



# BUSINESS PAPER

## ORDINARY MEETING

Thursday 16 May 2019  
6:00PM  
Council Chambers

### **TABLELANDS REGIONAL COUNCIL'S VISION**

To build and maintain sustainable communities while retaining the region's natural beauty.

### **COUNCIL'S MISSION**

To provide services and facilities to enhance the quality of life and economic viability within the Council area.

### **COUNCIL'S AIMS**

To perform services in a cost efficient, effective and friendly manner in order to achieve Council's Mission in meeting the annual objectives and performance targets of the principal activities Council undertakes on behalf of the community.

## **NOTICE OF MEETING**

8 May 2019

**Councillors**

Dear Members

### **Ordinary Meeting of Council**

Notice is hereby given that the next Ordinary Meeting of Council will take place on **Thursday 16 May 2019** in the **Council Chambers** commencing at **6:00PM**.

Your presence is requested.

Yours faithfully

A handwritten signature in dark ink, appearing to read 'Andrew Croke'.

Andrew Croke  
Acting General Manager  
**Upper Lachlan Shire Council**

## **AGENDA**

### **ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of this Land. I would also like to pay respect to the Elders past and present, of the Wiradjuri Nation, and extend that respect to other Aboriginals present.

<b>1</b>	<b>APOLOGIES AND LEAVE OF ABSENCE</b>	
<b>2</b>	<b>CITIZENSHIP CEREMONY</b>	
	Nil	
<b>3</b>	<b>DECLARATIONS OF INTEREST</b>	
<b>4</b>	<b>CONFIRMATION OF MINUTES.....</b>	<b>11</b>
4.1	Minutes of the Ordinary Meeting of Council of 18 April 2019	12
<b>5</b>	<b>MAYORAL MINUTES.....</b>	<b>33</b>
5.1	Mayoral Minute	34
<b>6</b>	<b>PRESENTATIONS TO COUNCIL/PUBLIC</b>	
	Nil	
<b>7</b>	<b>CORRESPONDENCE .....</b>	<b>35</b>
7.1	Correspondence items for the month of May 2019	36
<b>8</b>	<b>LATE CORRESPONDENCE</b>	
<b>9</b>	<b>INFORMATION ONLY.....</b>	<b>43</b>
9.1	Road Maintenance Council Contract (RMCC) - Contractor Performance Report for the period Q1	44
9.2	Development Statistics for the Month of April 2019	51
9.3	Monthly Weeds Activities Report	58
9.4	Housing Strategy Update	62
9.5	Investments for the month of April 2019	66
9.6	Bank Balance and Reconciliation - 30 April 2019	70
9.7	Rates and Charges Outstanding for the month of April 2019	71
9.8	Local Government NSW - Update on priorities	73
9.9	Grants Report	78
9.10	Action Summary - Council Decisions	83
<b>REPORTS FROM STAFF AND STANDING COMMITTEES</b>		
<b>10</b>	<b>ENVIRONMENT AND PLANNING.....</b>	<b>89</b>
10.1	Proposed Road Renaming of Gundaroo Street, Gunning	90
<b>11</b>	<b>INFRASTRUCTURE DEPARTMENT .....</b>	<b>97</b>
11.1	Road Closure in Laggan Village - Willowvale Road	98

11.2	Road Closure Application under the Roads Act on Junction Point Road, Tuena	105
11.3	Proposed road closure section of Iron Mine Road, Crookwell	114
11.4	Report on the allocation of additional Roads to Recovery funds	125
11.5	Repair of structural components of bridges across the Shire	130
11.6	Council's Crookwell Works Depot	139
<b>12</b>	<b>FINANCE AND ADMINISTRATION .....</b>	<b>143</b>
12.1	Implementation of Equal Employment Opportunity and Anti-Discrimination Policy	144
12.2	Quarterly Budget Review Statements - 3rd Quarter 2018/2019	147
<b>13</b>	<b>GENERAL MANAGER.....</b>	<b>209</b>
13.1	Mayoral and Councillors' Remuneration - Local Government Remuneration Tribunal	210
<b>14</b>	<b>LATE REPORTS</b>	
<b>15</b>	<b>REPORTS FROM OTHER COMMITTEES, SECTION 355 COMMITTEES AND DELEGATES .....</b>	<b>213</b>
15.1	Reports for the month of May 2019	214
<b>16</b>	<b>NOTICES OF MOTION.....</b>	<b>215</b>
	Nil	
<b>17</b>	<b>QUESTIONS WITH NOTICE .....</b>	<b>217</b>
	Nil	
<b>18</b>	<b>CONFIDENTIAL SESSION .....</b>	<b>223</b>
18.1	Quotation for construction of Separable Portion A for footpath and boardwalk within Pat Cullen Reserve, Crookwell	



**UPPER LACHLAN SHIRE COUNCIL**

**LEAVE OF ABSENCE**

General Manager  
Upper Lachlan Shire Council  
Spring Street  
CROOKWELL NSW 2583

Dear Sir

I wish to apply for leave of absence from the Council Meeting to be held on

Date: .....

I will be absent for the following reason/s:

.....  
.....  
.....

Yours faithfully

.....  
(Councillor Signature)

## **ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST**

### **A GUIDING CHECKLIST FOR COUNCILLORS, OFFICERS AND COMMUNITY COMMITTEES**

#### **ETHICAL DECISION MAKING**

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

#### **CONFLICT OF INTEREST**

- A conflict of interest is a clash between private interest and public duty. There are two types of conflict:
  1. Pecuniary – regulated by the *Local Government Act* and Office of Local Government and,
  2. Non-pecuniary – regulated by Codes of Conduct and policy, ICAC, Ombudsman, Department of Local Government (advice only).

#### **THE TEST FOR CONFLICT OF INTEREST**

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

#### **IDENTIFYING PROBLEMS**

- 1<sup>st</sup> Do I have private interest affected by a matter I am officially involved in?
- 2<sup>nd</sup> Is my official role one of influence or perceived influence over the matter?
- 3<sup>rd</sup> Do my private interest conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

## AGENCY ADVICE

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, Officers and Community Committee members by various pieces of legislation, regulation and Codes.

Contact	Phone	Email	Website
Upper Lachlan Shire Council	(02) 4830 1000	<a href="mailto:council@upperlachlan.nsw.gov.au">council@upperlachlan.nsw.gov.au</a>	<a href="http://www.upperlachlan.nsw.gov.au">www.upperlachlan.nsw.gov.au</a>
ICAC	(02)8281 5999 Toll Free 1800463909	<a href="mailto:icac@icac.nsw.gov.au">icac@icac.nsw.gov.au</a>	<a href="http://www.icac.nsw.gov.au">www.icac.nsw.gov.au</a>
Office of Local Government	(02) 4428 4100	<a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>	<a href="http://www.olg.nsw.gov.au">www.olg.nsw.gov.au</a>
NSW Ombudsman	(02) 9286 1000 Toll Free 1800451524	<a href="mailto:nswombo@ombo.nsw.gov.au">nswombo@ombo.nsw.gov.au</a>	<a href="http://www.ombo.nsw.gov.au">www.ombo.nsw.gov.au</a>

**UPPER LACHLAN SHIRE COUNCIL**  
**COUNCILLORS DISCLOSURE OF A**  
**PECUNIARY INTEREST**

**PURSUANT TO SECTION 451 OF THE NSW LOCAL GOVERNMENT ACT 1993  
(AS AMENDED)**

To the General Manager

I, \_\_\_\_\_

Declare a Conflict of Interest, being a PECUNIARY Interest.

**COUNCIL MEETING**

Name of Meeting \_\_\_\_\_

Date of Meeting \_\_\_\_\_

Page Number \_\_\_\_\_ Item Number \_\_\_\_\_

Subject \_\_\_\_\_

Reason for Interest \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**OTHER THAN COUNCIL MEETINGS**

Reason for Interest \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**UPPER LACHLAN SHIRE COUNCIL**  
**COUNCILLORS DISCLOSURE OF A**  
**NON-PECUNIARY INTEREST**

**PURSUANT TO SECTION 451 OF THE NSW LOCAL GOVERNMENT ACT 1993  
(AS AMENDED)**

To the General Manager

I, \_\_\_\_\_

Declare a Conflict of Interest, being a NON-PECUNIARY Interest.

☐ Significant

☐ Non Significant

**COUNCIL MEETINGS**

Name of Meeting \_\_\_\_\_

Date of Meeting \_\_\_\_\_

Page Number \_\_\_\_\_ Item Number \_\_\_\_\_

Subject \_\_\_\_\_

Reason for Interest \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

As a result of my non-pecuniary interest, my involvement in the meeting will be as follows:

☐ **Option A** – Make a declaration, stay in the Chamber, participate in the debate, and vote.

☐ **Option B** – Make a declaration, stay in the Chamber, participate in the debate, but not vote.

☐ **Option C** – Make a declaration, stay in the Chamber, participate in the debate, but leave the Chamber for the vote.

☐ **Option D** – Make a declaration, stay in the Chamber, not participate in the debate, but vote.

☐ **Option E** – Make a declaration, stay in the Chamber, not participate in the debate and not vote.

☐ **Option F** – Make a declaration, do not participate in the debate, leave the Chamber upon making the declaration, and not return until the matter is resolved.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



## **4            CONFIRMATION OF MINUTES**

The following minutes are submitted for confirmation -

4.1	Minutes of the Ordinary Meeting of Council of 18 April 2019 .....	12
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**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
**ORDINARY MEETING OF COUNCIL**  
**HELD IN THE COUNCIL CHAMBERS**  
**ON 18 APRIL 2019**

---

**PRESENT:** Mayor J Stafford (Chairperson), Clr P Culhane, Clr P Kensit, Clr B McCormack, Clr R Opie, Clr D O'Brien, Clr R Cummins, Clr J Searl, Clr J Wheelwright, Mr J Bell (General Manager), Mr A Croke (Director Finance and Administration), Mr M Shah (Director of Infrastructure), Mr V Straw (Acting Director of Environment & Planning), Ms D Crosbie (Media Officer) and Ms Susanne Pearman (Executive Assistant).

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**THE MAYOR DECLARED THE MEETING OPEN AT 6.00PM**

**SECTION 1: APOLOGIES & LEAVE OF ABSENCE**

There were no apologies.

**SECTION 2: CITIZENSHIP CEREMONY**

Nil

**SECTION 3: DECLARATIONS OF INTEREST**

Clr Opie declared a Pecuniary Interest in item 15 Reports from other Committees item 5 – Streetscape Committee Minutes as he is an owner of property in Goulburn Street, Crookwell and will make the declaration, leave the Chamber and not return until the matter is resolved.

**SECTION 4: CONFIRMATION OF MINUTES**

**65/19**                      **RESOLVED** by Clr Searl and Clr McCormack

That the minutes of the Ordinary Council Meeting held on 21 March 2019 be adopted.

- CARRIED



**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
**ORDINARY MEETING OF COUNCIL**  
**HELD IN THE COUNCIL CHAMBERS**  
**ON 18 APRIL 2019**

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**SECTION 5: MAYORAL MINUTES**

**ITEM 5.1 MAYORAL MINUTE**

**66/19** **RESOLVED** by Mayor Stafford and Clr Searl

That Council receive and note the activities attended by the Mayor for March and April 2019.

- CARRIED

**ITEM 5.2 MAYORAL MINUTE**

**67/19** **RESOLVED** by Mayor Stafford and Clr Searl

That Council revoke \$5000 in Section 94 funds from the 2018/19 Operational Plan to the Kiamma Creek Landcare Group for the construction of a stone entrance at Laggan Road subject to the Kiamma Creek Landcare Group securing the balance of funding to complete the required works.

- CARRIED

**SECTION 6: PRESENTATIONS TO COUNCIL/PUBLIC**

Nil

**SECTION 7: CORRESPONDENCE**

**ITEM 7.1 CORRESPONDENCE ITEMS FOR THE MONTH OF APRIL 2019**

**68/19** **RESOLVED** by Clr Searl and Clr Culhane

That Item 7.1 - [Correspondence/Information] listed below be received:

1. Hon Michael McCormack MP – Australian Government's 2019/2020 Budget Road Safety Announcement – 19 March 2019.
2. Gunning Arts Festival – Request to Form a s355 Committee for the Gunning Arts Festival – 3 April 2019.

**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
**ORDINARY MEETING OF COUNCIL**  
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**ON 18 APRIL 2019**

---

**69/19**                    **RESOLVED** by Cllr Searl and Cllr Wheelwright that:

1. Council endorse the Gunning Arts Festival 2020 as a Section 355 Committee of Council with Councillor Pam Kensit as Council's delegate and Councillor John Searl as alternate delegate to the Gunning Arts Festival Committee.
3. Barry Ford – Staff Compliment on Clearing of Peelwood Road Trees and Gravel Work – Customer Service Request – Work to be extended to Tuena – 7 April 2019.

- CARRIED

**SECTION 8:        LATE CORRESPONDENCE**

Nil

**SECTION 9:        INFORMATION ONLY**

**ITEM 9.1                DEVELOPMENT STATISTICS FOR THE MONTH OF MARCH 2019**

**70/19**                    **RESOLVED** by Cllr Searl and Cllr Kensit

1. Council receives and notes the report as information.

**Councillors who voted for:-**

Cllrs P Culhane, P Kensit, B McCormack, R Opie, D O'Brien, R Cummins, J Searl, J Stafford and J Wheelwright

**Councillors who voted against:-** Nil

- CARRIED

**ITEM 9.2 – 9.11        INFORMATION ONLY ITEMS 9.2 TO 9.11**

**71/19**                    **RESOLVED** by Cllr Searl and Cllr O'Brien                    That –

1. Council receives and notes items 9.2 to 9.11 as information.

- CARRIED

**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
**ORDINARY MEETING OF COUNCIL**  
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**ON 18 APRIL 2019**

---

**REPORTS FROM STAFF AND STANDING COMMITTEES**

**SECTION 10: ENVIRONMENT AND PLANNING**

**ITEM 10.1 LOCAL STRATEGIC PLANNING STATEMENTS**

**72/19** **RESOLVED** by Clr Searl and Clr Culhane

1. Councillors receive and note the report as information.

**Councillors who voted for:-** Clrs P Culhane, P Kensit, B McCormack, R Opie, D O'Brien, R Cummins, J Searl, J Stafford and J Wheelwright

**Councillors who voted against:-** Nil

- CARRIED

**ITEM 10.2 HOUSING STRATEGY**

**73/19** **RESOLVED** by Clr Searl and Clr Kensit

1. Council receive and note the report as information.

**Councillors who voted for:-** Clrs P Culhane, P Kensit, B McCormack, R Opie, D O'Brien, R Cummins, J Searl, J Stafford and J Wheelwright

**Councillors who voted against:-** Nil

- CARRIED

**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
**ORDINARY MEETING OF COUNCIL**  
**HELD IN THE COUNCIL CHAMBERS**  
**ON 18 APRIL 2019**

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**ITEM 10.3**                      **LOCAL FUTURE CHARACTER GUIDELINES**  
**74/19**                              **RESOLVED** by Clr Searl and Clr Kensit

1. Council Receive and note the Local Future Character Guidelines.

**Councillors who voted for:-**                      Clrs P Culhane, P Kensit, B  
McCormack, R Opie, D O'Brien,  
R Cummins, J Searl, J Stafford  
and J Wheelwright

**Councillors who voted against:-**              Nil

- CARRIED

**ITEM 10.4**                      **REVIEW OF COUNCILS PLANNING SYSTEM**  
**75/19**                              **RESOLVED** by Clr Searl and Clr Culhane

1. That Council receive and note the report as information.

**Councillors who voted for:-**                      Clrs P Culhane, P Kensit, B  
McCormack, R Opie, D O'Brien,  
R Cummins, J Searl, J Stafford  
and J Wheelwright

**Councillors who voted against:-**              Nil

- CARRIED

**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
**ORDINARY MEETING OF COUNCIL**  
**HELD IN THE COUNCIL CHAMBERS**  
**ON 18 APRIL 2019**

---

**SECTION 11:      INFRASTRUCTURE DEPARTMENT**

**ITEM 11.1            REPORT DETAILING THE STATUS OF SECTIONS OF UNNAMED PUBLIC ROAD (OFF KANGALLOOLAH ROAD)**

**76/19                RESOLVED by Clr Searl and Clr O'Brien**

1.    Endorses the naming of the public section of the unnamed public road as Karinya Road to allow for rural addressing;
2.    Council not consider acceptance of maintenance responsibility for the unnamed public road until the condition rating and rationalisation of unsealed roads project is completed.

- CARRIED

**ITEM 11.2            ROAD NAMING POLICY AND ROAD NAMING REGISTER**

**77/19                RESOLVED by Clr Searl and Clr Culhane**

1.    Council adopts the attached Draft Road Naming Policy;
2.    Council adopts the proposed Road Naming Register.

- CARRIED

**ITEM 11.3            CROOKWELL PROGRESS ASSOCIATION - CHRISTMAS IN THE PARK**

**78/19                RESOLVED by Clr Cummins and Clr Opie**

1.    Council supports the placement of and removal of the Christmas decorations, providing a budgeted allocation of \$1,500.00 in the 2019/20 Operational Plan.
2.    Council advises the Crookwell Progress Association of the current available funds of \$3000 in the 2018/19 Operational Plan and that Council meets with the Crookwell Progress Association to discuss preliminary ideas for Christmas 2019.

- CARRIED

**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
**ORDINARY MEETING OF COUNCIL**  
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**ON 18 APRIL 2019**

---

**SECTION 12: FINANCE AND ADMINISTRATION**

**ITEM 12.1 INTEGRATED PLANNING AND REPORTING - ADOPTION OF DRAFT PLANS FOR PUBLIC EXHIBITION**

**79/19** **RESOLVED** by Cllr Culhane and Cllr Cummins

1. Council, in accordance Sections 403-406, of the Local Government Act 1993, and Sections 8A-8C, of the Local Government Act 1993, and requirements of the Local Government Amendment (Governance and Planning) Act 2016, place on public exhibition the following suite of draft plans:-
  - Delivery Program 2019/2020 – 2022/2023;
  - Operational Plan 2019/2020;
  - Resource Strategy documents including:-
    - Long Term Financial Plan 2019 – 2028;
    - Infrastructure Plan 2019 – 2028;
    - Workforce Plan 2019/2020 – 2022/2023.

The public exhibition period commences Tuesday, 23 April 2019 to Tuesday, 28 May 2019 inclusive, with copies of each plan available for inspection on Council's website, links to Council's Facebook Page, available to view at the three Council Administration Offices at Crookwell, Taralga and Gunning, and at the Crookwell and Gunning Libraries.

*Cllr Opie left the chamber at 7.05pm in accordance with his declaration as the Streetscape budget and plan was raised during discussions.*

*Cllr Opie returned to the Chamber the time being 7.07pm.*

- CARRIED

**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
**ORDINARY MEETING OF COUNCIL**  
**HELD IN THE COUNCIL CHAMBERS**  
**ON 18 APRIL 2019**

---

**ITEM 12.2                    CODE OF MEETING PRACTICE - SUPPLEMENTARY PROVISIONS  
FOR WEBCASTING OF COUNCIL MEETINGS**

**80/19                        RESOLVED by Clr Searl and Clr Wheelwright**

1. Council adopt the Code of Meeting Practice Supplementary Provisions for Webcasting of Council Meetings.

- CARRIED

**ITEM 12.3                    UPPER LACHLAN SHIRE COUNCIL COMMUNITY SURVEY 2018 -  
2019**

**81/19                        RESOLVED by Clr Searl and Clr McCormack**

1. Council receive and note the report and adopt the Community Survey 2018-2019.

- CARRIED

**SECTION 13:                GENERAL MANAGER**

**ITEM 13.1                    CODE OF MEETING PRACTICE REVIEW**

**MOVED by Clr Searl and Clr O'Brien**

1. In accordance with Section 362, of the Local Government Act 1993, Council adopts the Upper Lachlan Shire Council Code of Meeting Practice.

A foreshadowed motion was moved by Clr Cummins and Clr Opie that:

1. Council remove clauses 3.32 to 3.36 inclusive from the Model Code of Meeting Practice.

On being put to the meeting the motion was lost.

**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
**ORDINARY MEETING OF COUNCIL**  
**HELD IN THE COUNCIL CHAMBERS**  
**ON 18 APRIL 2019**

---

Clr Cummins and Clr Opie called for a division.

**Councillors who voted for:-** Clrs P Kensit, R Opie and R Cummins

**Councillors who voted against:-** Clrs P Culhane, B McCormack, D O'Brien, J Searl, J Stafford and J Wheelwright

A further foreshadowed motion was moved by Clr Cummins and Clr Opie that:

1. Council remove Clause 3.33 from the Model Code of Meeting Practice.

On being put to the meeting the motion was lost.

Clr Cummins and Clr Opie called for a division.

**Councillors who voted for:-** Clrs P Kensit, R Opie and R Cummins

**Councillors who voted against:-** Clrs P Culhane, B McCormack, D O'Brien, J Searl, J Stafford and J Wheelwright

**82/19**

**RESOLVED** by Clr Searl and Clr O'Brien

1. In accordance with Section 362, of the Local Government Act 1993, Council adopts the Upper Lachlan Shire Council Code of Meeting Practice.

- CARRIED



**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
**ORDINARY MEETING OF COUNCIL**  
**HELD IN THE COUNCIL CHAMBERS**  
**ON 18 APRIL 2019**

---

**ITEM 13.2            WOMEN IN LOCAL GOVERNMENT FRAMEWORK – UPPER LACHLAN SHIRE ACTION PLAN REVIEW**

**83/19                RESOLVED by Clr Searl and Clr Culhane**

1. Council adopt the reviewed Women in Local Government Framework – Upper Lachlan Shire Action Plan.

- CARRIED

**ITEM 13.3            EQUAL EMPLOYMENT OPPORTUNITY MANAGEMENT PLAN REVIEW**

**84/19                RESOLVED by Clr Searl and Clr O'Brien**

1. Council adopts the reviewed Equal Employment Opportunity Management Plan.

- CARRIED

**ITEM 13.4            EQUAL EMPLOYMENT OPPORTUNITY & ANTI-DISCRIMINATION POLICY REVIEW**

**85/19                RESOLVED by Clr Searl and Clr O'Brien**

1. Council adopts the reviewed Equal Employment Opportunity & Anti-Discrimination Policy.

- CARRIED

**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
**ORDINARY MEETING OF COUNCIL**  
**HELD IN THE COUNCIL CHAMBERS**  
**ON 18 APRIL 2019**

---

**ITEM 13.5                    COUNCILLOR TRAINING AND DEVELOPMENT PLAN POLICY REVIEW**

**86/19                    RESOLVED by Cllr Searl and Cllr Wheelwright**

1. Council adopt the reviewed Councillor Training and Development Plan Policy.

- CARRIED

**ITEM 13.6                    HARASSMENT POLICY REVIEW**

**87/19                    RESOLVED by Cllr Searl and Cllr O'Brien**

1. Council adopts the reviewed Harassment Policy.

- CARRIED

**ITEM 13.7                    DISCLOSURE OF INTERESTS AT MEETING POLICY AND PROCEDURE**

**88/19                    RESOLVED by Cllr Searl and Cllr O'Brien**

1. Council adopt the reviewed of the Disclosure of Interests at Meetings Policy and Procedure.

- CARRIED

**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
**ORDINARY MEETING OF COUNCIL**  
**HELD IN THE COUNCIL CHAMBERS**  
**ON 18 APRIL 2019**

---

**ITEM 13.8                      DESIGNATED PERSONS DISCLOSING INTERESTS - RETURNS POLICY**

**89/19                      RESOLVED by Clr Searl and Clr Wheelwright**

1. Council adopts the reviewed Designated Persons Disclosing Interests – Returns Policy.

- CARRIED

**ITEM 13.9                      LEGAL PROCEEDINGS REPORTING POLICY REVIEW**

**90/19                      RESOLVED by Clr Searl and Clr O'Brien**

1. Council adopt the reviewed Legal Proceedings Reporting Policy.

- CARRIED

**ITEM 13.10                      PETITIONS - ADMINISTRATION POLICY REVIEW**

**91/19                      RESOLVED by Clr Searl and Clr O'Brien**

1. Council adopts the reviewed Petitions – Administration Policy.

- CARRIED

**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
**ORDINARY MEETING OF COUNCIL**  
**HELD IN THE COUNCIL CHAMBERS**  
**ON 18 APRIL 2019**

---

**ITEM 13.11**                      **INTERACTION BETWEEN COUNCILLORS AND STAFF POLICY**  
**92/19**                              **RESOLVED** by Clr Searl and Clr O'Brien

1. Council adopt the reviewed Interaction Between Councillors & Staff Policy.

- CARRIED

**ITEM 13.12**                      **MY COMMUNITIES SPONSORSHIP REPORT**  
**93/19**                              **RESOLVED** by Clr Searl and Clr Kensit

1. Council supports in principle the sponsoring of the following projects:
  - Gunning District Association – Inclusive Play Equipment for Endeavour Park, Gunning.
  - Gunning Youth – Skatepark lighting – Gunning.

- CARRIED

**SECTION 14:            LATE REPORTS**

Nil

**SECTION 15:            REPORTS FROM OTHER COMMITTEES, SECTION 355**  
**COMMITTEES AND DELEGATES**

**ITEM 15.1**                      **REPORTS FOR THE MONTH OF APRIL 2019**  
**94/19**                              **RESOLVED** by Clr Searl and Clr McCormack

That Item - [Minutes of Committee/Information] listed below be received:

1. Breadalbane Hall 355 Committee – Meeting Minutes – 24 February 2019.

**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
**ORDINARY MEETING OF COUNCIL**  
**HELD IN THE COUNCIL CHAMBERS**  
**ON 18 APRIL 2019**

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2. Tony Foley Memorial Community Centre 355 Committee – Meeting Minutes – 7 March 2019.

**95/19**

**RESOLVED** by Clr Searl and Clr Kensit that

1. Council endorse the appointment of Kelly Dowling onto the s355 Tony Foley Memorial Community Centre Committee.

- CARRIED

3. Tony Foley Memorial Community Centre 355 Committee – Meeting Minutes – 18 March 2019.

**96/19**

**RESOLVED** by Clr Searl and Clr O'Brien that:

1. Council adopt the following bookings and fees arrangements for the use of the Tony Foley Memorial Community Centre Room commencing 1 July 2019:

- Bookings by not for profit associations or groups for the Community Room should be on the basis of sessions, there being three sessions each day: morning (till 1pm); afternoon (1pm to 5pm); and evening (after 5pm).
- In the case of not for profit associations or groups the fee is to be \$15 per session.
- Not for profit associations or groups may choose to pay for their bookings in advance annually – the designated booking officer will maintain a record of bookings for the room by each association or group.
- The Committee will not charge fees for very short access to the room, e.g. to access fridges.
- Private individuals or groups may book the room - the fee in this case is to be \$10 per hour.
- Commercial bodies may book the room - the fee in this case is to be \$50 per session.

- CARRIED

4. Upper Lachlan Tourist Association 355 Committee – Meeting Minutes – 2 April 2019.

*Clr Opie left the Chamber in accordance with his declaration the time being 8.14pm.*

**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
**ORDINARY MEETING OF COUNCIL**  
**HELD IN THE COUNCIL CHAMBERS**  
**ON 18 APRIL 2019**

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5. Streetscape Committee – Minutes from meeting held 9 April 2019.

**97/19**

**RESOLVED** by Clr Searl and Clr O'Brien that

1. Item 4.1 and 4.2 listed below of the Streetscape Committee minutes from 9 April 2019 be adopted.

**4.1 Review of Practical Location of seats, bin enclosures and notice boards for 12 villages, and review of Kerb return (tree surrounds) design and costing for Gunning**

**RESOLVED** by Clr Searl and Clr Cummins

1. The Committee recommends to Council finalisation of the Streetscape upgrade works based on numbers and numbers and locations of the seats, bin enclosures and notice boards for the 12 villages of the Shire as shown in the attached plan.
2. The Committee recommends Council refer this item to the Local Traffic Committee for technical review of the existing Gunning tree surrounds.
3. The Committee recommends to Council the finalised detailed engineering design documentation in regards to Bin Enclosures, Seats and Noticeboards based upon the above preliminary designs as attached for the 12 villages.
4. The Committee recommends Council commence procurement and installation of the seats, bin enclosures and notice boards as provided in the concept design on the proviso that the estimated costs are within the allocated funds.

**4.2 Extension of Laggan Pub Outdoor dining, and placement of memorial plaque on a park bench or by a tree in Crookwell**

**RESOLVED** by Mr Douglas and Mrs Skelly

1. The Committee recommends to Council that the request for the proposed extension to the Lagan Hotel outdoors dining is not funded as a part of the Streetscape Project, the owners be advised of the outcome.
2. The Committee recommends to Council the placement of memorial plaque on a suitable bench at no cost to the Council.
3. The Committee recommends to Council to develop an appropriate policy for the installation and sponsorship of memorial seats and plaques within our local government area.

- CARRIED

**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
**ORDINARY MEETING OF COUNCIL**  
**HELD IN THE COUNCIL CHAMBERS**  
**ON 18 APRIL 2019**

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*Clr Opie returned to the Chamber the time being 8.16pm.*

6. Audit, Risk and Improvement Committee – Meeting Minutes – 10 April 2019.

**98/19**

**RESOLVED** by Clr McCormack and Clr Culhane that

1. Item 4.1 to 4.7 and 5.1 and 5.2 listed below of the Audit Risk and Improvement Committee minutes from 10 April 2019 be adopted.

**4.1 Council Investment Portfolio to 28 February 2019**

**RESOLVED** by Mr Martin and Clr Culhane

1. The report on Council's investment portfolio is received and information noted.

**4.2 Local Government Accounting Code Update 2018/2019**

**RESOLVED** by Mr Marshall and Clr Culhane

1. The report on the Local Government Code of Accounting Practice and Financial Reporting Guidelines Code Update be received and the information noted.

**4.3 NSW Audit Office – Financial Reporting Issues and Developments Local Government and Office of Local Government accounting standards workshop**

**RESOLVED** by Mr Marshall and Mr Martin

1. The report of NSW Audit Office Financial Reporting Issues and Developments Local Government and the Office of Local Government Accounting Standards Workshop be received and information noted.
2. The Committee request Canberra Region Joint Organisation(CRJO) convene a finance user group panel workshop to consider and implement accounting policy for Councils to comply with and implement new accounting standards; AASB 16 Leases, AASB 15 Revenue from Contracts with Customers and AASB 1058 Income of Not for Profit Entities.

**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
**ORDINARY MEETING OF COUNCIL**  
**HELD IN THE COUNCIL CHAMBERS**  
**ON 18 APRIL 2019**

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**4.4 Grant Thornton Australia – Internal Audit of Information Technology (IT) General Controls**

**RESOLVED** by Mr Martin and Mr Marshall

1. The Grant Thornton Australia internal audit review report for Council on Information Technology (IT) General Controls be received, the Action Plan, endorsed and implemented by senior management.

**4.5 NSW Audit Office Performance Audit – Fraud Controls in Local Councils**

**RESOLVED** by Mr Martin and Clr Culhane

1. The NSW Audit Office Performance Audit Fraud Controls in Local Councils report is received and information noted.

**4.6 NSW Audit Office – Report on Local Government 2018 Financial Audit**

**RESOLVED** by Clr Culhane and Mr Martin

1. The NSW Audit Office Report on Local Government 2018 for financial audits is received and information noted.

**4.7 Meeting held between Audit, Risk and Improvement Committee Chairperson, the Council Mayor and General Manager**

**RESOLVED** by Mr Barlow and Mr Martin

1. The Audit, Risk and Improvement Committee Chairperson report be received and information noted.

**5.1 Chairpersons Presentation at the Council meeting held on 20 December 2018**

**RESOLVED** by Mr Marshall and Clr Culhane

1. That the Chairperson's report be presented to the Audit, Risk and Improvement Committee a month prior to presentation to Council.



**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
**ORDINARY MEETING OF COUNCIL**  
**HELD IN THE COUNCIL CHAMBERS**  
**ON 18 APRIL 2019**

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**5.2 Review of the Meaning of Risk within the Committee's Charter**

**RESOLVED** by Mr Barlow and Mr Martin

1. That the independent members of the Audit, Risk and Improvement Committee receive a copy of Council's Business Paper or Agenda as they prefer.

- CARRIED  
- CARRIED

**SECTION 16: BUSINESS WITHOUT NOTICE**

Nil

**SECTION 17: NOTICES OF MOTION**

Nil

**SECTION 18: QUESTIONS WITH NOTICE**

Nil

**CLOSED COUNCIL ITEMS**

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in 10A (2) (c), (d(ii)) and (g) of the Act and should be dealt with in a part of the meeting closed to the public and the media.

**Note:** Pursuant to Clause 25(1) of the Local Government (Meetings) Regulation, Council invites verbal representation by members of the public about whether the items listed below should not be considered by Council in a Closed Meeting. The items are:

**99/19**

**RESOLVED** by Clr Searl and Clr McCormack

1. That Council move into closed Council to consider business identified, together with any late reports tabled at the meeting.

**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
**ORDINARY MEETING OF COUNCIL**  
**HELD IN THE COUNCIL CHAMBERS**  
**ON 18 APRIL 2019**

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2. That pursuant to 10A (2) of the Local Government Act 1993: the press and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A (2) as outlined above.
3. That the report relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.

- CARRIED

Council closed its meeting at 8.17PM and the public, staff and press left the chambers.

*The meeting adjourned for a short break the time being 8.17pm.  
The meeting resumed the time being 8.30pm.*

**100/19**                      **RESOLVED** by Clr Searl and Clr McCormack

That Council move out of closed Council and into open Council.

- CARRIED

Open Council resumed at 9.40PM.

**Resolutions from the Closed Council Meeting**

The following resolutions of Council, while the meeting was closed to the public, were read to the meeting by the Mayor.

**SECTION 19:        CONFIDENTIAL SESSION**

**ITEM 19.1            COMPLIANCE OF CROOKWELL AND GUNNING SWIMMING POOL**

**101/19**                      **RESOLVED** by Clr Searl and Clr O'Brien

1. Council approves the purchase of the new irrigation system at an approximate cost of \$30,000 for the dispersal of pool water to irrigate the grounds within and around the Crookwell Swimming Pool.

- CARRIED

**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
**ORDINARY MEETING OF COUNCIL**  
**HELD IN THE COUNCIL CHAMBERS**  
**ON 18 APRIL 2019**

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**102/19**                    **RESOLVED** by Clr O'Brien and Clr McCormack that Council extend the closure of the meeting to 9.30pm in accordance with Clause 18.2 of the Code of Meeting Practice.

**ITEM 19.2                    ECONOMIC FEASABILITY STUDY - WASTE DISPOSAL SERVICES**

**103/19**                    **RESOLVED** by Clr McCormack and Clr O'Brien

1. Council adopts the strategy in principle to convert all of Council's Waste Disposal Centres into Waste Transfer Stations, on the proviso that a further report be presented detailing operational costs that supports the transfer station strategy.

- CARRIED

**104/19**                    **RESOLVED** by Clr O'Brien and Clr Kensit that Council extend the closure of the meeting to 10.00pm in accordance with Clause 18.2 of the Code of Meeting Practice.

**ITEM 19.3                    REPORT ABOUT RMCC CORRECTIVE ACTION**

**105/19**                    **RESOLVED** by Clr O'Brien and Clr Kensit

1. That Senior Management implement the RMCC corrective actions as necessary.

- CARRIED

**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
**ORDINARY MEETING OF COUNCIL**  
**HELD IN THE COUNCIL CHAMBERS**  
**ON 18 APRIL 2019**

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**ITEM 19.4            CLOSURE OF HARLEY ROAD BRIDGE OVER THE KIAMMA CREEK**

**106/19            RESOLVED by Cllr McCormack and Cllr Wheelwright**

1. Council allocate \$200,000 from the Works Contingency Reserve to fund the proposed bridge replacement over Kiamma Creek at Harley Road.

- CARRIED

**THE MEETING CLOSED AT 9.40PM.**

Minutes confirmed 16 MAY 2019

.....  
Mayor

## **5        MAYORAL MINUTES**

The following item is submitted for consideration -

5.1	Mayoral Minute	34
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## Mayoral Minutes - 16 May 2019

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### ITEM 5.1                      Mayoral Minute

**FILE REFERENCE    I19/271**

#### **APRIL 2019**

25 April	2GN Interview
25 April	Attended ANZAC Day March and RSL Luncheon in Crookwell
25 April	Attended Dawn Service and wreath placing in Taralga

#### **MAY 2019**

1 May	Outreach meeting in Taralga
2 May	2GN Interview
2 May	Meeting with Wendy Tuckerman
8 May	Housing Strategy Meeting
8 May	Outreach Meeting Gunning
9 May	2GN Interview
14 May	Community and Civic Centre Building Briefing
15 May	Meeting LGNSW
15 May	Outreach meeting Crookwell
16 May	2GN Interview

## **7        CORRESPONDENCE**

The following item is submitted for consideration -

7.1	Correspondence items for the month of May 2019	36
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## Correspondence - 16 May 2019

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### ITEM 7.1

### Correspondence items for the month of May 2019

#### RECOMMENDATION:

That Item 7.1 - [Correspondence/Information] listed below be received:

1. Gunning RSL Chapter C/- David Findlay - Letter of Thanks to Council for Assistance – 2019 ANZAC Day Gunning.
2. Crookwell RSL Sub Branch – Compliments to Council – On Work Carried out on Crookwell Memorial Park.
3. Crookwell RSL Sub Branch – Letter of Thanks for Attendance – ANZAC Day 2019 – Mayor John Stafford.
4. Southern Phone Company – Guidance on Forecasted Earnings for 2019 Financial Year.
5. Member for Goulburn, Wendy Tuckerman MP – Letter of Thanks for Support in Recent Election Win.

#### ATTACHMENTS

1. <a href="#">↓</a>	Gunning RSL Chapter C/- David Findlay - Letter of Thanks for Council Assistance - 2019 ANZAC Day Gunning	Attachment
2. <a href="#">↓</a>	Crookwell RSL Sub Branch - Compliments to Council - On Work Carried out on Crookwell Memorial Park	Attachment
3. <a href="#">↓</a>	Crookwell RSL Sub Branch - Letter of Thanks for Attendance - ANZAC Day 2019 - Mayor John Stafford	Attachment
4. <a href="#">↓</a>	Southern Phone Company - Guidance on Forecasted Earnings for 2019 Financial Year	Attachment
5. <a href="#">↓</a>	Wendy Tuckerman MP - Letter of Thanks for Support in Recent Election Win	Attachment



From: [David Findlay](#)  
To: [Upper Lachlan Shire Council](#)  
Cc: [Shane McPhee](#)  
Subject: 2019 Anzac Day in Gunning  
Date: Tuesday, 30 April 2019 8:59:17 AM

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Mr Ted Alchin,  
Gunning Works Department.

Dear Ted,

I just want to thank you and your staff for arranging the traffic detour on Anzac Day. Your efforts in giving your time and effort on what is a holiday is much appreciated.

Kind regards,  
Dave Findlay  
Gunning RSL Chapter.

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This email has been scanned by the Symantec Email Security.cloud service.  
For more information please visit <http://www.symanteccloud.com>

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UPPER LACHLAN SHIRE COUNCIL
CROOKWELL OFFICE
30 APR 2019
File No:



**RSL NSW**  
**CROOKWELL RSL SUB-BRANCH**

Mr J. Bell  
Upper Lachlan Shire Council,  
Spring Street,  
Crookwell NSW 2583

29 April 2019

Dear John,

**ANZAC DAY 2019**

On behalf of the Crookwell RSL sub-Branch I write to thank you for the work carried out by your staff to get the Memorial Park and streetscape ready for ANZAC Day 2019. Even more so since the Easter school holidays coincided with the 25<sup>th</sup>.

The Crookwell sub-Branch has always relied on the Council to clean up the Memorial Shrine and the surrounding park area, setting up the chairs etc., and tidying up afterwards. This has been done without any fuss for many years, and this year was no exception.

Once again, John, sincere thanks to all your team.

Bev Hatch,  
(Hon.Secretary)

Hon.Secretary, Hillview, Prell Street, Crookwell NSW 2583 Tel: 4832 0999  
Email: CrookwellSB@rslnsw.ogn.au



UPPER LACHLAN SHIRE COUNCIL
CROOKWELL OFFICE
02 MAY 2019
File No:

Mr J. Stafford  
Mayor  
Upper Lachlan Shire Council,  
Spring Street,  
Crookwell NSW 2583

30 April 2019

Dear John,

**ANZAC DAY 2019**

On behalf of the Crookwell RSL sub-Branch I write to thank you for attending the Crookwell ANZAC Day 2019 Commemorative Service and joining the Sub-Branch for lunch. We did enjoy your speech.

The Crookwell Sub-Branch and Council have always had a close relationship. We are glad this has continued and look forward to your participation on the 11 November this year for Remembrance Day.

Once again, John, sincere thanks to you and the whole Council..

Bev Hatch,  
(Hon. Secretary)

Hon. Secretary, Hillview, Prell Street, Crookwell NSW 2583 Tel: 4832 0999  
Email: CrookwellSB@rslnsw.ogn.au



Mr John Bell  
General Manager  
Upper Lachlan Shire Council  
PO Box 42  
GUNNING NSW 2581

UPPER LACHLAN SHIRE COUNCIL
GUNNING OFFICE
29 APR 2019
File No:

Thursday, 18 April 2018

Dear Mr Bell

I am writing to provide guidance on the forecasted earnings of Southern Phone Company Limited for the 2019 financial year.

The telecommunications industry continues to undergo a period of significant disruption due to the rollout of the NBN.

Our business has historically built success upon providing home phone services to residential customers across regional Australia. With these services largely eliminated as part of the rollout it represents a significant change to our underlying mix of customer services and subsequently earnings.

Over the past year we have continued to transform the business through the deployment of our own network and the reengineering of the internal operations of the business.

This work, although still underway, has allowed us to build further scale into our customer base by acquiring consumer broadband customer bases from Amaysim Australia Limited and MNF Group Limited (trading as MyNetFone). These customer bases could not have been incorporated into our business 12 months ago.

We are forecasting a loss for the 2019 financial year. This result will be further impacted by the final accounting treatment of the customer acquisitions made throughout the year.

As per our dividend policy, the board is anticipating that a dividend will be not declared for the 2019 financial year.

We recognise that this forecast is disappointing, however we believe that the results are short term as we continue to transform the business to address the industry wide structural change.

If you have any queries regarding the outlook of the business, please feel free to get in touch with the Managing Director to discuss.

Yours Sincerely

A handwritten signature in black ink, appearing to read 'Bill Hilzinger'.

Bill Hilzinger  
Chairman



23<sup>rd</sup> April 2019

Mayor and Councillors  
Upper Lachlan Shire Council  
Via email: [council@upperlachlan.nsw.gov.au](mailto:council@upperlachlan.nsw.gov.au)

*John*

Dear ~~Mayor~~ and Councillors

Thank you so much for your congratulatory wishes; I am honoured to be elected into the 57<sup>th</sup> Parliament of NSW and delighted to represent and serve the communities of the Goulburn Electorate.

I look forward to working with the Upper Lachlan Shire Council to deliver for the region.

If I can ever be of assistance, please don't hesitate to contact my office on (02) 4822 6444.

Yours sincerely,

A handwritten signature in dark ink, appearing to read 'Wendy', followed by a horizontal flourish.

**Wendy Tuckerman MP**  
**Member for Goulburn**  
Ref: 230419 WT:AC

167-169 Auburn Street  
PO Box 168 Goulburn NSW 2580  
Tel (02) 4822 6444 | Fax (02) 4822 6400 | Email [goulburn@parliament.nsw.gov.au](mailto:goulburn@parliament.nsw.gov.au)



## **9 INFORMATION ONLY**

The following items are submitted for consideration -

9.1	Road Maintenance Council Contract (RMCC) - Contractor Performance Report for the period Q1	44
9.2	Development Statistics for the Month of April 2019	51
9.3	Monthly Weeds Activities Report	58
9.4	Housing Strategy Update	62
9.5	Investments for the month of April 2019	66
9.6	Bank Balance and Reconciliation - 30 April 2019	70
9.7	Rates and Charges Outstanding for the month of April 2019	71
9.8	Local Government NSW - Update on priorities	73
9.9	Grants Report	78
9.10	Action Summary - Council Decisions	83

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## Information Only - 16 May 2019

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**ITEM 9.1**                      **Road Maintenance Council Contract (RMCC) - Contractor Performance Report for the period Q1**

**FILE REFERENCE**    **I19/234**

**AUTHOR**                      **Road Maintenance Contracts Coordinator**

### **ISSUE**

Contractor Performance Report (CPR) April 2019 for Council information

**RECOMMENDATION**        That -

1. That Council receives the report and notes the information.

---

### **BACKGROUND**

Upper Lachlan Shire Council has been engaged through the single invitation routine maintenance council contract provisions (RMCC) of the NSW Government's Roads and Maritime Services (RMS) since 2008 to maintain Main Road 54 (MR54) from Goulburn (Auburn Street) through to the Abercrombie River (Shire boundary).

This report provides a copy of the recent feedback on Council's performance under the RMCC contract.

### **REPORT**

Council's routine activities under the RMCC include general surveillance, litter and debris collection, emergency and incident response, guardrail maintenance, sign and guidepost repair, vegetation management, and minor pavement and drainage maintenance.

The RMCC Contract value for the 2018-2019 financial year is currently \$579, 558 per annum which directly offsets Council's costs for both on ground works and administration.

It is Council's performance under the RMCC which provides the basis for prequalification in major road rehabilitation and refurbishment works along MR54 to include Bitumen Re-Sealing; Drainage/Culvert Re-Construction; Heavy Patching; Vegetation Management and Road Re-Construction.

These subordinate yet major projects generate income for Council to assist in upholding and developing Council's service capabilities and ultimately contributes towards a safer driving environment for the community.



### ***Information Only***

## **ROAD MAINTENANCE COUNCIL CONTRACT (RMCC) - CONTRACTOR PERFORMANCE REPORT FOR THE PERIOD Q1 cont'd**

### **Current Situation**

Under the RMCC, Council must meet a range of quality, safety, environmental, and value targets which is reported by the RMS on a quarterly basis. It is noted the RMS has recently amended the Contractor Performance Report (CPR) Reporting Period from financial year to calendar year and that Q1 (January to March 2019) has been reissued as the most recent report. In reviewing the results of the current CPR, ULSC has been able to continue a high level of performance with most ratings in the good to acceptable range.

RMS's overall comment is that Council generally performs well in maintenance and in completing projects but needs to review associated Quality, Safety and Environmental Management Plans including Chain of Responsibility (COR).

Details of Councils intention to implement an Integrated Management System to bring it into line with industry best practice was reported to the December 2018 meeting and a further RMS audit report on RMCC was provided to 18 April 2019 Ordinary Council Meeting in relation to corrective actions to be implemented by senior management.

The April 2019 CPR is attached for Councillors information and review.

### **POLICY IMPACT**

Details of Councils intention to implement a Quality, Safety and Environmental Management System to bring it into line with the rest of industry was reported to the December 2018 meeting.

### **OPTIONS**

Nil


### **FINANCIAL IMPACT OF RECOMMENDATIONS**

Long term there will be costs associated with upgrading Council's Quality, Safety and Environmental Management System to an acceptable standard. A preliminary allocation has made in the Draft 2019/2020 Operational Plan for this purpose.

### **RECOMMENDATION**      That -

1. That Council receives the report and notes the information.

### **ATTACHMENTS**

1. <a href="#"></a>	NSW Government Transport Roads & Maritime Services ( RMS ) - Contractor Performance Report - Road Maintenance Council Contracts ( RMCC ) - 08.2574.2120 - April 2019	Attachment
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Transport  
Roads & Maritime  
Services

## ROADS AND MARITIME SERVICES

RMS Form No 517 (amended)  
Catalogue No. 45062482  
(April 2018)

# Contractor Performance Report Single Invitation Maintenance Contract

### General Information

#### Contractor's Name

Upper Lachlan Shire Council

Trading as : Above

ABN 81 011 241 552

Contract No. 08.2574.2120

Equip Contract No.

#### Contract Description

Upper Lachlan Shire Council RMCC

#### At Acceptance of Tender

Original Due date for : Extended

Contract Period (weeks) N/A

Completion - Current

Date of Acceptance of Tender 03/10/2008

Original Contract Sum \$ 329,000.00

### Reason for Report

#### Progress

Quarter 1



Quarter 2



Quarter 3



Quarter 4



#### Key Milestones

Defect Correction Period



After construction  
or call back



Continuing unsatisfactory  
Performance



Termination of Contract



Contract Sum as

Varied at Report Date N/A



Transport  
Roads & Maritime  
Services

### Contractor's Performance

Unsatisfactory    Marginal    Acceptable    Good    Superior

#### Collaboration - RMCC

☐    ☐    ☐    ☒    ☐

Councils relationship with the RMS is healthy and respectful. Councils staff are always willing to attending meetings and discussion sessions and contribute to satisfactory outcomes.

#### Community and Stakeholder Engagement - RMCC

☐    ☐    ☒    ☐    ☐

Council stakeholder engagement is satisfactory

#### Contract Management - RMCC

☐    ☐    ☐    ☒    ☐

Council's contract management is good and thorough reviews of submissions and documentation are carried out.

#### Environmental Management - RMCC

☐    ☐    ☐    ☒    ☐

Council has a better understanding of the high standard set by the RMS when it comes to environmental management and the standard of the work reflects the standard expected.

#### People Management - RMCC

☐    ☐    ☐    ☒    ☐

Councils people management is satisfactory

#### Quality Management Systems - RMCC

☐    ☐    ☒    ☐    ☐

Council is yet to submit an up-to-date ONERMS Management Plan, although has asked for extensions.

#### Standard of Work - RMCC - Maintenance

☐    ☐    ☐    ☒    ☐

Council maintains MR54 to an adequate standard within the limitations of the allocated budget

#### Standard of Work 2 - RMCC - Minor Works

☐    ☐    ☐    ☒    ☐

Councils standard of work when completing minor works is good with safety, quality and environment all receiving focus



Transport  
Roads & Maritime  
Services

**Subcontractor Management -  
RMCC**

☐ ☐ ☐ ☒ ☐

Council's subcontractor management is adequate. Council could improve upon plant inspections prior to engagement

**Time Management - RMCC**

☐ ☐ ☐ ☒ ☐

Council gives the RMCC projects priority and are always willing to resource the projects appropriately

**Traffic Management - RMCC**

☐ ☐ ☐ ☒ ☐

Council's traffic management is adequate generally considering the relatively low traffic volume west of Crookwell.

**Workplace Health and Safety  
Management - RMCC**

☐ ☐ ☒ ☐ ☐

Council treats safety very seriously and are continually working towards zero harm. Council has a very safe record on RMCC projects. Council is yet to submit a ONERMS safety management plan. Council is yet to submit COR management plans.

**Workplace Relations Management  
- RMCC**

☐ ☐ ☐ ☒ ☐

Workplace management appears to be satisfactory with regards to RMCC

**Performance Score**

☐ ☐ ☐ ☒ ☐



Transport  
Roads & Maritime  
Services

**Overall Comments** *(Use separate report if necessary)*

**Reporting Officer**

*In my opinion: Council is performing well during Q1 in maintaining the MR54. Council has accepted additional funding to improve a number of assets on MR54.*

*The RMS is a little concerned with a number of key staff changes of late which may have an unsettling effect on the remaining staff.*

Name: Steve Edwards

Report Date: 23/04/2019

Phone: 0438 458 915

**Reviewing Officer:**

*In my opinion: I concur with the above comments.*

**Richard Heffernan SPM**  
**0411 026982**

The report has been forwarded to the Contractor **YES** *(All reports are to be forwarded)*

The unsatisfactory performance aspects have been discussed with N/A

Name: Mursaleen Shah

Discussion Date:

Phone:

Response from Contractor Received and report finalised: Yes

Name:

Review Date:

Phone:



Transport  
Roads & Maritime  
Services

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**Approving Officer**

*In my opinion:*

Name:

Report Date:

Phone:

---

Attachments:

Distribution:

1. Contractor's Representative
2. RMS's Representative

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## Information Only - 16 May 2019

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**ITEM 9.2**                      **Development Statistics for the Month of April 2019**

**FILE REFERENCE**    I19/255

**AUTHOR**                      **Economic Development Officer**

### **ISSUE**

Providing Council with a brief summary of the development control activities that have occurred in the month of April 2019.

**RECOMMENDATION**      That -

1. Council receives and notes the report as information.

---

### **BACKGROUND**

A standard monthly report providing Council with a summary of the development control activities that have occurred in the month of April 2019.

### **REPORT**

#### **Development Status Report**

The following table outlines the type and value of new development.

Statistics by Development Type								
Current Year					Last year			
DA Type	April 2019		Year to Date 1/7/2018 to 30/4/2019		April 2018		Year to date 1/7/2017 to 30/4/2018	
	Count	\$Value	Count	\$Value	Count	\$Value	Count	\$Value
Commercial	0	\$0	7	\$3,276,000	1	\$50,000	9	\$23,236,000
Residential	14	\$2,651,794	93	\$18,729,363	8	\$1,355,505	102	\$19,911,232
Industrial	0	\$0	0	\$0	0	\$0	0	\$0
Other	1	\$47,950	14	\$681,450	1	\$0	10	\$6,373,000
<b>Total</b>	<b>15</b>	<b>\$2,699,744</b>	<b>114</b>	<b>\$22,686,813</b>	<b>10</b>	<b>\$1,405,505</b>	<b>121</b>	<b>\$49,520,232</b>
Subdivision								
Type	Count	Lots	Count	Lots	Count	Lots	Count	Lots
Residential	0	0	2	51	1	3	3	17
Rural Residential	0	0	0	0	0	0	4	12

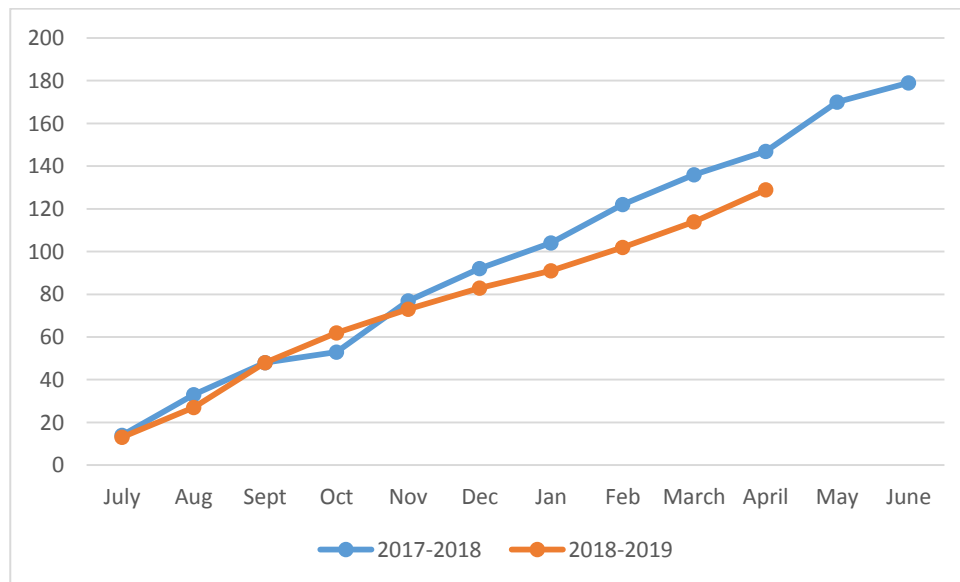
## Information Only

### DEVELOPMENT STATISTICS FOR THE MONTH OF APRIL 2019 cont'd

Commercial	0	0	0	0	0	0	1	0
Industrial	0	0	0	0	0	0	0	0
Boundary Adjustment	0	0	1	0	0	0	4	3
Strata	0	0	0	0	0	0	0	0
Agricultural	0	0	8	19	0	0	9	17
Modification/Other	0	0	2	3	0	0	1	53
<b>Total</b>	<b>0</b>	<b>0</b>	<b>13</b>	<b>73</b>	<b>1</b>	<b>3</b>	<b>22</b>	<b>102</b>

#### 1. Development Applications

The level of development applications received is detailed in the following graph.



The current level of development activity being assessed is summarised below:

DAs under assessment	DA modifications under assessment	DAs received April 2019	DA modifications received April 2019	DAs determined April 2019	DA modifications determined April 2019
33	3	12	3	10	2

The average determination processing time is for the month of April was 79 days.

Determinations issued 1 April to 30 April 2019 are summarised in the following table:

Determinations Issued between 1 April to 30 April 2019		
DA No.	Proposal	Property
48/2012 (Mod)	Dwelling	14 Murray St, Collector Lot 2 DP 742549
77/2017 (Mod)	Dwelling	1762 Towrang Rd, Greenwich Park Lot 22 DP 1095649



**Information Only****DEVELOPMENT STATISTICS FOR THE MONTH OF APRIL 2019** cont'd

<b>Determinations Issued between 1 April to 30 April 2019</b>		
<b>DA No.</b>	<b>Proposal</b>	<b>Property</b>
58/2018	Dog Breeding Facilities	120 Salisbury Rd, Bigga Lot 237 DP 753041
111/2018	Dwelling	1018 Wombeyan Caves Rd, Wombeyan Caves Lot 3 DP 789337
123/2018	Trading Times	87 Goulburn St, Crookwell Lot 2 DP 305613
125/2018	Subdivision	Wombat St, Gunning Lot 30 Sec 2 DP 758493
133/2018	Subdivision	262 Iron Mines Rd, Jerrawa Lot 5 DP 1142197, Lot 2222 DP 830996, Lot 1 DP 1230385
14/2019	Garage/Shed	10 Carrington St, Crookwell Lot 10 DP 586615
15/2019	Alterations & Additions	16 Marsden St, Crookwell Lot 8 DP 934903
17/2019	Garage/Shed	128 Collector Rd, Gunning Lot 4 DP 1185667
19/2019	Dwelling	Dawes Rd, Jerrawa Lot 73 DP 754106
25/2019	Collector Pumpkin Festival	1 Brennan St, Collector Lot 11 DP 1046757

The Development Applications outstanding as of 30 April 2019 are summarised in the following table:

<b>Development Applications Outstanding on 30 April 2019</b> (In order of date submitted to Council)				
<b>DA No.</b>	<b>Date Rec</b>	<b>Proposal</b>	<b>Property</b>	<b>Reason</b>
23/2018	26/2/2018	Dwelling	Gundaroo Rd, Bellmount Forest - Lot 1 DP 754573, Lot 148 & 197 DP 754113	Deferred to Applicant
57/2018	10/5/2018	Dog Breeding Facility	148 Bigga Rd, Crooked Corner Lot 4 DP 1052845	Awaiting Additional Information
113/2018	26/09/2018	Subdivision	656 Kangaloolah Rd, Binda Lot 2 DP 1159385 & Lot 2, 3, & 210 DP 753012	Awaiting Additional Information
122/2018	18/10/2018	Dog Breeding Facility	213 Bigga Rd, Crooked Corner - Lot 2 DP 1052845	Under Assessment
2/2019	03/01/2019	Dwelling	Rossi St, Collector Lot 2, 3, 4 & 15 DP 1211033	Awaiting Additional Information

**Information Only****DEVELOPMENT STATISTICS FOR THE MONTH OF APRIL 2019** cont'd

		<b>Development Applications Outstanding on 30 April 2019</b> (In order of date submitted to Council)			
<b>DA No.</b>	<b>Date Rec</b>	<b>Proposal</b>	<b>Property</b>	<b>Reason</b>	
4/2019	17/01/2019	Alterations & Additions	Woodhouselee Rd, Laggan Lot 1, 2, 3, 4 & 5 Sec 9 DP 1698	Awaiting Additional Information	
5/2019	17/01/2019	Alterations & Additions	55 Northcott St, Crookwell Lot 8 Sec 8 DP 2383	Awaiting Additional Information	
6/2019	22/01/2019	Subdivision	1169 & 1107 Golspie Rd, Golspie Lot 131 & 132 DP 753063	Awaiting Additional Information	
7/2019	30/01/2019	Subdivision	628 Mulgowrie Rd, Golspie Lot 71 DP 753045	Under Assessment	
8/2018 (Mod)	13/02/2019	Garage/Shed	Blakney Creek North Rd, Blakney Creek Lot 225 DP 754125	Under Assessment	
12/2019	19/02/2019	Home Industry	4 Murray St, Collector Lot 1 DP 1172469	Neighbour Notification	
13/2019	22/02/2019	Alterations & Additions	87 Wade St, Crookwell Lot 12 DP 236804	Deferred to Applicant	
16/2019	27/2/2019	Garage/Shed	30 East St, Crookwell Lot 4 DP 524712	Awaiting Additional Information	
18/2019	4/3/2019	Dwelling	41 Kialla Rd, Crookwell Lot 2 DP 1012637	Under Assessment	
20/2019	6/3/2019	Dwelling	191 Greenridge Rd, Curraweela Lot 3 DP 1221640	Deferred to Applicant	
21/2019	19/3/2019	Horse Stables/Shed	37 Chisholm St, Taralga Lot A DP 151233	Under Assessment	
22/2019	20/3/2019	Amenities Building	Bourke St, Collector Lot 1 & 2 Sec 2 DP 758263	Under Assessment	
23/2019	26/3/2019	Dwelling	387 Bigga Rd, Crooked Corner Lot 12 & 30 DP 753038	Deferred to Engineering	
24/2019	28/3/2019	Garage/Shed	71A Kialla Rd, Crookwell Lot 55 DP 1075643	Under Assessment	
26/2019	29/3/2019	Swimming Pool/Spa	495 Chapmans Lane, Chatsbury Lot 5 DP 1089684	Under Assessment	
27/2019	29/3/2019	Dwelling	Montana Rd, Peelwood Lot 1 DP 862233	Deferred to Engineering	
28/2019	2/4/2019	Dwelling	9 George St, Collector Lot 8 DP720193	Deferred to Engineering	
10/2018 (Mod)	3/4/2019	Dwelling	2203 Wombeyan Caves Rd, Wombeyan Caves Lot 11 DP 1069914	Under Assessment	
29/2019	8/4/2019	Patio Roof	1678 Brayton Rd, Marulan Lot 102 DP 740019	Under Assessment	

**Information Only****DEVELOPMENT STATISTICS FOR THE MONTH OF APRIL 2019** cont'd

		<b>Development Applications Outstanding on 30 April 2019</b> (In order of date submitted to Council)			
<b>DA No.</b>	<b>Date Rec</b>	<b>Proposal</b>	<b>Property</b>	<b>Reason</b>	
30/2019	8/4/2019	Fence/Wall	1678 Brayton Rd, Marulan Lot 102 DP 740019	Under Assessment	
31/2019	8/4/2019	Dwelling	2362 Gurrundah Rd, Gurrundah Lot 9 DP 1214847	Under Assessment	
32/2019	9/4/2019	Alterations & Additions	1093 Breadalbane Rd, Breadalbane Lot 230 DP 750031	Deferred to Engineering	
26/2017 (Mod)	9/4/2019	Dwelling	35 Redground Heights Rd, Laggan Lot 1 DP 1085367	Under Assessment	
33/2019	9/4/2019	Alterations & Additions	44 Holloways Rd, Tarlo Lot 1 DP 804128	Under Assessment	
34/2019	10/4/2019	Transportable Dwelling	806 Broadway Rd, Jerrawa Lot 2 DP 1076316	Deferred to Engineering	
35/2019	10/4/2019	Dwelling	9 Diamond Rd, Crookwell Lot 1 DP 579446	Deferred to Engineering	
36/2019	17/4/2019	Dwelling	4 Wombat St, Gunning Lot 2 DP 624979	Deferred to Engineering	
59/2014 (Mod)	18/4/2019	Dwelling	72 Denison St, Crookwell Lot 1 DP 355192	Under Assessment	
37/2019	26/4/2019	Dwelling	Cuddyong Rd, Peelwood Lot 1 DP 1175745	Under Assessment	
38/2019	26/4/2019	Garage/Shed	20 North St, Crookwell Lot 16 Sec 3 DP 1809	Under Assessment	
39/2019	29/4/2019	Garage/Shed	2 Yass St, Gunning Lot 4 DP 878504	Under Assessment	

**2. Construction Certificates**

<b>Construction Certificates Issued between 1 April to 30 April 2019</b>		
<b>CC No.</b>	<b>Proposal</b>	<b>Property</b>
17/19	Garage/Shed	128 Collector Rd, Gunning Lot 4 DP 1185667

<b>Approved by Council</b>	
<b>April 2019</b>	<b>Year to date</b>
1	42

**Information Only****DEVELOPMENT STATISTICS FOR THE MONTH OF APRIL 2019** cont'd**3. Occupation Certificates**

<b>Occupation Certificates Issued between 1 April to 30 April 2019</b>		
<b>OC No.</b>	<b>Proposal</b>	<b>Property</b>
28/2014	Dwelling	2495 Rye Park Rd, Dalton Lot 106 DP 754106
19/2019	Dwelling	Boorowa Rd, Lost River Lot 1 DP 1240856
20/2019	Garage/Shed	79 Spring St, Crookwell Lot B DP 395415
21/2019	Garage/Shed/Carport	26 Carrington St, Crookwell Lot C DP 35779
22/2019	Garage/Shed	3895 Taralga Rd, Taralga Lot 6 DP 850133
25/2019	Dwelling	2958 Harley Rd, Crookwell Lot 1 DP 937719
26/2019	Garage/Shed	15 Barry Place, Crookwell Lot 38 DP 1065616

<b>Approved by Council</b>	
<b>April 2019</b>	<b>Year to date</b>
7	33

**4. Subdivision Certificates**

<b>Subdivision Certificates Issued between 1 April to 30 April 2019</b>		
<b>SC No.</b>	<b>Proposal</b>	<b>Property</b>
1/2019	Subdivision	Federal Hwy, Lot 1 DP 1049447 Collector
2/2019	Subdivision	83 Macarthur St, Taralga Lot 1 DP 1072898
4/2019	Subdivision	Gurrundah Rd, Gurrundah Lot 84, 206 & 241 DP 754126 – Lot 2 DP 1213566 – Lot 71 DP 133059

<b>Approved by Council</b>	
<b>April 2019</b>	<b>Year to date</b>
3	18

**5. Planning Certificates**

The number of Planning Certificates issued this financial year is detailed below.

<b>Year</b>	<b>Number of Certificates Issued</b>
1 July 2008 to 30 June 2009	383
1 July 2009 to 30 June 2010	464
1 July 2010 to 31 June 2011	535
1 July 2011 to 30 June 2012	426
1 July 2012 to 30 June 2013	408
1 July 2013 to 30 June 2014	457
1 July 2014 to 30 June 2015	426
1 July 2015 to 30 June 2016	481
1 July 2016 to 30 June 2017	461
1 July 2017 to 30 June 2018	452
1 July 2018 to 30 June 2019	280

**POLICY IMPACT**

Nil

**OPTIONS**

Nil

**FINANCIAL IMPACT OF RECOMMENDATIONS**

Nil

**RECOMMENDATION** That -

1. Council receives and notes the report as information.

**ATTACHMENTS**

Nil

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## Information Only - 16 May 2019

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### ITEM 9.3 Monthly Weeds Activities Report

**FILE REFERENCE** I19/252

**AUTHOR** Manager of Regulatory and Biosecurity Services

#### ISSUE

Providing Council with a summary of weed control activities undertaken throughout the Upper Lachlan Shire Council local government area.

**RECOMMENDATION** That -

1. Council receive and note the report as information.

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#### REPORT

Biosecurity staff continued to undertake routine property inspections throughout the Shire. Three (3) biosecurity directions were issued for continued non-compliance with the requirement to control designated weeds throughout private land.

Roadside weed control has been scaled back due to the change in weather and seasonal conditions with concentration being directed to the control of Blackberry and Serrated Tussock in addition to a request from Roads and Maritime Services to undertake weed control on a future works site.

#### Inspections

Weed	Parish	Road or Street	Date	Action	Degree
S/T	Eden Forest	Towrang Rd	1/04/19	Routine	1
S/T	Eden Forest	Towrang Rd	1/04/19	Routine	1
S/T	Eden Forest	Towrang Rd	1/04/19	Notified	3
S/T	Eden Forest	Towrang Rd	1/04/19	Routine	1
S/T	Cookbundoon	Towrang Rd	1/04/19	Notified	2
S/T	Cookbundoon	Towrang Rd	3/04/19	Routine	1
S/T	Eden Forest	Towrang Rd	3/04/19	Notified	3
S/T	Eden Forest	Brayton Rd	3/04/19	Routine	1
S/T	Eden Forest	Brayton Rd	3/04/19	Routine	1
S/T	Eden Forest	Brayton Rd	3/04/19	Routine	1
S/T	Eden Forest	Brayton Rd	3/04/19	Routine	1
S/T	Eden Forest	Loseby Rd	4/04/19	Notified	2
S/T	Eden Forest	Long View Rd	4/04/19	Notified	3
S/T	Eden Forest	Brayton Rd	4/04/19	Routine	1
S/T	Eden Forest	Brayton Rd	4/04/19	Routine	1
S/T	Eden Forest	Brayton Rd	4/04/19	Notified	2
S/T-BB	Eden Forest	Brayton Rd	4/04/19	Routine	1
S/T-BB	Eden Forest	Brayton Rd	4/04/19	Routine	1

**Information Only****MONTHLY WEEDS ACTIVITIES REPORT cont'd**

S/T	Eden Forest	Brayton Rd	4/04/19	Routine	1
S/T	Eden Forest	Brayton Rd	8/04/19	Routine	1
-	Eden Forest	Towrang Rd	8/04/19	Routine	-
S/T	Eden Forest	Towrang Rd	8/04/19	Routine	1
S/T	Eden Forest	Arthursleigh Rd	9/04/19	Routine	2
S/T	Eden Forest	Brayton Rd	9/04/19	Routine	1
S/T	Eden Forest	Brayton Rd	9/04/19	Notified	2
S/T-BB	Eden Forest	Brayton Rd	9/04/19	Notified	3-1
S/T-ALG	Eden Forest	Brayton Rd	9/04/19	Routine	1-1
S/T	Eden Forest	Brayton Rd	9/04/19	Notified	2
S/T	Wayo	Woodhouselee Rd	10/04/19	Reinspectio	2
S/T	Eden Forest	Loseby Rd	30/04/19	Reinspectio	2
S/T	Eden Forest	Loseby Rd	30/04/19	Reinspectio	2
S/T	Eden Forest	Loseby Rd	30/04/19	Reinspectio	2
S/T	Eden Forest	Brayton Rd	30/04/19	Reinspectio	3
S/T	Eden Forest	Brayton Rd	30/04/19	Reinspectio	2
ST BB	Burridgee	Fullerton	1/4/19	Routine	2 2
ST BB	Burridgee	Fullerton	1/4/19	Routine	2 2
ST BB	Burridgee	Fullerton	1/4/19	Routine	2 2
ST	Dalton	Dalton	2/4/19	Notified	2
ST	Winduella	Boorowa	3/4/19	Notified	2
BB	Sherwood	Fullerton	3/4/19	Notified	3
ST BB	Guinecor	Wombeyan	4/4/19	Routine	1 1
BB	Guinecor	Wombeyan	4/4/19	Routine	1
ST BB	Guinecor	Wombeyan	4/4/19	Routine	1 1
ST BB	Guinecor	Wombeyan	4/4/19	Routine	1 1
ST	Binda	Redground	8/4/19	Notified	2
ST	Guinecor	Wiaborough	9/4/19	Routine	1
ST	Guinecor	Wiaborough	9/4/19	Routine	1
BB	Guinecor	Wiaborough	9/4/19	Routine	1
ST BB	Guinecor	Jerrong	9/4/19	Notified	2 1
BB	Pejar	Cotta Walla	9/4/19	Notified	3
ST	Guinecor	Jerrong	10/4/19	Routine	1
BB ST	Guinecor	Chalkers Ln	10/4/19	Notified	2 1
ST	Guinecor	Chalkers Ln	10/4/19	Routine	1
ST	Bouverie	Chalkers Ln	10/4/19	Routine	1
ST	Bouverie	Chalkers Ln	11/4/19	Routine	1
BB Brm	Bouverie	Chalkers Ln	11/4/19	Routine	1
ST	Bouverie	Chalkers Ln	11/4/19	Routine	1
ST BB	Pejar	Pejar	12/4/19	Notified	2 2
ST BB	Bouverie	Chalkers Ln	15/4/19	Notified	1 2
ST BB	Bouverie	Chalkers Ln	15/4/19	Notified	1 2
ST BB	Bouverie	Chalkers Ln	15/4/19	Notified	1 2
ST	Yalbraith	Wiaborough	16/4/19	Routine	1
ST	Yalbraith	Wiaborough	16/4/19	Routine	1
ST BB	Yalbraith	Wiaborough	16/4/19	Notified	2 2
ST	Wiaborough	Wiaborough	16/4/19	Routine	1
ST	Guinecor	Sth Guinecor	17/4/19	Routine	1
ST	Yalbraith	Wiaborough	17/4/19	Routine	1
ST	Yalbraith	Wiaborough	17/4/19	Notified	1

**Information Only**  
**MONTHLY WEEDS ACTIVITIES REPORT cont'd**

ST	Yalbraith	Wiaborough	17/4/19	Notified	1
ST BB	Yalbraith	Wiaborough	17/4/19	Notified	2 1
ALG	Thalaba	Peelwood	29/4/19	Notified	2
ST	Thalaba	Peelwood	29/4/19	Routine	1
ST	Mundoonen	Ladevale	30/4/19	Notified	2
ST	Mundoonen	Ladevale	30/4/19	Notified	2
ST	Dixon	Ladevale	30/4/19	Notified	2
ST	Mundoonen	Ladevale	30/4/19	Notified	3

**Key for Weed Abbreviations**

*Weed ID Weed Identification*

*S/T Serrated Tussock*

*BB Blackberry*

*SJW St John's Wort*

*PC Paterson's Curse*

*Nth Nodding Thistle*

*CNG Chilean Needle Grass*

*EB English Broom*

*FW Fireweed*

*ALG African Lovegrass*

*Go Gorse*

*CG Coolatai Grass*

**Key for Degree of Infestations**

1. Scattered Plants
2. Scattered Plants with Isolated Patches
3. Dense Infestations

**Key for Actions of Inspections**

**Routine** – an inspection where the landowner has either provided adequate information or conducted adequate control work to fulfil their obligations to control weed infestations on their land.

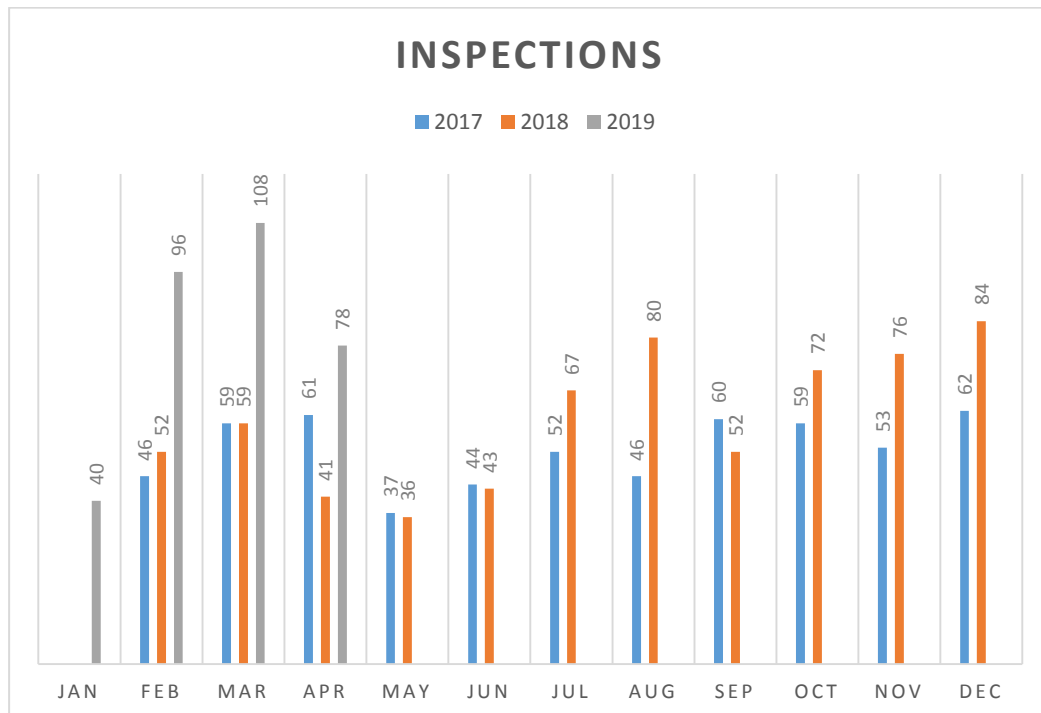
**Notified** – an inspection where landowners are notified either verbally or by letter that control work is required on specific weed infestations. These inspections generally will require a reinspection.

**Reinspection** – an inspection that has been conducted to investigate whether adequate control work has been conducted after notification to control weed infestations.



**Information Only**  
**MONTHLY WEEDS ACTIVITIES REPORT cont'd**

**INSPECTION TOTAL**



**POLICY IMPACT**

Nil

**OPTIONS**

Nil

**FINANCIAL IMPACT OF RECOMMENDATIONS**

Nil

**RECOMMENDATION** That -

1. Council receive and note the report as information.

**ATTACHMENTS**

Nil

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## Information Only - 16 May 2019

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**ITEM 9.4**                      **Housing Strategy Update**

**FILE REFERENCE**    **I19/273**

**AUTHOR**                      **Manager of Environment and Planning**

### **ISSUE**

Council has engaged a consultant to assist with the housing study that will provide some of the information required to review the Local Environmental Plan (LEP). This report is to inform the Councillors that work is being done and that it will not be clear what the outcomes are until it is completed. Early issues include the simple planning framework, restrictive rules and lack of housing diversity and rural opportunities.

**RECOMMENDATION**        That -

1. Council receive and note the report as information.

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### **BACKGROUND**

The Environmental Planning and Assessment Act 1979 requires Council to prepare a Local Strategic Planning Statement by July 2020 and to review its planning framework including the LEP, economic and social as well as environmental and land use planning documents. Part of that work and one of the State Government expectations is a review of the current and anticipated housing situation and a strategy to provide enough housing stock to meet anticipated needs. This report updates the progress of the project.

### **REPORT**

The first stage of the project included a review of local demographics, the Local Environmental Plan and development patterns. There have been five community meetings in Taralga, Crookwell, Gunning, Bigga and Collector. As part of Council's assessment of the supply and demand for housing, Council is also assessing the economic drivers. Drivers include what work is available, where and whether the type of work available is consistent with the existing workforce.

This report will focus on the community meetings.

In summary, the meetings highlighted that in the south of the shire growth is dependent upon pressures from Canberra and Goulburn. At the centre, the primary issue was the lack of some types of housing opportunities including small lot townhouse residential, community housing, nursing homes and safe houses. There was some support for hamlet development on the edge of the village and resistance to dwellings scattered through the rural landscape. A standard view in all of the meetings was that the villages are generally too small for a self-sustaining mass. This was particularly apparent in the north where villages have seen more shrinkage than in other areas.

***Information Only***  
**HOUSING STRATEGY UPDATE cont'd**

Taralga workshop

The Taralga workshop was held on 16 April 2019 and one member of the public attended along with a Councillor and staff. Issues included the zones for agricultural use are restrictive, agricultural land should be protected and Council should find ways to attract people who want to build in town and become part of the community including alternative housing opportunities.

Crookwell workshop

The meeting was held on the evening of 16 April 2019. There were 15 attendees at the meeting including Councillors. Attendees at this meeting recognised that there needs to be a wider variety of housing style and price including townhouses, villas and apartments and more retirement living. There was some support for shop top housing along the main street. A preliminary vision was for a vibrant community, recognising that growth is inevitable but that the village should not turn into an alternative to Bowral. Some of the constraints included poor public transport to Goulburn, Sydney and Canberra and that several sites seem to be land banked inhibiting development.

Opportunities included; some support for hamlet development on the edges of the village, some more medium density housing in the village zone and the use of the old nurses home for social/community housing.

Collector workshop

Held on the 18 April there were 16 attendees at the meeting. In common with several other villages, there are not enough people to make a pub and café prosper, and residents would like to have about 800 people. In common with other villages, constraints were lot sizes, lack of water, sewer and storm water infrastructure.

Opportunities included the building of more tourist accommodation, reduce lot size to 1,300 m2 and discouraging temporary housing while including plans for a better style of housing.

Gunning workshop

On Wednesday 17 April the meeting was attended by 35 residents of Gunning, Dalton and the surrounding rural localities and one Councillor. The gunning meeting focused on growth between Gunning and Canberra. The community recognise that the population nearly doubles on the weekend, there is a lack of facilities, especially for children including schooling, jobs and services requiring people to travel long distances.

The gunning meeting focused on growth between Gunning and Canberra. The community recognise that the population nearly doubles on the weekend, there is a lack of facilities, especially for children including schooling, jobs and services requiring people to travel long distances.

The community felt that they need more land zoned village for facilities and would like a Master Plan prepared.

### ***Information Only***

#### **HOUSING STRATEGY UPDATE cont'd**

Constraints included no high school, no location to expand the childcare facility, zoning and lot sizes. The main street is converting into a residential street and losing its active street frontage. The community needs to plan for an active street frontage. Internet is slow, and so people are not able to work from home. Communications difficulties restrict new businesses coming into the town. There is a will for the town to grow, but it must retain its real character. The size of residential lots in town is restrictive and inhibits development. Attracting business is difficult when current planning policies do not support or encourage growth.

Council should lobby for essential services like the internet, childcare, schools, jobs and public transport which don't exist.

Opportunities included; the town should aim to grow to about 1,400 people or slightly more. The Council should encourage medium density housing in the village zone, and support greater diversity in housing, mainly located close to or within the commercial core. Development for the elderly or those needing accessible accommodation should be encouraged.

The Local Environmental Plan should be amended to ensure the ground floor of the main street is non-residential and to review lot sizes in the village zone.

#### **Bigga workshop**

The village has declined, and shops have closed, doctors moved away and the school has reduced from 40 to 6 children. The link to Cowra needs upgrading to a sealed Road.

Constraints included; there is no sewerage which is an issue for creating smaller lots. Lot sizes, in some cases, are too small to put a house on, but agents don't advise prospective purchasers. Council approval is a very slow and the town is isolated needing a better connection to Cowra.

Opportunities included; attendees were supportive of a hamlet-style development in the village first and then on the edges, would welcome tourists and would like to see lot sizes reduced in the village. There should be more priority given to a link road to Cowra, and there is a need to build more tourist accommodation.

#### **Overview summary from all meetings**

The Council could do more to prevent villages from shrinking by improvements to the Local Environmental Plan that facilitate some growth. Perhaps alternative developments to replace older land uses and infill the villages could be encouraged. There was some concern that the dwelling types in most of the villages restricted to large lot residential and did not allow for alternative housing styles. There was some concern that tourist accommodation in most of the villages is constrained. Overall there was a view that opportunities to facilitate new development styles while recognising that all of the villages want to keep the existing village character.

**POLICY IMPACT**

The Housing Strategy is expected to be completed in November 2019 and will inform part of the LEP review. It is likely that the recommendations from the work will have far reaching implications for the LGA. These will need to be palatable and will also need to be approved by Council. It is a State Government requirement to do the review and to pass the findings on.

**OPTIONS**

Options will be available to Councillors and the community as the process continues. Council will need to discuss, acceptable levels of growth and development, the community aspirations and the methodology that they wish to use to manage or encourage growth.

**FINANCIAL IMPACT OF RECOMMENDATIONS**

Council has already budgeted for the Housing Strategy and the consultants have provided a methodology that will allow them to stay within budget. Council has employed staff to carry out the rural strategy and other strategic planning functions, so there are no additional impacts on the Operational Plan budget.

**RECOMMENDATION**      That -

1. Council receive and note the report as information.

**ATTACHMENTS**

Nil

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## Information Only - 16 May 2019

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**ITEM 9.5**                      **Investments for the month of April 2019**

**FILE REFERENCE**    **I19/238**

**AUTHOR**                      **Manager of Finance and Administration**

### **ISSUE**

Council Investment Portfolio Register as at 30 April 2019.

**RECOMMENDATION**      That -

1. Council receive and note the report as information.

---

### **BACKGROUND**

Provision of the schedule of the investment portfolio register as at 30 April 2019 for the information of Council.

### **REPORT**

#### **Investments to 30 April 2019**

Investment Institution	Type	Investment Face Value	Interest Rate	Term Days	Maturity Date	Interest Due
CBA	Call	\$25,000	1.45%	N/A	30-04-19	\$30.79
Bank of Qld	TD	\$1,000,000	2.65%	188	15-05-19	\$13,649.32
Bank of Qld	TD	\$800,000	2.65%	119	22-05-19	\$6,911.78
Bank of Qld	TD	\$500,000	2.80%	204	03-07-19	\$7,824.66
Bank of Qld	TD	\$700,000	2.50%	182	16-10-19	\$8,726.03
Bank of Qld	TD	\$1,200,000	3.00%	735	19-08-20	\$72,493.15
Bank of Qld	TD	\$1,000,000	3.15%	1097	25-08-21	\$94,672.60
Bankwest	TD	\$500,000	2.60%	84	01-05-19	\$2,991.78
Bankwest	TD	\$1,500,000	2.70%	273	19-06-19	\$30,291.78
Bankwest	TD	\$1,000,000	2.50%	133	10-07-19	\$9,109.59
Bankwest	TD	\$1,000,000	2.70%	273	14-08-19	\$20,194.52
Bendigo Bank	TD	\$1,000,000	2.55%	105	29-05-19	\$7,335.62
Bendigo Bank	TD	\$800,000	2.60%	112	05-06-19	\$6,382.47
Bendigo Bank	TD	\$1,200,000	2.75%	371	21-08-19	\$33,542.47

**Information Only****INVESTMENTS FOR THE MONTH OF APRIL 2019 cont'd**

Bendigo Bank	TD	\$1,000,000	2.45%	182	23-10-19	\$12,216.44
CBA	TD	\$1,000,000	2.49%	133	17-07-19	\$9,073.15
CBA	TD	\$1,000,000	2.40%	126	24-07-19	\$8,284.93
CBA	TD	\$1,000,000	2.62%	105	07-08-19	\$7,536.99
CBA	TD	\$1,000,000	2.71%	363	28-08-19	\$26,951.51
IMB	TD	\$900,000	2.70%	364	12-06-19	\$24,233.42
IMB	TD	\$1,300,000	2.45%	126	31-07-19	\$10,994.79
IMB	TD	\$500,000	2.60%	147	04-09-19	\$5,235.62
IMB	TD	\$1,000,000	2.60%	203	02-10-19	\$14,460.27
IMB	TD	\$1,000,000	2.70%	364	19-02-20	\$26,926.03
NAB	TD	\$1,000,000	2.75%	119	08-05-19	\$8,965.75
NAB	TD	\$1,100,000	2.71%	217	26-06-19	\$17,722.66
NAB	TD	\$700,000	2.75%	362	11-09-19	\$19,091.78
		<b>\$24,725,000</b>				<b>\$505,849.90</b>

**COUNCIL INVESTMENT PERFORMANCE: -****BUDGET COMPARISON TO 30 APRIL 2019**

Interest on Investments Received YTD	\$617,780
Annual budgeted amount for all funds	\$648,900
Percentage of Interest Received YTD	95.20%
Percentage of Year Elapsed	83.29%

**BBSW COMPARISON TO 30 APRIL 2019**

Average market interest rate (90 day BBSW)	1.98%
Average return on all investments	2.66%

The above investments have been made in accordance with Section 625, of the Local Government Act 1993, the Local Government Regulations, the Ministerial Investment Order and the Council's Investment Policy.

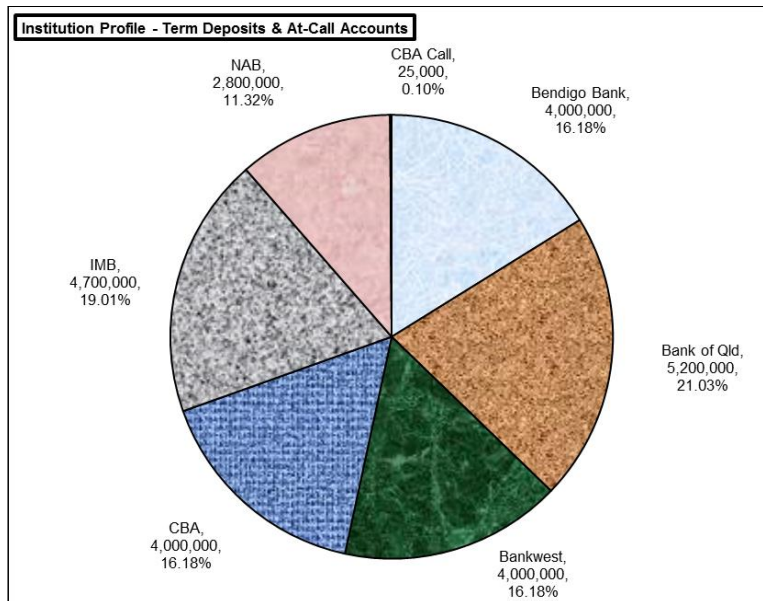
## Information Only

### INVESTMENTS FOR THE MONTH OF APRIL 2019 cont'd

#### INVESTMENTS FINANCIAL INSTITUTION PROFILE AS AT 30 APRIL 2019

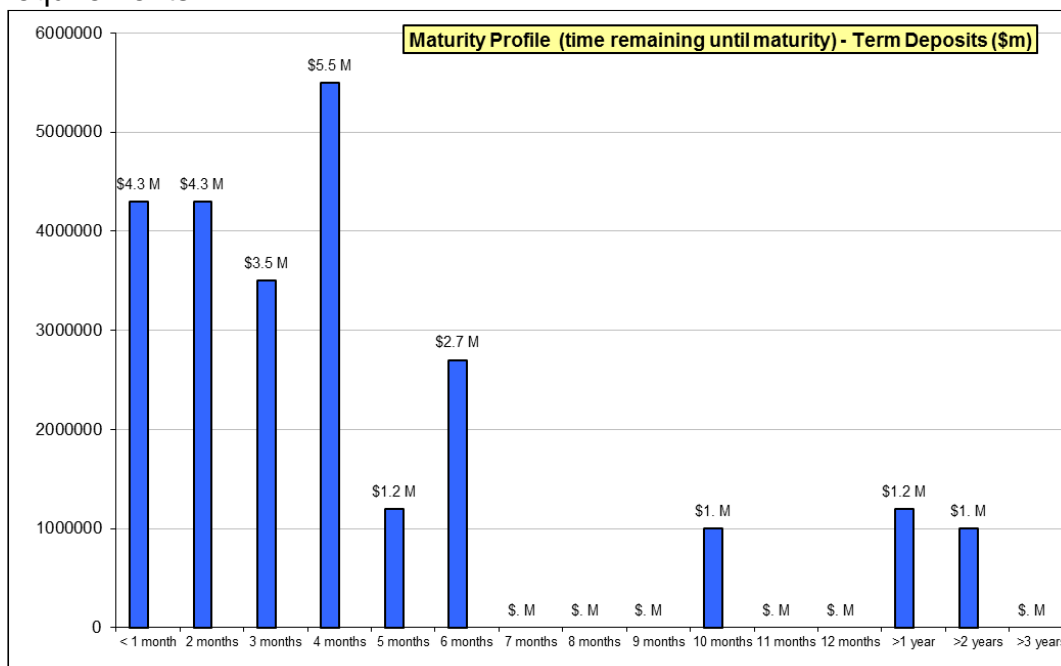
The following chart shows the current distribution of Council's investment portfolio between the authorised financial institutions used. The current distribution of funds between institutions complies with Council's Investment Policy which states:-

*"The maximum percentage that may be held in term deposits with any one financial institution is 25% of the portfolio, and the maximum to be held in at-call accounts be no more than 15%."*



#### INVESTMENTS - MATURITY PROFILE AS AT 30 APRIL 2019

The following chart illustrates the maturity profile of Council's investment portfolio showing the amount of time remaining until current term deposits mature. This demonstrates that Council's investing activities should meet future cash flow requirements.





**INVESTMENTS FOR THE MONTH OF APRIL 2019** cont'd

**TOTAL INVESTMENTS: -**

**INVESTMENTS BY FUND (INCLUDES RESTRICTED AND UNRESTRICTED CASH): -**

General Fund Reserves	\$ 15,433,532.59
Water Supply Fund Reserves	\$ 2,381,794.60
Sewerage Fund Reserves	\$ 4,639,335.19
Domestic Waste Management Fund Reserves	\$ 2,264,756.23
Trust Fund Reserves	\$ 5,581.39

## POLICY IMPACT

Investments are in accordance with Council's Investment Policy and Strategy.

## OPTIONS

Nil

## FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

**RECOMMENDATION** That -

1. Council receive and note the report as information.

## ATTACHMENTS

Nil

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## Information Only - 16 May 2019

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**ITEM 9.6**                      **Bank Balance and Reconciliation - 30 April 2019**

**FILE REFERENCE**    I19/239

**AUTHOR**                      **Acting General Manager**

### **ISSUE**

Statement of Bank Balance and Reconciliation.

**RECOMMENDATION**      That -

1. Council receive and note the report as information.

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### **BACKGROUND**

Nil

### **REPORT**

#### **STATEMENT OF BANK BALANCE & RECONCILIATION**

\$

General Ledger Balance brought forward 31 March 2019	(277,617.59 )
Add: Receipts for April 2019	5,177,755.27
	<hr/> 4,900,137.68
Deduct: Payments for April 2019	3,092,707.34
<b>Balance as at 30 April 2019</b>	<hr/> <b>1,807,430.34</b> <hr/>
Balance as per Bank Statement 30 April 2019	1,980,313.45
Add: Outstanding Deposits	1,411.20
	<hr/> 1,981,724.60
Deduct: Unpresented Cheques / EFTs	174,294.31
<b>Balance as at 30 April 2019</b>	<hr/> <b>1,807,430.34</b> <hr/>

### **POLICY IMPACT**

Nil

### **OPTIONS**

Nil

### **FINANCIAL IMPACT OF RECOMMENDATIONS**

Nil

**RECOMMENDATION**      That -

1. Council receive and note the report as information.

### **ATTACHMENTS**

Nil

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## Information Only - 16 May 2019

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**ITEM 9.7**                      **Rates and Charges Outstanding for the month of April 2019**

**FILE REFERENCE**    I19/240

**AUTHOR**                      **Manager of Finance and Administration**

### **ISSUE**

Rates and Charges Outstanding Report to 30 April 2019.

**RECOMMENDATION**      That -

1. Council receive and note the report as information.

### **BACKGROUND**

Summary report of Rates and Charges outstanding at 30 April 2019 is detailed.

### **REPORT**

There is an attached report titled "Rate Collection Year 2019" for the 2018/2019 financial year. A comparison of the rates and charges outstanding percentage to previous financial years is highlighted in the below table:-

<b>Description</b>	<b>30/04/2019</b>	<b>30/04/2018</b>	<b>30/04/2017</b>
Total % Rates and Charges Outstanding	19.03%	18.73%	19.94%
Total \$ Amount Rates and Charges Outstanding	\$2,192,090	\$2,115,819	\$2,167,717

### **POLICY IMPACT**

Nil

### **OPTIONS**

Nil

### **FINANCIAL IMPACT OF RECOMMENDATIONS**

Nil

**RECOMMENDATION**      That -

1. Council receive and note the report as information.

### **ATTACHMENTS**

1. <a href="#">↓</a>	Rate Collection Year - May 2019	Attachment
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**Rate Collection 2019 Year**

<b>Rating Categories</b>	<b>Levy Raised to date</b>	<b>Rates Received to 2 May 2019</b>	<b>Rates Outstanding to 2 May 2019</b>	<b>% Rates Outstanding 2 May 2019</b>
<b>Farmland</b>	4,928,709.82	3,953,110.83	975,598.99	<b>19.79%</b>
<b>Residential</b>	1,220,838.86	966,019.77	254,819.09	<b>20.87%</b>
<b>Rural Residential</b>	670,781.04	544,543.30	126,237.74	<b>18.82%</b>
<b>Business</b>	280,726.42	244,059.34	36,667.08	<b>13.06%</b>
<b>Mining</b>	1,893.00	1,893.00	-	<b>0.00%</b>
<b>Water</b>	872,874.00	697,399.13	175,474.87	<b>20.10%</b>
<b>Sewerage</b>	1,404,893.53	1,117,871.97	287,021.56	<b>20.43%</b>
<b>Domestic &amp; Comm Waste</b>	1,139,750.41	908,433.32	231,317.09	<b>20.30%</b>
<b>Rural Waste</b>	617,872.23	497,992.45	119,879.78	<b>19.40%</b>
<b>Storm Water</b>	46,577.91	36,704.48	9,873.43	<b>21.20%</b>
<b>**Arrears</b>	333,221.86	255,201.23	78,020.63	<b>23.41%</b>
<b>Credits</b>		102,820.50	-102,820.50	
<b>Overall Total Rates</b>	<b>11,518,139.08</b>	<b>9,326,049.32</b>	<b>2,192,089.76</b>	<b>19.03%</b>

Prepared by-----

Date-----

Authorised by-----

Date-----

I:\2018-2019\Rates\Recs\%\outst\_April 30-2019

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## Information Only - 16 May 2019

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**ITEM 9.8**                      **Local Government NSW - Update on priorities**

**FILE REFERENCE**    **I19/251**

**AUTHOR**                      **Acting General Manager**

### **ISSUE**

Providing an update on the progress of the Local Government NSW advocacy on key local government priorities.

**RECOMMENDATION**      That -

1. Council receive and note the report as information.

---

### **BACKGROUND**

Upper Lachlan Shire Council is a member of the local government peak body Local Government NSW.

### **REPORT**

Attachment to this report, for Councillors information, is the Local Government NSW (LGNSW) April 2019 Advocacy Report. On behalf of members LGNSW advocated on 12 priority areas. The report shows the commitments LGNSW secured against each priority area from key political parties, as at March 2019.

### **POLICY IMPACT**

Nil

### **OPTIONS**

Nil

### **FINANCIAL IMPACT OF RECOMMENDATIONS**

Nil

**RECOMMENDATION**      That -

1. Council receive and note the report as information.

### **ATTACHMENTS**

1. <a href="#">Download</a>	Local Government NSW - Advocacy Update	Attachment
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In the lead up to the March election, you asked us to advocate for you on 12 priority areas.

This update shows the commitments LGNSW secured against those priorities from key political parties, as at March 2019.

Working closely with our members, through campaigns, debates and ongoing representation, we ensured the voice of local government was heard.

We are pleased to report the commitments we secured. Next, we will work with a re-elected Berejiklian government to realise and build on those commitments and we'll continue to provide you with regular progress reports.



Cr Linda Scott  
President, LGNSW

## Our Priorities and Progress



### 1. Save recycling

Reinvest 100% of the NSW Waste Levy, collected from community and industry, in a coordinated state-wide recycling and waste management approach and drive a circular economy.

#### Wins

- ✓ All major parties support a state-wide plan following 'Save Our Recycling' campaign
- ✓ NSW Coalition: 20-year waste strategy. Work with local government to deliver infrastructure
- ✓ NSW Labor: circular economy job creation fund - \$140m over 4 years. Set up advisory council including LGNSW
- ✓ NSW Greens: reinvest 100% of waste levy
- ✓ Shooters, Farmers and Fishers, and Christian Democrats: move waste levy out of consolidated revenue



### 2. Renew our libraries

Fund public libraries so they are sustainable. Double current funding commitments by providing an additional \$94m over the next four years, with indexation. In line with NSW law, provide 50% of funding required for NSW public libraries, in perpetuity.

#### Wins

- ✓ Both major parties committed to more than \$60m in additional funding over 4 years following our 'Renew Our Libraries' campaign
- ✓ NSW Greens and the Shooters Fishers and Farmers committed to the sector's ask in full



### 3. Fund local infrastructure

Establish an infrastructure funding program so councils can plan, build and maintain local roads, freight routes, cycling and pedestrian infrastructure, green space and sporting facilities, to meet rapid population growth and movements in NSW.

#### Wins

- ✓ Bipartisan: \$1b additional for roads and bridges
- ✓ NSW Coalition:
  - take back up to 15,000km of regional roads
  - Minister for open space
  - \$150m in new public parks
  - \$400m regional telecommunications towers
  - 13 new bus routes to connect 44 regional towns
  - Fast track metro west
  - Prevent Crown Land used for recreation being sold
- ✓ NSW Labor:
  - \$8b to fast track metro west
  - \$50m for open space
  - Plant 500,000 trees per year
  - \$25m to beautify regional main streets
  - \$412m for walking and cycling infrastructure
  - Inventory of environmental assets



#### 4. Restore **planning powers** to communities

Reform the NSW planning system to:

- Restore the right of metropolitan councils to choose whether to use local planning panels, allowing councils and neighbourhoods to make decisions about developments that affect them
- Fix the NSW private certification system
- Set housing targets with local governments, not for them.

##### Wins

###### ✓ NSW Coalition:

- Appoint building commissioner
- Register builders and designers
- Help councils control short-term holiday letting
- Affordable housing SEPP for all councils
- Limit boarding house size in low-density areas

###### ✓ NSW Labor:

- Restore transparency and fairness
- Scrap medium-density housing, 'Planned Precincts', developer-led spot rezoning
- Establish building authority, reports to single minister
- Stop developers choosing certifiers
- Strengthen LEP process



#### 5. End **cost shifting**

Hold a public inquiry into cost shifting so that no new, increased or transferred responsibilities will be imposed on local government without a sufficient corresponding source of revenue or revenue-raising capacity.

##### Wins

###### ✓ NSW Coalition: take back up to 15,000km of roads

###### ✓ NSW Labor:

- Reimburse council webcasting costs
- Council summit on local government costs
- Publish local government budget paper
- Parliamentary inquiry into cost shifting



#### 6. Allow greater **financial independence**

Allow councils to levy rates up to 2% over the rate peg limit, without having to seek special rate variation approval, so councils can meet community needs with less red tape.

##### Win

- ✓ Bipartisan agreement to review T-Corp loans policy that prevents councils from using regional (unrated) banks



#### 7. Support **disadvantaged communities**

Provide untied, recurrent grants for councils serving the most socio-economically disadvantaged areas in NSW so they can meet community needs.

##### Win

- ✓ NSW Labor: distribute financial assistance grants based on need



#### 8. Protect ownership of **local water utilities**

Commit to protecting local ownership and management of council-owned water utilities (LWUs) to secure water supply and sewerage services for more than 1.8 million people in regional NSW.

##### Wins

- ✓ Bipartisan: keep LWUs in council hands
- ✓ NSW Labor: \$1b to build and upgrade water infrastructure





## 9. Renew our agreement

Renew the intergovernmental agreement with LGNSW to reaffirm the NSW government's intention to work as an equal partner with local government across all issues affecting councils and communities.

### Wins

- ✓ Bipartisan: renew agreement
- ✓ NSW Labor:
  - Compact with local government
  - Consult local government on relevant legislation
  - Regularly meet mayors and LGNSW
  - Allow councils to de-amalgamate



## 10. Fix local government electoral expenditure laws

Commit to fairness in council elections by amending local government expenditure provisions of the *Electorate Funding Act 2018* well before the 2020 elections (in line with NSW parliamentary committee recommendations).

### Win

- ✓ NSW Coalition: consider recommendations by April 2019, implement before 2020 elections



## 11. Allow fair superannuation for mayors and councillors

Ensure mayors and councillors are entitled to receive superannuation, in line with elected federal and state parliamentarians and everyone else in the Australian workforce

- No new commitments

**LOCAL GOVERNMENT NSW**  
 LEVEL 8, 28 MARGARET ST  
 SYDNEY NSW 2000 AUSTRALIA  
 T 02 9242 4000  
 E [LGNSW@LGNSW.ORG.AU](mailto:LGNSW@LGNSW.ORG.AU)  
 Twitter: @lgnswn [LGNSW.ORG.AU](https://www.lgnswn.org.au)



## 12. Address skills shortages

Fund a new, annual \$10m program to increase the number of cadets, apprentices, trainees and university graduates employed by councils.

- Some commitments but not directly relating to councils



## 13. Other

**Music:** establish a refreshed, coordinated four-year live music program, modelled on the \$22m *Music Works* in Victoria.

- ✓ NSW Coalition: \$1m contemporary live music program
- ✓ NSW Labor:
  - Live, contemporary music fund increased from \$4m to \$35m p.a.
  - Appoint minister for music

**Regional Youth:** Appoint a dedicated minister for youth affairs

- ✓ NSW Coalition: Appoint first ever minister for regional youth

**Outside school hours care:** Identify and provide appropriate outside school hours care facilities in existing and new schools

- ✓ NSW Coalition:
  - before and after school care available to all parents of children at public primary schools by 2021
  - Establish specialist team to coordinate services and manage leases

**Early childhood education:** Fund the universal access of all three and four-year-olds to early childhood education and care

- ✓ NSW Labor: invest \$500m in early childhood education. Includes increased funding for three-year-olds in community preschools and long day care centres

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## Information Only - 16 May 2019

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**ITEM 9.9**                      **Grants Report**

**FILE REFERENCE**    **I19/245**

**AUTHOR**                      **Acting General Manager**

### **ISSUE**

Advising Council of grants available, grant applications in progress, submitted or unsuccessful and grant projects funded.

**RECOMMENDATION**      That -

1. Council receive and note the report as information.

---

### **BACKGROUND**

Nil

### **REPORT**

The Grants Report is an attachment to this report for Councillors information.

A list of grants available and ongoing grants listed on Council's website can be accessed by the following link:

<https://www.upperlachlan.nsw.gov.au/community/grants>

### **POLICY IMPACT**

Nil

### **OPTIONS**

Nil

### **FINANCIAL IMPACT OF RECOMMENDATIONS**

Nil

**RECOMMENDATION**      That -

1. Council receive and note the report as information.

### **ATTACHMENTS**

1. <a href="#">1.</a>	Grants Report for Council - 16 May 2019	Attachment
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### Grants Report to Council - 16 May 2019

Grant Applications in progress/submitted/unsuccessful								
Grantee	Due or Submitted	Project	Council Contrib.	Other Contribution	Amount Requested	Subtotal	Project Cost	Comment
<b>Drought Relief Heavy Vehicle Access Program</b>	22.5.19	Wheeo Road	\$ -	\$ -	\$ 300,000	\$ 300,000	\$ 300,000	Working on application - Wheeo Road only for eligible amount
<b>My Community Project</b>	02.5.19	Gunning Skate Park Lighting	\$ -	\$ -	\$ 45,455	\$ 45,455	\$ 45,455	ULSC Lodged application on behalf of Gunning - ULSC Sponsoring
<b>My Community Project</b>	15.5.19	Gunning Inclusive Play	\$ -	\$ -	TBA	TBA	Around \$100,000	ULSC Sponsorship (not lodged at time of report)
<b>Bridges Renewal (Round 4)</b>	05.02.19	Crookwell River Bridge - Woodville Road	\$294,861	\$ -	\$ 294,860	\$ 589,721	\$ 589,721	Both successful - offers of funding returned
		Diamond Creek Bridge - Kangaloolah Road	\$561,007	\$ -	\$ 560,000	\$ 1,121,007	\$ 1,121,007	
<b>Veolia Mulwaree Trust</b>	11.03.19	Gunning Library New Roof on old part of building	\$ 9,000	\$ -	\$ 8,698	\$ 17,698	TBA	Ineligible - VMT will not repair roofs
<b>Active Transport Walking and Cycling Program</b>	14.12.18	Raised Zebra Crossing - Crookwell	\$ -	\$ -	\$ 750,000	\$ 750,000	\$ 750,000	Awaiting word on success

Grant Projects Funded								
Grantee	Submitted	Project	Council Contrib.	Other Contribution	Amount Received	Subtotal	Project Cost	Comment
<b>Building Better Regions Fund - Round 3</b>	15.11.18	Wombeyan Caves Road Upgrade	\$100,000	\$	- \$ 2,500,000	\$ 2,500,000	\$ 5,028,000	Negotiation template returned
<b>Growing Local Economies Fund</b>	05.07.18			\$	- \$ 2,428,000	\$ 2,428,000		Deed completed
<b>Local Sport Defibrillator Grant Program</b>	05.09.18	Defibrillator for Memorial Oval Sports Centre	\$ 1,640	\$	- \$ 1,300	\$ 2,940	\$ 2,940	Project Progressing
<b>Waste Less Recycle More</b>	27.06.18	Bin Audit and Education	\$ -	\$	- \$ 70,000	\$ 70,000	\$ 70,000	Project Progressing
<b>Growing Local Economies Fund</b>	05.07.18	Grabine Road Upgrade	\$200,000	\$	- \$ 3,300,000	\$ 3,500,000	\$ 3,500,000	Deed completed
<b>Stronger Country Communities Fund (Round 2)</b>	01.05.18	Memorial Oval Fit Out	\$ -	\$	- \$ 315,000	\$ 315,000	\$ 315,000	Request for variation of milestone 2 date to 31 July
		Active Villages Project	\$ -	\$	- \$ 300,000	\$ 300,000	\$ 300,000	Project Progressing
		Lights Football Action	\$ -	\$	- \$ 150,000	\$ 150,000	\$ 150,000	Project Progressing
		PAMP – 1 <sup>st</sup> priorities	\$ -	\$	- \$ 356,772	\$ 356,772	\$ 356,772	Project Progressing
		Breadalbane Hall Pergola	\$ -	\$	- \$ 67,000	\$ 67,000	\$ 67,000	Project Progressing
<b>Club Grants Category 3</b>	10.02.17	Crookwell Memorial Community Sports Centre	\$425,113	\$ 11,500	\$ 600,000	\$1,036,613	\$ 1,036,613	Project Progressing - extension of grant to 31 July 2019
<b>Veolia Mulwaree Trust</b>	01.04.18	Breadalbane Hall Patio	\$ -	\$ 11,782	\$ 7,855	\$ 19,637	\$ 19,637	Project Complete - Linus assisting Committee with acquittal

Grant Projects Funded																	
Grantee	Submitted	Project	Council Contrib.		Other Contribution		Amount Received		Subtotal	Project Cost	Comment						
Country Passenger Transport Infrastructure Grant EOI	26.02.18	Taralga, Bigga and Binda Bus Stops	\$	-	\$	-	\$	30,000	\$	30,000	Project Progressing - Now with Charlie - Project Manager						
Stronger Country Communities Fund (Round 1)	12.09.17	PAMP	\$	-	\$	-	\$	344,487	\$	344,487	\$	344,487	Laggan design completed. Gunning variation application lodged with Infrastrucutre.				
		Pumpkin Festival Walkway	\$	-	\$	-	\$	220,000	\$	220,000	\$	220,000	Designs being completed. Construction June after Festival				
		Kiamma Reserve Walkway	\$	-	\$	-	\$	223,564	\$	223,564	\$	223,564	Bridge installed. Walkway commenced. Variation lodged to extend milestone 2 date. Gap in budget to complete section A				
		Clifton Park Walkway/BBQ	\$	-	\$	-	\$	112,189	\$	112,189	\$	112,189	Awaiting installation of 6 solar powered lights for completion of project				
		AP&H Improvement	\$	-	\$	-	\$	275,141	\$	275,141	\$	275,141	Plans for kiosk and shower block currently being completed				
Community Building Partnership Fund	08.08.17	Goodhew Park Upgrade	\$192,000		\$		-	\$	50,000	\$	242,000	\$	242,000	BBQ installed - Delayed due to toilet and benches not arriving yet			
Bridges Renewal (Round 3)	15.05.17	Kiamma Creek Bridge Upgrade	\$		81,260		\$		-	\$	450,000	\$		531,260	\$	1,062,460	Project Progressing
Fixing Country Roads 2015	02.05.16		\$		-		\$		-	\$	531,230	\$		531,230			

Grant Projects Funded								
Grantee	Submitted	Project	Council Contrib.	Other Contribution	Amount Received	Subtotal	Project Cost	Comment
Bridges to Renewal (Round 1)	28.08.14	Replacement of Abercrombie River	\$ 75,000	\$ -	\$ 775,000	\$ 850,000	\$ 1,525,000	Project Progressing
Fixing Country Roads 2014	01.11.14	Bridge	\$ -	\$ -	\$ 675,000	\$ 675,000		

Pat Cullen Reserve Bridge in place



Memorial Oval Sports Centre walls in place



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## Information Only - 16 May 2019

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**ITEM 9.10**                      **Action Summary - Council Decisions**

**FILE REFERENCE**    **I19/244**

**AUTHOR**                      **Acting General Manager**

### **ISSUE**

Details are provided of action taken with respect to Council decisions.

**RECOMMENDATION**        That -

1. Council receive and note the report as information.

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### **BACKGROUND**

Details are provided of action taken with respect to Council decisions.

### **REPORT**

Summary sheet from the:-

#### **Council Meeting: 16 August 2018**

243/18	Council in compliance with the recommendation of the Southern Tablelands Regional Economic Development Strategy 2018-2022 and Council's Resolution 22/18 further explore the economic feasibility of and seeks funding support for Crookwell's and Gunning's connection to natural gas.	EDO/GO	As required when suitable grants or funding is made available.
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#### **Council Meeting: 20 September 2018**

281/18	Council make a suitable funding application to install appropriate lighting for the skate park in Gunning.	GO	Grant application lodged in May 2019 under My Community Project.
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**Council Meeting: 18 October 2018**

299/18	Council staff investigates the potential of an area of land west of the Heritage Rail site and north of the Men's Shed within the John Holland railway corridor as an RV Friendly Town overnight parking site and prepare a further report to Council.	DFA	Survey and design underway, project costings to be prepared, further investigations in progress.
313/18	That a further report be provided to Council from the Director of Works and Operations detailing what assessments and actions have been taken in relation to the safety concerns raised by the community to the use of heavy vehicles on the Council's local roads, what responses have been issued and what was the outcome and findings of the enforcement action undertaken by the Roads and Maritime Services.	DOI	Report to be provided to 20 June 2019 Council Meeting.

**Council Meeting: 21 March 2019**

45/19	The Director of Infrastructure provides a report outlining all the stages to enable the completion of the airport project and timeline.	DOI	Report to be provided to 20 June 2019 Council Meeting.
63/19	Council defers any further action on the Crookwell Depot until the Director of Infrastructure provides a report to Council that establishes estimates for WHS and Environmental Compliance works and a staged improvement of the works and advice as to what future course of action Council requires.	DOI	Report to be provided to 16 May 2019 Council Meeting.



**Council Meeting: 18 April 2019**

67/19	Council revote \$5000 in Section 94 funds from the 2018/19 Operational Plan to the Kiamma Creek Landcare Group for the construction of a stone entrance at Laggan Road subject to the Kiamma Creek Landcare Group securing the balance of funding to complete the required works	DFA	Correspondence forwarded on 23 April 2019.
69/19	Council endorse the Gunning Arts Festival 2020 as a Section 355 Committee of Council with Councillor Pam Kensit as Council's delegate and Councillor John Searl as alternate delegate to the Gunning Arts Festival Committee.	EA	Correspondence forwarded on 23 April 2019.
76/19	Council endorses the naming of the public section of the unnamed public road as Karinya Road to allow for rural addressing.	DOI	Correspondence forwarded to Geographic Names Board on 23 April 2019.
77/19	Council adopt the Road Naming Policy. Council adopts the proposed Road Naming Register.	EA	Policy placed in the Policy Register and on website on 29 April 2019.
78/19	Council supports the placement of and removal of the Christmas decorations, providing a budgeted allocation of \$1,500 in the 2019/20 Operational Plan and Council advises the Crookwell Progress Association of the current available funds of \$3,000 in the 2018/19 Operational Plan and that Council meets with the Crookwell Progress Association to discuss preliminary ideas for Christmas 2019.	DOI	Correspondence forwarded on 24 April 2019.
80/19	Council adopts the Code of Meeting Practice Supplementary Provisions for Webcasting of Council Meetings.	DFA	Supplementary Provisions included in Council Code of Meeting Practice and placed on website on 29 April 2019.

**Information Only****ACTION SUMMARY - COUNCIL DECISIONS** cont'd

82/19	Council adopts the Upper Lachlan Shire Council Code of Meeting Practice.	EA	Code of Meeting Practice placed in the Policy Register and on website on 29 April 2019. Responses to submissions forwarded on 23 April 2019.
83/19	Council adopt the reviewed Women in Local Government Framework - Upper Lachlan Shire Action Plan.	EA	Policy placed in the Policy Register and on website on 29 April 2019.
84/19	Council adopt the reviewed Equal Employment Opportunity Management Plan.	EA	EEO Management Plan placed in the Policy Register and on website on 29 April 2019. Human Resources Report to be provided to 16 May 2019 Council Meeting.
85/19	Council adopt the reviewed Equal Employment Opportunity & Anti-Discrimination Policy.	EA	Policy placed in the Policy Register and on website on 29 April 2019.
86/19	Council adopt the reviewed Councillor Training and Development Plan Policy.	EA	Policy placed in the Policy Register and on website on 29 April 2019.
87/19	Council adopts the reviewed Harassment Policy.	EA	Policy placed in the Policy Register and on website on 29 April 2019.
88/19	Council adopt the reviewed of the Disclosures of Interests at Meetings Policy and Procedure.	EA	Policy placed in the Policy Register and on website on 29 April 2019.
89/19	Council adopts the reviewed Designated Persons Disclosing Interests - Returns Policy.	EA	Policy placed in the Policy Register and on website on 29 April 2019.
90/19	Council adopt the reviewed Legal Proceedings Reporting Policy.	EA	Policy placed in the Policy Register and on website on 29 April 2019.

**Information Only****ACTION SUMMARY - COUNCIL DECISIONS** cont'd

91/19	Council adopts the reviewed Petitions - Administration Policy.	EA	Policy placed in the Policy Register and on website on 29 April 2019.
92/19	Council adopt the reviewed Interaction Between Councillors and Staff Policy.	EA	Policy placed in the Policy Register and on website on 29 April 2019.
93/19	Council supports in principle the sponsoring of the following projects: <ul style="list-style-type: none"><li>• Gunning District Association – Inclusive Play Equipment for Endeavour Park Gunning</li><li>• Gunning Youth – Skatepark lighting - Gunning</li></ul>	GO	Grant applications will be lodged in May 2019 under My Community Project.
101/19	Council approves the purchase of the new irrigation system at an approximate cost of \$30,000 for the dispersal of pool water to irrigate the grounds within and around the Crookwell Swimming Pool.	DOI	Council staff are preparing project specifications and will call for quotes by 31 May 2019.
103/19	Council adopts the strategy in principle to convert all of Council's Waste Disposal Centres into Waste Transfer Stations, on the proviso that a further report to be presented detailing operational costs that supports the transfer station strategy.	DOI	Report to be provided to 20 June 2019 Council Meeting.
105/19	That Senior Management implement the RMCC corrective actions as necessary		Correspondence forwarded on 29 April 2019 to the RMS.
106/19	Council allocate \$200,000 from the Works Contingency Reserve to fund the proposed bridge replacement over Kiamma Creek at Harley Road.	DOI	Due to the emergency situation quotations will be invited without full tender process in May 2019.

***Information Only***

**ACTION SUMMARY - COUNCIL DECISIONS cont'd**

**POLICY IMPACT**

Nil

**OPTIONS**

Nil

**FINANCIAL IMPACT OF RECOMMENDATIONS**

Nil

**RECOMMENDATION**      That -

1. Council receive and note the report as information.

**ATTACHMENTS**

Nil

## **10 ENVIRONMENT AND PLANNING**

The following item is submitted for consideration -

10.1	Proposed Road Renaming of Gundaroo Street, Gunning	90
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## Environment and Planning - 16 May 2019

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**ITEM 10.1**                      **Proposed Road Renaming of Gundaroo Street, Gunning**

**FILE REFERENCE**    **I19/256**

**AUTHOR**                      **Director of Environment and Planning**

### **ISSUE**

Provide Council with an update to the proposed road renaming of Gundaroo Street, Gunning (between Yass Street and Cullavin Street) to Collector Road.

**RECOMMENDATION**        That -

1. Council do not continue with the proposed road renaming of Gundaroo Street, Gunning (between Yass Street and Cullavin Street) to Collector Road.
2. Council write to the affected land owners advising that Council will not continue with the proposed road renaming of Gundaroo Street, Gunning (between Yass Street and Cullavin Street) to Collector Road.

---

### **BACKGROUND**

In accordance with Upper Lachlan Shire Council's Resolution Number 324/18 it was resolved "That Council initiate the process to rename Gundaroo Street, Gunning (between Yass Street and Cullavin Street) to Collector Road..."

### **REPORT**

In accordance with the Draft Street and Road Naming Policy, Council wrote to the three affected landowners with frontage to Gundaroo Street, Gunning seeking comments regarding the proposal to rename Gundaroo Street (between Yass Street and Cullavin Street) to Collector Road.

A total of two submissions objecting to the proposal were received. Copies of the submissions are attached for Councillors information.

### **POLICY IMPACT**

Draft Street and Road Naming Policy.

### **OPTIONS**

1. Council resolve not to continue with the proposed road renaming of Gundaroo Street, Gunning (between Yass Street and Cullavin Street) to Collector Road.
2. Council continue with the proposed road renaming of Gundaroo Street, Gunning (between Yass Street and Cullavin Street) to Collector Road.

**FINANCIAL IMPACT OF RECOMMENDATIONS**

Nil

**RECOMMENDATION**      That -

1. Council do not continue with the proposed road renaming of Gundaroo Street, Gunning (between Yass Street and Cullavin Street) to Collector Road.
2. Council write to the affected land owners advising that Council will not continue with the proposed road renaming of Gundaroo Street, Gunning (between Yass Street and Cullavin Street) to Collector Road.

**ATTACHMENTS**

1. <a href="#">↓</a>	Proposed Road Renaming of Gundaroo Street, Gunning - Submission	Attachment
2. <a href="#">↓</a>	Proposed Road Renaming of Gundaroo Street, Gunning - Submission	Attachment
3. <a href="#">↓</a>	Proposed Road Renaming of Gundaroo Street, Gunning - Map	Attachment



Ph 0418 659 832

To ; Tina Dodson

Director Environment and Planning ULSC

As expressed in my earlier correspondence to ULSC , I was unaware of this proposal by Collector rd action group , which seemed strange as they told the councillors' present at 15<sup>th</sup> Nov meeting that they had consulted all people affected by this proposal yet I had to go to them and introduce myself and ask why they thought they could speak on my behalf. To this day no one representing CRAG has spoken to my neighbour to get his permission to speak for him.

Regardless of the misleading actions of this group I have strong objections to this proposal, maybe that's why they didn't contact me in the first instance.

1 . In talking to people in the truck responding to the emergency they used as an example to illustrate thier point , the call out was given as Gundaroo road not Gundaroo street , so it doesn't really matter what the road is called if the incorrect information is given out .

2. I run a small business from home and in conducting this business for the last 15yrs I have no problem with deliveries being made to my address as it is and seeing as though I can communicate with locals if any delivery has trouble finding me I have an arrangement with a local business for my order to be dropped there for my future collection.

3. Having lived at this address for 15+yrs I have had multiple instances where I have had to call on the emergency services and in every case there has been no delay/confusion in finding me.

4. As stated earlier I run a small business so not only would I need to contact every business and organisation that I deal with privately ( banks,insurances, subscriptions, phone,power,internet etc) but also those business' and organisations that I have dealing and accounts with ( something like 20+ )

So as you can see the opinions of those representing CRAG are not those of the residents of Gundaroo st and would appreciate that if they have there agenda to push then do so with out disrupting the lives of those who choose not to be part of their group.

Both myself and my neighbour as the ratepayers for these blocks do not see any need to change the name of our street , if these people who ,didn't have the common courtesy of even introducing themselves to us beforehand



and most of whom are new to this part of town are so worried why did they buy into this spot then. If they want to make there mark on the town then go plant a tree or something that doesn't intrude on our lives without them having to do a thing they live on Collector rd

Regards Scott Heffernan

Terry Waters

Gundaroo St

Gunning

I wish to object to the proposal submitted by the group known as Collector road action group.

As the long term 20 + yrs owner and ratepayer for this property I was never consulted on the plan to change the name of my street. I'm sure they haven't even thought about how I would have to take time off work to sit down and work out who and how many places I have to let know of the change in address only they want. Who do I send the bill too for my lost income?

I did not and still have not had a conversation with anyone representing this group , they claim to have notified people at this address , but as I am only home at night and weekends the only person they have had contact with is my 17 yr old daughter .

No effort to come and see me at any of these times , seems I needed to be on facebook.

I have had no problem with my mail being delivered or emergency services finding me so I have no idea why they would be so concerned about these issues if I'm not.

As for the footpath it seems like a lot of money to satisfy a handful of people . I certainly don't know of many people ever walking out to the cemetery. If you do put a footpath there who is going to fix it up after every flood as that side of the road goes under water everytime.

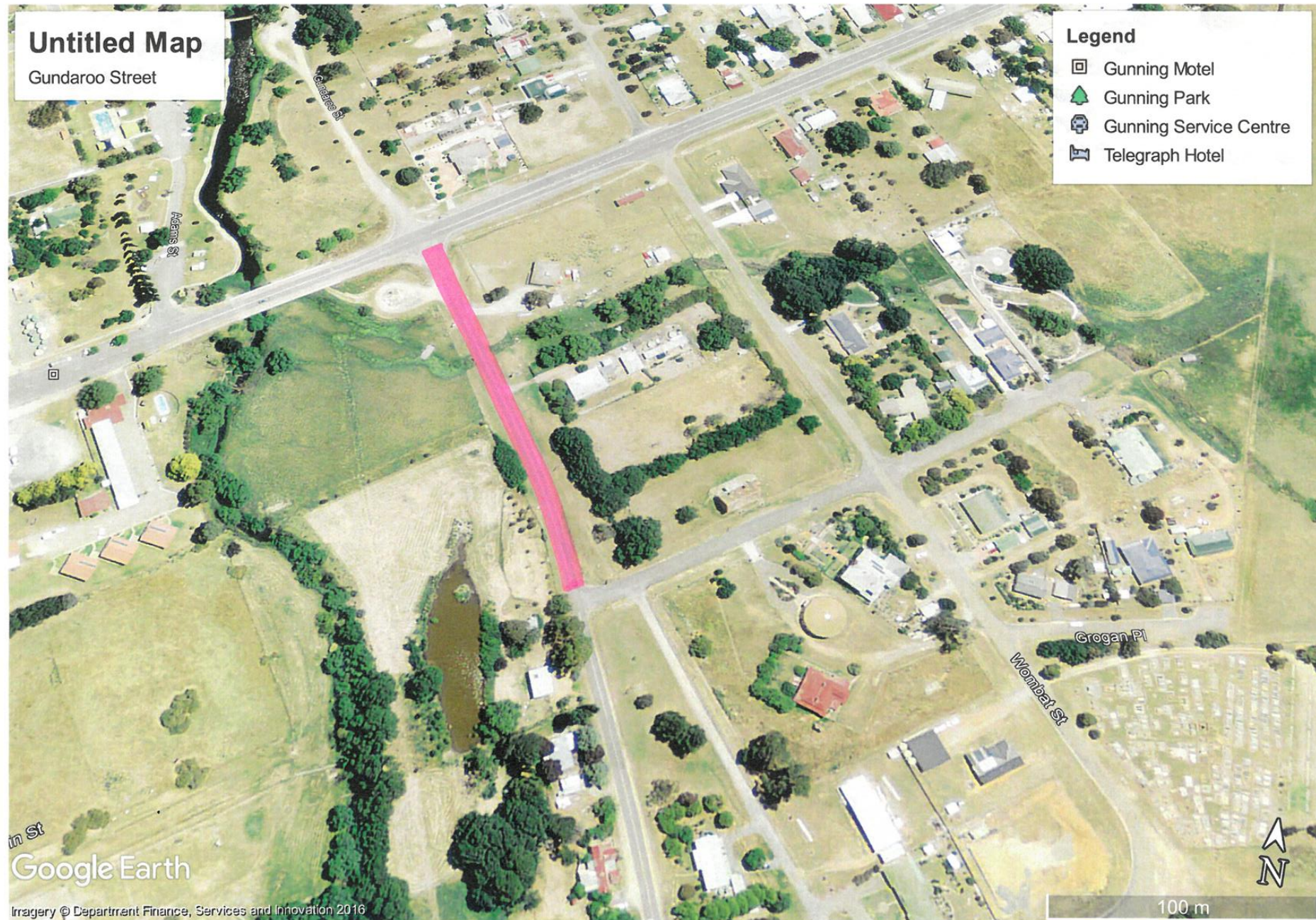
Most of the people who live on collector rd in this group have only been there a few years or so , if a footpath is such a high safety concern why did they buy or build there and why should I have to change things now because they did?

I feel they have misrepresented themselves in regards to their consultation of effected residents and the real need for a footpath.

Regards

Terry Waters







## **11       INFRASTRUCTURE DEPARTMENT**

The following items are submitted for consideration -

11.1	Road Closure in Laggan Village - Willowvale Road	98
11.2	Road Closure Application under the Roads Act on Junction Point Road, Tuena	105
11.3	Proposed road closure section of Iron Mine Road, Crookwell	114
11.4	Report on the allocation of additional Roads to Recovery funds	125
11.5	Repair of structural components of bridges across the Shire	130
11.6	Council's Crookwell Works Depot	139

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## Infrastructure Department - 16 May 2019

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**ITEM 11.1**                      **Road Closure in Laggan Village - Willowvale Road**

**FILE REFERENCE**    **I19/250**

**AUTHOR**                      **Design Engineer**

### **ISSUE**

Council is requested to approve the road closure and transfer document to Mr Graham Liney under Council's Seal.

**RECOMMENDATION**      That -

1. Council authorise the General Manager and Mayor to sign under the Seal of Council the transfer documentation for road closure of Part Mill Road and Willowvale Road in Laggan, being Lot 1 DP 1173060.

---

### **BACKGROUND**

Upper Lachlan Shire Council has previously resolved in Council Resolution Number 227/2010 to dedicate Mill Road and Willowvale Road at Laggan as a Public Road under Section 16 and 17, of the *Roads Act 1993*.

Due to the lapsed time of the transfer the Transfer document needs to be signed and the affixation of the Seal of Council.

### **REPORT**

Council's solicitor Robert J McCarthy and Co has advised that a Transfer document for the road closure of Part Mill Road and Willowvale Road in Laggan is now prepared and requires the affixation of Council's seal and signatures to the transfer documents shown in Attachment 2. A copy of the Deposited Plan Lot 1 DP 1173060 is shown in Attachment 1.

### **POLICY IMPACT**

Nil

### **OPTIONS**

Nil

### **FINANCIAL IMPACT OF RECOMMENDATIONS**



There is no financial allocation required to enact the Council recommendation.



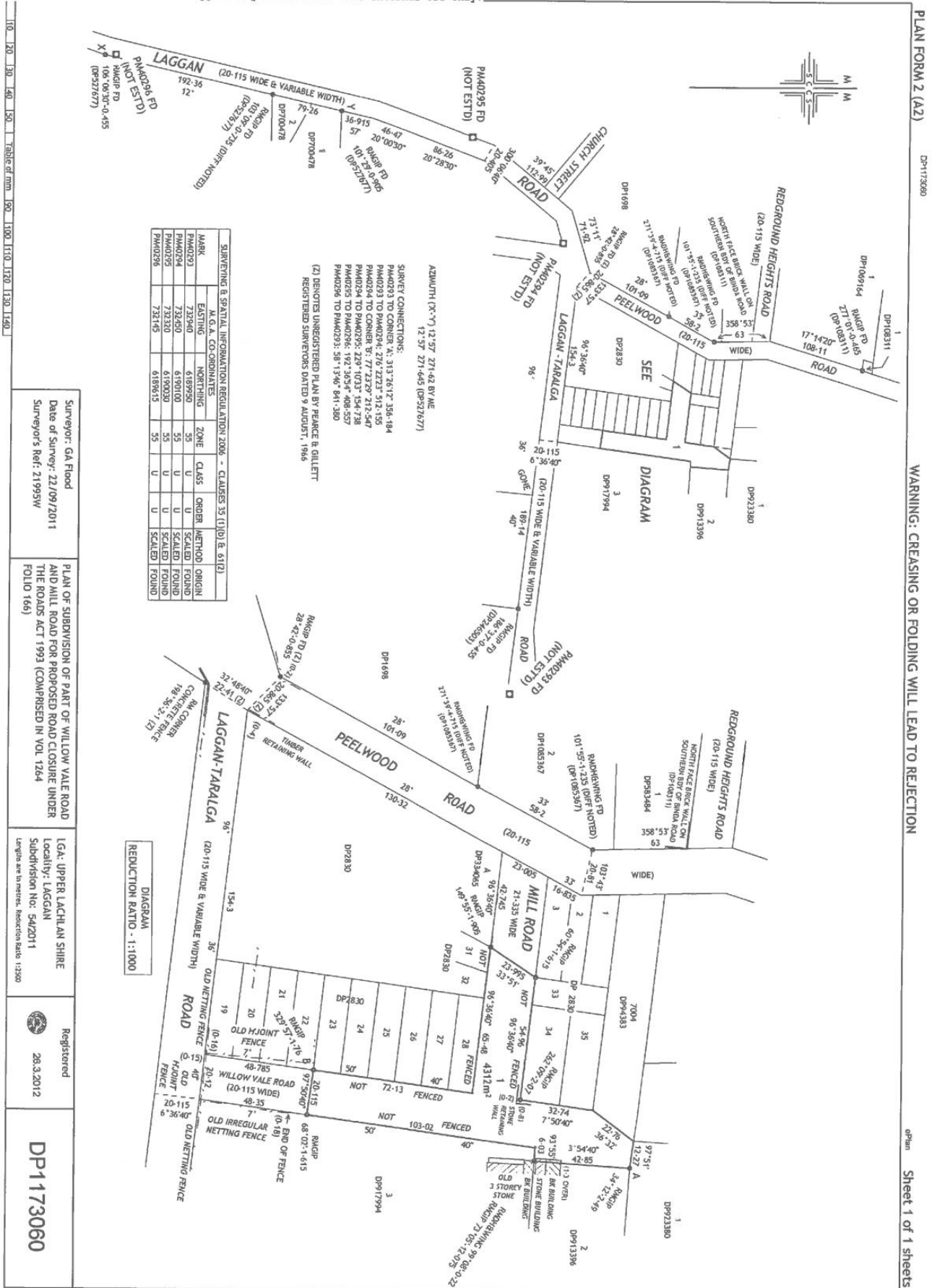
**RECOMMENDATION**      That -

1. Council authorise the General Manager and Mayor to sign under the Seal of Council the transfer documentation for road closure of Part Mill Road and Willowvale Road in Laggan, being Lot 1 DP 1173060.

**ATTACHMENTS**

1. <a href="#"></a>	Attachment 1 DP 1173060	Attachment
2. <a href="#"></a>	Attachment 2 Correspondence from Robert J McCarthy & Co	Attachment

Box:e-DeX /Doc:DP 1173060 P /Rev:27-Mar-2012 /Sts:SC.OK /Prt:28-Mar-2012 01:37 /Pgs:ALL /Seq:1 of 2  
 WARNING : Electronic Document Supplied by LPI NSW For Your Internal Use Only.







Box:e-DaX /Doc:DP 1173060 P /Rev:27-Mar-2012 /Sta:SC.OK /Prt:28-Mar-2012 01:37 /Pgs:ALL /Seq:2 of 2  
 WARNING : Electronic Document Supplied by LPI NSW for Your Internal Use Only.

ePlan

PLAN FORM 6

WARNING: Creasing or folding will lead to rejection

DEPOSITED PLAN ADMINISTRATION SHEET		Sheet 1 of 1 Sheet(s)
SIGNATURES, SEALS and STATEMENTS of intention to dedicate public roads, to create public reserves, drainage reserves, easements, restrictions on the use of land or positive covenants.  IT IS INTENDED TO CLOSE LOT 1 AS ROAD		<h1>DP1173060</h1>
 <i>J Bell</i> GENERAL MANAGER		
Registered:  26.3.2012 Title System: TORRENS Purpose: ROADS ACT, 1993		
PLAN OF SUBDIVISION OF PART OF WILLOW VALE ROAD AND MILL ROAD FOR PROPOSED ROAD CLOSURE UNDER THE ROADS ACT 1993 (COMPRISED IN VOL 1264 FOLIO 166)		
LGA: UPPER LACHLAN SHIRE Locality: LAGGAN Parish: LAGGAN County: GEORGIANA		* OFFICE USE ONLY
Survey Certificate I, Gilbert Anthony Flood of PO Box 142 Goulburn 2580 (Tel 02 4822 1366 Fax 02 4822 1365) a surveyor registered under the Surveying & Spatial Information Act, 2002, certify that the survey represented on this plan is accurate, has been made in accordance with the Surveying & Spatial Information Regulation, 2006 and was completed on 22 September, 2011 The survey relates to Lot 1 + connections (specify the land actually surveyed or specify any land shown in the plan that is not the subject of the survey) Signature <i>h</i> Dated 10/11/2011 Surveyor registered under the Surveying & Spatial Information Act, 2002 Datum Line: 'X-Y' Type: Rural		
Subdivision Certificate I certify that the provisions of s.109J of the Environmental Planning and Assessment Act 1979 have been satisfied in relation to: the proposed <u>SUBDIVISION</u> set out herein (Insert 'subdivision' or 'new road') <i>Doonan</i> * Authorised Person General Manager / Accredited Certifier Consent Authority: <u>UPPER LACHLAN SHIRE COUNCIL</u> Date of Endorsement: <u>9 DECEMBER 2011</u> Accreditation No: ..... Subdivision Certificate No: <u>5412011</u> File No: <u>6.2.36</u> * Delete whichever is inapplicable		
Plans used in the preparation of survey/compilation- DP1698 DP2830 DP174501 DP246503 DP432942 DP527677 DP583484 DP913396 DP1085367 UNREGISTERED PLAN BY PEARCE & GILLETT REGISTERED SURVEYORS DATED 9 AUGUST, 1966 (If insufficient space use Plan Form 6A annexure sheet) SURVEYORS REF: 21995W		

D2019/3741

**Robert J McCarthy & Co.**

Solicitors

McCarthy Lawyers Pty Ltd  
ABN: 52 612 991 82188-90 Goulburn Street, Crookwell  
PO Box 6 Crookwell NSW 2583Telephone : (02) 48321055  
Fax : (02) 48322194  
Email: [mail@rjmac.com.au](mailto:mail@rjmac.com.au)PRINCIPAL  
Tim McCarthy B Com LLBASSOCIATE  
Dominic McCarthy LLBOur Ref: TM:EH:8510  
24 April 2019General Manager  
Upper Lachlan Shire Council  
PO Box 42  
GUNNING NSW 2581

Dear Sir

**RE: Laggan Roads to Graham Geoffrey Liney**  
**Property: Willowvale Rd, Laggan**

We refer to prior correspondence concerning the above matter. We have received correspondence from Mr Liney's Solicitor that due to the time which has elapsed from the date of stamping of the Transfer and the anticipated date of completion of the transfer, it is not possible to process the transfer as a PEXA transaction. The age of the Assessment of Duty and the method in which the data was presented in the Revenue System precludes the matter being settled as a PEXA transaction.

Accordingly, a Transfer has been prepared and we now enclose herewith the Transfer.

We advise that the Transfer should be signed under Seal and the affixation of the Seal must be attested to by:-

- a. The General Manager and the Mayor; or
- b. The General Manager and at least 1 Councillor; or
- c. The Mayor and at least 1 Councillor; or
- d. At least 2 Councillors.

The name and capacity of each of the persons attesting the affixing of the Seal must be stated.

Could you kindly arrange for the enclosed Transfer to be duly signed under Seal and then return such Transfer to the Writer as soon as convenient.

The completion of this matter will most likely occur in May, 2019.

Yours faithfully  
**ROBERT J McCARTHY & CO**Timothy McCarthy  
Enc

Liability limited by a scheme approved under Professional Standards Legislation. Legal practitioners employed by McCarthy Lawyers Pty Ltd are members of the scheme

Form: 01T  
 Licence: 01-06-012  
 Licensee: Colin Biggers & Paisley  
 Release: 4.2  
 www.ipma.nsw.gov.au

**TRANSFER**  
 New South Wales  
 Real Property Act 1900

Leave this space clear. Affix additional  
 pages to the top left-hand corner

**PRIVACY NOTE:** Section 31B of the Real Property Act 1900 (RP Act) authorises the Registrar General to collect the information required by this form for the establishment and maintenance of the Real Property Act Register. Section 96B RP Act requires that the Register is made available to any person for search upon payment of a fee, if any

STAMP DUTY

Office of State Revenue use only

Office of State Revenue	
Client No: 24233	215
Duty: _____	Trans No: _____
Asst details: _____	

(A) TORRENS TITLE

Part Mill Road & Willowvale Road, Laggan being Lot 1 in an Unregistered Plan of Roads to be closed under the Roads Act, 1993 *Now 11173060*

(B) LODGED BY

Document Collection Box  <b>115F</b>	Name, Address or DX, Telephone and Customer Account Number if any <b>LLPN: 123055 K</b> <b>COLIN BIGGERS &amp; PAISLEY</b> LEVEL 42, 2 PARK STREET, SYDNEY DX 280 SYDNEY; TEL: 8281 4555	CODE <b>T JT</b> <b>TF TJ</b> <b>TK TW</b>
Reference: JLB:33085		

(C) TRANSFEROR

Upper Lachlan Shire Council

(D) CONSIDERATION

The transferor acknowledges receipt of the consideration of \$5,500.00 and as regards

(E) ESTATE

the land specified above transfers to the transferee an ESTATE IN FEE SIMPLE.

(F) SHARE  
TRANSFERRED

Encumbrances (if applicable):

Graham Geoffrey Liney of Willowvale Mill, Willowvale Road, Laggan NSW 2583

TENANCY:

dd / mm / yyyy

(J) I certify that the person(s) signing opposite, with whom I am personally acquainted or as to whose identity I am otherwise satisfied, signed this instrument in my presence.

Signature of witness:

Name of witness:

Address of witness:

Certified correct for the purposes of the Real Property Act 1900 by the authorised officer named below.

Signature of authorised officer:

Authorised officer's name:

Authority of officer:

Signing on behalf of:

Certified correct for the purposes of the Real Property Act 1900 by the person whose signature appears below.

Signature:

Signatory's name: **John Bowman**

Signatory's capacity: **Solicitor for the Transferee**

(K) The transferee's solicitor certifies that the eNOS data relevant to this dealing has been submitted and stored under

eNOS ID No.  //  Full name: \_\_\_\_\_ Signature: \_\_\_\_\_

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## Infrastructure Department - 16 May 2019

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**ITEM 11.2**                      **Road Closure Application under the Roads Act on Junction Point Road, Tuena**

**FILE REFERENCE**    **I19/259**

**AUTHOR**                      **Design Engineer**

### **ISSUE**

As part of the Main Road 54 Junction Point Road, Tuena, road construction improvements a section of the old road alignment will be closed as a public road.

**RECOMMENDATION**      That -

1. Council authorise the closure of the disused section of Junction Point Road, Tuena as a public road pursuant to Division 3 – Closing of Council Roads by Council of the Roads Act 1993 and noting the road proposed for closure is identified as Lot 1 on the plan prepared by Land Team dated 11 December 2018.

---

### **BACKGROUND**

As part of the Junction Point Road, Tuena, improvements four years ago, a disused section of the Junction Point Road reserve on MR54 Segment 518 will be closed and offered as compensation to the adjacent owners Messrs A. & B. & S.A. Parsons. The disused section of road is not required for public use and is not required to provide continuity for the existing road network.

### **REPORT**

Council has received correspondence from Robert J McCarthy and Co in Attachment 1 relating to this road closure application. As the road authority Council can authorise the closure of sections of road pursuant to Division 3 – Closing of Council Public Roads by Council of the *Roads Act 1993*.

### **POLICY IMPACT**

The recommendations are consistent with Council's Land Acquisitions Policy.

### **OPTIONS**

Nil

### **FINANCIAL IMPACT OF RECOMMENDATIONS**

Compensation has been paid to the affected landowners in accordance with Council's policy.


***Infrastructure Department***

**ROAD CLOSURE APPLICATION UNDER THE ROADS ACT ON JUNCTION POINT ROAD, TUENA cont'd**

**RECOMMENDATION**      That -

1. Council authorise the closure of the disused section of Junction Point Road, Tuena as a public road pursuant to Division 3 – Closing of Council Roads by Council of the Roads Act 1993 and noting the road proposed for closure is identified as Lot 1 on the plan prepared by Land Team dated 11 December 2018.

**ATTACHMENTS**

1. <a href="#"></a>	Correspondence from Robert J McCarthy & Co - Proposed Road Closure	Attachment
--	--	------------



# Robert J McCarthy & Co.

Solicitors

ers Pty Ltd  
991 821

88-90 Goulburn Street, Crookwell  
PO Box 6 Crookwell NSW 2583

Telephone : (02) 48321055

Fax : (02) 48322194

Email: [mail@rjmac.com.au](mailto:mail@rjmac.com.au)

PRINCIPAL  
Tim McCarthy B Com LLB

ASSOCIATE  
Dominic McCarthy LLB

UPPER LACHLAN SHIRE COUNCIL
CROOKWELL OFFICE
1 - APR 2019
File No:

Our Ref: TM:10777

Your Ref: F14/13

29 March 2019

General Manager  
Upper Lachlan Shire Council  
PO Box 42  
GUNNING NSW 2581

Dear Sir

**RE: Upper Lachlan Shire Council - Road Closure Application under Roads Act**  
**Property: Junction Point Rd, Tuena**

We refer to prior correspondence concerning the above matter (and in particular our email to you of 18 December, 2018) in connection with the proposed Road Closure of part of the Junction Point Rd at TUENA.

We have now received a Status Report from the Department of Industry and a copy of such Status Report is enclosed. The Status Report confirmed "*the roads as Council public roads by ministerial approval and without the need for gazettal. The subject roads are now under the control of Upper Lachlan Shire Council*".

The confirmation of the status of the Junction Point Rd enables Council to proceed with the road closing.

We note that Section 38A of the *Roads Act 1993* provide as follows:-

**38A When council may close council public road**

A council may propose the closure of a council public road for which it is the roads authority if:

- (a) the road is not reasonably required as a road for public use (whether for present or future needs), and
- (b) the road is not required to provide continuity for an existing road network, and
- (c) if the road provides a means of vehicular access to particular land, another public road provides lawful and reasonably practicable vehicular access to that land.

It is our understanding that the sections of the Junction Point Rd proposed for closure are not "reasonably required as a road for public use" nor is the road required to provide continuity for an existing road network.

As the road has been constructed, upon closure the road will remain vested in Council pursuant to Section 38E(2)(a) of the *Roads Act*. Accordingly, we ask that Council kindly provide the following:-

Liability limited by a scheme approved under Professional Standards Legislation. Legal practitioners employed by McCarthy Lawyers Pty Ltd are members of the scheme

### 1. Evidence of construction of the road

The Frequently Asked Questions Fact Sheet from the Department of Lands contains guidance as to what constitute a “constructed” road. We repeat such particulars as follows:-

*The dictionary of the Roads Act 1993 does not define 'construction' in terms of section 38E(2) of the Act. The Acts definition for 'road work' includes any kind of work on or in the vicinity to facilitate use of the road as a road. The term construction is also used in the Act in reference to construction of conduits on public roads for utility services.*

Examples of current or historical construction within road corridors to facilitate a passage of access as a road may include:

- Bitumen-sealed road formations
- Surface works – gravel or other road-base material; filling pot holes
- Formed footpaths and/or kerb and guttering
- Slashing or clearing of vegetation
- Mowing

The department will accept a written declaration of road construction from councils. Council's construction declaration will form the basis of the department's response.

We ask that Council kindly provide us with a written declaration that the appropriate sections of the Iron Mine Road have been constructed.

### 2. Council Resolution authorising the Closure

We would be pleased if you could kindly arrange for the passing of a Resolution authorising the closure of sections of the Junction Point Rd, Tuena as a public road pursuant to **Division 3 – Closing of Council Public Roads by Council** of the *Roads Act* and noting the road proposed for closure is identified as Lots 1 on the map prepared by Surveyor Kadziela dated 11 December (copy herewith).


Council may have previously carried the required Resolution.

Upon provision of the above requirements, we will prepare the necessary Notices for publication in the Crookwell Gazette, and for service on Notifiable Authorities and adjacent landowners.

We await your reply.

Yours faithfully

**ROBERT J McCARTHY & CO**

  
Timothy McCarthy  
Enc





## SEARCH REPORT

---

NSW LAND REGISTRY SERVICES

RECORDS BRANCH

23<sup>rd</sup> November 2018

Re: Upper Lachlan Shire Council purchase from Arthur Bryce Parsons & Stuart Alexander Parsons

Property: Junction Point Road, Tuena

We refer to your letter dated 15<sup>th</sup> November 2018 inquiring into the status of the section of Junction Point Road between Tuena and Binda that is adjacent to Lot 1 in DP1223538 and Portion 35 in the Parish of Meglo County of Georgiana.

Enclosed are copies of the following:

- (1) Cadastral plan
- (2) Extracts of the Regional Branch & LTO Parish Maps
- (3) Road Plan 4416-1603
- (4) Government Gazettes relating to the resumption in Road Plan 4416-1603
- (5) NSW Government Gazette dated 12<sup>th</sup> November 1976
- (6) Extract of RTA Classification of Roads

Our searches of the records of NSW Land Registry Services have disclosed that the above mentioned section of Junction Point Road is "public road" and being part of Trunk Road No. 54.

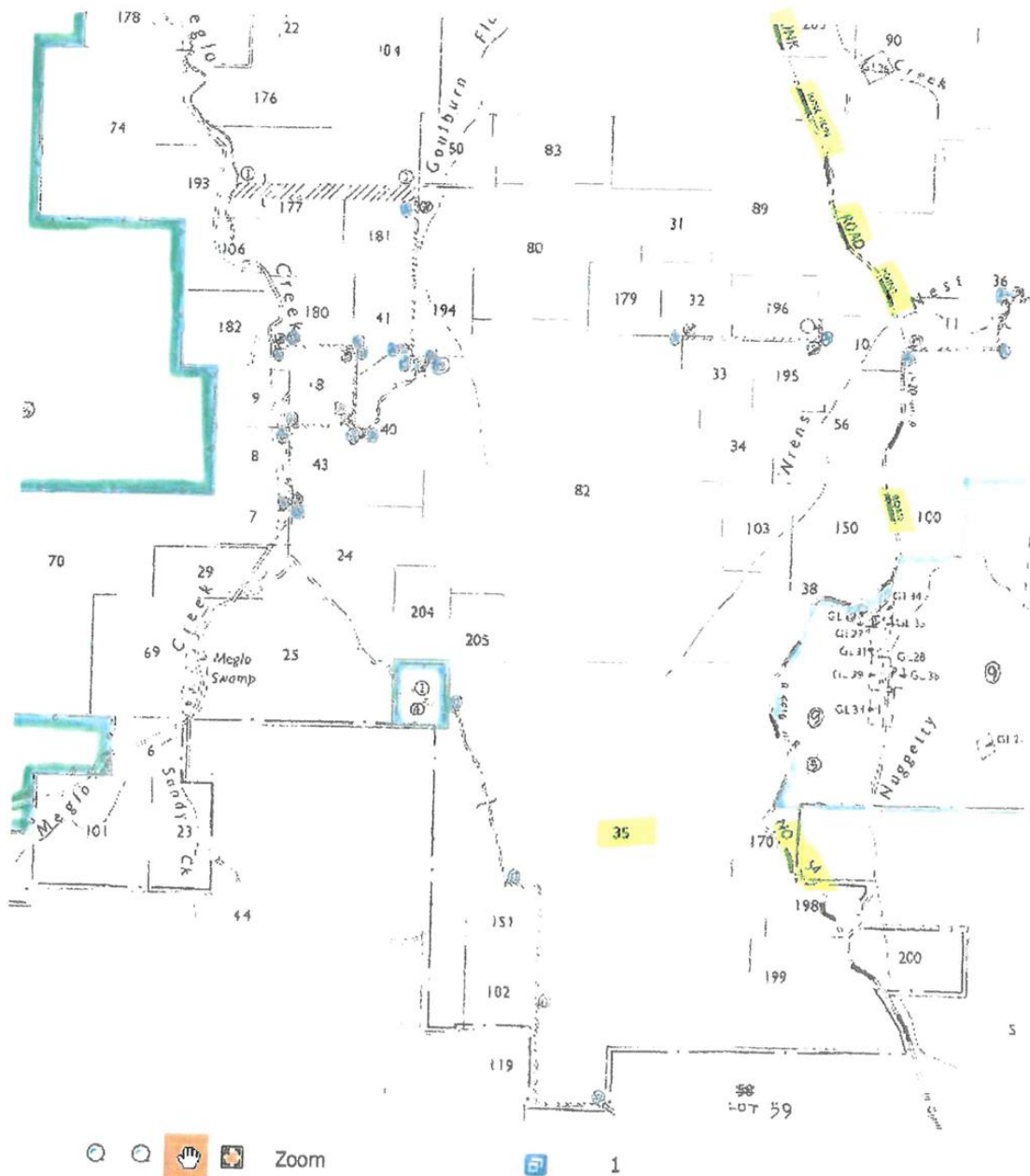
By Reclamation in NSW Government Gazette dated 12<sup>th</sup> November 1976, Trunk Road No. 54 was reclaimed as a "Main Road".

The part of Junction Point Road adjacent to Lot 1 in DP1223538 and Portion 35 was aligned in Road Plan 4416-1603.

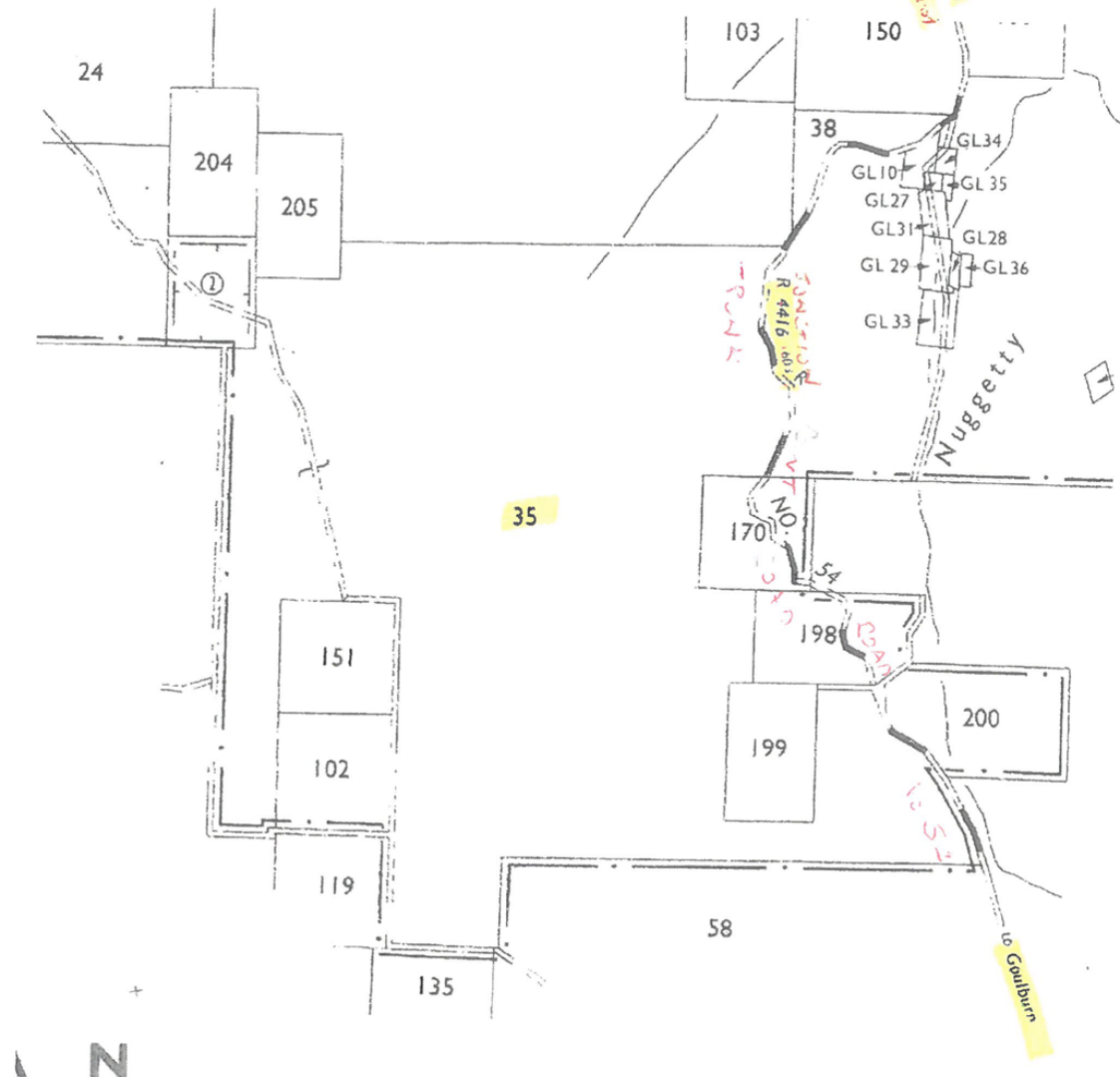
M. J. Armstrong & Co

per 

NSW Land Registry Services | HLRV

<http://hlrv.nswlrs.com.au/pixel.htm>

NSW Land Registry Services | HLRV

<http://hlrv.nswlrs.com.au/pixel.htm>

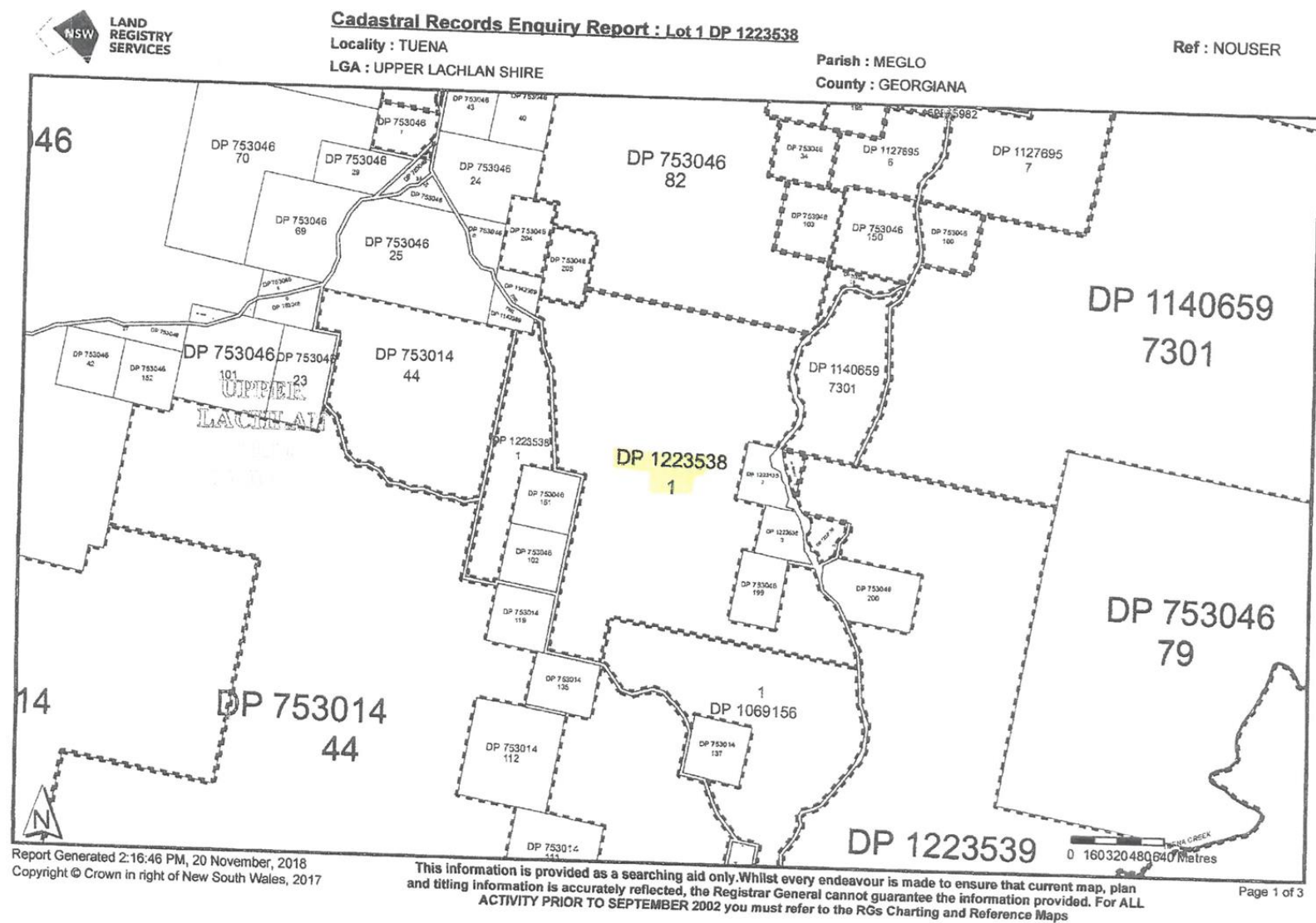
Zoom

1

Search results: (3 documents found)

Image name: COUNTY OF GEORGIANA PARISH OF ... Res: 1:0.20

LTC



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## Infrastructure Department - 16 May 2019

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**ITEM 11.3**                      **Proposed road closure section of Iron Mine Road, Crookwell**

**FILE REFERENCE**    **I19/260**

**AUTHOR**                      **Design Engineer**

### **ISSUE**

As part of the Iron Mine Road, Crookwell improvements a section of the old road alignment is proposed to be closed as a public road.

**RECOMMENDATION**      That -

1. Council approves the closure of the disused sections of Iron Mine Road, Crookwell, as a public road pursuant to Division 3 – Closing of Council Public Roads by Council of the Roads Act and noting the roads are identified as Lot 2 to Lot 5 inclusive on the map prepared by Surveyor Flood dated 12 May 2015.

---

### **BACKGROUND**

As part of the Iron Mine Road improvements some years ago, a disused sections of the Iron Mine Road is excess to Council needs and required to be closed. As the Road has been constructed, upon closure the road will remain vested in Council pursuant to Section 38E (2) of the *Roads Act 1993*. The disused section of road is not required for public use and is not required to provide continuity for the existing road network.

### **REPORT**

Council has received correspondence from Robert J McCarthy and Co relating to this road closure application. As the Road Authority Council can authorise the closure of the sections of the road pursuant to Division 3 – Closing of Council Public Roads by Council of the *Roads Act 1993*.

### **POLICY IMPACT**

The recommendations are consistent with Council's Land Acquisition Policy.

### **OPTIONS**

Council can close a public road or accept the risk of retaining the land as public road.

**FINANCIAL IMPACT OF RECOMMENDATIONS**

Compensation has been paid to the affected landowners in accordance with Council's policy. There is no need to make any additional allocation, should Council adopt the recommendation.

**RECOMMENDATION**      That -

1. Council approves the closure of the disused sections of Iron Mine Road, Crookwell, as a public road pursuant to Division 3 – Closing of Council Public Roads by Council of the Roads Act and noting the roads are identified as Lot 2 to Lot 5 inclusive on the map prepared by Surveyor Flood dated 12 May 2015.

**ATTACHMENTS**

1. <a href="#">Download</a>	Correspondence from Robert J McCarthy & Co - Iron Mine Road	Attachment
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# Robert J McCarthy & Co.

Solicitors

McCarthy Lawyers Pty Ltd  
ABN: 52 612 991 821

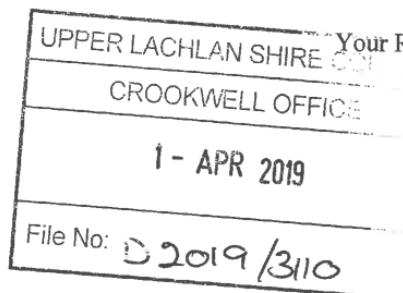
88-90 Goulburn Street, Crookwell  
PO Box 6 Crookwell NSW 2583

Telephone : (02) 48321055  
Fax : (02) 48322194  
Email: [mail@rjmac.com.au](mailto:mail@rjmac.com.au)

PRINCIPAL  
Tim McCarthy B Com LLB

ASSOCIATE  
Dominic McCarthy LLB

General Manager  
Upper Lachlan Shire Council  
PO Box 42  
GUNNING NSW 2581



Our Ref: TM:EH:10654  
Your Ref: F13/252-06 & SC25/2015  
28 March 2019

Dear Sir

**RE: Upper Lachlan Shire Council Purchase from Christopher Aaron Tetley, Glen Arthur McDonald and Amanda Jane Kadwell**  
**Property: Iron Mine RD, Crookwell**

We refer to prior correspondence concerning the above matter (and in particular our email to you of 18 December, 2018) in connection with the proposed Road Closure of part of the Iron Mine Road at Crookwell.

We have now received a Status Report from the Department of Industry and a copy of such Status Report is enclosed. The Status Report confirmed *"the roads as Council public roads by ministerial approval and without the need for gazettal. The subject roads are now under the control of Upper Lachlan Shire Council"*.

The confirmation of the status of the Iron Mine Road enables Council to proceed with the road closing.

We note that Section 38A of the *Roads Act 1993* provide as follows:-

**38A When council may close council public road**

A council may propose the closure of a council public road for which it is the roads authority if:

- (a) the road is not reasonably required as a road for public use (whether for present or future needs), and
- (b) the road is not required to provide continuity for an existing road network, and
- (c) if the road provides a means of vehicular access to particular land, another public road provides lawful and reasonably practicable vehicular access to that land.

It is our understanding that the sections of the Iron Mine Road proposed for closure are not "reasonably required as a road for public use" nor is the road required to provide continuity for an existing road network.

As the road has been constructed, upon closure the road will remain vested in Council pursuant to Section 38E(2)(a) of the *Roads Act*. Accordingly, we ask that Council kindly provide the following:-

Liability limited by a scheme approved under Professional Standards Legislation. Legal practitioners employed by McCarthy Lawyers Pty Ltd are members of the scheme



### 1. Evidence of construction of the road

The Frequently Asked Questions Fact Sheet from the Department of Lands contains guidance as to what constitute a “constructed” road. We repeat such particulars as follows:-

*The dictionary of the Roads Act 1993 does not define ‘construction’ in terms of section 38E(2) of the Act. The Acts definition for ‘road work’ includes any kind of work on or in the vicinity to facilitate use of the road as a road. The term construction is also used in the Act in reference to construction of conduits on public roads for utility services.*

Examples of current or historical construction within road corridors to facilitate a passage of access as a road may include:

- Bitumen-sealed road formations
- Surface works – gravel or other road-base material; filling pot holes
- Formed footpaths and/or kerb and guttering
- Slashing or clearing of vegetation
- Mowing

The department will accept a written declaration of road construction from councils. Council’s construction declaration will form the basis of the department’s response.

We ask that Council kindly provide us with a written declaration that the appropriate sections of the Iron Mine Road have been constructed.

### 2. Council Resolution authorising the Closure

We would be pleased if you could kindly arrange for the passing of a Resolution authorising the closure of sections of the Iron Mine Road, Crookwell as a public road pursuant to **Division 3 – Closing of Council Public Roads by Council** of the *Roads Act* and noting the roads are identified as Lots 2 to 5 inclusive on the map prepared by Surveyor Flood dated 12 May 2015.

Council may have previously carried the required Resolution.

Upon provision of the above requirements, we will prepare the necessary Notices for publication in the Crookwell Gazette, and for service on Notifiable Authorities and adjacent landowners.

We await your reply.

Yours faithfully

**ROBERT J McCARTHY & CO**

Timothy McCarthy  
Enc





Department  
of Industry

## Status Report

TO	Tim McCarthy – Robert J McCarthy & Co
FROM	Bret Davis
DATE	25 March 2019
SUBJECT	Service Request 116543 - Status of part of Iron Mine Road at Crookwell, Parish Kiamma, County Georgiana

Hi Tim,

According to the records available to Status Branch, the status of the land has been determined as follows.

### Description of Land

The land is defined as the part of Iron Mine Road at Crookwell in the Parish of Kiamma, County of Georgiana, as indicated by orange colour in the extract of DP12411441 in [APPENDIX A](#).

### Current Search

The subject land formed part of the roads which were transferred to the control of Crookwell Shire under the provisions of the Local Government (Amending) Act 1908. This is evidenced in the approval minute within Roads File 1909-724 ([APPENDIX B](#)).

The associated lithograph is in very poor condition but the representation of the map was transferred to the Roads Branch charting map (extract in [APPENDIX C](#)) which confirms the inclusion of the subject roads within the approval process.

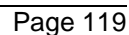
The above process confirmed the roads as council public roads by ministerial approval and without the need for gazettal. The subject roads are now under the control of Upper Lachlan Shire Council.

***This report does not constitute legal advice.***

Regards,

Bret Davis

Ph. 4920 5082





APPENDIX B -  
Sheet 1

OFFICE MEMORANDUM.

CROOKWELL SHIRE

Local Land Board Office, Orange.

Application by Crookwell Shire Council to have control of roads  
handed over.

A schedule is attached hereto showing particulars of the roads indicated in red on the Shire Council's lithograph and giving details of reserves and tenures as required by the Minutes Secretary's minute of 11<sup>th</sup> February 1910, in regard to those roads within the Land Board District of Orange. The papers, Rds 09 724 are returned herewith.

There is no apparent objection to handing the control of the subject roads to the Shire Council as desired.

I am of opinion that where the roads are undefined by survey, passing through Reserves or other Crown Land, a width of 150 links should be preserved to meet the requirements of traffic.

William M. Thomas  
Acting District Surveyor,  
16<sup>th</sup> August 1910.

J. W. Paton  
20/8/10

The District Surveyor,  
Goallburn.

In view of the District Surveyors' reports, it is recommended that approval be given to the control of the roads shown by red bands on

Rds 09. 724 N-217  
6

APPENDIX B -  
Sheet 2

Control of roads by "Crookwell" Shire Council  
Section 8 Subsection 3 paragraph 2 Local Govern-  
ment (Amending) Act 1908.

Authority is also required to withdraw from  
lease any areas necessary to provide roads  
one chain wide in each case.

C. J. Iester  
Roads Branch  
14-7-10

For approval

A. H. Aue  
For the Under Secretary.  
15-7-10

APPROVED

J. H.

MINISTER FOR LANDS

SEP 16 1910

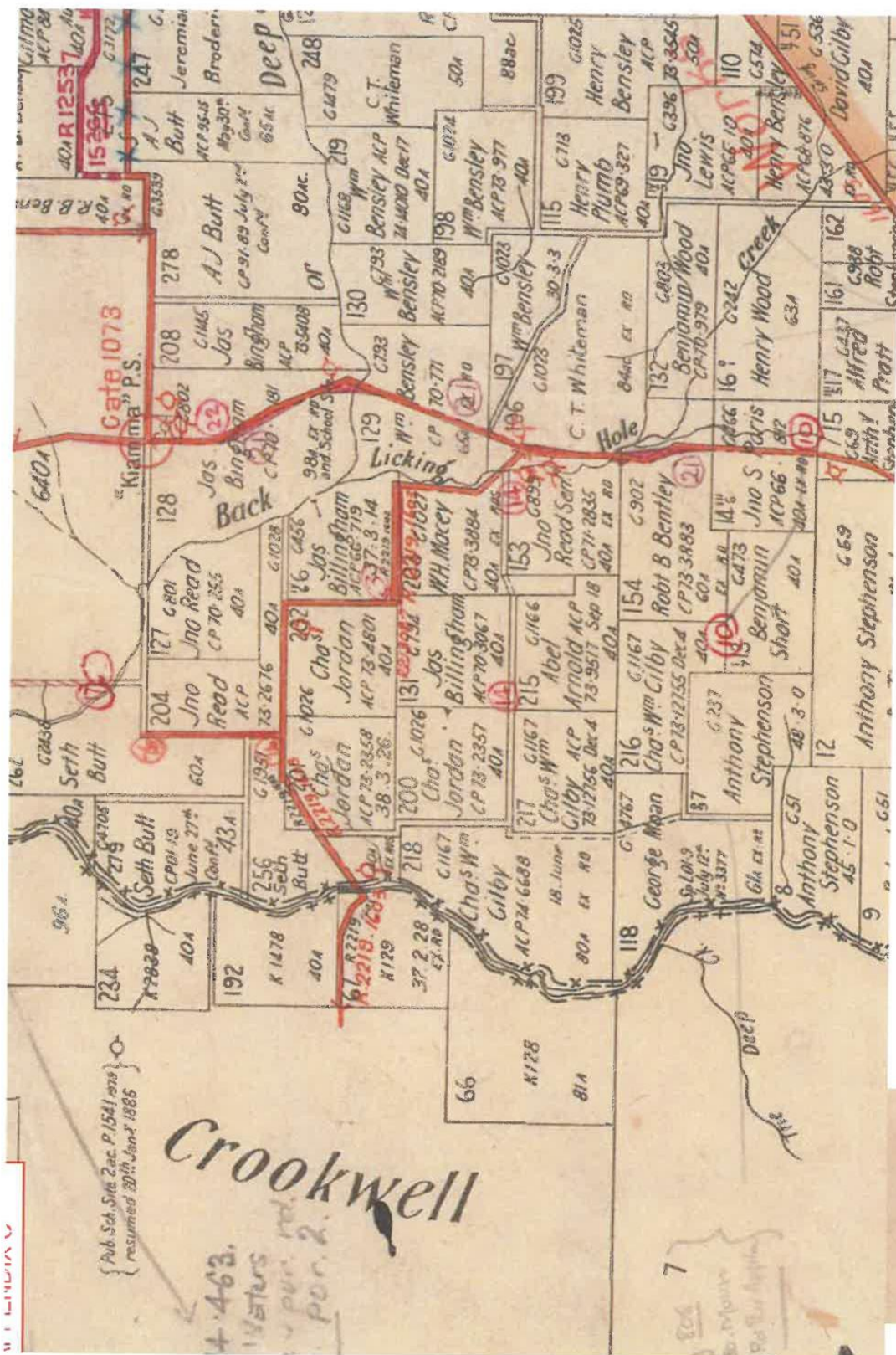
See 10210  
re Queen St. Bonds  
("Public Road" (main R

In letter please  
to Mr. Iester

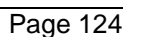
Public Roads noted on Office  
and Reference Maps, and  
Lithograph prepared for Shire  
E. J. B. 1742 Bwd  
9.2.11

Have to be careful  
to draft things  
in compliance











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## Infrastructure Department - 16 May 2019

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**ITEM 11.4**                      **Report on the allocation of additional Roads to Recovery funds**

**FILE REFERENCE**    **I19/262**

**AUTHOR**                      **Manager Assets and Design**

### **ISSUE**

This report recommends the allocation of additional funds offered through the Roads to Recovery program.

**RECOMMENDATION**        That -

1. Council allocate in the 2019/2020 Operational Plan and future years Delivery Programs the additional \$240,609 each year of Roads to Recovery funding to unsealed local roads gravel resheeting program budget.

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### **BACKGROUND**

Council has received a letter from the Office of the Deputy Prime Minister, the Hon. Michael McCormack and Assistant Minister for Roads and Transport, the Hon. Scott Buchholz MP advising of the addition allocation of \$1,203,048 over the next 5 years under the Roads to Recovery Program (R2R). Copy of the letter is attached as Attachment 1.

This report recommends to Council to spend this additional allocation on the gravel resheeting of rural unsealed roads.

### **REPORT**

Roads to Recovery program is intended to supplement Council's roads funding. This source of funding does not replace Council's allocation. Reduction in Council's allocation below the reference amount could make it ineligible for the Roads to Recovery funds.

Additionally, R2R funding may be spent on roads in accordance with the legislation. The conditions provided in Attachment 1 provides further details on the allocation aspect of this source of funding.

In accordance with the provisions of the conditions of funding, it is recommended that these funds are spent on Council controlled roads.

**Asset Needs of the Council**

Council is developing an Asset Condition rating of the roads and other asset classes. This rating will help enable Council to make evidence based decisions. However, the records are yet to be developed to the extent that are suitable for decision purposes, therefore, it is recommended to consider the following:-

1. Tree and vegetation clearing – Tree and vegetation clearing is a common source of complaint and on average it cost Council \$10,000 to \$15,000 to clear one kilometre of rural road. Such clearing also helps with heavy vehicle access provided the pavement is suitable for this purpose. Council has a large road network (1,985 kilometres) and most of the rural roads have some level of vegetation growth. Vegetation removal will also require a more detailed level of environmental assessment under Part 5, of the *Environmental Planning and Assessment 1979*.
2. Allocation for Unsealed Roads – There is a huge gap between community expectation and Council's ability to provide the level of service desired. For the last few years the unsealed roads are operating under false economy as the ongoing funding was supplemented by Natural Disaster Funding from previous years. The financial year 2019/2020 Operational Plan will have no Natural Disaster carryover from previous years, therefore Council will see a material reduction in funding for its unsealed roads next year. The majority of the difficult customer complaints come from unsealed roads. These roads form part of the first and last mile of the economy. The 2018/2019 Council Community Survey identified unsealed roads as a key concern and therefore it make sense to fund the unsealed local roads.
3. Resealing Program of sealed roads – Council is currently funding its reseal program at over 30 years cycle. This situation is not sustainable. Putting this additional allocation can reduce it to 25. A more sustainable level is to have sealed roads resealed each 10 to 15 years. With the current level of funding, Council's sealed road network will deteriorate in the absence of external help.
4. Traffic facilities – Council can consider using these funds to build traffic facilities. Some suggestions include the construction of a roundabout at Crookwell and/or in Laggan, road parking safety facilities (tree guards) in Gunning or adjustments to the pedestrian crossing in Goulburn Street Crookwell in front of the IGA.

On balance of probabilities, Option 2 – Rural Unsealed Roads provides the greatest return on investment. Given this option exposes council to the greatest reputational and financial risk, it is recommended to use the additional R2R funding for this purpose.

**POLICY IMPACT**

Council is required to provide safer and accessible facilities within the available funds.

## **OPTIONS**

Council may allocate these additional funds towards any public road. Options 1 to 4 are listed within the report. Option 2 is the recommendation by Council's professional engineering staff.

## **FINANCIAL IMPACT OF RECOMMENDATIONS**

By adopting the recommendation, Council will allocate, over the five year period, \$1,203,048 towards funding the gravel resheeting of the unsealed roads of the Council.

## **RECOMMENDATION**      That -

1. Council allocate in the 2019/2020 Operational Plan and future years Delivery Programs the additional \$240,609 each year of Roads to Recovery funding to unsealed local roads gravel resheeting program budget.

## **ATTACHMENTS**

1. <a href="#">Download</a>	The Hon Michael McCormack MP - Australian Government's 2019/2020 Budget Road Safety Announcement - 19 March 2019	Attachment
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**The Hon Michael McCormack MP**

**Deputy Prime Minister  
Minister for Infrastructure, Transport and  
Regional Development**

**The Hon Scott Buchholz MP**

**Assistant Minister for Roads and Transport  
Federal Member for Wright**

Cr John Stafford  
Upper Lachlan Council  
PO Box 42  
GUNNING NSW 2581

Dear Mayor

**AUSTRALIAN GOVERNMENT'S 2019-20 BUDGET ROAD SAFETY  
ANNOUNCEMENT**

We are writing to you in relation to the recently announced Local and State Government Road Safety Package and the Australian Government's focus on reducing the burden of road trauma on the community.

Road safety is everyone's responsibility and all levels of Government have a key role to play in delivering safer roads and vehicles. That is why the Australian Government will deliver an additional \$2.2 billion in road safety funding from 2019-20 through the Local and State Government Road Safety Package.

Local governments are the primary beneficiaries of this initiative, with \$1.1 billion of the additional funding being provided directly to councils under the Roads to Recovery Program. Councils were advised of their original Roads to Recovery allocation for the 2019-20 to 2023-24 period in December 2018 and the additional funding means that your council's allocation for this period will increase by \$1,203,048 to \$6,015,241.

The Government's Statement of Expectations for the Roads to Recovery Program, which was released by the then Minister for Infrastructure and Transport, the Hon Darren Chester MP, urged local councils to focus on improving road safety outcomes when undertaking local road upgrades, whilst maintaining each council's discretion to select projects according to local priorities. We take this opportunity to reiterate the Government's strong desire that, when selecting projects, councils consider the likelihood they will reduce fatalities and serious injuries. A copy of the Statement of Expectations, a Fact Sheet on the Government's road safety initiatives and of the recently determined Funding Conditions for the 2019-20 to 2023-24 period are attached.

The Government's Road Safety Package also includes an additional \$550 million for the Black Spot Program, \$275 million for the Heavy Vehicle Safety and Productivity Program, \$275 million for the Bridges Renewal Program and new funding under the Heavy Vehicle Safety Initiative. Local government has already benefitted significantly from funding under these programs and we look forward to continuing to work together with councils to improve road safety through these successful existing programs.

The Government is also taking action to deliver safer roads through a variety of other initiatives, including establishing a new Office of Road Safety, which will work closely with states, territories, local government, and road safety stakeholders on key road safety priorities.

There is a continuing commitment to improving the safety of new drivers through the Keys2drive program, continuing funding to the Australasian New Car Assessment Program to encourage the purchase of safer vehicles and an ongoing commitment to safer vehicle design through rigorous and globally harmonised Australian Design Rules.


In the 2019-20 Budget, the Australian Government is providing \$2.6 million to the Australian Road Research Board (ARRB) and \$8 million over two years to the National Heavy Vehicle Regulator, to make professional expertise more readily available to local governments, helping them better understand and assess their road assets. Specific guidance material will be provided to local governments free of charge, and specialist tools will be made available for road assessments. This will support local governments to improve overall road asset management, predictive maintenance and network planning, leading to improved safety and productivity outcomes.

In addition, to provide broader support for the important work councils do, the 2019-20 Budget also allocates \$2.6 billion to local councils through the Financial Assistance Grant program. The Government's Budget proposes to bring forward fifty per cent of this funding for early payment in the 2018-19 financial year. This cash injection of \$1.3 billion will give councils immediate use of these funds in the 2018-19 financial year.

Should you require any further information, the relevant contact officers in my Department are Ms Nicole Spencer ([nicole.spencer@infrastructure.gov.au](mailto:nicole.spencer@infrastructure.gov.au)) in relation to AARB and the National Heavy Vehicle Regulator or Mr Greg Moxon ([greg.moxon@infrastructure.gov.au](mailto:greg.moxon@infrastructure.gov.au)) in relation to the Local and State Government Road Safety Package.

By partnering with local councils we are harnessing the best available local knowledge to fix the local roads which need it and help people get home sooner and safer

Yours sincerely

  
Michael McCormack

  
Scott Buchholz

Enc

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## Infrastructure Department - 16 May 2019

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**ITEM 11.5**                      **Repair of structural components of bridges across the Shire**

**FILE REFERENCE**    **I19/266**

**AUTHOR**                      **Manager Assets and Design**

### **ISSUE**

This report recommends to Council a course of action in response to the bridge assessment reports from Pitt and Sherry consultants.

**RECOMMENDATION**      That -

1. Council fund and undertake all urgency 1 bridge repairs as per the schedule from Pitt and Sherry using the allocated maintenance budget as a part of the 2018/2019 Operational Plan;
2. Council fund and undertake all urgency 2 bridge repairs as per the schedule from Pitt and Sherry using the allocated maintenance budget as a part of the 2018/2019 Operational Plan;
3. Council fund and undertake all urgency 3 bridge repairs as per the schedule from Pitt and Sherry using the allocated maintenance budget as a part of the 2018/2019 Operational Plan;
4. Council fund and undertake all urgency 4 bridge repairs as per the schedule from Pitt and Sherry using the allocated maintenance budget as a part of the 2018/2019 Operational Plan;
5. Council not to undertake routine maintenance on Crookwell River Bridge (Woodville Road), Diamond Creek Bridge (Kangaloolah Road) and Crookwell River Bridge (Julong Road) until upgraded as a part of the 2019/2020 Operational Plan.

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### **BACKGROUND**

Council engaged Pitt and Sherry consulting firm to conduct bridge inspection assessments on 17 bridges across the Shire using funds from the Central NSW Joint Organisation bridge assessment project. The majority of these bridges are timbers and are considered to have passed the design life limit since being constructed.

Based on the limited information in the asset database of the Council, it appears that regular maintenance is not undertaken on these 17 bridges.

As a part of the assessment, various structural components of these bridges were assessed, and the results revealed that repair and strengthening work are required on 8 bridge elements. These repairs are recommended with various priorities and Council may need to make a decision on the recommendations.

This Council report recommends a course of action in response to this bridge assessment report.

## **REPORT**

Council's Manager of Assets and Design has received a report level 2 bridge inspection reports an email from Pitt and Sherry consulting firm on 26 April 2019 for the 17 bridges. The Assets and Design management team have analysed these 17 individual assessment reports. A summary of the findings is attached below:-

1. Nine (9) bridges out of these 17 bridges require immediate repairs. One bridge out of these nine is the unnamed bridge in Harley Road and Council have previously dealt with the replacement of that bridge. The estimated cost to repair the remaining 8 bridges requiring immediate repairs is \$36,750. It is worth noting that Council have funds allocated to maintain these bridges as a part of the 2018/2019 Operational Plan and therefore it make sense to fund these repairs as a part of the bridge routine maintenance program.
2. Sixteen (16) out of these 17 bridges require additional maintenance within 12 months. The estimated cost of these repair is \$145,700.
3. Twelve (12) out of these 17 bridges will also need additional maintenance within an estimated period of 2 years. The estimated cost of these repairs are \$53,200.

Further details of these maintenance activities are provided in an Attachment to this report. The attachment identified priorities starting from immediate, 12 months, 2 years, and 5 years and beyond. Council could use the prioritisation provided in the report as the basis for a focussed maintenance strategy and reduce Council's exposure to an unexpected incident in the near future. Therefore it is recommended that Council use the prioritisation as the basis for a works program.

Copies of individual bridge assessment reports are available upon request from the Manager of Assets and Design.

As Crookwell River Bridge (Woodville Road), Diamond Creek Bridge (Kangaloolah Road) and Crookwell River Bridge (Julong Road) are due to be replaced as a part of 2019/2020 Operational Plan, it is recommended that no proactive maintenance is carried out on these bridges.

## **POLICY IMPACT**

Council is required to provide a safer bridge network in accordance within the provisions of the Asset Management Policy.

## **OPTIONS**

It is recommended that Council fund these repairs in accordance with the prioritisation identified in the Pitt and Sherry bridge reports using the routine maintenance allocation.


**FINANCIAL IMPACT OF RECOMMENDATIONS**

Council have already allocated funds to undertake repair works as a part of the 2019/2020 Operational Plan. Adjustments may need to be made to fund this focussed maintenance based on the estimates provided.

**RECOMMENDATION**      That -

1. Council fund and undertake all urgency 1 bridge repairs as per the schedule from Pitt and Sherry using the allocated maintenance budget as a part of the 2018/2019 Operational Plan;
2. Council fund and undertake all urgency 2 bridge repairs as per the schedule from Pitt and Sherry using the allocated maintenance budget as a part of the 2018/2019 Operational Plan;
3. Council fund and undertake all urgency 3 bridge repairs as per the schedule from Pitt and Sherry using the allocated maintenance budget as a part of the 2018/2019 Operational Plan;
4. Council fund and undertake all urgency 4 bridge repairs as per the schedule from Pitt and Sherry using the allocated maintenance budget as a part of the 2018/2019 Operational Plan;
5. Council not to undertake routine maintenance on Crookwell River Bridge (Woodville Road), Diamond Creek Bridge (Kangaloolah Road) and Crookwell River Bridge (Julong Road) until upgraded as a part of the 2019/2020 Operational Plan.

**ATTACHMENTS**

1. <a href="#"></a>	2019 analysis and condition assessment of bridges ULSC Draft level 2 - by Pitt & Sherry	Attachment
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**Ordinary Meeting of Council held on 16 May 2019**

**Ordinary Meeting of Council held on 16 May 2019**



**Ordinary Meeting of Council held on 16 May 2019**

**Ordinary Meeting of Council held on 16 May 2019**



**Ordinary Meeting of Council held on 16 May 2019**

Council Bridge #	GENERAL DATA			TECHNICAL DATA			LIFE CYCLE DATA/Repair cost			Repairs Cost/Rating																						
	STRUCTURE NAME (local name)	STRUCTURE TYPE B-Bridge C-Culvert	LENGTH (m)	WIDTH (m)	HEIGHT ABOVE RIVERBED (m)	NO. of SPANS OR NO. of CELLS	CONSTRUCTION DATE	GIS Coordinates: Latitude (4 decimal degrees)	GIS Coordinates: Longitude (4 decimal degrees)	Type	ID	Description	Location	Urgency	Repair description	Report repair cost	Rating base on total repair cost	Cost of urgent and 12 month repairs	Rating base on repair cost over 12 months	Cost of repairs next 2 years	Total of urgent, 12month and 2 year repair costs	Rating base on all repairs over next two years										
142	MR24BW Boorowa rd / Old man Gumyah Crk									CRBM	ID 20385 - Cracking	Diagonal cracking noted to girders adjacent to abutment 2 approx. 0.3m wide - 0.50m2		12 months	Concrete crack repair	1500																
142	MR24BW Boorowa rd / Old man Gumyah Crk									CPHS	ID 20328 - Spalling	Large areas of concrete spalling forming below girders at pier 1 & 2 1.00m2		12 months	Stall concrete patch repair to defective area	10000																
142	MR24BW Boorowa rd / Old man Gumyah Crk									CPHS	ID 20332 - cracking	Vertical cracking noted to midspan of pier 2	Midspan of pier 2	12 months	Concrete crack repair	1500																
142	MR24BW Boorowa rd / Old man Gumyah Crk									BRKE	ID 20384 - Corrosion	Excessive corrosion noted to bearing plates throughout - 12 ea		5 years	Replace defective bearings	15000																
143	Reids Flat Rd / Lachlan River	B-Bridge	48	7	4	4	1966	-34.1286	149.0202							Total repair costs	\$12,250.00	6000	4250													

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## Infrastructure Department - 16 May 2019

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**ITEM 11.6**                      **Council's Crookwell Works Depot**

**FILE REFERENCE**    **I19/269**

**AUTHOR**                      **Director of Infrastructure**

### **ISSUE**

This report provides a response to the Council Resolution 63/19 that provides that "Council defers any further action on the Crookwell Depot until the Director of Infrastructure provides a report to Council that establishes estimates for the WH&S and Environmental Compliance works and a staged improvement of the works and advice as to what future course of action Council requires."

**RECOMMENDATION**        That -

1. Council allocate \$100,000 from the Building Reserve to fund the engineering design, cost estimation and planning of future WH&S and environmental compliance works required at the existing Crookwell Works Depot.
2. Council refers engineering design, cost estimation and planning report related to the existing Crookwell Works Depot to the Building Review Committee for consideration and provide future recommendations to Council.

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### **BACKGROUND**

This report provides a response to the Council Resolution Number 63/19, at the 21 March 2019 Ordinary Council Meeting, it was resolved "that Council defers any further action on the Crookwell Depot until the Director of Infrastructure provides a report to Council that establishes estimates for the WHS and Environmental Compliance works and a staged improvement of the works and advice as to what future course of action".

Previously, Council considered a response to the Council Resolution Numbers 270/18, 305/18, 305/18 and 365/18.

### **REPORT**

As previously noted in the 21 March 2019 Council report that investment is required to prepare a design and develop a detailed scope of works. The identified immediate compliance works are divided into two broader categories as follows:-

1. WH&S related works;
2. Environmental Compliance works.

**Infrastructure Department****COUNCIL'S CROOKWELL WORKS DEPOT cont'd**

A higher order Work Breakdown Structures (WBS) elements for the existing Crookwell Works Depot can be estimated as follows:-

<b>Element</b>	<b>Activities</b>	<b>Priority</b>
WH&S	Vehicle inspection Pit	1
WH&S	Workshop Excavations repairs	1
WH&S	Staff amenities, DDA and female toilets, training room 120 sqm	1
WH&S	Parking and traffic movements	2
WH&S	Building repairs	1
WH&S	Mechanical Works lifts	3
WH&S	Electrical Works	3
Environmental	Oil separator and Civil works	1
Environmental	Wash bay Civil/Mechanical works	1
Environmental	Chemical storage	3
Environmental	Waste Oil storage	4
Environmental	Fuel Tanks relocation/remediation	5
Environmental	Fencing/ storage for gravel	5

It is estimated that \$100,000 is required to fund this work. Council envisage engaging an external consultant to provide the necessary report. Council may choose to fund this through the Buildings Reserve. It is worth noting that this reserve is shared with all other Council buildings.

**POLICY IMPACT**

Providing a safer, accessible and a workplace that is compliant with the industry standards is one of the primary responsibility of the Upper Lachlan Shire Council.

Additionally, as a model citizen, Council, must set example of environmental compliance, before enforcing the requirements on its wider community of the Upper Lachlan Shire Council. Non-compliance with environmental legislation could lead to litigation.

In summary, Council must not delay these WH&S and environmental compliance works at the depot.

**OPTIONS**

It is recommended that Council accept the recommendation to allocate funding for engineering design, cost estimation and planning.

**FINANCIAL IMPACT OF RECOMMENDATIONS**


Council may allocate \$100,000 from the internally restricted Buildings Reserve fund to be spend the proposed planning works as a part of the 2019/2020 Operational Plan.



**RECOMMENDATION**      That -

1. Council allocate \$100,000 from the Building Reserve to fund the engineering design, cost estimation and planning of future WH&S and environmental compliance works required at the existing Crookwell Works Depot.
2. Council refers engineering design, cost estimation and planning report related to the existing Crookwell Works Depot to the Building Review Committee for consideration and provide future recommendations to Council.

**ATTACHMENTS**

1. 	Plan - Proposed Depot Improvement Plan - Corner of Spring & Marsden Street Crookwell - Depot 1 Entry Plan	Attachment
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## **12        FINANCE AND ADMINISTRATION**

The following items are submitted for consideration -

12.1	Implementation of Equal Employment Opportunity and Anti-Discrimination Policy	144
12.2	Quarterly Budget Review Statements - 3rd Quarter 2018/2019	147

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## Finance and Administration - 16 May 2019

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**ITEM 12.1**                      **Implementation of Equal Employment Opportunity and Anti-Discrimination Policy**

**FILE REFERENCE**    **I19/253**

**AUTHOR**                      **Human Resources Coordinator**

### **ISSUE**

Providing to Council a report on the implementation of the Equal Employment Opportunity and Anti-Discrimination Policy.

**RECOMMENDATION**        That -

1. The report be received and information noted.

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### **BACKGROUND**

At the Ordinary Council Meeting held on 18 April 2019 Council requested a report from Human Resources on Council implementation of EEO Management Plan and Policy.

### **REPORT**

Council's Human Resources section encompasses a range of responsibilities including employment law, workplace relations, remuneration management, work, health and safety, recruitment and selection, annual performance reviews, workplace relations, training and development for employees and volunteers to meet the business needs of Council.

#### Recruitment and Selection

In conjunction with the Consultative Committee and in accordance with relevant legislation, the Council has continuously developed and implemented protocols and procedures for the recruitment and selection of employees that will complement organisational performance and ensure compliance with EEO principles.

Council has in recent years recruited individuals from many culturally diverse backgrounds from different countries, cultures, and religion. These include individuals from Pakistan, the Philippine's, Bangladesh, Iran, Laos, USA and New Zealand. A number of these individuals are appointed to senior management roles; examples include the Director of Infrastructure and Manager of Assets and Design.

Council have employed women in civil traineeship roles in the past and have recently appointed a women as the Senior Stores Person and another as a Skilled Labourer in the Infrastructure Department. Also, the new Infrastructure Department position of WH&S Environmental Officer will be occupied by a women and she will commence in the near future.

Training and Development

Council has implemented a new ELMO on-line training system that provides compliance packages that staff can access. The training programs that are available include:-

- Bullying and Harassment
- EEO
- Privacy
- Alcohol and Other Drugs
- Code of Conduct
- Work, Health and Safety

All council staff have completed the Bullying and Harassment and EEO online training courses over the past three years, and all staff have been enrolled in the new training provider platform.

IMPLEMENTATION OF EQUAL EMPLOYMENT OPPORTUNITY MANAGEMENT PLAN

The purpose of Council's EEO Management Plan and Policy are to ensure that:-

- The best available person is selected (merit based selection) for each position;
- The right people are trained in the correct and most appropriate functions;
- The most suitable/best person is promoted;
- Every employee is developed to reach their full potential;
- Every employee is able to work productively in a non-threatening and non-harassing environment.

Council has adhered to the goal of an EEO programme that ensures that for any position the best available person is selected. In other words, a person's race, sex, marital status, membership of an ethnic or migrant group or physical, intellectual or psychiatric impairment or sexuality, should not reduce a person's chance of employment or promotion or access to employment benefits.

All newly appointed Council employees are provided with a copy of Council's EEO Management Plan to enable them to be fully aware of the principles and guidelines that Council has adopted as part of their induction procedure.

Also, all staff members have been provided with a copy of Upper Lachlan Shire's adopted Code of Conduct. Upper Lachlan Shire Council has also reviewed and adopted an Equal Employment Opportunity Management Plan and an Equal Employment and Anti-Discrimination Policy which states the following EEO program activities and sets EEO performance targets.

EEO PROGRAM ACTIVITIES

Actions Taken

- a) A positive commitment by Council to implementing the EEO program and incorporating EEO principles into all Council operations;
- b) Council Resolution adopting the EEO Management Plan;
- c) Priority strategies in recruitment and training;

***Finance and Administration***

**IMPLEMENTATION OF EQUAL EMPLOYMENT OPPORTUNITY AND ANTI-DISCRIMINATION POLICY cont'd**

- d) Council Resolution adopting the EEO and Anti-Discrimination Policy;
- e) Keep employees involved and updated on EEO issues by distribution through the following channels; memo/circular, staff newsletter, include in personnel manual/induction booklets, include in staff induction and training courses;
- f) Copy of the EEO and Anti-Discrimination Policy is issued to all staff and the contents and requirements of the policy included in initial Employee Induction Process;
- g) All new employees attend EEO sessions as part of Induction training programs;
- h) EEO questions are implemented into the selection criteria and the EEO questions included in the interview process for all Council positions;
- i) Report on EEO Management Plan is prepared annually for inclusion in Council's Annual Report;
- j) Appointment, promotion and transfer of employee based on merit selection;
- k) Council review and adopt the Recruitment and Selection Policy;
- l) Council review and adopt the Women in Local Government Framework – Upper Lachlan Shire Action Plan.
- m) Training needs analysis annually and this data is collated from the annual performance reviews, and is prioritised to meet organisational objectives in a timely and cost effective manner. The process is designed to avoid and / or eliminate any opportunity of discrimination outlined in Council's EEO Management Plan.

**POLICY IMPACT**

Nil

**OPTIONS**

Nil

**FINANCIAL IMPACT OF RECOMMENDATIONS**

Nil

**RECOMMENDATION** That -

1. The report be received and information noted.

**ATTACHMENTS**

Nil

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## Finance and Administration - 16 May 2019

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**ITEM 12.2**                      **Quarterly Budget Review Statements - 3rd Quarter 2018/2019**

**FILE REFERENCE**    **I19/237**

**AUTHOR**                      **Acting General Manager**

### **ISSUE**

A Financial Summary and Key Performance Indicators report for the 3rd Quarter Budget Review in 2018/2019.

**RECOMMENDATION**      That -

1. Council adopts the 3rd Quarter Budget Review Statements for 2018/2019 including revotes of income and expenditure to the Operational Plan; and
2. Council endorses the Operational Plan Performance Summary Report.

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### **BACKGROUND**

This report details the financial summary and Key Performance Indicators for the 3rd Quarter Budget Review in 2018/2019.

### **REPORT**

The Quarterly Budget Review Statements are prepared for Upper Lachlan Shire Council in accordance with the Office of Local Government guidelines. The quarterly review statements are comprehensive and should be read in conjunction with the Operational Plan performance summary report.

The Income and Expenses Budget Review Statement provides an overview of Council operations for the 3rd Quarter of the 2018/2019 financial year. The following is a financial summary of the data as at 31 March 2019 – see Attachment 3:-

1. Council has raised 74.59% of the operating budgeted income.
2. Council has expended 78.10% of the operating budgeted expenditure, (includes actual expenditure and creditor commitments).
3. Capital grants and contributions income received is 22.08% of the revised budgeted capital income.
4. Council has expended 59% of the revised budgeted capital expenditure (including actual capital expenditure and creditor commitments) on asset acquisitions and renewals.

### **Budget Revotes**

Council resolved an original operating budget surplus, before capital grants and contributions, totalling \$309,610.

Since the original budget was adopted there are operational budget net revotes of expenditure and income for the 1st Quarter totalling \$236,800. In the 2nd Quarter there are operational budget net revotes of expenditure and income totalling \$42,500. In the 3rd Quarter there are operational budget net revotes of expenditure and income totalling \$9,556.

The revised net operating budget details a reduced surplus result forecast totalling \$20,754, before capital grants and contributions. The operational and capital budget revotes of income and expenditure and movements in transfer from reserves for the 3rd Quarter are detailed in Attachment 5.

### **Operational Budget Analysis**

Council's operational budget analysis is outlined in Attachment 3. The year to date actual to budget operating income shows that total revenue received year to date is comparable to the anticipated budget forecast.

The year to date actual to budget operating expense shows that total expenditure year to date is over 4% greater than anticipated and the additional expense is in part related to the organisation structure realignment costs.

The Operating Budget Review Statement by Function/Activity gives further detail of Council services in Attachment 4. This document shows the net budgeted cost of each Council function / activity and illustrates the cost to Council in providing a particular service.

### **Capital Budget Analysis**

Total capital expenditure budget, for all funds, including accounts payable commitments, is 59% complete at year to date as detailed in Attachment 7. This attachment provides details in regards to progress of each individual capital project.

The General Fund revised capital expenditure program is 59% completed at year to date. Major projects substantially commenced include the MR256 Abercrombie Bridge replacement (77%) and the Memorial Oval building replacement (96%). Local roads gravel re-sheeting from Section 94 funds (83%), Roads to Recovery program on local road gravel re-sheeting projects (93%) and bitumen sealing projects.

Projects completed include Gundaroo Road MR52 rehabilitation, Black Spot project on MR258 Wombeyan Caves Road, Bannister Lane road reconstruction project and Grabine Road reconstruction. The DWM green waste service commenced in September 2018.

The General Fund actual capital expenditure year to date is lower than anticipated principally due to delays in the MR248E Kiamma Creek Bridge replacement and delays in the Crookwell landfill project.



**Cash flow**

Council's projected short term liquidity financial position is satisfactory with the total cash and investments held as at 31 March 2019 totalling \$26.447 million. The cash and investments held at 31 December 2018 totalled \$28.835 million and cash and investments held at 30 June 2018, totalled \$30.005 million.

The Cash and Investments Quarterly Budget Review Statement (Attachment 6) details the unrestricted cash, internal reserve restrictions and external reserve restrictions both in total and movements to 31 March 2019.

**POLICY IMPACT**

Nil

**OPTIONS**

Nil

**FINANCIAL IMPACT OF RECOMMENDATIONS**

There are operational budget net revotes in the third quarter totalling \$9,556; therefore the projected operational budget surplus is \$20,754. There are capital income and expenditure revotes detailed in Attachment 5 including transfers from internal and external restricted reserves for prior years carry over works and unexpended grant projects.

**RECOMMENDATION** That -

1. Council adopts the 3rd Quarter Budget Review Statements for 2018/2019 including revotes of income and expenditure to the Operational Plan; and
2. Council endorses the Operational Plan Performance Summary Report.

**ATTACHMENTS**

1. <a href="#">↓</a>	Quarterly Budget Review Statement by Responsible Accounting Officer	Attachment
2. <a href="#">↓</a>	Contracts, Consultancy and Legal Expenses Budget Review Statement	Attachment
3. <a href="#">↓</a>	Income and Expenses Budget Review Statement	Attachment
4. <a href="#">↓</a>	Operating Budget Review Statement by Function-Activity	Attachment
5. <a href="#">↓</a>	Material Variations and Revotes Budget Review Statement	Attachment
6. <a href="#">↓</a>	Cash and Investment Budget Review Statement	Attachment
7. <a href="#">↓</a>	Capital Expenditure (Assets) Budget Review Statement	Attachment
8. <a href="#">↓</a>	Capital Income (Grants and Contributions) Budget Review Statement	Attachment
9. <a href="#">↓</a>	Operational Plan KPI - 3rd Quarter 2018/2019	Attachment

**UPPER LACHLAN SHIRE COUNCIL****Quarterly Budget Review Statement****For the 3rd Quarter 2018/2019, ended 31 March 2019****Report by Responsible Accounting Officer**

The following statement is made in accordance with Clause 202(2) of the Local Government (General) Regulations 2005.

It is my opinion that the Quarterly Budget Review Statement for Upper Lachlan Shire Council for the quarter ended 31 March 2019 indicates that Upper Lachlan Shire Council's projected financial position at 30 June 2019 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income expenditure.

Signed: Andrew G. Croke

Date: 29/4/2019

Andrew Croke  
**Director of Finance and Administration**  
**Upper Lachlan Shire Council**

**UPPER LACHLAN SHIRE COUNCIL****Part A****Contracts Budget Review Statement - 2018/2019**

Budget Review for the quarter ended 31 March 2019

**Contracts Listing** - for contracts entered into during the quarter and have yet to be fully performed, excluding contractors that are on the Council's preferred suppliers list. Contracts for employment are not to be included. Minimum reporting level is \$50,000.

Contractor	Contract detail and purpose	Contract value (GST Inclusive)	Commence Date	Duration of Contract	Budgeted (Y/N)
JL Proudman Building	Footpath construction - Pat Cullen Reserve	\$94,297	21/02/2019	30/05/2019	Y
Oberon Council	Bridge Replacement - Abercrombie River Bridge	\$982,143	1/02/2019	9/07/2019	Y
Komatsu Australia	Komatsu WA320-8 Loader	\$320,320	22/02/2019	Supply	Y
Westrac	Caterpillar CS56B Smooth Drum Roller	\$181,621	22/02/2019	Supply	Y
JL Proudman Building	Playground revitalisation - Goodhew Park	\$104,165	20/02/2019	31/05/2019	Y
High Country Communications	Replace 3 Repeater Antennas (Snowy Mount, Bannaby & Redground)	\$55,024	12/02/2019	Supply	Y
Data Signs Australia	Traffic Lights and Variable Message Signs	\$67,468	20/03/2019	Supply	Y
Civil & Allied Constructions	Footbridge Replacement - Kiamma Creek (Pat Cullen Reserve)	\$139,700	11/02/2019	31/05/2019	Y

**Part B****Consultancy and Legal Expenses Budget Review Statement - 2018/2019**

Budget Review for the quarter ended 31 March 2019

Expense	YTD (Actual + Comm \$)	2018/2019 Budget	Budgeted (Y/N)
Legal Fees	\$25,586	\$77,000	Yes
Consultancies*	\$392,244	\$416,000	Partially

\* Note: (1) Consultant fees for Building Surveyor Services and Town Planning Services were not in the original budget and are partially funded by salaries and wages budgeted savings and 2017/2018 Council revoted funds to internally restricted reserve fund. (2) Consultancies Budget includes an additional \$10,000 for Aerodromes and an additional \$90,000 for Asbestos Management Plan.

**Definition of a consultant:**

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Consult &amp; Legal Exp

**UPPER LACHLAN SHIRE COUNCIL****Income and Expenses Budget Review Statement - 2018/2019  
Budget Review for the quarter ended 31 March 2019**

(Actual YTD figures include creditor commitments)

							Actual YTD Pay YTD	75.00% 70.43%
<b>Operational Activities</b>	<b>Actual YTD</b>	<b>Original Budget</b>	<b>1st Quarter Revotes</b>	<b>2nd Quarter Revotes</b>	<b>3rd Quarter Revotes</b>	<b>Revised Budget</b>	<b>% YTD Actual to Revised Budget</b>	<b>Anticipated % Budget YTD</b>
Employee Benefits and On-Costs	7,908,585	10,286,994				10,286,994	76.88%	70.43%
Borrowing Costs	68,000	178,900				178,900	38.01%	38.99%
Depreciation & Amortisation #	4,948,226	6,605,634				6,605,634	74.91%	75.00%
Materials & Contracts	5,877,959	5,751,931	1,324,000	159,825	5,700	7,241,456	81.17%	77.66%
Other Expenses	2,256,258	2,533,248	12,800			2,546,048	88.62%	80.09%
Loss on Disposal of Assets	0	103,846				103,846	0.00%	0.00%
<b>Total Expenses from Continuing Operations</b>	<b>21,059,027</b>	<b>25,460,553</b>	<b>1,336,800</b>	<b>159,825</b>	<b>5,700</b>	<b>26,962,878</b>	<b>78.10%</b>	<b>73.92%</b>
Rates & Annual Charges**	10,470,046	10,595,533				10,595,533	98.82%	100.00%
User Charges & Fees	3,695,795	5,027,976	1,100,000		3,856	6,124,120	60.35%	61.90%
Interest and Investment Revenue	544,734	680,700				680,700	80.03%	92.15%
Other Revenues	632,919	731,020				731,020	86.58%	76.40%
Non-Capital Operating Grants and Contributions	4,784,234	8,734,934		117,325		8,852,259	54.05%	64.00%
Gain on Disposal of Assets	0	0				0		
<b>Total Income from Continuing Operations</b>	<b>20,127,728</b>	<b>25,770,163</b>	<b>1,100,000</b>	<b>117,325</b>	<b>3,856</b>	<b>26,983,632</b>	<b>74.59%</b>	<b>78.71%</b>
<b>OPERATING SURPLUS BEFORE CAPITAL AMOUNTS</b>	<b>931,299</b>	<b>309,610</b>	<b>236,800</b>	<b>42,500</b>	<b>9,556</b>	<b>20,754</b>		
Capital Grants and Contributions	885,432	3,568,423	39,500	315,000	86,637	4,009,560	22.08%	37.18%
<b>NET RESULT FROM ALL ACTIVITIES</b>	<b>45,867</b>	<b>3,878,033</b>	<b>197,300</b>	<b>272,500</b>	<b>77,081</b>	<b>4,030,315</b>		

# Note: Depreciation expense is an estimate and has not been processed for year-to-date.

\*\* Rates and Annual Charges are net of internal/Council rates and annual charges expenses.

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UPPER LACHLAN SHIRE COUNCIL								
Operating Budget Review Statement by Function/Activity - 2018/2019								
Budget Review for the quarter ended 31 March 2019								
Function or Activity (Alternate Key 8 Report)	Expenditure to 31 March 2019 \$	Expenditure to 31 March 2019 %	Budgeted Expenses from continuing operations \$	Income to 31 March 2019 \$	Income to 31 March 2019 %	Budgeted Income from continuing operations \$	Actual YTD	75.00%
							Pay YTD	70.43%
							Operating Result to 31 March 2019 \$	Budgeted Operating Result from continuing operations \$
* Note: Depreciation expense is excluded from cost centres								
<b>COMMUNITY</b>	<b>1,734,381</b>	<b>78.90%</b>	<b>2,198,197</b>	<b>341,883</b>	<b>85.91%</b>	<b>397,944</b>	<b>(1,392,498)</b>	<b>(1,800,253)</b>
Health Services, Medical Centres, Aged, Disabled & Community Services	178,674	60.50%	295,339	50,866	84.22%	60,400	(127,808)	(234,939)
Public Halls, Cultural Services, Community Services and Museums	99,097	74.96%	132,200	33,117	94.08%	35,200	(65,979)	(97,000)
Animal Control	64,218	79.99%	80,284	9,277	66.27%	14,000	(54,941)	(66,284)
Swimming Pools	145,820	65.20%	223,647	33,468	99.91%	33,500	(112,352)	(190,147)
Sporting Grounds and Parks and Gardens	432,302	76.09%	568,165	2,836	8.52%	33,300	(429,466)	(534,865)
Public Libraries	322,845	85.91%	375,779	52,622	98.28%	53,544	(270,223)	(322,235)
Emergency Services and Fire Protection	491,425	94.00%	522,783	159,696	95.06%	168,000	(331,729)	(354,783)
<b>ENVIRONMENT</b>	<b>1,057,103</b>	<b>63.26%</b>	<b>1,670,995</b>	<b>380,480</b>	<b>80.49%</b>	<b>472,700</b>	<b>(676,623)</b>	<b>(1,198,295)</b>
Town Planning and Development Control	337,669	55.27%	610,914	120,453	59.19%	203,500	(217,216)	(407,414)
Building Control	410,585	78.48%	523,162	96,925	77.11%	125,700	(313,661)	(397,462)
Environmental Systems and Protection	37,837	41.21%	91,814	0	0.00%	0	(37,837)	(91,814)
Housing	17,605	70.70%	24,900	12,332	49.33%	25,000	(5,274)	100
Noxious Weeds Control	248,349	60.62%	409,705	150,470	135.56%	111,000	(97,878)	(298,705)
Food Control and Inspections	5,058	48.17%	10,500	300	4.00%	7,500	(4,758)	(3,000)
<b>ECONOMY</b>	<b>5,846,947</b>	<b>87.60%</b>	<b>6,674,658</b>	<b>2,522,953</b>	<b>66.54%</b>	<b>3,791,685</b>	<b>(3,323,994)</b>	<b>(2,882,973)</b>
Financial Services	495,507	65.23%	759,600	2	0.00%	0	(495,506)	(759,600)
Administration and Corporate Support	1,166,918	104.59%	1,115,734	440,472	90.65%	485,900	(726,446)	(629,834)
Information Technology	383,763	82.28%	466,423	0	0.00%	0	(383,763)	(466,423)
Workforce (Human Resources, Labour Oncosts and WH&S)	611,024	83.58%	731,102	350	0.00%	0	(610,674)	(731,102)
Caravan Parks	33,112	74.63%	44,368	48,797	90.37%	54,000	15,686	9,632
Tourism & Business (RMS State Rd, Service NSW Agency, Private Works, Bank House)	3,156,623	88.73%	3,557,431	2,033,332	62.53%	3,251,785	(1,123,291)	(305,646)

UPPER LACHLAN SHIRE COUNCIL								
Operating Budget Review Statement by Function/Activity - 2018/2019								
Budget Review for the quarter ended 31 March 2019								
Function or Activity (Alternate Key 8 Report)	1) Actual YTD figures includes creditor commitments 2) Budget figures includes 1st, 2nd and 3rd quarter revotes					Actual YTD Pay YTD		75.00%
	Expenditure to 31 March 2019 \$	Expenditure to 31 March 2019 %	Budgeted Expenses from continuing operations \$	Income to 31 March 2019 \$	Income to 31 March 2019 %	Budgeted Income from continuing operations \$	Operating Result to 31 March 2019 \$	Budgeted Operating Result from continuing operations \$
* Note: Depreciation expense is excluded from cost centres								
<b>INFRASTRUCTURE</b>	7,050,809	79.21%	8,901,212	7,674,568	74.28%	10,331,801	623,759	1,430,589
Roads, Bridges, Cycleways, Footpaths and Kerb and Guttering	3,664,227	69.65%	5,260,583	2,294,107	61.35%	3,739,180	(1,370,120)	(1,521,403)
Water Supply Services	991,920	81.31%	1,219,990	1,353,104	71.49%	1,892,597	361,184	672,607
Sewerage Services	612,250	78.60%	778,966	1,395,737	93.89%	1,486,512	783,487	707,546
Stormwater and Drainage	171	1.07%	16,000	46,537	100.24%	46,425	46,366	30,425
Quarries and Gravel Pits	613,822	65.27%	940,477	510,210	49.32%	1,034,500	(103,612)	94,023
Domestic Waste Management	629,693	65.41%	962,717	1,157,406	99.62%	1,161,825	527,713	199,108
Waste Centres, Rubbish Tips and Street Cleaning	630,343	129.63%	486,271	616,971	91.26%	676,062	(13,372)	189,791
Public Conveniences and Amenities	150,290	89.19%	168,500	0	0.00%	0	(150,290)	(168,500)
Public Cemeteries	78,870	70.93%	111,200	64,217	67.10%	95,700	(14,653)	(15,500)
Engineering, Purchasing and Works Supervision	823,632	86.20%	955,505	236,280	118.73%	199,000	(587,353)	(756,505)
Plant and Equipment Operations (net excluding depreciation)	(1,144,408)	57.25%	(1,998,997)	0	0.00%	0	1,144,408	1,998,997
<b>CIVIC LEADERSHIP</b>	610,742	66.37%	920,182	2,103	42.05%	5,000	(608,639)	(915,182)
Governance and Real Estate Development	610,742	66.37%	920,182	2,103	42.05%	5,000	(608,639)	(915,182)
<b>GENERAL PURPOSE REVENUES</b>				9,394,922	78.39%	11,984,503	9,394,922	11,984,503
General Purpose Items and Rates				9,394,922	78.39%	11,984,503	9,394,922	11,984,503
<b>DEPRECIATION EXPENSE</b>	4,948,226	75.00%	6,597,634				(4,948,226)	(6,597,634)
Depreciation Operating Expense	4,948,226	75.00%	6,597,634	0			(4,948,226)	(6,597,634)
Note: Internal Rates and Charges	(189,181)		0	(189,181)		0	0	0
<b>TOTAL SURPLUS / (DEFICIT) FROM ALL ACTIVITIES</b>	<b>21,059,027</b>	<b>78.10%</b>	<b>26,962,878</b>	<b>20,127,728</b>	<b>74.59%</b>	<b>26,983,632</b>	<b>(931,299)</b>	<b>20,754</b>



**UPPER LACHLAN SHIRE COUNCIL****Material Variations and Revotes Budget Review Statement - 2018-2019**

Budget Review for the quarter ended 31 March 2019

<b>Budget Capital Income and Expenditure - 3rd Quarter Revotes</b>				
Activity	Job Description	Adopted Budget 2018/2019	Revote net amendment	Revised Budget 2018/2019
01.55442.4050.002	Binda Bush Fire Brigade Assets - (s94)		709	5,284
01.55237.4050.002	S94 Crookwell Bush Fire Brigade New Shed		2,593	2,593
01.55448.4050.002	Tarlo Bushfire Brigade - s94		2,596	3,701
01.55119.4125.002	Radio Comms Improvements (transfer from reserves)		50,000	50,000
01.38001.4250.999	Bushfire Brigade Transfer from s94 Reserve		-5,898	-35,195
01.38001.4250.998	Radio Communications Improvements Reserve		-50,000	-50,000
01.55643.4130.002	Spydus NSW State Library Grant (transfer from unexpended grants)		33,507	33,507
01.28001.4250.999	Spydus Software - Transfer from Reserve		-33,507	-33,507
01.55387.4103.002	Breadalbane Hall Patio (Mulwaree Trust)		19,637	19,637
01.32381.1700.990	Breadalbane Hall - Patio (Mulwaree Trust)		-7,141	-7,141
01.32381.1750.990	Breadalbane Hall - Patio (Committee contribution)		-12,496	-12,496
01.55641.4103.002	Breadalbane Hall Pergola (Stronger Communities)		67,000	67,000
01.32381.1700.990	Breadalbane Hall - Pergola (Stronger Communities Grant)		-67,000	-67,000
01.55579.9006.002	New Council Community & Civic Centre (Transfer from Reserve)		26,600	150,000
01.23001.4250.999	Administration Building & Infrastructure (Transfer from Reserve, New Council Chambers)		-26,600	-150,000
01.55163.5103.002	Yass Street - (Cooper Street to Park Street) - Gunning	30,000	40,000	70,000
01.55624.2604.002	Crookwell River (Woodville Road)	538,000	-538,000	
01.30751.6200.983	Crookwell River (Woodville Road) (Loan funded)	-538,000	538,000	
01.59000.4210.004	Heavy Plant Fleet Net Replacement Cost - (see Plant Schedule)	799,200	293,050	1,092,250
01.33501.4250.999	Plant Replacement Reserve		-293,050	-293,050
01.55539.4102.002	Stonequarry Creek Cemetery Restoration Program		3,000	3,000
01.32001.4250.999	Stonequarry Creek Restoration (Transfer from Sec. 94 Reserve)		-3,000	-3,000
01.55369.4159.002	Goulburn St to Robertson Lane - Stormwater Replacement (27/19)		42,248	42,248
01.50126.1430.001	Roads to Recovery - Grabine Road Construction - Total of \$3m over 8 Years	400,000	100,000	500,000
01.30301.4250.999	Grabine Road Construction - Unexpended Grants		-100,000	-100,000
<b>Totals</b>		<b>1,229,200</b>	<b>82,248</b>	<b>1,287,831</b>

<b>UPPER LACHLAN SHIRE COUNCIL</b>				
<b>Budget Operating Income and Expenditure - 3rd Quarter Revotes</b>				
Activity	Job Description	Adopted Budget 2018/2019	Revote net amendment	Revised Budget 2018/2019
02.02001.1100.241	Crookwell Water - debt write-off (Great Southern Area Health Service)		3,856	3,856
01.41016.2030.002	Economic Development Workshop		5,000	5,000
01.25050.2030.002	SBFC Inaugural Conference	90,000	700	90,700
<b>Totals</b>		<b>90,000</b>	<b>9,556</b>	<b>99,556</b>

Operational Plan budget surplus 2018/2019

-30,310

9,556

-20,754

### Upper Lachlan Shire Council

#### Cash and Investments Budget Review Statement 2018/2019

Budget review for the quarter ended 31 March 2019

	Original Budget (\$'000)	Opening Balance (\$'000)	Actual YTD Transfers to Restrictions (\$'000)	Actual YTD Transfers from Restrictions (\$'000)	3rd Quarter Closing Balance (\$'000)
<b>TOTAL UNRESTRICTED</b>	<b>( 1,428 )</b>	<b>2,447</b>		<b>( 1,173 )</b>	<b>1,273</b>
<b>EXTERNAL RESTRICTIONS:</b>					
Section 94 - Development Contributions Plan	245	3,145	322	( 269 )	3,198
Section 94A - Development Contributions Plan	( 176 )	176	0	( 176 )	0
Specific Purpose Unexpended Grants	0	1,625	105		1,731
Water Supplies	335	2,529	33		2,562
Sewerage Services	371	4,350	338		4,688
Domestic Waste Management Services	( 1,283 )	2,071	217		2,288
Stormwater Management	( 200 )	283	47	( 39 )	290
Wind Farms CEF Program	0	( 8 )	43		35
Trust Fund (Fund 8)	0	16		( 10 )	6
RMS Contributions	0	845			845
<b>TOTAL EXTERNAL RESTRICTED</b>	<b>( 708 )</b>	<b>15,032</b>	<b>1,105</b>	<b>( 494 )</b>	<b>15,644</b>
<b>INTERNAL RESTRICTIONS:</b>					
Employees' Leave Entitlements	100	1,918	100		2,018
Plant and Equipment Replacement	( 308 )	1,445	0	( 293 )	1,152
Buildings and Infrastructure Improvements	0	1,360		( 86 )	1,275
Council Houses capital works	0	61		( 13 )	48
Information Technology and Equipment	0	269	0	( 78 )	191
Public Halls and Community Projects	0	51			51
Gravel Pit Restoration	20	333	20		353
Rubbish Tips Remediation	( 1,300 )	1,809		( 398 )	1,411
Garbage / Waste Disposal	0	37			37
Library Services Cooperative distribution	0	71		0	71
Upper Lachlan Tourist Association (ULTA)	0	32	0		32
Financial Assistance Grants Payment in Advance	0	2,289	0	( 1,717 )	572
Deposits and Retentions (subdivision bonds)	0	161	122		283
State Road MR54 works contingencies	119	195		0	195
Uncompleted Carry-over Works	0	2,496		( 653 )	1,843
<b>TOTAL INTERNAL RESTRICTED</b>	<b>( 1,369 )</b>	<b>12,526</b>	<b>242</b>	<b>( 3,238 )</b>	<b>9,530</b>
<b>TOTAL RESTRICTED</b>	<b>( 2,077 )</b>	<b>27,558</b>	<b>1,348</b>	<b>( 3,732 )</b>	<b>25,174</b>
<b>TOTAL CASH AND INVESTMENTS</b>	<b>( 3,505 )</b>	<b>30,005</b>	<b>1,348</b>	<b>( 4,905 )</b>	<b>26,447</b>

I:\Quarterly Reviews\Quarterly Review 2018-2019\3rd Quarter\Reserves2019-31March2019



**UPPER LACHLAN SHIRE COUNCIL****Capital Budget Summary Review Statement - 2018/2019**

Budget Review for the quarter ended 31 March 2019

(Actual YTD figures includes creditor commitments)

	Actual YTD	Original Budget	1st Quarter Net Revotes	2nd Quarter Net Revotes	3rd Quarter Net Revotes	Revised Budget	% YTD Actual to Revised Budget
<b><u>CAPITAL FUNDING</u></b>							
Rates and Other Untied Charges (General Fund)	5,594,235	4,580,300	44,594	16,710	45,248	4,686,852	119%
Operational Grants and Contributions (All Funds)	1,471,751	1,577,400				1,577,400	93%
Capital Grants and Contributions (All Funds)	546,721	3,049,123	58,060	315,000	120,144	3,542,327	15%
Internal Restrictions (General Fund)							
- renewals/new assets	2,681,470	2,478,000	2,627,536	219,327	509,650	5,834,513	46%
External Restrictions (excluding grants)							
- water supply	494,928	404,900	328,961	142,081		875,942	57%
- sewerage	276,565	383,500		75,500		459,000	60%
- domestic waste management (DWM)	108,286	1,500,000				1,500,000	7%
- stormwater							
- section 94	358,561	359,500	19,794	9,503	5,898	394,695	91%
Other Capital Funding Sources e.g.							
- loans		974,000	300,000		-538,000	736,000	
Income from Sale of Assets							
- plant and equipment (general fund)							
- land and buildings							
<b>TOTAL CAPITAL FUNDING</b>	<b>11,532,516</b>	<b>15,306,723</b>	<b>3,378,945</b>	<b>778,121</b>	<b>142,940</b>	<b>19,606,729</b>	<b>59%</b>
<b><u>CAPITAL EXPENDITURE</u></b>							
New Assets							
- plant and equipment	6,270						
- land and buildings	133,120			123,400	19,637	143,037	93%
- Roads, Bridges, Footpaths	28,136	1,062,460				1,062,460	3%
- infrastructure	800,200	3,960,000	328,961	-127,919		4,161,042	19%
- other new assets	118,462	127,900	76,298		140,507	344,705	34%
Renewals (Replacement)							
- plant and equipment	1,676,939	1,258,500	8,456	8,975	293,050	1,568,981	107%
- land and buildings	443,482	522,000	11,338	49,238	26,600	609,176	73%
- Roads, Bridges, Footpaths	5,155,436	4,893,323	2,157,196	95,927	-395,752	6,750,694	76%
- infrastructure	906,671	1,549,140	58,715	301,000		1,908,855	47%
- other asset renewals	2,143,911	1,701,700	737,980	327,500	58,898	2,826,078	76%
Loan Repayments (Principal)							
- renewals	119,888	231,700				231,700	52%
- new assets							
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>11,532,516</b>	<b>15,306,723</b>	<b>3,378,945</b>	<b>778,121</b>	<b>142,940</b>	<b>19,606,729</b>	<b>59%</b>

Cap QBRS Stat 2019 (2)

UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL EXPENDITURE BUDGET - 2018/2019 as at 31 March 2019 Capital Expenditure - Acquisition/Renewal of Assets *Actual expenditure figures includes creditor commitments									
Job Description	Ledger No.	Actual Expenditure	Original Budget Estimate 2018/2019	September Revotes & Reserves Transfers	December Revotes & Reserves Transfers	March Revotes & Reserves Transfers	Revised Total Budget	Actual/ Revised Budget %	Budget Variances
<b>GENERAL FUND</b>									
<b>1.COMMUNITY</b>									
<i>Emergency Services and Fire Protection</i>									
s94 - Taralga Bush Fire Brigade Assets	01.55351.4050.002	\$3,461		\$2,935	\$526		\$3,461	100%	
Land Broadway/Oolong RFS Shed Site- s94 fund	01.55307.4050.002	\$6,046		\$5,518	\$528		\$6,046	100%	
s94 - Gunning Bush Fire Brigade Assets	01.55231.4050.002	\$5,820		\$5,820			\$5,820	100%	
Gurrundah Bushfire Brigade - s94	01.55454.4050.002	\$2,400		\$2,400			\$2,400	100%	
Binda Bush Fire Brigade Assets - (s94)	01.55442.4050.002	\$5,284		\$3,121	\$1,454	\$709	\$5,284	100%	
S94 Crookwell Bush Fire Brigade Equipment	01.55632.4050.002	\$5,890			\$5,890		\$5,890	100%	
S94 Crookwell Bush Fire Brigade New Shed	01.55237.4050.002	\$2,593				\$2,593	\$2,593	100%	
Tarlo Bushfire Brigade - s94	01.55448.4050.002	\$3,701			\$1,105	\$2,596	\$3,701	100%	
Radio Comms Improvements (transfer from reserves)	01.55119.4125.002	\$50,022				\$50,000	\$50,000	100%	
<i>Animal Control</i>									
Crookwell Pound - Impounding Yard Improvements (Sec. 94 Funded)	01.55183.4103.002		\$3,000				\$3,000		
<i>Health Services, Medical Centres, Aged, Disabled and Community Services</i>									
Health Services, Medical Centres - (18/19 & 19/20 Internal Painting Crookwell Health	01.55229.4103.002		\$30,000				\$30,000		
<i>Public Libraries</i>									
Crookwell and Gunning Libraries - Computers and Printers	01.55190.4135.002	\$6,316	\$7,500				\$7,500	84%	
Crookwell and Gunning Libraries - Office Equipment, Furniture & Fittings	01.55464.4103.002	\$3,291		\$3,291			\$3,291	100%	
Gunning Library - Roof Replacement and Structural Repairs	01.55106.4103.002	\$8,701	\$50,000				\$50,000	17%	
Spydus NSW State Library Grant (transfer from unexpended grants)	01.55643.4130.002	\$28,494				\$33,507	\$33,507	85%	
<i>Public Halls, Cultural Services, Community Centres and Museums</i>									
Crookwell Memorial Hall - Crookwell Historical Society - Internal Painting	01.55112.4103.002		\$10,000				\$10,000		
Bigga Memorial Hall - Water Tank replacement	01.55609.4103.002	\$17,953	\$10,000	\$7,953			\$17,953	100%	
Tony Foley Centre - Roof, Painting & Toilet Upgrade	01.55242.4103.002	\$16,864	\$65,000				\$65,000	26%	
Breadalbane Hall Patio (Mulwaree Trust)	01.55387.4103.002	\$18,592				\$19,637	\$19,637	95%	
Breadalbane Hall Pergola (Stronger Communities)	01.55641.4103.002					\$67,000	\$67,000		
<i>Sporting Grounds and Parks and Gardens</i>									
Kiamma Creek/Pat Cullen Reserve Marsden Street Entrance Improvements	01.55586.4150.002	\$9,247		\$10,000			\$10,000	92%	
Memorial Oval - Building Replacement - Amenities, Gym & Function Centre (\$600k grant funded, \$540k received 17/18 & \$60k in 18/19)	01.55426.4103.002	\$1,582,604	\$1,036,000	\$300,000	\$315,000		\$1,651,000	96%	
(\$736,000 funded from Loans, \$315,000 Grant SCCF2)									
Barbour Park Baby Swing Erection	01.55631.4150.002	\$9,792		\$10,060			\$10,060	97%	
<i>Swimming Pools</i>									
Crookwell Swimming Pool Improvements 17/18 - Toddler's Pool	01.55588.4155.002	\$13,135		\$12,209			\$12,209	108%	-\$926
Crookwell Swimming Pool - Painting Facade	01.55276.4155.002	\$19,771		\$15,000			\$15,000	132%	-\$4,771
Gunning Swimming Pool - step access to pool	01.55589.4155.002		\$25,000				\$25,000	63%	
<b>Total Community Expenditure</b>		<b>\$1,819,978</b>	<b>\$1,236,500</b>	<b>\$378,307</b>	<b>\$324,503</b>	<b>\$176,042</b>	<b>\$2,115,352</b>	<b>86%</b>	<b>-\$5,697</b>

UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL EXPENDITURE BUDGET - 2018/2019 as at 31 March 2019 Capital Expenditure - Acquisition/Renewal of Assets *Actual expenditure figures includes creditor commitments									
Job Description	Ledger No.	Actual Expenditure	Original Budget Estimate 2018/2019	September Revotes & Reserves Transfers	December Revotes & Reserves Transfers	March Revotes & Reserves Transfers	Revised Total Budget	Actual/ Revised Budget %	Budget Variances
<b>GENERAL FUND</b>									
<b>2. ENVIRONMENT</b>									
<i>Town Planning and Development Control</i>									
LEP Review & Section 94 Plan Review (\$75k Plan Administration Sec 94 Funded)	01.55186.2899.002	\$20,250		\$45,000			\$45,000	45%	
ePlanning Stage 2 - Implementation & GIS Integration	01.55430.4130.002		\$40,000				\$40,000		
<i>Housing</i>									
Staff Accommodation Capital Replacements/Improvements (3 Houses)	01.55256.4103.002		\$15,000				\$15,000		
Staff Accommodation Bathrooms Restoration Redground Road	01.55222.4103.002	\$44,543	\$20,000		\$16,710		\$36,710	86%	
<i>Environmental Systems and Protection</i>									
<i>Noxious Weeds Control</i>									
<i>Building Control</i>									
<b>Total Environment Expenditure</b>		<b>\$64,793</b>	<b>\$75,000</b>	<b>\$45,000</b>	<b>\$16,710</b>		<b>\$136,710</b>	<b>47%</b>	
<b>GENERAL FUND</b>									
<b>3. ECONOMY</b>									
<i>Financial Services</i>									
Loans - Principal Reduction (Former Crookwell Loan 168 - Finalised 6/4/2021)	01.60006.4900.002	\$12,606	\$25,800				\$25,800	49%	
Loans - Principal Reduction (Bridges Loan 172 - Finalised 23/12/2024)	01.60008.4900.002	\$49,633	\$101,400				\$101,400	49%	
<i>Administration and Corporate Support</i>									
New Council Community & Civic Centre (Transfer from Reserve)	01.55579.9006.002	\$130,527			\$123,400	\$26,600	\$150,000	87%	
<i>Information Technology</i>									
IT - Windows 10 Upgrade	01.55491.4135.002	\$114,339	\$221,800	\$12,700			\$234,500	49%	
IT - Authority Upgrade to 7.1	01.55334.4130.002		\$5,000				\$5,000		
IT - Software - (Acrobat & Antivirus, etc.)	01.55118.4130.002		\$40,000				\$40,000		
IT - Hardware - (19 x PCs incl. MS Office)	01.55103.4135.002	\$2,430	\$11,600				\$11,600		
IT - External Tape Backup	01.55429.4135.002	\$29,835	\$41,000				\$41,000		
IT - Data Projectors Replacement (Gunning)	01.55181.4135.002	\$13,560	\$14,500				\$14,500		
IT - Microwave Redundancy Units	01.55549.4135.002		\$5,500				\$5,500		
IT - Replace (UPS) Equipment	01.55245.4135.002	\$23,027	\$10,000				\$10,000		
IT - Replace Printers	01.55310.4135.002		\$6,800				\$6,800		
IT - Additional Monitors - Environment & Planning	01.55610.4135.002	\$826	\$5,000				\$5,000		
IT - Network Improvements	01.55001.4135.002	\$2,725	\$2,000				\$2,000		
IT - Design Engineer & Trainees 1 x 64 bit Windows 7 PCs for Civilcad	01.55102.4135.002	\$16,733	\$7,200				\$7,200		
<i>Information Technology (cont.)</i>		\$12,079		\$12,700			\$12,700		



UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL EXPENDITURE BUDGET - 2018/2019 as at 31 March 2019 Capital Expenditure - Acquisition/Renewal of Assets *Actual expenditure figures includes creditor commitments									
Job Description	Ledger No.	Actual Expenditure	Original Budget Estimate 2018/2019	September Revotes & Reserves Transfers	December Revotes & Reserves Transfers	March Revotes & Reserves Transfers	Revised Total Budget	Actual/ Revised Budget %	Budget Variances
IT - Smart Phones (6) - iPhones - Management & Mayor	01.55492.4050.002	\$8,330	\$9,500				\$9,500		
IT - iPads (5) - Environment & Planning	01.55445.4135.002	\$4,794	\$7,500				\$7,500		
IT - Hardware - Replacement of Existing iPads	01.55445.4135.002		\$18,000				\$18,000		
IT - Hardware - A2 Printer/Scanner	01.55310.4135.002		\$15,700				\$15,700		
IT - Stormwater System Software	01.55611.4130.002		\$4,500				\$4,500		
IT - Civil3D CAD Software	01.55612.4130.002		\$9,000				\$9,000		
IT - Electronic Stamping Software for Online Lodgement	01.55613.4130.002		\$9,000				\$9,000		
IT - Unified Telecommunications System	01.55551.4130.002	\$65,746		\$56,098			\$56,098	117%	-\$9,648
<i>Caravan Parks</i>									
<i>Tourism Promotion and Business</i>									
Christmas Decorations Equipment Installation - Goulburn Street Crookwell	01.55590.4103.002		\$3,000				\$3,000		
Christmas Decorations Equipment Installation - Other Towns & Villages	01.55590.4103.002		\$3,000				\$3,000		
Effluent Dump Point (RV Friendly Town) - Taralga	01.55522.4150.002			\$7,500			\$7,500		
<b>Total Economy Expenditure</b>		<b>\$372,851</b>	<b>\$355,000</b>	<b>\$76,298</b>	<b>\$123,400</b>	<b>\$26,600</b>	<b>\$581,298</b>	<b>64%</b>	<b>-\$9,648</b>

UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL EXPENDITURE BUDGET - 2018/2019 as at 31 March 2019 Capital Expenditure - Acquisition/Renewal of Assets *Actual expenditure figures includes creditor commitments									
Job Description	Ledger No.	Actual Expenditure	Original Budget Estimate 2018/2019	September Revotes & Reserves Transfers	December Revotes & Reserves Transfers	March Revotes & Reserves Transfers	Revised Total Budget	Actual/ Revised Budget %	Budget Variances
<b>GENERAL FUND AND DWM FUND</b>									
<b>4. INFRASTRUCTURE</b>									
<i>Roads, Bridges, Cycle ways, Footpaths and Kerb and Guttering</i>									
<i>Urban Local Roads</i>									
<i>Urban Unsealed Rd - Road Reconstruction and Sealing</i>									
Yass Street - (Cooper Street to Park Street) - Gunning	01.55163.5103.002	\$72,345	\$30,000			\$40,000	\$70,000	103%	-\$2,345
<i>Urban Sealed Rd - Road Pavement Rehabilitation</i>									
Warrataw Street - (Cullivan Street to Lenda Street) - Gunning	01.55163.5103.001								
Urban Sealed Roads - Bitumen Resealing and Pavement Rehab	01.55163.5101.002		\$100,000	\$40,000			\$140,000		
Yass St Gunning Pavement Rehabilitation	01.55642.5103.001	\$32,526							-\$32,526
<i>Roads to Recovery</i>									
Roads to Recovery - Local Roads Gravel Resheeting Program		\$529,799	\$567,000				\$567,000	93%	
Abbey Collins Road	01.50179.1430.002		\$22,000				\$22,000		
Armours Road	01.50154.1430.002		\$22,000				\$22,000		
Bevendale Road	01.50127.1430.002	\$14,419	\$22,000				\$22,000		
Biala Road	01.50128.1430.002	\$10,304	\$12,000				\$12,000		
Brayton Road	01.50092.1430.002	\$48,227	\$22,000				\$22,000		
Bulleys Crossing Road	01.50023.1430.002	\$18,178	\$22,000				\$22,000		
Carrabungla Road	01.50035.1430.002	\$13,418	\$22,000				\$22,000		
Ciancys Road	01.50034.1430.002	\$22,965	\$22,000				\$22,000		
Craigs Road	01.50076.1430.002	\$22,895	\$22,000				\$22,000		
Golspie Road	01.50029.1430.002	\$12,057	\$12,000				\$12,000		
Greenmantle Road	01.50138.1430.002	\$16,662	\$22,000				\$22,000		
Hillgrove Road	01.50187.1430.002		\$22,000				\$22,000		
Jerrara Road	01.50108.1430.002	\$13,090	\$19,500				\$19,500		
Jerrong Road	01.50181.1430.002	\$26,276	\$22,000				\$22,000		
Lost River Road	01.50142.1430.002	\$32,337	\$38,500				\$38,500		
Maryvale Road	01.50111.1430.002	\$22,543	\$22,000				\$22,000		
Middle Arm Road	01.50169.1430.002	\$13,132	\$13,000				\$13,000		
Old South Road	01.50145.1430.002	\$21,075	\$22,000				\$22,000		
Peelwood Road	01.50146.1430.002	\$29,816	\$22,000				\$22,000		
Redground Road	01.50017.1430.002	\$39,612	\$22,000				\$22,000		
Redground Heights Road	01.50117.1430.002	\$12,482	\$22,000				\$22,000		
Roads to Recovery - Local Roads Gravel Resheeting Program (cont.)									

UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL EXPENDITURE BUDGET - 2018/2019 as at 31 March 2019 Capital Expenditure - Acquisition/Renewal of Assets *Actual expenditure figures includes creditor commitments									
Job Description	Ledger No.	Actual Expenditure	Original Budget Estimate 2018/2019	September Revotes & Reserves Transfers	December Revotes & Reserves Transfers	March Revotes & Reserves Transfers	Revised Total Budget	Actual/ Revised Budget %	Budget Variances
Reids Flat Road	01.50147.1430.002	\$23,347	\$22,000				\$22,000		
Sapphire Road	01.50149.1430.002	\$17,861	\$22,000				\$22,000		
Third Creek Road	01.50158.1430.002	\$1,274							
Towrang Road	01.50122.1430.002	\$48,227	\$22,000				\$22,000		
Weroona Lane	01.50186.1430.002	\$16,882	\$22,000				\$22,000		
Wheeo Road	01.50152.1430.002	\$22,691	\$22,000				\$22,000		
Woodhouselee Road	01.50078.1430.002	\$10,030	\$10,000				\$10,000		
<u>Roads to Recovery - Rural Sealed Road Pavement Rehabilitation</u>									
Roads to Recovery - Grabine Road Construction - Total of \$3m over 8 Years (Project funding completed 2019/2020) includes \$200k deferred from 17/18)	01.50126.1430.001	\$400,000	\$400,000			\$100,000	\$500,000	101%	-\$6,122
<u>Rural Local Roads</u>									
Grabine Road Construction - Total of \$1.6m over 4 Years (Tranche 2 Special Grant - 50% Funding \$800,000 2016/2017 to 2019/2020) (16/17 \$200k, 17/18 \$200k (deferred to 18/19), 18/19 \$200k, 19/20 \$200k)	01.55460.9101.001	\$506,122	\$400,000				\$400,000		
<u>Rural Local Roads (cont.)</u>									
<u>Gravel Resheeting Rural Local Roads (Transfer from Sec. 94 Reserve)</u>									
<u>Roads Scheduled for Gravel Resheeting</u>									
Andersons Road	01.55615.1430.002	\$16,116	\$11,000				\$11,000		
Biala Road	01.55616.1430.002	\$7,767	\$10,000				\$10,000		
Chapmans Lane	01.55469.1430.002	\$21,938	\$22,000				\$22,000		
Broadway Road	01.55617.1430.002	\$7,656	\$22,000				\$22,000		
Coolalie Road	01.55540.1430.002	\$10,179	\$22,000				\$22,000		
Golspie Road	01.55541.1430.002	\$6,177	\$10,000				\$10,000		
Jerrara Road	01.55618.1430.002		\$2,500				\$2,500		
Kangoolah Road	01.55619.1430.002	\$23,849	\$22,000				\$22,000		
Laggan Rd	01.55462.5103.002	\$25,997							
Lower Greendale Road	01.55620.1430.002	\$16,178	\$22,000				\$22,000		
Middle Arm Road	01.55472.1430.002	\$8,676	\$9,000				\$9,000		
Old South Road	01.55621.1430.002	\$8,269	\$22,000				\$22,000		
Peelwood Road	01.55474.1430.002	\$14,526	\$22,000				\$22,000		
Prices Lane	01.55622.1430.002	\$16,476	\$22,000				\$22,000		
Woodhouselee Road	01.55543.1430.002	\$12,928	\$12,000				\$12,000		
Woodville Road	01.55412.1430.002	\$22,328	\$22,000				\$22,000		



UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL EXPENDITURE BUDGET - 2018/2019 as at 31 March 2019 Capital Expenditure - Acquisition/Renewal of Assets *Actual expenditure figures includes creditor commitments									
Job Description	Ledger No.	Actual Expenditure	Original Budget Estimate 2018/2019	September Revotes & Reserves Transfers	December Revotes & Reserves Transfers	March Revotes & Reserves Transfers	Revised Total Budget	Actual/ Revised Budget %	Budget Variances
<b>Rural Local Roads (cont.)</b>									
Rural Local Sealed Road - Bitumen Resealing and Pavement Rehab	01.55162.5101.002	\$595,279	\$480,000	\$108,000			\$588,000	87%	
Rural Local Road - Cullenin Road Rehabilitation	01.55162.5103.002		\$100,000				\$100,000		
Rural Local Road - Pejar Road - Replace Corrugated Steel Pipes	01.55530.9006.002	\$160,827	\$220,000				\$220,000	73%	
Rural Local Road - Bannister Lane Curve Realignment & Initial Seal	01.55582.2605.002	\$515,738		\$315,926	\$95,927		\$411,853	125%	-\$103,885
Rural Local Road - Drainage Improvements	01.55623.9010.002		\$50,000				\$50,000		
Rural Local Road - Causeway Improvement Program	01.55614.9010.002		\$25,000				\$25,000		
<b>Regional Roads</b>									
Black Spot Funding Taralga Rd Safety Improvements	01.55573.9006.002								
Black Spot Funding Binda Rd Safety Improvements	01.55570.2605.002								
Resealing Program (RMS Block Grant Funded)	01.50523.5101.002	\$527,804	\$437,400				\$437,400	121%	-\$90,404
Rehabilitation - MR241 - Rye Park Road (100% Black Spot Grant Funded)	01.52412.5101.002	\$123,460	\$124,423				\$124,423	99%	
(50% RMS REPAIR Grant Funded / 50% Council Funded)									
Rehabilitation - Gundaroo Road MR52	01.50527.5101.002	\$182,807		\$181,500			\$181,500	133%	-\$59,249
Regional Road Rehabilitation - MR52 Gunning Rd (Devil's Elbow)	01.50528.5101.002	\$57,942							
Rehabilitation - MR248E - Laggan Road	01.52484.5101.002	\$15,421	\$745,000				\$745,000	2%	
(\$311,000 RMS REPAIR Grant Funded)	01.52483.5101.002								
(\$311,000 Council Funded)									
(\$123,000 RMS 3x3 Grant Funded)									
Black Spot Funding MR258 Wombeyan Caves Rd	01.52582.5103.001	\$200,668		\$169,770			\$169,770	118%	-\$30,897
Black Spot Funding - MR256 Taralga Road	01.52570.9006.002	\$13,819							-\$13,819
<b>Regional Roads Timber Bridge Replacement Program</b>									
MR 256 - Timber Bridge Replacement - Abercrombie River	01.52563.2415.002	\$981,041		\$1,254,000			\$1,254,000	77%	
MR 248E - Timber Bridge Replacement - Kiamma Creek	01.52485.2604.002	\$28,136	\$1,062,460				\$1,062,460	3%	
(Restart NSW Grant (State Govt.) \$531,230)									
(Federal Bridges Renewal Program Grant \$450,000)									
(Block Grant \$81,230)									
Kiamma Creek Boardwalk Repl. - Gravel - (100% Cnc)	01.55564.1681.002			\$8,000			\$8,000		
<b>Local Roads Bridge Program</b>									
Crookwell River (Woodville Road)	01.55624.2604.002	\$6,792	\$538,000			-\$538,000			-\$6,792
<b>Footpaths and Cycleways</b>									
Traffic & Transport Cycleway Program - Lorn Street Collector (School to Church St)	01.55498.1681.002		\$100,000				\$100,000		
(Collector Public School) - (Subject to 50% RMS funding)									
(Subject to PAMP endorsement by Council)									
<b>Stronger Country Communities Fund</b>									
Pat Cullen Reserve - Community Recreation Area	01.55606.1681.02	\$240,507	\$223,564				\$223,564	108%	-\$16,943
Clifton Park - Community Connections and Pathway	01.55607.1681.02	\$98,781	\$112,189				\$112,189	88%	
Pedestrian Access and Mobility Plan Priorities	01.55604.1681.02	\$41,830	\$344,487				\$344,487	12%	
Re-energising the Collector Community Project	01.55605.1681.02	\$9,780	\$220,000				\$220,000	4%	
Footpaths Crookwell AP&H Society (Not Council Asset)	01.30801.1700.990								

UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL EXPENDITURE BUDGET - 2018/2019 as at 31 March 2019 Capital Expenditure - Acquisition/Renewal of Assets *Actual expenditure figures includes creditor commitments									
Job Description	Ledger No.	Actual Expenditure	Original Budget Estimate 2018/2019	September Revotes & Reserves Transfers	December Revotes & Reserves Transfers	March Revotes & Reserves Transfers	Revised Total Budget	Actual/ Revised Budget %	Budget Variances
<b>Kerb and Guttering</b>									
Kerb and Gutter Rehabilitation - Colyer Street (Memorial Oval to Wade Street)	01.55594.1640.002	\$31,290	\$50,000				\$50,000	63%	
<b>Other Infrastructure</b>									
Towns & Villages Streetscape Investigation & Program	01.55401.9006.002	\$93,989	\$150,000	\$154,000			\$304,000	31%	
RV Parking Taraiga	01.55625.9001.002		\$85,000		-\$32,000		\$53,000		
Crookwell Airstrip Concept Plans	01.55626.9006.002		\$15,000				\$15,000		
Crookwell Office carpark - fuel tank/seal	01.55531.4050.002	\$71,231		\$21,140			\$21,140	337%	-\$50,091
Bus Stop Bigga Construction	01.55633.2300.02			\$10,000			\$10,000		
Bus Stop Taraiga	01.55634.2300.02			\$10,000			\$10,000		
Bus Stop Binda Construction	01.55635.2300.02			\$10,000			\$10,000		
<b>Waste Centres, Rubbish Tips and Street Cleaning</b>									
Crookwell Landfill Remediation - EPA Requirement (\$102,000 from Tip Remediation Reserve & \$1,520,000 funded from DWM Reserve)	01.55257.4103.002	\$493,827	\$2,180,000				\$2,180,000	23%	
Crookwell Landfill Upgrade - EPA Requirement (\$1.5m funded from Reserve)	01.55627.9006.002	\$31,392	\$1,780,000				\$1,780,000	2%	
Taraiga Transfer Station Improvements - Fence	01.55532.9401.002	\$21,027							-\$21,027
Collector Transfer Station Construction	01.55368.9401.002	\$29,480							-\$29,480
Gunning Rubbish Tip Fencing	01.55258.1997.002	\$23,792							-\$23,792
Gunning Landfill Design & Investigation	01.55628.9006.002		\$50,000				\$50,000	2%	
Waste Bins & Recycling Setup Bigga & Tuena	01.55354.9006.002	\$1,061	\$5,000				\$5,000	21%	
<b>Public Cemeteries</b>									
Lawn Cemeteries Columbariums (Transfer from Sec. 94 Reserve)	01.55175.4145.002	\$10,307	\$10,000				\$10,000	103%	-\$307
Stonequarry Creek Cemetery Restoration Program	01.55539.4102.002					\$3,000	\$3,000		
<b>Stormwater and Drainage</b>									
Goulburn St to Robertson Lane - Stormwater Replacement (27/19)	01.55369.4159.002	\$37,066				\$42,248	\$42,248	88%	
Goulburn Street Crookwell - Gross Pollutant Trap	01.55569.4159.002	\$8,400							
Brooklands Street Crookwell - Detention Basin Works (funded from Stormwater Reserve)	01.55188.4159.002		\$200,000				\$200,000	4%	
Collector Stormwater Drainage	01.55187.4159.002	\$1,120	\$160,000	\$80,000			\$240,000	5%	
Church Street Collector - Storm Drain (Reserves)	01.55567.4103.002	\$9,828							
<b>Public Conveniences and Amenities</b>									
Tuena - Amenities Replacement (50% Veolia Grant funded)	01.55510.4103.002	\$65,603	\$92,000				\$92,000	71%	
Goodhew Park - Revitalisation (Amenities block, playground equipment & drainage works)	01.55466.4150.002	\$231,195	\$210,000		\$32,000		\$242,000	96%	
(\$94k Transfer from S94 Reserve & \$66k Transfer from Reserve) & (\$50k Stronger Communities)		\$81,573	\$95,000				\$95,000	86%	
Clifton Park - toilet / amenities block construction (Veolia grant \$45k & other grants)	01.55603.4103.002								



UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL EXPENDITURE BUDGET - 2018/2019 as at 31 March 2019 Capital Expenditure - Acquisition/Renewal of Assets *Actual expenditure figures includes creditor commitments									
Job Description	Ledger No.	Actual Expenditure	Original Budget Estimate 2018/2019	September Revotes & Reserves Transfers	December Revotes & Reserves Transfers	March Revotes & Reserves Transfers	Revised Total Budget	Actual/ Revised Budget %	Budget Variances
<i>Engineering, Purchasing and Works Supervision</i>									
<i>Plant and Equipment Operations</i>									
Motor Vehicle Net Replacement Cost - (see Motor Vehicle Schedule)	01.59000.4210.004	\$577,341	\$434,600				\$434,600	105%	-\$81,602
Heavy Plant Fleet Net Replacement Cost - (see Plant Schedule)	01.59000.4210.004	\$1,003,608	\$799,200			\$293,050	\$1,092,250		
Workshop Plant and Tools	01.55122.4120.002		\$4,000				\$4,000		
Crookwell Plant Workshop Improvements	01.55123.4103.002	\$1,740							
Hoist	01.55637.4210.773	\$6,270							
Survey Laptop	01.55630.4135.002	\$2,289							
Survey Equipment	01.55629.4120.002	\$16,657							
Survey Equipment	01.55394.4120.002	\$4,547							
<i>Domestic Waste Management (DWM)</i>									
DWM Plant Net Replacement Cost - (see Plant Schedule)	06.59000.4210.004								
DWM Purchase of 120 & 240 Litre Mobile Bins	06.06502.4050.002	\$108,286		\$115,000			\$115,000	94%	
<b>Total Infrastructure Expenditure</b>		<b>\$8,503,402</b>	<b>\$12,851,823</b>	<b>\$2,477,337</b>	<b>\$95,927</b>	<b>-\$59,702</b>	<b>\$15,365,385</b>	<b>55%</b>	<b>-\$569,281</b>

UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL EXPENDITURE BUDGET - 2018/2019 as at 31 March 2019 Capital Expenditure - Acquisition/Renewal of Assets *Actual expenditure figures includes creditor commitments									
Job Description	Ledger No.	Actual Expenditure	Original Budget Estimate 2018/2019	September Revotes & Reserves Transfers	December Revotes & Reserves Transfers	March Revotes & Reserves Transfers	Revised Total Budget	Actual/ Revised Budget %	Budget Variances
<b>WATER SUPPLY FUND</b>									
<i>Crookwell Water Supply Fund</i>									
Loan Principal Reduction (Former Crookwell Loan 163W - Finalised 24/4/2022)	02.02600.4900.002	\$27,650	\$56,300				\$56,300	49%	
Mains Replacement - General	02.02547.2194.002	\$5,740	\$150,000				\$150,000	4%	
Crookwell DAFF Water Treatment Plant	02.02562.4200.002	\$200,681		\$328,961	-\$127,919		\$201,042	100%	
Computer Replacement Water Treatment Plant (PC)	02.02535.4135.002	\$2,063	\$1,200				\$1,200	172%	-\$863
Water Meter Reading Software	02.02565.4130.002	\$3,800							-\$3,800
Motor Vehicle- Net Repl. Cost - (see Motor Vehicle Schedule)	02.59000.4210.004								
<i>Gunning Water Supply Fund</i>									
Mains Replacement	09.09511.2194.002		\$60,000				\$60,000		
<i>Dalton Water Supply Fund</i>									
Mains Replacements	11.11508.2194.002	\$2,858	\$30,000		-\$3,244		\$26,756	11%	
Standpipe	11.11510.4200.002	\$7,771	\$10,000		-\$2,229		\$7,771	100%	
Water Reservoir Restoration	11.11511.4200.002	\$40,473	\$35,000		\$5,473		\$40,473	100%	
<i>Taralga Water Supply Fund</i>									
Loan Principal Reduction (Loan 170 - Finalised 9/2/2037)	12.12600.4900.002	\$12,423	\$12,400				\$12,400	100%	
Mains Replacements	12.12511.2194.002	\$4,100	\$50,000				\$50,000	8%	
Taralga Water Supply Upgrade	12.12512.4200.002	\$187,368			\$270,000		\$270,000	69%	
<b>Total Water Supply Services Expenditure</b>		<b>\$494,928</b>	<b>\$404,900</b>	<b>\$328,961</b>	<b>\$142,081</b>		<b>\$875,942</b>	<b>57%</b>	<b>-\$4,663</b>

UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL EXPENDITURE BUDGET - 2018/2019 as at 31 March 2019 Capital Expenditure - Acquisition/Renewal of Assets *Actual expenditure figures includes creditor commitments									
Job Description	Ledger No.	Actual Expenditure	Original Budget Estimate 2018/2019	September Revotes & Reserves Transfers	December Revotes & Reserves Transfers	March Revotes & Reserves Transfers	Revised Total Budget	Actual/ Revised Budget %	Budget Variances
<b>SEWERAGE FUND</b>									
<i>Crookwell Sewerage Fund</i>									
Loan Principal Reduction (Former Crookwell Loan 163S - Finalised 24/4/2022)	03.03600.4900.002	\$17,576	\$35,800				\$35,800	49%	
Sewer Main Rehabilitation / Renewal	03.03535.4300.002	\$159,444	\$100,000	\$58,715			\$158,715	100%	-\$729
Sewerage Pumping Station Upgrades/ pump replacements	03.03530.4300.002	\$40,368	\$10,000		\$31,000		\$41,000	98%	
New Sludge Lagoon									
Decommission trickling filter plant									
Sewerage Treatment Plant - Internal Roads	03.03537.4300.002	\$5,584	\$100,000				\$100,000	6%	
Geo Tube for Sludge Drying	03.03527.4300.002		\$7,000				\$7,000		
Sewerage Treatment Plant Mechanical and Electrical Replacements	03.03528.4300.002								
Motor Vehicle Net Repl. - (see Motor Vehicle Schedule)	03.59000.4210.004		\$20,700				\$20,700		
Computer Replacement Sewer Fund STP (Laptop)	03.03532.4135.002	\$1,897	\$2,100	\$14,327			\$16,427	12%	
Kennedy St Pump PLC Controller Update	03.03538.4120.002	\$48,068			\$44,500		\$44,500	108%	-\$3,568
<i>Gunning Sewerage Fund</i>									
Sewer Main Rehabilitation / Renewal	10.10507.4300.002		\$80,000				\$80,000		
<i>Taralga Sewerage Fund</i>									
Loan Principal Reduction (Loan 170 - Finalised 9/2/2037)	13.13600.4900.002	\$2,901	\$2,900				\$2,900	100%	
Sewer Main Rehabilitation / Renewal	13.13516.4300.002	\$727	\$25,000				\$25,000	3%	
<b>Total Sewerage Services Expenditure</b>		<b>\$276,565</b>	<b>\$383,500</b>	<b>\$73,042</b>	<b>\$75,500</b>		<b>\$532,042</b>	<b>52%</b>	<b>-\$4,297</b>
<b>GENERAL FUND</b>									
<b>5. CIVIC LEADERSHIP</b>									
<i>Real Estate Development</i>									
<b>Total Civic Leadership Expenditure</b>									
<b>Total Capital Works Expenditure</b>		<b>\$11,532,516</b>	<b>\$15,306,723</b>	<b>\$3,378,945</b>	<b>\$778,121</b>	<b>\$142,940</b>	<b>\$19,606,729</b>	<b>59%</b>	<b>-\$593,585</b>
<b>Capital Works Funding by Fund:-</b>									
General Fund Expenditure	85%	\$10,621,345	\$13,018,323	\$2,976,942	\$560,540	\$142,940	\$16,698,745	64%	-\$584,625
DWM Fund Expenditure	10%	\$139,678	\$1,500,000				\$1,500,000	9%	
Water Supply Funds Expenditure	3%	\$494,928	\$404,900	\$328,961	\$142,081		\$875,942	57%	-\$4,663
Sewerage Funds Expenditure	3%	\$276,565	\$383,500	\$73,041	\$75,500		\$532,042	52%	-\$4,297
<b>Total of All Funds Expenditure</b>	<b>100%</b>	<b>\$11,532,516</b>	<b>\$15,306,723</b>	<b>\$3,378,945</b>	<b>\$778,121</b>	<b>\$142,940</b>	<b>\$19,606,729</b>	<b>59%</b>	<b>-\$593,585</b>



UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL INCOME BUDGET - 2018/2019 as at 31 March 2019 Grants and Contributions Provided for Capital Purposes								
Job Description	Ledger No.	Actual Income	Original Budget Estimate 2018/2019	September Revotes & Reserves Transfers	December Revotes & Reserves Transfers	March Revotes & Reserves Transfers	Revised Total Budget	Actual/ Revised Budget %
<b>GENERAL FUND</b>								
<b>1.COMMUNITY</b>								
<i>Emergency Services and Fire Protection</i>								
Bushfire Brigade Transfer from s94 Reserve	01.38001.4250.999	\$35,195		\$19,794	\$9,503	\$5,898	\$35,195	100%
Radio Communications Improvements Reserve	01.38001.4250.998	\$50,000				\$50,000	\$50,000	100%
<i>Animal Control</i>								
Crookwell Pound - Impounding Yard Improvements (Transfer from Sec. 94 Reserve)	01.45001.4250.999		\$3,000				\$3,000	
<i>Health Services, Medical Centres, Aged, Disabled and Community Services</i>								
<i>Public Libraries</i>								
Spydus Software - Transfer from Reserve	01.28001.4250.999	\$28,494				\$33,507	\$33,507	85%
<i>Public Halls, Cultural Services, Community Centres and Museums</i>								
Bigga Hall - Income	01.32301.1700.998	\$3,238						
Breadalbane Hall - Pergola (Stronger Communities Grant)	01.32381.1700.990	\$22,110				\$67,000	\$67,000	33%
Breadalbane Hall - Patio (Mulwaree Trust)	01.32381.1700.990					\$7,141	\$7,141	
Breadalbane Hall - Patio (Committee contribution)	01.32381.1750.990					\$12,496	\$12,496	
<i>Sporting Grounds and Parks and Gardens</i>								
Kiamma Creek/Pat Cullen Reserve Marsden Street Entrance Improvements (50% contribution from Kiamma Creek Landcare Group)	01.35301.1750.901	\$8,000		\$18,000			\$18,000	44%
Memorial Oval - Building Replacement - Amenities, Gym & Function Centre (\$60K Grant)	01.35301.1750.320		\$60,000		\$315,000		\$375,000	
Memorial Oval - Building Replacement - Amenities, Gym & Function Centre (\$736K loans)	01.35301.6200.999		\$436,000	\$300,000			\$736,000	
Memorial Oval - Building Replacement - Amenities, Gym & Function Centre (\$540K Received 2017/18)	01.35301.4250.999	\$540,000	\$540,000				\$540,000	100%
<i>Other Contributions - GDA Barbour Park</i>								
Other Contributions - GDA Barbour Park	01.35301.1750.932	\$1,500		\$1,500			\$1,500	100%
<i>Swimming Pools</i>								
Carry Over Works Crookwell Swimming Pool (Transfer from Reserve)	01.35010.4251.999	\$13,135		\$15,000			\$15,000	88%
<b>Total Community Income</b>		<b>\$701,672</b>	<b>\$1,039,000</b>	<b>\$354,294</b>	<b>\$324,503</b>	<b>\$176,042</b>	<b>\$1,893,839</b>	<b>37%</b>

UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL INCOME BUDGET - 2018/2019 as at 31 March 2019 Grants and Contributions Provided for Capital Purposes								
Job Description	Ledger No.	Actual Income	Original Budget Estimate 2018/2019	September Revotes & Reserves Transfers	December Revotes & Reserves Transfers	March Revotes & Reserves Transfers	Revised Total Budget	Actual/ Revised Budget %
<b>GENERAL FUND</b>								
<b>2. ENVIRONMENT</b>								
<i>Town Planning and Development Control</i>								
S94 Contributions (Transfer from Reserve)	01.41001.4251.999	\$20,250		\$45,000			\$45,000	45%
<i>Section 94 - Development Contributions</i>								
Open Space	01.41001.1750.287	\$15,102	\$24,400	\$8,560			\$32,960	46%
Bushfire	01.41001.1750.322	\$12,556	\$22,200				\$22,200	57%
Community Facilities/Amenities	01.41001.1750.288	\$26,154	\$44,600				\$44,600	59%
Roads/Traffic Construction	01.41001.1750.289	\$184,185	\$307,700				\$307,700	60%
Extractive Industries	01.41001.1750.292	\$5,089	\$9,700				\$9,700	52%
Plan Administration	01.41001.1750.295	\$3,975	\$5,400				\$5,400	74%
<i>Housing</i>								
<i>Environmental Systems and Protection</i>								
<i>Noxious Weeds Control</i>								
<i>Building Control</i>								
<b>Total Environment Income</b>		<b>\$267,311</b>	<b>\$414,000</b>	<b>\$53,560</b>			<b>\$467,560</b>	<b>57%</b>

UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL INCOME BUDGET - 2018/2019 as at 31 March 2019 Grants and Contributions Provided for Capital Purposes								
Job Description	Ledger No.	Actual Income	Original Budget Estimate 2018/2019	September Revotes & Reserves Transfers	December Revotes & Reserves Transfers	March Revotes & Reserves Transfers	Revised Total Budget	Actual/ Revised Budget %
<b>GENERAL FUND</b>								
3. ECONOMY								
<i>Financial Services</i>								
<i>Administration and Corporate Support</i>								
Administration Building & Infrastructure (Transfer from Reserve, New Council Chambers)	01.23001.4250.999	\$130,527			\$123,400	\$26,600	\$150,000	87%
<i>Information Technology</i>								
IT- Transfer from Reserve	01.24000.4251.999	\$77,824		\$68,798			\$68,798	113%
<i>Caravan Parks</i>								
<i>Tourism Promotion and Business</i>								
Carry Over Works (Transfer from Reserve)	01.27001.4250.999			\$7,500			\$7,500	
<b>Total Economy Income</b>		<b>\$208,351</b>		<b>\$76,298</b>	<b>\$123,400</b>	<b>\$26,600</b>	<b>\$226,298</b>	<b>92%</b>

UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL INCOME BUDGET - 2018/2019 as at 31 March 2019 Grants and Contributions Provided for Capital Purposes								
Job Description	Ledger No.	Actual Income	Original Budget Estimate 2018/2019	September Revotes & Reserves Transfers	December Revotes & Reserves Transfers	March Revotes & Reserves Transfers	Revised Total Budget	Actual/ Revised Budget %
<b>GENERAL FUND AND DWM FUND</b>								
<b>4. INFRASTRUCTURE</b>								
<i>Roads, Bridges, Cycle ways, Footpaths and Kerb and Guttering</i>								
<i>Urban Local Roads</i>								
Carry Over Works 2017/18 Local Roads (Transfer from Reserve)	01.30301.4250.999			\$148,000			\$148,000	
<i>Rural Local Roads</i>								
Grabine Road Construction - Total of \$1.6m over 4 Years	01.30301.1700.970	\$200,000	\$400,000				\$400,000	50%
Grabine Road Construction - Unexpended Grants	01.30301.4250.999	\$100,000				\$100,000	\$100,000	100%
(Tranche 2 Special Grant - 50% Funding \$800,000 2016/2017 to 2019/2020)								
(16/17 \$200k, 17/18 \$200k (deferred to 18/19), 18/19 \$200k, 19/20 \$200k)								
Grabine Road Construction - Total of \$800k over 4 Years								
(Tranche 3 Special Grant - 50% Funding \$800,000 2021/2022 to 2024/2025)								
(21/22 \$200k, 22/23 \$200k, 23/24 \$200k, 24/25 \$200k)								
Bannister Lane Curve Realignment & Initial Seal	01.30301.4250.999	\$315,926		\$315,926			\$315,926	100%
(\$140k Council Reserve, \$175,926 Gulien solar farm Sec 94A & \$100k Sec. 94)								
Carry Over Works 2017/18 Local Roads (Transfer from Reserve)	01.31001.4250.999	\$181,500		\$181,500			\$181,500	100%
Gravel Resheeting Roads (Transfer from Sec. 94 Reserve)	01.30301.4250.999	\$219,059	\$252,500				\$252,500	87%
<i>Regional Roads</i>								
Regional Road Rehabilitation - Laggan Road MR248E (50% RMS REPAIR Grant Funded)	01.31001.1700.318		\$311,000				\$311,000	
Rehabilitation - MR241 - Rye Park Road (100% Black Spot Grant Funded 2017/18)	01.31001.1700.318		\$124,423				\$124,423	
Regional Road Rehabilitation - MR258 - Wombeyan Caves Road - Reserve	01.31001.4250.999			\$156,658			\$156,658	
<i>Regional Roads Timber Bridge Replacement Program</i>								
MR 248E - Timber Bridge Replacement - Kiamma Creek	01.31001.1700.960		\$1,062,460				\$1,062,460	
(Restart NSW Grant (State Govt.) \$531,230)								
(Federal Bridges Renewal Program Grant \$450,000)								
(Block Grant \$81,230)								
MR256 - Timber Bridge Replacement - Abercrombie River(BRP \$579K, FCR 675k)	01.31001.1700.978			\$1,254,000			\$1,254,000	



UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL INCOME BUDGET - 2018/2019 as at 31 March 2019 Grants and Contributions Provided for Capital Purposes								
Job Description	Ledger No.	Actual Income	Original Budget Estimate 2018/2019	September Revotes & Reserves Transfers	December Revotes & Reserves Transfers	March Revotes & Reserves Transfers	Revised Total Budget	Actual/ Revised Budget %
<b>Local Roads Bridge Program</b>								
Crookwell River (Woodville Road) (Loan funded)	01.30751.6200.983		\$538,000			-\$538,000		
<b>Footpaths and Cycleways</b>								
Traffic & Transport Cycleway Program - Lorn Street Collector (Collector Public School) - (50% grant funded)	01.30801.1700.581		\$50,000				\$50,000	
<b>Stronger Country Communities Fund - Round 2</b>	01.35201.1700.990	\$252,450	\$900,240				\$900,240	28%
<b>Stronger Country Communities Fund - Round 1</b>	01.30801.1700.990	\$63,961						
<b>Kerb and Guttering</b>								
<b>Other Infrastructure</b>								
Crookwell Office carpark - fuel tank/seal	01.55396.4251.999	\$71,231		\$21,140			\$21,140	337%
Bus Shelters - Capital Grant Income	01.32501.1700.332	\$9,000		\$30,000			\$30,000	30%
Towns & Villages Streetscape (Transfer from Reserve)	01.31001.4250.999	\$93,989		\$154,000			\$154,000	61%
<b>Waste Centres, Rubbish Tips and Street Cleaning</b>								
Crookwell Landfill Remediation - EPA Requirement (from MULLER Budget Estimates) (\$102,000 from Tip remediation Reserve & \$1,090,000 funded from DWM Reserve)	01.39201.4250.999	\$493,827	\$1,622,000				\$1,622,000	30%
Crookwell Landfill Upgrade - EPA Requirement - (Transfer from DWM Reserve)	06.39201.4250.999		\$1,500,000				\$1,500,000	
Remediation of Waste Transfer Station Sites (50% funded by NSW EPA Grant)								
<b>Public Cemeteries</b>								
Lawn Cemeteries Columbariums (Transfer from Sec. 94 Reserve)	01.32001.4250.999	\$10,307	\$10,000				\$10,000	103%
Stonequarry Creek Restoration (Transfer from Sec. 94 Reserve)	01.32001.4250.999					\$3,000	\$3,000	
<b>Stormwater and Drainage</b>								
Brooklands Street Crookwell - Detention Basin Works (funded from Stormwater Levy Reserve)	01.39701.4250.999		\$200,000				\$200,000	
Collector Stormwater Drainage - (Funded Transfer from Reserve)	01.39701.4250.999			\$80,000			\$80,000	

UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL INCOME BUDGET - 2018/2019 as at 31 March 2019 Grants and Contributions Provided for Capital Purposes								
Job Description	Ledger No.	Actual Income	Original Budget Estimate 2018/2019	September Revotes & Reserves Transfers	December Revotes & Reserves Transfers	March Revotes & Reserves Transfers	Revised Total Budget	Actual/ Revised Budget %
<i>Public Conveniences and Amenities</i>								
Tuena - Amenities Replacement (50% Veolia Grant Funded)	01.35301.1700.570		\$46,000				\$46,000	
Goodhew Park - Revitalisation (Amenities block, playground equipment & drainage works) (\$66k Transfer from reserve)	01.35301.4250.999	\$66,000	\$66,000				\$66,000	100%
Goodhew Park - Revitalisation (Amenities block, playground equipment & drainage works) (\$50k Stronger Communities grant received 17/18)	01.35301.4250.999	\$50,000	\$50,000				\$50,000	100%
Goodhew Park - Revitalisation (Amenities block, playground equipment & drainage works) (\$94k Transfer from S94 Reserve)	01.35301.4251.999	\$94,000	\$94,000				\$94,000	100%
Clifton Park - toilet / amenities block construction (Veolia grant \$45k & other grants \$50k)	01.35301.1700.949	\$10,245	\$95,000				\$95,000	
<i>Engineering, Purchasing and Works Supervision</i>								
<i>Plant and Equipment Operations</i>								
Plant Replacement Reserve	01.33501.4250.999	\$88,642				\$293,050	\$293,050	30%
<i>Domestic Waste Management (DWM)</i>								
Section 94 Contribution - Garbage Disposal and Facilities	06.06011.1750.290	\$9,558	\$16,000				\$16,000	60%
DWM - Green Waste Bins & Service Implementation	06.06011.4250.999	\$108,286		\$115,000			\$115,000	94%
DWM - Green Waste (Transfer from Reserve)								
DWM - Green Waste (Transfer from Reserve)								
<b>Total Infrastructure Income</b>		<b>\$2,437,981</b>	<b>\$7,337,623</b>	<b>\$2,456,224</b>		<b>-\$141,950</b>	<b>\$9,651,897</b>	<b>25%</b>

UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL INCOME BUDGET - 2018/2019 as at 31 March 2019 Grants and Contributions Provided for Capital Purposes								
Job Description	Ledger No.	Actual Income	Original Budget Estimate 2018/2019	September Revotes & Reserves Transfers	December Revotes & Reserves Transfers	March Revotes & Reserves Transfers	Revised Total Budget	Actual/ Revised Budget %
<b>WATER SUPPLY FUND</b>								
<i>Crookwell Water Supply Fund</i>								
Water Section 64 Development Contributions	02.02001.1750.285	\$22,139	\$26,600				\$26,600	83%
Crookwell NEW DAFF Water Treatment Plant (Infrastructure NSW Grant)	02.02001.1700.571	-\$23,784						
Crookwell NEW DAFF Water Treatment Plant - Transfer from Reserve	02.02001.4250.999	\$200,681		\$328,961	\$142,081		\$471,042	43%
<i>Gunning Water Supply Fund</i>								
Water Section 64 Development Contributions	09.09001.1750.285	\$4,008	\$15,700				\$15,700	26%
<i>Dalton Water Supply Fund</i>								
Water Section 64 Development Contributions	11.11001.1750.285	\$4,008	\$2,200				\$2,200	182%
<i>Taraalga Water Supply Fund</i>								
Water Section 64 Development Contributions	12.12001.1750.285	\$8,016	\$9,600				\$9,600	84%
<b>Total Water Supply Services Income</b>		<b>\$215,068</b>	<b>\$54,100</b>	<b>\$328,961</b>	<b>\$142,081</b>		<b>\$525,142</b>	<b>41%</b>
<b>SEWERAGE FUND</b>								
<i>Crookwell Sewerage Fund</i>								
Sewerage Section 64 Development Contributions	03.03011.1750.285	\$31,112	\$21,200				\$21,200	147%
Sewer Reserves (Transfer from Reserve)	03.03011.4250.999	\$159,444		\$73,041	\$75,500		\$148,541	107%
<i>Gunning Sewerage Fund</i>								
Sewerage Section 64 Development Contributions	10.10001.1750.285	\$4,270	\$8,400				\$8,400	51%
<i>Taraalga Sewerage Fund</i>								
Sewerage Section 64 Development Contributions	13.13001.1750.285	\$8,540	\$5,600				\$5,600	153%
<b>Total Sewerage Services Income</b>		<b>\$203,366</b>	<b>\$35,200</b>	<b>\$73,041</b>	<b>\$75,500</b>		<b>\$183,741</b>	<b>111%</b>

UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL INCOME BUDGET - 2018/2019 as at 31 March 2019 Grants and Contributions Provided for Capital Purposes								
Job Description	Ledger No.	Actual Income	Original Budget Estimate 2018/2019	September Revotes & Reserves Transfers	December Revotes & Reserves Transfers	March Revotes & Reserves Transfers	Revised Total Budget	Actual/ Revised Budget %
<b>GENERAL FUND</b>								
5. CIVIC LEADERSHIP								
Real Estate Development								
Total Civic Leadership Income								
Total Capital Grants and Contributions Income, Transfers from Reserves & Loans		\$4,033,749	\$8,879,923	\$3,342,378	\$665,484	\$60,692	\$12,948,478	31%
Total Transfers from Reserves		\$2,789,756	\$3,978,000	\$2,396,596	\$340,981	\$503,157	\$7,218,735	39%
Total Section 94/64 Transfers from Reserves		\$358,561	\$359,500	\$606,282		\$8,898	\$974,680	37%
Total Loans			\$974,000	\$300,000		-\$538,000	\$736,000	
Total Capital Grants and Contributions		\$546,721	\$3,049,123	\$39,500	\$315,000	\$86,637	\$3,490,260	16%
Total Section 94 Budget Received - Not Funding This years capital works		\$338,712	\$519,300		\$9,503		\$528,803	64%
Total Capital Grants and Contributions Income, Transfers from Reserves & Loans		\$4,033,749	\$8,879,923	\$3,342,378	\$665,484	\$60,692	\$12,948,478	31%

# UPPER LACHLAN SHIRE COUNCIL



## 3RD QUARTER REVIEW OPERATIONAL PLAN – KEY PERFORMANCE INDICATORS **2018/2019**

***31 MARCH 2019***



<b>PRINCIPAL ACTIVITIES - KEY PERFORMANCE INDICATORS (KPI)</b>
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<b><u>FUNCTION (SERVICE)</u></b>	<b><u>PAGE NUMBER</u></b>
<b>COMMUNITY</b>	
Health Services, Medical Centres, Community Services, Aged and Disabled Services	4
Public Halls, Cultural Services, Community Centres and Museums	4
Animal Control	5
Swimming Pools	6
Sporting Grounds and Parks and Gardens	7
Public Libraries	7
Emergency Services and Fire Protection	8
<b>ENVIRONMENT</b>	
Town Planning and Development Control	9
Building Control	9
Environmental Systems and Protection	10
Housing	10
Noxious Weeds Control	11
Food Control and Inspections	12
<b>ECONOMY</b>	
Financial Services	13
Administration and Corporate Support	14
General Purpose Revenue and Rates	15
Information Technology	15
Workforce (Human Resources and Work, Health and Safety)	16
Caravan Parks	18
Tourism Promotion and Business (Private Works, RMS State Road and Service NSW)	19
<b>INFRASTRUCTURE</b>	
Roads, Bridges, Footpaths, Cycleways, and Kerb and Guttering	20 - 21
Stormwater and Drainage	21 - 22
Quarries and Gravel Pits	22
Waste Centres, Rubbish Tips and Street Cleaning	23

**PRINCIPAL ACTIVITIES - KEY PERFORMANCE INDICATORS (KPI) continued ....**

<b><u>FUNCTION (SERVICE)</u></b>	<b><u>PAGE NUMBER</u></b>
Public Conveniences and Amenities	24
Public Cemeteries	24
Engineering, Purchasing and Works Supervision	25
Plant and Equipment Operations	26
Domestic Waste Management (DWM)	27
Water Supply Services	28
Sewerage Services	29
<b>CIVIC LEADERSHIP</b>	
Governance	30 - 31



**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - COMMUNITY:  
PRINCIPAL ACTIVITY - HEALTH SERVICES, MEDICAL CENTRES, AGED, DISABLED AND COMMUNITY SERVICES**

<b>KPI</b>	<b>Performance Measure</b>	<b>Delivery Program Actions</b>	<b>Performance Status</b>
Liaise with health care service providers within the Shire.	Maintain lease for buildings.	1.1 - Support the retention of medical and health care facilities in the towns.	Achieved - Council owned building utilised for health care services in Crookwell and Gunning.
Support the Youth Council to promote youth engagement.	Report each year in the Annual Report.	1.4 - Retain the youth population demographic and provide appropriate facilities.	Achieved.
Support the NSW Government rollout of the National Disability Insurance Scheme (NDIS).	Council review the Disability Inclusion Action Plan by December 2018.	1.3 - Community services for young, aged, disabled, and people from diverse cultural backgrounds.	Not Achieved – review pending.
Maintain a web based community directory.	Review annually.	1.7 - Social inclusion for all disparate communities.	Achieved - Annual review completed in October 2018.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - COMMUNITY:  
PRINCIPAL ACTIVITY - PUBLIC HALLS, CULTURAL SERVICES, COMMUNITY CENTRES AND MUSEUMS**

<b>KPI</b>	<b>Performance Measure</b>	<b>Delivery Program Actions</b>	<b>Performance Status</b>
Review the Social and Community Plan 2013-2018 and Council to readopt by June 2019.	Report on actions every year in the Annual Report.	1.2 - Support provision of ageing population services and aged accommodation.	Not Achieved – review pending.
Implement Cultural Plan for Council.	Report on actions every year in the Annual Report	1.3 - Community services for young, aged, disabled, and people from diverse cultural backgrounds.	Achieved - Cultural Plan 2017-2020 adopted by Council on 15 June 2017. Actions list reported in 2017/2018 Annual Report.

<b>KPI</b>	<b>Performance Measure</b>	<b>Delivery Program Actions</b>	<b>Performance Status</b>
		1.6 - Protect all significant heritage sites to preserve the diverse history of the Shire.	Achieved - Heritage grants endorsed by Council in October 2018.
Maintenance and management of Council public facilities.	Annual AGM and audits for Committees.	1.8 - Manage and upgrade Council's public buildings and community centres.	Being Achieved - as per budget commitments.
	Review Plan of Management for public buildings every five years.	1.8 - Manage and upgrade Council's public buildings and community centres.	Achieved - Plan of Managements are reviewed and completed, subsequent reviews are ongoing and reported to Council for endorsement.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - COMMUNITY:**  
**PRINCIPAL ACTIVITY - ANIMAL CONTROL**

<b>KPI</b>	<b>Performance Measure</b>	<b>Delivery Program Actions</b>	<b>Performance Status</b>
Registration of companion animals.	Monthly report to Office of Local Government.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.	Achieved - monthly reports submitted to the Office of Local Government.
Maintain a Complaint Handling Register.	Complaints closed out within two weeks.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.	Being Achieved – not all complaints can be finalised within 2 weeks.
Maintain an Impounding Register.	Statistics reported in Annual Report.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.	Achieved.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - COMMUNITY:  
PRINCIPAL ACTIVITY - SWIMMING POOLS**

<b>KPI</b>	<b>Performance Measure</b>	<b>Delivery Program Actions</b>	<b>Performance Status</b>
Swimming pool guidelines.	Annual review of guidelines.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.	Achieved – Council's Swimming Pool Operational Plan was updated prior to commencement of the season which is now finished.
Water quality testing.	Daily testing and water sample compliance.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.	Being achieved – Water quality testing is undertaken prior to opening and during pool opening hours. Four (4) tests are completed at two hour intervals. Results are recorded, and corrective action taken, in compliance with Department of Health guidelines. All results are filed in Council Records Management System.
Swimming pool patronage numbers and financial report.	Report annually to Council.	1.3 - Community services for young, aged, disabled, and people from diverse cultural backgrounds.	Pending – Daily attendance records are maintained for both Swimming Pools. Income and expenditure reports, as well as patronage reports, are provided to Council in June 2019.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - COMMUNITY:  
PRINCIPAL ACTIVITY - SPORTING GROUNDS AND PARKS AND GARDENS**

<b><u>KPI</u></b>	<b><u>Performance Measure</u></b>	<b><u>Delivery Program Actions</u></b>	<b><u>Performance Status</u></b>
Sports field maintenance and Playing Fields Committee meetings.	Report to Council annually.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.	Being achieved – Annual report will be provided towards the end of the financial year.
Prepare Plans of Management for land where Council is the trustee.	Review Plans every five years.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.	Being achieved - Council is developing an Asset Register in consultation with the NSW Lands and prepare plans of management over 3 years.
Towns and villages streetscape improvement program.	Implement main street streetscape works.	1.8 - Manage and upgrade Council's public buildings and community centres.	Being achieved – The plans are accepted by Streetscape Committee and a quote is being secured for construction.
Towns and villages mowing and maintenance program and fire risk minimisation. Improve maintenance of public parks facilities on weekends of special or community events.	Implement town beautification initiatives.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.	Being achieved – Townspersons working in towns and village including, Bigga, Gunning and Taralga.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - COMMUNITY:  
PRINCIPAL ACTIVITY - PUBLIC LIBRARIES**

<b><u>KPI</u></b>	<b><u>Performance Measure</u></b>	<b><u>Delivery Program Actions</u></b>	<b><u>Performance Status</u></b>
Quarterly Reports for library services to Council.	Report to Council by deadline.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.	Being achieved – Quarterly Reports for both branch libraries are prepared within a month of the end of the quarter.

<b>KPI</b>	<b>Performance Measure</b>	<b>Delivery Program Actions</b>	<b>Performance Status</b>
Complete NSW State Library Return of Local Priority Grant Report and Statement of Library Operations.	Completed by State Library deadline.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.	Achieved – Library Return was completed and sent to NSW State Library in November 2018.
Increase membership and number of library loans.	Increase by 1% per annum.	1.3 - Community services for young, aged, disabled, and people from diverse cultural backgrounds.	Achieved – statistics prepared by Library Manager for the 2017/2018 Annual Report.
Develop policies and guidelines for user access and use of technology in the libraries.	Become an operational eSmart Library by 30 June 2019.	1.3 - Community services for young, aged, disabled, and people from diverse cultural backgrounds.	Not achieved – to be completed in 2019/2020.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - COMMUNITY:  
PRINCIPAL ACTIVITY - EMERGENCY SERVICES AND FIRE PROTECTION**

<b>KPI</b>	<b>Performance Measure</b>	<b>Delivery Program Actions</b>	<b>Performance Status</b>
Maintain Section 94 Register for each individual Bushfire Brigade.	Annual Audit of Section 94 Register.	1.8 - Manage and upgrade Council's public buildings and community centres.	Achieved – Section 94 Register audit completed for 2017/2018 and the register was provided to RFS in August 2018.
Complete review of DISPLAN and creation of Consequence Management Guides.	Report to Council every two years.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.	Achieved – Consequences Management Guide are completed and were reported to the Local Emergency Management Committee.
Complete review of RFS Service Level Agreement.	Council adoption by August 2018.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.	Not achieved – there is no current Service Level Agreement, discussions with RFS are yet to be finalised.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ENVIRONMENT:  
PRINCIPAL ACTIVITY – TOWN PLANNING AND DEVELOPMENT CONTROL**

<b>KPI</b>	<b>Performance Measure</b>	<b>Delivery Program Actions</b>	<b>Performance Status</b>
Prepare LEP amendments and submit to Department of Planning and Environment.	LEP Amendments submitted to Department of Planning and Environment for gateway approval in 2018/2019.	2.2 - Promote environmentally sustainable developments (ESD).	Being Achieved.
Review and implementation of Section 94 and Section 94A Development Contributions Plans.	Review of Section 94 Plans by December 2018 and annual audit of Section 94 Register.	2.4 - Pursue Section 94A Development Contributions payments for all State Significant - Designated Developments.	Being Achieved – Awaiting draft report from consultant.
Section 355 Committees of Council commence operations to facilitate the Community Enhancement Fund (CEF).	CEF agreements signed. Funds distributed annually. Committees resourced to benefit target communities.	2.4 - Pursue Section 94A Development Contributions payments for all State Significant - Designated Developments.	Achieved – Gullen Range Wind Farm, Cullerin Range Wind Farm and Taralga Windfarm CEP project funding has been allocated for 2018/2019.
Completion and issue of Section 149 Certificates.	Complete within 7 days.	2.2 - Promote environmentally sustainable developments (ESD)	Achieved.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ENVIRONMENT:  
PRINCIPAL ACTIVITY - BUILDING CONTROL**

<b><u>KPI</u></b>	<b><u>Performance Measure</u></b>	<b><u>Delivery Program Actions</u></b>	<b><u>Performance Status</u></b>
Ensure ongoing accreditation of Building Surveyors is maintained.	Minimum CPD points are obtained annually.	2.2 - Promote environmentally sustainable developments (ESD).	Achieved.
Construction Certificate (CC) assessment and determination	Determine 80% of CC's within 30 days.	2.2 - Promote environmentally sustainable developments (ESD).	60% of CC's were determined within 30 days for the period of 1 January 2019 to 31 March 2019.
Development Application (DA) assessment and determination.	Determine 80% of DA's within 40 days.	2.2 - Promote environmentally sustainable developments (ESD).	50% of DA's were determined within 40 days for the period of 1 January 2019 to 31 March 2019.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ENVIRONMENT:  
PRINCIPAL ACTIVITY - ENVIRONMENTAL SYSTEMS AND PROTECTION**

<b><u>KPI</u></b>	<b><u>Performance Measure</u></b>	<b><u>Delivery Program Actions</u></b>	<b><u>Performance Status</u></b>
State of Environment Reporting.	Complete and include in Council Annual Report.	2.3 - Promote use of green and renewable energy.	Being Achieved.
Investigate and report environmental complaints in accordance with legislation.	Deal with complaints in accordance with Service Delivery Policy.	2.1 - Address environmental degradation issues; i.e. noxious weeds control.	Being achieved – not all compliance action can be finalised within the 30 day timeframe.
Assist community groups to seek grant funding for environmental initiatives for Council land and waterways.	Number of grants per annum.	2.5 - Support land care initiatives to restore and beautify natural resources.	Being achieved - Ongoing liaison with relevant government agencies in seeking funding for environmental initiatives.



**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ENVIRONMENT:  
PRINCIPAL ACTIVITY - HOUSING**

<b>KPI</b>	<b>Performance Measure</b>	<b>Delivery Program Actions</b>	<b>Performance Status</b>
Regular inspection of housing by independent management agent.	House inspections each year.	2.2 - Promote environmentally sustainable developments (ESD).	Being Achieved.
Annual house maintenance and repair program derived from inspections.	Repairs completed within 30 days of notification.	2.2 - Promote environmentally sustainable developments (ESD).	Achieved.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ENVIRONMENT:  
PRINCIPAL ACTIVITY - NOXIOUS WEEDS CONTROL**

<b>KPI</b>	<b>Performance Measure</b>	<b>Delivery Program Actions</b>	<b>Performance Status</b>
Property inspections - the type and density of noxious weed infestations to be recorded and reported to Council.	Inspection statistics reported to Council monthly.	2.1 - Address environmental degradation issues, i.e. noxious weeds control.	Works in progress – 244 property inspections have been undertaken during the period of 1 January 2019 to 31 March 2019.
Suppression of noxious plants on road reserves.	Roads to be surveyed annually and control work conducted.	2.1 - Address environmental degradation issues, i.e. noxious weeds control.	Achieved - monthly updates are included in the Council Business Paper.
Regular education programs (field days and press releases) for landowners on the most effective control methods.	3 programs per year.	2.5 - Support land care initiatives to restore and beautify natural resources.	Being Achieved - regular government and non-government meetings attended. Weed control information included in Councils information page and newsletters.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ENVIRONMENT:  
PRINCIPAL ACTIVITY - FOOD CONTROL AND INSPECTIONS**

<b>KPI</b>	<b>Performance Measure</b>	<b>Delivery Program Actions</b>	<b>Performance Status</b>
Conduct food premise inspections of retailers and service providers.	Annual inspection of all food premises.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.	Not Achieved – inspections are scheduled for May 2019.
Re-inspection of food retailers issued with infringement notices.	Follow up within 90 days of notice.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.	Achieved - None identified for the period of the 1 January 2019 to 31 March 2019.
Swimming Pool register and inspection program.	Ensure Swimming Pool register is maintained.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.	Being achieved – compliant and ongoing.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ECONOMY:  
PRINCIPAL ACTIVITY - FINANCIAL SERVICES**

<b>KPI</b>	<b>Performance Measure</b>	<b>Delivery Program Actions</b>	<b>Performance Status</b>
Council's Investment Policy and Investment Strategy.	Review biennially.	3.2 - Prudent financial management.	Being achieved – Investment Policy was adopted on 21 June 2017 and will be reviewed again in June 2019.
Maintain Employee Leave Entitlements (ELE) internal restricted cash reserves to fund leave as it becomes payable.	Minimum 40% cash reserve of total ELE expense.	3.1 - Ensure financial viability of Council.	Achieved – Council ELE cash reserve is 46% of total ELE expense as at 30 June 2018 based on age profile and accumulated leave entitlements accrued.
Implementation of Council's Strategic Internal Audit Plan and report actions to Audit, Risk and Improvement Committee.	Complete 2 internal audits annually.	3.2 - Prudent financial management.	Achieved – Grant Thornton conducted an internal audit review of Information Technology General Controls and was reported to the April 2019 Audit, Risk and Improvement Committee meeting.
Progressively complete Asset Fair Valuation for all asset classes.	Audited annually.	3.1 - Ensure financial viability of Council.	Achieved - the buildings, other structures, operational land and plant and equipment asset classes were revalued by Scott Fullarton Valuations at 30 June 2018. Infrastructure assets including roads and bridges are due for revaluation in 2020.
Improve Long Term Financial Plan (LTFP) modelling.	10 year plan reviewed annually.	3.1 - Ensure financial viability of Council.	Achieved – Long Term Financial Plan was reviewed and adopted by Council on 21 June 2018.
Accurate and timely Council budget reporting and review.	Quarterly Reports.	3.2 - Prudent financial management.	Being achieved – provision of Quarterly Budget Review Statements and KPIs report to Council each quarter within 2 months of end of the quarter.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ECONOMY:  
PRINCIPAL ACTIVITY - ADMINISTRATION AND CORPORATE SUPPORT**

<b>KPI</b>	<b>Performance Measure</b>	<b>Delivery Program Actions</b>	<b>Performance Status</b>
Manage Council's Accounts Payable and Purchasing systems.	90% of tax invoices are paid within credit terms.	3.1 - Ensure financial viability of Council.	Not achieved – 68.57% of tax invoices were paid by Council in accordance with credit terms in the third quarter of 2018/2019.
Manage Council's Accounts Receivable system.	90% of payments recovered within sixty days.	3.1 - Ensure financial viability of Council.	Being achieved – 89.20% of sundry debtor invoices were recovered within 60 days of tax invoice date in the third quarter of 2018/2019.
Council electronic document records management system complies with State Records requirements.	Monthly records task assignee action report to management.	3.1 - Ensure financial viability of Council.	Being achieved - Monthly reports provided to management for outstanding task actions. New electronic acknowledgment to customer enquiries was implemented in December 2018.
Participate in Canberra JO advocacy and resource sharing projects.	Report annually to Council.	3.2 - Prudent financial management.	Being achieved – Council are participating in human resources, Tourism and Economic Development, Infrastructure and IT working groups in Canberra Joint Organisation.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ECONOMY:  
PRINCIPAL ACTIVITY - GENERAL PURPOSE REVENUE AND RATES**

<b>KPI</b>	<b>Performance Measure</b>	<b>Delivery Program Actions</b>	<b>Performance Status</b>
Proportion of rates accounts outstanding at year end.	Less than 5% outstanding.	3.2 - Prudent financial management.	Achieved - 2.94% rates and charges outstanding percentage as at 30 June 2018.
Completion of statutory certificates i.e. Section 603 Certificates.	95% completion rate within 5 days.	3.2 - Prudent financial management.	Achieved – 100% completed within timeframe for the third quarter of 2018/2019. 49 Section 603 Certificate applications processed in third quarter of 2018/2019.
Completion and audit of Schedule - Permissible Rates Income Calculation.	Annual Completion by due date free of error.	3.2 - Prudent financial management.	Achieved – audit completed by the statutory deadline of 30 October 2018.
Process land revaluations and monthly supplementary land valuations from the Valuer Generals Office.	Monthly reconciliation and signoff by management.	3.2 - Prudent financial management.	Achieved – all reconciliations signed and authorised in third quarter of 2018/2019.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ECONOMY:  
PRINCIPAL ACTIVITY - INFORMATION TECHNOLOGY**

<b>KPI</b>	<b>Performance Measure</b>	<b>Delivery Program Actions</b>	<b>Performance Status</b>
Council's Information Technology (IT) Strategic Plan and Business Continuity Plan to be reviewed and updated.	Implement actions within specified timeframes.	3.1 - Ensure financial viability of Council.	Being achieved - IT Strategic Plan reviewed and adopted at the 21 February 2019 Council Meeting. Business Continuity Plan to be reviewed in 2019/2020.
Implement Council PC (computers) replacement program on a four year rotational basis.	Annually install 100% of PC's scheduled.	3.1 - Ensure financial viability of Council.	Being achieved – computer replacement program commenced.

Review, upgrade and update Council's Website and FaceBook page information.	Updated on a weekly basis.	3.1 - Ensure financial viability of Council.	Being achieved - Council website and FaceBook page updated each week, timely media releases. E-newsletter and Post Weekly publications released each week.
Implementation of new servers, software and databases, telecommunication systems and Customer Request Management System upgrade.	Complete each year within budget estimate.	3.1 - Ensure financial viability of Council.	Being achieved - telephone system project finalised in October 2018. Microwave communication project completed and operational in May 2018. Server upgrade is pending and CRM is operational with added on-line components remain to be finalised.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ECONOMY:  
PRINCIPAL ACTIVITY - WORKFORCE (HUMAN RESOURCES AND WORK HEALTH AND SAFETY)**

<b>KPI</b>	<b>Performance Measure</b>	<b>Delivery Program Actions</b>	<b>Performance Status</b>
Review and implement Council Succession Plan.	Review biennially.	3.4 - Assist facilitation of employment opportunities.	Not achieved – will be reviewed after the realignment of Council Infrastructure Department and subsequent job evaluations and grading under Oosoft system.
Proportion of Council employee turnover per year.	Less than 10%.	5.4 - Ensure the retention and attraction of quality staff.	Achieved - 7% employee turnover rate in 2017/2018.
Conduct annual performance reviews, reissue and sign-off for all employee's position descriptions and training plans.	Complete by 31 May each year.	3.4 - Assist facilitation of employment opportunities.	Being achieved – performance reviews will commence in May 2019. Employee self-review and supervisor review forms completed in April 2019.
Review and implement the human resources four year strategy in Council's Workforce Plan.	Review Annually.	3.4 - Assist facilitation of employment opportunities.	Achieved – the reviewed Workforce Plan was adopted by Council at 21 June 2018 Council Meeting.

<b>KPI</b>	<b>Performance Measure</b>	<b>Delivery Program Actions</b>	<b>Performance Status</b>
Conduct on-site work safety inspections of works sites and offices. Information provided to Council WH&S Committee and management.	80% of worksites are audited each year by WH&S Committee.	3.4 - Assist facilitation of employment opportunities.	Not achieved - currently worksite inspection rate is increasing and stand at 70% each year. Additional resources are recruited to meet the targets.

<b>KPI</b>	<b>Performance Measure</b>	<b>Delivery Program Actions</b>	<b>Performance Status</b>
All new employees to attend Corporate and WH&S Induction.	Within 2 months of commencing employment.	3.4 - Assist facilitation of employment opportunities.	Achieved in the third quarter.
Maintain a database of hazards and risk management of all Council activities.	Quarterly updated by Section Managers and reported annually by WH&S Coordinator.	5.4 - Ensure the retention and attraction of quality staff.	Being achieved - SWMS procedure developed and approved, investigating means of further integrating into Council's systems. Successfully completed the Asbestos Register, Asbestos Management Plan for the Council buildings and sites.
Identification of need for and implementation of safe work method statements (SWMS) for specific worksites.	80% of WH&S corrective actions will be completed within agreed timeframes.	3.4 - Assist facilitation of employment opportunities.	Being achieved - Training is being provided.
Increase awareness training of back and manual handling injuries such as sprains and strains for all staff.	Training provided every two years.	3.4 - Assist facilitation of employment opportunities.	Being achieved – Staff WHS day was organised to educate staff on reporting requirements, site inductions and staff meetings.
Establish corporate safety management objectives, strategies and targets in the WH&S section. Minimisation of	Incident reporting by employee within 2 days to senior management.	3.4 - Assist facilitation of employment opportunities.	Being achieved - safety inspection results, incidents and injuries reported to Manex and the WHS Committee bi-monthly. Toolbox talks being routinely completed by outdoor works crews.



lost time incidents, injuries and workers compensation claims.			
Identify and address WH&S issues identified as critical to ensure a safe worksite. Identify "Hotspots" within work groups and concentrate training programs on identified problem areas.	Quarterly reporting to WH&S Committee and management.	3.4 - Assist facilitation of employment opportunities.	Being achieved – Construction sites are reviewed before each construction project. Parks and Gardens Workshop review is scheduled to be completed before the end of the current financial year.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ECONOMY:  
PRINCIPAL ACTIVITY - CARAVAN PARKS**

<b>KPI</b>	<b>Performance Measure</b>	<b>Delivery Program Actions</b>	<b>Performance Status</b>
Implement Crookwell caravan park user charges.	Cost neutral facility.	3.5 - Encourage and support viable local businesses.	Achieved – in 2017/2018 Council operated the facility with minor profit. Increase in overnight visitation and bookings consistently in past 5 years, 138% increase in overnight stay accommodation in 2018.
Implement Plans of Management for all Council controlled caravan parks and camping areas.	Review and update every 2 years.	3.3 - Encourage sustainable population growth and provision of associated infrastructure.	Not achieved – review of the Plan is pending.
Provide improvements to Crookwell caravan park facilities.	Continue to promote facility and seek external grant funding.	3.3 - Encourage sustainable population growth and provision of associated infrastructure.	Being achieved – Crookwell caravan park promotion ongoing, new electronic booking system utilised at VIC and toilet amenities upgrade completed.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ECONOMY:  
PRINCIPAL ACTIVITY - TOURISM PROMOTION AND BUSINESS**

<b><u>KPI</u></b>	<b><u>Performance Measure</u></b>	<b><u>Delivery Program Actions</u></b>	<b><u>Performance Status</u></b>
Upper Lachlan Tourist Association review Tourism Strategic Plan and implement actions.	Review annually.	3.5 - Encourage and support viable local businesses.	Being achieved – revised tourism marketing communications, industry development and destination action plan to be developed in line with 2020 Destination Southern NSW Destination Management Plan and Tablelands Community Strategic Plan by April 2019.
Coordinate the Crookwell Potato Festival event.	Provide annual event summary.	3.6 - Promote tourism opportunities and community events.	Pending – the event is scheduled for 11 May 2019.
Presentation of tourism function statistics each quarter.	Present to Tourist Association.	3.6 - Promote tourism opportunities and community events.	Achieved – audited Financial Statements were presented to Tourist Association AGM in October 2018.
In conjunction with Canberra JO inform the Destination Management Plan 2018-2020 for Destination Southern NSW. Council prepare a Destination Action Plan, Industry Development Plan and Marketing Communications Plan.	Complete the new plans by 30 June 2019.	3.5 - Encourage and support viable local businesses.  3.6 - Promote tourism opportunities and community events.	Pending – Destination Southern NSW has experienced unexpected delays.
Annually coordinate the tourism grants, events and cultural funding programs.	Increase visitation and \$ spend.	3.6 - Promote tourism opportunities and community events.	Achieved – the 2017/2018 Cultural Funding Program and Events Funding program have been completed. Delivering the ULTA membership program benefits.
Prepare and distribute tourism publications; i.e. Destination Guide.	Distribution within program deadlines.	3.6 - Promote tourism opportunities and community events.	Being achieved – media publications are ongoing and the new Upper Lachlan Destination Guide is completed.

<b><u>KPI</u></b>	<b><u>Performance Measure</u></b>	<b><u>Delivery Program Actions</u></b>	<b><u>Performance Status</u></b>
Facilitate provision of RV Friendly Town program in towns within the Shire.	Investigate sites for Taralga and Crookwell.	3.6 - Promote tourism opportunities and community events.	Pending –Willis Park Public Reserve potential site was deemed unsuitable by Council. The potential railway corridor site requires further engineering investigations, project costings, community feedback and subsequent approval by Council and approval of a licence agreement application by John Holland Rail for a RV Friendly Town camping site.
Business activity of the State Road MR54 RMCC contract and work orders to retain RMS accreditation.	Generate profit in accordance with contract limits.	3.2 - Prudent financial management.	Being Achieved - RMCC and works orders being completed in accordance with contract. Contractor corrective actions are required to be issued to RMS within 18 month period.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - INFRASTRUCTURE:  
PRINCIPAL ACTIVITY - ROADS, BRIDGES, FOOTPATHS, CYCLEWAYS, AND KERB AND GUTTERING**

<b>KPI</b>	<b>Performance Measure</b>	<b>Delivery Program Actions</b>	<b>Performance Status</b>
Implement Roads Hierarchy Classification in strategic planning of forward road programs.	Review Road Hierarchy annually.	4.3 – Bitumen sealing all urban streets in towns.	Being achieved – Roads Hierarchy has been developed and will be reviewed as a part of the Asset Management Planning. Road condition capability is being developed and currently being tested to help update Asset Management Plan. Resources are recruited to implement the planning and delivery.
Completion of annual capital works expenditure program in accordance with budget allocation.	Complete 90% of works program annually.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Being achieved – the program is slightly behind as reported on Council's website despite resource constraints. The largest carryover for uncompleted works is the Crookwell waste depot upgrade.
Reconstruction and upgrade of Grabine Road as part of the Special Grant program with RMS and Transport for NSW (8 year program commenced 2013).	Complete Stages 5 and 6 within budget allocation in 2018/2019.	4.13 - Transport link priority projects to State Parks including the Wombeyan Caves Road and Grabine Road reconstruction and upgrade to facilitate economic benefits to the region.	Achieved – All except the last stage are complete. Last stage of the existing Transport for NSW grant program for Grabine Road reconstruction will be undertaken in 2019/2020 financial year. The Restart NSW Growing Local Economies Fund grant application was successful and this project will commence in 2019/2020.
Call and evaluate tenders for civil works contract plant and labour hire, and capital works projects.	To review tenders every two years.	4.1 - Improve local road and regional road transport networks.	Being achieved – new Bitumen Sealing contract approved at 18 October 2018 Council Meeting. New gravel crushing tender in place.
Gravel resheeting programme submitted to and adopted by Council in June each year.	Resheet every road in a 30 year cycle.	4.1 - Improve local road and regional road transport networks.	Being achieved – Gravel re-sheeting program well advanced towards 100% for section 94

			and Roads to Recovery gravel resheeting projects.
Number of kilometres per year cost per kilometre for road maintenance, dissecting bitumen and gravel roads.	Provide cost report to Council annually.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Not achieved – Ten year Capital and Maintenance Program will be developed as a part of the Asset Management Planning. Performance and accountability will be reported against the delivery of the public works program approved by Council and re-sheeting program towards the end of the calendar year.
Continuation of footpath replacement program in accordance with Footpath Policy.	Complete within budget allocation.	4.9 - Develop new and upgrade existing footpaths and cycleway networks.	Being achieved - ongoing projects being completed regularly.
Bridge Replacement and maintenance program update and review.	To review program every two years.	4.11 - Progressively replace timber bridges on local and regional roads.	Being achieved – Bridge assessment funded through Central NSW JO is currently underway which will help develop evidence based works program for following years. The final report is due in May 2019.
Complete the replacement of the Abercrombie River timber bridge on MR256 Taralga to Oberon Road.	Complete by December 2018.	4.11 - Progressively replace timber bridges on local and regional roads.	Being achieved – The project is expected to be completed by June 2019 despite several delays. Approvals and contracts for construction are in place.
Regional road repair and pavement reconstruction program on MR248E Crookwell to Laggan Road.	Complete within budget and finalisation report completed to RMS.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Being achieved – MR248E Laggan Road works to commence in May 2019. Regional Road Heavy Patching Program has started in February 2019 and expected to be completed before the end of the financial year.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - INFRASTRUCTURE:  
PRINCIPAL ACTIVITY - STORMWATER AND DRAINAGE**

<b>KPI</b>	<b>Performance Measure</b>	<b>Delivery Program Actions</b>	<b>Performance Status</b>
Stormwater Levy for all towns to assist in funding capital works improvements in the Shire towns	Maintain an external restricted cash reserve.	4.10 - Upgrade stormwater and kerb and guttering in towns.	Being achieved – works program is included in Operational Plan. Collector stormwater works to commence in May 2019.
Creation of Floodplain Risk Management Study and Plans.	Implement projects outlined in the Plan.	4.12 - Flood Risk Management Plans created for Crookwell, Gunning, Taralga and Collector.	Achieved.
Implement Stormwater Management Plan.	Implement Stormwater works outlined in Plan.	4.10 - Upgrade stormwater and kerb and guttering in towns.	Being achieved. Included in the public works program as published on the Council's website.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - INFRASTRUCTURE:  
PRINCIPAL ACTIVITY - QUARRIES AND GRAVEL PITS**

<b>KPI</b>	<b>Performance Measure</b>	<b>Delivery Program Actions</b>	<b>Performance Status</b>
Prepare annual stocktake of gravel pits stock held and movements. Review quantity of gravel stock held for each gravel pit/quarry.	Complete by June each year.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Being achieved - Gravel stocks are expected to be reduced to target value.
Maintain a gravel pit rehabilitation cash reserve in accordance with gravel restoration liability requirements.	Review cash reserve annually.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Achieved – Rehabilitation reserve created and funds being credited to reserve.

<b>KPI</b>	<b>Performance Measure</b>	<b>Delivery Program Actions</b>	<b>Performance Status</b>
Review gravel royalty payment pricing model and internal charge rate and procedures.	Review and update gravel royalty payment annually.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Being achieved – internal gravel charge reviewed and updated.
Erect signage as warning of potential hazard at quarries where Council have Quarry Management agreements.	Install signage as remote supervision.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Achieved – signs erected. Quarry management plans are being created.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - INFRASTRUCTURE:  
PRINCIPAL ACTIVITY - WASTE CENTRES, RUBBISH TIPS AND STREET CLEANING**

<b>KPI</b>	<b>Performance Measure</b>	<b>Delivery Program Actions</b>	<b>Performance Status</b>
Complete the Crookwell Waste Centre landfill upgrade and remediation project in 2018/2019.	Remediation works project in accordance with EPA requirement and consultants design.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Not achieved – Council is considering alternative strategy for waste disposal. EPA has been advised.
Waste transfer station design development and construction for Taralga, Collector, Tuena and Bigga, including closure plans for existing landfills.	Remediation works project in accordance with EPA requirement. Transfer stations constructed to service standard.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Being Achieved – Upgrade works have been carried out at Taralga Transfer Station and Transfer Stations have been established at Collector and Gunning. Additionally, Tuena and Bigga are also operational as transfer stations. All waste from these facilities is transferred to Crookwell Landfill for disposal. Closure Plans are not complete.



Review and re-measurement of remediation and restoration provisions and determine of the useful lives of Council's waste centres.	To be completed by 30 June 2018.	4.7 - Provide waste pickup service for towns and villages, and reduce the amount of waste going to landfills.	Not Achieved – Council is considering to review its strategy. Previously, adopted strategy is on hold pending decision by Council and report is due by June 2019. Waste Centres at Tuena, Bigga, Collector, and Gunning are fully operational as transfer Station barring some capping that is yet to be done.
Ensure compliance with DECCW licence for Crookwell waste centre (landfill).	No non-compliance incidents.	4.7 - Provide waste pickup service for towns and villages, and reduce the amount of waste going to landfills.	Being achieved – DECCW annual return for Crookwell landfill completed on time and submitted.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - INFRASTRUCTURE:  
PRINCIPAL ACTIVITY - PUBLIC CONVENIENCES AND AMENITIES**

<b><u>KPI</u></b>	<b><u>Performance Measure</u></b>	<b><u>Delivery Program Actions</u></b>	<b><u>Performance Status</u></b>
Maintain public toilet facilities according to health requirements.	Weekly maintenance schedule undertaken.	4.4 - Develop town main street and CBD beautification programs.	Achieved – weekly maintenance and cleaning.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - INFRASTRUCTURE:  
PRINCIPAL ACTIVITY - PUBLIC CEMETERIES**

<b>KPI</b>	<b>Performance Measure</b>	<b>Delivery Program Actions</b>	<b>Performance Status</b>
Prepare Plans of Management for all Council controlled cemeteries.	Review every five years.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Not achieved – Pending until the land register and crown land identification process is finalised. A register is being developed.
Gunning cemetery expansion of existing site to cater for future requirements.	Negotiate land acquisition with surrounding land owner.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Being achieved - negotiations are underway to purchase additional land for the expansion of Gunning Cemetery.
Columbarium construction program for all Council controlled cemeteries.	Annually complete a new columbarium.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Achieved – Columbarium completed in Gunning. Columbarium in Dalton is complete.
Undertake maintenance activities according to the adopted works schedule.	Within 5% of budget allocation.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Being achieved – maintenance activities according to annual program and budget allocation and appears to be on track.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - INFRASTRUCTURE:  
PRINCIPAL ACTIVITY - ENGINEERING, PURCHASING AND WORKS SUPERVISION**

<b>KPI</b>	<b>Performance Measure</b>	<b>Delivery Program Actions</b>	<b>Performance Status</b>
Implementation and review of Asset Management Plan. Special Schedule 7 audit compliance. Annual asset inspection and condition reporting program.	Assets reporting in accordance with OLG requirements.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Being achieved - Financial Statements are reporting asset condition in Special Schedule 7.
Six monthly Stores Stocktakes with a proportion and value of Stores stock control bin errors being minimised.	Less than \$500 stock write down from a stocktake.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Being achieved - General stores re-organisation ongoing. Stores stocktakes are conducted in December and June each year. Stores stocktake completed at December 2018
Implementation of Risk Management Action Plan (RMAP) to meet Statewide Mutual Public Liability audit verification requirements.	Complete annually within allocated deadline.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Not achieved – 2017/2018 RAMP with benchmarking of 4 liability infrastructure risk and two improvement items was not completed. Waiting the development of the systems and resources before implementation.
Implement Risk Management Assessment Plan and Risk Management Policy.	Review and update.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Not achieved - Infrastructure Department to develop risk framework to control infrastructure liability risks.
Review Council Underground Petroleum Storage (UPS) systems; including diesel and petrol bowers.	No environmental impact.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Achieved - UPS tank outside Crookwell office was removed in first quarter 2018/2019.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - INFRASTRUCTURE:  
PRINCIPAL ACTIVITY - PLANT AND EQUIPMENT OPERATIONS**

<b><u>KPI</u></b>	<b><u>Performance Measure</u></b>	<b><u>Delivery Program Actions</u></b>	<b><u>Performance Status</u></b>
Prepare a plant and equipment 10 year forward plan.	Review and update annually.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Achieved – Plant and Motor Vehicle Replacement Schedule has been prepared and approved by Council.
Annual Plant Replacement schedule.	Replacement cost is within 5% of budget allocation.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Being achieved - Plant replacements are proceeding in accordance with Plant Replacement Schedule in the 2018/2019 Operational Plan.
Maintain a plant replacement cash reserve and achieve plant hire surplus each year.	Review annually adopted plant hire rates.	4.1 - Improve local road and regional road transport networks.	Being achieved – plant hire rates were reviewed in 2018/2019.
Management of Council employee motor vehicle leaseback program.	Review annually.	4.1 - Improve local road and regional road transport networks.	Achieved – leaseback program and lease fees are reviewed annually completed in July 2018.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - INFRASTRUCTURE:  
PRINCIPAL ACTIVITY - DOMESTIC WASTE MANAGEMENT (DWM)**

<b><u>KPI</u></b>	<b><u>Performance Measure</u></b>	<b><u>Delivery Program Actions</u></b>	<b><u>Performance Status</u></b>
DWM service charge includes a disposal cost as a costed entity as part of the annual DWM reasonable cost calculation.	Establish Fund and review annually.	4.7 - Provide waste pickup service for towns and villages, and reduce the amount of waste going to landfills.	Achieved – DWM makes a disposal cost contribution to landfill generally in accordance with volume of waste disposed.
Average number of garbage bin service collections missed per month and number of complaints received.	Less than 2% of weekly pickups.	4.7 - Provide waste pickup service for towns and villages, and reduce the amount of waste going to landfills.	Being achieved – Experienced staff and reliable trucks have assisted in a significant reduction in missed bin complaints.
Implementation of a new kerbside pickup of organic green waste collection service (during Spring, Summer and Autumn).	Provision of new service in 2018/2019.	4.7 - Provide waste pickup service for towns and villages, and reduce the amount of waste going to landfills.	Achieved – Service commenced in September 2018 and currently bins are being picked once a fortnight in accordance with the approved “service levels”. The service take up will be reviewed at the end of the calendar year.
Prepare and review DWM long-term plant replacement schedule.	Reviewed annually.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Being achieved – Council’s waste and recycle collection fleet consisting of three side loading compactor trucks being replaced on a staggered rotation. Council is intending to keep the fleet longer to pay for the increased size of the fleet from two trucks to 3 trucks.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - INFRASTRUCTURE:  
PRINCIPAL ACTIVITY - WATER SUPPLY SERVICES**

<b>KPI</b>	<b>Performance Measure</b>	<b>Delivery Program Actions</b>	<b>Performance Status</b>
Carry out weekly water quality standard testing.	Complying water quality test samples.	4.6 - Improve water supply and sewerage facilities to towns.	Achieved – daily water quality testing undertaken for the Crookwell, Taralga, Gunning and Dalton systems.
Implement user pay best practice pricing water charges in accordance with State Government Guidelines.	50% water supply income from user pay charges.	4.6 - Improve water supply and sewerage facilities to towns.	Achieved – user pay water charges implemented. In 2017/2018 54.25% of total water revenue was generated from water usage consumption charges.
Integrated Water Cycle Management (IWCM) Strategy for the town water supplies.	Complete IWCM strategy by December 2018.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Not achieved - review of the Integrated Water Cycle Management (IWCM) Strategy.
Maintain Section 64 Development Contributions Plan Register.	Audited annually.	4.6 - Improve water supply and sewerage facilities to towns.	Achieved – Section 64 Register updated and reconciled each month.
Surplus Water Fund operating result.	Within 10% of budget.	4.6 - Improve water supply and sewerage facilities to towns.	Achieved – water supply fund in 2017/2018 had an operating surplus to fund infrastructure replacement requirements. The past 3 financial years has been an operating surplus result.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - INFRASTRUCTURE:  
PRINCIPAL ACTIVITY - SEWERAGE SERVICES**

<b>KPI</b>	<b>Performance Measure</b>	<b>Delivery Program Actions</b>	<b>Performance Status</b>
Number of sewer chokes per month per five kilometres of mains.	Less than 5 per month.	4.6 - Improve water supply and sewerage facilities to towns.	Being achieved – problem sewer main areas in Crookwell and Gunning have been relined as part of the CEEP program.
Implement Trade Waste Charges.	Consider charges in 2018/2019.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	Not achieved – Charges are included in the fees and charges. The policy is due to be reviewed.
Surplus Sewerage Fund operating result.	Within 10% of budget.	4.6 - Improve water supply and sewerage facilities to towns.	Achieved – operating result surplus in 2017/2018 provides for future infrastructure replacement needs. The past 5 financial years has been an operating surplus result.
Maintain Section 64 Development Contributions Plan Register.	Audited annually.	4.6 - Improve water supply and sewerage facilities to towns.	Achieved – Section 64 Register updated and reconciled each month.
Sewerage Treatment Plants comply with EPA conditions.	Satisfactory report from NSW EPA.	4.6 - Improve water supply and sewerage facilities to towns.	Being achieved – EPA Annual Return completed on time. NSW Office of Water regional inspector provided satisfactory report for Crookwell, Gunning and Taralga Sewerage Treatment Plants.



**TABLELANDS REGIONAL CSP STRATEGIC PILLAR – CIVIC LEADERSHIP:  
PRINCIPAL ACTIVITY – GOVERNANCE**

<b>KPI</b>	<b>Performance Measure</b>	<b>Delivery Program Actions</b>	<b>Performance Status</b>
Implement organisation structure in accordance with Local Government Act requirements.	Reviewed regularly and after local government elections.	5.4 – Leadership and commitment to integrated planning and reporting.	Achieved.
Council Policy development and review.	Continual policy review and upgrade each year.	5.3 - Promote community engagement and involvement in decision making processes.	Achieved – KPI achieved in third quarter continual policy development and reviews undertaken.
Council Meeting Business Paper creation and distribution.	Released one week prior to meeting date.	5.3 - Promote community engagement and involvement in decision making processes.	Being Achieved – Provision of iPads to Councillors, agenda distribution within required timeframes.
Complaint handling and service delivery.	Complete service requests within 15 business days.	5.4 – Leadership and commitment to integrated planning and reporting.	Being achieved - achieving target of 15 days.
Complete Council Annual Report.	Completed and sent to OLG by 30 November every year.	5.3 - Promote community engagement and involvement in decision making processes.	Achieved - forwarded to Office of Local Government in November 2018.
Implement the Office of Local Government (OLG) “Fit for the Future” Council Improvement Proposal and Action Plan.	4 year Action Plan incorporated in Delivery Program.	5.1 - Participate in resource sharing initiatives.	Being achieved – actions were reported to Council as part of Delivery Program review report in December 2018.
Compliance with Office of Local Government Circulars and compliance with legislative and statutory amendments.	Circulars to be reviewed monthly.	5.2 - Lobby other levels of Government for increased share of funding distribution.	Being achieved – circulars complied with and placed before Council as requested by the OLG.
Upper Lachlan Shire Council to remain sustainable in the long term.	Meet all seven Fit for the Future benchmarks.	5.4 – Leadership and commitment to integrated planning and reporting.	Being achieved - in 2017/2018 six benchmarks achieved.



## **13        GENERAL MANAGER**

The following item is submitted for consideration -

13.1	Mayoral and Councillors' Remuneration - Local Government Remuneration Tribunal	210
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## General Manager - 16 May 2019

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**ITEM 13.1**                      **Mayoral and Councillors' Remuneration - Local Government Remuneration Tribunal**

**FILE REFERENCE**    I19/241

**AUTHOR**                      **Acting General Manager**

### **ISSUE**

Providing details on the 2019 Annual Report and Determination of the Local Government Remuneration Tribunal.

**RECOMMENDATION**      That -

1. Council notes the determination of annual fees by the Local Government Remuneration Tribunal for Councillors and Mayors and resolves to set a fee structure for the period 2019/2020 being, Councillors Annual Fee of \$12,160.00 and a Mayoral Fee of \$26,530.00.

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### **BACKGROUND**

The 2019 Annual Report and Determination of the Local Government Remuneration Tribunal in respect of fees for councillors and mayors is available at the below link <https://gazette.legislation.nsw.gov.au>

### **REPORT**

Section 239, of the *Local Government Act 1993*, requires the Tribunal to determine the categories of councils and mayoral offices. Upper Lachlan Shire Council remains a General Purpose Council – Non-metropolitan – Rural.

Section 241, of the *Local Government Act 1993*, requires the Tribunal to determine the maximum and minimum amount of fees to be paid to mayors and councillors, as well as chairpersons and members of county councils. The Local Government Remuneration Tribunal's Report and Determination of 2019 provided a general increase of 2.50% which was consistent with the NSW Wages Policy.

Pursuant to Section 239 and 241, of the *Local Government Act 1993*, the Local Government Remuneration Tribunal has reported and determined the categories for councils, county councils and mayoral officers and the maximum and minimum amount of fees to be paid during the period 1 July 2019 to 30 June 2020, to mayors and councillors of councils.

Sections 248 and 249, of the *Local Government Act 1993*, require councils to fix and pay an annual fee based on the Tribunal's determination for the 2019/2020 financial year.

**General Manager**

**MAYORAL AND COUNCILLORS' REMUNERATION - LOCAL GOVERNMENT  
REMUNERATION TRIBUNAL cont'd**

	<b>Councillor/Member Annual Fee</b>		<b>Mayor/Chairperson Additional Fee*</b>	
General Purpose Councils - Non-metropolitan	Minimum \$	Maximum \$	Minimum \$	Maximum \$
Regional City	18,430	32,040	39,160	99,800
Regional Strategic Area	18,430	30,410	39,160	88,600
Regional Rural	9,190	20,280	19,580	44,250
<b>Rural</b>	<b>9,190</b>	<b>12,160</b>	<b>9,780</b>	<b>26,530*</b>

**POLICY IMPACT**

Nil

**OPTIONS**

Nil

**FINANCIAL IMPACT OF RECOMMENDATIONS**

The 2.50% increase has been allowed for in the 2019/2020 Operational Plan.

**RECOMMENDATION** That -

1. Council notes the determination of annual fees by the Local Government Remuneration Tribunal for Councillors and Mayors and resolves to set a fee structure for the period 2019/2020 being, Councillors Annual Fee of \$12,160.00 and a Mayoral Fee of \$26,530.00.

**ATTACHMENTS**

Nil



## **15        REPORTS FROM OTHER COMMITTEES, SECTION 355 COMMITTEES AND DELEGATES**

The following item is submitted for consideration -

15.1	Reports for the month of May 2019	214
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## **Reports from Other Committees, Section 355 Committees and Delegates - 16 May 2019**

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### **ITEM 15.1**

### **Reports for the month of May 2019**

#### **RECOMMENDATION:**

That Item - [Minutes of Committee/Information] listed below be received:

1. No Reports.

#### **ATTACHMENTS**

Nil

## **16       NOTICES OF MOTION**

There were no items submitted for this section at the time the Agenda was compiled.



## **17        QUESTIONS WITH NOTICE**

There were no items submitted for this section at the time the Agenda was compiled.



# **General Manager's Statement**

## **Confidentiality**

Councillors and staff are reminded of their obligations in respect to the need for confidentiality and not disclose or otherwise misuse the information which is about to be discussed, failure to do so could result in a reference to the Pecuniary Interest and Disciplinary Tribunal and/or result in a prosecution in accordance with Sec. 664 of the Act for which the maximum penalty is \$5,500.





## **CONFIDENTIAL SESSION**

Section 10A(2) of the Local Government Act, 1993 provides that Council may, by resolution, close to the public so much of its meeting as comprises the receipt or discussion of matters as listed in that section, or for any matter that arises during the course of business during the meeting that should be treated as confidential in accordance with Section 10(2) of the Act.

Council's Agenda for this meeting contains reports that meet the criteria specified in Section 10A(2) of the Act. To consider these reports in confidential session, Council can adopt the following recommendation:

### **RECOMMENDATION**

That, in accordance with Section 10A(2) of the Local Government Act, 1993, the Public and the Press be excluded from the meeting to enable Council to determine Item 19.1 in confidential session for the reasons indicated:

Item 18.1 Quotation for construction of Separable Portion A for footpath and boardwalk within Pat Cullen Reserve, Crookwell

*This report is considered to be confidential in accordance with Section 10A(2d(i)) of the Local Government Act, 1993, as information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*

*This report is considered to be confidential in accordance with Section 10A(2d(i)) of the Local Government Act, 1993, as it relates to commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.*



## **18      CONFIDENTIAL SESSION**

The following item is submitted for consideration -

- 18.1      Quotation for construction of Separable Portion A for  
            footpath and boardwalk within Pat Cullen Reserve,  
            Crookwell