

**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
**ORDINARY MEETING OF COUNCIL**  
**HELD IN THE COUNCIL CHAMBERS**  
**ON 15 APRIL 2021**

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**PRESENT:** Mayor J Stafford (Chairperson), Cr P Culhane, Cr J Searl, Cr D O'Brien, Cr P Kensit, Cr J Wheelwright, Cr B McCormack, Ms C Worthy (General Manager), Mr A Croke (Director Finance and Administration), Mr G Lacey (Director of Infrastructure), Mr V Straw (Manager of Environment & Planning), Miss K Dewar (Executive Assistant) and Mr C Gordon (Media Officer)

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**THE MAYOR DECLARED THE MEETING OPEN AT 09:03am**

**SECTION 1: NOTICE OF WEBCASTING/AUDIO RECORDING OF MEETING**

*Mayor Stafford advised that the meeting is being webcast live and audio recorded in accordance with Council Code of Meeting Practice.*

**SECTION 2: APOLOGIES & LEAVE OF ABSENCE**

There were no apologies.

**SECTION 3: CITIZENSHIP CEREMONY**

Nil

**SECTION 4: DECLARATIONS OF INTEREST**

Nil

**SECTION 5: CONFIRMATION OF MINUTES**

**ITEM 5.1** **RESOLVED** by Cr Searl and Cr McCormack

**42/21**

That the minutes of the Ordinary Council Meeting held on 18 March 2021 be adopted.

- CARRIED

**Councillors who voted for:-** Crs P Culhane, P Kensit, D O'Brien, B McCormack, J Searl, J Stafford, J Wheelwright.

**Councillors who voted against:-** Nil

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**SECTION 6: MAYORAL MINUTES**

**ITEM 6.1 MAYORAL MINUTE**

**43/21** **RESOLVED** by Mayor Stafford and Cr Searl

That Council receive and note the activities attended by the Mayor for March 2021 and April 2021.

- CARRIED

**Councillors who voted for:-** Crs P Culhane, P Kensit, D O'Brien, B McCormack, J Searl, J Stafford, J Wheelwright.

**Councillors who voted against:-** Nil

**SECTION 7: PRESENTATIONS TO COUNCIL/PUBLIC**

Nil

**SECTION 8: CORRESPONDENCE**

**ITEM 8.1 CORRESPONDENCE FOR THE MONTH OF APRIL 2021**

**44/21** **RESOLVED** by Cr Searl and Cr McCormack

That Item 8.1 - [Correspondence/Information] listed below be received:

1. Office of Local Government – Circular 21-01 – Transitioning back to in-person Council and Committee meetings.
2. Office of Local Government – Circular 21-02 – Temporary exemption from the requirement for councillors to attend meetings in person.
3. Australian Local Government Association – Newsletter April 2021.
4. Office of Local Government – e-newsletter – 19 March 2021.

- CARRIED

**Councillors who voted for:-** Crs P Culhane, P Kensit, D O'Brien, B McCormack, J Searl, J Stafford, J Wheelwright.

**Councillors who voted against:-** Nil

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**SECTION 9: LATE CORRESPONDENCE**

Nil

**SECTION 10: INFORMATION ONLY**

**ITEM 10.1-10.5 INFORMATION ONLY ITEMS**

**45/21** **RESOLVED** by Cr Searl and Cr Culhane

1. Council receives and notes reports 10.1-10.5 as information.

- CARRIED

**Councillors who voted for:-** Crs P Culhane, P Kensit, D O'Brien, B McCormack, J Searl, J Stafford, J Wheelwright.

**Councillors who voted against:-** Nil

**REPORTS FROM STAFF AND STANDING COMMITTEES**

**SECTION 11: ENVIRONMENT AND PLANNING**

**ITEM 11.1 COUNCIL MANAGED CROWN LAND RESERVES CATEGORISATION**

**46/21** **RESOLVED** by Cr Searl and Cr O'Brien

1. The Council adopt the attached list of 20 properties with their categorisation of Community Land and advise the Minister for Local Government of the decision.

- CARRIED

**Councillors who voted for:-** Crs P Culhane, P Kensit, D O'Brien, B McCormack, J Searl, J Stafford, J Wheelwright.

**Councillors who voted against:-** Nil

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| Reserve Number | Use                              | Community Categorisation | Short Description                    |
|----------------|----------------------------------|--------------------------|--------------------------------------|
| R530033        | PUBLIC RECREATION                | SPORTSGROUND             | DALTON RECREATION GROUND             |
| R530032        | PUBLIC RECREATION                | SPORTSGROUND             | COLLECTOR PARK                       |
| R530031        | PUBLIC PARK                      | GENERAL COMMUNITY USE    | RECREATION PARK , SHOWGROUND GUNNING |
| R94620         | PUBLIC RECREATION                | GENERAL COMMUNITY        | DALTON SHOWGROUND                    |
| R88418         | PUBLIC RECREATION                | SPORTSGROUND             | MEMORIAL PARK, SPORTING OVAL         |
| R87445         | PUBLIC RECREATION                | GENERAL COMMUNITY USE    | ABERCROMBIE RESERVE                  |
| R85006         | PUBLIC RECREATION                | WATERCOURSE              | NARRAWA RD BRIDGE RESERVE            |
| R82784         | CAMPING, RESTING PLACE           | GENERAL COMMUNITY USE    | ABERCROMBIE RESERVE                  |
| R81256         | PUBLIC RECREATION                | SPORTSGROUND             | GUNNING GOLF CLUB                    |
| R75991         | RESTING PLACE                    | GENERAL COMMUNITY USE    | RESTING PLACE TUENA CREEK BRIDGE     |
| R74448         | RESTING PLACE, WATER SUPPLY      | GENERAL COMMUNITY USE    | CORNER RMR248W & MR54                |
| R73547         | PUBLIC RECREATION                | SPORTSGROUND             | TODKILL PARK, LIN COOPER FIELDS      |
| R71946         | PUBLIC RECREATION, RESTING PLACE | WATERCOURSE              | KIAMA CREEK RESERVE                  |
| R71902         | REST PARK                        | PARK                     | GOODHEW PARK                         |
| R63039         | PUBLIC RECREATION                | SPORTSGROUND             | TUENA RECREATIONAL RESERVE           |
| R62736         | PUBLIC RECREATION                | SPORTSGROUND             | GUNNING SWIMMING POOL, BARBOUR PARK  |
| R62733         | ACCESS                           | SPORTSGROUND             | GUNNING POOL OLD ACCESS              |
| R45294         | PUBLIC RECREATION                | SPORTSGROUND             | COLEMAN PARK CROOKWELL SWIMMING POOL |
| R42216         | PUBLIC RECREATION                | PARK                     | RAILWAY PARK                         |
| R41136         | PUBLIC RECREATION                | SPORTSGROUND             | BIGGA OVAL                           |

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**ITEM 11.2 COLLECTOR AMENDMENT TO THE LSPS AND HOUSING STRATEGY**

**47/21** **RESOLVED** by Cr Searl and Cr Wheelwright

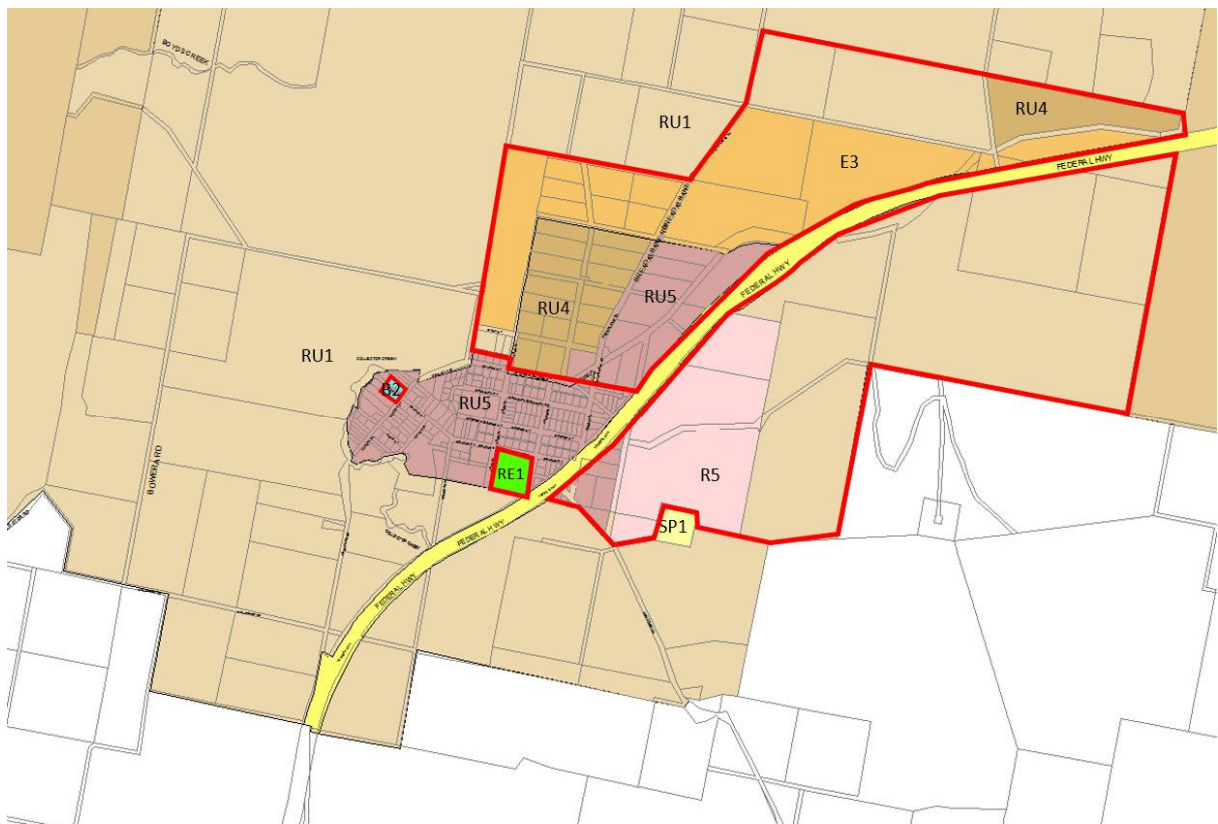
1. The Council amend the LSPS investigation map for Collector by removing Map 1 and replacing it with Map 2.

- CARRIED

**Councillors who voted for:-** Crs P Culhane, P Kensit, D O'Brien, B McCormack, J Searl, J Stafford and J Wheelwright

**Councillors who voted against:-** Nil

**MAP 2**



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**ITEM 11.3            COMMUNITY CONSULTATION CHARACTER STATEMENTS AND  
MASTER PLANS**

**48/21                 RESOLVED by Cr Searl and Cr McCormack**

1.    The Council note the community consultation program.

- CARRIED

**Councillors who voted for:-**            Crs P Culhane, P Kensit, D  
O'Brien, B McCormack, J Searl,  
J Stafford and J Wheelwright

**Councillors who voted against:-**    Nil

**SECTION 12:        INFRASTRUCTURE DEPARTMENT**

Nil

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**SECTION 13: FINANCE AND ADMINISTRATION**

**ITEM 13.1 INTEGRATED PLANNING AND REPORTING - ADOPTION OF DRAFT PLANS FOR PUBLIC EXHIBITION**

**49/21** **RESOLVED** by Cr Searl and Cr Culhane

1. Council, in accordance Sections 403-406, of the Local Government Act 1993, and Sections 8A-8C, of the Local Government Act 1993, place on public exhibition the following suite of draft plans:-
  - Operational Plan 2021/2022;
  - Delivery Program 2021/2022 – 2024/2025;
  - Resource Strategy documents including:-
    - Long Term Financial Plan 2021 – 2030;
    - Infrastructure Plan 2021 – 2030;
    - Workforce Plan 2021/2022 – 2024/2025.

The public exhibition period commences Wednesday, 21 April 2021 to Friday, 21 May 2021 inclusive, with copies of each plan available for viewing at Council administration offices, on Council's website and a link is provided to Council's Facebook Page.

- CARRIED

**Councillors who voted for:-** Crs P Culhane, P Kensit, D O'Brien, B McCormack, J Searl, J Stafford and J Wheelwright

**Councillors who voted against:-** Nil

**SECTION 14: GENERAL MANAGER**

**ITEM 14.1 GREENWASTE COLLECTION**

**50/21** **RESOLVED** by Cr O'Brien and Cr Kensit

1. Council resolves to extend green-waste collection to twelve months of the year.
2. Costs associated with the 12 month green-waste collection services to be charged as part of the domestic waste management charges.

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3. Council continue to consider other recycling options in the waste services area.

- CARRIED

**Councillors who voted for:-** Crs P Culhane, P Kensit, D O'Brien, B McCormack, J Stafford and J Wheelwright

**Councillors who voted against:-** Cr J Searl

**ITEM 14.2**                    **ULSC STAFF ORGANISATION RESTRUCTURE**  
**51/21**                            **RESOLVED** by Cr Searl and Cr McCormack

1. Council receive and note the report as information.

- CARRIED

**Councillors who voted for:-** Crs P Culhane, P Kensit, D O'Brien, B McCormack, J Searl, J Stafford and J Wheelwright

**Councillors who voted against:-** Nil

**SECTION 15: LATE REPORTS**

Nil

**COMMITTEES AND DELEGATES**

**ITEM 16.1**                    **REPORTS FROM COMMITTEES FOR THE MONTH OF**  
**52/21**                            **MARCH/APRIL**  
**RESOLVED** by Cr Searl and Cr Wheelwright

That Item 16.1 - Minutes of Committee/Information listed below be received:

1. Audit, Risk and Improvement Committee – Minutes from meeting held 17 March 2021.

**53/21**                            **RESOLVED** by Cr Searl and Cr Wheelwright that –



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1. Items 4.1- 4.6 listed below be adopted.

**ITEM 4.1 INVESTMENTS FOR THE MONTH OF FEBRUARY 2021**

1. The report on Council investment portfolio is received and noted as information.

**ITEM 4.2 NSW AUDIT OFFICE - REPORT ON PROCUREMENT MANAGEMENT IN LOCAL GOVERNMENT**

1. The NSW Audit Office report on Procurement Management in Local Government is received and information noted.

**ITEM 4.3 LOCAL GOVERNMENT ACCOUNTING CODE UPDATE 2020/2021**

1. The report on the Local Government Code of Accounting Practice and Financial Reporting Code Update for 2020/2021 be received and the information noted.
2. That the Committee express concern regarding the removal of the reporting line for unrestricted cash and reformatting of the Code of Accounting Practice and Financial Reporting.

**ITEM 4.4 2019/2020 NSW AUDIT OFFICE FINAL AUDIT MANAGEMENT LETTER**

1. The NSW Audit Office Final Management Letter on the external audit for the year ended 30 June 2020 be received and the management responses with agreed timeframes for addressing all audit issues is endorsed.

**ITEM 4.5 RISK MANAGEMENT AND INTERNAL AUDIT FRAMEWORK AMENDMENTS**

1. Council receive and note the report on Risk Management and Internal Audit framework.

**ITEM 4.6 CHAIRPERSON REPORT**

1. The Committee Chairperson's Report is received and information noted.

- CARRIED

**Councillors who voted for:-**

Crs P Culhane, P Kensit, D  
O'Brien, B McCormack, J Searl,  
J Stafford and J Wheelwright

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**Councillors who voted against:-** Nil

2. Terry Lovelock - Notice of Resignation - Collector Oval 355 Committee – 30 March 2021

**RESOLVED** by Cr Searl and Cr Culhane that –

**54/21**

1. Council write to Collector Oval 355 Committee accepting the resignation of Terry Lovelock.

- CARRIED

**Councillors who voted for:-** Crs P Culhane, P Kensit, D O'Brien, B McCormack, J Searl, J Stafford and J Wheelwright

**Councillors who voted against:-** Nil

**SECTION 17: NOTICES OF MOTION**

**ITEM 17.1 NOTICE OF MOTION - INTRODUCING OF HYBRID VEHICLES**

**55/21**

**RESOLVED** by Cr Kensit and Cr Searl

“That council investigate and consider the introduction of Hybrid vehicles as a transition to electronic vehicles in the future’.

- CARRIED

**Councillors who voted for:-** Crs P Culhane, P Kensit, D O'Brien, B McCormack, J Searl, J Stafford and J Wheelwright

**Councillors who voted against:-** Nil

**ITEM 17.2 NOTICE OF MOTION - EV CHARGING STATIONS**

**56/21**

**RESOLVED** by Cr Kensit and Cr Searl

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“That Council examine the option for EV charging stations within the Local Government Area”.

- CARRIED

**Councillors who voted for:-** Crs P Culhane, P Kensit, D O'Brien, B McCormack, J Searl, J Stafford and J Wheelwright

**Councillors who voted against:-** Nil

**SECTION 18: QUESTIONS WITH NOTICE**

Nil

**CLOSED COUNCIL ITEMS**

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in 10A (2) of the Act and should be dealt with in a part of the meeting closed to the public and the media.

***Note:** Pursuant to Clause 25(1) of the Local Government (Meetings) Regulation, Council invites verbal representation by members of the public about whether the items listed below should not be considered by Council in a Closed Meeting. The items are:*

**57/21**                    **RESOLVED** by Cr Searl and Cr Wheelwright

1. That Council move into Closed Council to consider business identified, together with any late reports tabled at the meeting.
2. That pursuant to of the Local Government Act 1993: the press and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of sections 10A(2) , 10A (2c), 10A(2d(i), as outlined above.
3. That the report relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.

- CARRIED

**Councillors who voted for:-** Crs P Culhane, P Kensit, D O'Brien, B McCormack, J Searl, J Stafford and J Wheelwright

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**Councillors who voted against:- Nil**

Council closed its meeting at 10:01am and the public, staff and press left the meeting.

**58/21**                    **RESOLVED** by Cr Searl and Cr Wheelwright

That Council move out of Closed Council and into Open Council.

- CARRIED

**Councillors who voted for:-**                    Crs P Culhane, P Kensit, D  
O'Brien, B McCormack, J Searl,  
J Stafford and J Wheelwright

**Councillors who voted against:- Nil**

Open Council resumed at 10:42am.

**Resolutions from the Closed Council Meeting**

The following resolutions of Council, while the meeting was closed to the public, were read to the meeting by the Mayor.

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**SECTION 19: CONFIDENTIAL SESSION**

**ITEM 19.1 MULTIPURPOSE AQUATIC AND ACTIVITIES CENTRE - CROOKWELL - TENDER**

**59/21** **RESOLVED** by Cr Searl and Cr Kensit

1. Council accept Lloyd Group Pty Ltd – Phase 1 Submission and contract value of \$2,717,816 (GST inclusive) for the construction of Outdoor pool, promenade and plant building for the Multipurpose Aquatic & Activity Centre – Crookwell.
2. Council allocate from unrestricted cash \$785K to assist in funding Stage 1 for the Multipurpose Aquatic & Activity Centre – Crookwell.

- CARRIED

**Councillors who voted for:-** Crs P Culhane, P Kensit, D O'Brien, B McCormack, J Searl, J Stafford and J Wheelwright

**Councillors who voted against:-** Nil

**THE MEETING CLOSED AT 10:42am**

Minutes confirmed 20 MAY 2021

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Mayor