



## **REQUIREMENTS FOR WORK WITHIN LOCAL AND REGIONAL ROAD RESERVE**

**Requirements for completion of works within the public road reserve such as urban and rural access construction that results in pedestrian or vehicular traffic disruption/ interaction.**

1. Copy of proposed design or sketch.
  2. Form requesting approval under Section 138 of the NSW Roads Act 1993.
  3. Copy of a Work Health & Safety Site Specific Plan for professional contractors.
  4. Certificate of Currency for:
    - Public Liability Insurance Policy (\$20 million working on roads with Upper Lachlan Shire Council );
    - Workers Compensation Insurance Policy;
    - Compulsory Third Party (CTP) insurance;
    - Comprehensive insurance of plant and vehicles to be used on site;
  5. Traffic Control Plan (TCP) for the works that have been prepared by an accredited person is required for work within the road carriageway.

For work on the footpath a sketch will suffice, provided a risk assessment is supplied as part of the original request.

Owners constructing must provide at least a sketch of how they will make the site safe for works within the footpath.
- Documentation will need to be forwarded to Council's Engineering Department for review and approval prior to working on the roadside.
  - The location or positioning of access will need to be approved by Council's Engineering Department prior to work commencing.
  - Council Engineering Department will advise of site specific requirements for the access, covering (but not limited to) pipe requirements, dimensions, standard drawings if applicable, gravel thicknesses etc.
  - Requests to undertake work on Main Road 54 (Goulburn / Bathurst Road) should be made directly to Roads and Maritime Services. Requests related to Crown Roads must be referred to NSW Government directly.

**PLEASE NOTE:** Formwork and reinforcement for urban driveways require inspection by Engineering Staff prior to pouring of concrete. **At least 48 hours notice** will be required to arrange and conduct the inspection.