



BUSINESS PAPER

ORDINARY MEETING

Thursday 16 March 2017

6.00 pm

Council Chambers Crookwell

TABLELANDS REGIONAL COUNCIL'S VISION

To build and maintain sustainable communities while retaining the region's natural beauty.

COUNCIL'S MISSION

To provide services and facilities to enhance the quality of life and economic viability within the Council area.

COUNCIL'S AIMS

To perform services in a cost efficient, effective and friendly manner in order to achieve Council's Mission in meeting the annual objectives and performance targets of the principal activities Council undertakes on behalf of the community.

NOTICE OF MEETING

8 March 2017

Councillors

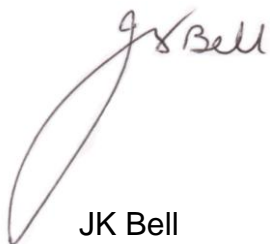
Dear Members

Ordinary Meeting of Council

Notice is hereby given that the next Ordinary Meeting of Council will take place on **Thursday 16 March 2017** in the **Council Chambers Crookwell** commencing at **6.00 pm**.

Your presence is requested.

Yours faithfully

A handwritten signature in dark ink, appearing to read 'JK Bell', with a large, stylized loop on the left side.

JK Bell
General Manager
Upper Lachlan Shire Council

AGENDA

ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Traditional Custodians of this Land. I would also like to pay respect to the Elders past and present, of the Wiradjuri Nation, and extend that respect to other Aboriginals present.

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	Nil	
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UPPER LACHLAN SHIRE COUNCIL

LEAVE OF ABSENCE

General Manager
Upper Lachlan Shire Council
Spring Street
CROOKWELL NSW 2583

Dear Sir

I wish to apply for leave of absence from the Council Meeting to be held on

Date:

I will be absent for the following reason/s:

.....
.....
.....

Yours faithfully

.....
(Councillor Signature)

ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

A GUIDING CHECKLIST FOR COUNCILLORS, OFFICERS AND COMMUNITY COMMITTEES

ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

CONFLICT OF INTEREST

- A conflict of interest is a clash between private interest and public duty. There are two types of conflict:
 1. Pecuniary – regulated by the *Local Government Act* and Department of Local Government and,
 2. Non-pecuniary – regulated by Codes of Conduct and policy, ICAC, Ombudsman, Department of Local Government (advice only).

THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

IDENTIFYING PROBLEMS

- 1st Do I have private interest affected by a matter I am officially involved in?
- 2nd Is my official role one of influence or perceived influence over the matter?
- 3rd Do my private interest conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

AGENCY ADVICE

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, Officers and Community Committee members by various pieces of legislation, regulation and Codes.

Contact	Phone	Email	Website
Upper Lachlan Shire Council	(02) 4830 1000	council@upperlachlan.nsw.gov.au	www.upperlachlan.nsw.gov.au
ICAC	(02)8281 5999 Toll Free 1800463909	icac@icac.nsw.gov.au	www.icac.nsw.gov.au
Office of Local Government	(02) 4428 4100	olg@olg.nsw.gov.au	www.olg.nsw.gov.au
NSW Ombudsman	(02) 9286 1000 Toll Free 1800451524	nswombo@ombo.nsw.gov.au	www.ombo.nsw.gov.au

UPPER LACHLAN SHIRE COUNCIL
COUNCILLORS DISCLOSURE OF A
PECUNIARY INTEREST

**PURSUANT TO SECTION 451 OF THE NSW LOCAL GOVERNMENT ACT 1993
(AS AMENDED)**

To the General Manager

I, _____

Declare a Conflict of Interest, being a PECUNIARY Interest.

COUNCIL MEETING

Name of Meeting _____

Date of Meeting _____

Page Number _____ Item Number _____

Subject _____

Reason for Interest _____

OTHER THAN COUNCIL MEETINGS

Reason for Interest _____

Signature

Date

UPPER LACHLAN SHIRE COUNCIL
COUNCILLORS DISCLOSURE OF A
NON-PECUNIARY INTEREST

**PURSUANT TO SECTION 451 OF THE NSW LOCAL GOVERNMENT ACT 1993
(AS AMENDED)**

To the General Manager

I, _____

Declare a Conflict of Interest, being a NON-PECUNIARY Interest.

☐ Significant

☐ Non Significant

COUNCIL MEETINGS

Name of Meeting _____

Date of Meeting _____

Page Number _____ Item Number _____

Subject _____

Reason for Interest _____

As a result of my non-pecuniary interest, my involvement in the meeting will be as follows:

☐ **Option A** – Make a declaration, stay in the Chamber, participate in the debate, and vote.

☐ **Option B** – Make a declaration, stay in the Chamber, participate in the debate, but not vote.

☐ **Option C** – Make a declaration, stay in the Chamber, participate in the debate, but leave the Chamber for the vote.

☐ **Option D** – Make a declaration, stay in the Chamber, not participate in the debate, but vote.

☐ **Option E** – Make a declaration, stay in the Chamber, not participate in the debate and not vote.

☐ **Option F** – Make a declaration, do not participate in the debate, leave the Chamber upon making the declaration, and not return until the matter is resolved.

Signature

Date

4 CONFIRMATION OF MINUTES

The following minutes are submitted for confirmation -

4.1	Minutes of the Ordinary Meeting of Council of 16 February 2017	12
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UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS
ON 16 FEBRUARY 2017

PRESENT: Mayor B McCormack (Chairperson), Clr P Culhane, Clr R Cummins, Clr P Kensit, Clr R Opie, Clr D O'Brien, Clr J Searl, Clr J Stafford, Clr J Wheelwright, Mr J Bell (General Manager), Mr P Newham (Director of Works and Operations), Mr L Moloney (Manager of Operations), Mr A Croke (Director Finance and Administration), Mrs T Dodson (Director of Environment & Planning), Ms S Pearman (Administration Officer), Ms D Crosbie (Media Officer)

THE MAYOR DECLARED THE MEETING OPEN AT 6.00pm

SECTION 1: APOLOGIES & LEAVE OF ABSENCE

There were no apologies.

SECTION 2: CITIZENSHIP CEREMONY

Nil

SECTION 3: DECLARATIONS OF INTEREST

Nil

SECTION 4: CONFIRMATION OF MINUTES

04/17ITEM 4.1 **RESOLVED** by Clr Searl and Clr Wheelwright

That the minutes of the Ordinary Council Meeting held on 15 December 2016 be adopted.

- CARRIED

SECTION 5: MAYORAL MINUTES

Nil

SECTION 6: PRESENTATIONS TO COUNCIL/PUBLIC

Mr Steven Horn – Stonequarry Cemetery
Mr Julian Thompson – EPA: Crookwell Landfill

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SECTION 7: CORRESPONDENCE

ITEM 7.1 CORRESPONDENCE ITEMS FOR THE MONTH OF FEBRUARY 2017

05/17 **RESOLVED** by Cllr Searl and Cllr Wheelwright

That Item 7.1 - Correspondence/Information listed below be received:

1. Crookwell and District Amateur Picnic Race Club – Letter of thanks and appreciation.
2. Audit Office of NSW – Contract Audit Agent Advice – Intentus Chartered Accountants.
3. CENTROC – Rural Fire Service Funding Review.
4. OLG – Circular 17-01 – Exhibition Draft of Bill to Amend the Environmental Planning & Assessment Act 1979.
5. Taralga Progress Association – Thanks to Council for improvements at Goodhew Park.
6. Southern Phone Company – Grant Scheme – Letter of thanks for support of program.
7. Australian Local Government Association (ALGA) – New President Introduction.
8. Local Government NSW – Welcomes new Minister for Local Government.
9. Gary Poile – Letter of Thanks and appreciation for commitment and service from Council Directors.
10. Local Government – Media Release – Good News for Council – Cease forced amalgamations.
11. Goulburn & District Education Foundation – Letter of Thanks for Donation.
12. Office of Local Government – Circular 16-49 – Fit for the Future Improvement Plans and Integrated Planning and Reporting.

- CARRIED

SECTION 8: LATE CORRESPONDENCE

Nil

UPPER LACHLAN SHIRE COUNCIL
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ON 16 FEBRUARY 2017

REPORTS FROM STAFF AND STANDING COMMITTEES

SECTION 9: ENVIRONMENT AND PLANNING

ITEM 9.1 MONTHLY WEEDS ACTIVITIES REPORT

06/17 **RESOLVED** by Clr Searl and Clr Wheelwright

1. Council receives and notes the report as information.

Councillors who voted for:- Clrs P Culhane, R Cummins, P Kensit, B McCormack, R Opie, D O'Brien, J Searl, J Stafford and J Wheelwright

Councillors who voted against:- Nil

- CARRIED

ITEM 9.2 DEVELOPMENT STATISTICS FOR THE MONTHS OF DECEMBER 2016 AND JANUARY 2017

07/17 **RESOLVED** by Clr Searl and Clr Wheelwright

1. Council receives and notes the report as information.

Councillors who voted for:- Clrs P Culhane, R Cummins, P Kensit, B McCormack, R Opie, D O'Brien, J Searl, J Stafford and J Wheelwright

Councillors who voted against:- Nil

- CARRIED

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ITEM 9.3 NEW RESIDENTS INCENTIVES POLICY

08/17 RESOLVED by Clr Wheelwright and Clr Searl

1. Council adopts the reviewed New Residents Incentive Policy.

Councillors who voted for:- Clrs P Culhane, R Cummins, P
Kensit, B McCormack, R Opie,
D O'Brien, J Searl, J Stafford
and J Wheelwright

Councillors who voted against:- Nil

- CARRIED

**ITEM 9.4 TRANSPORTABLE / RELOCATABLE BUILDINGS - NEW AND
PREVIOUSLY CONSTRUCTED POLICY**

09/17 RESOLVED by Clr Searl and Clr O'Brien

1. Council adopts the reviewed Transportable / Relocatable
Buildings – New and Previously Constructed Policy.

Councillors who voted for:- Clrs P Culhane, R Cummins, P
Kensit, B McCormack, R Opie,
D O'Brien, J Searl, J Stafford
and J Wheelwright

Councillors who voted against:- Nil

- CARRIED

UPPER LACHLAN SHIRE COUNCIL
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ON 16 FEBRUARY 2017

SECTION 10: WORKS AND OPERATIONS

ITEM 10.1 WORKS IN PROGRESS - CONSTRUCTION & MAINTENANCE
10/17 RESOLVED by Clr Searl and Clr Stafford

1. Council receive the report and note the information.

- CARRIED

ITEM 10.2 WORKS IN PROGRESS - TECHNICAL & MANAGERIAL
11/17 RESOLVED by Clr Searl and Clr Culhane

1. Council receive the report and note the information.

- CARRIED

ITEM 10.3 ROAD MAINTENANCE COUNCIL CONTRACT
12/17 RESOLVED by Clr Wheelwright and Clr Searl

1. Council receive and note the report as information.

- CARRIED

UPPER LACHLAN SHIRE COUNCIL
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ITEM 10.4 **UPDATE OF COUNCIL ROAD MAINTENANCE SCHEDULE**
13/17 **RESOLVED** by Clr Stafford and Clr O'Brien

1. Council amends the Road Maintenance Schedule to show the length of Yarraman Road that is to be maintained by Council will be a total of 4.95 kilometres.

- CARRIED

ITEM 10.5 **WATER AND SEWER UPDATE**
14/17 **RESOLVED** by Clr Searl and Clr O'Brien

1. Council receive the report and note the information.

- CARRIED

ITEM 10.6 **CROOKWELL LANDFILL UPGRADE**
15/17 **RESOLVED** by Clr Searl and Clr Stafford

1. Council receive the report and note as information.

- CARRIED

UPPER LACHLAN SHIRE COUNCIL
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SECTION 11: FINANCE AND ADMINISTRATION

ITEM 11.1 INVESTMENTS FOR THE MONTHS OF DECEMBER 2016 AND JANUARY 2017

16/17 **RESOLVED** by Clr Searl and Clr Culhane

1. Council receive and note the report as information.

- CARRIED

ITEM 11.2 BANK BALANCE AND RECONCILIATION - 31 DECEMBER 2016 AND 31 JANUARY 2017

17/17 **RESOLVED** by Clr Wheelwright and Clr Stafford

1. Council receive and note the report as information.

- CARRIED

ITEM 11.3 RATES AND CHARGES OUTSTANDING FOR THE MONTHS OF DECEMBER 2016 AND JANUARY 2017

18/17 **RESOLVED** by Clr Searl and Clr Culhane

1. Council receive and note the report as information.

- CARRIED

UPPER LACHLAN SHIRE COUNCIL
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ITEM 11.4 **INTEGRATED PLANNING AND REPORTING - ADOPTION OF
THE TABLELANDS REGIONAL COMMUNITY STRATEGIC PLAN
2016 - 2036**

19/17 **RESOLVED** by Clr Stafford and Clr O'Brien

1. Council, in accordance with the Integrated Planning and Reporting Guidelines and requirements of Section 402 and Sections 8A-8C, of the Local Government Act 1993, and requirements of the Local Government Amendment (Governance and Planning) Act 2016, adopt the Tablelands Community Strategic Plan 2016-2036.
2. All public submissions to the Tablelands Community Strategic Plan 2016-2036 are considered and a response to the submissions be provided by Council.
3. Council, in accordance with the Integrated Planning and Reporting Guidelines, and requirements of Section 402, of the Local Government Act 1993 and requirements of the Local Government Amendment (Governance and Planning) Act 2016, adopt the Community Engagement Strategy and Communications Plan.

- CARRIED

ITEM 11.5 **QUARTERLY BUDGET REVIEW STATEMENTS 2016/2017**

20/17 **RESOLVED** by Clr O'Brien and Clr Cummins

1. Council adopts the 2nd Quarter Budget Review Statements for 2016/2017 including revotes of income and expenditure to the Operational Plan; and
2. Council endorses the Operational Plan Performance Summary Report.

- CARRIED

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ITEM 11.6 LIBRARY QUARTERLY REPORT

21/17 RESOLVED by Clr Searl and Clr Stafford

1. Council receives and notes the Library Services 2016/2017 - 2nd Quarter Report as information.

- CARRIED

ITEM 11.7 DESTINATION MARKETING OFFICER POSITION

22/17 RESOLVED by Clr Searl and Clr Stafford

1. Council endorses the Destination Marketing Officer position for inclusion in Council's Organisation Structure.
2. The Destination Marketing Officer Position Description is reported to the Council's Consultative Committee and the position is then advertised for job applications.

- CARRIED

SECTION 12: GENERAL MANAGER

ITEM 12.1 STAFFING MATTERS

23/17 RESOLVED by Clr Searl and Clr O'Brien

1. Council receive and note the report as information.

- CARRIED

UPPER LACHLAN SHIRE COUNCIL
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ITEM 12.2 **CONSULTATIVE COMMITTEE MEETING MINUTES**
24/17 **RESOLVED** by Clr Searl and Clr Stafford

1. Council receives and notes the Consultative Committee Meeting Minutes as information.

- CARRIED

ITEM 12.3 **WHS COMMITTEE MINUTES**
25/17 **RESOLVED** by Clr Searl and Clr Stafford

1. Council receives and notes the WHS Committee Meeting Minutes as information.

- CARRIED

ITEM 12.4 **ALCOHOL FREE ZONE**
26/17 **RESOLVED** by Clr O'Brien and Clr Searl

1. Council re-establishes the alcohol free zone for a period of 4 years for the period 24 February 2017 to the 25 February 2021 over the following areas:
 - Goulburn Street between Laggan Road and East Street;
 - Denison Street between Roberts Street and Colyer Street;
 - Spring Street between Cowper Street and Marsden Street;
 - Roberts Street between Denison and Robertson Street;
 - Goulburn Lane between Roberts Street and Colyer

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Street;

- Robertson Street between Laggan Road and Park Street; and
- Public car parks in Spring and Roberts Street.

- CARRIED

ITEM 12.5 **ACTION SUMMARY - COUNCIL DECISIONS**
27/17 **RESOLVED** by Cllr Searl and Cllr Stafford

1. Council receive and note the report as information.

- CARRIED

SECTION 13: LATE REPORTS

Nil

SECTION 14: REPORTS FROM OTHER COMMITTEES, SECTION 355
COMMITTEES AND DELEGATES

ITEM 14.1 **REPORTS FOR THE MONTH OF FEBRUARY 2017**
28/17 **RESOLVED** by Cllr Searl and Cllr Stafford

That Item 14.1 - Minutes of Committee/Information listed below be received:

1. STARTS – Half Yearly Report.
2. Audit and Investment Committee – Minutes from meeting held 14 December 2016.

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ITEM 4.1 APPOINTMENT OF COMMITTEE MEMBERS

RECOMMENDED

1. Upper Lachlan Shire Council ratifies the appointment of community representatives to the Section 355 Audit, Risk and Improvement Committee of Council including Mr William Martin, Mr Malcolm Barlow and Mr Denis Marshall.
2. It was determined to hold an election to appoint an independent community member as Chairperson of the Audit, Risk and Improvement Committee. The Committee nominated and elected Mr Malcolm Barlow as Chairperson of the Audit, Risk and Improvement Committee.

**ITEM 4.2 LOCAL GOVERNMENT AMENDMENT
(GOVERNANCE AND PLANNING) ACT 2016**

RECOMMENDED

1. The report be received and noted as information.
2. The existing Upper Lachlan Shire Audit and Investment Committee is reconstituted and the Audit Risk and Improvement Committee is appointed in accordance with Section 428A, of the Local Government Amendment (Governance and Planning) Act, 2016.

**ITEM 4.3 REVIEW OF AUDIT, RISK AND IMPROVEMENT
COMMITTEE CHARTER**

RECOMMENDED

1. Council adopt the reviewed Audit, Risk and Improvement Committee Charter.

ITEM 4.4 2015/2016 FINANCIAL STATEMENTS

RECOMMENDED

1. The 2015/2016 Council Financial Statements are received and endorsed by the Audit, Risk and Improvement Committee.

**ITEM 4.5 INTENTUS CHARTERED ACCOUNTANTS –
2015/2016 FINANCIAL STATEMENTS
MANAGEMENT LETTER**

RECOMMENDED

1. The 2015/2016 external audit management letter by Intentus Chartered Accountants is received and senior management response and action plan addressing audit observations is endorsed.

UPPER LACHLAN SHIRE COUNCIL
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ITEM 4.6 2015/2016 CAPITAL BUDGET PROGRAM REPORT

RECOMMENDED

1. The 2015/2016 capital budget financial management reports are received and information noted.

**ITEM 4.7 COUNCIL INVESTMENT PORTFOLIO TO 30
NOVEMBER 2016**

RECOMMENDED

1. The report on Councils investment portfolio is received and information noted.

ITEM 5.1 LATE CORRESPONDENCE

RECOMMENDED

1. The Committee notes that Intentus Chartered Accountants will continue as Upper Lachlan Shire Council's contract auditor as appointed by the Audit Office of NSW.

ITEM 6.1 ITEM FOR DISCUSSION

RECOMMENDED

1. That in acknowledgement of the repeated concern expressed by our Auditors of both level and substantiation of stock, the Audit, Risk and Improvement Committee wishes to reiterate its concern and request that Manex give consideration to obtaining an annual independent review of gravel stock levels.

29/17

RESOLVED by Cllr Searl and Cllr Kensit

1. That recommendations Items 4.1 - 4.7, 5.1 and 6.1 of the Audit and Invest Committee Minutes of 14 December 2016 be adopted.
3. Upper Lachlan Tourist Association – Minutes from meeting held 16 December 2016.

ITEM 9 OTHER BUSINESS

RECOMMENDED

1. The Crookwell Potato Festival Committee recommends to the Upper Lachlan Shire Council that Marcus Kollakides be accepted as a member of the Committee.

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30/17 **RESOLVED** by Clr Culhane and Clr Kensit

1. That item 9 of the Crookwell Potato Festival Committee minutes of 19 January 2017 be adopted.
6. Pye Cottage Precinct – Minutes from meeting held 4 February 2017.

31/17 **RESOLVED** by Clr Searl and Clr Culhane

1. That Council accept the Office Bearers as listed below for the Pye Cottage Precinct Committee.

President	Mr Graham Dyer
Secretary	Mrs Margaret McPherson
Minutes Secretary	Rosemary Spiller
Treasurer	Michael de Percy
Committee Members	Keith Brown, Lawrence Pye, Rosemary Spiller

- CARRIED

SECTION 15: BUSINESS WITHOUT NOTICE

Nil

SECTION 16: NOTICES OF MOTION

Nil

SECTION 17: QUESTIONS WITH NOTICE

ITEM 17.1 CHRISTMAS DECORATIONS ON THE MAIN STREET OF CROOKWELL

A motion was moved by Clr Kensit and Clr O'Brien

1. That Council brings back Christmas to the main streets of the Shire by:

Consideration be made in the 2017/2018 budget to:

- a) Purchase suitable outdoor decorations for use in the Shire towns and villages.
- b) Investigate storage options and if necessary purchase a shipping container to store the decorations between Christmas periods.

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2. Consideration be made in the 2017/2018 budget (and subsequent budgets) to fund the erection and removal and eventual replacement of decorations.

On being put to the meeting the motion was carried.

32/17

RESOLVED by Clr Kensit and Clr O'Brien

1. That Council brings back Christmas to the main streets of the Shire by:

Consideration be made in the 2017/2018 budget to:

- a) Purchase suitable outdoor decorations for use in the Shire towns and villages.
 - b) Investigate storage options and if necessary purchase a shipping container to store the decorations between Christmas periods.
2. Consideration be made in the 2017/2018 budget (and subsequent budgets) to fund the erection and removal and eventual replacement of decorations.

- CARRIED

ITEM 17.2

ROADWORKS ON THE GOULBURN CROOKWELL ROAD

Refer to the business paper for 16 February 2017 Council Meeting for the General Managers comments.

ITEM 17.3

MAYOR TALKBACK SESSIONS WITH 2GN

Refer to the business paper for 16 February 2017 Council Meeting for the General Managers comments.

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ITEM 17.4 KIAMMA PARK FUNDING WORKS

A motion was moved by Cllr Wheelwright and Cllr Searl

1. That Council revoke an amount of \$4340.00 towards the Kiamma Park improvements from Section 94 contributions.

On being put to the meeting the motion was carried.

33/17 RESOLVED by Cllr Wheelwright and Cllr Searl

1. That Council revoke an amount of \$4340.00 towards the Kiamma Park improvements from Section 94.

- CARRIED

ITEM 17.5 RE: THE \$27M

Refer to the business paper for 16 February 2017 Council Meeting for the General Managers comments.

ITEM 17.6 NEW COUNCIL CHAMBERS AND/OR CIVIC CENTRE

A motion was moved by Cllr Cummins and Cllr Opie

1. That the General Manager be directed NOT to make an application to the Building Better Regions fund for the construction of a new civic centre in this first round and that the whole concept of building a new civic centre is to be put back on the table and the ratepayer is to be included in any future decision made by Council in relation to this project.

On being put to the meeting the motion was lost 5 votes to 4.

Councillors who voted for:- Cllrs R Opie, R Cummins, J Stafford and P Kensit.

Councillors who voted against:- Cllrs P Culhane, D O'Brien, J Searl, J Wheelwright and B McCormack.

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HELD IN THE COUNCIL CHAMBERS
ON 16 FEBRUARY 2017

ITEM 17.7 CHRISTMAS DECORATIONS IN THE MAIN STREETS

Refer to the business paper for 16 February 2017 Council Meeting for the General Managers comments.

ITEM 17.8 FLOOD MAP IMPLICATIONS

Refer to the business paper for 16 February 2017 Council Meeting for the General Managers comments.

ITEM 17.9 COUNCIL DEPOT

Refer to the business paper for 16 February 2017 Council Meeting for the General Managers comments.

ITEM 17.10 ROADS

Refer to the business paper for 16 February 2017 Council Meeting for the General Managers comments.

ITEM 17.11 RUBBISH TIP

Refer to the business paper for 16 February 2017 Council Meeting for the General Managers comments.

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS
ON 16 FEBRUARY 2017

ITEM 17.12 DISABLED TOILETS

A motion was moved by Clr Opie and Clr Kensit

1. That the Access Committee address the issue of access to disabled toilets in the main street of Crookwell at the next Access Committee meeting.

On being put to the meeting the motion was carried.

34/17 RESOLVED by Clr Opie and Clr Kensit

1. That the Access Committee address the issue of access to disabled toilets in the main street of Crookwell at the next Access Committee meeting.

- CARRIED

ITEM 17.13 BACKYARD SWIMMING POOLS

Refer to the business paper for 16 February 2017 Council Meeting for the General Managers comments.

ITEM 17.14 STREETSCAPES ARE AT THEIR OPTIMUM LOOK PRIOR TO ALL PUBLIC HOLIDAYS

A motion was moved by Clr Stafford and Clr Opie

1. That Council establish a set of protocols to ensure that the shires village street scapes (inclusive of parks, gardens and rubbish) are at their optimum for weekends and holiday periods.

On being put to the meeting the motion was carried.

35/17 RESOLVED by Clr Stafford and Clr Opie

1. That Council establish a set of protocols to ensure that the shires village street scapes (inclusive of parks, gardens and rubbish) are at their optimum for weekends and holiday periods.

- CARRIED

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS
ON 16 FEBRUARY 2017

*The meeting adjourned for a short break the time being 9.20pm
The meeting resumed the time being 9.35pm*

CLOSED COUNCIL ITEMS

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in 10A (2) of the Act and should be dealt with in a part of the meeting closed to the public and the media.

Note: Pursuant to Clause 25(1) of the Local Government (Meetings) Regulation, Council invites verbal representation by members of the public about whether the items listed below should not be considered by Council in a Closed Meeting. The items are:

- 18.1 – Rate Arrears Legal Status
- 18.2 – Crookwell Airstrip

A verbal representation was made by Mr Marcus Kollakides that item 18.2 should not be in Closed Council in accordance with Section 10B of the Local Government (General) Regulation 2005.

A decision was made to discuss part of the report in open Council and the remainder (financial information) in Closed Council.

The General Manager gave a verbal report of the information allowable in Open Council.

36/17 **RESOLVED** by Cllr Wheelwright and Cllr Searl

1. That Council move into closed Council to consider business identified, together with any late reports tabled at the meeting.
2. That pursuant to of the Local Government Act 1993: the press and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A (2) as outlined above.
3. That the report relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.

- CARRIED

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS
ON 16 FEBRUARY 2017

Council closed its meeting at 9.40pm and the public, staff and press left the chambers.

37/17 **RESOLVED** by Clr Searl and Clr Kensit

That Council move out of closed Council and into open Council.

- CARRIED

Open Council resumed at 10.10pm.

Resolutions from the Closed Council Meeting

The following resolutions of Council, while the meeting was closed to the public, were read to the meeting by the Mayor.

SECTION 18: CONFIDENTIAL SESSION

ITEM 18.1 RATE ARREARS LEGAL STATUS

38/17 **RESOLVED** by Clr Searl and Clr O'Brien

1. Council receives the report and continue debt recovery for outstanding rates and charges in accordance with Council's Debt Recovery Policy.

- CARRIED

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS
ON 16 FEBRUARY 2017

ITEM 18.2
39/17

CROOKWELL AIRSTRIP

RESOLVED by Cllr Stafford and Cllr Kensit

1. Council offer a lease for the use of the Crookwell Airstrip (being Lot 417 DP 754115 and part Lot 421 DP 257517), noting that exclusive possession is not included, and further, offer for sale approximately 0.8 of a hectare of the available land that abuts the Crookwell Airstrip (being part Lot 421 DP 257517) to Icarus Air International.

- CARRIED

THE MEETING CLOSED AT 10.10pm

Minutes confirmed 16 MARCH 2017

.....
Mayor

5 MAYORAL MINUTES

The following item is submitted for consideration -

5.1	Mayoral Minute February - March 2017	34
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Mayoral Minutes - 16 March 2017

ITEM 5.1 Mayoral Minute February - March 2017

FILE REFERENCE I17/113

February

1 February General Managers Performance Review Committee training in Crookwell
2 February PAC Meeting - Biala Wind Farm
4 February Crookwell Show Opening
7 February Shire Road Inspections
8 February Shire Road Inspections
14 February Code of Conduct training in Crookwell
16 February Council Meeting
17 February CBRJO Board Meeting in Bungendore
18 February Gunning Show Opening
18 February John Clancy Memorial Seat Unveiling with Cllr Searl in Gunning
23 February CENTROC Board Meeting in Forbes

March

3 March Memorial Service for Andrew and Anne Basnett

7 CORRESPONDENCE

The following item is submitted for consideration -

7.1	Correspondence for the month of March 2017.	36
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Correspondence - 16 March 2017

ITEM 7.1

Correspondence for the month of March 2017.

RECOMMENDATION:

That Item 7.1 - Minutes of Committee/Correspondence/Information listed below be received:

1. David Fahey – Crookwell Waste Facilities.
2. Taralga Public School – Letter of thanks for annual contribution.
3. Barry Murphy – Compliment and suggestions of tree types in Goulburn Street Crookwell.
4. Gunning Golf Club – Requesting Financial Assistance.
5. John Barilaro MP – Media Release – Regional Growth Environment Tourism Fund.

ATTACHMENTS

1. View	David Fahey - Crookwell Tip Complaint	Attachment
2. View	Taralga Public School - letter of Thanks for annual contribution	Attachment
3. View	Barry Murphy - Compliment and suggestion of tree types in Goulburn Street Crookwell	Attachment
4. View	Gunning Golf Club - Letter to the Mayor - Requesting Financial Assistance - 1 March 2017	Attachment
5. View	John Barilaro Media Release - Regional Growth Environment Tourism Fund	Attachment

Dr. David Fahey

CStJ, BAppSc, MBBS(Hons), FANZCA, DipIMC(RCSEd)

Consultant Anaesthetist, Royal North Shore Hospital, Sydney
Clinical Senior Lecturer, Faculty of Medicine and Health, University of SydneyPhone (02) 9463 2488
Mobile 0422 397 880
Email david.fahey@health.nsw.gov.auDepartment of Anaesthesia
Level 4 ASB
Royal North Shore Hospital
St Leonards NSW 2065

2 February 2017

Mr. Brian McCormack
Mayor
Upper Lachlan Shire Council

UPPER LACHLAN SHIRE COUNCIL
CROOKWELL OFFICE
17 FEB 2017
File No:

Mr. McCormack,


I write in relation to the poor condition of the Crookwell rubbish tip. As a senior doctor, I feel compelled to express my concerns about its impact on the health of those who come in contact with it.

For decades, the Crookwell rubbish tip has been a health and environmental hazard. Successive local councils have made some efforts to address this state of affairs, but these measures have always fallen short of being truly effective. In many cases, council has been forced to intervene only when the rubbish tip has deteriorated into an appalling state.

A constant stream of smelly and offensive rubbish emanates from the tip, blown by the wind onto neighbouring farms. I am all too aware of the constant effort expended by my parents Geoff and Margaret, in picking up and disposing of this material. Whilst they have received some financial compensation from council, this falls well short of the dollar amount which would otherwise be spent in employing staff to do this unpleasant job. Expecting neighbouring farmers to collect and dispose of this rubbish cannot possibly be regarded as an effective long term solution. Yet, this has been the approach taken by council. Council has not been prepared to construct effective fences, and the methods used to bury the rubbish have been haphazard and intermittent.

I must highlight the extreme circumstances which occurred in February of 2016, which caused my father to enter the rubbish tip to stop the works which were taking place. Earth moving machinery was being used in extremely hot and dry conditions, resulting in nothing less than a dust storm, billowing infectious material onto adjacent farms. Council altered their approach only after my father complained – subsequent earth digging occurred while water was being sprayed to control the dust. Even so, any dust being created at the rubbish tip must be viewed as a danger to health and to the environment. To further illustrate this point it is worth highlighting that the Fire Brigade will only permit firemen to fight a fire at the rubbish tip if they are wearing breathing apparatus.

The location, size and capacity of the Crookwell rubbish tip was probably adequate in the 1950's. It is completely inappropriate for the demands of today and the future. Surely the only sensible measure which would protect the health and well-being of Crookwell residents, and the neighbouring farmers in particular, is to close and re-locate the rubbish tip completely.



Dr David Fahey

TO BE ALSO READ BY
THE GENERAL MANAGER
MR. JOHN BELL.



Taralga Public School

10th February, 2017

The General Manager
Upper Lachlan Shire Council
PO Box 42
GUNNING 2581

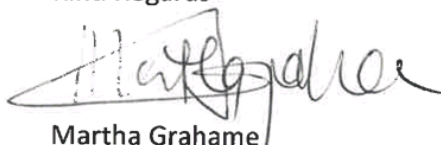
Dear Sir,

On behalf of the students and staff at Taralga Public School, I would like to sincerely thank Council for their continued support of our school with the Annual Contribution of \$1,000.00. Your receipt is attached.

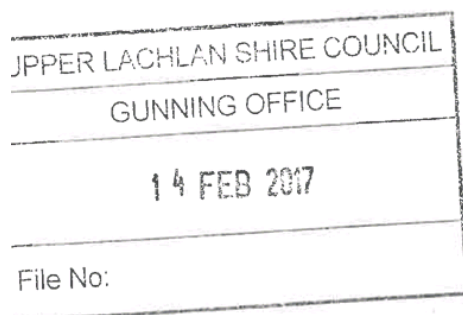
We have allocated the funds: \$800.00 towards Annual Swim School
 \$150.00 towards purchasing new library books
 \$ 50.00 towards the Annual Dux Award sponsored by Council.

Once again, thank you for your continued support.

Kind Regards



Martha Grahame
Acting Principal



Receipt No. 007792

10/02/17
10:48

C08

Received From: UPPER LACHLAN SHIRE
COUNCIL

NOT FOR BANKING Received:	\$	1000.00
Tendered:	\$	1000.00
Change :	\$	0.00

For: Swim School Donation	\$	800.00
Library Donation	\$	150.00
Presentation Night	\$	50.00

Taralga Public School
95 Orchard Street
TARALGA 2580
ABN: 83 886 760 987

Barry Murphy
12 Goulburn Street
Crookwell
NSW 2583

UPPER LACHLAN SHIRE COUNCIL
CROOKWELL OFFICE
13.2.2017
15 FEB 2017
File No:

To John Bell
General Manager U.L.S.C.

Dear John,

The Upper Lachlan Shire Council have done a great job on Goulburn Street. The workers and contractors worked in all sorts of bad weather and achieved a job to be proud of.

I believe we should complete the row of street trees, perhaps another four trees both sides. The Bradford Pear trees may not be the most suitable as they are very fast growing and break their limbs and need continual pruning. The trees that are near the hospital, Selkova Serratia, a double flowering peach may be more suitable. Any tree is more suitable than no tree.

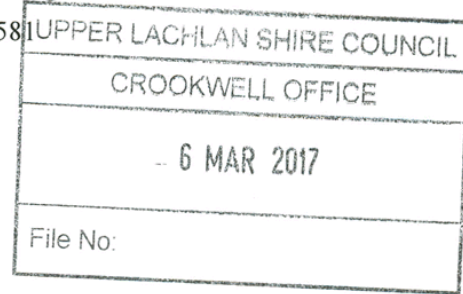
I have spoken to Jason Deller Andrew Lindner and Bob Campbell and Ross Lyon who all agree on the planting of street trees.

Yours Sincerely
Barry A Murphy
Barry A Murphy



Gundaroo Road, Gunning

PO Box 23 Gunning 2583



1 March 2017

Mayor Brian McCormack
Upper Lachlan Shire Council
PO Box 10
CROOKWELL NSW 2583

Dear Mr Mayor

I am writing on behalf of the Gunning Golf Club to request desperately required financial assistance.

As you may know, the Gunning Golf Club has been experiencing as resurgence as a community asset in the wake of many years of decline. In addition to an increasing golfer membership, the course hosts off-road bicycle riders and cross-country running (including the Gunning Public School and District Cross-Country championships). We are hoping to broaden the use of the course and the clubhouse even further, including for the local men's and women's rugby league sides, the local scouts, and as an environmental teaching facility for the primary school. The local Rural Fire Services have put in place plans to develop a flat area for RFS training purposes.

However, in recent years the fortunes of the club have worked against us. After thieves stole the tractor and mowing equipment the club almost failed. But we soldiered on. Now fire and termites are trying their hardest to finish the job.

Termites have eaten out the floor of the clubhouse, and caused serious damage to one corner of the main structure. We no longer allow people to use the facility for fear of a failing floor. The plumbing and toilets have rotted and are now unusable. We have a group of local volunteers willing to help rebuild the clubhouse, just like we have volunteers to manage the grounds, but we don't have the resources to purchase materials.

On 25 March the Club's mower caught fire, and consequently set the course grass ablaze. It was mid-morning, only 20 degrees celsius, and a gentle cool breeze was blowing from the east. Perfect weather for summer mowing. Nobody foresaw the old ride-on mower catching fire and burning to the ground. Thankfully there was only minor damage to some fences and burned grass, but we now have no mower.

1

Our club has worked hard in recent times to raise money: we have held three sausage sizzles at Bunnings Goulburn over the last three months, and numerous meat raffles at the Telegraph Hotel. Local companies have provided sponsorship (including in-kind such as free mower repairs and meat for raffles). However, with the high cost of the fuel needed to keep the mower operating and the course open, we just haven't been able to effect the repairs and purchases needed to make the operation viable and hence get ahead. We have applied for many grants without success, in some part due to the fact we cannot bring a large allocation of our own to the table. But we have managed to keep our noses above the water, and keep this important community asset alive.

However I fear we might not be able to survive much longer. The Club would greatly appreciate a one-off assistance package from the ULSC. As a Council asset, the funds would be expended on Council property, to improve and/or replace Council property. As the custodians of this asset, we are willing to provide all labour and expertise free to maintain the facility. Specifically we request:

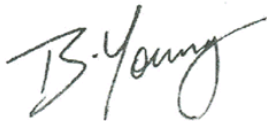
An old tractor to slash the course and reduce the wear on the mower (we already have a slasher-deck)	\$3000
Timber for bearers; flat sheets to replace floor-boards; timber to replace architraves on two windows	\$2400
Repairs to the ride-on mower (replace engine; all wiring; and rear controls)	\$1100

The Club will hold a planning day on 21 March, for a working bee on 25 March. If we could have some indication by then whether the Council is at least considering some financial assistance, then the Gunning community can decide how much of their own time, sweat and money we should continue to expend on this asset.

We have applied again to Holden Advantage for major funds to fix the roof, gutters, and fascias; and permanently repair the floor and windows. We intend to apply to Origin Energy for funds to repair the toilets and plumbing which have completely rotted and failed, and replace the rotted water tank. We are not sure when, if ever, funds will be forthcoming from these organisations, but we live in hope.

At present, without a mower, tractor, clubhouse floor and window we do not have a viable club. I look forward to hearing from you soon.

Yours sincerely



Brett Young
President
Gunning Golf Club

Cc Counsellor John Searle
Cc General Manager John Bell



John Barilaro
Deputy Premier
Minister for Regional NSW
Minister for Skills
Minister for Small Business

MEDIA RELEASE

Monday, 6 March 2017

\$300M BOOST FOR REGIONAL ENVIRONMENT AND TOURIST ATTRACTIONS

Food and wine regions, walks through national parks and heritage buildings are among the great regional tourist attractions that are set to benefit from the NSW Government's new \$300 million *Regional Growth – Environment and Tourism Fund*.

Regional communities are being urged to submit expressions of interest for funding for environmental and tourism infrastructure projects to help grow and diversify local economies from the initial round of \$100 million.

Deputy Premier and Minister for Regional NSW, John Barilaro, said the Fund is an exciting initiative, which will help to increase tourist numbers, drive job creation and build on other NSW Government regional investment programs.

"The \$300 million in NSW Government funding, if combined with other government and private sector contributions, will protect and enhance our precious environmental assets and build new tourism attractions across regional NSW," Mr Barilaro said.

Minister for Tourism and Major Events, Adam Marshall, said it's a demonstration of the NSW Government's ongoing commitment to rural and regional tourism.

"The State's rural and regional tourism industry is now welcoming 17 per cent more overnight visitors than in 2011 and I am looking forward to promoting its continued growth in the years to come."

Regional tourism contributes \$14.4 billion to NSW, directly employing 84,600 people.

Minister for the Environment, Gabrielle Upton, also highlighted the benefits of investment into regional environment and tourism projects.

"Improving regional environment and tourism infrastructure will attract more visitors to regional NSW, drive growth in local economies and make regional NSW an even more attractive place to live," Ms Upton said.

The \$300 million *Regional Growth – Environment and Tourism Fund* is funded from the \$20 billion *Rebuilding NSW* initiative, from which the NSW Government has committed \$6 billion to regional NSW.

This is in addition to the \$110 million provided for regional tourism infrastructure by the NSW Government for regional airports, cruise facilities and rail trails.

9 ENVIRONMENT AND PLANNING

The following items are submitted for consideration -

9.1	Monthly Weeds Activities Report	46
9.2	Development Statistics for the Month of February 2017	50

Environment and Planning - 16 March 2017

ITEM 9.1 Monthly Weeds Activities Report

FILE REFERENCE I17/90

AUTHOR Manager of Noxious Weeds

ISSUE

Providing Council with a summary of weed control activities that have been conducted in the past month.

RECOMMENDATION That -

1. Council receives and notes the report as information.

BACKGROUND

Standard monthly report providing Council with a summary of the weed control activities that have been conducted in the month of February 2017.

REPORT

Property Inspections

Property	Weed	Parish	Road or Street	Date	Action	Degree
Lot 3 DP 1041408	BB	Crookwell	Iron Mine	1/2/17	Notified	3
Lot 3 DP 1165506	BB S/T	Laggan	Peelwood	7/2/17	Notified	2
Lot 1 DP 626221	SJW BB	Pomeroy	Walkom	7/2/17	Notified	3, 2
Lot 35 DP 753021	S/T BB	Burridgee	Fullerton	8/2/17	Notice	3
Lot 2 DP 1143605	BB	Sherwood	Fullerton	8/2/17	Notified	2
Lot 3 DP 1143605	BB	Sherwood	Fullerton	8/2/17	Routine	1
Lot 22 DP 753060	CNG BB	Wangalo	Peelwood	9/2/17	Routine	1, 2
Lot 168 DP 753012	S/T	Binda	Redground	9/2/17	Notified	2
Lot 1 DP 850692	S/T BB	Bolong	Fullerton	13/2/17	Routine	1, 2
Lot 3 DP 850692	S/T	Bolong	Fullerton	13/2/17	Routine	1
Lot 1 DP 1088735	BB S/T	Bolong	Fullerton	13/2/17	Routine	1
Lot 33 DP 68691	BB	Winduella	Boorowa	14/2/17	Notified	3
Lot 2 DP 112021	BB	Bolong	Fullerton	14/2/17	Routine	2
Lot 71 DP 1009016	BB	Sherwood	Fullerton	15/2/17	Routine	2
Lot 9 DP 1134304	BB	Sherwood	Fullerton	15/2/17	Routine	2
Lot 7 DP 753053	BB	Sherwood	Fullerton	16/2/17	Routine	2
Lot 72 DP 753021	BB	Sherwood	Fullerton	16/2/17	Routine	1
Lot 6 DP 753053	BB S/T	Sherwood	Fullerton	20/2/17	Routine	1, 2
Lot 14 DP 1130203	BB S/T	Burridgee	Fullerton	20/2/17	Routine	2, 1
Lot 4 DP 753053	BB S/T	Sherwood	Fullerton	20/2/17	Notified	3, 2

Environment and Planning
MONTHLY WEEDS ACTIVITIES REPORT cont'd

Lot 13 DP 1130203	BB S/T	Burridgee	Fullerton	21/2/17	Routine	1
Lot 122 DP 753021	BB	Burridgee	Millsvale	21/2/17	Routine	1
Lot 1 DP 1126030	S/T	Burridgee	Millsvale	22/2/17	Routine	1
Lot 2 DP 1126030	S/T	Burridgee	Millsvale	22/2/17	Routine	1
Lot 10 DP 132033	S/T	Burridgee	Millsvale	22/2/17	Routine	2
Lot 121 DP 753021	S/T	Burridgee	Millsvale	22/2/17	Notified	3
Lot 1 DP 725463	S/T	Burridgee	Millsvale	23/2/17	Notified	3
Lot 21 DP 753021	BB	Burridgee	Hogan	23/2/17	Notified	3
Lot 20 DP 753021	BB	Burridgee	Hogan	23/2/17	Routine	1
Lot 47 DP 753039	BB SJW	Kangaloolah	Rocky Waterhole	6/2/17	Notified	1
Lot 252 DP 753039	BB SJW	Kangaloolah	Rocky Waterhole	6/2/17	Notice	2
Lot 253 DP 753039	SJW	Kangaloolah	Rocky Waterhole	6/2/17	Notified	2
Lot 25 DP 665002	BB SJW	Kangaloolah	Rocky Waterhole	6/2/17	Notified	1
Lot 224 DP 753039	BB	Kangaloolah	Rocky Waterhole	6/2/17	Notified	2
Lot 69 DP 753060	BB SJW	Wangalo	Rocky Waterhole	6/2/17	Notified	1
Lot 76 DP 753060	S/T BB	Wangalo	Kangaloolah	6/2/17	Notified	1
Lot 41 DP 753039	BB SJW	Kangaloolah	Rocky Waterhole	6/2/17	Notified	2
Lot 15 DP 753060	BB SJW	Wangalo	Rocky Waterhole	6/2/17	Routine	1
Lot 15 DP 753039	BB SJW	Kangaloolah	Rocky Waterhole	7/2/17	Notified	1
Lot 58 DP 753039	SJW	Kangaloolah	Rocky Waterhole	7/2/17	Routine	1
Lot 16 DP 753060	BB	Wangalo	Rocky Waterhole	7/2/17	Notice	2
Lot 222 DP 753039	BB SJW	Kangaloolah	Rocky Waterhole	7/2/17	Notified	1
Lot 108 DP 753060	BB SJW	Wangalo	Rocky Waterhole	7/2/17	Routine	1
Lot 222 DP 75122	S/T	Jerrawa	Coolalie	1/2/17	Routine	2
Lot 130 DP 754106	S/T	Jerrawa	Tabers Ln	1/2/17	Routine	2
Lot 2 DP 1152341	S/T	Lerida	Collector	1/2/17	Routine	1
Lot 170 DP 750008	S/T Go	Collector	Breadalbane	2/2/17	Routine	2
Lot 79 DP 754140	S/T	Rabnor	Rugby	7/2/17	Routine	1
Lot 7 DP 1219071	BB SJW	Gunning	Boureong Av	9/2/17	Notified	2
Lot 2 DP 1221371	S/T	Dixon	Ladevale	14/2/17	Routine	0
Lot 1 DP 1184206	S/T Go BB	Blakney	Pudman Ln	14/2/17	Notice	2
Lot 6 DP 113328	S/T	Bunton	Rye Park	14/2/17	Reinspect	1
Lot 45 DP 972639	S/T BB	Lampton	Leary's Ln	15/2/17	Reinspect	2
Lot 2 DP 605166	BB	Lampton	Banister Ln	15/2/17	Reinspect	2
Lot 37 DP 754130	S/T	Mundoonan	Ladevale	16/2/17	Routine	1
Lot 2 DP 1118106	S/T	Mundoonan	Elms	16/2/17	Routine	1
Lot 15 DP 754101	S/T	Biala	Bully's Crossing	22/2/17	Notified	2
Lot 1 DP 132015	S/T BB	Biala	Sapphire	22/2/17	Notified	2
Lot 58 DP 754106	S/T BB	Bunton	Greendale	23/2/17	Notified	1

Key for Weed Abbreviations

Weed ID Weed Identification

S/T Serrated Tussock

PC Paterson's Curse

EB English Broom

Go Gorse

BB Blackberry

Nth Nodding Thistle

FW Fireweed

CG Coolatai Grass

SJW St John's Wort

CNG Chilean Needle Grass

ALG African Lovegrass

Key for Degree of Infestations

Environment and Planning

MONTHLY WEEDS ACTIVITIES REPORT cont'd

1. Scattered Plants
2. Scattered Plants with Isolated Patches
3. Dense Infestations

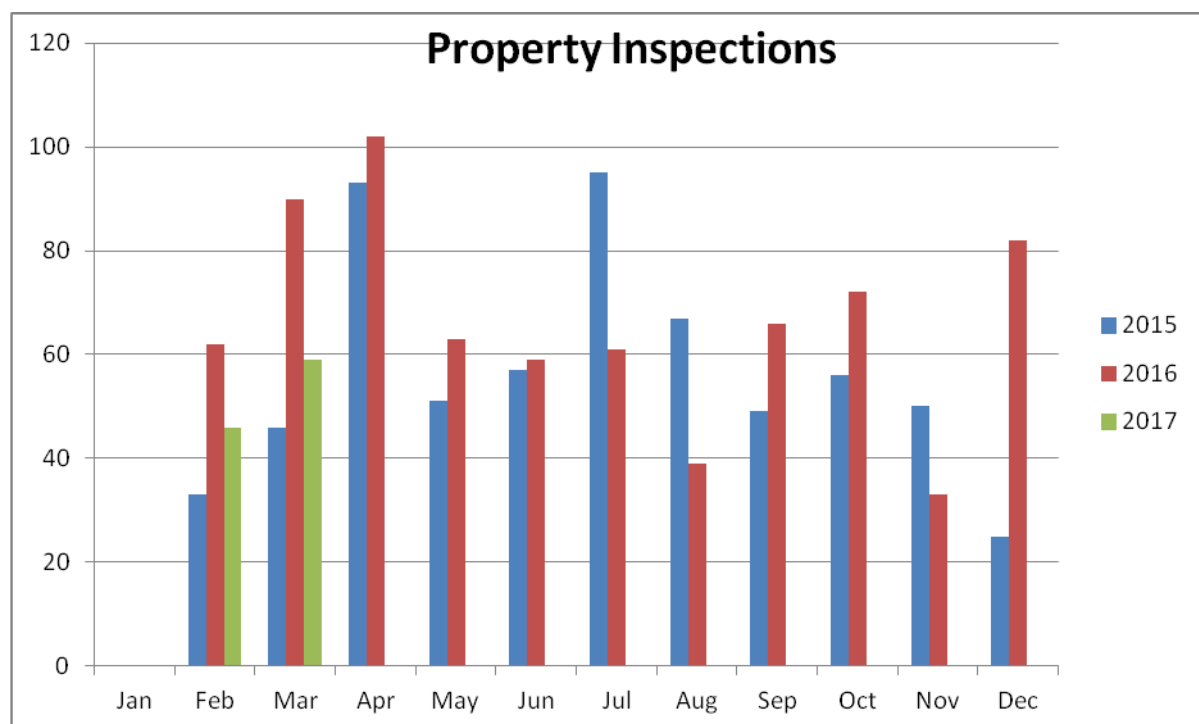
Key for Actions of Inspections

Routine – an inspection where the landowner has either provided adequate information or conducted adequate control work to fulfil their obligations to control noxious weed infestations on their land.

Notified – an inspection where landowners are notified either verbally or by letter that control work is required on specific weed infestations. These inspections generally will require a reinspection.

Reinspection – an inspection that has been conducted to investigate whether adequate control work has been conducted after notification to control weed infestations.

Notice – an inspection where a Weed Control Notice under section 18 of the Act will be served.



Roadside Weed Control

Roadside weed control work continued to focus on woody weed infestations with this control work planned to continue through to the end of April. Noxious weeds targeted in this program include Blackberry, Gorse, Broom and St John's Wort.

POLICY IMPACT

Nil

Environment and Planning

MONTHLY WEEDS ACTIVITIES REPORT cont'd

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receives and notes the report as information.

ATTACHMENTS

Nil

Environment and Planning - 16 March 2017

ITEM 9.2 **Development Statistics for the Month of February 2017**

FILE REFERENCE I17/92

AUTHOR **Economic Development Officer**

ISSUE

Providing Council with a summary of the development control activities that have occurred in the month of February 2017.

RECOMMENDATION That -

1. Council receives and notes the report as information.

BACKGROUND

Standard monthly report providing Council with a summary of the development control activities that have occurred in the month of February 2017.

REPORT

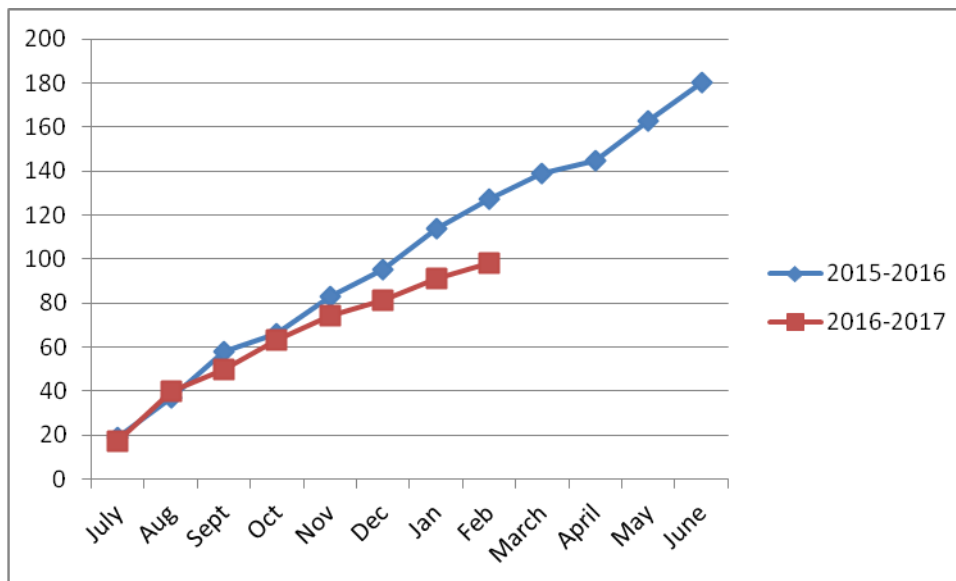
The following table outlines the type and value of new development.

Statistics by Development Type								
Current Year					Last year			
DA Type	February 2017		Year to Date 1/7/2016 to 30/6/2017		February 2016		Year to date 1/7/2015 to 30/6/2016	
	Count	\$Value	Count	\$Value	Count	\$Value	Count	\$Value
Commercial	0	\$0	5	\$97,585	1	\$727,063	6	\$1,127,063
Residential	4	\$738,362	75	\$13,436,928	10	\$1,977,000	94	\$15,523,295
Industrial	1	\$0	1	\$0	0	\$0	0	\$0
Other	2	\$30,000	8	\$80,000	1	\$0	9	\$25,020,000
Total	7	\$768,362	89	\$13,614,513	12	\$2,704,063	109	\$41,670,358
Subdivision								
Type	Count	Lots	Count	Lots	Count	Lots	Count	Lots
Residential	0	0	4	78	0	0	4	10
Rural Residential	0	0	3	9	0	0	7	53
Commercial	0	0	0	0	0	0	0	0
Industrial	0	0	0	0	0	0	0	0

Boundary Adjustment	0	0	0	0	0	0	0	0
Strata	0	0	0	0	0	0	0	0
Agricultural	1	2	3	8	1	2	5	16
Modification	0	0	1	6	0	0	1	0
Total	1	2	11	101	1	2	17	79

1. Development Applications

The level of development applications received is detailed in the following graph.



The current level of development activity being assessed is summarised below:

DAs under assessment	DA modifications under assessment	DAs received Feb 2017	DA modifications received Feb 2017	DAs determined Feb 2017	DA modification determined Feb 2017
19	3	5	2	15	0

The average determination processing time is for the month of February was 31 days.

Determinations issued 1 February to 28 February 2017 are summarised in the following table:

Determinations Issued between 1 February 2017 to 28 February 2017		
DA No.	Proposal	Property
88/2012 (Modification)	Alterations/Additions	Lot 22 DP 789632 – 37 Bourke St, Collector
22/2016	Dwelling	Lot 1 DP 1200322 – 76 Peddell Lane, Oolong
58/2016	Dwelling Alterations/Additions	Lot 47 DP 753062 – Jerrong Road, Wiaborough

Determinations Issued between 1 February 2017 to 28 February 2017		
DA No.	Proposal	Property
72/2016	Subdivision	Lot 1 DP 1074998 – Coolalie Road, Jerrawa
74/2016	Subdivision	Lot 1 DP 126042 – Collector Rd, Collector
121/2016	Commercial Use Alteration	Lot A DP 185805 – 152 Goulburn St, Crookwell
128/2016	Transportable Dwelling	Lot 22 DP 1200509 – 21 Copeland St, Gunning
129/2016	Dwelling	Lot 6 DP 1217974 – 16 McIntosh Rd, Crookwell
130/2016	Transportable Dwelling	Lot 1 DP 611742 – Dalton Rd, Dalton
1/2017	Dwelling	Lot 23 DP 1049294 – 576 Strathaird Lane, Taralga
3/2017	Pergola	Lot 1 DP 1122828 – Cullerin Rd, Breadalbane
4/2017	Transportable Dwelling	Lot 149 DP 750008 – Breadalbane Rd, Collector
5/2017	Dwelling	Lot 3 DP 1211033 – Rossi St, Collector
9/2017	Shed	Lot 20 Sec 4 DP 1809 – 34 North St, Crookwell
10/2017	Shipping Container	Lot 9 Sec 2 DP 1809 – 112 Laggan Rd, Crookwell

The Development Applications outstanding as of 28 February 2017 are summarised in the following table:

Outstanding Development Applications – February 2017				
Application No	Date Received	Proposal	Property	Reason
116/2015	3/11/2015	Dwelling Alterations & Additions	Roslyn Street, Crookwell Lot 2 DP 36154	Under assessment
33/2016	22/04/2016	Demolition & Fence/Wall	Church & Goulburn Street, Collector Lot 1 DP 256082 & Lots 2 & 3 DP 554640	Awaiting additional information from applicant
47/2016	1/06/2016	Dwelling	152 Sylvia Vale Road, Binda Lot 1 DP 873640	Under assessment
62/2016	13/07/2016	Subdivision	12 Dalton Road, Gunning Lot 102 DP 1197091	Under assessment
67/2016	26/07/2016	Vineyard and Winery	1924 Towrang Road, Greenwich Park Lot 25 DP 1095649	Under assessment

Environment and Planning**DEVELOPMENT STATISTICS FOR THE MONTH OF FEBRUARY 2017 cont'd**

71/2016	27/07/2016	Garage/Shed	20 Barry Place, Crookwell Lot 29 DP 1065616	Under assessment
76/2016	4/08/2016	Dwelling alterations and additions	2791 Junction Point Rd, Binda Lot 33 DP 753038	Awaiting additional information from applicant
53/2014.2 Modification	5/08/2016	Dwelling	2281 Woodhouselee Road, Laggan Lot 1 DP 1169255	Awaiting additional information from applicant
118/2016	118/2016	Alterations/Add itions	254 Mullins Creek, Breadalbane Lot 104 DP 750035	Awaiting additional information from applicant
120/2016	9/11/2016	Outdoor Gaming Room/Smokin g Area	Goulburn St, Crookwell Lot 1 DP 658665	Under assessment
123/2016	22/11/2016	Alterations/Add itions	Julong Rd, Binda Lot 6 DP 594709	Awaiting additional information from applicant
124/2016	28/11/2016	Alterations/Add itions	169 Craigs Rd, Richlands Lot 1 DP 1222109	Under assessment
42/2016 Modification	20/12/2016	Subdivision	190 Old Macquarie Rd, Brayton Lot 1, 2 & 3 DP 1013868	Referral to RFS
2/2017	6/01/2017	Collector Pumpkin Festival	3 Brennan St, Collector Lot 10 DP 1046757	Awaiting additional information from the applicant
6/2017	24/01/2017	Garage/Shed	61 Queen St, Binda Lot 1 Sec 20 DP 758110	Under assessment
7/2017	25/01/2017	Ramp Access	Wade St, Crookwell Lot 112 DP 568697	Referral to Works Dept
8/2017	31/01/2017	Intensive Ag Use	Greenmantle Rd, Bigga Lot 4 DP 742425	Awaiting for Referral responses
11/2017	13/02/2017	Transportable Dwelling	5 Chalkers Lane, Wombeyan Caves Lot 2 DP 855956	Under assessment

12/2017	17/02/2017	Change of Use	Goulburn St, Crookwell Lot 3 DP 661368	Under assessment
13/2017	21/02/2017	Community Event	Copeland St, Gunning Lot 7009 DP 94454	Under assessment
14/2017	21/02/2017	Subdivision	2392 Gurrundah Rd, Gurrundah Lot 10 DP 1214847	Awaiting additional fees and information
122/2016 (Modification)	21/02/2017	Alterations/Additions	46 Cooper St Taralga Lot 1 DP 900385	Awaiting additional information from the applicant

2. Construction Certificates**Construction Certificates Issued between 1 February 2017 & 28 February 2017**

CC No.	Proposal	Property
102/2016	Dwelling	Lot 2 DP 1155917 – 1620 Taralga Rd, Laggan
4/2017	Garage/Shed	Lot 20 Sec 4 DP 1809 – 34 North St, Crookwell
9/2017	Dwelling	Lot 1 DP 1200322 – 76 Peddell Lane, Oolong

Approved by Council		Approved by Private Certifier	
February 2017	Year to date	February 2017	Year to date
3	32	0	0

3. Occupation Certificates**Occupation Certificates Issued between 1 February 2017 and 28 February 2017**

OC No.	Proposal	Property
5/2017	Shed	Lot 81 DP 750009 – 201 Long Swamp Rd, Greenwich Park
6/2017	Swimming Pool	Lot 1 DP 1084129 – 186 Rockalily Rd, Wombeyan Caves
8/2017	Dwelling	Lot 3 DP 1117935 – 3 Camp St, Grabben Gullen
12/2017	Dwelling & Garage	Lot 1 DP 1198749 – 21 Boureong Dve, Gunning

Approved by Council		Approved by Private Certifier	
February 2017	Year to date	February 2017	Year to date
4	20	0	0

4. Subdivision Certificates

Subdivision Certificates Issued between 1 February 2017 & 28 February 2017			
SC No.	Proposal	Property	
Approved by Council		Approved by Private Certifier	
February 2017	Year to date	February 2017	Year to date
0	19	0	0

5. Planning Certificates

The number of Planning Certificates issued this financial year is detailed below.

Year	Number of Certificates Issued
1 July 2008 to 30 June 2009	383
1 July 2009 to 30 June 2010	464
1 July 2010 to 31 June 2011	535
1 July 2011 to 30 June 2012	426
1 July 2012 to 30 June 2013	408
1 July 2013 to 30 June 2014	457
1 July 2014 to 30 June 2015	426
1 July 2015 to 30 June 2016	481
1 July 2016 to 30 June 2017	266

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receives and notes the report as information.

ATTACHMENTS

Nil

10 WORKS AND OPERATIONS

The following items are submitted for consideration -

10.1	Works In Progress - Construction & Maintenance	58
10.2	Works In Progress - Technical & Managerial	62
10.3	Water and Sewer Update	75
10.4	Road Closure Application - Boongarra Road	78
10.5	Compulsory Road Acquisition Mount Henry Binda Road	84
10.6	Funding Request from Kiamma Creek Landcare Group.	93
10.7	Heavy Vehicle Inspection Station in Crookwell.	97
10.8	Fencing Options for Clifton Park.	99
10.9	Maintenance on Gullen Flats Road	104

Works and Operations - 16 March 2017

ITEM 10.1 **Works In Progress - Construction & Maintenance**

FILE REFERENCE **I17/75**

AUTHOR **Manager of Works**

ISSUE

This report provides Council with details regarding the construction and maintenance work in progress.

RECOMMENDATION That -

1. Council receive the report and note the information.

BACKGROUND

Works and Operations Department construction and maintenance works in progress.

REPORT

Road service requests for grading maintenance, pothole repairs, drainage maintenance and vegetation maintenance are being received frequently. Works are being attended to in a priority order.

Details of the major current projects are set out below:-

1. MR54 Segment 600, Junction Point Road reconstruction and initial sealing, segment length 5.3km

Gravel pavement construction on stages 1 and 2 is complete and the pavement will be prepared for bitumen sealing which is now scheduled for mid March 2017.

The culverts installations are now complete on stage 3 and well advanced into stage 4. Once complete a total of 25 culvert structures of various sizes will be constructed as part of this project.

In addition to the substantial works on stages 1 and 2, Council has progressed with tree clearing on stage 3, a 1.05km section. This section is scheduled to be sealed in May 2017, weather permitting.

Once stage 3 is completed, the remaining 1.93km is scheduled to be completed in December 2017, weather permitting.

Works and Operations

WORKS IN PROGRESS - CONSTRUCTION & MAINTENANCE cont'd

2. MR256 Abercrombie Bridge Replacement Project

This timber bridge replacement project is co-funded by Infrastructure NSW Restart NSW programme and the Department of Infrastructure and Regional Development Bridges Renewal program.

Delivery of part of the precast components is being organised for March 2017.

The Aboriginal Heritage Impact Permit (AHIP) application process is underway and this permit is to be issued by the Office of Environment and Heritage (OEH) to allow Council to impact on the artefacts.

Due the abovementioned AHIP process, it is estimated the Review of Environmental Factors (REF) will now be completed at the end of March 2017, after which works will be able to commence on-site, subject to water level in the river and favourable weather conditions.

3. MR52 Gundaroo Road Rehabilitation "Tyrone Section" 8.9km to 10.5km South of Gunning.

Council has completed vegetation clearing and trimming and drainage improvements are well underway. Once the drainage improvements are completed, Council will continue with formation and pavement widening, shape correction, bitumen sealing and delineation improvements.

This project is stage two of the three stage project for the Gundaroo Road rehabilitation program and is co-funded by the RMS Regional Road Rehabilitation Program and Council.

Works are expected to be completed by mid May 2017.

The final stage three is a 1.7km section adjoining this year's section. This will be completed in 2017/2018 as part of the agreed Regional Road Rehabilitation Program.

4. Gurrundah Road Rehabilitation "Bannister Lane Section", 1.14 km

Council is continuing with rehabilitation of this section of road. Works will consist of vegetation clearing and trimming, formation widening and pavement widening shape correction and bitumen sealing.

This project is funded by the Federal Government Roads to Recovery program.

Works are expected to be completed by mid March 2017.

Routine Grading Maintenance

Council is receiving regular service requests for maintenance grading. Council's staff is actively reviewing the conditions of the unsealed road network and this program is subject to change depending on road conditions and weather. Due to the seasonally

Works and Operations

WORKS IN PROGRESS - CONSTRUCTION & MAINTENANCE cont'd

dry conditions and unavailability of a viable water source in some areas of the shire, grading in some areas may be postponed until more favourable conditions.

Council's proposed maintenance grading program for the upcoming month is as follows:-

Works in Progress

1. Grabine Road;
2. Wombeyan Caves Road.

Scheduled Works

1. Foggs Crossing and Reids Flat Roads;
2. MR241 Dalton to Blakney Creek;
3. Ladevale Area;
4. Big Hill Area;
5. Side roads off Wombeyan Caves Road.

Other Construction and Maintenance Works

Other Works in Progress/scheduled

1. Continuation of storm restoration works on the Montana Road causeway to provide vehicular access. This work is required as a result of the 22 July 2016 storm event;
2. Bitumen resealing preparation works on Strathaird and Spicer Lanes;
3. Shoulder grading on MR54 between Binda and Bigga Road intersection;
4. Bitumen resealing on selected segments of Middle Arm including Carrabungla intersection, Strathaird Lane, Spicers Lane, Woodhouslee road and MR54 north of Crookwell;
5. Continuation of Review of Environmental Factors (REF) on MR52 "Devil's Elbow" and Kiamma Creek Bridge replacement;
6. Gravel re-sheeting on Julong, Sylvia Vale, Mulgowrie and Salisbury Roads as part of the Roads to Recovery program;
7. Vegetation control on MR54, MR248 East, MR256 and MR52 and grass mowing in Dalton, Gunning, Collector and Breadalbane;
8. Repair of damaged slippery dip in Clifton Park.

Works Completed

In addition to the major projects as detailed above, Council has also completed:-

1. Crash barrier installation and line marking on the Peelwood Road Black Spot project at the approaches to Phil's River Bridge;
2. Bitumen resurfacing works on selected streets in Crookwell and Gunning as well as Grabben Gullen Road, Bigga Road, Breadalbane Road, Jerrawa Road and MR54 north of Crookwell;
3. Bitumen resealing preparation works on Middle Arm, Carrabungla, Woodhouslee and Jerrawa Roads;
4. Heavy Patching repairs on Bevendale Road between Wheeo Road and Jerrara Road;
5. Heavy patching and reseal preparations on MR54 at selected locations;

Works and Operations

WORKS IN PROGRESS - CONSTRUCTION & MAINTENANCE cont'd

6. Construction of perimeter fence alongside Laggan Road, adjacent to the new skate park and landscaping the same;
7. Repair of damaged shade sail in Clifton Park;
8. Assisted with ground preparations for the Gunning show;
9. Grass Slashing in Bigga and Binda.

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive the report and note the information.

ATTACHMENTS

Nil

Works and Operations - 16 March 2017

ITEM 10.2 **Works In Progress - Technical & Managerial**

FILE REFERENCE I17/74

AUTHOR **Director of Works and Operations**

ISSUE

This report advises Council in regard to the technical and managerial activities of the Works and Operations Department during the previous month.

RECOMMENDATION That -

1. Council receive the report and note the information.

BACKGROUND

Advise Council in regard to the technical and managerial activities of the Works and Operations Department during the previous month.

REPORT

The Director of Works and Operations, Manager of Works and Gunning Overseer met with the RMS Senior Network and Corridor Planner (Mr Brendon James) on 27 February 2017 to provide input into the development of the Hume Highway Corridor Strategy.

RMS is developing a number of strategies for the entire State Road network to provide a sound basis for future upgrades and maintenance. The meeting was held to gain input from Council staff which will be used in the preparation of a draft corridor strategy which will then be used for public consultation.

A copy of Mr James' presentation is attached for the information of Council. One interesting topic discussed related to the Main Road 92 project, Mr James was pleased to receive information regarding the project as it has the capacity to reduce the amount of traffic joining the Hume Highway from the coast at Picton Road.

POLICY IMPACT

Nil

OPTIONS

Nil

Works and Operations

WORKS IN PROGRESS - TECHNICAL & MANAGERIAL cont'd

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

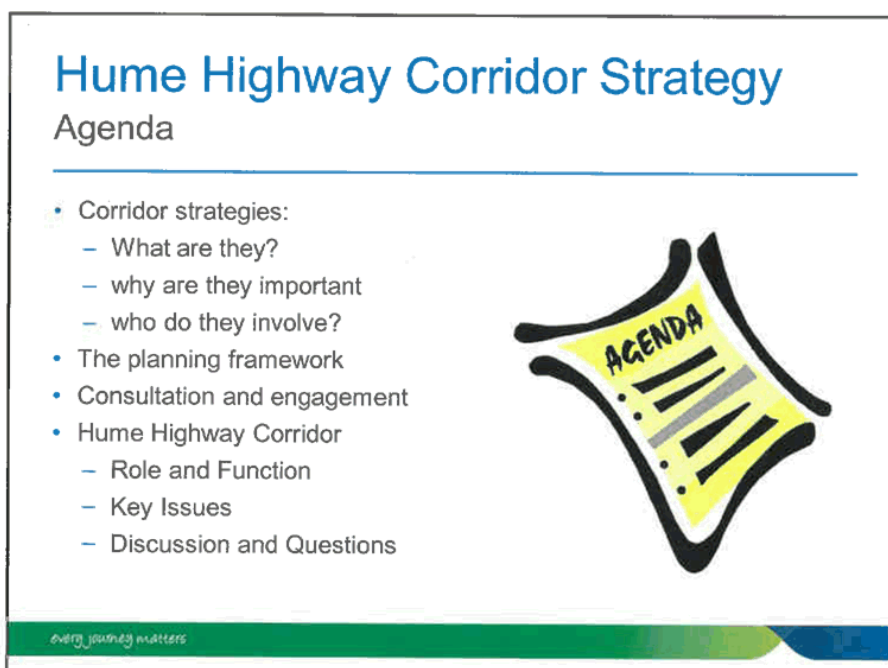
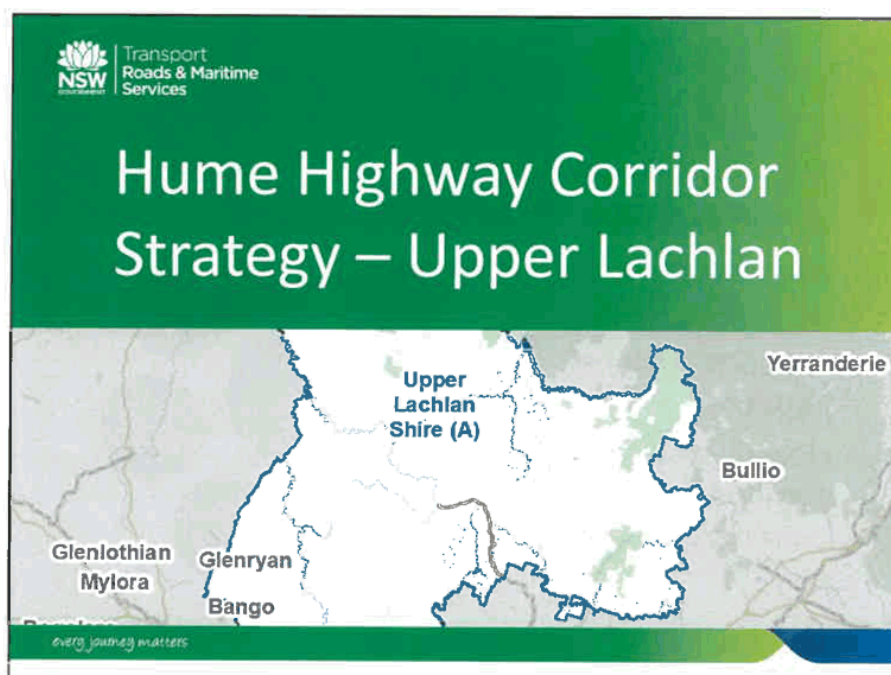
RECOMMENDATION That -

1. Council receive the report and note the information.

ATTACHMENTS

1. View	Hume Hwy Corridor Strategy Presentation	Attachment
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24/02/2017



24/02/2017

Corridor Strategies

What is a corridor strategy?

- Evidence based
- Transparent
- Aligns with and supports regional priorities
- Holistic view of the corridor



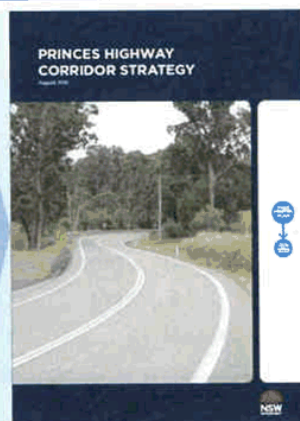
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Corridor Strategies

What is in a corridor strategy?

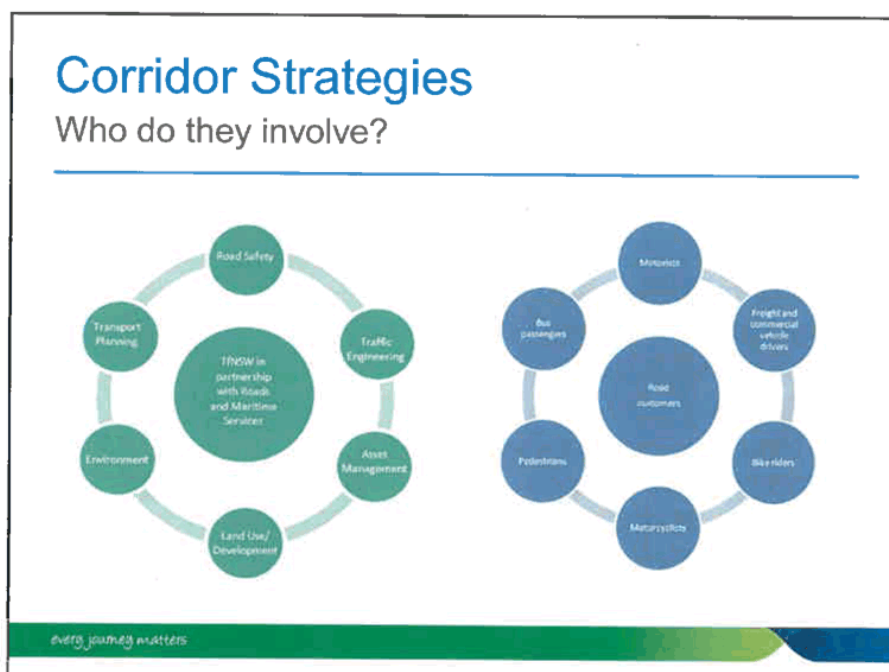
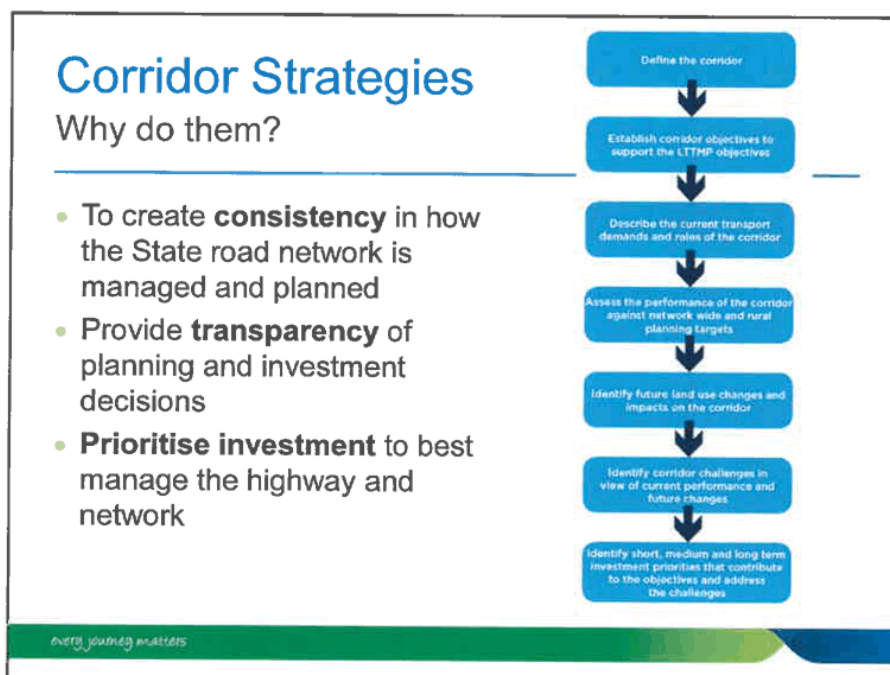
Example – Princes Highway Corridor Strategy

- corridor objectives and vision
- transport demands and roles
- current corridor performance:
 - road safety
 - traffic
 - heavy vehicles and productivity
 - road design and geometry
 - road pavement condition
 - environment and heritage
- future corridor changes and challenges
- investment priorities



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24/02/2017



24/02/2017

Corridor Strategies

The planning framework

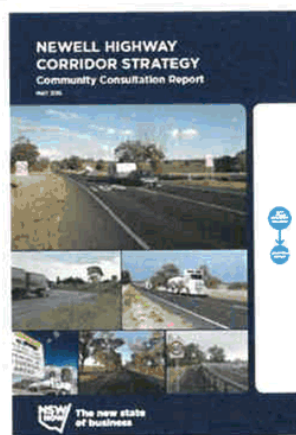


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Corridor Strategies

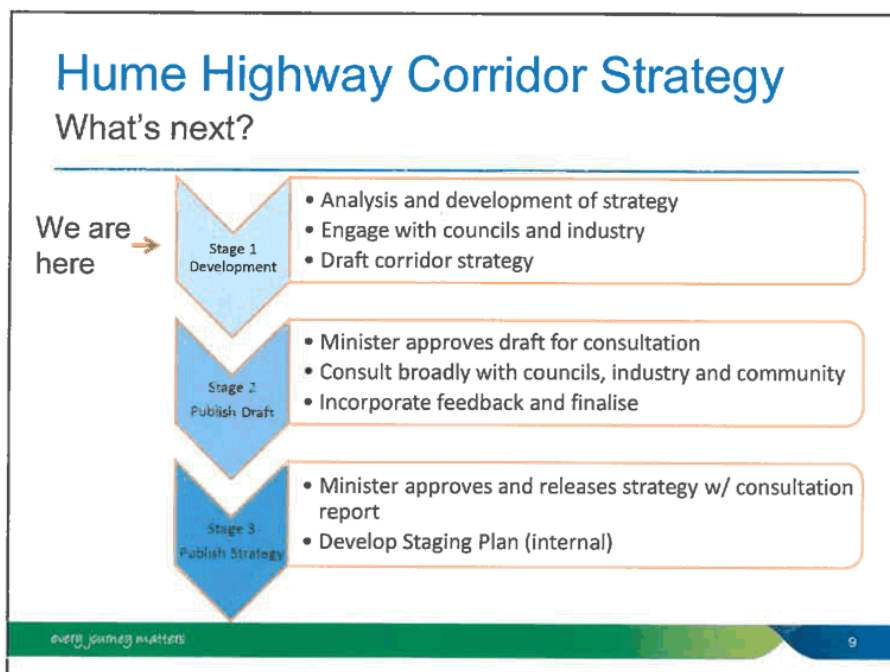
Consultation and engagement

- **Input & Feedback** is important
- A **Stakeholder and Engagement Plan** is developed for each corridor strategy
- A **Community Consultation Report** may also be developed and released with the final corridor strategy.



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24/02/2017



Hume Highway Corridor

Role of the Hume Highway

- Connection between Melbourne and Sydney
 - Interstate and Intrastate route
 - Linking regional centres
 - Connection to key routes
- Key Freight Route
 - Most frequently used road freight corridor
 - Connection with Port Kembla
- Support growth along the Corridor
 - Residential and other developments

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24/02/2017

Hume Highway Corridor

Overview

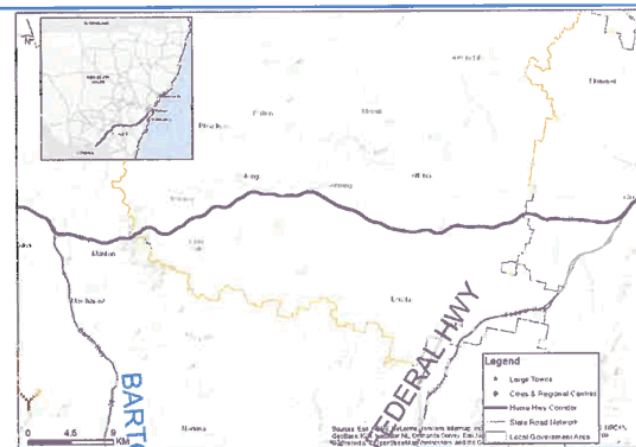


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Hume Highway Corridor Strategy

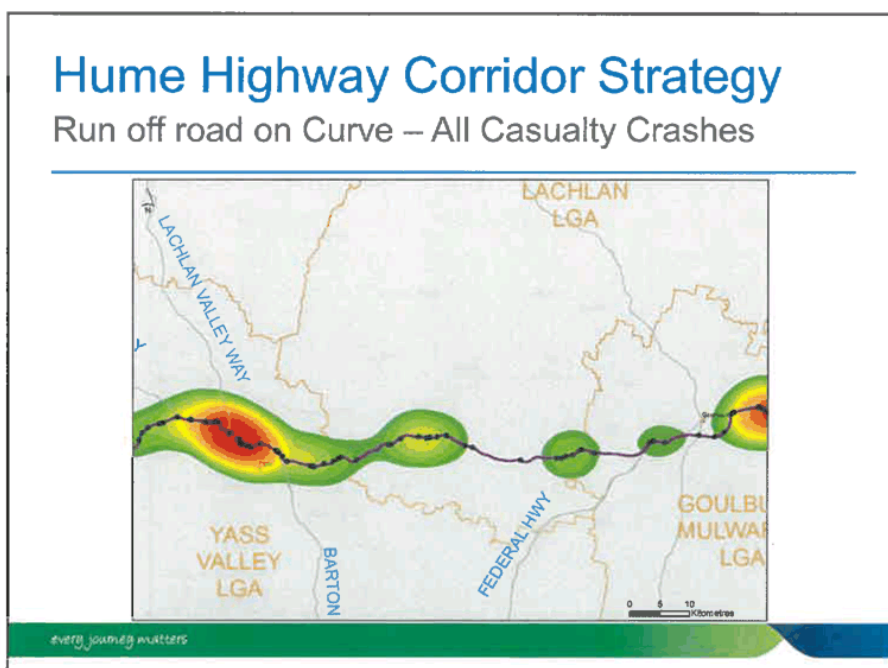
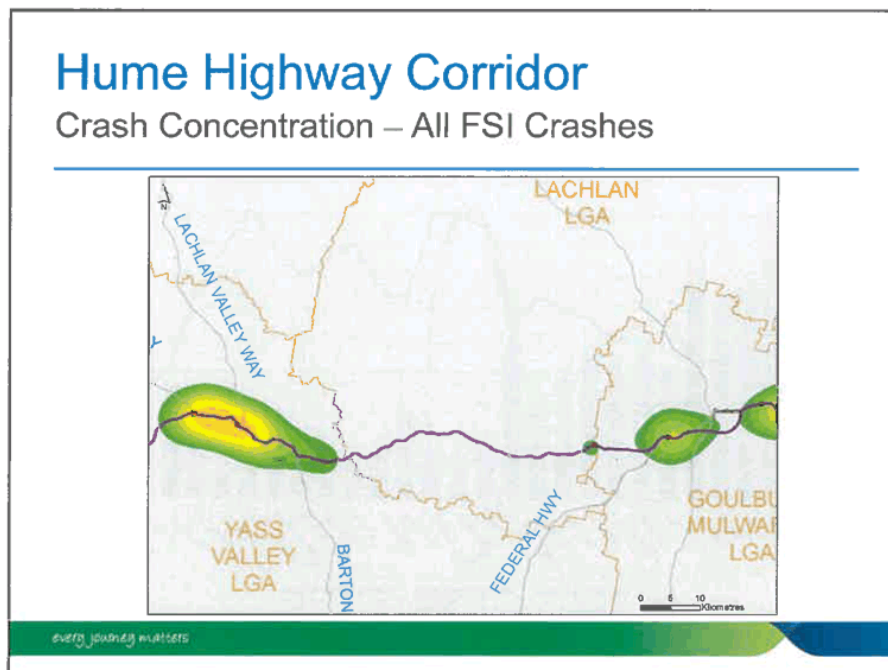
Local Government Area



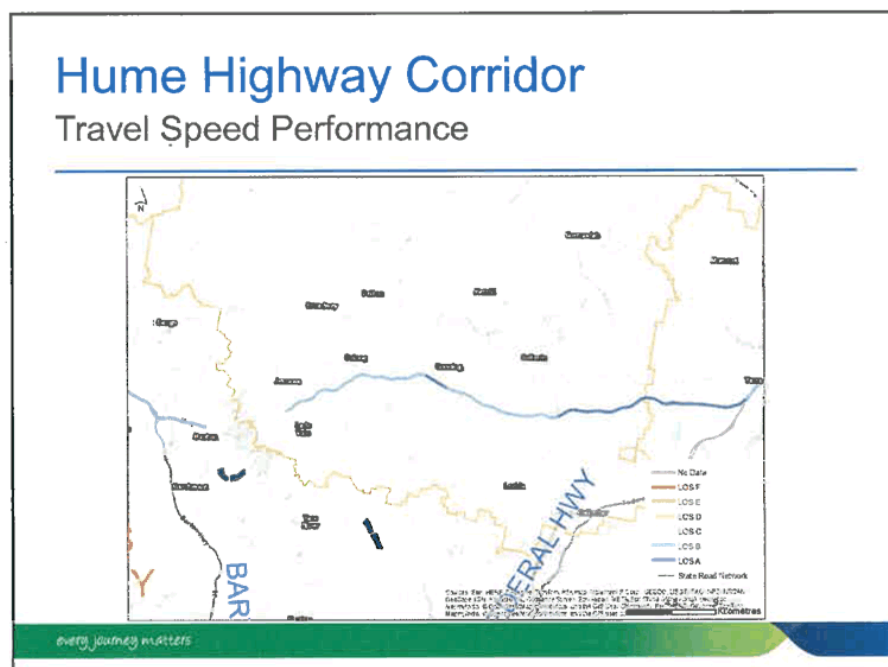
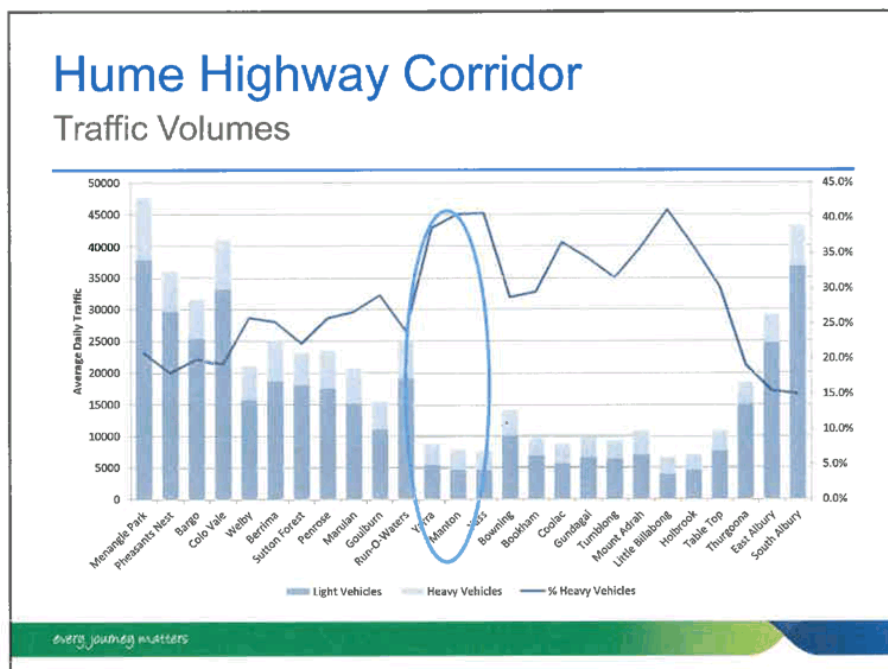
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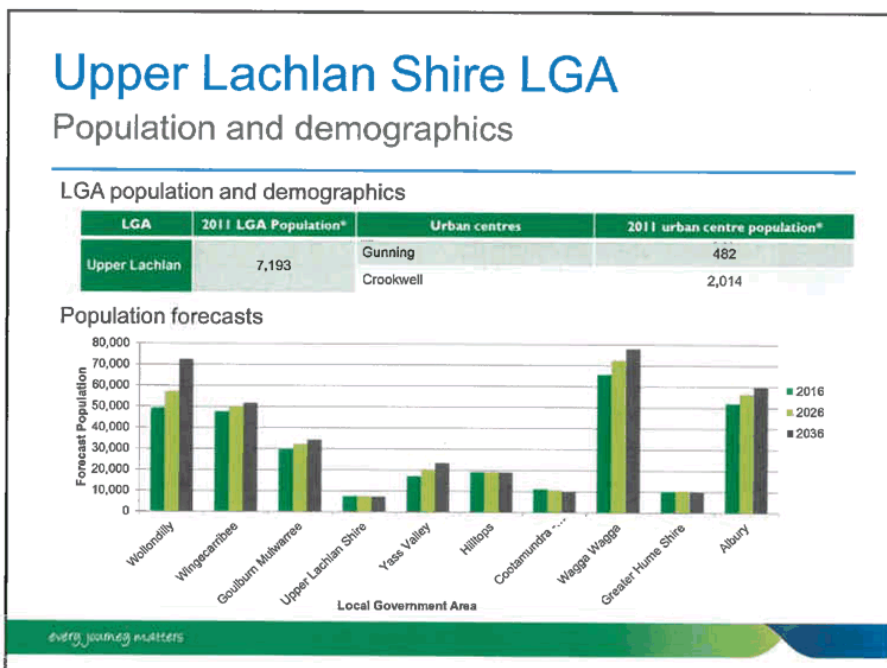
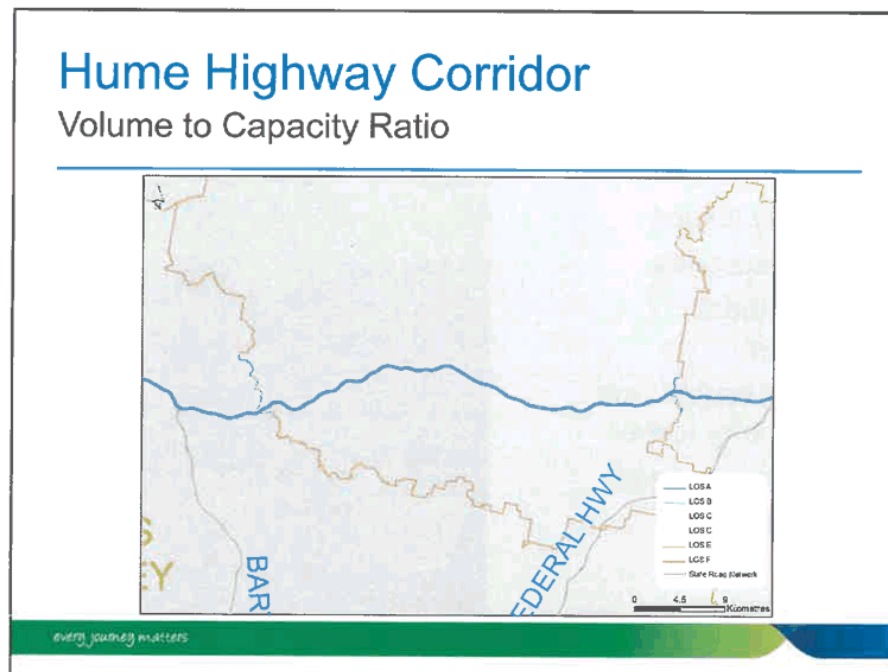
24/02/2017



24/02/2017



24/02/2017



24/02/2017

Hume Highway Corridor

Comments and questions

- Safety issues
- Traffic issues
- Pavement issues
- Road design and geometry issues
- Future changes
- General



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Corridor Strategies

What's next?



- Continue data collection
- Input from stakeholders

- Develop draft corridor strategy
- Graphic design

- Draft available for public consultation
- Feedback from stakeholders

- Update draft corridor strategy
- Publish corridor strategy (mid 2016)

every journey matters

24/02/2017

Roads and Maritime

Contacts

- Brendon James
 - Senior Network and Corridor Planner
 - 02 4221 2531
 - Brendon.James@rms.nsw.gov.au



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Works and Operations - 16 March 2017

ITEM 10.3 **Water and Sewer Update**

FILE REFERENCE I17/88

AUTHOR **Manager of Operations**

ISSUE

An update on water supply and sewerage services.

RECOMMENDATION That -

1. Council receive the report and note the information.

BACKGROUND

Water supply and sewerage services update.

REPORT

Water Treatment and Consumption

Water supply usage data for Council's four serviced towns is presented in the following table.

Table 1 Water Usage

January 2017

Town	Total Usage (ML)	Average Daily Usage (kL/day)	Trend (kL/day)	Storage Capacity %
Crookwell	35.8	1155	+4	100
Gunning	12.4	400	-5	100
Dalton	2.4	77	0	100
Taralga	7.80	252	+2	100

February 2017

Town	Total Usage (ML)	Average Daily Usage (kL/day)	Trend (kL/day)	Storage Capacity %
Crookwell	26.7	953	-202	100
Gunning	12.9	460	+60	100
Dalton	1.9	68	-9	100
Taralga	5.6	200	-52	100

Water consumption is declining with the change in the season. Gunning is the exception with showground watering currently providing an unusually high demand. All water storages remain full to capacity.

Works and Operations

WATER AND SEWER UPDATE cont'd

Routine bacteriological and chemical water tests undertaken at Crookwell, Gunning, Taralga and Dalton town water supplies are continuously meeting the requirements of the Australian Drinking Water Guidelines.

Water systems in the respective towns are operating well.

Wastewater Treatment and Production

Wastewater production data for Council's three serviced towns is presented in the following table.

Table 2 Wastewater Production

January 2017

Towns	Total Flow (ML)	Average Daily Production kL/day	Trend kL/day
Crookwell	22.6	729	-153
Gunning	3.6	115	-5
Taralga	3.0	97	-3

February 2017

Towns	Total Flow (ML)	Average Daily Production kL/day	Trend kL/day
Crookwell	20.9	747	+18
Gunning	3.4	120	+5
Taralga	2.9	105	+8

Wastewater flows are typical for this time of year.

The Crookwell, Gunning and Taralga Sewerage Treatment Plants are operating effectively with effluent quality produced at the respective plants complying with EPA requirements.

Maintenance Activities

Maintenance tasks undertaken include mains flushing, the repair of leaking water services and maintaining and servicing treatment and pumping equipment. The March water meter read is currently underway.

Capital Projects

Crookwell Water Supply Upgrade

Laurie Curran Water is continuing construction of the new Crookwell Water Treatment Plant. The Dissolved Air Flotation and Filtration (DAFF) process vessels have been delivered to site and are now in place. The Water Treatment Plant building, incorporating electrical, machine, chemical and amenities rooms is currently being erected. The new system will provide Crookwell with improved reliability in water quality and capacity.

Work will continue on-site for the next 6 months. The new water system is expected to be operational by spring 2017.

Works and Operations

WATER AND SEWER UPDATE cont'd

Bidgee Pumps and Irrigation has been successful in securing the tender for the supply and installation of new irrigation systems for Lin Cooper Recreation Area, Memorial Oval and Memorial Park. Installation of the new systems is progressing well. The new systems are expected to be operational by late April 2017. The automated sprinkler systems will provide significant improvements to water and labour efficiency in maintaining these quality facilities.

Mains renewal works are continuing throughout Crookwell, replacing old water mains with new. The mains renewal program is expected to significantly reduce water interruptions and water mains breaks which have been a problem in Crookwell for many years.

These works are part of the \$7M Crookwell Water Supply Upgrade Project, funded by Council's Water Fund reserve and the NSW Governments Restart NSW Fund Water Security for Regions Program.

Gunning Sewer Extension - Grosvenor St Area

The new sewerage pumping station that has been required to service the south western corner of the village has now been constructed. An upgrade to electricity to the site has been required, and Council are awaiting approvals from essential energy to complete these works.

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

In accordance with 2016/17 Budget.

RECOMMENDATION That -

1. Council receive the report and note the information.

ATTACHMENTS

Nil

Works and Operations - 16 March 2017

ITEM 10.4 **Road Closure Application - Boongarra Road**

FILE REFERENCE **I17/73**

AUTHOR **Director of Works and Operations**

ISSUE

This report provides Council with an update on a Road Closure Application for Boongarra Road, Crookwell.

RECOMMENDATION That -

1. Council resolves to transfer as compensation to the adjoining land owner, and confirm an easement is to be created over, the whole of Lot 6 DP 1200964 in favour of Lot 3 DP 1163350.

BACKGROUND

At a previous Council meeting held on 16 February 2012 Council resolved from the Closed Council Meeting that;

1. Council receive and note the report regarding the road reserve for Boongarra Rd.
2. Council resolves to dedicate a road reserve for Boongarra Road over the track traversed by the existing road.

REPORT

Council has recently received correspondence from the NSW Department of Industry (Lands) advising that a revised signed Council report is to be provided and include a copy of the relevant Council meeting minutes that notes.

That the road is to be transferred as compensation to the adjoining landholder, and confirm an easement is to be created over the whole Lot 6 DP 1200964 in favour of Lot 3 DP 1163350.

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

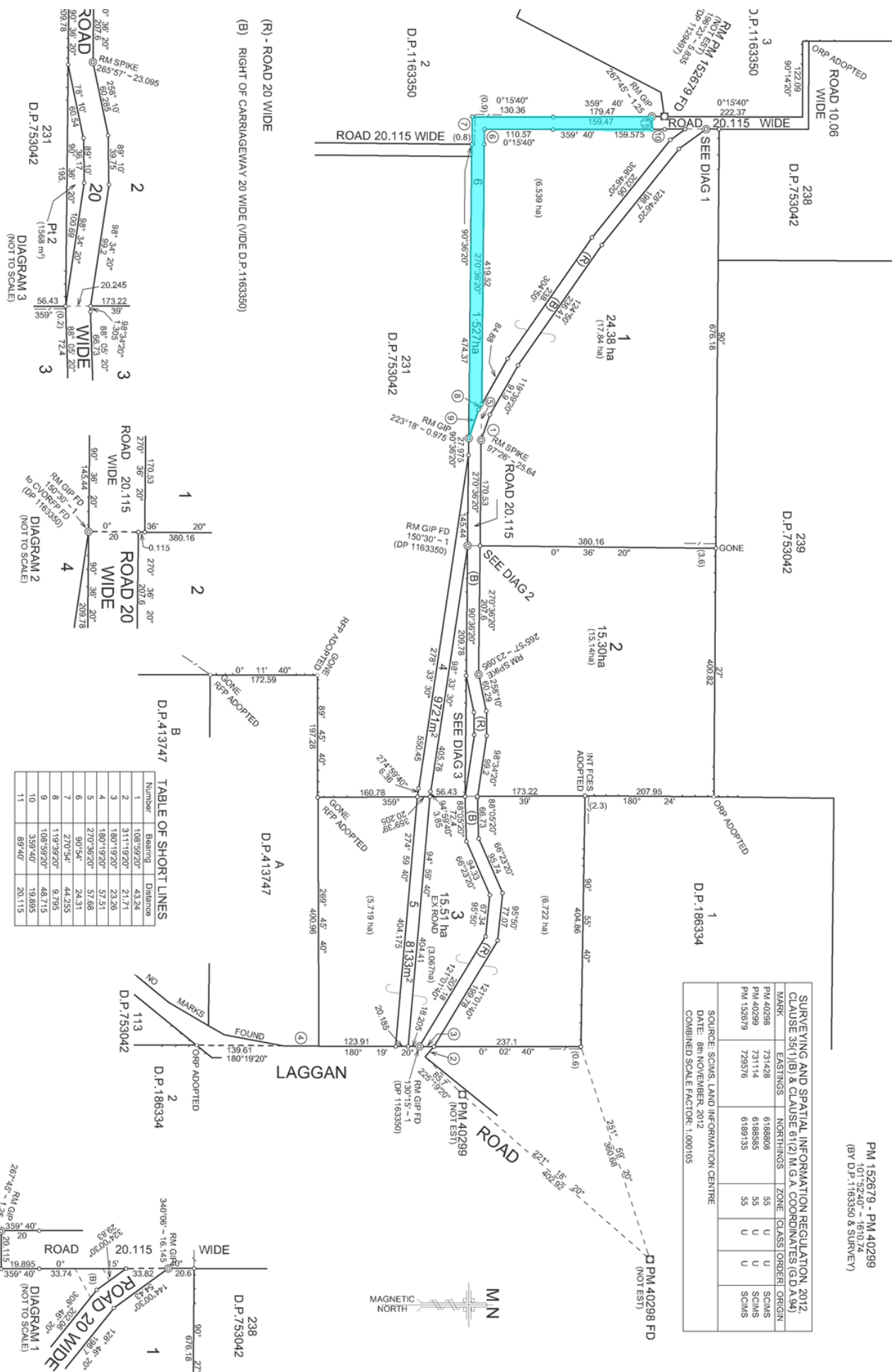
Council has not budgeted to carry out this work.

RECOMMENDATION That -

1. Council resolves to transfer as compensation to the adjoining land owner, and confirm an easement is to be created over, the whole of Lot 6 DP 1200964 in favour of Lot 3 DP 1163350.

ATTACHMENTS

1. View	Boongarra Road Closure Application	Attachment
2. View	Boongarra Road Closure	Attachment




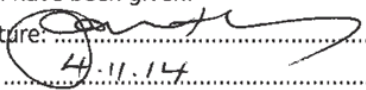
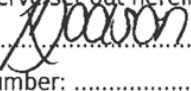

PLAN FORM 6 (2012)

WARNING: Creasing or folding will lead to rejection

ePlan

DEPOSITED PLAN
ADMINISTRATION SHEET

Sheet 1 of 2 sheet(s)

Registered:  13.11.2014 Title System: TORRENS & CROWN LAND Purpose: SUBDIVISION & ROADS ACT, 1993	Office Use Only <div style="text-align: center; font-size: 2em; font-weight: bold;">DP1200964</div>
PLAN OF SUBDIVISION OF LOTS 133, 232 AND 240 IN DP 753042 AND PLAN OF ROAD CLOSURE UNDER ROADS ACT, 1993 AND PLAN OF FIRST TITLE CREATION	LGA: UPPER LACHLAN SHIRE Locality: LAGGAN Parish: KIAMMA County: GEORGIANA
Crown Lands NSW/Western Lands Office Approval I, <u>John William FLARRETY</u> (Authorised Officer) in approving this plan certify that all necessary approvals in regard to the allocation of the land shown herein have been given. Signature:  Date: <u>4.11.14</u> File Number: _____ Office: <u>Goulburn</u>	<div style="text-align: center;">Survey Certificate</div> I, Paul Bayliss of CPC Land Development Consultants Pty Ltd, PO Box 70, GOULBURN NSW 2580 a surveyor registered under the <i>Surveying and Spatial Information Act 2002</i> , certify that: The land shown in the plan was surveyed in accordance with the <i>Surveying and Spatial Information Regulation 2012</i> , is accurate and the survey was completed on 23 October 2012
<div style="text-align: center;">Subdivision Certificate</div> I, <u>TINA DODDSON</u> *Authorised Person/*General Manager/*Accredited Certifier, certify that the provisions of s.109J of the <i>Environmental Planning and Assessment Act 1979</i> have been satisfied in relation to the proposed subdivision, new road or reserve set out herein. Signature:  Accreditation number: _____ Consent Authority: <u>UPPER LACHLAN SHIRE COUNCIL</u> Date of endorsement: <u>19 AUGUST 2014</u> Subdivision Certificate number: <u>23/2013</u> File number: <u>SC 23/2013</u> *Strike through if inapplicable.	The part of the land shown in the plan being Lots 1, 2, 3 and connections was surveyed in accordance with the <i>Surveying and Spatial Information Regulation 2012</i> , is accurate and the survey was completed on 23 October 2012 the part not surveyed was compiled in accordance with that Regulation. *(a) The land shown in this plan was compiled in accordance with the <i>Surveying and Spatial Information Regulation 2012</i> . Signature:  Dated: 23/10/2012 Surveyor ID: 409 Datum Line: PM 152679 ~ PM 40299 Type: *Urban/*Rural The terrain is *Level-Undulating / *Steep Mountainous.
Statements of intention to dedicate public roads, public reserves and drainage reserves. It is intended to dedicate the road to the public as public road, subject to the Right of Carriageway created in DP 1163350	Plans used in the preparation of survey/compilation. DP 186634 DP 413747 DP 1129413 DP 1163350 If space is insufficient continue on PLAN FORM 6A
Signatures, Seals and Section 88B Statements should appear on PLAN FORM 6A	Surveyor's Reference: 20215

LAN FORM 6A (2012)

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ePlan

DEPOSITED PLAN ADMINISTRATION SHEET

Sheet 2 of 2 sheet(s)

Office Use Only

Registered:  13.11.2014

PLAN OF SUBDIVISION OF LOTS 133, 232
AND 240 IN DP 753042 AND PLAN OF ROAD
CLOSURE UNDER ROADS ACT, 1993 AND
PLAN OF FIRST TITLE CREATION

Subdivision Certificate number: 23/2013


Date of Endorsement: 19/8/20104

Office Use Only

DP1200964

This sheet is for the provision of the following information as required:

- A schedule of lots and addresses - See 60(c) SSI Regulation 2012
- Statements of intention to create and release affecting interests in accordance with section 88B Conveyancing Act 1919
- Signatures and seals- see 195D Conveyancing Act 1919
- Any information which cannot fit in the appropriate panel of sheet 1 of the administration sheets


BERNARD WILLIAM BRODERICK

Lot No.	Street No.	Street Name	Street Type	Locality
N/A	N/A	N/A	N/A	N/A

If space is insufficient use additional annexure sheet

Surveyor's Reference: 20215



Department
of Industry
Lands

File Reference 15/11077
Account No: W561066

PO Box 2215, DANGAR NSW 2309
Phone: 1300 886 235
Fax: 02 4925 3517
roads.newcastle@crowland.nsw.gov.au
www.crowland.nsw.gov.au

21 November 2016

Upper Lachlan Shire Council
C/- Robert J McCarthy & Co
PO Box 6
CROOKWELL NSW 2583

Attention: Tim McCarthy

Dear Sir/Madam,

RE: Road Closure Application – Boongarra Road Crookwell Your Ref: TM:8994

I refer to your letter of 13 November 2016. As per the Departments letter of 3 December 2015 a signed Council report on the matter must be provided. The report can include a copy of the relevant Council meeting minutes.

The minutes provided in your letter relates to the dedication of a road reserve for Boongarra Road over the track traversed by the existing road.

The Council report should indicate the road is to be transferred as compensation to the adjoining landholder, and confirm an easement is to be created over the whole Lot 6 DP 1200964 in favour of Lot 3 DP 1136650.

Enquiries in relation to this matter can be directed to Carolyn Connell who can be contacted on 02 4925 4179 or via email carolyn.connell@lands.nsw.gov.au.

Yours faithfully

A handwritten signature in blue ink, appearing to read 'Carolyn Connell'.

Carolyn Connell
Department of Industry - Lands Business Centre

Works and Operations - 16 March 2017

ITEM 10.5 **Compulsory Road Acquisition Mount Henry Binda Road**

FILE REFERENCE **I17/78**

AUTHOR **Director of Works and Operations**

ISSUE

This report advises Council that the current MR54 (Binda Road), in the vicinity of Mount Henry is constructed on Crown Land. The formed road is located entirely outside the road reserve and is located within Lot 7006 DP 1032328. An acquisition of this land is required to enable MR54 Binda Road continuity of access and meet a broader public purpose and community need.

As the identified formed road is located outside the road reserve, Council should take the appropriate steps to rectify the ongoing liability issue in connection with this matter. This can be rectified by way of an acquisition of this parcel of land by Compulsory Acquisition from the Department of Industry – Lands on behalf of the Crown.

RECOMMENDATION That -

1. Council acquire Lot 1 in the Plan of Acquisition comprising 1.232 ha and being part of Lot 7006 DP 1032328 under the Land Acquisition (Just Terms) Compensation Act 1991.
2. Council seeks the consent of the Governor of NSW and Minister of Local Government to the compulsory acquisition of such land for the purposes of road widening under the Roads Act 1993.
3. The acquisition of this land is required to enable MR54 Binda Road continuity of access and meet a broader public purpose and community need.
4. The acquisition is completed in accordance with the Native title Act 1993.
5. The consent of both NSW Department of Industry – Lands and Local Land Services to the acquisition be sought and that any compensation payable be in accordance with Section 55 of the Land Acquisition (Just Terms) Compensation Act.
6. Council authorise the Mayor and General Manager to sign and seal the documents relating to the transaction, as required.

BACKGROUND

Nil

REPORT

The current MR54 Binda Road, in the vicinity of Mount Henry is constructed on Crown Land. This is shown on a plan supplied by Southern Cross Consulting Surveyors as attachment 1. This plan clearly shows the existing road formation inside of Lot 7006 DP 1032328 and not in the road reserve at this location.

It will be necessary to acquire this section of Crown land for road widening purposes. This is also shown in attachment 2 as DP 1209857 a plan of acquisition for road purposes. This plan notes that it is intended to acquire Lot 1 as road.

It is intended to acquire Lot 1 in DP1209857 under the Provisions of the Land Acquisition (Just Terms) Compensation Act 1991 for road widening purposes under the Roads Act 1993.

The acquisition of this Crown Land is necessary to allow continuity of access along MR54 Binda Road and meet a broader public purpose and community need.

An application is completed by Robert J McCarthy & Co who will lodge the application with the Office of Local Government on behalf of Upper Lachlan Shire Council.

POLICY IMPACT

The recommendations are consistent with Council's Land Acquisition Policy.

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Council has not budgeted to carry out this work.

RECOMMENDATION That -

1. Council acquire Lot 1 in the Plan of Acquisition comprising 1.232 ha and being part of Lot 7006 DP 1032328 under the Land Acquisition (Just Terms) Compensation Act 1991.
2. Council seeks the consent of the Governor of NSW and Minister of Local Government to the compulsory acquisition of such land for the purposes of road widening under the Roads Act 1993.
3. The acquisition of this land is required to enable MR54 Binda Road continuity of access and meet a broader public purpose and community need.
4. The acquisition is completed in accordance with the Native title Act 1993.
5. The consent of both NSW Department of Industry – Lands and Local Land Services to the acquisition be sought and that any compensation payable be in

Works and Operations**COMPULSORY ROAD ACQUISITION MOUNT HENRY BINDA ROAD** cont'd

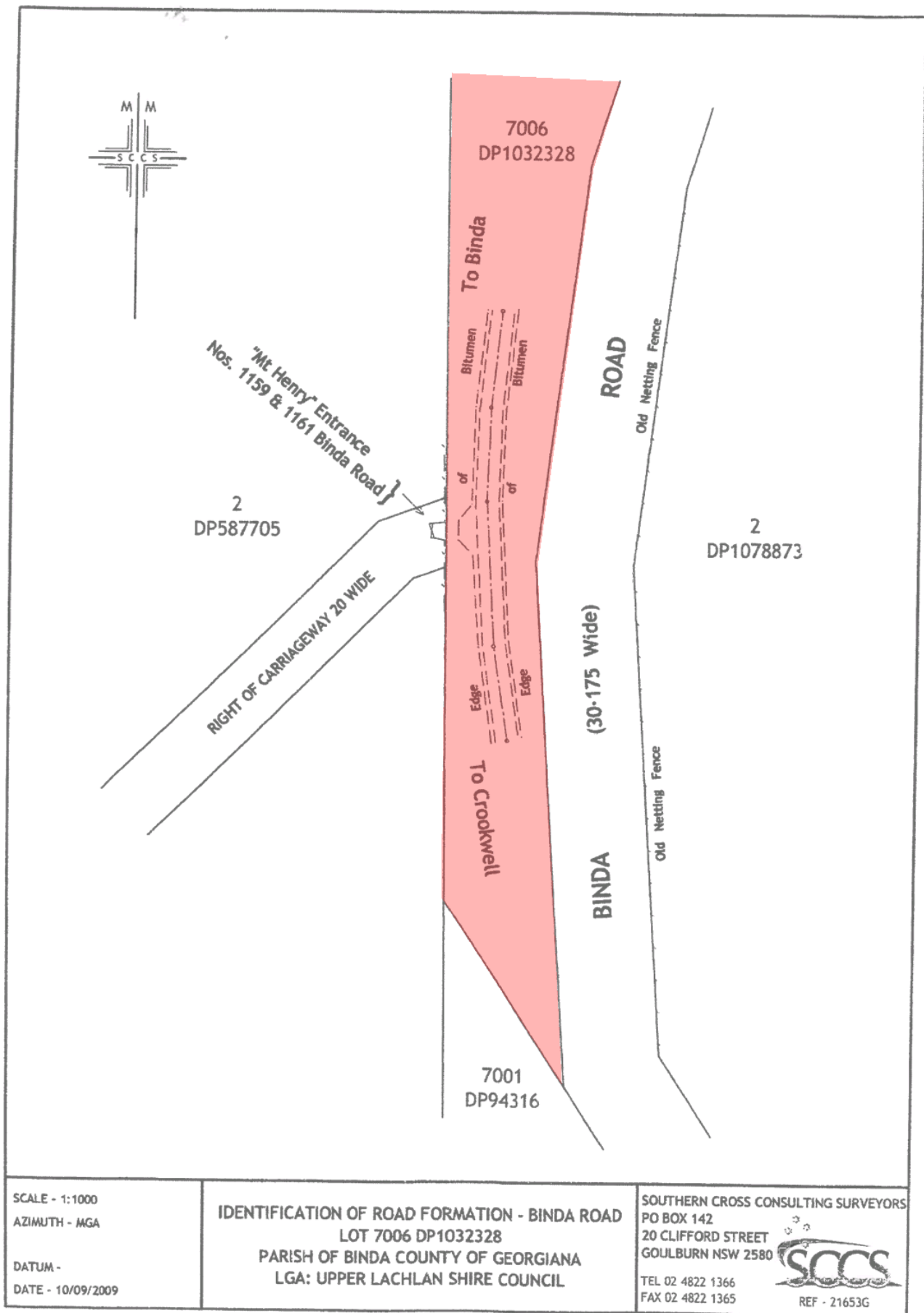
accordance with Section 55 of the Land Acquisition (Just Terms) Compensation Act.

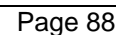
6. Council authorise the Mayor and General Manager to sign and seal the documents relating to the transaction, as required.

ATTACHMENTS

1. View	Attachment 1 -Identification Plan showing part of Lot 7006 DP 1032328	Attachment
2. View	Attachment 2 -Plan of Acquisition for Road purposes – DP 1209857	Attachment
3. View	Attachment 3 -Correspondence from RJ Mccarthy & Co	Attachment

Attachment 1




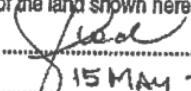



PLAN FORM 6 (2013)

WARNING: Creasing or folding will lead to rejection ePlan

DEPOSITED PLAN ADMINISTRATION SHEET

Sheet 1 of 2 sheet(s)

Registered:  8.7.2015 Title System: TORRENS Purpose: ACQUISITION	Office Use Only Office Use Only DP1209857
PLAN OF ACQUISITION FOR ROAD PURPOSES	LGA: UPPER LACHLAN Locality: BINDA Parish: BINDA County: GEORGIANA
Crown Lands NSW/Western Lands Office Approval I, <u>GARY WOOD</u> (Authorised Officer) in approving this plan certify that all necessary approvals in regard to the allocation of the land shown herein have been given. Signature:  Date: <u>15 MAY 2015</u> File Number: <u>15/00149</u> Office: <u>Strategic Projects Maitland</u>	Survey Certificate I, Gilbert Anthony Flood of PO Box 142 GOULBURN NSW (Tel 02 4822 1366) a surveyor registered under the <i>Surveying and Spatial Information Act 2002</i> , certify that: *(a) The land shown in the plan was surveyed in accordance with the <i>Surveying and Spatial Information Regulation 2012</i> , is accurate and the survey was completed on 23/08/2010 *(b) The part of the land shown in the plan being Lot 1 + connections was surveyed in accordance with the <i>Surveying and Spatial Information Regulation 2012</i> , is accurate and the survey was completed on 23/08/2010. The part not surveyed was compiled in accordance with that Regulation. *(c) The land shown in this plan was compiled in accordance with the <i>Surveying and Spatial Information Regulation 2012</i> . Signature:  Dated: 23/04/2015 Surveyor ID: 1047 Datum Line: 'X'-Y' Type: *Urban/*Rural The terrain is *Level-Undulating / *Steep-Mountainous. *Strike through if inapplicable. ^Specify the land actually surveyed or specify any land shown in the plan that is not the subject of the survey.
Subdivision Certificate I, *Authorised Person/*General Manager/*Accredited Certifier, certify that the provisions of s.109J of the <i>Environmental Planning and Assessment Act 1979</i> have been satisfied in relation to the proposed subdivision, new road or reserve set out herein. Signature: Accreditation number: Consent Authority: Date of endorsement: Subdivision Certificate number: File number: *Strike through if inapplicable.	Plans used in the preparation of survey/compilation. DP94313 DP94316 DP587705 DP823525 DP874208 DP1200050 DP1078773 DP1032328 6483-1506 8860-1506 7902-1603 29203-1603 If space is insufficient continue on PLAN FORM 6A Surveyor's Reference: 21774W [2010M7100(1036) Partial Survey]
Statements of intention to dedicate public roads create public reserves and drainage reserves, acquire/resume land. IT IS INTENDED TO ACQUIRE LOT 1 AS ROAD Signatures, Seals and Section 88B Statements should appear on PLAN FORM 6A	

PLAN FORM 6A (2012)

WARNING: Creasing or folding will lead to rejection

ePlan

DEPOSITED PLAN ADMINISTRATION SHEET

Sheet 2 of 2 sheet(s)

Registered:



8.7.2015

Office Use Only

Office Use Only

DP1209857

PLAN OF ACQUISITION FOR ROAD PURPOSES

This sheet is for the provision of the following information as required:

- A schedule of lots and addresses - See 60(c) *SSI Regulation 2012*
- Statements of intention to create and release affecting interests in accordance with section 88B *Conveyancing Act 1919*
- Signatures and seals- see 195D *Conveyancing Act 1919*
- Any information which cannot fit in the appropriate panel of sheet 1 of the administration sheets.

Subdivision Certificate number:

Date of Endorsement:

STREET ADDRESSES

LOT No.	STREET No.	STREET NAME	STREET TYPE	LOCALITY
1	N/A	BINDA	ROAD	BINDA
2	N/A	BINDA	ROAD	BINDA

If space is insufficient use additional annexure sheet

Surveyor's Reference: 21774W [2010M7100(1036) Partial Survey]

ROBERT J MCCARTHY & CO.

Solicitors

Attachment 3

McCarthy Lawyers Pty Ltd
ABN: 52 612 991 821

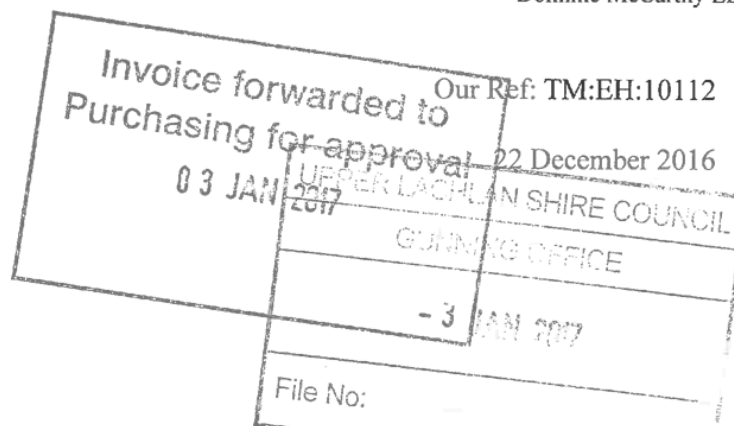
88-90 Goulburn Street, Crookwell
PO Box 6 Crookwell NSW 2583

Telephone : (02) 48321055
Fax : (02) 48322194
Email: mail@rjmac.com.au

PRINCIPAL
Tim McCarthy B Com LLB

ASSOCIATE
Dominic McCarthy LLB

General Manager
Upper Lachlan Shire Council
PO Box 42
GUNNING NSW 2581



Dear Sir

RE: Acquisition of land under Land Acquisition(Just Terms) Compensation Act from NSW Department of Industry- Lands
Property: Binda Rd, Crookwell

We refer to our letter to Council of 21 June, 2016 and under cover of which letter was enclosed a copy of a letter from the Office of Local Government dated 24 May, 2016.

We note that the Office of the Local Government advised as follows:-

If Council wishes to proceed with this application, it will need to provide evidence that sufficiently demonstrates the acquisition of this Crown land is necessary to meet a broader public purpose and community need. Please note this evidence must be accompanied by Council's formal consideration and determination that a public purpose exists and the application to acquire this Crown land should proceed. A Council report and minute to that effect must be provided.

We would suggest that a submission be prepared by the appropriate Council Officers for presentation to Council on the basis that the realignment of the road is required to be effected as the current constructed road is located on Crown land and there remains an ongoing liability issue in connection with the utilisation of the Crown road from an insurance prospective. We understand that the road in question is the main road connecting Binda to Crookwell and in the locality of Mount Henry, the formed road is located entirely outside the Road Reserve and is located within Lot 7006 DP 1032328.

The report to Council could reiterate the concern that Council has that if an identified formed road is located outside a road reserve, then Council should take appropriate steps to ensure that the formed road under Council control is located within a dedicated road reserve. This can be effected by way of the acquisition of this parcel of land by Compulsory Acquisition from the Department of Industries – Lands on behalf of the Crown.

60877

Liability limited by a scheme approved under Professional Standards Legislation. Legal practitioners employed by McCarthy Lawyers Pty Ltd are members of the scheme

22/12/2016

If the appropriate report can be prepared to Council, and submitted to Council so that the necessary Council resolution is approved, we will then address the remainder of the matters referred to in the letter from the Office of Local Government dated 24 May, 2016.

We would ask that Council give this matter their attention in due course.

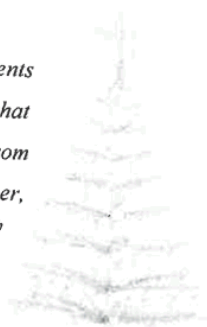
Yours faithfully

ROBERT J McCARTHY & CO



Tim McCarthy

*We wish you the compliments
of the season and advise that
our office will be closed from
12pm Friday 23rd December,
2016 to 9am Monday 9th
January, 2017*



Works and Operations - 16 March 2017

ITEM 10.6 **Funding Request from Kiamma Creek Landcare Group.**

FILE REFERENCE **I17/89**

AUTHOR **Director of Works and Operations**

ISSUE

Council has received a request from Kiamma Creek Landcare Group for additional funding for a drainage project at Kiamma Creek Park.

RECOMMENDATION That –

1. Council resolve to allocate a further \$3,753.00 to the Kiamma Creek Landcare Group to complete its proposed drainage project in Kiamma Creek Park.

BACKGROUND

Kiamma Creek Landcare Group usually embarks on one project at Kiamma Creek Park each year. The project for 2016/17 involves the piping of an open drain that crosses the park.

REPORT

Council has allocated \$10,000.00 to Kiamma Creek Landcare Group in its 2016/17 budget (Council usually allocates a similar amount in each budget).

During the year to date, some other works (costing \$3578.00) have been completed (and costed to the allocation) leaving an allocation balance of \$6422.00.

A quotation of \$10175.00 (a copy is attached) was received for the drainage works which leaves a shortfall of \$3753.00. The Kiamma Creek Landcare Group is asking Council to allocate a further \$3753.00 to allow the project to proceed. A copy of the request is attached for the information of Council.

POLICY IMPACT

Council has no policies in regard to this matter.

OPTIONS

Not Applicable

Works and Operations

FUNDING REQUEST FROM KIAMMA CREEK LANDCARE GROUP. cont'd

FINANCIAL IMPACT OF RECOMMENDATIONS

The additional amount of \$3573 can be financed from the Section 94 Contributions Reserve.

RECOMMENDATION That –

1. Council resolve to allocate a further \$3,753.00 to the Kiamma Creek Landcare Group to complete its proposed drainage project in Kiamma Creek Park.

ATTACHMENTS

1. View	Funding Request from Kiamma Creek Landcare	Attachment
-------------------------	--	------------

"Spud Murphy's Inn"
Goulburn St
Crookwell, 2583
15.02.2017

The General Manager
Upper Lachlan Shire Council
Dear John

The Kiamma Ck Landcare Group asks Council to accept Dival's quote to install a buried stormwater drain of about 20m length from Robertson St under the Reserve into Kiamma Ck just west of the Sensory Garden. See copy of quote attached.

The quote is for \$10175.

Council allocated \$10000 to our group for various projects in 2015-2016. Only \$3578 was spent, so a balance of \$6422 was left (which included \$4340 for an open, stone lined drain).

To meet Dival's quote, our group asks Council to allocate another \$3753 (\$10175 - \$6422) from Crookwell Section 94 reserves.

Yours faithfully
Barry J. Murphy
(Chairman Kiamma Ck Landcare Group)



Upper Lachlan Shire Council
 Att: Phil Newham
 44 Spring Street
 CROOKWELL NSW 2583

3rd November, 2016

REF: 2016/934

P: 02) 4830 1000

E: pnewham@upperlachlan.nsw.gov.au

Dear Sir/Madam

RE: STORMWATER

We refer to our recent discussions with you and as requested now enclose our quotation for the abovementioned works

ITEM DESCRIPTION	QUANTITY	UNIT	RATE	AMOUNT
Establishment (including Project Management Plan)	1	ITEM	\$ 700.00	\$ 700.00
Pedestrian Traffic Control, Bunting	1	ITEM	\$ 400.00	\$ 400.00
Location and Protection of Services	1	ITEM	\$ 650.00	\$ 650.00
Construction of Drop Pit	1	ITEM	\$ 2,200.00	\$ 2,200.00
Supply and lay 450mm Stormwater Pipe	1	ITEM	\$ 4,400.00	\$ 4,400.00
Supply and install Headwall and Rock Apron	1	ITEM	\$ 900.00	\$ 900.00
Sub-Total				\$ 9,250.00
GST				\$ 925.00
Grand total				\$ 10,175.00

PLEASE NOTE - NO ALLOWANCE HAS BEEN MADE FOR THE FOLLOWING:

- Relocation of services - Telstra, Gas, Electricity. Please refer to Dial Before You Dig to make enquiries

G.L. # 1.55585.4150.

Yours faithfully

Andrew Dival

ALL QUOTES AND ALL SERVICES AND OPERATIONS ARE PROVIDED SUBJECT TO OUR CONDITIONS OF CARRIAGE
 PRINTED OVERLEAF

Works and Operations - 16 March 2017

ITEM 10.7 **Heavy Vehicle Inspection Station in Crookwell.**

FILE REFERENCE **I17/95**

AUTHOR **Director of Works and Operations**

ISSUE

Council has been contacted by several Crookwell based heavy vehicle operators regarding the future of the RMS heavy vehicle inspection service in Crookwell.

RECOMMENDATION That -

1. Council receive the report and note the information.

BACKGROUND

Teleconference held with RMS Regional Manager and Manager for Heavy Vehicle Compliance.

REPORT

The Mayor, General Manager, Director of Works and Operations, Councillor Opie and Mr Garry Kadwell participated in a teleconference with the RMS Regional Manager (Ms Renae Elrington) and the RMS Manager for Heavy Vehicle Compliance. The meeting was called to discuss the future of heavy vehicle inspections at Crookwell and was held on 14 February, 2017.

Ms Elrington advised the meeting that RMS do not intend to cease heavy vehicle inspections at Crookwell in the immediate future. However she did advise that RMS is seeking an alternative site in order to address WHS issues that exist at the site being used at present. It was noted that RMS usually inspect heavy vehicles at Crookwell on two days each month (although this could change).

Some possibilities (for a new site) that were discussed at the meeting included:

- a) Relocating to a site that would be included in an existing heavy vehicle repair business at Crookwell – this may not occur due to anticipated high cost with small anticipated return on that investment.
- b) Relocating to Council's depot after completion of proposed workshop renovations – this is unlikely as insufficient room for B-Doubles, even after renovations, is a constraint.
- c) Constructing a purpose made facility at Crookwell using funding from a grant source such as the Australian Government Heavy Vehicle Safety and Productivity Program.

Works and Operations

HEAVY VEHICLE INSPECTION STATION IN CROOKWELL. cont'd

Invitations to express an interest in this program are usually invited annually. Council staff will investigate this possibility further with a view to applying for a grant. Ms Elrington advised that RMS would support Council in its endeavours to secure such a grant.

A possible site for the proposed Heavy Vehicle Inspection Station could be at Council's stockpile site at the corner of McIntosh Road and Kensit Street.

POLICY IMPACT

Nil

OPTIONS

As above

FINANCIAL IMPACT OF RECOMMENDATIONS

RECOMMENDATION That -

1. Council receive the report and note the information.

ATTACHMENTS

Nil

Works and Operations - 16 March 2017

ITEM 10.8 **Fencing Options for Clifton Park.**

FILE REFERENCE **I17/96**

AUTHOR **Director of Works and Operations**

ISSUE

This report advises Council in relation to the fencing of Clifton Park.

RECOMMENDATION That –

1. Council request advice regarding the fencing of Clifton Park from its Traffic Committee.

BACKGROUND

With the new Skate Park and Outdoor Gymnasium being constructed at Clifton Park, Council has considered the installation of a fence to prevent children from running across Laggan Road.

REPORT

Council has already installed fencing along Laggan Road with returns coming back a short distance along Clifton Street and McIntosh Road (these returns can be extended). This arrangement is shown on the attached maps.

Council is keen to ensure that the park environment is as safe as necessary to ensure that children will not run across the road. Several other options have been developed and costed for Council to consider.

POLICY IMPACT

Council has no policy that is applicable to this issue.

OPTIONS

- a) Utilise the existing fencing and add approximately 50m of additional fencing near the children's playground. The estimated cost of this work is approximately \$4,000.
- b) Fence the entire boundary of the park and include four pedestrian access gates and three vehicular gates (the number of gates can be varied) .The estimated cost of this work is approximately \$32,000.
- c) Utilise the existing fencing "as is". There are no additional costs for this option.

Works and Operations

FENCING OPTIONS FOR CLIFTON PARK. cont'd

FINANCIAL IMPACT OF RECOMMENDATIONS

Funds have not been allocated for the additional works discussed above. Council may choose to fund the works from Section 94 funds (if available) or include the works in its forthcoming budget.

RECOMMENDATION That –

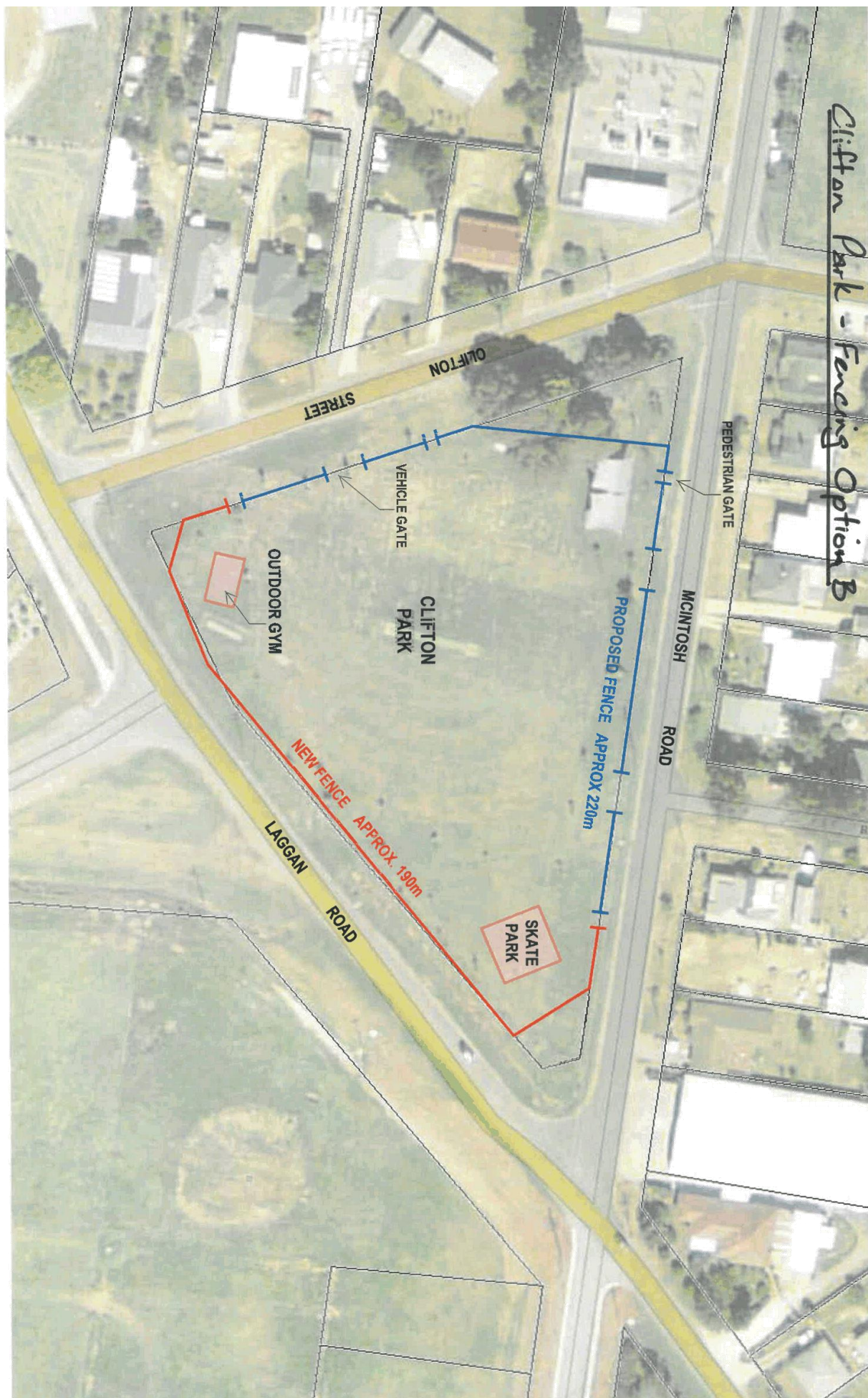
1. Council request advice regarding the fencing of Clifton Park from its Traffic Committee.

ATTACHMENTS

1. View	Clifton Park Fencing Options	Attachment
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Works and Operations - 16 March 2017

ITEM 10.9 **Maintenance on Gullen Flats Road**

FILE REFERENCE I17/111

AUTHOR **Director of Works and Operations**

ISSUE

Council has received a request to improve Gullen Flats Rd from an adjacent landowner. This report seeks Council's permission to use funds from the Section 94 Contributions reserve to carry out the work.

RECOMMENDATION That –

1. Council resolve to pay the full cost of the repairs to Gullen Flats Road and that the work be funded from Council's Section 94 Contributions reserve.

BACKGROUND

Gullen Flats Road is a no through road that runs from Range Road for approximately 3kms. Near Range Road, Gullen Flats Road traverses across very flat terrain and is susceptible to the effects of wet weather. The very wet weather late in 2016 damaged the road, making it difficult to traverse across the flat areas during periods of wet weather.

REPORT

Council received a request from a Gullen Flats Road landowner to have the road repaired and upgraded across the flat area. The request was accompanied by an offer to pay for half the cost of the work (a copy of the letter is attached). The estimated cost of the work is approximately \$25,000. It would be unreasonable for Council to accept the offer and acceptance of the offer would create problems regarding ownership and ongoing maintenance responsibilities for the road.

POLICY IMPACT

Nil

OPTIONS

- a) Council accept the landowners offer to pay for half of the cost of the repairs to Gullen Flats Road.
- b) Council funds the repairs to Gullen Flats Road itself.

Works and Operations

MAINTENANCE ON GULLEN FLATS ROAD cont'd

FINANCIAL IMPACT OF RECOMMENDATIONS

The proposed work can be funded from Council's Section 94 Contributions Reserve.

RECOMMENDATION That –

1. Council resolve to pay the full cost of the repairs to Gullen Flats Road and that the work be funded from Council's Section 94 Contributions reserve.

ATTACHMENTS

1. View	Gullen Flats Request for Work.	Attachment
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5/2/17.

Upgrade Gullen oflat Rd

Dear Sir,

I wrote several times last year about upgrading Gullen oflat Rd, however we didn't get anything done. Since then we have had Divals look at it and quote on the job (quote enclosed) While the road ~~is~~ is any we would be prepared to pay half the cost as it is urgent. There is a young family living there with a baby due in a few months. If the road is closed the only way out is by helicopter for them. We need access to our farm and to the other house there. Any heavy rain makes the road

unusable and one is trapped
either on or off the property.
Please could you consider this
job a priority.
Kind Regards

UPPER LACHLAN SHIRE COUNCIL
CROOKWELL OFFICE
- 8 FEB 2017
File No:

11 FINANCE AND ADMINISTRATION

The following items are submitted for consideration -

11.1	Investments for the month of February 2017	110
11.2	Bank Balance and Reconciliation - 28 February 2017	114
11.3	Rates and Charges Outstanding for the month of February 2017	116
11.4	Community Outreach Meetings	119
11.5	Section 356 Financial Assistance Policy	121
11.6	Mobile Telephone Policy	128
11.7	Salary Sacrifice Policy	137

Finance and Administration - 16 March 2017

ITEM 11.1 Investments for the month of February 2017

FILE REFERENCE I17/98

AUTHOR Manager of Finance and Administration

ISSUE

Council Investment Portfolio Register as at 28 February 2017.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

A schedule of the investment portfolio register and summary of available cash by fund as at 28 February 2017 is provided as information to Council.

REPORT

Investments to 28 February 2017

Investment Institution	Type	Investment Face Value	Interest Rate	Term Days	Maturity Date	Interest Due
CBA	Call	\$1,450,000	1.45%	N/A	28-02-17	\$1,068.63
Bank of Qld	TD	\$900,000	2.70%	191	17-03-17	\$12,715.89
Bank of Qld	TD	\$800,000	2.60%	126	24-05-17	\$7,180.27
Bank of Qld	TD	\$600,000	2.80%	350	02-08-17	\$16,109.59
Bank of Qld	TD	\$1,000,000	2.75%	364	31-01-18	\$27,424.66
Bankwest	TD	\$800,000	2.50%	126	22-03-17	\$6,904.11
Bankwest	TD	\$900,000	2.50%	147	29-03-17	\$9,061.64
Bankwest	TD	\$700,000	2.50%	140	05-04-17	\$6,712.33
Bankwest	TD	\$400,000	2.62%	132	19-04-17	\$3,790.03
Bankwest	TD	\$1,300,000	2.50%	119	10-05-17	\$10,595.89
Bankwest	TD	\$800,000	2.50%	98	07-06-17	\$5,369.86
Bendigo Bank	TD	\$600,000	2.45%	140	26-04-17	\$5,638.36
Bendigo Bank	TD	\$1,200,000	2.70%	364	16-08-17	\$32,311.23
Bendigo Bank	TD	\$1,000,000	2.50%	182	23-08-17	\$12,465.75

Finance and Administration**INVESTMENTS FOR THE MONTH OF FEBRUARY 2017 cont'd**

Bendigo Bank	TD	\$700,000	2.75%	364	30-08-17	\$19,197.26
Bendigo Bank	TD	\$800,000	2.70%	364	20-09-17	\$21,540.82
Bendigo Bank	TD	\$500,000	2.70%	364	29-11-17	\$13,463.01
IMB	TD	\$900,000	2.60%	182	08-03-17	\$11,667.95
IMB	TD	\$500,000	2.50%	161	15-03-17	\$5,513.70
IMB	TD	\$900,000	2.60%	119	03-05-17	\$7,629.04
IMB	TD	\$800,000	2.60%	126	31-05-17	\$7,180.27
IMB	TD	\$500,000	2.60%	105	31-05-17	\$3,739.73
IMB	TD	\$1,000,000	2.50%	210	21-06-17	\$14,383.56
IMB	TD	\$1,000,000	2.60%	181	30-08-17	\$12,893.15
NAB	TD	\$800,000	2.72%	182	12-04-17	\$10,850.19
NAB	TD	\$1,400,000	2.63%	119	17-05-17	\$12,004.33
NAB	TD	\$500,000	2.89%	364	28-06-17	\$14,410.41
NAB	TD	\$500,000	2.80%	366	10-11-17	\$14,038.36
NAB	TD	\$1,100,000	2.80%	364	22-11-17	\$30,715.62
Westpac	TD	\$800,000	2.85%	364	22-03-17	\$22,737.53
Westpac	TD	\$500,000	2.85%	365	27-04-17	\$14,250.00
Westpac	TD	\$400,000	2.47%	364	18-08-17	\$9,852.93
		\$26,050,000				\$403,416.11

COUNCIL INVESTMENT PERFORMANCE: -**BUDGET COMPARISON TO 28 FEBRUARY 2017**

Interest on Investments Received YTD	\$484,565
Annual budgeted amount for all funds	\$567,900
Percentage of Interest Received YTD	85.33%
Percentage of Year Elapsed	66.58%

BBSW COMPARISON TO 28 FEBRUARY 2017

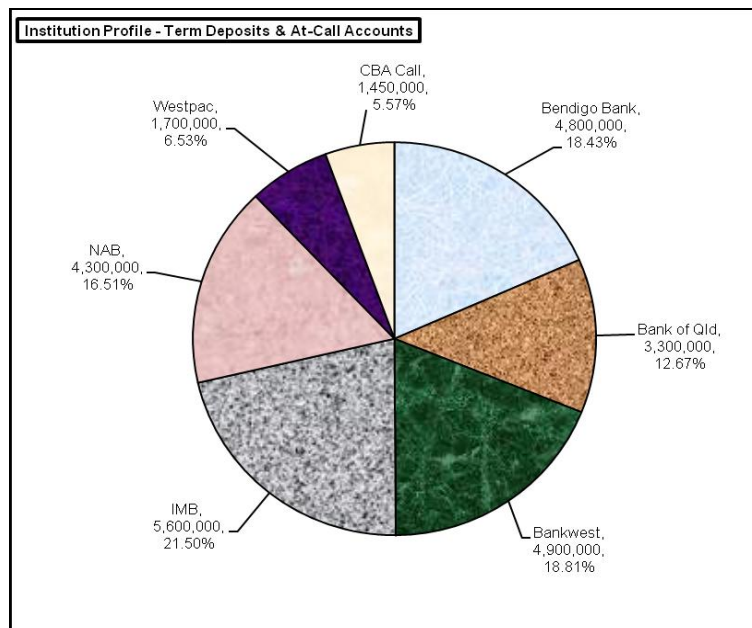
Average market interest rate (90 day BBSW)	1.83%
Average return on all investments	2.77%

The above investments have been made in accordance with Section 625, of the Local Government Act 1993, the Local Government Regulations, the Ministerial Investment Order and the Council's Investment Policy.

INVESTMENTS FINANCIAL INSTITUTION PROFILE AS AT 28 FEBRUARY 2017

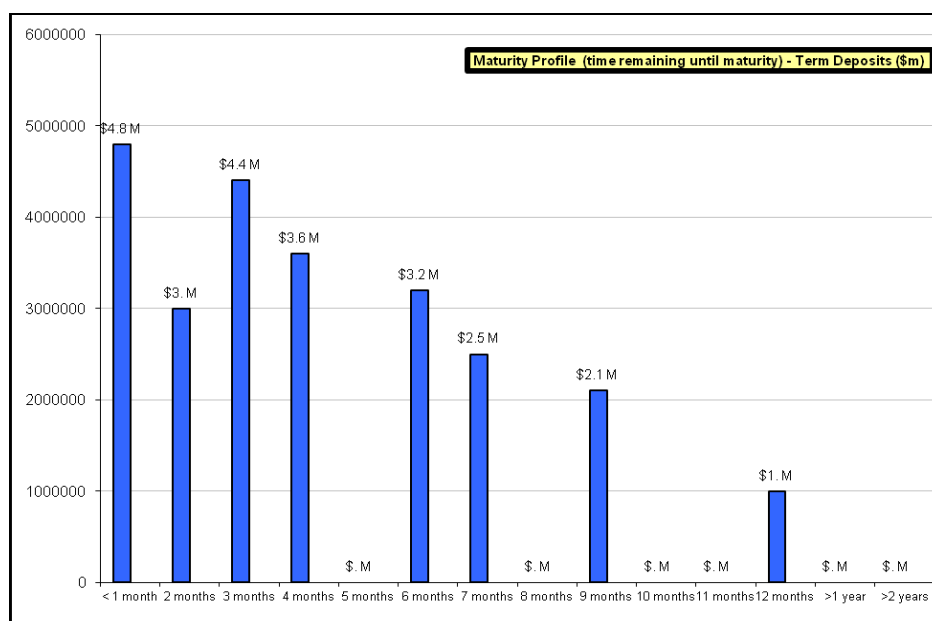
The following chart shows the current distribution of Council's investment portfolio between the authorised financial institutions used. The current distribution of funds between institutions complies with Council's Investment Policy which states:-

"The maximum percentage that may be held in term deposits with any one financial institution is 25% of the portfolio, and the maximum to be held in at-call accounts be no more than 15%."



INVESTMENTS - MATURITY PROFILE AS AT 28 FEBRUARY 2017

The following chart illustrates the maturity profile of Council's investment portfolio showing the amount of time remaining until current term deposits mature. This demonstrates that Council's investing activities should meet future cash flow requirements.



INVESTMENTS FOR THE MONTH OF FEBRUARY 2017 cont'd

TOTAL INVESTMENTS: -

INVESTMENTS BY FUND (INCLUDES RESTRICTED AND UNRESTRICTED CASH): -

Nil

Finance and Administration - 16 March 2017

ITEM 11.2 **Bank Balance and Reconciliation - 28 February 2017**

FILE REFERENCE I17/99

AUTHOR **Director of Finance and Administration**

ISSUE

Statement of Bank Balance and Reconciliation – 28 February 2017.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

Nil

REPORT

28 FEBRUARY 2017

<u>STATEMENT OF BANK BALANCE & RECONCILIATION</u>	\$
General Ledger balance brought forward 31 January 2017	(42,237.84)
Add: Receipts for February 2017	5,189,766.95
	<hr/> 5,147,529.11
Deduct: Payments for February 2017	4,598,883.70
Balance as at 28 February 2017	<hr/> 548,645.41 <hr/>
Balance as per Bank Statement 28 February 2017	1,448,656.66
Add: Outstanding Deposits	34,884.97
	<hr/> 1,483,541.63
Deduct: Unpresented Cheques / EFTs	934,896.22
Balance as at 28 February 2017	<hr/> 548,645.41 <hr/>

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

Nil

Finance and Administration - 16 March 2017

ITEM 11.3 **Rates and Charges Outstanding for the month of February 2017**

FILE REFERENCE I17/97

AUTHOR **Director of Finance and Administration**

ISSUE

Rates and Charges Outstanding Report 2016/2017.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

Summary report of Rates and Charges outstanding at month end of February 2017 is detailed.

REPORT

There is an attachment titled "Rate Collection 2017 Year" for the 2016/2017 financial year. A comparison of the rates and charges outstanding percentage to previous financial years is highlighted in the below table:-

28 February 2017

Description	28/02/2017	28/02/2016	28/02/2015
Total % Rates and Charges Outstanding	24.38%	23.70%	24.58%
Total \$ Amount Rates and Charges Outstanding	\$2,649,932	\$2,510,331	\$2,540,764

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

Finance and Administration

RATES AND CHARGES OUTSTANDING FOR THE MONTH OF FEBRUARY 2017

cont'd

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

1. View	Rate Collection Year - February 2017	Attachment
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Rate Collection 2017 Year

Rating Categories	Levy Raised to date	Rates Received to 6 March 2017	Rates Outstanding to 6 March 2017	% Rates Outstanding 6 March 2017
Farmland	4,724,121.30	3,607,402.93	1,116,718.37	23.64%
Residential	1,145,261.47	832,797.05	312,464.42	27.28%
Rural Residential	611,389.22	459,762.62	151,626.60	24.80%
Business	285,004.53	208,935.28	76,069.25	26.69%
Mining	2,978.03	2,978.03	-	0.00%
Water	851,760.00	630,802.40	220,957.60	25.94%
Sewerage	1,352,957.23	998,797.71	354,159.52	26.18%
Domestic & Comm Waste	1,046,714.14	779,586.28	267,127.86	25.52%
Rural Waste	564,409.60	428,094.05	136,315.55	24.15%
Storm Water	45,383.14	32,835.53	12,547.61	27.65%
**Arrears	239,837.31	237,892.30	1,945.01	0.81%
Overall Total Rates	10,869,815.97	8,219,884.18	2,649,931.79	24.38%

Prepared by-----

Date-----7/3/2017

Authorised by-----

Date-----7/3/2017

I:\2016-2017\Rates\Recs\%outst_February 28-2017

Finance and Administration - 16 March 2017

ITEM 11.4 Community Outreach Meetings

FILE REFERENCE I17/80

AUTHOR Director of Finance and Administration

ISSUE

Determining the scheduling of Community Outreach Meeting dates in the Shire in May 2017 held in conjunction with the public exhibition period of Council integrated plans.

RECOMMENDATION That -

1. Council receives the report as information and endorses Community Outreach Meeting locations and dates.

BACKGROUND

Council is preparing the draft 2017/2018 Operational Plan, Delivery Program and other suite of Council integrated plans for public exhibition. Council annually meets the ratepayers in outlying villages and Shire towns during the consultation period.

REPORT

The integrated planning and reporting suite of draft plans will be on public exhibition commencing 24 April 2017.

Pre-plan public submissions to the above planning framework from the community closed in late December 2016 and these submissions will be collated and considered by Council on 20 March 2017 at the budget workshop.

During the public exhibition period Council holds Community Outreach Meetings in the towns and villages within the Shire whereby the community can discuss issues, concerns, and contents of the draft Integrated Plans and localised issues.

The proposed dates for the Community Outreach Meetings are as follows:-

Locality	Day	Date	Time	Venue
Bigga	Wednesday	17 May 2017	6.30pm	Bigga Golf Club
Gunning	Wednesday	10 May 2017	6.30pm	Gunning Council Chambers
Taralga	Wednesday	3 May 2017	6.30pm	Taralga Masonic Hall

POLICY IMPACT

Community Outreach Meetings are In accordance with the adopted Council Community Engagement Policy.

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receives the report as information and endorses Community Outreach Meeting locations and dates.

ATTACHMENTS

Nil

Finance and Administration - 16 March 2017

ITEM 11.5 **Section 356 Financial Assistance Policy**

FILE REFERENCE **I17/104**

AUTHOR **Director of Finance and Administration**

ISSUE

Review of Council's Section 356 Financial Assistance Policy.

RECOMMENDATION That -

1. Council adopt the reviewed Section 356 Financial Assistance Policy.

BACKGROUND

Nil

REPORT

POLICY:-	
Policy Title:	Section 356 Financial Assistance Policy
File Reference:	F10/618-04
Date Policy was adopted by Council initially:	13 July 2006
Resolution Number:	181/06
Other Review Dates:	16 August 2011 and 20 February 2014
Other Resolution Number:	307/11 and 23/14
Current Policy adopted by Council:	16 March 2017
Resolution Number:	XX/17
Next Policy Review Date:	2020
PROCEDURES/GUIDELINES:-	
Date procedure/guideline was developed:	

Procedure/guideline number:	reference
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RESPONSIBILITY:-	
Draft Policy developed by:	Director of Finance and Administration
Committee/s (if any) consulted in the development of this Policy:	
Responsibility for implementation:	Director of Finance and Administration
Responsibility for review of Policy:	Director of Finance and Administration

OBJECTIVE

To maintain a consistent, open and equitable approach to the distribution of Council's donations, contributions and sponsorship budget allocations, while endeavouring to ensure that local community needs can be addressed on a priority basis.

SCOPE

Council receives a large number of requests from community groups, cultural and charity organisations. This policy will apply transparency and accountability to the community relating to requests from these organisations for financial donations, contributions, sponsorships and waiving of Council fees and charges and work in kind provided by Council.

Upper Lachlan Shire Council greatly values the contribution of social and community groups and organisations and the role they play in the community.

ELIGIBILITY

Eligibility will be limited to small community based organisations operating for the direct benefit of the local community. Eligibility will generally not extend to major fund raising bodies, with a parent body located outside the Council area.

Eligible organisations and groups shall generally be based within the Upper Lachlan Shire Council local government area.

DEFINITION

A donation is any financial or in-kind support that is provided by Council to any organisation and can be in the form of cash, goods or services, including waiving rates and tip fees, and other contributions to eligible groups and organisations.

REFERENCE

Financial Assistance will conform to Section 356, of the Local Government Act 1993 (as amended) and Council's Operational Plan guidelines.

Council financial assistance towards individual sporting representation does not form part of this policy.

POLICY STATEMENT

- 1 Council will consider provision of assistance by way of financial assistance to local cultural, educational, health, sport, welfare, charitable and other bodies where in the Council's opinion the applications have demonstrated a community benefit.
- 2 Applications for financial assistance will be called for by way of public advertisement and shall be considered on their merits, taking into account the circumstances of each case, the availability of funds in the Council's budget, the guidelines of this policy and the relevant provisions of the Local Government Act 1993.
- 3 All applications for donations and contributions by Council must be submitted on the Council's "Application for Section 356 Financial Assistance" form (which is attached to this policy) and/or on the Operational Plan Submission form. Requests for amounts of less than \$100 will not be considered. Requests for donations by way of fee reduction or other "in kind contribution" should be included on the application form.
- 4 Council and senior management will convene in March each year to consider all applications received requesting financial assistance within the Operational Plan. In formulating its recommendations, Council will assess all applications on the basis of the guidelines and criteria for funding as set out in the financial assistance application form.

FINANCIAL ASSISTANCE FUNDING GUIDELINES

In assessing financial assistance applications the following criteria will be followed:-

1. Federal and/or State Government funded initiatives will not receive assistance under this policy without formal Council approval.
2. Donations will not be made to groups which are raising funds on behalf of another community group which has itself made application for funding in the funding round under consideration.
3. Applicants should generally be based in or affiliated with, and/or service clients within the Upper Lachlan Shire local government area.
4. Applicant organisations are generally to be "not for profit."
5. Waiving of fees may not be applied to requests from individuals or businesses.

Finance and Administration

SECTION 356 FINANCIAL ASSISTANCE POLICY cont'd

6. To the extent practicable, allocation of donations will consider the issue of equity, both in terms of geographic distribution of funds and allocation across the categories of funding contained in this policy.
7. An assessment of the extent to which previous donations to the applicant fulfilled the stated purposes of funding. An evaluation may be requested to be supplied by the group receiving the financial assistance.
8. In assessing applications for financial assistance, consideration will be given to the following:-
 - Financial need for the subsidy and relationship to the viability of the applicants proposed event or project;
 - Contribution to the community and whether the work is in the public interest; and
 - Demonstration that no alternative funding sources are available.
- 9 All subsidies are provided with no guarantees for ongoing Council financial assistance in future years.
- 10 To be considered for financial assistance each organisation and/or community group is required to formally apply in writing within the timeframes specified in the annual Operational Plan of Council.
- 11 If approval is granted for financial assistance all applicants must acknowledge Council's support in any publicity for their event or project.
- 12 Council will give consideration of the extent to which the activity provides community benefits and addresses community aspirations and objectives outlined in Council's Community Strategic Plan, Delivery Program, Social and Community Plan, Operational Plan, Resourcing Strategy, and access and equity obligations.
- 13 The contributions approved by Council will be published in Council's Annual Report at the end of the financial year for probity purposes.

RELATED LEGISLATION AND COUNCIL POLICY AND PROCEDURES

- Local Government Act 1993 (as amended);
- Local Government (General) Regulations 2005;
- Independent Commission against Corruption Act (ICAC) 1988;
- Anti Discrimination Act 1977;
- NSW State Records Act 1998;
- Environment and Planning Assessment Act 1979
- Government Information (Public Access) Act 2009;
- Privacy and Personal Information Protection Act 1998;
- Code of Conduct for Councillors, staff and delegates of Council;
- Council's Code of Meeting Practice;
- Council's Code of Business Practice;
- Council's Integrated Plans; including Community Strategic Plan, Resourcing Strategy, Delivery Program and Operational Plan;

Finance and Administration

SECTION 356 FINANCIAL ASSISTANCE POLICY cont'd

- Sporting Representation Donations Policy;
- Purchasing and Acquisition of Good Policy and Procedures
- Section 355 Committee Policy; and
- Complaints Management Policy.

VARIATION:

That Council reserves the right to vary the terms and conditions of this policy.

APPLICATION FOR SECTION 356 – FINANCIAL ASSISTANCE

Subsidy applications for financial assistance must be lodged by 20 December each financial year.

1. Applicant/Organisation:

Organisation

Name: _____

Contact Address: _____

Contact Telephone: _____ Contact Mobile: _____

Contact Name and/or President/Chairperson Name: _____

Is your organisation an Incorporated body? Yes/No

2. Financial Assistance

Amount Requested: \$ _____ (minimum \$100.00)

If over \$1,000 Financial Statements are to be provided upon request by Council Officer.

Is your organisation registered for GST? Yes/No

(If yes, reciprocal tax invoices will need to be exchanged except for donation of GST-free or exempt transactions, such as rates).

Details of how funds will be expended and what financial contribution your organisation has and/or will make towards the event/project:

3. Information Regarding the Organisation

What services or activities does your organisation provide to Upper Lachlan Shire Council residents and how will this donation directly benefit those residents?

4. How will your organisation publicly acknowledge the Council's donation?

5. Is your organisation a Non-Profit/Registered Charity or Organisation?

Yes/No (Registered charity for the purposes of the Australian Taxation Office)

Contact person and/or President/Chairperson Signature:

Date:.....

POLICY IMPACT

Review of an existing Council policy.

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council adopt the reviewed Section 356 Financial Assistance Policy.

ATTACHMENTS

Nil

Finance and Administration - 16 March 2017

ITEM 11.6 **Mobile Telephone Policy**

FILE REFERENCE **I17/105**

AUTHOR **Director of Finance and Administration**

ISSUE

Review of Council's Mobile Telephone Policy.

RECOMMENDATION That -

1. Council adopts the reviewed Mobile Telephone Policy.

BACKGROUND

Nil

REPORT

POLICY:-	
Policy Title:	Mobile Telephone Policy
File Reference:	F10/618-04
Date Policy was adopted by Council initially:	18 December 2008
Resolution Number:	404/08
Other Review Dates:	15 July 2010, 20 October 2011 and 17 April 2014
Resolution Number:	272/10, 411/11, 96/14
Current Policy adopted by Council:	16 March 2017
Resolution Number:	XX/17
Next Policy Review Date:	2020

PROCEDURES/GUIDELINES:-	
Date procedure/guideline was developed:	

Finance and Administration
MOBILE TELEPHONE POLICY cont'd

Procedure/guideline number:	reference
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RESPONSIBILITY:-	
Policy developed by:	Director of Finance and Administration
Committee/s (if any) consulted in the development of this Policy:	Consultative Committee
Responsibility for implementation:	Director of Finance and Administration
Responsibility for review of Policy:	Director of Finance and Administration

OBJECTIVE

This policy is to establish guidelines for Council officials in the provision and usage of Council owned mobile telephones, smart phones, tablets, or similar types of mobile electronic communications equipment.

Council officials include the elected Mayor, Council senior management, Council employees provided with mobile telephones where necessary for use in undertaking Council services, and appropriately delegated Rural Fire Service employees.

PURPOSE

- Establish guidelines to identify those staff who will be granted access to the use of a Council mobile telephone;
- Identify the “standard” of mobile telephone that will be issued to those who have been granted access to the use of a Council mobile telephone;
- Define the permitted use of Council’s mobile telephones while using this technology to improve the delivery of Council services; and,
- Outline the procedures for payment and reimbursement of mobile telephone accounts.

POLICY STATEMENT

All Council employees have a responsibility to be ethical and efficient in their official use of Council property and resources. **Part 7.12**, of the Upper Lachlan Shire Council Code of Conduct outlines responsibilities in relation to the use of Council resources.

The General Manager and Departmental Directors are responsible to ensure the continued understanding of the policy and its protocols by relevant Council staff.

Mobile telephones are public resources provided to staff for business purposes and all staff have a responsibility for the equipment safety and to ensure their proper use. The misuse of Council resources will not be tolerated and where necessary disciplinary action against an individual will be undertaken for use of the mobile telephone in an improper or fraudulent manner.

Finance and Administration
MOBILE TELEPHONE POLICY cont'd

This policy also covers the use of personal mobile phones during working hours.

1. Provision of Council's mobile telephones and accessories

1.1 Entitlement

Entitlement to a Council mobile telephone shall be based upon the following criteria:-

- The elected Mayor, General Manager, and Department Directors of the Council shall be provided with an iPhone, or equivalent smart phone device, with data plans in a shared data billing pooled plan.
- Where the use of a mobile telephone is a requirement of a position within Council, i.e. positions which involve significant travel away from the office on behalf of the Council in fulfilling normal working requirements, and there is a need to be in regular contact with work related persons and / or WH&S requirement due to operating in remote localities.
- Where the position involves regular after-hours and / or call-out duties, and there is an identified need for a mobile telephone.
- Any other positions as approved by the General Manager.

1.2 Approval

The provision of any Council mobile telephone to staff is subject to the approval of the General Manager. Upon approval, the "Employee Acknowledgement" form is to be completed and sent to the Director of Finance and Administration to update **the Council telephone database**.

1.3 Ownership

The mobile telephone and associated accessories that have been issued by Council will at all times remain in the ownership of Council. If a Council employee resigns, retires or their employment is terminated for any reason that employee is required as part of the exit interview to return the mobile telephone and accessories to Council.

Council issued mobile telephones are not the personal property of staff or officials and may be reassigned to another individual if directed by the General Manager. Any personal information stored on the Council mobile phone handsets, such as personal telephone numbers, will not be grounds for refusal to transfer the handset.

1.4 Care, Safety, Responsibility and Maintenance of mobile telephones and accessories

- The approved user of the mobile telephone is responsible for the asset and its use, including use by others and for what purpose it is used.
- Mobile telephones and accessories are to be maintained in a reasonable condition. It is the responsibility of the approved user to ensure that the mobile telephone and accessories are kept in good working order, not exposed to water, solvents or any other material which is likely to cause damage to the equipment.
- Mobile telephones must be kept in a secure / safe location at all times and must never be left unattended (e.g. left unattended in cars). If a mobile telephone is stolen or lost the approved user must report the theft or loss immediately to Council's Director of Finance and Administration. The approved user will be responsible for all calls made until the mobile telephone is reported stolen and/or lost as required above.

- Limited personal use is permissible but abuse of this privilege may result in the withdrawal of a mobile telephone from a user or other disciplinary action. Exceptional circumstances and emergencies can be exempted.

2. Standard of mobile telephones

2.1 Mobile Telephone Standard and Considerations

The standard of mobile telephone issued to an approved user will be determined by the following criteria:-

- All purchases of mobile telephones will be made by the Finance and Administration Department, coordinated by Council's IT Systems Support Officer.
- A telephone allowance shall not be paid where a Council mobile telephone is the primary means of contact.
- The mobile telephone required must facilitate the employee in carrying out their duties whilst away from the office.
- The mobile telephone must have the minimum capabilities equivalent to that of Council's current mobile telephone fleet.

The standard of mobile telephone issued to the approved user is subject to the approval of the General Manager.

3. Permitted use of mobile telephones

3.1 Mobile Telephone Agreement

Approved users will be required to sign the agreement at the end of this policy acknowledging:-

- They have received and read this Policy;
- They will comply with the requirements of this Policy;
- The mobile telephone numbers and accessories allocated to them;
- Accepting responsibility for the equipment; and
- Acknowledging that the equipment will be returned upon termination of their relationship with Council.

Should the approved user not comply with any clause of this agreement or policy, Council reserves the right to revoke the approved users' entitlement to a Council mobile telephone and associated accessories.

A copy of this signed agreement will be retained on file within Council's records management system on the employee's personnel file.

3.2 Use of Mobile Telephones

To minimise telephone costs, approved users shall utilise Council's standard landline telephone hardware and not use mobile telephones whilst within the Council's premises.

Note the exception to the above requirement in Clause 3.2 may vary depending upon the conditions articulated in the mobile telephone business plan and/or contract with the telephone services provider.

Finance and Administration

MOBILE TELEPHONE POLICY cont'd

The approved user shall not lend the mobile telephone to any other employee of Council or lend to any person who is not an employee of Council without the prior approval of their Departmental Manager and/or Director.

The approved user must abide by all Federal, State and Local laws and regulations when using a Council mobile telephone including those that apply to use of mobile telephones in motor vehicles. The use of mobile telephones whilst driving **may be an offence in certain circumstances as outlined under the NSW and Australian Road Rules**, therefore the individual and not the Council will be responsible for any fines incurred by Council staff caught and fined for these offence.

It is not possible to install a hands free kit in all Council motor vehicles. Should any Council employee feel it necessary to have such a kit installed, application shall be made to the General Manager and/or Departmental Director.

Approved users of Council mobile phones must ensure their mobile telephone is at all times in operation during business hours.

3.3 Private or Personal Use of Mobile Telephones

The approved user is not permitted to use the allocated mobile telephone for private and personal purposes. However, it should be noted that the approved user may make limited private or personal mobile telephone calls on a needs basis or emergency.

If there are excessive personal calls or excessive duration of calls the authorised user will be responsible for the payment of all costs associated with making these calls of a private or personal nature.

For the purpose of this policy, private or personal mobile telephone calls will include (but are not limited to):-

- Those calls made during the standard business hours of the approved user that are not relevant to the approved user fulfilling their obligations to Council; and
- All calls made outside of the standard business hours of the approved user (unless authorised by the 'approved user's' Director and/or Manager as being a business related call).

4. Payment and Reimbursement Procedures

4.1 Payment of Council's Monthly Mobile Telephone Account

Upon receipt of Council's monthly mobile telephone account, Council will be responsible for making the necessary payments to the service provider within the payment terms as stated on the tax invoice.

4.2 Costs to be borne by Council

Council will be responsible for the payment of costs associated with:-

- Monthly access and equipment charges (as set out in signed Business Plan with service provider, currently is Telstra).
- Business related telephone calls.
- The servicing and maintenance of the equipment.

Finance and Administration
MOBILE TELEPHONE POLICY cont'd

4.3 Costs to be borne by the Approved User

The approved user will be required to pay the telephone call charges for all calls which fall within the definition of "private or personal calls" (as defined in 3.3 above) and are deemed excessive by the General Manager.

4.4 Payment by the Approved User

The approved user is required to make the necessary payments to Council for private or personal phone calls within 30 days of receiving a copy of their mobile telephone account.

4.5 Reviews by Finance and Administration Department

Council's Finance and Administration Department will perform audits on a random basis on individual mobile telephone accounts to ensure that this policy is being adhered to. Council reserves the right to recover any amounts payable to Council through the approved user making incorrect assessments of private or personal mobile telephone calls.

Council will reserve the right to monitor the usage patterns of all mobile telephones to ensure private and personal calls, duration of calls, SMS, MMS and interstate calls are kept to a minimum and international calls are prohibited.

The Council mobile telephone resource is to be used in a proper manner in accordance with Council's policies and procedures. Any inconsistencies, of a possible fraudulent nature, that are detected, will be immediately reported to the General Manager and the Police if deemed appropriate.

5. Termination or surrender of mobile telephone

Council can terminate the availability of the mobile telephone by the General Manager providing thirty (30) days notice to the authorised user.

Council will terminate the availability of the mobile telephone immediately upon detection of misuse or fraudulent behaviour of the authorised user. The authorised user must surrender the mobile telephone to Council.

Council will revoke the availability and use of a mobile telephone because of misuse or serious abuse of usage as listed below:-

- Conducting business other than Council business, (i.e. secondary employment) without the approval of the General Manager.
- Promotion of a personal or commercial benefit.
- Violation of a copyright.
- Sending and/or disclosing of inappropriate content (i.e. illegal, immoral, offensive or obscene material, pornographic, erotic images, race or religious based material).
- Using and/or sending material that uses offensive language.
- Sending, disclosing and/or distributing personal or confidential information held by Council.
- Sending, disclosing and/or distributing slanderous and/or defamatory material.
- Sending messages or texts as a form of harassment, bullying or threatening behaviour.

- Any act that contravenes a law or is a criminal offence.
- Any act that may have a negative impact to Council.

6. Use of Mobile phones on a Worksite

While Council recognises the convenience that mobile phones provide, we also recognise that we have a duty of care to ensure a safe workplace at all times. As such Council provides clear guidelines about when and where both, Council issued mobile phones and private mobile phones, may be used.

- Mobile phones are not to be used in the vicinity of any moving plant. There has already been a fatality on a worksite from this situation, you are to remove yourself to a safe area when either making or receiving a call. (E.g. outside plant operation zone).
- Unless you have a specific need to be contacted on a private mobile phone during work hours (e.g. supervisor requires you to have it on or sickness in the family) you must request your supervisors permission, otherwise they must be turned off, placed in the employees esky and any messages received can be retrieved at morning tea or lunch time.
- Should someone wish to contact you urgently they should be given either the office/depot number, who can then pass on a message to you.
- Council is not responsible for the loss, damage, repair or cost associated with replacement of private mobile phones.

The mobile phone number of all staff is not to be given to members of the general public by a third party.

Unless it is an emergency, calls for customer service are to be recorded in CRM and allocated through the CRM system.

It is the responsibility of the Works Superintendents and Works Foreman to ensure that they not only comply with these guidelines but also actively enforce that all personnel on a worksite, including contractors or visitors, adhere to these guidelines.

If a breach of this policy occurs Council will take appropriate action in accordance with its Disciplinary Policy, Code of Conduct, and the Local Government (State) Award 2014.

7. Mobile Phones at Meetings and Training Courses

As a matter of courtesy to the convener all mobile phones are to be turned off or in an emergency placed on vibrate or silent prior to the commencement of any meeting, conference, and training course.

8. Technical Support

The Information Technology section of the Finance and Administration Department is responsible for the management of mobile telephones.

Finance and Administration
MOBILE TELEPHONE POLICY cont'd

9. Council Responsibilities

Council will be responsible for the payment of mobile telephone device expenses associated with:-

- The purchase of all mobile telephones and similar devices;
- Payment of monthly data plan and equipment charges, and review of the same;
- The servicing and maintenance of the equipment; and
- Repairs to the equipment.

10. Review

This "Mobile Telephone Policy" will be reviewed at minimum every **three** years.

11. Related Legislation and Council Policy and Procedures

- Local Government Act 1993;
- Local Government (General) Regulations 2005;
- NSW State Records Act 1998;
- Local Government (State) Award **2014**;
- Anti Discrimination Act 1977;
- Fair Work Act 2009;
- Industrial Relations / Workplace Surveillance Act 2005;
- Environmental Planning and Assessment Act 1979;
- Privacy and Personal Information Protection Act 1998;
- Independent Commission against Corruption Act 1988;
- Work Health and Safety Act 2011;
- NSW Motor Traffic Act 1909;
- **NSW and Australian Road Rules;**
- **Road Transport Act 2013;**
- Government Information (Public Access) Act 2009;
- Internal Control and Procedures Manual;
- Code of Conduct for Councillors, staff and delegates of Council;
- Code of Business Practice;
- Complaints Management Policy;
- Social Media Policy;
- Service Delivery Policy;
- Fraud and Corruption Prevention Policy;
- iPad Policy;
- Internet and Email Policy;
- Disciplinary Policy;
- Records Management Policy; and
- Information Technology Strategic Plan.

12. Variation

Council reserves the right to vary or revoke this policy and delegates authority to the General Manager to administer the procedures contained in this policy.

EMPLOYEE ACKNOWLEDGEMENT

I (The "Approved User")
acknowledge the following:-

1. That I have received and read a copy of Council's "Mobile Telephone Policy".
2. That I have been granted use of a Council mobile telephone in accordance with Council's Mobile Telephone Policy.
3. That I will comply with the requirements of this Policy.
4. That I accept responsibility for the equipment granted to me.
5. That I will reimburse Council for all excessive private and personal calls made on the Council mobile telephone in accordance with provisions in this Policy.
6. That the mobile telephone and associated equipment must be returned upon my termination from Council's employ, my leaving my current position or at the direction of the General Manager and / or my Director within specified minimum timeframe outlined in this Policy.
7. The mobile telephone number and other equipment allocated to me are:-
 - a) Mobile telephone number
 - b) Vehicle hands free kit provided Yes / No
 - c) PIN Number
 - d) PUC Number

Signed: (employee) _____ Date: _____

Approved: (General Manager) _____ Date: _____

POLICY IMPACT

Review of an existing Council policy.

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council adopts the reviewed Mobile Telephone Policy.

ATTACHMENTS

Nil

Finance and Administration - 16 March 2017

ITEM 11.7 **Salary Sacrifice Policy**

FILE REFERENCE **I17/106**

AUTHOR **Director of Finance and Administration**

ISSUE

Review of Council's Salary Sacrifice Policy.

RECOMMENDATION That -

1. Council adopts the reviewed Salary Sacrifice Policy.

BACKGROUND

Nil

REPORT

POLICY:-	
Policy Title:	Salary Sacrifice Policy
File Reference:	F10/618-04
Date Policy was adopted by Council initially:	27 October 2005
Resolution Number:	301/05
Other Review Dates:	25 May 2006, 10 July 2008, 15 July 2010, 21 July 2011 and 17 April 2014
Resolution Number:	123/06, 207/08, 275/10, 263/11, 96/14
Current Policy adopted by Council:	16 March 2017
Resolution Number:	XX/17
Next Policy Review Date:	2020

PROCEDURES/GUIDELINES:-	
Date procedure/guideline was developed:	N/A

Finance and Administration
SALARY SACRIFICE POLICY cont'd

Procedure/guideline number:	reference	N/A
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RESPONSIBILITY:-	
Policy developed by:	Director of Finance and Administration
Committee/s (if any) consulted in the development of this Policy:	Consultative Committee
Responsibility for implementation:	Director of Finance and Administration
Responsibility for review of Policy:	Director of Finance and Administration

OBJECTIVE

The aim of this policy is to define salary sacrificing arrangements between Council and employees who are eligible to participate. By definition salary sacrificing can only be offered to employees who are receiving salaries and elected Councillors.

SALARY SACRIFICE DEFINED

Salary sacrifice is an arrangement between employer and employee, where the employee agrees to receive part of gross salary as a benefit rather than as salary. The effect of such an arrangement, as it conforms to tax rulings or determinations, is to allow a reduction in the gross salary which is equivalent to the cost of the benefit. Generally this has the effect of providing the employee with tax-effective benefits and the salary packaged benefit is classified as an employer contribution for tax purposes.

All benefits provided for salary packaging are valued at Goods and Services Tax (GST) exclusive costs unless Fringe Benefits Tax (FBT) legislation defines them as Type I Benefits.

BENEFITS THAT CAN BE SALARY SACRIFICED

Under the Local Government (State) Award **2014** employees are able to enter into salary sacrifice agreements with their employers for the following benefits:-

- Motor vehicles supplied by their employer under leaseback arrangements;
- Housing / rental accommodation supplied to employees;
- Child care facilities operated by Council on its premises;
- Additional superannuation.

Upper Lachlan Shire Council shall also allow the following to be salary sacrificed:-

- Eligible employees may salary sacrifice payroll contributions to the Local Government Superannuation Retirement Scheme or any approved Superannuation Scheme nominated by an employee;

- Council elected representatives may salary sacrifice the Councillor remuneration to any approved Superannuation Scheme nominated by the Councillor.

BENEFITS THAT SHALL NOT BE SALARY SACRIFICED

The benefits that shall not be salary sacrificed are as follows:-

- **Leaseback of a motor vehicle to a Council employee;**
- Novated Lease of a private motor vehicle to an employee;
- Purchase of a laptop computer predominantly for private use of an employee;
- Purchase of an electronic digital notebook and/or mobile telephone devices predominantly for private use of an employee;
- Any other expense payment benefit (i.e. private housing loan repayments etc.) unless employee signed evidence can be supplied to satisfy the General Manager that the payments are exempt from FBT; and
- Any other benefit where Council will incur an FBT expense.

EMPLOYER CONSENT

Employer agreement to a salary sacrifice arrangement can not unreasonably be withheld. However, the employer will withhold consent in circumstances whereby:-

- * The arrangement will result in substantial additional costs to the employer.
- * The employee has not obtained independent and relevant written financial advice.
- * The employer does not supply motor vehicles under lease back arrangement.
- * The employer does not supply housing/rental accommodation under a lease arrangement.
- * The employer does not provide child care facilities on its own premises.
- * The General Manager has not given approval for the salary sacrifice arrangement.

SALARY SACRIFICE TO BE DOCUMENTED

The benefits to be salary sacrificed and the value of those benefits must be in writing and signed by employer and employee.

Details of the value of the benefit set out in writing, should include gross salary, the amount of salary sacrifice, the after salary sacrifice amount to be taxed, the marginal tax rate, the amount of FBT and after tax salary.

In the case of employee contributions to the Local Government Superannuation Retirement Scheme, the contribution percentage must also be shown. The financial details should be shown on an annualised basis as well as a pay period basis.

Attached to this policy is the Salary Sacrifice Agreement which is to be used by Council and signed by the employee or Councillor.

INDEPENDENT AND APPROPRIATE FINANCIAL ADVICE

It is essential that the employee obtains independent and appropriate financial advice prior to entering into salary sacrifice arrangements.

Employees should also obtain appropriate financial advice when proposing to alter a Salary Sacrifice arrangement.

SUPERANNUATION, OVERTIME AND EXIT PAYMENTS

The value of the salary sacrifice benefit is an approved benefit for superannuation purposes and does not reduce an employee's salary.

An employee's pre-tax ordinary rate of pay applying without salary sacrifice considerations will be the rate of pay for overtime and exit payments.

RELATED LEGISLATION AND COUNCIL POLICY AND PROCEDURES

- Local Government Act 1993;
- Local Government (General) Regulations 2005;
- Local Government (State) Award 2014;
- Superannuation Guarantee (Administration) Act 1992;
- Fair Work Act 2009;
- Income Tax Assessment Act 1997;
- Fringe Benefits Tax Assessment Act 1986;
- A New Tax System (Goods and Services Tax) Act 1999;
- NSW State Records Act 1998;
- Privacy and Personal Information Protection Act 1998;
- Independent Commission against Corruption Act 1988;
- Industrial Relations Act 1996;
- Anti Discrimination Act 1977;
- Code of Conduct for Councillors, staff and delegates of Council;
- Complaints Management Policy;
- Fraud and Corruption Prevention Policy;
- Payment of Expenses and Provision of Facilities Policy;
- Mobile Telephone Policy;
- Grievance Policy;
- Disciplinary Policy; and
- Private Use of Council Motor Vehicle Policy.

VARIATION TO POLICY

That Council reserves the right to vary the terms and conditions of this policy.

SALARY SACRIFICE AGREEMENT

This Salary Sacrifice Agreement is made on the **(Date)**

Between: _____ (“the employer”)

and: _____ (“the employee”)

Payroll Number: _____

1. Preamble:

- 1.1 This Agreement is made pursuant to clause **13**, Salary Sacrifice, of the Local Government (State) Award **2014**.
- 1.2 This Agreement shall be read and construed in conjunction with the relevant provisions of the Local Government (State) Award **2014**.
- 1.3 This Agreement shall be read and construed in conjunction with Council's Salary Sacrifice Policy and procedures applying from time to time.
- 1.4 The parties to this Agreement acknowledge that they have read and understood the terms, conditions and responsibilities under this Agreement and accept those terms, conditions and responsibilities.

2. Benefits to be Salary Sacrificed:

- 2.1 The benefits salary sacrificed under this Agreement may include:-
(Insert benefits i.e. housing / rental accommodation supplied to employees, additional superannuation, Local Government Superannuation Retirement Scheme contributions).

2.2 Benefits that shall not be Salary Sacrificed:

The benefits that shall not be salary sacrificed under this Agreement are:-

- **Leaseback of a motor vehicle to a Council employee;**
- Novated Lease of a private motor vehicle of an employee;
- Purchase of a laptop computer predominately for private use of an employee;
- Purchase of an electronic digital notebook and/or mobile telephone devices predominantly for private use of an employee;
- Any other expense payment benefit (i.e. private housing loan repayments etc.) unless employee signed evidence can be supplied to satisfy the General Manager that the payments are exempt from FBT;
- Any other benefit where Council will incur an FBT expense or other benefits that are not approved by the General Manager.

Finance and Administration
SALARY SACRIFICE POLICY cont'd

3. Value of Benefits Salary Sacrificed:

- 3.1 The weekly/fortnightly value of the benefits salary sacrificed under this Agreement is:-
- 3.2 Additional Superannuation
(insert financial details)
- 3.3 House / Rental Accommodation
(insert financial details)
- 3.4 Local Government Superannuation Retirement Scheme contributions
(insert financial details including employee percentage contribution)

4. Commencement of Salary Sacrifice Arrangement:

- 4.1 The salary sacrifice arrangements as detailed in clause 3, of this Agreement, will take effect from the beginning of the first pay period to commence on or after *(insert date)*.

5. Termination of Salary Sacrifice Agreement:

- 5.1 This Agreement may be terminated by either party giving the other at least thirty (30) days, notice in writing (or such other period agreed between the parties).
- 5.2 This Agreement will be terminated immediately the day the employee ceases employment with Council.

6. Suspension of Salary Sacrifice Arrangement:

- 6.1 The salary sacrifice arrangements under this Agreement may be suspended by either party at short notice in circumstances such as absence on periods of unpaid leave or periods of workers compensation.
- 6.2 The suspension of the arrangement shall cease and this agreement shall resume and continue upon the conclusion of the employee's absence unless the Agreement has been terminated.

7. Review of the Salary Sacrificing Arrangement:

- 7.1 Except as otherwise agreed, the employee may request in writing to change the benefit or the value of benefits to be salary sacrificed under clauses 3.1 to 3.4. The employee must give the employer 14 days notice of application to change a salary sacrifice arrangement and the employer will not unreasonably refuse such a request.
- 7.2 Except as otherwise agreed, the employee may request in writing to change the benefit or the value of benefits be salary sacrificed to the Local Government Superannuation Retirement Scheme and /or to any nominated superannuation fund under clauses 3.2 and 3.4. The request must include the employee's proposed percentage contribution and the current dollar value. Any change to the salary sacrifice amount will be effective as of 1st April each year, in

Finance and Administration

SALARY SACRIFICE POLICY cont'd

accordance with the contribution conditions of the scheme. The employer will not unreasonably refuse such a request.

- 7.3 Except as otherwise agreed, the employee may request in writing, to change the value of benefits to be salary sacrificed once per year giving 14 days notice to the employer. For additional changes per year it will be assessed and require approval by the General Manager.

8. Financial Advice:

- 8.1 The employee entering into this Agreement confirms by their execution of this Agreement, that they have obtained appropriate and independent financial advice concerning the salary sacrificing arrangements to apply under this Agreement.
- 8.2 The employee agrees to obtain further appropriate and independent financial advice relative to any request by the employee to change the benefits or the value of benefits under clauses 3 and 7 of this Agreement.

9. Administration of Salary Sacrificing Arrangements:

- 9.1 Council will administer the salary sacrifice arrangements set in this Agreement at no administration cost to the employee.

10. Reconciliation of Salary Sacrifice Value and Costs:

- 10.1 Should additional or unexpected FBT liability be incurred or owed at the end of a financial year during the currency of this Agreement, the cost of the FBT will be borne by the employee, and the employee will pay that additional amount of FBT to the employer within a period of 30 days.
- 10.2. Should additional or unexpected FBT be incurred or owing in respect of an incomplete financial year in the case of termination of this Agreement, the cost of that FBT will be borne by the employee and the employer shall deduct the amount of that FBT from any money owing to the employee on termination of employment.
- 10.3 Should the employee fail to provide sufficient information to allow Council to determine if an exemption or reduction of FBT exists then they shall be liable for the FBT expense.
- 10.4 Should FBT incurred be less than expected in respect of a financial year during the currency of this Agreement, the employer shall make a consequential adjustment and pay to the employee the relevant amount within a period of 30 days.

11. Confidentiality and Acknowledgements:

- 11.1 The terms of this Agreement remain confidential between the employer and employee.

Finance and Administration
SALARY SACRIFICE POLICY cont'd

11.2 The employee acknowledges that the employer is not liable for taxation or other liabilities, judgements, penalties or outcomes suffered or incurred by the employee resulting from entering into this Agreement.

12. Disputes:

12.1 In the event that a dispute between the parties arises from the interpretation or application of this Agreement, the dispute will be processed according to the Grievance and Dispute Procedures set in clause 35, of the Local Government (State) Award 2014.

13. Release and Indemnity:

13.1 The employee releases and hereby indemnifies and undertakes to keep indemnified the employer from and against the following. All actions, claims, demands and proceedings whatsoever which the employee or any other person has or may have against the employer arising out of or in respect of or in any way connected with any advice received by the employee from the employer in connection with this Agreement, and all costs, damages and expenses which the employer may incur in defending or settling such actions, claims, demands and proceedings, to the extent that damages, costs and expenses are a result of the negligence of the employee.

14. Variations to be in Writing:

14.1 All variations to this Agreement shall be in writing and shall be appended to this Agreement.

15. Definitions:

“Employer” means *Upper Lachlan Shire Council*.

“Employee” means the employee who has signed this Agreement.

“Salary Sacrifice” means the sacrifice by the employee of an amount of their pre-tax ordinary pay as prescribed by the Local Government (State) Award 2014.

“FBT” means Fringe Benefits Tax liable under the Fringe Benefits Tax Assessment Act 1986.

16. Details:

A copy of the notification / contribution form to the Superannuation fund must be attached.

☐

Finance and Administration
SALARY SACRIFICE POLICY cont'd

17. Signatures:

Employee:

Name

Signed

Date.....

For the Employer:

Name.....

Signed.....

Date.....

POLICY IMPACT

Review of an existing Council policy.

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council adopts the reviewed Salary Sacrifice Policy.

ATTACHMENTS

Nil

12 GENERAL MANAGER

The following items are submitted for consideration -

12.1	Staffing Matters	148
12.2	Planned Media Engagement	150
12.3	Southern Phone	154
12.4	Crookwell Airstrip Update	156
12.5	Proposed Community and Civic Centre	160
12.6	Action Summary - Council Decisions	162

General Manager - 16 March 2017

ITEM 12.1 **Staffing Matters**

FILE REFERENCE **I17/64**

AUTHOR **General Manager**

ISSUE

Providing details in relation to current staffing matters for Councillors' information.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

Providing information to Councillors in relation to current staffing matters, including recent resignations and appointments.

REPORT

The vacant position of Plant Operator - Roller at Crookwell was advertised internally on Thursday, 10 November 2016 with applications closing on Friday, 25 November 2016. Interviews were undertaken on Tuesday, 7 February 2017. Jack Panne was offered and has accepted the position as Plant Operator - Roller with Council, and he commenced duties on Friday, 17 February 2017.

The vacant position of Skilled Labourer at Crookwell was advertised internally on Thursday, 10 November 2016 with applications closing on Friday, 25 November 2016. Interviews were undertaken on Tuesday, 7 February 2017. Mark Slater was offered and has accepted the position as Plant Operator - Roller with Council, and he commenced duties on Friday, 17 February 2017.

The vacant position of Customer Service Officer (Maternity Relief) at Taralga was advertised externally on Monday, 12 December 2016 with applications closing on Thursday, 5 January 2017. Interviews were undertaken on Monday, 16 January 2017. Noelene Cosgrove was offered and has accepted the position as Customer Service Officer (Maternity Relief) with Council, and she commenced duties on Monday, 6 February 2017.

The vacant position of Plant Operator – Bridge Gang at Crookwell was advertised internally on Tuesday, 24 January 2017 with applications closing on Thursday, 16 February 2017. Interviews were undertaken on Wednesday, 15 February 2017. Graeme Gay was offered and has accepted the position as Plant Operator – Bridge Gang with Council, and he commenced duties on Monday, 27 February 2017.

General Manager
STAFFING MATTERS cont'd

The vacant position of Apprentice – Parks & Gardens at Crookwell was readvertised externally on Tuesday, 24 January 2017 with applications closing on Thursday, 2 February 2017. Interviews were undertaken on Tuesday, 14 February 2017. Joseph Skelly was offered and has accepted the position as Apprentice – Parks & Gardens with Council, and he commenced duties on Monday, 27 February 2017.

Performance review forms and position descriptions have been forwarded to all staff members for the 2016/2017 performance reviews.

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

Nil

General Manager - 16 March 2017

ITEM 12.2 **Planned Media Engagement**

FILE REFERENCE **I17/67**

AUTHOR **General Manager**

ISSUE

Providing Council with an overview of Council's intention to develop a more collaborative, co-ordinated and targeted approach to media and communications activities.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

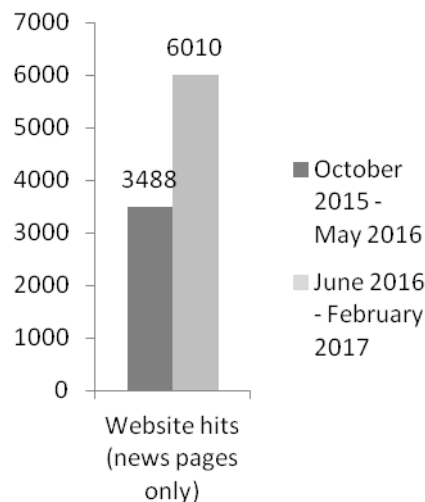
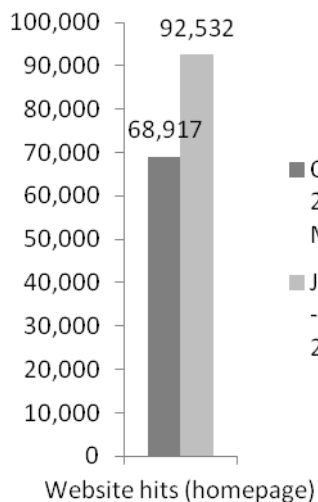
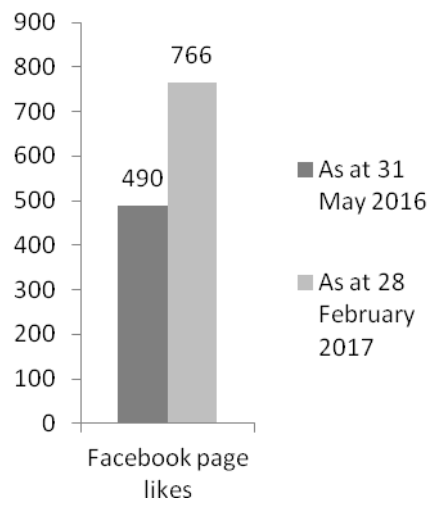
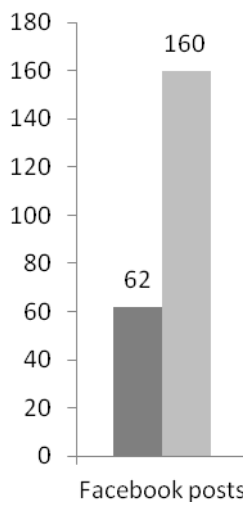
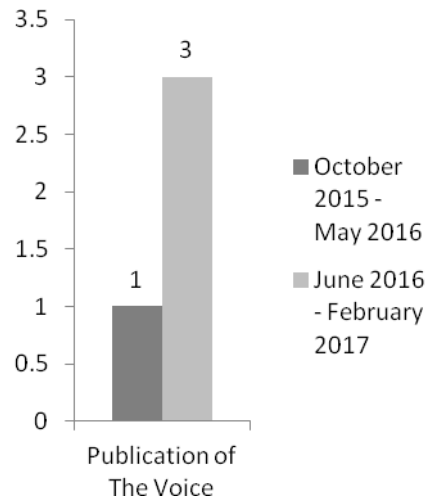
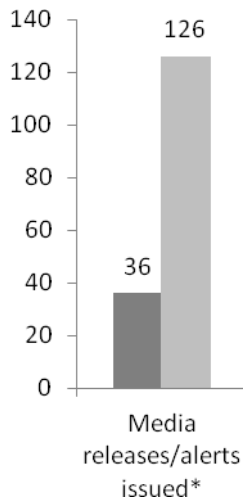
Council's Media Officer was employed in June 2016 on a part-time basis (two days per week). In the week commencing 20 February 2017 the Media Officer's role was increased to three days per week to allow for a more strategic and proactive approach to media engagement and communications activities.

REPORT

Since June 2016, Council has significantly increased its media and communications engagement, as demonstrated in the following charts:

General Manager

PLANNED MEDIA ENGAGEMENT cont'd



**Of the media releases/alerts issued to media outlets between June 2016 and February 2017 100% were picked up by one or more media outlets. This data was not captured from October 2015 to May 2016.*

Other milestones achieved from June 2016 to February 2017 include:

- Introducing videos to Council's Facebook page, making the page more interactive and increasing traffic to the page;
- Making responses to Facebook comments/questions visible so visitors to the page can see that Council actively responds to comments/questions;
- Actively using Facebook as an effective tool to advise residents of breaking news/fluid situations, such as road closures and technical issues;
- Promoting the achievements/milestones of individual Council staff through media releases, Council's website and Facebook page and the *Crookwell Gazette* Council Information Page, giving 'a face' to Council staff;
- Ensuring all media releases/alerts are issued and uploaded to the website and Facebook page in a timely manner to ensure they remain newsworthy and relevant to the community;
- Developing a Comments Policy for the Council's Facebook page to ensure comments that are defamatory, inaccurate or insulting are removed from the page; and
- Internally, revitalising the staff newsletter *The Goss*, with editions circulated in August 2016, November 2016 and February 2017, to improve communication between management and staff.

Building on these achievements, Council is now working to deliver a more co-ordinated and proactive approach to media and communications activities.

A document is being developed for internal use, with input from all Council Departments, as well as the Upper Lachlan Tourism Association and the Manager, Library Services, to capture all upcoming events, key milestones, grant funding rounds and other significant dates.

This fluid document will be updated regularly and used as a resource to plan media engagement and communications activities and strategise how, when and through what mediums activities/issues are promoted, to deliver targeted and increased exposure and ultimately keep the community better informed.

In addition, the Media Officer will be meeting with representatives from key media outlets shortly to determine their editorial needs and discuss opportunities for regular editorial contributions and/or exclusive opportunities. This will help to broaden Council's profile and inform a greater cross section of the community.

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

General Manager

PLANNED MEDIA ENGAGEMENT cont'd

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

Nil

General Manager - 16 March 2017

ITEM 12.3 **Southern Phone**

FILE REFERENCE **I17/87**

AUTHOR **General Manager**

ISSUE

Providing details regarding the payment of the annual dividend from the Southern Phone Company for 2015/2016.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

Providing details regarding correspondence received with respect to the payment of the 2015/2016 dividend from the Southern Phone Company.

REPORT

Council is a shareholder in the Southern Phone Company Limited, a local government-owned telecommunications provider.

There are 35 councils that hold two shares each in Southern Phone, purchased for \$1 each. Southern Phone is an unlisted Public Company and is believed to be the most successful commercial enterprise yet developed by a group of councils in Australia.

Only councils can hold shares in the company, with the shareholding being a means of returning profits to the community.

The company is a national full-service telecommunications provider offering fixed line, mobile and internet services to customers in all states of Australia.

Southern Phone completed another successful year in 2015/2016, and as a consequence, the Southern Phone Board has declared a shareholder dividend.

The dividend is determined by the proportion of revenues generated from each Council area. The dividend is paid to a formula whereby 20% is split equally among all 35 shareholders and 80% is paid according to the amount of business generated in the council's area.

The dividend to be paid to Upper Lachlan Shire Council this year with respect to Council's \$2 shareholding will be \$23,659. 04.

POLICY IMPACT

Nil impact

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Increase in revenues by \$23,659. 04.

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

Nil

General Manager - 16 March 2017

ITEM 12.4 **Crookwell Airstrip Update**

FILE REFERENCE **I17/93**

AUTHOR **General Manager**

ISSUE

Providing details with respect to an offer for the lease of Crookwell Airstrip and prospective sale of part of the associated land.

RECOMMENDATION That -

1. Council seek a current market valuation from an appropriate qualified property valuer for the 0.8 of a hectare of the available land that abuts the Crookwell Airstrip (being part lot 421, DP 275571); and
2. Council contracts an appropriate legal firm to draw up the lease agreement for the use of the Crookwell Airstrip (being lot 417, DP 754115 and part lot 421, DP 257517), noting that exclusive possession is not included.

BACKGROUND

On 24 February 2017 Council forwarded correspondence to Icarus Air International Pty Ltd detailing the resolution of Council with respect to an offer for the lease of Crookwell Airstrip and prospective sale of part of the associated land.

REPORT

At the Council meeting held 16 February 2017, it was resolved under resolution no. 39/17 by Councillor Stafford and Councillor Kensit that:

“Council offer a lease for the use of the Crookwell Airstrip (being lot 417, DP 754115 and part lot 421, DP 257517), noting that exclusive possession is not included and further, offer for sale approximately 0.8 of a hectare of the available land that abuts the Crookwell Airstrip (being part lot 421, DP 275571) to Icarus Air International.”

Council sought advice from Icarus Air International as to confirmation of the offer on Friday, 24 February 2017.

On Friday, 24 February 2017 Icarus Air International Pty Ltd replied thanking Council for the offer and stating that they are very interested in proceeding with the proposed purchase of the land and leasing the airstrip.

Icarus Air International Pty Ltd requested advice from Council as to what would be a fair asking price for the sale of the proposed land. They intend to build hangars upon the land and use it for storage and maintenance of the aircraft that they will be operating from Crookwell Airstrip.

General Manager
CROOKWELL AIRSTRIP UPDATE cont'd

They have noted that as part of the prospective lease Icarus Air International Pty Ltd are prepared to be responsible for the maintenance of the airstrip and provide broad support to the General Aviation Sector of the region.

As previously discussed with Council, Icarus Air International Pty Ltd propose to operate:

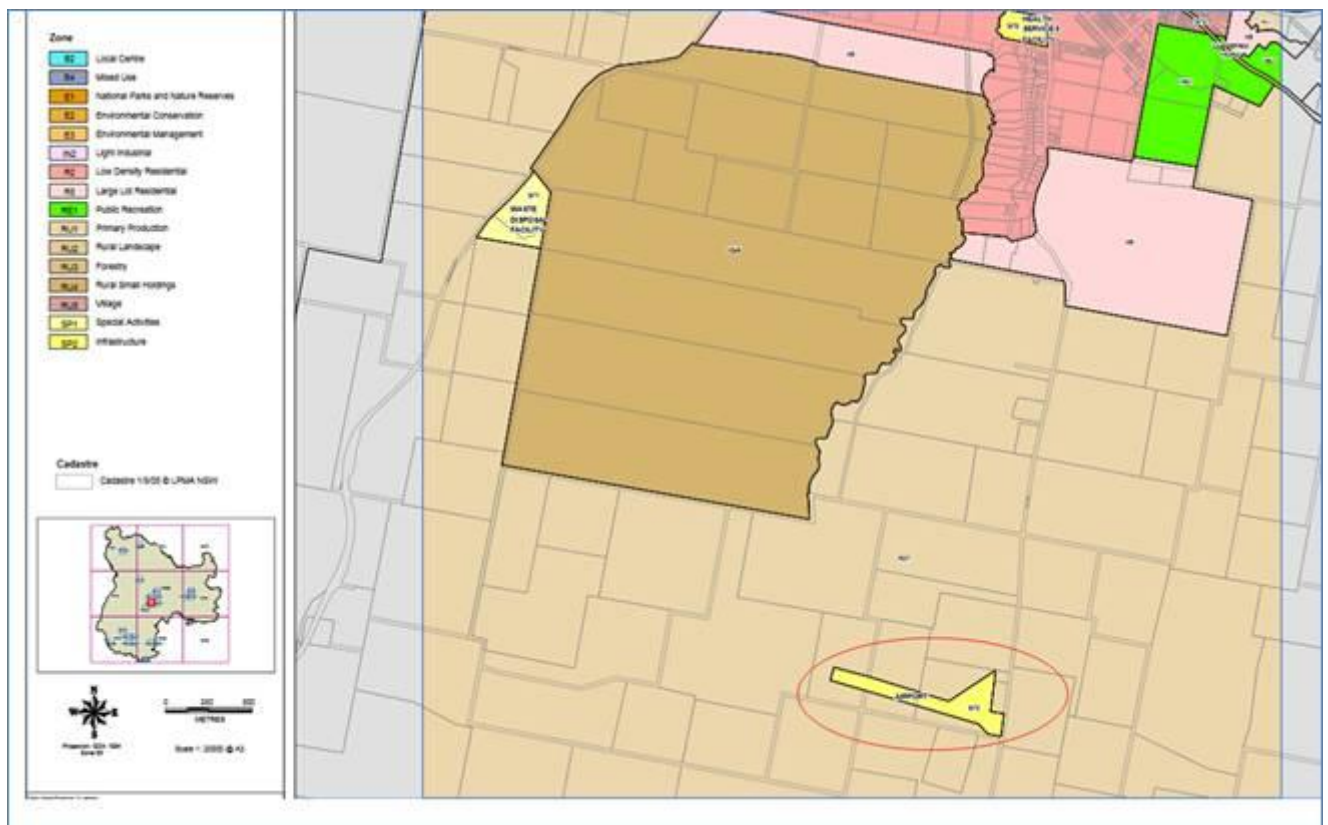
1. Sky Dive Drop Zone;
2. Aircraft Maintenance facility;
3. Possibly even a flight school - they are in negotiations with a flying school operator who has been in the industry for over 30 years.

Icarus Air International Pty Ltd stated that the industry is demanding a regional operational base and Icarus Air International Pty Ltd believe Crookwell may meet their requirements.

To effectively establish a current market selling price for the 0.8ha area in question Council would need to seek a current market valuation from an appropriate qualified property valuer.

To create a proper lease agreement Council would need to contract an appropriate legal firm to draw up the lease agreement.

The land concerned is wholly located within Lot 417 DP754115 and/or Lot 421 DP257517 – the SP2 (yellow) zoned land circled in red on the LEP map extract below.



General Manager
CROOKWELL AIRSTRIP UPDATE cont'd

Under the LEP:

- The land is in Zone SP2 Infrastructure, and the purpose shown on the Land Zoning Map in relation to the land is “Airport”.
- Based on Icarus Air International Pty Ltd’s limited description, the prospective development appears to constitute use of land, erection of buildings and carrying out of a work or works for the purpose of an *air transport facility*, more specifically, an *airport*.

air transport facility means an airport or a heliport that is not part of an airport, and includes associated communication and air traffic control facilities or structures.

airport means a place that is used for the landing, taking off, parking, maintenance or repair of aeroplanes, and includes associated buildings, installations, facilities and movement areas and any heliport that is part of the airport.

- The purpose shown on the Land Zoning Map in relation to land in Zone SP2, including any development that is ordinarily incidental or ancillary to development for that purpose, is permitted with consent. Development for the purpose of an *airport* is therefore permitted with consent on the land.

Additionally, clause 23 of State Environmental Planning Policy (Infrastructure) 2007 echoes the prospective development’s permissibility with consent:

23 Development permitted with consent

Development for any of the following purposes may be carried out with consent on land within the boundaries of an existing air transport facility, if the development is ancillary to the air transport facility:

- (a) *passenger terminals,*
- (b) *facilities for the receipt, forwarding or storage of freight,*
- (c) *hangars for aircraft storage, maintenance and repair,*
- (d) *premises for retail, business, recreational, residential or industrial uses.*

Obviously, consent may only be granted for any development if:

- (a) an environmental planning instrument (state environmental planning policy or local environmental plan) identifies it as permissible on the land concerned; and
- (b) it satisfies all other relevant provisions of applicable environmental planning instruments, development control plans and Council policies.

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council seek a current market valuation from an appropriate qualified property valuer for the 0.8 of a hectare of the available land that abuts the Crookwell Airstrip (being part lot 421, DP 275571); and
2. Council contracts an appropriate legal firm to draw up the lease agreement for the use of the Crookwell Airstrip (being lot 417, DP 754115 and part lot 421, DP 257517), noting that exclusive possession is not included.

ATTACHMENTS

Nil

General Manager - 16 March 2017

ITEM 12.5 **Proposed Community and Civic Centre**

FILE REFERENCE I17/117

AUTHOR **General Manager**

ISSUE

Plans have been amended for a proposed Community and Civic Centre and an application forwarded to the Federal Government for funding under the Building Better Regions Fund (BBRF) Round 1.

RECOMMENDATION That -

1. Council receives the report and the information be noted.

BACKGROUND

As previously resolved by Council an application has been prepared and submitted to the Building Better Regions Fund – Round 1.

REPORT

Plans have been amended for the proposed Civic and Community Centre and an application forwarded to the Federal Government for funding under the Building Better Regions Fund – Round 1.

Funding of \$9,320,410 (excl GST) has been requested and a copy of the application is attached separately for Councillors information.

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receives the report and the information be noted.

ATTACHMENTS

1. View	BBRF-IS-77 - Receipt and Application for Building Better	Appendix
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General Manager**PROPOSED COMMUNITY AND CIVIC CENTRE cont'd**

	Regions Fund - Upper Lachlan Shire Community and Civic Centre	
2. View	1 Final BBRF application attachments	Appendix
3. View	Proposed new Community and Civic Centre Drawings - Roof Plan	Appendix
4. View	Proposed new Community and Civic Centre - Artists view	Appendix
5. View	Risk Assessment - Crookwell Offices February 2017	Appendix

General Manager - 16 March 2017

ITEM 12.6 Action Summary - Council Decisions

FILE REFERENCE I17/65

AUTHOR General Manager

ISSUE

Details are provided of action taken with respect to Council decisions.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

Details are provided of action taken with respect to Council decisions.

REPORT

Summary sheet from the:-

Council Meeting: 21 November 2013

380/13	Council in cooperation and collaboration with the Rural Fire Service, SES, Police and other stakeholder emergency services develop and publish emergency plans on the Council website with links to relevant agencies.	DOW	Awaiting review of Upper Lachlan Shire Council Consequences Management Guide.
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Council Meeting: 20 October 2016

293/16	Council proceed with the establishment of lease holdings for the hanging of ultra-light aircraft.	DOW	Correspondence forwarded on 1 November 2016.
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Council Meeting: 17 November 2016

324/16	Upper Lachlan Shire Council urgently look towards developing 1 to 5 year plans to create revitalised streetscape/town centre plans for Gunning, Crookwell and Taralga and other villages within the Shire.	DOW	Workshop scheduled for 31 January 2017.
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325/16	Council, as part of the streetscape/town-village master plan process creates a competition that invites the school children of these townships to submit designs of how they would like to see their township develop over the next 5 years with an appropriate award being presented to the winning designs and further that Council commences the streetscape/town-village master plan process as soon as possible and as such, provides sufficient funds to its current budget to facilitate this process.	DOW	Workshop scheduled for 31 January 2017.
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Council Meeting: 15 December 2016

340/16	The Traffic Committee consider the road closure on Prell street and existing traffic issues on Prell and Hay streets.	DOW	Placed on the agenda for the Traffic Committee Meeting scheduled to be held in March 2017.
345/16	The General Manager prepare a report to advise Councillors on how the CRMS can be implemented across all areas of Council and how the system will be reported on; including the request types that will be created, the escalation levels and critical time responses to be created within each different type and the training needed to ensure that appropriate staff are fully conversant with the new system.	GM	Report to be presented prior to the next budget session.

Council Meeting: 16 February 2017

8/17	Council adopts the reviewed New Residents Incentive Policy.	EA	Placed in Policy Register and on the Website on 15 March 2017.
9/17	Council adopts the reviewed Transportable / Relocatable Buildings – New and Previously Constructed Policy.	EA	Placed in Policy Register and on the Website on 15 March 2017.

General Manager**ACTION SUMMARY - COUNCIL DECISIONS** cont'd

13/17	Council amends the Road Maintenance Schedule to show the length of Yarraman Road that is to be maintained by Council will be a total of 4.95 kilometres.	DOW	Placed in Road Maintenance Schedule and on the Website on 15 March 2017.
19/17	All public submissions to the Tablelands Community Strategic Plan 2016-2036 are considered and a response to the submissions be provided by Council.	DFA	Correspondence forwarded on 27 February 2017.
22/17	The Destination Marketing Officer Position Description is reported to the Council's Consultative Committee and the position is then advertised for job applications.	HRC	Advertisement placed in local newspapers and on Council's website commencing 7 March 2017 with Position Description placed on the Consultative Committee agenda for 4 April 2017.
26/17	Council re-establishes the alcohol free zone for a period of 4 years for the period 24 February 2017 to the 25 February 2021.	MO	Media Release issued 22 February 2017 to media outlets.
29/17	Council adopt the reviewed Audit, Risk and Improvement Committee Charter.	EA	Placed in Policy Register and on the Website on 15 March 2017.
35/17	Council establish a set of protocols to ensure that the shires village street scapes (inclusive of parks, gardens and rubbish) are at their optimum for weekends and holiday periods.	DOW	Protocols developed and to be reported at 20 April 2017 Council Meeting.
39/17	Council offer a lease for the use of the Crookwell Airstrip (being Lot 417 DP 754115 and part Lot 421 DP 257517), noting that exclusive possession is not included, and further, offer for sale approximately 0.8 of a hectare of the available land that abuts the Crookwell Airstrip (being part Lot 421 DP 257517) to Icarus Air International.	GM	Correspondence forwarded on 24 February 2017.

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

Nil

14 REPORTS FROM OTHER COMMITTEES, SECTION 355 COMMITTEES AND DELEGATES

The following item is submitted for consideration -

14.1	Reports for the month of March 2017	168
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Reports from Other Committees, Section 355 Committees and Delegates - 16 March 2017

ITEM 14.1

Reports for the month of March 2017

RECOMMENDATION:

That Item 14.1 - Minutes of Committee/Information listed below be received:

1. Kiamma Creek Landcare Group – Minutes from meeting held 16 November 2016.
2. Australia Day Committee – Minutes from meeting held 28 November 2016.
3. Tony Foley Memorial Community Centre s355 Committee – Minutes from meeting held 6 December 2016.
4. Taralga historical Society Inc – Newsletter 01 – 2017.
5. Economic Development Task Force – Minutes from meeting held 7 February 2017.
6. Pye Cottage Precinct Committee – Minutes from meeting held 10 February 2017.
7. CENTROC – Mayoral Board Report – 23 February 2017.
8. Upper Lachlan Tourist Association – Minutes from meeting held 21 February 2017.

ATTACHMENTS

1. View	Kiamma Creek Landcare Group - Minutes - 16 November 2016	Attachment
2. View	Australia Day Committee - Minutes 28 November 2016	Attachment
3. View	Minutes Tony Foley Memorial Community Centre S355 Committee 6 December 2016	Attachment
4. View	Taralga Historical Society Inc - Newsletter 1 - 2017	Attachment
5. View	Economic Development Task Force - Minutes 7 February 2017	Attachment
6. View	Pye Cottage Precinct Committee - Minutes 10 February 2017	Attachment
7. View	CENTROC - Mayoral Board Report - 23 February 2017	Attachment
8. View	Upper Lachlan Tourist Association - Minutes from meeting held 21 February 2017	Attachment

MINUTES OF THE MEETING OF THE KIAMMA CREEK LANDCARE GROUP 16-11-2016.

BARRY WELCOMED 10 MEMBERS TO THE MEETING.

THERE WERE 4 APOLOGIES, AILEEN WILLIS, TONY EVANS, TREVOR JAY & GWEN O'BRIEN. IT WAS MOVED JIM GAY SEC. TREVOR HOWARD. APOLOGIES BE ACCEPTED. CARRIED.

THE MINUTES OF THE MAY MEETING WERE READ & RECEIVED.

ON THE MOTION OF MALCOLM BARLOW, SEC. ANDREW LINDER & CARRIED TREASURERS REPORT. \$977.50.

REPORTS WERE READ BY BARRY & RON CUMMINS OUR NEW COUNCIL REP.

PROJECTS. FOR 2016-17 MALCOLM BARLOW.

BARRY REQUESTED MORE BARK MULCH FOR TREES IN PARK.

PROJECTS FOR 2017. (1) WHEELCHAIR RAMP & BURIED DRAIN \$10.000 FOR DRAIN & \$26.000 TO \$30.000 FOR W. RAMP.

(2) PATHWAY CULVERTS FUNDED.

IT WAS MOVED BY DAVID COLQUHOUN & SEC. TREVOR HOWARD TO ARRANGE WORKING BEES NEXT YEAR.

RE DIVALLS TO DO RAMP OR COUNCIL.

(1) PICNIC SEAT? ALUMINIUM SEATS & ROOF W/ TEMPORARY REGARDING THIS. MOVED JIM GAY SEC. JO STAR.

(2) WESTERN PATHWAY REFURBISHMENT. GULLEN WINDFARM C.E. FUND IT WAS MOVED BY DAVID SEC. ANDREW L. ENQUIRIES BE MADE.

(3) (1) PROJECTS & FUNDING FOR 2017-18.

APPLICATIONS MUST BE MADE BY DEC. 2016.

(2) POSSIBLE PROJECTS FOR 2017-2018.

MALCOLM BARLOW'S PROPOSALS.

ENTRANCES, LIGHTING NORTH SIDE, ANOTHER PICNIC SEAT, SIGN.

MALCOLM MOVED THESE BE ACCEPTED SEC. ANDREW LINDER.

CORRESPONDENCE.

INSURANCE. UPPER LACHLAN C. C. COMMITTEE HAS PAID INSURANCE ON BEHALF OF KIAMMA CREEK LANDCARE GROUP.

MOVED JO STAR SEC. MALCOLM BARLOW THE CORRESPONDENCE BE ACCEPTED.

A THANK YOU LETTER BE WRITTEN TO NERIDA CROKER.

GENERAL BUSINESS
MALCOLM THEN SPOKE ON THE IMPORTANCE OF KIAMMA CREEK & ITS DEVELOPMENT TO OUR TOWN.

RON CUMMINS TO FOLLOW UP DIVALLS QUOTE FOR RAMP ETC.

JO STAR HAS DONATED A TREE FOR THE PARK THANK YOU JO.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSING.

A 12.20 P.M.

NEXT MEETING 30TH MARCH 2017

UPPER LACHLAN SHIRE COUNCIL
CROOKWELL OFFICE

13 FEB 2017

MINUTES OF THE AUSTRALIA DAY MEETING OF UPPER LACHLAN SHIRE COUNCIL
HELD AT CROOKWELL ON MONDAY 28 NOVEMBER 2016.

Present: Mr Mike Coley (Chairperson), Clr Darren O'Brien, Clr John Searl, Clr Pam Kensit, Mrs Carmel Hills, Ms Ellen Manwaring, Mr Norman Fountain, Ms Tracey Anderson, Mrs Mary Mooney, Mrs Travene Mattox, Mr Andrew Croke and Mr Andrew Warren.

The meeting commenced at 4.30pm.

Pecuniary Interests - Nil.

Item 1. Election of Chairperson:

Chairperson nominated Mike Coley (unopposed)

Moved: Clr J Searl, seconded: Clr P Kensit **Carried**

Item 2. Apologies:

Clr John Stafford

Moved: T Anderson, seconded: N Fountain **Carried**

Item 3. Consideration of 2017 Australia Day Award Nominations

Recommendation: That Council accept the 2017 Australia Day Award winners as detailed in attached Schedule A.

3.1 Event of the Year

(Award recipients see attachment over the page) –

Moved: Clr P Kensit, seconded: Clr J Searl **Carried**

3.2 Citizen of the Year

(Award recipients see attachment over the page) –

Moved: T Anderson, seconded: C Hills **Carried**

3.3 Young Citizen of the Year

(Award recipients see attachment over the page) –

Moved: T Mattox, seconded: N Fountain **Carried**

Item 4. General Business

The Australia Day Ambassador Program application has been completed Council await confirmation of the Ambassador for Upper Lachlan in 2017.

A Mayoral Reception morning tea will be provided for Australia Day Award nominees on 15 December 2016 at the Ordinary Council Meeting.

Motion: That alternate venues in each town be utilised for future Australia Day Committee meetings. The meeting venue in 2017 is Gunning and meeting venue in 2018 is Taralga.

Moved: E Manwaring, seconded: N Fountain **Carried**

Motion by Chairperson lapsed for want of a seconder: The Committee recommends to Council that the Australia Day Committee, whose primary function is to recommend to Council recipients of the annual Australia Day Awards, in future consist of:-

MINUTES OF THE AUSTRALIA DAY MEETING OF UPPER LACHLAN SHIRE COUNCIL
HELD AT CROOKWELL ON MONDAY 28 NOVEMBER 2016.

- Up to eight community representatives, selected annually by Council following an appropriate advertisement;
- Two Councillors with voting rights, provided that any other councillor who wishes to attend as an observer may do so;
- One member of Council's staff.

Meeting closed: 5.20pm.

SCHEDULE A:

UPPER LACHLAN SHIRE COUNCIL AUSTRALIA DAY AWARDS 2017

3.1 UPPER LACHLAN EVENT OF THE YEAR AWARD

Shire Award	Binda Picnic Races
Crookwell	Crookwell Public School 150th Anniversary Celebration
Gunning	N/A
Taralga	N/A

3.2 UPPER LACHLAN CITIZEN OF THE YEAR AWARD

Shire Award	Robert Bill
Crookwell	Joyce Edwards
Gunning	Kathleen Webster and Patricia Hallam
Taralga	Lawrence Chalker

3.3 UPPER LACHLAN YOUNG CITIZEN OF THE YEAR AWARD

Shire Award	Constance Marks
Crookwell	N/A
Gunning	Lucy Foley
Taralga	Fletcher Craig

MINUTES OF THE TONY FOLEY MEMORIAL GUNNING DISTRICT COMMUNITY CENTRE S355
COMMITTEE MEETING HELD ON THE 6 DECEMBER 2016

WELCOME AND CHAIR OF MEETING: Michael Coley opened meeting at 4.35pm

1. **PRESENT:** Alison Colebrook, Michael Coley, Ann Darbyshire, Tina Dodson (ULSC) , Norman Hindley, Roslyn McLoughlin and Cllr John Searl.
2. **APOLOGIES:** Kelly Dowling, Peter Foley.
3. **MINUTES:** Minutes of meeting 4 October 2016 *previously distributed*. Noted the seconder was not Kelly Dowling, as not present. Ann Darbyshire seconded minutes for 4 October.
Moved: John Searl; **Seconded:** Norm Hindley. **CARRIED**
4. **BUSINESS ARISING FROM THE MINUTES:**
 - **Community Meeting Room:**
The options for the organ: Roslyn McLoughlin approached The Picture House Gallery requesting they may wish to take the organ, at no charge; with the proviso that if they sell the building the organ remains at the site. This offer was accepted with enthusiasm.
Promotion: Roslyn McLoughlin to continue promoting Foley Centre with photo in Lions Noticeboard. Roslyn to add to Upper Lachlan Shire Council venue listing, plus discussion followed re promoting on Gunning Community Announcements on Facebook.
 - **Key system:**
Lions Club List: Letter received from Lions Club of Gunning confirming keys are held by members: John Milverton, Roslyn McLoughlin and Margaret McPherson to Community Room door.
Keys required: Roslyn McLoughlin obtain a key for Norm Hindley, s355 Committee.
 - **Maintenance issues:**
Fly screens: Norm Hindley with assistance from Peter Foley still on the 'to do' list.
 - **Rules for Users of Centre:** Roslyn McLoughlin provided a copy of possible rules and this was agreed to be fine at meeting. Ann Darbyshire offered to organise laminating.
 - **Major Maintenance and Repairs both Buildings:** Veolia Mulwarree Trust Funding application to be funding allocated by Council of \$65,000. Roslyn McLoughlin to compile history. Date for Veolia Grant application needs to be confirmed.
 - **Management Plan for Priorities for Buildings:** need to compile wish list and priorities for the two buildings; with committee members forwarding ideas and options to Roslyn McLoughlin by the end of January. Discussed at the meeting: roof repairs; painting exterior/interior; two air-conditioners; wiring inspection and circuit test of building; upgrade of toilets to current standards; sliding door in toilet second building; skirting not replaced in same toilet after insurance claim. Guttering and downpipes discussed, this comes under maintenance; Alison Colebrook said she would follow-up; Tap repair or replace comes under minor maintenance. Longer term ideas: kitchen area and stove.
The builders' inspections and quotes as discussed and minuted at the meeting in October will be required as part of the Veolia Mulwaree Funding application.
 - **Community Support Program Funding:** Ann Darbyshire said this funding not worthwhile for wish list: chairs 6 to 10 more, black matching; new curtains; Dyson air-hand dryer.

MINUTES OF THE TONY FOLEY MEMORIAL GUNNING DISTRICT COMMUNITY CENTRE S355
COMMITTEE MEETING HELD ON THE 6 DECEMBER 2016

5. **CORRESPONDENCE IN:**

John Bell ULSC: Appointment of Cnr. John Searl to be Council delegate on committee.

Gunning Historic Motor Club Inc.: donation for use of Centre \$50.00.

Lions Club of Gunning: list of key holders to Foley Community Centre door.

Lions Club of Gunning: email notifying committee of modifications to carport.

CORRESPONDENCE OUT:

Upper Lachlan Shire Council: Roslyn McLoughlin submission to 2017/18 Operational Delivery Plan on behalf of Foley Community Centre s355 Committee.

Correspondence Moved: John Searl; **Seconded:** Ann Darbyshire;

CARRIED

6. **FINANCIAL REPORT:** Norm Hindley tabled report to 6 November 2016. Bank balance \$1,060.00. Expenditure to date \$318.55; balance \$741.45. Norm Hindley requested his report be accepted and the accounts passed for payment.

Moved: Norm Hindley; **Seconded:** John Searl;

CARRIED

Norm Hindley requested the committee approve permission to view National Bank of Australia for Foley Community Centre account on-line. This was approved by meeting.

Moved: Norm Hindley; **Seconded:** John Searl;

CARRIED

7. **GENERAL BUSINESS:**

- **Paper Towel Dispenser for Bathroom:** Ann Darbyshire requested this dispenser. Roslyn McLoughlin said that there is one in the bathroom cupboard purchased by Lions but not installed. Norman Hindley agreed to install.

- **Ornaments in Bathroom:** Ann Darbyshire said she will follow-up and place for sale on line; some uncertainty around value. Roslyn McLoughlin offered to assist.

8. **DATE OF NEXT MEETING:**

The next meeting of the Tony Foley Memorial Gunning District Community Centre s355 Committee Tuesday, Tuesday, 7 March 4.30pm at the Centre.

Meeting Closed at 5.55pm.



Taralga Historical Society Inc
83 Orchard Street
Taralga NSW 2580



President: Michael Chalker 4843 5975
Secretary: Graham Lambert 4843 8187
Treasurer: Glennis Wright 4840 2215

Aim: To preserve history of Taralga & District for future generations

Newsletter No 1, 2017

****MEMBERSHIPS DUE****

Active Members \$20, Associate Members \$25

President's Report:

Well another year has passed us by and I look back and contemplate where it went, however I feel that we have continued to progress the Society.

Grant funding has been critical for the progress and maintenance of the society and included the painting of the exterior of the Masonic Hall, covering of the milk vat (not yet completed), and purchase of audio equipment.

Six glass display cases were purchased and installed in the Museum, they have enhanced and provided security for the displays of early fashions including wedding dresses and other paraphernalia.

Our major event for the year was the October long weekend Open Day which was very well attended.

Our bus trip to the Forbes Parkes district was well patronised and enjoyed by all

Society members ably led by Pat catered a delicious morning tea and lunch for the Tractor Trek participants.

A power supply has been installed to the Settlers Cottage, this will allow for the permanent installation of the audio equipment, provide power for envisaged suitable heritage lighting and cleaning equipment, all of which will enhance the visitor experience.

As previously reported an electric four seater buggy was purchased to assist our visitors, duty officers and members around the complex. The unit is also providing very useful for maintenance.

The Schoolhouse is progressing with the roof section on site. The site has been levelled, and thanks to a generous member who has donated the posts, construction is anticipated to commence the week of the 13th February. We are currently seeking grant funding to enable the completion of the works.

The Christmas party was attended by in excess of forty members and guests, in lieu of presents, we decided to donate the equal value to Variety and The Children's Charity.

I would like to take this opportunity to thank you all for all your work and commitment over the past twelve months, everybody plays a part whether it be big or small in preserving and presenting the grounds, the exhibits and the past culture and heritage of this special district to the general public.

Duty Roster: It is difficult for us to come up with a roster that accommodates all needs, however, should you wish to be included at a particular time please contact one of the executive.

Regards to all

Michael Chalker - President

UPPER LACHLAN SHIRE COUNCIL
CROOKWELL OFFICE
24 FEB 2017
File No:



Fernbank School 1939

Back: Pat Cree, Errol Chalker, Barry Lang, Kevin Cree, Ray Chalker, Melville Chalker, Warwick Lang
Front: Gloria Lang, Bruce Lang, Margaret Lang, Sue Lang, Leila Cree, Val Lang, Noel Lang



Fernbank School 1944

Back: Noel Lang, Russell Chalker, Sue Lang, Val Lang, Bruce Lang
Front: Jim Lang, Joan Brown, Cecil Lang

Vale



Raymond George Goodhew
21.10.1946 - 29.6.2016
Son of Greg and Helen
Brother of
Dianne, Phillip, Susan



Lucy Isabella Mitchell
10.1.1925 - 18.11.2016
Wife of Doug (dec)
Mother of 3 boys



Patrick Francis Bourke
13.7.1943 - 26.11.2016
Husband of Teena

Mary Hogan (nee Fahey)
31st December 2016
aged 94 years
Mother of Denise Croke

Norma Healy
4.1.2017
aged 98 years
Mother of Sandra Keith

Joan Williamson
8.1.2017 aged 52 years
Wife of Tony, Mother of
Reece, Erin and Jarrod
Daughter in law of
Pat Newman



Len (Lenny) Baines
12.1.2017 aged 52 years
Husband of Jeanette
Resident of Myrtleville

Rita Margaret Carlon
(nee Chalker)
25.1.2017 aged 86 years
Wife of John (dec)
Mother of
Michele (dec), Anna
Peter, Paul & Gerard

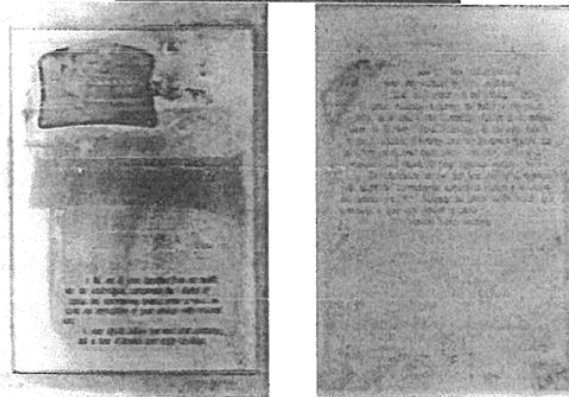
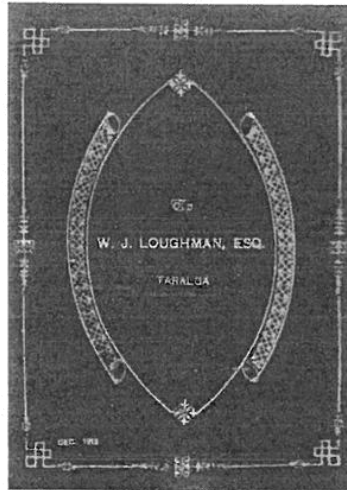
Lola Irene McDonald
(nee Clifton)
14.2.2017 aged 86 years
Daughter of Charles & Ena
Sister of Fay (dec), Mary
Tony (dec) Cecily

was also handed over to enable the recipients, the chairman said, to purchase a memento of their own choosing of their stay in the district. The address was in album form.

Mr. Loughman having suitably responded, the chairman introduced Mr. Johnson, successor to Mr. Loughman, who was warmly welcomed. Mr. Johnson briefly acknowledged the compliment.

On the motion of Mr. Loughman, a hearty vote of thanks was accorded to the Hon. Secretaries, who suitably replied.

The following ladies and gentlemen contributed to the evening's programme: Song, Mr. C.McKenzie; musical items (violin and piano) Misses Wood and Bunker; song, Mr. V.H.Wilkins; bagpipe selection, Master R. Chalker; Highland Fling, Misses M.Milne, M.Fitzgibbon and A.Byrne. Mr. T.M.Chalker accompanying on bagpipes; song, Mr.V.McKenzie; Sailors Hornpipe, Misses J.Byrne, M.Milne and M.Fitzgibbon. A verse of "Auld Lang Syne" and "God Save the King" brought the proceedings to a close. The refreshments provided were distributed by a large number of the ladies present.



ILLUMINATED ADDRESS PRESENTED TO MR WILLIAM LOUGHMAN
LEFT: HAS A PICTURE OF THE POST OFFICE SET IN BOXED AREA
(Have a look at it displayed in the Museum, a really lovely piece)

Jack left Yalbraith school which was later moved to Burra Lake when he was 14 years old.

"It was a good school, very well attended and, at one time, had 40 pupils. Harry O'Neil was the teacher when I was there".

Jack said he was just an average student and, when he left school, he helped on his parents' dairy farm. "We milked by hand and the heavy work on the farm was done with help of horses, not tractors like we have today. Potatoes were sown by hand and dug with a fork".

"Money was not too plenty, but I think we had more entertainment than we have now".

"There were regular card parties, wool shed dances, particularly on a Saturday night and the town supported two football teams".

"Other sports included tennis, cricket, fox shooting, hare drives and horse racing. There were three race tracks in the Taralga district - Wowagin, Golspie and Richlands".

The social event on the calendar was the annual agricultural show, which everyone in the district attended. It was a family day, one for meeting people. Everyone polished their sulky, brushed down their horse, and packed a picnic basket and spent the day at the show. That is providing you could catch the horse early enough".

"Cars ruined Taralga, everything is now so automotive. In the early days, Bill Spicer operated a hire car service and regularly drove people to Goulburn". According to Jack, the township of Taralga has gone backwards in some respects.

The installation of electricity made a big impact on rural life and the sealing the Taralga to Goulburn road was a big improvement. Before this road was straightened, sealed and a good bridge constructed over the Tarlo river, it was a little more than a horse and sulky road.



But the population has slowly increased in recent years and many new homes have been built in this area. New settlers who operated hobby farms have arrived and land sales have reached record prices.

"But there is nothing to keep the young people here now, no industry" Jack said.

Now at 80 years of age, he thinks he might retire soon take his leisure time seriously.

Jack and Mary Walsh



The late James Thomas Menzies moved into this old house in Macarthur St Taralga shortly after his marriage to Katherine Mabley near the turn of the century



This is the old Blink Bonnie homestead once owned by J.T. Menzies in the Cookbundoons. Now run by Trevor Menzies the old house is still used as an out-station during shearing



J.T. (Robert) Menzies left, and Dave Goodchild of Goulburn look at all that remains of the Pearce family who once owned Wooragee, Bannaby.

The headstone marks the burial place of Matthew Pearce and his wife Mary Anne in 1892 and 1913 respectively.

(Article written 1970's)

MINUTES OF THE UPPER LACHLAN SHIRE COUNCIL EDTF COMMITTEE HELD
TUESDAY 7th FEBRUARY 2017 AT CROOKWELL

Present: Cllr Richard Opie, Cllr Paul Culhane, Andrew Lindner, David Johnson & Brenda Proudman.

Apologies: Cllr John Stafford, Tina Dodson, Peta Luck & Bronwyn Haynes.

Meeting commenced at 5.35pm.

Declaration of Interest: Nil.

Confirmation of Minutes:

Agenda Item 3.1

Minutes from the 28 November 2016 were adopted Moved, Dave Johnson & seconded Andrew Lindner

CARRIED

Correspondence: Nil.

Agenda Item 4.1

Andrew Lindner spoke to Angus Taylor's office about having a public meeting about telecommunications etc. Digging will be starting soon for the NBN so they suggested that April would possibly be a good timeframe. Brenda is to check with Council's Publicity officer if she is doing a story about what technology is available in the Shire.

Agenda Item 4.2

New Resident Incentive Program – Seven Voucher packs have gone out so far, 6 in Crookwell and 1 in Taralga.

Agenda Item 4.3

Landscape Cinema – Brenda has had one response to the article that went out in the Crookwell Gazette. J Muhlsimmer suggested Taralga Rd looking towards Binacrombi. Brenda is to check with Tina about possibly applying for Windfarm money to set up a Landscape Cinema.

Agenda Item 4.4

Business Week 26th Feb to 1st Mar – Peta Luck suggested a Digital marketing workshop. Brenda spoke to the BEC and they recommended Jillian Brandon from Manifest Website Design. Brenda is waiting for possible dates and a quote. Cllr Paul Culhane suggested contacting the Progress Associations in Gunning & Taralga and asking them what they would like to see happen in their community. Cllr Richard Opie suggested that money left over from Business Week could be split between Gunning & Taralga so they could hold their own workshop/meeting of interest.

General Business

- (a) Cllr Richard Opie asked Brenda to check with Phil Newham if the costing for cabins at the caravan park has been completed.
- (b) Dave Johnson said the Crookwell Progress Assoc. was contacting Council to see if they would open the rubbish tips again this year for Clean Up Aust Day and they are also meeting soon with Angus Taylor & Pru Goward about Natural Gas for Crookwell.

Next Meeting of the EDTF Committee is scheduled for **Tuesday 21st March at 5.30pm** in the Council Chambers at Crookwell.

There being no further business, meeting closed at 6.55pm.

Pye Cottage Precinct Committee Meeting

Held at the Council Chambers, Gunning
at 6.30 pm Thursday, 10 February, 2017

Opening: Graham Dyer chaired the meeting which was opened at 18.30. He welcomed those present and noted that this meeting was proceeding on the assumption that Council would ratify the membership of the Committee at its forthcoming meeting.

Present: Councillor John Searl, Graham Dyer, Margaret McPherson, Leslie Bush, Keith Brown and Rosemary Spiller.

Minutes of the Special Meeting of 4.02.2017 had been circulated before the meeting and were available.

Moved J Searl, seconded L Bush, that the Minutes of Special Meeting of 4.02.17 and the Section 355 Committee Details sheet should be amended to show that Lawrence Pye is not a member of the committee, as Cr Searl brought to our attention that we had erred by including his name in the list, as he could not be elected in his absence. Carried

Correspondence

5.02.17 email committee members Minutes of Special Meeting incl note on Agenda next meeting (sent by R Spiller).

5.02.17 email to General Manager, ULSC, asking for tabling as Late Correspondence for next Council Meeting, the Minutes of Special Meeting and the Section 355 Committee Details (sent by R Spiller).

No Financial Report: no account has been created.

General Business**1. Plan of Management**

The meeting discussed the Council Resolution which set up the 355 Pye Cottage Precinct Committee and the key issues which would be covered by a Plan, eg a strategic plan and a site management plan.

Agreed that G Dyer would ask Council if there was a template Plan of Management, and that he would circulate it or an example, to members.

Agreed that the Secretary would write to the General Manager, asking him to

- 1) clarify the boundaries of the Pye Cottage Precinct;
- 2) advise who in Council could come to the site and inspect the area with committee member/s and make some assessments and recommendations of WH&S issues so we can plan how to bring the site up to acceptable compliance standard.
- 3) advise how we are able to get the electricity turned on to the 2 annex buildings and have them safety checked (does Council have an electrician on staff?); also if he could check what other power is on the site (underground feeds etc);

- 4) identify other services to the Precinct, such as water and sewerage;

also to advise Mr Bell that the Committee is reviewing security arrangements. (Details of discussion are given below.)

2. **Security:** Keys to all buildings are held Keith Brown and Ann Darbyshire; keys to Annexes are held by Graham Dyer. It is not known if there are any other keys held (SES, RFS, Council) G Dyer has suggested investigating the cost of replacing both Annexe locks with swipe card system

Agreed that R Spiller would pursue if keys were held by any GDHS member.

Agreed that

- An Attendance Sheet would be completed by volunteers for each opening of Pye Cottage;
- monitoring of persons entering the “Research Centre” areas would be organised.

3. **Memorandum of Understanding**

Agreed that a MOU would be negotiated and developed with GDHS for access to the area that they wish to have.

Next meeting: to be advised. **Close:** 19.19.

Graham Dyer
President

Margaret McPherson
Secretary

SECTION 355 COMMITTEE DETAILS

1. **Name of Committee:** PYE COTTAGE PRECINCT 355 COMMITTEE

2. **Committee Membership:** Graham Dyer,
Margaret McPherson,
Michael de Percy,
Leslie Bush,
Keith Brown,
Rosemary Spiller.

3. **Date:** 4 February, 2017

	<u>Name:</u>	<u>Address:</u>	<u>Phone No:</u>	<u>Email:</u>
Chairman	Graham Dyer	44 Biala Street, Gunning	4857 0111	gddyer@optusnet.com.au
Secretary	Margaret McPherson	18 Nelanglo Street, Gunning	0408 451 446	maggie.mac@bigpond.com
Treasurer	Dr Michael de Percy	"Kewick", 30 Saxby Street, Gunning	0457 063 286	michael@politicalscience.com.au
Committee Members	Leslie Bush	31 Felled Timber Rd, Dalton	4845 6339	leslieabush@hotmail.com
	Keith Brown	13 Saxby Lane West, Gunning	4845 1797	kleibrown@gmail.com
	Rosemary Spiller	"Woodlands" 263 Iron Mines Rd, Gunning	0409 241 676	spillers263@activ8.net.au
Councillor	John Searl	ULSC	4845 6377	johnsearl@hotmail.com

**Report from the Mayor attending the Centroc Board
Meeting 23 February 2017
Forbes Services Club**

I attended the Centroc Board meeting at the Forbes Services Club 23 February 2017 and provide the following report for Council's information, along with the draft meeting minutes.

The next meeting will be held at Parliament House 25 May, with the support of Member for Bathurst, the Hon. Paul Toole. Correspondence will be sent expressing the Boards appreciation.

Transport Infrastructure – The Board was notified of a potential project with CSIRO on agricultural freight, as an extra layer to the Regional Freight Movement Map developed by the National Heavy Vehicle Regulator and the Centroc Road Transport Technical Committee.

The Board resolved to ramp up advocacy for the Bells Line Corridor including reference to the escalating costs over time as North West Sydney continues to develop.

To progress this meetings are being coordinated with key Federal and State Ministers and members including the newly appointed Minister for Roads, Maritime and Freight The Hon Melinda Pavey.

Water Security – There has been a significant amount of happening in the Water Portfolio since our last meeting. Notably there is a lot of action in and around progressing a new storage high in the Lachlan catchment.

The Board adopted the Communique between Centroc, Lachlan Valley Water and the Belubula Landholders Association, see below.

With the commencement of Phase Two Lachlan Priority Catchment Water Security Investigations, representatives from Lachlan Valley Water, the Belubula Landholders Association and Centroc met on 17 November 2016 to re-affirm their joint position on a proposed dam on the Belubula River developed in November 2015. The three groups re-affirmed the communique as follows:

- a. The prosperity of our region is closely tied to both healthy towns and a successful agricultural sector.*
- b. Currently water security is limiting economic development in the towns, industry, mining and agricultural sectors of the Lachlan Valley.*
- c. Options that offer substantive improvements for both urban water security and agricultural water security are supported by the Centroc Board as well as by the Belubula Landholders Association and Lachlan Valley Water.*
- d. Failure of urban water supplies is socially unacceptable and as such Centroc Councils support investment in additional water storage providing it addresses urban and agricultural water needs.*

The following two points were added:

- e) The Centroc Board, Belubula Landholders Association and Lachlan Valley Water welcome the announcement of GHD as the strategic partner to assist WaterNSW with the Phase 2 feasibility study on the proposed dam site on the Belubula River. These organisations expect that the outcome of the study will be to ensure an informed decision is made regarding options for a new storage in the Lachlan catchment.*

f) A new storage in the upper reaches of the Lachlan catchment will have community wide benefits through flood mitigation in the Lachlan and Belubula River valleys with the costs to State government for the repair of flood damaged infrastructure offset by the costs of the operation of the dam.

Centroc , under the auspices of the Executive will send correspondence to WaterNSW detailing the region's urban water security demands based on most recent studies.

A pre-consultation teleconference convened by WaterNSW was held with Centroc representatives. The purpose of the meeting was to update WaterNSW on Centroc's water security work, in particular, work undertaken on the outcomes of the Centroc Water Security Study.

Further actions to be undertaken include WaterNSW hydrologists and Centroc representatives to meet to determine what opportunities exist for Centroc's modelling for urban supplies to be updated in parallel with the work being done as part of the Lachlan Priority Catchment Water Security Investigations-Phase Two.

The Board welcomed Cr David Somerville, Chair of Central Tablelands Water, as the Portfolio Mayor for Water.

Health – A review of the Beyond the Range (BTR) program was provided. Marketing for the BTR has been primarily through social media, with good engagement. Members from each council are encouraged to engage in the social media to be effective.

The Board resolved to offer support and undertake activity to ensure the potential of the Murray Darling Basin Medical School is realised in Central NSW.

A meeting with the Chair of Centroc and the newly appointed Minister for Health the Hon Brad Hazzard is currently being organised. Given the Member for Calare Andrew Gee has been so active in this space, the Chair is seeking to meet with him as soon as possible in this regard.

Regional Development –Peter McMillan Executive Officer of Regional Development Australia Central West (RDACW) updated members on activities. RDACW have been asked to identify black spots in the region and provide feedback.

Ian Scott from NBN will be asked to present to the next Board meeting.

Mr Ashley Albury newly appointed Director of DOC Greater Western NSW, was welcomed. Mr Albury gave members an update on additional portfolios that now fall under DPC.

Tourism – Board members discussed the future model for the Central NSW Tourism Board and welcomed CNSWT Board member, and Cabonne Councillor, Cr Ian Davison who gave an update on 3 potential options under development for regional tourism into the future.

Planning – A Regional response to the Planning Legislation changes will be lodged, developed with feedback from the Centroc Planners Group.

A meeting with the Chair of Centroc and the newly appointed Minister for Local government, Ms Gabrielle Upton is currently being organised to ascertain the NSW Government's appetite for progressing Joint Organisations.

Management Plan and Policy – The Board discussed the member fee structure, as per the indicative schedule provided, further options will be prepared for the May meeting.

Operational – On the back of recent savings of \$155Kpa on diesel procurement, the Board resolved to write to Mid -Western Regional Council referring to recent correspondence seeking advice on operational membership noting the value proposition and existing engagement.

There is a lot of valuable collaborative activity continuing to go on through this challenging reform of Local Government and Centroc members should be congratulated for their collaborative efforts for better outcomes for the region.

I commend this report to you.

Attachments:

1. **Draft Minutes of the Centroc Board meeting**

4b Confirmation of the Minutes of the Board Meeting 23 February 2017 held in Forbes

Cr G Rush	Bathurst Regional Council	Cr J Davis	Orange City Council
Mr D Sherley	Bathurst Regional Council	Mr G Styles	Orange City Council
Cr S Ferguson	Blayney Shire Council	Cr K Keith	Parkes Shire Council
Ms R Ryan	Blayney Shire Council	Mr K Boyd	Parkes Shire Council
Cr I Gosper	Cabonne Council	Cr B McCormack	Upper Lachlan Shire
Mr S Harding (Acting)	Cabonne Council	Mr J Bell	Upper Lachlan Shire
Cr D Somervaille	Central Tablelands Water	Cr M Liebich	Weddin Shire Council
Mr G Rhodes	Central Tablelands Water	Mr G Carroll	Weddin Shire Council
Cr B West	Cowra Council	Mr A Albury	Dept Premier & Cabinet
Mr P Devery	Cowra Council	Mr P Mc Millan	RDACW
Cr G Clifton	Forbes Shire Council	Cr Ian Davison	Cabonne Council
Mr D Green	Forbes Shire Council	Ms J Bennett	Centroc
Cr J Medcalf	Lachlan Shire Council	Ms M Macpherson	Centroc
Mr R Hunt	Lachlan Shire Council	Ms A Thomas	Centroc
Cr K Sajowitz	Oberon Council	Ms V Page	Centroc
Mr G Wallace	Oberon Council		

Board Delegates in bold

1 Meeting opened at 10.05am by Chair Cr G Rush

2 Apologies

Cr S Lesslie, Mr A Muir, Ms W Tuckerman, Mr A McMahon, Cr G Miller, Mr A McCormack

Resolved	Cr M Liebich/Cr J Medcalf
That the apologies for the Centroc Board meeting 23 February 2017 listed above be accepted.	

3. Minutes

3a Noting of the Minutes of the GMAC Meeting 9 February 2017

Resolved	Mr D Green/Mr R Hunt
That the Minutes of the Centroc GMAC Meeting 9 February 2017 held in Orange be noted.	

3b Confirmation of the Minutes of the Board Meeting 24 November 2016

Resolved	Cr B West/Mr D Sherley
That the Minutes of the Centroc Board Meeting 24 November 2016 held in Canberra be confirmed.	

3c Noting of the Centroc Board Annual General Meeting meeting 24 November

Resolved	Cr B West/Cr J Medcalf
That the Minutes of the Centroc Board Annual General Meeting 24 November 2016 held in Canberra be confirmed.	

3d Noting of the Centroc Executive meeting 9 February 2017 at Orange

Resolved	Cr B West/D Sherley
That the Minutes of the Centroc Executive meeting 9 February 2017 at Orange be noted.	

4. Business Arising from the Minutes – Matters in Progress

Resolved	Cr J Medcalf/Mr R Hunt
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That the Board note the Matters in Progress, making deletions as suggested.

5. Correspondence

5a Correspondence In

Resolved **Cr J Medcalf/Cr B West**

That the Board note the incoming correspondence.

5b Correspondence Out

Resolved **Mr K Boyd/Cr I Gosper**

That the Board note the outgoing correspondence.

6. Reports

6a Transport Infrastructure including Bells Line of Road

Resolved **Cr K Boyd/Mr D Sherley**

That the Board note the Transport Infrastructure report and ramp up advocacy for the Bells Line Corridor including reference to the escalating costs over time as North West Sydney continues to develop.

6b Water Infrastructure Report

Resolved **Mr K Boyd/Cr I Gosper**

That the Board note the Water Infrastructure report and:

1. The Chair or his delegate be nominated as a place-holder representative for Centroc on the Lachlan Valley Water Security Project Community Reference Group with a view to it going to the Board for determination;
2. note there is a sense of urgency regarding responsiveness to securing improved water storage for the region;
3. under the auspices of the Executive correspondence be sent to WaterNSW detailing the region's urban water security demands based on most recent studies;
4. the re-affirmed Communique between Centroc, Lachlan Valley Water and the Belubula Landholders Association be adopted; and
5. Support in principle for using the National Asset Management Assessment Framework across the region with further scoping advice and financial implications to be provide in a follow-up report.

Orange delegates arrived 10.10

6c Health Report

Resolved **Cr J Medcalf/Mr G Carroll**

That the Board note the Health report and

1. it note the review of Beyond the Range (BTR) and provide a report to members in line with this advice including seeking an increase in engagement with the social media campaign;
2. Centroc host and fund social media training for members specific to promoting Screen Central; BTR and CNSWT;
3. it reach out using BTR with a view to incorporating marketing into Universities and post graduate programs in the Area Health Services;
4. endorse the submission lodged regarding the need for a rural medical school and
5. offer support and undertake activity to ensure the potential of the Murray Darling Basin Medical School is realised in Central NSW.

6d Regional Development

Resolved **Cr B West/Mr G Styles**

That the Board note the Regional Development report and

1. it receive a report on progressing opportunities as identified in the “Making it Happen in the Regions - Regional Framework;”
2. key stakeholders including the Economic Development Officers’ Forum and RDACW give consideration to the Economic Enablers’ Report (the Report) and provide feedback with a view to leveraging it in the region’s interest;
3. members use the advice and language in the Report when making grant applications;
4. request RDACW to source data on Black Spots in the region and provide feedback; and
5. and invite Mr Ian Scott of the NBN to make a presentation to the Board on the NBN roll-out including downloads and uploads delivery.

The Chair welcomed an update from Peter McMillan Executive Officer of RDACW

The Chair welcomed an update from Ashley Albury, Director of Greater Western NSW Regional Coordinator of DPC and congratulated him on his appointment to the role.

6e Tourism Report

Resolved

Mr G Styles/ Cr S Ferguson

That the Board Executive note the Tourism Report and

1. note the expenditure of \$2500 on a workshop to inform a potential regional application through Central NSW Tourism to the Building Better Regions Fund; and
2. note the actions of the Executive as they:
 - a. sent correspondence to Central NSW Tourism seeking advice on options for the future of regional tourism in Central NSW;
 - b. these options are to include the value proposition for members; and
 - c. this advice to inform the Executive meeting in April.

Cr K Keith arrived at 10.49am

6f Planning Report

Resolved

Cr J Davis/ Mr G Styles

That the Board note the Planning Report and lodge a submission on changes to Planning Legislation developed in consultation with members by 10 March 2017.

6g Management Plan and Policy Report

Resolved

Mr D Sherley/Mr P Devery

That the Board note the Management Plan and Policy Report and

1. approve the Investments’ Policy and the Internally Restricted Reserves Policy;
2. approve the Management Plan in principle;
3. note the indicative fee structure and receive a report on options for fee structures; and
4. note that advice on Tier 1 and Tier 2 priorities will be provided to the Board subsequent to the Chair meeting with members to discuss priority and
5. that Cr David Somerville be appointed the Portfolio Mayor for Water.

6h Operational Report

Resolved

Mr D Sherley/Mr K Boyd

That the Board note the Operational Report and

1. Write to Mid -Western Regional Council referring to recent correspondence seeking advice on operational membership noting the value proposition and existing engagement; and
2. Note that attendance and engagement in programming will be dealt with on a case by case basis with reports provided to GMAC and the Board as required.

6i Financial report

Resolved	Cr K Keith/Mr P Devery
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That the Board note the Financial Report
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7. Matters Raised by Members

Resolved	Cr D Somerville/ Cr M Liebich
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That correspondence be sent to the Member for Bathurst the Hon Paul Toole for his ongoing support for the organisation for the May Board meeting at Parliament House.

Western Division Conference – Cr Medcalf and Robert Hunt will be attending. The Deputy Premier, the Hon John Barilaro and Member for Murray, Adrian Piccoli will be in attendance. Cr Medcalf advised he is happy to take any feedback from members to NSW Government representatives.

8. Speakers to the next meeting

Board:

NBN Ian Scott – May 2017

GMAC:

NSW Data Analytics - Dr Ian Oppermann CEO and Chief Data Scientist

Local Government Procurement – Mr Luke Kenny

9. Next Meetings

GMAC – 4 May - Orange

Board – 25 May – Sydney Parliament House

Meeting closed at 11.17am

Page 4 is the last page of the Centroc Board Minutes 23 February 2017

Upper Lachlan Shire Council

MINUTES OF THE UPPER LACHLAN TOURIST ASSOCIATION MEETING HELD ON TUESDAY, 21st FEBRUARY 2017, AT CROOKWELL VISITOR INFORMATION CENTRE.

Meeting commenced at 10.30pm

Present: Clr John Searl, Clr John Stafford, Clr Ric Opie, Clr Pam Kensit, Lucy Lindner, Leslie Bush, Judith Basile, Andrew Croke, Andrew Warren

1. WELCOME – Clr J.Stafford declared the meeting open.

2. APOLOGIES

Apologies were received from Wentworth Hill and Prue Burfitt

Moved: J.Searl, J.Basile

3. DECLARATIONS OF INTEREST

Nil.

4. MINUTES OF PREVIOUS MEETING

Committee confirmed minutes as accurate without correction

Moved: J.Searl, R.Opie

5. BUSINESS ARISING

Nil.

6. CORRESPONDENCE

Correspondence Items (a-b) accepted as read.

Moved: J.Searl, J.Basile

(a) The Tourism Group - Crookwell VIC Accreditation

(b) Prue Burfitt - Resignation from ULTA Committee

TASK - AW to write to Prue to thank her for her service

TASK - AW to advertise casual vacancy

7. FINANCIAL REPORT

The Upper Lachlan Tourist Association receives the report and notes the information.

Moved: L.Bush, L.Lindner

TASK - AW to write brief and seek quotes for new website

8. TOURISM ACTIVITY REPORT

The Upper Lachlan Tourist Association receives the report and notes the information.

Moved: J.Basile, L.Bush

TASK - AW to follow up on Gunning dump point timing.

TASK - AW to remove the Bag A Bargain event from the tourism project list

Moved L.Bush, J.Searl

9. TOURISM STATISTICS REPORT

A.Warren presented the statistics for the 2016/2017 half year.

Moved: J.Basile, L.Bush

10. GENERAL BUSINESS

- L.Bush discussed the desire for interpretive signage in Gunning that incorporates a town map. J.Stafford discussed the signage project that utilises the Tablelands Way frames in Taralga and Crookwell and the plan to include a matching sign in Gunning which will satisfy that desire.

Meeting closed 11.48am

Next meeting will be on Tuesday 11th April at 1pm at Crookwell Visitor Information Centre.

16 NOTICES OF MOTION

The following item is submitted for consideration -

16.1	Notice of Rescission Motion	194
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Notices of Motion - 16 March 2017

ITEM 16.1 Notice of Rescission Motion

I, Councillor Ron Cummins hereby give notice that at the next Ordinary Meeting of Council I will move the following motion:-

“We, Clr Cummins, Clr Opie and Clr Kensit move that part of Resolution 251/16, Performance Review Committee – General Manager is rescinded”.

If that part of Resolution 251/16, Performance Review Committee – General Manager is rescinded, then it is proposed that:-

- (a) The Performance Review Committee – General Manager, shall comprise of the Mayor, the Deputy Mayor, another Councillor nominated by Council and a Councillor nominated by the General Manager to the best practice requirements of the Division of Local Government, Department of Premier and Cabinet, Guidelines for the appointment and oversight of General Managers, July 2011, issued pursuant to S23A of the Local Government Act 1993.
- (b) That Councillor's nominate a Councillor to be a representative on the Performance Review committee – General Manager.
- (c) That the General Manager nominates a Councillor to be a representative on the Performance Review Committee – General Manager.



Clr R Cummins


Clr R Opie

Clr P Kensit

Date: 23/02/2017

BACKGROUND

Notices of Motion

NOTICE OF RESCISSION MOTION cont'd

At the Council Meeting held on 17 November 2016 the same rescission motion as the above motion was moved by Cllr Cummins and Cllr Opie and on being put to the meeting the rescission motion was lost.

A division was called:

Councillors who voted for:- Cllrs R Cummins, P Kensit, R Opie and J Stafford.

Councillors who voted against:- Cllrs P Culhane, B McCormack, D O'Brien, J Searl and J Wheelwright.

GENERAL MANAGER'S COMMENT

A motion to rescind or undo an earlier resolution can only be lost once before a three (3) month ban is placed on any Councillor 'bringing forward' another motion to the same effect (see s.372(5) of the Local Government Act 1993. 'Brought forward' means moved at a Council Meeting.

As the motion to rescind was placed before Council at the 17 November 2016 the three month timeframe has elapsed and the rescission motion can be placed before Council once again.

The Guidelines for the Appointment and Oversight of General Managers - July 2011 issued under section 23A of the Local Government Act 1993 must be taken into consideration by Council's governing body when exercising functions related to the performance management of general managers.

The revised Guidelines for the Appointment and Oversight of General Managers states that Performance Review Panels should comprise the Mayor, Deputy Mayor, another Councillor nominated by Council and a Councillor nominated by the General Manager.

Panel member should be trained in the performance management of General Managers. Please note, Councillors McCormack, Stafford and O'Brien attended Performance Review Committee training on 1 February 2017 which was undertaken by Local Government NSW.

Please note, the General Manager had already nominated Councillor O'Brien as the nominated Councillor by the General Manager on the Performance Review Panel. Any Councillor nominated by Council to sit on the Performance Review Panel would need to be knowledgeable and familiar with Council's General Managers employment performance over the 12 month period, 18 February 2016 to 17 February 2017.

Council's Performance Review Panel has also included an independent facilitator on the Performance Review Panel. The independent facilitator from Local Government Management Solutions will assist Council and the General Manager with the facilitation of the General Manager's performance review process.

Notices of Motion

NOTICE OF RESCISSION MOTION cont'd

The Performance Review Panel will now meet in March 2017 for the General Managers performance review that encompasses the preceding 12 month period. Council is currently awaiting advice from Local Government Management Solutions as to the availability of their facilitator and the date.

17 QUESTIONS WITH NOTICE

The following items are submitted for consideration -

17.1	Proposed Civic Centre	198
17.2	Council Chambers/Civic Centre	201
17.3	Crookwell Township Maintenance	204
17.4	Fit for the Future	205
17.5	Outside Business Opportunities	213
17.6	Workplace Health and Safety Assessments of Upper Lachlan Shire Councils Administration Offices / Council Chambers in Crookwell	214
17.7	Media Release - Action Teams to Tackle Ice	216
17.8	Traffic Committee	220
17.9	Access Committee	221
17.10	Budget Workshop - List of Grants	222
17.11	New Civic Centre	227
17.12	Feral Cat Eradication Programme	229
17.13	Cricket Nets at Clifton Park	230
17.14	New Civic Centre	231

Questions With Notice - 16 March 2017

ITEM 17.1 **Proposed Civic Centre**
AUTHOR **Councillor Ron Cummins**

Can the General Manager explain why all Councillors were not advised of his intentions to apply for a grant from the Building Better Regions Fund (BBRF) for the construction of a new Civic Centre prior to the publishing of the Business Papers for Council's Ordinary Meeting held on the 16 February, 2017?

Can the General Manager explain why all Councillors were not advised on the extent of the new Civic Centre project whether the proposal includes an indoor heated swimming pool, library, art centre, historical centre and a 100 seat auditorium?

Also why all Councillors were not advised of the anticipated cost of the project and why all Councillors were not shown any of the plans associated with the project including floor plans, elevations, or artistic impressions?

Additionally, why has the rate payer not been included in the assessment of this important project? Why has the process not been transparent and inclusive?

General Managers Comments:

Councillors were advised of Council's intention to apply for grant funding from the Building Better Regions Fund (BBRF) prior to the publishing of Business Papers for the Ordinary Council Meeting on 16 February 2017. At the Council Workshop held on 25 October 2016 one of the documented outcomes was that, with respect to the Building Better Regions Fund, the Grants Officer would create an application for funding for the proposed Community and Civic Centre when the program opened up.

At the Ordinary Council meeting on 15 December 2016 the General Manager was once again instructed to "pursue all avenues for funding for the proposed new centre".

The BBRF opened on 18 January 2017. It was only after a BBRF information session – attended by Cr Ron Cummins and Council's Grants Officer on 7 February 2016 that Council was able to ascertain that it was the correct grant program to apply for funding for the Community and Civic Centre.

Given the short time span for preparation for this application, Council used draft plans drawn for previous applications for the Community and Civic Centre with some minor changes. Community spaces were not designated, so that the use of these areas could be considered by the community if the application for funding was successful.

The Quantity Surveyors report was received on the 21 February 2017 and final architectural plans were received on the 23 February 2017.

At the 16 February 2017 Ordinary Council Meeting, some Councillors expressed concern that the community had not been adequately consulted on the project.

Questions With Notice

PROPOSED CIVIC CENTRE cont'd

To address these concerns, on 23 February 2017 the Mayor issued a statement to the media advising that Council would be applying for exceptional circumstances co-funding exemption in this application to BBRF and asking for community comment on the draft plans. While Council's Media Protocols do not require media releases to be issued to Councillors prior to issue, this was done so as a courtesy due to the short timeframe involved.

While the draft plans remain fluid and are subject to change, they do not in their current state include an indoor heated swimming pool, library, art centre or historical centre.

The Community and Civic Centre has been an ongoing project that has been in the public domain since 2006 when the *Crookwell Gazette* reported that Council was to investigate the old saleyards site as a new place for a Civic Centre.

In 2009 the *Crookwell Gazette* published that Council was again seeking funding for the centre. *ABC News* also reported in 2009 on Council's intention to apply for funding under the Regional and Local Community Infrastructure program.

In April 2011 the *Crookwell Gazette* published a report that Council was seeking funding for a new civic centre and administration Centre.

Question 19 in Council's Community Survey of 2012 read "Do you support the building of new offices in a community and civic centre located in Crookwell?"

The project was also discussed at the 15 December 2016 Ordinary Meeting of Council when the General Manager was asked to continue to "pursue all avenues for funding for the proposed new centre."

In January 2017 an article was published on the on the front page of the *Crookwell Gazette*, which mentioned that "at the December meeting the Council instructed Mr Bell to now pursue all avenues for funding for the proposed new centre".

In February 2017 the *Crookwell Gazette* published another article which outlined the history of the project and Council's intention to apply for funding under the Building Better Regions Fund.

On 23 February 2017 Council issued a statement from the Mayor advising that Council would be applying for exceptional circumstances co-funding exemption in this application to BBRF and asking for community comment on the draft plans. Public comment closes on Friday, 31 March 2017.

Council liaised with key community groups in preparation for the grant funding submission, receiving endorsement from four of these groups. This was in addition to letters of endorsement from Regional Development Australia Southern Inland, the Canberra Joint Regional Organisation, Central NSW Councils, Federal Member for Hume Angus Taylor MP, Member for Goulburn, The Hon Pru Goward MP and Parliamentary Secretary to the Deputy Premier and Southern NSW Bronnie Taylor MLC.

Questions With Notice

PROPOSED CIVIC CENTRE cont'd

Should the BBRF grant application be successful, further community consultation will be undertaken to ensure the final plans reflect community needs and expectations. If the application is unsuccessful, Council will continue to pursue other funding opportunities, and in doing so, will seek further community input.

Questions With Notice - 16 March 2017

ITEM 17.2 **Council Chambers/Civic Centre**

AUTHOR **Councillor Ron Cummins**

1. In regard to the proposed Council Chambers/Civic Centre, can the General Manager explain how Council has argued the case that they meet the criteria to be considered for Exceptional Circumstances Funding and if Council is ineligible for Exceptional Circumstances Funding what will happen to the application?
2. Can the General Manager explain why since 2006 the residents and ratepayers of the Shire have never been included in the consideration and assessment of the new Council Chambers project?
3. Can the General Manager explain why Councillors were advised via a Media Release of such a significant project as the new Council Chambers instead of via a special meeting of all Councillors to discuss the project prior to the Media Release?

General Managers Comments:

1. The argument to meet the case that the application be considered for exceptional circumstances co-funding exemption funding was made on the basis that Council has limited financial capacity due to four major natural disasters in the past seven years, the inheritance of unsuitable buildings in which to house the current business as the result of the 2004 Council amalgamations and the advent of agricultural industry decline, which has had a negative impact on the Shire's employment possibilities.

If Council is deemed ineligible for Exceptional Circumstances Funding for the Round 1 of Building Better Regions Fund (BBRF) then the funding body would refuse to grant the funding request for Round 1.

2. Since 2006 the residents and ratepayers of the Shire have been included in the consideration and assessment of the new Council Chambers project. The project and Council's intention to seek funding was discussed at the Ordinary Council Meetings held on 23 February 2006, 23 March 2006, 25 May 2006, 6 June 2007, 28 June 2007, 19 February 2009, 19 March 2009, 21 April 2011, 15 December 2016 and 16 February 2017. These Meetings were open to the public. Business Papers and Minutes associated with these meetings and discussions are also publicly available.

Please note, the Community and Civic Centre has been an ongoing project that has been in the public domain since 2006:

- In 2006 the *Crookwell Gazette* reported that Council was to investigate the old saleyards site as a new place for a Civic Centre.
- In 2009 the *Crookwell Gazette* published that Council was again seeking funding for the centre. *ABC News* also reported in 2009 on Council's

Questions With Notice

COUNCIL CHAMBERS/CIVIC CENTRE cont'd

intention to apply for funding under the Regional and Local Community Infrastructure program.

- In April 2011 the Crookwell Gazette published a report that Council was seeking funding for a new civic centre and administration Centre.
- Question 19 in Council's Community Survey of 2012 read "Do you support the building of new offices in a community and civic centre located in Crookwell?"
- The project was also discussed at the 15 December 2016 Ordinary Meeting of Council when the General Manager was asked to continue to "pursue all avenues for funding for the proposed new centre."
- On 18 January 2017 an article was published on the on the front page of the *Crookwell Gazette*, which mentioned that "at the December meeting the Council instructed Mr Bell to now pursue all avenues for funding for the proposed new centre".
- On 23 February 2017 the *Crookwell Gazette* published another article which outlined the history of the project and Council's intention to apply for funding under the Building Better Regions Fund.
- On 23 February 2017 Council issued a statement from the Mayor advising that Council would be applying for exceptional circumstances co-funding exemption in this application to BBRF and asking for community comment on the draft plans. Public comment closes on Friday, 31 March 2017. These comments will be utilised to inform the final plans.

As part of Council's application for funding under the BBRF, Council has liaised with key community groups and sought their endorsement of the project. Letters of endorsement were received by the Lions Club of Crookwell Inc, Crookwell Probus Club, the Crookwell AP&H Society and the Crookwell RSL Sub branch. This was in addition to letters of endorsement from Regional Development Australia Southern Inland, the Canberra Joint Regional Organisation, Central NSW Councils, Federal Member for Hume Angus Taylor MP, Member for Goulburn, the Hon Pru Goward MP and Parliamentary Secretary to the Deputy Premier and Southern NSW Bronnie Taylor MLC.

Should Council's BBRF Round 1 grant application be successful, further community consultation will be undertaken to ensure the final plans reflect community needs and expectations. If the application is unsuccessful, Council will continue to pursue other funding opportunities, and in doing so, will seek further community input.

3. Councillors were advised of Council's proposal for a Community and Civic Centre at the Councillors Workshop held at the Crookwell Council Chambers on 25 October 2017. The matter was again raised in a Question with Notice by Cr Ron Cummins at the 15 December 2016 Ordinary Council Meeting. At that meeting the General Manager was asked to pursue all avenues for funding for the proposed new centre. The matter was again discussed at the Ordinary Council Meeting on 16 February 2017 when a motion was put to not pursue funding in the current BBRF funding round. That motion was defeated 5-4.

The Quantity Surveyors report for the project was received by Council on the 21 February 2017 and final architectural plans were received late on 23 February 2017. With the grant application due for submission on 28 February 2017, this left

Questions With Notice

COUNCIL CHAMBERS/CIVIC CENTRE cont'd

insufficient time (two working days) to arrange a special meeting of all Councillors to discuss the project. The timing issue was raised and a decision was made by the Mayor to issue a Media Release and to release the plans to the media so they could be made available to the public.

On Thursday, 23 February 2017 at the direction of the Mayor, the General Manager forwarded all Councillors a copy of the forthcoming media release and a copy of the proposed floor plan of the proposed new Community and Civic Centre for Councillors information, so that the information would be available to Councillors prior to its publishing in the Crookwell Gazette on Tuesday, 28 February 2017.

At the direction of the Mayor, Council released a Media Release in the Crookwell Gazette on Tuesday, 28 February 2017, regarding Council's application for grant funding for the Round 1 of Building Better Regions Fund (BBRF).

Questions With Notice - 16 March 2017

ITEM 17.3 **Crookwell Township Maintenance**
AUTHOR **Councillor Ron Cummins**

Can the General Manager advise if Council has a works programme and/or work schedule to undertake maintenance on civil works within the township of Crookwell?

General Managers Comments:

In terms of recurrent Crookwell township maintenance, Council has staff attending to sweeping and rubbish removal of the Crookwell main street three times per week, generally in the morning.

In addition, Councils Parks and Gardens staff members maintain, clean, open and close the public amenities and cemeteries on a daily basis. This work group also attends to the sporting fields, parks and gardens maintenance and improvements and to street tree maintenance where and when warranted.

Council also undertakes other “larger” recurrent maintenance programs. An example of this is bitumen resurfacing of urban streets. Crookwell township will see resurfacing of 480m in the 16/17 year, (this does not include the recently completed asphalt resurfacing of the main street and resurfacing of 890m of Carrington street between the Crookwell River Bridge and Stephenson street, both joint projects between Council and RMS).

Council schedules (generally twice per year) maintenance grading of 9.6km of unsealed streets in Crookwell and the roadside growth control staff also slash grass in the outer lying streets and reserves generally in the spring/summer period and again in autumn, however, Council staff regularly respond more often as weather conditions frequently warrant extra grass control measures.

Holiday periods and special events such as Crookwell Show, Potato Festival, ANZAC Day, Christmas and Easter holiday periods will see additional general town maintenance where warranted.

It should be noted that due to the substantial damage to Council’s rural road network during the 2016 winter, resources were stretched leading into Christmas. At that time staff were attending to higher priority road maintenance tasks to mitigate our public safety and liability risk. This resulted in a backlog of town maintenance normally planned.

As always our maintenance overseers will continue to inspect and monitor the condition of the network and respond within budgetary and resource constraints.

Questions With Notice - 16 March 2017

ITEM 17.4

Fit for the Future

AUTHOR

Councillor Ron Cummins

At Council's Ordinary Meeting held on the 16 February, 2017 Council received correspondence from the Office of Local Government in regards to Council's Fit for the Future Improvement Plans.

On questioning, the General Manager stated that Council was meeting its proposed strategies as set out in Council's submission for the Fit for the Future strategy.

Can the General Manager detail what are those strategies that Council has put in place to meet Council's proposal to increase population growth, to attract new businesses/industries to increase economic growth to grow tourism and to ensure financial stability into the future?

General Managers Comments:

Upper Lachlan Shire Council Fit for the Future Council Improvement Proposal, dated June 2015, details how Council will become and remain Fit for the Future. The Council Fit for the Future Action Plan addressed the 7 benchmark measures in Sustainability, Efficiency and Infrastructure and Service Management.

The Council Fit for the Future Action Plan details 4 strategies within each individual benchmark measure (see attachment reported to Council Ordinary Meeting, on 15 December 2016, which details the progress made against each adopted Council Fit for the Future Strategy). Council is meeting the proposed strategies in the Fit for the Future Action Plan.

The Fit for the Future Action Plan directly addresses the financial stability strategy question raised by Cllr Cummins. The questions by Cllr Cummins relating to strategies used for Council's proposal to increase population growth and to attract new businesses/industries to increase economic growth to grow tourism are addressed separately within the Council Delivery Program Actions (see attachment detailing progress report to Council Ordinary Meeting, on 15 December 2016) and other Council documents including Tourism Strategic Plan 2020 and Southern Inland NSW Regional Destination Management Plan.

Note: In the Independent Pricing and Regulatory Tribunal (IPART) Assessment Report of Councils, dated October 2015, IPART Assessment was Council met the financial assessment criteria and all the 7 benchmarks for Sustainability, Efficiency and Infrastructure and Service Management. The IPART Assessment of Not Fit for Upper Lachlan Shire Council was based on scale and capacity. The scale and capacity findings were dismissed by the NSW Government and Council was declared Fit for the Future on 18 December 2015 as the Council Fit for the Future Improvement Proposal strongly refuted the scale and capacity criteria assessment.

CSP STRATEGIC OBJECTIVE NO. 3 - ECONOMIC

Delivery Program Actions	Performance Measures	Responsibility	CSP Strategy and Aspirations	Progress Report
3.1-1 - Ensure financial viability of Council.	Long-Term Financial Planning (LTFP) model implemented. Fit for the Future Action Plan implemented.	Director of Finance and Administration	Financial Viability and sustainable work practices utilised.	LTFP completed June 2016. Operating surplus projected for 10 year period. Operating surplus result achieved in past 8 financial years.
3.1-2 – Prudent financial management.	Complete the implementation of the Strategic Internal Audit Plan. Ensure key financial benchmarks are achieved.	Director of Finance and Administration	Transparent and accountable governance.	Complete - Strategic Internal Audit Plan by Grant Thornton. WH&S and asset management audits commenced in November 2016.
3.2 - Encourage sustainable population growth and provision of associated infrastructure.	Council strategically plan and expend funds on infrastructure provision, through development contributions.	Director of Finance and Administration	To plan strategically for development. People attaining health and wellbeing.	Complete - Development Contributions 4 year expenditure program developed.
3.3 - Assist facilitation of employment opportunities.	Number of contacts with existing businesses and grant application preparation resources provided to assist businesses.	Director of Finance and Administration	To provide employment opportunities.	Grants funding successful project applications: - Crookwell Skate Park, Crookwell water treatment plant, Black Spot roads projects, Kiamma Creek and Collector oval.
Delivery Program Actions	Performance Measures	Responsibility	CSP Strategy and Aspirations	Progress Report
3.4 - Encourage and support viable local businesses.	Tourism section is to prepare two business promotions annually.	Director of Finance and Administration	A prosperous economy with the balanced use of our land.	Complete - Tourism membership scheme, Central West Lifestyle magazine project in Winter 2016.
3.5 - Development of light industrial land in towns.	Investigate feasibility of industrial land in towns linking to the transport route.	Director of Environment and Planning	Sustainable strategic planning of the Shire's future.	No investigation - demand is not evident.
3.6 - Promote tourism opportunities and community events.	Marketing and promotion is timely, professional, informative and responsive to user needs. Capitalise on Canberra Region (CBR) brand opportunities.	Director of Finance and Administration	A prosperous economy with the balanced use of our land.	Destination Management Plan developed. Shire Tourism Promotion Guide Completed. Two CBR brand launches in 2016.
3.7 - Greater efficiency and increased customer service standards. Greater focus on work health and safety and risk management methods at Council worksites.	Improve customer response times, utilise new technologies, and implement safe work method statements (SWMS).	Director of Finance and Administration	Responsible and efficient use of resources. People attaining health and wellbeing.	1. Asset revaluation completed. 2. Tenders prepared for two IT projects. 3. LGPA Operational Management Effectiveness Report. 4. Specific work site SWMS prepared.

FIT FOR THE FUTURE – COUNCIL ACTION PLAN

SUSTAINABILITY ACTION PLAN				
Objective	Strategies	Actions	Key milestones	Progress Report
1. Secure additional revenue to keep Council's operating performance ratio well above the benchmark and ensure funding for renewal of road network assets	Implement Special Rate Variation in 2020/2021	1. Notify community of intention to apply for SRV 2. Community consultation and engagement 3. Notify IPART of intention to apply 4. Submit application to IPART 5. Fund infrastructure renewal of its road network assets	Commencement in July 2019 Community Engagement Strategy reviewed	No action – a Council Resolution is necessary for a future Special Rate Variation application. Additional Roads to Recovery funding in 2016/2017 totaling \$1.93 million to be utilised on Council local road network. Additional road works associated with Natural Disaster Recovery Program from flood and storm damage.
2. Drive cost savings through procurement	Implementation of a Best Practice in Procurement Program	1. Procurement Roadmap - Arc Blue 2. Review Procurement Action Plan and policies	Commenced November 2014 Development of \$ spend analysis completed June 2015 Utilisation of LGP Tender Panel and TenderLink	ArcBlue utilised. Procurement Committee established, Purchasing Policy remains outstanding and is due to be reviewed. TenderLink activated for Council utilisation.

Questions With Notice
FIT FOR THE FUTURE cont'd

3. Maintain diverse income streams through state roads contract	Retention and provision of Roads and Maritime Services (RMS) Routine Maintenance Council Contract (RMCC)	1. Maintain existing high standard rating for road works in Contractor Performance Report 2. RMCC Benchmarking	RMCC Commenced in 2008 Contracted project completion date of 2018 for \$10 million scope of road works	Stage 2 of MR54 reconstruction project is well advanced. Expected completion of Stage 3 final section is December 2017. RMCC Contractor Performance Reports are satisfactory.
4. Maximise diverse income streams through private works	Provision of road reconstruction contracted private works for renewable energy developments	1. Review pricing structures for private works which are in demand at profitable rates 2. Cost of service is transparent and in accordance with the National Competition Policy (NCP) Guidelines	Remain competitive with the private sector and to secure contract works for road reconstruction	Council is meeting all NCP Guidelines and private works rates incorporated into Council Revenue Policy. Council has completed road intersection works at Kialla Road and Range Road – Goldwind wind farm development.

INFRASTRUCTURE AND SERVICE MANAGEMENT ACTION PLAN

Objective	Strategies	Actions	Key milestones	Progress Report
1. Implement best practice asset management practices	JRA Asset Management Improvement Program Review	1. Review Asset Management and Risk Plan, strategies and policies 2. Review of Council Infrastructure Plan – define community service level for asset maintenance	Commenced November 2014 Asset Management Plans identify asset service standards Road and Transport asset classes valuation at fair value	Asset Revaluation at fair value for roads, bridges and stormwater was completed 30 June 2015. JRA utilised for revaluation. Infrastructure Plan reviewed and adopted by Council June

Questions With Notice
FIT FOR THE FUTURE cont'd

			Asset Register created – JRA Datashare	2016. Asset Register loaded into Civica Authority database. Asset Management Plans by class are not completed.
2. Secure funding for asset renewals	Utilise borrowing capacity to invest in infrastructure renewal projects – Timber Bridge Replacement Program	1. Review Council Borrowings/Loans Policy 2. Council Long Term Financial Plan priority bridge replacement schedule	Commencing August 2016 Loan financing arrangements with Financial Institutions Application for State Government Local Infrastructure Renewal Scheme (LIRS) funding	No new borrowings forecast in 2016/2017. Borrowings program for timber bridge replacements are incorporated into the Council Delivery Program commencing 2017/2018. LIRS funding scheme will be utilised for this works program.
3. Minimise potential public liability incidents	Utilise Statewide Mutual Best Practice Guidelines and achieve industry benchmarks for risk management practices	1. Review Risk Management Plan and Policy 2. Review Safe Work Method Statements for high risk priorities	Risk Management Action Plan (RAMP) approved and adopted by Council annually by June Safe Work Method Statements (SWMS) reported to WH&S Committee every 6 months	RAMP approved by Council management and approved by Statewide Mutual for 2016/2017. Council completed the 2015/2016 RAMP audit and compliance program. SWMS progressively reviewed and reported to the WH&S Committee.
4. Maintain assets in satisfactory condition to meet community expectations	Evaluation of asset utilisation and rationalisation	1. Review of Council Infrastructure Plan	Report to Council on strategies for Council owned buildings rationalisation	Council buildings inventory workshop held in 2015. Buildings surplus to Council requirements sold, all assets purpose

Questions With Notice
FIT FOR THE FUTURE cont'd

			by June 2016	and utilisation evaluated and considered by Council. Buildings and other structures assets list distributed to new Council in November 2016.
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EFFICIENCY ACTION PLAN				
Objective	Strategies	Actions	Key milestones	Progress Report
1. Understand how the organisation is performing	Benchmark Upper Lachlan with other Councils Local Government Professionals Australia (LGPA) - Operational and Management Effectiveness Report	<ol style="list-style-type: none"> 1. Identify trend analysis of operational cost centres and functional service areas of Council 2. Performance tool for benchmarking by senior management of operational efficiencies of individual cost centres 	<p>Completed 2012/2013 and 2013/2014</p> <p>Continue annual benchmarking for entire period to 2019/2020</p>	<p>LGPA Operational and Management Effectiveness Report, Council data compiled for 2015/2016. Report to be completed in January 2017.</p> <p>Benchmarking completed annually.</p>
2. Continue to collaborate regionally	Be an active partner in the Canberra Region Joint Organisation of Councils (CBRJO)	<ol style="list-style-type: none"> 1. Development and implementation of a JO Management Plan 2. JO Strategic Plan aligned with Quadruple Bottom Line principles 3. Intergovernmental collaboration; i.e. ACT Government and State Government 	<p>Implementation after JO Pilots in 2016</p> <p>Formulation of an effective and efficient governance structure to oversee implementation and evaluation in CBR Region</p> <p>CBR branding established, support tourism / economic development throughout the region</p>	<p>Council is participating in CBRJO and CENTROC at present.</p> <p>Office of Local Government Joint Organisation pilot program outcome will determine if Upper Lachlan will remain within the CBRJO boundary.</p> <p>Intergovernmental collaboration is continuing with ACT Government.</p>
3. Continuously improving the quality and efficiency of all of Council's services	Undertake four year rolling program of service reviews as part of Council's Delivery Program	<ol style="list-style-type: none"> 1. Develop four year program of service reviews, with a focus on those services of greatest cost to the organisation 2. Update Delivery Program to incorporate the service reviews 3. Implement 	<p>Program established and Delivery Program updated</p> <p>6 Monthly Delivery Program Report to include service review progress and outcomes</p> <p>Annual update of Council's Long Term Financial Plan</p> <p>Annual Review of</p>	<p>Delivery Program and Long Term Financial Plan were approved by Council in June 2016.</p> <p>Delivery Program action report completed every six months.</p>

Questions With Notice
FIT FOR THE FUTURE cont'd

		<p>program annually</p> <p>4. Report outcomes through the Delivery Program report and update Long Term Financial Plan annually to reflect any changes</p>	<p>Strategic Internal Audit Plan by Grant Thornton Australia</p>	<p>Strategic Internal Audit Plan and Strategy completed. Two internal audit projects by Grant Thornton Australia commenced in November 2016.</p>
<p>4. Improve efficiency through technological advancement</p>	<p>Provide innovative and leading technology interface</p>	<p>1. Enhanced use of technology particularly in the area of staff remote and on-line customer access</p> <p>2. Implement a Unified Telecommunications solution</p>	<p>CBRJO Implement DA systems by December 2016</p> <p>CENTROC Request for Tender, tender specifications prepared June 2015</p> <p>Implementation of Integrated United Telecommunications System March 2016</p>	<p>Pending.</p> <p>Tender for Unified Telecommunications project completed. Uplinx Group tender accepted by Council in March 2016. The contract is signed and project is to commence in February 2017.</p>

Questions With Notice - 16 March 2017

ITEM 17.5 **Outside Business Opportunities**
AUTHOR **Councillor Ron Cummins**

Goulburn Mulwaree Council recently had a meeting with Sydney Business Groups, State Authorities and State Ministers to discuss the opportunities to attract more business opportunities to the Goulburn area.

Why did we not participate in that meeting and as we did not, will we arrange our own conference to discuss outside business opportunities?

General Managers Comments:

Council did not participate in the Goulburn Mulwaree meeting as Upper Lachlan Shire Council representatives were not invited.

Please note, Council representatives including Cllr McCormack, Cllr Stafford, the General Manager and the Director of Environment and Planning met with Anne Muir Regional Director, South East - Communications and Engagement, NSW Dept of Industry and other industry representatives re industry relocation from the Sydney basin on Friday, 4 November 2016 in Goulburn.

Council staff also held discussions in Crookwell on 1 March 2017 with both the Regional Director, Nigel McKinnon and the Business Development Manager, Rhonda Lawrie from the NSW Department of Industry regarding opportunities to attract business and grant funding availability.

A briefing presentation/discussion with the Regional Director, Nigel McKinnon and the Business Development Manager, Rhonda Lawrie and all Councillors has been scheduled for 20 March 2017 (at 3.00pm following the Budget Workshop) for NSW Department of Industry representatives to address Councillors and discuss local opportunities including the NSW Government's new \$300 million *Regional Growth – Environment and Tourism Program*.

Council's Economic Development Task Force Committee should be able to provide staff and Councillors with additional discussion points to be included in the agenda and the priorities of the Upper Lachlan Shire Economic Development Strategy 2015-2020 will also inform the discussions.

Questions With Notice - 16 March 2017

ITEM 17.6 **Workplace Health and Safety Assessments of Upper Lachlan Shire Councils Administration Offices / Council Chambers in Crookwell**
AUTHOR **Councillor John Searl**

Will the General Manager please provide advice on the findings of any Workplace Health and Safety assessments on the current Administration Offices / Council Chambers in Crookwell?

Background:

Under Council's adopted Work Health and Safety Policy, "Upper Lachlan Shire Council is committed to providing and maintaining the best possible standard of workplace health and safety for everyone at Upper Lachlan Shire Council's places of work"

Councillors have, "an obligation to properly assess and consider funding applications for health, safety issues, where the health, safety or welfare of Council employees or volunteers working on behalf of Council has been identified by Council officers as being at risk"

General Manager's Comments:

Please see General Manager's Report - Proposed Community and Civic Centre for a copy the current Risk Assessment Report Crookwell Offices - February 2017.

Council work has changed substantially over the past 30 to 40 years. With the exception of entirely new, more recent fit outs, most of councils workplaces tend to be an accumulation of many changes over a number of years to accommodate new demands like additional staff, reorganisations, new equipment or new initiatives. Generally these workplaces are a poor fit for modern work practices.

As Council work tends to be highly varied there are times Council staff need to work in teams and collaborate and other times when staff need quiet places where they do not get interrupted.

Council as an evolving business needs to be able to support and integrate new technology and plant that supports workers needs in getting the job done, without imposing obstacles or nuisances that can be distracting. Work is more dependent and reliant on technological skills than it has ever been.

Good workplace design is important for a number of reasons including:

- 1) The Health and Safety of Workers and Others on Council sites;
- 2) Recruiting and retaining good staff;
- 3) Reduced impact on the environment;
- 4) Achieving results; and
- 5) Supporting productivity gains.

Questions With Notice

WORKPLACE HEALTH AND SAFETY ASSESSMENTS OF UPPER LACHLAN SHIRE COUNCILS ADMINISTRATION OFFICES / COUNCIL CHAMBERS IN CROOKWELL cont'd

Council as a PCBU (Person Conducting a Business or Undertaking) has the primary duty under the WHS Act 2011 to ensure, so far as is reasonably practicable, that workers and other persons are not exposed to health and safety risks arising from the business or undertaking.

The PCBU must ensure, so far as is reasonably practicable, that the workplace, the means of entering and exiting the workplace and anything arising from the workplace is without health and safety risks to any person.

In an effort to assess what risks are present to workers and others a basic Risk Assessment (R/A) of Councils current administration building has been updated and completed.

The risk assessment is a tool that can be used by Management and Council to build knowledge and a better understanding of hazards and risks that have been identified within the organisation. This information can then be used to make informed decisions when developing options about controls.

Due to time constraints and the need to bring in specialised expertise the current R/A has only looked at the basic risks that Workers and others may be exposed to at the Crookwell Administration building.

Please note for reasons mentioned above the following issues have **not** been assessed by the WHS Coordinator at this time:

- Workplace density;
- Workstations (ergonomic requirements);
- Air Quality;
- Noise;
- Entry and exit to facilities including disability access;
- Personal storage;
- Sundry rooms (eg First aid room, Breastfeeding area, Change rooms, Shower Facilities etc);
- Modern technology requirements including installation and maintenance;
- Hazardous substances that may be present in existing structures including Asbestos Containing Material (ACM) or Lead.

Questions With Notice - 16 March 2017

ITEM 17.7 Media Release - Action Teams to Tackle Ice

AUTHOR Councillor Pam Kensit

Can the General Manager advice if there was any follow up to this information?

What further action, can the General Manager advice is going to take place on this information?

General Managers comments:

The Alcohol and Drug Foundation (ADF) allocates funding to community groups in NSW through the Community Engagement and Action Program (CEAP) that is funded by the NSW Government.

At the core of this program are the Community Drug Action Teams (CDATs). These volunteer-led teams operate across the state and work together to reduce alcohol and other drug harms in their local communities.

The CEAP grants program provides financial support to CDATs by helping the teams deliver projects and reimbursing them for the costs associated with CDAT operations. Applications for the 2016/2017 CEAP grants program have closed - the grants are awarded annually.

The Alcohol and Drug Foundation (ADF), in collaboration with NSW Health and local agencies, has produced a suite of resources that will help interest parties to educate their communities about crystalline methamphetamine ('ice').

These resources cover the effects of the drug on individuals and communities. They also explain where someone can get help if they have a crystalline methamphetamine problem or want to support someone struggling with addiction. The resources are available at www.adf.org.au

The General Manager has spoken to Anthony Williams, the Coordinator – Goulburn Region for Pathways who has supplied Council with brochures for distribution to interested members of the Shire community.

The Pathway program is a partnership between Directions Health Services and The Noffs Foundation and is open to people of all ages. Commencing in May the Pathways service covers Goulburn and surrounding areas in an outreach area that encompass Crookwell, Gunning, Taralga, Braidwood and Yass.

Pathways Goulburn Region Treatment and Support Service is based on harm minimisation. Services are provided in a non-judgemental and respectful manner that recognises:

- different stages of recovery;
- individual goals regarding substance use; and
- impacts of substance use on friends and family.

Questions With Notice

MEDIA RELEASE - ACTION TEAMS TO TACKLE ICE cont'd

Counselling and case management are available for people wanting to stop or reduce their methamphetamine or other drug use. A Case Manager will work with the person to consider possible treatment pathways and other lifestyle changes. The Case Manager will work closely with other services when required. For example, advocacy and support to address housing, relationship, education, employment, child protection, legal and financial issues as well as other health concerns.

Ongoing support and relapse prevention strategies are available for people who have ceased their substance use.

Support and counselling are available to help family members and other people impacted by someone else's substance use, and develop strategies to cope with the issues they are experiencing.

Pathways note that they will work closely with other organisations to meet the person's needs, maintain safety and wellbeing, achieve goals, and provide holistic care. This includes during times of crisis.

The Pathways - Goulburn Region Treatment and Support Service operate a program wherein someone can get help if they have a crystalline methamphetamine problem or want to support someone struggling with addiction. Pathways - Goulburn Region does cover an outreach area that includes the Upper Lachlan Shire local government area.

Council has offered to facilitate the distribution of brochures, information etc for and on behalf of the Pathways - Goulburn Region Treatment and Support Service.



Minister for Health and Aged Care
Minister for Sport
THE HON SUSSAN LEY MP

Media Release

23 December 2016

Applications open today for local community drug action teams to tackle ice

A program to help local communities tackle the impact of ice through 220 community-based local action teams across Australia over the next four years was announced today by the Minister for Health, Sussan Ley, as part of the National Ice Action Strategy.

She said that local councils, schools, police, youth services, primary health and treatment services, community groups, non-government organisations (NGOs) and community members would be eligible to be members of a Local Drug Action Team.

Funding of \$19.2 million has been provided to the Alcohol and Drug Foundation (formerly the Australian Drug Foundation) to administer the community-based action teams. Applications for communities wishing to form a local team open today (23 December 2016) and will close on 8 February 2017.

Ms Ley said development of community-based teams was a direct response to the Government's National Ice Taskforce's call for more locally-tailored strategies to address local issues to strengthen prevention activities and reduce demand for drugs such as ice.

"These Local Drug Action Teams will provide a structure to unite communities so they can work together more effectively," she said.

"They will drive community action to reduce demand for drugs such as ice and reduce the harm associated with alcohol and other drugs more broadly.

"Stronger prevention action will help individuals and families to avoid the destruction that ice is causing, especially in rural and regional communities."

There will be ongoing opportunities through 2017 and 2018 for communities who want to form teams but miss out in the first application process. The first group of 40 local community teams will be determined by early 2017.

Interested groups and individuals can find more information on the program on the [Alcohol and Drug Foundation's website](#).

The Local Drug Action Team initiative is part of the Australian Government's investment of \$298 million investment over four years to reduce the impact of drugs and alcohol.

Questions With Notice

MEDIA RELEASE - ACTION TEAMS TO TACKLE ICE cont'd

Alcohol and Drug Foundation chief executive officer John Rogerson welcomed the partnership with the Australian Government.

"Building community partnerships to develop locally-based and locally-delivered solutions is the key to reducing alcohol and drug related harm," he said.

"These community teams will be on the ground in your neighbourhood playing a key role in implementing unique prevention programs that are tailored to their community's issues.

"They will also give much-needed support to those impacted by ice, other illegal drugs and alcohol."

Ms Ley has also announced funding for expansion of a program run by the Alcohol and Drug Foundation to tackle illegal drugs by providing education and awareness programs through 1200 local sporting clubs.

The new program is an extension of the Foundation's successful grass-roots Good Sports program, which encourages cultural change in behaviours and attitudes to drug and alcohol use in sporting clubs. The program has helped more than 7,000 clubs nationwide.

"People aged 20 to 29 years are among the highest users of illicit drugs and many people in this age group are also members of local sporting clubs," Ms Ley said.

"This program will be an important part of encouraging these young people to talk about drugs, as well as providing information for people who might need help and support."

For more information on Local Drug Action Teams see www.adf.org.au/ldat

For more information on Good Sports see www.adf.org.au/good-sports

**For media enquiries contact Randal Markey, Senior Media Adviser,
0417 318 620**

Questions With Notice - 16 March 2017

ITEM 17.8 **Traffic Committee**

AUTHOR **Councillor Richard Opie**

Can you please confirm the last date the Traffic Committee met?

Who was present?

When is the next meeting?

General Manager's Comments:

The last meeting of Council's Traffic Committee was held on 1 September 2015.

The meeting was attended by Cr McCormack, Mr Jesse Fogg (RMS), Senior Constable Phil Downes (NSW Police), Mr Graham Croker (Local Members Representative), Mr Phil Newham (ULSC) and Miss Carrie Gibson (ULSC).

The Traffic Committee meets as required.

Council staff are currently preparing an agenda for a Traffic Committee meeting. This meeting will be held as soon as the members of the Traffic Committee are available. The Traffic Committee will meet before the end of March 2017.

Questions With Notice - 16 March 2017

ITEM 17.9

Access Committee

AUTHOR

Councillor Richard Opie

Can you please advise the last meeting date of the Access Committee?

Please advise when the next meeting is to occur.

General Manager's Comments:

The last meeting of Council's Access Committee was held on 15 January 2016.

The Access Committee currently needs to be reformed and Council staff will invite Expressions of Interest from the community to join the Access Committee.

This will occur in time for Council to make appointments to the Access Committee at its 20 April 2017 Council Meeting.

A meeting of the Access Committee will be held as soon as possible after that.

Questions With Notice - 16 March 2017

ITEM 17.10 Budget Workshop - List of Grants

AUTHOR Councillor Richard Opie

Given the Council Budget Workshop is on the 20 March 2017 can the General Manager provide a detailed list of the grants and their dollar value received by Council in the last 24 months and a list of pending grants.

General Managers Comments:

Please see below detailed list of the grants and their dollar value as requested (includes pending grants).

Grantor	Date Application Submitted	Project	Council Contrib.	Amount Requested	Total	Comment
Restart NSW Water Security for Regions 2013-14 (State Govt) Round 3	December 2014	Crookwell Water Supply Upgrade	\$1M	\$6M	\$7M	State Approved only – no Federal
Community Building Partnerships 2014	July 2014	Projects applied for: -Front building roof replacement at Taralga	\$45,000	\$15,500	\$60,500	
Bridges to Renewal Programme Rnd 1 (Aust Govt Dept of Infrastructure & Regional Development)	28 August 2014	Replacement of Abercrombie River Bridge	\$75,000	\$775,000 (\$675,000 requested from State Govt)	\$1.525M	
Fixing Country Roads 2014 (Transport for NSW, State Govt)	November 2014	Replacement of Abercrombie River Bridge	\$75,000	\$675,000 (\$775,000 requested from Bridges to Renewal Fed Govt)	\$1.525M	
Southern Phone	28 November 2014	Binda Hall Roof Repairs Senior Citizens Building Pergola		\$15,000 \$10,000		
FRRR ABC Heywire (Jo Marshall) (Application transferred to ANZ Seeds of Renewal Funding Program)	13 June 2014	Beating the Blues in the Bush (In conjunction with Youth Week 2015)	\$1,000	\$4,000	\$5,000	
Veolia Mulwaree Trust	25 May 2015	Gunning Skate Park	\$80,000 \$5870 Gunning Youth	\$90,004.35	\$180,008.70	

Questions With Notice

BUDGET WORKSHOP - LIST OF GRANTS cont'd

Grantor	Date Application Submitted	Project	Council Contrib.	Amount Requested	Total	Comment
Fixing Country Roads 2014 (Transport for NSW, State Govt)	November 2014	Replacement of Abercrombie River Bridge	\$75,000	\$675,000 (\$775,000)	\$1.525M	
Environment Protection Authority (Waste Mgmt)	18 August 2015	Crookwell , Tuena, Bigga, Taralga Landfill and Waste Station Upgrades	\$400,00	\$200,00	\$600,000	
Federal Black Spot Funding		Devil's Elbow		\$193,500	\$193,500	
Stronger Communities Programme	22 October 2015	Crookwell Pool Paint and Repair	\$17,728	\$15,000	\$32,728	
Community Building Partnerships	4 August 2015	Gunning Skate Park	\$54,132	\$15,000	\$180,008	
Southern Phone Grants	1 Dec 2015	1. Bigga Recreation Ground Septic Tank 2. Crookwell Amateur Dramatic Society 3. Collector History Walk Book	\$0 \$0 \$0	\$13,300 \$6,960 \$4,740	\$13,300 \$6,960 \$4,740	
Fixing Country Roads 2015 EO's (Transport for NSW, State Govt)	12 Dec 2015	1. Realignment of Devil's Elbow – MR52 2. Kiamma Creek Bridge	\$539,954 \$531,230	\$346,454 \$531,230	\$1,079,908 \$1,062,460	

Grantor	Date Application Submitted	Project	Council Contrib.	Amount Requested	Total	Comment
Heavy Vehicle Safety and Productivity Programme	Due 10 February 2016	Realignment of the Devil's Elbow Corner MR52	\$539,954	\$346,454	\$1079,908	
Stronger Communities Programme (Round 2)	9 March 2016 13 April 2016 Full Application	Play and Stay in the Upper Lachlan Shire	\$19,259	\$19,000	\$38,259	
Stronger Communities Programme (Round 2) Full Application	20 April	Pat Cullen Reserve Disabled Ramp	\$10,000 \$1,000	\$8,922.00	\$19,922.00	
Veolia Mulwaree Trust	23 May 2016	Tuena Campground Ablutions Block	\$45,051	\$45,000	\$90,051	
Veolia Mulwaree Trust	8 August 2016	Crookwell Skate Park	\$80,000	\$95,611	\$195,971	\$11,000 from Crookwell Youth \$10,000 from Lions Australia Grant \$17,000 CBP
Community Building Partnerships	22 July 2016	Crookwell Skate Park	\$80,000	\$17,000	\$195,971	
Stronger Communities Programme (Round 2) Full Application	20 April 2016	Pat Cullen Reserve Disabled Ramp	\$10,000	\$8,922.00	\$19,922.00	\$1,000 Kiamma Group
Veolia Mulwaree Trust	23 May 2016	Community Toilet Stonequarry Cemetery	\$6,000	\$8,989	\$17,431	\$2442 donated in works by Simon Neale
Social Housing Community Improvement Fund	9 June 2016	Clifton Park Outdoor Gym	Leveling site, Coordination \$0	\$50,000	\$50,000	Application was completed by Crookwell Neighbourhood Centre in conjunction with Council's Grants Officer

Questions With Notice

BUDGET WORKSHOP - LIST OF GRANTS cont'd

Grantor	Date Application Submitted	Project	Council Contrib.	Amount Requested	Total	Comment
Veolia Mulwaree Trust	August 2016	Collector Oval Synthetic Pitch		\$9,000	\$14,000	Pot Black \$5,000 (assisted John Hoskins)
Club Grants Category 3 (EOI)	23 September 2016	Crookwell Memorial Community Sports Centre	\$229,556 \$2,000 Jnr Rugby, \$2,000 Snr Rugby \$500 Lions \$3,000 Barbell Club \$1,000 Rotary \$1,000 Snr League \$2,000 Jnr League	\$600,000	\$831,806	Pending
Full Application	10 February 2017		\$425,113	\$600,000	\$1,036,613	Full application completed and lodged New cost for total project with new plans \$1,036,613
Building Better Regions Fund	28 February 2017	ULS Community and Civic Centre	\$0	\$9,320,410 (ex gst)	\$9,320,410	Pending

Grant and Contribution Description Type	Grant or Contribution	Fund	Funding Category	2015/2016 Income 2016	2014/2015 Income 2015
Grants Commission - Financial Assistance Grants (FAGS) - ROADS & GENERAL	Grant	General	Federal	4,190,499	4,140,310
NSW STATE LIBRARY - Subsidy Grant	Grant	General	State	44,672	41,592
NSW STATE LIBRARY - REVITALISATION GRANT	Grant	General	State	0	16,000
DPI - NOXIOUS WEEDS CONTROL CO-ORDINATION (Palerang Council administered)	Grant	General	State	126,010	129,262
NSW Department of Community Services - YOUTH WEEK	Grant	General	State/Other	1,230	5,230
Office of Local Government (OLG) - PENSION SUBSIDY - ALL FUNDS	Grant	All Funds	State	118,865	121,691
Roads and Maritime Services (RMS) - STREET LIGHTING SUBSIDY	Grant	General	State	27,000	26,000
NSW Police & Emergency Services - RURAL FIRE SERVICE (RFS) CONTRIBUTION	Grant	General	Other	247,497	280,317
Acciona Energy - Gurrundah Bushfire shed	Grant	General	Other	0	28,182
RMS - SPECIAL GRANT TRANSPORT FOR NSW (MR248E Taralga Road)	Grant	General	State	0	361,000
RMS - REGIONAL ROADS REPAIR PROGRAM (MR52 Gunning Road)	Grant	General	State	170,000	150,000
RMS - REGIONAL ROADS BLOCK GRANT	Grant	General	State	1,596,000	1,567,000
RMS - NSW TRANSPORT SPECIAL GRANT - Grabine Road Reconstruction	Grant	General	State	117,000	267,893
RMS - Federal RSTM Southern Region Council Black Spot Funding	Grant	General	Federal	38,500	304,000
RMS - Federal Grant Stronger Regions (MR256 Oberon Road)	Grant	General	Federal	24,258	0
NSW Department of Planning, Heritage Office - Heritage Advisor consultant	Grant	General	State	17,093	16,000
NSW Office of Environment & Heritage - Floodplain study	Grant	General	State	60,841	0
Department Premier & Cabinet (CBP) - Taralga Memorial Hall Roof	Grant	General	State	0	15,000
Mulwaree Veolia Trust - Gunning Skate Park	Grant	General	Other	81,821	0
Department Family & Community - Gunning Skate Park	Grant	General	State	15,001	0
Gunning Youth and Community for Gunning Skate Park (from Council Trust fund)	Contribution	General	Other	5,872	0
Crookwell Landcare Group - Kiamma Creek Disabled Ramp contribution	Contribution	General	Other	1,000	0
Southern Phones Grant Scheme	Grant	General	Other	25,000	25,000
Crookwell Lions Club - Christmas in the Park Contribution	Contribution	General	Other	0	2,000
Essential Energy - Christmas in the Park	Contribution	General	Other	0	500
NSW Environment Trust - Waste Less Recycle More Initiative Crookwell Tip	Grant	General	State	180,000	0
NSW Office of Water (NOW) - Crookwell Water Supply Treatment Plant & Augmentation	Grant	Water	State	167,032	0
NSW Office of Water (NOW) - Taralga Water Supply Augmentation (Final payment)	Grant	Water	State	0	164,001
SBC Dept of Sustainability, Environment, Water - Final payment Gunning Water Project	Grant	Water	Federal	0	15,474
NSW Department of Health - Water Fluoridation Training	Grant	Water	State	0	72,727
Department of Infrastructure Stronger Communities Program - Crookwell Pool	Grant	General	Federal	15,000	0
Dept of Infrastructure, Regional Development & Trans - Roads to Recovery Program	Grant	General	Federal	2,399,260	839,833
Rotary Club Crookwell - Crookwell Town Clock	Contribution	General	Other	1,500	0
South East Resource Recovery (SERR) - Chemical Collection Control	Contribution	General	State	9,292	5,332
Motor Vehicle Leaseback staff contributions	Contribution	General	Other	82,342	71,150
Section 94 and Section 64 Development Contributions	Contribution	All Funds	Other	784,597	518,824
Gullen Range Wind farm - contribution to improvement of Crookwell TV Reception	Contribution	General	Other	0	80,000
RBA Holdings P/L - Crookwell TV tower construction project	Contribution	General	Federal	267,374	0
TOTAL GRANTS AND CONTRIBUTIONS				10,814,557	9,264,318
				\$000	\$000
Financial Statements Total Grants and Contributions (Includes: Operating and Capital)				10,814	9,264

Questions With Notice
BUDGET WORKSHOP - LIST OF GRANTS cont'd

Financial Statements 2016

Upper Lachlan Shire Council

Notes to the Financial Statements
for the year ended 30 June 2016

Note 3. Income from continuing operations (continued)

\$ '000	2016 Operating	2015 Operating	2016 Capital	2015 Capital
(e) Grants				
General purpose (untied)				
Financial assistance	4,190	4,140	–	–
Pensioners' rates subsidies – general component	56	57	–	–
Total general purpose	4,246	4,197	–	–
Specific purpose				
Pensioners' rates subsidies:				
– Water	19	19	–	–
– Sewerage	17	18	–	–
– Domestic waste management	27	28	–	–
Water supplies	–	–	167	252
Bushfire and emergency services	–	–	–	28
Bushfire services	247	280	–	–
Community centres	–	–	25	25
Environment	61	–	–	–
Footpaths	–	–	–	43
Heritage and cultural	17	16	–	–
Noxious weeds	126	129	–	–
Public halls	–	–	–	15
Public libraries	45	58	–	–
Recreation and culture	–	–	15	–
Street lighting	27	26	–	–
Transport (roads to recovery)	2,399	840	–	–
Transport (other roads and bridges funding)	–	–	39	261
Transportation (3x3, block, repair, regional roads)	1,596	1,567	311	779
Youth week	1	5	–	–
Gunning skate park	–	–	97	–
Waste management centres	–	–	180	–
Total specific purpose	4,582	2,986	834	1,403
Total grants	8,828	7,183	834	1,403
Grant revenue is attributable to:				
– Commonwealth funding	6,590	4,980	54	319
– State funding	1,991	1,923	658	1,031
– Other funding	247	280	122	53
	8,828	7,183	834	1,403

Upper Lachlan Shire Council

Notes to the Financial Statements

for the year ended 30 June 2016

Note 3. Income from continuing operations (continued)

\$ '000	2016 Operating	2015 Operating	2016 Capital	2015 Capital
(f) Contributions				
Developer contributions:				
(s93 & s94 – EP&A Act, s64 of the LGA):				
S 94 – contributions towards amenities/services	–	–	650	442
S 64 – water supply contributions	–	–	89	42
S 64 – sewerage service contributions	–	–	46	35
Total developer contributions	17	–	785	519
Other contributions:				
Recreation and culture	–	–	2	–
Roads and bridges	–	–	1	–
TV reception tower – Gullen range windfarm	–	–	–	80
Vehicle leaseback contributions	82	71	–	–
Gunning skate park (community contributions)	–	–	6	–
Waste management centres	9	–	–	–
TV reception tower - federal funding	–	–	267	–
Other	–	8	–	–
Total other contributions	91	79	276	80
Total contributions	91	79	1,061	599
TOTAL GRANTS AND CONTRIBUTIONS	8,919	7,262	1,895	2,002

\$ '000	Actual 2016	Actual 2015
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(g) Restrictions relating to grants and contributions

Certain grants and contributions are obtained by Council on condition that they be spent in a specified manner:

Unexpended at the close of the previous reporting period	3,236	3,121
Add: grants and contributions recognised in the current period but not yet spent:	1,114	139
Less: grants and contributions recognised in a previous reporting period now spent:	(819)	(24)
Net increase (decrease) in restricted assets during the period	295	115
Unexpended and held as restricted assets	3,531	3,236

Comprising:

– Specific purpose unexpended grants	375	187
– Developer contributions	3,156	3,049
	3,531	3,236

Questions With Notice - 16 March 2017

ITEM 17.11

New Civic Centre

AUTHOR

Councillor Richard Opie

Can the General Manager please provide copies of all details and reports regarding the due diligence undertaken for the new Civic Centre?

How has Council complied with its own Community Engagement Strategy particular Councils 10 principals for community engagement as detailed in Council's Community Strategic Plan 2013-2013?

If we do receive the grant for the 100% funding for the new Civic Centre how will we be able to undertake the Mayors obligations to consult with community, especially the adjoining property owners within a 12 week time period?

Remembering that Commencement is considered to be the procurement of contractors or when actual construction work commences which will need to occur within 12 weeks of approval of the grant.

General Managers Comments:

A list of attachments to the current Building Better Regions Fund (BBRF) Round 1 (which encapsulates the due diligence undertaken for the new Civic Centre) includes the following:

- Minutes from 15 December 2016 - regarding allocation of \$150,000 in 2016/2017 Operational Plan to design a new Community and Civic Centre in Crookwell;
- Minutes from 16 June 2016 with acceptance of Operational Plan;
- Asset Maintenance Plan;
- Benefit Cost Analysis;
- Business Plan;
- Feasibility study;
- WHS Report;
- Community consultation media releases;
- Demographic Information including SIEFA information;
- Disaster Information;
- Drawings of the Community and Centre;
- Event Impact information;
- Evidence of Capacity;
- Financial Statements for 2014 to 2016;
- Letter confirming contribution of land;
- Letters of support;
- Photos of Administration Building;
- Procurement Policy;
- Quantity Surveyor Report;
- Risk Assessment Administration Building;
- Risk Register;

Questions With Notice

NEW CIVIC CENTRE cont'd

- Scope of Works;
- ULSC Community and Civic Centre Works Program; and
- Valuation Administration Land and Buildings.

Once Council is advised whether it has been successful with the Building Better Regions Fund (BBRF) Round 1 funding application there is a substantial timeframe period before funding documents become available to Council.

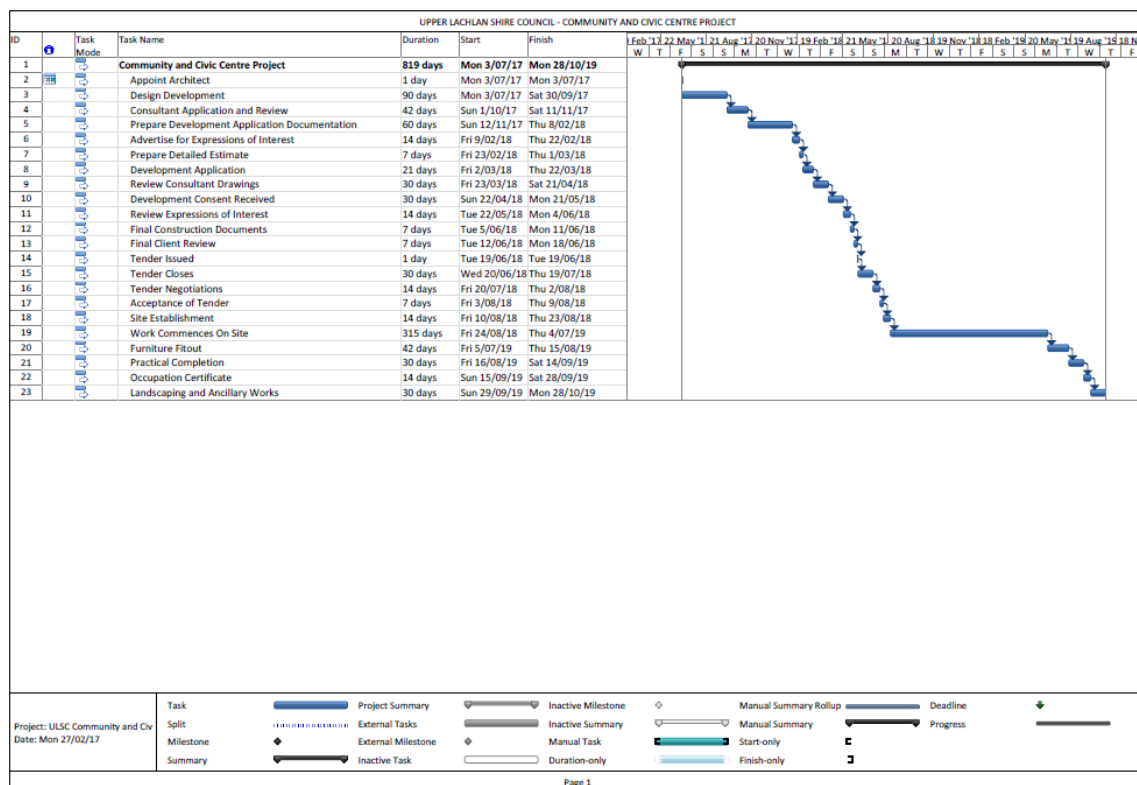
It only when the funding agreements are issued that Council then have 12 weeks to get them back and start the work of getting the documentation finalised.

If Council were successful at that point:

- The current plans would be put out for public comment to enable appropriate changes to be incorporated;
- Community information and consultation meetings would be held to disseminate the information and seek feedback; and
- The site would be settled and plans redrawn with any alterations.

This would enable Council to be ready to start after the funding agreement has been received, signed and returned.

Commencement is considered to be when Council appoints its first contractor – the architect. Refer to Works Program below for timeframes.



Questions With Notice - 16 March 2017

ITEM 17.12 **Feral Cat Eradication Programme**
AUTHOR **Councillor John Stafford**

A recent Federal Government announcement re Feral Cat Eradication Programme indicated that grant funding will be available to local Councils to assist in the control of feral cats. Local Mayors were 'urged' to provide free euthanasia as part of the programme. Will Council look towards funding to be as actively involved in this region as is practical?

General Managers Comments:

No funding information regarding Feral Cat Eradication Program has been received by Council to date.

Council currently provides free euthanasia for feral cats as do the local veterinary clinics.

Further details can be provided and Council direction sought should funding opportunities become available.

Questions With Notice - 16 March 2017

ITEM 17.13 **Cricket Nets at Clifton Park**
AUTHOR **Councillor John Stafford**

The practice nets at Clifton Park should be replaced. As so much work is going into the general park area with the addition of the new skateboard park, will Council look to painting the steel posts and recovering this area with black coated chainmesh. Given the nets location at the front of the park, new netting will compliment the new black fencing and make for a much more attractive park.

General Managers Comments:

The estimated cost to rehabilitate the Clifton Park cricket practice nets is as follows:

- | | | |
|-----|---|------------|
| i) | Remove existing chain wire mesh, clean and paint frames,
and install new black PVC coated chain wire mesh. | \$2,200.00 |
| ii) | Supply and install a new cricket mat. | \$2,500.00 |

Whilst no funds have been allocated in Council's current budget, the work could be funded from Section 94 contributions for Community Facilities if Council wishes to proceed with the work.

Questions With Notice - 16 March 2017

ITEM 17.14

New Civic Centre

AUTHOR

Councillor John Stafford

In the Mayor's Media Release of the 23 February 2017 regarding a proposed new civic centre, reference is made to the need to 'create a new building that would meet WH & S standards for staff. If this application is not successful, what options have been explored to quickly address this long-standing problem?

In a conversation between myself and the Mayor on the 24 February 2017, the Mayor stated that Councillors would have the opportunity to decide if changes were wanted to the draft plans, even the location. To what degree could changes be made and does this conflict with the General Manager's claim at our last meeting that we needed to be 'shovel ready' to apply for the grant.

What consideration was given with deciding on a new location for the proposed Civic Centre to the impact on the CBD area of moving, arguably our biggest local employer out of the immediate town area? The proposed plans show a cafe. Is this cafe to operate as a retail outlet?

The Mayor's Media Release of the 23 February 2017 refers to Councillor Cummins motion to 'not apply for a funding allocation'. This is not entirely the motion I supported which was, in essence, to not support the application in this round of funding until more detail was made available. Would the Mayor please clarify that he understands Councillor Cummins's motion only applied to 'this round' of funding.

General Managers Comments:

Council regularly conducts WH&S Risk Assessments on its premises in Crookwell, Taralga and Gunning, the most current of which has recently been completed. Any issues raised from those assessments are addressed promptly to ensure a safe and healthy working environment for all staff and visitors within current budgetary constraints.

However, when the Crookwell premises were constructed more than 100 years ago, they were not built with current staffing requirements or modern standards in mind. In 2004 the Crookwell Shire was amalgamated with parts of the Gunning and Mulwaree Shires and the newly-formed Upper Lachlan Shire Council received no funding to build new infrastructure to accommodate the increase in business that was inherited.

As a result, the administration building in Crookwell is at capacity with staff operating in cramped conditions, which is unsustainable in the long-term. Unfortunately, there is no quick fix for the issue, which is why previous Council's have sought to address the issue with a new Community and Civic Centre. Please see General Manager's Report - Proposed Community and Civic Centre for a copy the current Risk Assessment Report Crookwell Offices - February 2017.

Questions With Notice
NEW CIVIC CENTRE cont'd

Further, please note, at the Council Meeting held on 23 February 2006 under Resolution no. 36/06 it was recommended and resolved that Council “resolves to support in principle the relocation of the Council Chambers and Administration buildings to part Lot 179 DP 753042 being a section of the Saleyards site”.

If the Council’s grant for funding under the Building Better Regions Fund (BBRF) for a Community and Civic Centre is successful there will be scope for changes to be made to the draft plans and the site location.

The proposed location of the Community and Civic Centre in Laggan Road is 820m from the Crookwell town centre. Council’s current location is 60m from the Crookwell main street, making the proposed site a difference of 760m. Council have had a feasibility study undertaken by Council’s Architects who have discussed the proposed relocation to Laggan Road and commented that it would not have a substantial impact on the CBD.

The proposed Community and Civic Centre would seek to enhance the local economy by possibly housing ‘smart-work’ meeting rooms which would give individuals, community groups and organisations access to high speed internet and business services – a facility that does not currently exist anywhere in the Shire.

The Council Chambers would also double as a conference centre that would bring regional conferences and meetings to the Shire, benefitting local businesses, community and organisational groups alike and be a boost to local tourism.

The draft plans include a cafe as an example of the types of businesses/services that such a facility may attract. The inclusion of a cafe in the final plan was a suggestion by the architect and will be a decision for Councillors at a much later date.

As reflected in the Minutes of the 16 February 2017 Ordinary Council Meeting, Cr Ron Cummins moved the following motion:

That the General Manager be directed NOT to make an application to the Building Better Regions fund for the construction of a new civic centre in this first round and that the whole concept of building a new civic centre is to be put back on the table and the ratepayer is to be included in any future decision made by Council in relation to this project.

On being put to the meeting the motion was lost 5 votes to 4.

The Statement issued by Upper Lachlan Shire Mayor Brian McCormack on 23 February 2017 stated:

Upper Lachlan Shire Council’s application for funding under the Building Better Regions Fund (BBRF) for a Community and Civic Centre has sparked much community comment after a motion at Thursday’s Council Meeting by Councillors Ron Cummins and Richard Opie to not lodge a funding application was lost 5 votes to 4.