Donations collected:

The donations collected at Pye Cottage, which, as agreed, are for promotion of the ULS, Gunning and the region’s history. To date the amount is approximately \$150. We have spent this plus additional money we have been able to raise by purchasing books that relate to any local history (some have been loaned to the Gunning Library for general use) and things such as the hire charges for the Gunning Fire Control Centre (for the Dunkley film premier). We have been able to cover our insurance costs and expenditure on consumables from our membership fees so none of that is taken from donations at Pye Cottage.

Additionally, we have recently tried to modify the visibility of our donation box and are seeking to try to improve our collecting capability.

We are still utilising the old green container shed at the rear of the site for larger, heavier item storage but it is in a pretty poor state of repair and the floor is gradually caving in, but it is the only storage we have access to (other than items stored at members' homes/properties).

Promoting Gunning, the Shire and local region

As mentioned on other occasions, the GDHS Bog and Facebook sites are very popular, and interestingly, there is a significant following from international 'followers' (approximately 13,000). GDHS members have spent a considerable amount of time administering these sites, posting and publishing stories and records, and we are aware that the Australian National Library capture our publishing as well.

THE GDHS have recently made a link with the Australian 'CycleLife' group who promote casual and group cycling providing them with things to do and see in our local area.

Graham Dyer
President
Gunning & District Historical Society
30JUN2019

From: [NSW Gov No Reply](#)
To: [Upper Lachlan Shire Council](#)
Subject: IPART Local Government Reports - Consultation 2019
Date: Friday, 21 June 2019 12:09:45 PM
Attachments: [image001.png](#)
[image002.png](#)



Dear Cllr Stafford

I am writing to invite your feedback on a series of reviews of the local government system, which were undertaken by the Independent Pricing and Regulatory Tribunal (IPART).

The NSW Government has been considering these reports for some time and a number of the issues raised have now been addressed. However, the full suite of recommendations, if implemented, could substantially change our local government system and impact directly upon communities.

I believe it is important that councils, community members and organisations representing the interests of local government should have the opportunity to fully consider these issues before the Government proceeds with a final response to the reports.

I would value your feedback on these reports and their final recommendations. Your views, together with the feedback of other councils, communities and others, will be taken into account in finalising the Government's response to the reviews.

The reviews were commissioned to support the NSW Government's long term commitment to ensuring a fair and equitable rating system, cutting red tape and reducing costs and delays for business and the community. They address a number of complex issues, including the current structure of the local government rating system, arrangements around rating exemptions and pensioner concessions, and a broad range of matters relating to local government regulation and compliance.

In all, IPART's final reports total approximately 1,000 pages and contain 135 recommendations. The closing dates for submissions have been staggered to allow sufficient time to consider each report individually. They are as follows:

- Local Government Rating System – 13 September 2019;
- Reporting and Compliance Burdens on Local Government – 25 October 2019;
- Local Government Compliance and Enforcement – 15 November 2019.

To help guide consultation, the Office of Local Government has placed a copy of each IPART final report, together with a short Consultation Guide for each report

on its website at <https://www.olg.nsw.gov.au/strengthening-local-government/ipart-local-government-reports-consultation-2019>. This page also features an online feedback form for each review report.

A number of recommendations in the IPART reports have already been implemented through other reform programs, or are currently the subject of separate consultation.

There are also a number of recommendations that the Government has ruled out, because they may have adverse impacts on vulnerable members of the community, affect regional jobs and economies, or substantially increase costs for taxpayers and the broader community. Further consultation is not being undertaken on these recommendations, as indicated in the online feedback form.

Questions on the consultation process or other submissions about IPART's recommendations for each report may be directed to the relevant report email address listed on the website or referred to OLG's Policy Team on 02 4428 4100.

I look forward to continuing to work closely with you to strengthen local government across NSW.

Yours sincerely



Shelley Hancock MP
Minister for Local Government

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For more information please visit <http://www.symanteccloud.com>



Office of
Local Government

Circular to Councils

Circular Details	Circular No 19-11 / 21 June 2019 / A646642
Previous Circular	14-23
Who should read this	Councillors / General Managers
Contact	Policy Team / 02 4428 4100 / olg@olg.nsw.gov.au
Action required	Response to OLG

Release of IPART Reports into rating and compliance matters for consultation

What's new or changing

- The Government is releasing the final reports on three IPART reviews for feedback prior to developing final responses including:
 - Review of the Local Government Rating System,
 - Review of Reporting and Compliance Burdens on Local Government, and
 - Review of Local Government Compliance and Enforcement.

What this will mean for your council

- Councils are encouraged to provide feedback on the recommendations in each report by the relevant closing dates to further inform the Government's response.

Key points

- The reviews focused on complex areas of government regulation that require detailed consideration.
- Together the recommendations propose changes to local government which, if implemented, will have a significant impact on councils and communities.
- Some of the recommendations have already been implemented through other reform initiatives. These are clearly identified in the consultation materials.
- There are also a number of recommendations that the government has ruled out, because they may have adverse impacts on vulnerable members of the community, affect regional jobs and economies, or substantially increase costs for taxpayers and the broader community.
- These matters are marked "Not for consultation" on the feedback form.
- Closing dates for submissions have been staggered to allow councils, businesses and other community members time to consider each report individually.

IPART Review report	Consultation closes	Contact email address (for queries)
Review of the local government rating system	13 September 2019	lgratingsystem@olg.nsw.gov.au
Review of reporting and compliance burdens on local government	25 October 2019	lgregburdens@olg.nsw.gov.au
Review of local government compliance and enforcement	15 November 2019	lgenforcement@olg.nsw.gov.au

Where to go for further information

- Further information can be found on OLG's website at www.olg.nsw.gov.au/strengthening-local-government/ipart-local-government-reports-consultation-2019, including links to the reports, a short Consultation Guide on each report and online feedback forms.
- Feedback should be provided via the feedback form on the website.
- Questions on the consultation process for each report may be sent to the relevant email address above or by contacting OLG's Policy Team on 02 4428 4100.



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Office of
Local Government

Circular to Councils

Circular Details	19-10 / 13 June 2019 / A638257
Previous Circular	18-45 Commencement of the new Model Code of Meeting Practice for Local Councils in NSW
Who should read this	General Managers / Governance and IT staff
Contact	Council Governance / (02) 4428 4100 / olg@olg.nsw.gov.au
Action required	Response to OLG

Consultation on webcasting guidelines

What's new or changing

- On and from 14 December 2019, all councils in NSW will be required to webcast meetings of the council and committees whose membership comprises only of councillors.
- Many councils already webcast their meetings. The Office of Local Government (OLG) is seeking to utilise the experience and expertise of these councils to provide guidance to those councils that do not currently webcast meetings.
- The guidance will include:
 - case studies of different models for webcasting meetings
 - strategies for managing defamation and other legal risks
 - information about councils' obligations with respect to privacy and records management when webcasting meetings.

What this will mean for your council

- OLG is seeking to provide in its guidance a range of case studies of different webcasting practices. These will offer councils considering options for webcasting their meetings a broad range of examples to draw from.
- OLG is seeking submissions from councils that are willing to be included as a case study. In particular, OLG is seeking the following information from councils for use in case studies:
 - How does your council webcast its meetings?
 - What equipment/technical facilities does the council use to webcast meetings?
 - What were the costs associated with installing equipment and fitting out the chamber for webcasting and what are the ongoing costs of webcasting?
 - Does your council hold meetings in multiple locations and if so, how does it webcast meetings held at venues other than the main council chamber?
 - What are the advantages and/or disadvantages associated with your council's method of webcasting?
 - What strategies does your council use to manage defamation and other legal risks when webcasting meetings?
 - How does your council comply with its privacy and records management obligations when webcasting meetings?
 - Does your council have a policy on the webcasting of meetings (and if so, please provide a copy or a link)?

Office of
Local Government

Circular to Councils

Circular Details	Circular No 19-12 / 27 June 2019 / A652969
Previous Circular	19-02 IPART review of the costs of conducting local government elections and extension of the deadline for councils to make a decision on the administration of their elections
Who should read this	Councillors / General Managers / Council Governance Staff
Contact	Council Governance Team / 02 4428 4100 / olg@olg.nsw.gov.au
Action required	Information

Consultation by IPART on recommended reforms to local government election costs and extension of the deadline for councils to make a decision on the administration of their elections

What's new or changing?

- The Government has asked the Independent Pricing and Regulatory Tribunal (IPART) to review the costs of conducting local government elections in NSW. IPART is now seeking feedback on its recommended changes to what councils pay for election services provided by the NSW Electoral Commission (NSWEC). IPART's draft report and other information is available on IPART's website [here](#).
- The *Local Government Act 1993* (the Act) has been amended to extend the timeframes for councils to make a decision on the administration of their September 2020 ordinary elections so that these decisions may be made in light of the outcomes of IPART's inquiry.
- Other amendments made to the Act mean that councils are no longer able to administer their own elections. If councils do not enter into an election arrangement with the NSWEC, they must engage an electoral services provider to administer their elections.

What this will mean for your council

- IPART has invited councils and other interested parties to make a submission to its draft report by **19 July 2019**. Submissions can be made via IPART's online submission form [here](#).
- IPART is also holding a public forum on **2 July 2019**. Councils can register [here](#) to attend the public forum.
- IPART is due to provide its final report to the Minister for Local Government by Friday **30 August 2019**.
- Under the amendments to the Act, councils must make a decision on the administration of their September 2020 ordinary elections no later than **1 October 2019** and enter into an election arrangement with the NSWEC no later than **1 January 2020**. If councils do not enter into an election arrangement with the NSWEC for the administration of their elections, they must engage an electoral services provider to administer their elections.
- As previously noted in the FAQ attached to circular 18-43 "*Council decisions on the administration of the September 2020 elections*", issued on 12 December 2018, new preference counting rules that come into effect at the

next council elections mean that it will no longer be possible for votes to be manually counted making it impossible for councils to administer their own elections without the assistance of an expert electoral services provider (either the NSWEC or a commercial provider).

Key points

- Among other things, IPART is recommending that councils meet the “efficient” costs of contestable election services provided by the NSWEC on the following basis:
 - the direct costs of contestable services are allocated to individual client councils
 - indirect costs of contestable services are allocated to all client councils, mostly on a per-electors basis
 - the NSW Government pays for non-contestable election services (because no mechanism exists to charge for these services), with the exception of ‘enrolment’ activities (eg the provision of a paper or electronic copy of the residential roll to councils) - these should continue to be paid for by both client and non-client councils.
- Other recommended reforms include:
 - the mandatory unbundling, component pricing and offering of the NSWEC’s individual local government election services, with the NSWEC providing binding quotes for each individual election service
 - the establishment of independent regulatory oversight of the performance of all providers
 - reducing the period before an election by which a council has to resolve to engage the NSWEC from 18 months to 9 months
 - provision of assistance to councils to further develop their election management capabilities through a training program delivered by OLG
 - legislative change to ensure that a council’s general manager becomes responsible for producing a valid election result if and when the council ceases to engage the NSWEC for all election services.

Where to go for further information

- Further information on IPART’s review of the costs of local government elections, including the draft report and contact details is available on IPART’s website [here](#).
- Alternatively contact OLG’s Council Governance Team on 02 4428 4100 or by email at olg@olg.nsw.gov.au.



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Office of
Local Government

Circular to Councils

Circular Details	Circular No 19-13 / 2 July 2019 / A638146
Previous Circular	18-44 Commencement of the new Model Code of Conduct for Local Councils in NSW and Procedures
Who should read this	Councillors / General Managers / All council staff
Contact	Council Governance / (02) 4428 4100 / olg@olg.nsw.gov.au
Action required	Response to OLG

The development of template social media and councillor/staff interaction policies – initial consultation

What's new or changing

- In support of the prescription of the new *Model Code of Conduct for Local Councils in NSW*, the Office of Local Government (OLG) is developing template policies on social media use and councillor/staff interactions.
- The template policies will be designed to be policies that incorporate and reflect best practice in the sector using a “best of breed” approach to existing council policies.
- The template policies will not be mandatory and councils will be free to choose whether to use them or to adapt them for their own purposes. If adopted, the policies will operate to supplement the provisions of councils’ adopted codes of conduct.
- OLG is inviting councils to identify other template governance policies they would like OLG to develop.

What this will mean for your council

- To assist in the development of template policies, OLG is seeking the following from councils:
 - copies of or links to councils’ policies on social media use;
 - copies of or links to councils’ councillor/staff interaction policies; and
 - suggestions on what issues and behaviours should be addressed in each of the template policies.
- OLG is also inviting submissions from councils on what other template governance policies they would like to see OLG develop for their use.
- Submissions may be made by email to olg@olg.nsw.gov.au.
- Submissions should be labelled ‘Template Policy Consultation’ and marked to the attention of OLG’s Council Governance Team.
- Submissions should be made by COB **Friday 26 July 2019**.

Key points

- Information gathered during the initial consultation will be used to develop drafts of the template policies.
- OLG will consult further with the sector on the drafts of the template policies.

Where to go for further information

- Contact OLG's Council Governance Team by telephone on 02 4428 4100 or by email at olg@olg.nsw.gov.au



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Deputy Secretary Local Government, Planning and Policy

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5 July 2019

Mr Gary Woodman
Acting General Manager
Upper Lachlan Shire Council
44 Spring Street
Crookwell NSW 2583

Sent via email

Dear Gary

Essential Energy workforce reductions

Essential Energy is committed to maintaining downward pressure on the network component of electricity pricing by adopting new technologies, improving the way we do business, achieving operational efficiencies and ensuring a safe, reliable service for our customers.

The safety of our employees and the communities we serve will always be a fundamental priority as we undertake these changes to our business.

Essential Energy has delivered a 40 per cent real reduction in network charges over the 2014-19 regulatory period and has committed to delivering further real reductions through the 2019-24 regulatory period.

Over the next three to five years, Essential Energy will progress a series of programs and initiatives to deliver a better service at lower cost and to create a business capable of responding to the rapid changes being experienced in the electricity sector.

As we drive efficiencies in our business, we will also be ensuring we have the right sized workforce to manage and safely operate the network across our service territory.

This will include a reduction of approximately 182 employees, comprising of 71 field positions and 111 non-field positions, in the period to 30 September 2019.

Employee consultation over the proposed changes has commenced.

The exact location and number of employees impacted at each location will be determined through the consultation process. We will be able to confirm these numbers once they are finalised.

All employees affected by the changes will be fully supported through the transition.

Essential Energy is continuing to engage with employees and union representatives.

We remain fully committed to meeting community expectations for service and our commitments to safety, while maintaining downward pressure on the network component of electricity pricing.

For further information please contact me on 02 6933 5977 or 0418 172 860.

Yours sincerely

A handwritten signature in black ink, appearing to read "Sarah Braybon".

Sarah Braybon
Community Relations Manager Southern

PO Box 5730 Port Macquarie NSW 2444 | ABN 37 428 185 226
Telephone: 13 23 91 | Interpreter Services 13 14 50 | essentialenergy.com.au

10 INFORMATION ONLY

The following items are submitted for consideration -

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10.7	Crookwell AP&H Society Showground Upgrade Project - Stronger Country Communities Fund Round 1	128
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10.11	Action Summary - Council Decisions	189

Information Only - 18 July 2019

ITEM 10.1 **Development Statistics for the Month of June 2019**

FILE REFERENCE I19/435

AUTHOR **Economic Development Officer**

ISSUE

Providing Council with a brief summary of the development control activities that have occurred in the month of June 2019.

RECOMMENDATION That -

1. Council receives and notes the report as information.

BACKGROUND

A standard monthly report providing Council with a summary of the development control activities that have occurred in the month of June 2019.

REPORT

The following table outlines the type and value of new development.

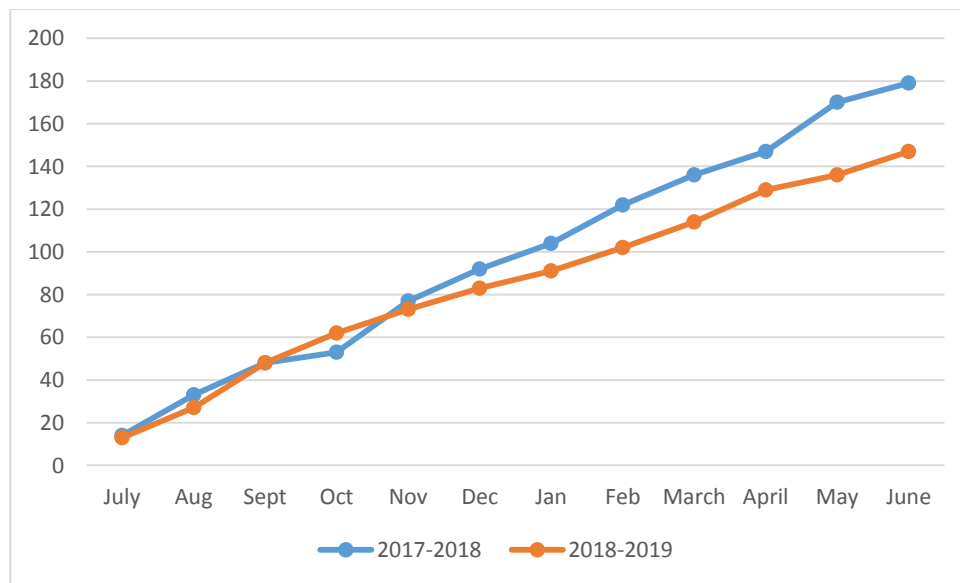
Statistics by Development Type								
Current Year					Last Year			
DA Type	June 2019		Year to Date 1/7/2018 to 30/6/2019		June 2018		Year to date 1/7/2017 to 30/6/2018	
	Count	\$Value	Count	\$Value	Count	\$Value	Count	\$Value
Commercial	0	\$0	7	\$3,276,000	0	\$0	11	\$23,846,000
Residential	8	\$1,628,365	105	\$21,102,728	8	\$1,216,997	130	\$25,326,469
Industrial	1	\$12,000	1	\$12,000	0	\$0	0	\$0
Other	2	\$49,400	17	\$730,850	1	\$0	11	\$6,373,000
Total	11	\$1,689,765	130	\$25,121,578	9	\$1,216,997	152	\$55,545,469
Subdivision								
Type	Count	Lots	Count	Lots	Count	Lots	Count	Lots
Residential	0	0	2	51	0	0	3	17
Rural Residential	0	0	2	3	0	0	4	12
Commercial	0	0	0	0	0	0	1	0
Industrial	0	0	0	0	0	0	0	0

Information Only**DEVELOPMENT STATISTICS FOR THE MONTH OF JUNE 2019 cont'd**

Boundary Adjustment	0	0	1	0	0	0	4	3
Strata	0	0	0	0	0	0	0	0
Agricultural	0	0	8	19	0	0	9	17
Modification/Other	0	0	2	3	0	0	1	53
Total	0	0	15	76	0	0	22	102

1. Development Applications

The level of development applications received is detailed in the following graph.



The current level of development activity being assessed is summarised below:

DAs under assessment	DA modifications under assessment	DAs received June 2019	DA modifications received June 2019	DAs determined June 2019	DA modifications determined June 2019
32	1	10	1	5	0

The average determination processing time is for the month of June was 59 days.

Determinations issued 1 June to 30 June 2019 are summarised in the following table:

Determinations Issued between 1 June to 30 June 2019		
DA No.	Proposal	Property
22/2019	Amenities Building	Bourke St, Collector Lot 1 & 2 Sec 2 DP 758263
28/2019	Dwelling	9 George St, Collector Lot 8 DP720193
29/2019	Patio Roof	1678 Brayton Rd, Marulan Lot 102 DP 740019

Information Only**DEVELOPMENT STATISTICS FOR THE MONTH OF JUNE 2019 cont'd**

Determinations Issued between 1 June to 30 June 2019		
DA No.	Proposal	Property
30/2019	Fence/Wall	1678 Brayton Rd, Marulan Lot 102 DP 740019
39/2019	Garage/Shed	2 Yass St, Gunning Lot 4 DP 878504

The Development Applications outstanding as of 30 June 2019 are summarised in the following table:

Development Applications Outstanding on 30 June 2019 (In order of date submitted to Council)				
DA No.	Date Rec	Proposal	Property	Reason
23/2018	26/2/2018	Dwelling	Gundaroo Rd, Bellmount Forest - Lot 1 DP 754573, Lot 148 & 197 DP 754113	Deferred to Applicant
113/2018	26/09/2018	Subdivision	656 Kangaloolah Rd, Binda Lot 2 DP 1159385 & Lot 2, 3, & 210 DP 753012	Awaiting RFS Comments
2/2019	03/01/2019	Dwelling	Rossi St, Collector Lot 2, 3, 4 & 15 DP 1211033	Awaiting Additional Information
4/2019	17/01/2019	Alterations & Additions	Woodhouselee Rd, Laggan Lot 1, 2, 3, 4 & 5 Sec 9 DP 1698	Awaiting Additional Information
5/2019	17/01/2019	Alterations & Additions	55 Northcott St, Crookwell Lot 8 Sec 8 DP 2383	Awaiting Additional Information
13/2019	22/02/2019	Alterations & Additions	87 Wade St, Crookwell Lot 12 DP 236804	Under Assessment
18/2019	4/3/2019	Dwelling	41 Kialla Rd, Crookwell Lot 2 DP 1012637	Under Assessment
20/2019	6/3/2019	Dwelling	191 Greenridge Rd, Curraweela Lot 3 DP 1221640	Deferred to Applicant
31/2019	8/4/2019	Dwelling	2362 Gurrundah Rd, Gurrundah Lot 9 DP 1214847	Under Assessment
32/2019	9/4/2019	Alterations & Additions	1093 Breadalbane Rd, Breadalbane Lot 230 DP 750031	Referred to Heritage Office
33/2019	9/4/2019	Alterations & Additions	44 Holloways Rd, Tarlo Lot 1 DP 804128	Under Assessment
34/2019	10/4/2019	Transportable Dwelling	806 Broadway Rd, Jerrawa Lot 2 DP 1076316	Awaiting Additional Information

Information Only**DEVELOPMENT STATISTICS FOR THE MONTH OF JUNE 2019 cont'd**

		Development Applications Outstanding on 30 June 2019 (In order of date submitted to Council)		
DA No.	Date Rec	Proposal	Property	Reason
35/2019	10/4/2019	Dwelling	9 Diamond Rd, Crookwell Lot 1 DP 579446	Awaiting Additional Information
36/2019	17/4/2019	Dwelling	4 Wombat St, Gunning Lot 2 DP 624979	Awaiting Additional Information
37/2019	26/4/2019	Dwelling	Cuddyong Rd, Peelwood Lot 1 DP 1175745	Under Assessment
40/2019	1/5/2019	Transportable Dwelling	147 Collector Rd, Gunning Lot 4 DP 1201138	Awaiting Additional Information
41/2019	1/5/2019	Community Event	Copeland St, Gunning Lot 7009 DP 94454	Under Assessment
42/2019	7/5/2019	Subdivision	56 McIntosh Rd, Crookwell Lot 6 DP 1108500	Under Assessment
43/2019	7/5/2019	Subdivision	94 Bishop St, Binda Lot 149 DP 753012	Under Assessment
44/2019	21/5/2019	Garage/Shed	77 Brooklands St, Crookwell Lot 3 DP 576559	Under Assessment
45/2019	24/5/2019	Dwelling & Garage	6 Walsh St, Taralga Lot 1 DP 816409	Under Assessment
46/2019	30/5/2019	Change of Use	385 Lost River Rd, Lost River Lot 6 DP 1145749	Under Assessment
47/2019	5/6/2019	Garage/Shed	25 St Stephens Rd, Wayo Lot 4 DP 1101272	Under Assessment
48/2019	6/6/2019	Dwelling	24 Graham Cres, Crookwell Lot 26 DP 1253454	Under Assessment
49/2019	6/6/2019	Garage/Shed	1264 Mares Forest Rd, Taralga Lot 104 DP 872300	Under Assessment
50/2019	7/6/2019	Alterations/ Additions	30 East St, Crookwell Lot 4 DP 524712	Under Assessment
51/2019	7/6/2019	Amenities Building	30 East St, Crookwell Lot 4 DP 524712	Under Assessment
52/2019	11/6/2019	Signs	2 Robertson St, Crookwell Lot A DP 383923	Under Assessment
53/2019	18/6/2019	Dwelling	26 Graham Cres, Crookwell Lot 28 & 29 DP 1253454	Under Assessment
54/2019	28/6/2019	Swimming Pool/Spa	87 Cowper St, Crookwell Lot 9 Sec 23 DP 1797	Under Assessment
55/2019	25/6/2019	Transportable Dwelling	157 Dawsons Creek Rd, Crookwell Lot 5 DP 834753	Under Assessment

Information Only**DEVELOPMENT STATISTICS FOR THE MONTH OF JUNE 2019 cont'd**

Development Applications Outstanding on 30 June 2019 (In order of date submitted to Council)				
DA No.	Date Rec	Proposal	Property	Reason
56/2019	26/6/2019	Shed	7 Brennan St, Collector Lot 2 DP 858276	Under Assessment
81/2016 (Mod)	28/6/2019	Dwelling	45 Goulburn St, Collector Lot 8 DP 1066071	Under Assessment

2. Construction Certificates

Construction Certificates Issued between 1 June to 30 June 2019		
CC No.	Proposal	Property
10/2019	Alterations & Additions	16 Marsden St, Crookwell Lot 8 DP 934903
28/2019	Garage/Shed	2 Yass St, Gunning Lot 4 DP 878504
29/2019	Alterations/Additions	33 Cowper St, Crookwell Lot 3A DP 908945

Approved by Council	
June 2019	Year to date
3	50

3. Occupation Certificates

Occupation Certificates Issued between 1 June to 30 June 2019		
OC No.	Proposal	Property
36/2019	Dwelling	57 Kialla Rd, Crookwell Lot 27 DP 1065616
37/2019	Dwelling	21 Edward St, Binda Lot 3 DP 1233262

Approved by Council	
June 2019	Year to date
2	40

4. Subdivision Certificates

Subdivision Certificates Issued between 1 June to 30 June 2019		
SC No.	Proposal	Property
6/2019	Road Widening Acquisition	Clancy's Rd, Merrill Lot 32, 48, 118 & 153 DP 754129

Information Only**DEVELOPMENT STATISTICS FOR THE MONTH OF JUNE 2019 cont'd**

Approved by Council	
June 2019	Year to date
1	23

5. Planning Certificates

The number of Planning Certificates issued this financial year is detailed below.

Year	Number of Certificates Issued
1 July 2008 to 30 June 2009	383
1 July 2009 to 30 June 2010	464
1 July 2010 to 31 June 2011	535
1 July 2011 to 30 June 2012	426
1 July 2012 to 30 June 2013	408
1 July 2013 to 30 June 2014	457
1 July 2014 to 30 June 2015	426
1 July 2015 to 30 June 2016	481
1 July 2016 to 30 June 2017	461
1 July 2017 to 30 June 2018	452
1 July 2018 to 30 June 2019	347

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receives and notes the report as information.

ATTACHMENTS

Nil

Information Only - 18 July 2019

ITEM 10.2 Monthly Weeds Activities Report

FILE REFERENCE I19/426

AUTHOR Manager of Regulatory and Biosecurity Services

ISSUE

Providing Council with a summary of weed control activities undertaken throughout the Upper Lachlan Shire Council local government area.

RECOMMENDATION That -

1. Council receive and note the report as information.

REPORT

Biosecurity staff continued to undertake routine property inspections throughout the shire with one hundred and sixteen completed (116). Nine (9) Biosecurity directions were issued for continued non-compliance with the requirement to control designated weeds throughout private land. Two (2) Biosecurity Directions previously issued have been complied with.

Biosecurity Officers will continue to inspect private land and educate land owners in relation to their Biosecurity Duty in addition to the continuation of serrated tussock control along Council controlled roads.

In relation to a Councillor question on the 20 June 2019, Monthly Weeds Activities Report, Council biosecurity staff were engaged by the RMS to undertake weed control activities on the Binda Road (MR54 State Road).

Inspections

Weed	Parish	Road or Street	Date	Action	Degree
S/T	Cookbundoon	Towrang Rd	3/06/19	Routine	1
S/T	Cookbundoon	Towrang Rd	3/06/19	Routine	1
S/T ALG	Cookbundoon	Towrang Rd	3/06/19	Routine	1
S/T	Cookbundoon	Greenwich	3/06/19	Routine	2
S/T	Wayo	Woodhouselee Rd	5/06/19	Reinspectio	2
S/T	Cookbundoon	Towrang Rd	6/06/19	Routine	1
S/T-CHN	Cookbundoon	Towrang Rd	6/06/19	Notified	2-3
S/T	Cookbundoon	Towrang Rd	6/06/19	Routine	1
S/T	Cookbundoon	Towrang Rd	6/06/19	Routine	1
S/T	Eden Forest	Gibraltar Rd	12/06/19	Reinspectio	2
S/T	Eden Forest	Gibraltar Rd	12/06/19	Reinspectio	3
S/T	Eden Forest	Arthursleigh Rd	12/06/19	Notice	2
S/T	Eden Forest	Longview Rd	12/06/19	Notice	2

Information Only**MONTHLY WEEDS ACTIVITIES REPORT cont'd**

S/T	Eden Forest	Longview Rd	12/06/19	Notice	3
S/T	Eden Forest	Longview Rd	12/06/19	Notice	2
S/T	Eden Forest	Losbey Rd	12/06/19	Notice	2
S/T	Eden Forest	Towrang Rd	12/06/19	Notice	3
S/T	Eden Forest	Towrang Rd	12/06/19	Notice	3
S/T	Cookbundoon	Towrang Rd	13/06/19	Routine	1
S/T	Cookbundoon	Towrang Rd	13/06/19	Routine	1
S/T	Cookbundoon	Towrang Rd	13/06/19	Routine	2
S/T	Cookbundoon	Towrang Rd	17/06/19	Routine	1
S/T	Cookbundoon	Towrang Rd	17/06/19	Routine	1
S/T	Cookbundoon	Towrang Rd	17/06/19	Routine	1
S/T	Cookbundoon	Towrang Rd	17/06/19	Routine	1
S/T	Cookbundoon	Towrang Rd	18/06/19	Routine	1
S/T	Cookbundoon	Towrang Rd	18/06/19	Routine	1
S/T	Cookbundoon	Towrang Rd	18/06/19	Routine	1
S/T	Cookbundoon	Towrang Rd	19/06/18	Routine	1
S/T	Cookbundoon	Towrang Rd	19/06/19	Routine	1
-	Cookbundoon	Emerton Dr	19/06/19	Routine	-
S/T	Cookbundoon	Emerton Dr	19/06/19	Routine	1
S/T	Uringalla	Canyonleigh Rd	19/06/19	Notified	2
S/T	Cookbundoon	Towrang Rd	19/06/19	Notified	2
S/T-BB	Cookbundoon	Towrang Rd	19/06/19	Routine	1
S/T	Cookbundoon	Carters Cl	25/06/19	Routine	1
S/T	Cookbundoon	Carters Cl	25/06/19	Routine	1
S/T	Cookbundoon	Carters Cl	25/06/19	Routine	1
S/T	Cookbundoon	Carters Cl	25/06/19	Routine	1
S/T	Cookbundoon	Carters Cl	26/06/19	Routine	1
S/T	Cookbundoon	Carters Cl	26/06/19	Routine	1
S/T-BB	Cookbundoon	Tarlo River Rd	26/06/19	Routine	1
S/T	Tarlo	Tarlo River Rd	26/06/19	Notified	3
S/T	Cookbundoon	Emerton Dr	26/06/19		
ST	Wiaborough	Wombeyan	3/6/19	Routine	1
ST	Wiaborough	Wombeyan	3/6/19	Routine	1
ST	Wiaborough	Wombeyan	3/6/19	Routine	1
ST BB	Wiaborough	Wombeyan	3/6/19	Routine	1 1
ST	Wiaborough	Wombeyan	3/6/19	Routine	1
ST	Wiaborough	Wombeyan	4/6/19	Notice	2
ST	Wiaborough	Wombeyan	4/6/19	Routine	1
ST	Bouverie	Wombeyan	4/6/19	Routine	1
ST	Bouverie	Wombeyan	4/6/19	Routine	1
ST	Yalbraith	Jerrong	5/6/19	Routine	1
ST	Yalbraith	Jerrong	5/6/19	Routine	1
ST BB	Yalbraith	Wiaborough	5/6/19	Notified	2 1
ST BB	Yalbraith	Jerrong	5/6/19	Notified	2 1
ST	Yalbraith	Jerrong	6/6/19	Routine	1
ST	Yalbraith	Jerrong	6/6/19	Routine	1
ST BB	Yalbraith	Jerrong	6/6/19	Notified	1 2
ST BB	Yalbraith	Jerrong	11/6/19	Routine	1 1
ST	Yalbraith	Jerrong	11/6/19	Routine	1
ST	Yalbraith	Jerrong	11/6/19	Routine	1

Information Only**MONTHLY WEEDS ACTIVITIES REPORT cont'd**

ST	Bouverie	Wombeyan	13/6/19	Notified	2
ST	Yalbraith	Jerrong	24/6/19	Routine	1
ST	Yalbraith	Jerrong	24/6/19	Notified	2
ST BB	Yalbraith	Jerrong	24/6/19	Routine	1 1
ST	Wiaborough	Jerrong	25/6/19	Notified	2
ST	Wiaborough	Jerrong	25/6/19	Routine	1
ST BB	Wiaborough	Jerrong	25/6/19	Routine	1 1
ST	Wiaborough	Jerrong	25/6/19	Routine	1
ST	Guinecor	Sth Guinecor	25/6/19	Notified	2
ST	Wiaborough	Jerrong	26/6/19	Routine	1
ST	Wiaborough	Jerrong	26/6/19	Routine	1
ST	Wiaborough	Jerrong	26/6/19	Routine	1
ST BB	Wiaborough	Jerrong	26/6/19	Routine	1 1
ST BB	Wiaborough	Jerrong	26/6/19	Routine	1 1
-	Gunning	Boureong Dr	03/06/19	Routine	-
ALG/ST	Gunning	Boureong Dr	03/06/19	Notified	2,1
ALG/ST	Gunning	Boureong Dr	03/06/19	Notified	2,1
ALG	Gunning	Boureong Dr	03/06/19	Notified	1
ALG	Gunning	Boureong Dr	03/06/19	Routine	1
ALG	Gunning	Boureong Dr	03/06/19	Notified	1
AIG	Gunning	Boureong Dr	03/06/19	Routine	1
ALG	Gunning	Gundungurra Dr	03/06/19	Notified	1
ALG/ST	Gunning	Boureong Dr	03/06/19	Notified	2,1
ALG/ST	Gunning	Crookwell Rd	04/06/19	Routine	1,1
-	Gunning	Bunduluk Pl	04/06/19	Routine	-
ST	Gunning	Cullerin Rd	04/06/19	Notified	1
-	Gunning	Cullerin Rd	04/06/19	Routine	-
BB	Gunning	Ryan Pl	04/06/19	Routine	1
-	Gunning	Boureong Dr	04/06/19	Routine	-
-	Gunning	Dalton Rd	04/04/19	Routine	-
-	Gunning	Dalton Rd	04/06/19	Routine	-
ALG/BB	Gunning	Boureong Dr	05/06/19	Notified	2,1
ALG	Gunning	Boureong Dr	05/06/19	Routine	1
ALG	Gunning	Bunduluk Pl	05/06/19	Routine	1
ALG	Gunning	Ryan Pl	05/06/19	Routine	1
ALG	Gunning	Bunduluk Pl	05/06/19	Routine	1
ST	Dalton	Darbys Rd	07/06/19	Routine	1
ST	Dalton	Darbys Rd	07/06/19	Routine	1
ST	Dalton	Darbys Rd	17/06/19	Notified	2
ST	Dalton	Darbys Rd	17/06/19	Notified	2
ST	Dalton	Darbys Rd	17/06/19	Notified	1
ST	Dalton	Darbys Rd	17/06/19	Notified	1
ST	Dalton	Darbys Rd	17/06/19	Notified	2-3
ST	Dalton	Darbys Rd	18/06/19	Notified	2
ST	Dalton	Darbys Rd	18/06/19	Notified	2
ST	Dalton	Darbys Rd	18/06/19	Notified	2-3
ST	Dalton	Darbys Rd	18/06/19	Routine	1
-	Dalton	Darbys Rd	19/06/19	Routine	-

Information Only

MONTHLY WEEDS ACTIVITIES REPORT cont'd

ST	Dalton	Darbys Rd	19/06/19	Notified	1
-	Rabnor	Bevendale Rd	21/06/19	Routine	-
ST	Garway	Castle Hill Rd	25/06/19	Routine	1
ST	Garway	Castle Hill Rd	25/06/19	Notified	1-2

Key for Weed Abbreviations

Weed ID Weed Identification

S/T Serrated Tussock

PC Paterson's Curse

EB English Broom

Go Gorse

BB Blackberry

Nth Nodding Thistle

FW Fireweed

CG Coolatai Grass

SJW St John's Wort

CNG Chilean Needle Grass

ALG African Lovegrass

Key for Degree of Infestations

1. Scattered Plants
2. Scattered Plants with Isolated Patches
3. Dense Infestations

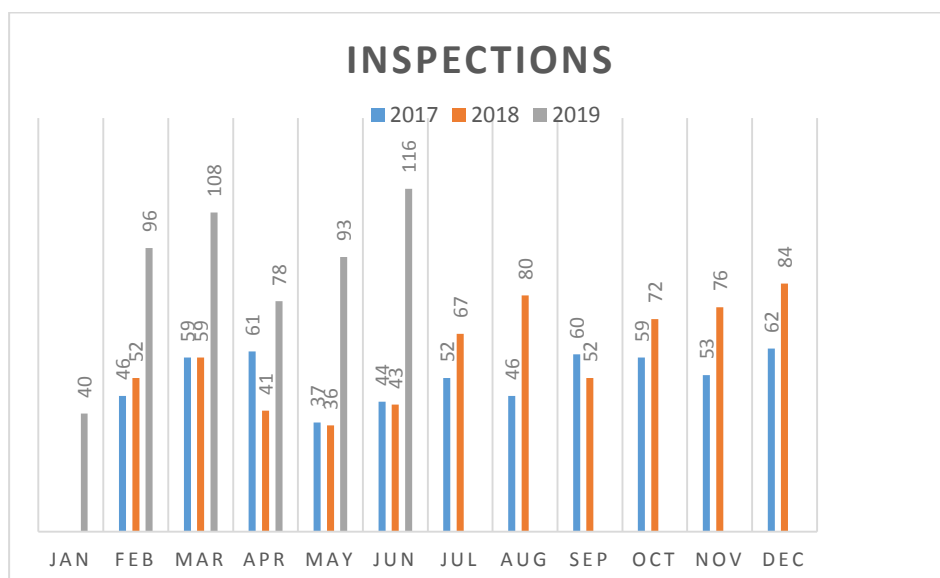
Key for Actions of Inspections

Routine – an inspection where the landowner has either provided adequate information or conducted adequate control work to fulfil their obligations to control weed infestations on their land.

Notified – an inspection where landowners are notified either verbally or by letter that control work is required on specific weed infestations. These inspections generally will require a reinspection.

Reinspection – an inspection that has been conducted to investigate whether adequate control work has been conducted after notification to control weed infestations.

INSPECTION TOTAL



Information Only

MONTHLY WEEDS ACTIVITIES REPORT cont'd

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

Nil

Information Only - 18 July 2019

ITEM 10.3 **Building Better Regions Fund - Wombeyan Caves Road**

FILE REFERENCE **I19/439**

AUTHOR **Director of Infrastructure**

ISSUE

This report advises Council regarding the conditions contained within the Building Better Regions Fund (BBRF) “deed” for funding.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

On 15 November 2018 Council applied to the Federal Government Building Better Regions Fund (BBRF) Round 3 (BBRF3) to reconstruct and seal 6.1km of Wombeyan Caves Road MR258 from chainage 2.4km to 8.5km (chainage starts from MR256 – Goulburn/Oberon Road).

On 13 March 2019 Council was successful with application to BBRF3 for \$2.5 million to undertake the upgrade of Wombeyan Caves Road MR258.

In addition, Council had applied to NSW Government Growing Local Economies Fund (GLEF) in August 2018 for \$2,428,000 to upgrade the Wombeyan Caves Road and were advised of success on 9 October 2018. This allowed the Council’s contribution of \$100,000 to be used to apply to BBRF3 for 50% funding.

In summary, total project consists of \$5.028 million Wombeyan Caves Road upgrade spread over a 3 year completion period and is funded as follows:-

1. BBRF - \$2.5 million
2. GLEF – \$2.428 million
3. Council – \$0.1 million

One of the conditions of the BBRF is that Council internal salaries and internal plant resources are not eligible to be paid by this source of funding. This report address this aspect of the funding deed.

REPORT

On receipt of the Commonwealth grant agreement on 12 June 2019, Council contacted the AusIndustry representative requesting to modify the deed allowing the use of Council’s internal workforce for the Wombeyan Caves Road MR258 upgrade. This request was refused and Council was advised of the following conditions:-

Information Only

BUILDING BETTER REGIONS - WOMBEYAN CAVES ROAD cont'd

- Payment of staff salaries and internal plant operating costs are ineligible activities under the Building Better Regions Fund (BBRF) Guidelines. This is a consistent approach for all of the Department of Infrastructure, Regional Development and Cities (DIRDC) Regional Programs.
- The Australian Government does not fund staff salaries or the use of Council's plant and equipment in grants for projects, including BBRF, as these are already funded through other revenue, including Financial Assistance Grants (FAG).
- The current treatment is in line with all other regional programs, on the basis that this is a high risk of 'double dipping' of government funding through Financial Assistance Grants, and is against the program's objectives to support infrastructure related activities rather than operational costs of a local council. It would be impossible to determine whether such expenditure related to the project or the ongoing operations of the Council.

This information relates to the BBRF funding (\$2,500,000) of the upgrade of Wombeyan Caves Road. It does not relate to Growing Local Economies Fund (GLEF) of \$2,428,000 or to Council's contribution of \$100,000.

Council will be required to undertake tendering for at least part of the Wombeyan Caves Road upgrade project pertaining to Council's Building Better Regions Funding.

POLICY IMPACT

Council's Infrastructure delivery process developed after the restructure is based on the following:-

All projects are offered to Council workforce if permitted by the funding agency. If they do not have the capacity or time to undertake the work, these projects are delivered by the "Major Projects" area.

Therefore only the GLEF portion of the project may be resourced by the Council workforce. The works program will be published shortly on Council's website.

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

All funds are approved already as part of the Council's 2019/2020 Operational Plan. No additional funds are required.

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

Nil

Information Only - 18 July 2019

ITEM 10.4 **Investments for the month of June 2019**

FILE REFERENCE **I19/394**

AUTHOR **Manager of Finance and Administration**

ISSUE

Council Investment Portfolio Register as at 30 June 2019.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

Provision of the schedule of the investment portfolio register as at 30 June 2019 for the information of Council.

REPORT

Investments to 30 June 2019

Investment Institution	Type	Investment Face Value	Interest Rate	Term Days	Maturity Date	Interest Due
CBA	Call	\$1,225,000	1.20%	N/A	30-06-19	\$1,298.84
Bank of Qld	TD	\$500,000	2.80%	204	03-07-19	\$7,824.66
Bank of Qld	TD	\$800,000	2.17%	105	04-09-19	\$4,993.97
Bank of Qld	TD	\$700,000	2.50%	182	16-10-19	\$8,726.03
Bank of Qld	TD	\$1,000,000	2.35%	175	06-11-19	\$11,267.12
Bank of Qld	TD	\$1,000,000	2.10%	215	29-01-20	\$12,369.86
Bank of Qld	TD	\$1,200,000	3.00%	735	19-08-20	\$72,493.15
Bank of Qld	TD	\$1,000,000	3.15%	1,097	25-08-21	\$94,672.60
Bankwest	TD	\$1,000,000	2.50%	133	10-07-19	\$9,109.59
Bankwest	TD	\$1,000,000	2.70%	273	14-08-19	\$20,194.52
Bankwest	TD	\$1,500,000	1.95%	90	17-09-19	\$7,212.33
Bankwest	TD	\$500,000	2.15%	140	18-09-19	\$4,123.29
Bendigo Bank	TD	\$1,200,000	2.75%	371	21-08-19	\$33,542.47
Bendigo Bank	TD	\$1,000,000	2.10%	119	25-09-19	\$6,846.58
Bendigo Bank	TD	\$800,000	2.15%	121	04-10-19	\$5,701.92
Bendigo Bank	TD	\$1,000,000	2.45%	182	23-10-19	\$12,216.44
CBA	TD	\$1,000,000	2.49%	133	17-07-19	\$9,073.15
CBA	TD	\$1,000,000	2.40%	126	24-07-19	\$8,284.93
CBA	TD	\$1,000,000	2.62%	105	07-08-19	\$7,536.99
CBA	TD	\$1,000,000	2.71%	363	28-08-19	\$26,951.51
CBA	TD	\$1,000,000	1.82%	90	24-09-19	\$4,487.67
IMB	TD	\$1,300,000	2.45%	126	31-07-19	\$10,994.79

Information Only**INVESTMENTS FOR THE MONTH OF JUNE 2019** cont'd

IMB	TD	\$500,000	2.60%	147	04-09-19	\$5,235.62
IMB	TD	\$900,000	2.15%	90	10-09-19	\$4,771.23
IMB	TD	\$1,000,000	2.60%	203	02-10-19	\$14,460.27
IMB	TD	\$1,000,000	2.70%	364	19-02-20	\$26,926.03
NAB	TD	\$1,000,000	2.40%	90	06-08-19	\$5,917.81
NAB	TD	\$700,000	2.75%	362	11-09-19	\$19,091.78
NAB	TD	\$1,100,000	1.97%	105	09-10-19	\$6,233.84
		\$27,925,000				\$462,558.99

COUNCIL INVESTMENT PERFORMANCE: -**BUDGET COMPARISON TO 30 JUNE 2019**

Interest on Investments Received YTD	\$724,914
Annual budgeted amount for all funds	\$648,900
Percentage of Interest Received YTD	111.71%
Percentage of Year Elapsed	100.00%

BBSW COMPARISON TO 30 JUNE 2019

Average market interest rate (90 day BBSW)	1.91%
Average return on all investments	2.65%

The above investments have been made in accordance with Section 625, of the Local Government Act 1993, the Local Government Regulations, the Ministerial Investment Order and the Council's Investment Policy.

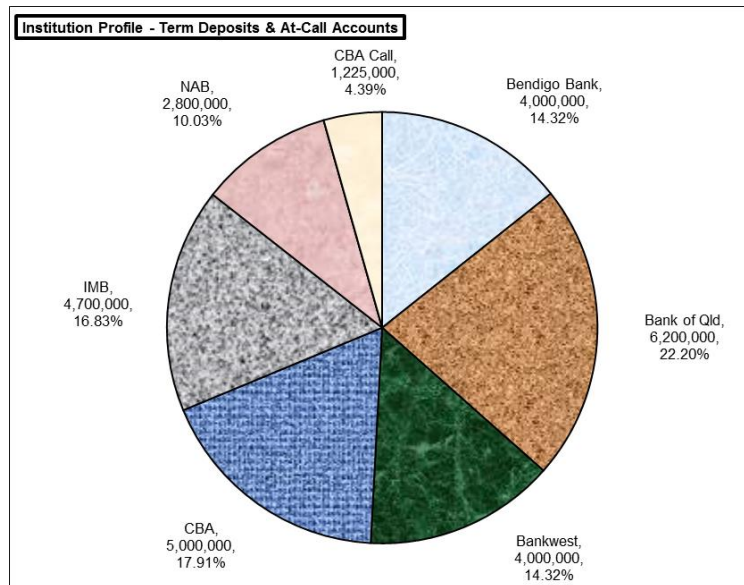
Information Only

INVESTMENTS FOR THE MONTH OF JUNE 2019 cont'd

INVESTMENTS FINANCIAL INSTITUTION PROFILE AS AT 30 JUNE 2019

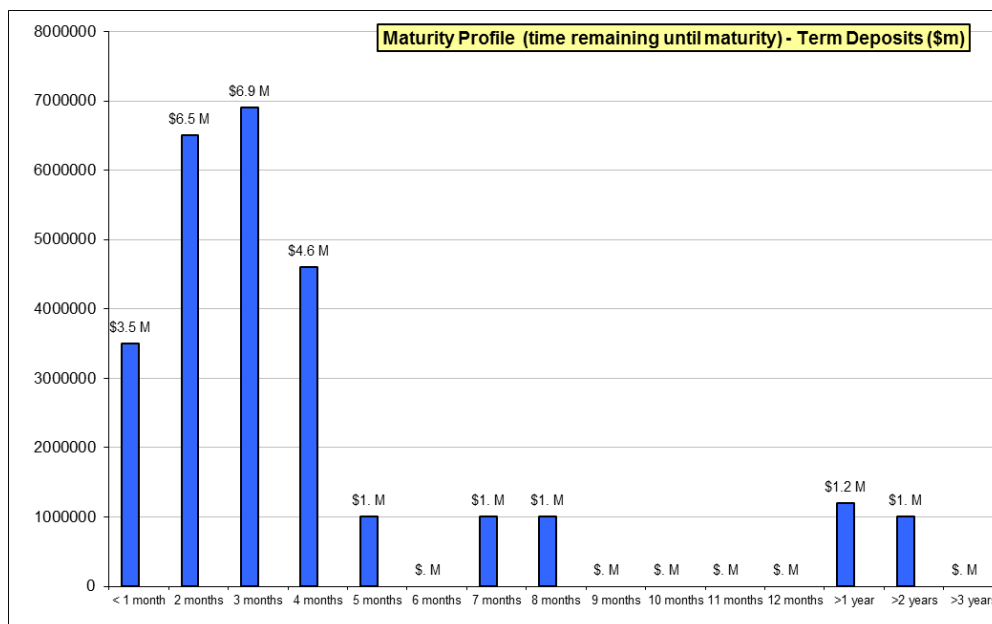
The following chart shows the current distribution of Council's investment portfolio between the authorised financial institutions used. The current distribution of funds between institutions complies with Council's Investment Policy which states:-

"The maximum percentage that may be held in term deposits with any one financial institution is 25% of the portfolio, and the maximum to be held in at-call accounts be no more than 15%."



INVESTMENTS - MATURITY PROFILE AS AT 30 JUNE 2019

The following chart illustrates the maturity profile of Council's investment portfolio showing the amount of time remaining until current term deposits mature. This demonstrates that Council's investing activities should meet future cash flow requirements.



INVESTMENTS FOR THE MONTH OF JUNE 2019 cont'd

TOTAL INVESTMENTS: - \$ 27,925,000.00

General Fund Reserves	\$ 18,127,127.10
Water Supply Fund Reserves	\$ 2,644,273.32
Sewerage Fund Reserves	\$ 4,777,167.55
Domestic Waste Management Fund Reserves	\$ 2,370,850.64
Trust Fund Reserves	\$ 5,581.39

Investments are in accordance with Council's Investment Policy and Strategy.

Nil

Nil

1. Council receive and note the report as information.

Nil

Information Only - 18 July 2019

ITEM 10.5 **Bank Balance and Reconciliation - 30 June 2019**

FILE REFERENCE I19/395

AUTHOR **Acting Director of Finance and Administration**

ISSUE

Statement of Bank Balance and Reconciliation.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

Nil

REPORT

STATEMENT OF BANK BALANCE & RECONCILIATION

\$

General Ledger Balance brought forward 31 May 2019	686,124.55
Add: Receipts for June 2019	4,060,161.25
	<u>4,746,288.80</u>
Deduct: Payments for June 2019	4,109,772.43
Balance as at 30 June 2019	<u>636,516.37</u>
Balance as per Bank Statement 30 June 2019	629,797.54
Add: Outstanding Deposits	10,766.50
	<u>640,564.04</u>
Deduct: Unpresented Cheques / EFTs	4,047.67
Balance as at 30 June 2019	<u>636,516.37</u>

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

Nil

Information Only - 18 July 2019

ITEM 10.6 **Rates and Charges Outstanding for the month of June 2019**

FILE REFERENCE I19/396

AUTHOR **Acting Director of Finance and Administration**

ISSUE

Rates and Charges Outstanding Report to 30 June 2019.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

Summary report of Rates and Charges outstanding at 30 June 2019 is detailed.

REPORT

There is an attached report titled "Rate Collection Year 2019" for the 2018/2019 financial year. A comparison of the rates and charges outstanding percentage to previous financial years is highlighted in the below table:-

Description	30/06/2019	30/06/2018	30/06/2017
Total % Rates and Charges Outstanding	2.33%	2.80%	3.20%
Total \$ Amount Rates and Charges Outstanding	\$268,483	\$316,742	\$347,553

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

1. ↓	Rate Collection Year - June 2019	Attachment
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Rate Collection 2019 Year

Rating Categories	Levy Raised to date	Rates Received to 30 June 2019	Rates Outstanding to 30 June 2019	% Rates Outstanding 30 June 2019
Farmland	4,928,709.82	4,810,718.50	117,991.32	2.39%
Residential	1,220,838.86	1,157,085.38	63,753.48	5.22%
Rural Residential	670,781.04	635,194.27	35,586.77	5.31%
Business	280,726.42	275,710.92	5,015.50	1.79%
Mining	1,893.00	1,893.00	-	0.00%
Water	872,874.00	832,445.32	40,428.68	4.63%
Sewerage	1,404,893.53	1,339,954.17	64,939.36	4.62%
Domestic & Comm Waste	1,139,750.41	1,086,865.59	52,884.82	4.64%
Rural Waste	617,872.23	591,758.66	26,113.57	4.23%
Storm Water	46,577.91	44,332.63	2,245.28	4.82%
**Arrears	333,221.86	271,570.32	61,651.54	18.50%
Credits		202,127.63	-202,127.63	
Overall Total Rates	11,518,139.08	11,249,656.39	268,482.69	2.33%

Prepared by M. ClementsDate 1/7/19Authorised by [Signature]Date 1/7/2019

I:\2018-2019\Rates\Recs\%outst_June 30 -2019

Information Only - 18 July 2019

ITEM 10.7 **Crookwell AP&H Society Showground Upgrade Project -
Stronger Country Communities Fund Round 1**

FILE REFERENCE **I19/440**

AUTHOR **Acting Director of Finance and Administration**

ISSUE

Providing Council with financial information on the Crookwell Showground upgrade project.

RECOMMENDATION **That -**

1. Council receive and note the report as information.

BACKGROUND

At the Ordinary Meeting of Council, 20 June 2019, Council resolved (Resolution 136/19) that:-

“A report be provided to the next Council meeting detailing the financial commitments of the Project and the timeline of payments and repayments of the Project.”

REPORT

Council, on behalf of the Crookwell AP&H Society, was successful in obtaining grant funding from the NSW Government for the Crookwell showground upgrade in the amount of \$275,141 (GST Exc.). A schedule of works for the project is listed below:-

Items	\$(GST incl.)
Administration Building	69,300
Fencing	25,166
Plumbing - Water to sites	8,514
Electrical - Power to sites	23,661
Toilet/Shower Block	148,500
Project Contingency	27,514
Total:	302,655

Information Only**CROOKWELL AP&H SOCIETY SHOWGROUND UPGRADE PROJECT - STRONGER COUNTRY COMMUNITIES FUND ROUND 1 cont'd**

Payment of the grant is subject to the successful completion of 3 milestones under the contract:-

Project Milestone	Date	\$ Amount	Status
1. Execution of Funding Deed	30 June 2018	90,796	Complete
2. Minimum expenditure of 50% of the total grant*	31 August 2019	90,796	On-track
3. Project Completion	20 January 2020	93,549	On-track
Total:		275,141	

*Expenditure conditions of Milestone 2: completion of the administration building, purchase of the toilet/shower block, fencing and connection of power and water to the site.

A project status report provided by the Crookwell AP&H Society estimates \$140,923 expended to 31 July 2019. This represents 51% of the total grant funding. The remaining \$161,732 is planned to be expended between August 2019 and February 2020.

The following table is a summary of the cash flow (payments and repayments) for the Project based on the Crookwell AP&H Society expenditure estimates, milestone grant payments and Council's short-term liquidity advance.

	Jul-19	Aug-19	Sep-19	Nov-19	Dec-19	Feb-20	Total
Grant Payment	90,796	90,796				93,549	275,141
Advance	65,000			15,000		80,000	
Funds Expended	140,923	55,600			64,000	42,132	302,655
Total	14,873	35,196		15,000	64,000	28,583	27,514
Cumulative Total	14,873	50,069	50,069	65,069	1,069	27,514	

The purpose of Council's short-term liquidity advance is to assist the Crookwell AP&H Society in meeting its expenditure commitments for the project in accordance with Resolution 136/19 which states that:-

"Council provide financial assistance to the Crookwell AP&H Society by way of cash advance to meet their short-term liquidity shortfall for the Stronger Country Communities Fund Round 1 Crookwell Showground Upgrade Project and that such financial assistance be secured by the future milestone NSW Government payments for the Project."

A cash advance (short-term debtor) of \$80,000 is to be paid to the Crookwell AP&H Society in 2 scheduled instalments; \$65,000 paid in July 2019 and \$15,000 paid in November 2019. The cash advance will be recovered from the milestone 3 (final) grant payment and the net proceeds remitted to the Crookwell AP&H Society in the planned completion month of February 2020.

POLICY IMPACT

Nil

Information Only

**CROOKWELL AP&H SOCIETY SHOWGROUND UPGRADE PROJECT -
STRONGER COUNTRY COMMUNITIES FUND ROUND 1 cont'd**

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

As outlined in this report.

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

Nil

Information Only - 18 July 2019

ITEM 10.8 **Library Services 4th Quarter Report 2018/2019**

FILE REFERENCE **I19/443**

AUTHOR **Library Manager**

ISSUE

This report provides a summary of the activities in the Upper Lachlan Shire Council libraries for the 4th Quarter 2018/2019.

RECOMMENDATION That -

1. Council receive and note the library services report as information.

BACKGROUND

Nil

REPORT

LIBRARY USAGE

	Crookwell	Gunning
Loans*	5,813	2,223
New Members	31	15
Internet Sessions	800	598
Visitors	6,874	3,530
Hours open per week	31.5	19

*Quarterly loans do not include e-book, e-audio or e-magazines which are calculated annually.

Note: Due to the changeover from the AMLIB Library Management System to Spydus LMS Council libraries were unable to capture loans and new member statistics from the 27 June – 30 June 2019.

OVERVIEW

The libraries experienced a busy quarter with consistent usage across all areas. The implementation of the new integrated library management system, Spydus, kept library staff busy this quarter. Features of the new web-based system include:-

- An enhanced online catalogue, making it easier to access the library from smartphones and tablets;
- Better options for managing your library account, including reserving multiple items in one go;
- The ability to keep an online personalised list of books that you are hoping to read;
- Improved access to Library eBooks, eAudio and our online services; and
- The option to receive library notices via SMS.

Library staff attended training, created the back end settings, built the new OPAC (library catalogue) for our members, undertook User Acceptance Testing (UAT), implemented and tested the new equipment required for the system, and learnt how to use the offline module to complete issue and returns in the transition from the old system to the new system. Library staff are to be congratulated on all their hard work in the transition to the new system.

EVENTS AND PROMOTION

Crookwell and Gunning Libraries:

- Promotional articles and promotions were published in the Crookwell Gazette, the Gunning Lions Newsletter, Goulburn's 2GN, Goulburn Post, Crookwell Library Facebook page, Council Website, Council's Facebook page, the Voice, Gunning Library Activities' regular column in the Gunning Lions Newsletter, regular information on Council's Information page in the Crookwell Gazette, and LG Focus.
- This quarter, displays showcasing a selection of fiction and non-fiction items from the libraries were displayed in prominent areas of the library. These items provided an interesting variety of items for loan with a different theme and show the breadth of items in the collections. The Crookwell Library displayed items on the theme of fall into a book (books and colours related to autumn); literacy collection; Shakespeare adaptations; children's favourites; it's a crime; CWA; tech savvy; legal information; graphic novels; monarchy; large print; and slow cooking. Gunning Library displayed items on green read; dog days; hooked on reading; novel locations; geology; winter warmers; Premier's Reading Challenge; animal reads; skies the limit; science fiction; thriller; junior display of reading makes my mind bloom.
- National Simultaneous Storytime was held at the Crookwell Library and Gunning Library on 17 May 2019 during normal Storytime.
- National Library and Information Week was held at both libraries from the 20-24 May 2019.

Gunning:

- This quarter 35 people attended the knitting circle across five sessions.
- The Gunning Library held a Geology of the Gunning/Dalton area talk on Saturday the 27 April 2019. Eighteen people came to this workshop.
- Gunning Library conducted Tech Savvy Seniors classes in May and June.
 - Sharing photos and other attachments online, 10am – 12pm Wednesday 22 May 2019. Four people attended this session.
 - Introduction to Email, 10am – 12pm Wednesday 29 May 2019. Five people attended this session.
 - Introduction to social media, 10am – 12pm Wednesday 5 June 2019. Seven people attended this session.
- An Avoiding Scams talk at Gunning Library was held on Tuesday 14th May as part of National Law Week 13 – 20 May 2019. The talk was given by the NSW Fair Trading Office and was made possible by a successful grant application. Two people attended the talk at Gunning Library.
- The Friends of Gunning Library held a book sale from 8am Saturday 18 May 2019.
- Gunning Library hosted the Biggest Morning Tea on Friday 31 May 2019 at 10:30am. Thirty-nine people attended this event. Over \$500 was made, which will go towards cancer research.

Information Only

LIBRARY SERVICES 4TH QUARTER REPORT 2018/2019 cont'd

- Gunning Library held a "Rural Crime and Stock Theft" talk by Constable Daniel Wise, from NSW Police on 1 June 2019. Sixteen people attended this talk.
- Pam Kensit gave a book talk on her book *Dust to Mud: - The Contribution of a Bush Community to World War 1* on 8 June 2019 at the Gunning Library. Thirteen people attended this talk.

Crookwell:

- This quarter twenty-three people attended the monthly scrabble afternoons across three sessions. The Crookwell Library Friends continue to run the session and sponsor afternoon tea.
- The Crookwell Friends of the Library went on a bus trip to the Tate exhibition at the National Gallery of Australia on 15 April 2019. Sixteen people attended this trip, including two people from Gunning.
- Crookwell Essential Services visited the Crookwell Library on the 4 April 2019 and 10 April 2019. In total thirteen people came to the library with this group. As the Crookwell Essential Services will no longer be government funded there will be no more visits to the Crookwell Library by this group.
- Crookwell Library conducted Tech Savvy Seniors classes in May.
 - Introduction to social media, 21 May 2019. Three people attended this session.
 - Introduction to online shopping, 22 May 2019. Three people attended this session.
 - Sharing photos and other attachments online, 23 May 2019. Five people attended this session.
- Crookwell Friends of the Library held a book sale from 10 May 2019-12 May 2019 in the Crookwell Memorial Hall Foyer. The book sale continued throughout May during library opening hours until Friday the 31 May 2019. Crookwell Friends of the Library made \$1350 and sold over 1000 books in the May book sale.
- An Avoiding Scams talk at Crookwell Library was held on Friday 17 May 2019 as part of National Law Week 13 – 20 May 2019. The talk was given by the NSW Fair Trading Office and was made possible by a successful grant. Twenty people attended the talk at Crookwell Library.
- The Crookwell District and Historical Society held their monthly meeting in the Crookwell Library on Thursday 13 June 2019. They were unable to hold it in their room due to renovations. Twelve people attended this meeting in the library.
- The Southern Tablelands Arts held a grant writing workshop at the Crookwell Library on Tuesday 17 June 2019. This was meant to be in the Art Gallery, but the Crookwell District and Historical Society had their books and furniture in the Art Gallery due to the renovations. Five people attended this workshop in the library.
- The Crookwell District and Historical Society used the Crookwell Library from Tuesday 18 June 2019 to Friday 28 June 2019 for research and meetings as they were unable to use their room due to the renovations.

CHILDREN AND YOUNG PEOPLE

Gunning:

- Fortnightly Storytime continues to be popular, with the Gunning Early Child Centre joining the Storytime sessions. In this quarter 102 children attended Storytime.
- In total 35 children attended sessions of Giggle and Wiggle at the Gunning Library.

Information Only

LIBRARY SERVICES 4TH QUARTER REPORT 2018/2019 cont'd

- Gunning Library continued the popular Lego Club this quarter operating after school during the school term. Fifty-eight children participated in the Lego club this quarter.
- Gunning Library held a stained glass window light catcher school holiday workshop on Wednesday 16 April 2019 from 2:30 - 3:30pm. Four people participated in the workshop.

Crookwell:

- Fortnightly Storytime continues to be popular, with Crookwell SDN joining the Storytime sessions when they can. In this quarter 119 children attended Storytime. The weather affected the numbers at Storytime in this quarter.
- Crookwell Library continued the popular Lego Club this quarter, operating after school during the school term. Ninety-three children participated in the Lego club this quarter.
- Crookwell Library held a school holiday Easter and Mother's Day craft on every day of the April school holidays when the library was open. Eleven children attended.
- The Crookwell School Holiday program visited the Crookwell Library in the school holidays. Three people came with this group.

COLLECTIONS, RESOURCES AND FACILITIES

Collections

- Crookwell Library staff weeded the youth collection, sustainable living kits biography and magazine collections.
- Gunning Library staff weeded the adult fiction collection.
- Crookwell and Gunning Libraries swapped a selection of DVDs.
- Gunning Library purchased new adult fiction books from the Gunning Friends of the Library funds. Gunning Library and Crookwell Library staff catalogued the new adult fiction books that were purchased. These books are now available for library members to borrow.
- The CWA Evening Branch donated three titles to the library. These books have been catalogued and are now available for library members to borrow. The books are AgGuides focussing on bees and drought proofing your farm.
- The Crookwell Friends of the Library gave the Crookwell Library \$350.00 to spend on new DVD titles. Sixteen titles were bought and these have been catalogued by Crookwell Library staff and are now available for library members to borrow.
- The Crookwell Archives will no longer have their items displayed in Spydus. These items were only a small portion of their collection (around 5% of what they actually hold) that were discoverable in AMLIB. These records have been deleted from AMLIB and Libraries Australia.
- The Library Membership brochure was updated and reprinted this month for our libraries to give to new members joining the library.
- Gunning Library staff can now pick up the Crookwell Gazette at the Gunning Newsagency on the day of publication as opposed to getting it one to two days later through the library courier.

Resources

- This quarter, volunteers completed 143 hours of work in the Crookwell Library and 76 hours at the Gunning Library. Volunteers helped this quarter at Crookwell Library with book displays, picking items from the daily reserve list, the book sale,

and shelving. At Gunning Library volunteers assisted with shelving, the book sale, the Biggest Morning Tea, weeding, Giggle and Wiggle and storytime.

- The Library Manager was successful in obtaining a Law Week grant through the NSW State Library. The NSW State Library is funding talks at public library for Law Week held in May. The grant was used to fund speakers for the Avoiding Scams talk by the NSW Fair Trading Office.
- The Library Manager was successful in getting a grant for a speaker for Science week 10 August 2019 to 18 August 2019. The talk will be for one hour at each of our libraries. There are 100 speakers to share across NSW and the organisers are currently matching speakers to libraries.
- Upper Lachlan Landcare was successful in obtaining a Primary Health Network (PHN) Grant which includes running two Q-Fever Information Sessions at the Crookwell Library.
- Library staff attended the Library staff attended Spydus training at Goulburn Library from 30 April 2019 to 10 May 2019. Staff took it in turns to attend as there are only two spaces on the training course.
- Library staff started train-the-trainer sessions on Spydus and started UAT this month.
- Library staff attended Spydus training at Crookwell and Gunning Libraries.
- Michaela and Peta attended fire extinguisher training on 5 June 2019.
- Library staff attended a library staff quarterly meeting on 13 June 2019 at the Crookwell Library.
- Michaela attended mandatory Code of Conduct training on 25 June 2019.
- Staff completed their individual self-review for annual performance reviews.
- Michaela completed the online course called 'Great Library Spaces' run through TAFE NSW as part of the Australian Library and Information Association professional development courses.
- Library staff were extremely busy doing UAT, training and preparing for the transition to Spydus this month. All milestone dates for the project were met and the Go Live date was 3 July 2019.
- In this quarter the Library Manager:-
 - Participated in a phone conference with Civica and Goulburn Library about the Spydus implementation on 15 April 2019.
 - Wrote three support letters for Upper Lachlan Landcare grant submissions and Gunning District Landcare grant applications for school holiday activities and other talks to be held at our libraries.
 - Completed the library's contribution to the May edition of Council's publication *The Voice*.
 - Completed contact details for library staff who will have access to the Civica Service Desk (CSD) to log issues or queries about Spydus and sent this information through to Civica.
 - Attended meetings at Goulburn Library on 17 May 2019, 21 May 2019 and 24 May 2019.
 - Drafted a media release about the changes to the library system.
 - Participated in a phone conference with Civica and Goulburn Library on 27 May 2019.
 - Attended SE Zone Library Managers Meeting at Braidwood on 31 May 2019.
 - Spent all of May configuring the new Spydus system and undertaking UAT in June
 - Reviewed the ongoing purchase orders for Accounts for 2019/20.

Information Only

LIBRARY SERVICES 4TH QUARTER REPORT 2018/2019 cont'd

- Library staff conducted UAT of Spydus throughout June.
- Gunning Library had two Spydus library staff training sessions at the Gunning Library on 20 June 2019 and 27 June 2019.
- Our Libraries computers and Wi-Fi facilities continue to be well used by patrons and people passing through.
- The NBN was connected at the Crookwell Library in early May. HiTech undertook testing of the speed for a few weeks before completing the switch from the ADSL2 to NBN.
- The ADSL connection at Crookwell Library has been switched off. Crookwell Library is now totally on the NBN.
- Goulburn Mulwaree IT staff came to fix the A4 printer at the Crookwell Library in this quarter as the printer was printing a dark mark on the printed notices for library members.
- The PCs and equipment (A4 printers, scanners and slip printers) required for the Spydus implementation were ordered, received and implemented into our libraries. Council's IT Systems Support Officer and library staff tested the equipment with Spydus. The AMLIB PCs and equipment from Goulburn Mulwaree Council were returned to Goulburn Mulwaree Council IT at the end of June.
- Council's Building Maintenance Officer fixed lighting, kitchen drainage and the disabled toilet door at the Crookwell Library in this quarter.
- A footpath to assist with the drainage issues alongside the Gunning Library was constructed in June.
- The automatic doors at Crookwell Library were serviced in May.
- The energy audit was conducted at Crookwell and Gunning Libraries in May.

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the library services report as information.

ATTACHMENTS

Nil

Information Only - 18 July 2019

ITEM 10.9 **Grants Report**

FILE REFERENCE I19/399

AUTHOR **Acting General Manager**

ISSUE

Advising Council of grants available, grant applications in progress, submitted or unsuccessful and grant projects funded.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

Nil

REPORT

The Grants Report is an attachment to this report for Councillors information.

A list of grants available and ongoing grants listed on Council's website can be accessed by the following link:

<https://www.upperlachlan.nsw.gov.au/community/grants>

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

1. Download	Grants Report for Council - 18 July 2019	Attachment
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Grants and Projects Report to Council - 18 July 2019

Grant Applications in progress									
Grantee	Due or Submitted	Project	Council Contrib.	Other Contribution	Amount Requested	Subtotal	Project Cost	Comment/Progress	
Drought Relief Heavy Vehicle Access Program - Wheeo Road	21.6.19	Wheeo Road	\$ -	\$ -	\$ 300,000	\$ 300,000	\$ 300,000	No detail for application at this date	
SCCF3	27.9.19	To be advised	TBA				As per Council decision		
My Community Project	15.5.19	Gunning Skate Park Lighting	\$ -	\$ 2,000	\$ 43,455	\$ 45,455	\$ 45,455	Voting in July, Word on Success in September	
My Community Project	15.5.19	Gunning Inclusive Play	\$ -	\$ 1,500	\$ 103,500	\$ 105,000	\$ 105,000	Voting in July, Word on Success in September	
Active Transport Walking and Cycling Program	14.12.18	Raised Zebra Crossing - Crookwell	\$ -	\$ -	\$ 750,000	\$ 750,000	\$ 750,000	Awaiting word on success	
Grant Projects Funded									
Grantee	Submitted	Project	Council Contrib.	Other Contribution	Amount Received	Subtotal	Project Cost	Comment/Progress	
Bridges Renewal (Round 4)	05.02.19	Crookwell River Bridge - Woodville Road	\$294,861	\$ -	\$ 294,860	\$ 589,721	\$ 589,721		
		Diamond Creek Bridge - Kangaloolah Road	\$561,007	\$ -	\$ 560,000	\$ 1,121,007	\$ 1,121,007		
Building Better Regions Fund - Round 3	15.11.18	Wombeyan Caves Road Upgrade	\$100,000	\$ -	\$ 2,500,000	\$ 2,500,000	\$ 5,028,000		
Growing Local Economies Fund	05.07.18			\$ -	\$ 2,428,000	\$2,428,000			

Grant Projects Funded								
Grantee	Submitted	Project	Council Contrib.	Other Contribution	Amount Received	Subtotal	Project Cost	Comment/Progress
Local Sport Defibrillator Grant Program	05.09.18	Defibrillator for Memorial Oval Sports Centre	\$ 1,640	\$ -	\$ 1,300	\$ 2,940	\$ 2,940	Training took place on 24th June - acquittal with Office of sport completed
Waste Less Recycle More	27.06.18	Bin Audit and Education	\$ -	\$ -	\$ 70,000	\$ 70,000	\$ 70,000	Project Progressing with Sue Hassett
Growing Local Economies Fund	05.07.18	Grabine Road Upgrade	\$200,000	\$ -	\$ 3,300,000	\$3,500,000	\$3,500,000	
Stronger Country Communities Fund (Round 2)	01.05.18	Memorial Oval Fit Out	\$ -	\$ -	\$ 315,000	\$ 315,000	\$ 315,000	Variation milestone 2 and 3 granted - Completion of project by 28/8/19. External paint, electrical, plumbing and internal sheeting completed
		Active Villages Project	\$ -	\$ -	\$ 300,000	\$ 300,000	\$ 300,000	Preparing RFQ available to government panel.
		Lights Football Action	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 150,000	One quote obtained awaiting second
		PAMP – 1 st priorities	\$ -	\$ -	\$ 356,772	\$ 356,772	\$ 356,772	Design commenced on Taralga pathways, Binda pedestrian refuge will not be safe or allowed on State Road. Will lodge variation to use funds for pathway instead.
		Breadalbane Hall Pergola	\$ -	\$ -	\$ 67,000	\$ 67,000	\$ 67,000	Pergola started and expected to be completed by end of July

Grant Projects Funded								
Grantee	Submitted	Project	Council Contrib.	Other Contribution	Amount Received	Subtotal	Project Cost	Comment/Progress
Club Grants Category 3	10.02.17	Crookwell Memorial Community Sports Centre	\$425,113	\$ 11,500	\$ 600,000	\$1,036,613	\$ 1,036,613	Variation until September granted
Country Passenger Transport Infrastructure Grant EOI	26.02.18	Taralga, Bigga and Binda Bus Stops	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	Project Progressing with Charlie Xiong
Community Building Partnership Fund	08.08.17	Goodhew Park Upgrade	\$192,000	\$ -	\$ 50,000	\$ 242,000	\$ 242,000	Turf laying and external tap completed the project in early July. An opening ceremony is currently being organised.
Bridges Renewal (Round 3)	15.05.17	Kiamma Creek Bridge Upgrade	\$ 81,260	\$ -	\$ 450,000	\$ 531,260	\$ 1,062,460	
Fixing Country Roads 2015	02.05.16		\$ -	\$ -	\$ 531,230	\$ 531,230		
Bridges to Renewal (Round 1)	28.08.14	Replacement of Abercrombie River Bridge	\$ 75,000	\$ -	\$ 775,000	\$ 850,000	\$ 1,525,000	Project close to completion
Fixing Country Roads 2014	01.11.14		\$ -	\$ -	\$ 675,000	\$ 675,000		

Grant Projects Funded									
Grantee	Submitted	Project	Council Contrib.	Other Contribution	Amount Received	Subtotal	Project Cost	Comment/Progress	
Stronger Country Communities Fund (Round 1)	12.09.17	PAMP Priorities	\$ -	\$ -	\$ 344,487	\$ 344,487	\$ 344,487	Laggon design completed. Awaiting answer on Gunning Variation. Installation on Council's work program	
		Re-energising the Collector Community	\$ -	\$ -	\$ 220,000	\$ 220,000	\$ 220,000	Report to Council	
		Pat Cullen Community Recreation area	\$ 81,000	\$ -	\$ 223,564	\$ 304,564	\$ 304,564	Solar light installation 12/13 July. Work on the boardwalk section delayed due to wet boggy ground. Project completion milestone 30 November 2019	
		Clifton Park Community Connection & Pathway	\$ -	\$ -	\$ 112,189	\$ 112,189	\$ 112,189	Solar light installation 12/13 July will complete this project. Complete report and opening required	
		Crookwell Showground Upgrade	\$ -	\$ -	\$ 275,141	\$ 275,141	\$ 275,141	Administration building completed. Financial assistance will provide funds to achieve milestone 2 which includes purchase of the toilet/shower block	

Crookwell Showground Administration Building



Breadalbane Pergola



Pat Cullen Reserve Safety Railing



Information Only - 18 July 2019

ITEM 10.10 **NSW Government Budget 2019/2020 Update**

FILE REFERENCE **I19/414**

AUTHOR **Acting General Manager**

ISSUE

Providing details of the NSW Government Budget 2019/2020.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

The NSW Government Treasurer Dominic Perrottet MP handed down the 2019/2020 Budget on the 18 June 2019.

REPORT

Attached for Councillors information are the following documents:-

- Media Release - Local Government NSW;
- NSW Budget 2019/2020 NSW Regions + Western Sydney;

Some key budget announcements of note for Upper Lachlan Shire included:-

Tourism

The budget will slash its spending on promoting tourism and events by more than \$35 million. Funding for Destination NSW will drop from \$176.7 million in 2018/2019 to \$141.1 million in 2019/2020.

Libraries

The budget shows public library expenditure will increase by \$12.9 million from \$23.5 million in 2018/2019 to \$36.5 million in 2019/2020 - an increase of 55%.

Grant Funding

Stronger Country Communities Fund extended by one year totals \$100 million in 2019/2020.

Children

The Active Kids program will be given \$291.1 million over four years for expansion, with youngsters participating in organised sport now given two \$100 vouchers a year instead of one.

Crookwell Hospital

Budget confirmed inclusion of \$2.5 million upgrade to Crookwell District Hospital.

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

1. ↓	NSW Government - The NSW Budget 2019-2020 - NSW Regions & Western Sydney	Attachment
2. ↓	Local Government NSW (LGNSW) - State Budget - Local Government Highlights	Attachment



The **NSW BUDGET** 2019-2020



NSW REGIONS + WESTERN SYDNEY

**GETTING
it DONE**



GETTING
it DONE

NSW Treasury

52 Martin Place, Sydney NSW 2000

www.budget.nsw.gov.au
www.treasury.nsw.gov.au

NSW Budget 2019-20 publications include:

Budget paper no. 1 Budget Statement
Budget paper no. 2 Infrastructure Statement
Budget paper no. 3 Budget Estimates
Budget paper no. 4 Appropriation Bills
Election Commitments
NSW Regions + Western Sydney
Speech

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NSW REGIONS

TREASURER'S MESSAGE

From the dusty plains of Broken Hill to the shorelines of Tweed Heads; from the paddocks of Tumbarumba to the mining towns of the Hunter and the Illawarra, regional New South Wales showcases the diverse wonders and dynamic communities that define our great State.

For many regional areas, the last 12 months have presented major challenges, as the ongoing drought continues. Despite this, regional New South Wales has shown extraordinary resilience and great economic strength, adding around 95,000 new jobs since 2015 — more than three times our target.

This is a Budget for the bush with farmers at its heart and ensures our regions will continue to grow well, with great infrastructure and world class services.

A drought relief package of \$1.8 billion will help our farming communities endure the present challenges and build resilience for the future. We are investing to improve long-term regional water security, harnessing the \$4.2 billion Snowy Hydro Legacy Fund to explore the delivery of a new pipeline from Lostock Dam to Glennies Creek.

Our record \$93 billion infrastructure program will deliver upgraded hospitals and healthcare facilities in our regions, supported by an unprecedented boost in frontline services. Of the record 5,000 extra nurses and midwives to be employed over the next four years, 45% will be in the regions.

Travel will be faster, safer and cheaper, with a new \$250 Regional Seniors Transport Card, savings for inter-city commuters with our \$50 weekly Opal cap, and a new \$1.7 billion intercity fleet.

We're investing \$1.2 billion to upgrade regional roads and making long distance road journeys faster and safer, while a \$400 million investment will support new mobile towers to eliminate blackspots, new data centres and fast, reliable internet connections in the bush.

Our \$100 million Regional Cultural Fund continues to enrich country communities and our payroll tax cuts will give regional businesses more freedom to employ more local workers.

We're building eight new TAFE Connected Learning Centres to create new opportunities for young and old alike.

And four new Service NSW buses will bring our well-renowned one-stop-shop services to 150,000 more people in regional and remote New South Wales.

Moving closer to our state's capital, this budget also brings unprecedented investment to secure a brighter future for our emerging metropolitan regions in Western Sydney.

The new Western Sydney Airport will be a thriving centre for 200,000 jobs, new industries and new communities. We're planning the road and rail connections now so they are ready when the first flights take off — including the North-South Metro rail link from St Marys to Badgerys Creek.

A new Western Sydney Construction Hub will be a centre for skills and learning, a TAFE "super campus" — focused on construction and trades to create the workforce that will build our future.

We're creating more green and open spaces, with the new Billabong Parklands in Campbelltown, three new sport and recreation facilities in Camden, upgrading facilities at our national parks so more people can enjoy them. Also we will deliver the state-of-the-art Powerhouse Museum Western Sydney deserves.

Major new road and rail projects will fill in the missing links in Western Sydney's transport network. For the first time WestConnex is fully funded, we're progressing the Parramatta Light Rail and there's funding to start building Sydney Metro West next year. Seventeen new Waratah trains will deliver more express services to commuters in our west and we're getting rid of bottlenecks and clearing road congestion.

The 2019-20 New South Wales Budget is a budget of delivery for every community in the Premier State, from the city to the bush. It's our plan to deliver on our promises, and keep making our state a better place to live, work, run a business and raise a family, no matter where you are in New South Wales.



Dominic Perrottet
NSW Treasurer



06

TWEED VALLEY, MURWILLUMBAH
Photo credit: Trevor Worden / Destination NSW

SUPPORTING our Regions

The 2019-20 New South Wales Budget demonstrates the Government's continued commitment to supporting the growth of our strong regions and emerging metropolitan areas and its focus on delivering outcomes for New South Wales citizens now and into the future.

The Government is working to ensure that its approach to planning, infrastructure development and liveability supports a vibrant, sustainable and resilient State. Supporting key projects across the regions and Western Sydney will be a key focus for the Government in 2019-20.

For example, the development of Western Sydney — consisting of the Central River and Western Parkland cities — will provide a foundation for innovation and new jobs in the future.

Across regional New South Wales and emerging metropolitan areas, the Government's continued investment will:

- support a targeted approach to drought resilience and future preparedness
- improve road and transport connections across all regions
- provide the health, education, police, and emergency services infrastructure necessary for our growing and aging population
- protect and improve the environment and local character of our regional communities
- enable the new Western Sydney Airport to boost growth and create new employment in Western Sydney.

Some of the Government's key investments in the regions and Western Sydney for the 2019-20 New South Wales Budget are highlighted in this document.

FOSTERING ECONOMIC GROWTH AND PROSPERITY

To support thriving regions.

- More than **\$1.8 billion** in drought assistance, comprising both direct funding support and additional funding for both state and local infrastructure, including:
 - **\$350 million** added to the Farm Innovation Fund to support low interest loans and capital improvements to build drought resilience and preparedness, bringing the total available in the fund to \$1 billion.

- **\$185 million** to continue existing drought assistance programs, including:

- **\$70 million** in transport rebates for fodder, stock and water
- **\$50 million** for one-year relief from Local Land Services Annual Rates
- **\$30 million** to waive fixed charges for water licence holders
- **\$15 million** to provide emergency water carting to secure town water supplies, as part of the Government's drought assistance program
- **\$10 million** in Farm Innovation Fund loan interest relief.

- **\$170 million** reserved for a special purpose Drought Infrastructure Package to fast track critical water and infrastructure projects, including new groundwater supply at Dubbo, augmenting supply to Coonabarabran and construction of new supply at Nyngan.

- **\$8.3 million** to improve access to and delivery of mental health services in rural and remote communities.
- **\$5.2 million** in funding to support preschool children and their families facing hardship because of the drought.

- **\$314.7 million** in Restart funding over four years for over 120 regional water infrastructure projects is underway.

- **\$527.1 million** allocation to improve regional communities' access to dependable, clean and safe water supplies and sewerage services.

- Keepit Dam upgrade (**\$113.1 million** estimated total cost).

- **\$1.5 million** of State contribution in 2019-20 (\$13 million over four years) to rehabilitate high priority free flowing bores and drains in the Great Artesian Basin to enhance reliability of water supply to reduce the impact of drought.

- **\$2.6 million** in 2019-20 towards water reform in the Murray Darling Basin.

**\$1.7
BILLION**
Regional
Growth Fund

**\$1.8
BILLION**
drought
assistance



TOBRUK SHEEP STATION, MAROOTA, HAWKESBURY REGION

Photo credit: Jem Cresswell / Destination NSW

SUPPORTING our Regions cont.

- Investment in essential infrastructure to strengthen communities, through the **\$1.7 billion** Regional Growth Fund, to improve local facilities and grow local economies in regional New South Wales. Over **\$1 billion** has already been committed to more than 1,350 projects over the past two years. In 2019-20, the fund will continue to focus on regional New South Wales, with more infrastructure projects already in the pipeline.
- New funding of **\$113 million** in 2019-20 from the Snowy Hydro Legacy Fund to be spent on priority areas including:
 - **\$90 million** (\$400 million over four years) for the Regional Digital Connectivity Program, providing mobile black spot towers and data centres to improve internet connectivity, speeds and reliability in regional New South Wales
 - **\$20 million** in 2019-20 to continue to investigate and plan for future Special Activation Precincts
 - **\$3 million** in 2019-20 to progress sites identified in the International Air Freight Pre-Feasibility Study to improve connectivity in regional New South Wales.
- In addition, the Government will also spend **\$32 million** over three years to investigate the augmentation of the Wyangala Dam, as part of a \$650 million commitment, with environmental and economic studies to commence this year.

- **\$22.9 million** in 2019-20 as part of a \$50 million investment to upgrade food and fibre research stations across our regions, including Port Stephens, Cowra, Tamworth, Orange, Wagga and Trangie, ensuring our agricultural industries are best-placed to remain productive and competitive.

BOOSTING JOBS AND SKILLS

Leveraging the jobs boom while delivering infrastructure for the future and arming our people with the right skills to meet the needs of our growing economy.

- **\$61.7 million** over four years to construct eight new TAFE Connected Learning Centres in rural and regional locations, including at Byron Bay, Nelson Bay, Bateman's Bay, Jindabyne, Nambucca Heads, Hay, Cobar and West Wyalong.
- **\$57.1 million** (from 2020-21 to 2022-23) to establish a pilot program for two senior secondary vocational schools in Western Sydney and the North Coast.

BUILDING FOR THE FUTURE Delivering the infrastructure required to support our growing population.

- Continued investment in New South Wales hospitals, with new and enhanced builds planned across many regions including the John Hunter Hospital, Tumut Hospital, Griffith Hospital and Goulburn Hospital.

- Unprecedented spending on school infrastructure across the regions to build new schools, update school facilities, and provide accessible modern facilities.
- **\$65 million** dedicated to building and upgrading police stations in regional communities, including Bathurst, Goulburn, Jindabyne area, Bega and Bourke.
- **\$36.6 million** in 2019-20 (\$112.2 million across four years) to increase the number and quality of sporting facilities, including improving the use of existing facilities and meeting the needs of female participants across the regions.
- **\$18 million** (\$9 million in 2019-20) to refurbish and upgrade the Queanbeyan Courthouse.

CONNECTING OUR REGIONS

Better connecting our regions and cities through a once-in-a-generation pipeline of investment.

- **\$1.5 billion** over four years to continue the New South Wales and Federal Government funded Pacific Highway upgrade program, including completing construction between Woolgoolga and Ballina by late 2020 and planning and preconstruction activities for the bypass of Coffs Harbour.
- More than **\$1 billion** over five years to improve local roads and bridges

through Fixing Country Bridges (\$500 million) and Fixing Local Roads (\$500 million).

- **\$812 million** in 2019-20 to continue delivery of the New Intercity Fleet to provide new intercity trains to operate between Sydney and the Central Coast, Newcastle, the Blue Mountains and the Illawarra.
- **\$2.8 billion** (\$1.3 billion capital investment) for the design, build and maintenance of the new Regional Rail Fleet to replace the aging New South Wales regional rail fleet of XPT, Endeavour and Xplorer trains and build a new maintenance facility in Dubbo. The new regional fleet will comprise 117 new carriages to form ten regional intercity trains, nine short regional trains and ten long regional trains.
- **\$268 million** over four years as part of a \$2.5 billion commitment to start the duplication of the full 31 kilometres Great Western Highway between Katoomba and Lithgow to deliver a faster, safer route over the mountains.
- **\$322 million** over four years as part of an additional \$960 million commitment to upgrade the Princes Highway between Nowra and Moruya to improve safety, journey times and freight efficiency.

DELIVERING HIGH QUALITY AND ACCESSIBLE SERVICES TO THE PEOPLE OF NEW SOUTH WALES

Investing in our communities and providing the services that our people need.

- **\$2.8 billion** to recruit 8,300 frontline health staff, over four years, with 45 per cent located in regional New South Wales.
- Funding in 2019-20 has been allocated to better support our regions, with:
 - focus on recruiting more doctors, allied health workers and psychologists to work in regional New South Wales
 - enhancing and supporting regional cadetships for nurses, midwives and allied health workers.
- **\$583.6 million** over four years for 1,500 new police to increase the State's crime fighting capability and to keep the community safe. This boost to police numbers will benefit regional New South Wales communities and reduce response times.

- **\$70 million** over four years to provide 35 new free mobile dental clinics for primary school children in Western Sydney, the Mid North Coast and the Central Coast. The service will allow access to dental checks and basic dental care for up to 136,000 primary school children each year.
- Four mobile Service NSW buses servicing rural and regional areas, including Northern New South Wales and Western Regions. They will offer the Government's one-stop-shop program to areas that do not have service centres close-by.

EMPOWERING ABORIGINAL COMMUNITIES

Upgrading infrastructure and improving living standards in Aboriginal communities.

- **\$35.8 million** in 2019-20 is allocated to deliver new housing and upgraded housing through the National Partnership Agreement on Remote Indigenous Housing and the Aboriginal Housing Office's capital works program.
- **\$5.5 million** in 2019-20 (\$55 million over four years) under the Roads to Home Program, focused on delivering local road infrastructure in partnership with local Aboriginal Land Councils in ten remote Aboriginal Communities across New South Wales to improve accessibility and increase economic opportunities.

PROTECTING OUR ENVIRONMENT

Highlighting New South Wales' natural beauty, building on local character, enhancing liveability and improving the quality of the local environment.

- **\$32.3 million** in 2019-20 (\$65 million over three years) to protect threatened plants, animals and ecological communities, through the State's Saving Our Species program and New South Wales Koala Strategy.
- **\$25.2 million** in 2019-20 (\$149.5 million over four years) to improve access to New South Wales national parks through upgrading and extending walking trails, improving visitor infrastructure and facilities and introducing online and digital tools for virtual tours.
- **\$12.5 million** in 2019-20 (\$30 million over four years) to co-fund new clean on-demand energy projects with the private sector through the Emerging Energy Program, including \$10 million to pilot initiatives to recycle and re-use materials in solar panels and battery systems.



8,300
frontline health staff over 4 years with 45% located in regional NSW



\$1 BILLION
to improve local roads and bridges



PELICANS AT THE ENTRANCE, CENTRAL COAST
Photo credit: TonyFeder / iStock

010

REGIONAL HIGHLIGHTS

Central Coast

With a population of 342,000 and covering an area of 1,824 square kilometres, the Central Coast houses a mix of beaches, national parks and vibrant suburbs. Located at the centre of New South Wales' fastest growing corridor, its proximity to Sydney and Newcastle make it an ideal location for business and industry.



ROADS AND TRANSPORT

- **\$151.2 million** in 2019-20 for Central Coast roads, including:
 - **\$104.6 million** to continue construction of the M1 Pacific Motorway widening between the Tuggerah and Doyalson interchanges and the Kariong and Somersby interchanges (in partnership with the Federal Government)
 - **\$33.9 million** to continue construction of the Pacific Highway widening between Parsons Road and Ourimbah Street at Lisarow
 - **\$6.5 million** to complete the upgrade of the intersection of Empire Bay Drive, The Scenic Road and Cochrane Street at Kincumber.

HEALTH

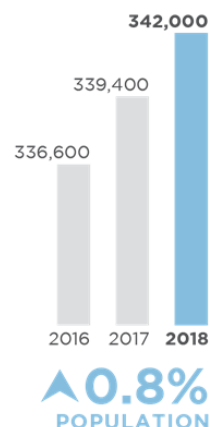
- **\$60.5 million** in 2019-20 (as part of a \$200 million project) for Stage 1 of the Wyong Hospital Redevelopment.
- **\$24.4 million** in 2019-20 (as part of a \$348 million project) for the completion of the Gosford Hospital Redevelopment.

OPEN SPACES

- **\$8.6 million** in 2019-20 (\$10 million over two years) to establish an immersive play space in the heart of Gosford, designed in collaboration with the Local Aboriginal Land Council, to create a nature-inspired play and sensory experience for all ages.

LOCAL GOVERNMENT AUTHORITIES

Central Coast



KEY INDUSTRIES



HEALTH CARE
AND SOCIAL
ASSISTANCE



RETAIL
TRADE



CONSTRUCTION



EDUCATION AND
TRAINING



TOURISM



RURAL VINEYARD, MUDGEE, CENTRAL WEST AND ORANA
Photo credit: James Horan / Destination NSW

012

REGIONAL HIGHLIGHTS

Central West and Orana

Located in central New South Wales, the Central West and Orana region is home to a population of 288,600 and covers an area of 125,666 square kilometres. Featuring part of the iconic Great Dividing Range, the region has a strong and diverse agricultural sector and enjoys a growing visitor economy.



HEALTH

- **\$46.2 million** in 2019-20 (as part of a \$70.7 million project) for the Mudgee Hospital Redevelopment.
- **\$44.2 million** in 2019-20 (as part of a \$241.3 million project) for the Dubbo Hospital Redevelopment (Stages 1 to 4).
- **\$17.3 million** in 2019-20 (as part of a \$35 million project) for the Western Cancer Centre in Dubbo (includes \$25 million Federal contribution).

JUSTICE

- **\$35 million** from 2020-21 to 2022-23 to build a major new state-of-the-art police education and training centre at Dubbo.
- **\$7 million** from 2020-21 to 2022-23 for a major upgrade to Bathurst Police Station.
- Upgrades and refurbishments to court houses in 2019-20, including:
 - **\$1 million** for Bathurst
 - **\$1.2 million** for Orange.

ROADS AND TRANSPORT

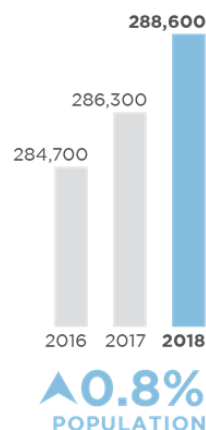
- Significant roads and infrastructure programs in 2019-20, including:
 - **\$52.4 million** for continued delivery of overtaking lanes along the Newell Highway
 - **\$25.9 million** to continue planning for the new Dubbo bridge on the Newell Highway over the Macquarie River and \$5.8 million for planning the Newell Highway upgrade at Parkes
 - **\$20 million** to continue delivery of the Main Western Rail Line Capacity Enhancements
 - **\$19.2 million** to commence construction of the Great Western Highway upgrade between Kelso and Raglan.

OTHER INVESTMENTS

- Upgrades to food and fibre research stations in the region in 2019-20, including **\$1.2 million** allocated to Orange.
- Continuation of works to enhance the visitor experience at Taronga Western Plains Zoo - **\$17.6 million** in 2019-20 (\$49.1 million in total).

LOCAL GOVERNMENT AUTHORITIES

Bathurst Regional, Blayney, Bogan, Cabonne, Coonamble, Cowra, Dubbo Regional, Forbes, Gilgandra, Lachlan, Lithgow, Mid-Western Regional, Narromine, Oberon, Orange, Parkes, Warren, Warrumbungle and Weddin



KEY INDUSTRIES



HEALTH CARE
AND SOCIAL
ASSISTANCE



AGRICULTURE



RETAIL
TRADE



PUBLIC
ADMINISTRATION
AND SAFETY



CONSTRUCTION



ACROSS THE DESERT PLAINS TO THE RANGES, BROKEN HILL
Photo credit: lovleah/iStock

REGIONAL HIGHLIGHTS

Far West

The Far West is a vast region of New South Wales with its borders stretching to South Australia, Victoria and Queensland. With a population of 45,100, it is made up of small communities spread across 323,477 square kilometres. The Far West region has a significant regional economy centred on agriculture and mining.

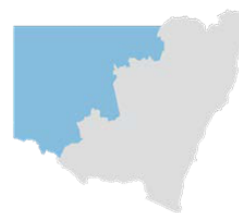
ROADS AND TRANSPORT

- **\$44.3 million** invested in 2019-20 for initial sealing of the Silver and Cobb Highways to provide all-weather and more durable highways in the region.

NEW AND UPGRADED INFRASTRUCTURE

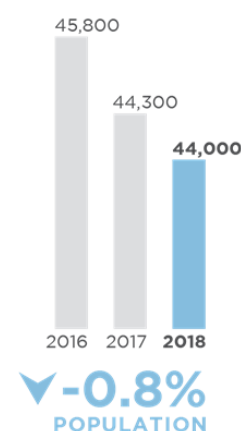
- Through the Regional Growth Fund, the following amounts have been approved to deliver projects in the Far West:
 - **\$8.4 million** to upgrade Wentworth Aerodrome
 - **\$3.5 million** to refurbish the Bakka Cultural Centre in the Central Darling Shire
 - **\$2.6 million** for the Jubilee Oval Upgrade in Broken Hill City

- **\$407,987** to deliver a new mobile phone tower in Murray
- **\$295,603** to weather proof the Great Cobar Heritage Centre in Barwon.
- **\$7.5 million** towards the first stage of a new Australian Opal Centre in Lightning Ridge, in partnership with the Federal Government and Walgett Shire Council.
- **\$7 million** over three years (from 2020-21) for a major upgrade to Bourke Police Station.
- **\$864,000** in 2019-20 (\$963,000 over two years) to upgrade the Food and Fibre Research Station at Dareton.



LOCAL GOVERNMENT AUTHORITIES

Balranald, Bourke, Brewarrina, Broken Hill, Central Darling, Cobar, Walgett and Wentworth



KEY INDUSTRIES



AGRICULTURE



HEALTH CARE
AND SOCIAL
ASSISTANCE



PUBLIC
ADMINISTRATION
AND SAFETY



RETAIL
TRADE



MINING



NEWCASTLE OCEAN BATHS
Photo credit: BrendanSomerville / iStock

REGIONAL HIGHLIGHTS

Hunter

The Hunter region enjoys coastal and valley landscapes, internationally renowned wine production, urban and rural lifestyles and extensive mining resources. Covering 32,500 square kilometres north of Sydney and the Central Coast, it is an attractive tourist destination for visitors to New South Wales.

EDUCATION AND COMMUNITY INFRASTRUCTURE

- Nine major upgrades are planned for schools in the Hunter region, including: Ashtonfield, Newcastle East, Nulkaba, Old Bar, Rutherford, Speers Point, Wangi Wangi Public School, Belmont High School and Callaghan College Jesmond Campus.
- **\$1.5 million** in 2019-20 (\$5.7 million over two years) for the revitalisation and upgrade of public space at the Newcastle Civic Station.

HEALTH

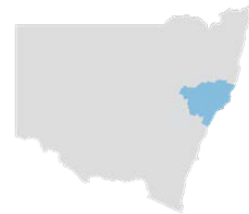
- **\$54.1 million** in 2019-20 (as part of a \$470 million project) for the new Maitland Hospital.
- **\$16.7 million** in 2019-20 (as part of a \$40 million project) for the Manning Base Hospital Redevelopment.
- **\$3.5 million** in 2019-20 (as part of a \$780 million project) for the commencement of the John Hunter Health and Innovation Precinct.
- **\$2.8 million** in 2019-20 (as part of a \$18 million project) for the John Hunter Children's Hospital Neonatal Intensive Care Unit Stages 2 and 3.

ROADS AND TRANSPORT

- Significant investment in projects in 2019-20 include:
 - **\$47.2 million** for heavy vehicle safety and productivity and flood alleviation works on the Golden Highway (State and Federal funded)
 - **\$37.3 million** towards Nelson Bay Road improvements
 - **\$28.7 million** to continue construction of the New England Highway bypass of Scone (State and Federal funded).

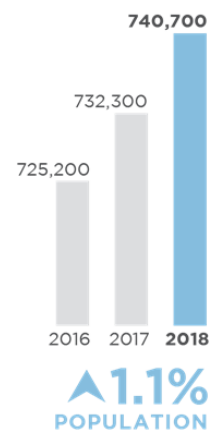
OTHER INVESTMENTS

- **\$13.4 million** in 2019-20 allocated to developing the Hillsborough Indoor Sports Stadium.



LOCAL GOVERNMENT AUTHORITIES

Cessnock, Dungog, Lake Macquarie, Maitland, Mid Coast, Muswellbrook, Newcastle, Port Stephens, Singleton, Upper Hunter



KEY INDUSTRIES



HEALTH CARE



CONSTRUCTION



RETAIL



EDUCATION



SEA CLIFF BRIDGE ALONG THE GRAND PACIFIC DRIVE, NORTHERN ILLAWARRA

Photo credit: zetter / iStock

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REGIONAL HIGHLIGHTS

Illawarra-Shoalhaven

The Illawarra-Shoalhaven coastline covers an area of 5,782 square kilometres and is home to a population of 415,700. The region includes the popular towns and villages of Berry and the Kangaroo Valley and is rich in natural resources, supporting traditional mining and manufacturing sectors.



ROADS AND TRANSPORT

- **\$1.2 billion** over four years to upgrade the Princes Highway south to Nowra, including the following for 2019-20:
- **\$168.5 million** to continue construction of the Albion Park Rail bypass
- **\$150.1 million** to continue the Berry to Bomaderry upgrade
- **\$29.5 million** towards the new Nowra Bridge over the Shoalhaven River (State and Federal funded).

HEALTH

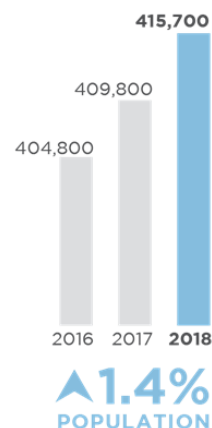
- **\$55.9 million** in 2019-20 (as part of a \$378.6 million project) for the Shellharbour Hospital Redevelopment Stage 1 (includes \$128 million Federal contribution).
- **\$9 million** in 2019-20 (as part of a \$37.1 million project) for the completion of Bulli Hospital Aged Care Centre of Excellence.

EDUCATION INFRASTRUCTURE

- Planning for a new primary school in South Nowra and Worrige.
- **\$4.6 million** in 2019-20 allocated to upgrade the Wollongong Public School.

LOCAL GOVERNMENT AUTHORITIES

Kiama, Shellharbour,
Shoalhaven and
Wollongong



KEY INDUSTRIES



HEALTH CARE
AND SOCIAL
ASSISTANCE



EDUCATION



CONSTRUCTION



RETAIL
TRADE



020

NEW ENGLAND HIGHWAY, GLEN INNES
Photo credit: Simon Scott / Destination NSW

REGIONAL HIGHLIGHTS

New England and North West

Located about halfway between Sydney and Brisbane, the New England and North West region covers an area of 97,506 square kilometres. Landscapes range from the highly productive floodplains in the west to the volcanic rainforest tablelands and cliffs in the east. The region is known for its diverse economy, rich in mineral, energy and renewable resources.



ROADS AND TRANSPORT

- The focus for 2019-20 includes:
 - \$54.3 million** to continue construction of the Newell Highway heavy duty pavement upgrade between Mungle Back Creek and Boggabilla (State and Federal funded)
 - \$30.4 million** to continue construction of the New England Highway upgrade at Bolivia Hill (State and Federal funded)
 - \$19.6 million** to continue construction of the second road-over-rail bridge at Gunnedah.

EDUCATION INFRASTRUCTURE

- Upgrade to Tamworth Public School.

HEALTH

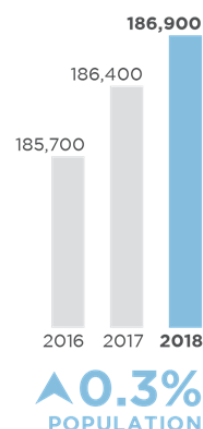
- \$19.8 million** in 2019-20 (as part of a \$60 million project) for the Inverell Hospital Redevelopment.

OTHER INVESTMENT

- Upgrades to the Food Fibre Research Station at Tamworth.

LOCAL GOVERNMENT AUTHORITIES

Armidale Regional, Glen Innes Severn, Gunnedah, Gwydir, Inverell, Liverpool Plains, Moree Plains, Narrabri, Tamworth Regional, Tenterfield, Uralla and Walcha



KEY INDUSTRIES



HEALTH CARE



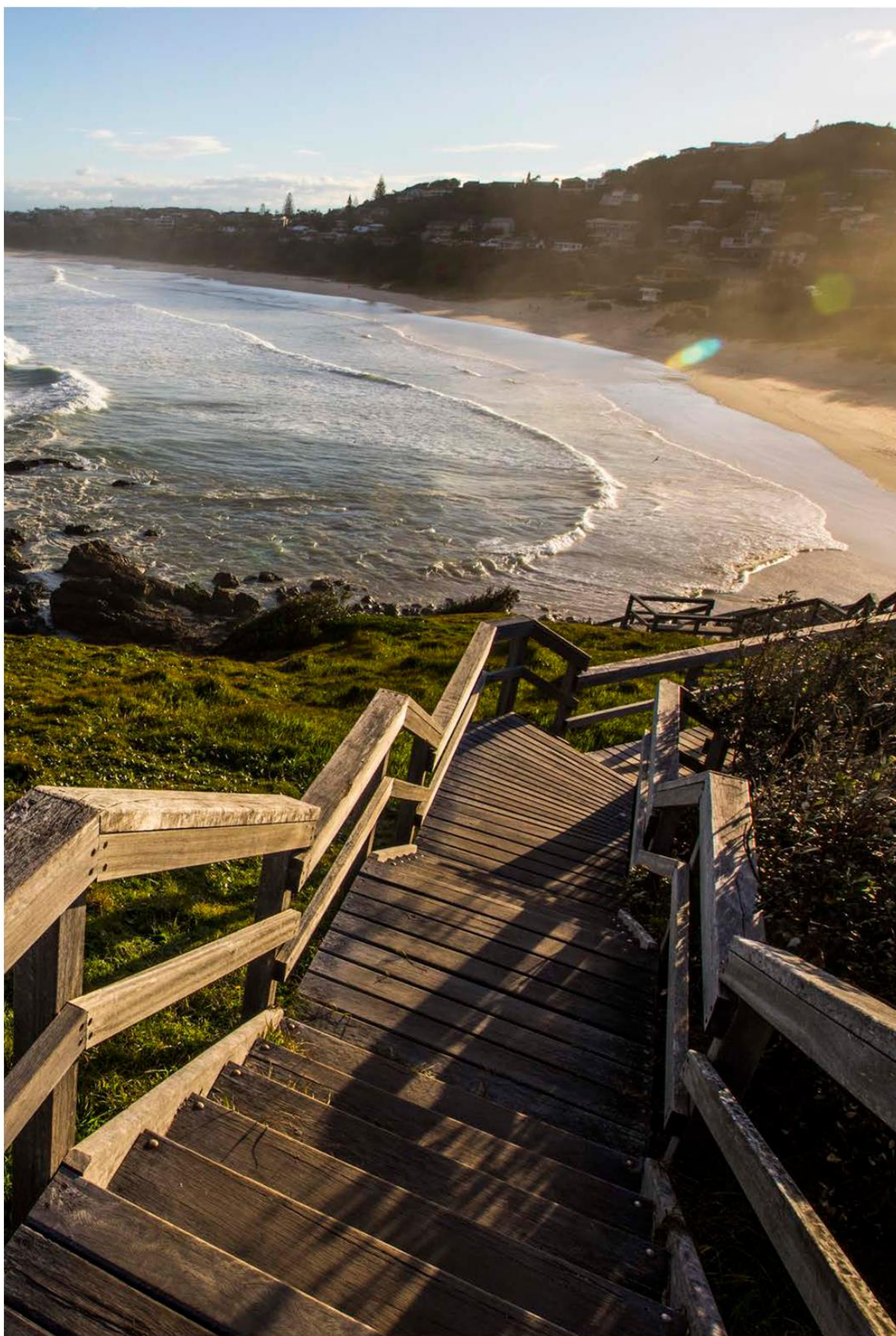
AGRICULTURE



RETAIL
TRADE



EDUCATION



PORT MACQUARIE COASTAL WALK, PORT MACQUARIE
Photo credit: Dallas Kilponen / Destination NSW

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REGIONAL HIGHLIGHTS

North Coast

The North Coast encompasses numerous seaside communities and is home to a population of 524,700. Covering an area of 31,357 square kilometres, the North Coast enjoys distinctive and natural beauty, wildlife and heritage creating an area rich in character for residents and visitors.

HEALTH

- **\$97.4 million** in 2019-20 (as part of a \$582.1 million project) for the Tweed hospital and integrated Ambulatory Services.
- **\$53 million** in 2019-20 (as part of a \$312.8 million project) for the redevelopment of Lismore Hospital (Stages 3A, 3B and 3C).
- **\$52.7 million** in 2019-20 (as part of a \$194 million project) for the expansion of Coffs Harbour Hospital.
- **\$41.7 million** in 2019-20 (as part of a \$73 million project) for the Macksville Hospital Redevelopment.
- **\$9 million** in 2019-20 (as part of a \$17.5 million project) for the Grafton Ambulatory Care Centre redevelopment.

JUSTICE

- Funding to purchase land and build a new fire station in Kingscliff.
- The provision of planning funding for a new co-located Fire and Rescue New South Wales and Ambulance Station in Lismore.

EDUCATION INFRASTRUCTURE

- Various upgrades throughout the region's education network are planned for 2019-20, including:
 - Twelve major upgrades are planned including schools in Murwillumbah, Kingscliff, Tweed Heads, Lennox Head, Pottsville Beach, Lake Cathie, Coffs Harbour, Wauchope and Byron Bay.

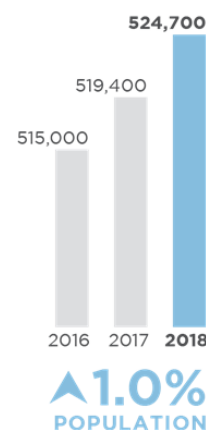
ROADS AND TRANSPORT

- The following works are planned for 2019-20:
 - **\$792.3 million** to continue construction of the Pacific Highway upgrade between Woolgoolga and Ballina (State and Federal funded)
 - **\$25.7 million** to complete construction of the additional bridge over the Clarence River at Grafton
 - **\$23.4 million** for planning and preconstruction activities for the Pacific Highway bypass of Coffs Harbour (State and Federal funded).



LOCAL GOVERNMENT AUTHORITIES

Ballina, Bellingen, Byron, Clarence Valley, Coffs Harbour, Kempsey, Kyogle, Lismore, Nambucca, Port Macquarie-Hastings, Richmond Valley and Tweed



KEY INDUSTRIES



HEALTH CARE



CONSTRUCTION



RETAIL
TRADE



TOURISM



BUNDY ABORIGINAL CULTURAL TOURS IN WAGGA WAGGA

Photo credit: Jonathan Myers / Destination NSW

REGIONAL HIGHLIGHTS

Riverina Murray

Situated along the Victorian and Australian Capital Territory borders, the Riverina Murray covers 114,374 square kilometres. The region's river systems support productive and scenic rural lands and rich natural resources provide for a diverse economy.

HEALTH

- **\$71.3 million** in 2019-20 (as part of a \$431.4 million project) for the Wagga Wagga Base Hospital Redevelopment.
- **\$20 million** in 2019-20 (as part of a \$30 million project) for the Albury Base Hospital Emergency Department Expansion.
- **\$14.2 million** in 2019-20 (as part of a \$250 million project) for the Griffith Hospital Redevelopment.
- **\$3.5 million** in 2019-20 (as part of a \$50 million project) for the Tumut Hospital Redevelopment.

JUSTICE

- **\$1.2 million** allocated in 2019-20 for the upgrade and refurbishment of Griffith Court.

EDUCATION INFRASTRUCTURE

- New primary school in Wagga Wagga.

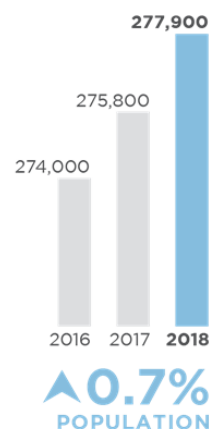
ROADS AND TRANSPORT

- **\$35.9 million** in 2019-20 for the New South Wales Government's contribution towards the new Cobb Highway bridge over the Murray River between Echuca and Moama.



LOCAL GOVERNMENT AUTHORITIES

Albury, Berrigan, Bland, Carrathool, Coolamon, Cootamundra-Gundagai, Edward River, Federation, Greater Hume, Griffith, Hay, Junee, Leeton, Lockhart, Murray River, Murrumbidgee, Narrandera, Snowy Valleys, Temora and Wagga Wagga



KEY INDUSTRIES



HEALTH CARE



AGRICULTURE



RETAIL
TRADE



MANUFACTURING



JINDABYNE DAM, SOUTH EAST AND TABLELANDS
Photo credit: zetter / iStock

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REGIONAL HIGHLIGHTS

South East and Tablelands

The South East and Tablelands is home to more than 278,400 residents and covers an area of 54,245 square kilometres. Extending from a coastline to the east, the Snowy Mountains to the west and heartland east of the Great Dividing Range, the South East and Tablelands has a rich and diverse geography.



ROADS AND TRANSPORT

- Improvements to road networks in the region in 2019-20 include:
 - **\$88 million** to continue construction of the Princes Highway Batemans Bay Bridge replacement
 - **\$59.4 million** to continue Barton Highway improvements (State and Federal funded)
 - **\$31 million** to complete construction of the Ellerton Drive extension to provide a bypass of the Queanbeyan central business district (State, Federal and Local Government funded)
 - **\$4 million** to commence new \$20 million improvement programs on each of the Kings and Monaro Highways to improve safety.

HEALTH

- **\$47.8 million** in 2019-20 (as part of a \$150 million project) for the Goulburn Hospital Redevelopment.
- **\$42.2 million** in 2019-20 (as part of a \$68.7 million project) for the Bowral Hospital Redevelopment.
- **\$9.3 million** in 2019-20 (as part of a \$18.6 million project) for the Cooma Hospital Redevelopment.

JUSTICE

- New police stations to be built over three years commencing on 1 July 2020, including:
 - **\$25 million** for a new police station in Goulburn
 - **\$13 million** for three new police stations in the Jindabyne area
 - **\$13 million** for a new police station in Bega.
- **\$9 million** in 2019-20 (as part of a \$18 million project) committed to refurbish and upgrade the Queanbeyan Court House.

SPORT AND ENVIRONMENTAL PROJECTS

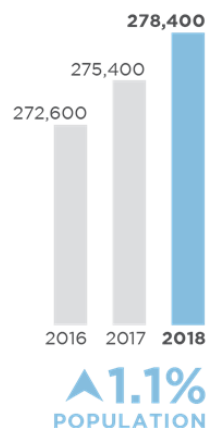
- **\$32 million** over three years to continue upgrades and improvements to the Snowies Iconic Great Walk, Murrumbidgee South Coast Walk, Thredbo Valley Track and Light to Light Great Walk.
- **\$7 million** allocated in 2019-20 to develop the Goulburn Aquatic Centre.

EDUCATION INFRASTRUCTURE

- Government election commitments include high schools at Bungendore and Jerrabomberra as well as an upgrade of Queanbeyan West Public School and Yass High School.

LOCAL GOVERNMENT AUTHORITIES

Bega Valley, Eurobodalla, Goulburn Mulwaree, Hilltops, Queanbeyan Palerang, Snowy Monaro Regional, Upper Lachlan, Wingecarribee and Yass Valley



KEY INDUSTRIES



HEALTH CARE



TOURISM



PUBLIC
ADMINISTRATION



CONSTRUCTION



RIVERCAT FERRY ALONG THE PARRAMATTA RIVER
Photo credit: kokkai / iStock

SUPPORTING *Western Sydney*

Framed by the State's protected Natural Area and Metropolitan Rural Area, Western Sydney is home to over a third of the New South Wales population and is one of the fastest growing areas of the State.

PUBLIC TRANSPORT CONNECTIVITY

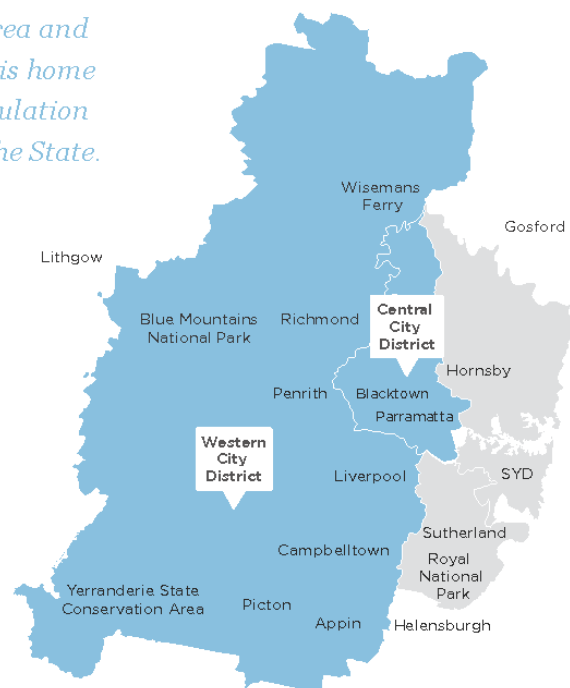
An emerging 30-minute city, with public transport bringing residents and jobs closer together.

- **\$2.2 billion** over four years towards More Trains More Services delivering world class digital systems, enhanced fleet procurement, station upgrades and other infrastructure upgrades.
- **\$1.7 billion** over four years for New South Wales and Federal Government funded road upgrades to support the new Western Sydney Airport at Badgerys Creek including the Northern Road between Narellan and Penrith and the M12 Motorway.

CREATING JOBS AND SKILLS FOR THE FUTURE

Access to education and skills training to harness new investment and knowledge-intensive jobs.

- **\$79.6 million** over four years to deliver a new Western Sydney 'Mega TAFE' specialising in construction trades. It will provide modern facilities that support the delivery of specialised training in construction trades including carpentry, electrical and plumbing.
- **\$4.3 million** over four years to provide a co-working startup hub in Western Sydney. This will provide subsidised and affordable work spaces and programs for businesses and start-ups.



BUILDING A LIVEABLE AND SUSTAINABLE CITY

Integrating the unique and natural assets for an even more liveable and sustainable community.

- Significant New South Wales and Federal Government investment in the Western Sydney International (NancyBird Walton) Airport and surrounding Western Sydney Aerotropolis. This entails significant infrastructure investment as well as planning for future skills, jobs and educational opportunities, supporting industries to leverage the new airport.
- Strategic planning for the region will ensure green and open spaces are embedded in future planning to create high amenity for existing and future residents.



BIKERIDING THROUGH PARRAMATTA PARK, PARRAMATTA
Photo credit: Gavin Maxwell / Destination NSW

WESTERN SYDNEY HIGHLIGHTS

Western Sydney

The New South Wales Government is investing in initiatives that focus on better connecting Western Sydney, supporting a skilled community, delivering world-class healthcare and continuing to make Western Sydney a great place to live.

ROADS AND TRANSPORT

- Delivery of North South Metro Rail Link (St Marys to the Aerotropolis) was jointly committed by the New South Wales and Federal Governments through the Western Sydney City Deal.
- **\$631 million** to be spent on New South Wales and Federal Government funded road upgrades to support the new Western Sydney Airport, key allocations in 2019-20 include:
 - **\$404 million** towards upgrading The Northern Road between Narellan and Penrith
 - **\$145.3 million** towards planning and preconstruction activities for the M12 Motorway.
- **\$561 million** in 2019-20 on the Parramatta Light Rail Stage 1, linking Westmead and Carlingford through the Parramatta CBD.
- **\$107.4 million** in 2019-20 on the M4 Smart Motorway, a motorway management system, being introduced on the M4 Motorway between Parramatta and Penrith to increase trip reliability and improve road safety.
- **\$69.6 million** over four years to reduce the Opal Weekly Travel cap by approximately 20 per cent to \$50 per week for adults and \$25 per week for child/youth and concession travel from 1 July 2019 for all train, bus, ferry and light rail customers. This will benefit approximately 55,000 commuters with savings up to \$686 a year. All other Opal benefits already in place will remain.

HEALTH

- **\$286.4 million** in 2019-20 (as part of a \$832.3 million project) for Stage 1 of the Westmead Hospital Redevelopment.
- **\$196.2 million** in 2019-20 (as part of a \$550 million project) for the Nepean Hospital and integrated ambulatory services redevelopment.

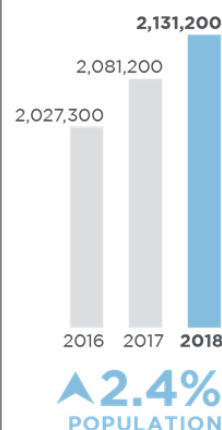
- **\$108.3 million** in 2019-20 (as part of a \$632 million project) for Stage 2 of the Campbelltown Hospital Redevelopment (including the Mental Health and South West Paediatric services).
- **\$66.7 million** in 2019-20 (as part of a \$95 million project) for Stage 1 of The Children's Hospital at Westmead, with \$8.2 million in 2019-20 (as part of a \$619 million project) to commence Stage 2.
- **\$41.4 million** in 2019-20 (as part of a \$740 million project) for the Liverpool Health and Academic Precinct.
- **\$34.9 million** in 2019-20 (as part of a \$655.2 million project) for Stage 2 of the Blacktown and Mount Druitt Hospitals expansion.

OTHER INVESTMENTS

- The creation of a new master-planning and delivery agency for the Western Parkland City (the Western City and Aerotropolis Authority), which will undertake planning for key strategic sites in the Western Parkland City.
- The New South Wales Government will progress formal commercial negotiations with a number of organisations including Mitsubishi Heavy Industries, Sumitomo Mitsui Financial Group, Hitachi (three of Japan's biggest multinationals), Northrop Grumman, Vitex Pharmaceuticals, Sydney Markets, NUW Alliance (University of Newcastle, University of New South Wales, University of Wollongong) and Western Sydney University to establish a presence in the Aerotropolis.
- **\$60 million** (2018-19 to 2020-21) towards developing local community initiatives under the Western Parkland City Liveability Program, a joint initiative with the Federal Government and various local councils. Round one projects include:
 - new community amenities and upgrades to parks and recreational areas in the Blue Mountains

LOCAL GOVERNMENT AUTHORITIES

Blacktown, Blue Mountains, Camden, Campbelltown, City of Parramatta, Cumberland, Fairfield, Hawkesbury, Hills, Liverpool, Penrith and Wollondilly





SCHOOL OF MEDICINE AT UNIVERSITY OF WESTERN SYDNEY'S CAMPBELLTOWN CAMPUS

Photo credit: kokkai / iStock



THE SPRINTER M4 MOTORWAY

Photo credit: Transurban

WESTERN SYDNEY HIGHLIGHTS

Western Sydney cont.

- development of three sport and recreation facilities in the Camden area
- upgrade of the Fairfield showground
- rejuvenation of the town centres of Windsor, Richmond and South Windsor
- a new community and recreational hub in Phillips Park, Lurnea
- transforming the Regatta Park precinct in Penrith
- delivery of the Campbelltown Billabong Parklands and a landmark and iconic swimming lagoon at Apex Park, Bradbury
- **\$33.4 million** to implement the NSW Motor Sport Strategy, including \$6.4 million for a motor sport Centre for Excellence, \$16 million to install permanent lighting at the Sydney Motorsport Park and \$11 million to upgrade the Sydney International Dragway.

KEY INDUSTRIES



RETAIL
TRADE



HEALTH CARE
AND SOCIAL
ASSISTANCE



CONSTRUCTION



MANUFACTURING





GETTING
it DONE

[View this email in your browser](#)



Attention: Mayors, Councillors, General Managers

NSW State Budget 2019-20 - LGNSW Summary

General overview

In releasing the 2019-20 Budget, NSW Treasurer Dominic Perrottet announced a record infrastructure investment of \$93 billion despite a deteriorating global, national and state economic outlook.

- The Budget result for 2018-19 is expected to be a surplus of \$1 billion, substantially below estimates for the previous year.
- Surpluses over forward estimates however are expected to average \$1.7 billion, with an expected upturn later in the forward estimates.
- Net debt is expected to be \$8.8 billion.
- Gross State Product is expected to decline to 2.25%
- Unemployment is forecast to remain stable at 4.5%
- CPI forecast to remain at a low 2%
- Weak wages growth is forecast with modest growth of 2.5%

Local government highlights

[See our media release](#) for a quick update.

The good news

Drought – funding increase

An additional \$355 million has been allocated for drought assistance, over and above the commitment of \$400 million made during the state election campaign.

LGNSW welcomes the \$170 million Drought Stimulus Package for shovel-ready infrastructure projects that include regional airport upgrades, activation of industrial lands and CBD revitalisation projects. Much of this will be channelled through councils in drought-affected areas and recognises the important role councils play in supporting local economies.

This is a pleasing response to councils' ongoing advocacy on this issue.

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State Budget - Local Government Highlights

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Water infrastructure

The government is making a substantial investment in water infrastructure to secure town water supplies, primarily through the \$1 billion Safe and Secure Water Program (SSWP). To date, the SSWP has funded the Broken Hill Pipeline and 79 other projects across the state.

As part of this Budget, the balance of SSWP funds have been transferred from Restart NSW to the Consolidated Fund. This means that the positive economic benefit requirements projects had to meet under Restart NSW no longer apply. Instead, projects will now be assessed on the basis of need.

While we welcome the removal of the Restart NSW eligibility criteria, the government must ensure the assessment of need is done in an objective and transparent way, and with ongoing input from, and open communication with, councils.

In addition to SSWP funding, the government's drought infrastructure package includes:

- \$44.4 million to address water security in Dubbo, Coonabarabran, Nyngan, Cobar, through the Macquarie Valley and surrounding catchments
- \$15 million for emergency water carting and related work to secure town water supplies
- up to \$10 million to improve the quality of drinking water in Walgett and Bourke
- \$12.5 million to develop and implement regional water strategies, which will identify and prioritise future infrastructure funding to deliver water security to regional communities.

Public libraries - commitment to councils honoured

The Budget shows public library expenditure will increase by \$12.9 million from \$23.5 million in 2018-19 to \$36.5 million in 2019-20 - an increase of 55 per cent. Congratulations to all councils who helped secure this increase in funding for public libraries (\$60m over 4 years) by supporting the Renew our Libraries campaign, which LGNSW ran in partnership with the NSWPLA. This is an excellent outcome, which started with an Annual Conference resolution.

Stronger Country Communities Fund extended by one year (\$100 million in 2019-20), with, up to half the \$100m funding dedicated to regional youth infrastructure and programs.

LGNSW called for this program to be extended (following a 2018 Annual Conference Resolution) and are pleased the NSW Government has listened. We'll continue advocating for this program to become permanent.

Regional telecommunications – good news

The NSW Government exceeded its election commitment of \$400 million over four years to provide new telephone towers in regional NSW. The Regional Connectivity program will be allocated \$97.2 million in 2019-20 with a total of \$518.8 million to be allocated over four years.

The Regional Digital Connectivity program will focus on three priority areas:

- internet and data – Dubbo and Wagga Wagga will be the first locations to investigate the design of data hubs and fibre cables to make internet connectivity faster and more reliable throughout the state
- farm and water – infrastructure to enhance competitiveness and productivity for our farming industry
- mobile – eliminating mobile black spots from NSW.

Regional Roads and Transport

As promised during the lead-up to the election, the NSW Government committed \$1 billion in new funding to fix local roads and timber bridges with the funds equally divided between the two programs.

We expect NSW councils to be able to apply for funding for local roads and bridge projects later this year. LGNSW cautions that the program's implementation will be of critical importance and we need to ensure all regional councils have access to the funding – whether members of Joint Organisations or not.

State Budget - Local Government Highlights

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We estimate, however, that even with this welcome injection of funding, councils in NSW will still have a maintenance backlog of at least \$700 million.

To the north of Sydney, the government has allocated \$1.5 billion over four years on the Pacific Highway to complete the Wooloolga to Ballina upgrade and to progress work on the Coffs Harbour bypass which is still currently in the planning stage dating back to 2004.

To the south of the Sydney, the government has committed \$1.2 billion over four years to continue upgrade works on the Princes Highway including the Albion Park Rail bypass, the Berry to Bomaderry Upgrade, the new Nowra Bridge and the Bateman's Bay replacement bridge.

The government has also committed a further \$322 million over four years to upgrade the Princes Highway between Nowra and the Victoria border, which features an unacceptably high rate of road trauma due to insufficient road duplication.

To the west of Sydney, the NSW government has commenced planning work to duplicate the 31km section of the Great Western Highway between Katoomba and Lithgow, while also committing a firm dollar amount of \$145 million towards upgrades on the Newell Highway. This key freight corridor to the west can suffer from flooding, cutting off local communities, so new funding for floodproofing and overtaking lanes is welcomed.

The government also committed \$44.3 million to continue sealing remote highways, including the Silver City Highway and the Cobb Highway.

The government's commitment of \$373 million to improve road safety in NSW, with a significant focus on high risk regional areas, is a great response to concerning statistics that show 70 per cent of NSW road fatalities occur on regional and country roads.

We also welcome the \$38 million to progress the new Regional Rail Fleet, including construction of a rail maintenance facility in Dubbo.

This, along with plans to replace the rapidly aging and unreliable regional rail fleet was originally announced in August 2017. However, we are still waiting for the government to actually fund the purchase of the XPT, Endeavour and Xplorer replacements and had been hoping for funding to be finally allocated.

In addition to the establishment of 13 new bus routes connecting 44 communities in regional NSW, the government will introduce a \$250 Seniors Travel Card from January 2020 to help pay for fuel and transport costs for those living in regional areas unable to enjoy rail and public transport subsidies in metro areas.

Roads and transport funding programs (not all good news)

The Budget Papers show the initial 2019-20 allocations for the Fixing Local Roads and Fixing Country Bridges programs will be just \$25 million respectively.

Although the total program budgets have been set at \$500 million each, it is disappointing to learn that only \$50 million in total has been set aside for the 2019-20 financial year.

In more positive news, the Restart NSW budget for 2019-20 includes \$268.4 million for the freight-based Bridges for the Bush Program, \$354.3 million for the Fixing Country Roads program (also a freight-based initiative) and \$222.8 million for the Fixing Country Rail program designed to ease network constraints affecting rail freight.

While improving freight access is absolutely vital in freeing up the NSW economy, these projects also improve road safety an amenity for all road users.

We are awaiting details of the Budget allocations for Regional Roads Block Grants and Road Maintenance Council Contracts which are embedded within the RMS/Transport for NSW operating

State Budget - Local Government Highlights

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budgets and can't be found in the Budget papers. LGNSW will advise councils once this information is to hand.

Metropolitan roads and transport

LGNSW welcomes a significant spend on public transport infrastructure over the next four years in metropolitan Sydney.

The acceleration of funding for the new Metro West line of \$6.4 billion over four years will help create jobs as well as help take the pressure off road congestion on Sydney's metropolitan roads.

The government has announced the last of 24 new Waratah Series 2 trains will be on the tracks within weeks and has ordered an additional 17 as part of its More Trains, More Services program. The budget has allocated \$3.2 billion over four years towards this initiative which should help to meet the surging demand for public transport across metropolitan Sydney.

Each Waratah train can seat 896 passengers potentially taking hundreds of cars off the roads reducing both congestion and greenhouse gas emissions.

More than \$300 million has also been allocated to improve accessibility for rail customers as part of an \$885 million total spend on the Transport Access Program over the next four years.

This will see the upgrade of 68 stations making 90 per cent of all rail journeys accessible, a vast improvement.

The Budget also includes an allocation of \$812 million towards delivering on the New Intercity Fleet which services the Blue Mountains, Newcastle, the Central Coast and the Illawarra. This also includes funds for the construction of a new maintenance facility at Kangy Angy near Wyong.

We also welcome the government's announcement of \$561 million in the budget for the Parramatta Light Rail project (Stage 1), which will connect Westmead and Carlingford via the Parramatta CBD and Camellia, expected to open in 2023.

The NSW government is also committing an additional \$450 million to ease traffic congestion as part of its Pinch Point Program which will help to reduce the drag on the economy caused by inefficient movement of traffic. It is estimated that motorists are spending an extra 27 minutes a day on the road costing businesses \$8.20 per vehicle per day totalling around \$1 billion annually.

Western Sydney also gets a boost with an additional allocation of \$480 million to upgrade sections of Mamre and Mulgoa Roads which have become critically congested in recent years.

Footpaths and cycleways - \$57 million for the development of new walking and cycling infrastructure across the state in 2019-20.

VET funding welcome – hope to see skills shortages addressed

LGNSW welcomes the government's investment in vocational education and training (VET), totalling \$2.3 billion in 2019-20. Approximately \$1.85 billion of this will be allocated to TAFE NSW.

The budget also includes \$71 million over four years to fund the government's election commitment to provide 100,000 free TAFE courses over the period.

The government has also pledged \$8 million for Country Universities Centres, to establish at least five more regional centres.

While the Budget doesn't provide any details, we hope these regional centres will offer tertiary qualifications in areas such as engineering, planning, IT and building to help address the shortage of qualified workers in regional areas.

State Budget - Local Government Highlights

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Action to address skills shortages is a LGNSW Budget priority.

Rural and regional health - positive steps

LGNSW welcomes the focus on regional health in the Budget with \$2.8 billion to recruit a total of 8,300 frontline health staff, over four years, with 45 per cent located in regional NSW.

This will include:

- 5,000 nurses and midwives including mental health and palliative care nurses
- 1,060 medical staff including doctors, psychiatrists and specialists to enhance response times for patients waiting in emergency departments, for elective surgery and to access psychiatric care
- 880 allied health staff including pharmacists, social workers, physiotherapists, occupational therapists and psychologists
- 1,360 hospital support staff.

We are also pleased to see the commitment of \$8.275 million over the next year for drought-related mental health initiatives as part of the Emergency Drought Relief Package, including farm gate counsellors who will provide outreach to individuals, families and communities with direct support and counselling services.

Access to healthcare in regional and rural NSW is an ongoing matter of concern for councils, and was raised at LGNSW's 2018 Annual Conference in a resolution calling on state and federal governments to formulate model financial packages for the engagement of doctors in rural towns.

Health care is a state and federal responsibility, yet councils often have no choice but to take on additional responsibilities where the needs of their communities are unmet.

This Budget's rural and regional health measures are a positive step but much more needs to be done.

Open spaces and tree canopy

The NSW Budget provides \$37.5 million in 2019-20 to fund new and improved parklands under the government's \$150 million Strategic Open Space program. The budget clarifies the program is for a five-year period, not four years.

While this is a positive step, LGNSW argues that the government needs to invest \$1 billion over four years in new open space and recreation areas, and we will continue to advocate for a significantly larger investment in future years.

We are pleased to see the government has ramped up expenditure under its Five Million Trees for Greater Sydney initiative, with \$16.8 million allocated in 2019-20 compared to \$9.5 million in the 2018-19 Budget

Environment - some small, positive steps

We are pleased to see that \$5.4 million (\$22.4 million over four years) has been announced to expand the Local Landcare Coordinator Initiative, which will see a continuation of an ongoing partnership between Local Land Services and Landcare NSW.

Councils managing threatened species and planning for koala protection will welcome the commitment of \$32.3 million in 2019-20 (\$65 million over three years) to protect threatened plants, animals and ecological communities, through the State's Saving Our Species program and New South Wales Koala Strategy.

The announcement of \$54 million for councils to manage the NSW coastline and mitigate future coastal risks and hazards as part of the Coastal and Estuary Grants Program is also welcomed.

\$2.4 million (\$20.1 million over 10 years) to implement the private native forestry reforms to facilitate land holders to engage in forestry activities, may also be of interest to councils with private native forestry

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industry.

We note that the budget allocates \$500,000 (\$2 million over four years) to establish an independent Agricultural Commissioner, with legislated powers to protect the Right to Farm. This is a positive step given our 2018 conference resolution called for legislation to ensure food security and sustainability for future generations including the introduction of legislation to protect the right to farm.

The NSW Government has honoured its election promise to provide no interest loans for solar panels and batteries systems to householders in this budget. LGNSW also welcomes the initiative to pilot the recycling and reuse of solar panels and batteries at the end of their life. These materials can be managed within a circular economy and do not belong in landfills.

Also refer to the open space and tree canopy (above) and Waste Levy (in bad news below).

Childhood Education (not all good news)

The budget delivers on the government's commitment to invest \$20 million over four years in new and existing community preschools to provide for an additional 2300 preschool places.

Unfortunately, the budget papers do not provide a breakdown of expenditure for 2019-20 and the forward estimates period.

The budget allocates \$526.7 million in 2019-20 to the government's Start Strong Program to support preschool education across the state in both community preschools and long day care centres.

LGNSW called on the government to at least maintain current funding levels received by the local government sector for Early Childhood Education and Care. Any transition arrangements to a new funding program should align with council budget processes and the needs of families.

Councils would welcome NSW Government funding for three-year old children in all settings (and not only community preschools).

The bad news

Emergency Services Levy (ESL) – No allocation to address \$19m increase

The NSW Government failed to make a specific allocation to fund the \$19 million increase in ESL contributions for 2019-20 from the State Budget.

LGNSW notes the NSW Minister for Local Government has been very responsive and we will continue to advocate as she will work with her government colleagues to find a resolution to this issue.

The NSW Budget outlined the following funding arrangements for emergency service agencies (which we acknowledge is good news; we object to the ESL issue):

Rural Fire Service:

\$524.3m operating expenses (4.8 % less than the 2018-19 revised estimate of \$551.0m).
\$16.4m for capital expenses, down 75.2 % on 2018-19 (\$66.3m)

Fire and Rescue NSW:

\$774.3m operating expenses (1.6 % less than the 2018-19 revised estimate of \$787.2m).
\$51.9m for capital expenses, down 35.4 % on 2018-19

NSW State Emergency Service:

\$122.3m operating expenses (16.7 % more than the 2018-19 revised estimate of \$104.8m).

Joint Organisations – nothing in budget, more to come?

While no specific allocation appears in the Budget Papers for Joint Organisations (JOs), LGNSW understands the NSW Government is still finalising a new funding model for JOs and we are hopeful a

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positive announcement will be made soon.

LGNSW has been advocating for recurrent funding for JOs since the outset. Our budget submission called upon the government to allocate another \$300,000 per annum to each JO for the next three years.

LGNSW continues our advocacy on this important matter.

Crown Lands Management – no allocation to councils

No Budget allocation has been made to help councils comply with the Crown Land Management Act's requirement to prepare plans of management for all Crown land they manage. We estimate at least \$20 million is needed, compared with \$7 million the government has allocated. We sought an additional \$13 million over the implementation period.

LGNSW also called on the government to provide adequate funding for training and support services for council staff required to manage Native Title issues on Crown lands (\$2 million pa). This is very disappointing.

Waste Levy – failure to respond to growing waste crisis

The NSW Budget highlights our state's growing waste and recycling crisis – our waste generation in NSW continues to rise, driven by growing populations, even as recycling rates increase.

The budget papers show that in 2018-19 only \$568 million in revenue was forecast from the waste and environment levy along with a forecasted decline of 7.5 per cent p.a. from 2017-2019 to 2021-22.

This has been revised to \$772 million in this budget – the NSW Government expects to receive an increase in waste levy revenue of \$204 million for 2018-19 alone, with a forecast average growth of 0.9 per cent p.a. from 2018-19 to 2022-23.

This increasing revenue from the waste levy is a clear signal that 100 per cent of the levy collected from the community and industry should be reinvested in a coordinated state-wide approach to drive down waste generation and move the NSW economy to a circular economy that will provide long-term economic, social and environmental benefits for NSW.

The state's current approach is not working and needs to change, starting with a strategy and repurposing of the waste levy.

Building Commission – no funding allocation a concern

The Budget papers reconfirm the government's commitment to appoint a Building Commissioner to act as the consolidated building regulator in NSW with responsibilities to licence and audit practitioners.

LGNSW welcomes this commitment, but is concerned there does not appear to be a specific funding allocation in the 2019-20 Budget.

Our budget submission called for the allocation of substantial funding to enable the establishment of a strong, well-resourced Building Commission.

Problems such as flammable aluminium cladding, and incidents such the structural failures such of Emerald Tower and more recently, Mascot Towers, clearly demonstrate the need for immediate and concerted action.

LGNSW has been advised that there will be consultation in coming weeks and that the government is committed to pass legislation on this issue before the end of the year.

We will continue to lobby on this issue.

Tourism - missed opportunity

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The Budget allocates \$141 million in 2019-20 to promote tourism through Destination NSW.

LGNSW would have liked to have seen more funding for regional tourism and for this funding to be supported by an in-depth plan.

In our submission to the Destination NSW Act Review last year, we called for clear transparency regarding which destinations or events are funded by Destination NSW based on a strategic direction or marketing plan.

Councils also called for more focus on sector development and capacity building, and are seeking a function to support the development of tourism product and tourism experiences generally, rather than such a heavy focus on events.

This is a missed opportunity to promote regional tourism, especially when so many regional communities are struggling as a result of drought.

Arts and culture (some good news too)

It is good to see that the NSW Government has increased funding to the Arts and Cultural Development Program, as called for in LGNSW's Budget Submission.

We also note that the budget includes \$28.9 million in 2019/20 (\$60.5 million over two years) from the Regional Cultural Fund. However, LGNSW is disappointed that this is a relatively small amount of funding compared to the \$871 million budget allocation for arts, screen and culture which largely funds big ticket capital infrastructure works in Sydney.

Regional Cultural Fund grants are a highly sought after source of funding in regional areas and many councils missed out in the first two extremely competitive rounds of funding.

LGNSW called for further rounds of funding through our submission to the in-depth Music and Arts Economy Parliamentary Inquiry last year.

It is also disappointing that the Budget does not appear to contain any specific funding for music given the recommendations of that inquiry.

In LGNSW's submission to this inquiry and in our Pre-Budget Budget Submission, we called for a four-year live music program, modelled on the \$22 million Music Works program in Victoria.

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Information Only - 18 July 2019

ITEM 10.11 **Action Summary - Council Decisions**

FILE REFERENCE I19/410

AUTHOR **Acting General Manager**

ISSUE

Details are provided of action taken with respect to Council decisions.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

Details are provided of action taken with respect to Council decisions.

REPORT

Summary sheet from the:-

Council Meeting: 16 August 2018

243/18	Council in compliance with the recommendation of the Southern Tablelands Regional Economic Development Strategy 2018-2022 and Council's Resolution 22/18 further explore the economic feasibility of and seeks funding support for Crookwell's and Gunning's connection to natural gas.	EDO/GO	As required when suitable grants or funding is made available.
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Council Meeting: 18 October 2018

299/18	Council staff investigates the potential of an area of land west of the Heritage Rail site and north of the Men's Shed within the John Holland railway corridor as an RV Friendly Town overnight parking site and prepare a further report to Council.	DFA	Survey and design underway. Awaiting report from arborist on removal of trees due end of July 2019.
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Information Only**ACTION SUMMARY - COUNCIL DECISIONS cont'd****Council Meeting: 21 March 2019**

45/19	The Director of Infrastructure provides a report outlining all the stages to enable the completion of the airport project and timeline.	DOI	Report to be provided to 15 August 2019 Council Meeting.
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Council Meeting: 16 May 2019

119/19	This matter be deferred until an investigation into potential sources of contamination and the processes and procedures within the Crookwell Works Depot that could have adverse impacts on Kiamma Creek is submitted to Council.	MAD	Report to be provided to 15 August 2019 Council Meeting.
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Council Meeting: 20 June 2019			
134/19	That a letter of congratulations be sent to Robert Armstrong - Award Winning Alto Olive Oil, Kevin Naughton - Davies Newsagency - oldest paperboy, Mrs Helen Campbell - retiring CADS pianist and Sunday Emerson Gullifer – Filmmaker.	GM	Correspondence forwarded on 26 June 2019.
136/19	1. Council provide financial assistance to the Crookwell AP&H Society by way of cash advance to meet their short-term liquidity shortfall for the Stronger Country Communities Fund Round 1 Crookwell Showground Upgrade Project and that such financial assistance be secured by the future milestone NSW Government payments for the Project. 2. A report be provided to the next Council meeting detailing the financial commitments of the Project and the timeline of payments and repayments of the Project.	DFA	Correspondence forwarded on 28 June 2019. A further report provided to 18 July 2019 Council Meeting.
137/19	1. Council receives and notes the report as information. 2. Council request the Minister of Local Government and the Office of Local Government grant an exemption for all the Councillors in relation to Pecuniary Interests under the Code of Conduct to deal with amendments and all matters associated with the Upper Lachlan Local Environmental Plan (LEP).	GM	Correspondence forwarded on 27 June 2019.

Information Only**ACTION SUMMARY - COUNCIL DECISIONS cont'd**

139/19	<p>1. Council receives the report and notes the information.</p> <p>2. When Council receives the outcomes and statistics of the compliance action carried out by the RMS and Police, a further report is submitted to Council by the Director of Infrastructure.</p> <p>3. A report to be provided back to Council in relation to safety concerns related to the school bus on Wheeo and Peelwood Roads.</p>	DOI	Report to be provided to the 15 August 2019 Council Meeting.
141/19	Council adopt the reviewed Development Bonding Policy.	EA	Policy placed in register and Website on 28 June 2019.
142/19	<p>1. Council adopt the reviewed Food Premises Compliance and Enforcement Policy.</p> <p>2. A report be provided to Council on the implementation of the policies (Fire Safety Statement and Food Inspections) and report on the current status of the schedule for food and fire records.</p>	EA	<p>Policy placed in register and on Website on 28 June 2019.</p> <p>Report to be provided to the 15 August 2019 Council Meeting.</p>
143/19	<p>1. Council proceed with the compulsory acquisition of the land described as Lot 101 and Lot 102 DP 1242155 for the purpose of use as a Council Works Depot in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>2. Council make an application to the Minister and the Governor for approval to acquire Lot 101 and Lot 102 DP 1242155 by compulsory process under Section 186(1) of the Local Government Act 1993.</p> <p>3. That the land Lot 101 and Lot 102 DP 1242155, in Spring Street, Crookwell, designated for the purpose of a Council Works Depot, is to be classified as Operational Land in accordance with the Local Government Act 1993.</p> <p>4. Council proceed with the compulsory acquisition of the land described as Lot 100 DP 1242155 for the purposes of roads in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991;</p> <p>5. Council make an application to the Minister and the Governor for approval to acquire Lot 100 DP 1242155 by compulsory process under Section 177(1)</p>	DOI	<p>Correspondence for Items 1-5 forwarded to Robert J McCarthy and Co Solicitors on 5 July 2019.</p> <p>Report on Items 6-7 to be provided to a future Council Meeting.</p>

	<p>of the Roads Act 1993.</p> <p>6. Council considers the location of the Crookwell Works Depot at a future Council meeting following the matter being considered by the Building Review Committee.</p> <p>7. Council ensure that the proper processes have been undertaken in compliance with the Local Government Act 1993 and the Environment and Planning Assessment Act 1979 to reclassify the Community Land to Operational Land.</p>		
144/19	<p>1. Council endorse the public exhibition for the newly constructed footbridge over Kiamma Creek in Pat Cullen Reserve to be named as Dame Mary Gilmore Bridge.</p> <p>2. If no public submissions are received Council proceed with the installation of the associated signage with the proposed name at the bridge approaches.</p>	DOI	Placed on public exhibition on 27 June 2019.
145/19	<p>1. Council, in accordance with Sections 8A-8C and Sections 403-406, of the Local Government Act 1993 and requirements of the Local Government Amendment (Governance and Planning) Act 2016 resolve to adopt the following Strategic Plans:-</p> <ol style="list-style-type: none"> 1. Operational Plan 2019/2020 2. Delivery Program 2019/2020 – 2022/2023 3. Long Term Financial Plan 2019-2028 4. Infrastructure Plan 2019-2028; and 5. Workforce Plan 2019/2020 – 2022/2023. <p>2. Council approves expenditure and votes money according to the integrated financial budget contained within Council's 2019/2020 Operational Plan.</p>	DFA	Council IP&R Plans placed on Council website on 2 July 2019.
146/19	<p>1. Council receives and notes the Work, Health and Safety Committee Meeting Minutes.</p> <p>2. Council adopts the Return to Work Plan as attached and advises StateCover Mutual Limited.</p>	EA	Return to Work Plan placed in Register and on Council Website on 28 June 2019.

Information Only**ACTION SUMMARY - COUNCIL DECISIONS cont'd**

147/19	<p>1. Council adopt the recommendations (listed below) of the Consultative Committee Extraordinary Meeting Minutes from 12 June 2019.</p> <p>2. That the Consultative Committee notes the changes to the assets surveillance officer position description and council commence external recruitment for this position.</p> <p>3. That the Consultative Committee notes the changes to the Customer Services and Business Support officer position description and council commence external recruitment for this position.</p>	HR	Advertisements for recruitment of vacant positions commenced on 21 June 2019.
149/19	<p>1. That the EDTF recommends with the objective of moving Council from a net energy user to a net energy exporter that the Department of Infrastructure and Environmental and Planning prepare a report as to the path forward to prepare business cases for street lighting, all waste management and energy generation.</p> <p>2. Council send a Councillor and a staff member to the SEGRA Conference to be held on 20-22 August 2019 at Barooga NSW in relation to "Don't Let Recreational Vehicle Tourism Pass You By".</p> <p>3. That the EDTF recommends the Department of Infrastructure and Environment and Planning prepare a recommendation in the next year 2019/20, detailing urban sustainability initiatives for on-site sewer systems in small villages and provide alternatives to specific tank disposal.</p> <p>4. That the EDTF recommends the Department of Infrastructure and Environment and Planning investigate the opportunity for solar powered cabins at the existing caravan park or alternate locations in Crookwell in conjunction with the Housing Strategy.</p>	DOI/DEP	<p>Report items 1, 3 and 4 to be provided to a future Council Meeting.</p> <p>Report item 2 bookings to be confirmed.</p>

Information Only**ACTION SUMMARY - COUNCIL DECISIONS cont'd**

150/19	<p>That the projects and amounts listed below be granted funding in the 2019/20 round of grant funding totalling \$17,884.00 (GST inc) on the basis that the projects will be completed and fully acquitted by 30 June 2020.</p> <p>1 Gunning District Association – Supply and installation of 2 double tap water fountains with antifreeze valves, supply and installation of 1 cycle rack. \$9,820.00.</p> <p>2 Gunning District Landcare – Purchase of a gazebo, logoed plastic tablecloth, hanging banner and a pull up banner. \$975.00.</p> <p>3 Gunning Pony Club – Upgrade of 10 show jumps. \$2,898.00.</p> <p>4 Dalton Public Hall – Minor roof refurbishment. \$4,191.00.</p> <p>TOTAL (GST inc) \$17,884.00.</p>	DEP	Correspondence and funding agreement to be forwarded by 31 July 2019.
151/19	<p>1. Council consider road pavement and kerb & gutter upgrade works as part of the future Operational Plan and Delivery Program.</p> <p>2. A CRM 4070/2019 customer request is created for Council staff to fix the footpath edge drop off with topsoil in Action List dot point 3 from the 5 April Meeting.</p> <p>3. Council accept the resignations of the Access Committee Chairperson Karin Peterson-Schaefer and further accept the resignation of Committee Members Elizabeth Egan and Marlene Lannan.</p> <p>4. A report to be provided to Council as to what recommendations have been put forward since September 2018 by the Access Committee and what action has been taken.</p>	DOI	<p>Correspondence forwarded to former committee members on 27 June 2019.</p> <p>Advertisement for the vacant positions on the Committee to be completed by 31 July 2019.</p> <p>Report be provided to Council Meeting on 15 August 2019.</p>
152/19	<p>Items 4.1 to 4.8 listed below of the Local Traffic Committee meeting held 6 June 2019 be adopted.</p> <p>Item 4.1 St Mary's Primary School, Crookwell – Proposal of pedestrian crossing in Wade Street</p> <p>1. This matter be deferred until a concept design is provided for the consideration of the Local Traffic Committee.</p> <p>ITEM 4.2 Laggan Markets - Event Parking near Laggan Hall NSW 2583</p> <p>1. Council writes to the event organiser that</p>	DOI	Correspondence related to items 1-8 to be provided by 31 July 2019.

	<p>the proposed location is not suitable for vehicle parking, and</p> <p>2. Traffic Management Plan (TMP) for the event to be provided to Council, and</p> <p>3. The event organisers are responsible for event parking during the event day.</p> <p>ITEM 4.3 Request for new Driveway ahead signage for 607 Bannaby Road Taralga</p> <p>1. Council install signs associated with a concealed driveway on the west approach to the driveway, and</p> <p>2. Council to trim the marked trees on the road reserve to improve the sight distance for the east approach (see photos).</p> <p>ITEM 4.4 Park Street and Robertson Street, Crookwell NSW</p> <p>1. Give Way sign, hold line and other associated road markings to be installed at this intersection to guide drivers as per the attached design including any bitumen widening required.</p> <p>ITEM 4.5 Parking on Yass Street, Gunning NSW 2581</p> <p>1. Council not to accept the request for installing angle parking bays from Waratah Street to Nelanglo Street in Yass Street;</p> <p>2. Council to mark traffic lane of 3.5 metres in each direction in this segment as shown in the attached design (Diagram 6).</p> <p>3. New No Parking Zone signs to be installed north and south of the school crossing (see Diagram 6, School Zone Drop Off/Pick Up area red lines).</p> <p>ITEM 4.6 School Bus Stop Location on Rye Park Road near Blakney Creek North Road, Blakney Creek NSW 2581</p> <p>1. The Committee recommends for Council to approve the request of installing a school bus stop in the clear roadside area in Rye Park Road (west of the intersection).</p> <p>2. The Committee recommends for Council to fund and undertake the work of the school bus installation.</p> <p>ITEM 4.7 Proposed School Bus Stops at Brayton Road and Gibraltar Road, Brayton NSW 2579</p> <p>1. Council install a southbound bus stop</p>		
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Information Only**ACTION SUMMARY - COUNCIL DECISIONS cont'd**

	<p>and a north bound bus stop on Brayton Road, at 10 metres north of the Gibraltar Road intersection.</p> <p>2. The Committee recommends for Council to fund and undertake the works of these two school bus installations.</p> <p>ITEM 4.8 Jerrawa Road and Coolalie Road Intersection Changes</p> <p>1. This matter be deferred for further consideration of the Local Traffic Committee.</p>		
153/19	<p>1. That the Streetscape Committee recommends to Council to purchase the models or types of seats (CPS18-TI-AR), bins (ABEH240-TI) and noticeboards (2PUN122-SM-NB) so that detailed engineering design can be completed and installation progress without further delay.</p> <p>2. That the Streetscape Committee recommends to Council to fund \$30,000 worth of bus shelters works as a part of the Streetscape project.</p> <p>3. Council thank Mr Asif Faisal for his service and positive input into the Streetscape Committee and wish him well in his future career.</p>	DOI/DFA	<p>Report to be provided to 15 August Council Meeting.</p> <p>Works program to be commenced in July 2019.</p> <p>Correspondence forwarded to former employee on 28 June 2019.</p>
158/19	<p>1. Council approve the start of a trial period as a waste transfer station immediately.</p> <p>2. Council adopt, fund and implement the transfer station option for the Crookwell waste management facility.</p> <p>3. Council proceed with the design and construction stage of the proposed transfer station at the Crookwell waste management facility.</p> <p>4. Council write to the Environmental Planning Authority (EPA) advising of the decision to implement a transfer station and commence modification to existing licence for the Crookwell landfill.</p>	DOI	<p>Correspondence to EPA forwarded on 4 July 2019.</p> <p>Report items 2 and 3 Council will engage a Consultant to manage the project.</p>
160/19	Council accept and sign the schedule of rates contract with Park Pty Ltd, Ocwen Energy Pty Ltd and Liberty Oil Australia for the supply and delivery of bulk fuel for the period of July 2019 to 30 June 2021.	DOI	Correspondence forwarded on 27 June 2019.

Information Only**ACTION SUMMARY - COUNCIL DECISIONS cont'd**

161/19	The potential land sale be deferred to allow further discussions with Crookwell Taralga Aged Care after a Councillor workshop with a presentation from the Director of Environment and Planning on how the expansion of Crookwell Taralga Aged Care facility in Crookwell fits into the proposed Strategic Housing Plan.	GM/DEP	Correspondence forwarded on 27 June 2019. Councillor workshop to be held in November 2019.
163/19	1. That any General Manager's Contract and any General Manager's KPI's be presented to the whole of Council for consideration and approval. 2. That any General Manager's appointment be considered by the whole of Council before being approved.	MAYOR/EA	General Manager KPI's completed.
164/19	1. Council accept the notification from incumbent General Manager, John Bell, that he is not seeking renewal or re-appointment to the role of General Manager. 2. Council formally write to John Bell accepting his notification. 3. Council thank and acknowledge John Bell for his service to the former Gunning Shire Council and the Upper Lachlan Shire Council for the past 22 years of employment. 4. Council engages the services of a suitable executive recruitment consultant to search for candidates to fill the vacant General Managers position.	MAYOR/EA	Correspondence to General Manager forwarded on 28 June 2019. Mayor to coordinate external recruitment agency.

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

Nil

11 ENVIRONMENT AND PLANNING

The following item is submitted for consideration -

11.1	Planning proposal for rezoning of land at Collector	200
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Environment and Planning - 18 July 2019

ITEM 11.1 **Planning proposal for rezoning of land at Collector**

FILE REFERENCE **I19/392**

AUTHOR **Manager of Environment and Planning**

ISSUE

A Planning Proposal to rezone land at Collector from RU1 Primary Production to RU4 Small Lot Primary Production and E3 Environmental Management and reduce the minimum lot size from 40ha to 2ha, 10ha and 20ha respectively to enable the development of dwelling houses in support of the zone objectives.

RECOMMENDATION That –

- 1 Council prepare a planning proposal seeking a Gateway Determination to amend the Upper Lachlan Local Environmental Plan 2010 by changing the zoning and lot sizes in Zoning Map LZN006 and Lot Size Map LSZ006;
- 2 Council request the Department of Planning and Environment to authorise Council to exercise delegation of plan-making functions in accordance with the Environmental Planning and Assessment Act 1979; and
- 3 The applicant and consultant be advised of Council decision in this matter.

BACKGROUND

A planning proposal has been submitted for the property on behalf of the landowner. The proposal outlines an opportunity to protect some ecologically sensitive land while providing additional housing on adjacent property. The project is consistent with the direction of the review of the local plan and community consultation as well as the preliminary draft direction of the housing strategy.

The NSW Government has identified the need to review and update environmental planning instruments as part of its Local Strategic Planning Statements (LSPS) framework. The proposed rezoning is consistent with the public consultation outcomes and draft strategies for Collector.

Rather than wait for the Upper Lachlan Local Environmental Plan 2010 (LEP) review to conclude, the planning proposal should be dealt with to facilitate moderate change around Collector at what is likely to become the northern limit of urban development.

REPORT

The request was received by Council on 12 March 2019.

The property is identified as Lots 20 and 21 DP 777962, Lots 29 and 75 DP 750008 and Lots 5, 6, 11, 13 and 17 DP 264152 with frontage to Breadalbane Road and the Federal Highway north of the village of Collector.

Following a review of the relevant documents, a meeting with the applicant and his representative held on 12 June 2019 resolved changes to the lot arrangements zoning and lot sizing.

The original replacement of RU1 zoning with RU2 Rural Landscape zoning and minimum lot sizes of 2ha was considered an inappropriate scale of development for Rural Landscape objectives.

The zoning objectives of RU4 for small lots better protects the retention of primary production values. RU4 also provides for economic growth for the nearby village of Collector and rural diversification rather than large lot residential development. The location next to the Federal Highway with access to the village imposes a growth boundary and housing diversity opportunity.

The associated changes to the Upper Lachlan Development Control Plan 2010 (DCP) respond to the master plan that accompanies the Planning Proposal. Building inclusion zones of 80m from roads seek to maximise the land available for agriculture and create an entrance to the village and an edge of town impression. The inclusion zone is to ensure that ancillary buildings do not incrementally reduce the productive land capacity of any site.

The use of covenants to manage outcomes were not supported; achieving the intent through appropriate zoning of E3 Environmental Management is preferred. The Amendment to the DCP also applies the 80m building zone and further includes a building pad of 2,000m² that is to contain both buildings and locate on-site sewer treatment. DCP rules ensure compact development and minimisation of the potential disturbance of ecological values in the E3 zone.

This report seeks a Council resolution to progress the planning proposal to Gateway determination and provides tighter controls in the DCP using a master plan.

Amendment to the Upper Lachlan Local Environmental Plan 2010 can precede changes to and will inform changes to the DCP.

POLICY IMPACT

The Planning Proposal will result in an amendment to the Upper Lachlan Local Environmental Plan 2010.

OPTIONS

The proposal conforms to the Regional Development Strategy regarding permissible density, protection of productive land capability and diversification of the rural economy. The proposal is also consistent with the Upper Lachlan strategies, including avoiding fragmentation of rural lands, providing for residential and economic growth and housing opportunity and will not detrimentally affect agricultural productivity.

The form of development resulting from the zone and lot size changes will provide a framework to support the growth of Collector and surrounding rural lands.

Environment and Planning

PLANNING PROPOSAL FOR REZONING OF LAND AT COLLECTOR cont'd

The proposal is consistent with the Rural Lands SEPP and infrastructure, servicing and housing location requirements and all other relevant State, Regional and Local Planning policies.

One option would be to hold on to the zone and lot size changes until the LEP review is complete, however there are bigger issues to be managed through that process and preliminary investigations indicate that this proposal is consistent with the directions that the review will take.

Alternatively the amendment could be undertaken while the LEP review is developed and still follow a separate proposal path to ensure that it does not get held up by the comprehensive review process.

The preferred option is to deal with it as a separate item and consult with the community and government departments independently so that issues with this application don't hold up the review and vice versa.



FINANCIAL IMPACT OF RECOMMENDATIONS

Approximately \$7,000 in staff resources.

RECOMMENDATION That -

- 1 Council prepare a planning proposal seeking a Gateway Determination to amend the Upper Lachlan Local Environmental Plan 2010 by changing the zoning and lot sizes in Zoning Map LZN006 and Lot Size Map LSZ006;
- 2 Council request the Department of Planning and Environment to authorise Council to exercise delegation of plan-making functions in accordance with the Environmental Planning and Assessment Act 1979; and
- 3 The applicant and consultant be advised of Council decision in this matter.

ATTACHMENTS

1. 	Collector Rezoning Planning Proposal DP 777962 DP 750008 DP 264152 Letter to ULSC 16-06-19.pdf	Attachment
2. 	Collector Lots 20, 21, DP 777962, 29, 75 DP 750008 Planning Proposal 15-06-19.pdf	Attachment

KINGSDALE CONSULTING PTY LTD

ABN 12 148 887 647
ACN 148 887 647

P O Box 539
GOULBURN NSW 2580

The General Manager
Upper Lachlan Shire Council
P O Box 42
GUNNING NSW 2581

Attention: Mr Hamish Sinclair

RE: Planning Proposal - Collector Locality
Lots 20 and 21 DP 777962, Lots 29 and 75 DP 750008 and Lots 5, 6, 11, 13
and 17 DP 264152

Dear Mr Sinclair

I refer to recent discussions regarding this matter and please find attached an updated Planning Proposal.

The Planning Proposal has been completed in accordance with the guidelines prepared by NSW Department of Planning and is the best means of achieving the intended outcome of the planning proposal to rezone and amend the lot size for certain land being:

- Lots 5, 6, 11, 13 (part) and 17 DP 264152, Lots 20 (part) and 21 (part) DP 777962 and Lots 29 and 75 (part) DP 750008 from RU1 Primary Production zone to E3 Environmental Management zone and reduce the minimum lot size from 40ha to 20ha (part) and 10ha (part) to enable the development of dwelling houses on lots to be created in accordance with this Planning Proposal and under the *Upper Lachlan Local Environmental Plan 2010* (LEP 2010).
- Lot 75 (part) DP 750008, Lots 20 (part) and 21 (part) DP 777962 and Lot 13 (part) DP 264152 from RU1 Primary Production zone to RU4 Primary Production Small Lots zone and reduce the minimum lot size from 40ha to 2ha to enable the development of dwelling houses on lots to be created in accordance with this Planning Proposal and under the *Upper Lachlan Local Environmental Plan 2010* (LEP 2010).

It is requested that the Planning Proposal be endorsed by the Upper Lachlan Shire Council and forwarded to the Minister for Planning for a Gateway Determination in accordance with the *Environmental Planning and Assessment Act 1979* on the following grounds:

- An increase in the permissible density of land is justified in terms of consistency with the Department's Regional Strategy.
- The proposal is consistent with the Upper Lachlan Council's 2020 Strategy in terms of providing a large lot primary production / residential housing option that will not significantly affect agricultural productivity or result in inappropriate fragmentation of farmland.
- The proposal is consistent with the Rural Lands SEPP, which requires consideration of impacts on services and infrastructure and appropriate location when providing for rural housing.
- The subject land has suitable infrastructure and its proximity to Collector will support economic growth within the Upper Lachlan Council area and particularly in the Collector environs.
- There is a demand for this type of development in the Collector area.
- The Planning Proposal also meets all the relevant State, Regional and Local planning policies and is considered to be of minor significance.

Please contact me on 0428 483 558 or at robansue@bigpond.net.au if you require any additional information.

Yours sincerely



Robert Mowle
DIRECTOR
16 June 2019

KINGSDALE CONSULTING PTY LTD

ABN 12 148 887 647
ACN 148 887 647



PLANNING PROPOSAL

Mr. Geoff and Mr. Paul McInerney

COLLECTOR LOCALITY

Various Lots

June 2019

P O Box 539
GOULBURN NSW 2580

Tel: 0428 483 558

Email: robansue@bigpond.net.au

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EXECUTIVE SUMMARY

This Planning Proposal is submitted to the Upper Lachlan Shire Council to rezone and amend the lot size for certain land being:

- Lots 5, 6, 11, 13 (part) and 17 DP 264152, Lots 20 (part) and 21 (part) DP 777962 and Lots 29 and 75 (part) DP 750008 from RU1 Primary Production zone to E3 Environmental Management zone and reduce the minimum lot size from 40ha to 20ha (part) and 10ha (part) to enable the development of dwelling houses on lots to be created in accordance with this Planning Proposal and under the *Upper Lachlan Local Environmental Plan 2010* (LEP 2010).
- Lot 75 (part) DP 750008, Lots 20 (part) and 21 (part) DP 777962 and Lot 13 (part) DP 264152 from RU1 Primary Production zone to RU4 Primary Production Small Lots zone and reduce the minimum lot size from 40ha to 2ha to enable the development of dwelling houses on lots to be created in accordance with this Planning Proposal and under the *Upper Lachlan Local Environmental Plan 2010* (LEP 2010).

See plans prepared by Landteam Australia Pty Ltd on page 5.

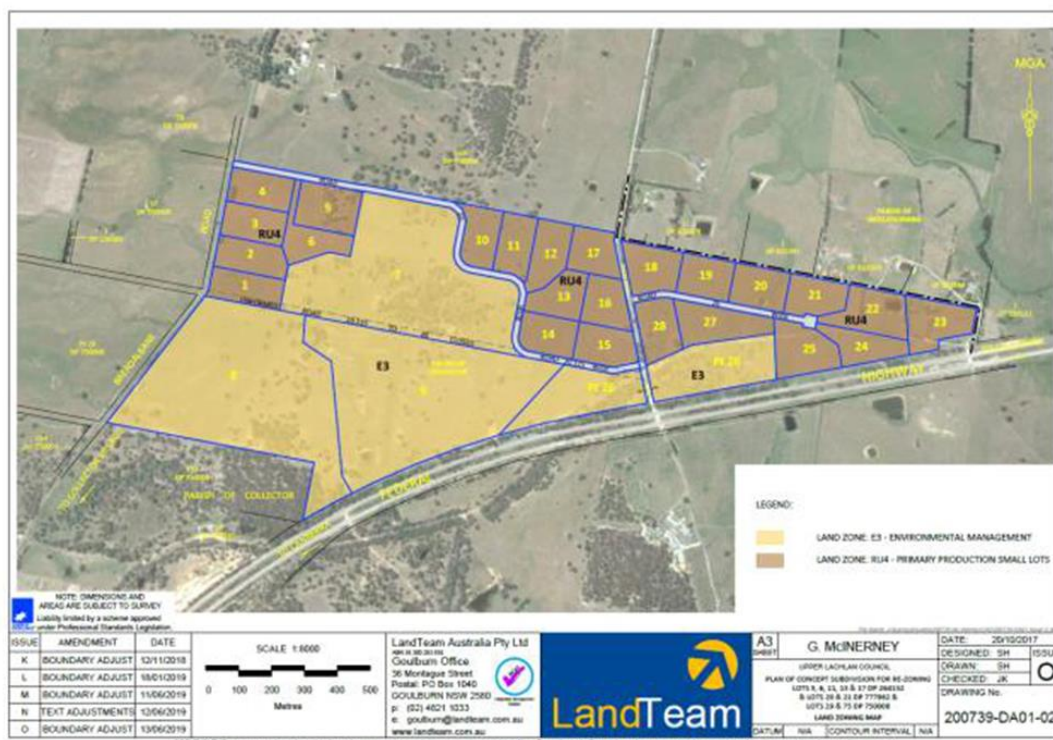
This Planning Proposal has been prepared in accordance with Division 3.4 of the *Environmental Planning and Assessment Act 1979* and the NSW Department of Planning and Environment “A Guide to Preparing Planning Proposals” and addresses the following specific matters in the Guideline and *Environmental Planning and Assessment Act 1979*;

- Part 1 - objectives or intended outcomes;
- Part 2 - explanation of provisions;
- Part 3 - justification;
 - questions to consider when demonstrating the justification;
- Part 4 - Mapping;
- Part 5 - Community consultation;
- Part 6 - Project timeline.

The landowners have had discussions with the Upper Lachlan Shire Council and the Office of Environment and Heritage and all the matters raised have been addressed in this version of the Planning Proposal.

The Planning Proposal demonstrates that there is site specific planning merit and justified by addressing the matters required pursuant to s3.33(2) of the *Environmental Planning and Assessment Act 1979* as well as relevant strategic documents, objectives and actions within the relevant regional and sub-regional strategies, relevant State policies, Ministerial Directions and environmental impacts.

It is recommended that this Planning Proposal be endorsed by the Upper Lachlan Shire Council and forwarded to the Minister for Planning for a gateway determination in accordance with Section 3.34 of the *Environmental Planning and Assessment Act 1979*.



PART 1–OBJECTIVES

To rezone certain land being:

- Lots 5, 6, 11, 13 (part) and 17 DP 264152, Lots 20 (part) and 21 (part) DP 777962 and Lots 29 and 75 (part) DP 750008 from RU1 Primary Production zone to E3 Environmental Management zone and reduce the minimum lot size from 40ha to 20ha (part) and 10ha (part) to enable the development of dwelling houses on lots to be created in accordance with this Planning Proposal and under the *Upper Lachlan Local Environmental Plan 2010* (LEP 2010).
- Lot 75 (part) DP 750008, Lots 20 (part) and 21 (part) DP 777962 and Lot 13 (part) DP 264152 from RU1 Primary Production zone to RU4 Primary Production Small Lots zone and reduce the minimum lot size from 40ha to 2ha to enable the development of dwelling houses on lots to be created in accordance with this Planning Proposal and under the *Upper Lachlan Local Environmental Plan 2010* (LEP 2010).

Consultation with Upper Lachlan Shire Council identified a preferred study area for this Planning Proposal as indicated at Annexure A comprising the following parcels of land which were considered reasonable due to the pattern of land ownership in the area and the proximity to Collector along the Breadalbane Road:

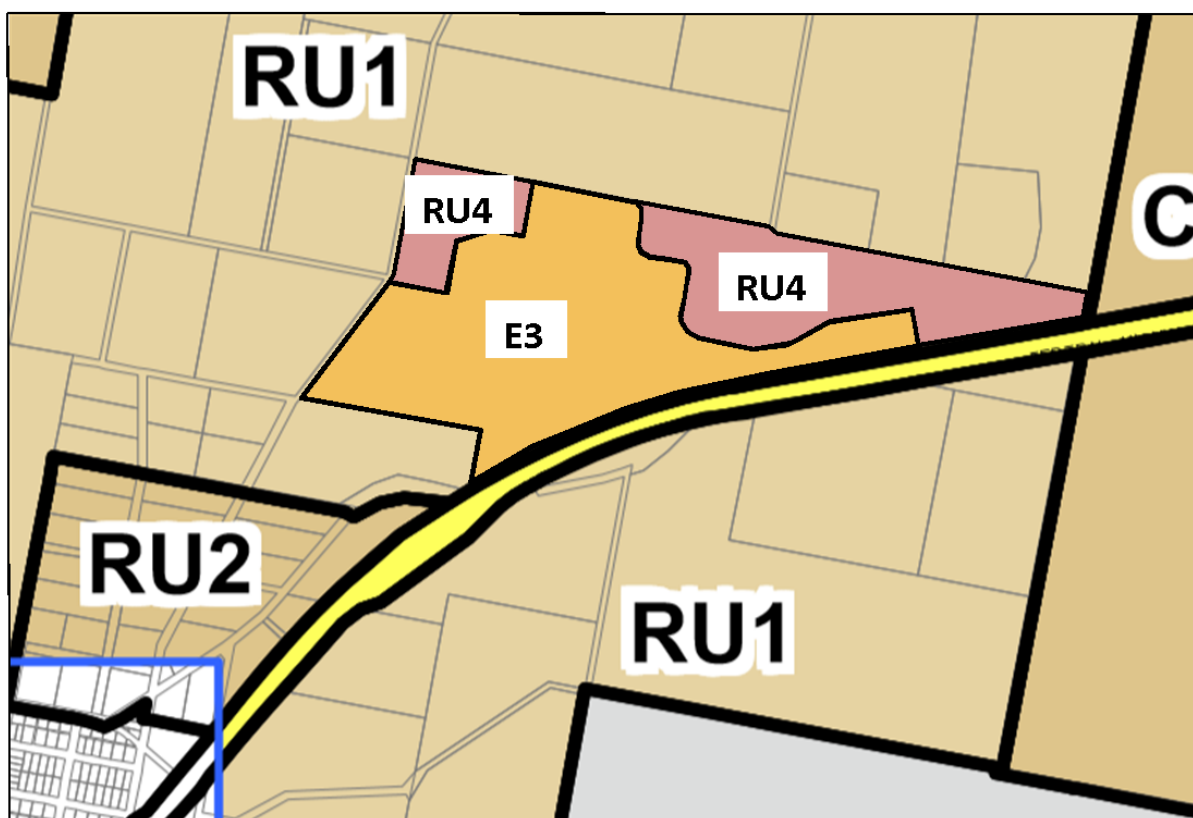
Lot / Deposited Plan	Approx. Area (ha) (Calculated from Six Maps)	Lot / Deposited Plan	Approx. Area (ha) (Calculated from Six Maps)
174/750008	16.74	6/264152	0.22
167/750008	28.33	17/264152	0.60
168/750008	43.06	20/777962	53.96
173/750008	16.33	5/264152	29.26
166/750008	30.22	29/750008	40.98
3/833364	12.11	75/750008	16.00
11/750008	86.37	57/750008	16.43
12/750008	39.61	158/750008	17.72
1/126005	1.60	154/750008	3.78
165/750008	47.18	152/750008	2.82
58/750008	16.12	151/750008	2.77
1/436878	6.28	153/750008	3.65
1/825391	50.00	145/750008	2.40
2/833364	44.45	146/750008	2.34
1/833364	10.41	147/750008	2.12
21/777962	2.92	24/750008	13.91
13/264152	7.76	25/750008	13.40
11/264152	0.72		
TOTAL AREA 682.57ha			

PART 2 - EXPLANATION OF THE PROVISIONS

The proposed outcome will be achieved by an amendment to the Upper Lachlan Local Environmental Plan 2010 as follows:

(1) Amending Upper Lachlan Land Zoning Map Sheet LZN_006 by rezoning:

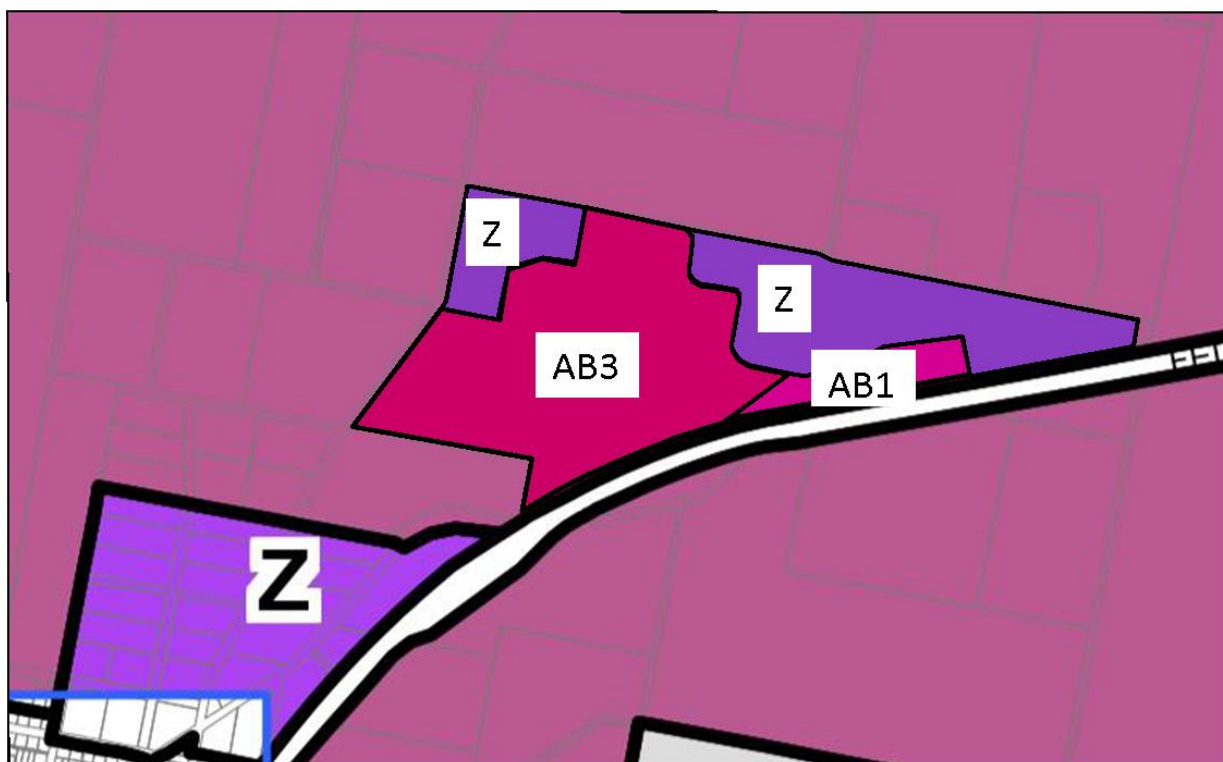
- Lots 5, 6, 11, 13 (part) and 17 DP 264152, Lots 20 (part) and 21 (part) DP 777962 and Lots 29 and 75 (part) DP 750008 from RU1 Primary Production to E3 Environmental Management – see map below.
- Lot 75 (part) DP 750008, Lots 20 (part) and 21 (part) DP 777962 and Lot 13 (part) DP 264152 from RU1 Primary Production to RU4 Primary Production Small Lots – see map below.



Amendment to Upper Lachlan Land Zoning Map - Sheet LZN_006
(Map Source: NSW Legislation website)

(2) Amending Upper Lachlan LEP 2010 Lot Size Map – Sheet LSZ_006 by including:

- Lot 5 (part) DP 264152, Lot 20 (part) DP 777962 and Lots 29 and 75 (part) DP 750008 identified as “AB3” having a Minimum Lot Size of 20ha – see map below.
- Lots 5 (part), 6, 11, 13 (part) and 17 DP 264152 and Lot 21 (part) DP 777962 identified as “AB1” having a Minimum Lot Size of 10ha – see map below.
- Lot 75 (part) DP 750008, Lots 20 (part) and 21 (part) DP 777962 and Lot 13 (part) DP 264152 identified as “Z” having a Minimum Lot Size of 2ha – see map below.



Amendment to Upper Lachlan Lot Size Map - Sheet LSZ_006
(Map Source: NSW Legislation website)

PART 3 - JUSTIFICATION

Section A – Need for Planning Proposal

1. Is the planning proposal a result of any strategic study or report?

This planning proposal has been prepared by the property owners of “Taradale” in response to the Upper Lachlan Strategy Plan 2020 Vision. The planning proposal is consistent with the Upper Lachlan Strategy Plan 2020 Vision which states that *“Large lot residential living and rural small holdings should be focused around the existing Village zones. The future use of rural lands will seek to balance agricultural requirements, environmental constraints and minimise potential for land use conflicts. These areas comprise unserviced lots that will be defined by minimum lot sizes for dwelling entitlements. Prime agricultural lands are a key resource and need protection. The Strategy aims to prevent future fragmentation of these areas.”* (Page 197)

This Planning Proposal will not further fragment this rural area and is limited to minimise potential for land use conflicts and protect prime agricultural areas. The residential development will be managed via local environmental plan and development control provisions to ensure the objectives of the zone are fulfilled.

2. Is the planning proposal the best means of achieving the objectives or intended outcomes, or is there a better way?

The inclusion of the “Taradale” property (Lots 6, 11, 13, 17 DP 264152 and Lots 20 and 21 DP 777962) was considered by the Upper Lachlan Shire Council at its meeting held on the 18 February 2010 as part of the draft Upper Lachlan Local Environmental Plan and was supported by the Council. The Minister, however, decided not to support the inclusion of this land in the draft LEP. In a letter to Council dated 9 July 2010, the NSW Department of Planning advised that:

“In considering the draft plan, the Minister decided not to support a number of the late changes proposed by Council to the draft LEP. These were:

- 1. the Kangaloolah - Limerick Area (approximately 4, 180 hectares of land) where Council has sought to reduce the exhibited minimum lot size from 200 hectares to 80 hectares,*
- 2. the Lost River area (approximately 14, 880 hectares of land) where Council has sought to reduce the exhibited minimum lot size from 80 hectares to 40 hectares, and*
- 3. the area north of the village of Collector (approximately 127 hectares of land) where Council has sought to reduce the exhibited minimum lot size of 40 hectares to 2 hectares.*

These changes were not supported as they were considered to be inconsistent with the strategic planning work carried out by Council to inform the draft plan. While the additional information submitted by the Council seeking to justify the changes was carefully considered, the justification focused primarily on the three subject areas alone rather than considering these changes in the context of the entire Shire. The Upper Lachlan Strategy Vision 2020 considered minimum lot sizes from a shire-wide perspective and provided for varying lot sizes across the Shire in response to issues such as agricultural production, recognition of biodiversity values and protection of drinking water catchments. In any case, the Minister was also concerned that such significant changes would require re-exhibition of the draft plan as these proposals are significant departures from the draft plan exhibited by the Council. If Council wishes to pursue these proposals, each will need to be justified by

an appropriate study that considers the implications of these changes from a shire-wide perspective. Council should ensure that any Planning Proposal for the changes considers the principles in State Environmental Planning Policy (Rural Lands) 2007.”

The areas (1.) and (2.) above comprise an area of approx. 19,060ha and represent a significant part of the Upper Lachlan Council area (approx. 3%) and it is recognized that inclusion of these areas in the LEP would represent a significant change from the exhibited draft plan. However, the area at (3.) above which is the subject of this Planning Proposal is only approx. 130ha and although a variation from the exhibited draft plan, justification for the variation is supported by this Planning Proposal. Compliance with SEPP (Rural Lands) 2008 is detailed at Part 3 Section B 5(i) and compliance with Council's local strategic plans is addressed at Part 3 Section B 4 (i) and (ii). This area represents only 0.02% of the Council area and clearly will have no impact from a shire-wide perspective. This request by the property owners will act as a catalyst for Council to again consider rural residential development at Collector and it is considered that this planning proposal is the most appropriate means of achieving the objectives of the planning proposal.

Section B - Relationship to strategy planning framework

3. *Is the planning proposal consistent with the objectives and actions of the applicable regional or sub-regional strategy?*

The planning proposal is consistent with the objectives and actions contained within the Sydney - Canberra Regional Strategy 2006 - 2031. The Strategy, in respect to Housing and Settlement, states that *“in the central subregion comprising Upper Lachlan and Goulburn Mulwaree Councils, the central subregion has a current population of 33,100 and is projected to grow by 3850 to 36 950 by 2031. This will require an additional 2,300 dwellings.*

Approximately 7100 people live in Upper Lachlan Shire, with about 25 percent in the township of Crookwell. The next largest town is Gunning with the reminder in a number of small villages. The shire is predominantly based on rural industries and is expected to have a modest increase in population.

The small settlements of Gunning and Collector are strategically located on key transport links and close to larger cities of Canberra and Goulburn. There may be potential to accommodate modest amounts of growth in and around Crookwell, Gunning and Collector to help support the vitality of these towns. Planning for growth will need to consider the demand for housing and the availability of local job opportunities, as well as the availability of water supplies.” (Page 33)

This large lot primary production / residential development adjacent to Collector will provide an opportunity for additional housing and will help to stimulate and support the vitality of Collector. The applicants engaged SGS Economics and Planning to prepare a report in respect to *Rural Residential Development in Collector - Current and Future Demand Report* (report separately attached as Annexure S). The report includes the following statements:

“Broadly speaking, each additional household of 2.2 to 2.7 people will require one additional dwelling. The Capital Region will require 58,956 new dwellings between 2011 and 2031. Only 300 of these are expected to be required in Upper Lachlan Shire. Due to the

proximity of Collector to these other LGAs, it is likely that some additional implied dwellings for Goulburn Mulwaree (3,350), Palerang (2,950), Yass Valley (3,050) and ACT (40,606) could be located at Collector. SGS used a dwelling demand model to forecast future demand for separate houses, townhouses and flats in the New South Wales Capital Region. The following table shows forecast demand for dwellings in the NSW Capital Region.

INCREASE IN DWELLING DEMAND BY DWELLING TYPE, 2011-2031

	Goulburn Mulwaree	Palerang	Queanbeyan	Upper Lachlan Shire	Yass Valley	Total NSW Capital Region
<i>Separate houses</i>	2,992	2,651	5,195	97	2,888	13,824
<i>Townhouses</i>	289	169	2,381	198	127	3,164
<i>Flats</i>	-	-	1,061	-	-	1,061

Source: SGS modelling

This finds that the demand for additional dwellings in the Upper Lachlan area, based on population growth in the area up to 2031 will be negligible. However, Collector's relative proximity to other LGAs means that it may be able to attract households that may have otherwise located in Goulburn Mulwaree, Yass Valley and Palerang. These areas have a forecast total demand of 8,531 freestanding houses. Most of these dwellings are expected to be occupied by people working in the ACT." (Pages 1 / 2)

The report also states that "Despite the fact that the population of Upper Lachlan Shire overall is expected to grow by only 100 people from 2011 to 2031, it is likely that Collector's status as a commuter town for the ACT could result in faster population growth." (Page 23)

The Planning Proposal estimates that the identified land will permit 28 primary production / residential lots to be created. The applicants estimate that the whole development is expected to be fully developed over a period of 5 years being approx. 6 lots / residences per year. It is reasonable to assume in this instance that each additional dwelling will domicile 4 persons on average and increase the population of Collector up to 24 persons per year which will simulate and support the vitality of Collector. An increase in the permissible density of land is justified in terms of its consistency with Regional Strategy (see Annexure M and N) and the proposal is consistent with the outcomes and actions nominated in the Regional Strategy. Also, the Upper Lachlan 2020 Strategy examined the potential growth scenarios for the Upper Lachlan LGA and formed the view that "with targeted expansion and successful promotion of Upper Lachlan, it is possible that the population would be capable of reaching 9,000 residents by 2020. This represents a total growth of 1,400 persons at an average annual growth rate of 1.5 percent". (Clause 10.6.2)

The Strategy also states that "Large lot residential living and rural small holdings should be focused around the existing Village zones. The future use of rural lands will seek to balance agricultural requirements, environmental constraints and minimise potential for land use conflicts. These areas comprise unserviced lots that will be defined by minimum lot sizes for dwelling entitlements. Prime agricultural lands are a key resource and need protection. The Strategy aims to prevent future fragmentation of these areas." (Clause 10).

The Strategy has also identified that such 'lifestyle' lots could be suitably located in the southern sector of the Shire, to accommodate the in-migration of residents from the Australian Capital Territory. The proposed development will meet the following objectives of the Strategy which were derived from community and stakeholder consultations:

Environmental:

- Ensure a high level of water quality by:
 - preserving creek lines;
 - avoiding incompatible uses within drinking water catchment areas;
 - avoiding wetlands;
 - avoiding drainage lines.
- preserve remnant native fauna habitat;
- promote better land management, particularly noxious weed control;
- reduce runoff and erosion by avoiding steep land and best practice farming techniques;
- maintain landscape quality in the area by:
 - avoiding development on ridge lines;
 - retaining vegetation along roadways;
 - preserving the visual quality of access routes into/out of towns and villages.
- retain prime agricultural areas and minimise opportunities for adverse land use impacts;
- ensure growth is consistent with the strategy;
- preserve rural landscape by maintaining established trees as part of the future landscape.

Social:

- improve primary and secondary roads which link towns and villages;
- increase and improve recreational facilities;
- upgrade telecommunications infrastructure;
- provide for new housing areas;
- ensure connectivity and legibility;
- recognise natural area boundaries;
- provide a mix of land sizes and uses;
- ensure good solar access in subdivision and dwelling designs;
- incorporate sustainable utilities (for example tank water, septic, biocycle systems);
- emphasise preservation of the rural landscape and character of the area in development decisions.

Economic:

- ensure efficient planning of communities:
 - locating housing close to existing facilities such as schools and recreation facilities;
 - reducing infrastructure costs;
 - providing new facilities in a cost effective manner.
- protect and support high quality agricultural land uses by:
 - providing adequate buffers between agriculture and residential land uses; and
 - avoiding development on fertile soils.
- promoting development in areas of low agricultural value or less alternative use;

- support regional economy by:
 - preserving key industries including wool, potatoes, honey, eggs;
 - enhancing tourism particularly farm tourism;
 - supporting the image of the Upper Lachlan as providing high quality produce;
 - preserving the opportunities for employment growth.

Overall the benefits of growth in the Collector area would include:

- Stimulating additional local economic development including investment and employment;
- Developing a population base to maintain and improve infrastructure and services;
- Addressing skill shortages;
- Creating a more diverse and vibrant local community;
- Maintaining an integrated community and avoiding creation of isolated settlements;
- Avoiding unplanned development;
- Create opportunities for large lot residential lifestyles near existing towns and villages;
- Provide for mixed uses including residential and commercial;
- Design to efficiently provide a full range of services – water, electricity, communications, access, etc.

In respect to the Upper Lachlan LEP 2010 the subject land is proposed to be rezoned E3 Environmental Management and RU4 Primary Production Small Lots under the Upper Lachlan LEP 2010 and the following zone objectives and land use table apply:

(i) E3 Environmental Management Zone

1 Objectives of zone

- *To protect, manage and restore areas with special ecological, scientific, cultural or aesthetic values.*
- *To provide for a limited range of development that does not have an adverse effect on those values.*
- *To facilitate the management of environmentally sensitive land and areas of high environmental value to the local government area.*

2 Permitted without consent

Environmental protection works; Extensive agriculture; Home occupations

3 Permitted with consent

Dwelling houses; Oyster aquaculture; Pond-based aquaculture; Roads; Tank-based aquaculture

4 Prohibited

Industries; Multi dwelling housing; Residential flat buildings; Retail premises; Seniors housing; Service stations; Warehouse or distribution centres; Any other development not specified in item 2 or 3

The objectives of the E3 Environmental Management Zone are examined below:

To protect, manage and restore areas with special ecological, scientific, cultural or aesthetic values.

Part of the subject land is identified on the Upper Lachlan LEP 2010 Natural Resources Sensitivity—Biodiversity Map (Annexure E) and the Natural Resources Sensitivity—Land Map (Annexure F). The land is not identified on the Natural Resources Sensitivity—Water Map (Annexure G). Umwelt (Australia) Pty Ltd have undertaken an ecological assessment of the site in a report dated 4 February 2019 – see Appendix Y) and the conclusion of the assessment states that *“Our TEC analysis has confirmed that a total of 42.46 ha of White Box - Yellow Box - Blakely's Red Gum Woodland EEC as listed under the BC Act, of which 10.87 ha is remnant woodland and 31.59 ha are derived native grasslands occurs in the study area. Furthermore, we have identified a total of 21.25 ha of White Box - Yellow Box - Blakely's Red Gum Grassy Woodlands and Derived Native Grasslands CEEC listed under the EPBC Act, of which 5.62 has is remnant woodland and 15.63 ha are derived native grasslands within the study area.*

Our revision of the vegetation mapping analysis of the position of the study area in the locality confirms that remnant woodland and derived native grassland are likely to contribute to a regional biodiversity corridor. Umwelt believes the amended lot layout maintains the Regional Biodiversity Corridor through strategic identification of large lots.

The confirmation of these TECs within the study area means that there is a potential risk for a SAI regarding any future subdivision of the land. The risk associated with an SAI being identified will result in the determining authority being required to reject the development application. As noted in above, the proponent has consulted and sought feedback from OEH and Upper Lachlan Council regarding this project. The proposed lot layout has subsequently been revised to take into consideration Umwelt's ecological assessment as well as the feedback from the regulatory bodies.”

Additionally, the Aboriginal Due Diligence Assessment Report summary undertaken by Past Traces Heritage Consultants states that *“As a result of the site visit, field survey of alignments and background research, it is considered that the project has moderate potential to impact on unrecorded Aboriginal heritage sites or areas of PAD. Four Aboriginal and two potential historical heritage sites were recorded as a result of the field survey and may be impacted by the development. Areas of high sensitivity are present in the central section as shown on Figure 2 which would require further investigation to determine the full impact of development within this section. These further investigations would consist of a program of subsurface testing (hand excavation) through these landforms to determine if any deposits are present, and if present their significance. Two potential historical heritage sites were identified which will require validation through additional research and subsurface testing. This additional research will then determine their significance and whether they pose a constraint on the project.”*

The E3 Environmental Management Zone will ensure that the areas with special ecological, scientific, cultural or aesthetic values will not be impacted.

To provide for a limited range of development that does not have an adverse effect on those values.

The E3 Environmental Management Zone restricts the range of possible developments and will ensure that the areas with special ecological, scientific, cultural or aesthetic values will not be impacted.

To facilitate the management of environmentally sensitive land and areas of high environmental value to the local government area.

Part of the subject land is identified on the Upper Lachlan LEP 2010 Natural Resources Sensitivity—Biodiversity Map (Annexure E) and the Natural Resources Sensitivity—Land Map (Annexure F). The land is not identified on the Natural Resources Sensitivity—Water Map (Annexure G). Umwelt (Australia) Pty Ltd have undertaken an ecological assessment of the site in a report dated 4 February 2019 – see Appendix Y) and the conclusion of the assessment states that *“Our TEC analysis has confirmed that a total of 42.46 ha of White Box - Yellow Box - Blakely's Red Gum Woodland EEC as listed under the BC Act, of which 10.87 ha is remnant woodland and 31.59 ha are derived native grasslands occurs in the study area. Furthermore, we have identified a total of 21.25 ha of White Box - Yellow Box - Blakely's Red Gum Grassy Woodlands and Derived Native Grasslands CEEC listed under the EPBC Act, of which 5.62 ha is remnant woodland and 15.63 ha are derived native grasslands within the study area.*

Our revision of the vegetation mapping analysis of the position of the study area in the locality confirms that remnant woodland and derived native grassland are likely to contribute to a regional biodiversity corridor. Umwelt believes the amended lot layout maintains the Regional Biodiversity Corridor through strategic identification of large lots.

The confirmation of these TECs within the study area means that there is a potential risk for a SAI regarding any future subdivision of the land. The risk associated with an SAI being identified will result in the determining authority being required to reject the development application. As noted in above, the proponent has consulted and sought feedback from OEH and Upper Lachlan Council regarding this project. The proposed lot layout has subsequently been revised to take into consideration Umwelt's ecological assessment as well as the feedback from the regulatory bodies.”

The E3 Environmental Management Zone will permit the management of environmentally sensitive land and areas of high environmental value on the site.

(ii) RU4 Primary Production Small Lots

1 Objectives of zone

- *To enable sustainable primary industry and other compatible land uses.*
- *To encourage and promote diversity and employment opportunities in relation to primary industry enterprises, particularly those that require smaller lots or that are more intensive in nature.*
- *To minimise conflict between land uses within this zone and land uses within adjoining zones.*
- *To maintain the soil and water quality in good condition in association with the more intensive residential development of land within this zone.*
- *To protect and enhance the water quality of watercourses and groundwater systems and to reduce land degradation.*

- To maintain areas of high conservation value vegetation.

2 Permitted without consent

Building identification signs; Business identification signs; Home-based child care; Home occupations

3 Permitted with consent

Aquaculture; Bed and breakfast accommodation; Cellar door premises; Dwelling houses; Extensive agriculture; Farm buildings; Farm stay accommodation; Garden centres; Home industries; Intensive plant agriculture; Landscaping material supplies; Plant nurseries; Roads; Roadside stalls; Rural supplies; Any other development not specified in item 2 or 4

4 Prohibited

Air transport facilities; Airstrips; Amusement centres; Animal boarding or training establishments; Aquaculture; Boat building and repair facilities; Boat launching ramps; Boat sheds; Camping grounds; Car parks; Caravan parks; Cemeteries; Charter and tourism boating facilities; Centre-based child care facilities; Commercial premises; Crematoria; Depots; Eco-tourist facilities; Entertainment facilities; Exhibition homes; Exhibition villages; Forestry; Freight transport facilities; Function centres; Heavy industrial storage establishments; Helipads; Highway service centres; Home occupations (sex services); Industrial retail outlets; Industrial training facilities; Industries; Information and education facilities; Intensive livestock agriculture; Jetties; Marinas; Mooring pens; Moorings; Mortuaries; Passenger transport facilities; Places of public worship; Public administration buildings; Recreation areas; Recreation facilities (indoor); Recreation facilities (major); Recreation facilities (outdoor); Registered clubs; Research stations; Residential accommodation; Respite day care centres; Restricted premises; Rural industries; Service stations; Sex services premises; Storage premises; Tourist and visitor accommodation; Transport depots; Truck depots; Vehicle body repair workshops; Vehicle repair stations; Veterinary hospitals; Warehouse or distribution centres; Waste or resource management facilities; Water recreation structures; Wharf or boating facilities; Wholesale supplies

The objectives of the RU4 Primary Production Small Lots Zone are examined below:

To enable sustainable primary industry and other compatible land uses.

The proposed 2ha lots will permit a range of small scale and diverse primary industries in the area.

To encourage and promote diversity and employment opportunities in relation to primary industry enterprises, particularly those that require smaller lots or that are more intensive in nature.

The opportunity to undertake sustainable intensive primary industry activities on the small lots will result in employment opportunities to assist in this work being provided in the Collector area.

To minimise conflict between land uses within this zone and land uses within adjoining zones.

The RU4 Primary Production Small Lot zone is consistent with the adjoining RU1 Primary Production zone and land use conflicts will not arise.

To maintain the soil and water quality in good condition in association with the more intensive residential development of land within this zone.

The assessment of the land for water management and waste water management in association with proposed residential development will maintain the soil and water quality in good condition in association with the more intensive primary production / residential development of land within this zone.

To protect and enhance the water quality of watercourses and groundwater systems and to reduce land degradation.

The assessment of the land for water management and waste water management in association with any proposed development requiring consent will ensure the protection and enhancement of the water quality of watercourses and groundwater systems to reduce land degradation.

To maintain areas of high conservation value vegetation.

Part of the subject land is identified on the Upper Lachlan LEP 2010 Natural Resources Sensitivity—Biodiversity Map (Annexure E) and the Natural Resources Sensitivity—Land Map (Annexure F). The land is not identified on the Natural Resources Sensitivity—Water Map (Annexure G). Umwelt (Australia) Pty Ltd have undertaken an ecological assessment of the site in a report dated 4 February 2019 – see Appendix Y) and the conclusion of the assessment states that *“Our TEC analysis has confirmed that a total of 42.46 ha of White Box - Yellow Box - Blakely's Red Gum Woodland EEC as listed under the BC Act, of which 10.87 ha is remnant woodland and 31.59 ha are derived native grasslands occurs in the study area. Furthermore, we have identified a total of 21.25 ha of White Box - Yellow Box - Blakely's Red Gum Grassy Woodlands and Derived Native Grasslands CEEC listed under the EPBC Act, of which 5.62 has is remnant woodland and 15.63 ha are derived native grasslands within the study area.*

Our revision of the vegetation mapping analysis of the position of the study area in the locality confirms that remnant woodland and derived native grassland are likely to contribute to a regional biodiversity corridor. Umwelt believes the amended lot layout maintains the Regional Biodiversity Corridor through strategic identification of large lots.

The confirmation of these TECs within the study area means that there is a potential risk for a SAI regarding any future subdivision of the land. The risk associated with an SAI being identified will result in the determining authority being required to reject the development application. As noted in above, the proponent has consulted and sought feedback from OEH and Upper Lachlan Council regarding this project. The proposed lot layout has subsequently been revised to take into consideration Umwelt's ecological assessment as well as the feedback from the regulatory bodies.”

The proposed development will maintain areas of high conservation value vegetation.

The subject land in this instance is intended to provide a rural lifestyle development and the following criteria in respect to rural residential development having a two to 10 hectare minimum lot size has been included in the *Goulburn Mulwaree Draft Urban and Fringe Housing Strategy* dated 5 December 2018. A comment is provided in respect to each of the criteria.

- *The development can be managed to avoid land use conflict. Rural residential development should have regard to the surrounding agricultural land use and must provide a buffer to agricultural land.*

Comment: The subject land is not located adjacent to broadscale agricultural activities but in an area dominated by low density sheep grazing. Residential development will be restricted between a 10m road boundary building setback and an 80m rear building exclusion zone – see proposed plan of subdivision at Annexure L. The RU4 Primary Production Small Lot zone objectives are consistent with the adjoining RU1 Primary Production zone objectives and land use conflicts will not arise.

- *The site is unconstrained by flooding, as it is above the flood planning level of the 1 in 100 ARI. The area is not affected by flooding and has unconstrained flood free access out of the property and/or locality.*

Comment: The subject land is not affected by flooding and flood free access is available to the Hume Highway. A preliminary Flood Assessment has been undertaken by Strategic Environmental and Engineering Consulting (SEEC) (see Annexure Z) and the conclusion states that “The results show the extent of the 100 year flood event within Byrnes Creek would be retained mainly within the existing creek alignment leaving sufficient areas for siting future building envelopes with levels above the future flood planning levels. The site also sits outside of the flood plain as described in the recent Collector Flood Study, 2014.”

- *The lots can be connected to the existing road network by sealed road access. The area can be connected to the existing sealed road network by sealed road access and is fully serviced by a sealed road.*

Comment: The subject land is adjacent to the bitumen sealed Breadalbane Road which provides access to Collector and adjacent to the Hume Highway. All access roads associated with the development will be bitumen sealed to Council requirements.

- *The development will not undermine future residential land opportunities. It should be located on land that is not, or unlikely to be suitable for general residential land at some point in the future.*

Comment: The development of the subject land will not undermine future urban residential land opportunities as it is located on land that is not or unlikely to be suitable for general urban residential land in the future. The provision of reticulated water and sewerage services are very unlikely to be provided to this area.

- *The resulting residential development will not adversely impact on the groundwater system. Any development, and in particular un-serviced development, needs to demonstrate that it will not adversely impact on the groundwater system.*

Comment: The resulting residential development will not adversely impact on the groundwater system as all wastewater systems will be required to demonstrate a neutral or beneficial effect on water quality.

- *The need for the additional lots can be justified in terms of supply and demand.*

Comment: The planning proposal is consistent with the objectives and actions contained within the *Sydney - Canberra Regional Strategy 2006 - 2031*. The Strategy, in respect to Housing and Settlement, states that *"in the central subregion comprising Upper Lachlan and Goulburn Mulwaree Councils, the central subregion has a current population of 33,100 and is projected to grow by 3850 to 36 950 by 2031. This will require an additional 2,300 dwellings. Approximately 7100 people live in Upper Lachlan Shire, with about 25 percent in the township of Crookwell. The next largest town is Gunning with the remainder in a number of small villages. The shire is predominantly based on rural industries and is expected to have a modest increase in population. The small settlements of Gunning and Collector are strategically located on key transport links and close to larger cities of Canberra and Goulburn. There may be potential to accommodate modest amounts of growth in and around Crookwell, Gunning and Collector to help support the vitality of these towns. Planning for growth will need to consider the demand for housing and the availability of local job opportunities, as well as the availability of water supplies."* (Page 33)

The large lot primary production / residential development adjacent to Collector will provide an opportunity for additional housing, will help to stimulate and support the vitality of Collector and will offer a diversity in choice for residential purposes. It is expected to be rapidly absorbed by the current market and is consistent with the Strategy.

- *The site be managed to reduce bushfire hazard.*

Comment:

The subject land is located in a bushfire prone area – see extract from the Upper Lachlan Bushfire Prone Land map at Annexure H. A preliminary bushfire assessment report has been prepared and a copy is also at Annexure H.

- *The development should avoid class I-III agricultural land and avoid Important Agricultural Land (subject to mapping being completed for the LGA).*

Comment:

The NSW Environment and Heritage Land and Soil Capability Mapping defines the study area as generally Class 4 incorporating *"Moderate to severe limitations. Land generally not capable of sustaining high impact land uses unless using specialised management practices with high level of knowledge, expertise, inputs, investment and technology. Limitations are more easily managed for lower impact land uses (e.g. grazing)."* The subject land is also not considered to be important agricultural land – see extract of Strategic Agricultural Land Map - Sheet STA_035 at Annexure AA.

- *The development will have access to a sustainable water supply. The proposed lot must demonstrate the provision of a sustainable water supply. A sustainable water supply can be achieved by various means including the provision of reticulated water, roof water catchment or accessing water from a river, lake or aquifer in accordance with the Water Management Act 2000. Department of Primary*

Industries – Water ‘How much water do I need for my rural property’ provides one methodology to calculate a required supply.

Comment:

The proposed residential development will utilise rainwater collected from building roof water catchments.

4. Is the planning proposal consistent with a Council's local strategy or other local strategic plan?

(i) Upper Lachlan Strategy 2020 Vision:

The Upper Lachlan Strategy 2020 Vision includes the following comments in respect to development in rural areas:

“Growth strategy:

Based on investigations of environmental constraints, land capability, demand, and community values there are two short term strategies available to accommodate urban and rural growth in Upper Lachlan. These are:

- *Urban development should be facilitated primarily in areas already zoned for that purpose. This includes all land within existing village boundaries – both vacant and developed areas. Opportunities for infill housing within developed areas can be supported. This approach provides greater housing choice and promotes living close to existing services and facilities. This reflects the needs of declining household sizes and an ageing population.*
- *Large lot residential living and rural small holdings should be focused around the existing Village zones. The future use of rural lands will seek to balance agricultural requirements, environmental constraints and minimise potential for land use conflicts. These areas comprise unserviced lots that will be defined by minimum lot sizes for dwelling entitlements. Prime agricultural lands are a key resource and need protection. The Strategy aims to prevent future fragmentation of these areas.” (Clause 10).*

Dot point 1 is not applicable, however, in respect to dot point 2 the planning proposal is consistent with the 2020 Vision insofar that the primary production small lots and residential development area is located adjacent to Collector being immediately north of and around the existing village of Collector and will balance agricultural requirements, environmental constraints and minimise potential for land use conflicts. The identified land is only separated from the existing village zone by a parcel of crown land. Additionally, in respect to large lot residential living and rural small holdings being focused around the existing Village zones, the 2020 Vision states that in the Collector area *“The development and expansion of the town is limited by flood prone areas surrounding the town. Suggested locations for the future expansion of the town included along Breadalbane Road and to the south-east (Murray Street to Gunning Road). There was strong community support to retain the travelling stock reserve on Breadalbane Road, however, this area on the western side of the highway is a possible location for expansion that must be appropriately managed”.* (Clause 5.7.1)

The planning proposal complies with this strategy.

(ii) Upper Lachlan Community Strategic Plan Vision 2023:

The Upper Lachlan Community Strategic Plan Vision 2023 includes the following Vision and Mission Statement:

The Vision for our future is:

To be a diverse local government area that provides various lifestyle, business enterprise, leisure and recreation alternatives, whilst ensuring environmental sustainability, preservation of our history and a sense of belonging in our community.

Mission Statement:

To provide services and facilities to enhance the quality of life and economic viability within the Council area.

This planning proposal is consistent with the Upper Lachlan Community Strategic Plan Vision 2023 insofar that the development will provide for various lifestyle living opportunities whilst ensuring environmental sustainability, preservation of history and a sense of belonging in a community as well as providing services and facilities to enhance the quality of life and economic viability within the Council area. The SGS Economics and Planning report *Rural Residential Development in Collector - Current and Future Demand Report* (report separately attached as Annexure S) includes the following statements: states that “*There is considerable future demand for properties within commuting distance of the ACT, as high costs of ACT housing push ACT workers into New South Wales. Families looking for a rural lifestyle may decide that the most affordable way to have a large house on a spacious block will be to live near country towns such as Collector. The primary school in Collector is likely to be an attractor for families with young children. Although Collector is further out than most other areas offering a rural residential lifestyle to Canberra commuters, it has a higher availability of rural residential lots. With prices for lots between 1ha and 5ha in the mid \$200,000s, Collector rural residential lots are substantially cheaper than similar lots in Murrumbateman, Gundaroo, Bywong, Wamboin and Carwoola, which typically cost over \$300,000 for cheaper blocks that may have poor soil, steep slopes, flood or bushfire risk, poor road access or difficulty with utilities, and \$400,000+ for quality blocks. Collector has a great deal of promise to expand as a village offering a rural residential lifestyle with some town benefits, to families who need to commute to Canberra for work.*” (Page 23)

The primary production small lots and residential development will provide an opportunity for lifestyle, business enterprise, leisure and recreation alternatives for new residents to the area who will participate in the local community functions and organisations. The identified land does not impact on any historical items and there will be satisfactory environmental safeguards on future residential development with no likelihood that critical habitat or threatened species, populations or ecological communities, or their habitats, will be adversely affected as a result of the proposal. (See Part 3 Section 7)

5. *Is the planning proposal consistent with applicable State Environmental Planning Policies?*

The current State Environmental Planning Policies are:

State Environmental Planning Policy No 1—Development Standards

State Environmental Planning Policy No 19—Bushland in Urban Areas

State Environmental Planning Policy No 21—Caravan Parks
State Environmental Planning Policy No 30—Intensive Agriculture
State Environmental Planning Policy No 33—Hazardous and Offensive Development
State Environmental Planning Policy No 36—Manufactured Home Estates
State Environmental Planning Policy No 44—Koala Habitat Protection
State Environmental Planning Policy No 47—Moore Park Showground
State Environmental Planning Policy No 50—Canal Estate Development
State Environmental Planning Policy No 52—Farm Dams and Other Works in Land and Water Management Plan Areas
State Environmental Planning Policy No 55—Remediation of Land
State Environmental Planning Policy No 62—Sustainable Aquaculture
State Environmental Planning Policy No 64—Advertising and Signage
State Environmental Planning Policy No 65—Design Quality of Residential Apartment Development
State Environmental Planning Policy No 70—Affordable Housing (Revised Schemes)
State Environmental Planning Policy (Affordable Rental Housing) 2009
State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004
State Environmental Planning Policy (Coastal Management) 2018
State Environmental Planning Policy (Educational Establishments and Child Care Facilities) 2017
State Environmental Planning Policy (Exempt and Complying Development Codes) 2008
State Environmental Planning Policy (Gosford City Centre) 2018
State Environmental Planning Policy (Housing for Seniors or People with a Disability) 2004
State Environmental Planning Policy (Infrastructure) 2007
State Environmental Planning Policy (Kosciuszko National Park—Alpine Resorts) 2007
State Environmental Planning Policy (Kurnell Peninsula) 1989
State Environmental Planning Policy (Mining, Petroleum Production and Extractive Industries) 2007
State Environmental Planning Policy (Miscellaneous Consent Provisions) 2007
State Environmental Planning Policy (Penrith Lakes Scheme) 1989
State Environmental Planning Policy (Rural Lands) 2008
State Environmental Planning Policy (State and Regional Development) 2011
State Environmental Planning Policy (State Significant Precincts) 2005
State Environmental Planning Policy (Sydney Drinking Water Catchment) 2011
State Environmental Planning Policy (Sydney Region Growth Centres) 2006
State Environmental Planning Policy (Three Ports) 2013
State Environmental Planning Policy (Urban Renewal) 2010
State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017
State Environmental Planning Policy (Western Sydney Employment Area) 2009
State Environmental Planning Policy (Western Sydney Parklands) 2009

The only applicable State Environmental Planning Policy (*State Environmental Planning Policy (Rural Lands) 2008*) is discussed below:

(i) State Environmental Planning Policy (Rural Land) 2008:

State Environmental Planning Policy (Rural Lands) was gazetted on 10 May 2008 and aims:

- (a) to facilitate the orderly and economic use and development of rural lands for rural and related purposes,*
- (b) to identify the Rural Planning Principles and the Rural Subdivision Principles so as to assist in the proper management, development and protection of rural lands for the purpose of promoting the social, economic and environmental welfare of the State,*
- (c) to implement measures designed to reduce land use conflicts,*
- (d) to identify State significant agricultural land for the purpose of ensuring the ongoing viability of agriculture on that land, having regard to social, economic and environmental considerations,*
- (e) to amend provisions of other environmental planning instruments relating to concessional lots in rural subdivisions.*

The policy applies to all local government areas within the state, including Upper Lachlan Shire, and the SEPP contains a number of Rural Planning Principles (Clause 7), being:

- (a) the promotion and protection of opportunities for current and potential productive and sustainable economic activities in rural areas,*
- (b) recognition of the importance of rural lands and agriculture and the changing nature of agriculture and of trends, demands and issues in agriculture in the area, region or State,*
- (c) recognition of the significance of rural land uses to the State and rural communities, including the social and economic benefits of rural land use and development,*
- (d) in planning for rural lands, to balance the social, economic and environmental interests of the community,*
- (e) the identification and protection of natural resources, having regard to maintaining biodiversity, the protection of native vegetation, the importance of water resources and avoiding constrained land,*
- (f) the provision of opportunities for rural lifestyle, settlement and housing that contribute to the social and economic welfare of rural communities,*
- (g) the consideration of impacts on services and infrastructure and appropriate location when providing for rural housing,*
- (h) ensuring consistency with any applicable regional strategy of the Department of Planning or any applicable local strategy endorsed by the Director-General.*

The Minister has directed under Section 117 (Direction 1.5 Rural Lands) of the Environmental Planning and Assessment Act, 1979 that in preparing an amendment to a Local Environmental Plan the planning proposal must be consistent with the provisions of the SEPP.

Clause 8 of the SEPP contains a number of Rural Subdivision Principles which also must be considered during preparation of the draft Upper Lachlan Local Environmental Plan as Council is considering a variation in minimum allotment sizes within rural areas. The Rural Subdivision Principles are:

- (a) the minimisation of rural land fragmentation,*
- (b) the minimisation of rural land use conflicts, particularly between residential land uses and other rural land uses,*
- (c) the consideration of the nature of existing agricultural holdings and the existing and planned future supply of rural residential land when considering lot sizes for rural lands,*
- (d) the consideration of the natural and physical constraints and opportunities of land,*
- (e) ensuring that planning for dwelling opportunities takes account of those constraints.*

The planning proposal is consistent with the Rural Lands SEPP in the following terms:

- The planning proposal is adjacent to an existing village.
- The proposal is consistent with the Upper Lachlan 2020 Strategy being located adjacent to an existing village.
- The proximity of the subject land to Collector and adjoining land with a minimum lot size of 2ha will ensure that the proposal will not result in fragmentation of farm land.
- The proximity of the site to Collector and adjoining land with a minimum lot size of 2ha will ensure the proposal will increase compatibility and minimise any potential for land use conflicts caused by intensive agricultural uses.
- The proposed plan of subdivision includes a 50m setback from the Federal Highway and a 10m setback from any public road to minimise the potential for land use conflicts.
- The planning proposal will have minimal environmental impact on the local biodiversity and water resources.
- The subject land is adequately serviced in terms of electricity, telecommunications, road network and associated services (e.g. school bus and postal services). The proximity to Collector as well as Goulburn and Canberra will ensure ready access to all the services provided by the Regional centre (e.g. health, education, employment, recreational and social).
- No significant development of an intensive agricultural or rural industry nature has been approved in close proximity to the subject land. The surrounding rural area is predominately restricted to grazing.
- The proposed development will also;
 - not impact on the promotion and protection of opportunities for current and potential productive and sustainable economic activities in rural areas,
 - recognise of the importance of rural lands and agriculture and the changing nature of agriculture and of trends, demands and issues in agriculture in the area,
 - recognise the significance of rural land uses to the State and rural communities, including the social and economic benefits of rural land use and development,
 - balance the social, economic and environmental interests of the community,
 - protect natural resources, having regard to maintaining biodiversity, the protection of native vegetation, the importance of water resources and avoiding constrained land,
 - provide opportunities for rural lifestyle, settlement and housing that

- contribute to the social and economic welfare of the rural community,
- have no of impact on services and infrastructure for rural housing,
- be consistent with any applicable regional strategy of the Department of Planning or any applicable local strategy endorsed by the Director-General.

6. *Is the planning proposal consistent with applicable Ministerial Directions (s.117 Directions)?*

The following table is a list of Directions issued by the Minister for Planning to relevant planning authorities under Section 9.1 Directions by the Minister (previous s117) of the *Environmental Planning and Assessment Act 1979*. These directions apply to planning proposals lodged with the Department of Planning on or after the date the particular direction was issued:

Section 117 Directions	Issue Date/Date effective	Relevant	Inconsistent
1. Employment and Resources			
1.1 Business and Industrial Zones	1 July 2009 (Except for new Direction 1.2 effective 14 April 2016 and 1.1 effective 1 May 2017)	No	-
1.2 Rural Zones		Yes	No
1.3 Mining, Petroleum Production and Extractive Industries		No	-
1.4 Oyster Aquaculture		No	-
1.5 Rural Lands		Yes	No
2. Environment and Heritage			
2.1 Environment Protection Zones	1 July 2009 (Except for new Direction 2.5 effective 2 March 2016, Direction 2.1 and 2.4 effective 14 April 2016 and Direction 2.2 effective 3 April 2018)	No	-
2.2 Coastal Protection		No	-
2.3 Heritage Conservation		No	-
2.4 Recreation Vehicle Areas		No	-
2.5 Application of E2 and E3 Zones and Environmental Overlays in Far North Coast LEP's		No	-
3. Housing, Infrastructure and Urban Development			
3.1 Residential Zones	1 July 2009 (Except for new Direction 3.6 effective 16 February 2011, Direction 3.1, 3.2, 3.4 and 3.5 effective 14 April 2016)	No	-
3.2 Caravan Parks and Manufactured Home Estates		No	-
3.3 Home Occupations		No	-
3.4 Integrating Land Use and Transport		No	-
3.5 Development Near Licensed Aerodromes		No	-
4. Hazard and Risk			
4.1 Acid Sulphate Soils	1 July 2009 (Except for new Direction 4.2 effective 12 April 2016)	No	-
4.2 Mine Subsidence and Unstable Land		No	-
4.3 Flood Prone Land		Yes	No
4.4 Planning for Bushfire Protection		Yes	No
5. Regional Planning			
5.1 Implementation of Regional Strategies	1 July 2009 (Except for new Direction 5.2 effective 3 March 2011, Direction 5.9 effective 30 September 2013, Direction 5.4 effective 21 August 2015, Direction 5.8 and 5.10 effective 14 April 2016, Direction 5.1 and 5.3 effective 1 May 2017)	Yes	No
5.2 Sydney Drinking Water Catchments		No	-
5.3 Farmland of State and Regional Significance on the NSW Far North Coast		No	-
5.4 Commercial and Retail Development along the Pacific Highway North		No	-
5.5 Development in the vicinity of Ellalong, Paxton and Millfield (Cessnock LGA) (Revoked 18 June 2010)		No	-
5.6 Sydney to Canberra Corridor (Revoked 10 July 2008. See amended Direction 5.1)		-	-

5.7 Central Coast (Revoked 10 July 2008.		No	-
5.8 Second Sydney Airport: Badgerys Creek		No	-
5.9 North West Rail Link Corridor Strategy		No	-
5.10 Implementation of Regional Plans		Yes	No
6. Local Plan Making	1 July 2009		
6.1 Approval and Referral Requirements		No	-
6.2 Reserving Land for Public Purposes		No	-
6.3 Site Specific Provisions		No	-
7. Metropolitan Planning	14 January 2015 (Except for Direction 7.2 effective 22 September 2015) 19 December 2016 15 May 2017 25 July 2017 5 August 2017 22 December 2017		
7.1 Implementation of A Plan for Growing Sydney		No	-
7.2 Implementation of Greater Macarthur Land Release Investigation		No	-
7.3 Parramatta Road Corridor Urban Transformation Strategy		No	-
7.4 Implementation of North West Priority Growth Area Land Use and Infrastructure Implementation Plan		No	-
7.5 Implementation of Greater Parramatta Priority Growth Area Land Use and Infrastructure Implementation Plan		No	-
7.6 Implementation of Wilton Priority Growth Area Interim Land Use and Infrastructure Implementation Plan		No	-
7.7 Implementation of Glenfield to Macarthur Urban Renewal Corridor		No	-

The applicable s9.1 Directions (previous s117 Directions) are discussed below:

DIRECTION 1.2: RURAL ZONES

Objective

- (1) *The objective of this direction is to protect the agricultural production value of rural land.*

What a relevant planning authority must do if this direction applies

- (4) *A planning proposal must:*
- (a) *not rezone land from a rural zone to a residential, business, industrial, village or tourist zone.*

Consistency

- (5) *A planning proposal may be inconsistent with the terms of this direction only if the relevant planning authority can satisfy the Director-General of the Department of Planning (or an officer of the Department nominated by the Director-General) that the provisions of the planning proposal that are inconsistent are:*
- (a) *justified by a strategy which:*
- (i) *gives consideration to the objectives of this direction,*
- (ii) *identifies the land which is the subject of the planning proposal (if the planning proposal relates to a particular site or sites), and*
- (iii) *is approved by the Director-General of the Department of Planning, or*
- (b) *justified by a study prepared in support of the planning proposal which gives consideration to the objectives of this direction, or*
- (c) *in accordance with the relevant Regional Strategy or Sub-Regional Strategy*

prepared by the Department of Planning which gives consideration to the objective of this direction, or

(d) is of minor significance.

Comment:

The Planning Proposal does not seek to rezone land from a rural zone to a residential, business, industrial, village or tourist zone –the rural zoning is being maintained. An increase in the permissible density of development is justified in terms of the minor significance of the development and consistency with the Regional Strategy (see Annexures M and N). The proposal will not significantly affect the agricultural production value of rural land in the Upper Lachlan Council area. The site is in close proximity to Collector and adjoining land with a minimum lot size of 2ha and is suitable for rural lifestyle living.

DIRECTION 1.5: RURAL LANDS

Objectives

(1) The objectives of this direction are to:

- (a) protect the agricultural production value of rural land,*
- (b) facilitate the orderly and economic development of rural lands for rural and related purposes.*

What a relevant planning authority must do if this direction applies

(4) A planning proposal to which clauses 3(a) or 3(b) apply must be consistent with the Rural Planning Principles listed in State Environmental Planning Policy (Rural Lands) 2008.

(5) A planning proposal to which clause 3(b) applies must be consistent with the Rural Subdivision Principles listed in State Environmental Planning Policy (Rural Lands) 2008.

Note: State Environmental Planning Policy (Rural Lands) 2008 does not require a relevant planning authority to review or change its minimum lot size(s) in an existing LEP. A relevant planning authority can transfer the existing minimum lot size(s) into a new LEP. However, where a relevant planning authority seeks to vary an existing minimum lot size in an LEP, it must do so in accordance with the Rural Subdivision Principles listed in State Environmental Planning Policy (Rural Lands) 2008.

Consistency

(6) A planning proposal may be inconsistent with the terms of this direction only if the relevant planning authority can satisfy the Director-General of the Department of Planning (or an officer of the Department nominated by the Director-General) that the provisions of the planning proposal that are inconsistent are:

- (a) justified by a strategy which:

 - i. gives consideration to the objectives of this direction,*
 - ii. identifies the land which is the subject of the planning proposal (if the planning proposal relates to a particular site or sites, and*
 - iii. is approved by the Director-General of the Department of Planning and is in force, or**
- (b) is of minor significance.*

Comment:

An increase in the permissible density of land is justified in terms of the minor significance of the proposal and consistency with the Rural Lands SEPP as detailed below:

- The planning proposal is adjacent to an existing village;
- The proposal is consistent with the Upper Lachlan 2020 Strategy being located adjacent to existing towns and villages;
- The proximity of the subject land to Collector and adjoining land with a minimum lot size of 2ha will ensure that the proposal will not result in fragmentation of farm land;
- The proximity of the site to Collector and adjoining land with minimum lot size of 2ha ensures the proposal will increase compatibility and minimise any potential for land use conflicts caused by intensive agricultural uses;
- The proximity of the subject land to the Hume Highway and network of local roads will minimise the potential for land use conflicts;
- The planning proposal will have minimal environmental impact on the local biodiversity and water resources;
- The subject land is adequately serviced in terms of electricity, telecommunications, road network and associated services (e.g. school bus and postal services). The proximity to Goulburn and Canberra will ensure ready access to all the services (e.g. health, education, employment, etc.).
- No significant development of an intensive agricultural or rural industry nature has been approved in close proximity to the subject land. The surrounding rural area is used predominately for rural residential purposes with agricultural activities restricted to grazing.

The proposal will therefore facilitate the orderly and economic development of rural lands for rural and related purposes by the provisions of rural lifestyle living in close proximity to an existing urban centre thereby reducing fragmentation of rural lands.

DIRECTION 4.3: FLOOD PRONE LAND

Objectives

(1) The objectives of this direction are:

- (a) to ensure that development of flood prone land is consistent with the NSW Government's Flood Prone Land Policy and the principles of the Floodplain Development Manual 2005, and*
- (b) to ensure that the provisions of an LEP on flood prone land is commensurate with flood hazard and includes consideration of the potential flood impacts both on and off the subject land.*

Where this direction applies

(2) This direction applies to all relevant planning authorities that are responsible for flood prone land within their LGA.

When this direction applies

(3) This direction applies when a relevant planning authority prepares a planning proposal that creates, removes or alters a zone or a provision that affects flood prone land.

Comment:

The land is not located in a hydrologic catchment and contains a small number of overland flow paths and intermittent creeks which drain to the east and west from a north-south ridgeline. The drainage lines discharge to Collector Creek and Willow Tree Creek. Low lying and flood affected land has been excluded from any consideration for a reduced lot size. This land is identified at Annexures U1 and U2 being land west of Breadalbane Road and

east of Baxters Lane – and area of approx. 400.6ha. A preliminary Flood Assessment has been undertaken by Strategic Environmental and Engineering Consulting (SEEC) (see Annexure Z) and the conclusion states that *“The results show the extent of the 100 year flood event within Byrnes Creek would be retained mainly within the existing creek alignment leaving sufficient areas for siting future building envelopes with levels above the future flood planning levels. The site also sits outside of the flood plain as described in the recent Collector Flood Study, 2014.”*

The land subject to the Planning Proposal shown at Annexure I is not flood prone.

DIRECTION 4.4: PLANNING FOR BUSHFIRE PROTECTION

Objectives

- (1) *The objectives of this direction are:*
- (a) *to protect life, property and the environment from bush fire hazards, by discouraging the establishment of incompatible land uses in bush fire prone areas, and*
 - (b) *to encourage sound management of bush fire prone areas.*

What a relevant planning authority must do if this direction applies

- (4) *In the preparation of a planning proposal the relevant planning authority must consult with the Commissioner of the NSW Rural Fire Service following receipt of a gateway determination under section 56 of the Act, and prior to undertaking community consultation in satisfaction of section 57 of the Act, and take into account any comments so made,*
- (5) *A planning proposal must:*
- (a) *have regard to Planning for Bushfire Protection 2006,*
 - (b) *introduce controls that avoid placing inappropriate developments in hazardous areas, and*
 - (c) *ensure that bushfire hazard reduction is not prohibited within the APZ.*
- (6) *A planning proposal must, where development is proposed, comply with the following provisions, as appropriate:*
- (a) *provide an Asset Protection Zone (APZ) incorporating at a minimum:*
 - (i) *an Inner Protection Area bounded by a perimeter road or reserve which circumscribes the hazard side of the land intended for development and has a building line consistent with the incorporation of an APZ, within the property, and*
 - (ii) *an Outer Protection Area managed for hazard reduction and located on the bushland side of the perimeter road,*
 - (b) *for infill development (that is development within an already subdivided area), where an appropriate APZ cannot be achieved, provide for an appropriate performance standard, in consultation with the NSW Rural Fire Service. If the provisions of the planning proposal permit Special Fire Protection Purposes (as defined under section 100B of the Rural Fires Act 1997), the APZ provisions must be complied with,*
 - (c) *contain provisions for two-way access roads which links to perimeter roads and/or to fire trail networks,*
 - (d) *contain provisions for adequate water supply for firefighting purposes,*
 - (e) *minimise the perimeter of the area of land interfacing the hazard which may*

- be developed,*
- (f) *introduce controls on the placement of combustibile materials in the Inner Protection Area.*

Consistency

- (7) *A planning proposal may be inconsistent with the terms of this direction only if the relevant planning authority can satisfy the Director-General of the Department of Planning (or an officer of the Department nominated by the Director-General) that the council has obtained written advice from the Commissioner of the NSW Rural Fire Service, to the effect that, notwithstanding the non-compliance, the NSW Rural Fire Service does not object to the progression of the planning proposal.*

Comment:

The subject land is located in a bushfire prone area – see extract from the Upper Lachlan Bushfire Prone Land map at Annexure H. Only a small part of the development area is shown to be bushfire prone and a preliminary bushfire assessment report has been prepared in respect to proposed Lot 10 and a copy is also at Annexure H. This assessment indicates that that an APZ of 15m will be required and as the subdivision development is within a grassland environment, building construction requirements in conformity with AS 3959 – 1999 will not be required.

DIRECTION 5.1: IMPLEMENTATION OF REGIONAL STRATEGIES

Objective

- (1) *The objective of this direction is to give legal effect to the vision, land use strategy, policies, outcomes and actions contained in regional strategies.*

What a relevant planning authority must do if this direction applies

- (4) *Planning proposals must be consistent with a regional strategy released by the Minister for Planning.*

Consistency

- (5) *A planning proposal may be inconsistent with the terms of this direction only if the relevant planning authority can satisfy the Director-General of the Department of Planning (or an officer of the Department nominated by the Director-General), that the extent of inconsistency with the regional strategy:*
- (a) *is of minor significance, and*
 - (b) *the planning proposal achieves the overall intent of the regional strategy and does not undermine the achievement of its vision, land use strategy, policies, outcomes or actions.*

Comment:

An increase in the permissible density of land is justified in terms of its consistency with Regional Strategy (see Annexure M and N). The proposal is consistent with the outcomes and actions nominated in Regional Strategies. The site is located in close proximity to an existing urban centre.

DIRECTION 5.10: IMPLEMENTATION OF REGIONAL PLANS

Objective

- (1) *The objective of this direction is to give legal effect to the vision, land use strategy, goals, directions and actions contained in Regional Plans.*

Where this direction applies

- (2) *This direction applies to land to which a Regional Plan has been released by the Minister for Planning.*

When this direction applies

(3) This direction applies when a relevant planning authority prepares a planning proposal.

What a relevant planning authority must do if this direction applies

(4) Planning proposals must be consistent with a Regional Plan released by the Minister for Planning.

Consistency

(5) A planning proposal may be inconsistent with the terms of this direction only if the relevant planning authority can satisfy the Secretary of the Department of Planning and Environment (or an officer of the Department nominated by the Secretary), that the extent of inconsistency with the Regional Plan:

(a) is of minor significance, and

(b) the planning proposal achieves the overall intent of the Regional Plan and does not undermine the achievement of its vision, land use strategy, goals, directions or actions.

Comment:

The planning proposal is consistent with the objectives and actions contained within the Sydney - Canberra Regional Strategy 2006 - 2031. See Section B, Item 3 above.

Section C-Environmental, Social and Economic Impact

7. *Is there any likelihood that critical habitat or threatened species, populations or ecological communities, or their habitats, will be adversely affected as a result of the proposal?*

An ecological assessment of the subject land has been undertaken by Umwelt (Australia) Pty Ltd and a copy is attached at Annexure Y. This assessment includes the following background information and conclusions:

(i) Background:

Umwelt (Australia) Pty Ltd (Umwelt) understands that the planning proposal application to the Upper Lachlan Shire Council (Council) is seeking revision of the Upper Lachlan Local Environmental Plan 2010 (LEP 2010) Lot Size Map - Sheet LSZ_006 to revise the minimum lot size for a number of properties from 40 hectares (ha) to 2 ha. The properties are located approximately 2 kilometres (km) north east of the village of Collector in New South Wales (refer to Figure 1.1) and cover a number of lots including Lot 20 DP 777962, Lot 13 DP 264152, Lot 5 DP 264152, Lot 75 DP 750008 and part of Lot 29 DP 750008 (hereafter referred to as the study area). The study area covers approximately 130 ha and while largely cleared it does support remnant native vegetation communities. It is bounded by the Federal Highway, Breadalbane Road and rural properties.

The initial proposed amendment to the LEP would provide for subdivision of the study area to allow for 51 lots, ranging in size from 2 to 11.5 ha. The revised lot layout prepared as part of the provision of this ecological advice, saw the number of lots reduced to 25, ranging in size from 2 to 55.5 ha. The amended proposed layout of the subdivision is provided in Figure 1.2.

The study area has been subject to previous ecological investigations. Umwelt have been provided with and reviewed a report prepared by Guinane in 2017 that is an addendum to an earlier 2015 report to respond to comments provided by the Office of Environment and Heritage (OEH) in July 2016.

OEH in their 2016 letter stated that the study area appears to support several patches of

woodland dominated by Yellow Box (*Eucalyptus melliodora*) and/or Blakely's Red Gum (*E. blakelyi*) that may meet the community definition under the NSW Scientific Committee determination for the White Box Yellow Box Blakely's Red Gum Woodland Endangered Ecological Community (EEC) as listed under the Biodiversity Conservation Act 2016 (BC Act). It is likely that areas of native grassland derived from the clearance of the Box Gum Woodland may also occur in the study area. The woodland and derived native grassland may also be representative of the White Box- Yellow Box-Blakely's Red Gum Grassy Woodland and Derived Native Grassland Critically Endangered Ecological Community (CEEC) as listed under the Commonwealth Environment Protection Biodiversity Conservation Act 1999 (EPBC Act).

Guinane (2017) identified that the study area supports areas of high conservation value (HCV) vegetation including approximately 6.5 ha of 'Yellow Box Woodland with native grasses', approximately 1.5 ha of 'Yellow Box Woodland with exotic groundcover', an area of scattered 'Yellow Box and Blakely's Red Gum paddock trees' and a 4 ha remnant 'woodland' community (species not specified) that continues offsite over the crown reserve to the south west. These areas are mapped by LandTeam as vegetation conservation zones on the concept subdivision for rezoning (Drawing No. 200739-DA01-01).

It is our understanding that Council and OEH have reviewed the addendum report (Guinane 2017) and have identified the following outstanding ecological issues:

- That the vegetation map is unchanged from your previous submission and does not reflect the discussions held at the onsite inspection with OEH on 10 August 2017. It is noted that large areas of Box Gum Woodland (including the area along the Highway) and areas of intact HCV grassland have not been mapped. It is noted that there does not appear to be any proposed regional corridor included in this vegetation mapping.
- The main issue reiterated by OEH this year is that a new vegetation map outlining all areas of Box Gum Woodland and native grassland needs to be submitted. There are large areas of native grassland that extend from Collector Road into the woodland patch and link the woodland patch with the forest patch which occurs on the upper slopes. This area needs to be mapped as one vegetation mapping unit.
- The (subdivision) layout is still impacting on Box Gum Woodland and areas of this woodland and HCV grassland which has not been mapped.
- Further comments on the proposed lot layout are reserved pending receipt of revised vegetation mapping.
- That the Biodiversity Conservation Act 2016 commenced in August 2017. The Act's provisions, particularly Part 7 - Biodiversity assessment and approvals under the Planning Act, may carry significant implications for the Planning Proposal and future development of the land. Please ensure this and related legislation is appropriately addressed in the revised planning proposal.

Following the results and documentation of these investigations by Guinane and subsequent feedback from OEH, Umwelt were commissioned to provide further detailed ecological advice to the property owner to meet the satisfaction of OEH. The work undertaken as part of this is presented below.

(ii) Conclusion:

Umwelt has undertaken a review of previous investigations and undertaken targeted surveys to provide advice to the proponent on biodiversity matters raised by Council and

OEH in their review of an application for amendment of LEP 2010 to allow for a reduction in the minimum lot size of the study area. The concerns of Council and OEH are broadly summarised as:

- Inaccuracies in the identification of vegetation communities within the study area, as well as the analysis of these communities with TECs listed under the BC Act or EPBC Act.
- Inaccuracies in the extent of vegetation communities mapped within the study area.
- Lack of consideration for a regional biodiversity corridor that is considered to be part of the study area.

Umwelt completed a detailed field survey throughout the study area, including the collection of detailed floristic and vegetation integrity plots within each of the vegetation communities identified within the study area. We have also provided a full revision of vegetation communities identified and mapping of their extent as well as provided detailed descriptions of each community including the alignment with recognised PCTs. Furthermore we undertook a comprehensive analysis of vegetation within the study area in regards to White Box - Yellow Box - Blakely's Red Gum Woodland EEC listed under the BC Act and White Box - Yellow Box - Blakely's Red Gum Grassy Woodlands and Derived Native Grasslands CEEC listed under the EPBC Act.

Umwelt's investigations have revised the mapping and description of vegetation within the study area confirming the presence of:

- Yellow Box - Blakely's Red Gum grassy woodland on the tablelands, South Eastern Highlands Bioregion (PCT 1330) including associated derived native grasslands. This community (in varying conditions) occurs on the deep soils of the lower slopes and flats of the study area.
- Shallow soils associated with steeper slopes of the study area support the Inland Scribbly Gum - Brittle Gum low woodland of the eastern tablelands, South Eastern Highlands Bioregion - Remnant Woodland (PCT 888) including the associated derived native grasslands.

Our TEC analysis has confirmed that a total of 42.46 ha of White Box - Yellow Box - Blakely's Red Gum Woodland EEC as listed under the BC Act, of which 10.87 ha is remnant woodland and 31.59 ha are derived native grasslands occurs in the study area.

Furthermore, we have identified a total of 21.25 ha of White Box - Yellow Box - Blakely's Red Gum Grassy Woodlands and Derived Native Grasslands CEEC listed under the EPBC Act, of which 5.62 ha is remnant woodland and 15.63 ha are derived native grasslands within the study area.

Our revision of the vegetation mapping analysis of the position of the study area in the locality confirms that remnant woodland and derived native grassland are likely to contribute to a regional biodiversity corridor. Umwelt believes the amended lot layout maintains the Regional Biodiversity Corridor through strategic identification of large lots.

The confirmation of these TECs within the study area means that there is a potential risk for a SAI regarding any future subdivision of the land. The risk associated with an SAI being identified will result in the determining authority being required to reject the development application. As noted in above, the proponent has consulted and sought feedback from OEH and Upper Lachlan Council regarding this project. The proposed lot layout has subsequently been revised to take into consideration Umwelt's ecological assessment as well as the feedback from the regulatory bodies.

The proposed plan of subdivision at Annexure L has been prepared in accordance with this ecological assessment. The residential development will be managed via local environmental plan and development control provisions to ensure the objectives of the zone are fulfilled. Therefore, there is no likelihood that critical habitat or threatened species, populations or ecological communities, or their habitats, will be adversely affected as a result of this planning proposal.

8. *Are there any other likely environmental effects as a result of the planning proposal and how are they proposed to be managed?*

The study area is located within the flat and gently undulating and open slopes of an area immediately north of Collector between Collector Creek and Willow Tree Creek. The area is approx. 2.3km wide and 3.6km long with topography ranging from flat land to sloping landform with grades up to approx. 10%. The NSW Environment and Heritage Land and Soil Capability Mapping defines the study area as generally Class 4 incorporating *"Moderate to severe limitations. Land generally not capable of sustaining high impact land uses unless using specialised management practices with high level of knowledge, expertise, inputs, investment and technology. Limitations are more easily managed for lower impact land uses (e.g. grazing)."*

The land is not capable of sustaining high impact land uses and soil types include sand, sandy loam, clay and gravel of varying depth and moderate fertility. There are also a few outcrops of silty sandstone and quartz. The land is not located in a hydrologic catchment and contains a small number of overland flow paths and intermittent creeks which drain to the east and west from a north- south ridgeline. The drainage lines discharge to Collector Creek and Willow Tree Creek. Low lying and flood affected land has been excluded from any consideration for a reduced lot size. This land is identified at Annexures U1 and U2 being land west of Breadalbane Road and east of Baxters Lane – and area of approx. 400.6ha. A preliminary Flood Assessment has been undertaken by Strategic Environmental and Engineering Consulting (SEEC) and a copy of the Assessment is included as Appendix Z: The Assessment concludes that:

"This report provides preliminary flood information to aid with future planning of the site with regards to future lot layout and building envelope locations. It is a study of the major water course flowing through the site only and does not include other minor tributaries/ drainage depressions within the site. Modelling of these should be included in a future detailed drainage assessment of the site along with other considerations such as stormwater and effluent disposal from future dwellings and site stability assessments. Section 6 and the plan in Appendix C of this report detail the results. They illustrate the flood extents within the site and critical flow details for the worst case, pre-development, 100 year ARI flood event.

The results show the extent of the 100 year flood event within Byrnes Creek would be retained mainly within the existing creek alignment leaving sufficient areas for siting future building envelopes with levels above the future flood planning levels. The site also sits outside of the flood plain as described in the recent Collector Flood Study, 2014."

There is no indication of any site contamination that would cause environmental or health impacts. Given the proximity to waste disposal facilities at Collector would suggest that illegal disposal of waste on the site is highly unlikely. There are no other likely environmental effects as a result of the planning proposal and the proposal is unlikely to have a significant impact on the environment or any adjoining lands.

9. *How has the planning proposal adequately addressed any social and economic effects?*

The area has a long history of agricultural use. The proposal provides an opportunity to achieve the highest and best use of land with suitable environmental protection measures. The subject land is not identified as a heritage item nor is located in a heritage conservation area. The Australian Heritage Information Management System (AHIMS) (see Annexure P) indicates there are two Aboriginal sites located in or near the study area. A site inspection has been carried out by the Pejar Local Aboriginal Land Council and a copy of the report is at Annexure Q. The report includes the following recommendations (Page 4):

Even though no Aboriginal Sites were located during this inspection, this does not rule out the fact that this proposal is located within an area that has the potential to contain artefacts.

Some areas could not be inspected due to poor visibility. These areas will need to be investigated at a later date.

We also strongly recommend that prior to Council submission or Approval that a full archaeological survey be carried out as there are areas that testing should be carried out on.

Furthermore, there is an area that the Pejar LALC would like to investigate further which is highlighted on the attached map.

- *If any previously undetected Aboriginal site or relic is uncovered or unearthed during any activity, work at that location must cease immediately and advice on appropriate action be obtained from the Pejar LALC in conjunction with NSW Office of Environment and Heritage*

Consequently, an Aboriginal Due Diligence Assessment Report has been commissioned from Past Traces Heritage Consultants and a copy of this report is included at Annexure R. The report includes the following summary and recommendations:

(i) Summary:

As a result of the site visit, field survey of alignments and background research, it is considered that the project has moderate potential to impact on unrecorded Aboriginal heritage sites or areas of PAD. Four Aboriginal and two potential historical heritage sites were recorded as a result of the field survey and may be impacted by the development.

Areas of high sensitivity are present in the central section as shown on Figure 2 which would require further investigation to determine the full impact of development within this section. These further investigations would consist of a program of subsurface testing (hand excavation) through these landforms to determine if any deposits are present, and if present their significance.

Two potential historical heritage sites were identified which will require validation through additional research and subsurface testing. This additional research will then determine their significance and whether they pose a constraint on the project.

(ii) Recommendations:

Based on this due diligence assessment the following actions are recommended for the project.

Recommendation 1: Works to proceed without further heritage assessment in areas without heritage constraints.

The proposed works can proceed without further assessment within the areas where no Aboriginal or historical objects or places have been identified as occurring. The potential of impacting unrecorded sites within these areas during the proposed works is assessed as extremely low, based on landform analysis and prior levels of disturbance.

Recommendation 2: No impacts to occur in areas of identified heritage sites.

No impacts can occur to Aboriginal heritage sites without an Aboriginal heritage Impact Permit (AHIP) granted by the NSW Office of Environment and Heritage (OEH). Application for an AHIP requires the completion of a full detailed Aboriginal Cultural Heritage Assessment Report (ACHAR) in accordance with OEH guidelines. Impacts to all identified heritage sites must be avoided, and if impacts cannot be avoided then completion of an ACHAR and application for an AHIP will be required for the project.

Recommendation 3: Subsurface testing of identified areas of PAD is required.

Areas of PAD are located within the study area. If impacts cannot be avoided in these areas, a program of subsurface testing in accordance with the Code of Practice (hand excavation) will be required in each of the areas of PAD.

Recommendation 4: Further investigation of potential historical heritage sites is required.

Two areas of potential historical heritage have been identified through the field survey. These two areas require further research and subsurface testing prior to any impacts occurring in these areas.

Recommendation 5: Discovery of Unanticipated Aboriginal cultural material.

All Aboriginal places and objects are protected under the NPW Act. This protection extends to Aboriginal material that has not been previously identified, but might be unearthed during construction activities. In the event that Aboriginal material is discovered during construction the following steps should be undertaken:

- Cease Work: Works must cease in the vicinity of the find and a fenced buffer zone of 10m around the find be erected.*
- Notification: OEH must be notified of the find.*
- Management: A qualified heritage consultant should be engaged to assess and record the find in accordance with the legislative requirements and OEH guidelines. If the find is Aboriginal in nature, consult with OEH in regards to appropriate steps and management. This would usually involve consultation with the Aboriginal community and may require application for an Aboriginal Heritage Impact Permit.*

Adherence to these recommendations will result in the low potential for the proposal to negatively impact on Aboriginal heritage values.

The proposed plan of subdivision at Annexure L indicates the location of sites within proposed Lot 9 and will not be impacted by the development. The Aboriginal sites will be required to be fenced to provide a 10m buffer area by any future development consent.

The planning proposal will provide a positive economic impact in the Upper Lachlan Council area and particularly in the locality of Collector. See Part 3 Section B (3). A report titled "Rural Residential Development in Collector - Current and Future Demand" dated April 2015 has been prepared by SGS Economics and Planning regarding the demand for this development in the study area at Collector and is included at Annexure S and the report includes the following statements and conclusion:

"Collector is a small rural village of just over 400 people, located in the corner of Upper Lachlan Shire, around 42 minutes' drive to the centre of the ACT. Most of its workers

are employed in the ACT, typically in the public service. As a result, it has more in common demographically with the neighbouring LGAs of Palerang and Yass Valley. Despite the fact that the population of Upper Lachlan Shire overall is expected to grow by only 100 people from 2011 to 2031, it is likely that Collector's status as a commuter town for the ACT could result in faster population growth. Neighbouring Palerang, which is less than ten minutes from Collector, expects population growth of over 5,000 people over this time –it is quite probable that land development in Collector could attract some families that may have otherwise moved to the ACT.

Overall, the NSW Capital region is forecast to require an additional 13,824 freestanding dwellings between 2011 and 2031, most of which will be required for people commuting to the ACT for work. Just over 5,000 of these dwellings will be in Yass Valley and Palerang.

There is considerable future demand for properties within commuting distance of the ACT, as high costs of ACT housing push ACT workers into New South Wales. Families looking for a rural lifestyle may decide that the most affordable way to have a large house on a spacious block will be to live near country towns such as Collector. The primary school in Collector is likely to be an attractor for families with young children. Although Collector is further out than most other areas offering a rural residential lifestyle to Canberra commuters, it has a higher availability of rural residential lots. With prices for lots between 1ha and 5ha in the mid \$200,000s, Collector rural residential lots are substantially cheaper than similar lots in Murrumbateman, Gundaroo, Bywong, Wamboin and Carwoola, which typically cost over \$300,000 for cheaper blocks that may have poor soil, steep slopes, flood or bushfire risk, poor road access or difficulty with utilities, and \$400,000+ for quality blocks.

Collector has a great deal of promise to expand as a village offering a rural residential lifestyle with some town benefits, to families who need to commute to Canberra for work. However, the future demand for Collector will be heavily dependent on other properties that become available over the next 20 years.

Other developments in Bungendore, Murrumbateman and Gundaroo may provide substantial competition to future Collector developments, and it is not possible at this stage to identify all the projects currently in the planning stage."

Section D - State and Commonwealth Interests

10. *Is there adequate public infrastructure for the planning proposal?*

The study area is adequately serviced in terms of electricity, telecommunications and associated services (e.g. school bus and postal services). The area permits ready access to all the benefits offered by Goulburn and Canberra (e.g. health, education, employment, waste management facilities, recreational and social, etc.) via the Federal Highway and Hume Highway. The subject land is not serviced by reticulated water supply or mains sewer.

Access to development within the study area will be via the Federal Highway, Breadalbane Road and Baxters Lane. The Roads and Maritime Services is the Regulatory Authority for the Federal Highway. The proposed plan of subdivision at Annexure L includes a public road connecting Baxters Lane and Breadalbane Road which will permit traffic generated by the development to access the Federal Highway at the existing Collector and Baxters Lane at grade intersections. The upgrading of road infrastructure and any additional public roads

will be at the expense of any subsequent developer. The at-grade intersections and the crown reserve road are shown at Annexure W. A Traffic and Parking Impact Assessment has been prepared by Motion Traffic Engineers (copy at Annexure BB) and the report was based upon an earlier version of the proposed subdivision with a larger number of lots than is currently proposed. The report concludes that:

- *The subdivision is a low trip generator in the AM and PM peak hours.*
- *The additional subdivision trips can be accommodated in the nearby intersection without significantly affecting the performance or creating any additional delays or queues.*
- *There are no traffic engineering reasons why a planning permit for the proposed subdivision in Collector should be refused.*

11. What are the views of State and Commonwealth public authorities consulted in accordance with the gateway determination?

Any requirement to consult State and Commonwealth public authorities, as advised by the Department, will be undertaken in accordance with the relevant community consultation requirements.

PART4-MAPPING

The following maps are included as part of the Planning Proposal:

Annexure A	Collector Study Area
Annexure B	Upper Lachlan LEP 2010 Zoning Map (Current)
Annexure C	Upper Lachlan LEP 2010 Minimum Lot Size Map (Current)
Annexure D	Upper Lachlan LEP 2010 Heritage Map
Annexure E	Upper Lachlan LEP 2010 NRS Biodiversity Map
Annexure F	Upper Lachlan LEP Natural Resource Sensitivity Land Map
Annexure G	Upper Lachlan LEP Natural Resource Sensitivity Water Map
Annexure H	Upper Lachlan Bushfire Prone Land Map
Annexure I	Land Subject to the Planning Proposal
Annexure J	Upper Lachlan LEP 2010 Zoning Map (Amended)
Annexure K	Upper Lachlan LEP 2010 Minimum Lot Size Map (Amended)
Annexure L	Proposed Subdivision Development

PART5-COMMUNITYCONSULTATION

The document "A guide to preparing local environmental plans" outlines the consultation required for different types of planning proposals and the gateway determination will specify the community consultation that must be undertaken on the planning proposal. It is expected that the exhibition period for this low impact proposal will be 14 days. A 'low' impact planning proposal is a planning proposal that, in the opinion of the person making the Gateway determination is:

- consistent with the pattern of surrounding land use zones and/or land uses;
- consistent with the strategic planning framework;
- presents no issues with regard to infrastructure servicing;
- not a principal LEP;
- does not reclassify public land.

The Planning Proposal will be notified in local newspapers that circulate the area affected, Council's website, in writing to adjoining landowners and public authorities. Details of the Planning Proposal and how to make a submission will be included in this notification. Kingsdale Consulting Pty Ltd will respond to any feedback from the Council, public authorities and the community in relation to the Planning Proposal. Mr Geoff and Mr Paul McInerney are the proponents of this Planning Proposal and all property owners within the study area have been consulted. A copy of a letter forwarded to the property owners and written responses received are included at Annexure T. The owners of the identified developable land have consented to the lodgment of this Planning Proposal and a copy of the letter is attached at Annexure V.

PART 6 PROJECT TIMELINE

The following project timeline is provided for the planning proposal:

Anticipated commencement date (*date of Gateway determination*):

July 2019

Anticipated timeframe for the completion of required technical information:

August 2019

Timeframe for government agency consultation (*pre and post exhibition as required by Gateway determination*):

September / October 2019

Commencement and completion dates for public exhibition period:

November 2019

Dates for public hearing (if required):

Not required

Timeframe for consideration of submissions:

December 2019

Timeframe for the consideration of a proposal post exhibition:

December 2019

Date of submission to the department to finalise the LEP:

January / February 2020

Anticipated date RPA will make the plan (if delegated):

March 2020

Anticipated date RPA will forward to the department for notification:

March 2020

CONCLUSION and RECOMMENDATION

An assessment of the Planning Proposal has been completed in accordance with the guidelines prepared by NSW Department of Planning and is the best means of achieving the intended outcome of the planning proposal to rezone and amend the lot size for certain land being:

- Lots 5, 6, 11, 13 (part) and 17 DP 264152, Lots 20 (part) and 21 (part) DP 777962 and Lots 29 and 75 (part) DP 750008 from RU1 Primary Production zone to E3 Environmental Management zone and reduce the minimum lot size from 40ha to 20ha (part) and 10ha (part) to enable the development of dwelling houses on lots to be created in accordance with this Planning Proposal and under the Upper Lachlan Local Environmental Plan 2010 (LEP 2010).
- Lot 75 (part) DP 750008, Lots 20 (part) and 21 (part) DP 777962 and Lot 13 (part) DP 264152 from RU1 Primary Production zone to RU4 Primary Production Small Lots zone and reduce the minimum lot size from 40ha to 2ha to enable the development of dwelling houses on lots to be created in accordance with this Planning Proposal and under the *Upper Lachlan Local Environmental Plan 2010* (LEP 2010).

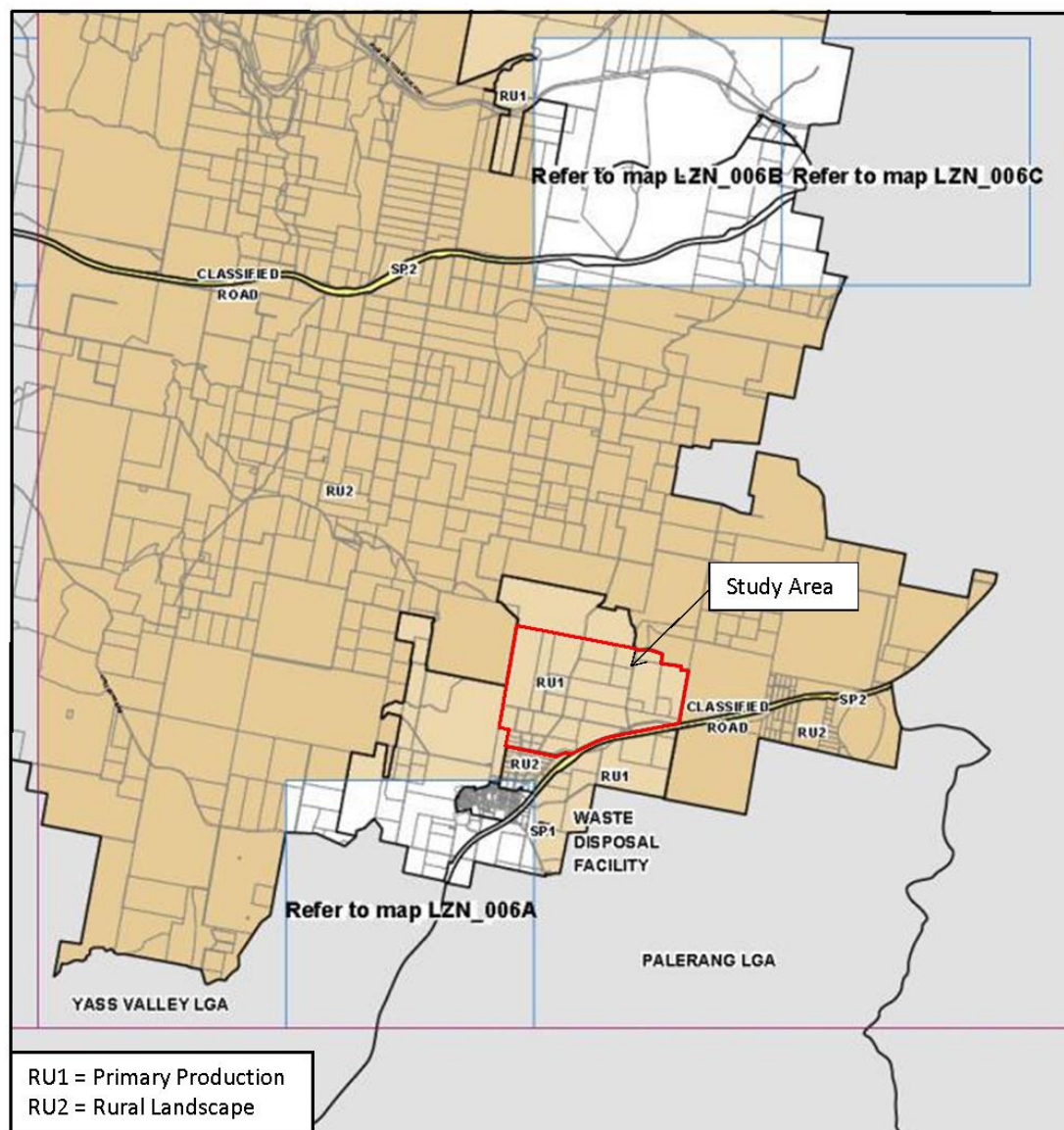
It is recommended that the Planning Proposal be endorsed by the Upper Lachlan Shire Council and forwarded to the Minister for Planning for a Gateway Determination in accordance with the *Environmental Planning and Assessment Act 1979* on the following grounds:

- An increase in the permissible density of land is justified in terms of consistency with the Department's Regional Strategy.
- The proposal is consistent with the Upper Lachlan Council's 2020 Strategy in terms of providing a large lot primary production / residential housing option that will not significantly affect agricultural productivity or result in inappropriate fragmentation of farmland.
- The proposal is consistent with the Rural Lands SEPP, which requires consideration of impacts on services and infrastructure and appropriate location when providing for rural housing.
- The subject land has suitable infrastructure and its proximity to Collector will support economic growth within the Upper Lachlan Council area and particularly in the Collector environs.
- There is a demand for this type of development in the Collector area.
- The Planning Proposal also meets all the relevant State, Regional and Local planning policies and is considered to be of minor significance.

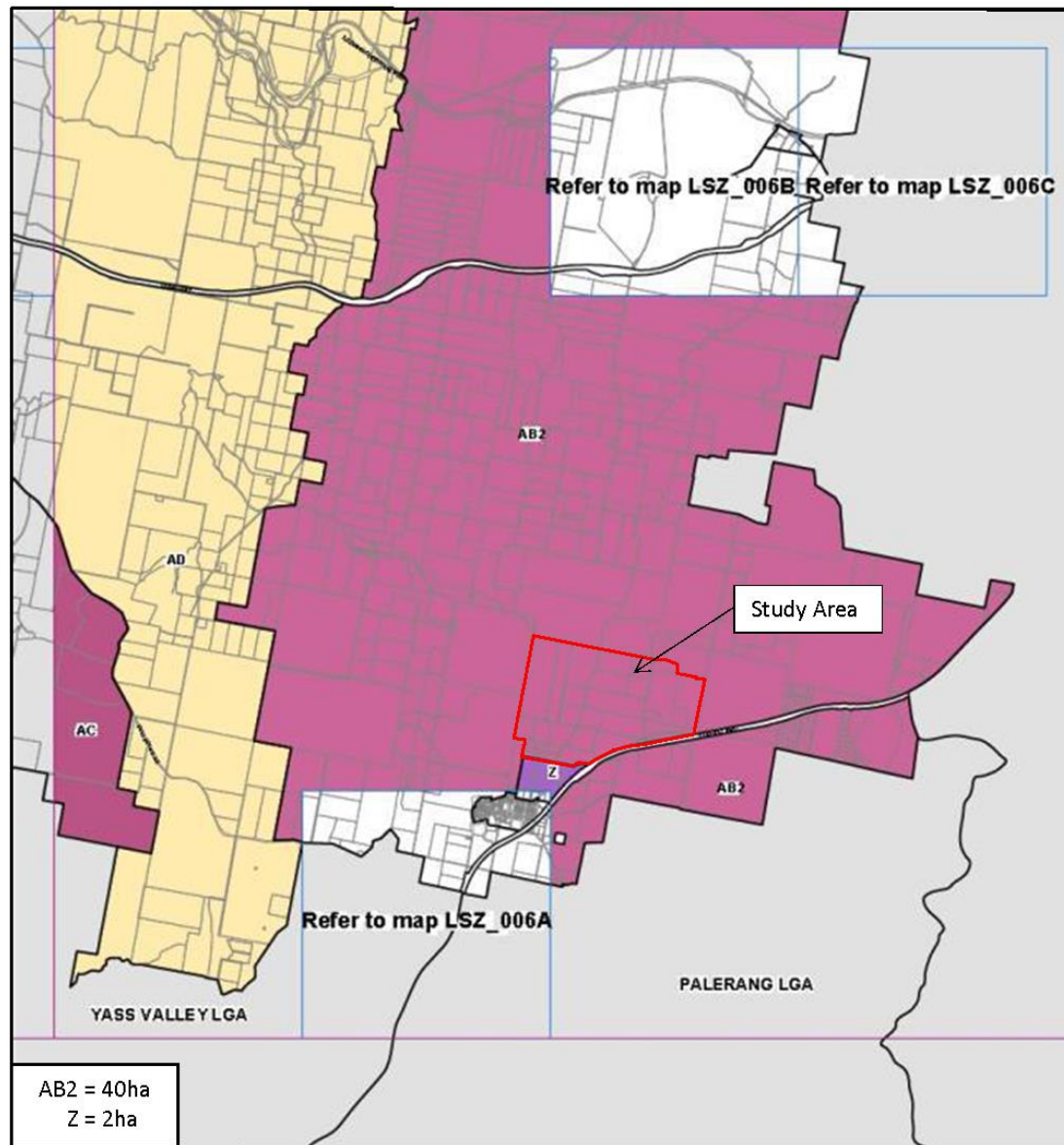
ANNEXURES

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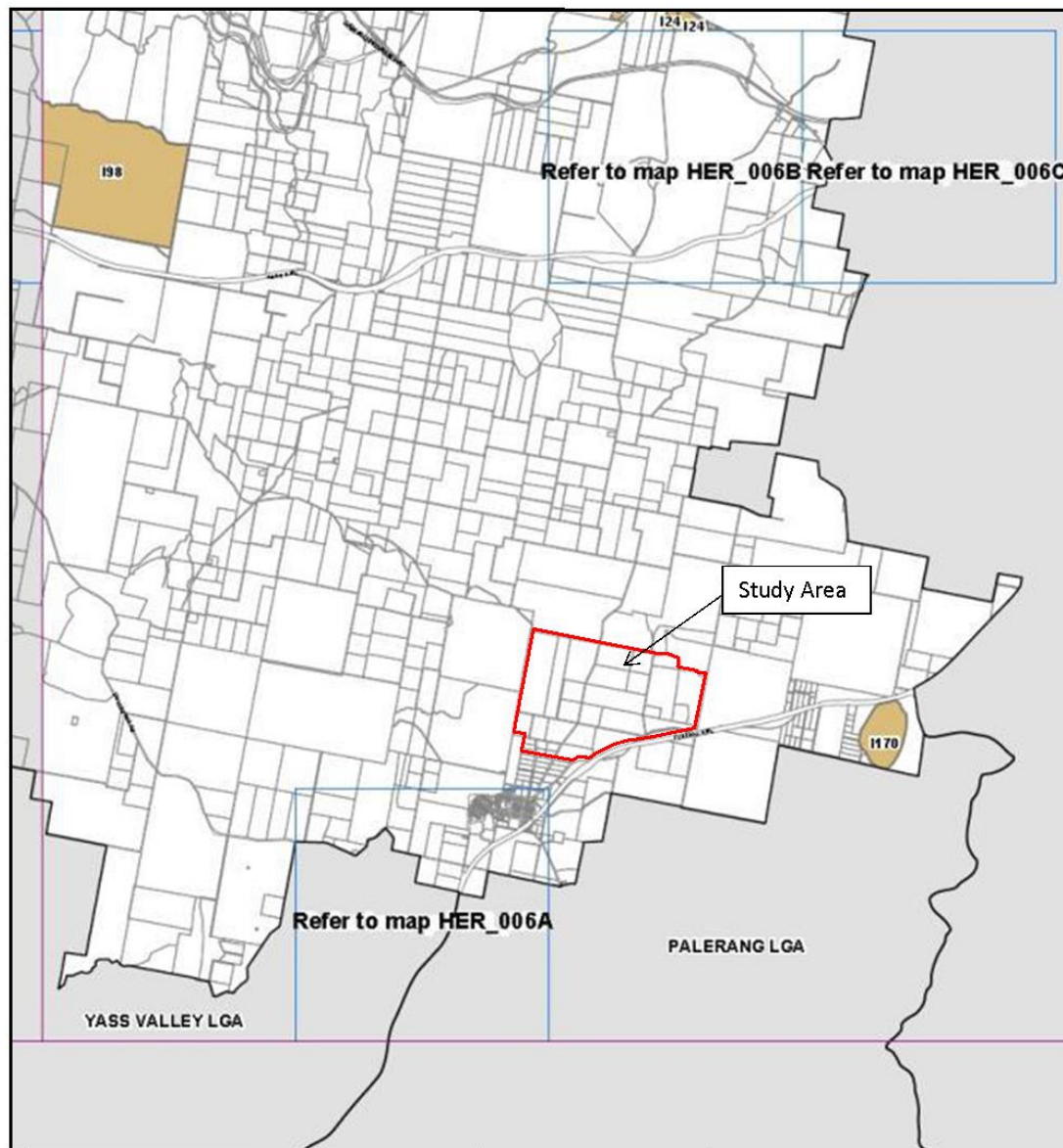
ANNEXURE B
UPPER LACHLAN LEP 2010 – ZONING MAP (Current)
 (Source: NSW Legislation Website – Sheet LZN 006)



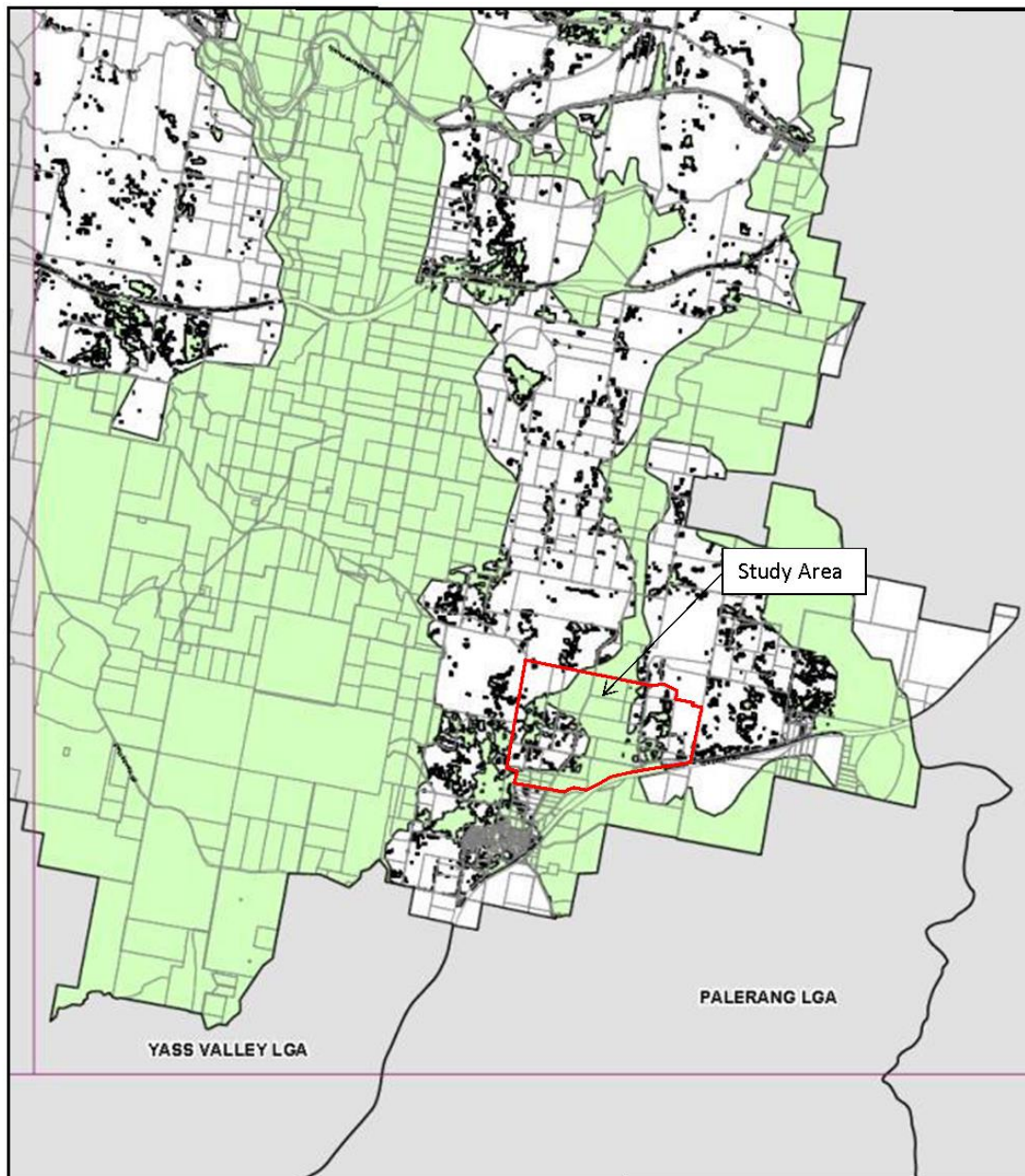
ANNEXURE C
UPPER LACHLAN LEP 2010 – MINIMUM LOT SIZE MAP (Current)
(Source: NSW Legislation Website – Sheet LSZ 006)



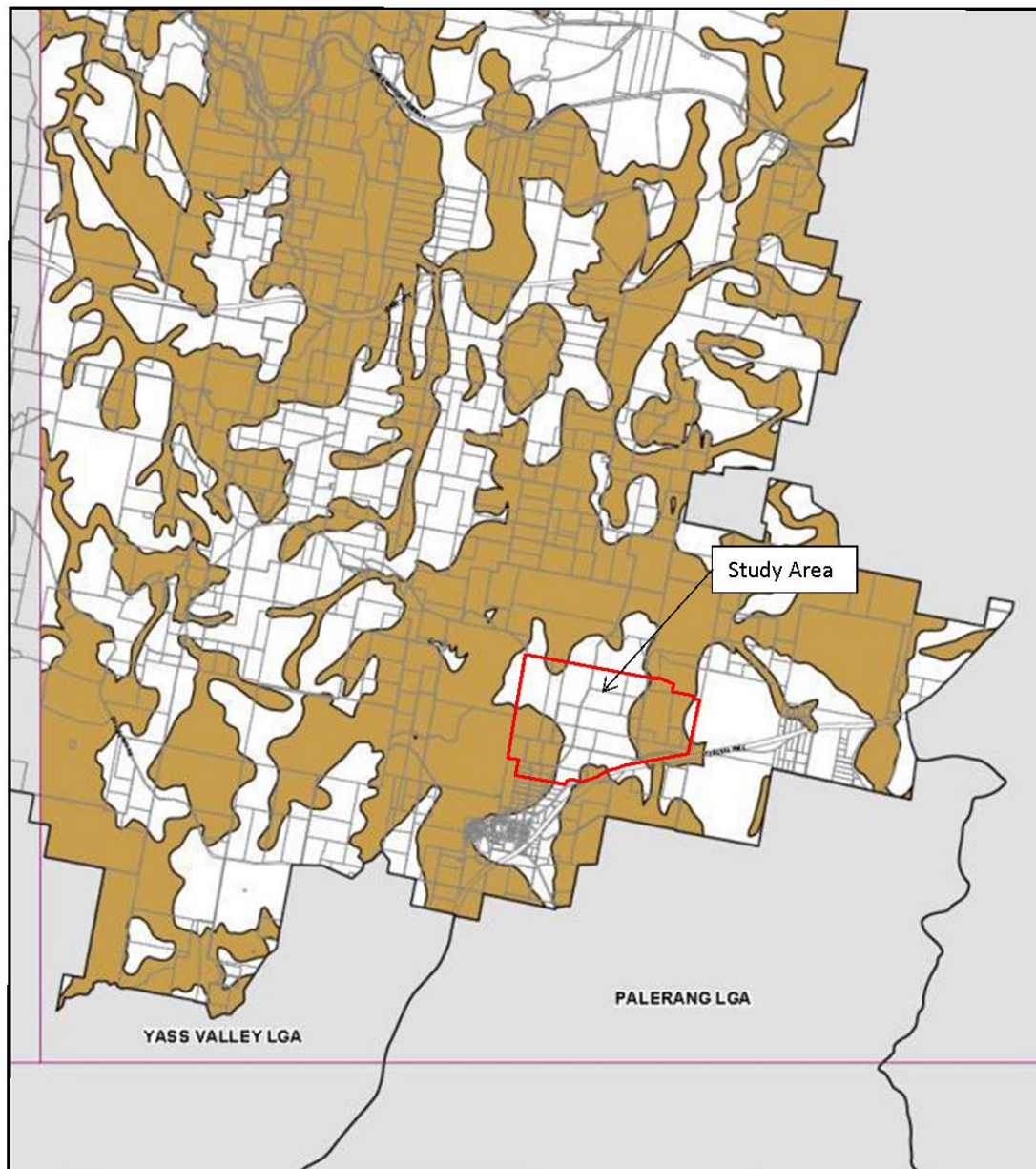
ANNEXURE D
UPPER LACHLAN LEP 2010 – HERITAGE MAP
(Source: NSW Legislation Website – Sheet HER 006)



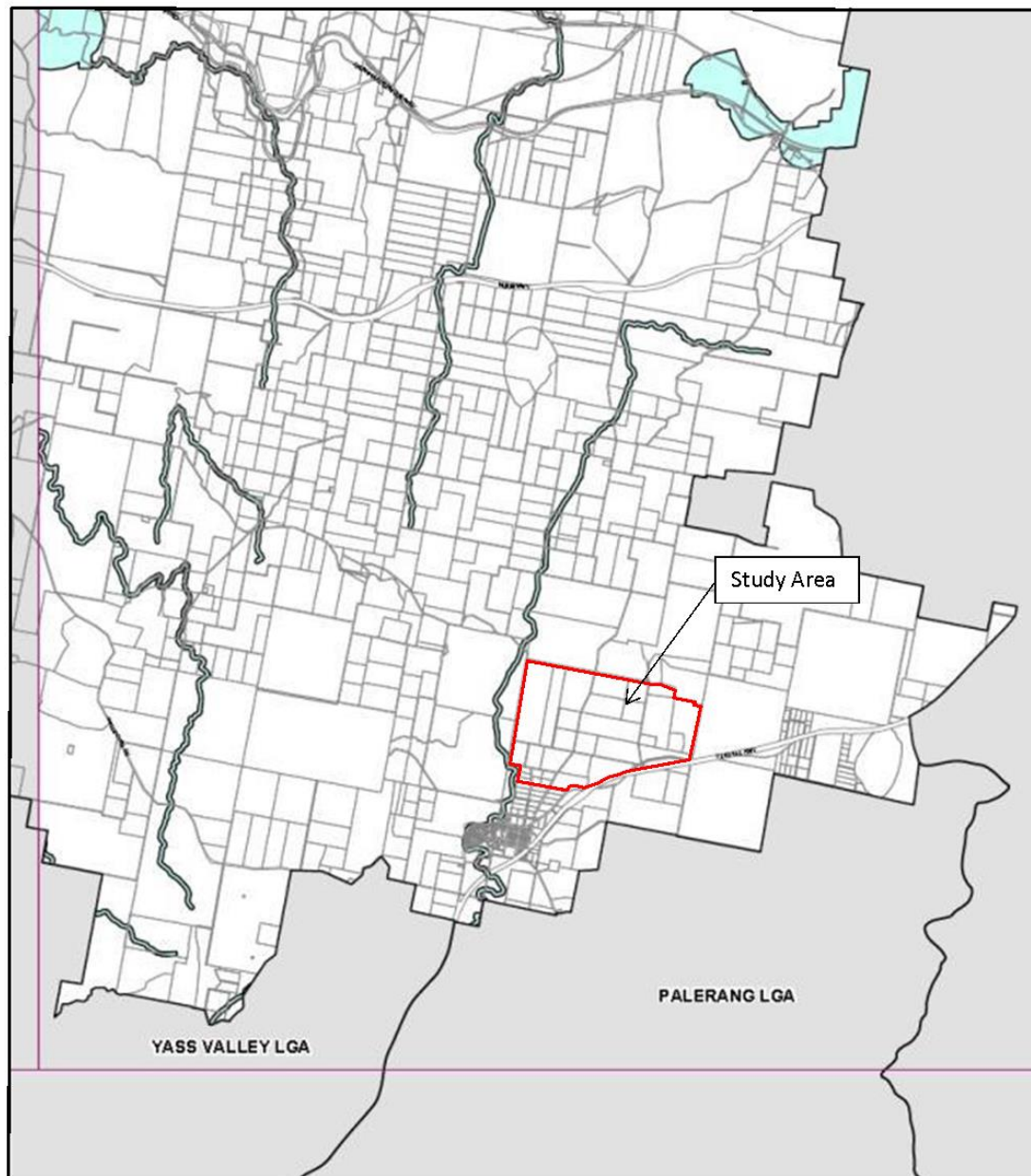
ANNEXURE E
UPPER LACHLAN LEP 2010 – NATURAL RESOURCE SENSITIVITY BIODIVERSITY MAP
(Source: NSW Legislation Website – Sheet NRB 006)



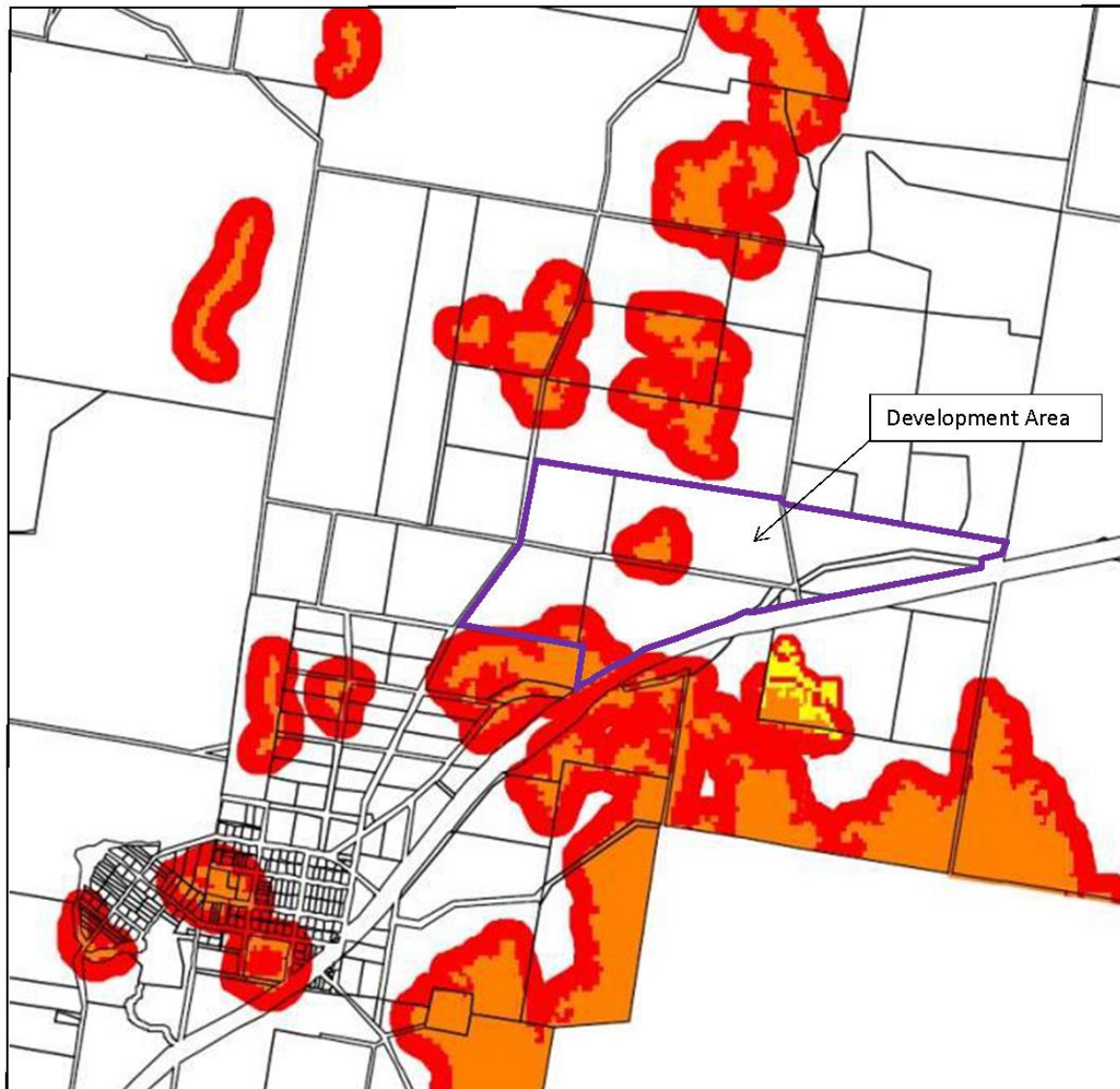
ANNEXURE F
UPPER LACHLAN LEP 2010 – NATURAL RESOURCE SENSITIVITY LAND MAP
(Source: NSW Legislation Website – Sheet NRL 006)

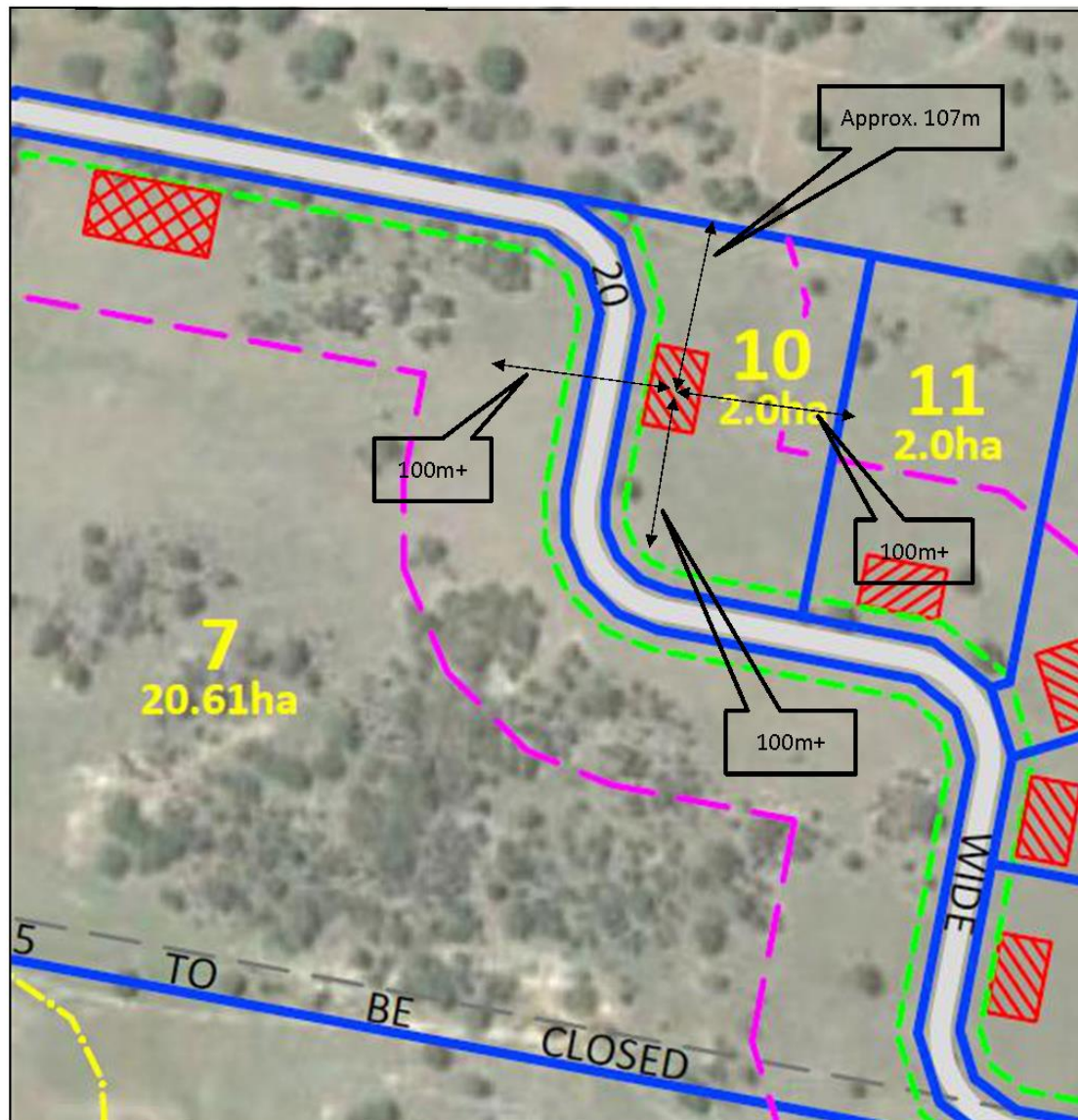


ANNEXURE G
UPPER LACHLAN LEP 2010 – NATURAL RESOURCE SENSITIVITY WATER MAP
(Source: NSW Legislation Website – Sheet NRW 006)



ANNEXURE H
UPPER LACHLAN BUSHFIRE PRONE LAND MAP
(Map Source: Upper Lachlan Council website)





Proposed Lot 10 – Distance to Hazards

TEAR OUT & ATTACH THIS BUSH FIRE ASSESSMENT REPORT WITH YOUR APPLICATION TO COUNCIL

SECTION TWO - BUSH FIRE ASSESSMENT REPORT
(Attach to DA)

PART A Property Details

Applicants Name: T. B. A.
 Contact Phone Number; (H): (.....) (M):
 Council: Upper Lachlan Council Reference (if known):
 Lot: Various DP:
 Address to be developed:
 My property is on Bush Fire Prone Land: ☒ Yes

PART B Type of Proposal

Type of Proposal:

- ☐ New Building ☐ Urban
☐ Dual Occupancy ☒ Rural Residential
☐ Alteration/Additions to an existing building ☐ Isolated Rural

Proposal Description: s.g. two storey house with attached garage Single DwellingCopy of plans attached ☐ Yes ☒ No

PART C Bush Fire Attack and Level of Construction

Step 1: Assess the vegetation about the proposed building in all directions and convert from Keith to AUSLIG (1990) using Table 1

CATEGORY	NORTH	EAST	SOUTH	WEST
Converted vegetation	<input type="checkbox"/> Forest	<input type="checkbox"/> Forest	<input type="checkbox"/> Forest	<input type="checkbox"/> Forest
	<input checked="" type="checkbox"/> Woodland	<input checked="" type="checkbox"/> Woodland	<input checked="" type="checkbox"/> Woodland	<input checked="" type="checkbox"/> Woodland
	<input type="checkbox"/> Shrubland	<input type="checkbox"/> Shrubland	<input type="checkbox"/> Shrubland	<input type="checkbox"/> Shrubland
	<input type="checkbox"/> Scrub	<input type="checkbox"/> Scrub	<input type="checkbox"/> Scrub	<input type="checkbox"/> Scrub
	<input type="checkbox"/> Mallee/Mulga	<input type="checkbox"/> Mallee/Mulga	<input type="checkbox"/> Mallee/Mulga	<input type="checkbox"/> Mallee/Mulga
	<input type="checkbox"/> Rainforest	<input type="checkbox"/> Rainforest	<input type="checkbox"/> Rainforest	<input type="checkbox"/> Rainforest
	<input type="checkbox"/> Tussock	<input type="checkbox"/> Tussock	<input type="checkbox"/> Tussock	<input type="checkbox"/> Tussock
	<input type="checkbox"/> Moorland	<input type="checkbox"/> Moorland	<input type="checkbox"/> Moorland	<input type="checkbox"/> Moorland
	<input type="checkbox"/> Managed Land	<input type="checkbox"/> Managed Land	<input type="checkbox"/> Managed Land	<input type="checkbox"/> Managed Land

Copy of any relevant photos attached ☐ Yes ☒ No

NSW RURAL FIRE SERVICE GUIDELINES FOR SINGLE DWELLING DEVELOPMENT APPLICATIONS V116

TEAR OUT & ATTACH THIS BUSH FIRE ASSESSMENT REPORT WITH YOUR APPLICATION TO COUNCIL

Step 2: Determine the distance from asset to boundary line

ASPECT	NORTH	EAST	SOUTH	WEST
Distance	1.27..... m	2.100... m	...1.00... m	>1.00... m

Step 3: Determine the distance from the building line to the vegetation in each direction as above

ASPECT	NORTH	EAST	SOUTH	WEST
Distance	>1.00... m	>1.00... m	...1.00... m	>1.00... m

Step 4: Determine the effective slope that will influence bush fire behaviour in each direction

CATEGORY	NORTH	EAST	SOUTH	WEST
Slope under the hazard (over 100m) [in degrees]	<input type="checkbox"/> upslope/flat <input checked="" type="checkbox"/> >0 to 5 <input type="checkbox"/> >5 to 10 <input type="checkbox"/> >10 to 15 <input type="checkbox"/> >15 to 18	<input type="checkbox"/> upslope/flat <input checked="" type="checkbox"/> >0 to 5 <input type="checkbox"/> >5 to 10 <input type="checkbox"/> >10 to 15 <input type="checkbox"/> >15 to 18	<input checked="" type="checkbox"/> upslope/flat <input type="checkbox"/> >0 to 5 <input type="checkbox"/> >5 to 10 <input type="checkbox"/> >10 to 15 <input type="checkbox"/> >15 to 18	<input type="checkbox"/> upslope/flat <input checked="" type="checkbox"/> >0 to 5 <input type="checkbox"/> >5 to 10 <input type="checkbox"/> >10 to 15 <input type="checkbox"/> >15 to 18

Step 5: Determine the Fire Danger Index (FDI) that applies to your local government area (see page 9). Circle the relevant FDI below

FDI	<input checked="" type="checkbox"/> 100	<input type="checkbox"/> 80	<input type="checkbox"/> 50
-----	---	-----------------------------	-----------------------------

Step 6: Match the relevant FDI, vegetation, distance and slope to determine the required APZ and Construction level

FDI	<input checked="" type="checkbox"/> 100 (see Table 4, page 11)	<input type="checkbox"/> 80 (see Table 5, page 12)	<input type="checkbox"/> 50 (see Table 6, page 13)
-----	--	--	--

Identify the bush fire attack level for each direction, select the highest level for the entire building and record below. Note BAL-12.5 is the lowest construction level within the scope of AS3959.

Bush Fire Attack Level

- ☐ BAL- FZ
☐ BAL- 40
☐ BAL- 29
☐ BAL- 19
☒ BAL-12.5
☐ No requirement

Does your proposal meet the required construction level ☒ YES ☐ NO

PART D

Flame Zone

Provide details and evidence of an alternative solution.

If you determine your house is located in the flame zone you may wish to seek the advice of a specialist bush fire consultant.

NSW RURAL FIRE SERVICE GUIDELINES FOR SINGLE DWELLING DEVELOPMENT APPLICATIONS V118

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TEAR OUT & ATTACH THIS BUSH FIRE ASSESSMENT REPORT WITH YOUR APPLICATION TO COUNCIL

PART E Water Supplies

Does your property have a reticulated (piped) water supply?; If so, please provide details on the distance to the nearest fire hydrant on your site plan.

Reticulated (piped) water supply is available

☐ Yes ☒ No Distance (m) to hydrant from house.

Do you have or do you plan to have a dedicated water supply for firefighting purposes?

☒ Yes ☐ No

Development Type	Water Requirement	Planned	Existing
Residential Lots (<1,000m ²)	5,000 l/lot		
Rural-residential Lots (1,000-10,000m ²)	10,000 l/lot		
Large Rural/Lifestyle Lots (>10,000m ²)	20,000 l/lot	<input checked="" type="checkbox"/>	
Dual Occupancy	2,500 l/unit		
Townhouse/Unit Style (e.g. Flats)	5,000 l/unit up to 20,000l maximum		

Do you have or do you plan to have a static water supply (e.g. pool, tank or dam). Include approx. size in litres and also include tank material if using a tank:

Water supply type	Capacity	Construction material	Planned	Existing
e.g. pool	50,000l	Above ground rolled steel with plastic liner		

NOTE: Check with your local council concerning their Local Environmental Plan (LEP) or their Development Control Plan (DCP) as this may dictate the type and size of tank.

PART F Gas Supplies

GAS

Do you have reticulated (piped) or bottled gas?

TYPE OF GAS

Reticulated gas ☐ Yes ☒ No
Bottled gas ☒ Yes ☐ No



NOTE: When attaching development plans please ensure they clearly show location and details of electricity and gas (where relevant) on your property.

NSW RURAL FIRE SERVICE GUIDELINES FOR SINGLE DWELLING DEVELOPMENT APPLICATIONS V116

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CALCULATION OF ASSET PROTECTION ZONE

(Refer to PLANNING FOR BUSHFIRE PROTECTION DECEMBER 2006)

Clause A2.3(d) Determining Appropriate Asset Protection Zones (APZs)

Consult Tables A2.4 and A2.5 (for subdivisions) for each respective vegetation class and appropriate FDI rating. These setbacks are based upon the need to conform to Level 3 (except grasslands) construction (AS 3959 – 1999) for a building of Class 1 or 2 under the BCA. Grasslands of 100 metres from any boundary (subdivision) or buildings (SFPPs) do not require construction requirements in conformity with AS 3959 – 1999 or this document but requires an APZ of 10 metres for slopes $<18^{\circ}$.

For a FDI 100, Table A2.4 applies – see below:

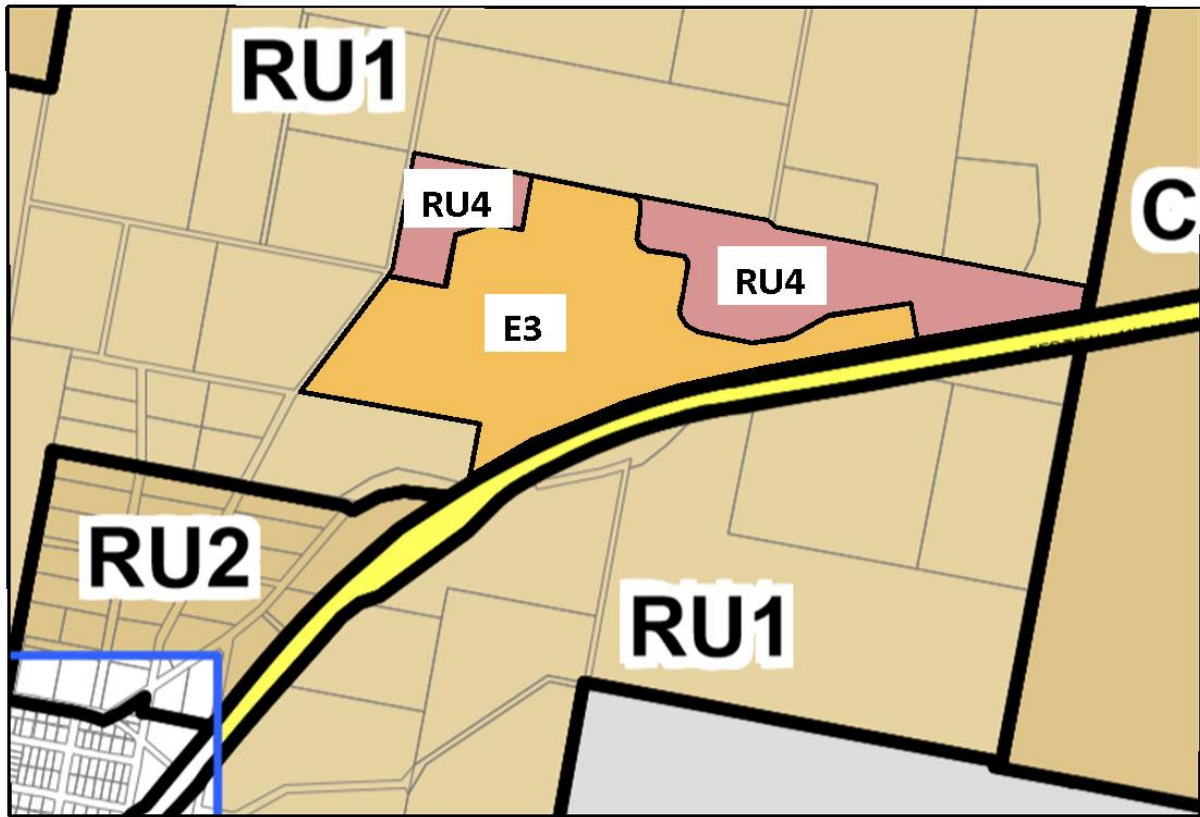
Table A2.4 Minimum Specifications for Asset Protection Zones (m) for Residential and Rural Residential Subdivision Purposes (for Class 1 and 2 buildings) in FDI 100 Fire Areas ($\leq 29\text{ kW/m}^2$)					
Vegetation Formation	Effective Slopes				
	Upslope/Flat	$>0^{\circ}\text{-}5^{\circ}$	$>5^{\circ}\text{-}10^{\circ}$	$>10^{\circ}\text{-}15^{\circ}$	$>15^{\circ}\text{-}18^{\circ}$
Rainforests	10	10	15	20	25
Forests	20	25	35	50	60
Woodland (Grassy)	10	15	20	25	30
Plantations (Pine)	20	25	30	45	50
Tall Heath (Scrub)	15	15	20	20	20
Short Heath (Open Scrub)	10	10	10	15	15
Freshwater Wetlands	10	10	10	15	15
Forested Wetlands	15	20	25	35	45

The required minimum APZ is 15m for a Woodland (Grassy) and effective slope of 0° to 5° .

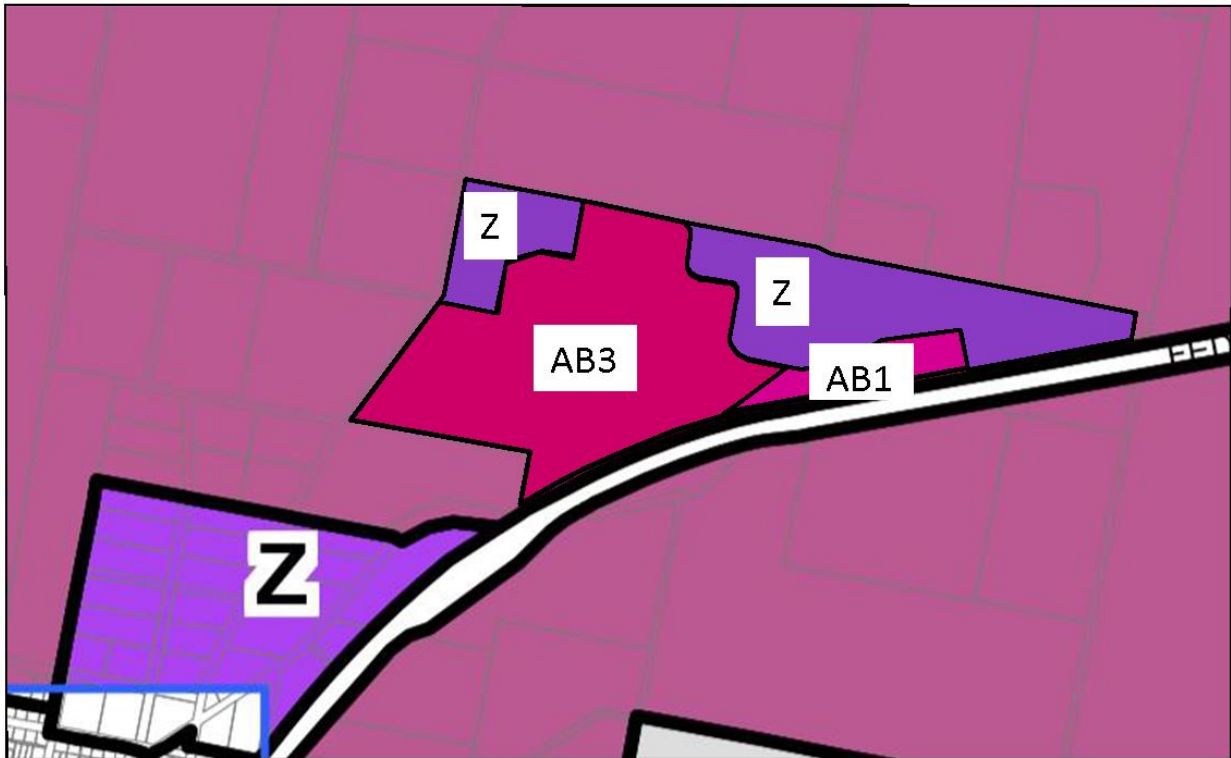
ANNEXURE I
LAND SUBJECT TO THE PLANNING PROPOSAL
(Map Source: Six Maps)



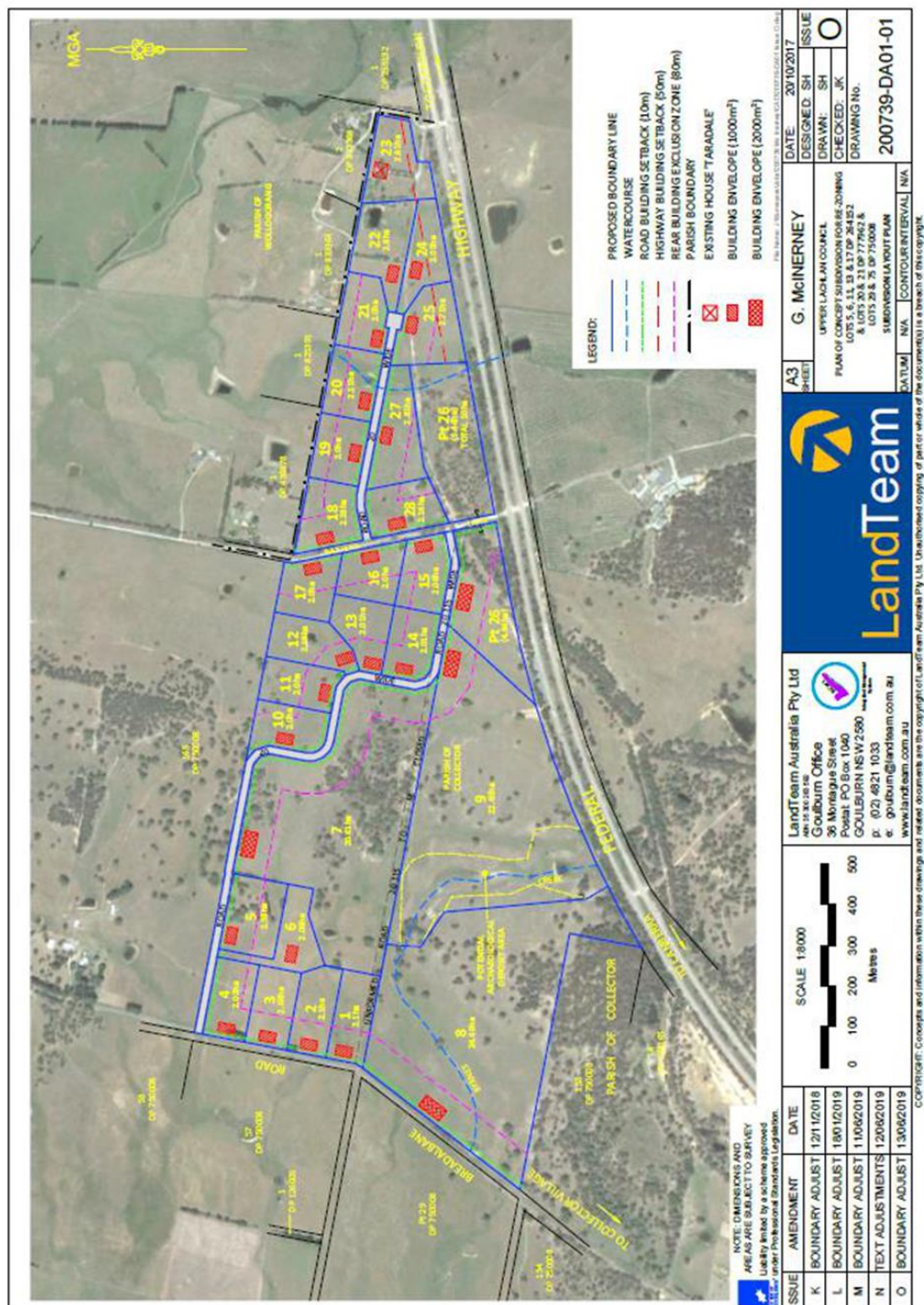
ANNEXURE J
AMENDMENT TO UPPER LACHLAN LAND ZONING MAP - SHEET LZN_006
(Map Source: NSW Legislation website)



ANNEXURE K
AMENDMENT TO UPPER LACHLAN LAND LOT SIZE MAP - SHEET LSZ_006
(Map Source: NSW Legislation website)



ANNEXURE L
PROPOSED SUBDIVISION DEVELOPMENT
(Plan Source: LandTeam Australia Pty Ltd)



ANNEXURE M
SYDNEY CANBERRA CORRIDOR REGIONAL STRATEGY 2006 - 2031
HOUSING AND SETTLEMENT

OUTCOMES	RESPONSE
New settlement meets the projected demand for new housing while protecting environmental values and natural resources. (Page 38)	The Strategy states that in the central subregion comprising Upper Lachlan and Goulburn Mulwaree Councils, the central subregion has a current population of 33 100 and is projected to grow by 3850 to 36 950 by 2031. This will require an additional 2300 dwellings. The Strategy has also identified that lifestyle lots could be suitably located in the southern sector of the Shire to accommodate the in-migration of residents from the Australian Capital Territory. The proposal will have minimal environmental impact.
Future residential growth is predominantly accommodated within existing centres or contiguous to existing settlements. (Page 38)	The identified land is contiguous to the existing village of Collector being only separated by a parcel of crown land.
An appropriate mix of housing for a range of regional and local choices in housing and lifestyle will be available. (Page 38)	The existing minimum lot size provisions do not provide an appropriate mix of housing for a range of regional and local choices in housing and lifestyle. Recent sales in the Goulburn area suggests that the demand for rural residential lots is very strong.
Additional housing outside the major regional centres is limited to that which supports the role of towns and villages and is generally contained within existing town and village boundaries. (Page 38)	The identified land is contiguous to the existing village of Collector being only separated by a parcel of crown land.
Towns and villages continue to play an important role in providing for housing choice across the Region. Growth and development will be managed in a way that protects and builds on the important built form, heritage and rural character of many of the towns and villages. (Page 38)	The identified land does not impact on any historical items and there will be satisfactory environmental safeguards on future residential development with no likelihood that critical habitat or threatened species, populations or ecological communities, or their habitats, will be adversely affected as a result of the proposal.
Adequate infrastructure, community services and transport is provided to service both greenfield and additional infill development. (Page 39)	The subject land is adequately serviced in terms of electricity, telecommunications, road network and associated services are available in Collector. The site also permits ready access to all the benefits available in Goulburn and Canberra.
A reticulated water supply will be provided, which will be subject to satisfying the water supply planning principles. (Page 39)	The subject land is not serviced by a reticulated water supply. It should be noted that Collector is not serviced by reticulated water. Rainwater tanks will provide the source for potable water.

ACTIONS	RESPONSE
Only new areas which are/will be identified in the final versions of the following documents are supported (once endorsed by the Director-General of the Department of Planning): Upper Lachlan Strategy – 2020 Vision. (Page 39)	The Upper Lachlan Shire Council supported the inclusion of part of the subject land into the LEP 2010 at it's meeting held on the 18 February 2010.
Additional housing areas outside of those set out in this Regional Strategy and supporting local environmental plans are only to be supported if they can satisfy the Sustainability Criteria in Appendix 1. (Page 40)	See Annexure N for responses to the Sustainability Criteria.
Councils will ensure that new residential development incorporates measures to improve management of stormwater and wastewater, and consider options for water recycling and use. (Page 40)	New residential development will incorporate measures to improve management of stormwater and wastewater, and options for water recycling and use.
Additional development areas will only be considered if justified by a local settlement strategy that assesses the net economic and social benefit of additional rural residential land against the loss of the potential development of the land for agricultural activities. (Page 40)	The Upper Lachlan Strategy 2020 Vision identified that lifestyle lots could be suitably located in the southern sector of the Shire to accommodate the in-migration of residents from the Australian Capital Territory. The proposal is consistent with this strategy in terms of the concentration of small acreage housing options on the outskirts of Collector to reduce the fragmentation of farm land.
Planning for rural residential land must be integrated with the supply of relevant infrastructure and transport services. (Page 40)	The subject land is adequately serviced in terms of electricity, telecommunications, road network and associated services (e.g. school bus and postal services). The proximity to Collector as well as Goulburn and Canberra will ensure ready access to all the services provided by the Regional centre (e.g. health, education, employment, recreational and social).

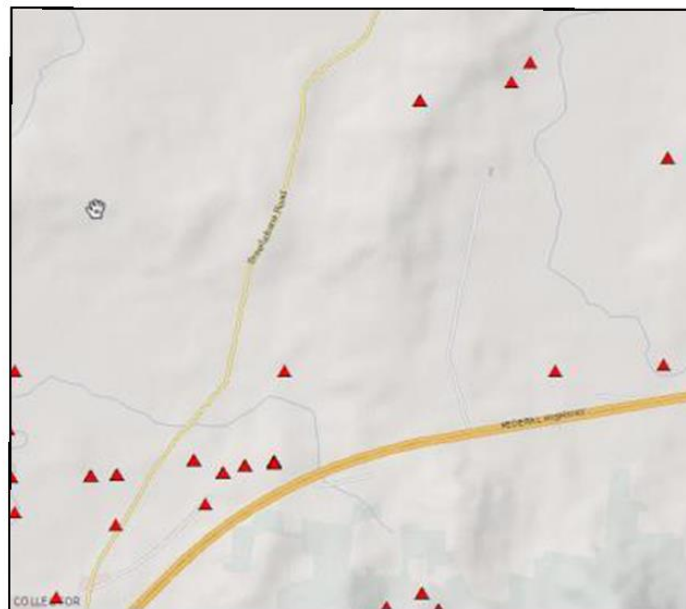
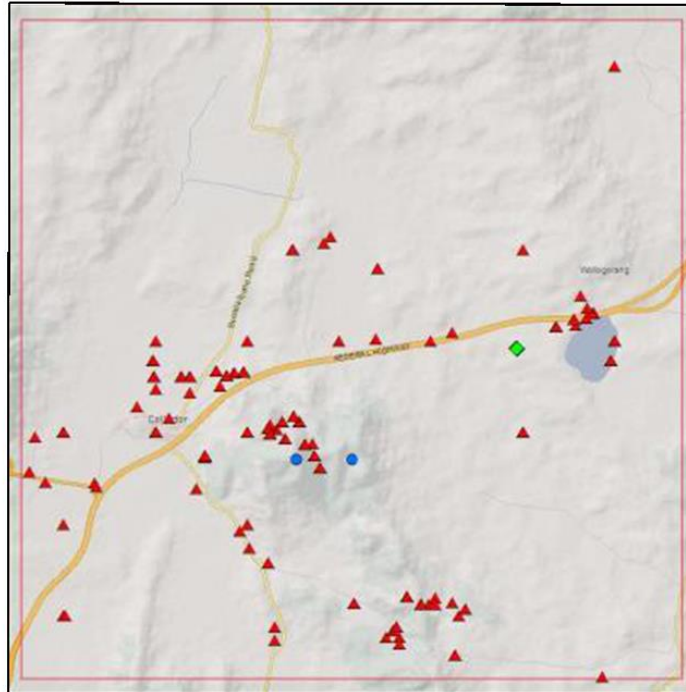
ANNEXURE N
SYDNEY CANBERRA CORRIDOR REGIONAL STRATEGY 2006 - 2031
HOUSING AND SETTLEMENT
APPENDIX 1 - SUSTAINABILITY CRITERIA

CRITERIA	EXPLANATION OF CRITERIA	RESPONSE
1. Infrastructure Provision: Mechanisms in place to ensure utilities, transport, open space and communication are provided in a timely and efficient way.	Development is consistent with the Sydney-Canberra Corridor Regional Strategy, any subregional strategy, the State Infrastructure Strategy and relevant section 117 direction. The provision of infrastructure (utilities, transport, open space and communications) is costed and economically feasible based on government methodology for determining infrastructure development contributions. Preparedness to enter into development agreement.	The planning proposal is consistent with the Regional Strategy and 117 Directions. Required infrastructure relates to internal roads and services which will be undertaken by the developer. Any future development of the site will be subject to Section 94 contributions in accordance with Council's adopted Plan.
2. Access: Accessible transport options for efficient and sustainable travel between homes, jobs, services and recreation to be existing or provided.	Accessibility of the area by public transport and/or appropriate road access in terms of: > Location/land use - to existing networks and related activity centres. > Network - the area's potential to be serviced by economically efficient transport services. > Catchment -the area's ability to contain, or form part of the larger urban area which contains adequate transport services. Capacity for land use/transport patterns to make a positive contribution to achievement of travel and vehicle use goals. No net negative impact on performance of existing subregional road, bus, rail and freight network.	The site has access to a sealed local road which provides access to Collector and the Hume Highway to Goulburn and Canberra. The road network has sufficient capacity to cope with any additional demand generated by development of the land in accordance with the planning proposal. Baxters Lane will be upgraded and bitumen sealed.
3. Housing Diversity: Provide a range of housing choices to ensure a broad population can be housed.	Contributes to the geographic market spread of housing supply, including any government targets established for aged, disabled or affordable housing.	No urban housing is proposed. The rural lifestyle offered by the planning proposal will add to the diversity of housing choice in the Collector area.
4. Employment Lands: Provide regional/local employment opportunities to	Maintain or improve the existing level of subregional employment self-containment. Meets subregional employment projections.	The site is not zoned for the purpose of employment lands.

support the Sydney-Canberra Corridor's expanding role in the wider regional and NSW economies.	> Employment-related land is provided in appropriately zoned areas.	
5. Avoidance of Risk: Land use conflicts, and risk to human health and life, avoided.	No residential development within 1:100 floodplain. Avoidance of physically constrained land e.g. > high slope > highly erodible. Avoidance of land use conflicts with adjacent or existing or future land use as planned under relevant subregional or regional strategy. Where relevant, available safe evacuation route (flood and bushfire).	Land use conflicts are considered to be low and no residential development will occur within 1:100 floodplain or on land having high slope or being highly erodible. Safe evacuation routes will be available in respect to any flood and bushfire event in the area.
6. Natural Resources: Natural resource limits not exceeded/ environmental footprint minimised	Demand for water within infrastructure capacity to supply water and does not place unacceptable pressure on environmental flows. Demonstrates most efficient/suitable use of land: > Avoids identified significant agricultural land. > Avoids productive resource lands - extractive industries, mining and forestry. Demand for energy does not place unacceptable pressure on infrastructure capacity to supply energy - requires demonstration of efficient and sustainable supply solution.	It is not proposed to connect the site to the reticulated water supply. The site is not considered to be significant agricultural land or productive resource land. The housing generated by development of the land in accordance with the planning proposal will be subject to BASIX sustainability requirements reducing the pressure on the supply of energy.
7. Environmental Protection: Protect and enhance biodiversity, air quality, heritage and waterway health	Consistent with government-approved regional conservation plan (if available). Maintains or improves areas of regionally significant terrestrial and aquatic biodiversity (as mapped and agreed by DECC). This includes regionally significant vegetation communities, critical habitat, threatened species, population, ecological communities and their habitats. Maintain or improve existing environmental condition for air quality. Maintain or improve existing environmental condition for water quality:	No Endangered populations or ecological communities are known to occur on the subject land. The Australian Heritage Information Management System (AHIMS) (see Annexure P) indicates there are two Aboriginal sites located in or near the study area. A site inspection has been carried out by the Pejar Local Aboriginal Land and

	<p>> Consistent with community water quality objectives for recreational water use and river health (DECC and CMA).</p> <p>> Consistent with catchment and stormwater management planning (CMA and council).</p> <p>Protects areas of Aboriginal cultural heritage value (as agreed by DECC).</p>	<p>an Aboriginal Due Diligence Assessment Report has been commissioned from Past Traces Heritage Consultants. The proposed plan of subdivision at Annexure L indicates the location of sites within proposed Lot 9 and will not be impacted by the development. The Aboriginal sites will be required to be fenced to provide a 10m buffer area by a future development consent.</p>
<p>8. Quality and Equity in Services:</p> <p>Quality health, education, legal, recreational, cultural and community development and other government services are accessible.</p>	<p>Available and accessible services:</p> <p>> Do adequate services exist?</p> <p>> Are they at capacity or is some capacity available?</p> <p>> Has Government planned and budgeted for further service provision?</p> <p>> Developer funding for required service upgrade/access is available?</p>	<p>Educational and recreational services are available in Collector and other services are available in Goulburn and Canberra.</p>

ANNEXURE O
NSW ENVIRONMENT AND HERITAGE - BIONET MAPPING
(Source: NSW Environment and Heritage)



ANNEXURE P
AUSTRALIAN HERITAGE INFORMATION MANAGEMENT SYSTEM (AHIMS) MAP



Office of
Environment
& Heritage

AHIMS Web Services (AWS)
Search Result

Purchase Order/Reference : Collector

Client Service ID : 167087

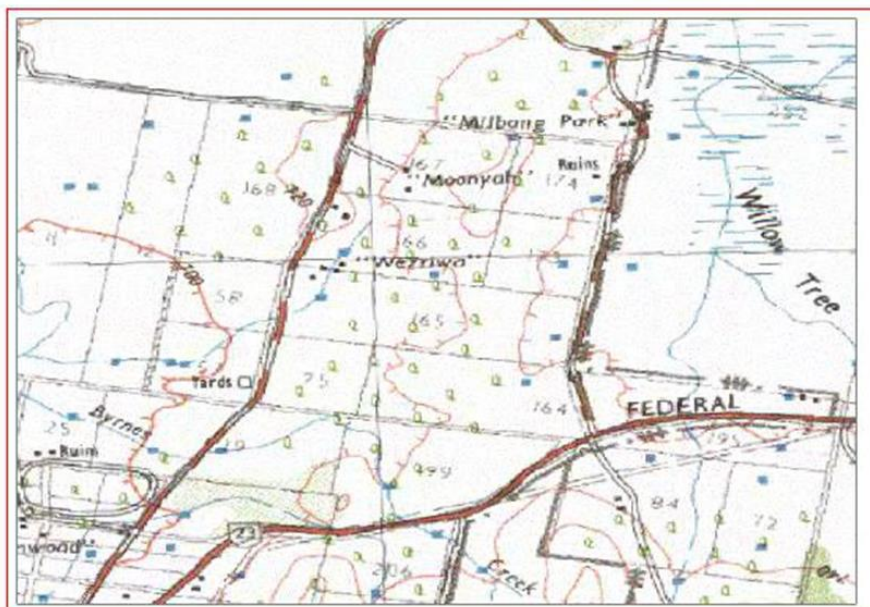
Robert Mowle
P O Box 1326
Goulburn New South Wales 2580
Attention: Robert Mowle
Email: robert@laterals.com.au

Date: 25 March 2015

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot: 165, DP:DP750008 with a Buffer of 1000 meters, conducted by Robert Mowle on 25 March 2015.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

2	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location.*

**ANNEXURE Q
PEJAR LOCAL ABORIGINAL LAND COUNCIL
HERITAGE INSPECTION REPORT**

See separate attachment.

**ANNEXURE R
PAST TRACES HERITAGE CONSULTANTS
ABORIGINAL DUE DILIGENCE ASSESSMENT REPORT**

See separate attachment.

ANNEXURE S
SGS ECONOMICS AND PLANNING
RURAL RESIDENTIAL DEVELOPMENT IN COLLECTOR - CURRENT AND FUTURE DEMAND REPORT

See separate attachment.

**ANNEXURE T
RESPONSE FROM PROPERTY OWNERS**

(i) Letter to property owners:

KINGSDALE CONSULTING PTY LTD

ABN 12 148 887 647
ACN 148 887 647

P O Box 539
GOULBURN NSW 2580

TO:

RE: "Taradale", 5891 Federal Highway, Collector 2581

Dear Mr and Mrs XX

It is advised that I act on behalf of the owners of the property "Taradale" at 5891 Federal Highway, Collector regarding the preparation of a Planning Proposal to allow for the small lot (2 ha) subdivision development of the property.

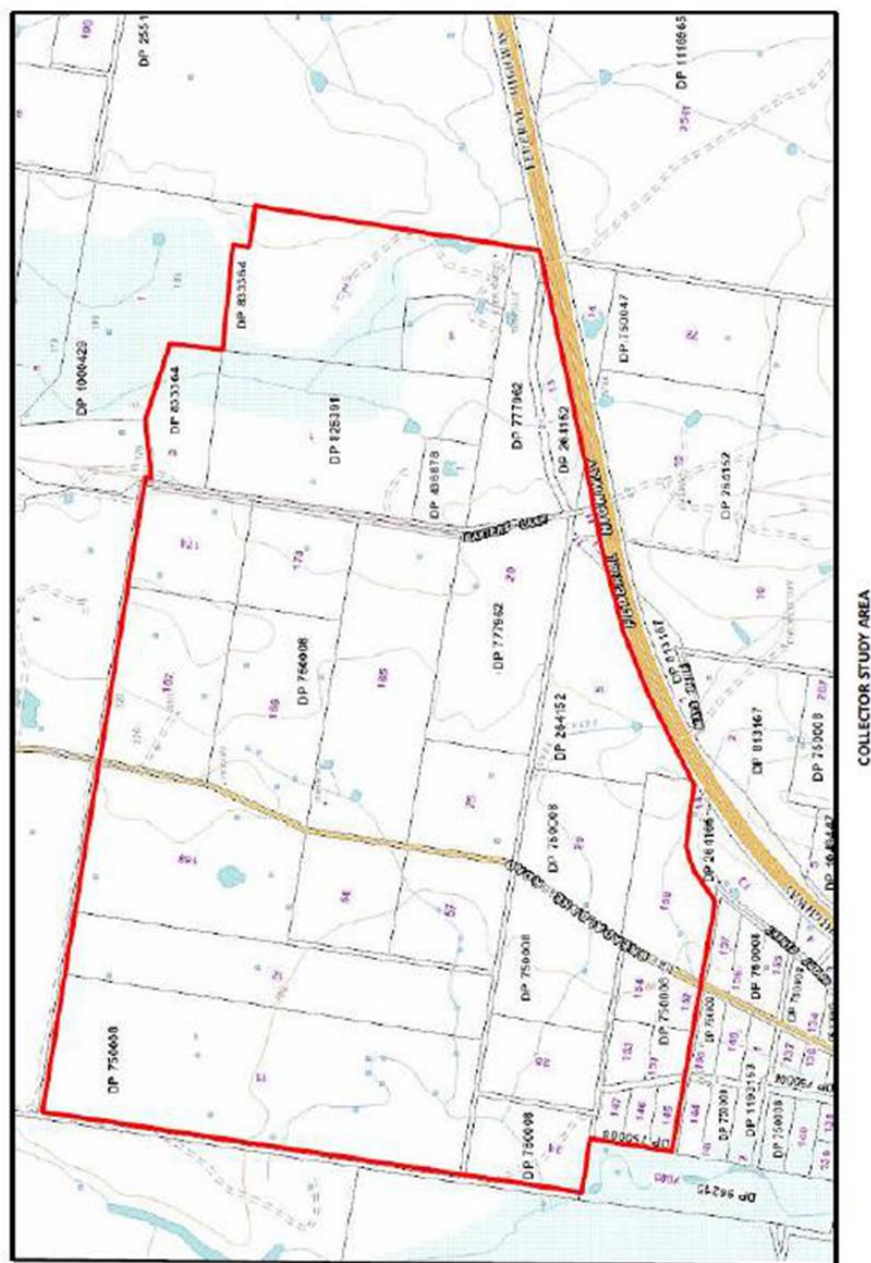
However, the Upper Lachlan Shire Council has required the area of the Planning Proposal to be expanded as indicated on the attached plan which includes your property.

Would you please indicate if you want your land included in this Planning Proposal and advise any issues which you consider should be included.

Please contact me on 0428 483 558 if you require any additional information or wish to discuss the project.

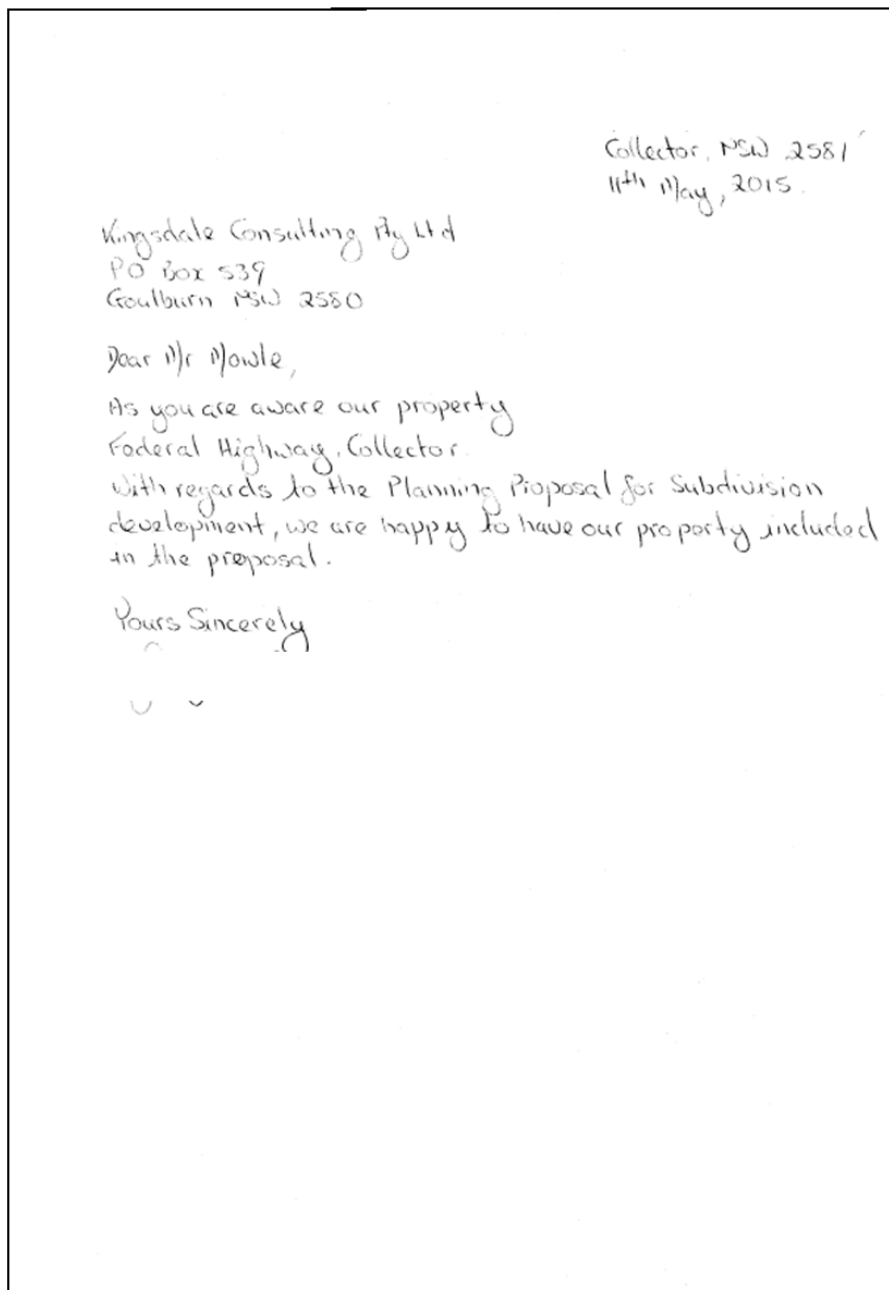
Yours sincerely

Robert Mowle
DIRECTOR
12 March 2015



(ii) Responses from property owners:

The following letter and emails have been received from some of the residents. A meeting was also held with Mr Maurice Grainger and Mr Allen Grainger on the 26 May 2015 and they advised support for the Planning Proposal.



Page 1 of 2

robansue@bigpond.net.au

From:
Date:
To:
Cc:
Subject: "Taradale", 5891 Federal Highway, Collector 2581 [SEC=UNCLASSIFIED]
Good afternoon Robert,

I refer to your letter seeking advice in relation to including our land (Collector) in the Planning Proposal for the small lot subdivision development of "Taradale". Thank you for your time on the phone just now.

As discussed, our queries are primarily in relation to the paper lane currently fenced in on the northern boundary of our property. I understand from our conversation that this five acres is not currently included in the Planning Proposal area.

Further to this I understand that if we were to purchase the paper lane it is unlikely that the transaction would be finalised in time for it to be included in the Planning Proposal due to be submitted to the Upper Lachlan Shire Council in September/October this year.

Could you please confirm that I have the details of our conversation correct?

The other query we have is in relation to any potential increase in costs such as land tax and rates should our property (or parts of it) be approved for small lot subdivision. I would appreciate your feedback on this point.

At this time we agree to our land being included in the Planning Proposal and look forward to your advice on the above considerations.

You can reach us as follows:

Kind regards,

Disclaimer

This message has been issued by the

The information transmitted is for the use of the intended recipient only and may contain confidential and/or legally privileged material.

2/06/2015

Page 1 of 1

robansue@bigpond.net.au

From:
Date:
To:
Subject:
Robert,

Thanks for your time this morning.

Please find all contact details below.

In addition, our postal address for correspondence is

Regards

Email
Office
Direct line
Mobile
Fax

** This correspondence is for the named person's use only. It may contain confidential or legally privileged information or both. No confidentiality or privilege is waived or lost by any mistransmission. If you receive this correspondence in error, please immediately delete it together with any attachments from your system and notify the sender. You must not disclose, copy or rely on any part of this correspondence if you are not the intended recipient.

Any opinions expressed in this message are those of the individual sender, except where the sender expressly, and with authority, states them to be the opinions of

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ANNEXURE U EXCLUDED DEVELOPMENT AREAS

Having regard to the above constraints and limitations, the land identified in the Table 1 below and indicated at Annexures U1 to U4 has been excluded from the area proposed for a minimum lot size development. The area comprising part of the study area proposed for primary production / residential development area is detailed at Table 2 below and indicated at Annexure I above and has been determined on the basis of the above constraints and limitations. This is the land being the subject of the Planning Proposal. Also, see map below.

**Table 1
Excluded Land**

Annexure	Constraint	Land Affected	Land Parcels Affected	Land Area (ha)
U1	Collector Reserve, low lying, flood affected, NRS Land, NRS Biodiversity, bushfire, remote from Village, fragmentation, not supported by landowner.	West of Breadalbane Road	11, 12, 24, 25, Pt29, 57, 58 145, 146, 147, 151, 152, 153, 154 DP 750008.	276.4
U2	Low lying, flood affected, NRS Land, NRS Biodiversity, remote from Village, fragmentation, not supported by all landowners.	East of Baxters Lane	1, 2, 3 DP833364, 1 DP436878, 1 DP 825391.	124.2
U3	NRS Land, NRS Biodiversity, bushfire, remote from Village, fragmentation, not supported by all landowners.	Northern	165,166, 167, 174, 173 DP 750008	139.0
U4	Crown Land, Biodiversity	East of Breadalbane Road	158 DP 750008, Pt29 DP75008, Pt 5 DP 264152	23.2

**Table 2
Primary Production / Residential Development Area**

Annexure	Constraint	Land Affected	Land Parcels Affected	Land Area (ha)
I	NRS Biodiversity, bushfire	North of Federal Highway	20 DP 777962, 5 DP 264152, Pt29, 75 DP 750008, 6, 11, 13, 17 DP 264152, 21 DP 777962	130.6

DP 1000429

174

173

3

DP 833364

DP 833364

DP 825391

DP 436878

20

BOYERS LANE

DP 777962

21

13

DP 264152

11

17

DP 264152

14

ANNEXURE U3
EXCLUDED DEVELOPMENT AREA 3



**ANNEXURE U4
EXCLUDED DEVELOPMENT AREA U4**



ANNEXURE V
OWNERS CONSENT

KINGSDALE CONSULTING PTY LTD

ABN 12 148 887 647
ACN 148 887 647

P O Box 539
GOULBURN NSW 2580

The General Manager
Upper Lachlan Shire Council
P O Box 42
GUNNING NSW 2581

Attention: Mrs Jacqi Impey

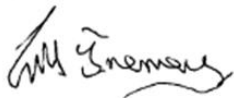
RE: Planning Proposal, Collector
Lots 20 DP 777962, 5 DP 264152, Pt29, 75 DP 750008, 6, 11, 13, 17,
21 DP 264152

Dear Mrs Impey

We are the owners of the land indicated above and consent to the Planning Proposal being lodged with the Upper Lachlan Shire Council by Kingsdale Consulting Pty Ltd.

Yours sincerely

Mr Geoff McInerney



Mr Paul McInerney



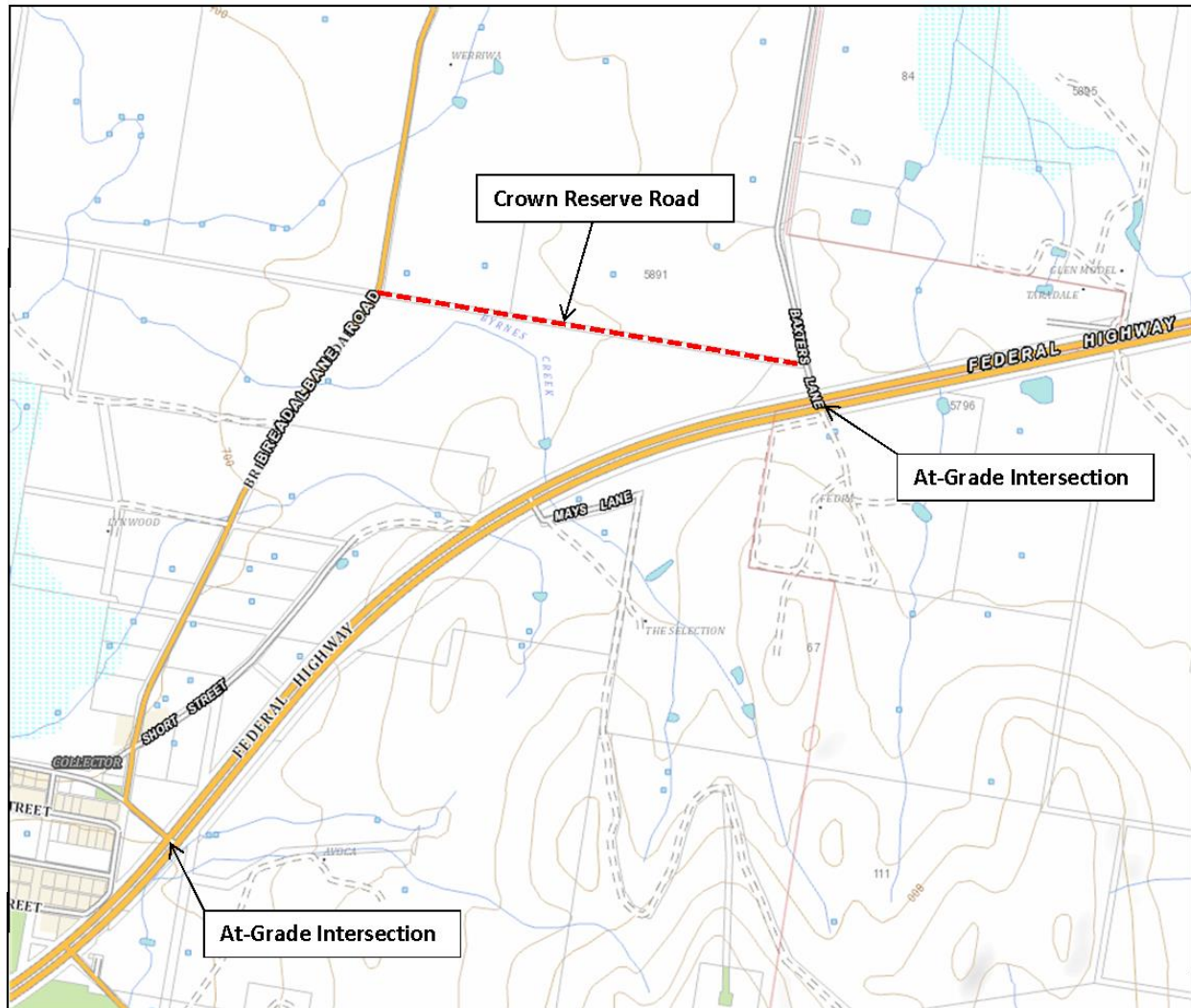
Mr Maurice Grainger



Mr Allen Grainger



ANNEXURE W
ACCESS ROADS



**ANNEXURE X
MR PAT GUINANE, ENVIRONMENTAL CONSULTANT
FLORA AND FAUNA ASSESSMENT
DECEMBER 2015**

See separate attachment.

**ANNEXURE Y
UMWELT(AUSTRALIA) PTY LTD
ECOLOGICAL ADVICE
FEBRUARY 2019**

See separate attachment.

**ANNEXURE Z
STRATEGIC ENVIRONMENTAL AND ENGINEERING CONSULTING
PRELIMINARY FLOOD ASSESSMENT
10 DECEMBER 2015**

See separate attachment.

**ANNEXURE AA
STRATEGIC AGRICULTURAL LAND MAP**



**ANNEXURE BB
MOTION TRAFFIC ENGINEERS
TRAFFIC AND PARKING IMPACT ASSESSMENT REPORT**

See separate attachment.

SITE PHOTOGRAPHS



Photograph Legend 1



Photo 1



Photo 2



Photo 3



Photo 4



Photo 5



Photo 6



Photo 7



Photo 8



Photo 9



Photo 10



Photo 11



Photo 12



Photograph Legend 2



Photo 13



Photo 14



Photo 15



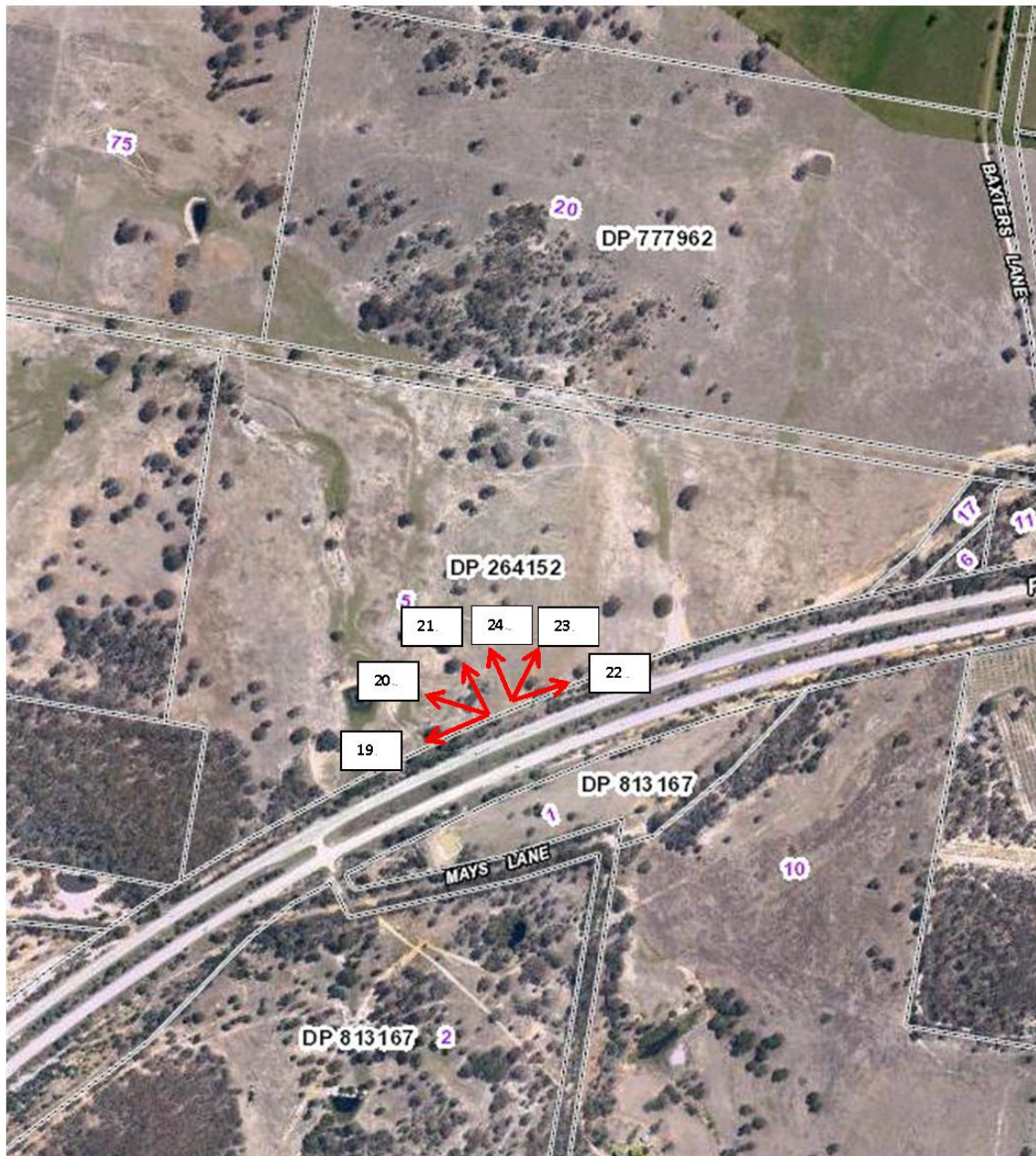
Photo 16



Photo 17



Photo 18



Photograph Legend 3



Photo 19



Photo 20



Photo 21



Photo 22



Photo 23



Photo 24



Federal Highway Collector At-Grade Intersection



Federal Highway Baxters Lane At-Grade Intersection

12 INFRASTRUCTURE DEPARTMENT

The following items are submitted for consideration -

12.1	Proposed road closure section of Iron Mine Road, Crookwell	306
12.2	Changes to Bridge Replacement capital works program 2019/2020	318
12.3	Bus Shelter Grants	321

Infrastructure Department - 18 July 2019

ITEM 12.1 **Proposed road closure section of Iron Mine Road, Crookwell**

FILE REFERENCE **I19/409**

AUTHOR **Design Engineer**

ISSUE

As part of the Iron Mine Road, Crookwell improvements a section of the old road alignment is proposed to be closed as a public road. Council requested further information at the 16 May 2019 Ordinary Council Meeting.

RECOMMENDATION That -

1. Council approves the closure of the disused sections of Iron Mine Road, Crookwell, as a public road pursuant to Division 3 – Closing of Council Public Roads by Council of the Roads Act 1993 and noting the roads are identified as Lot 1 to Lot 5 inclusive on the map prepared by Surveyor Flood dated 12 May 2015.
2. Council offer Lot 4 to Glen McDonald and Lot 1, 2, 3 and 5 to Amanda Kadwell as an adjacent landowner as compensation.

BACKGROUND

As part of the Iron Mine Road improvements some years ago, disused sections of the Iron Mine Road is excess to Council needs and required to be closed. As the road has been constructed, upon closure the road will remain vested in Council pursuant to Section 38E (2) of the *Roads Act 1993*. The disused section of road is not required for public use and is not required to provide continuity for the existing road network.

Previously Council deferred the decision requesting what will happen to the disused part of the road. The disused sections of road shown as Lots 1 to 5 inclusive on the plan will be offered to Glen McDonald and Amanda Kadwell as compensation to adjacent landowners. Lot 1 is not subject to this closure as it is not a road. Lot 4 will be offered to Glen McDonald and Lots 1, 2, 3 and 5 offered to Amanda Kadwell.

REPORT

Council has received correspondence from Robert J McCarthy and Co relating to this road closure application. As the Road Authority Council can authorise the closure of the sections of the road pursuant to Division 3 – Closing of Council Public Roads by Council of the *Roads Act 1993*.

POLICY IMPACT

The recommendations are consistent with Council's Land Acquisition Policy.

OPTIONS

Council can close a public road or accept the risk of retaining the land as public road.

FINANCIAL IMPACT OF RECOMMENDATIONS

Compensation has been paid to the affected landowners in accordance with Council's policy. There is no need to make any additional allocation, should Council adopt the recommendation.

RECOMMENDATION That -

1. Council approves the closure of the disused sections of Iron Mine Road, Crookwell, as a public road pursuant to Division 3 – Closing of Council Public Roads by Council of the Roads Act 1993 and noting the roads are identified as Lot 1 to Lot 5 inclusive on the map prepared by Surveyor Flood dated 12 May 2015.
2. Council offer Lot 4 to Glen McDonald and Lot 1, 2, 3 and 5 to Amanda Kadwell as an adjacent landowner as compensation.

ATTACHMENTS

1. ↓	Correspondence from Robert J McCarthy & Co - Iron Mine Road	Attachment
2. ↓	Correspondence from R J Mccathy & Co - disused sections of road	Attachment

Robert J McCarthy & Co.

Solicitors

McCarthy Lawyers Pty Ltd
ABN: 52 612 991 821

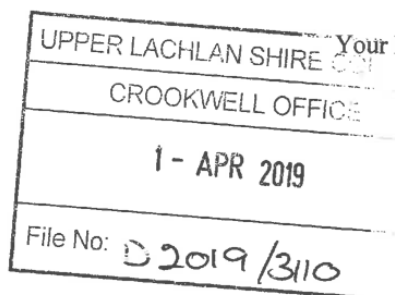
88-90 Goulburn Street, Crookwell
PO Box 6 Crookwell NSW 2583

Telephone : (02) 48321055
Fax : (02) 48322194
Email: mail@rjmac.com.au

PRINCIPAL
Tim McCarthy B Com LLB

ASSOCIATE
Dominic McCarthy LLB

General Manager
Upper Lachlan Shire Council
PO Box 42
GUNNING NSW 2581



Our Ref: TM:EH:10654
Your Ref: F13/252-06 & SC25/2015
28 March 2019

Dear Sir

RE: Upper Lachlan Shire Council Purchase from Christopher Aaron Tetley, Glen Arthur McDonald and Amanda Jane Kadwell
Property: Iron Mine RD, Crookwell

We refer to prior correspondence concerning the above matter (and in particular our email to you of 18 December, 2018) in connection with the proposed Road Closure of part of the Iron Mine Road at Crookwell.

We have now received a Status Report from the Department of Industry and a copy of such Status Report is enclosed. The Status Report confirmed *"the roads as Council public roads by ministerial approval and without the need for gazettal. The subject roads are now under the control of Upper Lachlan Shire Council"*.

The confirmation of the status of the Iron Mine Road enables Council to proceed with the road closing.

We note that Section 38A of the *Roads Act 1993* provide as follows:-

38A When council may close council public road

A council may propose the closure of a council public road for which it is the roads authority if:

- (a) the road is not reasonably required as a road for public use (whether for present or future needs), and
- (b) the road is not required to provide continuity for an existing road network, and
- (c) if the road provides a means of vehicular access to particular land, another public road provides lawful and reasonably practicable vehicular access to that land.

It is our understanding that the sections of the Iron Mine Road proposed for closure are not "reasonably required as a road for public use" nor is the road required to provide continuity for an existing road network.

As the road has been constructed, upon closure the road will remain vested in Council pursuant to Section 38E(2)(a) of the *Roads Act*. Accordingly, we ask that Council kindly provide the following:-

Liability limited by a scheme approved under Professional Standards Legislation. Legal practitioners employed by McCarthy Lawyers Pty Ltd are members of the scheme

1. Evidence of construction of the road

The Frequently Asked Questions Fact Sheet from the Department of Lands contains guidance as to what constitute a “constructed” road. We repeat such particulars as follows:-

The dictionary of the Roads Act 1993 does not define ‘construction’ in terms of section 38E(2) of the Act. The Acts definition for ‘road work’ includes any kind of work on or in the vicinity to facilitate use of the road as a road. The term construction is also used in the Act in reference to construction of conduits on public roads for utility services.

Examples of current or historical construction within road corridors to facilitate a passage of access as a road may include:

- Bitumen-sealed road formations
- Surface works – gravel or other road-base material; filling pot holes
- Formed footpaths and/or kerb and guttering
- Slashing or clearing of vegetation
- Mowing

The department will accept a written declaration of road construction from councils. Council’s construction declaration will form the basis of the department’s response.

We ask that Council kindly provide us with a written declaration that the appropriate sections of the Iron Mine Road have been constructed.

2. Council Resolution authorising the Closure

We would be pleased if you could kindly arrange for the passing of a Resolution authorising the closure of sections of the Iron Mine Road, Crookwell as a public road pursuant to **Division 3 – Closing of Council Public Roads by Council** of the *Roads Act* and noting the roads are identified as Lots 2 to 5 inclusive on the map prepared by Surveyor Flood dated 12 May 2015.

Council may have previously carried the required Resolution.

Upon provision of the above requirements, we will prepare the necessary Notices for publication in the Crookwell Gazette, and for service on Notifiable Authorities and adjacent landowners.

We await your reply.

Yours faithfully

ROBERT J McCARTHY & CO

Timothy McCarthy

Enc





Department
of Industry

Status Report

TO	Tim McCarthy – Robert J McCarthy & Co
FROM	Bret Davis
DATE	25 March 2019
SUBJECT	Service Request 116543 - Status of part of Iron Mine Road at Crookwell, Parish Kiamma, County Georgiana

Hi Tim,

According to the records available to Status Branch, the status of the land has been determined as follows.

Description of Land

The land is defined as the part of Iron Mine Road at Crookwell in the Parish of Kiamma, County of Georgiana, as indicated by orange colour in the extract of DP12411441 in [APPENDIX A](#).

Current Search

The subject land formed part of the roads which were transferred to the control of Crookwell Shire under the provisions of the Local Government (Amending) Act 1908. This is evidenced in the approval minute within Roads File 1909-724 ([APPENDIX B](#)).

The associated lithograph is in very poor condition but the representation of the map was transferred to the Roads Branch charting map (extract in [APPENDIX C](#)) which confirms the inclusion of the subject roads within the approval process.

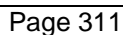
The above process confirmed the roads as council public roads by ministerial approval and without the need for gazettal. The subject roads are now under the control of Upper Lachlan Shire Council.

This report does not constitute legal advice.

Regards,

Bret Davis

Ph. 4920 5082



APPENDIX B -
Sheet 1

OFFICE MEMORANDUM.

CROOKWELL SHIRE

Local Land Board Office, Orange.

Application by Crookwell Shire Council to have control of roads
handed over.

A schedule is attached hereto showing particulars of the roads indicated in red on the Shire Council's lithograph and giving details of reserves and tenures as required by the Minutes Secretary's minute of 11th February 1910, in regard to those roads within the Land Board District of Orange. The papers, Rds 09 724 are returned herewith.

There is no apparent objection to handing the control of the subject roads to the Shire Council as desired.

I am of opinion that where the roads are undefined by survey, passing through Reserves or other Crown Land, a width of 150 links should be preserved to meet the requirements of traffic.

William M. Thomas
Acting District Surveyor,
16th August 1910.

J. W. Paton
20/8/10

The District Surveyor,
Goallburn.

In view of the District Surveyors' reports, it is recommended that approval be given to the control of the roads shown by red bands on

Rds 09. 724 N-217
6

APPENDIX B -
Sheet 2

Control of roads by "Crookwell" Shire Council
Section 8 Subsection 3 paragraph 2 Local Govern-
ment (Amending) Act 1908.

Authority is also required to withdraw from
lease any areas necessary to provide roads
one chain wide in each case.

C. J. Iester
Roads Branch
14-7-10

For approval

A. H. Aue
For the Under Secretary.
15-7-10

APPROVED

J. H.

MINISTER FOR LANDS

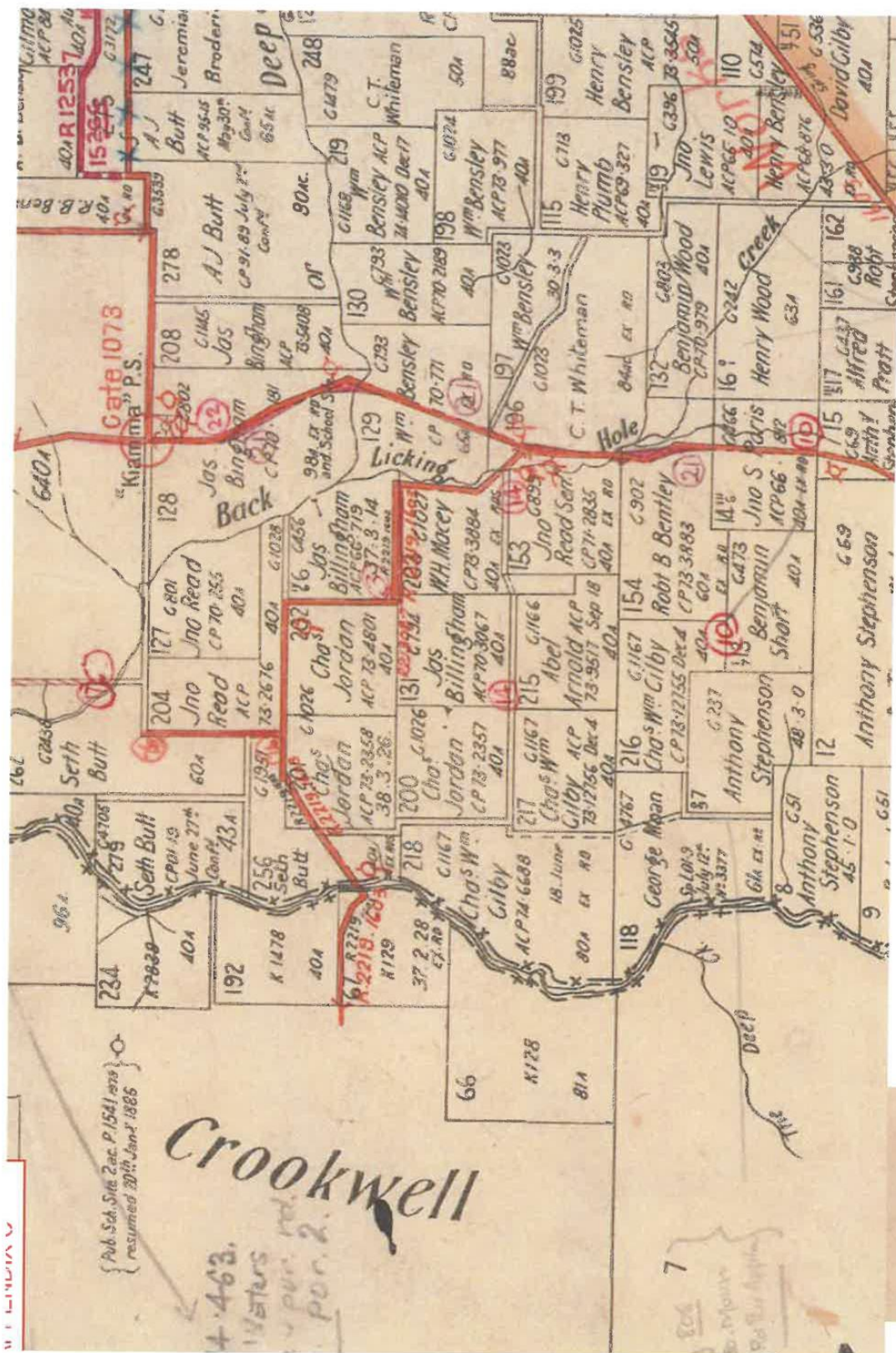
SEP 16 1910

See 10210
re Queen St. Bonds
("Public Road" (main R

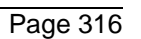
In letter please
to Mr. Iester

Public Roads noted on Office
and Reference Maps, and
Lithograph prepared for Shire
E. J. B. 1742 Bwd
9.2.11

Have to be careful
to draft things
in compliance







Robert J McCarthy & Co.

Solicitors & Tax Agents

Tim McCarthy B Com LLB

Andrew Gadd Dip Law, BEc (Hons).

88-90 Goulburn Street, Crookwell

PO Box 6 Crookwell NSW 2583

ABN: 21 170 609 404

Telephone : (02) 48321055

Fax : (02) 48322194

Email: mail@rjmac.com.au

Our Ref: TM:EH:10654

Your Ref: F13/252-06 & SC25/2015

20 May 2016

General Manager
Upper Lachlan Shire Council
PO Box 42
GUNNING NSW 2581

Attention: Phil Newham

Dear Phil

RE: Your Purchase from Christopher Aaron Tetley, Glen Arthur McDonald and Amanda Jane Kadwell

Property: Iron Mine RD, Crookwell

We refer to your letter of the 4th May, 2016 concerning the above matter and thank you for your instructions herein.

We note that compensation has been paid to all 3 landowners (Amanda Kadwell, Christopher Tetley and Glen McDonald) and no further compensation will be payable to the landowners if there should be a discrepancy between the initial area estimated by Council and the area as subsequently determined by survey.

It is also noted that the disused sections of road shown as Lots 1 to 5 inclusive on the Plan will be offered in compensation to Glen McDonald and Amanda Kadwell. Lot 4 will be offered to Glen McDonald and Lots 1, 2, 3 and 5 to Amanda Kadwell. The closure of these roads will be subject to a separate Road Closure Application which can be processed either concurrently with the registration of the Plan of Subdivision or after such Plan has been registered.

In due course, we will forward further correspondence to Council in connection with the Road Closure Procedures.

We note that as there are 3 landowners affected by the Road Closure proposals, and there may be a period of time to have all Consents obtained from the respective landowners, we will defer the obtaining of Plan Registration Fees from Council until the Consents are to hand. It is noted that the land owned by Glen Arthur McDonald is subject to a mortgage to the Rural Bank and there may be delays in obtaining the Consent to the registration of the Plan of Subdivision.

We will keep you informed as to the progress herein.

Yours faithfully

ROBERT J MCCARTHY & CO

Tim McCarthy

50301

Liability limited by a scheme approved under Professional Standards Legislation

Infrastructure Department - 18 July 2019

ITEM 12.2 **Changes to Bridge Replacement capital works program 2019/2020**

FILE REFERENCE **I19/412**

AUTHOR **Manager Assets and Design**

ISSUE

This report recommends that Council fund the replacement of Bigga Road Bridge over Kangaroo Creek instead of No. 1 Julong Road bridge over Crookwell River.

RECOMMENDATION That -

1. Council approve \$1.93 million to be funded from loan borrowings for the replacement of Bigga Road timber bridge over Kangaroo Creek in 2019/2020;
2. Council removes loan funding of \$340,000 for No. 1 Julong Road Timber Bridge over Crookwell River project which was allocated in the Council's 2019/2020 Operational Plan.
3. Council obtain permission from Office of Local Government to increase the borrowing limit by an additional \$1.59 million.

BACKGROUND

Council has undertaken a condition assessment of its bridges which has created the need to review bridge replacement priorities funded in 2019/2020.

Council has funded the following bridges as a part of the 2019/2020 Operational Plan:-

- No 1 Julong Road / Crookwell River -100% loan funded \$340,000
- Woodville Road / Crookwell River – 50% Bridge renewal grant / 50% Loan, total approved budget - \$589,721
- Kangaloolah Road / Diamond Creek - 50% Bridge renewal grant / 50% Loan, total approved budget - \$1,121,007
- Harley Road / Kiamma Creek – closed by engineering report. Total approved budget \$200,000 funded by Council reserve funds.

The bridge assessment report suggest that a load restriction be introduced to the Bigga Road Bridge over Kangaroo Creek. If this load restriction is imposed, it will restrict truck access to the township of Bigga from all directions.

Therefore a review is warranted to the above funded bridges to consider funding the replacement of the Bigga Bridge over Kangaroo Creek.

REPORT

Council has approved maintenance of urgent repairs and ongoing repairs to make the structures safe as part of a report to the 16 May 2019 Council Meeting.

Council is also undertaking an engineering assessment of 12 timber bridges to determine what load restrictions will apply and to work out what temporary relief can be provided to the community. These assessments may trigger changes to the priorities for the replacement of the bridges.

However, as recommended within the presentation to Councillors, that Council may wish to commit itself to replacing the entire timber bridges within the term of the current Delivery Program. Council will receive information on this after further engineering assessment of the bridges considering any proposed temporary measures.

In addition to maintenance and temporary relief, Council will need to consider how quickly some of these bridges can be replaced. The Assets and Design team is analysing the following data:-

- Traffic count;
- Bus run if known;
- Number of residents;
- Alternative routes;
- Cost of urgent repair;
- Capital replacement; and
- Recommended repair cost required within 12 months.

It makes sense that Council fund the replacement of the timber bridge at Bigga Road Bridge over Kangaroo Creek as it has the largest effect radius, where implementation of load limits on this bridge over an extended period of time will affect the community immensely in addition to the impact on bus runs and lack of alternative routes.

POLICY IMPACT

Nil

OPTIONS

Council has the following viable options:

1. Complete the work as original budgeted for 2019/2020 – look at mitigation strategies to provide alternative access
2. Complete the bridge replacement works on Bigga Road Bridge over Kangaroo Creek.

Option 2 is recommended by Council management.

FINANCIAL IMPACT OF RECOMMENDATIONS

By adopting this recommendation, Council is authorising an additional expenditure of \$1.59 million. The estimated cost of the new bridge is \$1.93m, however, as Council may not be proceeding with the construction of No 1 Julong Road Bridge, there will be a saving of \$0.34m. Therefore the net additional expenditure is \$1.59m.

The estimated cost of the project is as follows:-

- \$30,000 for Survey and Geotechnical survey, Review of Environmental Factors (REF), Catchment study;
- \$100,000 for temporary by-pass construction and removal;
- \$1.3m to \$1.8m depending on length and width upgrade of replacement structure;
- Total estimated cost \$1,930,000.

The above estimated costs are based on quotation of Harley Road Bridge, by-pass to allow construction and temporary access and replacement cost per m² for Woodville Road Bridge over Crookwell River. A 20% contingency is also included in the estimates, given there are no designs developed for the replacement of this bridge.

RECOMMENDATION That -

1. Council approve \$1.93 million to be funded from loan borrowings for the replacement of Bigga Road timber bridge over Kangaroo Creek in 2019/2020;
2. Council removes loan funding of \$340,000 for No. 1 Julong Road Timber Bridge over Crookwell River project which was allocated in the Council's 2019/2020 Operational Plan.
3. Council obtain permission from Office of Local Government to increase the borrowing limit by an additional 1.59 million.

ATTACHMENTS

Nil

Infrastructure Department - 18 July 2019

ITEM 12.3 **Bus Shelter Grants**

FILE REFERENCE **I19/442**

AUTHOR **Director of Infrastructure**

ISSUE

This report recommends to apply for grant funding to construct two (2) bus shelters; one (1) each in Gunning and Dalton.

RECOMMENDATION That -

1. Council apply for a Country Passenger Transport Infrastructure Grants (CPTIG) for one bus shelter in both Gunning and Dalton;
2. Council allocate \$20,000 to fund the balance of the bus shelter projects from the Streetscape Project if the grant application is successful.

BACKGROUND

The NSW Government offers funding for bus shelters under Country Passenger Transport Infrastructure Grants (CPTIG). This funding source has opened and a copy of the guidelines is attached as Attachment 1. Upper Lachlan Shire Council is eligible to apply for funding as provided in Attachment 1 and 2.

Bus shelters are identified as one of the area within the Streetscape project. Requests from Gunning were previously received. This report recommends to Council to apply for the grant. The grant only covers part of the costs, therefore the report also recommends to allocate \$20,000 from the Streetscape project to fund the balance of costs.

REPORT

Council recently approved bus shelters in Bigga and Taralga. It is considered reasonable to construct one in Gunning as requests have been received. Grabben Gullen already has one and there are some in Crookwell, therefore Council may wish to consider one bus shelter each in Gunning and Dalton and suitable locations for the bus shelters.

POLICY IMPACT

Nil

OPTIONS

Council may choose to apply or not apply for funding. Additionally, Council may wish to include or exclude towns within the application.

Infrastructure Department
BUS SHELTER GRANTS cont'd

A maximum of two shelters is recommended to undertake the delivery of two bus shelter projects. Any additional application and delivery is not recommended due to resources constraints.

FINANCIAL IMPACT OF RECOMMENDATIONS

By adopting the recommendation, Council will be allocating \$20,000 for the two bus shelters from the Streetscape projects. The rest of the funds are expected to come from the grants if successful.

RECOMMENDATION That -

1. Council apply for a Country Passenger Transport Infrastructure Grants (CPTIG) for one bus shelter in both Gunning and Dalton;
2. Council allocate \$20,000 to fund the balance of the bus shelter projects from the Streetscape Project if the grant application is successful.

ATTACHMENTS

1. Download	Transport for NSW - Country Passenger Transport Infrastructure Grant Scheme (CPTIGS) - Invitation to Apply - 2019/21 Round - Closes 30 September 2019	Attachment
2. Download	2019-2021 CPTIGS Eligibility Map Country Passenger Transport Grants scheme	Attachment



Transport
for NSW

COUNTRY PASSENGER TRANSPORT INFRASTRUCTURE GRANTS SCHEME

2019/21 GUIDELINES



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Appendices

A – Eligible NSW Local Government Areas

B – 2019-21 Regional Allocations of Subsidy Units

C – TfNSW Area Managers

D – Local Government Areas for TfNSW Area Manager Regions

E – Terms & Conditions

F – Assessment Criteria for Standard & Non-Standard Infrastructure

G – Reporting Requirements

H – Subsidy Rates for Standard Projects

Abbreviations

Country Passenger Transport Infrastructure Grants Scheme	CPTIGS
Disability Standards for Accessible Passenger Transport	DSAPT
Local Government Area	LGA
Future Transport 2056 NSW Region	NSW Region
Outer Metropolitan Bus Services Contract	OMBSC
Rural & Regional Bus Services Contract	RRBSC
Tactile Ground Surface Indicators	TGSIs
Transport for NSW	TfNSW

1 Purpose

The Country Passenger Transport Infrastructure Grants Scheme (CPTIGS) provides subsidies to support the construction or upgrade of bus stop infrastructure generally owned and maintained by local councils across country NSW. The subsidies represent Transport for NSW's (TfNSW) financial contribution towards improving the accessibility and quality of kerbside passenger transport infrastructure in country areas. \$3,252,000 is available in this biennial 2019/21 funding round.

2 Benefits

The Scheme aims to maximise benefits to country passengers through supporting:

- more accessible passenger transport, especially better connections between bus stops and surrounding communities;
- an increase in the use of passenger transport in country areas through improved awareness of bus stop locations, kerbside information and improved security; and
- the development of minor infrastructure to complement passenger service development.

3 Geographical coverage

The Scheme corresponds with the areas of NSW aligned with RRBSC regions and a limited number of OMBSC regions, as shown at Figure 1. The table at Appendix A provides the full list of eligible LGAs.

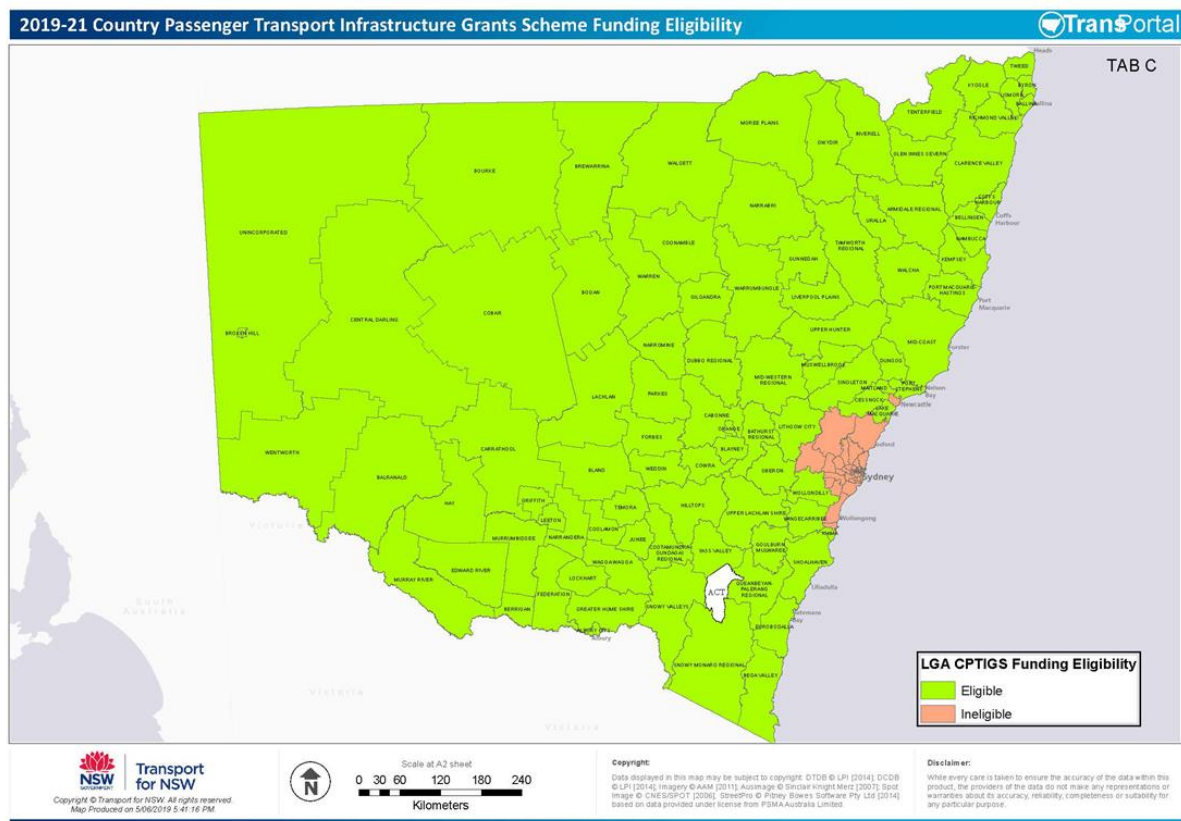


Figure 1. Eligible Areas for CPTIGS

4 Eligibility requirements

4.1 Eligible organisations

The Scheme is open to applications from:

- local governments (councils and joint regional organisations);
- transport providers (including private bus operators); and
- incorporated community organisations including, Aboriginal Land Councils.

4.2 Eligible infrastructure components

Subsidies can be used for the provision and/or upgrading of bus stop infrastructure components as follows:

- new shelters; or
- upgrades –
 - boarding areas – especially levelling;
 - basic boarding point;
 - minor boarding point upgrade;
 - connecting footpath;
 - security/lighting;
 - signage;
 - standard bus stop hard stand;
 - street furniture,
 - tactile ground surface indicators (TGSIs).

A new shelter has a maximum total grant value of \$11,000 which includes the shelter and associated works.

An upgrade has a maximum total grant value of \$2,200 (Funding will be granted as per Appendix H of these Guidelines – Subsidy Rates for Standard Projects).

The Program allows for a new shelter or upgrade/s at a location. Application cannot be made for a new shelter and an upgrade/s at the same location.

4.3 Eligible locations

The Scheme provides subsidies for improvements at:

- regular bus stops;
- NSW TrainLink coach stops;
- bus stops adjacent to the entry/exit points of schools; and
- bus stops that support other modes of transport, including flexible transport options.

4.4 Funding Exclusions

- research or studies;
- services;
- management;
- conveyances or enhancement to conveyances for use by transport providers;
- projects that benefit conveyances or drivers only, not passengers;
- lifecycle maintenance or recurrent costs;
- sealing or delineation of roads or airstrips;
- road works;
- infrastructure enclosed on private land not accessible by the public;
- infrastructure for exclusive use by taxis services; and
- infrastructure for exclusive use by airports.

5 Funding allocation priorities and principles

- Proposals that improve safety and accessibility are higher priority than those which enhance passenger comfort.
- Subsidies are to provide direct benefits to customers of passenger transport services contracted by TfNSW.
- Subsidy payments represent TfNSW's financial contribution towards the provision and upgrading of infrastructure to a minimum standard. Where a higher standard is preferred, the subsidy recipient is responsible for funding the additional cost.
- Equitable distribution of subsidy payments across country areas.
- Applications for subsidies from RRBSC regions take priority over projects for OMBSC areas.

6 Funding model

6.1 Budget cycle

- TfNSW has aligned CPTIGS funding to the local government four year term – falling biennially within a term. It is anticipated that the 2021/23 CPTIGS round will open in July 2021.

6.2 Provisional regional allocations

- The allocation of provisional regional subsidy units and for special infrastructure projects is based on each region's share of population covered by the Scheme.
- Appendix B provides a breakdown of the provisional subsidy units/budget nominally assigned to each eligible NSW Region.
- In the event that there is an under-subscription in any NSW Region, TfNSW reserves the right to reallocate surplus funding to applications approved in other eligible NSW Regions.
- In the event that there is a general under-subscription of funding, TfNSW reserves the right to allocate funds to other suitable country passenger transport infrastructure projects.
- Local councils are encouraged to coordinate applications at the regional level especially, where possible, with the assistance of joint regional organisations and to prioritise effective use of subsidy.
- Local councils, bus operators, schools, Aboriginal land councils and community transport organisations are encouraged to consult and collaborate to strengthen applications.

6.2.1 *Special infrastructure projects*

A nominal reservation of 15% of the regional allocation will be set aside for special infrastructure projects within eligible regions. These do not form part of the biennial process and may be provided at any time throughout the year. Special infrastructure projects are for the purpose of responding to new and emerging rural transport infrastructure needs that may not fit into the bus stop model. This will include innovative approaches to improving customer access to services. Such projects will need to be aligned with Future Transport 2056 outcomes, strategic directions and specific initiatives and sanctioned by Transport for NSW.

Applicants who would like to discuss projects that may fit within this category are encouraged to liaise with their TfNSW Area Manager.

Please refer to Appendix C for the contact details of the Area Manager for your region.

7 Processes for a standard application

Transport for NSW will advise when a funding round opens for the submission of a standard application. Such rounds will be opened every two years allowing three months for the submission of applications. Applications may be prepared in advance for subsequent rounds. Under- subscription may result in additional rounds.

Applications are to be submitted through the online grants managements system – Smartygrants - <https://www.smartygrants.com.au/>

All proposed projects should be contained within the application. Only one application per organisation is allowed in each funding round. Any duplicate or subsequent applications from the same organisation will not be considered.

7.1 Preparing an application

7.1.1 Scope

Identify the amount of funding available for your area and region. Whilst this is a notional budget, if the pool is fully subscribed, then this would be the funding limit for the round. Be realistic in what can be achieved within the budget and timeframe.

A list of identified bus stop locations for each LGA is an integral component of the application. This will enable applicants to easily identify each component of the application by the unique stop. In the situation where the stop is not listed these locations may be added manually using the GeoCode location. Listed stops requiring upgrades to comply with DSAPT requirements will be the priority.

Individual components of each project (stop) within an application can be identified. This enables flexibility in the works required and recognises diversity of locations.

Additional works that may be associated with the proposed transport **infrastructure upgrade, such as complementary road works, are not eligible for a subsidy under this Scheme.** Please refer to Appendix H for details of eligible infrastructure components that can be subsidised.

7.1.2 Community and operator consultation

Applicants are encouraged to consult with the local community and transport service providers such as route service operators and NSW TrainLink to identify the transport infrastructure in most need of upgrading or construction.

Whilst it is not a requirement, collaborative applications that demonstrate consultation and support will be highly regarded. Applicants can demonstrate community consultation by attaching letters outlining the local consultation and support from the local bus operator and other interested parties.

7.1.3 Applicants other than Councils

Where the applicant is a local transport operator or a non-government organisation, confirmation must be provided that appropriate approvals-in-principle to proceed have been obtained from the local council (for local roads) and/or Roads and Maritime Services (for state roads).

7.1.4 Calculation of provisional subsidy amount

The subsidy payments made by TfNSW should not be expected to cover the full cost of projects so it is important that applicants undertake adequate costing of the proposed works even though cost estimates are not required as part of the application. However, the subsidy amounts provided by TfNSW should represent a significant contribution and applicants are reminded that they will be required to meet the cost of any shortfall. The application automatically calculates funding requests as you populate the form.

7.1.5 Priority of works within the application

An application requires that each location is numbered **by priority**.

An application can have **only one set of priorities** across new shelters and upgrades. For example - Priorities #1 & #2 are upgrades, #3 is a new shelter, priority #4 is an upgrade, #5 is a new shelter, etc.

An application **cannot** have a Priority #1 New Shelter and a Priority #1 Upgrade. One set of numbers are to run in chronological order - #1 being the highest priority - from your first priority location to your last.

Failure to follow this prioritisation may have an unintended impact for applicants in rounds when there is an oversubscription of limited resources.

7.2 Standards

Applicants should ensure that each proposed project complies with all relevant standards, including but not limited to, the:

Disability Standards for Accessible Public Transport, available from -

- https://infrastructure.gov.au/transport/disabilities/third_review_tor.aspx
- <https://infrastructure.gov.au/transport/disabilities/index.aspx>
- <https://infrastructure.gov.au/transport/disabilities/whole-journey/>
- <https://www.legislation.gov.au/Series/F2005B01059>

Helpful hints for rural bus infrastructure may be found at:

- [The Australian Human Rights Commission Guidelines, available from -
https://www.humanrights.gov.au/australian-human-rights-commission-accessible-bus-stops-guidelines](https://www.humanrights.gov.au/australian-human-rights-commission-accessible-bus-stops-guidelines)

7.3 Submission of applications

- Applications are to be submitted on-line on the official CPTIGS application form on or before the due date (*See Appendix E for Terms and Conditions.*).
- It is the responsibility of the applicant to ensure information entered in the form is accurate.
- Late applications will not be assessed unless there are exceptional circumstances and prior approval for late submission has been obtained from the Scheme Administrator.

7.4 Assessment of applications

7.4.1 Allocation Process

Applications will be assessed by a panel formed by TfNSW. The Assessment Panel will review all applications based on the principles and priorities outlined in these Guidelines. The Assessment Panel's funding recommendations will be submitted to a Local Government NSW representative for endorsement.

7.4.2 Step 1

Applications are grouped by each eligible NSW Region. The Scheme Administrator determines whether there are sufficient subsidy units allocated to that region to subsidise all eligible bus stop improvement projects. For details of this round's nominal regional allocation of subsidy units – see Appendix B.

7.4.3 Step 2

The Scheme Administrator calculates whether there is an under-subscription or oversubscription of the notional funding allocated to each eligible NSW Region.

7.4.4 Step 3

In the event that there are unallocated funds in any given region, said funds will be returned to the general pool for redistribution to other regions where there is an oversubscription. The same principles will be used for allocation of funding for over or undersubscribed local government areas within regions.

7.5 Notification of outcomes

Applicants will be formally advised of the outcome of their application following announcements by the Minister for Regional Transport and Roads and/or local Members of Parliament.

7.6 Project timeframe

All works must be completed within two years from the date on the letter of approval. Recipients are to advise TfNSW immediately of any change or impediments to completing projects according to scope, time and quality expectations. Termination of projects prior to their completion may result in a request to return the initial payment.

7.7 Grant payments

7.7.1 Initial payment

An initial payment of 30% of the total approved subsidy amount will be made upon TfNSW receiving confirmation from the successful applicant of their acceptance of the terms and conditions of the grant in conjunction with a correct tax invoice to TfNSW.

7.7.2 Final payment

The remaining 70% will be paid upon all works being finalised, receipt of an acceptable acquittal report, which confirms an access compliance report has been completed, and a correct tax invoice to TfNSW.

7.8 Reporting

Both interim and final acquittal reports must be forwarded to TfNSW through the online grants management system – Smartygrants - <https://www.smartygrants.com.au/>

Reports must be signed by the delegated officer of the applicant and an appropriately qualified access consultant, confirming:

- works have been completed as stated in the original application; and
- a compliance report has been prepared by an accredited access consultant, or suitably qualified staff member, verifying compliance with standards and guidelines. See Appendix G for further details.

7.8.1 Interim acquittal reports

Recipients may provide an interim acquittal report for part of the scope of works at any time during the maximum two years approved for the completion of works.

An example of an interim acquittal is provided in Appendix G.

Interim acquittal reports must meet the Reporting Requirements in Appendix G.

7.8.2 Final acquittal reports

Final acquittal reports must be provided within two years from the date on the letter of approval for the CPTIGS grant and must meet the Reporting Requirements in Appendix G.

7.8.3 Verification of reports received

TfNSW reserves the right to audit any completed works to confirm works have been delivered as reported. Misrepresentation of the works completed may result in the applicant repaying any grant funds received and/or exclusion from subsequent CPTIGS funding rounds.

7.8.4 Failure to submit acquittal reports

No final payments will be made without the submission of an acceptable final acquittal report. Failure to complete the works or submit an acceptable acquittal report within the allocated two years may result in the applicant repaying any grant funds received.

8 Processes for special infrastructure projects

Special infrastructure projects will be considered at any time throughout the two years of the funding round. Special infrastructure projects may be identified by the community in consultation with regional TfNSW staff or directly by TfNSW. Applications are made and received on behalf of a collaborative body through the office of the local Area Manager. Refer to Appendix C.

Special infrastructure projects require exceptional circumstances that cannot be met within the existing guidelines. To be successful they require collaboration, should be innovative and be a joint approach from councils, bus operators and other interests such as NSW TrainLink.

The Area Manager can be approached to provide advice on eligibility and on structuring a submission for a special infrastructure project.

8.1 Preparation in support of a project

8.1.1 Identify the need

If you have identified a need in your community that you believe could be supported with a special infrastructure project then you should discuss this with the Area Manager. The Area Manager will undertake a preliminary assessment of the concept and its suitability.

8.1.2 Level of support

TfNSW will provide up to 75% of the cost of the project. The level of support will be determined by the quality and scope of the application and the funding available.

8.1.3 Concept and costing

Following this preliminary assessment you may be required to provide a business case detailing:

- the project and its benefit to passengers;
- why it is innovative;
- how it integrates and supports strategies and initiatives under the Future Transport Regional NSW Services and Infrastructure Plan;
- the partners within the joint approach; and
- costing and plans for the project.

Applicants should ensure the project complies with all relevant standards, including but not limited to, the:

Disability Standards for Accessible Public Transport, available from -

- https://infrastructure.gov.au/transport/disabilities/third_review_tor.aspx
- <https://infrastructure.gov.au/transport/disabilities/index.aspx>
- <https://infrastructure.gov.au/transport/disabilities/whole-journey/>
- <http://www.comlaw.gov.au/Series/F2005B01059>

Helpful hints for rural bus infrastructure may be found at The Australian Human Rights Commission Guidelines, available from <https://www.humanrights.gov.au/australian-human-rights-commission-accessible-bus-stops-guidelines>.

8.1.4 Submitting an application

Applications will be submitted through the Area Manager.

8.1.5 Appraisal of applications

Applications will be approved at the discretion of the Director, Rural and Regional Service Delivery and Performance, with consideration of their fit and appropriateness for the area and evolving needs in line with strategies and initiatives under the Future Transport Regional NSW Services and Infrastructure Plan.

8.2 Notification of outcomes

Transport for NSW will formally advise applicants of the outcome of their application.

8.3 Project timeframe

All works must be completed within two years from the date on the letter of approval. Recipients are to advise TfNSW immediately of any change or impediments to completing projects according to scope, time and quality expectations. Termination of projects prior to their completion may result in a request to return the initial payment.

8.4 Grant payments

Grant payments will be staged and will vary according to the scope and complexity of the project. The payment schedule will be agreed to within the application process but a percentage of the grant will be withheld as a final payment until a satisfactory acquittal report is received.

8.5 Reporting

A comprehensive acquittal report meeting the requirements for Special Infrastructure Project Reporting (refer Appendix G) must be forwarded to TfNSW.

The acquittal report must be signed by the delegated officer of the applicant and an appropriately qualified access consultant, confirming:

- works have been completed as stated in the original application; and
- a compliance report has been prepared by an accredited access consultant, or suitably qualified staff member, verifying compliance with standards and guidelines. See Appendix G for further details.

8.5.1 Verification of reports received

TfNSW reserves the right to audit any completed works to confirm works have been delivered as reported. Misrepresentation of the works completed may result in the applicant repaying any grant funds received and/or exclusion from subsequent CPTIGS funding rounds.

8.5.2 Failure to submit acquittal reports

No final payments will be made without the submission of an acceptable acquittal report. Failure to complete the works or submit an acceptable acquittal report within the allocated two years may result in the applicant repaying any grant funds received.

Appendix A

Eligible NSW Local Government Areas

Albury City Council	Gilgandra Shire Council	Oberon Council
Armidale Regional Council	Glen Innes Severn Council	Orange City Council
Ballina Shire Council	Goulburn Mulwaree Council	Parkes Shire Council
Balranald Shire Council	Greater Hume Shire Council	Port Macquarie – Hastings Council
Bathurst Regional Council	Griffith City Council	Port Stephens Council
Bega Valley Shire Council	Gunnedah Shire Council	Queanbeyan Palerang Regional Council
Bellingen Shire Council	Gwydir Shire Council	Richmond Valley Council
Berrigan Shire Council	Hay Shire Council	Shoalhaven City Council
Bland Shire Council	Hilltops Council	Singleton Council
Blayney Shire Council	Inverell Shire Council	Snowy Monaro Regional Council
Bogan Shire Council	Junee Shire Council	Snowy Valleys Council
Bourke Shire Council	Kempsey Shire Council	Tamworth Regional Council
Brewarrina Shire Council	Kiama Municipal Council	Temora Shire Council
Broken Hill City Council	Kyogle Council	Tenterfield Shire Council
Byron Shire Council	Lachlan Shire Council	Tweed Shire Council
Cabonne Shire Council	Lake Macquarie City Council	Unincorporated NSW
Carrathool Shire Council	Leeton Shire Council	Upper Hunter Shire Council
Central Darling Shire Council	Lismore City Council	Upper Lachlan Shire Council
Cessnock City Council	Lithgow City Council	Uralla Shire Council
Clarence Valley Council	Liverpool Plains Shire Council	Wagga Wagga City Council
Cobar Shire Council	Lockhart Shire Council	Walcha Council
Coffs Harbour City Council	Maitland City Council	Walgett Shire Council
Coolamon Shire Council	Mid Coast Council	Warren Shire Council
Coonamble Shire Council	Mid-Western Regional Council	Warrumbungle Shire Council
Cootamundra-Gundagai Regional Council	Moree Plains Shire Council	Weddin Shire Council
Cowra Shire Council	Murray River Council	Wentworth Shire Council
Dubbo Regional Council	Murrumbidgee Council	Wingecaribee Shire Council
Dungog Shire Council	Muswellbrook Shire Council	Wollondilly Shire Council
Edward River Council	Nambucca Shire Council	Yass Valley Council
Eurobodalla Shire Council	Narrabri Shire Council	
Federation Council	Narrandera Shire Council	
Forbes Shire Council	Narromine Shire Council	

Appendix B

2019/21 Notional Regional Allocations of Subsidy Units

Region	Indicative Number of Subsidy Units per Region		Total Notional Funding Allocation
	Upgrades @ \$2,200	New Shelters @ \$11,000	
New England/North West & Hunter	197	39	\$866,000
North Coast	135	27	\$596,000
Central West and Orana & Far West	107	21	\$472,000
Riverina Murray	73	15	\$322,000
South East and Tablelands & Shoalhaven	111	22	\$508,000
Special Infrastructure Projects			\$488,000
			\$3,252,000

Appendix C

TfNSW Area Managers

NSW Region	Office Location	Area Manager	Phone	Email
New England/ North West & Hunter	Tamworth	Fiona Cutler	Mob: 0419 412 211	fiona.cutler@transport.nsw.gov.au
North Coast	Coffs Harbour	Ross Chalmers	Ph: 02 6691 9542 Mob: 0438 255 543	ross.chalmers@transport.nsw.gov.au
Central West and Orana & Far West	Dubbo	Belinda Roberts	Ph: 02 6841 4027 Mob: 0438 203 214	belinda.roberts@transport.nsw.gov.au
Riverina Murray	Wagga Wagga	Sharon Horner	Ph: 02 6923 6581 Mob: 0418 227 996	sharon.horner@rms.nsw.gov.au
South East and Tablelands & Shoalhaven	Queanbeyan	Alex Codina	Ph: 02 8265 8033 Mob: 0417 218 876	alex.codina@transport.nsw.gov.au

Appendix D

Local Government Areas for NSW Regions

	New England North West & Hunter	North Coast	Central West and Orana & Far West	Riverina Murray	South East and Tablelands & Illawarra-Shoalhaven
Local Government Area	New England North West:	Ballina Shire Council	Central West:	Albury City Council	South East and Tablelands:
	Armidale Regional Council	Bellingen Shire Council	Bathurst Regional Council	Berrigan Shire Council	Bega Valley Shire Council
	Glen Innes Severn Council	Byron Shire Council	Blayney Shire Council	Bland Shire Council	Eurobodalla Shire Council
	Gunnedah Shire Council	Clarence Valley Council	Cabonne Council	Carrathool Shire Council	Goulburn Mulwaree Council
	Gwydir Shire Council	Coffs Harbour City Council	Cowra Council	Coolamon Shire Council	Hilltops Council
	Inverell Shire Council	Kempsey Shire Council	Forbes Shire Council	Cootamundra Gundagai Regional	Queanbeyan Palerang Regional
	Liverpool Plains Shire Council	Kyogle Council	Lachlan Shire Council	Edward River Council	Snowy Monaro Regional Council
	Moree Plains Shire Council	Lismore City Council	Lithgow City Council	Federation Council	Upper Lachlan Shire Council
	Narrabri Shire Council	Nambucca Shire Council	Oberon Council	Greater Hume Shire Council	Wingecarribee Shire Council
	Tamworth Regional Council	Port Macquarie Hastings Council	Orange City Council	Griffith Shire Council	Yass Valley Council
	Tenterfield Shire Council	Richmond Valley Council	Parkes Shire Council	Hay Shire Council	Illawarra - Shoalhaven:
	Uralla Shire Council	Tweed Shire Council	Weddin Shire Council	Junee Shire Council	Kiama Municipal Council
	Walcha Council		Orana:	Leeton Shire Council	Shoalhaven City Council
	Hunter:		Bogan Shire Council	Lockhart Shire Council	Wollondilly Shire Council
	Cessnock City Council		Coonamble Shire Council	Murray River Council	
	Dungog Shire Council		Dubbo Regional Council	Murrumbidgee Council	
	Lake Macquarie City Council		Gilgandra Shire Council	Narrandera Shire Council	
	Maitland City Council		Mid Western Regional Council	Snowy Valleys Council	
	Mid Coast Council		Narromine Shire Council	Temora Shire Council	
	Muswellbrook Shire Council		Warren Shire Council	Wagga Wagga City Council	
	Port Stephens Council		Warrumbungle Shire Council		
	Singleton Council		Far West:		
	Upper Hunter Shire Council		Balranald Regional Council		
			Bourke Shire Council		
			Brewarrina Shire Council		
			Broken Hill City Council		
			Central Darling Shire Council		
			Cobar Shire Council		
			Unincorporated NSW		
			Walgett Shire Council		
			Wentworth Shire Council		

Appendix E

Terms and Conditions

1. The call for applications does not commit Transport for NSW in any way to the provision of funding or assistance to a proponent. The outcome is subject to the competitive assessment of all applications in accordance with the principles and priorities outlined in the Guidelines at the time and the available funds.
2. If the available funds are not fully subscribed by the completion of the assessment process, the right is reserved to nominate other suitable country passenger transport infrastructure projects for funding.
3. By submitting a tax invoice², funding recipients accept any special conditions that Transport for NSW may include in its letter confirming the funding, in addition to plus the following general conditions:
 - a) projects to be completed within two years from the date on the letter of approval;
 - b) no unauthorised changes in the scope and/or location of the project;**
 - c) no re-allocation of any part of the funds to other works without prior Transport for NSW approval in writing;
 - d) reporting as required (refer to **Appendix G**);
 - e) Transport for NSW is under no obligation to provide additional funds for subsequent stages of a project; and
 - f) the NSW Government requires public acknowledgment of its funding support for the project.
4. The recipient acknowledges that in accepting grant money, Transport for NSW does not assume any legal obligation for the project. All relevant legal obligations and liabilities are the sole responsibility of the recipient and any sub-contractor. Transport for NSW will not own, control, manage or maintain the infrastructure.
5. The recipient is fully responsible for delivery of the project. The recipient and any sub- contractors are to adhere to all regulatory requirements associated with the planning, design and construction of projects in NSW. In particular, all proposals need to obtain appropriate planning and development approvals from Local Government. The proponent should do this before they submit an application. The following is a typical, but not exhaustive, list of regulations and codes that must be observed:
 - a) Australian Standards;
 - b) Building Code of Australia;
 - c) NSW Government Code of Practice;
 - d) NSW Government Code of Tendering;
 - e) Local Government development guidelines;
 - f) Environmental Planning & Assessment Act 1979; and
 - g) Disability Standards for Accessible Public Transport 2002³;
6. Transport for NSW reserves the right to assess a project's design, development, costing, construction or delivery at any stage and may use its own staff or engage independent contractors to do this. In accepting subsidies, funding recipients agree to make all relevant records available for scrutiny.
7. Transport for NSW may require the development and display of Transport Services Guides and/or project signboards acknowledging NSW Government funding.
8. Failure to comply with these or any additional conditions imposed by letter to recipients may result in the termination of funding, repayment of part or all of the allocated funding and disqualification from future grants under this Scheme.

² If the recipient does not accept any condition, they need to contact Transport for NSW noting their specific objection(s) before submitting the tax invoice.

³

- https://infrastructure.gov.au/transport/disabilities/third_review_for.aspx
- <https://infrastructure.gov.au/transport/disabilities/index.aspx>
- <https://infrastructure.gov.au/transport/disabilities/whole-journey/>
- <http://www.comlaw.gov.au/series/F2005B01059>

Appendix F.

Assessment Criteria for Standard and Non-Standard Infrastructure

Assessment Criteria		
To what degree	does the proposal contribute towards improving the safety and accessibility as described in the Disability Standards for Accessible Public Transport and the Australian Human Rights Commission Guidelines?	30%
	does the proposal benefit rural and regional transport passengers?	20%
	does the application demonstrate the community and the service operator support the proposal?	20%
	does the proposal align with strategic planning?	15%
	is the proposal deliverable in the timeframe and reasonable in scope for the location?	15%

Appendix G.

Reporting Requirements

If the recipient submits a tax invoice for the initial payment (30%) of the Country Passenger Transport Infrastructure Grant, they are accepting any terms Transport for NSW sets out in the funding confirmation letter, the Terms and Conditions in Appendix E and the following Reporting Requirements. **Failure to comply with these arrangements may require repayment of the grant and disqualify the recipient from future Transport for NSW grants.**

The recipient will be required to report to Transport for NSW on the progress of approved projects (e.g. project completion status and forecast final completion date), at intervals required by Transport for NSW.

Submitting Reports

Acquittal Reports	Due to Transport for NSW
Interim acquittals	At any time during the two year project timeframe.
Final acquittals	As soon as practical after works have been completed and within two years from the date on the letter of approval.

Both interim and final acquittal reports must be forwarded to TfNSW through the online grants managements system – Smartygrants - <https://www.smartygrants.com.au/>.

Acquittal reports must be signed by the delegated officer of the applicant and an appropriately qualified access consultant, confirming:

- works have been completed as stated in the original application; and
- a compliance report has been prepared by an accredited access consultant, or suitably qualified staff member, verifying compliance with standards and guidelines.

Interim acquittal reports

Recipients may provide an interim acquittal report for part of the scope of works at any time during the maximum two years approved for the completion of works.

For example, an application approved for four stop upgrades (\$8,800) and three new shelters (\$33,000) would receive an initial payment of 30% (\$12,450). Following completion of any of the upgrades or shelters, the recipient may submit their acquittal report and tax invoice for the remaining grant payable for the completed works. For example, the four upgrades are completed within three months and the recipient provides an acquittal report on the four upgrades and a tax invoice for 70% of \$8,800 (\$6,160). TfNSW would pay the \$6,160 leaving an outstanding balance of \$21,000 to be claimed on the completion of the new shelters.

Final acquittal reports

Final acquittal reports must be provided within two years from the date on the letter of approval for the CPTIGS grant.

Special Infrastructure Project Reporting

A comprehensive acquittal report must be forwarded to TfNSW inclusive of:

- a) project start and completion dates;
- b) full project expenditure statement;
- c) photographic evidence of completed works;
- d) advice that a compliance report has been prepared by an accredited access consultant, or suitably qualified staff member, verifying compliance with standards and guidelines;
- e) certification that works have been completed as stated in the original ; and
- f) contain a declaration signed by the Project Supervisor that reconciles all grant funds and certifies that they were expended on the approved project.

Final payments

Receipt of an acceptable final report in conjunction with a correct tax invoice will enable the payment of the remaining grant payable.

Appendix H.

Subsidy Rates for Standard Projects

Description	Purpose	Quantities specification	Notes	Maximum Subsidy
		Australian Standard & DSAPT compliant, based on lowest cost New Shelter		\$11,000 (\$8,800 including associated works)
Basic boarding point	Improve accessibility	boarding point	Basic boarding point manoeuvring area. min.1540w x 2070d	Maximum subsidy \$550
Connecting footpath	Improve accessibility	1200mm minimum width	Total area can be accrued at one or more passenger transport stops	Must connect transport stop with nearest level surface. Maximum subsidy \$146.66 per square metre capped at \$2,200 total subsidy.
Minor boarding point upgrades	Improve accessibility	firm level boarding	In fill (up to 1.5 m ²) between existing level boarding area and kerb (or surface of the road where there is no kerb)	Maximum subsidy \$275
Security / lighting	Improve passenger safety	Lighting (inc. solar) installed	Requires proof of purchase	Light level of 150lx is the minimum specification where lighting is installed in a bus shelter
Signage	Improve accessibility	pole with sign	To indicate the location of a designated transport stop	Maximum subsidy \$440
Standard bus stop hardstand	Improve accessibility	concrete slab	Provides a level surface/basic boarding area that extends to the kerb (or surface of the road where there is no kerb). Minimum width 3.5metres	Maximum subsidy \$2,200
Street furniture	Improve passenger amenity	seat/bench	For installation at passenger transport stops	Maximum subsidy \$1,100
Tactile ground surface indicators	Improve accessibility	Must comply with relevant codes and standards	Indicate boarding points, access and egress	Maximum subsidy \$550



13 FINANCE AND ADMINISTRATION

The following items are submitted for consideration -

13.1	Delivery Program bi-annual review 2018/2019	344
13.2	New Borrowings – 2018/2019	364

Finance and Administration - 18 July 2019

ITEM 13.1 **Delivery Program bi-annual review 2018/2019**

FILE REFERENCE **I19/356**

AUTHOR **Acting Director of Finance and Administration**

ISSUE

Delivery Program – bi-annual Progress Review Report on Principal Activities and Program Actions for the second half of 2018/2019.

RECOMMENDATION That -

1. Council adopt the Delivery Program Review and the Fit for the Future Action Plan Review Reports for the six month period ended 30 June 2019.

BACKGROUND

The Delivery Program is a four-year plan, accompanied by a complete four-year budget program of works that details what Council will do to implement the Regional Community Strategic Plan.

The Delivery Program will be reviewed and updated annually by Council, incorporating community submissions to the program and to ensure the program evolves and remains aligned to Council priorities.

REPORT

Upper Lachlan Shire Council has implemented the Office of Local Government, Integrated Planning and Reporting (IP&R) legislation. Section 404 (5), of the Local Government Act 1993, states “The General Manager must ensure that progress reports are provided to the Council, with respect to the Principal Activities detailed in the Delivery Program, at least every 6 months.”

Attached to this report is a progress review report on Council's Delivery Program in accordance with the IP&R guidelines for the period of January 2019 to June 2019. In addition to above there is a progress review report on the Fit for the Future Council Action Plan.

POLICY IMPACT

Nil

OPTIONS

Nil



FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council adopt the Delivery Program Review and the Fit for the Future Action Plan Review Reports for the six month period ended 30 June 2019.

ATTACHMENTS

1. 	Delivery Program 30 June 2019 Report	Attachment
2. 	FFF Delivery Program Action Plan 30 June 2019	Attachment

The Delivery Program Actions are integrated with the Tablelands Regional Community Strategic Plan (CSP) Strategies and referenced to a Community Aspiration. Each six month period the General Manager is to provide a progress report with respect to the Delivery Program Actions.

REGIONAL CSP STRATEGIC PILLAR NO.1 - COMMUNITY

Delivery Program Actions	Performance Measures	Responsibility	CSP Strategy and Aspiration	Progress Report
1.1 - Support the retention of medical and health care facilities in the towns.	Support medical practitioners by providing available community buildings to facilitate health care service provision.	Director of Environment and Planning	Strategy CO1 - Facilitate and encourage equitable access to community infrastructure and services, such as health care, education and transport. 5. People attaining health and wellbeing.	Completed – community buildings are leased to facilitate health care services.
1.2 - Support provision of ageing population services and aged accommodation.	Liaise with government agencies and associated community groups in advocating for adequate aged care services and accommodation.	Director of Environment and Planning	Strategy CO1 - Facilitate and encourage equitable access to community infrastructure and services, such as health care, education and transport. 2. Community liaison to preserve and enhance community facilities.	Completed – ongoing liaison continued. Pending - Disability Inclusion Action Plan priorities are ongoing.
1.3 - Community services for young, aged, disabled, and people from diverse cultural backgrounds.	Number of actions of the Social and Community Plan, Cultural Plan and Ageing Strategy are implemented.	Directors of Environment and Planning & Finance and Administration	Strategy CO3 - Foster and encourage positive social behaviours to maintain our safe, healthy, and connected community. 6. Resilient and adaptable communities.	Completed - review of Social and Community Plan undertaken. Cultural Plan has been reviewed in June 2017 and cultural funding program implemented.

Delivery Program Actions	Performance Measures	Responsibility	CSP Strategy and Aspiration	Progress Report
1.4 - Retain the youth population demographic and provide appropriate facilities.	Number of consultations held with youth groups. Continue support of the Youth Committees.	Director of Environment and Planning	Strategy CO2 - Encourage and facilitate active and creative participation in community life. 2. Community liaison to preserve and enhance community facilities.	Completed – YA'MAD meetings being held. Youth week activities were undertaken in April 2019.
1.5 - Lobby for retention of education facilities.	Advocate for education facilities from pre-school to high school to be retained in the Shire's towns.	General Manager	Strategy CO1 - Facilitate and encourage equitable access to community infrastructure and services, such as health care, education and transport. 2. Community liaison to preserve and enhance community facilities.	Completed - continue advocacy to retain current education facilities and Council support to local schools and school activities by donations and work experience placements for school students.
1.6 - Protect significant heritage sites to preserve the diverse history of the Shire.	Number of heritage sites receiving funding over three year program.	Director of Environment and Planning	Strategy CO4 - Recognise and celebrate our diverse cultural identities, and protect and maintain our community's natural and built cultural heritage. 1. A built environment enhancing the lifestyle of a diverse community.	Completed - 5 heritage projects received grant funding in 2018/2019.

Delivery Program Actions	Performance Measures	Responsibility	CSP Strategy and Aspiration	Progress Report
1.7 - Social inclusion for all disparate communities.	Provision of recreational opportunities and upgrade to existing public recreational facilities within the Shire towns.	Director of Infrastructure	Strategy CO5 - Maintain our rural lifestyle. 6. Resilient and adaptable communities.	Completed – Clifton Park in Crookwell shared footpath constructed. Goodhew Park in Taralga new and refurbished equipment is provided.
1.8 - Manage and upgrade Council's public buildings and community centres.	Regular communication and support of Section 355 Committees arrangements. Preparation and review Council buildings and prepare strategy on future arrangements.	Director of Environment and Planning	Strategy CO4 - Recognise and celebrate our diverse cultural identities, and protect and maintain our community's natural and built cultural heritage. 2. Community liaison to preserve and enhance community facilities.	In Progress - communication and support to Section 355 Committees is being provided. Pending - Building Plans of Management are being established.
1.9 - Encourage recreational, cultural and leisure activities while maintaining public safety standards.	Provide funding for existing library and swimming pool facilities. Also, manage animal control and sporting grounds activities.	All three Council Department Directors	Strategy CO2 - Encourage and facilitate active and creative participation in community life. 2. Community liaison to preserve and enhance community facilities.	In Progress – “Active Villages” outdoor gymnasiums. Complete - lighting for soccer grounds; swimming pool repairs and Crookwell Pool building façade painted. Completed – annual animal control report submitted OLG.

REGIONAL CSP STRATEGIC PILLAR NO.2 - ENVIRONMENT

Delivery Actions	Program	Performance Measures	Responsibility	CSP Strategy and Aspiration	Progress Report
2.1 - Address environmental degradation issues, i.e. noxious weeds control.		Review of long-term Noxious Weeds Management Strategy.	Director of Environment and Planning	Strategy EN2 - Adopt environmental sustainability practices. 3. A healthy natural environment.	Pending - review of policy and further consultation required implementation of the Biosecurity Act, Regional Plan and establish Local Plan.
2.2 - Promote environmentally sustainable developments (ESD).		Review, update and implementation of Upper Lachlan Local Environmental Plan (LEP) and Development Control Plans (DCP).	Director of Environment and Planning	Strategy EN4 - Maintain a balance between growth, development and environmental protection through sensible planning. 4. A prosperous economy with the balanced use of our land.	Pending – Upper Lachlan LEP Planning Proposals have been submitted to Department of Planning and Environment.
2.3 - Promote use of green and renewable energy.		Council promote alternate energy source initiatives. Implement Climate Change Adaption Strategy.	Director of Environment and Planning	Strategy EN5 - To investigate and implement approaches to reduce our carbon footprint. 3. A healthy natural environment.	In Progress - Council partnering with OEH State Government undertaking an energy audit of council buildings.
2.4 - Pursue Section 94A Development Contribution payments for all State Significant - Designated Developments.		Council is to manage and distribute the funds through a Section 355 Committee of Council.	Director of Environment and Planning	Strategy EN1 - Protect and enhance the existing natural environment, including flora and fauna native to the region. 1. A built environment enhancing the lifestyle of a diverse community.	Completed - 3 Community Enhancement Funds are operating through Section 355 Committees of Council distribute funds to community groups.
2.5 - Support land care initiatives to restore and beautify natural resources.		The waterways sustain natural ecosystems through the expansion of willow removal and catchment programs.	Director of Environment and Planning	Strategy EN3 - Protect and rehabilitate waterways and catchments. 2. Community liaison to preserve and enhance community facilities.	Completed – support is provided for land care groups within the Shire and office accommodation is provided in Gunning.

REGIONAL CSP STRATEGIC PILLAR NO. 3 - ECONOMY

Delivery Actions	Program	Performance Measures	Responsibility	CSP Strategy and Aspiration	Progress Report
3.1 - Ensure financial viability of Council.		Long-term Financial Planning (LTFP) model implemented. Fit for the Future Action Plan implemented in relation to sustainability.	Director of Finance and Administration	Strategy EC4 - Foster and develop a diverse, adaptive, and innovative agricultural industry. 7. Responsible and efficient use of resources.	Completed – new LTFP adopted by Council in June 2018. Achieved 6 of 7 Fit for Future program benchmarks in 2017/2018. Operating surplus result achieved in preceding 10 years.
3.2 – Prudent financial management.		Complete implementation of the Internal Audit Strategy and Plan. Achieve key financial benchmarks.	Director of Finance and Administration	Strategy CO5 - Maintain our rural lifestyle. 8. Transparent and accountable governance.	Completed – IT General Controls internal audit project completed in March 2019.
3.3 - Encourage sustainable population growth and provision of associated infrastructure.		Implementation of Southern Tablelands Regional Economic Development Strategy (REDS). Development of a local Business and Economic Development Strategic Plan into REDS priorities.	Director of Environment and Planning	Strategy EC1 - Capitalise on the region's close proximity to Canberra and its position as a convenient location to attract industry and investment. 4. A prosperous economy with the balanced use of our land.	In Progress – implementation of REDS. Completed – an Upper Lachlan Economic Development Strategy has been completed to compliment REDS.
3.4 - Assist facilitation of employment opportunities.		Number of contacts with existing businesses and grant application preparation resources provided to assist businesses.	Director of Finance and Administration	Strategy EC5 - Encourage collaboration between businesses, government, and training providers to develop employment and training opportunities for young people in the region. 7. Responsible and efficient use of resources.	Completed – Grant Project Report provided to Council meetings. Grants assistance provided to community groups seeking grants.

Delivery Program Actions	Performance Measures	Responsibility	CSP Strategy and Aspiration	Progress Report
3.5 - Encourage and support viable local businesses.	<p>Deliver on tourism member and non-member benefits program.</p> <p>Tourism section is to prepare two business promotions annually.</p>	Director of Finance and Administration	<p>Strategy EC3 - Support and foster conditions that enable local and small/home-based businesses to grow.</p> <p>4. A prosperous economy with the balanced use of our land.</p>	<p>Completed - supporting local businesses by operating an accredited VIC, conducting ongoing co-operative marketing both online and offline.</p> <p>Visit Upper Lachlan website now linked to Australian Tourism data warehouse and optimised for all devices.</p> <p>New Destination Guide launched in March 2019.</p> <p>Tourism membership scheme and promotions are being delivered.</p>
3.6 - Promote tourism opportunities and community events.	Marketing and promotion is timely, professional, informative and responsive to user needs. Capitalise on Canberra Region brand opportunities.	Director of Finance and Administration	<p>Strategy EC2 - Jointly develop appropriate tourism opportunities and promote the region as a destination.</p> <p>2. Community liaison to preserve and enhance community facilities.</p>	<p>In Progress – ULTA is working with CRJO, Destination NSW and Tourism ACT to promote and develop the Canberra region and the Southern Tablelands in the Destination Southern NSW Destination Management Plan 2018-2020. Canberra Partnership Framework released in April 2019.</p>

REGIONAL CSP STRATEGIC PILLAR NO. 4 – INFRASTRUCTURE

Delivery Actions	Program	Performance Measures	Responsibility	CSP Strategy and Aspiration	Progress Report
4.1 - Improve local road and regional road transport networks.		Manage road assets to ensure public safety. Road Hierarchy reviewed and reported to Council. Pavement rehabilitation of regional roads.	Director of Infrastructure	Strategy IN3 - Maintain and improve road infrastructure and connectivity. 7. Responsible and efficient use of resources.	Completed – capital and maintenance works undertaken on Regional and Local Roads as per the schedule published on Council's website.
4.2 - Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.		Asset Management Plans and Asset Strategies by each Asset Class are developed and recommendations implemented.	Director of Infrastructure	Strategy IN4 - Maintain and update existing community facilities, and support the development of new community infrastructure as needed. 2. Community liaison to preserve and enhance community facilities.	In Progress - Further refinement of Asset Management Plan and improvement in assets registers to be completed starting with field data collection and update to the condition rating records.
4.3 - Bitumen seal all urban streets in towns.		Prepare 4 year road capital works program budget and review works priorities annually.	Director of Infrastructure	Strategy IN3 - Maintain and improve road infrastructure and connectivity. 1. A built environment enhancing the lifestyle of a diverse community.	Completed - 4 year capital road works budget programmed and works have commenced.
4.4 - Develop town main street and CBD beautification programs.		Town's main street beautification improvement programs and street cleaning. Streetscape Plan development and implementation in coordinated manner.	Director of Infrastructure	Strategy IN2 - Improve public transport links to connect towns within the region and increase access to major centres. 2. Community liaison to preserve and enhance community facilities.	In Progress - town and village streetscape program designs are going through the Streetscape Committee. Quotations to be sourced for bins, seats and notice boards.

Delivery Actions	Program	Performance Measures	Responsibility	CSP Strategy and Aspiration	Progress Report
4.5 - Lobby for improved mobile telephone and broadband services.		To ensure regional and rural areas are included in the roll out of Federal Government technological initiatives.	Director of Infrastructure	Strategy IN7 - Secure improvements for, and future proof, telecommunications infrastructure. 1. A built environment enhancing the lifestyle of a diverse community.	Completed – new mobile phone towers to be funded for Tuena and Wombeyan Caves. Lobbying for provision of towers at Snowy Mount and Curraweela is continuing. NBN services now provided to Crookwell.
4.6 - Improve water supply and sewerage facilities to towns.		Implement town water supply and sewerage improvement programs.	Director of Infrastructure	Strategy IN5 - Ensure high quality water supply options for the towns in the region. 2. A healthy natural environment.	Not completed - sewer plant upgrades in Crookwell and water supply treatment upgrades for Taralga are to commence in financial year 2019/2020.
4.7 - Provide waste pickup service for towns and villages and reduce the amount of waste going to landfills.		Council provide a strategy for future waste service provision. Implement improvement works to Crookwell landfill/waste centre and the village waste transfer stations to ensure compliance with EPA guidelines.	Director of Infrastructure	Strategy IN6 - Implement safe, accessible, and efficient management and recycling options for general waste, green waste, and sewage. 7. Responsible and efficient use of resources.	Not completed - village landfills have been converted to transfer stations. Crookwell landfill project to meet EPA compliance requirements has commenced. Council resolution in June 2019 to convert Crookwell landfill to waste transfer station.

Delivery Actions	Program	Performance Measures	Responsibility	CSP Strategy and Aspiration	Progress Report
4.8 – Actively seek funding for the Goulburn to Crookwell Rail Trail concept.		Joint Goulburn Mulwaree and Upper Lachlan Shire Councils Committee formed. Feasibility Study to be completed. Project estimates to be completed. Council to pursue grant and other funding options to facilitate the development of a rail trail.	Director of Infrastructure	Strategy EC2 - Jointly develop appropriate tourism opportunities and promote the region as a destination. Strategy IN4 - Maintain and update existing community facilities, and support the development of new community infrastructure as needed. 4. A prosperous economy with the balanced use of our land.	In Progress - Committee formed. Regional Economic Impact Assessment completed. Lobbying for funding opportunities is continuing.
4.9 - Develop new and upgrade existing footpaths and cycleway networks.		Implementation of the Pedestrian Access and Mobility Plan (PAMP) to create links to community services in conjunction with NSW Government Stronger Country Communities Fund program.	Director of Infrastructure	Strategy IN4 - Maintain and update existing community facilities, and support the development of new community infrastructure as needed. 1. A built environment enhancing the lifestyle of a diverse community.	In Progress - footpath works proceeding in accordance with current PAMP priorities and funding timelines. Stronger Country Communities Fund grant funding secured for footpath construction projects. Taralga and Collector footpath works commenced.
4.10 - Upgrade stormwater and kerb and guttering in towns.		Stormwater Management Plans created and recommendations progressively implemented in a 4 year capital works budget.	Director of Infrastructure	Strategy IN3 - Maintain and improve road infrastructure and connectivity. 2. A healthy natural environment.	Completed - locations requiring improvements are identified in the Flood Risk Study includes projects and future budgets. Funding application is lodged.

Delivery Program Actions	Performance Measures	Responsibility	CSP Strategy and Aspiration	Progress Report
4.11 - Progressively replace timber bridges on local and regional roads.	Prepare and implement a 10 year bridge replacement program with funding model in Long Term Financial Plan (LTFP).	Director of Infrastructure	Strategy IN2 - Improve public transport links to connect towns within the region and increase access to major centres. 7. Responsible and efficient use of resources.	In Progress - Abercrombie River MR256 bridge replacement. Kiamma Creek MR248E bridge construction delayed. Bridge assets condition assessment is continuing.
4.12 - Flood Risk Management Plans created for Crookwell, Gunning, Taralga and Collector.	Implementation of Flood Risk Management Plan recommendations.	Director of Environment and Planning & Director of Infrastructure	Strategy EN4 - Maintain a balance between growth, development and environmental protection. 4. A prosperous economy with the balanced use of our land.	Completed - Flood Risk Management Plan and Study adopted by Council.
4.13 - Transport link priority projects to State Parks including the Wombeyan Caves Road and Grabine Road reconstruction and upgrade to facilitate economic benefits to the region.	Pursue grant funding opportunities that deliver on the pursuit of regional economic growth benefits. Improve road infrastructure assets with potential to stimulate the local economy.	Director of Infrastructure	Strategy IN3 - Maintain and improve road infrastructure and connectivity. Strategy EC2 - Jointly develop appropriate tourism opportunities and promote the region as a destination. 4. A prosperous economy with the balanced use of our land.	In Progress – Successfully lodged and received grant applications for Wombeyan Caves Road MR256 and Grabine Road reconstruction and sealing. Council was successful in securing grant funding to commence works in 2019/2020.
4.14 - Progressively bitumen seal all classified roads.	Reductions in classified roads gravel sections. Improvement in road network condition rating to ensure public safety.	Director of Infrastructure	Strategy IN3 - Maintain and improve road infrastructure and connectivity. 7. Responsible and efficient use of resources.	Completed – Council was unsuccessful in receiving grant funding for Rye Park Road MR241. Council received additional grant funding for Wombeyan Caves Road MR258.

REGIONAL CSP STRATEGIC PILLAR NO.5 – CIVIC LEADERSHIP

Delivery Actions	Program	Performance Measures	Responsibility	CSP Strategy and Aspiration	Progress Report
5.1 - Participate in resource sharing initiatives.		Report projects to Council every year. Achieve annualised \$ savings through participation in Canberra Region Joint Organisation projects.	General Manager	Strategy CL3 - Collaborate and cooperate to achieve efficiencies and a greater voice in regional decision-making, and encourage similar cooperation across other sectors and community groups. 7. Responsible and efficient use of resources.	Completed - participation in Canberra Region JO and Central West JO shared projects. New Contracts: Bulk Fuels and Copyright Licencing (CENTROC).
5.2 - Lobby other levels of Government for increased share of funding distribution.		Review the intergovernmental Agreement. Grants Commission review and amendment to Financial Assistance Grants (FAG) distribution to rural councils.	General Manager	Strategy CL2 - Encourage and facilitate open and respectful communication between the community, the private sector, Council, and other government agencies. 8. Transparent and accountable governance.	Completed - lobbying continuing through Canberra Region JO and Central West JO and meetings with Government Ministers. No changes have been authorised or legislated.
5.3 - Promote community engagement and involvement in decision making processes.		Number of Community Outreach Meetings and program outcomes achieved. Community Survey undertaken every four years. The "Voice" Council newsletter publication distributed quarterly.	General Manager	Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community. 6. Resilient and adaptable communities.	Completed – 4 community outreach meetings conducted in May 2019. The "Voice" is produced quarterly.

Delivery Actions	Program	Performance Measures	Responsibility	CSP Strategy and Aspiration	Progress Report
5.4 - Leadership and commitment to integrated planning and reporting (IP&R).		Council's IP&R documents clearly articulate the Council's direction across all strategy platforms and performance management efficiency is evident to the community.	General Manager	Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community. 8. Transparent and accountable governance.	Completed - IP&R documentation completed for 2018/2019.

FIT FOR THE FUTURE – COUNCIL ACTION PLAN – 30 JUNE 2019

SUSTAINABILITY ACTION PLAN				
Objective	Strategies	Actions	Key milestones	Progress Report
1. Secure additional revenue to keep Council's operating performance ratio well above the benchmark and ensure funding for renewal of road network assets	Implement Special Rate Variation in 2020/2021	<ol style="list-style-type: none"> 1. Notify community of intention to apply for SRV 2. Community consultation and engagement 3. Notify IPART of intention to apply 4. Submit application to IPART 5. Fund infrastructure renewal of its road network assets 	<p>Commencement in July 2019</p> <p>Community engagement and support for the proposal is achieved</p>	<i>No action – a Council Resolution is necessary for a Special Rate Variation application.</i>
2. Drive cost savings through procurement	Implementation of a Best Practice in Procurement Program	<ol style="list-style-type: none"> 1. Procurement Roadmap - Arc Blue 2. Review Procurement Action Plan and policies 	<p>Procurement Committee recommendations to MANEX</p> <p>Utilisation of LGP Vendor Panel and TenderLink</p> <p>CR JO procurement working group committee reports to management</p>	<p><i>Contracts Register implemented in 2018.</i></p> <p><i>LGP vendor panel and TenderLink are utilised by Council.</i></p> <p><i>Canberra Region JO and LGP procurement meetings held.</i></p>

Objective	Strategies	Actions	Key milestones	Progress Report
3. Maintain diverse income streams through state roads contract	Retention and provision of Roads and Maritime Services (RMS) Routine Maintenance Council Contract (RMCC)	<ol style="list-style-type: none"> 1. Maintain existing high standard rating for road works in Contractor Performance Report 2. RMCC Benchmarking 	<p>RMS rating maintained satisfactory or better</p> <p>RMCC Commenced in 2008</p> <p>Contracted project completion date of 2018 for \$10 million scope of road works</p>	<p><i>RMS MR54 reconstruction and sealing project of \$10 million for unsealed sections was completed in January 2018.</i></p> <p><i>RMCC accreditation retained and Contractor Performance Reports are satisfactory.</i></p> <p><i>RMS Audit Report identified actions to be addressed over next 12 month periods.</i></p>
4. Maximise diverse income streams through private works	Provision of road reconstruction contracted private works for renewable energy developments	<ol style="list-style-type: none"> 1. Review pricing structures for private works which are in demand at profitable rates 2. Cost of service is transparent and in accordance with the National Competition Policy Guidelines 	<p>Remain competitive with the private sector and to secure contract works for road reconstruction</p>	<p><i>Council completed Woodhouselee Road North unsealed road section upgrade as private works from condition of consent in the Crookwell II Wind Farm development. Contract value: \$1.2m.</i></p> <p><i>Council is meeting all NCP Guidelines and private works rates incorporated into Council Revenue Policy.</i></p>

INFRASTRUCTURE AND SERVICE MANAGEMENT ACTION PLAN				
Objective	Strategies	Actions	Key milestones	Progress Report
1. Implement best practice asset management reporting	Asset Management Improvement Program	<ol style="list-style-type: none"> 1. Review Asset Management and Risk Plan, strategies and policies 2. Review of Council Infrastructure Plan – define community service level set by Council for asset maintenance 	<p>Asset Management Plans identify asset service standards</p> <p>Infrastructure asset classes valuation at fair value</p> <p>Ensure asset condition standards are maintained above Condition 5</p>	<p><i>Infrastructure Plan reviewed and adopted by Council in June 2018.</i></p> <p><i>Asset Condition Rating System is to be further developed by Infrastructure Department in 2019/2020 to enable evidence based Asset Management Plans using ISO55000 and infrastructure assets fair valuation to be completed by 30 June 2020.</i></p>
2. Secure funding for asset renewals	Utilise borrowing capacity to invest in infrastructure renewal projects – Timber Bridge Replacement Program	<ol style="list-style-type: none"> 1. Review Council Borrowings/Loans Policy 2. Council Long Term Financial Plan priority bridge replacement schedule 	<p>Commencing loan financing arrangements with Financial Institutions</p> <p>Application for State Government Local Infrastructure Renewal Scheme (LIRS) funding</p>	<p><i>New loan of \$1m accepted for the Crookwell Memorial Oval Precinct project and local roads bridge replacement program.</i></p> <p><i>Borrowings program for timber bridge replacements are incorporated into the Council Delivery Program. Council is now eligible for accessing the Treasury Corporation borrowing facility.</i></p>

Objective	Strategies	Actions	Key milestones	Progress Report
3. Minimise potential public liability incidents	Utilise Statewide Mutual Best Practice Guidelines and achieve industry benchmarks for risk management practices	<ol style="list-style-type: none"> 1. Review Risk Management Plan and Policy 2. Review Safe Work Method Statements for high risk priorities 	<p>Risk Management Action Plan (RAMP) approved and adopted by Council annually by June</p> <p>Safe Work Method Statements (SWMS) reported to WH&S Committee every 6 months</p>	<p><i>RAMP approved by Council management and reviewed by Statewide Mutual for 2017/2018. Actions identified for 2018/2019 with key focus areas of Footpaths and Tree and Tree Roots.</i></p> <p><i>SWMS progressively reviewed and reported to the Council WH&S Committee.</i></p>
4. Maintain assets in satisfactory condition to meet community expectations	Evaluation of asset utilisation and rationalisation	<ol style="list-style-type: none"> 1. Review of Council Infrastructure Plan 2. Recommendations from Grant Thornton Building and Asset internal audit. 	Condition Report prepared for Council owned building assets and maintenance action plan approved by June 2018	<p><i>The Building and Asset Management Internal Audit Action Plan is being implemented and was reported to Audit, Risk and Improvement Committee in September 2018. Asbestos Management Register completed and buildings condition register in development. Work has commenced on establishment of trade services contract.</i></p>

EFFICIENCY ACTION PLAN				
Objective	Strategies	Actions	Key milestones	Progress Report
1. Understand how the organisation is performing	Benchmark Upper Lachlan with other Councils Local Government Professionals Australia (LGPA) - Operational and Management Effectiveness Report	<ol style="list-style-type: none"> 1. Identify trend analysis of operational cost centres and functional service areas of Council 2. Performance tool for benchmarking by senior management of operational efficiencies of individual cost centres 	Management Tool - annual benchmarking	<p><i>Benchmarking completed.</i></p> <p><i>The LG Performance Excellence Program Report for 2017/2018 was completed by Council and final report tabled to MANEX.</i></p>
2. Continue to collaborate regionally	Be an active partner in the Canberra Region Joint Organisation of Councils (CRJO)	<ol style="list-style-type: none"> 1. Development and implementation of a JO Strategic Plan 2. JO Strategic Plan aligned with Quadruple Bottom Line principles 3. Intergovernmental collaboration; i.e. ACT Government and State Government 	<p>Implementation after JO Pilots</p> <p>Formulation of an effective and efficient governance structure to oversee implementation, review and evaluation in CBR Region</p> <p>CBR branding to support tourism and economic development throughout the region</p>	<p><i>Upper Lachlan Shire Council is within the Canberra Region Joint Organisation (CRJO)</i></p> <p><i>CRJO Strategic Plan 2019-2021 launched February 2019.</i></p> <p><i>Intergovernmental collaboration is continuing with ACT Government.</i></p> <p><i>Canberra Region "The Tablelands" branding and dedicated website is developed.</i></p>
Objective	Strategies	Actions	Key milestones	Progress Report

3. Continuously improving the quality and efficiency of all of Council's services	Undertake four year rolling program of service reviews as part of Council's Delivery Program	<ol style="list-style-type: none"> 1. Develop four year program of service reviews, with a focus on those services of greatest cost to the organisation 2. Update Delivery Program to incorporate the service review program 3. Implement program annually 4. Report outcomes through the 6 month Delivery Program report and update Long Term Financial Plan annually to reflect any changes 	<p>Program established and Delivery Program updated</p> <p>6 Monthly Delivery Program Report to include service review progress and outcomes</p> <p>Annual update of Council's Long Term Financial Plan</p> <p>Implementation of Internal Audit Plan by Grant Thornton Australia over 4 year period to 2019/2020</p>	<p><i>Delivery Program was approved by Council in June 2018.</i></p> <p><i>Delivery Program action report completed every six months.</i></p> <p><i>Long Term Financial Plan was approved by Council in June 2018.</i></p> <p><i>Internal audit project completed March 2019 for IT General Controls.</i></p>
4. Improve efficiency through technological advancement	Provide innovative and leading technology interface	<ol style="list-style-type: none"> 1. Enhanced use of technology particularly in the area of staff remote and on-line customer access 2. Implement a Unified Telecommunications solution 	<p>Establishment of Development Assessment (DA) Tool</p> <p>Implementation of Integrated Unified Telecommunications System</p>	<p><i>In progress - evaluate NSW Planning Portal functionality and application for Shire DA Lodgement.</i></p> <p><i>Microwave communications link Crookwell to Gunning offices is completed.</i></p> <p><i>New telephone system implemented in September 2018.</i></p>

Finance and Administration - 18 July 2019

ITEM 13.2 **New Borrowings – 2018/2019**

FILE REFERENCE **I19/413**

AUTHOR **Acting Director of Finance and Administration**

ISSUE

This report advises Council of new loan borrowings undertaken in accordance with the Office of Local Government Borrowing Limit for 2018/2019.

RECOMMENDATION That -

1. Council note the acceptance by the General Manager, under delegation of authority, of the Commonwealth Bank of Australia finance for a loan of \$1,000,000 at the fixed interest rate of 2.87% to be repaid (principal and interest) over a period of 10 years.

BACKGROUND

This report informs Council of the loan raised in 2018/2019 as adopted in the Operational Plan 2018/2019 and Council's approved new borrowings limit.

REPORT

Council's Operational Plan 2018/2019 incorporated new borrowings to fund capital expenditure which was further detailed in the 2018/2019 Office of Local Government Borrowing Limit as outlined in the table below:-

Purpose of Loan	\$ Amount
Crookwell Memorial Oval Precinct building construction	736,000
Crookwell River Bridge (Woodville Rd) timber bridge replacement	538,000
Total New Borrowings:	1,274,000

In May 2019, Council was informed of successful grant funding (Federal Government Bridges Renewal Program) for the Crookwell River Bridge project for a matched amount up to \$294,860. As a result, the required new borrowings for 2018/2019 is \$1,031,000 rounded to \$1,000,000.

Finance and Administration

NEW BORROWINGS – 2018-2019 cont'd

Quotations were sought from financial institutions for an amount of \$1,000,000 repaid bi-annually (interest and principal) over 10 years at a fixed rate of interest. Quotations received are summarised in the table below:-

	Commonwealth Bank of Australia (CBA)	National Australia Bank (NAB)	Westpac Banking Corporation (Westpac)
Interest Rate	2.870%	3.890%	3.216%
Bi-Annually	\$57,885	\$60,594	\$58,868
Total	\$1,157,706	\$1,211,880	\$1,177,361
Interest (Total)	\$157,706	\$211,880	\$177,361
Fees & Charges	\$0	\$0	\$0

The quotation received from the Commonwealth Bank of Australia was accepted on the basis that it is the lowest interest rate submitted and is most favourable to Council.

POLICY IMPACT

The new borrowings meet the requirements of Council's Borrowings and Loans Policy (Guidelines paragraph 5) for the construction of an asset:-

"The use of loan moneys shall be limited to the construction and alteration of buildings, the acquisition of income producing assets and new infrastructure assets which have a life expectancy greater than twenty years."

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Debt servicing costs and loan repayments are provided in Council's Operational Plan and the impact of future cash flows incorporated in Council's Integrated Planning and Reporting plans.

RECOMMENDATION That -

1. Council note the acceptance by the General Manager, under delegation of authority, of the Commonwealth Bank of Australia finance for a loan of \$1,000,000 at the fixed interest rate of 2.87% to be repaid (principal and interest) over a period of 10 years.

ATTACHMENTS

Nil

14 GENERAL MANAGER

The following items are submitted for consideration -

14.1	Stronger Country Communities Fund - Round 3	368
14.2	Review of Use of Council's Logo and Seal Policy	394
14.3	Review of Council's Cultural Policy	398

General Manager - 18 July 2019

ITEM 14.1 **Stronger Country Communities Fund - Round 3**

FILE REFERENCE **I19/429**

AUTHOR **Grants/Projects Officer**

ISSUE

This report provides a recommendation that Council make application to the Stronger Country Communities Fund Round 3 for a new amenities block at Gunning Showground.

RECOMMENDATION That -

1. Council endorses an application to the Stronger Country Communities Fund Round 3 for construction of a new amenities block in Gunning Showground.

BACKGROUND

Since 2017, the NSW Government's Stronger Country Communities Fund (SCCF) has supported more than 1,000 local projects that make regional communities even better places to call home.

In Round One, the NSW Government invested \$100 million to improve community facilities such as town halls, recreation facilities, shared paths and playgrounds.

Through Round Two, the NSW Government invested a further \$200 million to provide high quality community and sports-related infrastructure.

Round Three will provide an additional \$100 million for community projects in regional NSW, with at least \$50 million for youth-related projects. The third round of the Stronger Country Communities Fund increases the total value of the Regional Growth Fund to \$1.7 billion.

(<https://www.nsw.gov.au/improving-nsw/regional-nsw/regional-growth-fund/stronger-country-communities/>)

In 2017, in consultation with the Shire's community, Council was successful with 5 applications to Stronger Country Communities Fund Round 1 (SCCF1):

1. Crookwell Showground Upgrade – camp sites, fencing, administration building and shower/toilet block.
2. Re-energising the Collector Community – pathways and picnic shelters.
3. Clifton Park Community Connections and Pathways – lit exercise pathway and wheelchair BBQ/shelter.
4. PAMP – Pathways on Church Street Taralga, Hume and Grosvenor Streets Gunning and Peelwood Road Laggan.
5. Pat Cullen Reserve Community Recreation Area – lit accessible pathway and pedestrian bridge in Pat Cullen Reserve.

In 2018, in consultation with the Shire's community, Council was successful with a further 5 applications to Stronger Country Communities Fund Round 2 (SCCF2):

1. Crookwell Memorial Oval Fit out.
2. Active Villages Project – Outdoor gymnasiums in Dalton, Collector, Gunning and Taralga.
3. Lights Football Action – Soccer Field lighting at Lin Cooper Field Crookwell.
4. PAMP Priorities 1 – Pathway from Orchard Street to the Taralga Showground along Bunnaby, MacArthur and Walsh Streets, pathway on Binda Street at Bigga, pedestrian refuge at Bigga.
5. Breadalbane Hall Pergola.

Stronger Country Communities Round 3 (SCCF3) opened on 1 July 2019 and will close on 27 September 2019. The assessment process will take place between October 2019 and January 2020 with the announcement of successful projects from January 2020.

There have been some key changes to Round 3 including:-

- The dedication of \$50 million to youth (aged 12 to 24) related projects;
- Inviting applications from councils and, for the first time, not-for-profit and community organisations;
- The expansion of scope to cover programs and events as well as infrastructure;
- The extension of the application period to three months giving organisations time to submit their applications;
- Not conducting choice modelling. Applicants will be required to provide evidence of community consultation and support for their projects in the application;
- Extending the funding period from two years to three years to allow applicants sufficient time to deliver projects;
- Funds requested must be over \$50,000.

Funding available for projects in the Upper Lachlan Shire Council local government area for SCCF Round 3 is \$785,442.

Funding will be allocated to projects that clearly demonstrate community support for projects and align with the program objectives; noting at least 50% of the Round 3 funding available in the Shire will be allocated to projects supporting young people.

On 7 December 2018, Gunning District Association (GDA) lodged a detailed proposal outlining the detailed planning, design and construction of a new, purpose build amenities building for the Gunning Showground. The building included showers, toilets and change rooms with a canteen, equipment storage and small meetings/referees area. The project would require the demolition of the existing amenities block and minor works to the Showground access roads.

The GDA have proposed a budget of \$27,000 for planning and design with a further \$653,840 for construction costs. A copy of the proposal is an attachment to this report.

This report provides a recommendation for Council to resolve to apply to SCCF Round 3 for funding to construct a new amenities block for Gunning Showground.

REPORT

Council has advertised SCCF Round 3 to the community via Facebook, Website and through the Grants/Projects Officer's community contacts email list.

In the past two rounds Council was required to lodge the community's applications and deliver the projects which were on Council's land. Council has also lent considerable assistance to an independent project which required financial bridging due to timing of milestone payments.

Round 3 encourages not-for-profit and community organisations to apply directly to the NSW Government for projects in the Shire. Project management by the Council will be necessary for projects taking place on Council property. Project applications not on Council land will be managed by the applicants.

It is proposed that design and budget for this project remain within the available SCCF3 funds and concept costings for the application are undertaken by Council's design team. Should it be required, project scope will be scaled back to meet the budget. The requirements specified in Gunning District Association's proposal would be used as a guide only.

There are five key considerations make applying for the Gunning Showground Amenities Block a sound choice for application to SCCF3:-

1. The current impact on staff of project managing 10 smaller SCCF projects is onerous. This project meets the assessment criteria outlined by the SCCF.
2. There is a lack of appropriate large \$ funding rounds to undertake a project of this size. Club Grants Category 3, Sport and Recreation, now funds between \$100,000 and \$300,000 per project which would mean that Council would be required to fund around \$400,000 to undertake this project in the future.
3. The requirement for 50% of applications to be youth driven, means that this project fits well with the parameters of this grant. The Showground is used by MBK United Soccer Club, Gunning Roos Football Club, Gunning Pony Club and Gunning PA&I Society, Gunning Campdraft and Gunning District Association for large events like the Gunning Fireworks, and Gunning Show and Rodeo.
4. In a meeting with the Council Acting General Manager and Mayor John Stafford, Wendy Tuckerman MP emphasised the need to replace the current old and dilapidated facilities and indicated her endorsement to Council applying for grant funding for this project.
5. In terms of equity of SCCF Round 1 and 2, the Gunning community has not received significant funding and this project is an identified community priority which Council has already given in principle support to Gunning District Association to apply for grant funding.

POLICY IMPACT

Nil

OPTIONS

1. Council may recommend the application to SCCF3 for construction of a new amenities block in Gunning Showground.
2. Council may choose another, appropriately scoped project for application to SCCF3.
3. Council may choose not to apply for SCCF funding and allow the community to apply which may result in:-
 - a. Not using the full allocation of funding allocation to Upper Lachlan Shire LGA.
 - b. Council project managing multiple smaller applications on Council land for community groups.

Option 1 is the preferred option as it will deliver necessary infrastructure to the Gunning community, youth and sporting groups.

FINANCIAL IMPACT OF RECOMMENDATIONS

By adopting the staff recommendation the Council is not committing Council funds towards the project.

RECOMMENDATION That -

1. Council endorses an application to the Stronger Country Communities Fund Round 3 for construction of a new amenities block in Gunning Showground.

ATTACHMENTS

1. ↓	NSW Government - Stronger Country Communities Program - 2019/2020 NSW Budget Provisions - \$785,442.00	Attachment
2. ↓	Gunning Showground Proposal and Report attachment	Attachment



The Honourable John Barilaro MP

Deputy Premier

Minister for Regional New South Wales

Minister for Industry and Trade

A3025354

Clr John Stafford
Mayor, Upper Lachlan Shire Council
PO Box 42
GUNNING NSW 2581

Dear Clr Stafford

I write regarding the Round Three of the NSW Government's Stronger Country Communities Fund (SCCF). Round Three will provide an additional \$100 million for community projects in regional NSW, and includes at least \$50 million for youth-related projects. This brings the total funding for the Stronger Country Communities Fund to \$400 million; and the total value of the Regional Growth Fund to \$1.7 billion.

Round Three of SCCF will open on 1 July 2019

Round Three of the SCCF will open for 13 weeks to all eligible applicants in July 2019. Complementing the Fund's traditional focus on community infrastructure to improve everyday living, in 2019 there will be an increased focus on young people aged 12-24 and a broader scope of eligible projects including programs as well as local infrastructure.

Key dates

Monday 1 July 2019	Applications open 9am
Friday 27 September 2019	Applications close 5pm
October 2019 – January 2020	Projects are assessed
From January 2020	Successful projects expected to be announced

Round Three funding available for your Local Government Area

The funding available for projects in Upper Lachlan Shire Local Government Area is \$785,442.

Funding will be allocated to projects that clearly demonstrate community support for projects and align with the program objectives; noting at least 50 per cent of the Round Three funding available in your Local Government Area will be allocated to projects supporting young people.

Other program changes

After listening to feedback from applicants and the community, some changes will be introduced for SCCF Round Three. These include:

1. Extending the open period to three months
2. Extending the funding period from two years to three years to allow applicants sufficient time to deliver projects
3. Opening the round to applications directly from eligible community groups who will be responsible for delivering projects if successful
4. Not conducting choice modelling. Applicants will be required to provide evidence of community consultation and support for projects in the application

The Program Guidelines are available with other information and resources on the SCCF website: www.nsw.gov.au/strongercountrycommunities.

I urge your council to start consulting with the community and preparing applications for Round Three as early as possible.

Assistance to prepare applications

The Guidelines and other online resources will be available to assist applicants; and webinars will be held during the application open period to assist in application development.

Your local Business Development Manager is Rhonda Lawrie who can be contacted on rhonda.lawrie@dpc.nsw.gov.au or 0407 960 667 to provide information on the program to assist you to develop applications.

Thank you for your support of SCCF for Rounds One and Two and I look forward to seeing your community's Round Three projects come to life in 2020.

Yours sincerely



The Hon. John Barilaro, MP
Deputy Premier
Minister for Regional New South Wales
Minister for Industry and Trade

Yours sincerely



The Hon. Bronnie Taylor, MLC
Minister for Mental Health
Minister for Regional Youth
Minister for Women

Gunning District Association
34 Collector Road,
GUNNING NSW 2581

Mr John Bell
General Manager
Upper Lachlan Shire Council
PO Box 42,
GUNNING NSW 2581

7 Dec 2018

Dear Mr Bell,

RE: New Amenities Block for Gunning Showground Proposal

This document serves as a high-level proposal for a new amenities block at Gunning Showground. This is intended to support the Gunning District Association (GDA) and the Gunning Shire Hall and Showground 355 Committee in their respective Upper Lachlan Shire Council (ULSC) 2019/20 Operational Plan submissions.

Overview

If ULSC is able to support the provision of a new amenities block for Gunning Showground, it will provide the residents of Gunning with a once in a generational opportunity for a purpose built and user-friendly facility. The current amenities block at Gunning Showground is in an advanced state of disrepair (see 'Current State' documents) and feedback provided during consultation (see 'Architectural Report' attached) indicates it does not meet the requirements of user groups within the community.

This proposal aligns with the stated objectives of the ULSC Growth Strategy to, 'increase and improve recreational facilities' (*ULSC Vision 2020*, p.198). As the conceptual groundwork for this project has already been undertaken, ULSC is provided with the opportunity to make this project a reality by delivering the detailed planning, design and construction phases of this project.

Scope

This project would see the detailed planning, design and construction of a new purpose built amenities block for the Gunning Showground, including: showers, toilets and change rooms in addition to space for a canteen, equipment storage and small meetings/referees.

The project would require the demolition of the existing amenities block and minor works to the surrounding access roads.

Budget

It is estimated that this project would cost approximately \$27,000 for planning and design with a further \$653,840 estimated in construction costs (see 'Architectural Report' attached).

It is hoped ULSC will be able to fund this project largely through grant opportunities, with some support from internal revenue streams. It is noted that professional costs associated with the conceptual/initiation phase of this project have been funded by GDA.

Schedule

The project will take approximately 275 days to complete requiring 105 days for the detailed planning and design phase and 170 days for construction (note: this does not take into account time spent securing funding and appropriate approvals). This schedule has been estimated using data from current ULSC projects and is further detailed in the following phase work programs:

Detailed Planning and Design Phase	
Survey	10 days
EOI for Design Consultant Selection	45 days
Preliminary Design	20 days
Public Display/Further Consultation	20 days
Detailed Design	10 days
Total for Phase	105 days

Construction Phase	
Tender Process for Construction	45 days
Establish at Site	5 days
Preliminary Activities (incl. environmental controls & demolition)	15 days
Construction (Building, roofing, int/ext finishing & handover)	100 days
Finalisation	5 days
Total for Phase	170 days

We thank you for taking the time to review this proposal and look forward to your favourable response. If you require further information, please do not hesitate to contact.

Kind Regards,
Gavin Douglas
Secretary
Gunning District Association

Current State – Exterior



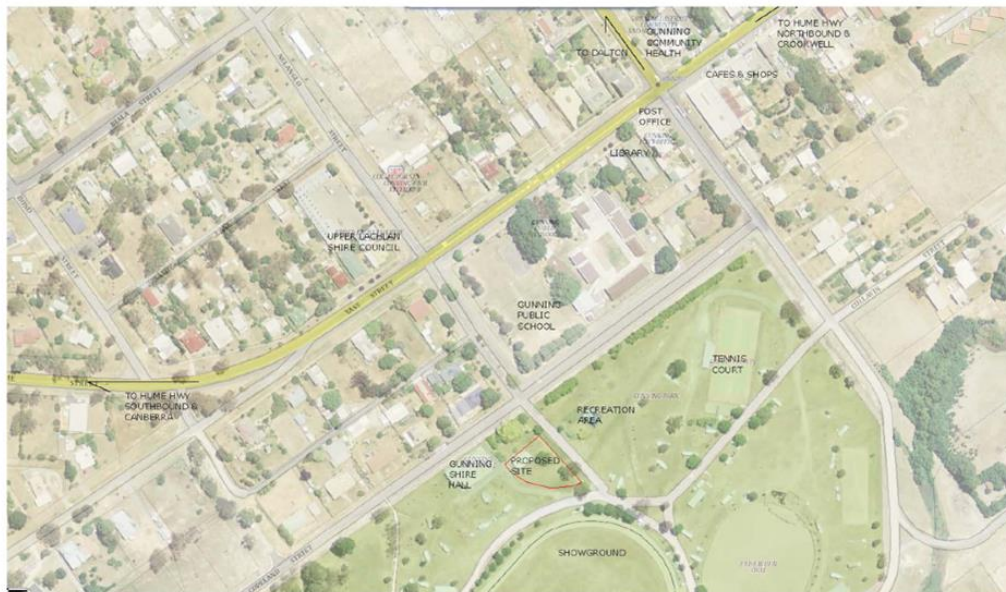
Current State – Interior



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Report

Proposed Sanitary Facilities Report for the Gunning Showground.



Prepared for the Gunning District Association by:

Karina Smith Design and Drafting

0401032626 karinasmithis@gmail.com 20 John St Goulburn 2580 ABN:59071849110

Friday, 7 December 2018

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Report

Project: Proposed Sanitary Facilities Report for the Gunning Showground.

Background

The Gunning Showground requires new toilet and showering facilities, and a number of stakeholders have requested storage space, change rooms and canteen facilities be part of any proposed works.

This report represents the requirements of all stakeholders in the proposed Sanitary Facilities for the Gunning Showgrounds.

The report will allow the Upper Lachlan Shire Council to accurately request design and/or construction services in a tender process and apply for funding.

This report contains:

Site analysis and context showing the existing and future planning of the Gunning Showground within the broader context of the village of Gunning.

Site indicator plan showing the chosen site with approximate sizing.

Descriptions of each stakeholder's requirements, with approximate sizing.

Descriptions of regulatory requirements (eg: numbers of toilet pans required) and approximate sizing of proposed building.

Suggestions of construction staging including options for keeping the existing facilities active during construction.

Summary of Consultation with Stakeholders

The proposed sanitary facilities are to include:

- Sustainable technology and materials such as solar hot water, solar PV panels, skylights, insulation.
- The building is to be constructed of hard wearing and low maintenance materials.
- At least 2 accessible unisex toilets, and at least 10 unisex toilets with covered but not enclosed entry
- Public showers with a user pays system for access.
- Parents room with change facilities and toddler toilet
- Change rooms for 2 teams of 20 participants with covered entry.
- Bench seats both inside and outside the change rooms.
- Shower and toilet facilities accessed by the change rooms and separate to the public toilets.
- 2 storage areas with vehicle access, at least 3m width and height, and minimum of 9m length.
- A multipurpose room which can be used by referees or for meetings with access to a toilet and shower.
- A canteen style kitchen with access to a covered BBQ area.
- Adequate services for the size and use of the building, such as electricity for multiple appliances and waste water upgrade.
- Visual access from canteen and change rooms to the showground/sports fields
- Visual access from the recreation precinct to the toilets
- Direct and safe pedestrian access from the recreation area and the sports fields.
- The existing RSL Memorial Grove is to be protected and retained, with a fence and gates to the pedestrian link to prevent unauthorised vehicle access.
- Safe pedestrian access to the recreational area and the showground.
- Cleaner's storage and maintenance access.

Please see attached stakeholder consultation notes for more information.

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Inclusions

Under the National Construction code the venue would be considered a sports venue.
 Public toilets include 14 unisex toilets (including 2 accessible toilets).
 The sizes of rooms and facilities such as change rooms are based on teams of up to 20 participants.
 The change room toilet and showers assume 2 toilet pans and 3 showers per change room. (A minimum of 1 shower must be provided for every 10 participants)
 This brings the total number of unisex toilets to 18.
 The number of toilets would allow 500 spectators or patrons, and 40 participants.

Materials

Construction type and Wall cladding

Brick, block, concrete or some other solid material should be used for the kitchen/canteen to prevent vermin infestation. Tiles, stainless steel, or an epoxy finish is required for the internal walls of the kitchen.

Brick, block or concrete would also be a durable material for exterior of the building, requiring little going maintenance.

Other option include steel wall cladding, which would match the existing buildings such as the Shire Hall.

Steel framing of timber framing can be used, with the latter requiring termite protection.

Roof - Steel roofing also would be a preference to match existing.

Floor - Sealed concrete can be used throughout, with epoxy coatings in areas requiring a hygienic surface.

Minimum Inclusions Summary

Toilets & Showers:

- 2 accessible toilets and basins with associated rails etc.
- 16 standard toilets and basins
- 1 child's toilet
- Change table and sink.
- 1 accessible shower with associated rails and seat.
- 10 standard showers.

Kitchen:

- Double sink
- Hand washing basin
- Stainless steel benches with lockable cupboards.
- Servery window with roller shutter or similar to the covered outdoor bbq area.
- Secure gas point to BBQ area.

Change rooms:

- Timber benches off floor for ease of cleaning
- Hooks above.
- Lockers and/or lockable storage cupboards.

Refs/Meeting Room:

- Access to toilet/shower.
- Lockable storage.

Storage Areas:

- To be either two distinct spaces with seperate entrance doors, or one large area sectioned by wire walls and local gates.
- Entrance door access to be min 3m high by 3m wide.

Other Inclusions

- Solar PV panels to reduce electricity costs
- Solar hot water heating
- Secure user pays system for shower use.

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Summary of Size requirements

(Please see attached visual assessment of sizes for dimensions)

Fitting into the proposed footprint of the site is the following:

ROOM TYPE	NUMBER	AREA	TOTAL AREA
Change room	2	25	50
CR Toilet/shwr	2	15	30
Meeting/Referee	1	25	25
Canteen	1	35	35
Store	2	36	72
Toilet Access	2	6	12
Toilet	12	3	36
Shower Access	1	6	6
Shower	4	3	12
Parents Room	1	7.5	7.5
Cleaner store	1	3.7	3.7
Maintenance access	1	8	8
Covered BBQ Area	1	35	35
Verandah 2.5m	1	171	171
		Total Floor Area	297.2
		Total Floor Area (inc covered outdoor space)	503.2

k a r i n a s m i t h d e s i g n & d r a f t i n g

Indication of Costs

Please note all indications of costs are an estimate only.

Construction Costs

Based on a brick or block wall construction, steel frame and steel roof, and all the inclusions as mentioned above the construction costs would be approximately \$1800 a square metre for the building, with the total building costs including landscaping, paths, fences, and covered outdoor spaces being closer to \$2200. Construction costs are based on the building footprint size. This would bring the total cost of the project to approximately \$653,840. The below Planning, Design and Approvals Costs are based on this figure.

Planning and Design and Approvals Costs

To plan and design the building requires the services of the following:

- Architect/Designer
- Engineer
- Geotechnical Engineer (for soil testing to determine slab construction type)
- Surveyor

Table of costs for planning and design to construction:

Architect/Designer	\$11000.00
Engineering	\$6000.00
Geotechnical Engineering	\$1500.00
Surveyor	\$1500.00
Total Planning and Design Costs	\$20000.00

Fees for project management through the construction phase are not included in these costs.

Planning Approvals through Upper Lachlan Council

Planning approvals at Upper Lachlan Council consists of the following charges:

Development Application
Construction Certificate
Inspection Fees
Long Service Levy

PLEASE NOTE: As a community project for public use, the applicants can apply to council for a waiving of most fees, with the exception of the Long Service Levy. This cannot be assured and thus has not been included in the costings.

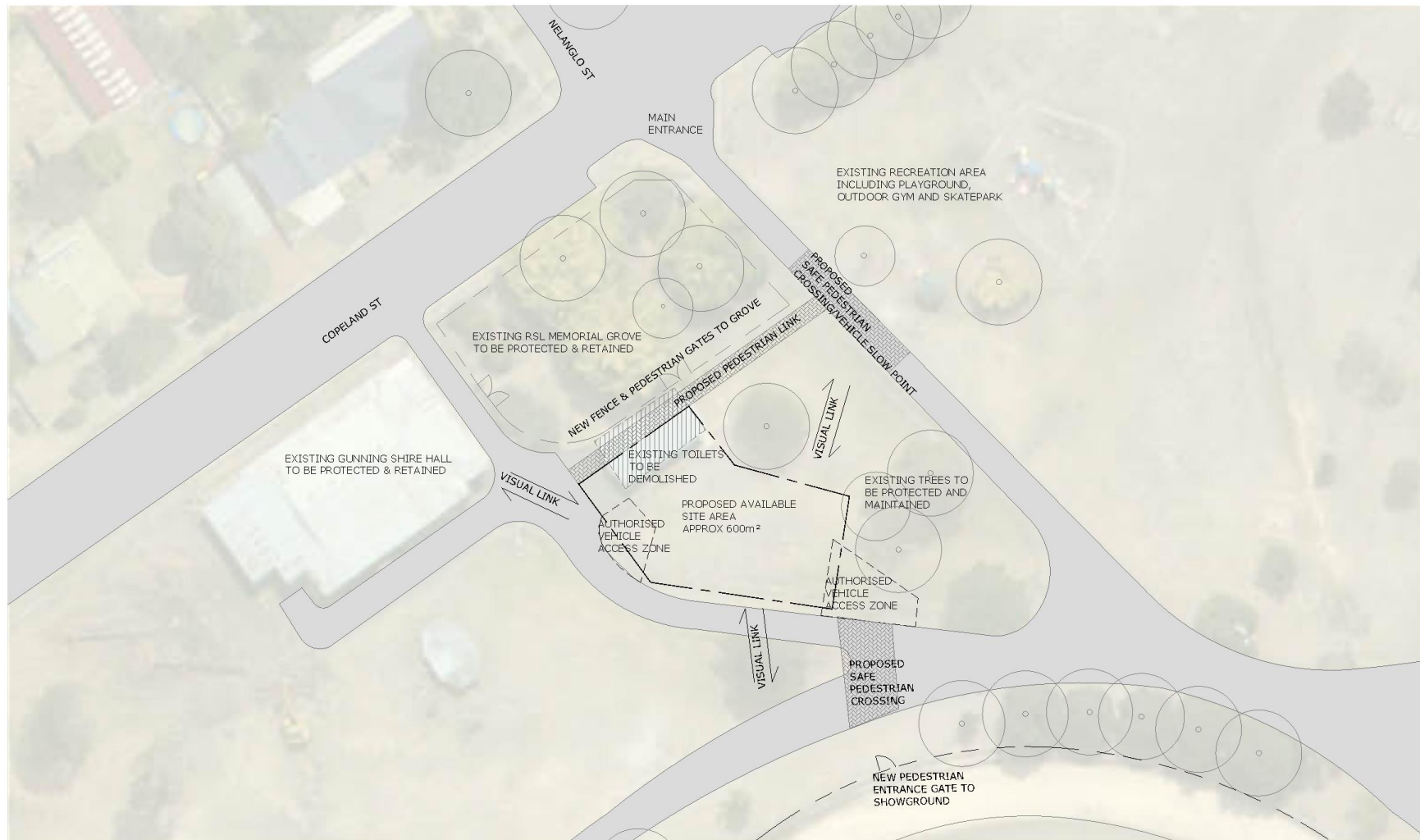
Table of costs for approvals:

Total costs for Planning, Design & Approvals total \$27,000

Development Application	\$1500.00
Construction Certificate	\$1500.00
Inspection Fees	\$1500.00
Long Service Levy	\$2500.00
Total Council Fees	\$7000.00

k a r i n a s m i t h d e s i g n & d r a f t i n g

Attachment 1 - Proposed Site and Surrounds



Gunning Showground

PROPOSED SITE AND SURROUNDS

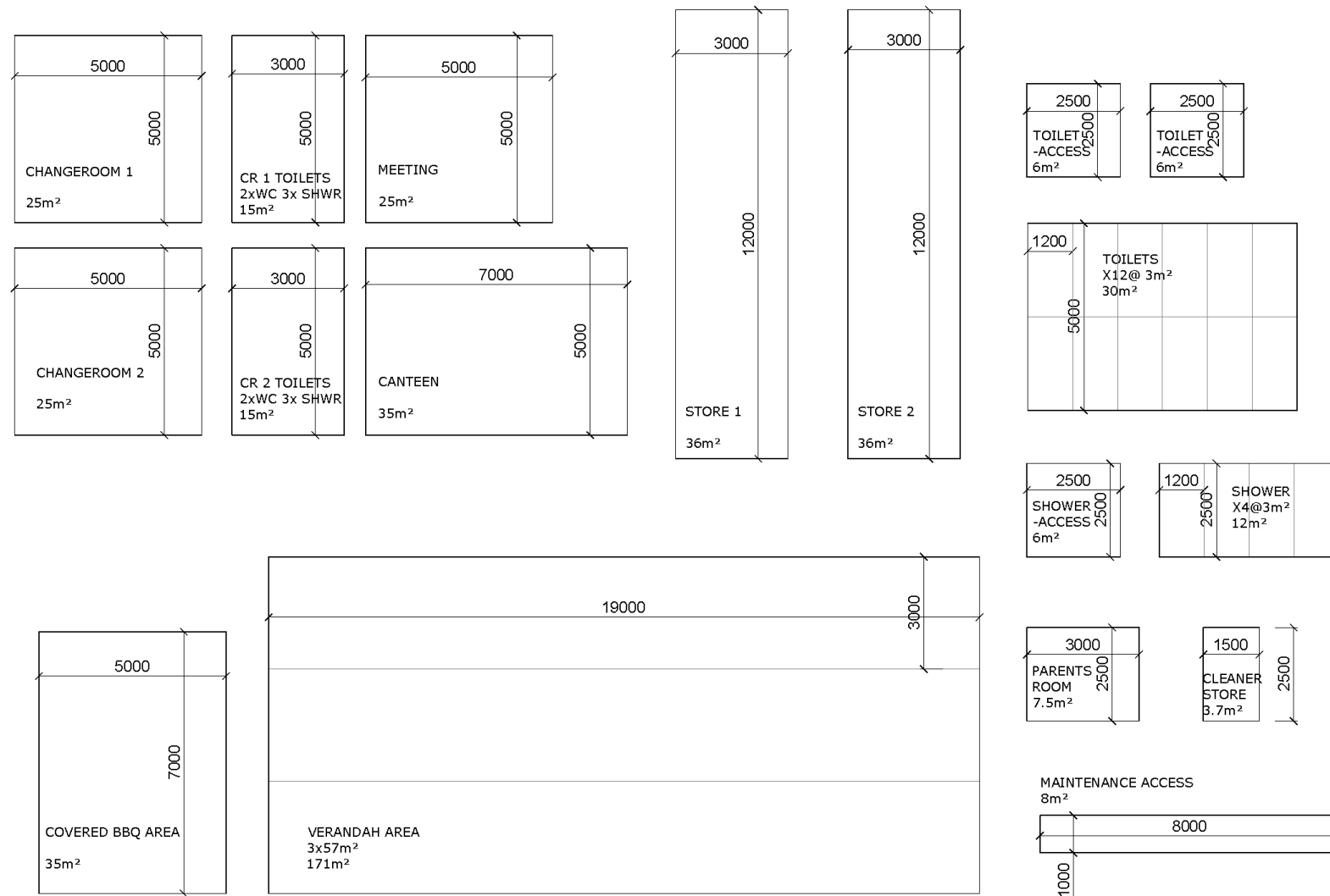
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karinasmithdesign&drafting karinasmithis@gmail.com 0401032626 ©2018

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Attachment 2 - Visual Assessment of Required Room Sizes



Gunning Showground

Visual Assessment of Required Sizes

1:100@A3



karinasmith design & drafting karinasmith@gmail.com 0401032626 ©2018

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Attachment 3 - Stakeholder Consultation Notes

k a r i n a s m i t h d e s i g n & d r a f t i n g

Stakeholder Consultation

Project: Proposed Sanitary Facilities Report for The Gunning Showground

Date: 22.11.18

Stakeholder Organisation Name: Shire Hall & Showground Advisory Committee

Representative Name: Mike Coley

Representative Titles: Secretary

Requirements:

Direct and easy access from the hall to the toilets during large events

Mobility requirements catered for.

Lighting for safety and security both during events and at other times.

Canteen, changerooms, and storeroom facilities to the requirements of associated sporting teams.

k a r i n a s m i t h d e s i g n & d r a f t i n g

Stakeholder Consultation

Project: Proposed Sanitary Facilities Report for The Gunning Showground

Date: 23.11.18

Stakeholder Organisation Name: Gunning Show Society

Representative Names: Frank Hannan, Kel Dowling

Representative Titles: President, 355 Committee Representative

Requirements:

Would like the upgrade of the toilets on the other side of the Showground to be part of any development.

Site

All existing trees are to be maintained and protected.

Existing copper logs can be removed to allow vehicle loading and smooth pedestrian access to the building.

Memorial Grove to be protected - use fence or hedging plants.

Canteen

Facing showground.

Covered outdoor BBQ area.

Serving window.

To be available for hire with the rest of the showground. (horse events etc)

Toilets

Concerned the current sewerage line is not adequate for the volume of use.

Public toilets only, no public showers.

Toilets facing playground area with covered but not enclosed access.

Changerooms

Seperate showers and toilets accessed from changerrooms only.

To be available for hire with the rest of the showground. (horse events etc).

Aesthetics

Building to have a rural aesthetic.

Materials to be attractive but har wearing and easily maintained.

k a r i n a s m i t h d e s i g n & d r a f t i n g

Stakeholder Consultation

Project: Proposed Sanitary Facilities Report for The Gunning Showground

Date: 21.11.18

Stakeholder Organisation Name: MBK UNITED SOCCER CLUB

Representative Names: Vanessa MacKay & Karen Waters

Representative Titles: Delegate to the 355 Committee, Vice President

Requirements:

Canteen -

Covered BBQ area.

Roller shutter or similar for serving.

Enough power for multiple warming appliances and fridges to run simultaneously.

Storage

Secure

For storage of goals, flags, line marking equipment etc

All goals to be stored complete (Largest is 7.5m long, 2.6m high, 2.3m deep)

Can be caged area inside larger storage area shared with other groups, although must remain secure.

Accessed via roller door or similar.

Can be accessed by vehicle for loading/unloading.

Change rooms

1 x home

1 x away

Bench seating

Hooks above seats.

Lockable storage.

Access to toilets and showers, can be locked to be for players only during games for security and safety of players.

Access to at least one toilet to be visible from soccer fields for safety of young players.

Meeting Room/Referees Room

Minimum 4x6m multi use room.

Other requirements/suggestions

Covered verandah for shelter in poor weather.

Bench seating under cover of verandah .

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Stakeholder Consultation

Project: Proposed Sanitary Facilities Report for The Gunning Showground

Date: 21.11.18

Stakeholder Organisation Name: GUNNING ROOS FOOTBALL CLUB

Representative Name: Kathy Johnson

Representative Title: President

Requirements:

Canteen -
Should face the oval
Covered BBQ area.

Storage
For storage of goal pads, flags, balls, line marking equipment etc.
Can be caged area inside larger storage area shared with other groups.
Accessed via roller door or similar.
Can be accessed by vehicle for loading/unloading.
As big as possible.

Change rooms
1 x home
1 x away
Entrances not adjacent to each other
Bench seating
Massage table
3 showers, 2 toilets minimum.

Meeting Room/Referees Room
Access to toilet (which can be used as change room)
Storage on walls
Could also be used as exercise room (yoga/boxing etc)

Other requirements/suggestions
Solar panels
Skylights to minimise electricity use.
Concrete verandah surrounding building providing covered access to all areas

k a r i n a s m i t h d e s i g n & d r a f t i n g

Stakeholder Consultation

Project: Proposed Sanitary Facilities Report for The Gunning Showground

Date: 23.11.18

Stakeholder Organisation Name: Gunning District Association

Representative Names: Gavin Douglas, Peta Luck

Representative Titles: Secretary, President.

Requirements:

Toilet facilities

Safe and accessible from playground area.
Unisex toilets, individual cubicles opening onto verandah.
Can have outside washbasins.
Lighting for security at night
Parents facilities including change table and smaller toilet.
Full mobility access to at least 1 cubicle.

Showers

Space to hang bag etc
Necessary for outdoor gym
Include water bottle filling station.

Changerooms

Mobility access preferred to allow non able bodies sporting groups.
Space for lockers.

Storage

Enough storage for all required sporting and maintenance equipment.

Canteen

Full kitchen to be used as canteen with coolroom or fridges with locks.

Other considerations:

Vending machine to raise money to help with upkeep.
Electric bbqs for the public
Heritage style facade to compliment the Shire Hall.

Shared access to meeting room desirable.

Safe and accessible crossing from playground to toilets.

Sustainability features such as solar panels, solar hot water, rain water tanks, adequate insulation and skylights.

General Manager - 18 July 2019

ITEM 14.2 **Review of Use of Council's Logo and Seal Policy**

FILE REFERENCE I19/444

AUTHOR **Acting General Manager**

ISSUE

This report relates to the review of the Use of Council's Logo and Seal Policy.

RECOMMENDATION That -

1. Council adopts the reviewed Use of Council's Logo and Seal Policy.

BACKGROUND

Nil

REPORT

Providing details regarding a review of the Use of Council's Logo and Seal Policy.

POLICY IMPACT

Nil

OPTIONS

Nil


FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council adopts the reviewed Use of Council's Logo and Seal Policy.

ATTACHMENTS

1. 	Use of logo and seal - March 2014	Attachment
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POLICY:-	
Policy Title:	Use of Council's Logo and Seal Policy
File Reference:	F10/618-04
Date Policy was adopted by Council initially:	24 August 2006
Resolution Number:	223/06
Other Review Dates:	19 May 2011 and 20 March 2014
Resolution Number:	176/11 and 70/14
Current Policy adopted by Council:	18 July 2019
Resolution Number:	XXX/19
Next Policy Review Date:	2022

PROCEDURES/GUIDELINES:-	
Date procedure/guideline was developed:	N/A
Procedure/guideline reference number:	N/A

RESPONSIBILITY:-	
Policy developed by:	General Manger
Committee/s (if any) consulted in the development of this Policy:	N/A
Responsibility for implementation:	General Manager
Responsibility for review of Policy:	General Manager

OBJECTIVE

To ensure that Council retains control over the use of its Logo and Seal with consistent and quality controlled branding.

COUNCIL SEAL POLICY STATEMENT

The Local Government Act 1993, Section 22 (1) (b) and the Interpretation Act 1987, Part 8 Section 50 (1) (b) apply to statutory bodies and state that Council shall have a Seal. The affixing / use of Council's Seal is for the sole purpose of Upper Lachlan Shire Council and only to be used for authentication of official documentation and legal documentation, in conjunction with the Resolution of Council and signed by the Mayor and General Manager on the relevant official and / or legal documentation.

Council will not grant permission for any other organisation or individual/s to use Upper Lachlan Shire Council's Seal.

The Local Government Act 1993, Section 683, states that a document requiring authentication by the Council may be sufficiently authenticated without the Seal of Council if signed by the General Manager.

COUNCIL LOGO POLICY STATEMENT

This policy sets out the terms and conditions that Council uses the Upper Lachlan Shire Council Logo on all Council documentation, signage, advertising and promotional material, with the exception of legal documents where the Common Seal of Council is used under the Resolution of Council.

- The use of Council's Logo by private enterprises / commercial organisations is only permitted where some advantage could accrue to Council. The approval in writing by Council's General Manager shall be required to each case the use of the Logo is requested.
- That Council permits an organisation / individual to use their Logo if it relates to conducting an event or project towards which Council has approved financial or in-kind support by way of a Section 356 contribution, donation or other sponsorship.
- That Council permits advertising agencies and/or newspapers to use its Logo if it relates to Upper Lachlan Shire Council business, i.e. press releases, public notices and job advertisements.
- That Council permits the joint use of its Logo when usage relates to Council approved **Joint Organisation** or Joint-Partnerships, i.e. **Canberra Region Joint Organisation of Councils**, **Central NSW Joint Organisation of Councils**, **Memorandum of Understanding Goulburn Mulwaree, Upper Lachlan Shire and Yass Valley Councils**.

- If an organisation obtains permission to use Upper Lachlan Shire Council's Logo the following conditions will apply:-
 1. The Logo remains the property of Upper Lachlan Shire Council and can only be used on Council approved materials and publications;
 2. The Logo must not be used in conjunction with any merchandise, fundraising appeal or activity, or any product, without prior written approval of Council;
 3. The Logo must be reproduced without alteration or modification. There is to be no manipulation of individual elements, including colour, in any way. The elements of design and text are integral components to Council's Logo and must not be deleted or modified in any form.

RELEVANT LEGISLATION AND COUNCIL POLICIES

The following legislation and Council policies that are relevant to this Policy include:

- Local Government Act 1993;
- Local Government (General Regulation) 2005;
- Government Information (Public Access) Act 2009;
- Interpretation Act 1987;
- Conveyancing Act 1919;
- Roads Act 1993;
- State Records Act 1998;
- Environmental Planning and Assessment (EPA) Act 1979;
- Council Code of Conduct;
- Council Code of Business Practice;
- Council Code of Meeting Practice;
- Government Information (Public Access) Policy;
- Purchasing - Acquisition of Goods and Services Policy;
- NSW Ombudsman - Good Conduct and Administrative Practice (Guidelines for State and Local Government) June 2006; and
- ICAC publication "No Excuse for Misuse, preventing the misuse of council resources".

VARIATION

Council reserves the right to vary or revoke this policy.

General Manager - 18 July 2019

ITEM 14.3 **Review of Council's Cultural Policy**

FILE REFERENCE **I19/447**

AUTHOR **Acting General Manager**

ISSUE

Review of Council's Cultural Policy.

RECOMMENDATION That -

1. Council adopts the reviewed Cultural Policy.

BACKGROUND

Nil

REPORT

This report details a review of the Cultural Policy which compliments the Upper Lachlan Shire Council Cultural Plan.

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council adopts the reviewed Cultural Policy.

ATTACHMENTS

1. Download	Cultural Policy - Date Adopted 21 March 2013 - Resolution 70/13 - Review 2016	Attachment
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POLICY:-	
Policy Title:	Cultural Policy
File Reference:	F10/618-03
Date Policy was adopted by Council initially:	20 May 2010
Resolution Number:	195/10
Other Review Dates:	21 March 2013
Resolution Number:	70/13
Current Policy adopted by Council:	18 July 2019
Resolution Number:	XXX/19
Next Policy Review Date:	2022

PROCEDURES/GUIDELINES:-	
Date procedure/guideline was developed:	
Procedure/guideline reference number:	

RESPONSIBILITY:-	
Draft Policy developed by:	General Manager
Committee/s (if any) consulted in the development of this Policy:	N/A
Responsibility for implementation:	General Manager
Responsibility for review of Policy:	General Manager

Policy Objective

To recognise the importance of arts and culture in contributing to civic pride, belonging, commemoration, celebration, sense of place and social development of the community.

Cultural Policy

That Council:-

- Recognise the original custodians of the land on which the Upper Lachlan Shire is situated;
- Maintain and enhance the natural and cultural environments for the benefit of future generations;
- Optimise participation through cultural activities that are affordable, available and accessible to all within the community;
- Foster social tolerance and facilitate shared community experience and expression;
- Encourage creativity and originality;
- Support collaboration across professional disciplines and within the community;
- Respect and value freedom of expression;
- Encourage excellence in cultural expression;
- Encourage practicing artists;
- Value the contribution on volunteers; and
- Encourage and contribute to life-long learning activities in our community.

Relevant Legislation and Council Policies

The following legislation and Council policies that are relevant to this Policy include:-

- Local Government Act 1993;
- Local Government (General) Regulation 2005;
- Government Information (Public Access) Act (GIPA) 2009;
- State Records Act 1998;
- Environmental Planning and Assessment Act 1979;
- Environmental Planning and Assessment Act Regulations 2000;
- Council Social and Community Plan 2013-2018;
- Council Cultural Plan 2017-2020;
- Council Code of Conduct;
- Council Code of Meeting Practice;
- Council Code of Business Practice;
- Council Community Enhancement Policy;
- Council Public Access Policy;
- Council GIPA Policy;
- Council Gathering Information Policy;
- Council Service Delivery Policy; and
- Council Complaints Policy and Procedure.

Variation

Council reserves the right to vary or revoke this policy.

16 REPORTS FROM OTHER COMMITTEES, SECTION 355 COMMITTEES AND DELEGATES

The following item is submitted for consideration -

16.1	Reports for the month of July 2019	402
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Reports from Other Committees, Section 355 Committees and Delegates - 18 July 2019

ITEM 16.1

Reports for the month of July 2019

RECOMMENDATION:

That Item - [Minutes of Committee/Information] listed below be received:

1. Tony Foley Memorial Gunning and District Community Centre Committee – Minutes from Meeting held 6 June 2019.
2. Breadalbane Hall 355 Committee – Minutes from Meeting held 14 April 2019.
3. Crookwell District Art Gallery – Minutes from Meeting held 30 May 2019.
4. Audit, Risk and Improvement Committee – Minutes from Meeting held 19 June 2019.
5. Kiamma Creek Landcare Group (KCLG) – Annual Meeting – Chairman's Report 2019.
6. Gullen Range Wind Farm (GRWF) Community Fund S355 Community Committee – Minutes from Meeting held 19 June 2019.
7. Gunning Shire Hall and Showground Advisory Committee – Minutes from Meeting held 3 June 2019.
8. Taralga Wind Farm Community Fund S355 Community Committee – Minutes from Meeting held 2 July 2019.
9. Gunning Arts Festival Committee – Minutes from Meeting held 25 June 2019.
10. Collector Oval Committee – Minutes from Special Meeting held 25 March 2019.

ATTACHMENTS

1. ↓	Tony Foley Memorial Gunning & District Community Centre Committee - Meeting Minutes - 6 June 2019	Attachment
2. ↓	Breadalbane Hall 355 Committee - Meeting Minutes - 14 April 2019	Attachment
3. ↓	Crookwell District Art Gallery - Meeting Minutes - 30 May 2019	Attachment
4. ↓	Audit, Risk and Improvement Committee - Meeting Minutes - 19 June 2019	Attachment
5. ↓	Kiamma Creek Landcare Group (KCLG) - Annual Meeting - Chairman's Report 2019	Attachment
6. ↓	Gullen Range Wind Farm (GRWF) Community Fund S355 Community Committee - Meeting Minutes - 19 June 2019	Attachment
7. ↓	Gunning Shire Hall & Showground Advisory Committee - Meeting Minutes - 3 June 2019	Attachment
8. ↓	Taralga Wind Farm Community Fund S355 Community Committee - Meeting Minutes - 2 July 2019	Attachment
9. ↓	Gunning Arts Festival - Minutes from meeting held 25 June 2019	Attachment
10. ↓	Collector Oval Committee - Minutes from Special Meeting held 25 March 2019	Attachment

Tony Foley Memorial Gunning and District Community Centre Committee

Ordinary Meeting

6 June 2019, 4.30pm

Community Room, Tony Foley Centre

Minutes

1. Open meeting

The Chair opened the meeting at 4.32pm

2. Attendance and apologies

Attendance: Roslyn McLoughlin (Chair), Michael Coley (Secretary), Graham Dyer, Margaret Dougall, Councillor John Searl (ULSC)

Apologies: Margaret McPherson (Treasurer), Kelly Dowling, Tina Dodson (ULSC)

Apologies accepted (John Searl/Graham Dyer - carried)

Conflicts of interest

Michael Coley drew attention to his letter to the committee on behalf of the Gunning District Community and Health Service (see item 5 below). He regarded this as a perceived conflict of interest and would not vote on that matter.

Roslyn McLoughlin stated that she could have a perceived conflict of interest as she was Secretary of the Lions Club, which is a substantial user of the facility. It was noted, however, as recorded in the minutes of 18 March, that each member of the committee represented a user of the facility and generally this was not regarded as a conflict.

3. Confirmation of the minutes of previous meetings

- Ordinary meeting 7 March 2019: **minutes confirmed (John Searl/Margaret Dougall - carried)**
- Extraordinary meeting 18 March 2019: **minutes confirmed (John Searl/Graham Dyer - carried)**

4. Business arising from the minutes

17 March:

- Grant from Cullerin Windfarm Community fund for chairs: noted that the chairs had been delivered and paid for but the grant needs to be acquitted.
- Noted that a substantial amount of building maintenance had been done.
- Bank signatories: **Moved Graham Dyer, seconded Margaret Dougall, that arrangements be made for the Chair, Treasurer and Secretary to be able to view the account on line - carried**

18 March:

- Noted that the recommended fee structure had been approved by Council and the public had been advised of the revised arrangements in the Lions Noticeboard. **Agreed that this notification was generally sufficient but U3A, Goulburn should be separately advised of the change.**

5. Correspondence

The Secretary drew attention to the following correspondence:

Out: to Scott Heffernan thanking him for pruning the shrubbery around the Centre.

In: from Gunning District Community and Health Service asking that the fee for the use of the Community Room for the Monday Group be \$15 in lieu of \$30 as the Group used the Room for only four hours, from 10am to 2pm. As this letter was signed by Michael Coley as Secretary of the Gunning District Community and Health Service, as noted above he indicated his perceived conflict of interest meant he would not vote on this matter.

John Searl advised that he had consulted Council's Acting General Manager on this matter who had advised that this could be approved.

Agreed that Gunning District Community and Health Service be advised that their proposal was approved on a one-off basis but that other proposals for reduction of fees due to an activity taking place over more than one session would be dealt with on a case by case basis. This would apply to any other organisation seeking a similar concession.

In: from Gunning District Community and Health Service seeking the Committee's support for a proposal that the parking in Warrataw Street between the entry and exit to the driveway outside the Centre be changed from parallel to 45 degree parking.

The Committee considered that this was not a matter that was its responsibility. The Secretary is to write to Gunning District Community and Health Service suggesting that they write independently to Council with their proposal.

The Chair had received the following correspondence:

In: from Gunning District Community and Health Service seeking permission to install a cupboard in the Community Room. **Moved Graham Dyer, seconded Roslyn McLoughlin, that the proposal be refused but that the Service be offered the use of the cupboard closest to the Lions fridge and freezer - carried.**

In: from Gavin Douglas, Gunning District Association, suggesting that in view of the new fee arrangements, where more than one organisation occupies the Community Room in a session the fee should be shared. **Agreed that GDA should be advised that this proposal was not supported.**

Moved John Searl, seconded Graham Dyer, that the terms and conditions of hire should be reviewed and that a copy of the terms and conditions should be provided to all hirers - carried

Noted that Council's advice on the outcome of the Committee's Operations Plan submission had not been received. John Searl undertook to contact Bruce Johnston at Council in this regard.

Correspondence received and noted (John Searl/Graham Dyer - carried)

6. Treasurer's report

- Financial report: Margaret Dougall presented a report on the accounts on behalf of the Treasurer.

The Committee asked that the Treasurer circulate a revised report out of session.

- Arrangements for account signatories - the Chair will have a signed copy of the approved minutes to arrange for the changes to the signatories. The issue of on line access to the accounts had been dealt with (see above - item 4)

7. Other reports

Nil

8. General business

The Committee agreed to the Secretary's request that he obtain a key to the Community Room.

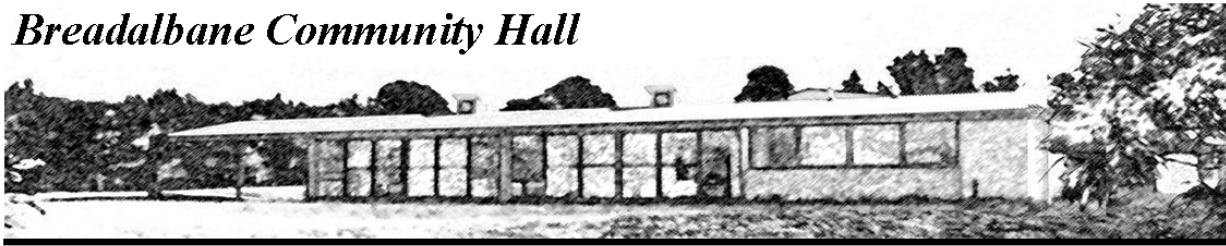
9. Close meeting and date of next ordinary meeting

Next ordinary meeting: Thursday, 1 August

Annual general meeting: Thursday, 7 November

The meeting closed at 5.34pm.

Breadalbane Community Hall



Chisholm Park, Collector Road, Breadalbane NSW 2581

Breadalbane Hall General Meeting

Sunday 14th April 2019, commencing 4.00pm

MINUTES

1. Present: Sally McLean, Chrissie McLean, John Searle, Marion Schumacher, Ingrid Schumacher, Sylvie Hayles, Libby Webster, Vanessa Edwards, Gayle White
Apologies: James Bell, Rob Bell, Tara Edwards, Rod Edwards, Jenny bell, Angelica Baker, Treisha Hemaridis, Bill Hemaridis
2. Minutes from 24th February 2019 General Meeting were read and accepted.
3. Treasurer's Report: Chrissie reported a combined accounts balance of \$28,765.02. It was decided by the Treasurer and President to only release \$2,000 from the investment account to reinvest in a six month term deposit and not the \$12,000 as agreed at the February meeting. This was due to \$5677.41 raised at the Bush Bash.
4. Correspondence: No correspondence
5. General Business:

ANZAC DAY CEREMONY

Students from Breadalbane PS will be laying a wreath

John Searle will be laying a wreath on behalf of ULSC

Libby will be making and laying a wreath on behalf of Breadalbane Community Hall

Rod Edwards will be raising the flag

James Bell is MC

Tony Morrison will be reading a poem – The Horse That Died For Me

Guest Speaker – Jane Dawson who will be reading excerpts from Millicent Armstrong's diary – WW1

Song – The Band Played Waltzing Matilda

Wreath Laying

Ceremony Program was discussed and finalised for printing; Printing cost is \$66 for 120 copies

WORKING BEE – 3pm Wednesday 24th April 2019

Set up tables, cutlery, cups, coffee, tea, plates etc

Set up & test sound system and monitor - Marion

Hang flags, bunting around outside of hall

Put BBQ out

Clean all windows and doors – concrete splatters

Cut up fruit ready for platters

Fill urns

Libby getting sprigs of rosemary ready and bowl of safety pins

Table for guest book and rosemary sprigs etc

Thursday – ANZAC DAY 7am start

2019 Chair: Sally McLean p: 0408 993 966

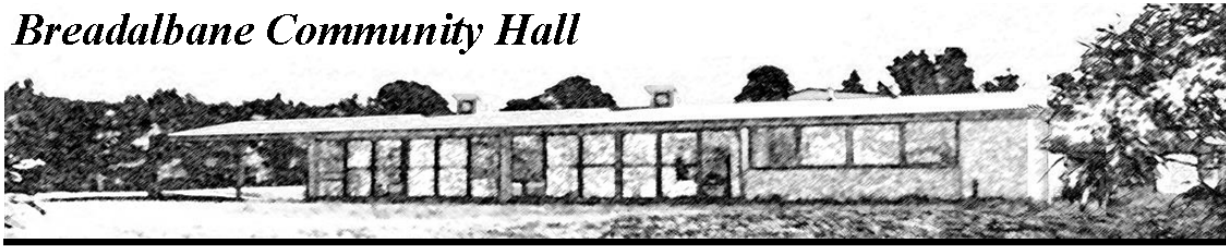
2019 Secretary: Gayle White p: 02 4844 2274

2019 Hall Manager: Vanessa Edwards p: 02 4844 2285

2019 Deputy Chair: Marion Schumacher p: 0404 690 385

2019 Treasurer: Christine McLean p: 02 4845 1323

Breadalbane Community Hall



Chisholm Park, Collector Road, Breadalbane NSW 2581

- Set up table near gate for rosemary and guest book
- Move chairs outside ready for ceremony
- Set up sound system and speakers outside on table near flag pole
- Turn urns on
- Start BBQing sausages – Steve White, Angus McLean & James McLean
- Cut bread rolls and put butter out
- Lower flag

6. PERGOLA:

Structure is now in progress. The revised quote, due to increases in materials is now \$81,697, which is an increase of \$4,004. Council advised that the original contractor who was approved must be kept. Fortunately Dura Gal is the material being used and this product does not require painting, therefore we could save \$6,200. Construction should commence in May. Upon completion a sign will be erected to acknowledge VEOLIA and an Official Opening is required. Sally will contact VEOLIA asking that the opening event for the pergola slab could be held in conjunction with the opening event for the pergola.

7. TOILETS:

The quote of \$715 from the Galea Bros. to repair the four faulty toilet cisterns was approved and Gayle will contact plumbers.

8. DISHWASHER – 500 plates per hour, free standing, rubber mat, drip tray

Unfortunately our submission for a grant of \$5000, which included installation was unsuccessful. Sylvie offered to investigate grants that may cover the purchase of a dishwasher.

9. Marion offered to print up signs for the new bins.

10. Vicki Ravnjak – Photographer is happy to print additional copies of the 2018 BREADALBANE ANZAC DAY PHOTO BOOK for a cost of \$60.

Sally will be sending out for everyone to have a look at.

11. NAME SEARCH: Sally has received a number of emails enquiring about the progress of names on the Memorial wall Plaque. Sally is organising for the additional names to be printed on a corflute sign for Anzac day so that it can be viewed and modified if required.

12. ACOUSTICS FOR HALL: Steve Friend has very kindly offered to pay for an acoustics consultant. The meeting was overwhelmed by this wonderful gesture but unsure of the cost involved and our very limited funds. It was decided that a letter to acknowledge Steve's offer and express our gratitude will be sent and state that we will not necessarily be able to follow through with the Acoustic consultants suggestions in the foreseeable future.

2019 Chair: Sally McLean p: 0408 993 966

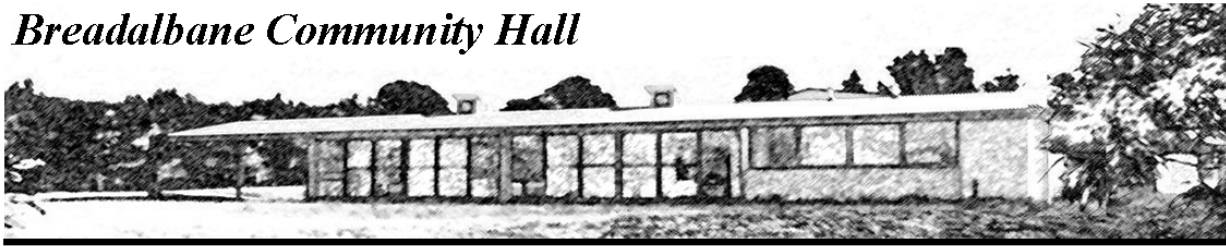
2019 Secretary: Gayle White p: 02 4844 2274

2019 Hall Manager: Vanessa Edwards p: 02 4844 2285

2019 Deputy Chair: Marion Schumacher p: 0404 690 385

2019 Treasurer: Christine McLean p: 02 4845 1323

Breadalbane Community Hall



Chisholm Park, Collector Road, Breadalbane NSW 2581

13. BUNNINGS BBQ'S: The meeting expressed their gratitude to Gayle for organising the Australia Day Fundraiser BBQ. It was decided that Gayle will contact Bonnie and cancel the BBQ scheduled for 7th October 2019.
14. FUNDRAISING PURPOSE & OVERALL PLAN: The meeting decided that one annual major Fundraiser will be organised rather than several smaller functions.
15. SENSOR LIGHTS FOR FRONT DOOR AND TOILET:
Marion and Ingrid have kindly offered to donate these much needed lights.
16. Sally will contact Megan Kilby to ask if she would be able to do the photography on Anzac Day.
17. Sally noted for future reference that 2021 will be 10 years since the opening of the Hall.

Meeting Closed at 6.00pm

Next meeting: Sunday 23rd June 2019, 4pm at Breadalbane Hall

2019 Chair: Sally McLean p: 0408 993 966

2019 Secretary: Gayle White p: 02 4844 2274

2019 Hall Manager: Vanessa Edwards p: 02 4844 2285

2019 Deputy Chair: Marion Schumacher p: 0404 690 385

2019 Treasurer: Christine McLean p: 02 4845 1323

Crookwell District Art Gallery

Minutes of the meeting held on May 30th, 2019

The Meeting was held in The Gallery and was opened by Margie Carr at 4,31pm.

PRESENT:

Margie Carr, Karen Harwood, Jeremy Goodman, Margaret Wonson, Gay Smith, Pam Kensit, Ann Goodman, Lesley Gartrell, Mary Prell, Tony Prell.

APOLOGIES:

Jeff Prell, Marg Shepherd, Christine Crimmins, Bev Seaman.

MINUTES OF THE PREVIOUS MEETING:

The Minutes were accepted as a true record of the meeting. (Moved Karen H, sec. Ann G.)

CORRESPONDENCE:

Incoming. Invoice from Davies Newsagency, forwarded to the Treasurer.

Outgoing. Nil.

TREASURERS REPORT:

Karen H. tabled the Report showing an opening balance of \$6,387.44 and a closing balance of \$5,352.50. The report was accepted (Moved Karen H. sec, Lesley G.)

2019 POTATO FESTIVAL ART SHOW REPORT:

Margie Carr opened the report with special thanks to members who worked to produce a successful show in her, and the Treasurers, absence. She also asked a letter be sent to Arthur Gartrell, thanking him for his contribution in hanging the show. Jeremy G. to do.

Karen H. reported a healthy entry number of 82 and sales of 14 works (17%). Visitors to the Show totalled 186.

Financially the show's income was \$5237.70, show expenses were \$3998.00 resulting in a show profit of \$1239.70.

Jeremy G. reported on the successful opening night, giving thanks to Ric Opie for arranging for Potato Festival guest and Australia Day Ambassador Lyndey Milan to be present, and to formally open the Art Show.

Ann G. reported good visitor spin off from the adjoining Book Fair.

PUBLICITY NEWS:

Ann G. reported great support from the Tourist Information Centre and The Gazette in producing the Potato Festival Art Show.

OTHER BUSINESS:

New hanging system. Sub committee of Lesley G. Ann G. & Karen H. was formed to work on this project.

STARTS Workshop. Jeremy G. reported a request from STARTS to hold a 10 person event in the Gallery. Jeremy to ascertain date and who the attendees are.

Margarita Georgiadis Workshop. Lesley G. reported the workshop is going to cost \$150 pp and that this may be cost prohibitive.

Meeting minutes. Pam K. requested in future a copy of monthly meeting minutes be forwarded to ULSC Director of Finance.

Margie Carr closed the meeting at 4.50pm.

PRESENT: Mr M Barlow (Chairperson), Clr R Cummins, Mr D Marshall (Community Representative) and Mr W Martin (Community Representative)

STAFF: Mr A Croke (Acting General Manager), Mr D Cooper (Acting Director of Finance and Administration) and Miss E Harris (Administration Officer).
(Non-Voting)

THE CHAIRPERSON DECLARED THE MEETING OPEN AT 8:30am

TELECONFERENCE: 8:51am in regards to Item 4.4 with Ms Dominika Ryan (Audit Office) and Ms Trish Mafukidze (Deloitte).

SECTION 1: APOLOGIES & LEAVE OF ABSENCE

An apology was received from Clr J Wheelwright, Clr P Culhane and Mr B Johnston (Manager of Finance and Administration)

RESOLVED by Mr Marshall and Mr Martin that the apologies be received and leave of absence granted.

- CARRIED

SECTION 2: DECLARATIONS OF INTEREST

Nil

SECTION 3: CONFIRMATION OF MINUTES

ITEM 3.1 **RESOLVED** by Mr Martin and Mr Marshall

That the minutes of the Audit, Risk and Improvement Committee Meeting held on 10 April 2019 be adopted.

- CARRIED

SECTION 4: REPORTS

ITEM 4.1 COUNCIL INVESTMENTS PORTFOLIO TO 31 MAY 2019

RESOLVED by Mr Martin and Mr Marshall

1. The report on Council's investment portfolio is received and information noted.

- CARRIED

ITEM 4.2 REVIEW OF INVESTMENT STRATEGY

RESOLVED by Mr Martin and Cllr Cummins

1. The report is received and the revised Council Investment Strategy is as follows:-
 - No change to the prudent administration of investment portfolio held in term deposits and call account. Investment maturities will continue to be subject to Council's cash flow requirements; and
 - Comply with Council's Investment Policy.

- CARRIED

ITEM 4.3 REVIEW OF INVESTMENT POLICY

RESOLVED by Mr Marshall and Mr Martin

1. Council adopt the reviewed Investment Policy.

- CARRIED

POLICY:-	
Policy Title:	Investment Policy
File Reference:	F10/618-03
Date Policy was adopted by Council initially:	28 April 2005
Resolution Number:	111/05
Other Review Dates:	22 March 2007, 27 September 2007, 16 June 2009, 22 September 2010, 8 March 2011, 15 December 2011 and 19 December 2013, 15 October 2015 and 20 July 2017
Resolution Number:	84/07, 280/07, 258/09, 407/10, 104/11, 489/11, 413/13, 303/15 and 226/17
Current Policy adopted by Council:	18 July 2019
Resolution Number:	XXX/19
Next Policy Review Date:	2021

PROCEDURES/GUIDELINES:-	
Date procedure/guideline was developed:	
Procedure/guideline reference number:	

RESPONSIBILITY:-	
Draft Policy developed by:	Director of Finance and Administration
Committee/s (if any) consulted in the development of this Policy:	Audit, Risk and Improvement Committee
Responsibility for implementation:	Manager of Finance and Administration
Responsibility for review of Policy:	Director of Finance and Administration

OBJECTIVES

To provide a framework for the investing of Council's funds at the most favourable market rate of interest available at the time whilst having due consideration of risk and security for that investment type and ensuring that its liquidity requirements are being met.

While exercising the power to invest, consideration shall be given to the preservation of capital, liquidity, and the return on investment. Objectives include:-

- Preservation of capital is the principal objective of the investment portfolio. Investments are to be placed in a manner that seeks to ensure security and safeguarding the investment portfolio. This includes managing credit and interest rate risk within identified thresholds and parameters. In setting these limits Council is determining the general level of risk that is acceptable for public monies managed for the Upper Lachlan Shire community;
- Investments should be allocated to ensure there is sufficient liquidity to meet all reasonably anticipated cash flow requirements, as and when they fall due; and
- To establish a framework for monitoring the investments and comparing performance to appropriate benchmarks. Investments are expected to achieve a rate of return in line with the Council's risk tolerance.

POLICY STATEMENT

An Investment Policy is a governing document that guides a Council's investment process including; risk philosophy, investment strategy, and investment objectives and expectations.

It is essential that a policy be adopted to promote good governance and prudent decision making, incorporating the provisions of *Section 625, of the Local Government Act 1993*, the Local Government Regulations, and the Ministerial Investment Order.

LEGISLATIVE REQUIREMENTS

The following legislation, Council policies, and other documents relevant to the operation of this policy include:-

- Local Government Act 1993;
- Local Government (General) Regulation 2005;
- Ministerial Investment Order dated 12 January 2011;
- Local Government Code of Accounting Practice and Financial Reporting Guidelines;
- Government Information (Public Access) Act 2009;
- State Records Act 1998;
- Australian Accounting Standards;
- Council's Internal Controls and Procedures Manual; and
- Office of Local Government (OLG) Circulars.

DELEGATION OF AUTHORITY

Authority for implementation of the Investment Policy is delegated by Council to the General Manager in accordance with the *Local Government Act 1993*.

The General Manager may in turn delegate the day-to-day management of Council's Investment to the Responsible Accounting Officer or senior staff, subject to regular reviews.

Council Officers' delegated authority to manage Council's investments shall be recorded and required to acknowledge they have received a copy of this policy and understand their obligations in this role.

The Council Officers with delegated authority to invest funds on the behalf of the Council are the General Manager, the Director of Finance and Administration and the Manager of Finance and Administration.

PRUDENT PERSON STANDARD

Councils have a fiduciary responsibility when investing. The investment will be managed with the care, diligence and skill that a prudent person would exercise in managing the affairs of other persons. As trustees of public monies, officers are to manage Council's investment portfolios to safeguard the portfolio in accordance with the spirit of this Investment Policy, and not for speculative purposes.

For any Term Deposits, the Council Officer shall obtain not less than two (2) quotations from authorised institutions whenever an investment is proposed.

ETHICS AND CONFLICTS OF INTEREST

Council Officers shall refrain from personal activities that would conflict with the proper execution and management of Council's investment portfolio. This policy requires officers to disclose any conflict of interest to the General Manager.

The Council Audit, Risk and Improvement Committee members and the independent investment advisors are required to declare that they have no actual or perceived conflicts of interest.

APPROVED INVESTMENTS

New investments are limited to those allowed by the most current Ministerial Investment Order and include:-

- a) Any public funds or securities issued by or guaranteed by, the Commonwealth, any state of the Commonwealth or a Territory;
- b) Any debentures or securities issued by a Council (within the meaning of the Local Government Act 1993 (NSW));
- c) Interest bearing deposits with, or any debentures or bonds issued by an authorised deposit-taking institution (as defined in the Banking Act 1959 (Cwth)). But excluding subordinated debt obligations;

- d) Any bill of exchange which has a maturity date of not more than 200days, and if purchased for value confers on the holder in due course a right of recourse against a bank which has been designated as an authorised deposit-taking institution by the Australian Prudential Regulation Authority; (< 200 days duration), guaranteed by an authorised deposit-taking institution;
- e) A deposit with the New South Wales Treasury Corporation or Investments Hour-Glass Investment facility of the New South Wales Treasury Corporation.

All investments instruments (excluding short term discount instruments) referred to above include both principal and investment income.

Note: All investments must be denominated in Australian Dollars.

PROHIBITED INVESTMENTS

All investments outside the Ministerial Investment Order guidelines are prohibited.

This policy also prohibits the use of leveraging (borrowing to invest) of an investment.

RISK MANAGEMENT GUIDELINES

When exercising the power of investment Councils should consider, but not be limited by, the risk of capital or income loss, the likely income return and the timing of income return, the length of the term of the proposed investment, the liquidity and marketability of the proposed investment, anticipated market changes and interest rate movements, the likelihood of inflation affecting the value of the proposed investment and the costs (including commissions, fees, charges and duties payable) of making the proposed investment (*from Ministerial Investment Order 12 January 2011*).

Investments obtained are to be considered in light of the following key criteria:-

- Preservation of Capital – the requirement for preventing losses in an investment portfolio's total value (considering the time value of money);
- Diversification of Financial Institution – the requirement to place investments in a broad range of institutions so as not to be over exposed to a particular organisation within the investment market and to reduce credit risk;
- Credit Risk - the risk that an investment that Council has made fails to pay the interest and/or repay the principal of an investment;
- Market Risk - the risk that the fair value or future cash flows of an investment will fluctuate due to changes in market prices;
- Liquidity Risk - the risk an investor is unable to redeem the investment at a fair price within a timely period; and
- Maturity Risk - the risk relating to the length of term to maturity of the investment. The larger the term, the greater the length of exposure and risk to market volatilities.

INVESTMENT STRATEGY

An Investment Strategy will run in conjunction with the Investment Policy. The Investment Strategy will be reviewed by the Audit, Risk and Improvement Committee of Council.

The Investment Strategy will outline:-

- Council's cash flow expectations;
- To identify the most appropriate mix of investment classes for the next reporting period;
- Optimal target allocation of investment types, credit rating exposure and term to maturity exposure; and
- Appropriateness of overall investment types for Council's portfolio; i.e. term deposit and call accounts.

INVESTMENT ADVISOR

If an investment advisor is engaged they must be approved by Council and licensed by the Australian Securities and Investment Commission (ASIC). The NSW Government has provided a waiver to certain provisions within OLG's Investment Policy Guidelines to allow councils to engage NSW Treasury Corporation (TCorp) in the provision of investment advice.

The advisor must be an independent person who has no actual or potential conflict of interest in relation to investment products being recommended. The investment advisor may recommend the most appropriate product within the terms and conditions of the Investment Policy.

The independent advisor is required to provide written confirmation that they do not have any actual or potential conflicts of interest in relation to the investments they are recommending or reviewing, including that they are not receiving any commissions or other benefits in relation to the investments being recommended or reviewed.

MEASUREMENT AND DIVERSIFICATION

The investment return for the portfolio is to be reviewed on a monthly basis and reported to Council by the Responsible Accounting Officer and / or delegate.

The features of an investment security are to be consistent with the time horizon, risk and liquidity parameters of Council as set out in its Investment Strategy. The maximum percentage that may be held with a financial institution is 25% of Council's total investment portfolio at a point in time.

The investment portfolio is to be invested within the following term to maturity constraints. The Council Investment Portfolio Term to Maturity targets are:-

Investment Portfolio	Maximum
Portfolio %	At Call 15%
Portfolio %	< 3 Months 40%
Portfolio %	> 3 Months < 1 Year 60%
Portfolio %	> 1 Year < 3 Years 25%
Portfolio %	> 3 Years < 5 Years 10%
Portfolio %	> 5 Years 0%

CREDIT QUALITY

Due to significant developments in the range and complexity of available investments in recent years, credit ratings cannot be considered a consistent indicator of risk across different investment types.

BENCHMARKING

Performance benchmarks are to be provided for comparative purposes only. The benchmark is not an investment return target. The rate of return on Council investments will be dependent on Council's risk tolerance.

The 90 day **ASX** BBSW Rate is considered an appropriate benchmark for this purpose.

REPORTING AND REVIEWING OF INVESTMENTS

Documentary evidence must be held for each investment and details thereof maintained in an Investment Register, which shall be available for public viewing.

Certificates must be obtained from the financial institutions confirming the amounts of investments held on the Council's behalf as at 30 June each year and reconciled to the Investment Register. The documentary evidence must provide Council legal title to the investment.

All investments are to be appropriately recorded in Council's financial records and reconciled at least on a monthly basis.

A monthly report will be provided to Council. The report will detail the investment portfolio in terms of interest returns, maturity date and changes in market value. Any material deterioration in investment portfolio is to be reported to Council at the next available Council Ordinary Meeting

This Investment Policy will be reviewed by the Audit, Risk and Improvement Committee of Council or as required in the event of legislative changes. The Investment Policy may also be changed as a result of other amendments that are to the advantage of that Council and in the spirit of this policy. Any amendment to the Investment Policy must be by way of Council Resolution.

VARIATION

Council reserves the right to vary or revoke this policy.

APPENDIX A

Ministerial Investment Order date 12 January 2011 issued under the *Section 625, of the Local Government Act 1993*.

Appendix A

LOCAL GOVERNMENT ACT 1993 – INVESTMENT ORDER

(Relating to investments by councils)

I, the Hon. Barbara Perry MP, Minister for Local Government, in pursuance of section 625(2) of the *Local Government Act 1993* and with the approval of the Treasurer, do, by this my Order, notify for the purposes of section 625 of that Act that a council or county council may only invest money (on the basis that all investments must be denominated in Australian Dollars) in the following forms of investment:

- (a) any public funds or securities issued by or guaranteed by, the Commonwealth, any State of the Commonwealth or a Territory;
- (b) any debentures or securities issued by a council (within the meaning of the *Local Government Act 1993* (NSW));
- (c) interest bearing deposits with, or any debentures or bonds issued by, an authorised deposit-taking institution (as defined in the *Banking Act 1959* (Cwth)), but excluding subordinated debt obligations;
- (d) any bill of exchange which has a maturity date of not more than 200 days; and if purchased for value confers on the holder in due course a right of recourse against a bank which has been designated as an authorised deposit-taking institution by the Australian Prudential Regulation Authority;
- (e) a deposit with the New South Wales Treasury Corporation or investments in an Hour-Glass investment facility of the New South Wales Treasury Corporation;

All investment instruments (excluding short term discount instruments) referred to above include both principal and investment income.

Transitional Arrangements

- (i) Subject to paragraph (ii) nothing in this Order affects any investment made before the date of this Order which was made in compliance with the previous Ministerial Orders, and such investments are taken to be in compliance with this Order.
- (ii) Paragraph (i) only applies to those investments made before the date of this Order and does not apply to any restructuring or switching of investments or any re-investment of proceeds received on disposal or maturity of such investments, which for the avoidance of doubt must comply with this Order.

Key Considerations

An investment is not in a form of investment notified by this order unless it also complies with an investment policy of council adopted by a resolution of council.


All councils should by resolution adopt an investment policy that is consistent with this Order and any guidelines issued by the Chief Executive (Local Government), Department of Premier and Cabinet, from time to time.

The General Manager, or any other staff member, with delegated authority by a council to invest funds on behalf of a council must do so in accordance with the council's adopted investment policy.

Councils have a fiduciary responsibility when investing. Councils should exercise the care, diligence and skill that a prudent person would exercise in managing the affairs of other persons.

When exercising the power of investment councils should consider, but not be limited by, the risk of capital or income loss or depreciation, the likely income return and the timing of income return, the length of the term of the proposed investment, the liquidity and marketability of the proposed investment, the likelihood of inflation affecting the value of the proposed investment and the costs (including commissions, fees, charges and duties payable) of making the proposed investment.

Dated this 12th day of January 2011


Hon BARBARA PERRY MP
Minister for Local Government

**ITEM 4.4 AUDIT OFFICE OF NSW - PRESENTATION OF ANNUAL
ENGAGEMENT PLAN FOR UPPER LACHLAN SHIRE COUNCIL**
RESOLVED by Mr Martin and Mr Marshall

1. The Audit Office of NSW Annual Engagement Plan including the Agreement of Terms for the external audit of Upper Lachlan Shire Council for the year ending 30 June 2019 is endorsed.

- CARRIED

SECTION 5: ITEMS FOR DISCUSSION

ITEM 5.1 CHAIRMAN'S PRESENTATION
RESOLVED by Mr Barlow and Mr Marshall

1. Information noted as discussed.

- CARRIED

The following items were discussed:

1. Area of Risk – Investments (attached)
2. Special Rate Variation increase
3. Council Community Survey 2018-2019 – Roads low satisfaction rating.

THE MEETING CLOSED AT 9:34am

Minutes confirmed

.....
Chairperson

*Annual & General meeting to be held at
Council Chambers . 1PM August 18th 2019*

Kiamma Creek Landcare Group

(Pat Cullen Reserve)

Annual Meeting

Chairman's Report ~~June 27th~~ 2019

This is the 10th anniversary of our group and it has been a great year for the creek.

We have approximately 30 members, who have been involved in; caring for the creek, applying for grants, maintaining the reserve paths and weeds and looking after the wildlife.

The following works and activities have been achieved.

- 1) Music in the Park Nov 2018
- 2) Opening of the Marsden Park Walk by Councillor Brian McCormack Nov 27th which was a great day.
- 3) Replacing the bridge over the creek at a cost of \$127.00 (looks like a miniature Harbour Bridge)
- 4) In progress of laying concrete from the Caravan Park to Saleyards Rd
- 5) ~~Currently planning a~~ new carved seat ~~to be~~ made by Tony Evans near the weir and replacing the seat near the mural wall.

Need to discuss further

- Plans for Rotary Club Pavilion
- New rock walls for Laggan Rd and Saleyards Rd entrance.
- A tree planting day (when the walks on the concrete paths are completed), Landcare will be involved in donating a tree.
- The opening of the bridge and concrete paths and possibly the Rotary Club will have completed the pavilion/shelter.
- The long term plan to improve the creek overall.

I would like to thank the committee and members for their good work during the past year.

The Upper Lachlan Shire Council and its workers for their contribution to ongoing maintenance of the Cullen Reserve.

Also we should be receiving the grants by the Federal and State government, Wind and Solar Farms and the community trust which have contributed to the importance of our park.

Barry Murphy
Chairman



PRESENT: Cllr John Stafford (Upper Lachlan Shire Council), Mr Floyd Davies (Community Representative), Mr David Johnson (Community Representative), Mr Andrew Croke (Acting General Manager - Upper Lachlan Shire Council), Scott Martin (Goulburn Mulwaree Council) and Mr Derek Powell (New Gullen Range Wind Farm).

NON VOTING: Mrs Tina Dodson (Director of Environment and Planning)

1. WELCOME

The Acting General Manager opened the meeting the time being 2.30pm and welcomed those present.

2. APOLOGIES

Nil

3. DECLARATIONS OF INTEREST

Derek Powell – Pecuniary Interest with Bannister Hall (letter of support) and financial sponsor of the Crookwell Men's Bowling Club.

Andrew Croke, David Johnson and Floyd Davies – Non-pecuniary Interest - members of the Crookwell Services Club.

Floyd Davies – Declaration of pecuniary interest - owner of IGA.

4. CONFIRMATION OF MINUTES OF THE MEETING HELD ON 31 MAY 2018

RECOMMENDED that the minutes of the meeting held 31 May 2018 be adopted.

Moved: Floyd Davies and Scott Martin

5. PRIORITISATION OF PROJECT SUBMISSIONS FOR 2019/2020 – FUNDING \$72,427.00

RECOMMENDED that the projects listed below be awarded funds as follows

Moved: David Johnson and Scott Martin

	<i>PROJECT</i>	<i>AMOUNT</i>
1	Crookwell Services Men's Bowling Club – Replacement of scoreboards	\$6,682.50
2	Upper Lachlan Landcare – Youth connection and engagement project	\$5,940.00
3	Kiamma Creek (Pat Cullen) Reserve – Heritage rock wall entrance off Laggan Road	\$10,000.00
4	CWA Crookwell Evening Branch – Purchase of portable pergola	\$700.00

5	Crookwell Car Club – Purchase of a defibrillator	\$2,145.00
6	Taralga / Crookwell Aged Care – Viewhaven Lodge resident footpath	\$5,390.00
7	Crookwell Barbell Club – Purchase of gym equipment	\$7,975.00
8	Crookwell Golf Club – Automated watering system for greens and tees	\$9,900.00
9	Bannister Hall – Completion of kitchen and disabled toilet facilities	\$23,694.50
	TOTAL	\$72,427.00

ACTION: The Bannister Hall Committee provide proof by way of bank statements that the previous Gullen Range Wind Farm Community Fund grant funds are still held by the Committee and the submission of a detailed Works Schedule which includes the current works as well as proposed future works with the grant funding be provided to the Gullen Range Wind Farm Community Fund Committee by 13th September 2019 before the 2019/2020 funds will be released by Council.

Moved: Andrew Croke and John Stafford

ACTION: 2019/2020 Funding Agreements shall include a requirement that upon completion of the project that a media/photo opportunities promoting the grant are mandatory and that a project status update shall be submitted to the Gullen Range Wind Farm Community Fund Committee by December.

Moved: Floyd Davies and David Johnson

ACTION: 2019/2020 Funding Agreements shall include a requirement that Completion dates for 2019/2020 projects shall be 30 June 2020.

Moved: Floyd Davies and Scott Martin

ACTION: Future Meetings be held in July and February of the respective years.

Moved: Floyd Davies and Scott Martin

6. GENERAL BUSINESS

In accordance with the adopted agreement, Expression of Interest for Community Representatives are to be called prior to September 2019.

Meeting closed the time being 4.20pm

Gunning Shire Hall and Showground Advisory Committee

Meeting of 3 June 2019, 4.30pm
Upper Lachlan Council Chamber, Gunning

Minutes

1. Attendance and apologies

In attendance: Councillor John Searl (acting chair), Michael Coley (Secretary), Sue Hope, Belinda Cosgrove, Ross Hickey, Melinda Willoughby, Gavin Douglas, Sammi Southwell, Vanessa Mackay, Roslyn McLoughlin, Karen Waters, Tina Dodson (ULSC)

Apologies: Kelly Dowling (Chair), Kathy Johnson, Peta Luck, Frank Hannan, Kay Walmsley, Karen Chapple, Mursaleen Shah (ULSC)

Apologies accepted (Belinda Cosgrove/Vanessa Mackay - carried)

Resolutions for Council attention - recommendations:

- Council notes that on the grounds of improved safety the following improvements are needed at the Showground:
 - Fencing the existing dressage area 60x20m with a 10x20m holding yard at one end.
 - Installation of a gate between the campdraft arena and the corner of the sheep yard to give the Pony Club a secure area for gear check and tying up ponies.
- Council confirms that MBK United Soccer Club be given official approval to conduct games at the Showground.

2. Confirmation of the minutes of the meeting of 4 March 2019

The minutes were confirmed (Gavin Douglas/John Searl - carried)

3. Matters arising from the minutes

- Showground irrigation: noted that this had been completed
- Toilets and showers: noted that Gunning District Association was continuing to pursue this project but that Council had not been able to provide seeding funds for the new amenities block. Gavin Douglas advised that Council was, however, proceeding with works in the vicinity to provide better access to the Showground, exterior painting of the existing toilet block and a cycle track suitable for children, and had approved in principle the associated project for an inclusive playground (see also below).
- Naming area for Bruce Hillier: noted that Council had approved the Committee's recommendation that the open stables on the southeast side of the Showground be named the "Bruce Hillier Memorial Stables".
- Gym: Gavin Douglas advised that the Gunning District Association was working with Council's Grants Officer to seek funding for this project.

- Advertising banners policy: Belinda Cosgrove tabled a draft detailed paper towards developing a policy. It was agreed that there were a number of issues to be addressed in finalising a policy, including:
 - The handling of revenue and the allocation of funds to user groups, noting that the Committee's structure as advisory did not permit it to manage funds;
 - The location of advertising; and
 - The need for community consultation.

The Committee thanked Belinda for the considerable work she had put in towards the development of the policy (Michael Coley/John Searl - carried)

- Inclusive playground: Gavin Douglas advised that Gunning District Association had applied for \$100,000 under the My Community Project Fund in conjunction with other locations along the Hume Highway. This funding was competitive and involved community members voting for successful projects.

4. Correspondence

The Secretary reported that he had received the following items of correspondence:

- Council: advising that it had made no specific allocation towards the three projects identified in the Committee's Operational Plan submission:
 - Planning stage for the amenities block (see above)
 - Repairs and maintenance to the announcer's box
 - Replacement of the perimeter fencing at the Showground

The Secretary reported that he had received advice that there was to be a workplace health and safety inspection of the announcer's box; Tina Dodson advised that this had taken place.

Roslyn McLoughlin recalled that she had advised previously that the Lions Club might provide the necessary funding for the repairs to the announcer's box.

- Gunning District Association: Gavin Douglas advised that GDA has submitted grant applications for:
 - \$3,000 for survey and soil test for Amenities Block (Cullerin Range Wind Farm Community Fund);
 - \$100,000 for Inclusive Play Equipment (NSW My Community Project Fund) - see above
 - \$40,000 for Skate Park Lights (NSW My Community Project Fund)

Also:

- Possible grant application to Premier's Discretionary Fund for repairs and maintenance for the announcers' box;
- Gavin Douglas also provided a Map of the Inclusive Playspace, including paths and BBQ area for Committee to consider. **The Committee noted with pleasure the proposal.**
- Councillor Searl: enquiring about the membership of the Committee and whether an election had been held at the last annual general meeting. The Secretary had replied

that as the Committee was advisory, its membership consisted of representatives of the various user groups and some community representatives. Consequently the names of individual members were somewhat fluid. Councillor Searl had replied that this was suitable. The Secretary suggested that he should submit a list of participating members to Council for information.

- Gunning Pony Club: Melinda Willoughby had submitted a list of the Pony Club's needs now it was operating again. These included:
 - Fencing the existing dressage area 60x20m with a 10x20m holding yard at one end (the Pony Club had obtained quotes ranging from \$18,500 to \$20,000 for a 1200mm high post and two rail fence - hardwood, PVC and galvanised)
 - Installation of a gate between the campdraft arena and the corner of the sheep yard to give the Pony Club a secure area for gear check and tying up ponies. This would provide a secure area if ponies became loose.

Moved Gavin Douglas, seconded Belinda Cosgrove that on the grounds of improved safety the Committee supports these Pony Club proposals and that Council be advised of this need - carried

Other items proposed by the Pony Club included:

- Tree planting around the dressage arena.
- Tiered seating - it was noted that there were already two items of tiered seating at the Showground but an additional set would be useful.
- A seated area and awning at the Club House.
- Resurfacing of the campdraft arena.
- Round yard.
- Cross country course.

Tina Dodson advised that proposals such as those proposed by the Pony Club should form part of the master plan for the Showground.

5. Report from ULSC

Councillor Searl advised that following the Committee's last meeting Council had at its April meeting:

- agreed to the placement of two 20m containers at the western end of the Showground for interim storage of materials for the soccer and Rugby League clubs, following advice from the Director of Planning and Environment;
- noted the Committee's agreement that a study be undertaken towards the acquisition of land close to the Showground to accommodate a football pitch as there is no suitable area within the Showground;
- agreed to the placement of an inclusive playground in the Showground adjacent to the outdoor gym and skatepark; and
- approved that the open stables on the southeast side of the Showground be named the "Bruce Hillier Memorial Stables".

6. New items

The representatives of MBK United Soccer Club, Vanessa Mackay and Karen Waters, presented a paper prepared by Stewart Crear, the Club's Secretary, seeking official approval for the Club to conduct games at the Showground. He noted that over the past six years the Club had conducted games at the Showground, complying with all safety standards and necessary insurance.

The representatives stated that the Club had been advised that it was necessary for the Club to seek approval from the Committee. They were advised, however, that the Committee is advisory only and does not have executive responsibility for the Showground.

Moved Belinda Cosgrove, seconded Sammi Southwell, that the Committee recommends to Council that MBK United Soccer Club be given official approval to conduct games at the Showground - carried

Roslyn McLoughlin suggested that a major item on the next agenda should be the boundaries between the various users of the Showground.

Sue Hope advised that an official launch of the plaque honouring Claude Dunn would take place at the Secretary's office at the shed on Saturday, 29 June at 11am.

7. Next meeting

- The next meeting is to be 2 September (annual general meeting and ordinary meeting)
- Councillor Searl undertook to invite the Mayor as the Chair of all s.355 committees

The meeting closed at 5.50pm

PRESENT: Clr John Stafford (Upper Lachlan Shire Council), Mr Craig Croker (Community Representative), Mr Brian Moloney (Community Representative), Mr Andrew Croke (Acting General Manager - Upper Lachlan Shire Council) and Ms Krista Kim (Pacific Hydro – Taralga Wind Farm).

NON VOTING: Mrs Tina Dodson (Director of Environment and Planning)

1. WELCOME

The Acting General Manager opened the meeting the time being 10.35am and welcomed those present.

2. APOLOGIES

Nil

3. DECLARATIONS OF INTEREST

Brian Moloney – Non Pecuniary Interest – Taralga Stonequarry Cemetery and Taralga Golf Club

Clr John Stafford – Non Pecuniary Interest – Taralga Progress Association

4. CONFIRMATION OF MINUTES OF THE MEETING HELD ON 8 MAY 2018

RECOMMENDED that the minutes of the meeting held 8 May 2018 be adopted.

Moved: Craig Croker and Krista Kim

5. PRIORITISATION OF PROJECT SUBMISSIONS FOR 2019/2020 – FUNDING \$130,900.00

RECOMMENDED that the projects listed below be awarded funds as follows

Moved: Krista Kim and Craig Croker

	<i>PROJECT</i>	<i>AMOUNT</i>
1	Taralga Playgroup – Play equipment upgrade	\$2,000.00
2	Taralga Historical Society Inc – Concrete floor of machinery shed at Museum	\$5,779.95
3	Taralga Golf Club – Purchase of a new 55HP tractor with turf tires	\$24,591.65
4	Taralga Sports Club – Medical emergency defibrillator	\$3,350.00
5	Taralga and District Progress Association – Playground equipment – Goodhew Park	\$45,989.90
6	Crookwell / Taralga Aged Care – 4 AC units – Sunset Lodge Units	\$8,000.00
7	Taralga Stonequarry Cemetery – Unmarked Graves – Stonequarry Cemetery	\$19,000.00

8	Taralga 200 Committee – Taste of Taralga Festival	\$8,000.00
9	Taralga Rugby Union Club – Permanent seating	\$14,186.20
	TOTAL	\$130,897.70

ACTION: Taralga Playgroup – the provision of a funding agreement is deferred until such time as the Committee is satisfied that consultation has been undertaken with the Councils Department of Infrastructure and the play equipment will meet the required Australian Standards.

ACTION: Taralga Rugby Union Club – the provision of a funding agreement is deferred until such time as the Committee is satisfied that consultation has been undertaken and approval granted from the Taralga Co-Operative.

ACTION: 2019/2020 Funding Agreements shall include a requirement that Completion dates for 2019/2020 projects shall be 30 June 2020.

6. GENERAL BUSINESS

Nil

Meeting closed the time being 12.06pm

Gunning Arts Festival

Gunning Arts Festival Section 355 Committee meeting

Minutes - DRAFT

Tuesday, June 25 2019, 3.30pm - 5.30 pm

Attendees: Margarita Georgiadis, Margaret Hindley, Michelle Storey, Darryl Tonks, Mike Coley, John Searl, Celia Barlow, Erin Manning, Nerida Hart, Helen Vooren, Melissa Robins, Max Cullen, Ros McLoughlin,

Apologies: Pam Kensit, Lyn Cram, Dianna Nixon, Greg Baines, Dianne Ngukuru

Planning meeting

Attendees representing:

- ☐ Creative Gunning – Nerida Hart, Helen Vooren
- ☐ Gunning District Landcare – Nerida Hart
- ☐ Michael Coley – Focus Group,, Gunning Community Care
- ☐ Margarita Georgiadis and Max Cullen – Picture House Gallery and Theatre
- ☐ Melissa Robins – Gunning Hookers (Creative Gunning)
- ☐ Erin Manning – local clothing business

Margarita Georgiadis used a white board to draw up a bubble graph representing GAF.355 Committee's scope and activities represented in the following lists

Organisations/people proposing to hold/participate in events under the GAF umbrella.
(there have been 15 Expressions of interest so far)

- ☐ Creative Gunning
- ☐ Focus Group
- ☐ Gunning District Landcare
- ☐ Wild Voices Music Theatre
- ☐ The Picture House Gallery and Theatre
- ☐ Erin Manning
- ☐ Greg Baines
- ☐ Gunning District Historical Society
- ☐ Gunning Early Learning Centre
- ☐ Volunteers (6 so far)

Venues possibly available:

- ☐ Picture House Gallery
- ☐ Picture House Theatre
- ☐ Court Room
- ☐ Shire Hall
- ☐ Main Street
- ☐ Church halls (2) and Anglican Church, Catholic Church?
- ☐ Fire Control Centre
- ☐ Foley Centre

- ☐ Scout Hall
- ☐ Council Chambers
- ☐ School Hall
- ☐ Telegraph Hotel
- ☐ Gunning Library (opening hours only?)
- ☐ Early Learning

The above will be fed into an events and scheduling database.

Marketing and promotion:

- ☐ Logo
- ☐ Flyers
- ☐ Posters
- ☐ Website
- ☐ Face book
- ☐ Media releases
- ☐ Photographer

The above will be supported by a database of events, scheduling, image library ticketing availability, and organisations. There will be a post event survey.

Budget:

Seed money promised so far \$1300.

Estimated costs \$10,000 to \$20,000 supported possible grants from:

- ☐ FRRR
- ☐ CASP
- ☐ Upper Lachlan Shire Council
- ☐ Regional Arts NSW

Bank Account to be established.

Accommodation/food:

- ☐ Cafes
- ☐ Telegraph Hotel
- ☐ Motel
- ☐ Lions Club van
- ☐ Dalton Pizza van
- ☐ B&B's

Risk Management (chart is attached to these minutes) :

- ☐ Keep numbers below 500 attendees to avoid DA application and attendant committee work.
- ☐ Require insurance certificates from participants.
- ☐ Beware scope creep.

Theme of festival is “Celebrating Nature. Frequency for future festivals to be decided afterwards. There was some preference for every second year.

Schedule/venue mapping

The proposed events, venues and schedules were listed and sorted into precincts.

Fashion/fibre precinct – Shire Hall - Friday Night, Saturday/Sunday/Monday

Creative Gunning:

- ☐ Fashion display/wearable art parades
- ☐ Maths/craft workshops
- ☐ Participatory art installation
- ☐ Felting workshops for up to 20 participants
- ☐ Spinning/weaving displays

Erin Manning clothing (may link in with Creative Gunning)

Music Precinct – Court Room, Picture House Theatre – Saturday

- ☐ Focus Group – Mad Kelpie Playgroup – Court room - afternoon
- ☐ Picture House – Blues Pt vocal group, George Washingmachine – Evening
- ☐ Buskers – Court House verandah, street?

Theatre Precinct – Picture House Gallery - Saturday

- ☐ Wild voices Music Theatre Play readings - morning
- ☐ Greg Baines book readings – morning – Gunning Library or Court Room
- ☐ Max Cullen – play?

Art Precinct – Picture House Gallery = all weekend?

- ☐ Art exhibition for local artists, art prize by peoples’ choice
- ☐ Yarn bombed objects in street

Other possible items

- ☐ **Historical display - Pye Cottage?**
- ☐ **Landcare**
- ☐ **Gunning Patchwork weekend?**

Friday night event

- ☐ Shire Hall
- ☐ Ticketed event
- ☐ Fashion parade
- ☐ Food – looking for group to cater. Opportunity for not for profit group.
- ☐ Music provided by Focus Group or Picture house Theatre or another.

Risk Assessment chart is attached.

Committee composition:

Gunning Arts Festival 355 Committee composition:

Moved by Michelle Storey, seconded Darryl Tonks that:

The Committee accept the resignations of Margarita Georgiadis and Lyn Cram as consequence of possible conflicts of interest. The Committee positions to be filled as follows:

Deputy Chair – Michelle Storey

Minutes Secretary – Margaret Hindley

Treasurer – Darryl Tonks.

Michael Coley has been nominated by Michelle Storey and seconded by Darryl Tonks as a committee member and is recommended to council to fill this role.

It is noted that Patrons of the Gunning Arts Festival will be Margarita Georgiadis and Max Cullen and they have agreed to fill these roles.

Pam Kensit remains Council delegate in the committee. John Searl is alternate delegate.

A quorum for the committee is 4 committee members.

The committee will meet fortnightly and a monthly meeting will include participating groups and individuals.

COLLECTOR OVAL COMMITTEE MEETING
SPECIAL MEETING
PARKING ON OVAL FOR PUMPKIN FESTIVAL

Monday 25th March 2019 18:00

Meeting opened: 18.06

Attendance: Andrew Chiswell, John Hoskins, Dan Cram, John Searle, Gary Poile, Michael Duck, Terry Lovelock

Apologies: Trista Batchelor

President opened meeting

- JH stated he would have liked to know about this proposal before this time and certainly before it went to ULSC
- GP apologised for the way the proposal has been processed and explained that;
 - ULSC had made renewed conditions given previous problems with parking during the festival.
- Further that;
 - The disabled carpark is likely to be where the parking area currently is.
 - Bus parking likely to be on the right as you enter the oval precinct.
 - Canberra traffic likely to be accommodated Canberra side of Collector.
 - Oval would be overflow carpark for people coming from Goulburn
- Meeting discussed other options
 - JH & DC, If the parking proposal were to go ahead there would have to be;
 - First inspection one week out
 - Second inspection Thursday before festival
 - Wet conditions should cancel parking on the oval during festival.
 - AC, that this could be an opportunity for long term planning and financial support for major improvements to the oval precinct, for eg;
 - Subsurface irrigation
 - Top dressing
 - Reseeding
 - suggested that the PF give consideration to major funding for oval rehabilitation
 - JS
 - ULSC is keen at the moment to see sporting facilities like ovals to be up graded and supported the idea of an upgrade to the oval precinct.
 - Rehabilitation of the oval subsequent to the Pumpkin Festival should be a consideration
 - Motion: AC/JH That parking on the oval be allowed subject to conditions.
 - Carried

Meeting Closed: 19:00

17 NOTICES OF MOTION

The following items are submitted for consideration -

17.1	Crookwell Main Street Pedestrian Crossing	436
17.2	Sportsperson of the Year Awards	438

Notices of Motion - 18 July 2019

ITEM 17.1

Crookwell Main Street Pedestrian Crossing

I, Councillor Paul Culhane hereby give notice that at the next Ordinary Meeting of Council I will move the following motion:-

“That the Upper Lachlan Shire Council take the following actions regarding the Crookwell main street pedestrian crossing:-

1. Instruct the Director of Infrastructure to investigate and provide a costing for the installation of a warning light system at either side of the crossing that is sensor activated.
2. Notwithstanding the above action that Council hopes to implement expeditiously, the Director of Infrastructure continue to pursue funding from the State Government on behalf of RMS for any other long term solution that will strengthen the safety standard of the crossing.”

BACKGROUND

The pedestrian crossing on the Crookwell main street has been a major safety concern of residents and Councillors alike for many years. With the increase in traffic volumes the issue has become more critical and on 28 March 2018 a petition compiled at the local IGA supermarket was presented to then Mayor Brian McCormack with over 1,500 signatures seeking safety upgrades on the crossing.

It should be repeated up front that Upper Lachlan Shire Council (ULSC) is hamstrung to an extent in that the road is a state road where RMS holds jurisdiction and hence their consent is required for any proposed physical changes to the road. None the less, since that time ULSC has had a safety audit conducted, referred the matter to the Traffic Committee and directly lobbied both the RMS and our State Government representatives on the issue. We have also lodged a funding request on behalf of RMS with the State Government.

Our two objectives were firstly to receive through the safety audit and Traffic Committee a number of potential recommended solutions to enhance safety which we could then seek to implement once funding and consent had been obtained. Unfortunately, RMS seems reluctant to make any change to the crossing at this stage and along with the safety audit has provided no recommendations for ULSC to consider.

As Councillors we are compelled to listen to and respond to our resident's concerns. There is little doubt that while pedestrians have the right of way any plan to enhance safety needs to target both vehicles and pedestrians traffic. There is I believe a general consensus through discussions at a number of council meetings that flashing lights at either side of the crossing that are sensor activated or a slight variant thereof is a relatively simple and potentially cost effective solution that will undoubtedly heighten awareness of users of the crossing as well as vehicular traffic and hence improve

Notices of Motion**CROOKWELL MAIN STREET PEDESTRIAN CROSSING cont'd**

safety. Sensor activated speed warning signs are an example of this type of technology that are effective and cost efficient. As it does not require any major changes to the road itself nor is it expected to require significant funding it is I hope a tangible improvement that ULSC can implement under the own auspices to which RMS would have no reason to object should their approval still be required.

I don't believe ULSC should be making significant cost provisions in its budget on this matter at the expense of our rural resident road budgets particularly when we have no expert recommendations or major cost parameters on which to base such a provision. When it comes to major safety concerns and the project is not on a grand scale I expect the report will bear out that the finance implications of this action can be dealt with as a revote of expenditure without any major implications on our forward estimates.

ACTING GENERAL MANAGER'S COMMENT

Nil

ATTACHMENTS

Nil

Notices of Motion - 18 July 2019

ITEM 17.2

Sportsperson of the Year Awards

I, Councillor Darren O'Brien hereby give notice that at the next Ordinary Meeting of Council I will move the following motion:-

“That the Upper Lachlan Shire Council initiates an annual award for Sportsperson of the Year and Junior Sportsperson of the Year.”

BACKGROUND

Upper Lachlan Shire Council has a proud tradition of producing many athletes with great sporting prowess. These sportspeople are great ambassadors for our towns and communities and their achievements should be celebrated.

I feel it is important to recognise sporting feats and therefore believe 2 new awards should be implemented. The awards could form part of the festivities in conjunction with Australia Day events and awards ceremonies on 26 January each year and commence in 2020. The Australia Day Committee charter may be expanded to incorporate the new award nominations selection process.

ACTING GENERAL MANAGER'S COMMENT

Nil

ATTACHMENTS

Nil

18 QUESTIONS WITH NOTICE

The following items are submitted for consideration -

18.1	Question With Notice - 355 Committees	440
18.2	Question With Notice - Council's Road Bridges	442
18.3	Question With Notice - Year 200 Celebrations	443

Questions With Notice - 18 July 2019

ITEM 18.1 **Question With Notice - 355 Committees**
AUTHOR **Councillor Richard Opie**

Can the General Manager please advise if all the 355 Committees are relevant or fit for purpose?

Can the General Manager please advise if all the 355 Committees have been audited for the 2017/2018 and 2018/2019 financial years? Can you also please detail if applicable which ones have not?

If any of these committees do not meet Council's regulations what action does Council need to take?

ACTING GENERAL MANAGER'S COMMENTS

Council annually reviews all Section 355 Committees of Council at the September Council Meeting. The Council may choose to review the relevance or purpose of the existing committees at that time.

A committee may be established under Section 355, of the *Local Government Act 1993* to assist Council with the operation, maintenance, care and control of various Council facilities and services.

Council's Section 355 Committee Policy, sets out the requirements and responsibilities of a committee in relation to membership, meetings, asset management, financial records and conduct of the committee.

Financial accounts for the year ended 30 June must be presented to Council by 31 August each year. Accordingly no committee has been audited for the financial year 2018/2019.

The following committees were not audited by the original Council deadline for the financial year 2017/2018:-

Committees – Section 355	Audit Status
Bigga Memorial Hall Committee	Outstanding
Christmas in the Park Committee (former Committee)	Recently completed
Collector Pumpkin Festival	Outstanding
Gunning Golf Club Management Committee	Outstanding

Council's Code of Meeting Practice for Section 355 Committees Policy (Section 3.7), outlines Council's right to dismiss/terminate/dissolve a Section 355 Committee under the following circumstances:-

- The function ends;
- The facility changes use;
- Fraud;

Questions With Notice**QUESTION WITH NOTICE - 355 COMMITTEES cont'd**

- The Committee becomes dysfunctional;
- With the election of a new Council.

Council may decide what, if any, action is taken in relation to committees who do not fulfil their obligations outlined in the Section 355 Committee Policy the Council Code of Meeting Practice for Section 355 Committees Policy, bearing in mind all these committee members are community volunteers and are not remunerated memberships.

ATTACHMENTS

Nil

Questions With Notice - 18 July 2019

ITEM 18.2

Question With Notice - Council's Road Bridges

AUTHOR

Councillor Richard Opie

Can the General Manager please advise Council what maintenance inspections and maintenance works have been carried out to the road bridges across the shire prior to the analysis submitted to Council by Pitt and Sherry?

Can the General Manager please provide a maintenance schedule for the bridges since 2004?

ACTING GENERAL MANAGER'S COMMENTS

The following table contains a summary of operating expenditure (maintenance works) and capital expenditure (assets renewal/replacement) on Shire bridges undertaken for the period 2005/2006 to 2018/2019. The financial year 2004/2005 data is unavailable.

	\$ Bridge Expenditure*	
Year	Operating	Capital
2006	85,980	389,844
2007	101,971	0
2008	32,608	10,947
2009	42,023	15,050
2010	60,345	1,207,275
2011	38,239	579,552
2012	44,619	1,279,356
2013	78,661	681,635
2014	130,760	117,929
2015	37,358	0
2016	33,322	200,283
2017	32,899	557,866
2018	51,755	205,003
2019	72,098	721,998
Total:	842,638	5,966,738

* Expenditure is inclusive of labour, plant, materials and contracts and does not include depreciation expense. Accruals of expenditure and hence totals are not final at the time of this report for the 2018/2019 financial year.

In relation to bridge inspections and maintenance schedules it is considered an unnecessary diversion of operational resources to gather records dating back to 2004, especially in light of internal resources already allocated to urgent bridge condition assessment work to address Pitt and Sherry reported bridge defects.

ATTACHMENTS

Nil

Questions With Notice - 18 July 2019

ITEM 18.3

Question With Notice - Year 200 Celebrations

AUTHOR

Councillor Richard Opie

Council has adopted the streetscape plan across the shire. We ask the General Manager to present the following opportunity to the committee.

The year 200 committee or panel as part of the 200 year celebration would like to offer the community the opportunity to purchase a tree and plaque and place these trees in allocated locations of the entrances to Crookwell, Laggan, Grabben Gullen and Binda.

The Streetscape committee would need to advise on the variety of trees, the number and be involved in the planting instructions and locations.

It is proposed that the community can purchase the trees and place a named plaque. If supported the cost for each tree and its planting will need to be determined to be passed onto the purchasers.

The panel/committee would like the approval and opportunity to use Councils media platforms to promote events through 2020 the 200 year celebrations.

Events are still being formulated I detail a few that are being developed at the moment.

A Crookwell Harvest dinner including a historic presentation and some local performers re-enacting some events of the past 200 yrs.

Two main sporting events.

The Historic Society is designing a 200-year celebration logo. As well collating many historic facts. The Historic Society will hold a 200-year historic display in the Crookwell Information Centre.

A Crookwell district monopoly set is being designed. Council may be asked to fund part of the initial set up costs (a work in progress). This game would be released as part of the 200-year celebrations and contain many local historic facts.

Initial discussions have been undertaken with the Garden Festival, Potato Festival and Crookwell Potato Association and their involvement through 2020.

Work is still underway in a number of different areas and groups. We will keep Council informed as work progresses.

ACTING GENERAL MANAGER'S COMMENTS

Correspondence may be referred to the Streetscape Committee for consideration.

ATTACHMENTS

Nil

General Manager's Statement

Confidentiality

Councillors and staff are reminded of their obligations in respect to the need for confidentiality and not disclose or otherwise misuse the information which is about to be discussed, failure to do so could result in a reference to the Pecuniary Interest and Disciplinary Tribunal and/or result in a prosecution in accordance with Sec. 664 of the Act for which the maximum penalty is \$5,500.

CONFIDENTIAL SESSION

Section 10A(2) of the Local Government Act, 1993 provides that Council may, by resolution, close to the public so much of its meeting as comprises the receipt or discussion of matters as listed in that section, or for any matter that arises during the course of business during the meeting that should be treated as confidential in accordance with Section 10(2) of the Act.

Council's Agenda for this meeting contains reports that meet the criteria specified in Section 10A(2) of the Act. To consider these reports in confidential session, Council can adopt the following recommendation:

RECOMMENDATION

That, in accordance with Section 10A(2) of the Local Government Act, 1993, the Public and the Press be excluded from the meeting to enable Council to determine Items 19.1 and 19.2 in confidential session for the reasons indicated:

Item 19.1 Question With Notice - Former Saleyards Site, Lot 3 DP1112816, Laggan Road Crookwell

This report is considered to be confidential in accordance with Section 10A(2c) of the Local Government Act, 1993, as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Item 19.2 Tender Assessment - Re-energising the Collector Community Project

This report is considered to be confidential in accordance with Section 10A(2c) of the Local Government Act, 1993, as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

This report is considered to be confidential in accordance with Section 10A(2d(i)) of the Local Government Act, 1993, as it relates to commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

19 CONFIDENTIAL SESSION

The following items are submitted for consideration -

- 19.1 Question With Notice - Former Saleyards Site, Lot 3
DP1112816, Laggan Road Crookwell
- 19.2 Tender Assessment - Re-energising the Collector
Community Project