

10 WORKS AND OPERATIONS

The following items are submitted for consideration -

10.1	RV Parking Taralga	96
10.2	Bourke Street Extension in Collector	100
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Works and Operations - 15 March 2018

ITEM 10.1 **RV Parking Taralga**

FILE REFERENCE **I18/92**

AUTHOR **Design Engineer**

ISSUE

A request for a Recreational Vehicle (RV) parking area adjacent to the Taralga tennis courts in Walsh Street, Taralga has been received.

RECOMMENDATION That -

1. That Council directs the proposed Taralga Recreational Vehicle parking area project for consideration within the 2018/2019 annual budgetary process.

BACKGROUND

During the last Council meeting, a request was made to scope up RV parking proposed to be located in Walsh Street Taralga and report the findings to the next Council meeting. This report addresses this scoping request for the consideration of the Council.

Council has previously approved RV parking in Barbour Park in Gunning. A similar RV parking site is being investigated in Taralga near the Taralga showground and Taralga Tennis courts in Walsh Street Taralga. Locality plan is attached as Attachment 1.

REPORT

Concept Scope

Council works staff have provided preliminary layout sketch of a proposed RV parking site in Walsh Street adjacent to the Taralga Tennis courts and Taralga Showground. A copy of the draft concept is attached as Attachment 2. Four RV vehicles will require an area of 1650 sqm (55 m x 30 m) for vehicles to manoeuvre and park off the road for an overnight stay. An additional 1 m buffer is assumed around the facility.

There are substantial earthworks, in addition to site clearing. At least 1m nominal cut is proposed to make the site work. Retaining walls may need to be constructed on at least two sides in addition to downward side towards the tennis courts.

Allowances for the services may need to be made, however, to build using road base e.g. DGS20, it will require approximately 1650 sqm of road base at least 150mm thick and two coats of seal.

A sealed driveway, transition and drainage facilities are assumed to be required in addition to signage.

Works and Operations

RV PARKING TARALGA cont'd

Other services that could be considered include:

- A sewerage dump site.
- Provision of a waste collection facility.
- Amenities

Cost

Preliminary estimates for the project are in the vicinity of \$84,250 with no other services provided, assuming minor design works. Based on the attached plan, Council awaits requested feedback on requirements to allow suitable plans and costing to be finalised. Amenities upgrade are not included in the estimate, however, drainage works on site are included in the preliminary estimate.

Schedule

It will take approximately 6 weeks to design and 4 weeks to construct assuming there are no approvals required from regulators e.g. DA.

POLICY IMPACT

Council plans and delivers projects which have provided similar infrastructure in other towns and can consider this as a part of the Operational and Delivery Plan.

It is worth considering that the proposed site is located on the outskirts of the village. The location is approximately 800m from the village centre.

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

No funds have been allocated to the project.

RECOMMENDATION That -

1. That Council directs the proposed Taralga Recreational Vehicle parking area project for consideration within the 2018/2019 annual budgetary process.

ATTACHMENTS

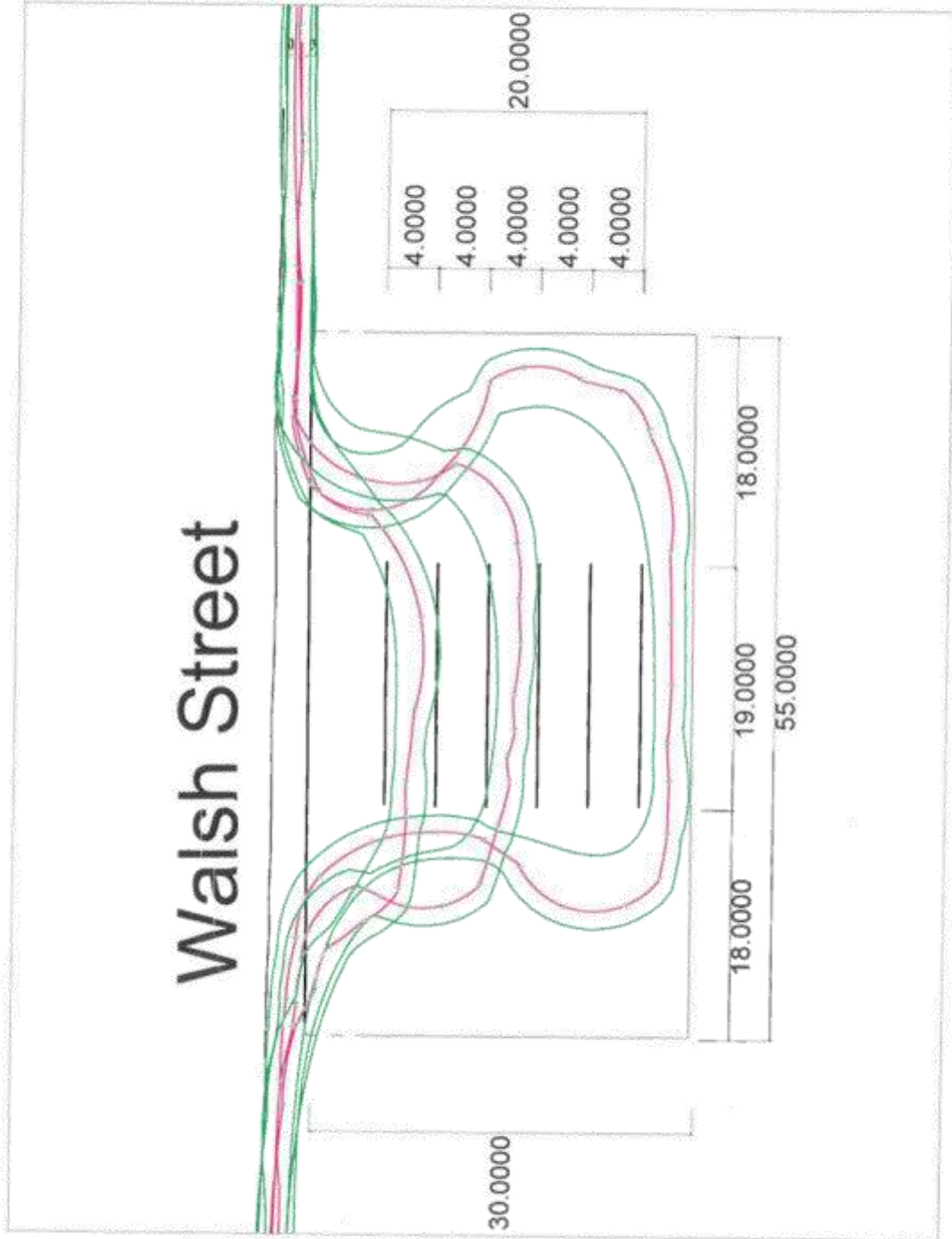
1. ↓	Taralga Off-Street Parking location - Map	Attachment
2. ↓	Preliminary plan -proposed RV parking site in Walsh Street Taralga	Attachment



Attachment 2.

Walsh Street Parking Taralga

Layout 1



Works and Operations - 15 March 2018

ITEM 10.2 **Bourke Street Extension in Collector**

FILE REFERENCE **I18/31**

AUTHOR **Design Engineer**

ISSUE

Advising Council of a section of Bourke Street in Collector that is upgraded and sealed by a developer near the Some café Collector NSW.

RECOMMENDATION That -

1. Council accepts the newly completed 120m of Bourke street extension in Collector subject to a 12 months warranty period;
2. Council consider adding \$600 per annum to the Operational Plan to maintain this new asset.

BACKGROUND

The section of Bourke Street was not upgraded at the time of the Development Application. This unsealed section of Bourke Street near the Some Café has now been upgraded and sealed by the developer in order to improve the sale prices for his blocks.

This upgrade will enable blocks to the east of the café to be developed with a sealed road access. Council as a Roads Authority is responsible for the section of the road and will remain responsible for the maintenance after the upgrade.

REPORT

The developer has previously consulted with Council as a part of the proposal and has met the requirements laid at the time of the agreement back in 2016 and 2017. The work is completed and is satisfactory based on the test results received by Council. Council will inherit this section noting that there is a 12 month warranty on the completed works.

POLICY IMPACT

Council is the Roads Authority for the section of the road before and after the upgrade. The upgraded road will now be removed from unsealed road assets and added to the sealed road assets.

FINANCIAL IMPACT OF RECOMMENDATIONS

Maintenance costs may need to be added to the Operational Plan to fund day to day maintenance of the road.


Works and Operations

BOURKE STREET EXTENSION IN COLLECTOR cont'd

RECOMMENDATION That -

1. Council accepts the newly completed 120m of Bourke street extension in Collector subject to a 12 months warranty period;
2. Council consider adding \$600 per annum to the Operational Plan to maintain this new asset.

ATTACHMENTS

1. 	Approved plans Bourke Street Collector Extension - SRLE- John Reardon	Attachment
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**UPPER LACHLIN SHIRE
COUNCIL**

BOURKE STREET EXTENSION

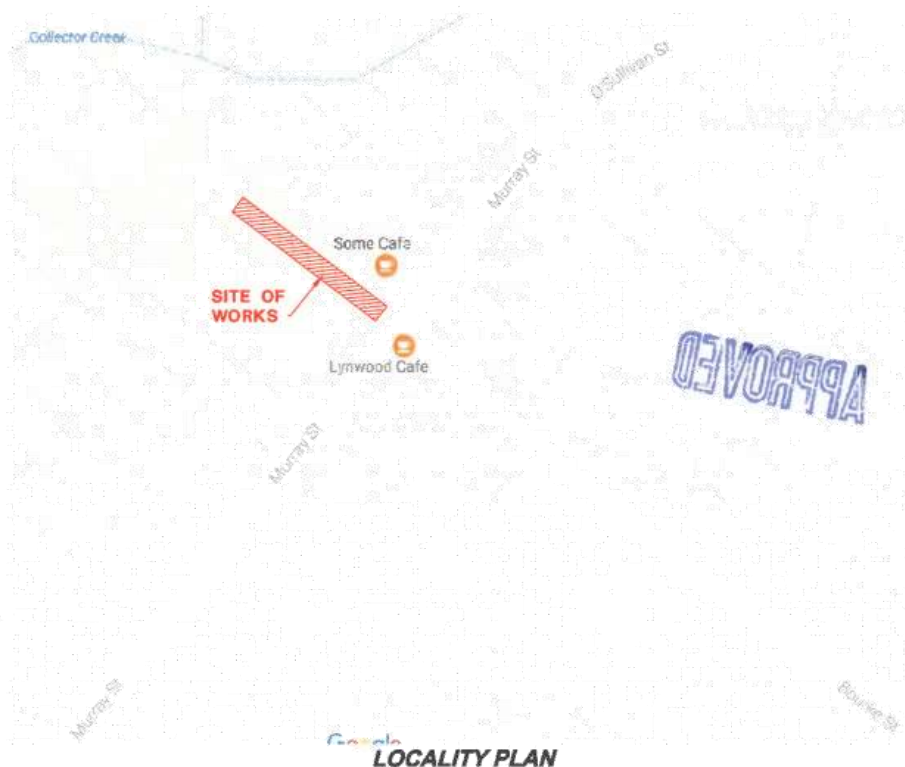
BOURKE STREET COLLECTOR

NSW

for

JOHN REARDON

Aug, 17



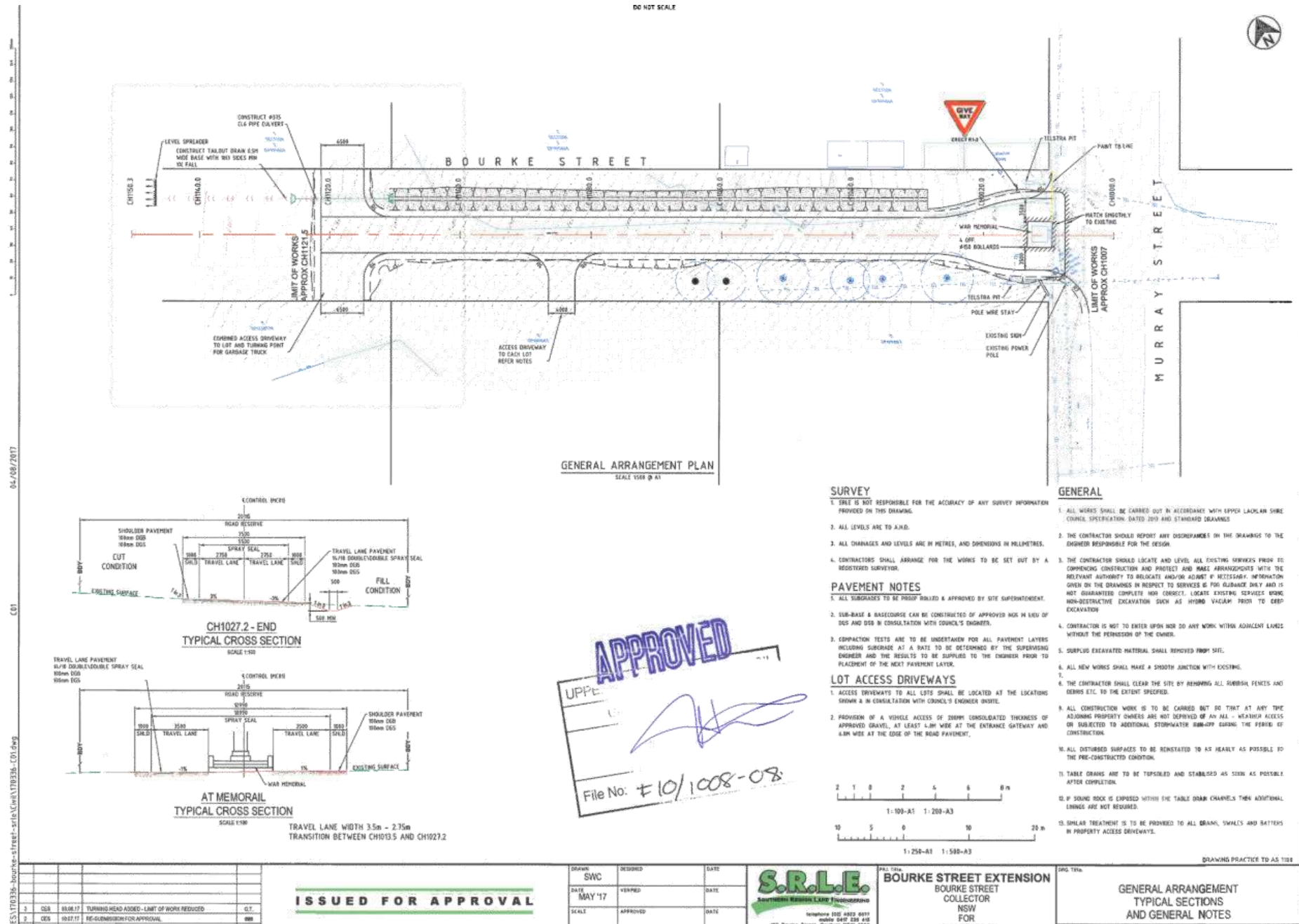
DRAWING INDEX	
DWG.No.	DESCRIPTION
T01701-C00	COVER SHEET AND DRAWING INDEX
T01701-C01	GENERAL ARRANGEMENT, TYPICAL SECTIONS AND GENERAL NOTES
T01701-C02	LONGITUDINAL SECTION - MC01 - BOURKE STREET
T01701-C03	CROSS SECTIONS - MC01 - BOURKE STREET
T01701-C04	VEHICLE TURNING PATH - 8.8m SERVICE VEHICLE
T01701-C05	VEHICLE TURNING PATH - 8.8m SERVICE VEHICLE - TURNING HEAD

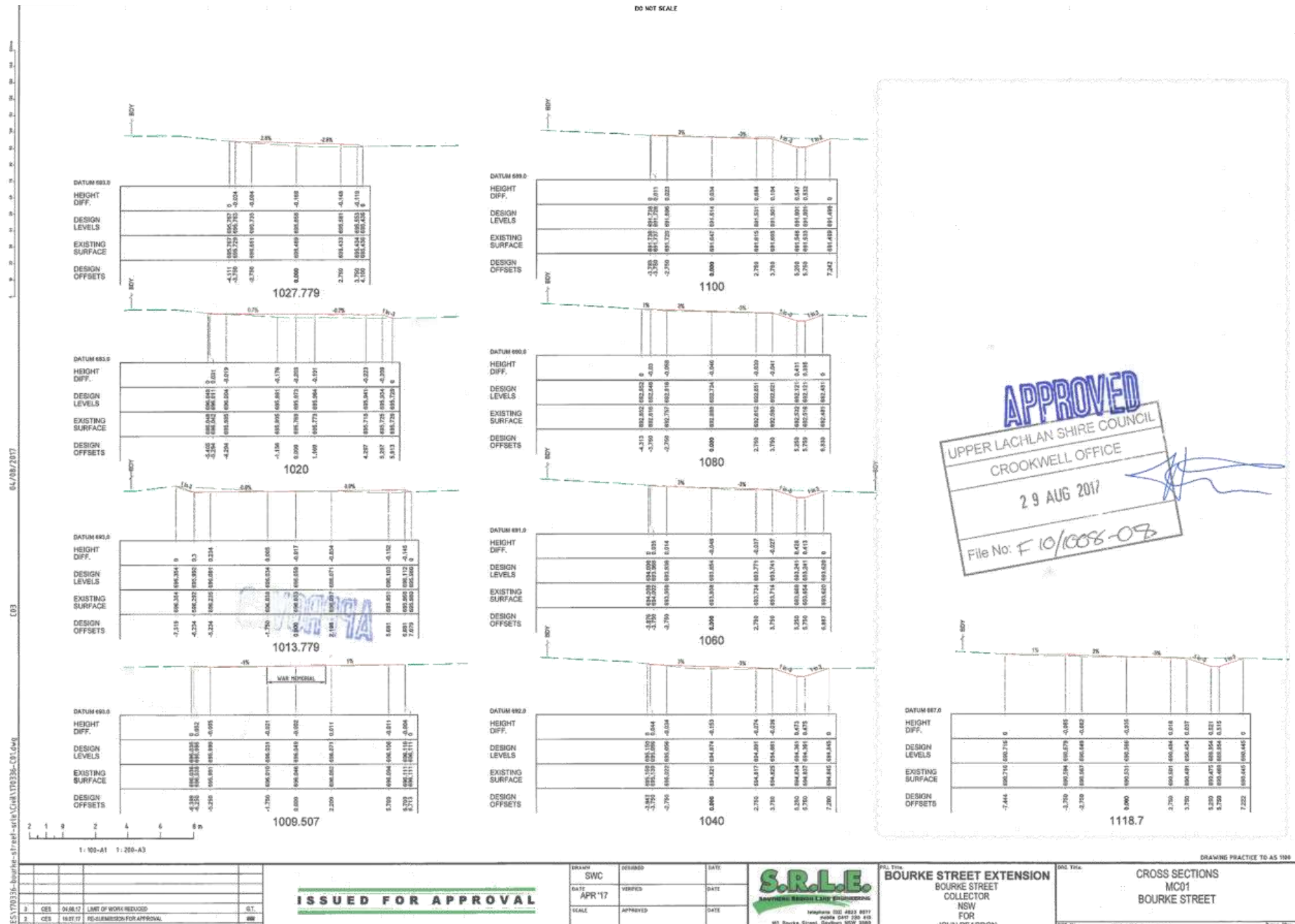
ISSUED FOR APPROVAL

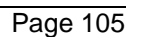


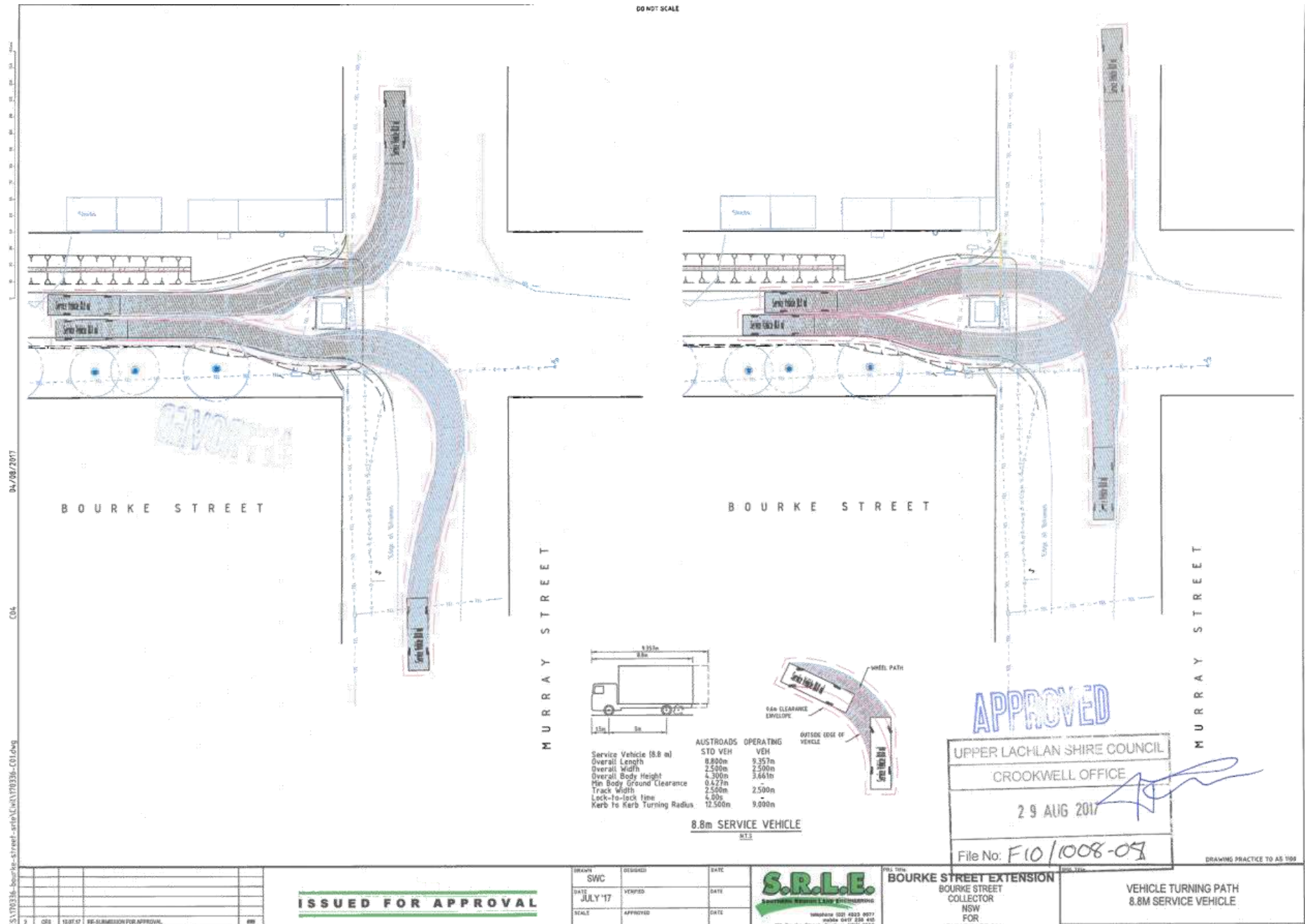
PROJECT NO: T01701

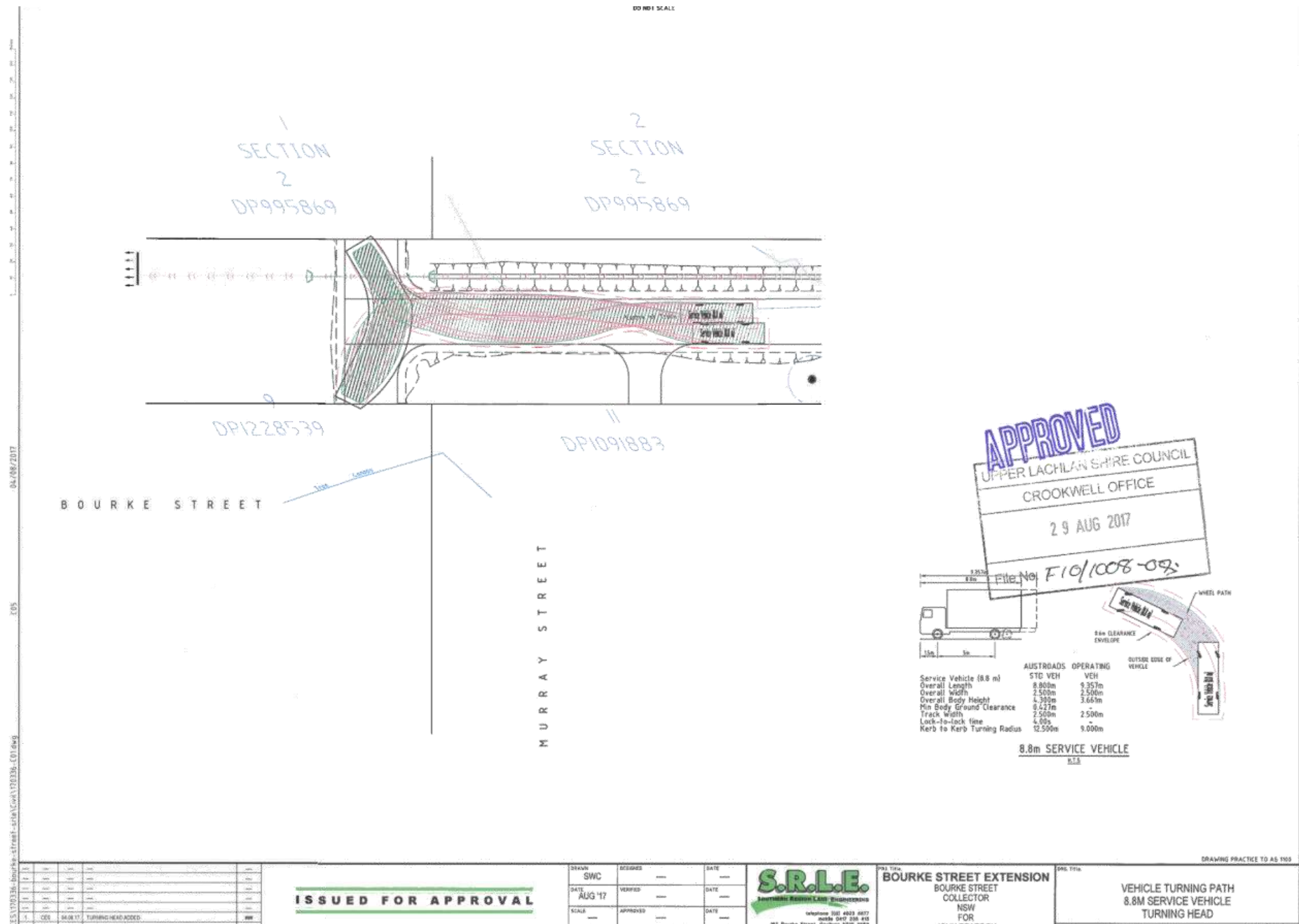
telephone (02) 4823 5577
mobile 0417 235 415
167 Bourke Street, Goulburn NSW 2580











Works and Operations - 15 March 2018

ITEM 10.3 **Gunning Showground / Gunning Roos**

FILE REFERENCE **I17/734**

AUTHOR **Director of Works & Operations**

ISSUE

Gunning Roos have requested the waiver of water bills and ongoing maintenance of the 'Gunning Oval' within the Gunning Showground precinct. Council instituted an investigation to review all showgrounds and this report outlines the outcome of this investigation.

RECOMMENDATION That -

1. Council writes to the Gunning Roos requesting payment of the outstanding water account;
2. Council changes the existing Sporting Committee to represent the entire Upper Lachlan Shire Council and review its membership accordingly.

BACKGROUND

Council have received a request for the waiver of the water account for the use of water as a part of the Gunning Showground. Previously Council waived the water bill as a one-off for the financial year 2016/17. Subsequently, water use continued and Council received a subsequent request to waive the bill for the first quarter of the financial year 2017/18. Council's Director of Works and Operations wrote to the Gunning Roos representatives requesting the payment, however, they asked for a waiver.

This report is intended to seek guidance from Council how to proceed next.

Report

In response to the last request, Council staff prepared a comparison of the cost of showgrounds within the Upper Lachlan Shire Council. This comparison provides that Gunning Showground is getting the maximum amount of benefits by a long margin when compared with showgrounds in Taralga and Crookwell.

However, it must be noted that Gunning does not have sporting facilities maintained by Council similar to Crookwell.

Conclusion

On balance, it is reasonable to request payment of water charges, however, further services continue as usual at Gunning Showground until a formal review of services is undertaken in the future.

Works and Operations

GUNNING SHOWGROUND / GUNNING ROOS cont'd

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Water bill waived was paid through the water account which is a business. Waiver of water bills is a community service and must be accounted for within the community services area as water supply is user pay service.

RECOMMENDATION That -

1. Council writes to the Gunning Roos requesting payment of the outstanding water account;
2. Council changes the existing Sporting Committee to represent the entire Upper Lachlan Shire Council and review its membership accordingly.

ATTACHMENTS

1. ↓	Copy of Council Resolution 172/17 REQUEST FROM GUNNING ROOS INC FOR THE WAIVER OF COUNCIL FEES AND CHARGES	Attachment
2. ↓	Correspondence from Gunning Roos - dated 21 November 2017	Attachment
3. ↓	Table Used for Comparison of Sporting Facilities	Attachment

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS
ON 15 JUNE 2017

**ITEM 10.7 REQUEST FROM GUNNING ROOS INC FOR THE WAIVER OF
COUNCIL FEES AND CHARGES.**

172/17 RESOLVED by Clr Searl and Clr Opie

1. Council receive the request and note the information.
2. Council waive 100% of the Gunning Roos water invoice (\$8841.36) as a one-off donation.
3. Council not waive the Gunning Roos player's fees.

- CARRIED

SECTION 11: FINANCE AND ADMINISTRATION

ITEM 11.1 INVESTMENTS FOR THE MONTH OF MAY 2017

173/17 RESOLVED by Clr Searl and Clr O'Brien

1. Council receive and note the report as information.

- CARRIED

**ITEM 11.2 RATES AND CHARGES OUTSTANDING FOR THE MONTH OF
MAY 2017**

174/17 RESOLVED by Clr Searl and Clr O'Brien

1. Council receive and note the report as information.

- CARRIED



Gunning Roos Inc.

Upper Lachlan Shire Council
Attention Mursaleen Shah
PO Box 42
Gunning NSW 2581

Gunning Roos Inc.
Vice President Scott Medway
PO Box 29 Gunning NSW 2581

21/11/2017.

Regarding: Water usage Bill for the Gunning Oval.

References

- 1) ULSC Correspondence
- 2) 20 Dec 2017 Approval from ULSC to maintain the oval
- 3) Your Reference F10/1047
- 4) CRL Playing Field Standards
- 5) Social and Community Plan 2013 – 2018
<http://www.upperlachlan.nsw.gov.au/sites/upperlachlan/files/public/images/documents/upperlachlan/Council/IntegratedPlans/2014-2015/Social%20and%20Community%20Plan%202013%20-%202018.pdf>

Mr. Shah;

In regards to the water usage by the Gunning Roos (GR) and the ongoing maintenance of the Gunning Oval.

On behalf of the Gunning Roos club we are seeking the Councils waiver and ongoing exemption from this bill and all other bills for the following reasons.

- 1) The Gunning Roos undertook the improvements program following over a years negotiation with Mr. Phil Newman who promised, on behalf of the Shire council at several 355 committee meetings, that the grounds would be mowed, cored, sprayed and fertilized to bring the playing surface to the CRL required standard.
- 2) As these works were not undertaken the Club made a direct application to the shire to undertake the works ourselves. The negotiations extended through the peak growing season and were, in our opinion deliberately delayed.
- 3) On 20 Dec 2017 Mr. John Bell, having met with Mr. Newman and Mr. Scott Medway (Gunning Roos Vice President) agreed in correspondence that the Club could undertake the works as detailed but that Water charges **were to be shared** between the 355 Committee members. This information was not shared with any of the 355 Members, noting it is not the Gunning Roos role to inform the committee of intended Council charges.

- 4) It is improper of the ULSC to seek to have one of the many ground users take full responsibility and incur costs and financial burden to the other ground users.
- 5) It is the gunning roos understanding, having made inquiries throughout the region that no other Sporting clubs pay for ground maintenance, watering costs over and above the standard ground user fees.
- 6) Inquiries with the Canberra Region Rugby League have also shown that no other teams in the region are charged in the manner sought by ULSC.
- 7) Several Councils not only maintain the grounds but also erect and take down Goal posts, mark fields etc.
- 8) The Club brings to the attention of Council that the meter reading is for all water used on the oval, in the public facilities, in the horse riding rink and amenities blocks. To seek to charge the Club for every users water use is grossly unfair and unreasonable.
- 9) The grounds have been used by casual visitors, other sporting, social and business organizations including the fireworks, mounted games, soccer club, show society, Pony clubs, Rural Fire Service to name but a few. Many of these groups have benefited from the improved surface of the oval.
- 10) For the Roos to conduct maintenance of the oval and grounds the club have spent in man hours, donated machinery, fuel and donated goods (Fill, fertilizer etc.) in excess of \$35 000 to date.
- 11) The club has taken significant financial pressure off the ULSC as a result of our undertaking ongoing maintenance and upgrades to the oval.
- 12) The club draws the Shires attention to the Social and Community Plan 2013 – 2018 where the Council seeks to lead the community in raising the health and well being of the residents of the Shire.
- 13) To have a safe playing surface for the Roos and other grounds users that meet the standards required of the Country Rugby League and other Sporting bodies the grounds need to be watered. To not do so, or to inadequately water the grounds is a significant WHS risk which will expose the Council to potential litigation. And is not in accordance with the requirements of Council under the Local Governments Act.
- 14) The Council was asked to provide a copy of the signed agreement of the 355 Committee agreement; the Council could only provide a copy of the 455 policy.
- 15) Gunning feels discriminated against in so much that the ULSC sees fit to charge Roos the total water usage for the shared facility. This comes at a time when Memorial Oval, Crookwell is receiving a \$1.2m upgrade from ULSC while the Roos maintain the Showground Oval, a Council resource at our expense

The club is very keen to resolve this matter in a timely fashion that ensures that it is never revisited by the Council or the Club. The Club executive would appreciate meeting with Mr Shah and representatives of the Country Rugby League

Yours sincerely

Secretary Gunning Roos Inc.
PO Box 29
Gunning NSW 2581

Facility Characteristics				Management Structure						Annual Water Costs			Annual Maintenance Costs			Annual Income		
Facility	Lots & DP	Area m2	User Groups	Land Ownership/ Tenure	Management Structure	Trustee Composition	Income Responsibility	Maintenance Responsibility	Utilities Responsibility	2015	2016	2017	2015	2016	2017	2015	2016	2017
Crookwell Showground	4/524712	102108	Crookwell Show, Equestrian & Agricultural Events, Community Events & Festivals, Functions, School Sports, Indoor Hockey/Basketball, Cattle Yarding/Transport	Crown Land	Trustee	Crookwell AP&H Society	Crookwell AP&H Society	Crookwell AP&H Society	Crookwell AP&H Society One meter for all users	1,395.56	535.32	1,561.59	0	0	0	0	0	0
Taralga Showground	351/756017	55500	Taralga Show, Australia Day Rodeo, Equestrian & Agricultural Events, Community Events & Festivals, Functions, Rugby Union	Crown Land	Trustee	Taralga Showground Co-op	Taralga Showground Co-op	Taralga Showground Co-op	Taralga Showground Co-op One meter for all users	1,170.42	2,310.32	1,304.58	1,548.33	669.62	2,129.91	0	0	0
Gunning Showground including Endeavour Park	7069/34454	142108	Gunning Show, Gunning Fireworks, Equestrian & Agricultural Events, Community Events & Festivals, Functions, Rugby League	Crown Land	Trustee	Council	Council	Council	Gunning Race have utilised football fields since December 2016 Three separate meters	704.74	1,167.40	15,196.92	41,799.08	40,245.97	48,801.72	7,059.12	9,632.51	6,855.00

11 FINANCE AND ADMINISTRATION

The following items are submitted for consideration -

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Finance and Administration - 15 March 2018

ITEM 11.1 **Investments for the month ending February 2018**

FILE REFERENCE **I18/83**

AUTHOR **Manager of Finance and Administration**

ISSUE

Council Investment Portfolio Register as at 28 February 2018.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

A schedule of the investment portfolio register and summary of available cash by fund as at 28 February 2018 is provided as information to Council.

REPORT

Investments to 28 February 2018

Investment Institution	Type	Investment Face Value	Interest Rate	Term Days	Maturity Date	Interest Due
CBA	Call	\$1,500,000	1.45%	N/A	28-02-18	\$1,255.34
Bank of Qld	TD	\$900,000	2.60%	182	18-04-18	\$11,667.95
Bank of Qld	TD	\$800,000	2.60%	183	26-04-18	\$10,428.49
Bank of Qld	TD	\$1,200,000	2.40%	105	23-05-18	\$8,284.93
Bank of Qld	TD	\$1,000,000	2.55%	182	01-08-18	\$12,715.07
Bank of Qld	TD	\$800,000	2.60%	308	24-10-18	\$17,551.78
Bankwest	TD	\$800,000	2.45%	119	14-03-18	\$6,390.14
Bankwest	TD	\$1,000,000	2.45%	125	28-03-18	\$8,390.41
Bankwest	TD	\$1,500,000	2.50%	112	09-05-18	\$11,506.85
Bankwest	TD	\$500,000	2.60%	364	26-09-18	\$12,964.38
Bendigo Bank	TD	\$700,000	2.50%	273	30-05-18	\$13,089.04
Bendigo Bank	TD	\$1,200,000	2.55%	364	15-08-18	\$30,516.16
Bendigo Bank	TD	\$600,000	2.40%	189	05-09-18	\$7,456.44
Bendigo Bank	TD	\$1,000,000	2.60%	364	13-02-19	\$25,928.77

Finance and Administration**INVESTMENTS FOR THE MONTH ENDING FEBRUARY 2018 cont'd**

Bendigo Bank	TD	\$800,000	2.55%	357	13-02-19	\$19,952.88
CBA	TD	\$1,000,000	2.48%	181	21-03-18	\$12,298.08
CBA	TD	\$1,000,000	2.52%	245	02-05-18	\$16,915.07
CBA	TD	\$1,000,000	2.53%	307	06-06-18	\$21,279.73
CBA	TD	\$1,000,000	2.62%	362	12-09-18	\$25,984.66
IMB	TD	\$1,000,000	2.40%	91	11-04-18	\$5,983.56
IMB	TD	\$1,300,000	2.42%	112	16-05-18	\$9,653.48
IMB	TD	\$900,000	2.50%	182	13-06-18	\$11,219.18
IMB	TD	\$1,000,000	2.50%	259	25-07-18	\$17,739.73
NAB	TD	\$800,000	2.55%	154	14-03-18	\$8,607.12
NAB	TD	\$1,500,000	2.53%	362	06-06-18	\$37,638.08
NAB	TD	\$1,400,000	2.49%	189	20-06-18	\$18,050.79
NAB	TD	\$500,000	2.53%	364	27-06-18	\$12,615.34
NAB	TD	\$1,100,000	2.51%	364	21-11-18	\$27,534.36
Westpac	TD	\$500,000	2.51%	365	27-04-18	\$12,550.00
Westpac	TD	\$400,000	2.55%	365	21-08-18	\$10,200.00
		\$28,700,000				\$446,367.81

COUNCIL INVESTMENT PERFORMANCE: -**BUDGET COMPARISON TO 28 FEBRUARY 2018**

Interest on Investments Received YTD	\$469,498
Annual budgeted amount for all funds	\$581,500
Percentage of Interest Received YTD	80.74%
Percentage of Year Elapsed	66.58%

BBSW COMPARISON TO 28 FEBRUARY 2018

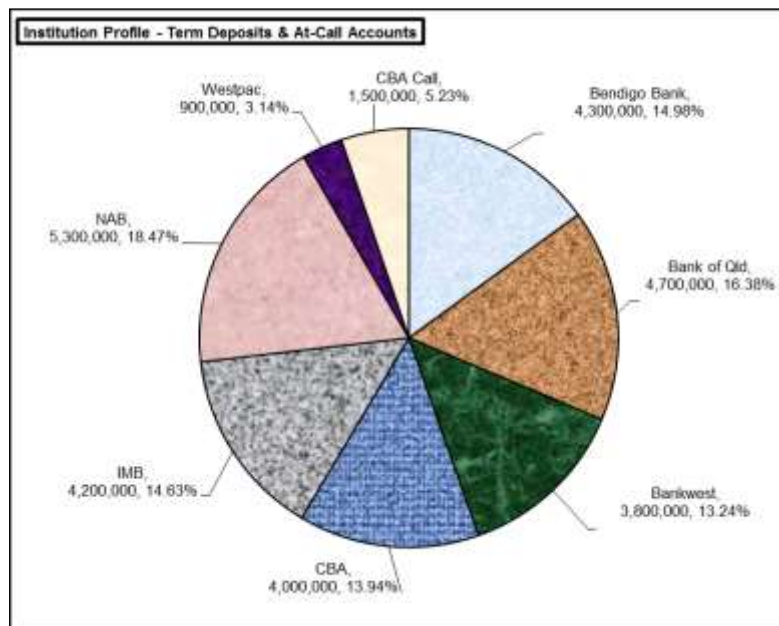
Average market interest rate (90 day BBSW)	1.75%
Average return on all investments	2.47%

The above investments have been made in accordance with Section 625, of the Local Government Act 1993, the Local Government Regulations, the Ministerial Investment Order and the Council's Investment Policy.

INVESTMENTS FINANCIAL INSTITUTION PROFILE AS AT 28 FEBRUARY 2018

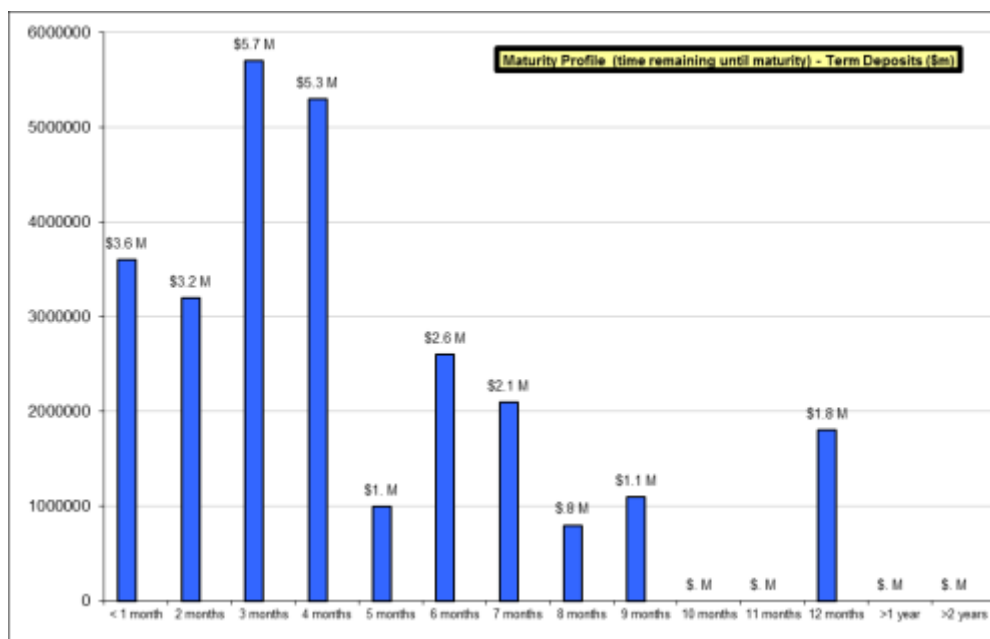
The following chart shows the current distribution of Council's investment portfolio between the authorised financial institutions used. The current distribution of funds between institutions complies with Council's Investment Policy which states:-

"The maximum percentage that may be held in term deposits with any one financial institution is 25% of the portfolio, and the maximum to be held in at-call accounts be no more than 15%."



INVESTMENTS - MATURITY PROFILE AS AT 28 FEBRUARY 2018

The following chart illustrates the maturity profile of Council's investment portfolio showing the amount of time remaining until current term deposits mature. This demonstrates that Council's investing activities should meet future cash flow requirements.



TOTAL INVESTMENTS: -

INVESTMENTS BY FUND (INCLUDES RESTRICTED AND UNRESTRICTED CASH): -

General Fund Reserves	\$ 20,170,567.49
Water Supply Fund Reserves	\$ 2,097,230.42
Sewerage Fund Reserves	\$ 4,336,546.34
Domestic Waste Management Fund Reserves	\$ 2,079,997.58
Trust Fund Reserves	\$ 15,658.17

POLICY IMPACT

Investments are in accordance with Council's Investment Policy and Strategy.

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

Nil

Finance and Administration - 15 March 2018

ITEM 11.2 **Bank Balance and Reconciliation - 31 January 2018 and 28 February 2018**

FILE REFERENCE I18/84

AUTHOR **Director of Finance and Administration**

ISSUE

Statement of Bank Balance and Reconciliation – 31 January 2018 and 28 February 2018.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

Nil

REPORT

31 JANUARY 2018

<u>STATEMENT OF BANK BALANCE & RECONCILIATION</u>	\$
General Ledger Balance brought forward 31 December 2017	548,898.82
Add: Receipts for January 2018	2,991,319.31
	<u>3,540,218.13</u>
Deduct: Payments for January 2018	2,595,279.12
Balance as at 31 January 2018	<u>944,939.01</u>
Balance as per Bank Statement 31 January 2018	1,046,390.32
Add: Outstanding Deposits	21,314.03
	<u>1,067,704.35</u>
Deduct: Unpresented Cheques / EFTs	122,765.34
Balance as at 31 January 2018	<u>944,939.01</u>

Finance and Administration

BANK BALANCE AND RECONCILIATION - 31 JANUARY 2018 AND 28 FEBRUARY 2018 cont'd

28 FEBRUARY 2018

STATEMENT OF BANK BALANCE & RECONCILIATION

\$

General Ledger Balance brought forward 31 January 2018	944,939.01
Add: Receipts for February 2018	2,654,210.67
	<u>3,599,149.68</u>
Deduct: Payments for February 2018	3,165,046.27
Balance as at 28 February 2018	<u>434,103.41</u>
Balance as per Bank Statement 28 February 2018	693,567.13
Add: Outstanding Deposits	33,715.62
	<u>727,282.75</u>
Deduct: Unpresented Cheques / EFTs	293,179.34
Balance as at 28 February 2018	<u>434,103.41</u>

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

Nil

Finance and Administration - 15 March 2018

ITEM 11.3 **Rates and Charges outstanding as at 28 February 2018**

FILE REFERENCE I18/85

AUTHOR **Director of Finance and Administration**

ISSUE

Rates and Charges Outstanding Report 2017/2018.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

Summary report of Rates and Charges outstanding at month end of February 2018 is detailed.

REPORT

There is an attached report titled "Rate Collection Year 2018" for the 2017/2018 financial year. A comparison of the rates and charges outstanding percentage to previous financial years, as at 28 February 2018, is highlighted in the below table:-

Description	28/02/2018	28/02/2017	28/02/2016
Total % Rates and Charges Outstanding	25.17%	24.38%	23.70%
Total \$ Amount Rates and Charges Outstanding	\$2,843,607	\$2,649,932	\$2,510,331

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

1. ↓	Rate Collection Year - February 2018	Attachment
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Rate Collection 2018 Year

Rating Categories	Levy Raised to date	Rates Received to 2 March 2018	Rates Outstanding to 2 March 2018	% Rates Outstanding 2 March 2018
Farmland	4,808,290.55	3,637,607.74	1,170,682.81	24.35%
Residential	1,176,305.99	832,648.24	343,657.75	29.21%
Rural Residential	636,796.33	470,013.49	166,782.84	26.19%
Business	273,895.75	226,493.02	47,402.73	17.31%
Mining	1,767.10	1,767.10	-	0.00%
Water	868,151.82	633,156.61	234,995.21	27.07%
Sewerage	1,386,672.91	1,010,133.72	376,539.19	27.15%
Domestic & Comm Waste	1,105,556.31	809,522.48	296,033.83	26.78%
Rural Waste	596,050.45	441,676.23	154,374.22	25.90%
Storm Water	46,267.80	33,104.43	13,163.37	28.45%
**Arrears	397,399.09	357,423.74	39,975.35	10.06%
Overall Total Rates	11,297,154.10	8,453,546.80	2,843,607.30	25.17%

Prepared by ALDate 5/3/2018Authorised by Andrews.CokeDate 5/3/2018

I:\2017-2018\Rates\Recs\%outst_February28-2018

Finance and Administration - 15 March 2018

ITEM 11.4 **Community Outreach Meetings and Budget Workshop**

FILE REFERENCE **I18/82**

AUTHOR **Director of Finance and Administration**

ISSUE

Determine the scheduling of Community Outreach Meeting dates in the Shire in May 2018 held in conjunction with the public exhibition period of Council integrated plans.

RECOMMENDATION That -

1. Council receives the report as information and endorses Community Outreach Meeting locations and dates.

BACKGROUND

Council is preparing the draft 2018/2019 Operational Plan, Delivery Program and other suite of Council integrated plans for public exhibition. The Council budget workshop date is set for Monday, 19 March 2018.

Council meets with the communities in outlying villages in alternate years and annually meets in the Shire towns during the consultation period of the public exhibition of Council integrated and planning reporting documents.

REPORT

The integrated planning and reporting suite of draft plans will be placed on public exhibition commencing 23 April 2018.

Pre-plan public submissions to the above planning framework from the community closed in December 2017 and these submissions will be collated and considered by Council on 19 March 2018 at the budget workshop.

During the public exhibition period Council holds Community Outreach Meetings in the towns and villages within the Shire whereby the community can discuss issues, concerns, and contents of the draft Integrated Plans and localised issues.

The proposed dates for the Community Outreach Meetings are as follows:-

Locality	Day	Date	Time	Venue
Collector	Wednesday	23 May 2018	6.30pm	Collector Memorial Hall
Crookwell	Wednesday	16 May 2018	6.30pm	Crookwell Council Chambers
Gunning	Wednesday	9 May 2018	6.30pm	Gunning Council Chambers
Taralga	Wednesday	2 May 2018	6.30pm	Taralga Masonic Hall

POLICY IMPACT

The Community Outreach Meetings are conducted in accordance with the adopted Council Community Outreach Meetings Policy and Community Engagement Policy and Strategy.

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receives the report as information and endorses Community Outreach Meeting locations and dates.

ATTACHMENTS

Nil

Finance and Administration - 15 March 2018

ITEM 11.5 **Community Outreach Meetings Policy**

FILE REFERENCE I18/100

AUTHOR **Director of Finance and Administration**

ISSUE

Conducting a review of the existing Council Community Outreach Meetings Policy.

RECOMMENDATION That -

1. Council adopts the Community Outreach Meetings Policy.

BACKGROUND

Nil

REPORT

The Community Outreach Meetings Policy is an attachment to this report.

POLICY IMPACT

Review of the existing Council policy.

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council adopts the Community Outreach Meetings Policy.

ATTACHMENTS

1. 	Community Outreach Meetings Policy - Date Adopted 2015 - Resolution XX/15 - Review 2018	Attachment
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POLICY:-	
Policy Title:	Community Outreach Meetings Policy
File Reference:	TRIM F10/618
Date Policy was adopted by Council initially:	17 June 2010
Resolution Number:	239/10
Other Review Dates:	19 April 2012 and 19 March 2015
Resolution Number:	117/12 and 54/15
Current Policy adopted by Council:	15 March 2018
Resolution Number:	XX/18
Next Policy Review Date:	2021

PROCEDURES/GUIDELINES:-	
Date procedure/guideline was developed:	N/A
Procedure/guideline reference number:	N/A

RESPONSIBILITY:-	
Draft Policy developed by:	Director of Finance and Administration
Committee/s (if any) consulted in the development of this Policy:	N/A
Responsibility for implementation:	General Manager
Responsibility for review of Policy:	Director of Finance and Administration

1. OBJECTIVE

To establish a means of consulting and communicating with residents in the towns, villages and / or surrounding rural areas within the Upper Lachlan Shire Council local government area.

2. POLICY

That Council ensures that suitable and appropriate means of communicating with residents in the towns and villages is implemented as follows:-

- a) Council will hold a public meeting in May each year at a community based location for residents of the towns and villages within the Shire. The Community Outreach Meeting is designed to discuss local issues and concerns, to obtain information and allow community feedback for inclusion in the Council's Community Strategic Plan, Operational Plan and Delivery Program.
- b) Council holds a meeting with residents of these areas (**locations are** as decided by Council **each year**) during the draft Operational Plan consultation period (April/May) as part of the public consultation process.
- c) A generic agenda for the meetings is to include the following items:-
 - Welcome,
 - Council presentation – achievements in the Upper Lachlan Shire **and advise of forthcoming annual Operational Plan projects**,
 - Questions and Answers – issues and concerns.
- d) For each meeting, four weeks' notice of the meeting be provided to the residents.
- e) Notification of the meetings will be placed on Council's website.
- f) Council provides advice of consultation opportunities via the Voice Newsletter which is delivered to each ratepayer's mail box.
- g) Council uses the dedicated page of advertisements and information in the Crookwell Gazette and the Shire News section of the Gunning Lions Newsletter **and utilise other advertising means as determined by senior management** to advise the community of upcoming consultation opportunities.

Council will determine the date for each of the public meeting to take place for each calendar year to achieve the prescribed notice period.

3. PERFORMANCE INDICATOR

No valid complaints from residents in regard to consultation and communication.

4. RELEVANT LEGISLATION AND COUNCIL POLICIES

The following legislation and Council policies that are relevant to this Policy include:-

- Local Government Act 1993;
- Local Government (General) Regulation 2005;
- Government Information (Public Access) Act (GIPA) 2009;
- NSW State Records Act 1998;
- Environmental Planning and Assessment Act 1979;
- Tablelands Regional Community Strategic Plan 2036 - Community Engagement Strategy and Communications Plan.
- Council's Code of Conduct;
- Council's Code of Meeting Practice;
- Council's Code of Business Practice;
- Council's Community Engagement Policy;
- Council's GIPA Policy;
- Council's Gathering Information Policy;
- Council's Service Delivery Policy;
- Council's Complaints Management Policy;
- Council's Section 355 Committee Policy; and
- Council's Section 355 Committee Code of Meeting Practice.

5. VARIATION

Council reserves the right to review, vary or revoke this policy.

Finance and Administration - 15 March 2018

ITEM 11.6 **Community Engagement Policy and Strategy**

FILE REFERENCE **I18/101**

AUTHOR **Director of Finance and Administration**

ISSUE

Conducting a review of the existing Council Community Engagement Policy and Strategy.

RECOMMENDATION That -

1. Council adopts the Community Engagement Policy and Strategy.

BACKGROUND

Nil

REPORT

The Community Engagement Policy is an attachment to this report.

POLICY IMPACT

Review of the existing Council policy.

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council adopts the Community Engagement Policy and Strategy.

ATTACHMENTS

1. ↓	Community Engagement Policy - Date Adopted 2015 - Resolution XX/15 - Review 2018	Attachment
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POLICY:-	
Policy Title:	Community Engagement Policy and Strategy
File Reference:	TRIM F10/618
Date Policy was adopted by Council initially:	17 September 2009
Resolution Number:	387/09
Other Review Dates:	19 April 2012 and 15 October 2015
Resolution Number:	116/12 and 291/15
Current Policy adopted by Council:	15 March 2018
Resolution Number:	XX/18
Next Policy Review Date:	2021

PROCEDURES/GUIDELINES:-	
Date procedure/guideline was developed:	N/A
Procedure/guideline reference number:	N/A

RESPONSIBILITY:-	
Draft Policy developed by:	Director of Finance and Administration
Committee/s (if any) consulted in the development of this Policy:	N/A
Responsibility for implementation:	General Manager
Responsibility for review of Policy:	Director of Finance and Administration

OBJECTIVE

The Community Engagement Policy is developed to ensure that the local communities within the Shire are actively involved and represented in Upper Lachlan Shire Council decision-making and activities, and to provide a comprehensive transparent approach to consultation.

This policy will assist Council and Council staff to identify and implement a range of standardised strategies to inform the community, to consult with the community and, where appropriate, to gain active participation from the community in Council projects and issues.

The principles set out in this policy aims to improve processes so Council can better engage and facilitate communications with relevant stakeholders.

PRINCIPLES FOR COMMUNITY ENGAGEMENT

There are many ways to engage the community, and following are ten (10) key principles that Upper Lachlan Shire Council shall take into account when engaging with the shire communities:-

1. Inform the Community

It is essential when engaging with a community that they have sufficient information to make informed decisions. When informing a community it is important to write in plain English, and where possible avoid the use of technical terms, acronyms or jargon.

2. Consult before decision making

It is important to talk to the community before decisions are made. If a decision has already been made, it is essential that you inform the community of the reasons why the decision was made.

3. Don't over consult

It is important to recognise that the community is consulted about a range of issues and do not over-consult. This should and can be avoided by utilising existing research and findings of other consultations.

4. Be upfront, open and transparent

Be clear about your intentions, the outcome you need, how you intend to get it and be open about the issues you face. Always have a transparent process.

5. Ongoing Communication

Communicate regularly to keep the communities informed on progress with a project; i.e. delays, issues or milestones need to be conveyed to stakeholders. There are various means available for communication through Council media

releases in local newspapers and radio media outlets, Council's website and FaceBook page, "The Voice" newsletter, and other community newsletters.

6. We are not always the experts

Council and Council staff have a wealth of specialist knowledge and expertise; however Council must acknowledge that the community also has local knowledge and views. It is imperative that we respect the community, their views and opinions and include them in the process.

7. Provide feedback

It is essential to provide feedback to the community after you have consulted with them.

8. Evaluate

Evaluation is always important, it allows you to see what you did well and / or what things you could improve for the future.

9. Core part of Council's role

Engagement is a part of everyone's role, from running consultations for hundreds of people to asking an individual what they think.

10. Be representative

Council and senior management need to aim for active participation to involve a representative sample of the various local communities in projects.

IMPLEMENTATION PROCESS

There are five key steps Council need to undertake to improve the way it engages with the community, these include:-

1. Understand your project

Council need to have a clear understanding of each project. What it is, why and when the project is occurring, where and who the project will impact on and how does it link to other projects across Council?

2. Understand the primary type of engagement that will be used. Is it to gain active participation, consult or inform?

Council need to be clear about the type of engagement process their project should have or will need. Where appropriate Council staff will aim for active participation.

3. *Identify the level of impact your project has on the community*

Council need to be clear about who and where their project may impact. Does the project affect the whole local government area (LGA) or a specific area? Is it a high or lower risk project?

4. *Select a community engagement strategy that is to be implemented*

Council is to select a strategy to be undertaken to successfully engage the community in the project.

5. *Provide feedback to the community*

This step is undertaken after Council has implemented their engagement processes. Council staff will provide feedback to those people who have participated in their project to increase their understanding of the process and decisions and improve Council's relationship with the community.

LEGISLATION AND COUNCIL POLICIES

The following legislation and Council policies relevant to this Policy include:-

- Local Government Act 1993;
- Local Government (General) Regulation 2005;
- Government Information (Public Access) Act (GIPA) 2009;
- NSW State Records Act 1998;
- **Tablelands Regional Community Strategic Plan - Community Engagement Strategy and Communications Plan;**
- Council's Code of Conduct;
- Council's Code of Meeting Practice;
- Council's Code of Business Practice;
- Council's Public Access Policy;
- Council's GIPA Policy;
- Council's Service Delivery Policy;
- Council's Complaints Management Policy;
- Council's Community Outreach Meetings Policy;
- Council's Section 355 Committee Policy and Section 355 Committee Code of Meeting Practice.

VARIATION

Council reserves the right to vary or revoke this policy.

Community Engagement Strategy

Introduction

All Councils are required to prepare and implement a Community Engagement Strategy for engagement with the local community in the review and development of the Community Strategic Plan. **Council utilised Cardno NSW Pty Ltd in the development of the Tablelands Regional Community Strategic**

Plan 2036 and a specific Community Engagement Strategy and Communications Plan was developed for this joint initiative with Goulburn Mulwaree Council and Yass Valley Council.

A Community Engagement Strategy details how Council will involve the community in decision-making.

The Community Strategic Plan contains the following:-

- A Vision Statement for the community;
- High level objectives to be achieved over a 10-20 year period; and
- Strategies that will achieve the objectives.

The Local Government Act 1993 states that the Community Strategic Plan must be based on the social justice principles of equity, access, participation and rights. This means that the Community Engagement Strategy which informs the Community Strategic Plan must also be based on these principles.

Due consideration must be given to the expected levels of service expressed by the community when preparing the Community Strategic Plan.

As a minimum, the Community Engagement Strategy must identify relevant stakeholder groups within the community and outline methods of engaging each group. These stakeholders are listed within plan. Stakeholders have been consulted and their perspectives are considered in conjunction with the social justice principles of equity, access, participation and rights.

To develop the community vision, target groups were identified as key stakeholders. Council maintains a database of community groups and invited these groups to participate in the community outreach meetings and community consultation survey process. Those groups come from varying demographic and geographic profiles within the community. Also, general advertising and promotion in local newspapers and newsletters was used to invite all members of the community to participate.

Upper Lachlan Shire Council's Community Engagement Strategy for public communications contains three key strategies for engagement; these are to consult, inform, and to gain participation from the community.

Risks to Community Engagement

During the development of Council's CSP, the following risks to public participation were identified:-

- Diversity is not represented;
- Lack of understanding of the CSP process and how it affects me;
- Being exclusive;
- Wrong facilitation and communication style;
- No participation – 'not Council writing another plan'.

Mitigation and management of these risks formed part of the project plan for both the Vision and the CSP.

Purpose

The purpose of this Community Engagement Strategy is to:-

- Establish standard methods of community engagement by Council;
- Ensure those processes are implemented by Council staff and where relevant by external consultants employed by Council;
- Ensure that relevant decision making takes account of outcomes acquired from such processes in conjunction with consideration of relevant legislative requirements and other Council policies; and
- Ensure, where appropriate, that the community is kept informed of decisions emanating from Community Engagement.

Scope

This Community Engagement Strategy relates to many activities undertaken by Council with the exception of notifications in relation to development applications and other related statutory notifications. Where legislative requirements or other Council policies exist which address specific information/consultation processes, they take precedence, but the implementation of that legislation and those policies should be cognisant of the Community Engagement Strategy.

Benefits

There are a number of benefits from having a Community Engagement Strategy, including:-

- Commits Council to be open and accountable;
- Helps Council plan services better to meet community needs and aspirations;
- Assists Council to prioritise services and make better use of resources;
- Allows broader range of views to be expressed and more information to be assembled prior to making decisions;
- Enables Council and the community to work together to achieve balanced decisions; and
- Offers opportunities for residents to contribute to and influence outcomes which directly affect their lives.

Community Engagement Strategies

Community engagement by Upper Lachlan Shire Council is made up of one or more of three strategies:-

1. Consult with the community;
2. Inform the community, and where appropriate; and
3. Involve and gain active participation from the community.

Each has a specific goal, an accompanying promise to the community and a set of methods for community engagement.

Strategy 1: Consult

Goal

To capture community input on strategic plans, directions, issues, priorities and projects.

Promise to the Community

We will listen to you, consider your ideas and concerns, and keep you informed.

Method - how, when, who, evaluation

The method of community engagement includes:-

- Surveys and/or questionnaires;
- Focus groups; and
- Community Outreach Meetings.

Strategy 2: Inform

Goal

To provide the community with appropriate information on Council itself, on governance and decision making mechanisms, on its services, events and projects and any associated issues.

Promise to the Community

We will keep you informed.

Method - how, when, who, evaluation

The method of community engagement includes:-

- Understanding of how the community prefers to receive information;
- Provision of up-to-date and accurate information;
- Use of media and community newsletters;
- In-house publications by Council, i.e. "The Voice"; and
- On-line information provision - website, FaceBook, email lists, and community groups registers.

Strategy 3: Involve

Goal

To work on an ongoing basis with the community to ensure that community ideas, concerns and aspirations are listened to and understood.

Promise to the Community

Council will work with you on an ongoing basis to ensure that your ideas, concerns and aspirations are considered. We will provide feedback on Council's decisions.

Method - how, when, who, evaluation

The method of community engagement includes:-

- Working groups;
- Community groups;
- Volunteer groups; and
- Committees of Council.

Community Outreach Meetings

To ensure that suitable and appropriate means of communicating with residents is implemented Council will hold annual Community Outreach Meetings in the towns and villages within the Shire.

Evaluation and Feedback

- Council will provide feedback to community members involved in the process of the community engagement;
- Council will ask participants what could be done differently next time;
- Council will publish information in the Annual Report.

Finance and Administration - 15 March 2018

ITEM 11.7 **NSW Audit Office Performance Audit - Council reporting on service delivery**

FILE REFERENCE **I18/95**

AUTHOR **Director of Finance and Administration**

ISSUE

Performance audit conducted by the NSW Audit Office – Council reporting on service delivery and report recommendations to the Office of Local Government.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

The roles and responsibilities of the Auditor-General are set out in the *Public Finance and Audit Act 1983* and the *Local Government Act 1993*. The NSW Audit Office conduct annual financial audits of the NSW public sector and local government entities' Financial Statements. Financial audits are designed to add credibility to financial statements, enhancing their value to end-users.

The NSW Audit Office also conduct performance audits. These audits examine whether an entity is carrying out its activities effectively and doing so economically and efficiently and in compliance with relevant laws. Audits may cover all or parts of an entity's operations, or consider particular issues across a number of entities. Performance audits aim to help councils improve their efficiency and effectiveness.

Performance audits are reported as part of the Auditor-General's Report to the NSW Parliament.

REPORT

This inaugural Auditor General audit in the local government sector was to examine how well councils report on the services they provide. The audit used councils' 2015/2016 Annual Reports to gain a picture of how well they report on the efficiency and effectiveness of services. The NSW Audit Office reviewed 105 local councils Annual Reports as part of their audit.

The report conclusion is that while councils report on outputs, reporting on outcomes and performance over time can be improved. Improved reporting would include objectives with targets that better demonstrate performance over time. This would help communities understand what services are being delivered, how efficiently and effectively they are being delivered, and what improvements are being made.

The Auditor General report states that to ensure greater transparency on service effectiveness and efficiency, the Office of Local Government (OLG) should work with councils to develop guidance principles to improve reporting on service delivery to local communities. Also the OLG should also work with state agencies to reduce the overall reporting burden on councils by consolidating state agency reporting requirements.

The Integrated Planning and Reporting Framework which councils are required to use to report on service delivery, is intended to promote better practice, however the framework is silent on efficiency reporting and provides limited guidance on how long-term strategic documents link with Annual Reports produced as part of the framework. OLG's review of the framework, currently underway, needs to address these issues.

The NSW Audit Office Report Recommendations

The NSW Office of Local Government should by mid-2018:-

1. Issue additional guidance on good practice in council reporting, with specific information on:-
 - a) Reporting on performance against targets;
 - b) Reporting on performance against outcomes;
 - c) Assessing and reporting on efficiency and cost effectiveness;
 - d) Reporting performance over time;
 - e) Clearer integration of all reports and plans that are required by the Framework, particularly the role of End of Term Reporting;
 - f) Defining reporting terms to encourage consistency.
2. Commence work to consolidate the information reported by individual councils to NSW Government agencies as part of their compliance requirements.
3. Progress work on the development of a Performance Measurement Framework, and associated performance indicators' that can be used by councils and the NSW Government in sector-wide performance reporting.
4. Assist rural councils to develop their reporting capability.

A complete copy of the report has not been provided, the report is available on the website <https://www.audit.nsw.gov.au/publications/performance-audit-reports>

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

Nil

Finance and Administration - 15 March 2018

ITEM 11.8 **New Gullen Range Wind Farm - Deed of Agreement**

FILE REFERENCE **I18/97**

AUTHOR **Director of Finance and Administration**

ISSUE

Deed of Agreement with Council to reflect New Gullen Range Wind Farm use of Council infrastructure and services.

RECOMMENDATION That -

1. Council endorse the Deed of Agreement with the New Gullen Range Wind Farm.

BACKGROUND

Nil

REPORT

Upper Lachlan Shire Council and the New Gullen Range Wind Farm Pty Ltd have reached an agreement on a fair contribution from the wind farm towards the increased use and consequent impact on Council services and infrastructure.

There is no direction within the *Local Government Act 1993* and associated *Local Government (General) Regulation 2005* for the treatment for rating and council infrastructure contribution for increased impact on council infrastructure.

In light of the current situation and lack of legal clarity, New Gullen Range Wind Farm has made a commitment to work with Council and ensure the company makes a fair contribution to Council to provide services to the local community more generally.

The Deed of Agreement was signed and executed by Council's General Manager on 12 December 2017 and comes into effect for the entire 2017/2018 financial year.

POLICY IMPACT

Nil

OPTIONS

Nil


FINANCIAL IMPACT OF RECOMMENDATIONS

Council will receive an annual payment of \$100,000 (escalated by the Consumer Price Index) for a minimum ten year period or to the decommissioning date of the wind towers.

RECOMMENDATION That -

1. Council endorse the Deed of Agreement with the New Gullen Range Wind Farm.

ATTACHMENTS

1. 	New Gullen Range Wind Farm Pty Ltd and Upper Lachlan Shire Council Deed of Agreement - signed and dated 12 December 2017	Attachment
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**New Gullen Range Wind Farm Pty Ltd
and
Upper Lachlan Shire Council**

Deed of Agreement

The Allens contact for this document is Marcia Doherty and Michael Graves

Deutsche Bank Place
Corner Hunter and Phillip Streets
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Deed of Agreement

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Deed of Agreement

Allens & Linklaters

This Deed is made on 12 DECEMBER 2017

Parties

- 1 New Gullen Range Wind Farm Pty Ltd ABN 41 167 404 211 of Suite 3, Level 211 York Street Sydney NSW 2000
(the *Generation Company*).
- 2 Upper Lachlan Shire Council ABN 81 011 241 552 of PO Box 42, Gunning NSW 2581 (the *Council*).

Recitals

- A The Generation Company operates the wind farm known as Gullen Range Wind Farm (*Wind Farm*) on the land listed in the Schedule (*Land*), which is used for electricity generation on land within the local government area of the Council.
- B The Generation Company leases the Land upon which the Wind Farm is located.
- C The Generation Company has offered to pay the Annual Payment to Council in acknowledgement of its use of Council infrastructure.

It is agreed as follows.

1 Terms of Deed

- (a) This Deed shall commence on 12 December 2017 and expire on the earlier of the 10 year anniversary of that date and the date on which the Generation Company has completed the Decommissioning of the Wind Farm.
- (b) The Generation Company has offered to pay the Annual Payment and the Council has accepted this offer under the terms of this Deed.

2 Interpretation

2.1 Definitions

The following definitions apply to this Deed:

- (a) **Annual Payment** means \$100,000.00 (GST exclusive) per annum, as escalated in accordance with clause 3(c).
- (b) **Decommissioning** means the activities performed by, on behalf of or for the Generation Company in relation to demolishing and removing the Generation Company's property from the Land and decommissioning the Wind Farm including, but not limited to:
 - (i) the physical removal of wind turbines, buildings, structures and equipment related to the Wind Farm; and
 - (ii) the rehabilitation of the Land.

2.2 General

- (a) Headings are for convenience only and do not affect interpretation.
- (b) The following rules of interpretation apply unless the context requires otherwise.

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Deed of Agreement

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- (i) **(Plurals)** The singular includes the plural and conversely.
- (ii) **(Gender)** A gender includes all genders.
- (iii) **(Other grammatical forms)** Where a word or phrase is defined, its other grammatical forms have a corresponding meaning.
- (iv) **(Person)** A reference to a person, corporation, trust, partnership, unincorporated body or other entity includes any of them.
- (v) **(Clause)** clause, sub-clause, paragraph, sub-paragraph or schedule refers to this Deed.
- (vi) **(Successors and assigns)** A reference to any party to this Deed or any other agreement or document includes the party's successors and substitutes or assigns.
- (vii) **(Amendments and variations)** A reference to an *agreement* or *document* is to the agreement or document as amended, novated, supplemented, varied or replaced from time to time, except to the extent prohibited by this Deed.
- (viii) **(Legislation)** A reference to legislation or to a provision of legislation includes a modification, re-enactment of or substitution for it and a regulation or statutory instrument issued under it.
- (ix) **(Australian currency)** A reference to *dollars* or *\$* is to Australian currency.
- (x) **(Schedules and annexures)** Each schedule of, annexure to and/or exhibit relating to this Deed forms part of it.
- (xi) **(Writing)** A reference to writing includes a facsimile transmission and any means of reproducing words in a tangible and permanently visible form.
- (xii) **(No limitation)** Unless stated otherwise, one word or provision does not limit the effect of another.
- (xiii) **(Includes)** A reference to *includes* or *including* means includes, without limitation, or including, without limitation, respectively.
- (xiv) **(Whole)** Reference to the whole includes part.
- (xv) **(Successors)** Where a reference is made to any person, body or Authority, that reference, if the person, body or Authority has ceased to exist, will be to the person, body or Authority as then serves substantially the same objects as that person, body or Authority.
- (xvi) **(Relevant date)** Where the day or last day for doing anything or on which an entitlement is due to arise is not a Business Day, that day or last day will be the immediately following Business Day.
- (xvii) **(Month)** *Month* means calendar month.

3 Payment Calculation

- (a) Subject to clause 3(c), the Generation Company must pay the Council the Annual Payment in respect of each financial year.
- (b) For the remainder of the financial year following the Payment Commencement Date and for any broken period immediately preceding the expiry of this Deed, the Generation Company must pay a proportion of the Annual Fee calculated on a pro rata basis.
- (c) The Annual Payment is to be adjusted annually on the 1st July of each year of the term of this Deed in accordance with the following formula:

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$$A_2 = A_1 \frac{CPI_2}{CPI_1}$$

Where:

A_2 = the adjusted amount;

A_1 = the amount to be adjusted;

CPI_2 = the Consumer Price Index: All Groups Index for Sydney as published by the Australian Bureau of Statistics (**ABS**) for the March quarter immediately preceding the beginning of the relevant financial year; and

CPI_1 = the Consumer Price Index: All Groups Index for Sydney as published by the ABS for the March quarter of the relevant financial year.

4 Method of Payment

- (a) Except for the 2017/18 year, the Generation Company shall pay the Annual Payment due in each financial year as a lump sum by no later than 31st August each year.
- (b) For the 2017/2018 year, the annual payment is payable thirty (30) days following execution of this Deed.

5 Interest on Outstanding Payments

- (a) The Council shall require interest to be paid on any amounts which the Generation Company is liable to pay and which have not been paid within 30 days of the due date for such payment.
- (b) The interest is to be calculated at the rate that is 2% above the cash rate last published by the Reserve Bank of Australia before the outstanding payment became due.

6 Variations

Any amendment of or variation to this Deed must be in writing and be executed by or signed on behalf of the Generation Company and the Council.

7 Termination of Deed

- (a) The Generation Company may elect, by notice in writing to the Council, to terminate this Deed if:
 - (i) the Generation Company has completed the Decommissioning of the Wind Farm (and has provided evidence of same to Council's satisfaction); or
 - (ii) the rates payable for the land listed in Schedule 1, are above what would be payable under a 'farmland' categorisation; or
 - (iii) there is a change in law or policy that requires the Generation Company to make any other payment to Council that is not payable at the date of this Deed (except for any Fire and Emergency Services Levy).
- (b) The Council may require the Generation Company to provide satisfactory evidence of such Decommissioning.

8 Dispute resolution

- (a) Any differences or disputes arising from this Deed or from agreements regarding its performance shall be settled by an amicable effort on the part of both parties. An attempt

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Deed of Agreement

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to arrive at a settlement shall be deemed to have failed as soon as one of the parties so notifies the other party in writing.

- (b) If the parties fail to reach an agreement within 14 days of the dispute arising, the parties agree to refer their dispute to arbitration administered by the Australian Disputes Centre (ADC).
- (c) The arbitration shall be conducted by a single arbitrator in accordance with the ADC Rules for Domestic Arbitration as then in force, which are hereby deemed to be incorporated into this Deed.
- (d) The place of arbitration shall be Sydney, Australia.
- (e) The arbitral award shall be substantiated in writing. The arbitral tribunal shall decide on the matter of costs of the arbitration.
- (f) Nothing in this clause 8 prevents the parties from obtaining any injunctive, declaratory or other interlocutory relief that may be urgently required from a court of appropriate jurisdiction.
- (g) This clause 8 shall survive termination of this Deed.

9 General

9.1 Good Faith

Each party agrees that it will, at all times, act in good faith in relation to the other party with respect to all matters relating to this Deed.

9.2 Entire Deed

This Deed forms the entire agreement between the parties.

9.3 Reliance

The Generation Company and the Council acknowledge and represent that they:

- (a) (disclosure) have had the opportunity to seek disclosure of all material information relating to this Deed; and
- (b) (reliance) have not relied to any extent on any conduct by or on behalf of the other party in relation to this transaction apart from the those set out or referred to in this Deed.

9.4 Severance

Any provision of this Deed which is prohibited or unenforceable in any jurisdiction will be ineffective in that jurisdiction to the extent of the prohibition or unenforceability. That will not invalidate the remaining provisions of this Deed nor affect the validity or enforceability of that provision in any other jurisdiction.

9.5 Governing law and jurisdiction

- (a) This Deed shall be construed in accordance with and shall be governed by the laws in force in the State of New South Wales.
- (b) Each of the parties irrevocably submits to and accepts the non-exclusive jurisdiction of any of the Courts of the State of New South Wales or the Commonwealth of Australia and any courts of appeal from these courts.
- (c) Each of the parties irrevocably waives:
 - (i) any immunity from the jurisdiction of any court or for any legal process which that party may have or in the future acquire; and

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Deed of Agreement

Allens & Linklaters

- (ii) any objection that party may now or in the future have to the forum of any such legal process; and
- (iii) any claim that party may have now or in the future that any such process has been brought in an inconvenient forum.

9.6 Further Assurances

Each party must do anything necessary (including executing agreements and documents) to give full effect to this Deed and the transactions contemplated by it.

9.7 Counterparts

This Deed may consist of a number of counterparts and the counterparts taken together constitute one and the same instrument.

Deed of Agreement

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Schedule

Land (Lot and Deposited Plan)
Lot 173 Deposited Plan 750019, Parish of Gurrundah
Lot 198 Deposited Plan 750019, Parish of Gurrundah
Lot 231 Deposited Plan 750019
Lot 234 Deposited Plan 722774
Lot 155 Deposited Plan 750019
Lot 10 Deposited Plan 1177500
Lot 140 Deposited Plan 754115
Lot 331 Deposited Plan 754115
Lot 332 Deposited Plan 754115
Lot 346 Deposited Plan 754115
Lot 392 Deposited Plan 754115
Lot 2 Deposited Plan 842234
Lot 8 Deposited Plan 754115
Lot 376 Deposited Plan 754115
Lot 377 Deposited Plan 754115
Lot 380 Deposited Plan 754115
Lot 381 Deposited Plan 754115
Lot 382 Deposited Plan 754115
Lot 383 Deposited Plan 754115
Lot 398 Deposited Plan 754115
Lot 26 Deposited Plan 754115
Lot 131 Deposited Plan 754115
Lot 170 Deposited Plan 754115
Lot 171 Deposited Plan 754115
Lot 173 Deposited Plan 754115
Lot 174 Deposited Plan 754115
Lot 177 Deposited Plan 754115
Lot 178 Deposited Plan 754115
Lot 246 Deposited Plan 754115
Lot 302 Deposited Plan 754115

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Deed of Agreement

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Land (Lot and Deposited Plan)
Lot 319 Deposited Plan 754115
Lot 1 Deposited Plan 252162
Lot 90 Deposited Plan 754126
Lot 124 Deposited Plan 754126
Lot 12 Deposited Plan 1177500
Lot 85 Deposited Plan 754115
Lot 141 Deposited Plan 754115
Lot 145 Deposited Plan 754115
Lot 195 Deposited Plan 754115
Lot 196 Deposited Plan 754115
Lot 257 Deposited Plan 754115
Lot 349 Deposited Plan 754115
Lot 135 Deposited Plan 750043
Lot 139 Deposited Plan 750043
Lot 146 Deposited Plan 750043
Lot 96 Deposited Plan 750043
Lot 172 Deposited Plan 754115
Lot 1 Deposited Plan 1170080
Lot 2 Deposited Plan 1168750
Lot 3 Deposited Plan 1168750
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Lot 68 Deposited Plan 750043
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Lot 127 Deposited Plan 750043
Lot 132 Deposited Plan 750043
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Lot 147 Deposited Plan 750043
Lot 148 Deposited Plan 750043
Lot 149 Deposited Plan 750043
Lot 159 Deposited Plan 750043
Lot 202 Deposited Plan 750043
Lot 203 Deposited Plan 750043

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Deed of Agreement

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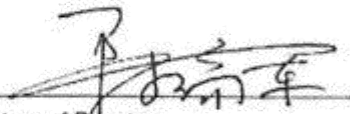
Land (Lot and Deposited Plan)
Lot 204 Deposited Plan 750043
Lot 205 Deposited Plan 750043
Lot 206 Deposited Plan 750043
Lot 207 Deposited Plan 750043
Lot 173 Deposited Plan 750019

Deed of Agreement

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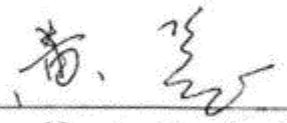
Executed as a deed. 12 DECEMBER 2017

Executed by New Gullen Range Wind Farm Pty Ltd in accordance with Section 127 of the Corporations Act 2001 in the presence of:



Signature of Director
Ruijun Chen

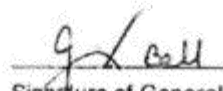
Name of Director in full



Signature of Secretary/other Director
Hui Huang

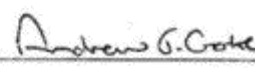
Name of Secretary/other Director in full

Executed for and on behalf of the Council by its Authorised Representative:



Signature of General Manager
JOHN BELL

Name of General Manager



Signature of Witness
ANDREW CROKE

Name of Witness

12 GENERAL MANAGER

The following items are submitted for consideration -

12.1	Staffing Matters	156
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12.6	Action Summary - Council Decisions	171

General Manager - 15 March 2018

ITEM 12.1 **Staffing Matters**

FILE REFERENCE **I18/96**

AUTHOR **General Manager**

ISSUE

Providing details in relation to current staffing matters for Councillors' information.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

Providing information to Councillors in relation to current staffing matters, including recent resignations and appointments.

REPORT

On Friday, 16 February 2018 Council's Management Accountant, Mrs Trudi Klem resigned from Council effective from Friday, 2 March 2018. The vacant Management Accountant's position was advertised externally on Thursday, 27 February 2018 closing on Monday, 19 March 2018. Council will be advised of the results of the applications and interviews in due course.

The vacant Strategic Planner's position was advertised externally on Thursday, 15 February 2018 closing on Thursday, 1 March 2018. Interviews will be organised and Council will be advised of the results in due course.

The vacant Manager of Environment and Planning's position was advertised externally on Thursday, 15 February 2018 closing on Thursday, 1 March 2018. Interviews will be organised and Council will be advised of the results in due course.

The vacant Building Surveyor's position was advertised externally on Thursday, 15 February 2018 closing on Thursday, 1 March 2018. Interviews will be organised and Council will be advised of the results in due course.

The vacant Building Maintenance Officer's position was advertised externally on Thursday, 15 February 2018 closing on Thursday, 1 March 2018. Interviews will be organised and Council will be advised of the results in due course.

The vacant Project Delivery Engineer's position was advertised externally on Thursday, 15 February 2018 closing on Thursday, 1 March 2018. Interviews will be organised and Council will be advised of the results in due course.

General Manager
STAFFING MATTERS cont'd

The vacant Plant Operator - Truck Driver's position was advertised internally on Wednesday, 7 February 2018 closing on Friday, 2 March 2018. Council will be advised of the results of the applications and interviews in due course.

The vacant Plant Operator – Roller Gunning position was advertised internally on Wednesday, 7 February 2018 closing on Friday, 2 March 2018. Council will be advised of the results of the applications and interviews in due course.

The General Manager will be on annual leave from 26 March 2018 until 6 April 2018 with the Director of Finance and Administration to be acting General Manager for that period.

Performance review forms and position descriptions have been forwarded to all staff members for the 2016/2017 performance reviews.

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

Nil

General Manager - 15 March 2018

ITEM 12.2 **Crookwell Airstrip Update**

FILE REFERENCE **I18/98**

AUTHOR **General Manager**

ISSUE

Providing details with respect the Crookwell Airstrip and prospective lease of parts of the associated land.

RECOMMENDATION That -

1. Council withdraws its offer under resolution no. 39/17 to Icarus Air International Pty Ltd for a lease for the use of the Crookwell Airstrip.
2. Council contracts an appropriate legal firm to draw up draft lease agreements for the use of parts of the Crookwell Airstrip (being lot 417, DP 754115 and part lot 421, DP 257517), noting that exclusive possession of the Crookwell Airstrip is not included.

BACKGROUND

Council wrote to Robert J McCarthy & Co, Council's solicitors, on 2 November 2017 noting that Council had been corresponding with Icarus Air International regarding a proposal to sell or lease part of the Crookwell Airstrip and surrounds.

Council highlighted that Council had no response from Icarus Air International since October 2017 and requested that Robert J McCarthy & Co prepare correspondence on behalf of Council advising Icarus Air International Pty Ltd that if there is no response to Council's correspondence advising of their intention Council will withdraw all previous offers.

REPORT

As there has been no response from Icarus Air International Pty Ltd following several requests from both Council and Council's solicitors, it would be appropriate for Council to withdraw its offer under resolution no. 39/17, that is, "Council offer a lease for the use of the Crookwell Airstrip (being Lot 417 DP 754115 and part Lot 421 DP 257517), noting that exclusive possession is not included, and further, offer for sale approximately 0.8 of a hectare of the available land that abuts the Crookwell Airstrip (being part Lot 421 DP 257517) to Icarus Air International".

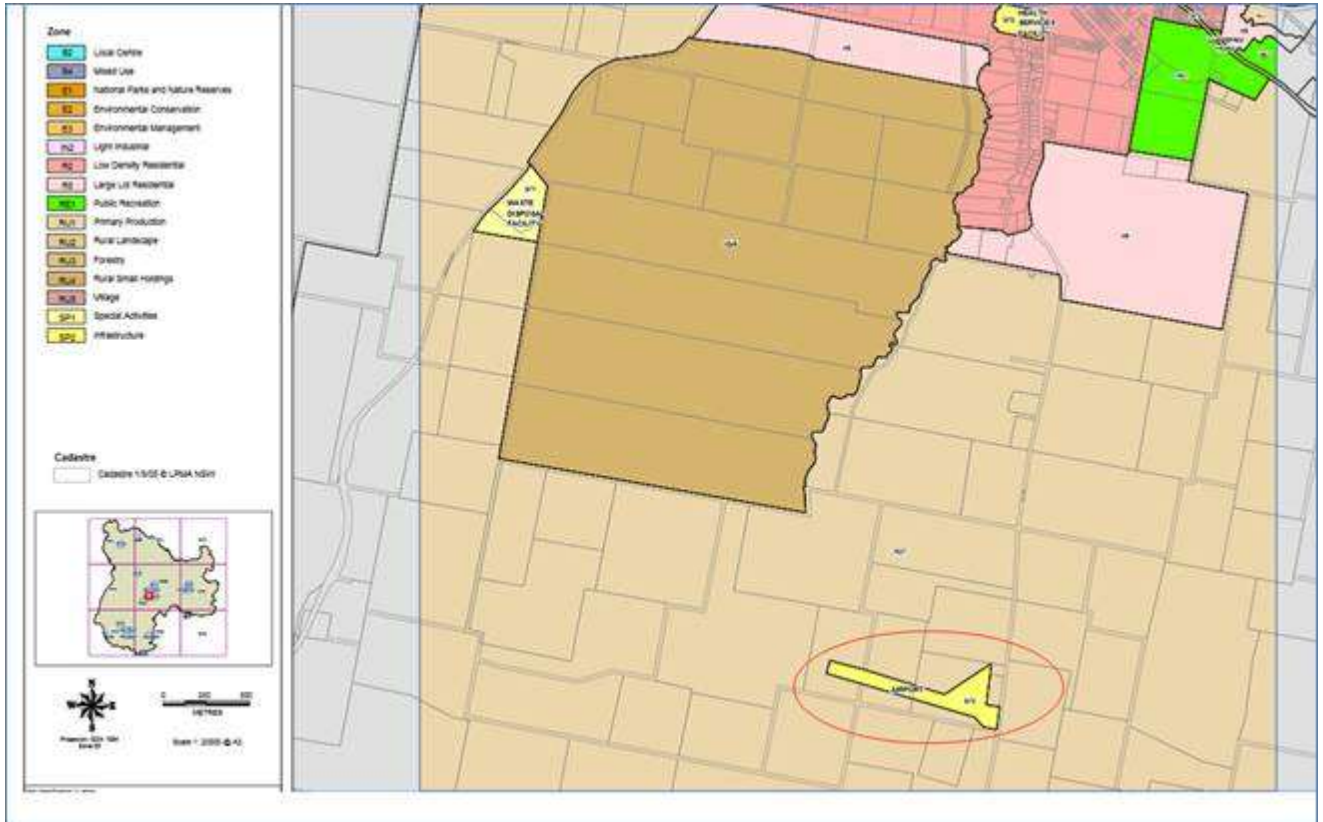
Further, Council have fielded a number of approaches from other interested parties who would like to lease small areas to construct hangers for a single aircraft. Please see attached plan which provides a visual representation of a possible layout for such interested parties.

General Manager

CROOKWELL AIRSTRIP UPDATE cont'd

If Council were to allow for areas to construct hangers for a single aircrafts then a draft lease agreement would need to be prepared. To create appropriate lease agreements Council would need to contract an appropriate legal firm to draw up the lease agreement.

The land concerned is wholly located within Lot 417 DP754115 and/or Lot 421 DP257517 – the SP2 (yellow) zoned land circled in red on the LEP map extract below.



Under the LEP:

- The land is in Zone SP2 Infrastructure, and the purpose shown on the Land Zoning Map in relation to the land is “Airport”.
- Prospective developments appears to constitute use of land, erection of buildings and carrying out of a work or works for the purpose of an *air transport facility*; more specifically, an *airport*.

air transport facility means an airport or a heliport that is not part of an airport, and includes associated communication and air traffic control facilities or structures.

airport means a place that is used for the landing, taking off, parking, maintenance or repair of aeroplanes, and includes associated buildings, installations, facilities and movement areas and any heliport that is part of the airport.

- The purpose shown on the Land Zoning Map in relation to land in Zone SP2, including any development that is ordinarily incidental or ancillary to development for that purpose, is permitted with consent. Development for the purpose of an *airport* is therefore permitted with consent on the land.

General Manager

CROOKWELL AIRSTRIP UPDATE cont'd

Additionally, clause 23 of State Environmental Planning Policy (Infrastructure) 2007 echoes the prospective development's permissibility with consent:

23 Development permitted with consent

Development for any of the following purposes may be carried out with consent on land within the boundaries of an existing air transport facility, if the development is ancillary to the air transport facility:

- (a) passenger terminals,*
- (b) facilities for the receipt, forwarding or storage of freight,*
- (c) hangars for aircraft storage, maintenance and repair,*
- (d) premises for retail, business, recreational, residential or industrial uses.*

Obviously, consent may only be granted for any development if:

- (a) an environmental planning instrument (state environmental planning policy or local environmental plan) identifies it as permissible on the land concerned; and
- (b) it satisfies all other relevant provisions of applicable environmental planning instruments, development control plans and Council policies.

POLICY IMPACT

Nil

OPTIONS

Nil


FINANCIAL IMPACT OF RECOMMENDATIONS

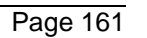
Nil

RECOMMENDATION That -

1. Council withdraws its offer under resolution no. 39/17 to Icarus Air International Pty Ltd for a lease for the use of the Crookwell Airstrip.
2. Council contracts an appropriate legal firm to draw up draft lease agreements for the use of parts of the Crookwell Airstrip (being lot 417, DP 754115 and part lot 421, DP 257517), noting that exclusive possession of the Crookwell Airstrip is not included.

ATTACHMENTS

1. 	Plan Showing Lot 241 DP 257517 - Crookwell Airstrip Kialla Road Crookwell & Proposed Hangar Design	Attachment
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General Manager - 15 March 2018

ITEM 12.3 **Media Communications Update**

FILE REFERENCE **I18/99**

AUTHOR **General Manager**

ISSUE

Update on Media and Communications activities.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

As per resolution no. 461/17 of the 21 December 2017 Ordinary Council Meeting, a meeting of the Media Communications Committee was held on 1 February 2018.

The following actions were agreed upon:

- A Mayoral Column to be placed into the *Crookwell Gazette* and the *Post Weekly* on a weekly basis.
- The Media Officer to query the local newsagencies on circulation figures for the *Crookwell Gazette*, circulation figures on the *Gunning Lions Noticeboard*.
- Publicise the availability of Council's e-newsletter.

REPORT

Since the Media Communications Committee meeting, the following outcomes have been achieved:

Mayoral Column

On 8 February 2018, Council's Media Officer and Tourism Manager met with Fairfax Editor Southern Tablelands, Ainsleigh Sheridan to discuss the publication of a Mayoral Column in the *Crookwell Gazette* and *Post Weekly*. The following issues were resolved:

- A 250 word Mayoral column will be published weekly in the *Crookwell Gazette*, commencing 20 February 2018 (publication on a Tuesday will ensure there is no clash with the Thursday fortnightly publication of the Council Information Page);

- Ms Sheridan was unable to commit to a Mayoral Column in the *Post Weekly* as they already publish a Mayoral Column from the Mayor of Goulburn Mulwaree Council. Instead, a 400 word half page editorial will be published weekly in the *Post Weekly*, which will focus on tourism, events, economic development and other good news stories, commencing on 22 February 2018. Where appropriate, information from this editorial will be repurposed in the *Goulburn Post*.

Circulation Figures

Circulation figures for the *Crookwell Gazette* and *Post Weekly* were sought from Gunning Newsagency, the Taralga General Store, Davies Newsagency (Crookwell) and Crookwell IGA. The *Gunning Lions Noticeboard* were also contacted for their circulation figures. The results of the findings are as follows:

1. Gunning Newsagency
Crookwell Gazette copies sold per week: 30 (sales vary according to local content);
Post Weekly copies given away per week: 15.
2. Taralga General Store
Crookwell Gazette copies sold per week: 50 (approximately);
Post Weekly copies given away per week: 35 (approximately).
3. Davies Newsagency (Crookwell)
Crookwell Gazette copies sold per week: 1,150 (sales vary according to content);
Post Weekly copies given away per week: 0, please note, the *Post Weekly* is not available at Davies Newsagency but the Crookwell IGA supply the *Post Weekly* with 100 (approximately) distributed weekly.
4. *Gunning Lions Noticeboard* have a circulation of approximately 1,300 per fortnight. It is distributed via letterbox drop and email. Print copies are also available at local businesses and community facilities.

On 28 February 2018 Council's Media Officer held discussions with the Editor of the *Gunning Lions Noticeboard* Roslyn McLoughlin about the possible publication of a Mayoral Column in the *Gunning Lions Noticeboard*. The offer was declined, with the reason provided as, due to lack of space in the publication.

Promotion of E-newsletter

Since 1 February 2018, Council's E-newsletter has been publicised in the following ways:

- 7 February 2018: Media release distributed to all local media.
- 7 February 2018: Posts uploaded to Council's website and Facebook page.
- Publication of notice in the February 2018 edition of *The Voice*, Council's newsletter to ratepayers.

- 22 February 2018: Banner added to Council's Community Information Page, published fortnightly in the *Crookwell Gazette* and uploaded to Council's website.
- 27 February 2018: Promoted in the weekly Mayoral column, published in the *Crookwell Gazette* and uploaded to Council's website and Facebook page.

Registrations for Council's e-newsletter increased from 203 on 1 February 2018 to 225 as at 28 February 2018 – an increase of 10.8%.

The e-newsletter will continue to be promoted via the various communications channels available to Council.

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

Nil

General Manager - 15 March 2018

ITEM 12.4 Grants Report

FILE REFERENCE I18/105

AUTHOR General Manager

ISSUE

Advising Council of grants currently available and grants currently being applied for by Council's Grants Officer.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

Nil

REPORT

For all grants currently available please refer to Council Webpage – Community – Grants, where all available grants are listed and updated regularly. The below mentioned grant applications are current as at the time of writing the report.

Date Application Submitted/Due	Project	Council Contribution	Amount Requested	Total	Outcome/Progress
GROWING LOCAL ECONOMIES FUND - EOI					
14 December 2017	• Grabine Road Upgrade	\$200,000	\$3,300,000	\$3,500,000	No word from Grantee on success
11 December 2017	• Wombeyan Caves Upgrade	\$100,000	\$3,395,700	\$3,495,700	
BUILDING BETTER REGIONS FUND					
14 December 2017	• Grabine Road Upgrade		\$3,500,000	\$3,500,000	Asked to supply Letter of Co-contribution for Grabine Road from GLEF
	• Walkability in the Shire (PAMP)	\$7,000	\$788,000	\$795,000	
LOCAL SPORTS GRANT PROGRAM					
17 October 2017	Clifton Park Toilet Block	\$0	\$20,000	\$63,315	No word from Grantee on success
STRONGER COUNTRY COMMUNITIES FUND					
12 September 2017	• PAMP (1)	\$0	\$344,487	\$344,487	All 5 successful
	• Pumpkin Festival Walkway (2)	\$0	\$220,000	\$220,000	
			\$0	\$223,564	

General Manager
GRANTS REPORT cont'd

	<ul style="list-style-type: none"> Kiamma Reserve Walkway (3) Clifton Park (4) Walkway/ BBQ AP & H improvement(5) 	\$0	\$112,189	\$112,189	
		\$0	\$275,141	\$275,141	
HERITAGE NEAR ME					
20 April 2018	Stonequarry Cemetery Unmarked Graves	\$0	\$31,020	\$49,020	\$18,000 in-kind work
COUNTRY PASSENGER TRANSPORT INFRASTRUCTURE GRANT - EOI					
26 February 2018	Taralga, Bigga & Binda Bus Stops	To be costed	\$30,000	Yet to be confirmed	EOI Lodged Council cost being scoped for business plan
TARALGA WIND FARM					
30 March 2018	Revitalisation of Goodhew Park	\$0	\$31,927	\$31,927	Taralga Progress Association (BBQ/shelter and 2 sheltered picnic tables)
VEOLIA MULWAREE TRUST					
Closes 28 March 2018	Clifton Park Toilet Block	\$0	\$31,584.50	\$81,584.50	Project Management and contingency added to scope of works

A comprehensive list of currently available grants is on the Council Webpage – Community – Grants.

Grants available include:

- Taralga Wind Farm Community Fund – closes 30 March
- Gullen Range Wind Farm Community Grants – closes 13 April
- Community War Memorials Fund – closes 25 April

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

General Manager
GRANTS REPORT cont'd

ATTACHMENTS

Nil

General Manager - 15 March 2018

ITEM 12.5 **Joint Organisations - CBRJO**

FILE REFERENCE **I18/108**

AUTHOR **General Manager**

ISSUE

Providing updated details regarding Upper Lachlan Shire Council's formal participation in the Canberra Region Joint Organisation.

RECOMMENDATION That -

1. For the purposes of the resolution passed by Upper Lachlan Shire Council on Thursday, 21 December 2018 concerning the approval of Council's area being included in the Canberra Region Joint Organisation's area, that – in addition to those Council areas prescribed on the previous resolution – Council endorses the area of the Wingecarribee Shire Council area as being included in the area of the Canberra Region Joint Organisation.

BACKGROUND

The NSW State Government is currently in the process of formalising the creation of Joint Organisations. It is voluntary to join such an organisation and Council has previously formally considered as to whether it wishes to be part of the Canberra Region Joint Organisation.

REPORT

Since the adoption of the previous resolution of Upper Lachlan Shire Council at the Council Meeting held on 21 December 2017, Wingecarribee Shire Council has made application to become a member of the Canberra Region Joint Organisation and as such a new separate resolution by member Council's is required by the Office of Local Government to facilitate Wingecarribee Shire Council's membership.

Council's previous resolution:

446/17 **RESOLVED** by Cllr Searl and Cllr Cummins

1. *That the Upper Lachlan Shire Council inform the Minister for Local Government (Minister) of the Council's endorsement of the Minister recommending to the Governor the establishment of the Canberra Region Joint Organisation (CBRJO) in accordance with this resolution.*
2. *To approve the inclusion of the Upper Lachlan Shire Council's area in the Canberra Region Joint Organisation's area.*

General Manager

JOINT ORGANISATIONS - CBRJO cont'd

3. *That the Canberra Region Joint Organisation be established to cover the Upper Lachlan Shire Council's area and all of the following Council areas: Hilltops Council, Yass Valley Council, Goulburn Mulwaree Council, Queanbeyan Palerang Regional Council, Snowy Monaro Council, Upper Lachlan Shire Council, Eurobodalla Shire Council, Bega Valley Shire Council with the ACT Government to be an associate member.*
4. *That before 28 February 2018, the General Manager provide the Minister with a copy of this resolution including the date on which Upper Lachlan Shire Council made this resolution.*
5. *That, for the purpose of the Minister issuing a certificate under Section 400P of the Act, on the expiry of a period of 28 days from the making of this resolution, the General Manager inform the Minister that this resolution has not been rescinded.*

Joint Organisations are a key component of the local government reform process and have the ability to transform the way in which the NSW State Government and Local Government collaborate and set regional priorities to support local communities.

Joint Organisations can be formed with a minimum of 3 councils and those councils must lie within a State Planning Region as shown on figure 1 below:

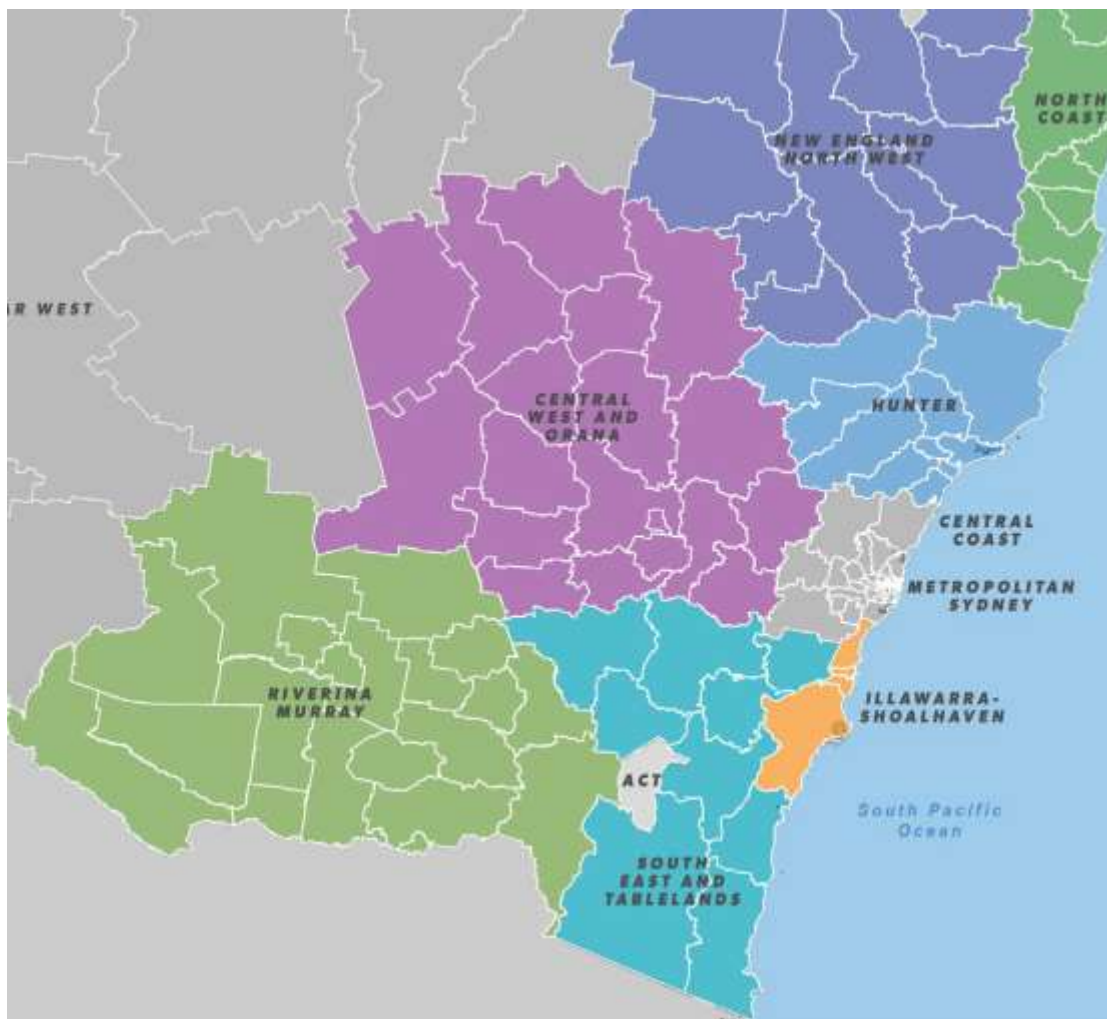


Figure 1 – State Planning Regions

General Manager

JOINT ORGANISATIONS - CBRJO cont'd

Upper Lachlan Shire Council is one of the 8 membership Councils of the CBRJO ; the other Councils being Bega Valley, Eurobodalla, Queanbeyan Palerang, Snowy Monaro, Yass Valley, Goulburn Mulwaree and Hilltops.

The advantages of a JO in regards to advocacy, collaboration, efficiency and alignment of priorities will well and truly outweigh the financial impact and commitment required by Council.

It is recommended that Upper Lachlan Shire Council formally resolve to include Wingecaribee Shire Council as part of the CBRJO.

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. For the purposes of the resolution passed by Upper Lachlan Shire Council on Thursday, 21 December 2018 concerning the approval of Council's area being included in the Canberra Region Joint Organisation's area, that – in addition to those Council areas prescribed on the previous resolution – Council endorses the area of the Wingecaribee Shire Council area as being included in the area of the Canberra Region Joint Organisation.

ATTACHMENTS

Nil

General Manager - 15 March 2018

ITEM 12.6 Action Summary - Council Decisions

FILE REFERENCE I18/107

AUTHOR General Manager

ISSUE

Details are provided of action taken with respect to Council decisions.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

Details are provided of action taken with respect to Council decisions.

REPORT

Summary sheet from the:-

Council Meeting: 17 August 2017

264/17	Council engages the services of a consultant who can prepare a business and economic development strategic plan specifically for the Upper Lachlan LGA and has the necessary contacts in both State and Federal Governments to be able to lobby on Councils behalf with a budget of approximately \$50,000.	DEP	Awaiting the release by the NSW Government, of the Regional Economic Development Strategy (REDS), for the Functional Economic Region (FER), which includes the Goulburn-Mulwaree, Yass Valley and Upper Lachlan LGA's.
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Council Meeting: 21 December 2017

428/17	Council introduce a kerbside green waste collection service to all existing Domestic Waste Management customers in the Shire commencing in July 2018.	DOW	Work in progress - awaiting survey results.
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Council Meeting: 15 February 2018

05/18	Council endorse the naming of the Gunning Showground Bar as "Paddy's Bar" in honour of the late Patrick Smith.	GM	Correspondence forwarded on 16 February 2018.
08/18	Council adopts the reviewed Outdoor Dining Policy.	EA	Placed in Policy Register and on the Website on 19 February 2018.
11/18	Council replaces the Emulsion Sprayer (Plant no 24) at a cost of \$20,700 + GST.	DWO	Order forwarded on 19 February 2018.
16/18	Crookwell Landfill Upgrade Project - Council adopt design Option B, to exclude the Crown Land.	DWO	Correspondence forwarded on 23 February 2018.
17/18	Council reaffirm its commitment to providing a green waste service but first make application for grant funding for the bin audits, education campaign and bin purchase.	MOO	Grant application to be submitted in April 2018.
18/18	Waste Less, Recycle More Grants - Council staff further investigate grant opportunities and advise Council on proposed applications.	MOO	Grant applications to be submitted as the funding programs open.
19/18	Council revote \$100,000 from its Gunning Sewerage Fund for the purchase of an emergency generator for Gunning Water and Sewer in the 2017/18 financial year.	MOO	Order forwarded on 8 March 2018.
20/18	Council approves the proposed installation of benches at no cost to the Council on the proviso that the seats will comply with the finalised Streetscape Plan.	DWO	Correspondence forwarded on 7 March 2018.
23/18	Council put on public display the Kerb and Gutter Construction – Contribution by Property Owners Policy for 28 days.	DWO	Advertisement and media release issued seeking public comment on 6 March 2018.

General Manager**ACTION SUMMARY - COUNCIL DECISIONS** cont'd

33/18	Council forwards a submission to the Office of Local Government with respect to the draft Model Code of Meeting Practice for Local Councils in NSW by Friday, 16 March 2018.	GM	Submission to be forwarded on 14 March 2018.
35/18	General Manager be given authority to submit a grant application to the Regional Tourism Product Development Program for the provision of visitor sign posting to improve the overall visitor experience and highlighting tourist activities in accordance with the Streetscape Theme Guide.	GO	Work in progress - grant application to be submitted.
38/18	Michael Walsh be accepted as a member of the 2018 Crookwell Potato Festival Organising Committee.	GM	Correspondence forwarded on 16 February 2018.
39/18	A letter be sent to Crookwell Taralga Aged Care (CTAC) inviting them to a meeting with Council representatives re/- Lot 3 DP 1112816	GM	Correspondence forwarded on 22 February 2018.
41/18	Council Building Concept Report - Council proceed with Option 1 and provide the General Manager authority to commission a brief based on Option 1 with the intention of submitting to 3 architectural firms for quotation to meet the brief.	GM	Brief to be formulated and forwarded to 3 architectural firms for quotation to meet the brief in March 2018.
42/18	Council staff prepare a report for Council at the 2018/19 Budget Workshop showing what shire routes outside of the villages currently receive a domestic collection service.	DWO	Report to be provided to the 2018/19 Budget Workshop on 19 March 2018.
43/18	The General Manager is given authority to engage the services of a consultant to make a submission to the Department of Environment and Planning in relation to the anomalies in the land use tables, particularly concerning the fact that self-storage units are prohibited in IN2 Light Industrial Zones.	DEP	Correspondence re/- consultant engagement forwarded on 19 February 2018.

General Manager**ACTION SUMMARY - COUNCIL DECISIONS** cont'd

47/18	Council appoints Julie Simpson and John Oke as the two community members to the Swimming Pool Review Committee.	GM	Correspondence forwarded on 22 February 2018.
48/18	Crookwell Golf Club Ltd - Beijing Jingneng Clean Energy (Australia) Holdings Pty Ltd - Lease Agreement.	GM	Correspondence forwarded on 22 February 2018.

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

Nil

14 REPORTS FROM OTHER COMMITTEES, SECTION 355 COMMITTEES AND DELEGATES

The following item is submitted for consideration -

14.1	Reports for the Month of March 2018	176
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Reports from Other Committees, Section 355 Committees and Delegates - 15 March 2018

ITEM 14.1

Reports for the Month of March 2018

RECOMMENDATION:

That Item 14.1 - [Minutes of Committee/Information] listed below be received:

1. Tony Foley Memorial Community Centre s355 Committee – Minutes from meeting held 23 January 2018.
2. Tourist Association – Minutes from meeting held 13 February 2018.
3. Breadalbane Hall Committee – Minutes from meeting held 25 February 2018.
4. Crookwell District Arts Council – Confirmation of 2018 Executive Committee.

ATTACHMENTS

1. ↓	Tony Foley Memorial Community Centre s355 Committee - Minutes from meeting held 23 January 2018	Attachment
2. ↓	Tourist Association - Minutes from meeting held 13 February 2018	Attachment
3. ↓	Breadalbane Hall Committee - Minutes from meeting held 25 February 2018	Attachment
4. ↓	Crookwell District Arts Council - Confirmation of 2018 Executive Committee	Attachment

Meeting opened at 4.45pm

23rd January 2018

1. Present:

Roslyn McLoughlin, Kelly Dowling, John Searl, Norman Hindley, Peter Foley, Margaret Dougall, Margaret McPherson, Ruth Aveyard

2. Apologies:

Tina Dodson

3. Minutes of previous meeting, Read by Julie Kennedy,

Moved Peter Foley, seconded Norman Hindley.

4. Business arising from Minutes

A discussion was held in regards to the building plan (mentioned in meeting 7th March 2017)

A priority list was established and correspondence to be sent to Tina (ULSC)

1. Both rooves/guttering and drainage
2. All toilets/ doors for WH&S compliance
3. Air-conditioning in GDCHS area
4. Painting
5. Stove/kitchen area of meeting area

5. Moved by John Searl, seconded by Peter Foley.

6. Correspondence: IN:

A Letter appointing John Searl as ULSC delegate.

Moved John Searl, seconded Kelly Dowling.

7. Financial report. Read by Norman Hindley

Moved Norman Hindley, seconded Kelly Dowling.

8. General Business

- 1 Norman Hindley recommended that Kerry Gribbin be approached as a committee member. Moved Norman Hindley, seconded Kelly Dowling.
- 2 New members to be given information to familiarise requirements of being a member. Julie / Ros will action
- 3 Ros McLoughlin referred to obtaining new chairs for the meeting room, (mentioned in meeting 7th March 2017); Julie Kennedy will make a grant application to Energy Development for approx. 30 chairs. Quotes to be obtained. Margaret McPherson will obtain one quote, Julie to provide two more.
- 4 Carpet cleaning: Andrew Simmons who provides services in Gunning has a Carpet cleaning machine, it not operating at the moment. As soon as it is working a request will be sent out to ask for the centre to be done. Ros McLoughlin mentioned that the S355 Committee funds can be used for this. Ros will action.

5 Key holders confirmed as Roslyn McLoughlin and Norman Hindley.

9. Next Meeting 3rd May 2018 @4.30pm

10. Meeting closed @5.30pm

Upper Lachlan Shire Council

MINUTES OF THE UPPER LACHLAN TOURIST ASSOCIATION MEETING HELD ON TUESDAY, 13TH FEBRUARY 2018, AT CROOKWELL VISITOR INFORMATION CENTRE.

Meeting commenced at 9.05 am

Present: Clr John Stafford, Clr John Searl, Clr Richard Opie, Clr Pam Kensit, Lucy Lindner, Judith Basile, Cristy O’Sullivan, Jan Pont, Wentworth Hill, Andrew Croke, Andrew Warren

1. WELCOME – John Stafford declared the meeting open.

2. APOLOGIES

Apologies were received from Margaret McPherson and Leslie Bush
Moved: J.Basile, R.Opie

3. DECLARATIONS OF INTEREST

Nil.

4. MINUTES OF PREVIOUS MEETING

Committee confirmed minutes as accurate without correction.
Moved: J.Searl, J.Basile

5. BUSINESS ARISING

- **RV Friendly** – A.Warren advised that the Goulburn-Crookwell Heritage Rail Group are unable to host public RV camping under their lease with John Holland. J.Stafford advised that there is a desire to push ahead with the Dump Point for Taralga ahead of any potential RV Friendly development.
 - o **TASK** – A.Warren to work with the Manager of Operations to evaluate Goodhew Park as a potential dump point site based on the upgrade works. If Goodhew is unviable to then push ahead with an installation at the eastern end of Cooper St as previously discussed.
- **Yass Sister City** – YVC advise that it is too early to judge the benefits of the relationship.

6. CORRESPONDENCE

Correspondence Items (a) – (b) accepted as read.
Moved: J.Searl, A.Croke

- a. Department of Premier and Cabinet - GCRT
- b. Upper Lachlan Mary Gilmore Society – thanks

7. TOURISM ACTIVITY REPORT

The Upper Lachlan Tourist Association receives the report and notes the information.

Moved: J.Searl, W.Hill

TASK – A.Warren to provide a Bathurst Rd/Upper Lachlan road network marketing campaign plan to the next ULTA meeting including a third party quote for development and implementation.

TASK – Federal Highway Billboard upgrade to use Pumpkin Pete as the face of Collector. Liaise with Gary Poile for a suitable image.

The ULTA agrees to accept the quote from OSKY Interactive Pty Ltd in the absence of any further quotes received from Paper Monkey, Wisdom or Crea8ive.

Moved: J.Basile, P.Kensit

8. REGIONAL DESTINATION MANAGEMENT PLAN

A.Warren advised that the final version plan is due to be presented to stakeholders in March. Shane O’Leary of DSNSW is going to facilitate the Tourism Working Group within CBRJO to lead the implementation of the plan.

9. FINANCE REPORT

The Upper Lachlan Tourist Association receives the report and notes the information.

Moved: J.Basile, R.Opie

10. SOUTHERN UPLANDS PROPOSAL

TASK – A.Warren to write a community engagement plan relating to branding of the region for recommendation to Council by the next ULTA meeting. Plan to include an explanation of why branding is important to a region.

Moved: L.Lindner, J.Basile

11. NEWSLETTER

Provided as information to the ULTA Committee.

12. STATISTICS

Provided as information to the ULTA Committee.

TASK – A.Warren to include regional statistics for comparison in future reports

13. GENERAL BUSINESS

- J.Basile raised the issue of Crookwell anniversary celebrations

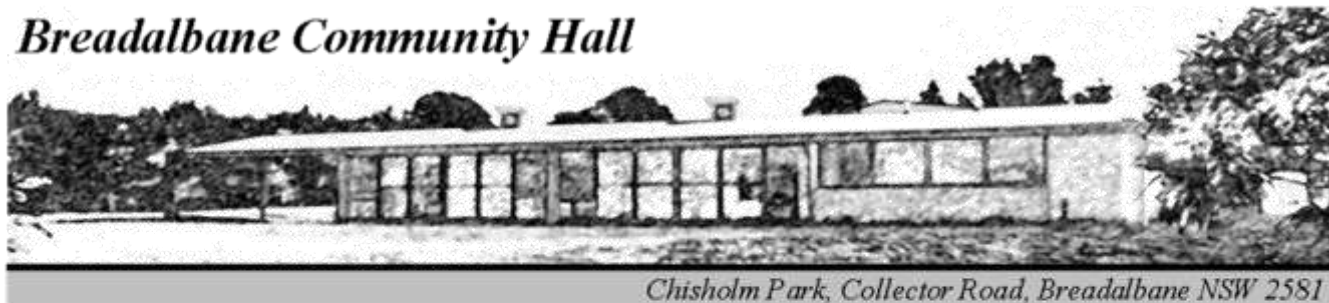
TASK – A.Warren to liaise with the Crookwell Historical Society

- John Stafford discussed the discovery of an aboriginal stone axe in the Taralga area which is now being cared for by the historical society. This discovery serves as direct evidence of the indigenous links to the region which has tourism potential.

Meeting closed 10.41am

Next meeting will be on Tuesday 10th April 2018 at 1pm at Crookwell Visitor Information Centre.

Breadalbane Community Hall



Breadalbane Hall General Meeting

Sunday 25th February 2018, commenced 4.00pm

MINUTES

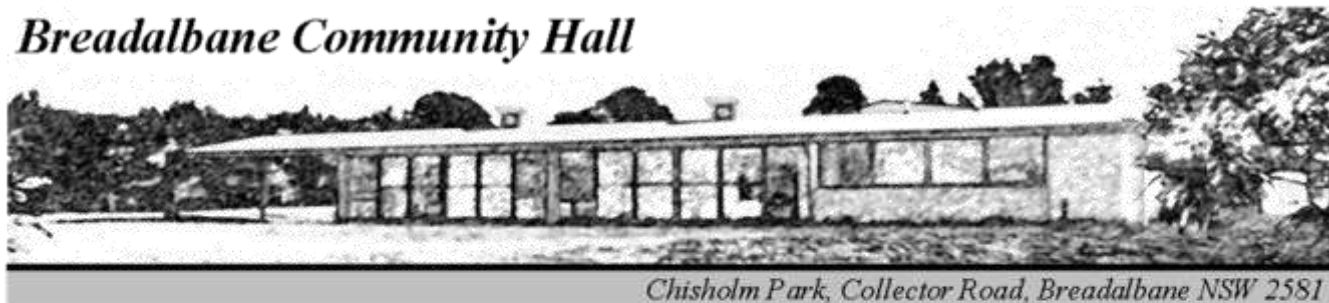
1. Present: Sally Hoskins, Rod Edwards, John Searl, Chrissie McLean, Ingrid Shumaker, Marion Schumacher, Sylvie Hayles, Tony Morrison, Sally McLean
Apologies: Sarah Kilby, Jenny Bell, Ben McLean, Vanessa Edwards, Libby Webster
2. Receive and endorse minutes from 26 Nov 2017 AGM and general meeting - endorsed unanimously
3. Treasurer's Report - see attached spreadsheet at conclusion of these minutes.
4. Correspondence - email received from Keith Brown of Gunning requesting information about St Silas Church. Jenny Bell, Sally Hoskins and Libby Webster all met with Keith last Friday at the church.
5. **General Business**
 - Report on Community Christmas gathering on Sun 3rd Dec - a successful evening held again, children really enjoyed the face painting. Thank you to Sarah Kilby and her Women's Health Lunch crew for funding the facepainting.
 - Proposal for purchase of BBQ jointly with RFS - Rod spoke on behalf of Cullerin-Breadalbane Rural Fire Brigade who propose to purchase a BBQ jointly with Breadalbane Hall. BBQ to be stored in the fire shed, purchased with each covering 50% costs. Research had been done on 2 options from BBQ Galore. Meeting unanimously agreed to support the proposal to a maximum Hall spend budget of \$150. Marion will research further options of suitable BBQ unit, and will liaise with Chris Kilby and Rod Edwards from RFB. Aim to purchase BBQ by early April, in time for Anzac Day event.
 - WWI & WWII soldiers memorial plaques progress - Sally McLean reported the plaques for the Memorial Wall are almost completed. Delivery anticipated by week of 5th Feb at latest. SM will then liaise with Shlomi to install the plaques on the wall.
 - Anzac Day 2018 event planning - Tony M has liaised with Gordon Wade at Goulburn RSL and obtained good advice and resources regarding the requirements for an Anzac Day ceremony. He

2018 Chairman: Sally McLean p: 02 4844 2211

2018 Treasurer: Christine McLean p: 02 4845 1323

2018 Hall Manager: Vanessa Edwards p: 02 4844 2285

Breadalbane Community Hall



will continue to liaise with Gordon and will follow-up on finding a Catafalqu Party and inviting an MC for the event. Sally M to liaise with Breadalbane School re opportunity for their involvement in the ceremony. Sally M is in the process of sending official invitations to dignitaries and the community, and will facilitate promotion of the event in Gunning Lions newsletter, Breadalbane Hall Facebook site and other opportunities. The officials' invitations will include an invitation to lay a wreath, and invitation to families in the community who may wish to lay a wreath. Tony Morrison has accepted the invitation to present the Commemorative Address.

The ceremony will commence with the official wall opening component then move into the Anzac Day ceremony. Chrissie will arrange a Guest Book for the day.

A special meeting will be held at 4pm on Sun 8th April, to finalise Anzac Day preparations.

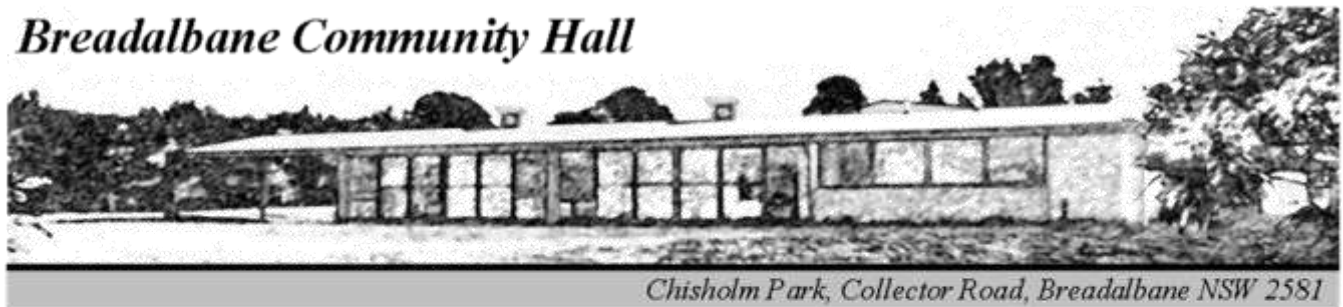
- Sound/speaker system - Chrissie, Marion and Sally M will investigate the purchase of a simple PA system to broadcast music and speeches. On each occasion that we have to hire a system it costs us \$200, so it could be a worthwhile investment to purchase a system. The Anzac Day event will need a sound system for the music and the speakers - committee to decide by email correspondence on the purchase option, once research has been done.
- Flag pole - Thank you to John Searl who was instrumental in facilitating the donation of a flagpole to Breadalbane Hall by ULSC. Thank you to ULSC for the kind donation of the flagpole. The flagpole was superfluous to needs at Gunning, and has been delivered to the Hall by ULSC works team. Rod offered to do some minor repairs to the timber structure, and to give the pole a fresh coat of paint. Rod will discuss with Campbell Boileau at Aust Stockyards re making a steel angle frame structure to support the flagpole in the ground. General agreement was that the flagpole will be installed beside the Memorial Wall, with exact location to be confirmed at time of install. Marion has spoken with our federal and state members of parliament who have both donated a flag for the pole. Thank you to Angus Taylor for the donation of an Australian national flag. Thank you to Pru Goward for the donation of a NSW state flag.
- Grounds working bee - the meeting agreed to hold a working bee on Sat 14th April to tidy up the grounds and remove impediments to the mower such as uneven ground in the tree area and in the church grounds, and to install the flag pole. The new BBQ will be given it's test run on that day for a sausage sizzle lunch. Sally H offered to liaise with the St Silas Church group to assist with the working bee.

2018 Chairman: Sally McLean p: 02 4844 2211

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Breadalbane Community Hall



- Pergola - progress on planning to install slab only. 2 quotes have been received for the preparation and installation of the slab, best quote being \$17,160 inc GST. Meeting agreed to apply for funding assistance for 40% (\$6,864) of the cost, with the Hall funds meeting 60% (\$10,296). Veolia Mulwaree Trust grants application process is currently open - Sally M to submit an application to VMT for a grant. Gullen Range Windfarm Community Grants has also just opened. Sally M to submit application there also.

The question was asked if there would be enough benefit in having a slab only. In support of the decision made at Nov 2017 meeting, the meeting again agreed there would definitely be benefit - protection of the exposed wall along the front (where the building was always intended to have a verandah built), space for tables and chairs in good weather to expand function space, market umbrellas could be temporary sun protection option to be considered in near future, solid ground for the picnic table, nice area for parents to supervise the children on the playground equipment, vastly expanded standing area for drinks and gathering during functions, slab will have footings as per the engineering plans for the pergola so will be a suitable stage 1 of the pergola process.

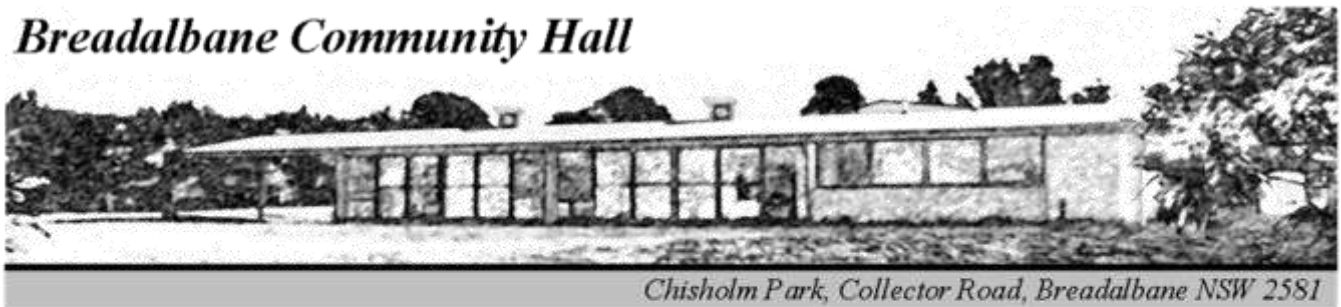
- 2018 social events general plan
 - Christmas Party - Sally H reported a request from the St Silas Church group to hold the Christmas Party later in Dec so to be close to Christmas. If this was acceptable the Church would like to host carol singing in the church, before dinner in the hall. The meeting agreed this was a good idea. The meeting resolved to hold the Christmas Carols and Dinner on Sunday 16 Dec 2018, date as suggested by St Silas Church group.
 - Community Progressive Dinner - initial discussions with representatives from the RFS and St Silas Church indicated support to hold another progressive dinner as the last one was so successful. After further discussion the meeting agreed to propose to hold the Progressive Dinner Biannually to keep the event fresh and not to overload the busy calendar of the Hall committee. Sally M to discuss this decision with RFS, and BPS, Sally H to advise St Silas Church group.
 - Women's Health Lunch - Sarah Kilby has indicated her intention to organise another lunch during Women's Health Week in Sept 2018. Hall will support Sarah in her planning for this event.

2018 Chairman: Sally McLean p: 02 4844 2211

2018 Treasurer: Christine McLean p: 02 4845 1323

2018 Hall Manager: Vanessa Edwards p: 02 4844 2285

Breadalbane Community Hall



- Breadalbane Bush Bash/Alternative event - discussion was held around options for a Hall fundraising event for 2018. There is some preference to keep the Bush Bash event going, although it is also felt it needs a refresh. Suggestions were made for a Halloween event in late Nov, or a Trivia night in perhaps August. Item held over to May meeting for further discussion, decision, and planning. There was also suggestion to host a Remembrance Day event on the 11 Nov 2018 as the centenary of the end of WWI.
 - Picnic table and bench seat progress report - the picnic table has been received. It looks good and is a welcoming invitation to come and sit down, currently under the front portico. The picnic table will remain being not fixed in place so it can be moved to preferred locations at different times. The bench seat is in progress, to be delivered in near future. Thank you to ULSC for the picnic table with seats.
6. Other Business - there being no other business the meeting closed at 6pm

Meeting Close 6.00pm

Next Meetings:

Sun 8th April, 4pm - Anzac Day planning meeting

Sat 14th April, 9am - working bee for grounds tidy and flagpole install, sausage sizzle lunch

Sun 27th May, 4pm - general meeting

Sun 26th August, 4pm - general meeting

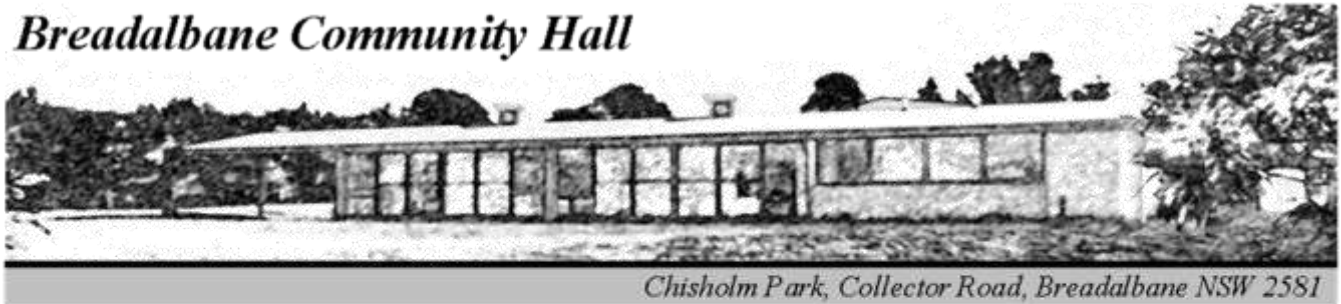
Sun 25th November, 4pm - AGM and general meeting

2018 Chairman: Sally McLean p: 02 4844 2211

2018 Treasurer: Christine McLean p: 02 4845 1323

2018 Hall Manager: Vanessa Edwards p: 02 4844 2285

Breadalbane Community Hall



Treasurers Report 25/2/18

Opening Balance of Everyday Account 20051579	\$11,906.70 at 1/7/17
Closing Balance	\$14,415.78 at 21/12/17
Investment Account 200809838	\$21,000
Reward Savers Account 200638492	\$50.22
Total amount	\$35,466

Womens Health Lunch	\$1,511 (\$200 from Fifes not incl) to distribute from Everyday Account.
Balance of Everyday Account	\$12,904.28

Funds available	\$21,000
	\$ 50.22
	<u>\$12,904.28</u>
Total	<u>\$33,954.50</u>
Less Special	
Grants	<u>\$9,658.71</u>
Cash at hand	\$24,295.79 at 21/12/17

An Account 200638492 Fixed Term Deposit 90 days was opened and \$21,000 was transferred with an interest rate of 2.10%.

Maturity date is 10th May.

It was deemed appropriate to retain our reward savers account as these are no longer available and any new account requires a fee of \$6 per month.

A balance of \$50.22 is retained in the account

NB Comprehensive expenses and income spreadsheet available on request to Treasurer or Chairman

2018 Chairman: Sally McLean p: 02 4844 2211

2018 Treasurer: Christine McLean p: 02 4845 1323

2018 Hall Manager: Vanessa Edwards p: 02 4844 2285

Crookwell District Arts Council
P O Box 224
CROOKWELL NSW 2583

20th February 2018

General Manager
Upper Lachlan Shire Council
P O Box 42
GUNNING NSW 2581

Attention: John Bell

UPPER LACHLAN SHIRE COUNCIL
GUNNING OFFICE
26 FEB 2018
File No:

Dear John,

I am writing on behalf of the members of the Crookwell District Arts Council to advise the following:

The appointment of a Patron has been made and was bestowed upon member, Mrs Margaret Shepherd, on 30th November 2017.

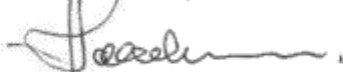
She has been an active member of the executive committee since inception and her contribution has played a large part in the success of the gallery.

I confirm that the 2018 executive committee is as follows:

President, Ms Margaret Carr
Treasurer: Ms Karen Harwood
Secretary: Mr Jeremy Goodman

Thank you for the Upper Lachlan Shire Council's continuing support.

Yours faithfully,



Jeremy Goodman
Secretary
Crookwell District Arts Council

16 NOTICES OF MOTION

The following item is submitted for consideration -

16.1	Notice of Rescission Motion	190
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Notices of Motion - 15 March 2018

ITEM 16.1

Notice of Rescission Motion

I, Councillor Ron Cummins hereby give notice that at the next Ordinary Meeting of Council I will move the following motion:-

“We, Clr Cummins, Clr Opie and Clr Stafford move that Council Resolution 17/18 NSW EPA Organic Collection Grants is rescinded.”

If Resolution 17/18, NSW EPA Organic Collection Grants is rescinded, then it is proposed that Council implement its current resolution to provide a green waste service to commence by September 2018 and that Council make an application for grant funding to extend this service to provide a regular fortnightly service, provide kitchen caddies to all property owners who have a green waste bin, and to include a bin audit and a comprehensive education campaign.



Clr R Cummins



Clr R Opie



Clr J Stafford

ATTACHMENTS

Nil

17 QUESTIONS WITH NOTICE

There were no items submitted for this section at the time the Agenda was compiled.

General Manager's Statement

Confidentiality

Councillors and staff are reminded of their obligations in respect to the need for confidentiality and not disclose or otherwise misuse the information which is about to be discussed, failure to do so could result in a reference to the Pecuniary Interest and Disciplinary Tribunal and/or result in a prosecution in accordance with Sec. 664 of the Act for which the maximum penalty is \$5,500.

CONFIDENTIAL SESSION

Section 10A(2) of the Local Government Act, 1993 provides that Council may, by resolution, close to the public so much of its meeting as comprises the receipt or discussion of matters as listed in that section, or for any matter that arises during the course of business during the meeting that should be treated as confidential in accordance with Section 10(2) of the Act.

Council's Agenda for this meeting contains reports that meet the criteria specified in Section 10A(2) of the Act. To consider these reports in confidential session, Council can adopt the following recommendation:

RECOMMENDATION

That, in accordance with Section 10A(2) of the Local Government Act, 1993, the Public and the Press be excluded from the meeting to enable Council to determine Item 18.1/18.2 in confidential session for the reasons indicated:

Item 18.1 Staffing Matters

This report is considered to be confidential in accordance with Section 10A(2a) of the Local Government Act, 1993, as it relates to personnel matters concerning particular individuals.

Item 18.2 Procurement of replacement truck for the infrastructure construction team

This report is considered to be confidential in accordance with Section 10A(2c) of the Local Government Act, 1993, as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

This report is considered to be confidential in accordance with Section 10A(2d(i)) of the Local Government Act, 1993, as it relates to commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

This report is considered to be confidential in accordance with Section 10A(2d(ii)) of the Local Government Act, 1993, as it relates to commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the council.

18 CONFIDENTIAL SESSION

The following items are submitted for consideration -

- 18.1 Staffing Matters
- 18.2 Procurement of replacement truck for the infrastructure
 construction team