



BUSINESS PAPER

ORDINARY MEETING

Thursday 17 May 2018

6.00pm

Council Chambers, Crookwell

TABLELANDS REGIONAL COUNCIL'S VISION

To build and maintain sustainable communities while retaining the region's natural beauty.

COUNCIL'S MISSION

To provide services and facilities to enhance the quality of life and economic viability within the Council area.

COUNCIL'S AIMS

To perform services in a cost efficient, effective and friendly manner in order to achieve Council's Mission in meeting the annual objectives and performance targets of the principal activities Council undertakes on behalf of the community.

NOTICE OF MEETING

8 May 2018

Councillors

Dear Members

Ordinary Meeting of Council

Notice is hereby given that the next Ordinary Meeting of Council will take place on **Thursday 17 May 2018** in the **Council Chambers, Crookwell** commencing at **6.00pm**.

Your presence is requested.

Yours faithfully

A handwritten signature in black ink, appearing to be 'G. Woodman', with a long horizontal stroke extending to the right.

Gary Woodman
Acting General Manager
Upper Lachlan Shire Council

AGENDA

ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Traditional Custodians of this Land. I would also like to pay respect to the Elders past and present, of the Wiradjuri Nation, and extend that respect to other Aboriginals present.

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UPPER LACHLAN SHIRE COUNCIL

LEAVE OF ABSENCE

General Manager
Upper Lachlan Shire Council
Spring Street
CROOKWELL NSW 2583

Dear Sir

I wish to apply for leave of absence from the Council Meeting to be held on

Date:

I will be absent for the following reason/s:

.....
.....
.....

Yours faithfully

.....
(Councillor Signature)

ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

A GUIDING CHECKLIST FOR COUNCILLORS, OFFICERS AND COMMUNITY COMMITTEES

ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

CONFLICT OF INTEREST

- A conflict of interest is a clash between private interest and public duty. There are two types of conflict:
 1. Pecuniary – regulated by the *Local Government Act* and Department of Local Government and,
 2. Non-pecuniary – regulated by Codes of Conduct and policy, ICAC, Ombudsman, Department of Local Government (advice only).

THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

IDENTIFYING PROBLEMS

- 1st Do I have private interest affected by a matter I am officially involved in?
- 2nd Is my official role one of influence or perceived influence over the matter?
- 3rd Do my private interest conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

AGENCY ADVICE

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, Officers and Community Committee members by various pieces of legislation, regulation and Codes.

Contact	Phone	Email	Website
Upper Lachlan Shire Council	(02) 4830 1000	council@upperlachlan.nsw.gov.au	www.upperlachlan.nsw.gov.au
ICAC	(02)8281 5999 Toll Free 1800463909	icac@icac.nsw.gov.au	www.icac.nsw.gov.au
Office of Local Government	(02) 4428 4100	olg@olg.nsw.gov.au	www.olg.nsw.gov.au
NSW Ombudsman	(02) 9286 1000 Toll Free 1800451524	nswombo@ombo.nsw.gov.au	www.ombo.nsw.gov.au

UPPER LACHLAN SHIRE COUNCIL
COUNCILLORS DISCLOSURE OF A
PECUNIARY INTEREST

**PURSUANT TO SECTION 451 OF THE NSW LOCAL GOVERNMENT ACT 1993
(AS AMENDED)**

To the General Manager

I, _____

Declare a Conflict of Interest, being a PECUNIARY Interest.

COUNCIL MEETING

Name of Meeting _____

Date of Meeting _____

Page Number _____ Item Number _____

Subject _____

Reason for Interest _____

OTHER THAN COUNCIL MEETINGS

Reason for Interest _____

Signature

Date

UPPER LACHLAN SHIRE COUNCIL
COUNCILLORS DISCLOSURE OF A
NON-PECUNIARY INTEREST

**PURSUANT TO SECTION 451 OF THE NSW LOCAL GOVERNMENT ACT 1993
(AS AMENDED)**

To the General Manager

I, _____

Declare a Conflict of Interest, being a NON-PECUNIARY Interest.

☐ Significant

☐ Non Significant

COUNCIL MEETINGS

Name of Meeting _____

Date of Meeting _____

Page Number _____ Item Number _____

Subject _____

Reason for Interest _____

As a result of my non-pecuniary interest, my involvement in the meeting will be as follows:

☐ **Option A** – Make a declaration, stay in the Chamber, participate in the debate, and vote.

☐ **Option B** – Make a declaration, stay in the Chamber, participate in the debate, but not vote.

☐ **Option C** – Make a declaration, stay in the Chamber, participate in the debate, but leave the Chamber for the vote.

☐ **Option D** – Make a declaration, stay in the Chamber, not participate in the debate, but vote.

☐ **Option E** – Make a declaration, stay in the Chamber, not participate in the debate and not vote.

☐ **Option F** – Make a declaration, do not participate in the debate, leave the Chamber upon making the declaration, and not return until the matter is resolved.

Signature

Date

4 CONFIRMATION OF MINUTES

The following minutes are submitted for confirmation -

4.1 Minutes of the Ordinary Meeting of Council of 19 April 2018	12
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UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS
ON 19 APRIL 2018

PRESENT: Mayor B McCormack (Chairperson), Clr P Culhane, Clr R Cummins, Clr P Kensit, Clr R Opie, Clr D O'Brien, Clr J Searl and Clr J Stafford, Mr J Bell (General Manager), Mr A Croke (Director Finance and Administration), Mr M Shah (Director of Works and Operations), Mrs T Dodson (Director of Environment & Planning), Mrs H Peterson (Executive Assistant) and Ms D Crosbie (Media Officer).

THE MAYOR DECLARED THE MEETING OPEN AT 6.00PM

SECTION 1: APOLOGIES & LEAVE OF ABSENCE

An apology was received for the absence of Clr J Wheelwright.

87/18 **RESOLVED** by Clr Searl and Clr Kensit that the apology be received and leave of absence granted.

SECTION 2: CITIZENSHIP CEREMONY

Nil

SECTION 3: DECLARATIONS OF INTEREST

Clr Richard Opie – Declared a Pecuniary Interest in Item 10.1 – Development Application No 133/2017 as he is a part owner of the property and will make the declaration, leave the Chamber and not return until the matter is resolved.

Clr Richard Opie - Declared a Non Pecuniary Interest in Item 13.8 – Health Care Centre Crookwell – Lease Renewal –as the parties involved are work colleagues and will make the declaration, not participate in the debate, leave the Chamber upon making the declaration, and not return until the matter is resolved.

Clr R Cummins - Declared a Non Pecuniary Interest in Item 11.1 – Adoption of Kerb and Gutter Construction Contributions Policy as his wife submitted an objection to the policy and will make the declaration, not participate in the debate, leave the Chamber upon making the declaration, and not return until the matter is resolved.

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SECTION 4: CONFIRMATION OF MINUTES

88/18 **RESOLVED** by Cllr Searl and Cllr Stafford

That the minutes of the Ordinary Council Meeting held on 15 March 2018 be adopted.

- CARRIED

SECTION 5: MAYORAL MINUTES

ITEM 5.1 **MAYORAL MINUTE – MARCH/APRIL 2018**

89/18 **RESOLVED** by Mayor McCormack and Cllr Searl

That Council receive and note the activities attended by the Mayor for March/April 2018.

- CARRIED

SECTION 6: PRESENTATIONS TO COUNCIL/PUBLIC

Nil

SECTION 7: CORRESPONDENCE

ITEM 7.1 **CORRESPONDENCE FOR THE MONTH OF APRIL 2018**

90/18 **RESOLVED** by Cllr Searl and Cllr Stafford

That Item 7.1 - [Correspondence/Information] listed below be received:

1. Wallace Ashton - Planning Department – Discussion Paper – Acreage Demand.

A motion was moved by Cllr Cummins and Cllr Opie that Council be provided with a report with respect to the steps required to undertake a full review of Council's current Upper Lachlan

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Local Environmental Plan 2010 and with specific reference to the Housing Strategy around the villages and towns.

On being put to the meeting the motion was carried.

91/18

RESOLVED by Cllr Cummins and Cllr Opie that Council be provided with a report with respect to the steps required to undertake a full review of Council's current Upper Lachlan Local Environmental Plan 2010 and with specific reference to the Housing Strategy around the villages and towns.

Councillors who voted for:-

Cllr P Culhane, R Cummins, P Kensit, McCormack, R Opie, D O'Brien, J Searl and J Stafford

Councillors who voted against:- Nil

2. Floyd Davies – Crookwell Pedestrian Crossing Petition.

92/18

RESOLVED by Cllr Kensit and Cllr Opie that Council undertake a road safety audit of the pedestrian crossing up to an amount of \$10,000 immediately, and forwards the audit and the petition to the Streetscape Project Control Group and the Traffic Committee to implement the project.

3. Goulburn Mulwaree Council – Recreational Fishing Working Party – Invitation to Nominate.

93/18

RESOLVED by Cllr Searl and Cllr Kensit that Council nominates Cllr O'Brien to be Upper Lachlan Shire Councils representative for the Recreational Fishing Working Party.

- CARRIED

SECTION 8: LATE CORRESPONDENCE

Nil

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SECTION 9: INFORMATION ONLY

ITEMS 9.1 – 9.12 INFORMATION ONLY ITEMS FOR APRIL 2018

94/18 **RESOLVED** by Clr Searl and Clr Kensit that

1. Items 9.1, 9.2, 9.4, 9.6, 9.7, 9.8 and 9.11 be received and noted.

- CARRIED

The Mayor asked Councillors to identify any items of business listed that they wish to speak on – Clr Cummins indicated he wished to speak on items 9.3, 9.5 and 9.12 and Clr Opie indicated he wished to speak on items 9.9, 9.10 and 9.12.

ITEM 9.3 Works In Progress - Road Maintenance Expenditure

95/18 **RESOLVED** by Clr Cummins and Clr Opie that the information be received and noted.

- CARRIED

ITEM 9.5 Works In Progress - Technical & Managerial

96/18 **RESOLVED** by Clr Searl and Clr Opie that the information be received and noted.

- CARRIED

ITEM 9.9 Library Quarterly Report - 3rd Quarter 2017/2018

97/18 **RESOLVED** by Clr Opie and Clr Cummins that the information be received and noted.

- CARRIED

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ITEM 9.10 Staffing Matters

98/18 **RESOLVED** by Clr Opie and Clr Cummins that the information be received and noted.

- CARRIED

ITEM 9.12 Action Summary - Council Decisions

99/18 **RESOLVED** by Clr Searl and Clr Cummins that the information be received and noted.

- CARRIED

A motion was moved by Clr Cummins and Clr Stafford that the General Manager be given authority to immediately implement Council's current resolution 264/17 to engage the services of a consultant who can prepare a business and economic development strategic plan specifically for the Upper Lachlan LGA and has the necessary contacts in both State and Federal Governments to be able to lobby on Councils behalf with a budget of approximately \$50,000.

On being put to the meeting the motion was carried.

100/18 **RESOLVED** by Clr Cummins and Clr Stafford that the General Manager be given authority to immediately implement Council's current resolution 264/17 to engage the services of a consultant who can prepare a business and economic development strategic plan specifically for the Upper Lachlan LGA and has the necessary contacts in both State and Federal Governments to be able to lobby on Councils behalf with a budget of approximately \$50,000.

- CARRIED

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REPORTS FROM STAFF AND STANDING COMMITTEES

SECTION 10: ENVIRONMENT AND PLANNING

The time being 7.22pm Cllr R Opie left the meeting in accordance with his Declaration of Interest.

ITEM 10.1 DEVELOPMENT APPLICATION NO 133/2017
101/18 RESOLVED by Cllr Searl and Cllr Cummins

1. That Council determine the proposed Development Application No 133/2017 by granting consent, subject to the conditions specified below:

PART 1 – GENERAL CONDITIONS

The following conditions have been applied to ensure that the use of the land and/or the building is carried out in such a manner that it is consistent with the aims and objectives of the planning instrument affecting the land.

For the purpose of these conditions, the term ‘applicant’ means any person who has the authority to act on the development consent.

- (1) Except where otherwise required or permitted by conditions of development consent, the development shall be carried out generally in accordance with the information submitted in support of the development application and the following stamped approved development drawings; including any notations or amendments marked by Council in red.
 - Old Crookwell Fire Station Development Application List DA-01, DA-02, DA-03, DA-04, DA-05, DA-06, DA-07, DA-08 ,DA-09 and DA-10 prepared by mackensiepronk architects dated 12 December 2017
 - Statement of Environmental Effects prepared by Neil Mackenzie dated December 2017
- (2) All building work shall be carried out in accordance with the provisions of the Building Code of Australia. A reference to the Building Code of Australia is a reference that Code as in force on the date that an application for a relevant construction certificate is made.

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- (3) The Development shall comply with relevant Australian Standards for access and mobility and the Disability Discrimination Act 1992.
- (4) This consent does not permit the use of the developments commercial premises component for any purpose other than a business premises or office premises, except where such other use is identified by an environmental planning instrument as not requiring consent.
- (5) The proposed internal car parking area from Goulburn Lane is to comply with AS 2890-1-Off Street Car Parking Provisions of one (1) car parking space for people with disabilities is to be provided in the internal car parking area in accordance with AS2890.6.2009 Parking Facilities Part 6 Off-Street Parking for People with Disabilities.

In addition to the internal parking area one (1) car parking space for people with disabilities, including kerb ramp access, is to be provided at no cost to Council on the Goulburn Street frontage to the development. This space and kerb ramp access is to comply with AS 2890.5 for angled disabled parking. The disabled car parking space is to be located on the north-west side of the existing street tree and the existing driveway is to be retained and re-constructed for kerb ramp access. The driveway to the south-eastern side of the existing street tree is to be infilled and returned to a 150mm concrete standard kerb and gutter and the footpath adjusted to the new kerb level with hotmix.

- (6) In accordance with the provisions of the *Environmental Planning and Assessment Act 1979* the following contributions are to be paid to Council in accordance with section 7.11 of the Environmental Planning and Assessment Act 1979 and Upper Lachlan Shire Development Contributions Plan 2007:

Road	\$56,790
Plan Administration	\$445

TOTAL	\$57,235
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The above contributions are current at the time of determination of the development application and, until paid, shall be adjusted annually on 1 July by reference to the Consumer Price Index (All Groups) Sydney following publication by the Australian Bureau of Statistics.

- (7) In accordance with the provisions of S64 of the Local Government Act 1993, and S306 of the Water Management

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Act, 2000 contributions are required toward the provision of water, sewer and stormwater infrastructure in accordance with the Upper Lachlan Development Servicing Plan 2008 to financially assist in the provisions of infrastructure identified as necessary as a result of the development.

The current contributions under the Upper Lachlan Development Servicing Plan 2008 for water, sewer and stormwater infrastructure services are as follows (2017/2018):

Water supply charge:	\$5,962
Sewerage charge:	\$2,549

TOTAL	\$8,511
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These contributions are reviewed annually and the contribution rates are to be confirmed prior to payment.

PART 2 – PRIOR TO THE ISSUE OF A CONSTRUCTION CERTIFICATE

The following conditions of consent must be complied with prior to the issue of a construction certificate by the principal certifying authority. All necessary information to comply with the following conditions of consent must be submitted with the application for a construction certificate.

- (8) Prior to Council or an accredited certifier issuing a Construction Certificate payment to Council of Section 7.11 and Section 64 contributions is required.
- (9) Prior to the issue of the construction certificate, a copy of insurances shall be forwarded to Council indicate cover for any damage to Council infrastructure.

PART 3 – PRIOR TO COMMENCEMENT OF WORK

- (10) No building or subdivision work in the development shall commence unless the following provisions of the *Environmental Planning and Assessment Act 1979 (the Act)* have been complied with:
 - (a) A construction certificate for the building or subdivision work concerned shall be obtained; and
 - (b) A principal certifying authority shall be appointed and Council shall be notified of the appointment; and

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- (c) Council shall be notified in writing at least two days prior to building work commencing.
- (11) If Council is appointed as the Principal Certifying Authority for the development, at least 48 hours' notice shall be given to Council to permit inspection of building work:
- (a) After excavation for, and prior to the placement of, any footings; and
 - (b) Prior to pouring any in-situ reinforced concrete building element; and
 - (c) Prior to covering of the framework for any floor, wall, roof or other building element; and
 - (d) Prior to covering waterproofing in any wet areas, and
 - (e) Prior to covering any stormwater drainage connections; and
 - (f) After the building work has been completed and prior to any occupation certificate being issued in relation to the building.

These are critical stage inspections and must be inspected by the Principal Certifying Authority.

Bookings for inspections should be made through Council's Crookwell Office on 02 4830 1000.

ADVISING – Any required re-inspection or additional inspection will incur a fee in accordance with Council's fees and charges, current at the time of inspection. Council will not grant an occupation certificate unless all inspection fees have been paid.

- (12) As Council is the water supply authority for the land, at least 48 hours' notice shall be given to Council to permit inspection of:-
- a) Internal drainage; and
 - b) Hot & Cold water; and
 - c) External drainage; and
 - d) Plumbing and drainage after completion.

Bookings for inspections should be made through Council's Crookwell Office on 02 4830 1000.

Any required re-inspection or additional inspection will incur a fee in accordance with Council's fees and charges, current at the time of inspection. Council will not grant an occupation certificate unless all inspection fees have been paid.

- (13) A Risk Assessment consistent with Safe Work Australia's Code of Practice for Managing Health and Safety risks in the Workplace published in December 2011 is provided to Council.

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This risk assessment will include addressing any risks associated with potential contamination within the site during construction.

- (14) An application under Section 138 of the Roads Act 1993 is to be lodged with Council for any works in Goulburn Street and Goulburn Lane. This application is to include lodgement of a Work Zone Traffic Management Plan for Council approval.

PART 4 – DURING CONSTRUCTION

The following conditions of consent have been imposed to ensure that the administration and amenities relating to the proposed development comply with all relevant requirements. These conditions are to be complied with during the construction of the development site.

- (15) Building work in the development shall be carried out only:
- a) On Mondays to Fridays between 7:00AM and 6:00PM; and
 - b) On Saturdays between 7:00AM and 1:00PM if audible on residential premises, otherwise 8:00AM to 1:00PM.

No building work in the development shall be carried out on Sundays or public holidays.

- (16) No construction work shall take place on Sundays or Public holidays. A written application shall be made to Council if a variation of these hours is required. The application shall indicate the reasons for the variation. The Council shall, if it so desires, grant any variation in writing.
- (17) At least 48 hours' notice shall be given to Council for inspections of any of the following works in the development:
- a) Roadworks;
 - b) Sub-grade earthworks prior to gravel
 - c) Any kerb & gutter completed
 - d) Gravel test results available
 - e) Compacted gravel base completed
 - f) Sealing completed
- (18) Vehicles and equipment associated with the work in the development will be located to minimise potential adverse impact on residential amenity in the locality.
- (19) For the purpose of ensuring the compliance with the terms of the approval, an approved copy of the plan and this Consent and Construction Certificate shall be kept on site at all times.
- (20) No building, subdivision or demolition shall commence unless provision has been made for temporary toilet accommodation on the side of the work.

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- (21) No work in the development shall commence unless satisfactory erosion and sediment controls have been put in place to prevent soil erosion, water pollution, and the discharge of loose sediment on surrounding land as follows. Such measures shall include:
- a) Diversion of uncontaminated run-off around cleared or disturbed areas, and;
 - b) Erection of site fencing to prevent debris escaping into drainage systems and waterways, and;
 - c) Prevention of tracking sediment by vehicles onto roads; and
 - d) Stockpiling of topsoil, excavated material, construction and landscaping supplies and debris at the site of works.

The above controls shall remain on place until all disturbed ground surfaces at the development site have been rehabilitated, vegetated and/or stabilised to prevent erosion or sediment loss.

- (22) All plumbing and drainage work shall be completed and certified by a licenced plumber to be in accordance with the National Construction Code – Plumbing Code of Australia.

The following documentation shall be submitted to Council prior to the issue of the Occupation Certificate:

- a) An accurately drawn sewer diagram, and
- b) Certificate of Compliance for Plumbing & Drainage work.

- (23) No building material or demolition waste shall be permitted to be deposited on any Council land, including public reserves, roads, gutters or footpaths. Unless pre-existing damage to Council infrastructure is notified to Council in writing prior to commencement of any building or other work in the development, Council will hold the person(s) having the benefit of the consent liable for the cost of any necessary repairs.
- (24) Vehicles entering and leaving the premises that are carrying excavated materials, including clays, sands, soils, shall be covered at all times when not loading or unloading.
- (25) During the proposed demolition, earthworks, and reconstruction on the site, it is important that all contractors be advised of the probability of historical artefacts being unearthed. Any small items should be noted, retrieved and stored carefully. Should any major archaeological features be observed or uncovered, work on that particular section of the property should cease and Upper Lachlan Shire Council be informed immediately.
- (26) Roof water must be discharged to Council's stormwater drainage system, away from any existing or proposed building.

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Any upgrading of Council's stormwater drainage system as a result of the development is to be at no cost to Council.

PART 5 – DURING DEMOLITION

The following conditions of consent have been imposed to ensure that the demolition relating to the proposed development comply with all relevant requirements. These conditions are to be complied with during the demolition work occurring on site.

- (27) All demolition work shall comply with the *Australian Standard AS2601-2001 – The demolition of Structures*.
- (28) No demolition work in the development shall be carried out unless a person having the benefit of the consent has supplied the engaged demolition contractor's licence details to Council.
- (29) Security fencing such as hoardings shall be provided around the perimeter of the demolition site prior to work commencing to prevent access by unauthorised persons at all times during the demolition period.
- (30) Demolition must not be conducted in high winds to ensure dust does not spread beyond the site boundaries.
- (31) The handling or removal of any asbestos product from the building or site must be removed and disposed of in accordance with the requirements of WorkCover Authority. A person/contractor licensed for asbestos removal must carry out work and a copy of their licence is to be submitted to Council.
- (32) All trucks/trailers entering or leaving the site must have their loads adequately covered. A sign indicating this must be placed at the entry to and exit from the site.
- (33) Demolition work on site must only occur between the following hours:

Monday to Friday	7.00am to 6.00pm
Saturday	8.00am to 1.00pm
Sunday & Public Holidays	No work

These time restrictions are to ensure that neighbouring property occupants are not unduly affected by noise.

PART 6 – PRIOR TO ISSUE OF THE OCCUPATION CERTIFICATE

The following conditions of must be complied with prior to the issue of an occupation certificate by the principal certifying authority. All necessary information to comply with the following conditions of consent must be submitted with the application for an occupation certificate.

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- (34) The development shall not be occupied unless an Occupation Certificate has been obtained for the development.
- (35) If any damaged is caused to any Council asset or infrastructure in the carrying out of the development or any associated transportation, no Occupation Certificate shall be granted for the development unless satisfactory repairs are carried out under Council's direction and at no expense to Council.
- (36) No Occupation Certificate shall be granted for the development unless all necessary Fire Safety Certificates, with respect to the Fire Safety Schedule, have been submitted to the Principal Certifying Authority for the development. A copy of the Fire Safety Certificate and Fire Safety Schedule shall be :
 - Forwarded to Upper Lachlan Shire Council
 - Forwarded to Commissioner of the NSW Fire Brigade; and
 - Prominently displayed in the building

PART 7 – AGENCY CONDITIONS

Nil

ADDITIONAL NOTES/REQUIREMENTS AS YOUR PRINCIPAL CERTIFYING AUTHORITY (PCA)

Dial Before You Dig

Underground assets may assist in the area that is subject to your application. In the interest of health & safety and in order to protect damage to third party assets please contact Dial Before You Dig at www.1100.com.au or telephone on 1100 before excavating or erecting structures (this is the law in NSW). If alterations are required to the configuration, size, form or design of the development upon contacting the Dial Before You Dig service, an amendment to the development consent (or a new development application) may be necessary. Individuals owe asset owners a duty of care that must be observed when working in the vicinity of plant or assets. It is the individual's responsibility to anticipate and request the nominal location of plant or assets on the relevant property via contacting the Dial Before You Dig service in advance of any construction or planning activities.

Telecommunications Act 1997 (Commonwealth)

Telstra (and its authorised contractors) are the only companies that are permitted to conduct works on Telstra's network and assets. Any person interfering with a facility or installation owned by Telstra is committing an offence under the Criminal Code Act 1995 (Cth) and is liable for prosecution. Furthermore, damage to Telstra's infrastructure

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may result in interruption to the provision of essential services and significant costs. If you are aware of any works or proposed works which may affect or impact on Telstra's assets in any way, you are required to contact: **Telstra's Network Integrity Team** on Phone Number 1800810443.

Councillors who voted for:- Crs P Culhane, R Cummins, P Kensit, McCormack, D O'Brien, Searl and J Stafford

Councillors who voted against:- Nil

Abstained:- Cr Clr R Opie

- CARRIED

The time being 7.25pm Clr R Opie returned to the meeting.

ITEM 10.2 MODIFICATION TO DEVELOPMENT APPLICATION NO 89/2017
102/18 RESOLVED by Clr Searl and Clr Stafford

1. That Council determine the proposed modification to Development Application No 89/2017 by granting approval, subject to the modifications specified below:

PART 1 – GENERAL CONDITIONS

The following conditions have been applied to ensure that the use of land and/or the building is carried out in such a manner that it is consistent with the aims and objectives of the planning instrument affecting the land.

For the purpose of these conditions, the term 'applicant' means any person who has the authority to act on the development consent.

- (1) Except where otherwise required or permitted by conditions of development consent, the development shall be carried out generally in accordance with the information submitted in support of the development application and the following stamped approved development drawings; including any notations or amendments marked by Council in red.

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- **Plan showing Proposed Subdivision Lot 1 DP 1162296 24 Reservoir Road Crookwell Sheet 1 and Sheet 2 dated 22/03/2018**
 - Statement of Environmental Effects 5 lot subdivision Lot 1 DP 1162296 24 Reservoir Road Crookwell prepared by Laterals Planning dated September 2017
 - Wastewater Management Assessment Residential Subdivision Development – Lot 1 DP 1162296 prepared by Sowdes dated 18 August 2017
 - Habitat Enhancement Plan for Lot 1 DP 1162296 prepared by Merops Services Pty Ltd August 2017
- (2) Condition 2 deleted

STAGE 2 – PROPOSED LOTS 4 AND 5 – GENERAL CONDITIONS

- (3) Harley Road is to be designed, upgraded and bitumen sealed to the common access point to Lots 4 and 5 starting from the existing bitumen seal, at no cost to Council. Detailed engineering designs are prepared and provided to Council for approval. This upgrade and bitumen sealing work must be undertaken in accordance with current Austroads Designs and Construction Guidelines and Upper Lachlan Development Control Plan 2010 Amendment No 2.
- (4) Condition 4 deleted.

OTHER GENERAL CONDITIONS

- (5) **Driveway access to proposed Lots 1, 2, 4, 4 and 5 will be constructed or upgraded to meet the following standards:**
- Compliance with Council sight distance standards for rural roads
 - The entrance gateway is to be setback 17 metres from the edge of the road formation. See Figure 14 – Rural Local Road – Typical Property Access (sheets 1 to 4) in Upper Lachlan Development Control Plan 2010
 - Where required, the installation of 3 x 375mm RCP with precast headwalls or similar will be necessary (minimum length 4.88 metres). The culvert is to be installed with cover and bedding requirements in accordance with manufactures recommendation based on the design load and class of pipe.
 - Provision of a vehicle access of 200 mm consolidated thickness of approved gravel, minimum 4.0 metres wide at the entrance gateway and 8.0 metres wide at the edge of the road pavement. Where the road pavement is sealed, from

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the edge of the road pavement to the gateway is to be sealed with double 14/7mm bituminous seal.

- All work in any public road reserve shall be conducted by Council, or a Council approved contractor who complies with relevant provisions of the Work Health and Safety Act 2011 and subordinate regulations.
- (6) In accordance with the provisions of S94 Environmental Planning and Assessment Act 1979 the following contributions are to be paid to Council in accordance with section 94 of the Environmental Planning and Assessment Act 1979 and Upper Lachlan Development Contributions Plan 2007

Stage 1 – Proposed Lots 1 and 2 (1 lot)

Road	\$9,465
Waste Management	\$520
Open Space & Recreation	\$821
Community Facilities	\$1,423
Emergency Services	\$655
Plan Administration	\$178
TOTAL	\$13,062

Stage 2 – Proposed Lots 3,4 and 5 (3 lots)

Road	\$28,395
Waste Management	\$1,560
Open Space & Recreation	\$2463
Community Facilities	\$4,269
Emergency Services	\$1965
Plan Administration	\$534
TOTAL	\$39,186

The above contributions are current at the time of determination of the development application and, until paid, shall be adjusted annually on 1 July by reference to the Consumer Price Index (All Groups) Sydney following publication by the Australian Bureau of Statistics.

Note: In light of requirements of conditions of consent for road construction and sealing of Harley Road, Council may consider a written request to reduce the road contributions payable, in accordance with section 2.2.3 of Upper Lachlan Development Contributions plan 2007.

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- (7) Electricity, in respect of all lots at high or low voltage, is to be:
- a) Available in sufficient capacity from the existing high voltage distribution;
 - b) Provided to each lot, and;
 - c) Covered by an easement(s) as required by and in favour of Country Energy on the plan subdivision plan, centred on:
 - i) All existing power lines which cross the subdivision; and;
 - ii) All proposed power lines, structures, stays etc which the developer is having constructed to provide electricity to the lots within the subdivisions; and;
 - iii) All proposed power lines for which the developer is not required to make a capital contribution, but which would be required to be constructed in the future to provide power to the boundary of each lot (staged and proposed development).

PART 2 – PRIOR TO THE ISSUE OF A CONSTRUCTION CERTIFICATE

The following conditions of consent must be compiled with prior to the issue of a construction certificate by the principle certifying authority. All necessary information to comply with the following conditions of consent must be submitted with the application for a construction certificate.

- (8) No construction certificate shall be granted for any subdivision work in the development unless details, specifications and drawings submitted with the application for construction certificate reflect consistency with the development consent, including the stamped approved development drawings.
- (9) No construction certificate shall be granted for any subdivision work unless three (3) copies of detailed engineering drawings of the subdivision work, prepared by a suitably qualified and experienced civil professional and consistent with the development consent and associated stamped approved development drawings, have been submitted in writing to Council.
- (10) No construction certificate shall be granted for any building or subdivision work in the development unless the name, details of qualifications, and contact details of a suitably qualified civil engineer, appointed to supervise work carried out in the development, have been submitted in writing to Council.

In this regard, all work carried out in the development shall be supervised by the appointed civil engineer on a daily basis (or as agreed to with the Principal Certifying Authority). The supervising

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engineer shall ensure compliance with and adherence to all approved specifications and design plans, and shall be responsible for quality control of work in general.

PART 3 – PRIOR TO COMMENCEMENT OF WORK

The following conditions of consent have been imposed to ensure that the administration and amenities relating to the proposed development comply with all relevant requirements. These conditions are to be complied with prior to the commencement of any work on site

- (11) No building or subdivision work in the development shall commence unless the following provisions of section 81A of the Environmental Planning and Assessment Act 1979 (the Act) have been complied with:
 - a) A construction certificate for the subdivision work concerned shall be obtained; and
 - b) A principal certifying authority shall be appointed and Council shall be notified of the appointment; and
 - c) Council shall be notified in writing at least two days prior to subdivision work commencing.
- (12) The development must not commence until the applicant has subsequently given Council a “Commencement of Subdivision Work” Notice and advised that Council or an Accredited Certifier has been appointed as the Principal Certifying Authority.
- (13) No work in the development shall commence unless satisfactory erosion and sediment controls have been put in place to prevent soil erosion, water pollution and the discharge of loose sediment on surrounding land as follows. Such measures shall include:
 - a) Diversion of uncontaminated run-off around cleared or distributed areas; and
 - b) Erection of site fencing to prevent debris escaping into drainage systems and waterways; and Prevention of tracking of sediment by vehicles onto roads; and Stockpiling of topsoil, excavated material, construction and landscaping supplies and debris at the site of works.

The above controls shall remain in place until all disturbed ground surfaces at the development site have been rehabilitated, vegetated and/or stabilised to prevent erosion or sediment loss.

PART 4 – DURING CONSTRUCTION

The following conditions of consent have been imposed to ensure that the administration and amenities relating to the proposed development comply with all relevant requirements. These

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conditions are to be complied with during the construction of the development on site.

- (14) Subdivision and construction work in the development shall be carried out only:
- a) On Mondays to Fridays between 7:00AM and 6:00PM, and
 - b) On Saturdays between 7:00AM and 1:00PM if audible on residential premises, otherwise 8:00AM to 1:00PM.

No subdivision or construction work in the development shall be carried out on Sundays or public holidays.

- (15) At least 48 hours' notice shall be given to Council for inspection of any of the following works in the development:
- a) Roadworks
 - b) Sub-grade earthworks prior to gravel
 - c) Gravel test results available
 - d) Compacted gravel base completed
 - e) Sealing completed

No Subdivision certificate shall be granted for the development unless each of the above components of work has been completed to the satisfaction of Council's Works and Operations Department.

- (16) All work is to be undertaken in accordance with the documentation required and approved under this Consent.
- (17) The developer is responsible for ensuring all erosion and sediment control measures are implemented in accordance with the approved plan.
- (18) Vehicles and equipment associated with the subdivision work in the development shall be located to minimise potential adverse impact on residential amenity in the locality.
- (19) Subdivision and construction works shall be supervised by a suitably qualified and experienced Civil Engineer on a daily basis. The supervising engineer is to ensure compliance with the requirements of the specification, adherence to design plans and quality control of all works.
- (20) Vehicles entering and leaving the premises that are carrying excavated dusty materials, including clays, sands and soils, shall be covered at all times when not loading or unloading.
- (21) All native trees to be retained within the site are to be identified and protected during construction activities associated with the construction and upgrading of access.

PART 5 – PRIOR TO ISSUE OF THE SUBDIVISION CERTIFICATE
The following conditions of consent must be complied with prior to the issue of a subdivision certificate by the principle certifying

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authority. All necessary information to comply with the conditions of consent must be submitted with the application for subdivision certificate.

- (22) A Subdivision Certificate must be applied for and released prior to the registration of the Plan of Subdivision with Land and Property Information New South Wales. A Subdivision Certificate will only be signed when each condition has been satisfied. Compliance with conditions must be achieved either by completion of the required physical works, meeting requirements or compliance with Council procedures (eg. Lodging a bond or bank guarantee for incomplete works).

ADVISING – Current fee (2017/18) for the Subdivision Certificate \$356.00.
--

- (23) Any Subdivision Certificate application to Council shall be accompanied by:
- a) The original Final Plan of Subdivision, including indication of the location of any easements and permanent improvements on one print, and
 - b) At least five (5) copies of the Final Plan of Subdivision, and
 - c) A corresponding Deposited Plan Administration Sheet (“Plan Form 6”) including a schedule of addresses in accordance with clause 60 of the Surveying and Spatial Information Regulation 2012.
- (24) No subdivision Certificate shall be granted for the development, unless contributions have been paid to Council in accordance with section 94 of the Environmental Planning and Assessment Act 1979 and Upper Lachlan Development Contributions Plan 2007.
- (25) No Subdivision Certificate shall be granted for the development unless Council has been supplied with written evidence from Essential Energy or a suitably certified or accredited person that an electricity supply service has been made available to each lot.
- (26) No Subdivision Certificate shall be granted for the development unless Council’s applicable “Works and Operations Inspection Fee Relating to a DA” has been paid to Council. In this regard Council’s current fee at the time of consent (2017/2018 financial year) is \$160 per inspection, per lot; if any re-inspection is required (e.g. if works have not been satisfactorily completed), an additional fee will apply, being 125% of the original inspection fee.
- (27) No subdivision certificate shall be granted for the development unless, if survey identifies that any public road encroached on the land to be subdivided, the affected land is dedicated as public road.

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- (28) At the conclusion of the construction works, works-as-executed (WAE) drawings must be submitted to Council. These drawings are required before the subdivision plans will be released. The preferred format for WAE drawings is on computer disk using Autocad software.
- (29) Any works bonded shall be completed by the applicant within 12 months from the date of release of the subdivision Certificate, or Council shall utilise the bond to undertake the required outstanding works.
- (30) No Subdivision Certificate shall be granted for the development unless written evidence has been submitted to Council from Telstra, or a Telstra authorised contractor, including:
 - a) A plan of the development area including current records of Telstra network and associated information relating to Telstra assets;
 - b) Written advice specific to any indicated Telstra assets within the property.

PART 6 – ON-GOING

- (31) Any works bonded shall be completed by the applicant within 12 months from the date of release of the Subdivision Certificate, or Council shall utilise the bond to undertake the required outstanding works.
- (32) If any Aboriginal artefacts are identified by the applicant during any construction work, work must stop immediately and NSW OEH must be contacted by calling 131 555. If human skeletal remains are discovered, work must stop and both the NSW Police and NSW OEH must be contacted.
- (33) If Aboriginal artefacts are identified and harm to those objects cannot be avoided, an Aboriginal Heritage Impact Permit is required to be prepared in accordance with NSW OEH guidelines.

PART 7 - AGENCY CONDITIONS

NIL

ADDITIONAL NOTES/REQUIREMENTS AS YOUR PRINCIPLE CERTIFYING AUTHORITY (PCA)

- (1) To preserve and enhance the natural environment, all soil erosion and sediment control measures must be inspected following each storm event and any necessary maintenance work shall be undertaken to ensure their continued proper operation. Sediment shall be removed from soil erosion and sediment control

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measures when no more than 40% capacity has been reached and appropriately disposed of. These measures shall continue in proper operation until all development activities have been completed and the site is fully stabilised.

Dial Before You Dig

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Telecommunications Act 1997 (Commonwealth)

Telstra (and its authorised contractors) are the only companies that are permitted to conduct works on Telstra's network and assets. Any person interfering with a facility or installation owned by Telstra is committing an offence under the Criminal Code Act 1995 (Cth) and is liable for prosecution.

Furthermore, damage to Telstra's infrastructure may result in interruption to the provision of essential services and significant costs. If you are aware of any works or proposed works which may affect or impact on Telstra's assets in any way, you are required to contact: **Telstra's Network Integrity Team** on Phone Number 1800810443.

Councillors who voted for:-

Crs P Culhane, R Cummins, P
Kensit, McCormack, R Opie, D
O'Brien, J Searl and J Stafford

Councillors who voted against:-

Nil

- CARRIED

ITEM 10.3 2017-2018 LOCAL HERITAGE PLACES GRANT APPLICATIONS
103/18 RESOLVED by Clr Searl and Clr Culhane

- Councillors who voted for:-** Crs P Culhane, R Cummins, P Kensit, McCormack, R Opie, D O'Brien, J Searl and J Stafford

- CARRIED

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SECTION 12: FINANCE AND ADMINISTRATION

ITEM 12.1 INTEGRATED PLANNING AND REPORTING - ADOPTION OF DRAFT PLANS FOR PUBLIC EXHIBITION

105/18 **RESOLVED** by Cllr Searl and Cllr O'Brien

1. Council, in accordance Sections 403-406, of the Local Government Act 1993, and Sections 8A-8C, of the Local Government Act 1993, and requirements of the Local Government Amendment (Governance and Planning) Act 2016, place on public exhibition the following suite of draft plans:-

- Delivery Program 2018/2019 – 2021/2022;
- Operational Plan 2018/2019;
- Resource Strategy documents including:-
 - Long Term Financial Plan 2018 – 2027;
 - Infrastructure Plan 2018 – 2027;
 - Workforce Plan 2018/2019 – 2021/2022.

The public exhibition period commences Monday, 23 April 2018 to Thursday, 24 May 2018 inclusive, with copies of each plan available for inspection on Council's website, links to Council's Facebook Page, available to view at the three Council Administration Offices at Crookwell, Taralga and Gunning, and at the Crookwell and Gunning Libraries.

- CARRIED

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SECTION 13: GENERAL MANAGER

ITEM 13.1 CONSULTATIVE COMMITTEE MEETING MINUTES
106/18 RESOLVED by Clr Searl and Clr O'Brien

1. Council receives and notes the Consultative Committee Meeting Minutes as information.

- CARRIED

ITEM 13.2 WHS COMMITTEE MINUTES
107/18 RESOLVED by Clr Searl and Clr O'Brien

1. Council receives and notes the WHS Committee Meeting Minutes as information and adopts the following recommendation contained within the WHS Meeting Minutes:
 - The updated WHS Constitution be adopted by Council.
2. Management negotiate with the WHS Committee to include workplace inspections for the Crookwell Water Treatment Plant, Gunning Pool, Gunning Water Treatment Plant and Gunning Sewer Treatment Plant.

- CARRIED

ITEM 13.3 VANDALISM POLICY REVIEW
108/18 RESOLVED by Clr Searl and Clr O'Brien

1. Council adopts the reviewed Vandalism Policy.

- CARRIED

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ITEM 13.4 **SERVICE RECOGNITION POLICY REVIEW**
109/18 **RESOLVED** by Clr Searl and Clr O'Brien

1. Council adopt the reviewed Service Recognition Policy.

- CARRIED

ITEM 13.5 **PRE MEETING BRIEFING SESSIONS & DEALING WITH ITEMS BY EXCEPTION**
110/18 **RESOLVED** by Clr Searl and Clr O'Brien

1. Council defer consideration as to whether to instigate Pre Meeting Briefing Sessions prior to Council Meetings on a trial basis until 17 May 2018 Council Meeting; and
2. Council include a section in the Council Business Paper for Dealing with Items by Exception (Information Only Section).

- CARRIED

A motion was moved by Clr Cummins and Clr Opie that this matter be deferred until Council receives a legal opinion on whether a pre meeting briefing session can be closed to the public under Cl. 64 (1) (a) (c) of Councils current Code of Meeting Practice and under S10a (2) (a-i) and S10b (5) of the Local Government Act.

On being put to the meeting the motion was carried.

111/18 **RESOLVED** by Clr Cummins and Clr Opie that this matter be deferred until Council receives a legal opinion on whether a pre meeting briefing session can be closed to the public under Cl. 64 (1) (a) (c) of Councils current Code of Meeting Practice and under S10a (2) (a-i) and S10b (5) of the Local Government Act.

- CARRIED

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ITEM 13.6 **BRIBES GIFTS AND BENEFITS POLICY REVIEW**
112/18 **RESOLVED** by Cllr Searl and Cllr Kensit

1. Council adopt the reviewed Bribes Gifts and Benefits Policy.

- CARRIED

ITEM 13.7 **STRONGER COUNTRY COMMUNITIES FUND**
113/18 **RESOLVED** by Cllr Searl and Cllr Stafford

1. Council make application for the following projects, in priority order, to be submitted as community infrastructure projects for Round 2 of the NSW Government Stronger Country Communities Fund:
 - i. Crookwell Memorial Oval Community Sports Centre Fit-out - project estimated cost of \$315,000;
 - ii. Active Villages Projects for Gunning, Dalton, Collector and Taralga - project estimated cost of \$300,000;
 - iii. Lights Football Action – project estimated cost of \$150,000;
 - iv. Pedestrian Access and Mobility Plan first priorities: project includes shared pathways in Taralga (Orchard Street to Taralga Showground) - project estimated cost of \$296,511 and priority shared pathway projects in Bigga and Binda villages - project estimated cost of \$60,261;
 - v. Breadalbane Hall Pergola – project estimated cost of \$76,900 with \$67,000 funding requested from this grant round.
2. In addition to the above project priorities, Council will make a further project application for Pedestrian Access and Mobility Plan second priorities totalling \$430,586.

- CARRIED

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The time being 8.16pm Clr R Opie left the meeting in accordance with his declaration of interest.

ITEM 13.8 HEALTH CARE CENTRE CROOKWELL – LEASE RENEWAL

114/18 RESOLVED by Clr Searl and Clr Stafford that

1. Council agrees in principle to renew the lease for the Health Care Centre at 17 Kialla Road, Crookwell for a further 5 year period with an option to renew for further 5 year period and that the Mayor and General Manager sign the lease agreement under seal of Council.

The time being 8.20pm Clr R Opie returned to the meeting.

SECTION 14: LATE REPORTS

Nil

**SECTION 15: REPORTS FROM OTHER COMMITTEES, SECTION 355
COMMITTEES AND DELEGATES**

ITEM 15.1 REPORTS FOR THE MONTH OF APRIL 2018

115/18 RESOLVED by Clr Searl and Clr O'Brien

That Item 15.1 - [Minutes of Committee/Information] listed below be received:

1. Country Mayors Association – Minutes from meeting held 2 March 2018.
2. Economic Development Task Force – Minutes from meeting held 12 March 2018.

**AGENDA ITEM 4.1 – MEETING WITH
CROOKWELL/TARALGA AGED CARE (LOT 3 DP 1112816).
RECOMMENDATION:**

That a letter be sent to Crookwell Taralga Aged Care (CTAC) to say Council are awaiting a more detailed confirmation on what CTAC plan to do.

**AGENDA ITEM 4.5 – CROOKWELL AIRPORT
RECOMMENDATION:**

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That Council proceed with creating hangar spaces for lease and a plan to lease those spaces on the land adjoining the airstrip.

116/18

RESOLVED by Clr Opie and Clr Culhane that item 4.1 and 4.5 from the Economic Development Task Force be adopted

3. Audit, Risk and Improvement Committee – Minutes from meeting held 21 March 2018.

ITEM 4.1 COUNCIL INVESTMENTS PORTFOLIO TO 28 FEBRUARY 2018

RECOMMENDATION:

That the report on Council's investment portfolio is received and information noted.

ITEM 4.2 AUDIT OFFICE OF NSW – PRESENTATION OF CLIENT SERVICE PLAN FOR UPPER LACHLAN SHIRE COUNCIL

RECOMMENDATION:

That the Audit Office of NSW Client Service Plan including the Agreement of Terms for the external audit of Upper Lachlan Shire Council for the year ending 30 June 2018 is endorsed.

ITEM 4.3 NSW AUDIT OFFICE PERFORMANCE AUDIT – COUNCIL REPORTING ON SERVICE DELIVERY

RECOMMENDATION:

The NSW Audit Office performance audit for Council Reporting on Service Delivery be received and information noted.

ITEM 4.4 GRANT THORNTON AUSTRALIA – INTERNAL AUDIT OF STORES AND ACCOUNTS PAYABLE

RECOMMENDATION:

That the Grant Thornton Australia internal audit review report for Council on Stores and Accounts Payable be received and the Action Plan endorsed and implemented by senior management.

ITEM 4.5 GRANT THORNTON AUSTRALIA – INTERNAL AUDIT OF PROCUREMENT AND CONTRACT MANAGEMENT

RECOMMENDATION:

That the Grant Thornton Australia internal audit review report for Council on Procurement and Contract Management be received and the Action Plan endorsed and implemented by senior management.

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117/18 **RESOLVED** by Clr Culhane and Clr Kensit that item 4.1 to 4.5 from the Audit Risk and Improvement Committee be adopted.

4. Taralga Historical Society – Newsletter No 1 2018.
5. Gunning Shire Hall & Showground Advisory Committee – Minutes from meeting held 5 March 2018.
6. Access Committee – Minutes from meeting held 28 March 2018.

**ITEM 5.1 MLAK KEY
RECOMMENDATION:**

That a record be kept of feedback, issues, and complaints received in relation to the MLAK keyed toilet.

**ITEM 5.2 DISABLED PARKING
RECOMMENDATION:**

That the Access Committee agree with the relocation of the proposed existing disabled parking spot across the road adjacent to the side of JD's as recommended by the Traffic Committee.

118/18 **RESOLVED** by Clr Searl and Clr Kensit that item 5.1 and 5.2 from the Access Committee be adopted

- CARRIED

SECTION 16: BUSINESS WITHOUT NOTICE

Nil

SECTION 17: NOTICES OF MOTION

Nil

SECTION 18: QUESTIONS WITH NOTICE

Nil

CLOSED COUNCIL ITEMS

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in 10A (2)(a) of the Act and should be dealt with in a part of the meeting closed to the public and the media.

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Note: Pursuant to Clause 25(1) of the Local Government (Meetings) Regulation, Council invites verbal representation by members of the public about whether the items listed below should not be considered by Council in a Closed Meeting. The items are:

119/18 **RESOLVED** by Clr Searl and Clr O'Brien

1. That Council move into closed Council to consider business identified, together with any late reports tabled at the meeting.
2. That pursuant to of the Local Government Act 1993: the press and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A (2) (a) as outlined above.
3. That the report relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.

- CARRIED

Council closed its meeting at 8.25pm and the public, staff and press left the chambers.

120/18 **RESOLVED** by Clr Searl and Clr O'Brien

That Council move out of closed Council and into open Council.

- CARRIED

Open Council resumed at 8.38PM.

Resolutions from the Closed Council Meeting

The following resolutions of Council, while the meeting was closed to the public, were read to the meeting by the Mayor.

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SECTION 19: CONFIDENTIAL SESSION

ITEM 19.1 QUESTION WITH NOTICE - STAFFING MATTER

Refer to the Business Paper for Council Meeting held 19 April 2018 for the Mayor's comments.

**ITEM 19.2 QUESTION WITH NOTICE - GENERAL MANAGERS
PERFORMANCE REVIEW**

Refer to the Business Paper for Council Meeting held 19 April 2018 for the Mayor's comments.

ITEM 19.3 TEMPORARY APPOINTMENT - ACTING GENERAL MANAGER

121/18 RESOLVED by Cllr Searl and Cllr O'Brien

1. Council receive and note the report as information.

- CARRIED

THE MEETING CLOSED AT 8.38PM

Minutes confirmed 17 MAY 2018

.....
Mayor

5 MAYORAL MINUTES

The following items are submitted for consideration -

5.1	Mayoral Minute - April/May 2018	46
5.2	Mayoral Minute - Collector Village Pumpkin Festival	47
5.3	Mayoral Minute - Team Penning Event	48

Mayoral Minutes - 17 May 2018

ITEM 5.1 **Mayoral Minute - April/May 2018**

FILE REFERENCE **I18/194**

APRIL

11 Apr	Meeting with Viewhaven
19 Apr	Council Meeting
23 Apr	Assisted with opening of State Road 54
25 Apr	Laid Wreath at ANZAC Ceremony and attended dinner afterwards

MAY

2 May	Attended CBRJO in Sydney
3 May	Attended CBJRO in Sydney
6 May	Opening of Collector Pumpkin Festival

Mayoral Minutes - 17 May 2018

ITEM 5.2

Mayoral Minute - Collector Village Pumpkin Festival

FILE REFERENCE I18/203

After attending the Collector Village Pumpkin Festival on Sunday, 6 May 2018 I wish to congratulate Gary Poile and the Pumpkin Festival Committee and all their volunteers on an outstanding day.

I believe the crowd this year was the biggest crowd to ever visit the Upper Lachlan Shire for a single event. This is another record for the Pumpkin Festival.

The large number of stalls provided something for everyone and the activities provided for children were wonderful and gave a small glimpse of country life to the many city visitors.

I am sure there was some inconvenience experienced by Collector residents on Sunday and I wish to extend my thanks to them for their patience and understanding on such a large numbers of people entering and leaving the village throughout the day.

Mayoral Minutes - 17 May 2018

ITEM 5.3

Mayoral Minute - Team Penning Event

FILE REFERENCE I18/205

My congratulations go to the organising committee of the very successful Team Penning Event held at the Crookwell Showground on Saturday, 5 May and Sunday, 6 May 2018.

Teams competing came from not only the local area but from as far as Wagga Wagga, Temora and the South Coast. There were 175 senior teams and 70 junior teams each consisting of two members with between 2 and 4 horses.

There was a very large crowd in attendance with many favourable comments on the great facilities provided at the Crookwell Showground and also the catering provided by the Crookwell Lions Club.

7 CORRESPONDENCE

The following item is submitted for consideration -

7.1	Correspondence for the month of May 2018	50
-----	--	----

Correspondence - 17 May 2018

ITEM 7.1

Correspondence for the month of May 2018

RECOMMENDATION:

That Item 7.1 - [Correspondence/Information] listed below be received:

1. Australian Local Government Association – Federal Budget submission summary 2018/2019.
2. Crookwell RSL Sub Branch – Letter of thanks to Council for support – ANZAC Day Services 2018.
3. Bigga Progress Association – Complaint about Greenmantle Road Grid.
4. Australian Agricultural Centre – Update on Funding for Council.

ATTACHMENTS

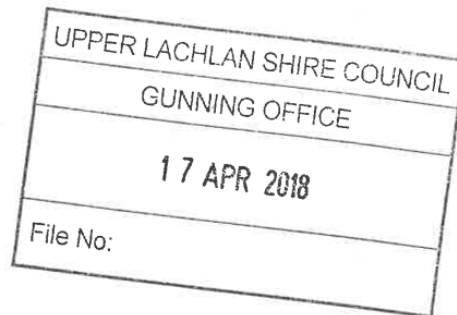
1. ↓	Australian Local Government Association - Federal Budget submission summary 2018/2019	Attachment
2. ↓	Crookwell RSL Sub Branch - Letter of Thanks to Council for Support - Anzac Day Services for 2018	Attachment
3. ↓	Bigga Progress Association complaint about the Greenmantle Road Grid	Attachment
4. ↓	Australian Agricultural Centre - Update on Funding for Council	Attachment



AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

13 April 2018

Mayor McCormack
Upper Lachlan Shire Council
PO Box 42
GUNNING NSW 2581



Dear Mayor McCormack

It's budget time in Canberra and I've enclosed a summary of our 2018-19 Federal Budget submission for your information - and I'd really appreciate your assistance.

Your assistance in discussing our shared budget aspirations with your local Federal Member of parliament will aid our collective campaign enormously.

We have listened to you and your local government association in formulating ALGA's budget submission. It summarises the issues which are key to the vast majority of councils across the nation, not the least of which is our financial sustainability.

However, whilst it's our job to listen, to summarise, and to advocate at the national level - only you can make it local and relevant to your local Federal Member.

If you can make our shared budget aspirations relevant to them, in your own language, using your own local examples, you can ask them to promote our collective concerns in their respective party rooms. Their voices will resonate with others from across the nation, and be reinforced by our targeted advocacy in Canberra of every minister and shadow, and every department head we can talk to about these issues.

ALGA's submission is titled *Invest in Australian Communities*. Full copies of the Submission can be found on the ALGA Website at https://alga.asn.au/site/misc/alga/downloads/submissions/2018/ALGA_Budget_Submission_2018_2019.pdf

The initiatives ALGA is promoting on behalf of your community are estimated to boost national GDP by \$9.5 billion and create more than 24,000 new jobs - the vast majority in local areas.

One of these proposals is ALGA's call for the Government to establish a Local Freight Productivity Investment Plan, costed at \$200 million per annum over the next five years. The plan is designed to resolve first/last mile and freight connectivity issues to remove bottlenecks, improve safety and boost national productivity. This plan will directly unlock local and regional productivity gains through investment that lowers transport costs for paddock to plate or plant to port journeys. It will improve the local and international competitiveness of your local producers and employers.

ALGA is also calling on the Government to:

- ensure the ongoing financial stability of Local Government;
- support local transport networks to aid economic growth;
- mitigate the risks of a changing climate and the impacts from natural disasters; and
- increase the liveability of our communities through improved local infrastructure.

Your support and advocacy with your local Federal Members for the proposals put forward by ALGA in our Federal Budget submission will multiply the number of voices speaking on behalf of local communities in Canberra.

Investing in local communities is an investment in the prosperity and success of the nation. Book your meeting with your Federal Member(s) now, and ask them to advocate for greater investment in local government this budget.

Yours Sincerely

A handwritten signature in blue ink, consisting of a large, stylized 'D' followed by a horizontal line that extends to the right.

Mayor David O'Loughlin
President



AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION

2018-19 Federal Budget Submission

INVEST IN
AUSTRALIAN
COMMUNITIES
MAKE IT LOCAL



UPPER LACHLAN SHIRE COUNCIL
CROOKWELL C-2583
30 APR 2018
File No:



RSL NSW
CROOKWELL RSL SUB-BRANCH

Mr J. Bell
Upper Lachlan Shire Council,
Spring Street,
Crookwell NSW 2583

27 April 2018

Dear John

On behalf of the Crookwell RSL sub-Branch I write to thank you for the extensive work carried out by your staff to get the Memorial Park and streetscape ready for ANZAC Day 2018.

The Crookwell sub-Branch has always relied on the Council to clean up the Memorial Shrine and the surrounding park area, setting up the chairs etc., and tidying up afterwards. This has been done without any fuss for many years, and this year was no exception.

Once again, John, sincere thanks to all your team.

Bev Hatch,
(Hon.Secretary)

Hon.Secretary, Hillview, Prell Street, Crookwell NSW 2583 Tel: 4832 0999
Email: CrookwellSB@rslnsw.ogn.au



May 3, 2018

Mr Gary Woodman
Acting General Manager
Upper Lachlan Shire Council
Spring St
Crookwell NSW 2583

Dear Mr Woodman & Councillors,

I am writing to you to inform you of yet another incident on the Greenmantle Rd at the "Moss's Grid".

Past councillors will be aware of the attention I have drawn to this dangerous, blind, and unsatisfactory single vehicle grid on Greenmantle Rd.

There was yet another accident on this grid last week, 26 Apr. This accident resulted in one of the car's axel and wheel being sheared off, and the other car being written off.

The locals are aware of the dangerousness of the grid and drive accordingly, this is not an acceptable solution, the increasing number of "visitors" on Greenmantle Rd who are unaware, make a death at this site an inevitable outcome.

We plead with you AGAIN, to enforce a change to the current set up, even a double grid.

I look forward to hearing from you as to a solution to this dangerous situation.

Regards



Jo Marshall
President



Thursday 3rd May, 2018

Mr Gary Woodman
Acting General Manager
Upper Lachlan Shire Council
Spring St
Crookwell NSW 2583

Dear Mr Goodman & Councillors,

The Australian Agricultural Centre has been successful in obtaining sufficient funds to go ahead with the feasibility study.

The funding has been sourced from, with further funding still being sourced.

\$20000 – Upper Lachlan Shire Council
\$10000 – Jo & Neil Marshall
\$2000 – Department of Primary Industries
\$2000 – Southern Phone
\$1000 – JD's Hardware & Rural
\$1000 – AP & H
\$1000 – Duncombe & Co
\$1000 – Divalls Earthmoving & Haulage
\$500 – Davies Newsagency
\$500 – Crookwell IGA
\$500 – SMR Crookwell
\$100 – Crowd Funding

TOTAL - \$ 39,600

A steering committee has been established consisting of 10 members that are strategic to developing the project further.

The committee will meet 7 May, looking to select a consultant to complete the work. There are at least three quotes out of five that we have enough funds for and they have provided a proposal that the committee can work with.

We ask at this time for the funds council resolved to commit to the feasibility study for this project.

Our bank account details are;
Bendigo Bank
BSB 633000
ACC 160913612
ACC Name Australian Agricultural Centre

Thank you once again for your support. Further progress will be reported back to the council.

Kind regards

Jo Marshall
Project Manager

PO Box 7 Binda, NSW 2583 - email: jo.marshall8@me.com



The Hon Niall Blair MLC
Minister for Primary Industries
Minister for Regional Water
Minister for Trade and Industry

IM17/29002

The Hon Pru Goward MP
Minister for Family & Community Services
Minister for Social Housing
Minister for the Prevention of Domestic Violence and Sexual Assault
Assistant Minister for Health
Member for Goulburn
PO Box 168
GOULBURN NSW 2580

Dear Minister

Thank you for your email of 5 December 2017 on behalf of Ms Jo Marshall of the Australian Agricultural Centre (AAC), regarding the feasibility study for the proposed Agriculture Centre.

The Department of Primary Industries (DPI) has met with Ms Marshall and is familiar with the proposal. I have been advised that the proposal continues to evolve and that the next steps involved in undertaking a feasibility study are important.

The Department is able to provide \$2,000 towards the cost of a feasibility study through its Education and Regional Services Program, which may assist Ms Marshall to attract further investment. The Department is not aware of other government financial assistance options.

Thank you for your interest in this matter. I trust this information is of assistance to you in responding to Ms Marshall.

I understand Ms Marshall and DPI are already in conversations regarding the transfer of funds. However, if Ms Marshall has any further enquiries, she should contact Ms Sonia Muir, Acting Group Director Education & Regional Services in DPI, on 6391 3611.

Yours sincerely

11 MAR 2018

The Hon Niall Blair MLC
Minister for Primary Industries
Minister for Regional Water
Minister for Trade and Industry

GPO Box 5341, Sydney NSW 2001

Phone: (61 2) 8574 7190 Fax: (61 2) 9339 5560 www.nsw.gov.au/ministerblair

DaviesNews
63 Goulburn st
CROOKWELL 2583

February 26, 2018

Jo Marshall
Project Manager
Australian Agricultural Centre
PO Box 7
Binda NSW 2083

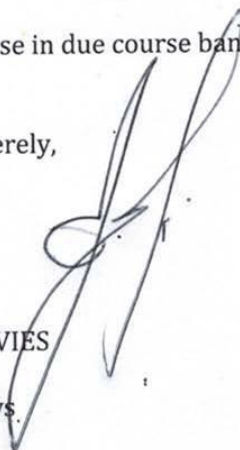
Email: jo.marshall8@me.com

Dear Jo,

I endorse the provision of a \$ 500 contribution, subject to the Australian Agricultural Centre acquiring appropriate funding from other stakeholders, for a feasibility study/concept design for the proposed Australian Agricultural Centre, located within the Upper Lachlan Shire local government area.

Please advise in due course bank account details for direct deposit.

Yours sincerely,



FLOYD DAVIES
Director
DaviesNews

Crookwell IGA Supermarket



IGA Crookwell
80-86 Goulburn st
CROOKWELL 2583

February 26, 2018

Jo Marshall
Project Manager
Australian Agricultural Centre
PO Box 7
Binda NSW 2083

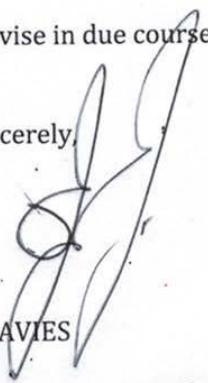
Email: jo.marshall8@me.com

Dear Jo,

I endorse the provision of a \$ 500 contribution; subject to the Australian Agricultural Centre acquiring appropriate funding from other stakeholders, for a feasibility study/concept design for the proposed Australian Agricultural Centre, located within the Upper Lachlan Shire local government area.

Please advise in due course bank account details for direct deposit.

Yours sincerely,


FLOYD DAVIES
Director
Crookwell IGA Supermarket Pty Ltd



CHARTERED ACCOUNTANTS

your success is our business

February 26, 2018

Jo Marshall
Project Manager
Australian Agricultural Centre
PO Box 7
Binda NSW 2083

Email: jo.marshall8@me.com


Dear Jo,

I endorse the provision of a \$ 500 contribution, subject to the Australian Agricultural Centre acquiring appropriate funding from other stakeholders, for a feasibility study/concept design for the proposed Australian Agricultural Centre, located within the Upper Lachlan Shire local government area.

Please advise in due course bank account details for direct deposit.

Yours sincerely,

SMR CROOKWELL PTY LIMITED

Per: 

SMR Chartered Accountants ABN 97 619 679 728

(SMR Crookwell Pty Limited ACN 138 570 617 trading as)

54 Goulburn Street, Crookwell NSW 2583

PO Box 4, Crookwell NSW 2583

Phone (02) 4832 1100 **Fax** (02) 4832 2100 **Email** smr@smrcrookwell.com.au

Contacts Tom Horton Gerald Spackman Paul Culhane

Liability Limited by a scheme approved under Professional Standards Legislation



February 27, 2018

Jo Marshall
Project Manager
Australian Agricultural Centre
PO Box 7
Binda NSW 2083

Email: jo.marshall8@me.com

Dear Jo,

I endorse the provision of a \$2,000 contribution, subject to the Australian Agricultural Centre acquiring appropriate funding from other stakeholders, for a feasibility study/concept design for the proposed Australian Agricultural Centre, located within the Upper Lachlan Shire local government area.

Please advise in due course bank account details for direct deposit.

Yours sincerely,

A handwritten signature in black ink, appearing to read "David Joss", is written over a horizontal line. Below the signature, the name "David Joss" and the title "Managing Director" are printed in a standard font.

David Joss
Managing Director

9 INFORMATION ONLY

The following items are submitted for consideration -

9.1	Monthly Weeds Activities Report	64
9.2	Development Statistics for the Month of April 2018	67
9.3	Road Maintenance Council Contract (RMCC) - Contractor Performance Report 2018.	74
9.4	Investments for the month ending April 2018	79
9.5	Bank Balance and Reconciliation - 30 April 2018	83
9.6	Rates and Charges outstanding as at 30 April 2018	84
9.7	RV Friendly Town Program - potential sites in Crookwell	86
9.8	Staffing Matters	91
9.9	Action Summary - Council Decisions	93

Information Only - 17 May 2018

ITEM 9.1 Monthly Weeds Activities Report

FILE REFERENCE I18/201

AUTHOR Manager of Noxious Weeds

ISSUE

Providing Council with a summary of weed control activities conducted in the past month.

RECOMMENDATION That -

1. Council receives and notes the report as information.

BACKGROUND

Standard monthly report providing Council with a summary of the weed control activities conducted in April 2018.

REPORT

Property Inspections

Weed	Parish	Road or Street	Date	Action	Degree
S/T	Jerrawa	Jerrawa	4/4/18	Routine	1
S/T	Tarago	Fed Hwy	4/4/18	Routine	0
S/T	Lerida	Collector	4/4/18	Routine	2
S/T	Lerida	Mullers Ln	5/4/18	Notified	1
S/T	Merril	Dalton	5/4/18	Routine	1
S/T	Mundoonan	Lade Vale	5/4/18	Routine	2
S/T BB	Jerrawa	Coolalie	5/4/18	Notified	2
S/T BB	Jerrawa	Coolalie	5/4/18	Notified	2
S/T BB	Turrallo	Back Arm	27/4/18	Routine	2
S/T BB	Turrallo	Back Arm	27/4/18	Routine	1
S/T BB	Pomeroy	Range	1/5/18	Notified	2
BB	Crookwell	Iron Mine	28/3/18	Notified	3
BB	Crookwell	Ironn Mine	28/3/18	Routine	1
S/T	UpperTarlo	Woodhouslee	29/3/18	Notified	3
S/T	Upper Tarlo	Woodhouslee	29/3/18	Routine	1
BB	Bolong	Fullerton	4/4/18	Notified	2
BB	Romner	Julong	4/4/18	Notified	2
BB	Romner	Julong	4/4/18	Routine	1
BB	Yarraman	Tuena	5/4/18	Notified	3
BB	Yarraman	Tuena	5/4/18	Routine	1
BB	Crookwell	Iron Mine	6/4/18	Notified	2

Information Only

MONTHLY WEEDS ACTIVITIES REPORT cont'd

BB	Crookwell	Iron Mine	6/4/18	Notified	2
EB	Crookwell	Kialla	6/4/18	Notified	3
BB	Pejar	Goulburn	10/4/18	Notified	3
S/T	Pejar	Dawson Ck	10/4/18	Routine	1
S/T	Pejar	Goulburn	11/4/18	Routine	1
S/T	Pejar	Goulburn	12/4/18	Routine	1
BB	Pejar	Goulburn	12/4/18	Routine	1
S/T	Pejar	Pejar	13/4/18	Notified	2
BB	Bolong	Bolong	17/4/18	Notified	3
BB	Bolong	Bolong	17/4/18	Routine	1
S/T	Bolong	Bolong	18/4/18	Routine	1
BB	Crookwell	Iron Mine	24/4/18	Notified	1
BB	Crookwell	Goulburn	24/4/18	Routine	1
BB	Crookwell	Goulburn	24/4/18	Routine	1
BB	Crookwell	Goulburn	26/4/18	Routine	1

Key for Weed Abbreviations

Weed ID Weed Identification

S/T Serrated Tussock

PC Paterson's Curse

EB English Broom

Go Gorse

BB Blackberry

Nth Nodding Thistle

FW Fireweed

CG Coolatai Grass

SJW St John's Wort

CNG Chilean Needle Grass

ALG African Lovegrass

Key for Degree of Infestations

1. Scattered Plants
2. Scattered Plants with Isolated Patches
3. Dense Infestations

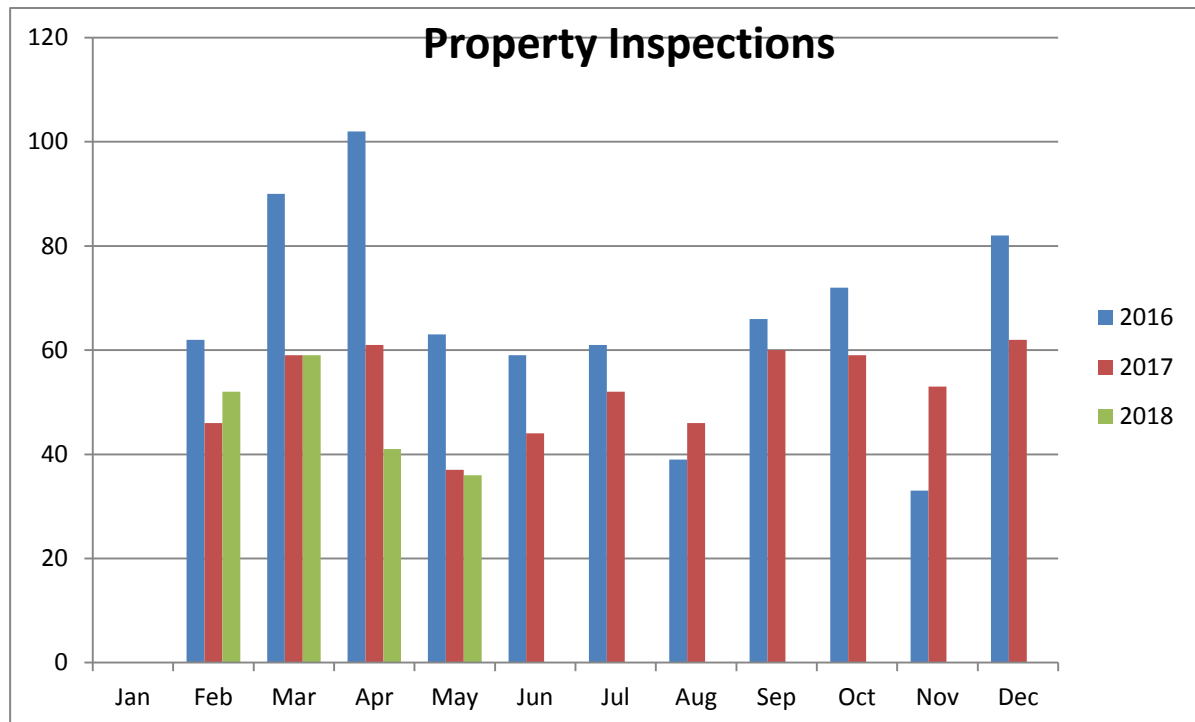
Key for Actions of Inspections

Routine – an inspection where the landowner has either provided adequate information or conducted adequate control work to fulfil their obligations to control weed infestations on their land.

Notified – an inspection where landowners are notified either verbally or by letter that control work is required on specific weed infestations. These inspections generally will require a reinspection.

Reinspection – an inspection that has been conducted to investigate whether adequate control work has been conducted after notification to control weed infestations.

Notice – an inspection where a Weed Control Notice under section 18 of the Act will be served.



Roadside Weed Control

Roadside weed control programs are in the process of finalising the woody weed control work and will then focus on controlling grass weeds including Serrated Tussock, African Lovegrass, Chilean Needle Grass and Coolatai Grass. This control program will continue through until October 2018.

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receives and notes the report as information.

ATTACHMENTS

Nil

Information Only - 17 May 2018

ITEM 9.2 **Development Statistics for the Month of April 2018**

FILE REFERENCE **I18/197**

AUTHOR **Economic Development Officer**

ISSUE

Providing Council with a brief summary of the development control activities that have occurred in the month of April 2018.

RECOMMENDATION That -

1. Council receives and notes the report as information.

BACKGROUND

Standard monthly report providing Council with a summary of the development control activities that have occurred in the month of April 2018.

REPORT

The following table outlines the type and value of new development.

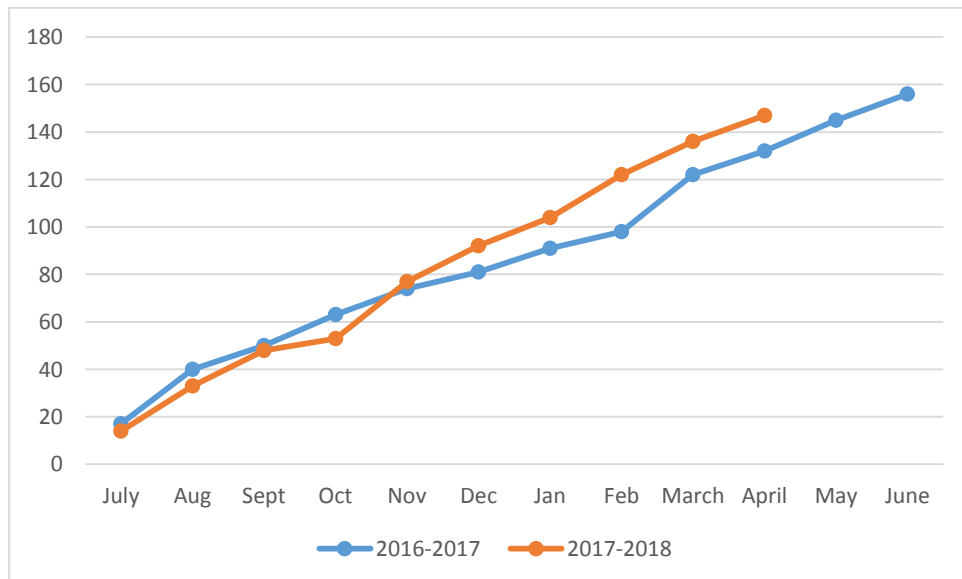
Statistics by Development Type								
Current Year					Last year			
DA Type	April 2018		Year to Date 1/7/2017 to 30/6/2018		April 2017		Year to date 1/7/2016 to 30/6/2017	
	Count	\$Value	Count	\$Value	Count	\$Value	Count	\$Value
Commercial	1	\$50,000	9	\$23,236,000	2	\$641,000	9	\$1,223,585
Residential	8	\$1,355,505	102	\$19,911,232	6	\$418,604	101	\$17,127,257
Industrial	0	\$0	0	\$0	0	\$0	1	\$0
Other	1	\$0	10	\$6,373,000	0	\$0	9	\$115,000
Total	10	\$1,405,505	121	\$49,520,232	8	\$1,059,604	120	\$18,465,842
Subdivision								
Type	Count	Lots	Count	Lots	Count	Lots	Count	Lots
Residential	1	3	3	17	0	0	4	78
Rural Residential	0	0	4	12	0	0	3	9

Information Only**DEVELOPMENT STATISTICS FOR THE MONTH OF APRIL 2018 cont'd**

Commercial	0	0	1	0	0	0	0	0
Industrial	0	0	0	0	0	0	0	0
Boundary Adjustment	0	0	4	3	0	0	0	0
Strata	0	0	0	0	0	0	0	0
Agricultural	0	0	9	17	0	0	3	8
Modification/Other	0	0	1	53	0	0	2	13
Total	1	3	22	102	0	0	12	108

1. Development Applications

The level of development applications received is detailed in the following graph.



The current level of development activity being assessed is summarised below:

DAs under assessment	DA modifications under assessment	DAs received April 2018	DA modifications received April 2018	DAs determined April 2018	DA modifications determined April 2018
27	2	11	0	10	4

The average determination processing time is for the month of April was 40 days.

Determinations issued 1 April to 30 April 2018 are summarised in the following table:

Determinations Issued between 1 April 2018 to 30 April 2018		
DA No.	Proposal	Property
172/2009 (Mod)	Subdivision	Lot 19, 20, 21, & 22 DP 746075 – Lot 1 & 3 DP 837871 – Lot 1 DP 856811 – Gundaroo Rd, Gunning

Information Only**DEVELOPMENT STATISTICS FOR THE MONTH OF APRIL 2018** cont'd

Determinations Issued between 1 April 2018 to 30 April 2018		
DA No.	Proposal	Property
101/2015 (Mod)	Alterations / Additions	Lot 3A DP 908945 – 33 Cowper Street, Crookwell
72/2017 (Mod)	Service Station	204 Goulburn St Crookwell Lot 361 DP 754108
89/2017 (Mod)	Subdivision	Lot 1 DP 1162296 – 24 Reservoir Road, Crookwell
109/2017	Dwelling	Lot 5 DP 1121292 – 2542 Middle Arm Rd, Middle Arm
133/2017	Medical Centre	Lot 5 DP 662702 – Goulburn St, Crookwell
7/2018	Pumpkin Festival	Lot 10 DP 1046757 – 3 Brennan St Collector
10/2018	Dwelling	Lot 11 DP 1069914 – 2203 Wombeyan Caves Rd, Wombeyan Caves
17/2018	Change of Use	Lot 16 Sec 9 DP 2383 – 17 Brooklands Street, Crookwell
19/2018	Alterations / Additions	Lot 3 Sec 13 DP 758308 – 94 Warne Lane, Crookwell
26/2018	Transportable Dwelling	Lot 21 DP 868959 – 4540 Oberon Rd, Taralga
29/2018	Garage/Shed	629 Binda Rd Crookwell Lot 170 DP 754108
34/2018	Transportable Dwelling	Gundaroo Rd Lade Vale Lot 6 DP 1149248
43/2018	Dwelling	Lot 7 DP 1219071 – 38 Ryan Place, Gunning

The Development Applications outstanding as of 30 April 2018 are summarised in the following table:

Development Applications Outstanding on 30 April 2018 (In order of date submitted to Council)				
DA No.	Date Rec	Proposal	Property	Reason
33/2016	22/4/2016	Fence/Wall	Lot 1 DP 256082 – Church Street, Collector	Awaiting additional information
29/2017	30/3/2017	Dwelling	Lot 3 DP 1083826 – 115 Cobodong Rd, Curraweela	Under Assessment
77/2017	15/8/2017	Dwelling	Lot 22 DP 1095649 – Towrang Rd, Greenwich Park	Awaiting Water NSW Concurrence

Information Only**DEVELOPMENT STATISTICS FOR THE MONTH OF APRIL 2018 cont'd**

		Development Applications Outstanding on 30 April 2018 (In order of date submitted to Council)		
DA No.	Date Rec	Proposal	Property	Reason
122/2017	24/11/2017	Gullen Range Windfarm Substation & Underground Transmission Line	Lot 185,186,187,188,204 & 224 DP 754126, Lot 1 & 2 DP 877769, Lot 6 DP 1115749, Lot 1 & 2 DP 1115746, Lot 7,197,226,319 DP 754126, Lot 4 DP 1031856, Lot 100 DP 1026064, Lot 103 DP 750043, Lot 2 DP 1168750, Lot 101 DP 1083286 – Gurrundah Area	Public Exhibition
124/2017	29/11/2017	Consolidation	Lots 220 and 221 DP 750019 – Gurrundah Road, Gurrundah	Awaiting Additional Information
134/2017	14/12/2017	Subdivision	Lot 20 DP 1207639 & Lot 1,149 & 62 DP 753011 – 1593 Grabine Rd, Grabine	Awaiting Additional Information
2/2018	4/1/2018	Subdivision	Lot 8 DP 1213731 – 34 McGaw Rd, Crookwell	Under Assessment
15/2018	8/2/2018	Dwelling	Lot 7 DP 1135717 – 70 Back Arm Road, Middle Arm	Awaiting Water NSW Concurrence
23/2018	26/2/2018	Dwelling	Lot 1 DP 754573, Lot 148 & 197 DP 754113 – Gundaroo Rd, Bellmount Forest	Referred to Applicant & Engineering
24/2018	24/2/2018	Change of Use – Shed to Dwelling	Lot 2 DP 1045168 Lot 59 & 79 DP 753063 – 2646 Golspie Rd, Golspie	Awaiting Additional Information
25/2018	1/3/2018	Transportable Dwelling	Lot 1 DP 1239043 – 5 Cullivin St, Gunning	Referred to Engineering
27/2018 (Mod)	12/3/2018	Poultry Farm	239 Learys Lane, Bannister Lot 101 DP 1083286	Under Assessment
28/2018	14/3/2018	Dwelling	Wombat St Gunning Lot 30 Sec 2 DP 758493	Awaiting Additional Information
30/2018	19/3/2018	Garage/Shed	187 Woodhouselee Rd, Wayo Lot 142 DP 750054	Awaiting Additional Information
33/2018	16/3/2018	Subdivision	Clements St Crookwell Lot 25, 26, 27, 28, 29, 30, Sec 11 DP 2383 & Lot 1 DP 134469	On notification until 2/5/18

Information Only**DEVELOPMENT STATISTICS FOR THE MONTH OF APRIL 2018 cont'd**

		Development Applications Outstanding on 30 April 2018 (In order of date submitted to Council)			
DA No.	Date Rec	Proposal	Property	Reason	
31/2018	19/3/2018	Garage/Shed	239 Woodhouselee Rd, Wayo Lot 79 DP 750054	Awaiting Additional Information	
32/2018	19/3/2018	Garage/Shed	Woodhouselee Rd, Wayo Lot 63 DP 750054	Awaiting Additional Information	
17/2017 (Mod)	21/3/2018	Bakery & Mixed Use	210 Goulburn St, Crookwell Lot 1 DP 655209	On notification until 4/5/18	
35/2018	26/3/2018	Diesel Tank & Signage	56 Yass St, Gunning Lot 1 DP 214923	Under Assessment	
36/2018	28/3/2018	Dwelling	2958 Harley Rd, Crookwell Lot 1 DP 937719	Under Assessment	
37/2018	4/4/2018	Subdivision	16 Grabben Gullen Rd Crookwell Lot 101 DP 1232773	Internal Referral	
38/2018	6/4/2018	Dwelling	1707 Jerrawa Rd, Dalton Lot 2 DP 1209732	Awaiting Additional Information	
39/2018	6/4/2018	Dwelling	513 Cooksvale Rd Peelwood Lot 18 DP 753013	Under Assessment	
40/2018	13/4/2018	Alterations/ Additions	Chapmans Lane, Tarlo Lot 102 DP 750051	Awaiting Additional Information	
41/2018	16/4/2018	Garage/Shed	1211 Rugby Rd, Dalton Lot 1 DP 1173050	Awaiting Additional Information	
42/2018	16/4/2018	Change of Use – Shed to Dwelling	2375 Collector Rd, Collector Lot 1 DP 126042	Under Assessment	
44/2018	24/4/2018	Alterations Additions Retail	Goulburn St, Crookwell Lot 1 DP 984056 Lot 1 & 4 DP 237150	Under Assessment	
45/2018	24/4/2018	Crookwell Potato Festival	30 East St, Crookwell Lot 4 DP 524712	Under Assessment	
46/2018	27/4/2018	Garage/Shed	19 Crown St, Crookwell Lot 23 DP 250695	Under Assessment	

Information Only**DEVELOPMENT STATISTICS FOR THE MONTH OF APRIL 2018 cont'd****2. Construction Certificates**

Construction Certificates Issued between 1 April 2018 & 30 April 2018		
CC No.	Proposal	Property
90/2017	Dwelling	2524 Middle Arm Rd, Middle Arm Lot 5 DP 1121292
21/2018	Alterations/Additions	94 Warne Lane, Crookwell Lot 3 Sec 13 DP 758308
22/2018	Dwelling	12 Gordon St, Crookwell Lot 13 Sec 13 DP 1809
30/2018	Dwelling	247 Tyrl Tyrl Rd, Laggan Lot 3 DP 864795
32/2018	Signs	20 Carrington St, Crookwell Lot 170 DP 754108
33/2018	Garage/Shed	629 Binda Rd, Crookwell Lot 170 DP 754108
34/2018	Transportable Dwelling	36 Yass St, Gunning Lot 2 DP 1205515

Approved by Council	
April 2018	Year to date
7	61

3. Occupation Certificates

Occupation Certificates Issued between 1 April 2018 and 30 April 2018		
OC No.	Proposal	Property
39/2017	Change of Use	12 Garmoran Valley Rd, Big Hill Lot 1 DP 1052789
24/2018	Dwelling	High St, Crookwell Lot 2 DP 1228438

Approved by Council	
April 2018	Year to date
2	21

4. Subdivision Certificates

Subdivision Certificates Issued between 1 April 2018 and 30 April 2018		
SC No.	Proposal	Property
9/2018	Subdivision	Gurrundah Rd, Gurrundah Lot 197 & 213 DP 750019
10/2018	Subdivision	131 Yass St, Gunning Lot 6 Sec 9 DP 758493
11/2018	Subdivision	Roberts St, Crookwell

Information Only**DEVELOPMENT STATISTICS FOR THE MONTH OF APRIL 2018 cont'd**

Subdivision Certificates Issued between 1 April 2018 and 30 April 2018		
SC No.	Proposal	Property
		Lot 7006 DP 1027032 & Lot 7009 DP 1027045

Approved by Council	
April 2018	Year to date
3	43

5. Planning Certificates

The number of Planning Certificates issued this financial year is detailed below.

Year	Number of Certificates Issued
1 July 2008 to 30 June 2009	383
1 July 2009 to 30 June 2010	464
1 July 2010 to 31 June 2011	535
1 July 2011 to 30 June 2012	426
1 July 2012 to 30 June 2013	408
1 July 2013 to 30 June 2014	457
1 July 2014 to 30 June 2015	426
1 July 2015 to 30 June 2016	481
1 July 2016 to 30 June 2017	461
1 July 2017 to 30 June 2018	389

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receives and notes the report as information.

ATTACHMENTS

Nil

Information Only - 17 May 2018

ITEM 9.3 **Road Maintenance Council Contract (RMCC) - Contractor Performance Report 2018.**

FILE REFERENCE **I18/208**

AUTHOR **Manager of Works**

ISSUE

This report advises Council on Contractor Performance under the current Road Maintenance Council Contract 2018.

RECOMMENDATION That -

1. Council receives the report and notes the information.

BACKGROUND

Upper Lachlan Shire Council (ULSC) has been engaged through the Road Maintenance Council Contract (RMCC) of the NSW Government's Roads and Maritime Services (RMS) to maintain Main Road 54 (MR54) from Goulburn (Auburn Street) through to the Abercrombie River (Shire boundary).

REPORT

Council's routine activities under the RMCC include general surveillance, litter and debris collection, emergency and incident response, guardrail maintenance, sign and guidepost repair, vegetation management, and minor pavement and drainage maintenance.

The RMCC Contract value for the 2017/2018 Financial Year is currently \$449,580 which directly offsets Council's costs for both on ground works and administration.

It is Council's performance under the RMCC which provides the basis for prequalification in major road rehabilitation and refurbishment works along MR54 to include Bitumen Re-sealing; Drainage/Culvert Reconstruction; Heavy Patching; Vegetation Management and Road Reconstruction.

On the basis of ULSC's performance and following on from the announcement by the then NSW Minister for Roads the Hon. Duncan Gay, construction has now been completed on Segment 600 between Tuena and the Abercrombie River. The completion of this project is recognised as a major achievement for both Upper Lachlan Shire Council and the NSW State Government, sealing 10 kilometres of gravel road for a cost of \$10 million dollars and now provides an uninterrupted sealed road between Goulburn and Bathurst (Ilford). The completion of the final construction stage was recently marked by a formal road opening ceremony attended by the Member for

Information Only

ROAD MAINTENANCE COUNCIL CONTRACT (RMCC) - CONTRACTOR PERFORMANCE REPORT 2018. cont'd

Goulburn, The Hon. Pru Goward together with Upper Lachlan Shire Council Mayor, Cr Brian McCormack, senior staff, Councillors and residents.

These subordinate yet major projects generate significant income for the ULSC and contribute to a safer driving environment.

CURRENT SITUATION

Under the RMCC, ULSC must meet a range of quality, safety, environmental, and value targets which is reported by the RMS on a quarterly basis. ULSC has recently received its quarterly (April 2018) Contractor Performance Report which builds upon the significant work previously undertaken by ULSC in improving both the quality of service offered and the relationship with the RMS.

In reviewing the results of the Contractor Performance Report, it is noted there has been sustained improvement across a range of performance indices, and ULSC has been able to continue its overall performance as 'Good' being recommended as being suitable for further work under the RMCC. The Works Section is continuing to implement a range of initiatives and strategies to sustain and potentially improve ULSC's performance in this regard.

POLICY IMPACT

Nil

OPTIONS

Nil report is for Information Only


FINANCIAL IMPACT OF RECOMMENDATIONS

In accordance with budget

RECOMMENDATION That -

1. Council receives the report and notes the information.

ATTACHMENTS

1. 	RMCC Performance Report April 18	Attachment
--	----------------------------------	------------

Contractor Performance Report



Transport
Roads & Traffic
Authority

General information

Contractor's name Upper Lachlan Shire Council

Trading as As above

ABN No. 81 011 241 552

Contract No. 08.2574.2120

Contract Description

Road Maintenance Council Contracts

At Acceptance of Tender

Contract Period (weeks)

Original Due Date for
Practical Completion 30/06/2018

Date of Acceptance of Tender 30/10/2008

Original Contract Sum \$ 329,000

Reason for report

Progress

1 April

☒

1 August

☐

1 December

☐

Final

☐

Key Milestones

Practical
Completion

☐

Finalisation

☐

Continuing Unsatisfactory
Performance

☐

Termination of Contract

☐

Total Extensions of
Time Approved (days) N/A

Extended Date for
Practical Completion N/A

% Work Completed at N/A

Actual Date of
Practical Completion N/A

Contract Sum
as Varied at Report \$ N/A

Contractor's performance (Rate with appropriate number 0 - 10)

	Unsatisfactory (0 - 4)	Acceptable (5 - 7)	Good (8 - 9)	Superior (10)	Rating value zero to ten
Co-operative relationship	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	9
Contract administration	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	9
Environmental Management	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	8
Management and suitability of site personnel	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	9
Management of Industrial Relations	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	8
Management of sub-contractors, consultants and other suppliers	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	8
OHS&R Management	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	8
Quality system	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	8
Standard of work -					
Drainage	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	8
Pavement	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	8
Bridge sub-structure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Bridge superstructure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Maintenance	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	8
Minor works & Service	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	8
Professional Service	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	8
Earthworks	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	8
Time Management	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	8
Traffic Management	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	8
Workforce or skills development	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	8
Overall Performance	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	9
Suitability for further work*	<input type="checkbox"/> Not suitable**		<input checked="" type="checkbox"/> Suitable		

* Optional to select during course of engagement. Must select as appropriate on all other reports.

** If "Not Suitable" is selected, detailed reasons **must** be given.

Overall comments *(Use separate report if necessary)***Reporting Officer***In my opinion:*

Upper Lachlan Council continue perform at a high level enabling them to fulfill their obligations and responsibilities under the RMCC in maintaining MR54. The major construction works of sealing the last section of the 10km of gravel road has been successfully completed with an official opening by the local member Pru Goward together with a number of Council dignitaries. The project was managed extremely well by the Councils engineering staff and this was acknowledged in a recent internal RMS 'End of Project Review' report. Councils engineering staff have responded quickly and positively to an unforeseen injection of funds with a number of projects now been brought forward including the asphaltting of Goulburn Road between Warne Lane and Colyer Street Crookwell.

Name: Stephen EdwardsReport Date: 7/05/2018

Signature: _____

Phone: 4221 2426**Reviewing Officer:**I concur ☒ / do not ☐ concur with the Reporting Officer's assessment detailed in the report. In my opinion:

Agree with above

The report has been forwarded to the Contractor

Yes ☒ / No ☐ (All reports to be forwarded)

Recommended for further work

Yes ☒ / No ☐ (Practical Completion and Finalisation)

If the recommendation is NO: The unsatisfactory performance aspects have been discussed with

Name: Richard HeffernanReview Date: 07/05/2018Phone: 0411 026 982

Response from Contractor Received and report finalised

Yes ☐ / No ☐

Name: _____

Review Date: _____

Signature: _____

Phone: _____

Attachments:**Distribution**

1. Contractor's Representative
2. RTA's Representative
3. Manager, Contracts Strategy, Infrastructure Contracts Branch
(Only if the overall performance is unsatisfactory or Contractor not recommended for further work)

Information Only - 17 May 2018

ITEM 9.4 **Investments for the month ending April 2018**

FILE REFERENCE **I18/191**

AUTHOR **Director of Finance and Administration**

ISSUE

Council Investment Portfolio Register as at 30 April 2018.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

A schedule of the investment portfolio register and summary of available cash by fund as at 30 April 2018 is provided as information to Council.

REPORT

Investments to 30 April 2018

Investment Institution	Type	Investment Face Value	Interest Rate	Term Days	Maturity Date	Interest Due
CBA	Call	\$750,000	1.45%	N/A	30-04-18	\$691.23
Bank of Qld	TD	\$700,000	2.75%	362	17-04-19	\$19,091.78
Bank of Qld	TD	\$800,000	2.70%	188	31-10-18	\$11,125.48
Bank of Qld	TD	\$1,200,000	2.40%	105	23-05-18	\$8,284.93
Bank of Qld	TD	\$1,000,000	2.55%	182	01-08-18	\$12,715.07
Bank of Qld	TD	\$800,000	2.60%	308	24-10-18	\$17,551.78
Bankwest	TD	\$1,500,000	2.50%	112	09-05-18	\$11,506.85
Bankwest	TD	\$800,000	2.45%	112	04-07-18	\$6,014.25
Bankwest	TD	\$500,000	2.60%	364	26-09-18	\$12,964.38
Bendigo Bank	TD	\$700,000	2.50%	273	30-05-18	\$13,089.04
Bendigo Bank	TD	\$1,200,000	2.55%	364	15-08-18	\$30,516.16
Bendigo Bank	TD	\$600,000	2.40%	189	05-09-18	\$7,456.44
Bendigo Bank	TD	\$1,000,000	2.60%	364	13-02-19	\$25,928.77
Bendigo Bank	TD	\$800,000	2.55%	357	13-02-19	\$19,952.88

Information Only**INVESTMENTS FOR THE MONTH ENDING APRIL 2018 cont'd**

CBA	TD	\$1,000,000	2.52%	245	02-05-18	\$16,915.07
CBA	TD	\$1,000,000	2.53%	307	06-06-18	\$21,279.73
CBA	TD	\$1,000,000	2.62%	362	12-09-18	\$25,984.66
CBA	TD	\$1,000,000	2.68%	364	20-03-19	\$26,726.58
IMB	TD	\$500,000	2.55%	182	10-10-18	\$6,357.53
IMB	TD	\$1,300,000	2.42%	112	16-05-18	\$9,653.48
IMB	TD	\$900,000	2.50%	182	13-06-18	\$11,219.18
IMB	TD	\$1,000,000	2.50%	259	25-07-18	\$17,739.73
NAB	TD	\$1,500,000	2.53%	362	06-06-18	\$37,638.08
NAB	TD	\$1,400,000	2.49%	189	20-06-18	\$18,050.79
NAB	TD	\$500,000	2.53%	364	27-06-18	\$12,615.34
NAB	TD	\$800,000	2.58%	119	11-07-18	\$6,729.21
NAB	TD	\$1,100,000	2.51%	364	21-11-18	\$27,534.36
Westpac	TD	\$500,000	2.76%	364	26-04-19	\$13,762.19
Westpac	TD	\$400,000	2.55%	365	21-08-18	\$10,200.00
		\$26,250,000				\$459,294.96

COUNCIL INVESTMENT PERFORMANCE: -**BUDGET COMPARISON TO 30 APRIL 2018**

Interest on Investments Received YTD	\$558,073
Annual budgeted amount for all funds	\$581,500
Percentage of Interest Received YTD	95.97%
Percentage of Year Elapsed	83.33%

BBSW COMPARISON TO 30 APRIL 2018

Average market interest rate (90 day BBSW)	1.81%
Average return on all investments	2.55%

The above investments have been made in accordance with Section 625, of the Local Government Act 1993, the Local Government Regulations, the Ministerial Investment Order and the Council's Investment Policy.

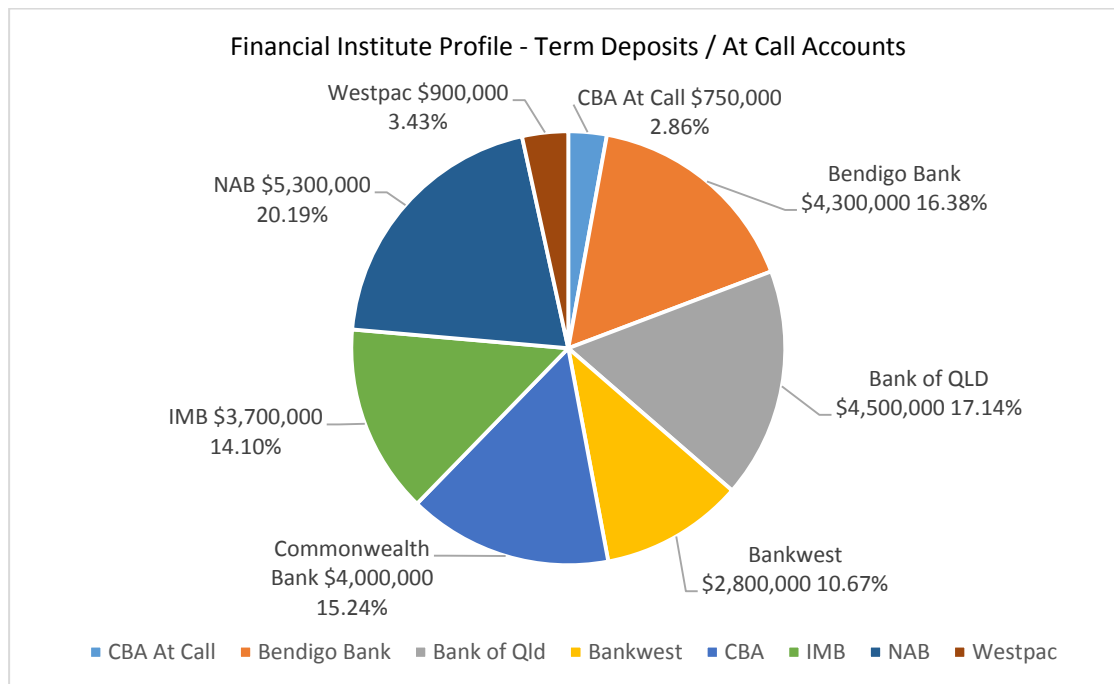
Information Only

INVESTMENTS FOR THE MONTH ENDING APRIL 2018 cont'd

INVESTMENTS FINANCIAL INSTITUTION PROFILE AS AT 30 APRIL 2018

The following chart shows the current distribution of Council's investment portfolio between the authorised financial institutions used. The current distribution of funds between institutions complies with Council's Investment Policy which states:-

"The maximum percentage that may be held in term deposits with any one financial institution is 25% of the portfolio, and the maximum to be held in at-call accounts be no more than 15%."



SUMMARY OF AVAILABLE CASH AT 30 APRIL 2018

TOTAL INVESTMENTS: - \$ 26,250,000.00

INVESTMENTS BY FUND (INCLUDES RESTRICTED AND UNRESTRICTED CASH): -

General Fund Reserves	\$ 17,677,132.83
Water Supply Fund Reserves	\$ 2,150,112.84
Sewerage Fund Reserves	\$ 4,318,730.71
Domestic Waste Management Fund Reserves	\$ 2,088,365.45
Trust Fund Reserves	\$ 15,658.17

POLICY IMPACT

Investments are in accordance with Council's Investment Policy and Strategy.

Information Only

INVESTMENTS FOR THE MONTH ENDING APRIL 2018 cont'd

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

Nil

Information Only - 17 May 2018

ITEM 9.5 Bank Balance and Reconciliation - 30 April 2018

FILE REFERENCE I18/190

AUTHOR Director of Finance and Administration

ISSUE

Statement of Bank Balance and Reconciliation – 30 April 2018.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

Nil

REPORT

STATEMENT OF BANK BALANCE & RECONCILIATION

\$

General Ledger Balance brought forward 31 March 2018	322,645.22
Add: Receipts for April 2018	4,600,951.84
	<u>4,923,597.06</u>
Deduct: Payments for April 2018	4,659,898.92
Balance as at 30 April 2018	<u>263,698.14</u>
Balance as per Bank Statement 30 April 2018	620,061.02
Add: Outstanding Deposits	9,224.62
	<u>629,285.64</u>
Deduct: Unpresented Cheques / EFTs	365,587.50
Balance as at 30 April 2018	<u>263,698.14</u>

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

Nil

Information Only - 17 May 2018

ITEM 9.6 **Rates and Charges outstanding as at 30 April 2018**

FILE REFERENCE I18/189

AUTHOR **Director of Finance and Administration**

ISSUE

Rates and Charges Outstanding Report 2017/2018.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

Summary report of Rates and Charges outstanding at month end of April 2018 is detailed.

REPORT

There is an attached report titled "Rate Collection Year 2018" for the 2017/2018 financial year. A comparison of the rates and charges outstanding percentage to previous financial years, as at 30 April 2018, is highlighted in the below table:-

Description	30/04/2018	30/04/2017	30/04/2016
Total % Rates and Charges Outstanding	18.73%	19.94%	19.25%
Total \$ Amount Rates and Charges Outstanding	\$2,115,819	\$2,167,717	\$2,038,530

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

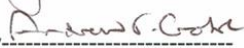
1. Council receive and note the report as information.

ATTACHMENTS

1. ↓	Rate Collection Year - May 2018	Attachment
----------------------	---------------------------------	------------

Rate Collection 2018 Year

Rating Categories	Levy Raised to date	Rates Received to 2 May 2018	Rates Outstanding to 2 May 2018	% Rates Outstanding 2 May 2018
Farmland	4,808,305.08	3,881,057.12	927,247.96	19.28%
Residential	1,176,929.74	924,100.90	252,828.84	21.48%
Rural Residential	636,796.33	509,947.96	126,848.37	19.92%
Business	273,895.75	241,125.30	32,770.45	11.96%
Mining	1,767.10	1,767.10	-	0.00%
Water	868,151.82	694,121.86	174,029.96	20.05%
Sewerage	1,386,889.07	1,106,330.73	280,558.34	20.23%
Domestic & Comm Waste	1,106,556.31	882,325.58	224,230.73	20.26%
Rural Waste	595,719.48	478,162.39	117,557.09	19.73%
Storm Water	46,277.66	36,527.53	9,750.13	21.07%
**Arrears	397,399.09	325,777.98	71,621.11	18.02%
Credits		101,623.98	-101,623.98	
Overall Total Rates	11,298,687.43	9,182,868.43	2,115,819.00	18.73%

Prepared by Date 3/5/2018Authorised by Date 3/5/2018

I:\2017-2018\Rates\Recs\%outst_April 30-2018

Information Only - 17 May 2018

ITEM 9.7 **RV Friendly Town Program - potential sites in Crookwell**

FILE REFERENCE **I18/206**

AUTHOR **Director of Finance and Administration**

ISSUE

Providing details in relation to two identified options as potential RV Friendly Town overnight parking sites in Crookwell.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

Council management is providing an interim report on the progress of preliminary investigations into potential sites for a RV Friendly Town overnight parking site.

Council management has reviewed the Campervan and Motorhome Club of Australia (CMCA) RV Friendly Town program application process. The issue of identifying a short term overnight parking site in Crookwell is required to be addressed as part of the application.

The Upper Lachlan Tourist Association adopted recommendation at the 5 December 2017 Committee Meeting stated "That Council staff investigate and report to Council on the feasibility of the following sites to be used for short term low cost overnight parking (24/48 hours) for self-contained RV vehicles: 1. Railway land adjacent to the Heritage Railway work shed, 2. Council's off-leash dog park in Hay and Prell Street."

REPORT

Council management enquiries in relation to the railway land with John Holland and the Goulburn-Crookwell Heritage Rail Group advise the unsuitability of public RV overnight use as it is restricted within the railway land lease arrangements.

Council management has commenced investigations to meet the short term overnight parking site requirement for the RV Friendly Town program at the site of Public Reserve Number 71527, known as Willis Park, being Crown land Lot 174 DP 753042. The land is used as an off leash dog park in Hay Street Crookwell.

Importantly the permissible use of the land has not been ascertained from Crown lands. There is a risk that the identified potential site may be unsuitable for the intended purpose as a RV overnight stay site.

Information Only

RV FRIENDLY TOWN PROGRAM - POTENTIAL SITES IN CROOKWELL cont'd

The identified potential site, Lot 174 DP 753042, is Crown land gazetted as a public reserve for the purposes of public recreation managed by Upper Lachlan Shire Council. The gazettal is dated in 1945 and at the time of the report not all title searches and investigations have been completed. Further investigation is necessary to determine other requirements for the land including requirement for native title searches, aboriginal land claim searches and there may be other impediments unknown to Council that may preclude the permissible land use as a RV overnight stay site on this Crown reserve.

A further consideration for Council is changes that may result from the Crown Land Management Act 2016 that is enacted as legislation in coming months in 2018. Importantly any existing lease, licence or permit issued under current legislation will continue for its term when the new Act commences, also the existing managers of Crown reserves will automatically be appointed as Crown land managers under the new Act and will continue to manage their reserves. The full impact of the legislation changes are unknown with regard to this public reserve.

Despite the unknown components stated above related to the Public Reserve 71527 preliminary investigations have been commenced to provide indicative information to Council for the purposes of a potential RV Friendly Town overnight stay site.

The CMCA RV Friendly Town program has an assessment criteria for an applicant to meet the short term overnight parking criterion. For the assessment criteria to be met it requires a 24 hour to 48 hour short stay period available for caravans and/or RVs. Short term parking must be available for a total of ten big caravans or RVs and the site must be on even ground and not be prone to bogging or flooding. The Public Reserve 71527 site may meet the CMCA requirements.

An attachment to this report is a concept site plan for a potential RV Friendly Town overnight stay site at Public Reserve Number 71527 in Hay Street, Crookwell. The concept plan shows requirements for fencing both the off-leash dog park land and the RV overnight stay land area. In addition to fencing requirements a sealed entrance to the RV site and a gravel road within the land boundaries is to be provided. Council's Works and Operations Department has provided a strategic cost estimated based upon assumed scope of works with a projected cost of \$74,233.

In addition to the above fencing and gateway access requirements on the potential land, there are traffic and road safety implications for the proposed site. It is prudent that Council considers the potential cost implications for the Hay Street road upgrade to the potential site. Hay Street intersects to Saleyards Road and is a public unsealed gravel local road approximately 400 metres in length. The upgrade to Hay Street Crookwell, includes drainage, culvert installation, tree clearing, road widening, pavement and bitumen reseal works. Council's Works and Operations Department has provided a strategic cost estimated based upon assumed scope of works with a projected cost of \$206,879.

After investigations are completed in relation to permissibility of land use at Reserve 71527 it is recommended that prior to undertaking public exhibition of a formal draft Plan of Management it would be advantageous to gauge feedback from the adjoining and adjacent neighbours by a letter of notification outlining the proposal with a site plan available for viewing. The neighbour notification process allows for feedback from land

Information Only

RV FRIENDLY TOWN PROGRAM - POTENTIAL SITES IN CROOKWELL cont'd

owners that may potentially be adversely affected, this feedback would underpin any further action regarding the potential site at Hay Street, Crookwell.

Dependent upon a positive response from the initial neighbour notification process to the potential RV Friendly site it would be appropriate for Council to develop a Plan of Management and place on public exhibition after Council approval. A plan of management for a specific chosen short term overnight parking site is necessary for all Crown public reserves under Council management and is also a good risk management practice.

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

There is no budget allocation within the Council 2017/2018 Operational Plan and no allocation in the draft 2018/2019 Operational Plan.

The total cost estimate of fencing both areas of land and providing a sealed entrance to the RV site and a gravel road within the land boundary is \$74,233.

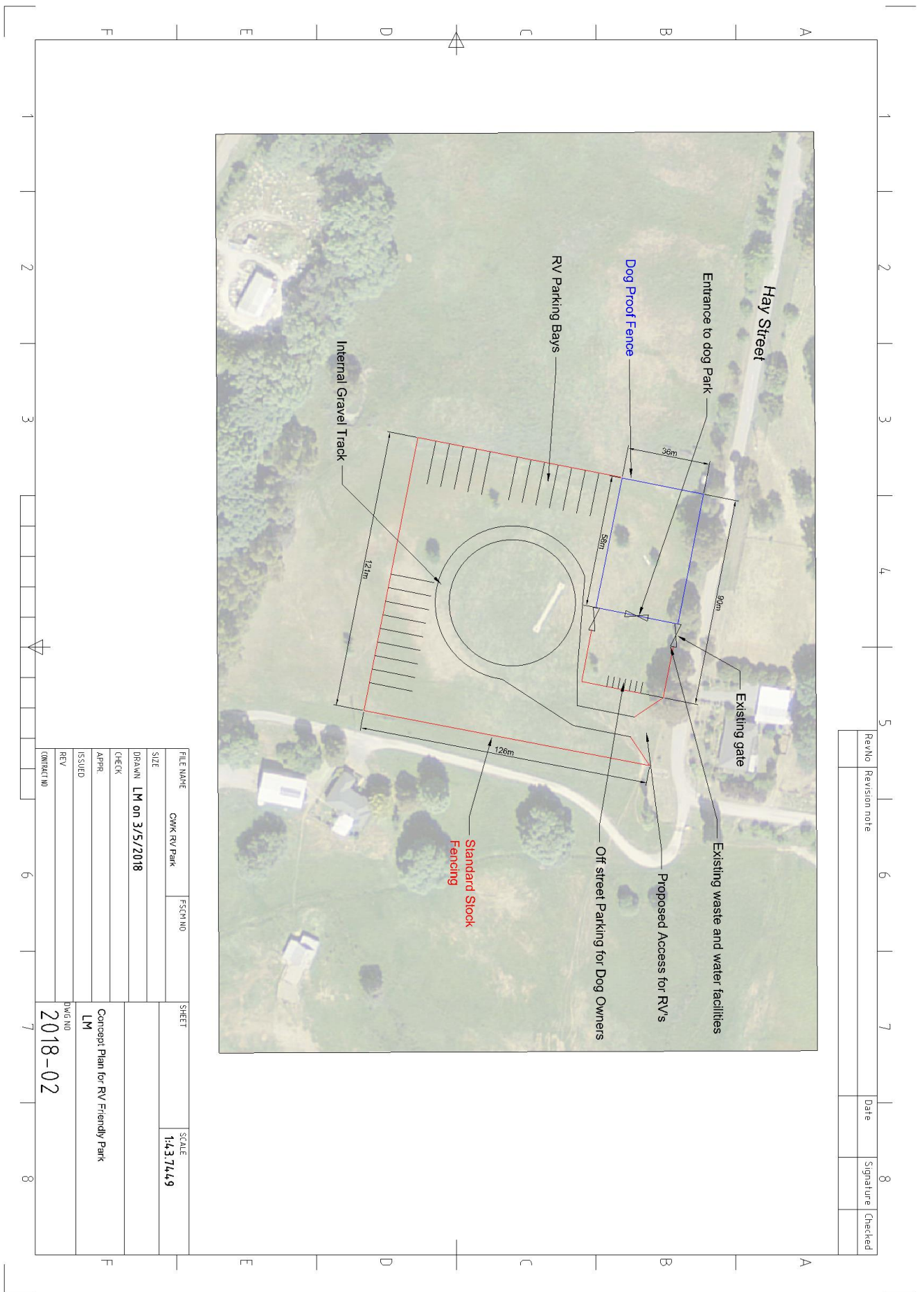
The total cost estimate cost to upgrade the entire road length of Hay Street, Crookwell, is \$206,879.

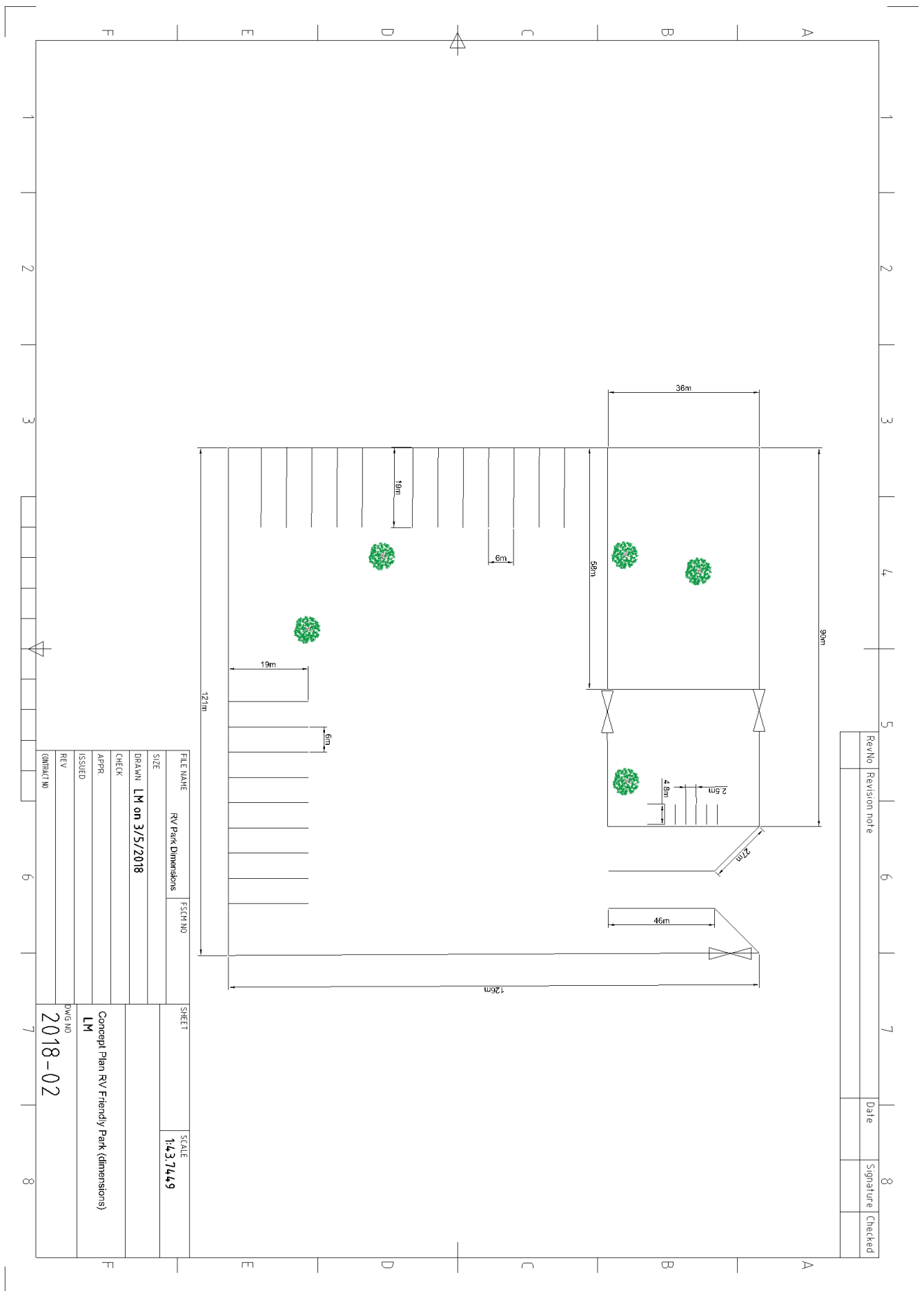
RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

1. ↓	Concept Plans RV Park Crookwell	Attachment
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Information Only - 17 May 2018

ITEM 9.8 **Staffing Matters**

FILE REFERENCE **I18/184**

AUTHOR **Acting General Manager**

ISSUE

Providing details in relation to current staffing matters for Councillors' information.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

Providing information to Councillors in relation to current staffing matters, including recent resignations and appointments.

REPORT

The vacant Plant Operator - Truck Driver's position was advertised internally on Wednesday, 7 February 2018 closing on Friday, 2 March 2018 with interviews held on 27 March 2018. Ashley Smith was offered and has accepted the position as Plant Operator - Truck Driver with Council, and will commence duties officially once all documentation is finalised.

The vacant Plant Operator – Roller, Gunning position was advertised internally on Wednesday, 7 February 2018 closing on Friday, 2 March 2018 with interviews held on 27 March 2018. Bruce Giles was offered and has accepted the position as Plant Operator – Roller, Gunning with Council, and he commenced duties on Friday, 27 April 2018.

The vacant Building Maintenance Officer's position was advertised externally on Thursday, 15 February 2018 closing on Thursday, 1 March 2018 with interviews held on Tuesday, 17 April 2018. Adam Moorby was offered and has accepted the position as Building Maintenance Officer with Council, and he commenced duties on Monday, 7 May 2018.

The vacant Management Accountant's position was advertised externally on Thursday, 27 February 2018 closing on Monday, 19 March 2018 with interviews held on Tuesday, 3 April 2018. Joemel Amados was offered and has accepted the position as Management Accountant with Council, and he commenced duties on Monday, 4 June 2018.

Information Only
STAFFING MATTERS cont'd

Performance reviews for all staff members for 2017/2018 have recently been commenced with 8% of staff completed as at 4 May 2018.

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

Nil

Information Only - 17 May 2018

ITEM 9.9 Action Summary - Council Decisions

FILE REFERENCE I18/185

AUTHOR Acting General Manager

ISSUE

Details are provided of action taken with respect to Council decisions.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

Details are provided of action taken with respect to Council decisions.

REPORT

Summary sheet from the:-

Council Meeting: 15 February 2018

18/18	Waste Less, Recycle More Grants - Council staff further investigate grant opportunities and advise Council on proposed applications.	MOO	Grant applications to be submitted as the funding programs open.
-------	--	-----	--

Council Meeting: 15 March 2018

59/18	Council prepares an amendment to the Upper Lachlan Development Control Plan 2010 to introduce appropriate planning controls to address subdivisions below the lot size for agricultural/primary production purposes.	DEP	Advertisement placed in the local media the week commencing 16 April 2018.
74/18	Council commissions a feasibility study/business plan with respect to the future use of the Crookwell Airstrip and the surrounding land.	DWO	Report detailing draft lease to be placed 21 June 2018 Council Meeting.

Council Meeting: 19 April 2018

91/18	Council be provided with a report with respect to the steps required to undertake a full review of Council's current Upper Lachlan Local Environmental Plan 2010 and with specific reference to the Housing Strategy around the villages and towns.	DEP	Report to be placed before Council at 19 July 2018 Council Meeting.
92/18	Council undertake a road safety audit of the pedestrian crossing up to an amount of \$10,000 immediately, and forwards the audit and the petition to the Streetscape Project Control Group and the Traffic Committee to implement the project.	DWO	Road Safety Audit to be completed by 29 June 2018.
93/18	Council nominates Cllr O'Brien to be Upper Lachlan Shire Councils representative for the Recreational Fishing Working Party.	GM	Correspondence forwarded on 24 April 2018.
100/18	The General Manager be given authority to immediately implement Council's current resolution 264/17 to engage the services of a consultant who can prepare a business and economic development strategic plan specifically for the Upper Lachlan LGA and has the necessary contacts in both State and Federal Governments to be able to lobby on Councils behalf with a budget of approximately \$50,000.	DEP	Report placed before Council at 17 May 2018 Council Meeting.
103/18	Council endorses the reallocation of \$7,973.00 from the 2017-2018 Local Heritage Places Grants funds to James Valley Homestead – Lot 3 DP 150643 Valley Road, Crookwell.	DEP	Letter of offer was sent to the successful applicant on 23 April 2018.
104/18	Council adopts the Kerb & Gutter Construction – Contribution by Property Owners Policy effective 1 July 2018.	EA	Placed in Policy Register and on the Website on 10 May 2018.

Information Only**ACTION SUMMARY - COUNCIL DECISIONS** cont'd

105/18	Council place on public exhibition the Delivery Program 2018/2019 – 2021/2022; Operational Plan 2018/2019; Resource Strategy documents including:- Long Term Financial Plan 2018 – 2027; Infrastructure Plan 2018 – 2027; and the Workforce Plan 2018/2019 – 2021/2022.	DFA	Advertisement placed in local newspapers and on Council's website commencing 24 April 2018.
107/18	The updated WHS Constitution be adopted by Council.	EA	Placed in Policy Register and on the Website on 10 May 2018.
107/18	Management negotiate with the WHS Committee to include workplace inspections for the Crookwell Water Treatment Plant, Gunning Pool, Gunning Water Treatment Plant and Gunning Sewer Treatment Plant.	WHSC	Memorandum issued to WHS Coordinator on 24 April 2018.
108/18	Council adopts the reviewed Vandalism Policy.	EA	Placed in Policy Register and on the Website on 10 May 2018.
109/18	Council adopt the reviewed Service Recognition Policy.	EA	Placed in Policy Register and on the Website on 10 May 2018.
110/18	Council defer consideration as to whether to instigate Pre Meeting Briefing Sessions prior to Council Meetings on a trial basis until 17 May 2018 Council Meeting.	GM	Report to be placed before Council at 21 June 2018 Council Meeting.
111/18	Council receives a legal opinion on whether a pre meeting briefing session can be closed to the public under CI 64 (1) (a) (c) of Councils current Code of Meeting Practice and under S10a (2) (a-i) and S10b (5) of the Local Government Act.	GM	Correspondence forwarded to Solicitors on 24 April 2018 and a report to be placed before Council at 21 June 2018 Council Meeting.
112/18	Council adopt the reviewed Bribes Gifts and Benefits Policy.	EA	Placed in Policy Register and on the Website on 10 May 2018.

Information Only**ACTION SUMMARY - COUNCIL DECISIONS** cont'd

113/18	Council make applications for the various community infrastructure projects for Round 2 of the NSW Government Stronger Country Communities Fund.	GO	Round 2 of the NSW Government Stronger Country Communities Fund applications submitted on 2 May 2018.
114/18	Council agrees in principle to renew the lease for the Health Care Centre at 17 Kialla Road, Crookwell for a further 5 year period with an option to renew for further 5 year period and that the Mayor and General Manager sign the lease agreement under seal of Council.	GM	Report to be placed before Council at 21 June 2018 Council Meeting.

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

Nil

10 ENVIRONMENT AND PLANNING

The following item is submitted for consideration -

- | | | |
|------|--|----|
| 10.1 | Project Brief for the Economic Development Revitalisation
and Action Plan | 98 |
|------|--|----|

Environment and Planning - 17 May 2018

ITEM 10.1 **Project Brief for the Economic Development Revitalisation and Action Plan**

FILE REFERENCE I18/199

AUTHOR **Economic Development Officer**

ISSUE

The project brief for the Economic Development Revitalisation and Action Plan needs more input from the EDTF and Councillors to allow for its finalisation.

RECOMMENDATION That -

1. Council review the draft Economic Development Revitalisation and Action Plan Project Brief and add comments/ideas to the specified areas.

BACKGROUND

At the 19 April 2018 Council Meeting under Council resolution 100/18 Council resolved as follows:

“That the General Manager be given authority to immediately implement Council’s current resolution 264/17 to engage the services of a consultant who can prepare a business and economic development strategic plan specifically for the Upper Lachlan LGA and has the necessary contacts in both State and Federal Governments to be able to lobby on Councils behalf with a budget of approximately \$50,000.”

REPORT

See the Draft Project Brief attached.

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

As outlined in the above resolution.


Environment and Planning

PROJECT BRIEF FOR THE ECONOMIC DEVELOPMENT REVITALISATION AND ACTION PLAN cont'd

RECOMMENDATION That -

1. Council review the draft Economic Development Revitalisation and Action Plan Project Brief and add comments/ideas to the specified areas.

ATTACHMENTS

1. 	Draft Project Brief - Economic Development Revitalisation and Action Plan	Attachment
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PROJECT BRIEF

Why is the project being under-taken:

The Economic Development Revitalisation & Action Plan, is to create a 'master plan' to identify, drive and build economic development. It must provide strategic direction and an action plan for Upper Lachlan Shire for the next five years.

The three core competencies, endowments and economic drivers that currently define Upper Lachlan Shire are: Aged Care, Tourism and Agricultural Production.

Upper Lachlan Shire Council would also like to investigate other economic opportunities/possibilities. The plan will clearly outline future objectives, support current strategies, and identify underpinning actions to revitalise the Upper Lachlan Shire economy.

Aims and Objectives:

- Audit the main economic drivers within the Upper Lachlan Shire as a whole including all villages
- Identify and nominate other possible economic drivers and actions necessary to realise them
- Ascertain the needs of the community now and into the future and action strategies
- Identify the needs of the residential & business community now and in the future and action strategies. Eg. Retail gaps.
- Provide strategies and actions to promote, encourage and support new business and investment to the area that fit within the already identified 3 key economic drivers. (Aged care, Tourism and Agricultural Production)
- Identify any areas of Internet supply/coverage that can be improved
- Identify and recommend action and strategies to promote the lifestyle benefits and what is on offer in the area to people outside the shire
- Identify and provide strategies and actions to help maintain and improve services to the shire, e.g. health care facilities
- Identify the key Highway frontages in the shire and Identify key business opportunities and strategies to develop the opportunities.
- Identify any barriers to development in the Shire and provide strategies and actions to help encourage development in the shire.
- Identify the key barriers to growing our population including residential growth around the Shire's villages and towns.
- Identify the key public and community infrastructure requirements to attract new residents and tourists to the Shire.
- Identify key tourism opportunities in each village and an action plan to develop opportunities.

Budget:

- Council has allocated \$50,000 to instruct a consultant to undertake this business brief.

Who is involved in the Project:

Steering Committee members & organisations represented:

Name	Organisation	Position on committee	Relevant experience & qualifications
John Bell	Upper Lachlan Shire Council	General Manager	42 years in Local Govt
Tina Dodson	Upper Lachlan Shire Council	Director of Environment & Planning	26 years in Local Govt.
Brenda Proudman	Upper Lachlan Shire Council	Economic Development Officer	19 years in Local Govt.
John Stafford	Councillor & EDTF	Member	40 years experience in the media industry. Including over 20 years in a senior management positions. Sales marketing background and small business experience (owner).
Richard Opie	Councillor & EDTF	Member	Project Marketing, Business Management, Real Estate Agent and auctioneer Stock and Station Agent, Grazier, Committee for the Rural Doctors Family Network
Andrew Lindner	Local Business Owner & EDTF	Member	6 generations of sock manufacturers. Took over fathers operation 2008. 8 years contract farm management. 20 years Rural Fire Service volunteer. Involved with Landcare.
Catherine Duff	Local Business Owner & EDTF	Member	Owned and operated 3 cafe/restaurant businesses in hospitality for a total of 16 years. Had a consultancy business to the hospitality industry for 3 years. Head chef to large restaurant and function centre 3 years. Management role at bakery- present time. 8 years. Industry experience for a total of 30 years. Sat on various

			business and progress association groups as either a member or secretarial role for 8 years.
--	--	--	--

Project Timeframe:

	Objectives	Action	Time frame (date specific)	Key Performance Indicators (KPI's) ie: measurement indicators
1	Economic Development Revitalisation & Action Plan	Employ a consultant	July 2018	
		1 st Workshop	August 2018	Consultative Meeting
		2 nd Workshop	September 2018	Preparation of 1 st Draft
		Final Draft	October 2018	Presentation to Council
		Public Exhibition	November 2018	Public Comment
			December 2018	Endorsed by Council

Where is the project to be carried out:

- Upper Lachlan Shire

How is the project to be carried out:

- Consultant will have access to Upper Lachlan Shire's Social & Community Plan/2020 Vision Strategy, Economic Development Strategy, Regional Economic Development Strategy (REDS) and any other documents that may be of assistance.
- Consultant will have access to all Tourism strategy plans
- Assistance from Council's Economic Development Officer.
- Interview key business holders, retailers, business owners, property developers and tourism managers and providers in the shire

Performance Indicators:

- The amount of visitors on weekends
- Strong residential and rural real estate sales
- Property ownership held by non-permanent and permanent residents
- Increased road traffic as a result of through traffic from Bathurst, Goulburn, Canberra Blue Mountains Sydney metropolitan area and west of Crookwell
- School enrolments
- Increased residential development including subdivisions
- Increase use of community assets
- Increase in Community connectivity with the ULSC

Outcomes/Action Plan:

-

11 WORKS AND OPERATIONS

The following items are submitted for consideration -

11.1	Compulsory Road Widening Acquisition - Oberon Road Curraweela	104
11.2	Funding Gundaroo Road Allocation of Blackspot funding 2018/19	134
11.3	EPA Correspondence	138
11.4	Local Traffic Committee	141
11.5	Institute of Public Works Engineers Australasia - NSW Division - Local Roads Congress	143

Works and Operations - 17 May 2018

ITEM 11.1 **Compulsory Road Widening Acquisition - Oberon Road Curraweela**

FILE REFERENCE **I18/179**

AUTHOR **Design Engineer**

ISSUE

This report advises Council of a compulsory acquisition on the proposed realignment of the Oberon Road in the vicinity of the Abercrombie River on Crown Land. This proposed acquisition is shown as Lot 1 DP 1232215. The acquisition of this land is required to align the proposed new road with the proposed river crossing culvert on MR256 Oberon Road and give continuity of access required to meet community needs.

As the identified section of proposed road is located outside the existing road reserve, Council is required to take appropriate steps to ensure the actual alignment of the road shows the legal alignment of the road. This can be rectified by way of a Compulsory acquisition of this parcel of land under the Land Acquisition (Just Terms) Compensation Act 1991.

RECOMMENDATION That -

1. Council acquire Lot 1 in the Plan of Acquisition comprising 754 m2 DP 1232215 under the Land Acquisition (Just Terms) Compensation Act 1991.
2. Council seeks the consent of the Governor of NSW and Minister of Local Government to the compulsory acquisition of such land for the purposes of road widening under the Roads Act 1993.
3. The acquisition is completed in accordance with the Native Title Act 1993.
4. The consent of both NSW Department of Industry – Lands and Local Land Services to the acquisition be sought and that any compensation payable be in accordance with Section 55 of the Land Acquisition (Just Terms) Compensation Act.
5. Council authorise the Mayor and General Manager to sign and seal the documents relating to the transaction, as required.

BACKGROUND

Council requires this Crown land as a part of the Abercrombie bridge upgrade project. There is in principle agreement from the Crown for the proposed acquisition and a Council resolution is required before this acquisition can proceed.

REPORT

The proposed alignment of MR256 Oberon Road, in the vicinity of Abercrombie River is constructed on a small section of Crown Land. This Crown Land is shown on a plan

Works and Operations

COMPULSORY ROAD WIDENING ACQUISITION - OBERON ROAD CURRAWEEELA cont'd

of acquisition DP 1232215 as Attachment 1. This plan shows the proposed road formation inside Lot 1 DP 1232215 at this location.

It will be necessary to acquire this section of Crown land for road widening purposes. It is intended to acquire Lot 1 in DP1232215 under the Provisions of the Land Acquisition (Just Terms) Compensation Act 1991 for road widening purposes under the Roads Act 1993.

The acquisition of this Crown Land is necessary to allow continuity of access along MR256 Oberon Road and meet a broader public purpose and community need.

An application will be completed by Robert J McCarthy & Co, following Council resolution. The application will be lodged with the Office of Local Government on behalf of Upper Lachlan Shire Council.

POLICY IMPACT

The recommendations are consistent with Council's Land Acquisition Policy.

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

This work is budgeted in the Abercrombie River Bridge replacement project.

RECOMMENDATION That -

1. Council acquire Lot 1 in the Plan of Acquisition comprising 754 m2 DP 1232215 under the Land Acquisition (Just Terms) Compensation Act 1991.
2. Council seeks the consent of the Governor of NSW and Minister of Local Government to the compulsory acquisition of such land for the purposes of road widening under the Roads Act 1993.
3. The acquisition is completed in accordance with the Native Title Act 1993.
4. The consent of both NSW Department of Industry – Lands and Local Land Services to the acquisition be sought and that any compensation payable be in accordance with Section 55 of the Land Acquisition (Just Terms) Compensation Act.
5. Council authorise the Mayor and General Manager to sign and seal the documents relating to the transaction, as required.

ATTACHMENTS

1. ↓	Robert J McCarthy & Co - Road Widening Acquisition Oberon Road Curraweela - Application for Compulsory Acquisition - Title Searches	Attachment
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Works and Operations

**COMPULSORY ROAD WIDENING ACQUISITION - OBERON ROAD
CURRAWHEELA cont'd**

2. ↓	outgoing to R J McCarthy & Co - Proposed Compulsory Acquisition of Crown Land Part Lot 170 DP 48016 - MR 256 Oberon Road at the Abercrombie River	Attachment
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Robert J McCarthy & Co.

Solicitors

McCarthy Lawyers Pty Ltd
ABN: 52 612 991 821

88-90 Goulburn Street, Crookwell
PO Box 6 Crookwell NSW 2583

Telephone : (02) 48321055
Fax : (02) 48322194
Email: mail@rjmac.com.au

PRINCIPAL
Tim McCarthy B Com LLB

ASSOCIATE
Dominic McCarthy LLB

Our Ref: TM:GK:10920

5th December 2017

General Manager
Upper Lachlan Shire Council
PO Box 42
GUNNING NSW 2581

UPPER LACHLAN SHIRE COUNCIL
GUNNING OFFICE
08 DEC 2017
File No:

Dear Sir

RE: Road Widening - Acquisition
Property: Oberon Rd, Curraweela

We refer to prior correspondence concerning the above matter and confirm that we are now in a position to proceed with the Compulsory Acquisition of the above land.

We enclose herewith an **Application for Compulsory Acquisition** for Council's execution. Kindly note that when returning the enclosed Application for Compulsory Acquisition, Council should provide the follows: -

1. A copy of Council's Minutes (with the date of the Council's Resolution) and which Resolution must address the following matters: -
 - a. That the acquisition will proceed by way of compulsory process;
 - b. That the resolution must authorise the making of the Compulsory Acquisition Application by the Minister and/or the Governor.
2. A copy of Council's report recommending that the matter proceed by way of Compulsory Acquisition (this is a requirement of the Department of Local Government).

We would be pleased if you would kindly provide the above information as soon as convenient together with the duly signed Compulsory Acquisition Application.

We note that we have attached to the Application the following searches: -

- i. Land Title Search.
- ii. Copy of DP 1232215.
- iii. National Native Title Search.
- iv. Search from the Office of the Registrar under the Aboriginal Land Rights Act 1983. (We note that this search is not attached as we are waiting to receive the search result).

Liability limited by a scheme approved under Professional Standards Legislation. Legal practitioners employed by McCarthy Lawyers Pty Ltd are members of the scheme

We look forward to the return of the signed Application.

Yours faithfully

ROBERT J McCARTHY & CO

Timothy McCarthy

*We wish you the compliments
of the season and advise that
our office will be closed from
12pm Friday 22nd December,
2017 to 9am Tuesday 9th
January, 2018*



Annexure 2

Application for the Compulsory Acquisition of Land

(Section 39 of the *Land Acquisition (Just Terms Compensation) Act 1991*)

(Department of Local Government to Complete)

Application linked to

It is your responsibility to ensure that documents required (as outlined in the *Guidelines for the Compulsory Acquisition of Land by Councils*, June 2006) are submitted with the application(s).

The processing of applications will only proceed once all of the required information is received by the Department of Local Government.

1. Details of Council

- 1.1 Name of council: Upper Lachlan Shire Council
- 1.2 Address: 44 Spring St Crookwell NSW 2583 (PO Box 42 Gunning NSW 2580)
- 1.3 Phone: 0248301000
- 1.4 Contact person/position: Craig Smart - Assistant engineer

2. Council's Resolution to Acquire Land

- 2.1 Date of resolution:
- 2.2 Does the resolution authorise acquisition by compulsory process? Yes/No
- 2.3 Does the resolution authorise making an application to the Minister/Governor? Yes/No
- 2.4 Copy of the official minutes recording the resolution provided? Yes/No
(attach)
- 2.5 Copy of the report recommending compulsory acquisition provided? Yes/No
(attach)

(If No to 2.2, 2.3, 2.4 or 2.5 the application cannot proceed)

3. Legislative Provisions Allowing Acquisition

- 1.1 Name of Act: Roads Act 1993
- 1.2 Relevant sections: 177 and 178
- 1.3 If under *Roads Act*, road widening order and plan obtained? Yes/No
(attach copy(s))

4. Purpose of the Acquisition

(Clear statement of the 'public purpose' for which the land is being acquired)

The acquisition is required in order for Council to carry out road widening work on the Oberon Road and ensure that the road is constructed to modern standards in line with safety requirements and safe road construction guidelines.

5. Land to be Acquired

- 5.1 Description of the land [no part lot numbers]

Lot: 1 DP: 1232215

Lot: DP:

Lot: DP:

Lot: DP:

Lot: DP:

(Attach 2 copies of the marked registered plan in A4 size)

5.2 Date & formal copy of title search provided? Yes/No
(attach copy)

5.3 Is the land to be acquired a public road? Yes/No
(If No, go to 5.5)

(If Yes, reason for not proceeding under the road closure provisions of the *Roads Act 1993*)

[illegible]

(If Yes, description of public consultation conducted)

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(If Yes, description of consultation with any Utility authorities occupying the road or road reserve)

This image shows a single sheet of white paper with horizontal ruling lines. There are four dashed lines above a central solid line, and four dashed lines below it, creating five equal-width bands. The paper appears to be part of a notebook or a template for handwriting practice.

5.4 Is the land to be acquired a Crown road or an unformed council road? Yes/No

(If No, go to 5.7)

(If Yes, go to 5.6)

5.5 Is the land to be acquired Crown Land? Yes/No
(If No, go to 5.7)

5.6 Department of Lands/Crown Agency consent to council acquiring the land? Yes/No
(attach copy)

5.7 Any easements/leases/other interests affecting the land? Yes/No ND

5.8 Is the interest to continue after acquisition? Yes/No
(Description of easements to remain after acquisition)

n/a

5.9 Are minerals included in the acquisition? Yes/No
(If Yes, description of minerals to be acquired)

5.10 Is the acquisition ancillary to another acquisition? Yes/No
(attach statement)

6. Landowners

6.1 Name(s) of landowner(s):

The State of New South Wales

6.2 Address of landowner(s):

6.3 Who owns what (land or interest in the land)?

Land: The State of NSW Owner:

Land: Owner:

Land: Owner:

Land: Owner:

Land: Owner:

6.4 History of contact with the land/interest owner(s) provided? Yes/No
(attach copy(s))

6.5 Is the acquisition owner-initiated? Yes/No
(If No, go to 6.8)

6.6 Is owner-initiated request submitted by all owners? Yes/No
(attach statement)
(If Yes, go to 6.7)

6.7 Has council made 'diligent inquiries' to identify all land owners? Yes/No
(attach copy(s))
(If No, application can not proceed unless 'due diligence' requirements also complied with)

6.8 Has 'hardship' been established? Yes/No
(attach copies of all supporting documents)

6.9 Does the land or land interest owner(s) consent to acquisition? Yes/No
(attach copy)

6.10 Has council tried to acquire the land by agreement? Yes/No
(attach statement)

6.11 Representations received from land or land interest owner(s)? Yes/No
(attach copy(s))

6.12 Has council responded to the representations received? Yes/No
(attach copy(s))

7. Native Title

7.1 Date & formal copy of Native Title Register search provided? Yes/No
(attach)

7.2 Does council claim that native title has been extinguished? Yes/No

7.3 If Yes, legal or Department of Lands opinion obtained? Yes/No
(attach copy)
(If the legal or Department of Lands opinion on the extinguishment of native title is not provided, the application cannot proceed)

7.4 If No, are all relevant notification requirements completed? Yes/No
(attach copy(s))
(See Part 3 and Annexure 1 of the Guidelines for the Compulsory Acquisition of Land by Councils, April 2006)

8. Compensation Payable (Acquisitions by Agreement)

8.1 Estimate of compensation payable: N/A

9. Re-sale

9.1 Does council intend to sell the land once the land is acquired? Yes/No
(If No, go to 8)

9.2 Any intervening activities by council (such as subdivision)? Yes/No
(attach statement)

9.3 Is the land to be re-sold Crown Land? Yes/No
(If No, go to 9.5)

9.4 Consent received from Department of Lands/other Agency for re-sale? Yes/No
(attach)

9.5 Diligent inquiry process or 'right to negotiate' regime undertaken to identify native title holders? Yes/No
(attach)
(If No, application cannot proceed)

9.6 Date of fixing notice to the land:

9.7 Date/name of newspaper containing public notice of the intention to compulsory acquire land
(attach copy):
.....
.....

10. Reduction of Notice Requirements

10.1 Is council applying for a reduction in the notice period (s.13)? Yes/No
(If No, go to 11)

10.2 Period of reduction requested (in days):

10.3 State Valuation Office confirms that the valuation can be done in time? Yes/No
(attach)

10.4 Reasons for notice reduction:

.....

.....

.....

.....

.....

.....

11. Urgent Processing of Application

11.1 Is council applying for urgent processing? Yes/No
(If No, go to 12)

11.2 Reasons:

.....

.....

.....

.....

12. Certification

I certify that the information provided is to the best of my knowledge, true and correct.

Name:

Signature:

Date:

InfoTrack
An Approved LPI NSW
Information Broker

Title Search



LAND AND PROPERTY INFORMATION NEW SOUTH WALES - TITLE SEARCH

FOLIO: 170/48016

SEARCH DATE	TIME	EDITION NO	DATE
23/1/2017	5:10 PM	-	-

CERTIFICATE OF TITLE HAS NOT ISSUED

LAND

LOT 170 IN DEPOSITED PLAN 48016
AT BUMMAROO FORD
LOCAL GOVERNMENT AREA UPPER LACHLAN SHIRE
PARISH OF BUBALAHLA COUNTY OF GEORGIANA
TITLE DIAGRAM DP48016

FIRST SCHEDULE

THE STATE OF NEW SOUTH WALES

SECOND SCHEDULE (4 NOTIFICATIONS)

- * 1 AS TO BOUNDARIES TO RIVERS/LAKES - SEE SECTION 172 CROWN LANDS ACT 1989
- * 2 LAND EXCLUDES MINERALS (S.171 CROWN LANDS ACT 1989)
- * 3 RESERVE NO. 130014 FOR THE PURPOSE OF PUBLIC RECREATION VIDE NOTIFICATION IN GOV. GAZ. DATED 24-4-1987 FOLIO 2083
- * 4 THE LAND IS A RESERVE WITHIN THE MEANING OF PART 5 OF THE CROWN LANDS ACT 1989 AND THERE ARE RESTRICTIONS ON TRANSFER AND OTHER DEALINGS IN THE LAND UNDER THAT ACT, WHICH MAY REQUIRE CONSENT OF THE MINISTER.

NOTATIONS

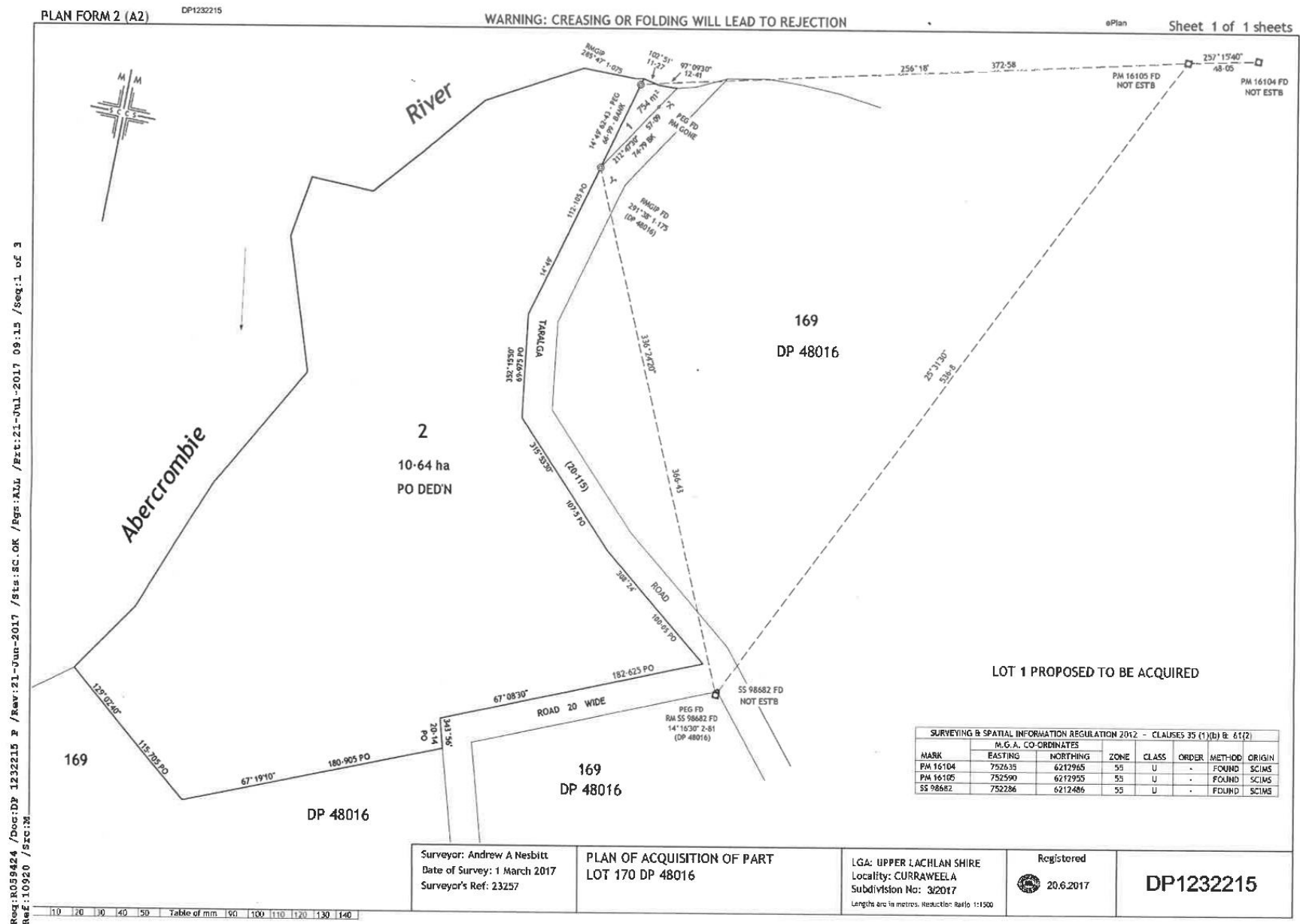
UNREGISTERED DEALINGS: NIL

*** END OF SEARCH ***

10920

PRINTED ON 23/1/2017

* Any entries preceded by an asterisk do not appear on the current edition of the Certificate of Title. Warning: the information appearing under notations has not been formally recorded in the Register.




Req:R059424 /Doc:DP 1232215 P /Rev:21-Jun-2017 /Sts:SC.OK /Pgs:ALL /Prt:21-Jul-2017 09:15 /Seq:2 of 3
Ref:10920 /Src:M UP 1232215

PLAN FORM 6 (2012)

WARNING: Creasing or folding will lead to rejection

ePlan

DEPOSITED PLAN ADMINISTRATION SHEET		Sheet 1 of 2 sheet(s)
<p>Registered:  20.6.2017</p> <p>Title System: TORRENS</p> <p>Purpose: ACQUISITION</p>	<p>Office Use Only</p> <p>DP1232215</p> <p>Office Use Only</p>	
<p>PLAN OF ACQUISITION OF PART</p> <p>LOT 170 DP 48016</p>	<p>LGA: UPPER LACHLAN SHIRE</p> <p>Locality: CURRAWHEELA</p> <p>Parish: BUBALAHLA</p> <p>County: GEORGIANA</p>	
<p>Crown Lands NSW/Western Lands Office Approval</p> <p>I, (Authorised Officer) in approving this plan certify that all necessary approvals in regard to the allocation of the land shown herein have been given.</p> <p>Signature:</p> <p>Date:</p> <p>File Number:</p> <p>Office:</p>	<p>Survey Certificate</p> <p>I, Andrew A Nesbitt of PO Box 142 GOULBURN NSW 2580 a surveyor registered under the <i>Surveying and Spatial Information Act 2012</i>, certify that:</p> <p><i>*(a) The land shown in the plan was surveyed in accordance with the Surveying and Spatial Information Regulation 2012, is accurate and the survey was completed on 1 MARCH 2017.</i></p> <p><i>*(b) The part of the land shown in the plan being Lot 1 and connections was surveyed in accordance with the Surveying and Spatial Information Regulation 2012, is accurate and the survey was completed on 1ST MARCH 2017.</i></p> <p><i>*(c) The land shown in this plan was compiled in accordance with the Surveying and Spatial Information Regulation 2012.</i></p> <p>Signature:  Dated: 1/3/17</p> <p>Surveyor ID: 8300</p> <p>Datum Line: 'X' - 'Y'</p> <p>Type: *Urban/*Rural</p> <p>The terrain is *Level-Undulating / *Steep-Mountainous.</p> <p><i>*Strike through if inapplicable.</i></p> <p><i>*Specify the land actually surveyed or specify any land shown in the plan that is not the subject of the survey.</i></p>	
<p>Subdivision Certificate</p> <p>I, <u>Roland Hwang</u> *Authorised Person/*General Manager/*Accredited Certifier, certify that the provisions of s.109J of the <i>Environmental Planning and Assessment Act 1979</i> have been satisfied in relation to the proposed subdivision, new road or reserve set out herein.</p> <p>Signature: </p> <p>Accreditation number: <u>N/A</u></p> <p>Consent Authority: <u>Upper Lachlan Shire Council</u></p> <p>Date of endorsement: <u>15-5-2017</u></p> <p>Subdivision Certificate number: <u>3/2017</u></p> <p>File number: <u>SC 3/2017 (exempt development)</u></p> <p><i>*Strike through if inapplicable.</i></p>	<p>Statements of intention to dedicate public roads, public reserves and drainage reserves.</p> <p>IT IS INTENDED TO DEDICATE LOT 1 TO THE PUBLIC AS PUBLIC ROAD</p>	
<p>Signatures, Seals and Section 88B Statements should appear on PLAN FORM 6A</p>	<p>Plans used in the preparation of survey/compilation:</p> <p>DP 48016</p> <p>If space is insufficient continue on PLAN FORM 6A</p> <p>Surveyor's Reference: 23257</p>	

Req:R059424 /Doc:DP 1232215 P /Rev:21-Jun-2017 /Sts:SC.OK /Egs:ALL /Prt:21-Jul-2017 09:15 /Seq:3 of 3
Ref:10920 /Src:M DP1232215

PLAN FORM 6A (2012)

WARNING: Creasing or folding will lead to rejection

ePlan

DEPOSITED PLAN ADMINISTRATION SHEET

Sheet 2 of 2 sheet(s)

Registered:



20.6.2017

Office Use Only

Office Use Only

**PLAN OF ACQUISITION OF PART
LOT 170 DP 48016**

DP1232215

Subdivision Certificate number: 3/2017

Date of Endorsement: 15-5-2017

- This sheet is for the provision of the following information as required:
- A schedule of lots and addresses - See 60(c) *SSI Regulation 2012*
 - Statements of intention to create and release affecting interests in accordance with section 88B *Conveyancing Act 1919*
 - Signatures and seals- see 195D *Conveyancing Act 1919*
 - Any information which cannot fit in the appropriate panel of sheet 1 of the administration sheets.

If space is insufficient use additional annexure sheet

Surveyor's Reference: 23257

Tim McCarthy

From: Enquiries <Enquiries@nntt.gov.au>
Sent: Thursday, 23 November 2017 8:57 PM
To: tim@rjmac.com.au
Subject: RE: SR3414 Upper Lachlan Shire Council - Road Widening - Acquisition - SR3414

UNCLASSIFIED

Native title search – NSW Parcel – Lot 170 on DP48016
Your ref: ULSC 10920 - Our
ref: SR3414

Dear Tim McCarthy,

Thank you for your search request received on 23 November 2017 in relation to the above area, please find your results below.

Please note: Records held by the National Native Title Tribunal as at 06 November 2017 indicate that there are no Native Title Determination Applications, Determinations of Native Title, or Indigenous Land Use Agreements over the identified area.

Search Results

The results provided are based on the information you supplied and are derived from a search of the following Tribunal databases:

- Schedule of Native Title Determination Applications
- Register of Native Title Claims
- National Native Title Register
- Register of Indigenous Land Use Agreements
- Notified Indigenous Land Use Agreements

For more information about the Tribunal's registers or to search the registers yourself and obtain copies of relevant register extracts, please visit our [website](#).

Parcel ID	Feature Area SqKm	NNTT file number	Name	Category	Percent Sele Feature
170//D48016	0.1031	No overlap			0

Please note: There may be a delay between a native title determination application being lodged in the Federal Court and its transfer to the Tribunal. As a result, some native title determination applications recently filed with the Federal Court may not appear on the Tribunal's databases.

The search results are based on analysis against external boundaries of applications only. Native title applications commonly contain exclusions clauses which remove areas from within the external boundary. To determine whether the areas described are in fact subject to claim, you need to refer to the "Area covered by claim" section of the relevant Register Extract or Schedule Extract and any maps attached.

Search results and the existence of native title

Please note that the enclosed information from the Register of Native Title Claims and/or the Schedule of Applications is **not** confirmation of the existence of native title in this area. This cannot be confirmed until the

Federal Court makes a determination that native title does or does not exist in relation to the area. Such determinations are registered on the National Native Title Register.

The Tribunal accepts no liability for reliance placed on enclosed information

The enclosed information has been provided in good faith. Use of this information is at your sole risk. The National Native Title Tribunal makes no representation, either express or implied, as to the accuracy or suitability of the information enclosed for any particular purpose and accepts no liability for use of the information or reliance placed on it.

If you have any further queries, please do not hesitate to contact us on the free call number 1800 640 501.

Regards,

Enquiries

Public enquiry hours are 8.30am to 4.30pm

National Native Title Tribunal | Perth

Facsimile (08) 9425 1193 | Email enquiries@nntt.gov.au

Freecall 1800 640 501 | www.nntt.gov.au

Shared Country Shared Future

Celebrating 25 Years of Native Title Recognition www.nativetitle25.gov.au

From: Tim McCarthy [<mailto:tim@rjmac.com.au>]
Sent: Thursday, 23 November 2017 12:58 PM
To: Enquiries <Enquiries@nntt.gov.au>
Subject: SR3414 Upper Lachlan Shire Council - Road Widening - Acquisition

Dear Sirs

We enclose herewith an application for a search in connection with land proposed for an acquisition by Upper Lachlan Shire Council. Please process.

Tim McCarthy Principal
Robert J. McCarthy & Co
Solicitors
PO Box 6 Crookwell NSW 2583
Ph 02 4832 1055 **Fax** 02 4832 2194

This email and any files transmitted with it are privileged and confidential information intended for the use of the addressee. Neither the confidentiality of nor any privilege in the email is waived, lost or destroyed by reason that it has been transmitted other than to the addressee. If you are not the intended recipient of this e-mail you are hereby notified that you must not disseminate, copy or take any action in reliance on it. If you have received this e-mail in error please notify us immediately on 02 4832 1055 or by return e-mail to the sender. Please delete the original e-mail. We would be pleased to reimburse your reasonable costs of notifying us.

Any views expressed in this message are those of the individual sender, except where the sender specifically states them to be the views of Robert J McCarthy & Co. **Liability Limited by a scheme approved under Professional Standards Legislation**



ABN 81 011 241 552

Upper Lachlan Shire Council

All correspondence addressed to the General Manager, PO Box 42, Gunning NSW 2581

Crookwell Office: 44 Spring Street, Crookwell NSW 2583

p: 02 4830 1000 | f: 02 4832 2066 | e: council@upperlachlan.nsw.gov.au | www.upperlachlan.nsw.gov.au

Gunning Office: 123 Yass Street, Gunning NSW 2581

p: 02 4845 4100 | f: 02 4845 1426 | e: council@upperlachlan.nsw.gov.au

Taralga Office: Taralga Community Service Centre, Orchard Street, Taralga NSW 2580

p: 02 4840 2099 | f: 4840 2296 | e: taralgacsc@ceinternet.com.au

Please quote when responding: F15/87

23 January 2017

Mr Tim McCarthy
Robert J McCarthy & Co
PO Box 6
CROOKWELL NSW 2583

Dear Tim,

Proposed Compulsory Acquisitions of Crown Land Part Lot 170 DP 48016 for Road Widening Purposes for a bridge replacement – At the Abercrombie River Crossing at Bummaroo Ford on the MR256 Oberon Road.

I advise that Council has planned bridge and realignment works on the Oberon Road adjacent to Lot 170 DP 48016 as shown on the attached engineering plan.

Council wishes to proceed with the Compulsory Acquisition of part of this Crown land known as Part Lot 170 DP 48016 in accordance with the Land Acquisition (Just Terms Compensation) Act 1991.

It is proposed that part Lot 170 will be acquired by Council as for a Road widening purposes as part of the realignment of the Abercrombie River crossing.

This acquisition is shown on the attached engineering plan, shown on Attachment 1

Council is the reserve trust managers for this Lot 170 as per the attached email from Stephen Watts from Department of Industry – Lands. Attachment 2

Can you please arrange the due process for this Compulsory Acquisition.

If you wish to discuss this matter further please contact Council's Craig Smart on 48301011.

Yours faithfully

P Newham
Director of Works and Operations

Attachment 1.

ABN 81 011 241 552

Upper Lachlan Shire Council

All correspondence addressed to the General Manager, PO Box 42, Gunning NSW 2581

Crookwell Office: 44 Spring Street, Crookwell NSW 2583

p: 02 4830 1000 | f: 02 4832 2066 | e: council@upperlachlan.nsw.gov.au | www.upperlachlan.local-e.nsw.gov.au

Gunning Office: 123 Yass Street, Gunning NSW 2581

p: 02 4845 4100 | f: 02 4845 1426 | e: council@upperlachlan.nsw.gov.au

Taralga Office: Taralga Community Service Centre, Orchard Street, Taralga NSW 2580

p: 02 4840 2099 | f: 4840 2296 | e: taralgacsc@ceinternet.com.au

cs:cg

Please quote when responding: F15/87

25 August 2016

NSW Trade and Investment
Crown Lands
PO Box 2215
DANGAR NSW 2309

Attention: The Acquisitions Team

Dear Sir or Madam,

Re: Proposed Compulsory Acquisition of Crown Land Part Lot 170 DP 48016 for Road Widening purposes at Bummaroo Ford on the, Oberon Road.

I advise that, Council has planned bridge and road realignment works in the on the Oberon Road adjacent to Lot 170 in DP 48016 as shown on the attached engineering plan.

Now that Council has completed the road design for this project, we now wish to discuss and confirm that the road upgrade proposal will affect a single section of part Lot 170 DP 480016 in Upper Lachlan Shire LGA.

It should be noted that a further Compulsory Acquisition is to be finalised north of the Abercrombie River. This will form part of a separate application by Oberon Shire Council.

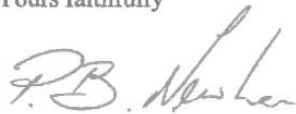
The single parcel of land impacted by the road widening proposal in Upper Lachlan Shire Council LGA is shown on the attached plan and highlighted by yellow with red hatching. The approximate area of this parcel is 0.0942 Ha.

Council seeks the written consent from Crown Lands, NSW Trade & Investment for Council to;

1. Proceed with the road widening Compulsory Acquisition of Crown Land under the provisions of the Land Acquisition (Just Terms Compensation) Act 1991. (LAJTCA), and;
2. Gain entry upon this parcel of Crown land to complete the proposed road and bridge replacement works.

If you require any further information, please contact Council's Design Engineer
Craig Smart on 02 48301011.

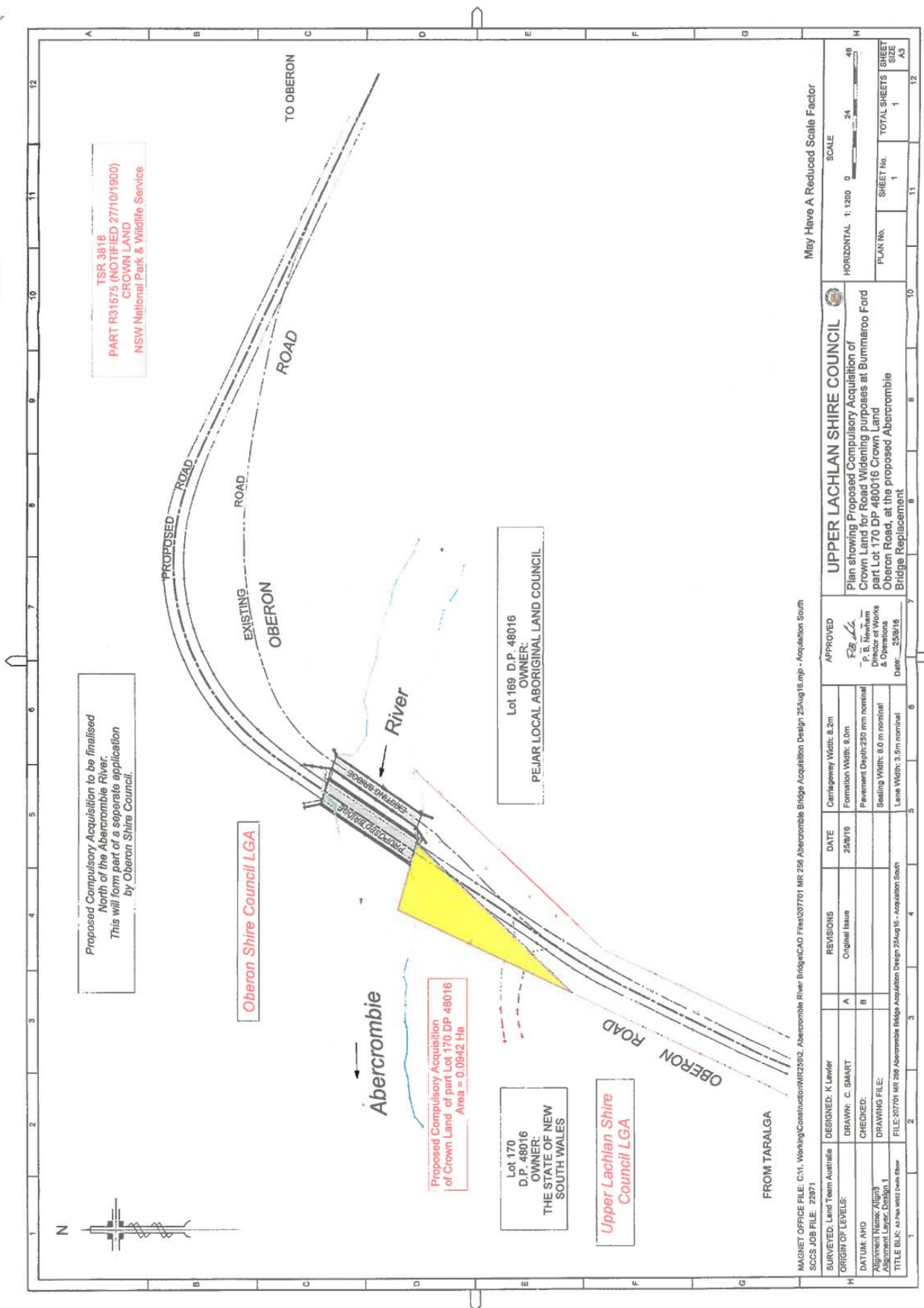
Yours faithfully

A handwritten signature in dark ink, appearing to read 'P. Newham', written in a cursive style.

P Newham

Director of Works and Operations

Attachment 1 : Council Engineering Plans showing the proposed Compulsory acquisition of part
Lot 170 DP 480016.



*Attachment 2.***Craig Smart**

From: Stephen Watts [stephen.watts@crowmland.nsw.gov.au]
Sent: Friday, 20 January 2017 11:06 AM
To: Craig Smart
Subject: TRIM: r130014 lot 170 dp 48016
Attachments: 20170120092220.pdf

Craig

find attached information relating to the above reserve that identifies Upper Lachlan council as the Reserve Trust Manager

Stephen Watts
NRM Project Officer
Department of Industry _Lands
Level 2 /Front Tower
159 Auburn St, Goulburn NSW 2580
PO Box 2185
Dangar NSW 2309
T: +61 02 48243712
E: stephen.watts@crowmland.nsw.gov.au



[Read the DPI Strategic Plan and watch our video](#)

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Crown Estate Results

CLID Details

Reserve

Account: 130014 Reserve (H1053)

Gazetted: 24 Apr 1987 ; Status: Current

Management: Upper Lachlan Shire Council (18 Jun 2009)

Purpose: 1, 0, public recreation

Account Area: 10.29ha

Spatial Update Status: No update is currently required

Related Accounts: ALC4861 (Part Granted, Part Refused);
ALC38719 (Incomplete); CS 571657 (Current)

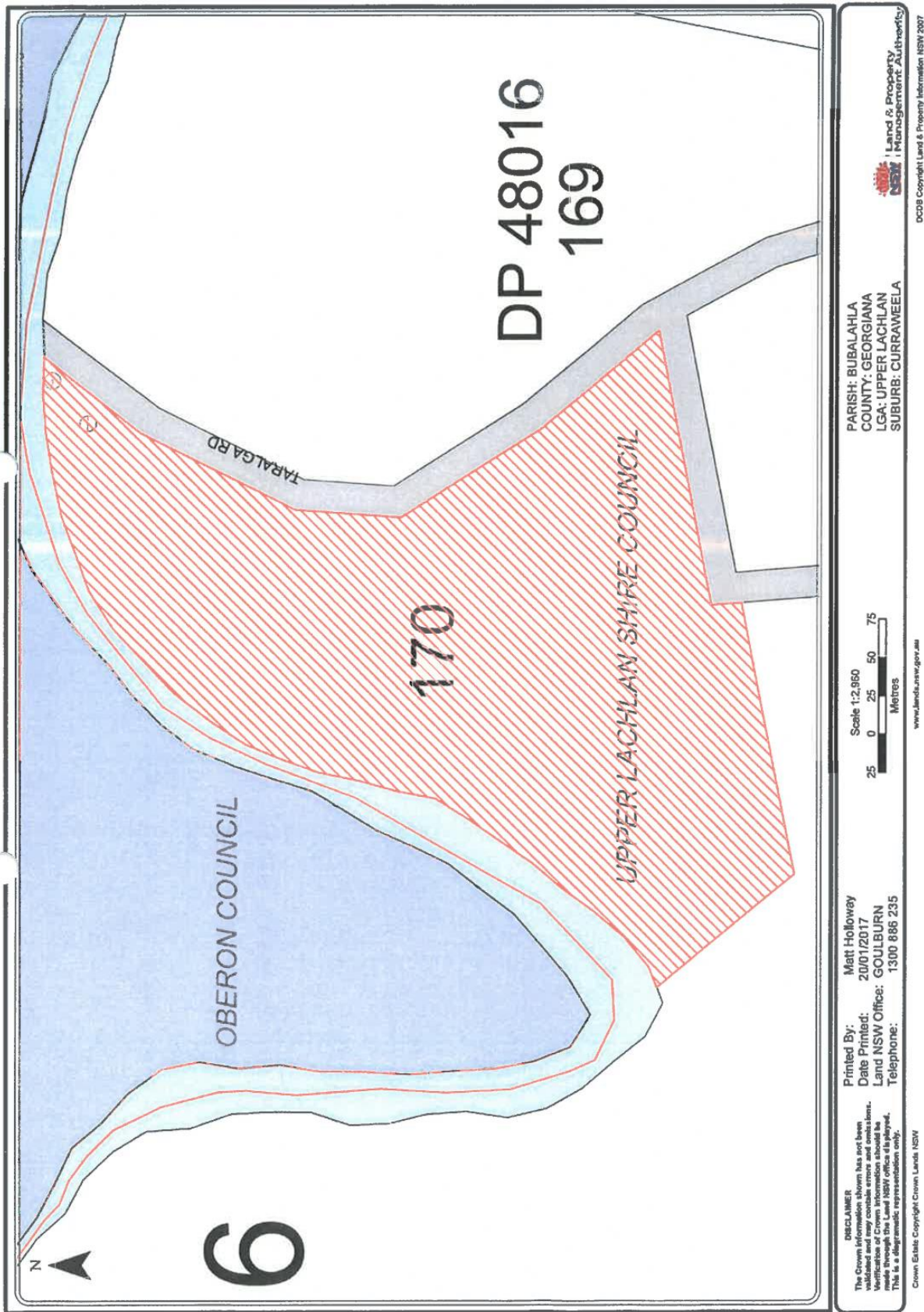
Spatial Attributes

Lot/Plan Details

	Lot	Section	Plan
Crown Details	170		48016
Cadastral Details	170		48016

Calculated Area: 10.29 hectares

Please note this area is an approximate calculated area and is not to be provided to external clients of Lands NSW



24 APRIL, 1987]

NEW SOUTH WALES GOVERNMENT GAZETTE No. 70

2083

RESERVE(S) FROM SALE

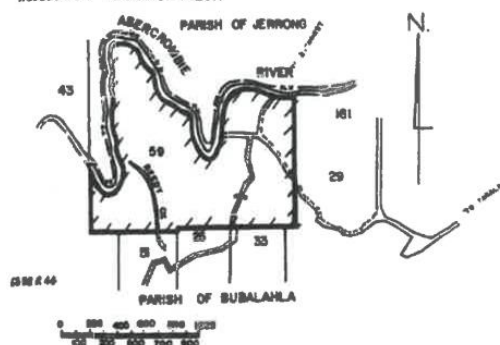
IN pursuance of the provisions of section 28, Crown Lands Consolidation Act 1913, I declare that that Crown land(s) described hereunder shall be reserved from sale for the public purposes specified and such land(s) are reserved accordingly.

J. R. HALLAM, Minister for Lands.

Sydney, 24th April, 1987.

FOR PUBLIC RECREATION*Land District—Crookwell; Shire—Mulwaree*

No. 130014, Parish Bubalahla, County Georgiana, about 136.0 hectares, being the land shown by hatching on the diagram hereunder. GB82 R 44BH.

**FOR ACCESS***Land District—Goulburn; Shire—Mulwaree*

No. 130015, Parish Callen, County Argyle, 140.7 hectares, being lots 94 and 95, D.P. 704210; lot 98, D.P. 704211; lot 100, D.P. 704212; lot 2, D.P. 704213; lot 2, D.P. 704214; lot 2, D.P. 704215, and portion 93. The included part of R. 90152 for Future Public Requirements notified 15th September, 1972, is hereby revoked. GB85 H 241.

REVOCATION OF RESERVES FROM SALE

IN pursuance of the provisions of Section 30, Crown Lands Consolidation Act 1913, the reserves from sale described hereunder are revoked.

J. R. HALLAM, Minister for Lands.

Sydney, 24th April, 1987.

*Land District—Bambala; Shire—Bambala
Parish—Burrumbidgee; County—Wellesley*

Reserve Number: 679.

Purpose: For public school purposes.

Date of Notification: 5th June, 1882.

Area: 3.295 ha.

Part Revoked: The whole. Portion 74.

Papers Number: GB86 H 178CH.

Parish—Jettiba; County—Wellesley

Reserve Number: 903.

Purpose: For public school purposes.

Date of Notification: 20th August, 1883.

Area: 3.237 ha.

Part Revoked: The whole. Portion 102.

Papers Number: GB85 H 270CH.

*Land District—Boorowa; Shire—Boorowa
Parish—Kember; County—King*

Reserve Number: 39769.

Purpose: For public school purposes.

Date of Notification: 14th October, 1905.

Area: 3.237 ha.

Part Revoked: The whole. Portion 123.

Papers Number: GB84 H 602CH.

Parish—Taunton; County—King

Reserve Number: 200.

Purpose: For public school purposes.

Date of Notification: 6th August, 1883.

Area: 3.237 ha.

Part Revoked: The whole. Portion 265.

Papers Number: GB86 H 189CH.

*Land District—Braidwood; Shire—Tallaganda
Parish—Jinglemoney; County—Murray*

Reserve Number: 106.

Purpose: For public school purposes.

Date of Notification: 16th May, 1881.

Area: 6 374 square metres.

Part Revoked: The whole. Portion 123.

Papers Number: GB86 H 181CH.

*Land District—Cooma; Shire—Cooma-Monaro
Parish—Gladstone; County—Beresford*

Reserve Number: 17702.

Purpose: For public school purposes.

Date of Notification: 13th May, 1893.

Area: 8 094 square metres.

Part Revoked: The whole. Allotment 3, section 3.

Papers Number: GB86 H 98CH.

Parish—Guinea; County—Dampier

Reserve Number: 22512.

Purpose: For public school purposes.

Date of Notification: 25th May, 1895.

Area: 3.237 ha.

Part Revoked: The whole. Portion 59.

Papers Number: GB86 H 186CH.

Parish—Palmerston; County—Beresford

Reserve Number: 15855.

Purpose: For public school purposes.

Date of Notification: 18th June, 1892.

Area: 2.428 ha.

Part Revoked: The whole. Portion 112.

Papers Number: GB84 H 629CH.

*Land District—Cooma; Shire—Snowy River
Parish—Nungar; County—Wallace*

Reserve Number: 25508.

Purpose: For public school purposes.

Date of Notification: 20th February, 1897.

Area: 8 094 square metres.

Part Revoked: The whole Portion 6.

Papers Number: GB84 H 598CH.

*Land District—Crookwell; Shire—Crookwell
Parish—Hillas; County—Georgiana*

Reserve Number: 2761.

Purpose: For public school purposes.

Date of Notification: 27th November, 1886.

Area: 4.047 ha.



Department
of Industry
Lands

File Reference: 16/02246
Account No: 571657
Your Reference: F15/87

PO Box 2215, DANGAR NSW 2309
Phone: (02) 4937 9306
Fax: (02) 4925 3517
cl.acquisitions@crowmland.nsw.gov.au
www.crowmland.nsw.gov.au

31 August 2016

Upper Lachlan Shire Council
PO Box 42
GUNNING NSW 2581

Dear Sir/Madam

Re: Proposed Compulsory Acquisition Acknowledgement

Acknowledgement is made of your application to compulsorily acquire Crown Land for the Oberon Road Realignment and Bridge Replacement.

Your application has been assigned the following:

- Account Number: 571657
- File Reference: 16/02246

Please Note:

- Acceptance of the application does not constitute any guarantee by Crown Lands that consent will be provided;
- An application fee of \$487.70 applies. An invoice will issue shortly for this amount. (Please disregard if fee has already been paid)

Should you require any further information, please contact the Acquisitions Team via email or phone via the details above.

Regards

A handwritten signature in black ink, appearing to read 'Shaun Presland'.

Shaun Presland
Department of Industry - Lands Acquisitions

SADMPCAB01



**Department
of Industry**
Lands

Our Ref: 16/02246 A/c 571567
Your Ref: F15/87
Date: 29/09/2016

Upper Lachlan Shire Council
PO BOX 42
GUNNING NSW 2581

Attention: Craig Smart

**Proposed Compulsory Acquisition of Crown Land
for Road Realignment and Bridge Replacement at Curraweela**

I refer to your letter dated 25/08/2016 regarding the proposed compulsory acquisition of part Lot 170 DP 48016 as shown by yellow colour on the attached diagram.

Department of Industry Lands consents to the above acquisition proceeding under the provisions of the Land Acquisition (Just Terms Compensation) Act 1991 (LAJTCA) subject to:-

- Consent to acquire is valid for a period of 12 months from the date of this letter and as such the *Notice of Acquisition* must appear in the *Government Gazette* within this period;
- Should the acquisition not be finalised within 12 months from the date of this letter, you will need to reapply for consent and additional administration fees may apply;
- Until such time as the acquisition has been finalised entry upon or use of the Crown land for any purpose will require the written consent of the Department;
- The amount of compensation payable will be that as defined in Section 55 of the LAJTCA and is to be determined by the Valuer General;
- The acquisition is to be completed in accordance with the Native Title Act 1993 and as such you will need to make your own enquiries to ensure full compliance with the respective requirements;
- Any current Aboriginal Land Claims identified by the Department at the time of consent will be noted below, however you may wish to make your own enquiries with the Office of the Registrar, Aboriginal Land Rights Act 1983 (NSW) to ensure all current claims are identified and appropriately dealt with prior to the acquisition proceeding;

CL_acquisitions@crowmland.nsw.gov.au
www.crowmland.nsw.gov.au

Cnr Newcastle Rd & Banks Street
EAST MAITLAND NSW
PO Box 2215 DANGAR NSW 2309

- Aboriginal Land Claim No 38719 lodged by NSW Aboriginal Land Council affects the subject Crown land;

Pending the Minister's determination of the Claim, any inchoate interest that the NSW Aboriginal Land Council may hold needs to be addressed with the Land Council providing written consent to either:-

1. Withdraw the area affected by the acquisition proposal from the Land Claim;
- or
2. Consent to the acquisition proceeding and any proposed works being undertaken.

A copy of the Land Council consent is to be forwarded to the Acquisitions Team via email CL.acquisitions@crowland.nsw.gov.au

If you agree, and have satisfied the above matters, acquisition may proceed under the provisions of Section 29(4) LAJTCA.

This letter is to be treated as a formal claim for compensation by the State of NSW under Section 39 of the LAJTCA.

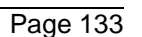
Following gazettal please forward a copy of the gazette notice, the compensation determination and your cheque for the compensation amount. A tax invoice will then issue for the compensation payment plus any statutory interest that may be payable under Section 49 of the LAJTCA.

For any further enquiries please contact the Acquisitions Team on (02) 4937 9306 or email CL.acquisitions@crowland.nsw.gov.au

Regards,



Shaun Presland
Commercial Officer 3/4
Acquisitions Team
Department of Industry Lands



Works and Operations - 17 May 2018

ITEM 11.2 **Funding Gundaroo Road Allocation of Blackspot funding 2018/19**

FILE REFERENCE **I18/183**

AUTHOR **Assets & Risk Coordinator**

ISSUE

This report seeks Council's decision to reallocate part of \$371,000 of Council's funds from Gundaroo Road Project to fund unsealed and sealed urban and local road maintenance.

RECOMMENDATION That -

1. Council reallocate \$213,330 from the Gundaroo Road (MR52) project for 2017/18 Financial Year to fund additional unsealed and sealed urban and local road maintenance;
2. Council continue to fund the entire scope of the project using a revised estimate of \$1,100,000.

BACKGROUND

Council is currently undertaking the upgrade of Gundaroo Road improvements funded through:

1. REPAIR funding of Regional Roads - \$371,000,
2. Regional Road Block Grant - \$123,000 and
3. Council's own funding - \$371,000.

Additionally, Council applied for funding under the Blackspot funding program, however, allocated its own funding in case this application was unsuccessful.

The project started early this year before the outcome of the Blackspot funding was known. On 30 March 2018, Council received notification that Council's Blackspot funding application was successful. Evidence of the successful application is attached as Attachment 1.

Now that Council has been approved to receive the Blackspot funding, Council can reuse the Council portion of allocation towards this project elsewhere in the program where there is a shortage of funds.

Works and Operations

FUNDING GUNDAROO ROAD ALLOCATION OF BLACKSPOT FUNDING 2018/19

cont'd

REPORT

The announcement by Angus Taylor, 30 March 2018, that Council was successful in Blackspot funding for Gundaroo road \$448,330 has given Council the opportunity to redirect Council Capital funding in the 2017/18 financial year from the Gundaroo Project to other budgetary needs.

As noted in the Council report of April 2018, there is a severe shortage of funds in the unsealed and sealed urban and local road maintenance area for the remainder of the financial year. These Council funds of \$213,330 if reallocated can help address this reduction in service levels for the remainder of the year to a great extent.

Council has contacted the RMS to discuss whether the work and payment could be brought forward. The response by RMS was positive, as the funding has been announced there is not an issue in completing the works in the 2017/18 financial year but payment can only be made in the 2018/19 financial year.

POLICY IMPACT

Material changes to the Capital budget requires Council resolution.

OPTIONS

1. Complete the work as originally budgeted for 2017/18 & pass back the Blackspot funding \$448,330 to the Federal Government – Not preferred.
2. Complete the works as recommended.

Option 2 is preferred.

FINANCIAL IMPACT OF RECOMMENDATIONS

The revised proposed allocation of funding of Gundaroo road is as follows:

- \$371,000 RMS Regional Roads Repair Program
- \$123,000 RMS Regional Roads Block Grant
- \$448,330 Federal Blackspot funding
- \$157,670 Council

Total estimated cost \$1,100,000

As the works are expected to be completed in the 2017/18 financial year, Council will need to cover the expenditure in 17/18 for at least 8 weeks until payments are made under Blackspot Program in July 2018/19.

The above estimate is based on a scope of roadworks located CH 6.8 to CH 8.9km and new guard rail.

The entire project is expected to finish by October 2018.

Works and Operations


FUNDING GUNDAROO ROAD ALLOCATION OF BLACKSPOT FUNDING 2018/19

cont'd

RECOMMENDATION That -

1. Council reallocate \$213,330 from the Gundaroo Road (MR52) project for 2017/18 Financial Year to fund additional unsealed and sealed urban and local road maintenance;
2. Council continue to fund the entire scope of the project using a revised estimate of \$1,100,000.

ATTACHMENTS

1. 	Angus Taylor MP - Media Release - Road blackspot funding for Gunning and Blakney Creek - 29 March 2018	Attachment
--	--	------------



Media Release
29 March 2018

FEDERAL FUNDING TO FIX TWO HUME ROAD BLACKSPOTS

Two dangerous sections of road in Gunning and Blakney Creek will receive major safety upgrades under the Coalition Government's 2018-19 Black Spot Program.

Federal Member for Hume Angus Taylor said \$448,330 has been allocated for Gundaroo Road (6.8km to 8.9km south of Hume Highway) at Gunning and \$124,423 for Rye Park Road (1.7km west of Cooks Hill Road) at Blakney Creek.

"Keeping people safe on our roads is absolutely paramount and this funding will go a long way towards minimising the risk of accidents at these two locations," Mr Taylor said.

Upper Lachlan Shire Mayor Cr Brian McCormack OAM welcomed the funding announcement.

"On behalf of Council and the community I would like to thank the Federal Government and the Member for Hume for this investment in our road network," Cr McCormack said.

"These upgrades will assist us in making these roads safer for all road users, including those who drive heavy vehicles."

Upper Lachlan Shire Council will be managing the upgrades which are expected to be completed by the end of the year (weather permitting).

The Coalition Government has extended the Black Spot Program, providing \$60 million per year from 2021-22 onwards, building on the current \$684.5m from 2013-14 to 2020-21.

"On average, approximately half the total funding under the Program is allocated to projects in regional areas like Gunning and Blakney Creek," Mr Taylor said.

"It must be remembered two-thirds of road deaths occur in regional and remote areas.

"None of these projects would be delivered without the community's vital input, and I'd encourage people to nominate projects for future funding rounds."

For more information, or to make a nomination, visit
<http://investment.infrastructure.gov.au/funding/blackspots/>

Works and Operations - 17 May 2018

ITEM 11.3 **EPA Correspondence**

FILE REFERENCE **I18/192**

AUTHOR **Manager of Operations**

ISSUE

Providing details of EPA correspondence regarding Devil's Elbow roadworks, Crookwell Landfill, Council unlicensed landfill sites and the Crookwell Sewerage Treatment Plant.

RECOMMENDATION That -

1. Council receive the report and note the information.

BACKGROUND

This report is prepared in response to the Council resolution 82/18 requesting "the Director of Works and Operations to provide a report to Council in regard to the EPA findings".

This report provides an interim report on the findings to date.

REPORT

The EPA regularly undertakes inspections of Council operations to monitor performance and compliance against legislative and policy objectives. This report summarises recent feedback from the EPA.

Devils-elbow roadworks

The EPA has raised concerns with the effectiveness of Councils erosion and sediment control systems in place for the Devil's Elbow road construction project. Council was requested to provide the EPA with details, including timeframes, of its proposed actions to address issues in processes, planning, design and oversight of its activities to achieve improved environmental performance at its roadworks sites.

Council is considering the inclusion of professional environmental assessment as a part of future projects. This professional environmental assessment is likely to increase the cost of infrastructure delivery, however, will address the concerns raised by the EPA.

Crookwell Landfill

The EPA has raised concerns about the effectiveness of Council's daily cover operations and its impact on windblown litter at the Crookwell landfill. The EPA advised

Works and Operations

EPA CORRESPONDENCE cont'd

it had received neighbour complaints. The EPA requested that Council undertake actions regarding application of daily cover together with controls to prevent windblown litter leaving the site.

Council provided a response to the requested actions on the 10 April 2018. Council is awaiting EPA reply on the adequacy of the proposed actions.

Council has progressed works to further reduce windblown litter in accordance with the NSW EPA Guidelines for Solid Waste Landfills. The EPA has accepted Council's invitation to undertake a site inspection during May. This inspection is in order to build confidence that Council has the resources in place, commitment at the higher levels of the organisation and ability to maintain its facilities in compliance with EPA requirements.

Council staff are maintaining photographs as evidence of covering activities undertaken to ensure Council can evidence compliance with daily cover requirements in accordance with the license conditions.

In addition to compliance with existing license conditions, Council is pursuing upgrade to the Crookwell Landfill facility in accordance with the Council resolution early this year. Council is currently undertaking engineering design of the proposed upgrade to the facility.

Council submitted the design for the upgraded Landfill to the EPA and received comments on the design from the EPA on the 11 April 2018. EPA requested some further design work on various elements of the design. Council provided the EPA comments to design consultant GHD on 11 April and is now awaiting confirmation of the design. Once updated the design will be resubmitted to EPA for further consideration.

Unlicensed Landfills (Gunning, Taralga, Collector, Bigga and Tuena)

EPA has raised concerns with windblown litter, illegal dumping and general amenity issues at the Taralga, Gunning, Collector, Bigga and Tuena sites.

Council resolved to adopt a strategy early 2018 to change existing landfill facilities in Gunning, Taralga, Collector, Bigga and Tuena to transfer stations. Council staff are well underway delivering this strategy. This upgrade is expected to address the concerns raised by the EPA.

Crookwell Sewerage Treatment Plant (STP)

Council has received a show cause notice regarding discrepancy in ammonia readings at the Crookwell STP and an investigation is currently underway and yet to be finalised.

Council and EPA are working together to investigate the causes of the elevated level of this ammonia in treated effluent produced at the facility last winter. Although the exact cause cannot be confirmed, both Council staff and NSW DPI technical consultants suspected that the particularly cold conditions experienced during the winter impacted upon nitrifying bacteria which are responsible for the nitrification process and reduction of ammonia. The cold impact upon nitrification has been acknowledged by EPA as a common problem for facilities in very cold climates. Despite

Works and Operations

EPA CORRESPONDENCE cont'd

this, this was the first time this had occurred for the Crookwell facility, effluent quality produced by the facility is consistently far superior to the limits required by the EPL.

Previously, on the 3 August 2017, Council staff advised the EPA of elevated ammonia levels in treated effluent that were above the limits prescribed by the sites Environmental Protection License (EPL). Increased ammonia levels had developed throughout the treatment process during winter, however, this elevated ammonia was contained within the licensed site.

Water quality monitoring data indicates that the marginally elevated ammonia is not expected to have caused any material impacts on the environment. The elevated ammonia was contained within the site and no complaints were received. Council's constructed wetlands was able to successfully reduce the ammonia levels to within the EPL limits prior to the effluent discharge to the Crookwell River.

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

It must be noted, compliance has costs and the actions being negotiated with the EPA need to be appropriately costed in the future. The quantum of the changes are yet to be fully understood and initial measures are already included in the 2018/19 draft Operational Plan (e.g. loader for daily cover) for consideration. Increased compliance, may trigger raising Council's rates to fund any shortfall.

In relation to the Crookwell STP, there is a possibility that Council could receive a fine, or warning if found to be in breach of its license conditions. The investigation is yet to be finalised.

There are no investigations currently underway in relation to any of the landfill facilities. As such, there is no elevated level of concern of financial loss regarding potential breaches of the license condition(s).

RECOMMENDATION That -

1. Council receive the report and note the information.

ATTACHMENTS

Nil

Works and Operations - 17 May 2018

ITEM 11.4 **Local Traffic Committee**

FILE REFERENCE **I18/207**

AUTHOR **Maintenance Support Officer**

ISSUE

This report is to allow Council to consider the recommendations from the Local Traffic Committee.

RECOMMENDATION That -

1. Council accepts the recommendations of the Local Traffic Committee minutes as attached for all items except item 4.2;
2. Council notes the expenditure of approximately \$31,000 to implement the recommendations of the Local Traffic Committee excepting item 4.2;
3. Council refers back item 4.2 to the Local Traffic Committee for further consideration;

BACKGROUND

The Local Traffic Committee is a technical review committee that advises Council on traffic related matters in the Upper Lachlan Shire Council area.

REPORT

The February 2018 meeting of the Local Traffic Committee has recommended to Council a number of traffic measures that require Council approval before being implemented. A copy of the minutes is attached in Section 15 of the Business Paper.

The estimated cost for the implementation of the recommendations of the Local Traffic Committee except item 4.2 is \$31,000. The breakdown of the estimates are provided below (in the same order as Local Traffic Committee items):

- 4.1: Laggan Intersection \$2,000 for the signs and line marking, the surveying and design of a new intersection has already begun in conjunction with the Laggan Road rehab;
- 4.3: Goulburn Street Disabled Spot \$2,500;
- 4.4: Grabine Road Signage \$1,500;
- 4.6: Realignment of T Intersection- Jerrawa and Coolalie Road \$3,500 for line marking and signage;
- 4.7: Intersection of Tait and John Street \$1,500;
- 4.8: Brayton Road and Gibraltar Road Bus Stop \$20,000.

Works and Operations

LOCAL TRAFFIC COMMITTEE cont'd

Council has undertaken further investigation into item 4.2. The swept path analysis suggests a road widening may be required in order to facilitate the continued use of this intersection by B Double and other long vehicles. It could be an expensive exercise. It is recommended that Council refers this item back to the Local Traffic Committee for further consideration.

Item 4.5 was considered as part of the formulation of the 2018/19 Operational Plan. A design will be prepared in the near future.

POLICY IMPACT

Nil

OPTIONS

- 1) Council approves all recommendations that have been put forward from the Local Traffic Committee;
- 2) Council does not approve all the recommendations put forward from the Local Traffic Committee.

FINANCIAL IMPACT OF RECOMMENDATIONS

All financial impacts have been addressed in the report section of this report. Funding is available for all works except those required for items 4.2 and 4.5.

RECOMMENDATION That -

1. Council accepts the recommendations of the Local Traffic Committee minutes as attached for all items except item 4.2;
2. Council notes the expenditure of approximately \$31,000 to implement the recommendations of the Local Traffic Committee excepting item 4.2;
3. Council refers back item 4.2 to the Local Traffic Committee for further consideration;

ATTACHMENTS

Nil

Works and Operations - 17 May 2018

ITEM 11.5 **Institute of Public Works Engineers Australasia - NSW Division - Local Roads Congress**

FILE REFERENCE **I18/200**

AUTHOR **Director of Works & Operations**

ISSUE

This report recommends that Council appoint one Councillor to attend the NSW IPWEA Roads Congress along with Director of Works and Operations

RECOMMENDATION That -

1. Council appoints one Councillor to attend the NSW Roads Congress along with Director of Works and Operations;

BACKGROUND

The Institute of Public Works Engineers Australasia – NSW Division Roads & Transport Directorate in collaboration with Local Government NSW hosts the Local Roads Congress, an important event on the calendar. This year's event along with the Dinner will be held on 4 June 2018 at the InterContinental Hotel Sydney.

Speakers include NSW Minister for Roads, Maritime and Freight, and Shadow Minister for Transport and NSW Shadow Minister for Roads Maritime and Freight. Copy of the program is attached as Attachment 2.

REPORT

Roads Congress is a premier event to network, lobby for infrastructure funding, and assist with building relationships with decision makers for the benefit of the local community.

The estimated costs are \$1,000 to pay for dinner booking etc. within the allocated professional development budget. Councillors attend for free. It is recommended that Council attends these events for continued funding of its infrastructure and lobby on higher tiers of government in order to deliver local agenda.

POLICY IMPACT

Attending the Roads Congress provides a good source of essential non-academic training and networking and falls in line with Council's role.

Works and Operations

INSTITUTE OF PUBLIC WORKS ENGINEERS AUSTRALASIA - NSW DIVISION - LOCAL ROADS CONGRESS cont'd

OPTIONS

1. Attend the Local Roads Congress with or without a Councillor;
2. Appoint a Councillor to attend with the Director of Works and Operations.

Option 2 is preferred.



FINANCIAL IMPACT OF RECOMMENDATIONS

The estimated costs are \$1,000 to attend the Congress.

RECOMMENDATION That -

1. Council appoints one Councillor to attend the NSW Roads Congress along with Director of Works and Operations;

ATTACHMENTS

1. 	IPWEA Local Road Congress 2018 flyer	Attachment
2. 	IPWEA - Agenda -Local Roads Congress 2018	Attachment



Again this year the Roads & Transport Directorate in collaboration with Local Government NSW is hosting the Local Roads Congress and Congress Dinner at the InterContinental Hotel Sydney Monday 4th June.

CONGRESS THEME: Roads as Critical Infrastructure

CONGRESS FACILITATOR: Rob Carlton

DINNER SPEAKER: Greg Aplin MP

We are pleased to announce that the Minister for Roads, Maritime & Freight Melinda Pavey MP will be addressing the Congress and the current challenges facing Local and State Government throughout NSW.

Other Speakers include

Cr Linda Scott, **President LGNSW**

Ms Jodi McKay MP, **Shadow Minister for Transport and Shadow Minister for Roads, Maritime & Freight**

Rodd Staples, **Secretary, Transport for NSW (i)**

Mr John Sidoti MP, **Parliamentary Secretary to Premier and Cabinet (i)**

Chief Inspector Phil Brooks, **NSW Traffic & Highway Patrol Command (i)**

As the road toll in NSW is worsening and the number of lives lost is increasing, the Panel Session will be a broad range of Panellists discussing '**Councils as Road Authorities - Critical Infrastructure Managers**' facilitated by Rob Carlton.

BRING YOUR COUNCILLOR FOR FREE!

When an Infrastructure Manager or Director is registered to attend the Congress, it unlocks an offer to bring along a Councillor at no cost!



2018 NSW Local Roads Congress
Roads as Critical Infrastructure
 James Cook Ballroom, Hotel InterContinental

CONGRESS MC - Rob Carlton

Monday 4 June 2018	
9:00 am	Welcome Warren Sharpe OAM , President IPWEA (NSW)
9:15am	Opening Cr Linda Scott , President of Local Government NSW
9:45am	Keynote Address The Hon. Melinda Pavey, MP , Minister for Roads, Maritime and Freight
10:15 am	<i>Morning Tea</i>
10:30	Road Network Rodd Staples - Secretary, Transport for NSW Warren Sharpe OAM , President IPWEA (NSW) <i>Infrastructure and Transport requirements throughout NSW</i> John Crozier , Chair, Trauma Committee, Royal Australasian College of Surgeons Mr John Sidoti MP , Parliamentary Secretary to Cabinet (Engineers and Infrastructure)
12:30pm	<i>Lunch</i>
1:30pm	Councils as Road Authorities – Critical Infrastructure Managers Panelists Clr Ken Keith OAM – Mayor Parkes Shire Council, Chair Newell Highway Taskforce Bernard Carlon – Centre for Road Safety, Transport for NSW Chief Inspector Phillip Brooks – Stakeholder Manager, NSW Traffic & Highway Patrol Command Melissa Weller – Safety and Skills Adviser, Australian Trucking Association John Gilbert – National Heavy Vehicle Regulator – Chain of Responsibility Martin Dwyer - State Emergency Management Committee Engineering Functional Area Discussion of Congress Communiqué
3:15pm	<i>Afternoon Tea</i>
3:30pm	Roads & Transport John Dinan , RMS - RMCC Ms Jodi McKay MP , Shadow Minister for Transport and Shadow Minister for Roads, Maritime and Freight Mick Savage , Manager, Roads & Transport Directorate Adoption of Congress Communiqué
5:00pm	<i>Congress Close</i> Pre-Dinner drinks – Hotel InterContinental
5:30pm	Congress Dinner - Hotel InterContinental Guest Speaker: Greg Aplin , Chair NSW Staysafe Committee
9:30pm	<i>Close</i>

IPWEA (NSW) ROADS & TRANSPORT DIRECTORATE

ACN: 093 562 602
 ABN: 35 093 562 602

Level 12, 447 Kent Street
 SYDNEY NSW 2000

Ph: (02) 8267 3000
 Fax: (02) 8267 3070

www.roadsdirectorate.org.au

12 FINANCE AND ADMINISTRATION

The following item is submitted for consideration -

12.1	Quarterly Budget Review Statements - 3rd Quarter 2017/2018	148
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Finance and Administration - 17 May 2018

ITEM 12.1 **Quarterly Budget Review Statements - 3rd Quarter 2017/2018**

FILE REFERENCE **I18/186**

AUTHOR **Director of Finance and Administration**

ISSUE

A Financial Summary and Key Performance Indicators report for the 3rd Quarter Budget Review in 2017/2018.

RECOMMENDATION That -

1. Council adopts the 3rd Quarter Budget Review Statements for 2017/2018 including revotes of income and expenditure to the Operational Plan; and
2. Council endorses the Operational Plan Performance Summary Report.

BACKGROUND

This report details the financial summary and Key Performance Indicators for the 3rd Quarter Budget Review in 2017/2018.

REPORT

The Quarterly Budget Review Statements are prepared for Upper Lachlan Shire Council in accordance with the Office of Local Government guidelines. The quarterly review statements are comprehensive and should be read in conjunction with the Operational Plan performance summary report.

The Income and Expenses Budget Review Statement provides an overview of Council operations for the 3rd Quarter of the 2017/2018 financial year. The following is a financial summary of the data as at 31 March 2018 – see Attachment 3:-

1. Council has raised 74% of the operating budgeted income.
2. Council has expended 72% of the operating budgeted expenditure, (includes actual expenditure and creditor commitments).
3. Capital grants and contributions income received is 47% of the revised budgeted capital income.
4. Council has expended 53% of the revised budgeted capital expenditure (including actual capital expenditure and creditor commitments) on asset acquisitions and renewals.

Budget Revotes

Council resolved an original operating budget surplus, before capital grants and contributions, totalling \$673,912.

Since the original budget was adopted there were operational budget net revotes for the 1st Quarter totalling \$51,000 and the 2nd Quarter of \$7,363. The operational budget net revotes in the 3rd Quarter totals \$225,825.

The revised operating budget continues to show a surplus result forecast totalling \$389,724 before capital grants and contributions. The operational and capital budget revotes and movement of transfer from reserves for the 3rd Quarter are detailed in Attachment 5.

Operational Budget Analysis

Council's operational budget analysis is outlined in Attachment 3. The year to date actual to budget operating income shows that total revenue received year to date is comparable to the anticipated budget forecast. Likewise the year to date actual to budget operating expense shows that total expenditure year to date is similar to that anticipated.

The Operating Budget Review Statement by Function/Activity gives further detail of Council services in Attachment 4. This document shows the net budgeted cost of each Council function / activity and illustrates the cost to Council in providing a particular service.

Capital Budget Analysis

The total capital expenditure budget, for all funds, including accounts payable commitments, is 53% complete at year to date as detailed in Attachment 7. This attachment provides further detail in regards to progress of each individual capital project.

The General Fund revised capital expenditure program is 49% completed at year to date. Substantial projects 100% completed include the purchase of the Bank House, Heffernan's quarry land purchase, the urban and local roads resealing program, local roads gravel re-sheeting from Section 94 funds, Currans Road causeway, Redground Road, Golspie Road and Bevendale Road rehabilitation projects, Laggan Road kerb and gutter construction and the Crookwell water treatment plant construction.

Major projects with significant progress include the Roads to Recovery program on various local road gravel re-sheeting projects (96%), Devil's Elbow MR52 road rehabilitation (75%), Gundaroo Road MR52 rehabilitation (42%), Boorowa Road MR248W restoration (36%), plant and equipment replacement (61%).

The General Fund actual capital expenditure year to date is lower than anticipated principally due to delays in the MR256 Abercrombie Bridge replacement and Kiamma Creek Bridge replacement and delays in commencing the Crookwell landfill project. In addition, the year to date resourcing and project management of MR54 RMS State Road reconstruction has impacted on commencement of other capital works projects.

Cash flow

Council's projected short term liquidity financial position is satisfactory with the total cash and investments held as at 31 March 2018 totalling \$27.22 million.

The cash and investments held at 31 December 2017, totalled \$27.25 million. The cash and investments balance held at the 30 September 2017 totalled \$30.22 million. The reduction in cash held can be mainly attributed to expenditure on Council funded projects including the spending of prior years' reserves and unexpended grants such as the Financial Assistance Grant payment in advance last financial year (\$2.2 million).

The Cash and Investments Quarterly Budget Review Statement (Attachment 6) details the unrestricted cash, internal reserve restrictions and external reserve restrictions both in total and movements to 31 March 2018.

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

There are operational budget net revotes in the third quarter totalling \$225,825; therefore the projected operational budget surplus is \$389,724. There are capital income and expenditure revotes detailed in Attachment 5.

RECOMMENDATION That -

1. Council adopts the 3rd Quarter Budget Review Statements for 2017/2018 including revotes of income and expenditure to the Operational Plan; and
2. Council endorses the Operational Plan Performance Summary Report.

ATTACHMENTS

1. ↓	Quarterly Budget Review Statement by Responsible Accounting Officer	Attachment
2. ↓	Contracts, Consultancy and Legal Expenses Budget Review Statement	Attachment
3. ↓	Income and Expenses Budget Review Statement	Attachment
4. ↓	Operating Budget Review Statement by Function-Activity	Attachment
5. ↓	Material Variations and Revotes Budget Review Statement	Attachment
6. ↓	Cash and Investment Budget Review Statement	Attachment
7. ↓	Capital Expenditure (Assets) Budget Review Statement	Attachment
8. ↓	Capital Income (Grants and Contributions) Budget Review Statement	Attachment
9. ↓	Operational Plan KPI - 3rd Quarter 2017/2018	Attachment

UPPER LACHLAN SHIRE COUNCIL**Quarterly Budget Review Statement****For the 3rd Quarter 2017/2018, ended 31 March 2018****Report by Responsible Accounting Officer**

The following statement is made in accordance with Clause 202(2) of the Local Government (General) Regulations 2005.

It is my opinion that the Quarterly Budget Review Statement for Upper Lachlan Shire Council for the quarter ended 31 March 2018 indicates that Upper Lachlan Shire Council's projected financial position at 30 June 2018 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income expenditure.

Signed: Andrew S. Croke

Date: 4/5/2018

Andrew Croke
Director of Finance and Administration
Upper Lachlan Shire Council

UPPER LACHLAN SHIRE COUNCIL**Part A****Contracts Budget Review Statement - 2017/2018**

Budget Review for the quarter ended 31 March 2018

Contracts Listing - for contracts entered into during the quarter and have yet to be fully performed, excluding contractors that are on the Council's preferred suppliers list. Contracts for employment are not to be included. Minimum reporting level is \$50,000.

Contractor	Contract detail and purpose	Contract value (GST Inclusive)	Commence Date	Duration of Contract	Budgeted (Y/N)
Southern Truck Centre Pty Ltd	Purchase of a Mack Metroliner Water Cartage Truck	\$303,600	23/04/2018	Supply	Y
Roadworx	Bitumen Heavy Patching Contract - LGP Panel Contract	\$252,064	29/11/2017	12 months	Y
Coopers Earthmoving and Haulage Pty Ltd	Contract WO 11.17 Minor Civil Works – Road Rehabilitations of Select Local Roads - Tenderlink	\$909,478	1/12/2017	12 months	Y
COMFAB Consulting and Rigging Services	Gunning Showground Stables Construction (Insurance Property Claim)	\$78,050	5/06/2017	9 months	N
NSW Public Works Advisory Services	Project Management and Tender Preparation - Crookwell Landfill Remediation Project	\$53,734	13/02/2018	12 months	Y

Part B**Consultancy and Legal Expenses Budget Review Statement - 2017/2018**

Budget Review for the quarter ended 31 March 2018

Expense	YTD (Actual + Comm \$)	2017/2018 Budget	Budgeted (Y/N)
Legal Fees	\$50,095	\$79,000	Yes
Consultancies*	\$214,266	\$67,000	Partially

* Note: Consultant fees for Acting Director of Works, Acting General Manager and Building Surveyor Services were not in the original budget and are partially funded by salaries and wages budgeted savings. 3rd Quarter budget revote is reallocating funding for consultancies.

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Consult & Legal Exp

UPPER LACHLAN SHIRE COUNCIL**Income and Expenses Budget Review Statement - 2017/2018
Budget Review for the quarter ended 31 March 2018**

(Actual YTD figures include creditor commitments)

	Actual YTD		75.00%					
	Actual YTD	Original Budget	1st Quarter Revotes	2nd Quarter Revotes	3rd Quarter Revotes	Revised Budget	% YTD Actual to Revised Budget	Anticipated % Budget YTD
Operational Activities								
Employee Benefits and On-Costs	7,078,932	10,971,925			95,450	10,876,475	65.08%	70.70%
Borrowing Costs	74,964	198,640				198,640	37.74%	40.00%
Depreciation & Amortisation #	4,536,256	6,048,341				6,048,341	75.00%	75.00%
Materials & Contracts	6,072,460	7,494,651		2,900	321,275	7,818,826	77.66%	77.00%
Other Expenses	2,184,384	2,656,485	51,000	20,000		2,727,485	80.09%	80.00%
Loss on Disposal of Assets	0	0						
Total Expenses from Continuing Operations	19,946,995	27,370,042	51,000	22,900	225,825	27,669,767	72.09%	74.12%
Rates & Annual Charges**	10,372,924	10,314,580				10,314,580	100.57%	100.00%
User Charges & Fees	4,948,072	7,384,812				7,384,812	67.00%	66.00%
Interest and Investment Revenue	541,115	613,300				613,300	88.23%	85.00%
Other Revenues	436,904	527,100		20,537		547,637	79.78%	84.00%
Non-Capital Operating Grants and Contributions	4,452,895	9,192,749				9,192,749	48.44%	63.00%
Gain on Disposal of Assets	0	11,413		5,000		6,413		
Total Income from Continuing Operations	20,751,908	28,043,954	0	15,537	0	28,059,491	73.96%	78.27%
OPERATING SURPLUS BEFORE CAPITAL AMOUNTS	804,913	673,912	51,000	7,363	225,825	389,724		
Capital Grants and Contributions	2,891,336	2,674,700	2,807,561	20,000	673,630	6,175,891	46.82%	50.00%
NET RESULT FROM ALL ACTIVITIES	3,696,249	3,348,612	2,756,561	12,637	447,805	6,565,616	56.30%	

Note: Depreciation expense is an estimate and has not been processed for year-to-date.

** Rates and Annual Charges are net of internal/Council rates and annual charges expenses.

I:\Quarterly Reviews\Quarterly Review 2017-2018\3rd Quarter\Quarterly Review 3rd Quarter March 2018

UPPER LACHLAN SHIRE COUNCIL								
Operating Budget Review Statement by Function/Activity - 2017/2018								
Budget Review for the quarter ended 31 March 2018								
1) Actual YTD figures includes creditor commitments 2) Budget figures includes 1-3 quarter revotes 3) Expenditure is inclusive of Council Rates and is eliminated on the Income Statement								
Actual YTD 75.00%								
Function or Activity (Alternate Key 8 Report)	Expenditure to 31 March 2018 \$	Expenditure to 31 March 2018 %	Budgeted Expenses from continuing operations \$	Income to 31 March 2018 \$	Income to 31 March 2018 %	Budgeted Income from continuing operations \$	Operating Result to 31 March 2018 \$	Budgeted Operating Result from continuing operations \$
* Note: Depreciation expense is excluded from cost centres								
COMMUNITY	1,687,234	79.17%	2,131,117	372,248	97.85%	380,443	(1,314,987)	(1,750,674)
Health Services, Medical Centres, Aged, Disabled & Community Services	159,063	69.32%	229,467	52,544	87.72%	59,900	(106,519)	(169,567)
Public Halls, Cultural Services, Community Services and Museums	81,265	62.75%	129,500	25,554	70.98%	36,000	(55,711)	(93,500)
Animal Control	76,620	91.34%	83,887	7,143	102.04%	7,000	(69,478)	(76,887)
Swimming Pools	158,445	77.60%	204,170	31,625	105.42%	30,000	(126,820)	(174,170)
Sporting Grounds and Parks and Gardens	376,888	65.65%	574,123	8,386	33.55%	25,000	(368,502)	(549,123)
Public Libraries	313,452	82.73%	378,879	58,268	108.83%	53,543	(255,184)	(325,336)
Emergency Services and Fire Protection	521,501	98.19%	531,091	188,727	111.67%	169,000	(332,773)	(362,091)
ENVIRONMENT	954,035	59.45%	1,604,849	323,614	69.96%	462,600	(630,421)	(1,142,249)
Town Planning and Development Control	324,976	53.21%	610,700	193,945	102.89%	188,500	(131,031)	(422,200)
Building Control	296,213	59.21%	500,278	100,395	77.41%	129,700	(195,818)	(370,578)
Environmental Systems and Protection	46,037	71.55%	64,341	0	0.00%	0	(46,037)	(64,341)
Housing	17,624	68.31%	25,800	16,553	70.74%	23,400	(1,071)	(2,400)
Noxious Weeds Control	259,737	67.25%	386,230	10,931	9.89%	110,500	(248,806)	(275,730)
Food Control and Inspections	9,449	53.99%	17,500	1,790	17.05%	10,500	(7,659)	(7,000)
ECONOMY	5,687,691	74.06%	7,679,802	3,147,072	64.09%	4,910,138	(2,540,620)	(2,769,664)
Financial Services	439,484	58.03%	757,369	11,466	0.00%	0	(428,018)	(757,369)
Administration and Corporate Support	1,148,660	103.04%	1,114,735	313,504	119.57%	262,200	(835,156)	(852,535)
Information Technology	315,579	68.81%	458,601	0	0.00%	0	(315,579)	(458,601)
Workforce (Human Resources, Labour Oncosts and WH&S)	185,655	28.97%	640,827	149	0.00%	0	(185,506)	(640,827)
Caravan Parks	37,572	85.93%	43,726	45,579	91.16%	50,000	8,006	6,274
Tourism & Business (RMS State Rd, Service NSW Agency, Private Works, Ban	3,560,741	76.34%	4,664,544	2,776,374	60.38%	4,597,938	(784,366)	(66,606)

UPPER LACHLAN SHIRE COUNCIL								
Operating Budget Review Statement by Function/Activity - 2017/2018								
Budget Review for the quarter ended 31 March 2018								
1) Actual YTD figures includes creditor commitments 2) Budget figures includes 1-3 quarter revotes 3) Expenditure is inclusive of Council Rates and is eliminated on the Income Statement								
Function or Activity (Alternate Key 8 Report)	Expenditure to 31 March 2018 \$	Expenditure to 31 March 2018 %	Budgeted Expenses from continuing operations \$	Income to 31 March 2018 \$	Income to 31 March 2018 %	Budgeted Income from continuing operations \$	Operating Result to 31 March 2018 \$	Budgeted Operating Result from continuing operations \$
* Note: Depreciation expense is excluded from cost centres								
INFRASTRUCTURE	6,451,473	69.47%	9,287,093	7,852,973	73.31%	10,711,400	1,401,500	1,424,307
Roads, Bridges, Cycleways, Footpaths and Kerb and Guttering	3,682,716	69.88%	5,270,058	2,249,320	52.02%	4,323,966	(1,433,396)	(946,092)
Water Supply Services	902,112	73.59%	1,225,870	1,633,881	87.37%	1,870,108	731,769	644,238
Sewerage Services	539,637	70.22%	768,530	1,380,513	93.89%	1,470,371	840,877	701,841
Stormwater and Drainage	1,805	11.28%	16,000	46,268	101.80%	45,450	44,463	29,450
Quarries and Gravel Pits	681,725	72.63%	938,679	623,003	60.34%	1,032,500	(58,722)	93,821
Domestic Waste Management	456,490	46.13%	989,482	1,087,742	98.04%	1,109,482	631,252	120,000
Waste Centres, Rubbish Tips and Street Cleaning	348,010	120.98%	287,658	630,527	97.54%	646,410	282,517	358,752
Public Conveniences and Amenities	156,214	98.25%	159,000	0	0.00%	0	(156,214)	(159,000)
Public Cemeteries	99,105	94.48%	104,900	94,279	106.29%	88,700	(4,826)	(16,200)
Engineering, Purchasing and Works Supervision	705,949	85.00%	830,521	107,439	91.05%	118,000	(598,510)	(712,521)
Plant and Equipment Operations (net excluding depreciation)	(1,122,290)	86.09%	(1,303,605)	0	0.00%	6,413	1,122,290	1,310,018
CIVIC LEADERSHIP	630,306	68.62%	918,565	2,967	49.45%	6,000	(627,338)	(912,565)
Governance and Real Estate Development	630,306	68.62%	918,565	2,967	49.45%	6,000	(627,338)	(912,565)
GENERAL PURPOSE REVENUES	0			9,053,035	78.12%	11,588,911	9,053,035	11,588,911
General Purpose Items and Rates	0			9,053,035	78.12%	11,588,911	9,053,035	11,588,911
DEPRECIATION EXPENSE	4,536,256	75.00%	6,048,341			0	(4,536,256)	(6,048,341)
Depreciation Operating Expense	4,536,256	75.00%	6,048,341			0	(4,536,256)	(6,048,341)
Note: Internal Rates and Charges are allocated to each cost centre							0	0
TOTAL SURPLUS / (DEFICIT) FROM ALL ACTIVITIES	19,946,995	72.09%	27,669,767	20,751,908	73.96%	28,059,491	804,913	389,724

UPPER LACHLAN SHIRE COUNCIL**Material Variations and Revotes Budget Review Statement - 2017-2018**

Budget Review for the quarter ended 31 March 2018

Budget Capital Income and Expenditure - 3rd Quarter Revotes

Activity	Job Description	Adopted Budget 2017/2018	Revote net amendment	Revised Budget 2017/2018	Type
01.55454.4050.002	Gurrundah Bushfire Brigade - Installation of Solar Power (s94 fund)	4,160	6,600	10,760	EXP
01.38001.4250.999	Bushfire Brigade Building Improvements - (s94 fund)	0	-6,600	-6,600	INC
01.38001.1750.483	Gurrundah Bushfire Shed Solar Panel - Acciona Energy Contribution	0	-10,730	-10,730	INC
01.35301.1700.379	Goodhew Park, Taralga - Community Building Partnerships Grant	0	-50,000	-50,000	INC
01.35201.1750.865	Memorial Oval - Building Replacement - (Sporting Clubs Contributions)	0	-10,500	-10,500	INC
01.35201.1700.567	Memorial Oval - Building Replacement - Amenities, Gym & Function Centre	0	-600,000	-600,000	INC
01.55114.4103.002	Gunning Courthouse building floor repairs	0	34,600	34,600	EXP
01.55276.4155.002	Crookwell Swimming Pool Painting Façade (50% Transfer from Reserve)	0	30,000	30,000	EXP
01.55549.4135.002	IT - Microwave Communication Network to Council Offices (IT Reserve)	0	252,410	252,410	EXP
01.55559.4145.002	Crookwell Lawn Cemetery Plaque Beams (Transfer Sec. 94 Reserve)	0	30,000	30,000	EXP
6.006502.4050.002	Green Waste (DWM) Purchase of mobile bins	0	115,000	115,000	EXP
01.55579.4103.002	New Council Chambers/Administration Building Investigation & Design	9,000	121,000	130,000	EXP
01.59000.4210.764	Plant Acquisitions - Emulsion Sprayer & Survey Equipment	985,300	63,920	1,049,220	EXP
01.55163.5101.002	Local Sealed Urban Roads - Bitumen Resealing	100,000	65,000	165,000	EXP
10.10513.4300.002	Gunning Sewerage Emergency Generator	0	100,000	100,000	EXP
03.03535.4300.002	Crookwell Sewerage Main Renewals/Rehabilitation	50,000	50,000	100,000	EXP
13.13516.4300.002	Gunning Sewerage Main Renewals/Rehabilitation	50,000	-50,000	0	EXP
Totals		1,198,460	140,700	1,339,160	

UPPER LACHLAN SHIRE COUNCIL**Budget Operating Income and Expenditure - 3rd Quarter Revotes**

Activity	Job Description	Adopted Budget 2017/2018	Revote net amendment	Revised Budget 2017/2018	Type
01.10000.2060.001	Governance - Salaries and wages	0	94,450	94,450	EXP
01.37000.2420.002	Engineering Services - Consultancies	0	19,410	19,410	EXP
01.37000.2000.001	Engineering Services - Salaries and wages	207,832	22,100	229,932	EXP
01.41100.2814.002	Building Control - Consultancies	0	285,000	285,000	EXP
01.41100.2000.001	Building Control - Salaries and wages	224,878	-128,000	96,878	EXP
01.42000.2000.001	Health Services - Salaries and wages	95,095	-31,000	64,095	EXP
01.43000.2000.001	Environmental Protection - Salaries and wages	47,141	-6,000	41,141	EXP
01.41000.2000.001	Town Planning - Salaries and wages	287,263	-47,000	240,263	EXP
01.27000.2800.002	Tourism - Advertising (website design)	20,600	16,865	37,465	EXP
Totals		882,809	225,825	1,108,634	

3rd Quarter operational budget surplus

-615,549

225,825

-389,724

Upper Lachlan Shire Council**Cash and Investments Budget Review Statement 2017/2018**

Budget review for the quarter ended 31 March 2018

	Original Budget (\$'000)	Opening Balance (\$'000)	Actual YTD Transfers to Restrictions (\$'000)	Actual YTD Transfers from Restrictions (\$'000)	3rd Quarter Closing Balance (\$'000)
TOTAL UNRESTRICTED	(1,574)	5,666		(1,421)	4,246
EXTERNAL RESTRICTIONS:					
Section 94 - Development Contributions Plan	(91)	2,779	459	(329)	2,910
Section 94A - Development Contributions Plan	(250)	250		(19)	231
Specific Purpose Unexpended Grants	0	627	727		1,354
Water Supplies	198	2,114	7		2,121
Sewerage Services	544	3,798	557		4,355
Domestic Waste Management Services	369	1,597	494		2,091
Stormwater Management	(160)	236	46	(1)	282
Wind Farms CEF Program	0	210		(223)	(13)
Trust Fund (Fund 8)	0	7	8		16
RMS Contributions	0	0			0
TOTAL EXTERNAL RESTRICTED	610	11,619	2,299	(572)	13,346
INTERNAL RESTRICTIONS:					
Employees' Leave Entitlements	120	1,866	120		1,986
Plant and Equipment Replacement	(400)	1,157	0	0	1,157
Buildings and Infrastructure Improvements	0	2,184		(820)	1,364
Council Houses capital works	0	46			46
Cullerin Road - Local Road Transfer Funds	0	0			0
Information Technology and Equipment	(130)	374	0	(32)	343
Cemetery	0	0			0
Public Halls and Community Projects	0	51			51
Gravel Pit Restoration	20	408	20		428
Rubbish Tips Remediation	10	409	0		409
Garbage / Waste Disposal	0	37			37
Library Services Cooperative distribution	0	71		0	71
Upper Lachlan Tourist Association (ULTA)	0	32	0		32
Financial Assistance Grants Payment in Advance	(2,198)	2,198		(1,868)	330
Deposits and Retentions (subdivision bonds)	0	188	1	(19)	170
State Road MR54 works contingencies	100	829		(174)	654
Uncompleted Carry-over Works	(855)	3,187		(632)	2,554
TOTAL INTERNAL RESTRICTED	(3,333)	13,036	141	(3,546)	9,631
TOTAL RESTRICTED	(2,723)	24,655	2,440	(4,118)	22,977
TOTAL CASH AND INVESTMENTS	(4,297)	30,321	2,440	(5,539)	27,223

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UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL EXPENDITURE BUDGET - 2017/2018 as at 31 March 2018 Capital Expenditure - Acquisition/Renewal of Assets *Actual expenditure figures include creditor commitments									
Job Description	Ledger No.	Actual Expenditure	Original Budget Estimate 2017/2018	September Revotes & Reserve Transfers	December Revotes & Reserve Transfers	March Revotes & Reserve Transfers	Revised Total Budget	Actual/ Revised Budget %	Budget Variances
GENERAL FUND									
1. COMMUNITY									
<i>Emergency Services and Fire Protection</i>									
Gurrundah Bushfire Brigade	01.55454.4050.002	\$10,730			\$4,160	\$6,600	\$10,760	100%	
Gunning Fish River Brigade	01.55231.4050.002	\$2,625		\$3,000			\$3,000	88%	
RFS Merrill Fire Station Shed	01.55225.4050.002	\$988		\$1,300			\$1,300	76%	
Middle Arm Brigade - s94 fund	01.55546.4050.002	\$5,473		\$4,000	\$1,500		\$5,500	100%	
Cullerin/Breadalbane Fire Brigade	01.55456.4050.002	\$6,344			\$6,344		\$6,344	100%	
<i>Animal Control</i>									
Crookwell Pound - Impounding Yard Improvements (Sec. 94 Funded)	01.55183.4103.002		\$3,000				\$3,000		
<i>Health Services, Medical Centres, Aged, Disabled and Community Services</i>									
<i>Public Libraries</i>									
Crookwell and Gunning Libraries - Office Equipment, Furniture & Fittings	01.55464.4103.002		\$5,000				\$5,000		
Crookwell and Gunning Libraries - Computers and Printers	01.55190.4135.002	\$6,560	\$6,600				\$6,600	99%	
Gunning Library - Structural Repairs	01.55106.4103.002		\$25,000				\$25,000		
<i>Public Halls, Cultural Services, Community Centres and Museums</i>									
Binda Hall - Exterior Painting	01.55514.4103.002	\$452	\$20,000				\$20,000	2%	
Memorial Hall - Crookwell Historical Society - Internal Painting	01.55112.4103.002		\$10,000				\$10,000		
Gunning Courthouse building floor repairs	01.55114.4103.002	\$8,467				\$34,600	\$34,600	24%	
Tony Foley Centre - Roof, Painting & Toilet Upgrade	01.55242.4103.002	\$545		\$65,000			\$65,000	1%	
<i>Sporting Grounds and Parks and Gardens</i>									
Kiamma Creek/Pat Cullen Reserve Marsden Street Entrance Improvements (contingent upon 50% contribution from Kiamma Creek Landcare Group)	01.55586.4150.002		\$10,000				\$10,000		
Kiamma Creek BBQ & Covered Seating Installation/Upgrade	01.55587.4150.002		\$5,000				\$5,000		
Clifton Park - Excavation of site - Outdoor Gym	01.55399.4150.002	\$4,691							-\$4,691
Crookwell Skate Park	01.55550.4103.002	\$7,878		\$5,000			\$5,000	158%	-\$2,878
Clifton Park - Cricket Nets	01.55592.4150.002	\$18,706		\$13,700			\$13,700	137%	-\$5,006
Bigga Recreation Area - Amenities Refurbishment (100% ULSC Funded)	01.55465.4103.002	\$6,135		\$5,850			\$5,850	105%	-\$285
Playground equipment - Stronger Communities Program	01.55270.4150.002	\$3,499		\$8,600			\$8,600	41%	
Chisholm Park Table and Seating	01.55601.4150.002	\$4,762			\$4,762		\$4,762	100%	
Goodhew Park - Land acquisition	01.55599.9402.002	\$9,995			\$50,000		\$50,000	20%	
<i>Swimming Pools</i>									
Crookwell Swimming Pool Improvements 2017/18 - Toddler's Pool	01.55588.4155.002	\$5,782	\$20,000				\$20,000	29%	
Gunning Swimming Pool Improvements 2017/18 - 1st Aid and Staff Amenities	01.55589.4155.002	\$22,584	\$10,000				\$10,000	226%	-\$12,584
Crookwell Swimming Pool - Painting Façade (50% Grant Funded / 50% Transfer from Reser	01.55276.4155.002	\$27,032				\$30,000	\$30,000	90%	
Total Community Expenditure		\$153,248	\$114,600	\$106,450	\$66,766	\$71,200	\$359,016	43%	-\$25,443

UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL EXPENDITURE BUDGET - 2017/2018 as at 31 March 2018 Capital Expenditure - Acquisition/Renewal of Assets *Actual expenditure figures include creditor commitments									
Job Description	Ledger No.	Actual Expenditure	Original Budget Estimate 2017/2018	September Revotes & Reserve Transfers	December Revotes & Reserve Transfers	March Revotes & Reserve Transfers	Revised Total Budget	Actual/ Revised Budget %	Budget Variances
GENERAL FUND									
2. ENVIRONMENT									
<i>Town Planning and Development Control</i> LEP Review and Section 94 Plan Review (\$75k Plan Administration Sec. 94 Funded)	01.55186.2899.002	\$35,248	\$120,000				\$120,000	29%	
<i>Housing</i> Staff Accommodation Improvements (3 Houses)	01.55256.4103.002		\$15,000				\$15,000		
<i>Environmental Systems and Protection</i>									
<i>Noxious Weeds Control</i>									
<i>Building Control</i>									
Administration Building - Asbestos Awning Replacement - (17/18 Taralga CSC)	01.55467.4103.002		\$10,000				\$10,000		
Administration Building - Improvements (All Offices)	01.55196.4103.002	\$615		\$50,000			\$50,000	1%	
Crookwell Office Car Park - Fuel Tank/Seal	01.55531.4050.002	\$18,707			\$40,000		\$40,000	47%	
New Council Chambers/Administration Building Crookwell - Investigation & Design	01.55579.4103.002	\$25,550			\$9,000	\$121,000	\$130,000	20%	
Crookwell Depot Staff Amenities - Air Conditioners	01.55580.4103.002		\$6,000				\$6,000		
Crookwell Depot - Crown Land acquisition	01.55547.9402.002	\$9,450							-\$9,450
Crookwell Depot Stores - Store Security Cage	01.55123.4103.002	\$10,755	\$25,000				\$25,000	43%	
Total Environment Expenditure		\$100,326	\$176,000	\$50,000	\$49,000	\$121,000	\$396,000	25%	-\$9,450

UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL EXPENDITURE BUDGET - 2017/2018 as at 31 March 2018 Capital Expenditure - Acquisition/Renewal of Assets *Actual expenditure figures include creditor commitments									
Job Description	Ledger No.	Actual Expenditure	Original Budget Estimate 2017/2018	September Revotes & Reserve Transfers	December Revotes & Reserve Transfers	March Revotes & Reserve Transfers	Revised Total Budget	Actual/ Revised Budget %	Budget Variances
GENERAL FUND									
3. ECONOMY									
<i>Financial Services</i>									
Loans - Principal Reduction (Former Crookwell Loan 168 - Finalised 6/4/2021)	01.60006.4900.002	\$11,555	\$23,600				\$23,600	49%	
Loans - Principal Reduction (Bridges Loan 172 - Finalised 23/12/2024)	01.60008.4900.002	\$45,625	\$93,200				\$93,200	49%	
<i>Administration and Corporate Support</i>									
Purchase of former Westpac Bank House	01.55596.9402.002	\$797,721			\$800,000		\$800,000	100%	
<i>Information Technology</i>									
IT - Review Customer Request Management System	01.55102.4135.002	\$54,781	\$41,600				\$41,600	130%	-\$13,654
IT - Design Engineer and Trainees 1 x 64 bit Windows 7 PCs for Civilcad	01.55102.4135.002	\$4,473	\$4,000				\$4,000		
IT - Hardware (19 x PCs incl. MS Office)	01.55103.4135.002	\$23,760	\$39,900				\$39,900	60%	
IT - Hitech Project	01.55429.2420.002	\$13,071		\$10,800			\$10,800	121%	-\$2,271
IT - New Server Gunning and New Exponare (Spectrum) Server	01.55520.4135.002	\$6,478	\$27,000				\$27,000	24%	
IT - Software (Acrobat and Antivirus)	01.55118.4130.002	\$8,438	\$11,000				\$11,000	77%	
IT - Replace (UPS) Equipment	01.55245.4135.002	\$828	\$3,000				\$3,000	28%	
IT - Replace Printers	01.55310.4135.002	\$570	\$5,000				\$5,000	11%	
IT - Network Improvements	01.55001.4135.002	\$3,984	\$6,900				\$6,900	58%	
IT - Smart Phones - iPhone (Senior Management & Mayor)	01.55492.4050.002		\$1,300				\$1,300		
IT - Data Projectors Replacement	01.55181.4135.002	\$8,734	\$8,000				\$8,000	109%	-\$734
IT - Council Chambers Audibility Improvements	01.55602.4120.002	\$28,963			\$28,970		\$28,970	100%	
IT - Servers Virtualisation Project - Additional Project Memory Replication and 10GB Ports	01.55520.4135.002		\$20,400				\$20,400		
IT - Unified Telecommunications System	01.55551.4130.002	\$31,335		\$40,000			\$40,000	78%	
IT - Samsung Smart Phones for Works Dept (x2) - Reflect Compliant	01.55548.4050.002	\$4,601							-\$4,601
IT - Microwave links Communication Network to Council Offices (Transfer from IT Reserve)	01.55549.4135.002	\$264,835				\$252,410	\$252,410	105%	-\$12,425
<i>Caravan Parks</i>									
<i>Tourism Promotion and Business</i>									
Christmas Decorations Equipment Installation - Goulburn Street Crookwell	01.55590.4103.002		\$15,000				\$15,000		
Effluent Dump Point (RV Friendly Town) - Taralga	01.55522.4150.002		\$7,500				\$7,500		
Total Economy Expenditure		\$1,309,751	\$307,400	\$50,800	\$828,970	\$252,410	\$1,439,580	91%	-\$33,685

UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL EXPENDITURE BUDGET - 2017/2018 as at 31 March 2018 Capital Expenditure - Acquisition/Renewal of Assets *Actual expenditure figures include creditor commitments									
Job Description	Ledger No.	Actual Expenditure	Original Budget Estimate 2017/2018	September Revotes & Reserve Transfers	December Revotes & Reserve Transfers	March Revotes & Reserve Transfers	Revised Total Budget	Actual/ Revised Budget %	Budget Variances
GENERAL FUND AND DWM FUND									
4. INFRASTRUCTURE									
Roads, Bridges, Cycleways, Footpaths and Kerb and Guttering									
Urban Local Roads									
Urban Unsealed Rd - Road Reconstruction and Sealing (McIntosh Road West - Crookwell)	01.55544.2605.002	\$84,460	\$40,000				\$40,000	211%	-\$44,460
Urban Unsealed Rd - Prell Street Crookwell	01.55552.5100.002	\$5,105							-\$5,105
Urban Sealed Rd - Pavement Rehabilitation (Bunnaby Street Taralga)	01.55433.2605.002	\$1,257	\$200,000				\$200,000	1%	
Urban Sealed Rd - Bitumen Resealing	01.55163.5101.002	\$159,126	\$100,000			\$65,000	\$165,000	96%	
Roads to Recovery									
2017/2018 Roads to Recovery Program \$1,679,666									
- Gravel Resheeting - \$480,675									
- Rural Sealed Roads - Pavement Rehabilitation & Reseal - \$798,991									
- Grabine Road - \$400,000									
(2017/2018 will be \$1,679,666, 2 x \$839,833)									
Roads to Recovery - Local Roads Gravel Resheeting Program									
		\$474,771	\$480,675	\$12,000			\$492,675	96%	
Abbey Collins Road	01.50179.1430.002	\$16,589	\$11,000				\$11,000		
Armours Road	01.50154.1430.002	\$10,159	\$11,000				\$11,000		
Biala Road	01.50128.1430.002	\$22,696	\$22,000				\$22,000		
Brayton Road	01.50092.1430.002	\$25,500	\$22,000				\$22,000		
Clarevale Road	01.50180.1430.002	\$9,401	\$11,000				\$11,000		
Coolalie Road	01.50034.1430.002	\$12,481	\$13,000				\$13,000		
Greenmantle Road	01.50138.1430.002	\$18,269	\$19,000				\$19,000		
Jerrong Road	01.50181.1430.002	\$22,735	\$22,000				\$22,000		
Ladevale Road	01.50182.1430.002	\$17,187	\$22,000				\$22,000		
Leary's Lane	01.50183.1430.002	\$18,282	\$22,000				\$22,000		
Lerida Road South	01.50156.1430.002	\$23,114	\$22,000				\$22,000		
Lost River Road	01.50142.1430.002	\$17,661	\$22,000				\$22,000		
Old South Road	01.50145.1430.002	\$21,045	\$22,000				\$22,000		
Pejar Road	01.50081.1430.002	\$9,996							
Peelwood Road	01.50146.1430.002	\$28,807	\$22,000				\$22,000		
Redground Heights Road	01.50117.1430.002	\$5,312	\$15,000				\$15,000		
Reids Flat Road	01.50147.1430.002	\$24,530	\$22,000				\$22,000		
Rugby Road	01.50148.1430.002	\$20,329	\$22,000				\$22,000		
Sapphire Road	01.50149.1430.002	\$19,787	\$22,000				\$22,000		
Sheldricks Lane	01.50184.1430.002	\$16,441	\$22,000				\$22,000		
Third Creek Road	01.50158.1430.002	\$10,999	\$22,000				\$22,000		
Towrang Road	01.50122.1430.002	\$26,286	\$22,000				\$22,000		
Tyrl Tyrl Road	01.50073.1430.002	\$14,660	\$12,200				\$12,200		
Wheeo Road	01.50152.1430.002	\$27,745	\$22,000				\$22,000		
Woodhouselee Road	01.50078.1430.002	\$4,392	\$14,475				\$14,475		
Woodville Road	01.50124.1430.002	\$23,819	\$22,000				\$22,000		
Mt Costigan Road	01.50170.1430.002	\$6,551		\$12,000			\$12,000		

UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL EXPENDITURE BUDGET - 2017/2018 as at 31 March 2018 Capital Expenditure - Acquisition/Renewal of Assets *Actual expenditure figures include creditor commitments									
Job Description	Ledger No.	Actual Expenditure	Original Budget Estimate 2017/2018	September Revotes & Reserve Transfers	December Revotes & Reserve Transfers	March Revotes & Reserve Transfers	Revised Total Budget	Actual/ Revised Budget %	Budget Variances
Roads to Recovery - Bevendale Road Sealed Pavement Rehabilitation	01.50173.1430.002	\$334,760	\$269,880		\$36,707		\$306,587	109%	-\$28,173
Roads to Recovery - Golspie Road Sealed Pavement Rehabilitation	01.50175.1430.002	\$337,209		\$390,263			\$390,263	86%	
Roads to Recovery - Towrang Road Sealed Pavement Rehabilitation	01.50177.1430.002	\$8,946	\$279,111				\$279,111	3%	
Roads to Recovery - Grabine Road Construction - Total of \$3m over 8 years (includes \$200k deferred from 2016-2017 Project funding completed 2019/2020)	01.50126.1430.002		\$400,000				\$400,000		
2016 Road Damage Restoration - Redground Road	01.50185.1430.002	\$250,000	\$250,000				\$250,000	100%	
Rural Local Roads									
Grabine Road Construction - Total of \$1.6m over 4 Years (Tranche 2 Special Grant - 50% Funding \$800,000 2016/2017 to 2019/2020) (16/17 \$200k, 17/18 \$200k, 18/19 \$200k, 19/20 \$200k)	01.55460.9101.001	\$20,009	\$400,000				\$400,000	5%	
Black Spot Funding - Brayton Road Safety Improvements	01.55569.2605.002	\$8,961							-\$8,961
Black Spot Funding - Binda Street, Bigga Safety Improvements	01.55570.2605.002	\$118,399		\$70,000	\$25,106		\$95,106	124%	-\$23,293
Black Spot Funding - Coolalie Road Safety Improvements	01.55571.2605.002	\$17,818		\$41,000			\$41,000	43%	
Gravel Resheeting Local Roads (Transfer from Sec. 94 Reserve)		\$189,153	\$190,500				\$190,500	99%	
Bannister Lane	01.55148.1430.002	\$24,241	\$22,000				\$22,000		
Collector Road	01.55435.1430.002	\$16,651	\$22,000				\$22,000		
Coolalie Road	01.55540.1430.002	\$7,135	\$9,000				\$9,000		
Golspie Road	01.55541.1430.002	\$18,982	\$22,000				\$22,000		
Greenmantle Road	01.55434.1430.002	\$1,765	\$3,000				\$3,000		
Kentgrove Road	01.55525.1430.002	\$10,170	\$11,000				\$11,000		
Redground Road	01.55411.1430.002	\$24,808	\$22,000				\$22,000		
Redground Height's Road	01.55419.1430.002	\$10,959	\$7,000				\$7,000		
Ryanna Road	01.55542.1430.002	\$18,401	\$22,000				\$22,000		
Tyrl Tyrl Road	01.55529.1430.002	\$11,462	\$6,500				\$6,500		
Walsh's Road	01.55488.1430.002	\$17,306	\$22,000				\$22,000		
Woodhouselee Road	01.55543.1430.002	\$27,272	\$22,000				\$22,000		
Rural Local Sealed Road - Bitumen Resealing	01.55162.5101.002	\$554,871	\$468,000				\$468,000		
Rural Local Sealed Road - Pavement Rehabilitation Breadalbane Road (2016 Road Damage Restoration \$45k)	01.55162.5103.002		\$150,000				\$150,000	82%	
2016 Road Damage Restoration - Wheeo Road - Council Funded	01.55162.5103.002	\$94,772	\$121,000				\$121,000		
2017 Road Damage Restoration - Redground Road - Council Funded	01.55162.5103.002	\$43,443	\$102,000				\$102,000		
Rural Local Road - Bannister Lane Curve Realignment and Initial Seal (Sec 94A \$250k and Sec 94 \$100k)	01.55582.2605.002	\$19,118	\$350,000				\$350,000	5%	
Rural Local Road - Currans Road - Causeway Replacement	01.55558.9010.002	\$231,912		\$150,000	\$81,912		\$231,912	100%	
Boongarra Road dedication	01.55478.1931.002	\$7,041							

UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL EXPENDITURE BUDGET - 2017/2018 as at 31 March 2018 Capital Expenditure - Acquisition/Renewal of Assets *Actual expenditure figures include creditor commitments									
Job Description	Ledger No.	Actual Expenditure	Original Budget Estimate 2017/2018	September Revotes & Reserve Transfers	December Revotes & Reserve Transfers	March Revotes & Reserve Transfers	Revised Total Budget	Actual/ Revised Budget %	Budget Variances
<i>Regional Roads</i>									
Regional Road Resealing Program (RMS Block Grant Funded)	01.50523.5101.002	\$317,207	\$334,035				\$334,035	95%	
Regional Road Rehabilitation - Gundaroo Road MR52 (50% RMS REPAIR Grant Funded)	01.50527.5101.002	\$359,347	\$742,000				\$742,000	42%	
Regional Road Rehabilitation - Gundaroo Road MR52 (RMS 3x3 Grant Funded)	01.50527.5101.002		\$123,000				\$123,000		
Regional Road Rehabilitation - Taralga Road MR256 (100% Grant Funded)	01.52570.9006.002		\$238,063				\$238,063		
(Near Chapman's Lane Tarlo - \$238,063 Black Spot Grant Funding)									
Regional Road Rehabilitation - Wombeyan Caves Road MR258 (100% Grant Funded)	01.52582.5103.002	\$351	\$186,110				\$186,110	0%	
(Near Mares Forest Road 0 \$186,110 Black Spot Grant Funding)									
Regional Road Rehabilitation - Devil's Elbow MR52 (\$540,000 Fixing Country Roads Grant, \$193,500 Black Spot Grant, \$346,500 Council Funded)	01.50528.5101.002	\$1,213,461		\$1,080,000	\$540,382		\$1,620,382	75%	
Regional Road - Boorowa Road MR248W Crash Barrier Improvements (RMS Block Grant Funded)	01.52493.5101.002	\$91,734	\$100,000				\$100,000	92%	
Regional Road - Boorowa Road MR248W 2016 Road Damage Restoration (Council Funded)	01.52491.5103.002	\$303,846	\$837,000				\$837,000	36%	
Black Spot Funding Taralga Rd Safety Improvements	01.55573.9006.002	\$370,272		\$220,000	\$116,744		\$336,744	110%	-\$33,528
<i>Regional Roads Timber Bridge Replacement Program</i>									
MR 256 - Timber Bridge Replacement - Abercrombie River	01.52563.2604.002	\$56,916		\$1,215,000			\$1,215,000	5%	
MR 248E - Timber Bridge Replacement - Kiamma Creek (50% Fixing Country Roads Grant - \$450k Bridges Renewal Grant)	01.52485.2604.002	\$8,399	\$1,062,500				\$1,062,500	1%	
<i>Local Roads Bridge Program</i>									
Roads to Recovery - Coates Creek (Reid's Flat Road) Timber Bridge Replacement	01.50176.2604.002	\$25,346		\$25,346			\$25,346	100%	
Kialla Creek Bridge Replacement - Gullens Flat Road	01.55595.2604.002	\$83,787		\$155,000			\$155,000	54%	
<i>Footpaths and Cycleways</i>									
Footpath Reconstruction All Areas	01.55289.1681.002	\$10,161		\$22,000			\$22,000	46%	
Traffic & Transport Cycleway Program - Lorn Street Collector	01.55498.1681.002		\$120,000				\$120,000		
Kiamma Reserve Pipe Construction	01.55585.4150.002			\$12,000			\$12,000		
Kiamma Creek Boardwalk Replacement - Gravel - (100% Council Funded)	01.55564.1681.002	\$42,099		\$10,000	\$30,000		\$40,000	105%	-\$2,099
<i>Kerb and Guttering</i>									
Kerb and Guttering - Laggan Road - Oram Street	01.55299.1640.002	\$204,733	\$228,000				\$228,000	90%	
Kerb and Guttering Repair - Colyer Street	01.55594.1640.002	\$45,841	\$50,000				\$50,000	92%	
Kerb and Guttering - Corner of Bourke Street and Brennan Street (contingent upon 50% contribution from Collector Memorial Hall)	01.55591.1640.002		\$22,554				\$22,554		

UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL EXPENDITURE BUDGET - 2017/2018 as at 31 March 2018 Capital Expenditure - Acquisition/Renewal of Assets *Actual expenditure figures include creditor commitments									
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<i>Other Infrastructure</i>									
School - Rural Bus Stops (Transfer from Sec 94 Reserve)	01.55294.2605.002		\$15,000				\$15,000		
Towns and Villages Streetscape Investigation and Program	01.55401.9006.002	\$46,084	\$200,000				\$200,000	23%	
<i>Waste Centres, Rubbish Tips and Street Cleaning</i>									
Crookwell Landfill Upgrade/Remediation - EPA Requirement (17/18 \$270k transfer from DWM Sec 94 Reserve and \$1.23m Council Funded)	01.55257.4103.002	\$150,678	\$1,500,000				\$1,500,000	10%	
Gunning Transfer Station - Gravel Pad and Skip Bins	01.55566.4103.002	\$6,453		\$20,000			\$20,000	32%	
<i>Public Cemeteries</i>									
Lawn Cemeteries Columbarium's (Transfer from Sec. 94 Reserve)	01.55175.4145.002	\$2,981	\$10,000				\$10,000	30%	
Crookwell Lawn Cemetery Plaque Beams (Transfer from Sec. 94 Reserve)	01.55559.4145.002	\$7,221				\$30,000	\$30,000	24%	
Stonequarry Cemetery Public Toilet Block	01.55539.4102.202	\$2,124		\$8,700			\$8,700	24%	
<i>Stormwater and Drainage</i>									
Robertson Lane Crookwell (Davey Motors) - Stormwater Drainage (Transfer from Reserve)	01.55201.4159.002	\$693	\$160,000				\$160,000	0%	
Railway Street Crookwell (behind Vet Surgery) - Stormwater Drainage (Transfer from Reserve)	01.55201.4159.002		\$25,000				\$25,000		
Church Street Collector - Stormwater Drainage (opposite Bushranger hotel) (Transfer from Reserve)	01.55567.4159.002			\$80,000			\$80,000		
<i>Quarries and Gravel Pits</i>									
Land Purchase Heffernan's Gravel Quarry	01.55575.9402.002	\$173,492		\$171,000			\$171,000	101%	-\$2,492
<i>Public Conveniences and Amenities</i>									
Goulburn Street Crookwell - Amenities Upgrade	01.55439.4103.002		\$10,000				\$10,000		
Tuena - Amenities Block & Replacement Effluent Disposal System (Total Cost \$100k) (Total Project \$100k - \$50k Grant Funds, \$45.7k Council Funded & \$4.3k Transfer from Sec. 94 Reserve)	01.55510.4103.002	\$36,123		\$46,000			\$46,000	79%	
Goodhew Park - Amenities Upgrade (Transfer from Sec. 94 Reserve)	01.55466.4150.002	\$3,014	\$100,000				\$100,000	3%	
<i>Engineering, Purchasing and Works Supervision</i>									
Survey Equipment (funded from Plant and Equipment Reserve)	01.55394.4120.002	\$43,222							
<i>Plant and Equipment Operations</i>									
Motor Vehicle Net Replacement Cost - (see Motor Vehicle Schedule)	01.59000.4210.004	\$76,386	\$193,300				\$193,300	61%	
Heavy Plant Fleet Net Replacement Cost - (see Plant Schedule)	01.59000.4210.004	\$563,267	\$785,000		\$7,000	\$63,920	\$855,920		
Workshop Plant and Tools	01.55122.4120.002	\$3,590	\$4,000				\$4,000	90%	
<i>Domestic Waste Management (DWM)</i>									
DWM Plant Net Replacement Cost - (see Plant Schedule)	06.59000.4210.579	-\$50,591							\$50,591
DWM Green Waste service rubbish bins purchase - (from DWM Reserve)	06.06502.4050.002	\$90,608				\$115,000	\$115,000	79%	
Total Infrastructure Expenditure		\$7,249,974	\$10,846,728	\$3,728,309	\$837,851	\$273,920	\$15,686,808	46%	-\$97,520

UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL EXPENDITURE BUDGET - 2017/2018 as at 31 March 2018 Capital Expenditure - Acquisition/Renewal of Assets *Actual expenditure figures include creditor commitments									
Job Description	Ledger No.	Actual Expenditure	Original Budget Estimate 2017/2018	September Revotes & Reserve Transfers	December Revotes & Reserve Transfers	March Revotes & Reserve Transfers	Revised Total Budget	Actual/ Revised Budget %	Budget Variances
WATER SUPPLY FUND									
<i>Crookwell Water Supply Fund</i>									
Loan Principal Reduction (Former Crookwell Loan 163W - Finalised 24/4/2022)	02.02600.4900.002	\$25,763	\$52,500				\$52,500	49%	
Mains Replacement - General	02.02547.2194.002	\$18,027	\$150,000				\$150,000	12%	
Crookwell NEW DAFF Water Treatment Plant (Infrastructure NSW Grant 17/18 \$857k) (ULSC contribution 17/18 143k - Transfer from Reserve)	02.02562.4200.002	\$1,731,299	\$1,000,000	\$600,000			\$1,600,000	108%	-\$131,299
Computer Replacement Manager of Operations (Laptop)	02.02535.4135.002	\$1,117	\$2,000				\$2,000	56%	
Horizon Water Meter Reader software	02.02565.4130.002	\$3,800							-\$3,800
<i>Gunning Water Supply Fund</i>									
Mains Replacement	09.09511.2194.002		\$60,000				\$60,000		
<i>Dalton Water Supply Fund</i>									
Mains Replacements	11.11508.2194.002		\$30,000				\$30,000		
<i>Taralga Water Supply Fund</i>									
Loan Principal Reduction (Loan 170 - Finalised 9/2/2037)	12.12600.4900.002	\$11,642	\$11,600				\$11,600	100%	-\$42
Mains Replacements	12.12511.2194.002	\$30,284	\$50,000				\$50,000	61%	
Total Water Supply Services Expenditure		\$1,821,931	\$1,356,100	\$600,000			\$1,956,100	93%	-\$135,141

UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL EXPENDITURE BUDGET - 2017/2018 as at 31 March 2018 Capital Expenditure - Acquisition/Renewal of Assets *Actual expenditure figures include creditor commitments									
Job Description	Ledger No.	Actual Expenditure	Original Budget Estimate 2017/2018	September Revotes & Reserve Transfers	December Revotes & Reserve Transfers	March Revotes & Reserve Transfers	Revised Total Budget	Actual/ Revised Budget %	Budget Variances
SEWERAGE FUND									
<i>Crookwell Sewerage Fund</i>									
Loan Principal Reduction (Former Crookwell Loan 163S - Finalised 24/4/2022)	03.03600.4900.002	\$16,376	\$33,400				\$33,400	49%	
Sewerage Pumping Station Upgrades	03.03530.4300.002	\$15,328	\$10,000				\$10,000	153%	-\$5,328
Sewer Main Rehabilitation / Renewal	03.03535.4300.002		\$50,000			\$50,000	\$100,000		
Mower Purchase	03.59000.4210.004		\$6,300				\$6,300		
STP Motor Gearbox repair	03.03532.4135.002	\$14,530		\$14,530			\$14,530	100%	
<i>Gunning Sewerage Fund</i>									
Sewer Main Rehabilitation / Renewal	10.10507.4300.002	\$19,546	\$40,000				\$40,000	49%	
Gunning Sewerage Emergency Generator	10.10513.4300.002					\$100,000	\$100,000		
<i>Taralga Sewerage Fund</i>									
Loan Principal Reduction (Loan 170 - Finalised 9/2/2037)	13.13600.4900.002	\$2,719	\$2,700				\$2,700	101%	-\$19
Sewer Main Rehabilitation / Renewal	13.13516.4300.002		\$50,000			-\$50,000			
Total Sewerage Services Expenditure		\$68,499	\$192,400	\$14,530		\$100,000	\$306,930	22%	-\$5,347
GENERAL FUND									
5. CIVIC LEADERSHIP									
<i>Real Estate Development</i>									
Total Civic Leadership Expenditure									
Total Capital Works Expenditure		\$10,703,729	\$12,993,228	\$4,550,089	\$1,782,587	\$818,530	\$20,144,434	53%	-\$306,586
Capital Works Funding by Fund:-									
General Fund Expenditure	88%	\$8,773,281	\$11,444,728	\$3,935,559	\$1,782,587	\$603,530	\$17,766,404	49%	-\$216,689
DWM Fund Expenditure		\$40,017				\$115,000	\$115,000	35%	\$50,591
Water Supply Funds Expenditure	10%	\$1,821,931	\$1,356,100	\$600,000			\$1,956,100	93%	-\$135,141
Sewerage Funds Expenditure	1%	\$68,499	\$192,400	\$14,530		\$100,000	\$306,930	22%	-\$5,347
Total of All Funds Expenditure	100%	\$10,703,729	\$12,993,228	\$4,550,089	\$1,782,587	\$818,530	\$20,144,434	53%	-\$306,586

UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL INCOME BUDGET - 2017/2018 as at 31 March 2018 Grants and Contributions Provided for Capital Purposes									
Job Description	Ledger No.	Actual Income	Original Budget Estimate 2017/2018	September Revotes & Reserves Transfers	December Revotes & Reserves Transfers	March Revotes & Reserves Transfers	Revised Total Budget	Actual/ Revised Budget %	Budget Variance
GENERAL FUND									
1. COMMUNITY									
<i>Emergency Services and Fire Protection</i>									
Bushfire Brigade Building Improvements - (s94 fund)	01.38001.4250.999	\$26,160		\$8,300	\$12,004	\$6,600	\$26,904	97%	
Gurrundah Bushfire Shed Solar panel system - Acciona Energy Contribution	01.38001.1750.483	\$10,730				\$13,130	\$13,130	82%	
<i>Animal Control</i>									
Crookwell Pound - Impounding Yard Improvements (Transfer Sec. 94 Reserve)	01.45001.4250.999		\$3,000				\$3,000		
<i>Health Services, Medical Centres, Aged, Disabled and Community Services</i>									
<i>Public Libraries</i>									
<i>Public Halls, Cultural Services, Community Centres and Museums</i>									
<i>Sporting Grounds and Parks and Gardens</i>									
Kiamma Creek/Pat Cullen Reserve Marsden Street Entrance Improvements (50% contribution from Kiamma Creek Landcare Group)	01.35301.1750.188		\$5,000				\$5,000		
Goodhew Park, Taralga - Community Building Partnerships Grant	01.35301.1700.379	\$50,000				\$50,000	\$50,000	100%	
Clifton Park - Outdoor Gym (Contribution from Crookwell Neighbourhood Centre)	01.35301.1700.952	\$6,203		\$6,203			\$6,203	100%	
Memorial Oval - Building Replacement - (Sporting Clubs Contributions)	01.35201.1750.865	\$10,500				\$10,500	\$10,500	100%	
Memorial Oval - Building Replacement - Amenities, Gym & Function Centre (50% Funded from Clubs NSW, Veolia & Sport & Rec. Grants)	01.35201.1700.567	\$540,000				\$600,000	\$600,000	90%	
<i>Swimming Pools</i>									
Total Community Income		\$643,593	\$8,000	\$14,503	\$12,004	\$680,230	\$714,737	90%	

UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL INCOME BUDGET - 2017/2018 as at 31 March 2018 Grants and Contributions Provided for Capital Purposes									
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GENERAL FUND									
2. ENVIRONMENT									
<i>Town Planning and Development Control</i>									
LEP Review & Section 94 Plan Review (\$75k Plan Administration Sec 94 Funded)	01.41001.1750.297	\$35,248	\$75,000				\$75,000	47%	
<i>Section 94 - Development Contributions</i>									
Open Space	01.41001.1750.287	\$23,809	\$23,700				\$23,700	100%	-\$109
Bushfire	01.41001.1750.322	\$18,995	\$21,600				\$21,600	88%	
Community Facilities/Amenities	01.41001.1750.288	\$41,267	\$43,300				\$43,300	95%	
Roads/Traffic Construction	01.41001.1750.289	\$269,279	\$298,700				\$298,700	90%	
Extractive Industries	01.41001.1750.292	\$5,540	\$9,400				\$9,400	59%	
Plan Administration	01.41001.1750.295	\$5,162	\$5,200				\$5,200	99%	
<i>Environmental Systems and Protection</i>									
<i>Housing</i>									
<i>Noxious Weeds Control</i>									
<i>Building Control</i>									
Total Environment Income		\$399,301	\$476,900				\$476,900	84%	-\$109

UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL INCOME BUDGET - 2017/2018 as at 31 March 2018 Grants and Contributions Provided for Capital Purposes									
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<u>GENERAL FUND</u>									
3. ECONOMY									
Financial Services									
Administration and Corporate Support									
Information Technology									
Caravan Parks									
Tourism Promotion and Business									
Total Economy Income									

UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL INCOME BUDGET - 2017/2018 as at 31 March 2018 Grants and Contributions Provided for Capital Purposes									
Job Description	Ledger No.	Actual Income	Original Budget Estimate 2017/2018	September Revotes & Reserves Transfers	December Revotes & Reserves Transfers	March Revotes & Reserves Transfers	Revised Total Budget	Actual/ Revised Budget %	Budget Variance
GENERAL FUND AND DWM FUND									
4. INFRASTRUCTURE									
Roads, Bridges, Cycleways, Footpaths and Kerb and Guttering									
Urban Local Roads									
Rural Local Roads									
Grabine Road Construction - Total of \$1.6m over 4 Years (Tranche 2 Special Grant - 50% Funding \$800,000 2016/2017 to 2019/2020) (17/18 \$200k, 18/19 \$200k, 19/20 \$200k)	01.30301.1700.970		\$400,000				\$400,000		
Bannister Lane Curve Realignment & Initial Seal (\$250k Gullen Solar Farm Sec 94A & \$100k Sec 94)	01.41001.1750.363	\$19,118	\$350,000				\$350,000	5%	
Gravel Resheeting Roads (Transfer from Sec. 94 Reserve)	01.30301.4250.999	\$189,153	\$190,500				\$190,500	99%	
Black Spot Funding Taralga Rd Safety Improvements	01.30321.1700.975	\$175,600		\$175,600			\$175,600	100%	
Black Spot Funding - Brayton Road Safety Improvements	01.30321.1700.977			\$75,280			\$75,280		
Black Spot Funding - Binda Street, Bigga Safety Improvements	01.30321.1700.977	\$74,110		\$94,110			\$94,110	79%	
Regional Roads									
Regional Road Rehabilitation - Gundaroo Road MR52 (50% RMS REPAIR Grant Funded)	01.31001.1700.318		\$371,000				\$371,000		
Regional Road Rehabilitation - MR256 Taralga Road (100% Grant Funded) (Near Chapman's Lane Tarlo 0 \$238,063 Black Spot Funding)	01.31001.1700.968		\$238,063				\$238,063		
Regional Road Rehabilitation - MR258 Wombeyan Caves Road (100% Grant Funded)	01.31001.1700.968		\$186,110				\$186,110		
Regional Road Rehabilitation - Devil's Elbow MR52 - \$193,500 Black Spot Grant Funding	01.31001.1700.969	\$194,000		\$193,500			\$193,500	100%	-\$500
- \$540,000 Fixing Country Roads Grant - State Govt. Transport for NSW	01.31001.1700.980			\$540,000			\$540,000		
- \$266,546 HVSP	01.31001.1700.982	\$239,891		\$266,546			\$266,546	90%	
Regional Roads Timber Bridge Replacement Program									
MR 248E - Timber Bridge Replacement - Kiamma Creek (50% RMS Grant & 50% Loan Funded)	01.31001.1700.960		\$1,062,500				\$1,062,500		
MR 256 - Timber Bridge Replacement - Abercrombie Bridge (Bridge Renewal Program)	01.31001.1700.978	\$156,011		\$762,000			\$762,000	20%	
MR 256 - Timber Bridge Replacement - Abercrombie Bridge (Fixing Country Roads NSW)	01.31001.1700.960			\$675,000			\$675,000		
Local Roads Bridge Program									
Footpaths and Cycleways									
Traffic & Transport Cycleway Program - Lorn Street Collector (Collector Public School) - (50% Grant Funded)	01.30801.1700.581		\$60,000				\$60,000		

UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL INCOME BUDGET - 2017/2018 as at 31 March 2018 Grants and Contributions Provided for Capital Purposes									
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<i>Kerb and Guttering</i>									
Kerb and Guttering - Corner of Bourke Street and Brennan Street (50% contribution from Collector Memorial Hall)	01.30811.1750.932		\$11,277				\$11,277		
Kerb and Guttering - Laggan Road Owner Contributions	01.30811.1750.933	\$22,552		\$19,322			\$19,322	117%	-\$3,230
<i>Other Infrastructure</i>									
School - Rural Bus Stops (Transfer from Sec 94 Reserves)	01.32501.4250.999		\$15,000				\$15,000		
<i>Waste Centres, Rubbish Tips and Street Cleaning</i>									
<i>Public Cemeteries</i>									
Lawn Cemeteries Columbariums (Transfer from Sec. 94 Reserve)	01.32001.4250.999	\$10,201	\$10,000				\$10,000	102%	-\$201
<i>Stormwater and Drainage</i>									
Robertson Lane Crookwell - Stormwater Drainage (Davey Motors) (Transfer from Res)	01.39701.4250.999	\$693	\$160,000				\$160,000	0%	
<i>Public Conveniences and Amenities</i>									
Goodhew Park - Amenities Upgrade (Transfer from Sec. 94 Reserve)	01.35301.4205.999	\$3,014	\$100,000				\$100,000	3%	
Clifton Park Toilet Block - Dept Infrastructure	01.32101.1700.559				\$20,000		\$20,000		
<i>Engineering, Purchasing and Works Supervision</i>									
<i>Plant and Equipment Operations</i>									
<i>Domestic Waste Management (DWM)</i>									
Section 94 Contribution - Garbage Disposal and Facilities	06.06011.1750.290		\$15,500				\$15,500		
Crookwell Landfill Upgrade/Remediation - EPA Requirement (Transfer from Sec 94)	06.06011.1750.290	\$150,678	\$270,000				\$270,000	56%	
Total Infrastructure Income		\$1,235,021	\$3,439,950	\$2,801,358	\$20,000		\$6,261,308	20%	-\$3,931.84

UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL INCOME BUDGET - 2017/2018 as at 31 March 2018 Grants and Contributions Provided for Capital Purposes									
Job Description	Ledger No.	Actual Income	Original Budget Estimate 2017/2018	September Revotes & Reserves Transfers	December Revotes & Reserves Transfers	March Revotes & Reserves Transfers	Revised Total Budget	Actual/ Revised Budget %	Budget Variance
WATER SUPPLY FUND									
<i>Crookwell Water Supply Fund</i>									
Water Section 64 Development Contributions	02.02001.1750.285	\$12,554	\$25,800				\$25,800	49%	
Crookwell NEW DAFF Water Treatment Plant (Infrastructure NSW Grant)	02.02001.1700.571	\$959,112	\$857,000				\$857,000	112%	-\$102,112
Crookwell NEW DAFF Water Treatment Plant - Transfer from Reserve	02.02001.4250.999	\$143,000	\$143,000				\$143,000	100%	
<i>Gunning Water Supply Fund</i>									
Water Section 64 Development Contributions	09.09001.1750.285	\$3,923	\$15,200				\$15,200	26%	
<i>Dalton Water Supply Fund</i>									
Water Section 64 Development Contributions	11.11001.1750.285		\$2,100				\$2,100		
<i>Taraiga Water Supply Fund</i>									
Water Section 64 Development Contributions	12.12001.1750.285	\$11,769	\$9,300				\$9,300	127%	-\$2,469
Total Water Supply Services Income		\$1,130,358	\$1,052,400				\$1,052,400	107%	-\$104,581

UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL INCOME BUDGET - 2017/2018 as at 31 March 2018 Grants and Contributions Provided for Capital Purposes									
Job Description	Ledger No.	Actual Income	Original Budget Estimate 2017/2018	September Revotes & Reserves Transfers	December Revotes & Reserves Transfers	March Revotes & Reserves Transfers	Revised Total Budget	Actual/ Revised Budget %	Budget Variance
SEWERAGE FUND									
<i>Crookwell Sewerage Fund</i> Sewerage Section 64 Development Contributions	03.03011.1750.285	\$8,360	\$20,600				\$20,600	41%	
<i>Gunning Sewerage Fund</i> Sewerage Section 64 Development Contributions	10.10001.1750.285	\$4,180	\$8,200				\$8,200	51%	
<i>Taraiga Sewerage Fund</i> Sewerage Section 64 Development Contributions	13.13001.1750.285	\$12,540	\$5,400				\$5,400	232%	-\$7,140
Total Sewerage Services Income		\$25,080	\$34,200				\$34,200	73%	-\$7,140
GENERAL FUND									
5. CIVIC LEADERSHIP									
<i>Real Estate Development</i>									
Total Civic Leadership Income									
Total Capital Grants and Contributions Income, Transfers from Reserves & Loans		\$3,433,353	\$5,011,450	\$2,815,861	\$32,004	\$680,230	\$8,539,545	40%	-\$115,762
Total Transfers from Reserves		\$143,693	\$303,000				\$303,000	47%	
Total Section 94/64 Transfers from Reserves		\$398,324	\$998,500	\$8,300	\$12,004	\$6,600	\$1,025,404	39%	
Total Loans			\$531,250				\$531,250		
Total Capital Grants and Contributions		\$2,891,336	\$2,674,700	\$2,807,561	\$20,000	\$673,630	\$6,175,891	47%	-\$115,762
Total Section 94 Budget Received - Not Funding This years capital works			\$504,000				\$504,000		
Total Capital Grants and Contributions Income, Transfers from Reserves & Loans		\$3,433,353	\$5,011,450	\$2,815,861	\$32,004	\$680,230	\$8,539,545	40%	-\$115,762

UPPER LACHLAN SHIRE COUNCIL



3RD QUARTER REVIEW OPERATIONAL PLAN – KEY PERFORMANCE INDICATORS **2017/2018**

31 MARCH 2018

PRINCIPAL ACTIVITIES - KEY PERFORMANCE INDICATORS (KPI)
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<u>FUNCTION (SERVICE)</u>	<u>PAGE NUMBER</u>
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Swimming Pools	6
Sporting Grounds and Parks and Gardens	7
Public Libraries	8
Emergency Services and Fire Protection	9
ENVIRONMENT	
Town Planning and Development Control	10
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ECONOMY	
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Roads, Bridges, Footpaths, Cycleways, and Kerb and Guttering	21 - 22
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PRINCIPAL ACTIVITIES - KEY PERFORMANCE INDICATORS (KPI) continued

<u>FUNCTION (SERVICE)</u>	<u>PAGE NUMBER</u>
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Domestic Waste Management (DWM)	28
Water Supply Services	29
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CIVIC LEADERSHIP	
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**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - COMMUNITY:
PRINCIPAL ACTIVITY - HEALTH SERVICES, MEDICAL CENTRES, AGED, DISABLED AND COMMUNITY SERVICES**

KPI	Performance Measure	Delivery Program Actions	Performance Status
Liaise with health care service providers within the Shire.	Maintain lease for buildings.	1.1 - Support the retention of medical and health care facilities in the towns.	Achieved - Council owned building utilised for health care services in Crookwell and Gunning.
Support the Youth Council to promote youth engagement.	Report each year in the Annual Report.	1.4 - Retain the youth population demographic and provide appropriate facilities.	Achieved. YA'MAD Committee support provided, youth week activities undertaken.
Support the NSW Government rollout of the National Disability Insurance Scheme (NDIS).	Council adopts a Disability Inclusion Action Plan by July 2017.	1.3 - Community services for young, aged, disabled, and people from diverse cultural backgrounds.	Achieved - the Disability Inclusion Action Plan, adopted after public exhibition by Council on 15 June 2017.
Maintain a web based community directory.	Review annually.	1.7 - Social inclusion for all disparate communities.	Achieved - Annual review completed in October 2017.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - COMMUNITY:
PRINCIPAL ACTIVITY - PUBLIC HALLS, CULTURAL SERVICES, COMMUNITY CENTRES AND MUSEUMS**

KPI	Performance Measure	Delivery Program Actions	Performance Status
Implement Social and Community Plan for Council.	Report every year in the Annual Report.	1.2 - Support provision of ageing population services and aged accommodation.	Achieved. Social and Community Plan will be reviewed in 2018/2019.
Implement Cultural Plan for Council.	Review every two years. Complete review by December 2017.	1.3 - Community services for young, aged, disabled, and people from diverse cultural backgrounds.	Achieved - Cultural Plan 2017-2020 adopted by Council on 15 June 2017.

KPI	Performance Measure	Delivery Program Actions	Performance Status
		1.6 - Protect all significant heritage sites to preserve the diverse history of the Shire.	Achieved - Heritage grants endorsed by Council in October 2017 and a further report was tabled at the March 2018 Council Meeting.
Maintenance and management of Council public facilities.	Annual AGM and audits for Committees.	1.8 - Manage and upgrade Council's public buildings and community centres.	Being achieved – audits completed for 2016/2017 and maintenance is completed as per budget commitment.
	Review Plan of Management for public buildings every five years.	1.8 - Manage and upgrade Council's public buildings and community centres.	Achieved - Plan of Managements are reviewed and completed, subsequent reviews are ongoing and reported to Council for endorsement.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - COMMUNITY:
PRINCIPAL ACTIVITY - ANIMAL CONTROL**

KPI	Performance Measure	Delivery Program Actions	Performance Status
Registration of companion animals.	Monthly report to Office of Local Government.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.	Achieved - monthly reports submitted to the Office of Local Government.
Maintain a Complaint Handling Register.	Complaints closed out within two weeks.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.	Being achieved – noting that not all complaints can be finalised within 2 weeks.
Maintain an Impounding Register.	Statistics reported in Annual Report.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.	Achieved.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - COMMUNITY:
PRINCIPAL ACTIVITY - SWIMMING POOLS**

KPI	Performance Measure	Delivery Program Actions	Performance Status
Swimming pool guidelines.	Annual review of guidelines.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.	Achieved – Council's Swimming Pool Operational Plan is updated prior to commencement of the season. This document is provided as part of the booking process. Bookings are accepted from local schools, Department of Education, Swim Club, NSW Sport & Recreation and special interest groups to utilise Council's pools at Gunning and Crookwell. Safety systems reviewed in accordance with Practice Note 15 prior to pools opening.
Water quality testing.	Daily testing and water sample compliance.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.	Achieved – Water quality testing is undertaken prior to opening and during pool opening hours. 4 tests are completed at two hour intervals. Results are recorded, and corrective action taken, in compliance with Department of Health guidelines. All results are filed in Council Records Management System.
Swimming pool patronage numbers.	Report annually to Council.	1.3 - Community services for young, aged, disabled, and people from diverse cultural backgrounds.	Pending – daily attendance records are maintained for both Swimming Pools. Income and expenditure reports, as well as patronage reports, are provided to Council at the conclusion of season.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - COMMUNITY:
PRINCIPAL ACTIVITY - SPORTING GROUNDS AND PARKS AND GARDENS**

<u>KPI</u>	<u>Performance Measure</u>	<u>Delivery Program Actions</u>	<u>Performance Status</u>
Sports field maintenance and Playing Fields Committee meetings.	Report to Council annually.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.	Being achieved – Clifton Park upgrades completed. Pat Cullen Reserve project is in the design and planning phase. Goodhew Park grant applications for revitalisation are completed.
Prepare Plans of Management for land where Council is the trustee.	Review Plans every five years.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.	Not achieved – no progress to date.
Towns and villages streetscape improvement program.	Implement main street streetscape plans.	1.8 - Manage and upgrade Council's public buildings and community centres.	Being achieved – Tenders for the design of streetscape project will be reported to the May 2018 Council Meeting.
Towns and villages mowing and maintenance program and fire risk minimisation. Improve maintenance of public parks facilities on weekends of special or community events.	Implement town beautification initiatives.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.	Being achieved – townspeople working in towns and village including, Bigga, Gunning and Taralga and the parks and gardens team in Crookwell.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - COMMUNITY:
PRINCIPAL ACTIVITY - PUBLIC LIBRARIES**

KPI	Performance Measure	Delivery Program Actions	Performance Status
Quarterly Reports for library services to Council.	Report to Council by deadline.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.	Achieved – Quarterly Reports for both branch libraries are prepared within a month of the end of the quarter.
Complete NSW State Library Return of Local Priority Grant Report and Statement of Library Operations.	Completed by State Library deadline.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.	Achieved – Library Return forwarded to NSW State Library in November 2017.
Increase membership and number of library loans.	Increase by 1% per annum.	1.3 - Community services for young, aged, disabled, and people from diverse cultural backgrounds.	Achieved – statistics prepared by Library Manager for the 2016/2017 Annual Report.
Design and development of the new Upper Lachlan library services website.	Operational in 2017/2018.	1.3 - Community services for young, aged, disabled, and people from diverse cultural backgrounds.	Achieved – new Council library website launched in August 2017. New library membership cards and signage completed.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - COMMUNITY:
PRINCIPAL ACTIVITY - EMERGENCY SERVICES AND FIRE PROTECTION**

<u>KPI</u>	<u>Performance Measure</u>	<u>Delivery Program Actions</u>	<u>Performance Status</u>
Maintain Section 94 Register for each individual Bushfire Brigade.	Annual Audit of Section 94 Register.	1.8 - Manage and upgrade Council's public buildings and community centres.	Achieved – Section 94 Register audit completed for 2016/2017 and provided a copy of the register to RFS in August 2017.
Complete review of DISPLAN and creation of Consequence Management Guides.	Report to Council every two years.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.	Being achieved – Consequences Management Guide are prepared and signed copies received from REMO.
Complete review of RFS Service Level Agreement.	Report to Council by June 2018.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.	Not achieved – yet to be finalised.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ENVIRONMENT:
PRINCIPAL ACTIVITY – TOWN PLANNING AND DEVELOPMENT CONTROL**

KPI	Performance Measure	Delivery Program Actions	Performance Status
Prepare LEP amendments and submit to Department of Planning.	LEP Amendments submitted to Department of Planning and Infrastructure for gazettal in a timely manner.	2.2 - Promote environmentally sustainable developments (ESD).	Being achieved - submission forwarded to Department of Planning and Environment on 20 March 2018 seeking a Gateway Determination to amend the Upper Lachlan Local Environmental Plan 2010 by removing the land use term 'storage premises' from 4 Prohibited in the Land Use Table to Zone IN2 Light Industrial.
Review and implementation of Section 94 and Section 94A Development Contributions Plans.	Implement amended Section 94 Plans by December 2017; and Annual audit of Section 94 Register.	2.4 - Pursue Section 94A Development Contributions payments for all State Significant - Designated Developments.	Being achieved – Consultant engaged and review expected to be finalised in June 2018.
Section 355 Committees of Council commence operations to facilitate the Community Enhancement Fund (CEF).	CEF agreements signed. Funds distributed annually. Committees resourced to benefit target communities.	2.4 - Pursue Section 94A Development Contributions payments for all State Significant - Designated Developments.	Achieved – Gullen Range Wind Farm, Cullerin Range Wind Farm and Taralga Windfarm CEP project funding has been allocated for 2017/2018. Applications for projects to be funded have been advertised for 2018/2019.
Completion and issue of Section 149 Certificates.	Complete within 7 days.	2.2 - Promote environmentally sustainable developments (ESD)	Achieved.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ENVIRONMENT:
PRINCIPAL ACTIVITY - BUILDING CONTROL**

<u>KPI</u>	<u>Performance Measure</u>	<u>Delivery Program Actions</u>	<u>Performance Status</u>
Ensure ongoing accreditation of Building Surveyors is maintained.	Minimum CPD points are obtained annually.	2.2 - Promote environmentally sustainable developments (ESD).	Achieved.
Construction Certificate (CC) assessment and determination	Determine 80% of CC's within 30 days.	2.2 - Promote environmentally sustainable developments (ESD).	Achieved - 95% of CC's were determined within 30 days for the period of 1 January 2018 to 31 March 2018.
Development Application (DA) assessment and determination.	Determine 80% of DA's within 40 days.	2.2 - Promote environmentally sustainable developments (ESD).	Not achieved - 75% of DA's were determined within 40 days for the period of 1 January 2018 to 31 March 2018.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ENVIRONMENT:
PRINCIPAL ACTIVITY - ENVIRONMENTAL SYSTEMS AND PROTECTION**

<u>KPI</u>	<u>Performance Measure</u>	<u>Delivery Program Actions</u>	<u>Performance Status</u>
State of Environment Reporting.	Complete and include in Council Annual Report.	2.3 - Promote use of green and renewable energy.	Achieved.
Investigate and report environmental complaints in accordance with legislation.	Deal with complaints in accordance with Service Delivery Policy.	2.1 - Address environmental degradation issues; i.e. noxious weeds control.	Being achieved – not all compliance action can be finalised within the 30 day timeframe.
Assist community groups to seek grant funding for environmental initiatives for Council land and waterways.	Number of grants per annum.	2.5 - Support land care initiatives to restore and beautify natural resources.	Being achieved - ongoing liaison with relevant government agencies in seeking funding for environmental initiatives.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ENVIRONMENT:
PRINCIPAL ACTIVITY - HOUSING**

KPI	Performance Measure	Delivery Program Actions	Performance Status
Regular inspection of housing by independent management agent.	House inspections twice a year.	2.2 - Promote environmentally sustainable developments (ESD).	Achieved.
Annual house maintenance and repair program derived from inspections.	Repairs completed within 30 days of notification.	2.2 - Promote environmentally sustainable developments (ESD).	Being achieved – updated program to be completed when the Building Maintenance Officer vacant position is filled.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ENVIRONMENT:
PRINCIPAL ACTIVITY - NOXIOUS WEEDS CONTROL**

KPI	Performance Measure	Delivery Program Actions	Performance Status
Property inspections - the type and density of noxious weed infestations to be recorded and reported to Council.	Inspection statistics reported to Council monthly.	2.1 - Address environmental degradation issues, i.e. noxious weeds control.	Being achieved – 111 property inspections have been undertaken during the period of 1 January 2018 to 31 March 2018.
Suppression of noxious plants on road reserves.	Roads to be surveyed annually and control work conducted.	2.1 - Address environmental degradation issues, i.e. noxious weeds control.	Achieved - monthly updates are included in the Council Business Paper.
Regular education programs (field days and press releases) for landowners on the most effective control methods.	3 programs per year.	2.5 - Support land care initiatives to restore and beautify natural resources.	Being achieved - regular government and non-government meetings attended. Weed control information included in Councils information page and newsletters.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ENVIRONMENT:
PRINCIPAL ACTIVITY - FOOD CONTROL AND INSPECTIONS**

KPI	Performance Measure	Delivery Program Actions	Performance Status
Conduct food premise inspections of retailers and service providers.	Annual inspection of all food premises.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.	Not achieved – inspections are scheduled for April/May 2018.
Re-inspection of food retailers issued with infringement notices.	Follow up within 90 days of notice.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.	Pending – see above, food inspections scheduled in April/May 2018.
Swimming Pool register and inspection program.	Ensure Swimming Pool register is maintained.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.	Being achieved – compliant and ongoing.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ECONOMY:
PRINCIPAL ACTIVITY - FINANCIAL SERVICES**

KPI	Performance Measure	Delivery Program Actions	Performance Status
Council's Investment Policy and Investment Strategy.	Review biennially.	3.2 - Prudent financial management.	Achieved – Investment Policy was reviewed and adopted by Audit, Risk and Improvement Committee on 21 June 2017.
Maintain Employee Leave Entitlements (ELE) internal restricted cash reserves to fund leave as it becomes payable.	Minimum 35% cash reserve of total ELE expense.	3.1 - Ensure financial viability of Council.	Achieved – Council ELE cash reserve is 45% of total ELE expense as at 30 June 2017 based on age profile and accumulated leave entitlements accrued.
Implementation of Council's Strategic Internal Audit Plan and report actions to Audit, Risk and Improvement Committee.	Complete 2 internal audits annually.	3.2 - Prudent financial management.	Achieved – Grant Thornton Australia completed two internal audits for; procurement and contract management, and Stores and Accounts Payable. Internal audit reports tabled to the Audit, Risk and Improvement Committee on 21 March 2018.
Progressively complete Asset Fair Valuation for all asset classes.	Audited annually.	3.1 - Ensure financial viability of Council.	Pending – the buildings, other structures and operational land asset classes will be revalued by Scott Fullarton Valuations by 31 May 2018.
Improve Long Term Financial Plan (LTFP) modelling.	10 year plan reviewed annually.	3.1 - Ensure financial viability of Council.	Achieved – draft Long Term Financial Plan was reviewed and adopted by Council on 19 April 2018 for public exhibition.
Accurate and timely Council budget reporting and review.	Quarterly Reports.	3.2 - Prudent financial management.	Achieved – provision of Quarterly Budget Review Statements and KPIs report to Council each quarter within 2 months of end of the quarter.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ECONOMY:
PRINCIPAL ACTIVITY - ADMINISTRATION AND CORPORATE SUPPORT**

KPI	Performance Measure	Delivery Program Actions	Performance Status
Manage Councils Accounts Payable and Purchasing systems.	90% of tax invoices are paid within credit terms.	3.1 - Ensure financial viability of Council.	Achieved – 94.76% of tax invoices were paid by Council in accordance with credit terms in the third quarter of 2017/2018, total invoices paid were 1,203 in the third quarter.
Manage Councils Accounts Receivable system.	90% of payments recovered within sixty days.	3.1 - Ensure financial viability of Council.	Being achieved – 88.30% of sundry debtor invoices were recovered within 60 days of tax invoice date in the third quarter of 2017/2018.
Council electronic document records management system complies with State Records requirements.	Monthly records task assignee action report to management.	3.1 - Ensure financial viability of Council.	Achieved – Software Version update of EDM to HP Content management installed in March 2017. Monthly reports to management for outstanding task actions.
Participate in CBRJO advocacy and resource sharing projects.	Report annually to Council.	3.2 - Prudent financial management.	Being achieved – Council are participating in on-line training services program, internal audit, electricity program and water supply best practice program with CENTROC. Council are participating in procurement and tendering programs, GMAC, human resources, tourism and Economic Development, Infrastructure and IT working groups in CBRJO.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ECONOMY:
PRINCIPAL ACTIVITY - GENERAL PURPOSE REVENUE AND RATES**

KPI	Performance Measure	Delivery Program Actions	Performance Status
Proportion of rates accounts outstanding at year end.	Less than 5% outstanding.	3.2 - Prudent financial management.	Achieved – 3.35% rates and charges outstanding percentage as at 30 June 2017.
Completion of statutory certificates i.e. Section 603 Certificates.	95% completion rate within 5 days.	3.2 - Prudent financial management.	Achieved – 94.95% completed within timeframe for the third quarter of 2017/2018. 101 Section 603 Certificate applications processed in third quarter.
Completion and audit of Special Schedule 8 - Permissible Rates Income Calculation.	Annual Completion by due date free of error.	3.2 - Prudent financial management.	Achieved – audit completed by the statutory deadline of 30 October 2017.
Process land revaluations and supplementary land valuations from the Valuer Generals Office.	Monthly reconciliation and signoff by management.	3.2 - Prudent financial management.	Achieved – all reconciliations signed and authorised in the third quarter of 2017/2018.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ECONOMY:
PRINCIPAL ACTIVITY - INFORMATION TECHNOLOGY**

KPI	Performance Measure	Delivery Program Actions	Performance Status
Council's Information Technology Strategic Plan and Business Continuity Plan to be reviewed and updated.	Implement actions within specified timeframes.	3.1 - Ensure financial viability of Council.	Pending – IT Strategic Plan and Disaster Recovery Plan review is to be completed by July 2018.
Implement Council PC (computers) replacement program on a four year rotational basis.	Annually install 100% of PC's scheduled.	3.1 - Ensure financial viability of Council.	Being achieved – computer replacement program commenced.

Review, upgrade and update Council's Website and FaceBook page information.	Updated on a weekly basis.	3.1 - Ensure financial viability of Council.	Achieved – Council website and FaceBook page updated each week, timely media releases and e-newsletter being publicised.
Implementation of new servers, software and databases, including telecommunication systems and Customer Request Management System upgrade.	Complete each year within budget estimate.	3.1 - Ensure financial viability of Council.	Being achieved – unified telecommunication system project commences July 2018. CRM training completed in February and March 2018, project well advanced. Microwave communication project underway with completion by 30 June 2018.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ECONOMY:
PRINCIPAL ACTIVITY - WORKFORCE (HUMAN RESOURCES AND WORK HEALTH AND SAFETY)**

KPI	Performance Measure	Delivery Program Actions	Performance Status
Review and implement Council Succession Plan.	Review biennially.	3.4 - Assist facilitation of employment opportunities.	Not achieved – Succession Plan to be reviewed and adopted by Council in June 2018.
Proportion of Council employee turnover per year.	Less than 10%.	5.4 - Ensure the retention and attraction of quality staff.	Achieved – 9% employee turnover rate in 2016/2017.
Conduct annual performance reviews, reissue and sign-off for all employee's position descriptions and training plans.	Complete by 31 May each year.	3.4 - Assist facilitation of employment opportunities.	Being achieved – 2017/2018 performance reviews commenced and 7% completed at 6 April 2018.
Review and implement the human resources four year strategy in Council's Workforce Plan.	Review Annually.	3.4 - Assist facilitation of employment opportunities.	Being achieved – the draft Workforce Plan is on public exhibition and final will be adopted at June 2018 Council Meeting.

KPI	Performance Measure	Delivery Program Actions	Performance Status
Conduct on-site work safety inspections of works sites and offices. Information provided to Council WH&S Committee and management.	80% of worksites are audited each year by WH&S Committee.	3.4 - Assist facilitation of employment opportunities.	Not achieved - currently worksite inspection rate at 50% each year.
All new employees to attend Corporate and WH&S Induction.	Within 2 months of commencing employment.	3.4 - Assist facilitation of employment opportunities.	Achieved in the third quarter of 2017/2018.
Maintain a database of hazards and risk management of all Council activities.	Quarterly updated by Section Managers and reported annually by WH&S Coordinator.	5.4 - Ensure the retention and attraction of quality staff.	Being achieved - SWMS procedure developed and approved, investigating means of further integrating into Council's systems.
Identification of need for and implementation of safe work method statements (SWMS) for specific worksites.	80% of WH&S corrective actions will be completed within agreed timeframes.	3.4 - Assist facilitation of employment opportunities.	Being achieved - training is provided.
Increase awareness training of back and manual handling injuries such as sprains and strains for all staff.	Training provided every two years.	3.4 - Assist facilitation of employment opportunities.	Being achieved – educating staff on reporting requirements via new staff induction, site inductions and staff meetings. Minimised workers compensation claims in recent history.
Establish corporate safety management objectives, strategies and targets in the WH&S section. Minimisation of lost time incidents, injuries and workers compensation claims.	Incident reporting by employee within 2 days to senior management.	3.4 - Assist facilitation of employment opportunities.	Being achieved - safety inspection results, incidents and injuries reported to Manex and the WHS Committee bi-monthly. Toolbox talks being routinely completed by outdoor works crews.

KPI	Performance Measure	Delivery Program Actions	Performance Status
Identify and address WH&S issues identified as critical to ensure a safe worksite. Identify "Hotspots" within work groups and concentrate training programs on identified problem areas.	Quarterly reporting to WH&S Committee and management.	3.4 - Assist facilitation of employment opportunities.	Being achieved – construction crews, Works Depot and Parks and Gardens workshop review were completed.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ECONOMY:
PRINCIPAL ACTIVITY - CARAVAN PARKS**

KPI	Performance Measure	Delivery Program Actions	Performance Status
Implement Crookwell caravan park user charges.	Cost neutral facility.	3.5 - Encourage and support viable local businesses.	Achieved – in 2016/2017 Council operated the facility with a minor profit, also an increase in overnight visitation and bookings each year for the past 5 years.
Implement Plans of Management for all Council controlled caravan parks and camping areas.	Review and update every 2 years.	3.3 - Encourage sustainable population growth and provision of associated infrastructure.	Not achieved – review of the Plan is pending. RV Friendly Town accreditation status MOU signed with the Campervan and Motorhome Club of Australia for Gunning and Bigga. Site investigations continuing for Crookwell and Taralga with view to establishing a RV Friendly Town location.
Provide improvements to Crookwell caravan park facilities.	Continue to promote facility and seek external grant funding.	3.3 - Encourage sustainable population growth and provision of associated infrastructure.	Achieved – Crookwell caravan park promotion ongoing and toilet amenities upgrade completed.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ECONOMY:
PRINCIPAL ACTIVITY - TOURISM PROMOTION AND BUSINESS**

KPI	Performance Measure	Delivery Program Actions	Performance Status
Upper Lachlan Tourist Association review Tourism Strategic Plan and implement actions.	Review annually.	3.5 - Encourage and support viable local businesses.	Achieved – Action Plan and projects identified, review of the 2020 Strategic Plan completed by the Tourist Association in August 2017.
Coordinate the Crookwell Potato Festival event.	Provide annual event summary.	3.6 - Promote tourism opportunities and community events.	Pending – the event is scheduled for 12 May 2018.
Presentation of tourism function statistics each quarter.	Present to Tourist Association.	3.6 - Promote tourism opportunities and community events.	Achieved – audited Financial Statements were presented to the Tourist Association AGM in December 2017.
In conjunction with CBRJO prepare the Destination Management Plan for Southern NSW RTO to Destination NSW.	Development commences in 2017/2018.	3.5 - Encourage and support viable local businesses.	Being achieved – Southern NSW Destination Management Plan adopted in February 2018 by CBRJO. CBRJO Tablelands Councils Tourism Services and Structural Review project being developed.
Annually coordinate the tourism grants, events and cultural funding programs.	Increase visitation and \$ spend in the Shire each year.	3.6 - Promote tourism opportunities and community events.	Achieved – the 2017/2018 Cultural Funding Program and Events Funding program have been completed. Visitation statistics show an increase to prior years.
Prepare and distribute tourism publications; i.e. Destination Guide.	Distribution within program deadlines.	3.6 - Promote tourism opportunities and community events.	Being achieved – media publications are ongoing and a new Upper Lachlan Destination Guide to be printed by September 2018.
Business activity of the State Road MR54 RMCC contract and work orders to retain RMS accreditation.	Generate profit in accordance with contract limits.	3.2 - Prudent financial management.	Being Achieved - RMS works orders and new road construction and sealing works are progressing. Satisfactory contractor performance report issued by RMS.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - INFRASTRUCTURE:
PRINCIPAL ACTIVITY - ROADS, BRIDGES, FOOTPATHS, CYCLEWAYS, AND KERB AND GUTTERING**

KPI	Performance Measure	Delivery Program Actions	Performance Status
Implement Roads Hierarchy Classification in strategic planning of forward road programs.	Review Road Hierarchy annually.	4.3 – Bitumen sealing all urban streets in towns.	Pending – Roads Hierarchy has been developed, further refinement will be made from the Asset Management capability review in 2018/2019.
Completion of annual capital works expenditure program in accordance with budget allocation.	Complete 80% of works program annually.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Being achieved – Infrastructure General Fund capital works program is proceeding as anticipated year to date at 3rd Quarter of 2017/2018. See capital expenditure budget report.
Reconstruction and upgrade of Grabine Road as part of the Special Grant program with RMS and Transport for NSW (8 year program commenced 2013).	Complete Stages 4 and 5 within budget allocation in 2017/2018.	4.13 - Transport link priority projects to State Parks including the Wombeyan Caves Road and Grabine Road reconstruction and upgrade to facilitate economic benefits to the region.	Pending – Stage 4 of program commenced, but delayed due to unfavourable weather conditions at the time and continuation of RMS MR54 Junction Point Road Project. Resources available shortly and Stage 4 and 5 to re-commence in May 2018.
Call and evaluate tenders for civil works contract plant and labour hire, and capital works projects.	To review tenders every two years.	4.1 - Improve local road and regional road transport networks.	Being achieved – tenders called and completed for Truck and Plant Hire. Bitumen Sealing Contract extended to June 2018. Tenders for selected pavement rehabilitation projects has been awarded and works commenced in February 2018 and due for completion in June 2018
Gravel resheeting programme submitted to and adopted by Council in June each year.	Resheet every road in a 30 year cycle.	4.1 - Improve local road and regional road transport networks.	Being achieved – the gravel resheeting program adopted by Council is underway and expected to be completed by June 2018.

Number of kilometres per year cost per kilometre for road maintenance, dissecting bitumen and gravel roads.	Provide cost report to Council annually.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Not achieved – Council started to use age and condition together to develop the 10 years program. Council is developing capability to undertake condition rating of assets and using this data to prepare Asset Management Plan in 2018/2019.
Continuation of footpath replacement program in accordance with Footpath Policy.	Complete within budget allocation.	4.9 - Develop new and upgrade existing footpaths and cycleway networks.	Being achieved - ongoing projects being completed. Council has applied for grant funding for PAMP priority projects for footpaths and cycleway.
Bridge Replacement and maintenance program update and review.	To review program every two years.	4.11 - Progressively replace timber bridges on local and regional roads.	Being achieved – priority program has been prepared and included in 4 year Delivery Program.
Complete the replacement of the Abercrombie River timber bridge on MR256 Taralga to Oberon Road.	Complete by June 2018.	4.11 - Progressively replace timber bridges on local and regional roads.	Pending – funding contract signed, Review of Environment Factors approved. National Parks licence approval granted and project design finalisation is underway.
Regional road repair and pavement reconstruction program on MR52 Gundaroo to Gunning Road.	Complete within budget by June 2018 and finalisation report completed to RMS.	4.14 – Progressively bitumen seal all classified roads.	Being achieved - Stage 3 of MR52 Gundaroo Road reconstruction project is well advanced and due for completion in June 2018.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - INFRASTRUCTURE:
PRINCIPAL ACTIVITY - STORMWATER AND DRAINAGE**

KPI	Performance Measure	Delivery Program Actions	Performance Status
Stormwater Levy for all towns to assist in funding capital improvements.	Maintain an external restricted cash reserve.	4.10 - Upgrade stormwater and kerb and guttering in towns.	Being achieved – works program is included in Operational Plan.

KPI	Performance Measure	Delivery Program Actions	Performance Status
Creation of Floodplain Risk Management Study and Plans.	Completion of Study and Plan by January 2018.	4.12 - Flood Risk Management Plans created for Crookwell, Gunning, Taralga and Collector.	Achieved.
Implement Stormwater Management Plan.	Implement Stormwater works outlined in Plan.	4.10 - Upgrade stormwater and kerb and guttering in towns.	Being achieved – recent completion of Laggan Road kerb and guttering and stormwater near Oram Street.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - INFRASTRUCTURE:
PRINCIPAL ACTIVITY - QUARRIES AND GRAVEL PITS**

KPI	Performance Measure	Delivery Program Actions	Performance Status
Prepare annual stocktake of gravel pits stock held and movements. Review quantity of gravel stock held for each gravel pit/quarry.	Complete by June each year.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Achieved - gravel management system is in place and working well. Gravel stocks have been reduced to target value and approval of Council's auditors.
Maintain a gravel pit rehabilitation cash reserve in accordance with gravel restoration liability requirements.	Review cash reserve annually.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Achieved – rehabilitation reserve created and funds being credited to reserve.
Review gravel royalty payment pricing model and internal charge rate and procedures.	Review and update gravel royalty payment annually.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Achieved – internal gravel charge reviewed and updated 28 July 2017.

KPI	Performance Measure	Delivery Program Actions	Performance Status
Erect signage as warning of potential hazard at quarries where Council have Quarry Management agreements.	Installation of signage as remote supervision.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Achieved – signs erected.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - INFRASTRUCTURE:
PRINCIPAL ACTIVITY - WASTE CENTRES, RUBBISH TIPS AND STREET CLEANING**

KPI	Performance Measure	Delivery Program Actions	Performance Status
Crookwell Waste Centre landfill upgrade project including detailed design and construction activities over 2 year period.	Remediation works project in accordance with EPA requirement and consultants design.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Not achieved – consultant is currently completing design plans for Crookwell Landfill Upgrade.
Waste transfer station design development and construction over 4 years. Upgraded waste transfer stations for Taralga and Collector, new waste transfer stations for Tuena and Bigga, including closure plans for existing landfills.	Remediation works project in accordance with EPA requirement. Transfer stations constructed to service standard.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Being achieved – some upgrade works have been carried out at Taralga Transfer Station and Transfer Stations have been established at Collector and Gunning. Collector landfill was closed in November 2016. All waste from these facilities is transferred to Crookwell Landfill. Future planning is to establish transfer stations at Bigga and Tuena.
Review and re-measurement of remediation and restoration provisions and determine of the useful lives of Councils waste centres.	To be completed by 30 June 2018.	4.7 - Provide waste pickup service for towns and villages, and reduce the amount of waste going to landfills.	Being achieved - Crookwell landfill upgrade includes a significant remediation component and will also define future requirements. Remediation of small sites to be undertaken in

			conjunction with conversion to transfer stations.
Ensure compliance with DECCW licence for rubbish tips (landfill).	No non-compliance incidents.	4.7 - Provide waste pickup service for towns and villages, and reduce the amount of waste going to landfills.	Achieved – DECCW annual return for Crookwell landfill completed on time and submitted.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - INFRASTRUCTURE:
PRINCIPAL ACTIVITY - PUBLIC CONVENIENCES AND AMENITIES**

<u>KPI</u>	<u>Performance Measure</u>	<u>Delivery Program Actions</u>	<u>Performance Status</u>
Maintain public toilet facilities according to health requirements.	Weekly maintenance schedule undertaken.	4.4 - Develop town main street and CBD beautification programs.	Achieved – weekly maintenance and cleaning.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - INFRASTRUCTURE:
PRINCIPAL ACTIVITY - PUBLIC CEMETERIES**

<u>KPI</u>	<u>Performance Measure</u>	<u>Delivery Program Actions</u>	<u>Performance Status</u>
Prepare Plans of Management for all Council controlled cemeteries.	Review every five years.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Not achieved - pending
Gunning cemetery expansion of existing site to cater for future requirements.	Negotiate land acquisition with surrounding land owner.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Not achieved - negotiations with land owners are continuing to purchase additional land for the expansion of Gunning Cemetery.

Stonequarry Cemetery in Taralga has new public toilet amenities constructed.	Complete project by September 2017.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Achieved.
Undertake maintenance activities according to the adopted works schedule.	Within 5% of budget allocation.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Being achieved – maintenance activities according to annual program and budget allocation. Ongoing monitoring of expenditure is occurring.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - INFRASTRUCTURE:
PRINCIPAL ACTIVITY - ENGINEERING, PURCHASING AND WORKS SUPERVISION**

KPI	Performance Measure	Delivery Program Actions	Performance Status
Implementation and review of Asset Management Plan. Special Schedule 7 audit compliance. Annual asset inspection and condition reporting program.	Assets reporting in accordance with OLG requirements.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Being Achieved – MANEX endorsed the establishment of staff Asset Management Committee in April 2018. Regional Road new database for asset condition setup. Asset condition survey and data capture equipment in 2018/2019 Operational Plan.
Six monthly Stores Stocktakes with a proportion and value of Stores stock control bin errors being minimised.	Less than \$500 stock write down from a stocktake.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Pending - stores re-organisation to be considered as part of the realignment of resources, internal audit action plan to be implemented over next 12 months. Stores stocktakes are conducted in December and June each year.
Implementation of Risk Management Action Plan (RAMP) to meet Statewide	Complete annually within allocated deadline.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and	Being Achieved –RAMP program includes benchmarking of two liability infrastructure risks and two improvement items; include

KPI	Performance Measure	Delivery Program Actions	Performance Status
Mutual Public Liability audit verification requirements.		upgrades covering a 10 year period.	Footpaths and Trees. Statewide Mutual review completed on 6 March 2018.
Implement Risk Management Assessment Plan and Risk Management Policy.	Review and update.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Being Achieved – Assets and Risk Coordinator is drafting a framework for liability risks for assets including procedures, reporting form and register.
Review Council Underground Petroleum Storage (UPS) systems; including diesel and petrol bowzers.	No environmental impact.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Being achieved - testing indicates that losses from the system are detected. UPS tank outside Crookwell office to be removed or treated on site to comply with environmental requirements.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - INFRASTRUCTURE:
PRINCIPAL ACTIVITY - PLANT AND EQUIPMENT OPERATIONS**

KPI	Performance Measure	Delivery Program Actions	Performance Status
Prepare a plant and equipment 10 year forward plan.	Review and update annually.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Achieved – plant policy has been prepared and approved with replacements being undertaken in accordance with the policy and within the limitation of the budget.
Annual Plant Replacement schedule.	Replacement cost is within 5% of budget allocation.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Being Achieved - plant replacements for 2017/2018 are underway.

<u>KPI</u>	<u>Performance Measure</u>	<u>Delivery Program Actions</u>	<u>Performance Status</u>
Maintain a plant replacement cash reserve and achieve plant hire surplus each year.	Review annually adopted plant hire rates.	4.1 - Improve local road and regional road transport networks.	Achieved – Plant Hire rates were reviewed and decision to not increase rates for 2017/2018.
Management of Council employee motor vehicle leaseback program.	Review annually.	4.1 - Improve local road and regional road transport networks.	Being achieved – leaseback program and lease fees are reviewed annually and were increased in July 2017.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - INFRASTRUCTURE:
PRINCIPAL ACTIVITY - DOMESTIC WASTE MANAGEMENT (DWM)**

<u>KPI</u>	<u>Performance Measure</u>	<u>Delivery Program Actions</u>	<u>Performance Status</u>
DWM service charge includes a disposal cost as a costed entity.	Establish Fund and review annually.	4.7 - Provide waste pickup service for towns and villages, and reduce the amount of waste going to landfills.	Being achieved – DWM makes a disposal cost contribution to landfill generally in accordance with volume of waste disposed. DWM to make \$1.5 million contribution to the Crookwell landfill site remediation in 2018/2019.
Average number of garbage bin service collections missed per month and number of complaints received.	Less than 2% of weekly pickups.	4.7 - Provide waste pickup service for towns and villages, and reduce the amount of waste going to landfills.	Being achieved – experienced staff and reliable trucks have assisted in a significant reduction in missed bin complaints.
Complete the DWM reasonable cost calculation.	Externally audited annually.	4.7 - Provide waste pickup service for towns and villages, and reduce the	Achieved – calculation and methodology was included in the 2017/2018 Operational Plan.

<u>KPI</u>	<u>Performance Measure</u>	<u>Delivery Program Actions</u>	<u>Performance Status</u>
		amount of waste going to landfills.	Council voted expenditure of \$115,000 from DWM reserve funds to purchase bins for establishment of a green waste kerb side collection service in September 2018.
Prepare and review DWM long-term plant replacement schedule.	Reviewed annually.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Being achieved – Council's Waste and Recycle collection fleet consisting of two side loading compactor trucks being replaced on a staggered rotation. Council purchased a new truck in June 2017. The second truck is due to be replaced 2018/2019.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - INFRASTRUCTURE:
PRINCIPAL ACTIVITY - WATER SUPPLY SERVICES**

<u>KPI</u>	<u>Performance Measure</u>	<u>Delivery Program Actions</u>	<u>Performance Status</u>
Carry out weekly water quality standard testing.	Complying water quality test samples.	4.6 - Improve water supply and sewerage facilities to towns.	Achieved – daily water quality testing undertaken for the Crookwell, Taralga, Gunning and Dalton systems.
Implement user pay best practice pricing water charges in accordance with State Government Guidelines.	50% water supply income from user pay charges.	4.6 - Improve water supply and sewerage facilities to towns.	Achieved – user pay water charges implemented. Greater than 50% of total water revenue is from water usage consumption charges.
Integrated Water Cycle Management (IWCM) Strategy for the town water supplies.	Complete IWCM strategy by 30 June 2018.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Being achieved - Integrated Water Cycle Management (IWCM) Plan is completed. The Integrated Water Cycle Management (IWCM) Strategy not completed and is pending.

KPI	Performance Measure	Delivery Program Actions	Performance Status
Maintain Section 64 Development Contributions Plan Register.	Audited annually.	4.6 - Improve water supply and sewerage facilities to towns.	Achieved – Section 64 Register maintained and audited annually.
Construction of the Crookwell water supply treatment plant upgrade project per Restart NSW - Water Security for Regions Program.	Project initiation in 2016/2017. Completion of project in 2017/2018.	4.6 - Improve water supply and sewerage facilities to towns.	Achieved - \$6M secured from Restart NSW towards the \$7M Water Treatment Plant project (\$1M balance from Council). Construction completed and new system commissioned in November 2017.
Surplus Water Fund operating result.	Within 10% of budget.	4.6 - Improve water supply and sewerage facilities to towns.	Achieved – water supply fund in 2016/2017 had an operating surplus to fund infrastructure replacement requirements.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - INFRASTRUCTURE:
PRINCIPAL ACTIVITY - SEWERAGE SERVICES**

KPI	Performance Measure	Delivery Program Actions	Performance Status
Number of sewer chokes per month per five kilometres of mains.	Less than 5 per month.	4.6 - Improve water supply and sewerage facilities to towns.	Being achieved – problem sewer main areas in Crookwell and Gunning have been relined as part of the CEEP program.
Implement Trade Waste Charges.	Consider charges for 2018/2019.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Achieved – Integrated Water Cycle Management (IWCM) Plan is completed. Strategic Business Plan also completed.
Surplus Sewerage Fund operating result.	Within 10% of budget.	4.6 - Improve water supply and sewerage facilities to towns.	Achieved – operating result surplus in 2016/2017 provides for future infrastructure replacement needs.

KPI	Performance Measure	Delivery Program Actions	Performance Status
Maintain Section 64 Development Contributions Plan Register.	Audited annually.	4.6 - Improve water supply and sewerage facilities to towns.	Achieved – Section 64 Register updated and reconciled each month and audited annually.
Sewerage Treatment Plants comply with EPA conditions.	Satisfactory report from NSW EPA.	4.6 - Improve water supply and sewerage facilities to towns.	Being achieved – EPA Annual Return completed on time. NSW Office of Water regional inspector provided satisfactory report for Crookwell, Gunning and Taralga Sewerage Treatment Plants.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR – CIVIC LEADERSHIP:
PRINCIPAL ACTIVITY – GOVERNANCE**

KPI	Performance Measure	Delivery Program Actions	Performance Status
Implement organisation structure in accordance with Local Government Act requirements.	Reviewed regularly, after local government elections.	5.4 - Ensure the retention and attraction of quality staff.	Achieved.
Council Policy Development and review.	Continual policy review and upgrade each year.	5.3 - Promote community engagement and involvement in decision making processes.	Achieved – KPI achieved in third quarter continual policy development and reviews undertaken.
Council Meeting Business Paper creation and distribution.	Released one week prior to meeting date.	5.3 - Promote community engagement and involvement in decision making processes.	Achieved – Provision of iPads to Councillors, agenda distribution within required timeframes.
Complaint handling and service delivery.	Complete service requests within 15 business days.	5.2 - Lobby other levels of Government for increased share of funding distribution.	Being achieved – all endeavours to accomplish the target of 15 days. Some CRM requests require longer timeframes to implement a solution.
Complete Council Annual Report.	Completed and sent to OLG by 30 November every year.	5.3 - Promote community engagement and involvement in decision making processes.	Achieved – completed and forwarded to Office of Local Government in November 2017.
Implement the Office of Local Government (OLG) “Fit for the Future” Council Improvement Proposal and Action Plan.	4 year Action Plan incorporated in Delivery Program.	5.1 - Participate in resource sharing initiatives.	Achieved – actions reported to Council as part of Delivery Program six monthly review report in December 2017.
Compliance with Office of Local Government Circulars and compliance with legislative and statutory amendments.	Circulars to be reviewed monthly.	5.2 - Lobby other levels of Government for increased share of funding distribution.	Achieved – circulars complied with and placed before Council as requested by the Office of Local Government.

<u>KPI</u>	<u>Performance Measure</u>	<u>Delivery Program Actions</u>	<u>Performance Status</u>
Upper Lachlan Shire Council to remain sustainable in the long term.	Meet all seven Fit for the Future benchmarks.	3.1 Ensure financial viability of Council.	Being achieved - in 2016/2017 six benchmarks were attained.

13 GENERAL MANAGER

The following item is submitted for consideration -

13.1	Local Government NSW Annual Conference 2018	208
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General Manager - 17 May 2018

ITEM 13.1 **Local Government NSW Annual Conference 2018**

FILE REFERENCE **I18/204**

AUTHOR **Acting General Manager**

ISSUE

Detailing Council's representation at the Annual Conference of Local Government NSW.

RECOMMENDATION That -

1. The Mayor and Deputy Mayor will attend the Annual Conference of Local Government NSW as the Council's Delegates and the General Manager as the Council's Observer and the Council delegates and observer will be reimbursed reasonable out of pocket expenses including any costs associated with the Mayor, Deputy Mayor and General Manager and their spouses attending the Annual Conference Dinner.

BACKGROUND

This report is advising Council's representation and the program for, the Annual Conference of Local Government NSW.

REPORT

The Local Government NSW Annual Conference for 2018 will be held from Sunday, 21 October to Tuesday, 23 October 2018 at the Entertainment Centre, Swift Street, Albury.

The Conference is the annual policy-making event for the local government sector where issues are debated and motions put forward for consideration by delegates.

To be eligible to vote at the Conference, members must be financial on both the calculation date (1 March 2018) and the date that the roll of voters closes (12 midnight, 26 August 2018 AEST). The formula for calculating members' voting entitlements is prescribed at Rule 23 of the LGNSW rules.

The deadline to provide LGNSW with the name(s) of nominated voting delegates is 5pm (AEST) on Tuesday 2 October 2018. Nominations of voting delegates received after the closing date/time cannot be accepted.

Voting delegates must be either an elected member of a council, county council, the Lord Howe Island Board, Norfolk Island Regional Council or Related Local Government Body or an Administrator appointed in accordance with the Local Government Act 1993.

Upper Lachlan Shire Council is entitled to nominate one (1) voting delegate.

As per Council policy, the Mayor and Deputy Mayor will attend the Conference as the Council's Delegates (with the Mayor registered as the voting delegate) and the General Manager as the Council's Observer and the Council delegates and observer will be reimbursed reasonable out of pocket expenses.

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. The Mayor and Deputy Mayor will attend the Annual Conference of Local Government NSW as the Council's Delegates and the General Manager as the Council's Observer and the Council delegates and observer will be reimbursed reasonable out of pocket expenses including any costs associated with the Mayor, Deputy Mayor and General Manager and their spouses attending the Annual Conference Dinner.

ATTACHMENTS

Nil

15 REPORTS FROM OTHER COMMITTEES, SECTION 355 COMMITTEES AND DELEGATES

The following item is submitted for consideration -

15.1	Reports for the Month of May 2018	212
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Reports from Other Committees, Section 355 Committees and Delegates - 17 May 2018

ITEM 15.1

Reports for the Month of May 2018

RECOMMENDATION:

That Item 15.1 - [Minutes of Committee/Information] listed below be received:

1. Pye Cottage Precinct Committee s355 – Minutes from meeting held 28 March 2018.
2. Traffic Committee – Minutes from meeting held 22 February 2018.

ATTACHMENTS

1. ↓	Pye Cottage Precinct Committee s355 - Minutes from meeting held - 28 March 2018	Attachment
2. ↓	Traffic Committee - 2018-02-22 - Minutes - Attachments	Attachment

Minutes of Pye Cottage Precinct Committee Meeting

held in the Meeting Room, GDRC on Wednesday, 28 March, 2018 at 7.00 pm

Opening: Deputy Chair, Graham Dyer opened the meeting at 19.05.
Present: G Dyer, J Searl, L Cooke, L Bush, M McPherson, R Spiller
Apologies: M de Percy

Minutes of the previous General Meeting 8 November, 2017 had been circulated, copies were tabled.
Moved R Spiller, seconded M McPherson, that the minutes be accepted.

Carried

Business Arising from the previous minutes: see Correspondence and General Business 1.

Correspondence

13/11/17 letter to T Dodson,

- (i) Committee's corrections to Precinct POM and
- (ii) advising 355 PCMC would request \$2,000 in ULSC Draft Oper Plan, and
- (iii) query re Council's priorities;

reply 6/12/17 T Dodson advising items in ULSC submission to Draft Plan (re Pye Cottage Hazard Plan)

1/12/18 email R Spiller for G Dyer, submission for \$2,000 in ULSC Draft Operational Plan, acknowledged 19/12/18, B Johnston (Fin & Admin);

6/12/18 minutes of 8 November fwd John Bell, ULSC (cc T Klem)

12/02/18 enquiry to T Dodson, process for considering submissions Precinct POM (Plan of Management), and her reply 13/02/18, expectation of tabling report at ULSC meeting 15/03/18.

Moved R Spiller, seconded L Bush, that the correspondence be accepted.

Carried

Business Arising from the Correspondence

ULSC meeting 15/03/18 did not consider Precinct POM and submissions received – Tina Dodson expects this to occur at 19 April ULSC Meeting ; see discussion in General Business.

Treasurer's Report – Nil, no bank account

General Business: *Plan of Management process* – Discussion:

- Graham hoped to make a submission at the Council meeting;
- GDHS as a probable "user" of the Precinct, proponent of development, access to existing buildings, potential sponsor of new building should have an agreement with 355PCMC;
- John gave example of MOU (memorandum of understanding) between 355 Collector Oval and Scouts, as a suitable approach; (Secretary noted that the original POM refers to MOU issues);
- Role for 355 PCMC and GDHS and other users to apply for grants (with advice from Linus);

Agreed that this committee seeks to promote the history of the region and the district and wishes to consult potential users, other groups and the community in developing the next stage of the Plan of Management.

Agreed that each member would work on

- a vision of the Precinct, (thinking "big" and "long-term" with completion in stages)
- the issues to cover in any MOU (in first instance with GDHS), and
- when the submissions were made public, any response required to the ULSC Meeting

(The Secretary would circulate a draft MOU and the links to the Papers for the ULSC meeting – one week before that meeting.)

Next Meeting: to be confirmed by Secretary - Monday 23 April at 19.00,

Agenda: results of POM process, views on future of Precinct, motion/s to open Bank Account

Close: 20.00

PRESENT: Cllr Brian McCormack, Mursaleen Shah, Graham Croker, Ellie McGeechan, Rod Cranston, Matt Meagher (Police) , Cllr Ron Cummins, Susan Ducksbury, Jayd Marsh (RMS) & Anna Paul (RMS)

**THE MAYOR DECLARED THE MEETING OPEN AT
10.12 am**

SECTION 1: APOLOGIES & LEAVE OF ABSENCE

There were no apologies.

SECTION 2: DECLARATIONS OF INTEREST

NIL

SECTION 3: CONFIRMATION OF MINUTES

ITEM 3.1 RESOLVED by Mayor McCormack and Graham Croker

That the minutes of the Traffic Committee Meeting held on 26 October 2017 be adopted.

- CARRIED

SECTION 4: REPORTS

ITEM 4.1 LAGGAN INTERSECTION

RESOLVED by Matt Meagher and Graham Croker

1. The Traffic Committee recommends to Council the approval and installation of the new road safety measures on Woodhouselee Road including line marking and stop sign.
2. Council staff undertake an intersection analysis to determine dominant traffic flow and prepare a design for the future upgrade of the intersection based on the results.

- CARRIED

ITEM 4.2 MR248W (BOOROWA ROAD) & MR54 (BINDA ROAD) INTERSECTION

RESOLVED by Mayor McCormack and Graham Croker

1. The Traffic Committee recommends that Council approve the suggested line marking changes on Boorowa road.

- CARRIED

JAYD MARSH AND ANNA FROM RMS ARRIVED 10:30

ITEM 4.3 GOULBURN STREET DISABLED PARKING SPOT

RESOLVED by Graham Croker and Matt Meagher

1. The Traffic Committee defers this item for further investigation and consideration of relocation of the current disabled ramp and proposed disabled parking spaces into Roberts Street.

- CARRIED

ITEM 4.4 GRABINE ROAD SIGNAGE

RESOLVED by Mayor McCormack and Matt Meagher

1. The Traffic Committee recommends that Council approve the installation of signage advising traffic to travel along Grabine Road to access Grabine Park.

- CARRIED

ITEM 4.5**LOOP ROAD INTERSECTION, DALTON**

RESOLVED by Graham Croker and Matt Meagher

1. The Traffic Committee recommends to Council the approval of the proposed change of intersection and consider the upgrade to Dalton Road intersection as part of next years operational plan.
2. Design to be prepared for the next traffic meeting.

- CARRIED

ITEM 4.6**REALIGNMENT OF T INTERSECTION - JERRAWA ROAD AND COOLALIE ROAD**

RESOLVED by Matt Meagher and Mayor McCormack

1. The Traffic Committee recommends to Council the approval of the change of alignment to the T-intersection of Coolalie and Jerrawa Road and the installation of appropriate line marking and a 'Give way' sign on Coolalie Road.
2. That additional curve warning advisory signs be installed at both ends of Jerrawa Road.

- CARRIED

ITEM 4.7**INTERSECTION OF TAIT STREET AND JOHN STREET**

RESOLVED by Jayd Marsh and Graham Croker

1. The Traffic Committee recommends to Council the approval and installation of appropriate line marking along Tait Street and John Street and the installation of a 'Give Way' sign on John Street.

- CARRIED

ITEM 4.8**BRAYTON ROAD AND GIBRALTAR ROAD BUS STOP**

RESOLVED by Mayor McCormack and Matt Meagher

1. The Traffic Committee recommends to Council to install the proposed signage on Gibraltar Road and construct a 20m parking area adjacent to the south bound lane for a bus to pull up safely on the road.

- CARRIED

ITEM 4.9**ACT VETS CYCLING CLUB APPROVAL 2018**

RESOLVED by Graham Croker McCormack and Matt Meagher

1. The committee recommends to Council that the events proposed by ACT Vets Cycling Club on Cullerin, Cooks Hill and Dalton Roads are approved.

- CARRIED

SECTION 5: ITEMS FOR DISCUSSION

Filming in Goulburn and Roberts Street Crookwell.

Jayd to check and advise on any RMS implications specific to filming.

ITEM 5.1**FILMING APPLICATION**

RESOLVED by Jayd Marsh and Matt Meagher

1. The traffic committee approves this application in principal subject to RMS consideration of any specific implications regarding filming.

- CARRIED

Members advised of potential implications of dispute re: parking arrangements at Viewhaven in order to comply with site and safety requirements.

Enquiry from RMS re construction at Devil's Elbow and update on completion date to May 2018.

ACTION LIST: LTC 22 Feb 2018

Date	Action	Responsible Officer	Due
22/2/18	Laggan Road intersection analysis and design for the future upgrade	ULSC	Following resolution
22/2/18	Signage Grabine Road	ULSC	Following resolution
22/2/18	Loop road intersection Dalton closure of one end + Design	ULSC	24 May 2018
22/2/18	Change alignment of Jerrawa Collalie Rd intersection signage+marking	ULSC	Following resolution
22/2/18	Tait & John Street line marking and signage	ULSC	Following resolution
22/2/18	Signage and parking area for bus Brayton Gibraltar Road	ULSC	Following resolution
22/2/18	ACT cycling approval of events	ULSC	Following Resolution

THE MEETING CLOSED AT 11.35 AM.

Minutes confirmed 24 MAY 2018

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Mayor

17 NOTICES OF MOTION

There were no items submitted for this section at the time the Agenda was compiled.

18 QUESTIONS WITH NOTICE

There were no items submitted for this section at the time the Agenda was compiled.

General Manager's Statement

Confidentiality

Councillors and staff are reminded of their obligations in respect to the need for confidentiality and not disclose or otherwise misuse the information which is about to be discussed, failure to do so could result in a reference to the Pecuniary Interest and Disciplinary Tribunal and/or result in a prosecution in accordance with Sec. 664 of the Act for which the maximum penalty is \$5,500.

CONFIDENTIAL SESSION

Section 10A(2) of the Local Government Act, 1993 provides that Council may, by resolution, close to the public so much of its meeting as comprises the receipt or discussion of matters as listed in that section, or for any matter that arises during the course of business during the meeting that should be treated as confidential in accordance with Section 10(2) of the Act.

Council's Agenda for this meeting contains reports that meet the criteria specified in Section 10A(2) of the Act. To consider these reports in confidential session, Council can adopt the following recommendation:

RECOMMENDATION

That, in accordance with Section 10A(2) of the Local Government Act, 1993, the Public and the Press be excluded from the meeting to enable Council to determine Item 19.1 19.2 19.3 19.4 in confidential session for the reasons indicated:

Item 19.1 Staffing Matter

This report is considered to be confidential in accordance with Section 10A(2a) of the Local Government Act, 1993, as it relates to personnel matters concerning particular individuals.

Item 19.2 Realignment of Works and Operations

This report is considered to be confidential in accordance with Section 10A(2a) of the Local Government Act, 1993, as it relates to personnel matters concerning particular individuals.

Item 19.3 Replacement of Trailer

This report is considered to be confidential in accordance with Section 10A(2c) of the Local Government Act, 1993, as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

This report is considered to be confidential in accordance with Section 10A(2d(i)) of the Local Government Act, 1993, as it relates to commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

Item 19.4 Report on the Streetscape Project

This report is considered to be confidential in accordance with Section 10A(2c) of the Local Government Act, 1993, as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

This report is considered to be confidential in accordance with Section 10A(2d(i)) of the Local Government Act, 1993, as it relates to commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

19 CONFIDENTIAL SESSION

The following items are submitted for consideration -

- 19.1 Staffing Matter
- 19.2 Realignment of Works and Operations
- 19.3 Replacement of Trailer
- 19.4 Report on the Streetscape Project