



# Operational Plan 2021 - 2022



# 2021/2022 OPERATIONAL PLAN

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## 1. WELCOME TO THE OPERATIONAL PLAN – MAYORAL MESSAGE



As Mayor I am pleased to announce the Upper Lachlan Shire Council Operational Plan has been finalised after a public exhibition period.

The Operational Plan outlines the principal activities of Council in 2021/2022 to address the Tablelands Regional Community Strategic Plan (CSP) strategic priorities and allocates responsibility for each activity. The Operational Plan details the program actions and performance indicators against the CSP Strategic Pillars.

The Operational Plan forms part of Council's Integrated Planning and Reporting Framework and details Upper Lachlan Shire Council's principal activities and budget for the coming twelve month period. The Operational Plan is a sub-set of the Delivery Program which outlines a 4 year Delivery Program and aims to implement the strategies in Council's 20 year forward program established in the Tablelands Regional Community Strategic Plan 2016-2036.

Upper Lachlan Shire Council has projected a net consolidated operating budget surplus (before capital grants and contributions) of \$328,620 in 2021/2022. A net consolidated budget cash flow deficit of \$3.539 million is projected which includes over \$1.2 of cash transferred from reserves necessary to assist in funding the capital expenditure projects.

Upper Lachlan Shire Council has prepared a comprehensive capital expenditure works program for the Shire totalling \$30 million in 2021/2022. This is the largest annual capital works program in the history of the Council. The capital works program outlines the plant fleet replacements, roads, bridges, waste centres, water supply and sewer project works along with a number of projects desired by our community.

Councillors have tried to address the requests from all sections of the community. Upper Lachlan Shire Council welcomes the participation from the community, the ratepayers and residents of the Shire into compiling the Operational Plan.

A handwritten signature in black ink that reads "J. Stafford".

**Clr John Stafford**  
**Mayor**

## 2. GENERAL MANAGER'S SYNOPSIS



The Operational Plan is presented in accordance with the provisions of the Local Government Act 1993 and Local Government (General) Regulation 2005.

Council received pre-plan public submissions to the Operational Plan in December 2020. These submissions were reviewed on 29 March 2021 in developing this Operational Plan.

All NSW Councils are limited to a maximum 2% increase in total rates income this year, this equates to an estimated increase in total of \$156,000. As a result of this minimal increase Council has been restricted in its ability to meet core activity responsibilities and restricted Council's ability to fund public submission requests from the community.

The 2021/2022 Operational Plan provides a snapshot of the service delivery targets, specific tasks and major capital works. The Revenue Policy incorporates the following:-

- *General (Ordinary) Rates will increase by 2%, dollar value increases will vary within each individual rating category;*
- *Water Supply Access Charge and Water Availability Charge will increase by 5% or \$23 per service;*
- *Water usage (consumption) charge will increase by 5%, dollar value increases will vary for each individual service dependent upon water consumption;*
- *Stormwater Annual Charges will have a zero increase;*
- *Sewer Best Practice Pricing Access Charges will increase by 5% or \$41 per service;*
- *Domestic Waste Management Annual Charge will increase by 13% or \$64 per service;*
- *Commercial Waste Annual Charge will increase by 13% or \$75 per service;*
- *Rural Waste Annual Charge will increase by 5% or \$11.00 per Assessment; and*
- *Domestic Waste Management Availability Charge and Commercial Waste Availability Charge will increase by 5% or \$10.00 per Assessment.*

The Operational Plan is available for viewing at the three Council Offices and Council libraries. The Operational Plan is also available to download from the Council's website [www.upperlachlan.nsw.gov.au](http://www.upperlachlan.nsw.gov.au) and a link is provided on Council's FaceBook page.

A handwritten signature in blue ink, appearing to read 'Colleen Worthy', written over a faint circular stamp or watermark.

Colleen Worthy  
**General Manager**

### 3. ELECTED REPRESENTATIVES / COUNCILLORS



**MAYOR**  
**Cl John Stafford**

70 Macarthur Street  
Taralga NSW 2580

**M** 0419 0145 40  
**E** john\_thesanctuary@bigpond.com



**DEPUTY MAYOR**  
**Cl John Searl**

PO Box 4002  
Dalton NSW 2581

**P** (02) 4845 6337  
**M** 0405 060 347  
**E** johnsearl@hotmail.com



**Cl Darren O'Brien**

14 Crown Street  
Crookwell NSW 2583

**P** (02) 4832 0501  
**M** 0409 821 003  
**E** bucketsob@hotmail.com



**Cl Paul Culhane**

7012 Boorowa Road  
Lost River 2583

**M** 0410 622 798  
**E** pculhane.ulsc@live.com.au



**Cl Pam Kensit**

339 Fish River Road  
Crookwell NSW 2583

**P** (02) 4836 5203  
**M** 0400 360 331  
**E** pamkensit@gmail.com



**Cl James Wheelwright**

"Phils River"  
Crookwell NSW 2583

**P** ((02) 48342149  
**E** jmwheelwright@hotmail.com



**Cl Brian McCormack**

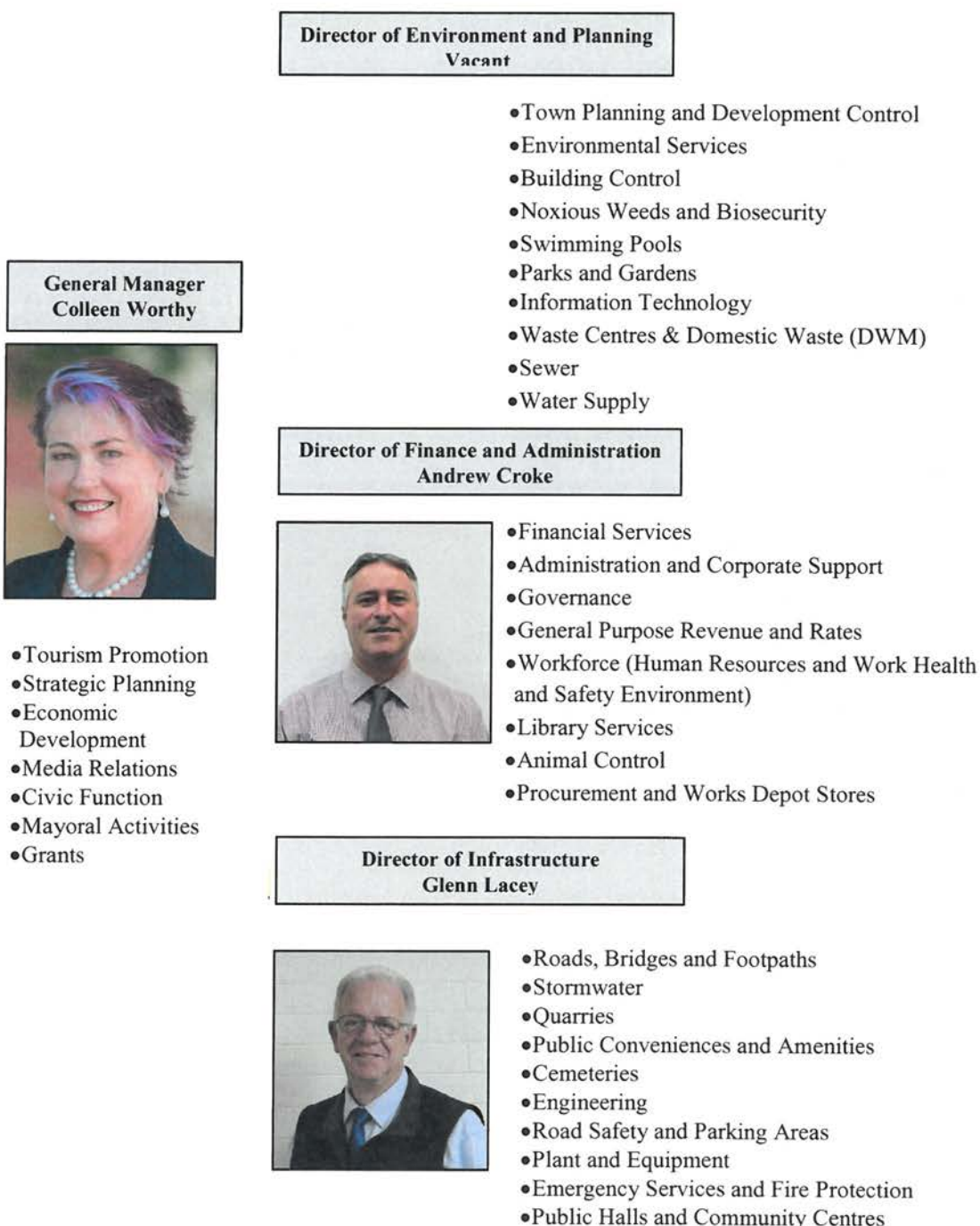
Taralga Road  
Laggan 2583

**P** (02) 4837 3258  
**M** 0458 373 259  
**E** bmccormack.ulsc@live.com.au

#### 4. ORGANISATION STRUCTURE

Section 332 of the Local Government Act 1993 requires Council to determine its organisational structure. The approved organisation structure comprises the General Manager's office and three Council Departments as outlined below.

The General Manager oversees the day-to-day operations of Council and provides professional advice to elected Council. Each of the three Departments has a Director who together with the General Manager, form the senior management team. It is this team that has primary responsibility for delivering the activities identified in the Operational Plan.



## 5. GLOSSARY OF COUNCIL SERVICES – HOW TO CONTACT COUNCIL

### **Crookwell Administration Office**

44 Spring Street  
CROOKWELL NSW 2583  
Telephone (02) 4830 1000

### **Gunning Administration Office**

123 Yass Street  
GUNNING NSW 2581  
Telephone (02) 4845 4100

### **Taralga Community Service Centre**

29 Orchard Street  
TARALGA NSW 2580  
Telephone (02) 4840 2099

Email: [council@upperlachlan.nsw.gov.au](mailto:council@upperlachlan.nsw.gov.au)

Website: [www.upperlachlan.nsw.gov.au](http://www.upperlachlan.nsw.gov.au)

Council services information is available on Upper Lachlan Shire Council's FaceBook page.



### **ALL CORRESPONDENCE SHOULD BE DIRECTED TO:-**

**The General Manager**

**PO Box 42**

**GUNNING NSW 2581**

Email: [council@upperlachlan.nsw.gov.au](mailto:council@upperlachlan.nsw.gov.au)

### **COUNCIL LIBRARIES CONTACT DETAILS**

#### **Crookwell Library**

Denison Street  
CROOKWELL NSW 2583  
Phone: (02) 4832 1048  
Email: [library@upperlachlan.nsw.gov.au](mailto:library@upperlachlan.nsw.gov.au)  
Website: [www.upperlachlan.nsw.gov.au/library](http://www.upperlachlan.nsw.gov.au/library)

#### **Gunning Library**

92 Yass Street  
GUNNING NSW 2581  
Phone: (02) 4845 1231  
Email: [gunninglibrary@upperlachlan.nsw.gov.au](mailto:gunninglibrary@upperlachlan.nsw.gov.au)

### **Library Opening Hours:**

#### **Crookwell Branch Library Opening Hours:-**

Monday	10.30 am - 5.00 pm
Tuesday	10.30 am - 5.00 pm
Wednesday	1.30 pm - 5.00 pm
Thursday	10.30 am - 5.00 pm
Friday	10.30 am - 5.00 pm
Saturday	10.00 am - 12 noon

#### **Gunning Branch Library Opening Hours:-**

Monday	CLOSED
Tuesday	2.00 pm - 5.00 pm
Wednesday	2.00 pm - 5.00 pm
Thursday	1.30 pm - 5.00 pm
Friday	10.00 am - 5.00 pm
Saturday	10.00 am - 12 noon





**UPPER LACHLAN TOURIST ASSOCIATION**  
**CONTACT DETAILS**

Visitor Information Centre (VIC)  
36 Goulburn Street  
CROOKWELL NSW 2583  
Phone: (02) 4832 1988  
Email: [info@visitupperlachlan.com.au](mailto:info@visitupperlachlan.com.au)  
Website: [www.visitupperlachlan.com.au](http://www.visitupperlachlan.com.au)



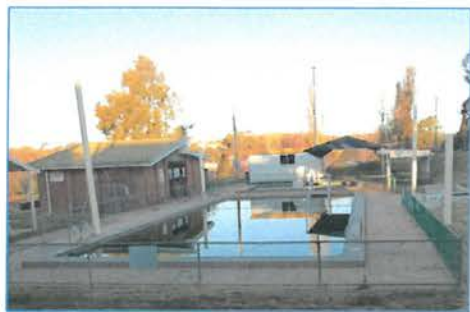
**Visitor Information Centre Opening Hours:**

Monday	9:00 am – 5:00 pm
Tuesday	9:00 am – 5:00 pm
Wednesday	9:00 am – 5:00 pm
Thursday	9:00 am – 5:00 pm
Friday	9:00 am – 5:00 pm
Saturday	10:00 am – 4:00 pm
Sunday	10:00 am – 4:00 pm

**SWIMMING POOLS CONTACT DETAILS**

Council operates and maintains public Swimming Pools in Crookwell and Gunning. Both pools are open during the summer months being November to March each year. The Crookwell Swimming Pool redevelopment is estimated to be completed by November 2021.

The swimming pools opening and closing times are dependent upon usage and are advertised in the local newspaper and at the swimming pool entrances. The pool may be closed during inclement weather and / or electrical storms.



**COUNCIL EMERGENCY SERVICES CONTACT DETAILS**

Emergency/After hours Crookwell 0429 786659  
Emergency/After hours Gunning 0427 454206

## WASTE CENTRES

### Opening Hours:

#### **Bigga**

Key available to ratepayers at Bigga Store

#### **Collector**

Sunday 10.00 am - 4.00 pm

#### **Crookwell**

Friday, Saturday, Sunday and Monday 10.00 am - 4.00 pm

#### **Gunning**

Wednesday, Saturday and Sunday  
10.00 am - 4.00 pm

#### **Taralga**

Thursday, Saturday and Sunday  
10.00 am - 4.00 pm

#### **Tuena**

Available to Ratepayers



## WEEKLY DOMESTIC WASTE (GARBAGE) COLLECTION

**TUESDAY** - Crookwell

**WEDNESDAY** - Gunning, Breadalbane, Collector, Dalton

**THURSDAY** - Taralga, Golspie, Binda, Lost River, Laggan, Grabben Gullen

## FORTNIGHTLY DOMESTIC WASTE (RECYCLING) COLLECTION

**Week 1 MONDAY AND TUESDAY** - Crookwell

**Week 2 WEDNESDAY** - Gunning, Breadalbane, Collector, Dalton

**Week 2 THURSDAY** - Taralga, Golspie, Laggan, Grabben Gullen

**Week 2 FRIDAY** - Binda, Lost River

## FORTNIGHTLY DOMESTIC WASTE (GARDEN) COLLECTION (EXCLUDING WINTER)

**Week 1 WEDNESDAY** - Gunning, Breadalbane, Collector, Dalton

**Week 1 THURSDAY** - Taralga, Golspie, Binda, Lost River, Laggan, Grabben Gullen

**Week 2 TUESDAY** - Crookwell

## 6. REGIONAL COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM

As part of the Office of Local Government's Integrated Planning and Reporting Framework Council has developed the following framework with five key elements:-

- A 20 year Community Strategic Plan which outlines our broad vision for the future;
- A 4 year Delivery Program, accompanied by a full budget, that details what we will do to implement the Community Strategic Plan;
- A Resourcing Strategy to support the Delivery Program including a Long Term Financial Plan, Workforce Plan and Infrastructure Plan;
- An Operational Plan, which will record the planned activities and expenditure for each year;
- An Annual Report, which provides our community with a detailed account of progress made in implementing the Delivery Program and Community Strategic Plan.



The Operational Plan outlines the principal activities (i.e. services) to be provided to the community, along with the key service delivery measures that are being recorded to achieve the actions identified in the Regional Community Strategic Plan and the Delivery Program.

Local Government Elections will take place on 4 September 2021, to coincide with the newly elected council being declared, a new Regional Community Strategic Plan (CSP) will be developed after community engagement meetings and the new CSP would be reported to the council for adoption and will take effect from 1 July 2022.



Upper Lachlan Shire Council has 5 Strategic Pillars (as outlined above) and 31 Principal Activity functions (or known as business centres) that address each objective, the following information is provided for each Principal Activity:-

<b>Goal:</b>	Outlines the desired goal for that principal activity.
<b>Management Responsibility:</b>	Staff position responsible for the delivery of the activity.
<b>Regional CSP Strategy:</b>	Links to the Regional Community Strategic Plan priorities.
<b>Key Activities:</b>	The main activities or services delivered.
<b>Key Performance Indicator:</b>	Service delivery targets and quantifiable benchmarks.
<b>Delivery Program Actions</b>	Details the actions planned to meet our Regional Community Strategic Plan and Delivery Program objectives.

Quarterly Operational Plan activity and budget reports are presented to Council to monitor our performance in delivering the services and activities identified for each principal activity. In addition, six monthly progress review reports are used to monitor the implementation of Council's Delivery Program.

## **7. COMMUNITY ENGAGEMENT**

Council engaged consultants, Cardno NSW/Act Pty Ltd to undertake the development of a Regional Community Strategic Plan (CSP) on behalf of Goulburn Mulwaree Council, Upper Lachlan Shire Council and Yass Valley Council. Upper Lachlan Shire Council adopted the Tablelands Regional Community Strategic Plan 2016-2036 in February 2017 and this plan took effect on 1 July 2017.

The community consultation utilised in the development of the Tablelands Regional Community Strategic Plan was extensive and included development of the Tablelands Community Engagement Strategy and Communications Plan including the following steps:-

- Key Stakeholder Identification, Engagement and Register;
- Identification of vulnerable and hard to reach populations;
- Methods of Key Community Engagement Activities determined; and
- Communications Plan developed.

The community engagement activities in Upper Lachlan LGA included:-

- On line Community Survey (50 survey responses) and On line Youth Survey (40 survey responses);
- Project Fact Sheets;
- Project Media Releases;
- Council website, and local media channels promotion and information dissemination;
- Council and council staff charrette; and
- Cardno NSW/ACT Pty Ltd independently facilitated community outreach workshops held in November 2016 at Crookwell, Taralga and Gunning (54 community attendees in total).

Upper Lachlan Shire Council annually facilitates community outreach meetings in towns and villages in May. Council has utilised FaceBook and the Council website to advertise Council strategic plans and has tried to reach the younger demographic and receive their feedback.

Upper Lachlan Shire Council utilises appointed consultants, Piazza Research, who conduct a community survey by using a telephone survey, supported by a secure online survey of community members. The community survey was conducted in March 2019 and a total of 222 surveys were completed. This sample equates to 3% of the population in the Shire. The community survey results are reported to Council and the community and provide valuable input into Council's review of the strategies linked to each function or service provided by Council. The survey was completed previously in March 2015 and December 2012.

The Operational Plan is widely advertised and placed on public exhibition in accordance with the Local Government Act 1993 requirements. All public submissions received are reported to Council for consideration.

## **8. OUR STRATEGIC PILLARS AND PRIORITIES**

The Tablelands Regional Community Strategic Plan 2016-2036 (Regional CSP) is a joint initiative of three councils; Upper Lachlan Shire Council, Yass Valley Council and Goulburn Mulwaree Council.

The Regional CSP identifies long term desired community goals, corresponding strategic priorities addressing social justice principles and quadruple bottom line objectives. The Operational Plan identifies the actions and activities with accompanying performance indicators within each Strategic Pillar.

The following are Council's five adopted Strategic Pillars:-

### **1. COMMUNITY**

Priority: We are a network of vibrant, inclusive and diverse communities that value our cooperative spirit, self sufficiency, and rural lifestyle.

### **2. ENVIRONMENT**

Priority: We appreciate our range of rural landscapes and habitats, and act as custodians of the natural environment for future generations.

### **3. ECONOMY**

Priority: We have a strong regional economy experiencing sustainable growth, which provides for a diverse range of employment opportunities.

### **4. INFRASTRUCTURE**

Priority: Our community is well serviced and connected to built, social and communications infrastructure.

### **5. CIVIC LEADERSHIP**

Priority: Our leaders operate ethically and implement good governance. We empower our residents with the tools to participate actively in the development of our communities.



**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - COMMUNITY:**

**PRINCIPAL ACTIVITY - HEALTH SERVICES, MEDICAL CENTRES, AGED, DISABLED AND COMMUNITY SERVICES**



**GOAL**

Facilitate and support social programs and initiatives that provide or improve upon community services.

**KEY ACTIVITIES**

Community services and health services are provided in partnership with other government agencies and community groups. Activities include:-

**MANAGEMENT RESPONSIBILITY**

Director of Environment and Planning

1. Assistance to health care service providers in the Shire, such as Crookwell Health Care Centre and Gunning District Community Health Service.
2. Liaison with Southern NSW Local Health District.

**TABLELANDS REGIONAL COMMUNITY STRATEGIC PLAN STRATEGY**

This function will achieve the following:

- Strategy CO1 - Facilitate and encourage equitable access to community infrastructure and services, such as health care, education and transport.
- Strategy IN8 - Improve accessibility to, and support the development of, health and medical facilities in the region.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Liaise with health care service providers within the Shire.	Facilitate leases for buildings.	1.1 - Support the retention of medical and health care facilities in the towns.
Support the Youth Council to promote youth engagement.	Report each year in the Annual Report.	1.4 - Retain the youth population demographic and provide appropriate facilities.
Support the NSW Government sponsored National Disability Insurance Scheme (NDIS).	Council review the Disability Inclusion Action Plan by December 2021.	1.3 - Community services for young, aged, disabled, and people from diverse cultural backgrounds.
Maintain a web based community directory.	Review annually.	1.7 - Social inclusion for all disparate communities.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - COMMUNITY:  
PRINCIPAL ACTIVITY - PUBLIC HALLS, CULTURAL SERVICES, COMMUNITY CENTRES AND  
MUSEUMS**

**GOAL**

To support the provision of community and cultural facilities to enhance our community's quality of life.

**KEY ACTIVITIES**

Council facilitates active community participation and has Section 355 Committee of Council partnerships and local stakeholders. Activities include:-

**MANAGEMENT RESPONSIBILITY**

Supervisor Buildings and Signs  
Manager Tourism

Manager Environment and Planning

**TABLELANDS REGIONAL COMMUNITY STRATEGIC PLAN STRATEGY**

This function will achieve the following:

- Strategy CO4 - Recognise and celebrate our diverse cultural identities, and protect and maintain our community's natural and built cultural heritage.
- Strategy CO2 - Encourage and facilitate active and creative participation in community life.

1. Social and Community Plan for Council.
2. Cultural Plan for Council.
3. Management Plans for Council's public buildings and community centres.
4. Art galleries, museums and other cultural facilities management.

<b>Key Performance Indicator</b>	<b>Performance Measure</b>	<b>Delivery Program Actions</b>
Review the existing Social and Community Plan and Council to readopt by December 2020.	Report on actions every year in the Annual Report.	1.2 - Support provision of ageing population services and aged accommodation.
Review and implement Cultural Plan for Council.	Review to be completed by June 2021. Report on actions each year in the Annual Report.	1.3 - Community services for young, aged, disabled, and people from diverse cultural backgrounds. 1.6 - Protect all significant heritage sites to preserve the diverse history of the Shire.
Maintenance and management of Council public facilities.	Review Plans of Management every five years.	1.8 - Manage and upgrade Council's public buildings and community centres.  1.8 - Manage and upgrade Council's public buildings and community centres.



**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - COMMUNITY:  
PRINCIPAL ACTIVITY - ANIMAL CONTROL**

**GOAL**

Provide timely and efficient services with respect to animal control activities.

**KEY ACTIVITIES**

The Animal Control function is responsible for enforcement of companion animal regulations in accordance with State Government requirements. Activities include:-

**MANAGEMENT RESPONSIBILITY**

Senior Ranger  
Manager Legal, Records and Governance

1. Companion Animals Management Plan of Council.
2. Stock Control and Impounding.
3. Animal welfare.

**TABLELANDS REGIONAL COMMUNITY STRATEGIC PLAN STRATEGY**

This function will achieve the following:

- Strategy CO2 - Encourage and facilitate active and creative participation in community life.

**Key Performance Indicator**

**Performance Measure**

**Delivery Program Actions**

Registration of companion animals.

Monthly report to Office of Local Government.

1.9 - Encourage recreational and leisure activities while maintaining public safety standards.

Maintain a Complaint Handling Register.

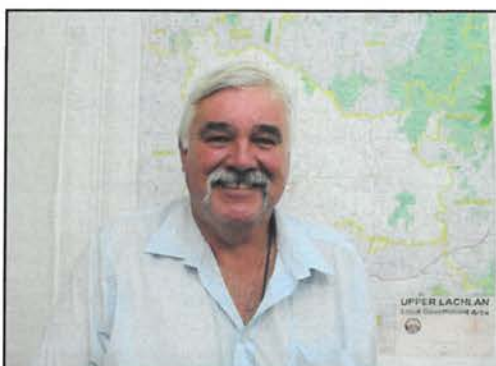
Complaints investigated in accordance with Council's Enforcement Policy.

1.9 - Encourage recreational and leisure activities while maintaining public safety standards.

Maintain an Impounding Register.

Statistics reported in Annual Report.

1.9 - Encourage recreational and leisure activities while maintaining public safety standards.



**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - COMMUNITY:  
PRINCIPAL ACTIVITY - SWIMMING POOLS**

**GOAL**

Provide accessible swimming pools for the communities at Crookwell and Gunning.

**MANAGEMENT RESPONSIBILITY**

Manager Water, Sewer and Waste

**KEY ACTIVITIES**

The administration and responsibility for:-

1. Public health and water safety of all Council swimming pools.
2. Equity of access to the community.

**TABLELANDS REGIONAL COMMUNITY STRATEGIC PLAN STRATEGY**

This function will achieve the following:

- Strategy CO3 - Foster and encourage positive social behaviours to maintain our safe, healthy, and connected community.
- Strategy CO2 - Encourage and facilitate active and creative participation in community life.

**Key Performance Indicator**

Swimming pool guidelines.

**Performance Measure**

Annual review of guidelines.

**Delivery Program Actions**

1.9 - Encourage recreational and leisure activities while maintaining public safety standards.

Water quality testing.

Daily testing and water sample compliance.

1.9 - Encourage recreational and leisure activities while maintaining public safety standards.

Swimming pool patronage numbers and financial report.

Report annually to Council.

1.3 - Community services for young, aged, disabled, and people from diverse cultural backgrounds.

Construction of Multipurpose Activity and Aquatic Centre in Crookwell

Opening of new facility in December 2021

1.3 - Community services for young, aged, disabled, and people from diverse cultural backgrounds.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - COMMUNITY:  
PRINCIPAL ACTIVITY - SPORTING GROUNDS, PARKS AND GARDENS AND PUBLIC SPACES**

**GOAL**

Provide public recreation areas and facilities for the enjoyment of the local community and visitors.

**KEY ACTIVITIES**

Council will manage community land, open space and reserves to sustain and improve the community's lifestyle. Activities include:-

**MANAGEMENT RESPONSIBILITY**

Coordinator Parks and Biosecurity  
Director of Environment and Planning

1. Implement Open Space and Community Facilities Section 7.11 Development Contributions Plan.
2. Management of sporting grounds.
3. Management of parks and gardens.
4. Management of playground equipment.
5. Town beautification.

**TABLELANDS REGIONAL COMMUNITY STRATEGIC PLAN STRATEGY**

This function will achieve the following:

- Strategy CO2 - Encourage and facilitate active and creative participation in community life.
- Strategy CO3 - Foster and encourage positive social behaviours to maintain our safe, healthy, and connected community.

<b>Key Performance Indicator</b>	<b>Performance Measure</b>	<b>Delivery Program Actions</b>
Sports field maintenance and Playing Fields Committee meetings.	Report to Council annually.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.
Prepare Plans of Management for land where Council is the trustee.	Categorise land and prepare Plans of Management.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.
Towns and villages mowing and maintenance program and fire risk minimisation. Improve maintenance of public parks facilities.	Implement town beautification/place making initiatives.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.
Towns and villages streetscape improvement program.	Implement streetscape works and develop Masterplan projects.	1.8 - Manage and upgrade Council's public buildings and community centres.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - COMMUNITY:  
PRINCIPAL ACTIVITY - PUBLIC LIBRARIES**

**GOAL**

Provide public library services and resources to meet the recreational, educational and cultural needs of our community.

**KEY ACTIVITIES**

The library and information services are client-focused and responsive to community needs and incorporate technology advancements. Activities include:-

**MANAGEMENT RESPONSIBILITY**

Manager Library Services

**TABLELANDS REGIONAL COMMUNITY STRATEGIC PLAN STRATEGY**

This function will achieve the following:

- Strategy IN4 - Maintain and update existing community facilities, and support the development of new community infrastructure as needed.
- Strategy CO2 - Encourage and facilitate active and creative participation in community life.

1. A Service Level Agreement with Goulburn Mulwaree Council for provision of agreed library services; i.e. shared book collections and Library Management System.
2. Providing library collections and facilities.
3. Library Services at Crookwell and Gunning branch libraries.

<b>Key Performance Indicator</b>	<b>Performance Measure</b>	<b>Delivery Program Actions</b>
Quarterly Reports for library services to Council.	Report to Council by deadline.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.
Complete NSW State Library Return of Local Priority Grant Report and Statement of Library Operations.	Completed by State Library deadline.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.
Develop policies and guidelines for user access and use of technology in the libraries.	Maintain an operational eSmart Library.	1.3 - Community services for young, aged, disabled, and people from diverse cultural backgrounds.
Develop one portal of information for Council library services.	Merge library website with catalogue interface by December 2021.	1.3 - Community services for young, aged, disabled, and people from diverse cultural backgrounds.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - COMMUNITY:  
PRINCIPAL ACTIVITY - EMERGENCY SERVICES AND FIRE PROTECTION**

**GOAL**

Provide support for local emergency management in Upper Lachlan local government area.

**KEY ACTIVITIES**

To provide support to local emergency and recovery operations in partnership with other government agencies and local fire brigades. Key government agencies and instruments include:-

**MANAGEMENT RESPONSIBILITY**

Local Emergency Management Officer (LEMO)

Manager Infrastructure Delivery

1. NSW State Emergency Services (SES).

2. NSW Rural Fire Service (RFS).

**TABLELANDS REGIONAL COMMUNITY STRATEGIC PLAN STRATEGY**

This function will achieve the following:

- Strategy CO3 - Foster and encourage positive social behaviours to maintain our safe, healthy, and connected community.

3. Fire and Rescue NSW.

4. Council's Local Disaster Plan (DISPLAN).

5. Liaise with Ministry for Police and Emergency Services.

6. Natural Disaster response.

7. Emergency Services Levy (ESL).

**Key Performance Indicator**

Maintain Section 7.11 Development Contributions Plan Register for each individual Bushfire Brigade.

**Performance Measure**

Annual audit of Section 7.11 Register - Bushfire.

**Delivery Program Actions**

1.8 - Manage and upgrade Council's public buildings and community centres.

Complete review of DISPLAN and creation of Consequence Management Guides.

Report to Council every two years.

1.9 - Encourage recreational and leisure activities while maintaining public safety standards.

Complete review of RFS Service Level Agreement.

Council adoption in 2021/2022.

1.9 - Encourage recreational and leisure activities while maintaining public safety standards.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ENVIRONMENT:  
PRINCIPAL ACTIVITY - TOWN PLANNING AND DEVELOPMENT CONTROL**



**GOAL**

Maintain and sustain a natural and built environment for future generations to enjoy.

**KEY ACTIVITIES**

Provide strategic planning services that will achieve economic, environmental and planning outcomes through a community consultative process. Carry out responsibilities and implementation of NSW State Government and other government agencies planning directives. Activities include:-

**MANAGEMENT RESPONSIBILITY**

Manager of Environment and Planning  
Director of Environment and Planning

1. Development, monitoring and implementation of Local Environmental Plan (LEP).
2. Section 7.11 and Section 7.12 Development Contributions Plan management.
3. Heritage management.
4. Development Control Plans (DCP) management.
5. Character Statements for the villages and Masterplans.
6. Strategic planning reviews.

**TABLELANDS REGIONAL COMMUNITY STRATEGIC PLAN STRATEGY**

This function will achieve the following:

- Strategy EN1 – Protect and enhance the existing natural environment, including flora and fauna native to the region.
- Strategy EN2 – Adopt environmental sustainability practices.
- Strategy EN4 - Maintain a balance between growth, development and environmental protection through sensible planning.
- Strategy CO4 - Recognise and celebrate our diverse cultural identities, and protect and maintain our community’s natural and built cultural heritage.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Prepare LEP amendments and submit to Department of Planning and Environment.	LEP amendments utilising gateway approval.	2.2 - Promote environmentally sustainable developments (ESD).
Review and monitor Local Environmental Plan, Development Control Plan and Local Strategic Planning Statement.	Undertake Strategic Planning Reviews.	2.2 - Promote environmentally sustainable developments (ESD).

Review and implementation of Section 7.11 (Section 94 Development Contributions Plan) and Section 7.12 (Section 94A Development Contributions Plan).

Review of Section 7.11 Development Contribution Plans by December 2021; and annual audit of Section 7.11 Register.

2.4 - Pursue Section 94A Development Contributions payments for all State Significant - Designated Developments.

Section 355 Committees of Council operate to facilitate the Community Enhancement Fund (CEF).

CEF Funds distributed annually. Committees resourced to benefit target communities.

2.4 - Pursue Section 94A Development Contributions payments for all State Significant - Designated Developments.

Completion and issue of Section 10.7 Planning Certificates.

Complete within 7 days.

2.2 - Promote environmentally sustainable developments.

Completion of heritage listings LEP review, continue heritage advisory service, continue annual heritage grants program.

Ongoing, use of service, annual grant funding allocated.

2.2 - Promote environmentally sustainable developments.



Laggan Parklet established in 2021

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ENVIRONMENT:  
PRINCIPAL ACTIVITY - BUILDING CONTROL**

**GOAL**

Provide efficient regulatory and statutory inspections and building approval service to the community. Provide education and advice to the building industry in the local government area.

**KEY ACTIVITIES**

Provide Building Control services and be responsible for all regulatory inspections associated with construction and buildings. Carry out responsibilities in conjunction with NSW State Government and other government agencies. Activities include:-

**MANAGEMENT RESPONSIBILITY**

Environmental Health and Building Surveyors  
Manager of Environment and Planning

1. Process applications, and issue certificates and consents for building developments.
2. Develop and promote energy efficiency and reduction of greenhouse gases.
3. Building inspections conducted by Council officers for new constructions.

**TABLELANDS REGIONAL COMMUNITY STRATEGIC PLAN STRATEGY**

This function will achieve the following:

- Strategy EN4 - Maintain a balance between growth, development and environmental protection through sensible planning.
- Strategy EN2 - Adopt environmental sustainability practices.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Ensure ongoing accreditation of Building Surveyors is maintained.	Minimum CPD points are obtained annually.	2.2 - Promote environmentally sustainable developments (ESD).
Construction Certificate (CC) assessment and determination	Determine 80% of CC's within 40 days.	2.2 - Promote environmentally sustainable developments (ESD).
Council retain a Register of Fire Safety Statements for Class 2 to 9 buildings.	Annually review the Register for currency.	2.2 - Promote environmentally sustainable developments (ESD).
Development Application (DA) assessment and determination.	Determine 80% of DA's within 40 days.	2.2 - Promote environmentally sustainable developments (ESD).



**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ENVIRONMENT:  
PRINCIPAL ACTIVITY - ENVIRONMENTAL SYSTEMS AND PROTECTION**

**GOAL**

Ensure the protection of the natural environment through the implementation of policies and the enforcement of regulatory requirements.

**KEY ACTIVITIES**

The Environmental Systems function is responsible for addressing matters that may be detrimental to the environment, and public health and safety in conjunction with other government agencies, catchment management authorities and the community. Activities include:-

**MANAGEMENT RESPONSIBILITY**

Manager of Environment and Planning  
Director of Environment and Planning

1. Responding to environmental incidents, i.e. air, water, noise, waste and contamination.
2. Monitoring the environment and responding to information and complaints from the community.
3. Implementing and monitoring Council's energy strategy.

**TABLELANDS REGIONAL COMMUNITY STRATEGIC PLAN STRATEGY**

This function will achieve the following:

- Strategy EN1 - Protect and enhance the existing natural environment, including flora and fauna native to the region.
- Strategy EN3 - Protect and rehabilitate waterways and catchments.
- Strategy EN5 - To investigate and implement approaches to reduce our carbon footprint.
- Strategy EN2- Adopt environmental sustainability practices.

Key Performance Indicator	Performance Measure	Delivery Program Actions
State of Environment Reporting.	Complete and include in Council Annual Report.	2.3 - Promote use of green and renewable energy.
Investigate and report environmental complaints in accordance with legislation.	Deal with complaints in accordance with Service Delivery Policy.	2.1 - Address environmental degradation issues; i.e. noxious weeds control.
Assist community groups to seek grant funding for environmental initiatives for Council land and waterways. Apply for grant funding to assist with environmental projects.	Number of grants per annum. Number of projects initiated.	2.5 - Support land care initiatives to restore and beautify natural resources.

Drive sustainability in Council's business. Activate whole of Council commitment to sustainability and reduce greenhouse gases from Council's operations.

Deliver energy actions. Continue implementing of energy reduction options across Council facilities and infrastructure/services.

2.2 - Promote environmentally sustainable developments (ESD).

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ENVIRONMENT:  
PRINCIPAL ACTIVITY - HOUSING**

**GOAL**

Provide a suitable level of housing stock to assist Council in attracting senior management employees.

**KEY ACTIVITIES**

Control and maintenance of Council housing stock as part of Council asset strategy. Activities include:-

**MANAGEMENT RESPONSIBILITY**

Supervisor Buildings and Signs

1. Reviewing Council's investment in housing and housing replacement needs.

**TABLELANDS REGIONAL COMMUNITY STRATEGIC PLAN STRATEGY**

This function will achieve the following:

- Strategy EN4 - Maintain a balance between growth, development and environmental protection through sensible planning.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Regular inspection of housing by independent management agent.	House inspections each year.	2.2 - Promote environmentally sustainable developments (ESD).
Annual house maintenance and repair program derived from inspections.	Repairs completed within 30 days of notification.	2.2 - Promote environmentally sustainable developments (ESD).

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ENVIRONMENT:  
PRINCIPAL ACTIVITY - NOXIOUS WEEDS AND BIOSECURITY CONTROL**

**GOAL**

Responsibly and effectively manage noxious weeds within the local government area to ensure that agricultural production, biodiversity and the environment is protected.

**KEY ACTIVITIES**

The Noxious Weeds function is responsible for identification, inspection and enforcement of noxious weeds control in conjunction with other government agencies, catchment management authorities and land owners. Activities include:-

**MANAGEMENT RESPONSIBILITY**

Senior Biosecurity Officer  
Coordinator Parks and Biosecurity  
Director of Environment and Planning

1. Monitor weed establishment through regular inspection and surveys of land within the Shire.
2. Undertake control programs of noxious weeds on roadsides, reserves and public land under Council's authority.
3. NSW Government Noxious Weed Grant Subsidy.

**TABLELANDS REGIONAL COMMUNITY STRATEGIC PLAN STRATEGY**

This function will achieve the following:

- Strategy EN1 - Protect and enhance the existing natural environment, including flora and fauna native to the region.
- Strategy EN2 - Adopt environmental sustainability practices.
- Strategy EC4 - Foster and develop a diverse, adaptive, and innovative agricultural industry.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Property inspections - the type and density of noxious weed infestations to be recorded and reported to Council.	Inspection statistics reported to Council monthly.	2.1 - Address environmental degradation issues, i.e. noxious weeds control.
Suppression of noxious plants on road reserves.	Roads to be surveyed annually and control work conducted.	2.1 - Address environmental degradation issues, i.e. noxious weeds control.
Regular education programs (field days and press releases) for landowners on the most effective control methods.	Staff available for advice and support on weed control.	2.5 - Support land care initiatives to restore and beautify natural resources.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ENVIRONMENT:  
PRINCIPAL ACTIVITY - FOOD CONTROL AND INSPECTIONS**

**GOAL**

Manage public health services to enhance the health and safety of the community.

**MANAGEMENT RESPONSIBILITY**

Manager of Environment and Planning

**TABLELANDS REGIONAL COMMUNITY STRATEGIC PLAN STRATEGY**

This function will achieve the following:

- Strategy EN2 - Adopt environmental sustainability practices.

**KEY ACTIVITIES**

Food control function is responsible for enforcing the minimum standards for public health in conjunction with other government agencies. Activities include:-

1. Inspection of food retailers.
2. Swimming Pool inspection program.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Conduct food premise inspections of retailers and service providers.	Annual inspection of all food premises.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.
Re-inspection of food retailers issued with infringement notices.	Follow up within 90 days of notice.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.
Swimming Pool register and inspection program.	Ensure Swimming Pool register is maintained.	1.9 - Encourage recreational and leisure activities while maintaining public safety standards.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ECONOMY:  
PRINCIPAL ACTIVITY - FINANCIAL SERVICES**



**GOAL**

Monitor the financial performance and position of the organisation to ensure financial sustainability and long term viability of Council.

**KEY ACTIVITIES**

The Financial Services function manages the finances of the Council and ensures statutory compliance with legislative and taxation guidelines. Activities include:-

**MANAGEMENT RESPONSIBILITY**

Senior Accountant  
Chief Financial Officer

**TABLELANDS REGIONAL COMMUNITY STRATEGIC PLAN STRATEGY**

This function will achieve the following:

- Strategy CO5 - Maintain our rural lifestyle.
- Strategy EC3 - Support and foster conditions that enable local and small/home-based businesses to grow.

1. Financial Statements.
2. Managing investment portfolio.
3. Managing loans register.
4. Statutory and management reporting.
5. Long-term financial management.
6. Budget preparation and reporting.
7. Internal controls management.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Council's Investment Policy and Investment Strategy.	Review biennially.	3.2 - Prudent financial management.
Maintain Employee Leave Entitlements (ELE) internal restricted cash reserves to fund leave as it becomes payable.	Minimum 40% Cash reserve of total ELE expense.	3.1 - Ensure financial viability of Council.
Implementation of Council's Internal Audit Plan and report actions to Audit, Risk and Improvement Committee.	Complete 2 internal audits annually.	3.2 - Prudent financial management.
Progressively complete Asset Fair Valuation for all asset classes.	Audited annually.	3.1 - Ensure financial viability of Council.
Improve Long Term Financial Plan (LTFP) modelling.	10 year plan reviewed annually.	3.1 - Ensure financial viability of Council.
Accurate and timely Council budget reporting and review.	Quarterly Reports.	3.2 - Prudent financial management.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ECONOMY:  
PRINCIPAL ACTIVITY - ADMINISTRATION AND CORPORATE SUPPORT**

**GOAL**

Provide professional customer focused administration services.

**MANAGEMENT RESPONSIBILITY**

Manager Legal, Records and Governance  
Chief Financial Officer

**TABLELANDS REGIONAL COMMUNITY STRATEGIC PLAN STRATEGY**

This function will achieve the following:

- Strategy CL3 - Collaborate and cooperate to achieve efficiencies and a greater voice in regional decision-making, and encourage similar cooperation across other sectors and community groups.
- Strategy EC1 - Capitalise on the region's close proximity to Canberra and its position as a convenient location to attract industry and investment.

**KEY ACTIVITIES**

The Administration function has the responsibility for providing a diverse range of services and support to Council, Councillors, Committees of Council, and the community.

Activities include:-

1. Accounts Payable, Accounts Receivable, Purchase Orders, Cashiering and Water Billing.
2. Records Management.
3. Administration, clerical and telephony services.
4. Management of Service NSW Agency.
5. Management of Insurances.

<b>Key Performance Indicator</b>	<b>Performance Measure</b>	<b>Delivery Program Actions</b>
Manage Councils Accounts Payable and Purchasing systems.	90% of tax invoices are paid within credit terms.	3.1 - Ensure financial viability of Council.
Manage Councils Accounts Receivable system.	90% payment recovered within sixty days.	3.1 - Ensure financial viability of Council.
Council electronic document records management system complies with State Records requirements. Training of users of records management system.	HP Content Manager system upgrade in 2022.	3.1 - Ensure financial viability of Council.
Participate in Canberra Region Joint Organisation (CRJO) advocacy and resource sharing projects.	Report annually to Council.	3.2 - Prudent financial management.
Council Section 355 Committees adhere to Council policies related to meetings and financial audit requirements.	Report annually to Council.	3.2 - Prudent financial management.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ECONOMY:  
PRINCIPAL ACTIVITY - GENERAL PURPOSE REVENUE AND RATES**

**GOAL**

Implement a fair and equitable ordinary rating system whereby all ratepayers make a reasonable contribution towards the total cost of community services.

**MANAGEMENT RESPONSIBILITY**

Senior Revenue Officer  
Chief Financial Officer

**TABLELANDS REGIONAL COMMUNITY STRATEGIC PLAN STRATEGY**

This function will achieve the following:

- Strategy EC4 - Foster and develop a diverse, adaptive, and innovative agricultural industry.
- Strategy CO1 - Facilitate and encourage equitable access to community infrastructure and services, such as health care, education and transport.

**KEY ACTIVITIES**

The General Purpose Revenue function manages the billing and collection of ordinary Council rates notices. Activities include:-

1. Rates Categorisation.
2. Rates Levy and collection.
3. Debt Recovery management.
4. Pension Concession subsidy management.
5. Special Schedule - Permissible Income for General Rates calculation.
6. Financial Assistance Grants.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Proportion of rates accounts outstanding at year end.	Less than 5% outstanding.	3.2 - Prudent financial management.
Completion of statutory certificates i.e. Section 603 Certificates.	95% completion rate within 5 days.	3.2 - Prudent financial management.
Completion and audit of Special Schedule - Permissible Rates Income Calculation.	Annual Completion by due date free of error.	3.2 - Prudent financial management.
Process land revaluations and monthly supplementary land valuations from the Valuer Generals Office.	Monthly reconciliation and signoff by management.	3.2 - Prudent financial management.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ECONOMY:  
PRINCIPAL ACTIVITY - INFORMATION TECHNOLOGY**

**GOAL**

Provide efficient, current and integrated information technology resources and services to support Council's strategic objectives.

**MANAGEMENT RESPONSIBILITY**

Information Systems Coordinator  
Manager Information Technology and GIS

**TABLELANDS REGIONAL COMMUNITY STRATEGIC PLAN STRATEGY**

This function will achieve the following:

- Strategy IN7 - Secure improvements for, and future proof, telecommunications infrastructure.
- Strategy EC3 - Support and foster conditions that enable local and small/home-based businesses to grow.

**KEY ACTIVITIES**

The Information Technology function is responsible for providing a range of computing services to Council and the community. Activities include:-

1. Managing telecommunications; including email, Internet, Microsoft Office suite, Network drives, Civica Authority, HP Content Manager EDM, MapInfo GIS, and InfoCouncil.
2. Providing computer support services.
3. Managing Council's website.
4. Maintaining and upgrading computer infrastructure, hardware and software.
5. Information Technology Strategic Plan.
6. Business Continuity Plan and Disaster Recovery Plan relating to information services.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Council's Information Technology Strategic Plan and Business Continuity Plan to be reviewed and updated.	Implement actions within specified timeframes.	3.1 - Ensure financial viability of Council.
Implement Council PC (computers) replacement program on a four year rotational basis.	Annually install 100% of PC's scheduled.	3.1 - Ensure financial viability of Council.
Review, upgrade and update Council's Website and FaceBook page information.	Content updated weekly. Regular upgrade and refresh of Council website	3.1 - Ensure financial viability of Council.
Implementation of information technology capital works, i.e. new servers, software, databases and telecommunication upgrades.	Complete projects each year within budget estimate.	3.1 - Ensure financial viability of Council.



**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ECONOMY:  
PRINCIPAL ACTIVITY - WORKFORCE (HUMAN RESOURCES AND WORK HEALTH AND SAFETY)**

**GOAL**

Provide a productive, healthy and safe work environment for the general public and Council employees.

**MANAGEMENT RESPONSIBILITY**

Work Health Safety and Environment Coordinator

Manager Human Resources

**TABLELANDS REGIONAL COMMUNITY STRATEGIC PLAN STRATEGY**

This function will achieve the following:

- Strategy EC5 - Encourage collaboration between businesses, government, and training providers to develop employment and training opportunities for young people in the region.
- Strategy IN9 - Improve accessibility to, and support the development of, education and training facilities in the region.

**KEY ACTIVITIES**

The Workforce function provides training, development and recruitment services that maximises Council employee productivity and wellbeing. Includes liaison with other government agencies and industrial relations bodies. Activities include:-

1. Strategic human resources planning.
2. Strategic work health safety and environment planning for workforce.
3. Managing staff recruitment and selection.
4. Managing workers compensation claims and Return to Work issues.
5. Managing workplace hazards and incident reporting system.
6. Payroll function.
7. Managing Equal Employment Opportunity (EEO) issues.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Review and implement Council Succession Plan.	Review biennially.	3.4 - Assist facilitation of employment opportunities.
Proportion of Council employee turnover per year.	Less than 10%.	5.4 – Ensure the retention and attraction of quality staff.
Conduct annual performance reviews, reissue and sign-off for all employee’s position descriptions and training plans.	Completed by 31 May each year.	3.4 - Assist facilitation of employment opportunities.
Review and implement the human resources four year strategy in Council’s Workforce Plan.	Review Annually.	3.4 - Assist facilitation of employment opportunities.

**Key Performance Indicator**

Worker consultation on WHS issues. Workers have an opportunity to express their views and contribute to any decisions relating to their health and safety.

Council officers and people managers are up to date in their WHS and organisational risk knowledge.

WHS risk to workplace health and safety assessed, documented and reported to WHS Committee. Hazard identification and risk elimination or controls implemented.

Improve Council's WHS capability and commitment through leaders championing WHS issues.

All new employees to attend Corporate Induction, including WHS.

**Performance Measure**

Team meetings to discuss WHS and environmental issues. Include WHS on agenda for all team meetings.

Reports contain WHS reports.

90% meetings at which updates are discussed.

All WHS issues including near misses are reported and investigated.

90% of the issues are addressed with correction action and closed out.

Risk Registers are reviewed by each Department.

Adoption of Council Safety Management Plans (CSMP).

Toolbox talks are completed and recorded.

Training completed for Due Diligence, Risk Management Training.

Attend Corporate Induction within two months of commencing employment.

**Delivery Program Actions**

5.4 – Ensure the retention and attraction of quality staff.

5.4 – Ensure the retention and attraction of quality staff.

3.4 - Assist facilitation of employment opportunities.

3.4 - Assist facilitation of employment opportunities.

3.4 - Assist facilitation of employment opportunities.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ECONOMY:  
PRINCIPAL ACTIVITY - CARAVAN PARKS**

**GOAL**

Provide affordable and cost effective caravan park operations.

**MANAGEMENT RESPONSIBILITY**

Supervisor Parks and Gardens  
Manager Tourism

**TABLELANDS REGIONAL COMMUNITY STRATEGIC PLAN STRATEGY**

This function will achieve the following:

- Strategy EC2 - Jointly develop appropriate tourism opportunities and promote the region as a destination.
- Strategy IN4 - Maintain and update existing community facilities, and support the development of new community infrastructure as needed.

**KEY ACTIVITIES**

The Caravan Parks function is responsible for maintenance of Crookwell Caravan Park and camping grounds.

Activities include:-

1. Managing caravan park sites and camping areas.
2. Promote tourism potential of caravan and camping sites within the Shire.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Implement Crookwell caravan park user charges.	Cost neutral facility.	3.5 - Encourage and support viable local businesses.
Implement Plans of Management for all Council controlled caravan parks and camping areas.	Review and update every 5 years.	3.3 - Encourage sustainable population growth and provision of associated infrastructure.
Provide improvements to Crookwell caravan park facilities.	Continue to promote facility and seek external grant funding.	3.3 - Encourage sustainable population growth and provision of associated infrastructure.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR - ECONOMY:  
PRINCIPAL ACTIVITY - TOURISM PROMOTION AND BUSINESS**

**GOAL**

Increased tourist visitations to the local government area for the economic benefit of the community and businesses.

Provide business services including private works and Transport for NSW road contract for the State Road to supplement work activities and provide economic return.

**MANAGEMENT RESPONSIBILITY**

Manager Tourism

Manager Infrastructure Delivery

**TABLELANDS REGIONAL COMMUNITY STRATEGIC PLAN STRATEGY**

This function will achieve the following:

- Strategy EC2 - Jointly develop appropriate tourism opportunities and promote the region as a destination.
- Strategy EC1 - Capitalise on the region's close proximity to Canberra and its position as a convenient location to attract industry and investment.

**KEY ACTIVITIES**

The Tourism function is responsive to Destination NSW, community, visitor and tourism operator needs. Aim is to ensure that all tourism products are of a suitable quality and widely promoted to the selected target audiences. Tourism and Business activities include:-

1. Tourism events and destination marketing.
2. Crookwell Visitor Information Centre.
3. Destination Southern NSW Regional Tourism Organisation (RTO) activities.
4. Tablelands Destination Development Steering Committee.
5. Transport for NSW - State Road MR54 Routine Maintenance Council Contract (RMCC).
6. Manage private works program with minimal disruption to works programs.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Upper Lachlan Tourist Association (ULTA) to implement Upper Lachlan Destination Plan.	Review performance annually.	3.5 - Encourage and support viable local businesses.
Tourism business unit assist in coordination of the Crookwell Potato Festival event.	Provide event summary.	3.6 - Promote tourism opportunities and community events.
Presentation of tourism function statistics.	Present to Council quarterly.	3.6 - Promote tourism opportunities and community events.
Tourism business unit to implement Upper Lachlan Destination Marketing Plan.	Review actions each quarter.	3.5 - Encourage and support viable local businesses.
Annually coordinate the tourism events and cultural activity grant funding programs.	Report on increased visitor spend.	3.6 - Promote tourism opportunities and community events.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Prepare and distribute tourism publications; i.e. Destination Guide.	Distribution within program objectives.	3.6 - Promote tourism opportunities and community events.
Implement the Tablelands Destination Development Plan in conjunction with the Tablelands Councils, Destination Southern NSW, Destination NSW and Visit Canberra.	Review actions each quarter.	3.6 - Promote tourism opportunities and community events.
Facilitate provision of RV Friendly Town program in towns within the Shire.	Investigate sites at Crookwell.	3.6 - Promote tourism opportunities and community events.
Business activity of the State Road MR54 RMCC contract and work orders to retain Transport for NSW accreditation.	Generate profit in accordance with contract limits.	3.2 – Prudent financial management.

Council Road Assets	Length (Km)
Unsealed Regional Roads	38
Sealed Regional Roads	213
<b>Total Regional Roads</b>	<b>251</b>
Unsealed Local Roads	1,139
Sealed Local Roads	490
Unsealed Urban Roads	40
Sealed Urban Roads	65
<b>Total Local Roads</b>	<b>1,734</b>
<b>Total Shire Roads</b>	<b>1,985</b>

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR – INFRASTRUCTURE:  
PRINCIPAL ACTIVITY - ROADS, BRIDGES, FOOTPATHS, CYCLEWAYS AND KERB AND GUTTERING**



**GOAL**

A maintenance and construction works program that is timely, fiscally responsible and minimises risk to the community.

**MANAGEMENT RESPONSIBILITY**

Manager Infrastructure Delivery  
Director of Infrastructure

**TABLELANDS REGIONAL COMMUNITY STRATEGIC PLAN STRATEGY**

This function will achieve the following:

- Strategy IN3 - Maintain and improve road infrastructure and connectivity.
- Strategy IN2 - Improve public transport links to connect towns within the region and increase access to major centres.

**KEY ACTIVITIES**

Council will provide, in partnership with other government agencies, management of Council infrastructure assets. Activities include:-

1. Council Infrastructure Plan, Asset Management Plan and Strategy.
2. Strategic planning, construction, improvements and maintenance of Regional and Local Roads and Bridges.
3. Roads to Recovery Federal Government program.
4. Transport for NSW - Regional Road Block Grant program and Rehabilitation Program.
5. Footpaths and Cycleways.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Implement Roads Hierarchy Classification in strategic planning of forward road programs.	Review Road Hierarchy annually.	4.3 – Bitumen sealing all urban streets in towns.
Completion of annual capital works expenditure program in accordance with budget allocation.	Complete 90% of works program annually.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Call and evaluate tenders for civil works contract plant and labour hire, and capital works projects.	To review tenders every two years.	4.1 – Improve local road and regional road transport networks.
Gravel resheeting programme submitted to and adopted by Council in June each year.	Resheet every road in a 30 year cycle.	4.1 – Improve local road and regional road transport networks.
Prepare Asset Management Plans for Roads, Stormwater, Footpaths and Kerb and Guttering asset classes.	Complete by December 2021.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.
Complete the replacement of all timber bridges in accordance with Delivery Program.	Complete annually.	4.11 - Progressively replace timber bridges on local and regional roads.
Regional road repair and pavement reconstruction program on MR248E Crookwell to Laggan Road.	Complete within budget and finalisation report completed.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.
Complete the Wombeyan Caves Road MR258 reconstruction project.	Complete within budget by 31 December 2021.	4.13 Transport link priority projects to State Parks including the Wombeyan Caves Road, Tablelands Way and Grabine Road reconstruction and upgrade to facilitate economic benefits to the region.
Complete the reconstruction of Grabine Road as part of the Growing Local Economies program.	Complete within budget allocation and project funding deadline.	4.13 Transport link priority projects to State Parks including the Wombeyan Caves Road, Tablelands Way and Grabine Road reconstruction and upgrade to facilitate economic benefits to the region.
Review footpath replacement program.	Complete within budget allocation.	4.9 – Develop new and upgrade existing footpaths and cycleway networks.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR – INFRASTRUCTURE:  
PRINCIPAL ACTIVITY - STORMWATER AND DRAINAGE**

**GOAL**

Improve the amenity of towns in the local government area through the provision and maintenance of stormwater and drainage assets.

**KEY ACTIVITIES**

The Stormwater and Drainage function is responsible for stormwater management and flood mitigation. Activities include:-

1. Stormwater Management Plans for towns in the Shire.
2. Floodplain Mitigation Studies.
3. Drainage maintenance and construction works programs.

**MANAGEMENT RESPONSIBILITY**

Manager Assets and Design  
Director of Infrastructure

**TABLELANDS REGIONAL COMMUNITY STRATEGIC PLAN STRATEGY**

This function will achieve the following:

- Strategy IN3 - Maintain and improve road infrastructure and connectivity.
- Strategy EN4 - Maintain a balance between growth, development and environmental protection through sensible planning.

**Key Performance Indicator**

Stormwater Levy for all towns to assist in funding stormwater capital works improvements in the Shire towns.

**Performance Measure**

Maintain an external restricted cash reserve.

**Delivery Program Actions**

4.10 - Upgrade stormwater and kerb and guttering in towns.

Creation of Floodplain Risk Management Study and Plans.

Implement projects outlined in the Plan.

4.12 - Flood Risk Management Plans created for Crookwell Gunning, Taralga and Collector.

Implement Stormwater Management Plan.

Implement Stormwater works outlined in Plan.

4.10 - Upgrade stormwater and kerb and guttering in towns.



**TABLELANDS REGIONAL CSP STRATEGIC PILLAR – INFRASTRUCTURE:  
PRINCIPAL ACTIVITY - QUARRIES AND GRAVEL PITS**

**GOAL**

Efficient administration of gravel pits and quarries in accordance with legislative requirements and in conjunction with land owners.

**MANAGEMENT RESPONSIBILITY**

Manager Infrastructure Delivery

**TABLELANDS REGIONAL COMMUNITY STRATEGIC PLAN STRATEGY**

This function will achieve the following:

- Strategy IN4 - Maintain and update existing community facilities, and support the development of new community infrastructure as needed.

**KEY ACTIVITIES**

The Quarries and Gravel Pits function is responsible for the following activities:-

1. Implementation of Quarry Management Plans in accordance with Mine Health and Safety Act.
2. Restoration and rehabilitation plans for quarries.
3. Manage quarry leases.
4. Contract management of gravel stock.

**Key Performance Indicator**

Prepare annual stocktake of gravel pits stock held and movements. Review quantity of gravel stock held for each gravel pit/quarry.

Maintain a gravel pit rehabilitation cash reserve in accordance with gravel restoration liability requirements.

Review gravel royalty payment pricing model and internal charge rate and procedures.

Erect signage as warning of potential hazard at quarries where Council have Quarry Management agreements.

**Performance Measure**

Complete by June each year.

Review cash reserve annually.

Review and update gravel royalty payment annually.

Install signage as remote supervision.

**Delivery Program Actions**

4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.

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**TABLELANDS REGIONAL CSP STRATEGIC PILLAR – INFRASTRUCTURE:  
PRINCIPAL ACTIVITY - WASTE CENTRES, RUBBISH TIPS AND STREET CLEANING**

**GOAL**

Maintain a clean and safe streetscape environment and manage waste disposal in an environmentally friendly manner.

**MANAGEMENT RESPONSIBILITY**

Manager Water, Sewer and Waste

**TABLELANDS REGIONAL COMMUNITY STRATEGIC PLAN STRATEGY**

This function will achieve the following:

- Strategy IN6 - Implement safe, accessible, and efficient management and recycling options for general waste, green waste, and sewage.

**KEY ACTIVITIES**

The Waste Centre function is responsible for providing waste landfill and waste transfer centre facilities that meet public health standards and legislative requirements. Activities include:-

1. Environmental management of Council Waste Transfer Centres and Landfill sites.
2. Restoration and rehabilitation plans for landfill sites.
3. Rural Waste Charge management.
4. Maximise resource recovery opportunities
5. Waste Disposal and Recycling.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Implement strategy for the Crookwell Waste Centre, including remediation and restoration.	Consultant engaged to supply options for EPA and Council.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.
Waste transfer station design development and construction for Taralga, Collector, Tuena and Bigga, including closure plans for existing landfills.	Remediation works project in accordance with EPA requirement.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.
Ensure compliance with DECCW licence for Crookwell waste centre (landfill).	Council providing services in all village areas.	4.7 - Provide waste pickup service for towns and villages, and reduce the amount of waste going to landfills.



**TABLELANDS REGIONAL CSP STRATEGIC PILLAR – INFRASTRUCTURE:  
PRINCIPAL ACTIVITY - PUBLIC CONVENIENCES AND AMENITIES**

**GOAL**

Provide clean, neat and tidy public conveniences to be utilised by the community and visitors at all towns.

**KEY ACTIVITIES**

The Public Conveniences and Amenities function is responsible for public toilets cleaning and maintenance.

**MANAGEMENT RESPONSIBILITY**

Manager Assets and Design

**TABLELANDS REGIONAL COMMUNITY STRATEGIC PLAN STRATEGY**

This function will achieve the following:

- Strategy IN4 - Maintain and update existing community facilities, and support the development of new community infrastructure as needed.



Kiamma Creek toilet amenities

Key Performance Indicator	Performance Measure	Delivery Program Actions
Maintain public toilet facilities according to health requirements.	Weekly maintenance schedule undertaken.	4.4 - Develop town main street and CBD beautification programs.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR – INFRASTRUCTURE:  
PRINCIPAL ACTIVITY - PUBLIC CEMETERIES**

**GOAL**

Efficiently and discreetly manage public cemeteries maintenance and public reservation registers.

**KEY ACTIVITIES**

The Public Cemeteries function is responsible for management of Council owned and controlled public cemeteries in consultation with the community and Management Committees of Council. Activities include:-

**MANAGEMENT RESPONSIBILITY**

Manager Assets and Design  
Director of Infrastructure

1. Public burial register, grave digging and burial plot bookings.
2. Council controlled cemeteries include Binda, Bigga, Crookwell, Dalton, Gunning, Peelwood, Taralga and Tuena.

**TABLELANDS REGIONAL COMMUNITY STRATEGIC PLAN STRATEGY**

This function will achieve the following:

- Strategy IN4 - Maintain and update existing community facilities, and support the development of new community infrastructure as needed.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Prepare Plans of Management for all Council controlled cemeteries.	Review every five years.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.
Gunning cemetery expansion of existing site to cater for future requirements.	Negotiate land acquisition with surrounding land owner.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.
Columbarium construction program.	Complete new columbarium each year.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.
Undertake maintenance activities according to the adopted works schedule.	Within 5% of budget allocation.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR – INFRASTRUCTURE:  
PRINCIPAL ACTIVITY - ENGINEERING, PURCHASING AND WORKS SUPERVISION**

**GOAL**

Plan and coordinate engineering works projects to achieve desired outcomes.

**KEY ACTIVITIES**

The Engineering Supervision function provides professional engineering management services and supervision of infrastructure services related to Council owned and controlled assets. Activities include:-

**MANAGEMENT RESPONSIBILITY**

Director of Infrastructure  
Manager Legal, Records and Governance

**TABLELANDS REGIONAL COMMUNITY STRATEGIC PLAN STRATEGY**

This function will achieve the following:

- Strategy IN3 - Maintain and improve road infrastructure and connectivity.
- Strategy CO3 - Foster and encourage positive social behaviours to maintain our safe, healthy, and connected community.

1. Risk Management planning.
2. Asset Management planning.
3. Asset condition inspections and reporting.
4. Manage Council stores and depots.
5. Traffic Committee and Road Safety Programs.
6. Compliance Framework and management programs.

<b>Key Performance Indicator</b>	<b>Performance Measure</b>	<b>Delivery Program Actions</b>
Implementation and review of Asset Management Plan. Complete Special Schedule. Annual asset inspection and condition reporting program.	Assets reporting in accordance with OLG requirements.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.
Six monthly Stores Stocktakes with a proportion and value of Stores stock control bin errors being minimised.	Audit of stores stock control each year.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.
Implement Statewide Mutual Public Liability audit verification requirements.	Complete annually within allocated deadline.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.
Review Risk Management Assessment Plan and Risk Management Policy.	Review and update by December 2021.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.
Review Council Underground Petroleum Storage (UPS) systems; including diesel and petrol bowsers.	Comply with EPA regulations.	4.2 – Infrastructure Plan is implemented covering a 10 year period.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR – INFRASTRUCTURE:  
PRINCIPAL ACTIVITY - PLANT AND EQUIPMENT OPERATIONS**

**GOAL**

Maintain an effective and competitive plant and equipment fleet for the purpose of undertaking maintenance works and construction projects.

**KEY ACTIVITIES**

The Plant and Equipment function is responsible for managing Councils plant, equipment and motor vehicle fleet to meet operational and safety requirements of Council and Government agencies.

**MANAGEMENT RESPONSIBILITY**

Coordinator Plant  
Director of Infrastructure

A key activity is providing plant workshop services to Council plant and motor vehicle fleet and Rural Fire Service plant fleet.

**TABLELANDS REGIONAL COMMUNITY STRATEGIC PLAN STRATEGY**

This function will achieve the following:

- Strategy IN3 - Maintain and improve road infrastructure and connectivity.
- Strategy EN2 - Adopt environmental sustainability practices.



Key Performance Indicator	Performance Measure	Delivery Program Actions
Prepare a plant and equipment 10 year forward plan.	Review and update annually.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.
Annual Plant Replacement schedule.	Replacement cost is within 5% of budget allocation.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.
Maintain a plant replacement cash reserve and achieve plant hire surplus each year.	Review annually adopted plant hire rates.	4.1 – Improve local road and regional road transport networks.
Management of Council employee motor vehicle leaseback program.	Review annually.	4.1 – Improve local road and regional road transport networks.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR – INFRASTRUCTURE:  
PRINCIPAL ACTIVITY - DOMESTIC WASTE MANAGEMENT (DWM)**

**GOAL**

Provide reliable, cost effective, environmentally acceptable garbage and recycling collection and disposal services to the community.

**MANAGEMENT RESPONSIBILITY**

Manager Water, Sewer and Waste

**TABLELANDS REGIONAL COMMUNITY STRATEGIC PLAN STRATEGY**

This function will achieve the following:

- Strategy IN6 - Implement safe, accessible, and efficient management and recycling options for general waste, green waste, and sewage.

**KEY ACTIVITIES**

The Domestic Waste function is responsible for providing kerbside pickup service for domestic waste and recycling for towns and villages. The service is to meet all public health standards, work safety standards, and government agencies and legislative requirements. Activities include:-

1. Weekly domestic waste and commercial waste collection services.
2. Fortnightly recycling collection service.
3. Organic green waste collection service.
4. Maximise resource recovery and waste avoidance.
5. Waste Education and Awareness program.

Key Performance Indicator	Performance Measure	Delivery Program Actions
DWM service charge includes a disposal cost as a costed entity as part of the annual DWM reasonable cost calculation.	Establish Fund and review annually.	4.7 - Provide waste pickup service for towns and villages, and reduce the amount of waste going to landfills.
Average number of garbage bin service collections missed per month and number of complaints received.	Less than 2% of weekly pickups.	4.7 - Provide waste pickup service for towns and villages, and reduce the amount of waste going to landfills.
Extension of the kerbside pickup of organic green waste collection service.	Report to be provided annually to Council.	4.7 - Provide waste pickup service for towns and villages, and reduce the amount of waste going to landfills.
Prepare and review DWM long-term plant replacement schedule.	Reviewed annually.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR – INFRASTRUCTURE:  
PRINCIPAL ACTIVITY - WATER SUPPLY SERVICES**

**GOAL**

Provide a quality water supply product in a reliable and cost effective manner that meets Australian Drinking Water Guidelines.

**MANAGEMENT RESPONSIBILITY**

Manager Water, Sewer and Waste

**TABLELANDS REGIONAL COMMUNITY STRATEGIC PLAN STRATEGY**

This function will achieve the following:

- Strategy IN5 - Ensure high quality water supply options for the towns in the region.
- Strategy CO5 - Maintain our rural lifestyle.

**KEY ACTIVITIES**

The Water Supply function is responsible for providing water services to the towns in the Shire. The water services are provided in partnership with other government agencies, and comply with public health and work safety standards. Activities include:-

1. Reticulated water supply to Crookwell, Gunning, Taralga and Dalton.
2. Strategic Business Plan for water provision.
3. Management of Water Treatment and Water Pumping services and infrastructure.
4. Section 64 Water Supply Development Contributions Plan management.
5. Water supply catchment management.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Carry out weekly water quality standard testing.	Complying water quality test samples.	4.6 - Improve water supply and sewer facilities to towns.
Implement user pay best practice pricing water charges in accordance with State Government Guidelines.	50% water supply income from user pay charges.	4.6 - Improve water supply and sewer facilities to towns.
Review Integrated Water Cycle Management (IWCM) Strategy for the town water supplies.	Engage consultant to complete IWCM strategy by December 2021.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.
Maintain Section 64 Development Contributions Plan Register.	Audited annually.	4.6 - Improve water supply and sewer facilities to towns.
Surplus Water Fund operating result.	Within 10% of budget.	4.6 - Improve water supply and sewer facilities to towns.



Water Storage  
Taralga Water Supply Upgrade



Dalton Pipeline – part of the Gunning-Dalton  
Water Supply Improvement Project



The Gunning-Dalton Water Supply Improvement Project



New Crookwell Water Treatment Plant



**TABLELANDS REGIONAL CSP STRATEGIC PILLAR – INFRASTRUCTURE:  
PRINCIPAL ACTIVITY - SEWER SERVICES**

**GOAL**

Provide a cost effective sewer service that complies with environmental license conditions.

**KEY ACTIVITIES**

The Sewer function is responsible for providing sewer services to the towns in the Shire. The services are provided in partnership with other government agencies, and comply with public health and work safety standards. Activities include:-

**MANAGEMENT RESPONSIBILITY**

Manager Water, Sewer and Waste

**TABLELANDS REGIONAL COMMUNITY STRATEGIC PLAN STRATEGY**

This function will achieve the following:

- Strategy IN6 - Implement safe, accessible, and efficient management and recycling options for general waste, green waste, and sewage.
- Strategy EN2 - Adopt environmental sustainability practices.

1. Sewer services to Crookwell, Gunning and Taralga.
2. Strategic Business Plan for sewer services.
3. Management of Sewer Treatment services and sewer infrastructure.
4. Managing trade waste.
5. Section 64 Sewer Development Contributions Plan management.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Number of sewer chokes per month per five kilometres of mains.	Less than 5 per month.	4.6 - Improve water supply and sewer facilities to towns.
Review Policy and implement Trade Waste Charges.	Prepare a Trade Waste Policy for adoption by Council.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.
Surplus Sewer Fund operating result.	Within 10% of budget.	4.6 - Improve water supply and sewer facilities to towns.
Maintain Section 64 Development Contributions Plan Register.	Audited annually.	4.6 - Improve water supply and sewer facilities to towns.
Sewer Treatment Plants comply with EPA conditions.	Satisfactory report from NSW EPA.	4.6 - Improve water supply and sewer facilities to towns.

**TABLELANDS REGIONAL CSP STRATEGIC PILLAR – CIVIC LEADERSHIP:  
PRINCIPAL ACTIVITY – GOVERNANCE**



**GOAL**

Ensure that effective and fair decision making processes are in place, which display transparency by Council, Councillors and staff members to the community.

**MANAGEMENT RESPONSIBILITY**

Manager Legal, Records and Governance  
Director of Finance and Administration

**TABLELANDS REGIONAL COMMUNITY STRATEGIC PLAN STRATEGY**

This function will achieve the following:

- Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community.
- Strategy CL2 - Encourage and facilitate open and respectful communication between the community, the private sector, Council, and other government agencies.
- Strategy CL4 - Actively investigate and communicate funding sources and collaboration opportunities that can strengthen the region.

**KEY ACTIVITIES**

The Governance function is responsible for actively engaging and consulting with the community in strategic governance issues. Further it is good governance, to strengthen partnerships with State and Federal Governments, and other agencies, which may result in maximising positive outcomes for the community.

Activities include:-

1. Council Meetings and Committees of Council Meetings (Section 355).
2. Community Engagement and Outreach Meetings.
3. Code of Conduct Review Panel and investigations.
4. Managing Councillor communications, professional development and training.
5. Managing Council Policy Development and Legislation Compliance.
6. Government Information Public Access.
7. Integrated Planning and Reporting.
8. Management of media.
9. Grants application and funding coordination.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Implement organisation structure in accordance with Local Government Act requirements.	Reviewed regularly and after local government election.	5.4 – Leadership and commitment to integrated planning and reporting.
Council Policy development and review. Reformat all Council policies into standard template.	Continual policy review and upgrade each year.	5.3 - Promote community engagement and involvement in decision making processes.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Council Meeting Business Paper creation and distribution.	Released one week prior to meeting date.	5.3 - Promote community engagement and involvement in decision making processes.
Complaint handling and service delivery.	Complete service requests within 15 business days.	5.4 – Leadership and commitment to integrated planning and reporting.
Complete Council Annual Report.	Completed and sent to OLG by deadline each year.	5.3 - Promote community engagement and involvement in decision making processes.
Compliance with Office of Local Government Circulars and compliance with legislative and statutory amendments.	Circulars to be reviewed monthly.	5.2 - Lobby other levels of Government for increased share of funding distribution.
Upper Lachlan Shire Council to remain sustainable in the long term.	Achieve Fit for the Future benchmarks.	5.4 – Leadership and commitment to integrated planning and reporting.



Federal Member for Hume, Angus Taylor, State Member for Goulburn Wendy Tuckerman with Upper Lachlan Shire Council Mayor, John Stafford, and General Manager, Colleen Worthy at the opening of the Abercrombie Bridge north of Taralga.

## **10. COUNCIL CONTRIBUTIONS AND DONATIONS**

S356 (1) A Council may, in accordance with a resolution of the Council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

### **The following is the list of Council Contributions to be made in 2021/2022**

(Please note: the figures below may change depending on the rates levied for the organisations.)

Binda Memorial Hall (50% electricity expenses)	500
Bigga Golf Club (Ordinary Rates and Waste Charge)	2,397
Bigga Progress Association (Bigga Hall 50% electricity expenses)	450
Bigga Public School P and C (contribution to Learn to Swim program and bus hire)	1,000
Breadalbane Hall (contribution to wheelchair access ramps)	330
Collector Oval Committee	500
Crookwell AP and H Society (Ordinary Rates and 1 Waste Collection Service per week)	2,994
Crookwell AP and H Society (Water Usage and Waste Removal service for show only)	1,887
Crookwell CWA (Ordinary Rates)	918
Crookwell and District Historical Society	500
Crookwell Community Men's Shed (Ordinary Rates)	400
Crookwell Garden Festival	500
Crookwell Picnic Race Club (in kind track watering & waste collection- Binda Races)	1,375
Crookwell Progress Association (Christmas in Goulburn Street)	1,500
Grabben Gullen Hall (Ordinary Rates)	495
Fullerton Anglican Church Property Trust (Ordinary Rates and Waste Charge)	607
Goulburn and District Education Foundation	2,000
Goulburn Crookwell Heritage Railway Inc. (Water, Sewer, Waste)	1,850
Gunning Focus Group	1,250
Laggan Public School (contribution to purchase of Phonic Readers)	770
Middle Arm Hall Progress Association (Ordinary Rates and Waste Collection Services)	652
Narrawa and District War Memorial Hall (Ordinary Rates and Rural Waste)	571
St Vincent De Paul (Ordinary Rates and Waste Charges)	2,558
St Vincent De Paul (Waiver of Mattress disposal charges up to 6 per year)	210
Taralga AP&H Society	1,250
Taralga Camp Draft and Rodeo Committee – Australia Day	1,000
Taralga Camp Draft and Rodeo Committee – D/A Fee Waiver	300
Taralga Historical Society (Ordinary Rates and Water Access)	1,344
Taralga Medical Clinic (Ordinary Rates and Waste)	1,266
Taralga Playgroup	1,050
Taralga Public School	1,000
Taralga Small Schools Sports Sponsorship	1,250
Tuena Hall & Recreation Committee (50% electricity expenses)	500
<b>Total</b>	<b>\$35,174</b>

## **11. ECOLOGICALLY SUSTAINABLE DEVELOPMENT STRATEGIES**

Ecologically Sustainable Development is the effective integration of economic, social and environmental considerations in decision-making processes. The principles of Ecologically Sustainable Development are an integral consideration in the planning, design and development of the Upper Lachlan Shire.

Ecologically Sustainable Development principles are far reaching and influence every aspect of development when integrated holistically into the design and development processes. The concept of ecologically sustainable development requires new development to meet the needs of the present without compromising the ability of future generations to meet their own needs.

The objectives for all development within the Upper Lachlan Shire Council area are to:-

- (a) Achieve development that meets the needs of the present without compromising the ability of future generations to meet their needs,
- (b) Achieve development that improves quality of life, both now and into the future, in a way that maintains the ecological processes on which life depends,
- (c) Ensure high quality ecologically sustainable development outcomes for the rural and urban environment of Upper Lachlan Shire,
- (d) Achieve development which retains and enhances the natural environment, and
- (e) To ensure development of land is in accordance with the principles of Ecologically Sustainable Development, being:-
  - (i) The 'precautionary principle:-  
In the application of the precautionary principle, public and private decisions should be guided by careful evaluation to avoid, wherever practicable, serious or irreversible damage to the environment, and an assessment of the risk-weighted consequences of various options.
  - (ii) Inter-generational equity:-  
The present generation should ensure that the health, diversity and productivity of the environment are maintained or enhanced for the benefit of future generations.
  - (iii) Conservation of biodiversity and ecological integrity:-  
Conservation of biological diversity and ecological integrity should be a fundamental consideration.
  - (iv) Improved valuation, pricing and incentive mechanisms:-  
Environmental factors should be included in the valuation of assets and services, and those who generate pollution and waste should bear the cost of containment, avoidance or abatement, and the users of goods and services should pay prices based on the full life cycle of costs of providing goods and services, including the use of natural resources and assets and the ultimate disposal of any waste.

## 12. SECTION 7.11, SECTION 7.12 AND SECTION 64 DEVELOPMENT CONTRIBUTIONS PLANS

### Section 7.11 Development Contributions Plan

Upper Lachlan Shire Council adopted the shire wide Section 94 Development Contributions Plan in 2007 (now known as a Section 7.11 Development Contribution Plan). The amount of the each contribution is outlined in Council's Schedule of Fees and Charges. A review of the existing Section 7.11 Development Contributions Plan will be completed in 2020.

The Upper Lachlan Shire Council Section 7.11 Development Contributions Plan allows Council to set separate charges or contributions from developers where it is considered that additional demand will be placed on existing public facilities and amenities. For every new resident there will be an impact, and at some time in the future there will be a need to provide new infrastructure.

The Section 7.11 Development Contributions Plan aims to provide the Council with an appropriate mechanism to levy contributions on developers so that existing ratepayers and users of Council facilities and amenities are not unduly inconvenienced.

The contributions contained within the Section 7.11 Plan are set for the following items:-

- ◆ Roads
- ◆ Open Space and Recreation
- ◆ Community Facilities
- ◆ Waste Management
- ◆ Emergency Services
- ◆ Plan Administration

The Section 7.11 Development Contributions Plan amounts are increased each year in line with movements in the CPI (Consumer Price Index – Sydney Capital City Group December Quarter) and where applicable, land acquisition costs.

### Section 7.12 Development Contributions Plan

Upper Lachlan Shire Council adopted a Section 94A Development Contributions Plan in 2012 (now known as Section 7.12 Development Contributions Plan) for the Upper Lachlan Shire Council area for the following types of development; Power Station Developments, Wind Power Developments, Regional Developments and State Significant Developments.

The Section 7.12 Development Contributions Plan aims to assist the Council in providing the appropriate public facilities which are required to maintain and enhance amenity and service delivery within the area.

The base index is the Consumer Price Index, Australia (All Groups Index for Capital Cities) as published by the Australian Bureau of Statistics.



Construction of the Taralga Wind Farm

#### Section 64 Development Contributions Plan

Upper Lachlan Shire Council has adopted a Section 64 Development Contributions Plan for the Upper Lachlan Shire Council area for water supply and sewer. The Section 64 Development Contributions Plan includes Taralga, Crookwell, Gunning and Dalton Water Supply networks and Taralga, Crookwell and Gunning Sewer Networks.

The Section 64 Development Contributions Plan amounts are increased each year in line with movements in the CPI (Consumer Price Index – Sydney Capital City Group December Quarter).





### **13. COMPETITIVE NEUTRALITY COMPLAINTS**

Council has a policy for dealing with Competitive Neutrality Complaints. The policy follows the criteria listed below.

#### **How to Lodge Complaints**

The public or organisations contacting Council will be advised that all complaints must be lodged in writing, detailing the grounds for the complaint and the effect that Council's alleged actions in the matter has on the person or organisation making the complaint.

#### **Time Limits within which a Complainant will receive a Response**

All complaints will be acknowledged within seven days. A reply to a complaint shall be provided within twenty business days. Where a Council decision is required the complainant will be advised that the matter have been referred to Council for consideration and advised as to when Council's decision will be passed on.

#### **Complaint Received**

Item registered and directed to Council's Public Officer for action. All complaints will be held on a separate file established for the recording of such complaints.

#### **Initial Review of Complaint**

The Public Officer determines if the complaint is a competitive neutrality complaint as defined. If determined not to be a complaint, Public Officer to reply to author stating reasons why matter is not considered to be a complaint as defined and advising author of recourse actions via the Office of Local Government or State Agency.

If determined to be a complaint, the Public Officer is to seek explanations/comments from relevant responsible officer for the business for which the complaint refers to. The Public Officer must also advise the General Manager that a complaint has been received.

#### **Information to be provided on Nature of Complaint**

The Responsible Council Officer is required to examine the nature and substance of any complaint received.

After completing their examination the Public Officer will provide the justification/explanation for Council's action in the matter in sufficient time to allow a response to the author of the complaint within the prescribed timeframe of twenty business days from receipt of the complaint.

## Remedies

In dealing with the complaint, the Public Officer will determine in conjunction with the General Manager what remedies can be provided to resolve the complaint. These remedies may be: -

- (i) Provide more information to the complainant for a more accurate understanding of competition policy.
- (ii) Investigate / review Council's business activity if a legitimate complaint is made.
- (iii) Change Council's business practice where a complaint is justified. (This may require Council's consent before the change can be approved.)

## Response to Complainant

The Public Officer will reply to the complainant giving explanation for Council's actions in the matter and advising of recourse actions available. The Public Officer contact telephone is (02) 4830 1000.



Upper Lachlan Shire Councillors and senior management team - 2021

## **14. GOVERNMENT INFORMATION PUBLIC ACCESS**

### **Types of Information held by Council**

The Government Information (Public Access) Act 2009 (GIPA) came into effect at 1 July 2010. Upper Lachlan Shire Council holds information which relate to a number of varying issues. This information includes; policy documents, general information, registers, files, guidelines, plans, reports and other information.

There are a number of documents that are available for inspection free of charge and/or available on Council's Website [www.upperlachlan.nsw.gov.au](http://www.upperlachlan.nsw.gov.au). Council holds documents in both hard copy and electronic form that relate to a number of different issues concerning the Upper Lachlan Shire area. Documents may be available to the public upon request unless there is an overriding public interest not to do so.

### **Four Ways to Access Government Information**

The GIPA Act establishes four ways for the public to access government information from Upper Lachlan Shire Council. The means to access information include:-

#### **1. Open Access Information**

Council must publish open access information on its website, free of charge. Where it is not practical for Council to provide open access information on the website, the information will be made available free of charge in at least one other format. Please contact Council on (02) 4845 4108 to access information that is not currently available on Council's website.

#### **2. Proactive Release of Information**

Apart from open access information, Council will release as much other available information as possible either free of charge or at the lowest possible cost. There is a Mandatory Proactive Release and an Authorised Proactive Release of information.

#### **3. Informal Release of Information**

Members of the public may contact Council and ask for information. This is known as an informal request. Council may release information informally, subject to reasonable conditions.

#### **4. Formal GIPA Act Access Application for Release of Information**

If information cannot be accessed through any of the above ways, a formal GIPA Act Access Application may be necessary. This will be necessary if the public are asking for a large volume of information, if providing access would involve an extensive search, or if the information you seek involves personal or business information about third parties who must be consulted before the information can be released. GIPA Act Access Applications must be in writing, and accompanied by a \$30 fee. Processing charges of \$30 per hour may also be levied, depending on the type and amount of information sought.

## 15. STRATEGIC TASK LIST

The following mandatory strategic tasks are to be completed by each NSW Council as a requirement from the Office of Local Government and other statutory and legislative requirements. All strategic tasks outlined have allocated reporting timeframes that are required to be completed by Upper Lachlan Shire Council.

	<b><u>Key Strategic Task</u></b>
1	Annual Report
2	State of Environment Report
3	Financial Statements and Financial Data Return
4	Social and Community Plan
5	Access and Equity Statement
6	Pecuniary Interest Returns by Councillors and designed staff
7	Noxious Weeds Department of Primary Industries Grant Return
8	Pensioner Concession Subsidy Claim
9	Grants Commission ALGA National Local Roads Data Return
10	Grants Commission Local Roads and Bridges Data Return
11	Adoption of Integrated Planning and Reporting framework
12	Quarterly Budget Review Statement (QBRs) to Council
13	Quarterly Reviews of the Operational Plan to Council
14	Six monthly progress report on Delivery Program to Council
15	Monthly report on Council Investment Register / Portfolio
16	Council adopt the Payment of Expenses and Provision of Facilities Policy
17	Government Information Public Access (GIPA) Agency Information Guide
18	Government Information Public Access (GIPA) Annual Report
19	Code of Conduct Complaints Statistics Report to Council
20	Quarterly Rates and Charges Notices posting to ratepayers
21	Rates Statement of Compliance Notional Permissible Income Return
22	Lodgement of annual GST Certificate to Office of Local Government
23	Report to Council on senior staff contractual conditions
24	Adoption of Organisation Structure by Council
25	Adoption of Delegations by Council
26	Adoption of Code of Conduct by Council
27	Grants Commission Return of General Information
28	Transport for NSW – Regional Roads Block Grant Return
29	Transport for NSW – Regional Roads Repair Program Return
30	Department of Infrastructure and Transport Roads to Recovery Annual Report
31	Public Interest Disclosures Annual Report to NSW Ombudsman
32	Proposed Loan Borrowings Annual Return
33	Companion Animals Register
34	Swimming Pools Register and Inspection Program
35	Related Parties Disclosures Return and Register
36	End of Term Report on the Council Community Strategic Plan
37	Disability Inclusion Action Plan

## 16. WORKFORCE PLAN

Human resource management is controlled by the Manager Human Resources as delegated by Council General Manager, who is responsible for the employment of all staff. Training Plans are developed by the Manager Human Resources in conjunction with Departmental Directors.

### Goals

The Workforce Plan has identified the following goals:-

- Achieving a prosperous Upper Lachlan Shire Council;
- Creating safer and stronger communities;
- Promoting a healthy and caring community;
- Promoting achievement through learning;
- Looking after Upper Lachlan Shire Council's environment, culture and heritage;
- Ensuring the Council is a well managed local authority.

### Tablelands Regional Community Strategic Plan – Strategic Pillars

The Workforce Plan integrates with the Community Strategic Plan Strategic Pillar Goals:-

- **Community** – We are a network of vibrant, inclusive and diverse communities that value our cooperative spirit, self sufficiency, and rural lifestyle;
- **Environment** - We appreciate our range of rural landscapes and habitats, and act as custodians of the natural environment for future generations;
- **Economy** – We have a strong regional economy experiencing sustainable growth, which provides for a diverse range of employment opportunities;
- **Infrastructure** – Our community is well serviced and connected to built, social and communications infrastructure;
- **Civic leadership** – Our leaders operate ethically and implement good governance. We empower our residents with the tools to participate actively in the development of our communities.

### Management Responsibilities

To provide a safe and healthy environment for all Council employees to undertake their daily duties by providing them with the following; effective training and development, annual performance review, mentoring programs, transparent recruitment and selection process, opportunity for succession planning, and maximise Council's human resource investment.

### Human Resource Key Areas

- Employee Attraction and Retention;
- Employee Training, Learning and Development;
- Organisational Development;
- Performance Management;
- Work, Health and Safety (WHS); and
- Employee Relations.

Council has a clear and concise focus to address the areas in its Workforce Plan by carry out following initiatives:-

- Maximise every avenue to attract, develop and retain talented employees to address the current and future skill gaps at the Upper Lachlan Shire Council;
- Address emerging workforce issues such as skills shortages and the ageing workforce;
- Capitalise on apprenticeships and graduate recruitment programs to help Council stay ahead in the scramble for talent;
- Link Council recruitment program with our workforce planning needs;
- Ensure that Council position critical roles are filled without delays.

The Upper Lachlan Shire Council Workforce Plan will act as the stratagem to carry on achieving the needs and expectations of the ever growing Shire within the resources available to Council. The plan will assist Council in delivering the services and program actions outlined in Council's Delivery Program over a four year period.



Upper Lachlan Shire Council Staff Long Service Awards – December 2020

## **17. INFRASTRUCTURE PLAN AND ASSET MANAGEMENT STRATEGY**

The Upper Lachlan Shire Council provides an extensive range of infrastructure assets comprising roads, bridges, footpaths, kerb and gutter, stormwater, water supply, sewer network, waste centres, operating and community buildings, recreation facilities, and plant and equipment.

The Council operates and maintains the infrastructure network to achieve the following objectives:-

- Ensure the infrastructure assets are maintained at a safe and functional standard as set out in the Infrastructure Plan;
- Achieve optimal use of resources by ensuring maximum life is obtained from an asset without compromising safety; and
- Ensure capital works and maintenance activities are undertaken in a manner to extend / prolong the life of the original asset and guarantee its suitability to current user requirements.

The key elements of the Infrastructure Plan are:-

- Taking a lifecycle approach to assets;
- Developing cost-effective management strategies for the long-term;
- Providing a defined level of service and monitoring performance;
- Understanding and meeting the impact of growth through demand management and infrastructure investment;
- Managing risks associated with asset failures;
- Sustainable use of physical resources; and
- Continuous improvement in asset management practices.

The purpose of Council's asset management strategy is to determine the optimum method to provide the desired service levels for current and future generations. Given the value and importance of infrastructure assets, it is essential that they are well managed to ensure their future sustainability. Failure to adequately manage infrastructure assets is a key risk that could prevent Council from achieving strategic goals.

Upper Lachlan Shire Council's adopted Tablelands Regional Community Strategic Plan expresses the desires and aspirations of the community and provides resources to assist Council in the determination of sustainable levels of service. The Long Term Financial Plan and Delivery Program are both informed from the Infrastructure Plan which addresses the financial, engineering and risk management aspects of asset management.

## **18. STATE OF THE ROAD NETWORK**

There are three classifications of public roads within the Shire. The road classifications are; a State Road, Regional Roads and Local Roads. The total length of public roads maintained by Council is 2,095 kilometres.

The total Local Roads length maintained by Council is 1,734 kilometres. There remains 1,179 kilometres (68%) of Council's own Local Roads system that are still unsealed.

With the bitumen sealing of the remaining unsealed Local Roads beyond reach in the foreseeable future, Council will focus on gravel resheeting for substandard lengths of unsealed roads to ensure road safety and minimise potential liability. The Council is endeavouring to achieve a gravel resheeting program to reach a 25-30 year replacement cycle.

### **State Road**

Council undertakes road work for the Transport for NSW under a Road Maintenance Council Contract (RMCC) on the Goulburn to Bathurst Road (Main Road 54). The length of road maintained is 110 kilometres of which 93 kilometres are within the Upper Lachlan Shire and these works are carried out on a full cost recovery basis.

### **Regional Roads**

The Regional Roads Block Grant provides funding of \$1.757 million each year for expenditure on 251 kilometres of regional roads and bridges for maintenance, repair, bitumen resealing, asset renewals and improvement works for the following Regional Roads:-

- MR52 – Crookwell / Gunning to Queanbeyan Road
- MR241 – Gunning to Rye Park Road
- MR248 – Taralga to Boorowa Road
- MR256 – Goulburn to Oberon Road (Tablelands Way)
- MR258 – Wombeyan Caves Road

### **Local Roads**

A Roads Hierarchy has been established for maintenance and capital works on local roads. Upper Lachlan Shire Council allocates over \$2 million of its own revenue to fund Local Roads operating and capital road maintenance and repair works.

### **Roads to Recovery Program**

The Federal Government Roads to Recovery Program allocates funding of \$1.2 million each year for Council to expend on roads in 2020-2025. 2021/2022 is the third year of a 5 year program.



## 19. COUNCIL REVENUE POLICY

### RATE PEGGING – MAXIMUM RATE INCREASE

Council has adopted a permissible rate increase of 2% in accordance with the determination of IPART and the statutory limit set by the Office of Local Government. The increase is applicable to the total revenue raised in General Ordinary Rates in 2021/2022.

In accordance with Section 566 (3) of the Local Government Act 1993, the Minister for Local Government has determined a maximum rate of interest payable on overdue rates and charges for the 2021/2022 rating year and interest payable will be 6%.

### ORDINARY (GENERAL) RATES

Ordinary Rates are levied for the purpose of financing Council's Ordinary General Fund activities in accordance with Sections 493, 514-518, of the Local Government Act 1993.

Council proposes the following ordinary rates for 2021/2022 based on the land valuation data supplied by the Valuer Generals Office with a valuation base date applicable of 1 July 2019.

Rating Category	Assess No	Land Value	Ad Valorem	Base Amount	Base %	Base Yield (\$)	Ad Valorem Yield (\$)	Total Levy (\$)
Farmland	2,780	2,207,828,060	0.0017754	\$500.00	26%	\$1,390,000	\$3,919,778	\$5,309,778
Residential	2,285	289,133,180	0.0028050	\$250.00	41%	\$571,250	\$811,018	\$1,382,268
Residential – Non-Urban	1,032	234,968,630	0.0021580	\$250.00	34%	\$258,000	\$507,062	\$765,062
Business - Crookwell	165	16,421,140	0.0071780	\$250.00	26%	\$41,250	\$117,871	\$159,121
Business - Gunning	60	5,274,820	0.0053150	\$250.00	35%	\$15,000	\$28,036	\$43,036
Business - Taralga	30	3,297,340	0.0044820	\$250.00	34%	\$7,500	\$14,779	\$22,279
Business - General	44	11,419,520	0.0206300	\$250.00	5%	\$11,000	\$235,585	\$246,585
Mining	1	208,000	0.0085800	\$250.00	12%	\$250	\$1,785	\$2,035
<b>Total Rateable Land Value</b>	<b>6,397</b>	<b>2,768,550,690</b>				<b>\$2,294,250</b>	<b>\$5,635,913</b>	<b>\$7,930,163</b>

### WATER SUPPLY ANNUAL ACCESS AND AVAILABILITY CHARGES

For the provision of water supply services is in accordance with Sections 501 and 552, of the Local Government Act 1993 and Best Practice Pricing Guidelines set down by the NSW Office of Water (N.O.W).

### RESIDENTIAL WATER SUPPLY CHARGES

Water Supply Fund	Annual Charge Description	Charge (\$)	Assessments	Total Levy (\$)
<b>Crookwell Water</b>	Access Fee	\$ 486.00	1,315	\$639,090
	Availability Charge	\$ 486.00	68	\$33,048
<b>Taralga Water</b>	Access Fee	\$ 486.00	214	\$104,004
	Availability Charge	\$ 486.00	32	\$15,552
<b>Dalton Water</b>	Access Fee	\$ 486.00	82	\$39,852
	Availability Charge	\$ 486.00	4	\$1,944
<b>Gunning Water</b>	Access Fee	\$ 486.00	371	\$180,306
	Availability Charge	\$ 486.00	37	\$17,982
<b>TOTAL LEVY</b>			<b>2,123</b>	<b>\$1,031,778</b>

### WATER SUPPLY CONSUMPTION (USER PAY) CHARGES

These charges are based on the water consumed in accordance with Section 502, of the Local Government Act 1993. The estimated total water usage income is \$1,034,113. The 2021/2022 user pay water consumption charges are stated below:-

Water Supply Fund	Water Supply Tariff	Charge (\$/kl)
<b>Crookwell Water</b>	Tariff 1 (< 200 kl)	3.37
	Tariff 2 (> 200 kl)	4.46
<b>Gunning Water</b>	Tariff 1 (< 200 kl)	3.37
	Tariff 2 (> 200 kl)	4.46
<b>Dalton Water</b>	Tariff 1 (< 200 kl)	3.37
	Tariff 2 (> 200 kl)	4.46
<b>Taralga Water</b>	Tariff 1 (< 200 kl)	3.37
	Tariff 2 (> 200 kl)	4.46

### SEWER BEST PRACTICE PRICING STRUCTURE

Residential Sewer properties are levied an Annual Access Charge in accordance with Sections 501 and 552, of the Local Government Act 1993, and Best Practice Pricing Guidelines set down by the NSW Office of Water (N.O.W).

Non-Residential Sewer properties are levied in accordance with Sections 502 and 552, of the Local Government Act 1993 and will have a charge not less than the Annual Residential Unconnected Sewer Access Charge. The Non-Residential Sewer charge is based on a two-part tariff with an annual access charge and a uniform sewer usage charge/kl. This charge is calculated as follows:-

$$B = SDF (AC + C \times UC)$$

Where:-

B = Annual non-residential sewer bill (\$)

C = Customer's annual water consumption (kl)

AC = Customer's water service access fee (proportional to meter size)

SDF = Sewer Discharge factor (standard adopted, unless otherwise proven)

UC = Sewer usage charge (\$/kl)

### CROOKWELL SEWER CHARGES

<b>Crookwell Sewer Categories</b>	<b>Assessments</b>	<b>Access Charge</b>	<b>Sewer Levy (\$)</b>
Crookwell Sewer - Residential	1,016	\$861.00	\$874,776
Crookwell Sewer - Residential Unoccupied	91	\$565.00	\$51,415
Crookwell Sewer - Business/Non-Residential	158		\$192,154
<b>Total Number of Assessments and Levy</b>	<b>1,265</b>		<b>\$1,118,345</b>
	<b>SDF</b>	<b>Access Charge</b>	<b>Usage Charge</b>
Business	0.77	\$861.00	3.37
Commercial	0.60	\$861.00	3.37
Non Residential	0.77	\$861.00	3.37
Churches/Schools/Hospital/Nursing Homes	0.50	\$861.00	3.37
Parks	0.50	\$861.00	3.37

### GUNNING SEWER CHARGES

<b>Gunning Sewer Categories</b>	<b>Assessments</b>	<b>Access Charge</b>	<b>Sewer Levy(\$)</b>
Gunning Sewer - Residential	263	\$861.00	\$226,443
Gunning Sewer - Residential Unoccupied	52	\$565.00	\$29,380
Gunning Sewer - Business/Non-Residential	41		\$50,589
<b>Total Number of Assessments and Levy</b>	<b>356</b>		<b>\$306,412</b>
	<b>SDF</b>	<b>Access Charge</b>	<b>Usage Charge</b>
Business	0.77	\$861.00	3.37
Commercial	0.60	\$861.00	3.37
Non Residential	0.77	\$861.00	3.37
Churches/Schools/Hospital/Nursing Homes	0.50	\$861.00	3.37
Parks	0.50	\$861.00	3.37

**TARALGA SEWER CHARGES**

<b>Taralga Sewer Categories</b>	<b>Assessments</b>	<b>Access Charge</b>	<b>Sewer Levy(\$)</b>
Taralga Sewer - Residential	163	\$861.00	\$140,343
Taralga Sewer - Residential Unoccupied	42	\$565.00	\$23,730
Taralga Sewer - Business/Non-Residential	34		\$59,328
<b>Total Number of Assessments and Levy</b>	<b>239</b>		<b>\$223,401</b>
	<b>SDF</b>	<b>Access Charge</b>	<b>Usage Charge</b>
Business	0.77	\$861.00	3.37
Commercial	0.60	\$861.00	3.37
Non Residential	0.77	\$861.00	3.37
Churches/Schools/Hospital/Nursing Homes	0.50	\$861.00	3.37
Parks	0.50	\$861.00	3.37

<b>TOTAL SEWER FUND LEVY</b>	<b>1,860</b>		<b>\$1,648,158</b>
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Taralga Sewer Plant

## DOMESTIC WASTE MANAGEMENT - HOUSEHOLD COLLECTION SERVICE

The Domestic Waste Management (DWM) Service is an Annual Charge for the provision of domestic waste management in accordance with Section 496, of the Local Government Act 1993. This service is unable to be subsidised by Council or profit from results. Subsequently Council manages the service as an independent fund.

**Note: Domestic Waste Management Service and Availability Charges are applicable to all residential properties within serviced towns and villages and will also apply to rural properties where a Domestic Waste Management service is available and utilised.**

The level of service will consist of a kerbside collection service:-

- 1 x 120 litre mobile bin for household waste to be collected once per week.
- 1 x 240 litre mobile bin for recyclables to be collected once per fortnight.
- 1 x 240 litre mobile bin for organic garden waste to be collected once per fortnight.
- Those ratepayers paying for a Domestic Waste service will continue to pay entry fees at the Waste Transfer Stations throughout the Shire.

### **Domestic Waste Management Service Charge**

Charge	Assessments	Total Levy
\$549.00	2,193	\$1,203,957

### **Domestic Waste Management Availability Charge**

Charge	Assessments	Total Levy
\$201.00	314	\$63,114
<b>Total Domestic Waste Management Charges</b>		<b>\$1,267,071</b>

## COMMERCIAL WASTE CHARGE

The Commercial Waste Service is an Annual Charge raised in accordance with Section 501, of the Local Government Act 1993. **Note: The Commercial Waste Charges are applicable to all non-residential properties within serviced towns and villages and other defined service areas. They are charged based on a per service supplied basis (i.e. per collection), with a minimum of one charge per assessment. A combination of different numbers of waste or recycling bins may be utilised by individual commercial waste users by arrangement.**

A single service will consist of:-

- 1 x 240 litre mobile bin for general waste to be collected once per week.
- 1 x 240 litre mobile bin for recyclables to be collected once per fortnight.
- 1 x 240 litre mobile bin for organic garden waste to be collected once per fortnight.

### **Commercial Waste Service Charge**

Charge	Assessments	Total Levy
\$650.00	284	\$184,600

### **Commercial Waste Availability Charge**

Charge	Assessments	Total Levy
\$201.00	40	\$8,040
<b>Total Commercial Waste Charges</b>		<b>\$179,576</b>

**DOMESTIC WASTE MANAGEMENT**

**Reasonable Cost Calculation for Year Ending 30 June 2021**

<b>Domestic Waste Management Expenditure</b>	<b>\$</b>
Management - Engineers and Support Staff Salary and Wages	82,200
Management – Leave (ELE) Accrual Expenses	15,900
Management - Training Costs	1,000
Management - Transfer to Reserve – Bins/Plant Replacement and tip expense	53,705
Management - Corporate Administration Charge	68,646
Management - Disposal Expenses Landfill Charges	233,000
Management - Net Loss from Disposal of Assets	0
Management - Remediation Contribution to Crookwell Waste Centre (tip)	345,000
Garbage Collection - Vehicle/Travelling Expenses	136,600
Garbage Collection - Education/Awareness Campaign	0
Garbage Collection - Telephone and Communications	2,000
Garbage Collection - Distribution of Bins	7,500
Garbage Collection – Other expenses	4,000
Garbage Collection - Depreciation - Garbage Truck/Recycling Truck and Bins	140,160
Recycling - Council Salary and Wages	53,700
Recycling - Vehicle/Travelling Expenses	101,200
Recycling - Payments - Endeavour Industries	1,000
Recycling - Collection - Distribution of Bins	3,500
Recycling - Payments - Rewaste	45,000
Recycling - Education/Awareness Campaign	1,000
Green Waste Collection - Council Salary and Wages	109,700
Green Waste Collection - Vehicle/Travelling Expenses	30,000
Green Waste Collection – Processing Charges Council	15,000
Green Waste Collection - Education/Awareness Campaign	3,000
Green Waste Collection - Distribution of Bins	1,000
<b>TOTAL WASTE MANAGEMENT EXPENDITURE</b>	<b>1,453,811</b>
<b>Less : Domestic Waste Management Income from Other Sources</b>	
Pensioner Concession Abandonment's	48,000
Pensioner Rebate Subsidy	-26,400
Rates Abandonment's - Other	300
Extra Charges/Interest Charges	-4,000
Interest on Investments	-11,000
Sale of Garbage Bins	-1,000
<b>SUB TOTAL</b>	<b>5,900</b>
<b>COSTS TO BE RECOUPED FROM DOMESTIC USERS OF THE SERVICE</b>	<b>1,459,711</b>
<b>Commercial Waste Annual Charge</b>	<b>\$650 -184,600</b>
<b>Commercial Waste Availability Charge</b>	<b>\$201 -8,040</b>
<b>Domestic Waste Management Annual Charge</b>	<b>\$549 -1,203,957</b>
<b>Domestic Waste Management Availability Charge</b>	<b>\$201 -63,114</b>
<b>REASONABLE COST OF DOMESTIC WASTE SERVICE</b>	<b>-1,459,711</b>

## RURAL WASTE CHARGE

The Rural Waste Charge is not classified as a Domestic Waste Service and is an Annual Charge raised in accordance with Section 501 (1), of the Local Government Act 1993.

**Note: The Rural Waste Charge will apply to all properties that are not subject to a Domestic Waste Management Charge or a Commercial Waste Charge.**

Conditions:-

- The Rural Waste Charge is levied on a per Rateable Assessment basis.
- Application may be made to Council, in accordance with Section 610E, of the Local Government Act 1993, to waive multiple Rural Waste Charges on land where the owner of the land pays the charge on another Assessment.
- Ratepayers who pay a Rural Waste Charge will receive a Rural Waste Card which permits free access to all tips for the disposal of domestic waste and sorted recyclables provided they present their card for inspection at the entry to the rubbish tip depots.
- Prior year Rural Waste Cards will be accepted at Council's tips until the end of July of the year following issue.

**Rural Waste Charge (This annual charge is GST applicable effective from 1 July 2013)**

<b>Charge</b>	<b>Assessments</b>	<b>Total Levy (GST Inclusive)</b>
<b>\$221.10</b>	<b>3,367</b>	<b>\$744,444</b>

## STORMWATER MANAGEMENT SERVICE CHARGE

The Stormwater Management Charge is levied for the specific purpose of improving stormwater management and drainage infrastructure enhancement. It is applicable to all urban land within a city, town or village that is categorised as residential and business, excluding vacant land. Details of the proposed stormwater capital expenditure program are included in Council's capital works budget.

The Stormwater Annual Charge is levied in accordance with the Office of Local Government, Department of Premier and Cabinet Circular 06-18, and the Local Government (General) Amendment (Stormwater) Regulation 2006, under Section 496A, of the Local Government Act 1993.

<b>Town</b>	<b>Charge Description</b>	<b>Charge</b>	<b>Assessments</b>	<b>Total Levy</b>
Crookwell Business	Business Stormwater Charge	\$50.00	124	\$6,200
Gunning Business	Business Stormwater Charge	\$50.00	34	\$1,700
Taralga Business	Business Stormwater Charge	\$50.00	19	\$950
Collector Business	Business Stormwater Charge	\$50.00	4	\$200
Crookwell Residential	Residential Stormwater Charge	\$25.00	1,026	\$25,650
Gunning Residential	Residential Stormwater Charge	\$25.00	279	\$6,975
Taralga Residential	Residential Stormwater Charge	\$25.00	167	\$4,175
Collector Residential	Residential Stormwater Charge	\$25.00	87	\$2,175
<b>Total Charges</b>			<b>1,740</b>	<b>\$48,025</b>

## **PRICING POLICY FOR GOODS AND SERVICES**

The Council Fees and Charges Structure for 2021/2022 are in accordance with the attached Annexure document. Included is a Schedule of Charges for private works. It should be noted that some fees are fixed by Regulation and are shown in the document as the current fee, which will be varied according to changes made by Regulation.

Council will impose a fee or charge for all services provided. The amount of any fee or charge will seek to recover all costs, except in cases where Council considers a community service obligation is appropriate in providing a service.

The Schedule of Fees and Charges reflects this policy and Council's Policy is produced below:-

### **PRICING POLICY PRINCIPLES**

#### **Category 1 - Full Cost Recovery**

Recovery of all direct and indirect costs associated with providing a service, including in some cases, making provision for future capital expenditure.

#### **Category 2 - Partial Cost Recovery**

Subsidised operations which are of benefit to the community as a whole, and undertaken voluntarily by Council or as a requirement of the Act.

#### **Category 3 - Market Pricing**

Is where Council provides a similar service 'in competition' with other Councils or agencies where an alternative service provider is available. This category also includes prescribed or recommended fees. Council will set reasonable fees and will not use subsidies to aggressively price others out of the market.

#### **Category 4 – Disincentive Pricing**

Where Council sets a fee structure:-

- (i) For non-core activities to encourage customers to seek alternative service providers to provide the service. This applies to activities where Council would prefer not to provide the service in the long term.
- (ii) To promote compliance with Council or legislative regulations in order to encourage people to 'do the right thing' e.g., interest charges on overdue rates, dog release fees, stock impounding fees, library fines, etc.

#### **Category 5 - Sewer Service Pricing**

Where Council sets a fee structure:-

1. Follows the NSW Office of Water (NOW), Best Practice Pricing Guidelines and is a combination of uniform annual charges, access and usage charges.
2. Collects revenue to fund the sewer system from ratepayers who actually benefit from availability or use of Council's sewer system.
3. Ensures Council derives sufficient income to operate the sewer system and provide for future capital expenditure and debt servicing.
4. Send appropriate pricing signals, can be administered relatively simply and inexpensively and can be understood by the public.
5. No cross-subsidisation between residential and non-residential categories.



#### Category 6 - Water Supply Service Pricing

- (i) Is based on a combination of service and usage charges.
- (ii) Collects revenue to fund the water supply system from the people who actually benefit from availability or use of Council's water supply.
- (iii) Ensures Council derives sufficient income to operate the water supply system, irrespective of seasonal fluctuations and provides for capital and debt servicing.
- (iv) Assists in the deferment of capital works.
- (v) Can be administered simply and cheaply and be easily understood by the public.

#### Category 7 - Section 7.11 / Section 7.12 and Section 64 Development Contributions Pricing.

To ensure Development Contributions reflect the costs incurred in providing community facilities/services, open space, recreational facilities, water supply and sewer services required to meet the additional needs of the community created by new development and in doing so, ensure the local amenity does not diminish.

#### Category 8 - Set by Statute, Regulation, or Government Department.

Certain fees and charges are set by Regulation, by Ministerial Approval or by State or Federal Government pricing policy.

### **PROVISION OF SERVICES**

Council has examined the need for charges relating to the extension of services to land. The provision of services and financial costs with the servicing of land was adopted stating that:-

1. The provisions of the Local Government Act 1993 for liability of charges be applied, that is, any land or buildings within 225 metres of a water main or 75 metres to a sewer main (gravity drained).
2. No discounting of past charges will be given in connecting properties to Council services.
3. Council underwrite extension and service costs in servicing multiple allotment connections with subsequent recoupment from the individual connections as they occur.
4. Council allow for a replacement factor cost for any service extension where there is a maintenance component required with the mains extension.
5. Service extension costs being independent of the Section 64 Development Contributions Plan charges.

## **PRIVATE WORKS**

Council will undertake private work in accordance with adopted rates for the hire of plant and equipment. Private work will be in accordance with the guidelines in Council's Private Works (Projects and Plant Hire) Policy. Private work will only be carried out subject to the availability of Council plant and equipment and without significant disruption to existing work programs.

The Council's Infrastructure Department administer and implement the Private Works (Projects and Plant Hire) Policy. The policy is designed to protect public funds and the integrity, security and reputation of the Council and its staff and maintain a high level of services to the community.

Noxious weed control activity deemed as private work will also be included, with arrangements to be approved by the Director of Environment and Planning. With respect to determining Quotations for Weed Control activities on private property, regard will be given to the general "community service" of providing a reasonable and affordable price, with Council's hire rates to be adjusted in order to increase the level of private work activity. This will provide further opportunities to maximise the use of plant and equipment and achieve more efficient use of Council's resources.

In all cases written quotations will be issued, with acceptance by Signed Agreement required for work in excess of \$500.00. In all cases, sundry debtor accounts will be issued for work carried out and are payable within one (1) month.

## **BORROWINGS**

### **New Borrowings**

There is a new borrowing forecast in the 2021/2022 financial year totalling \$1.250 million. The funding is forecast for stormwater infrastructure capital works projects at North Street in Crookwell, Biala Street in Gunning and Warrataw Street in Gunning.

Loan funding is generated from financial institutions, i.e. banks, and is utilised in accordance with Council's Borrowings / Loan Policy for capital projects, upon approval of the Office of Local Government. All borrowings are secured against the rate income of the Council.

### **Loan Refinancing**

There is no loan refinancing in the 2021/2022 financial year for existing loan borrowings.

UPPER LACHLAN SHIRE COUNCIL

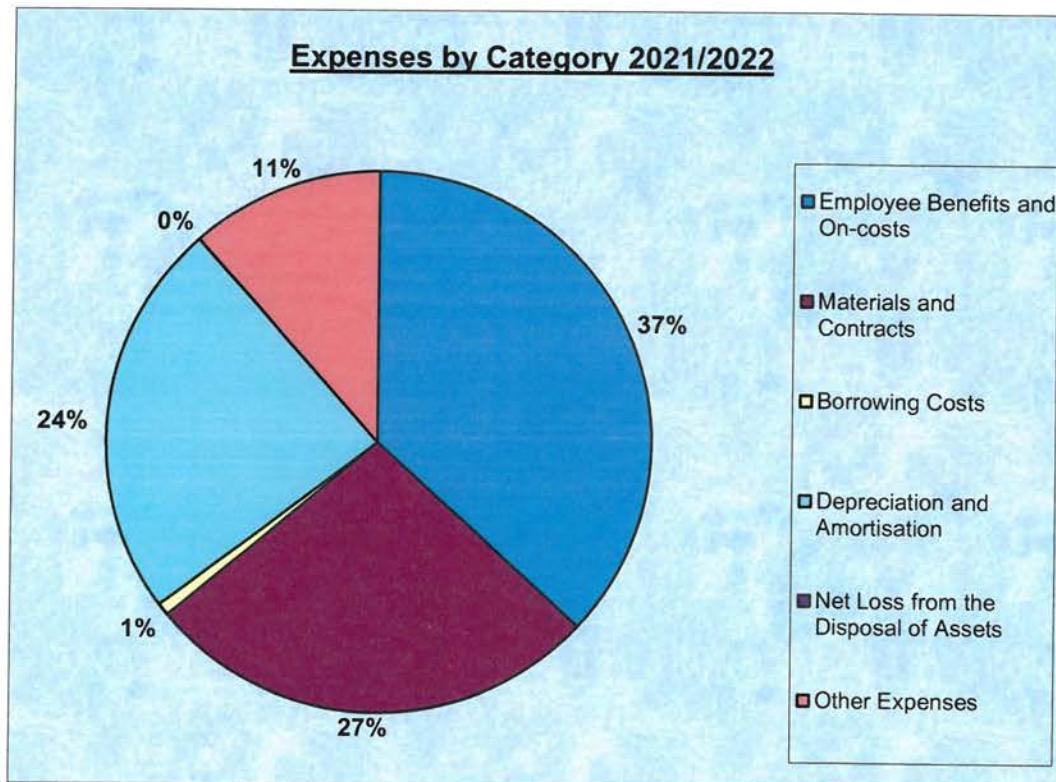
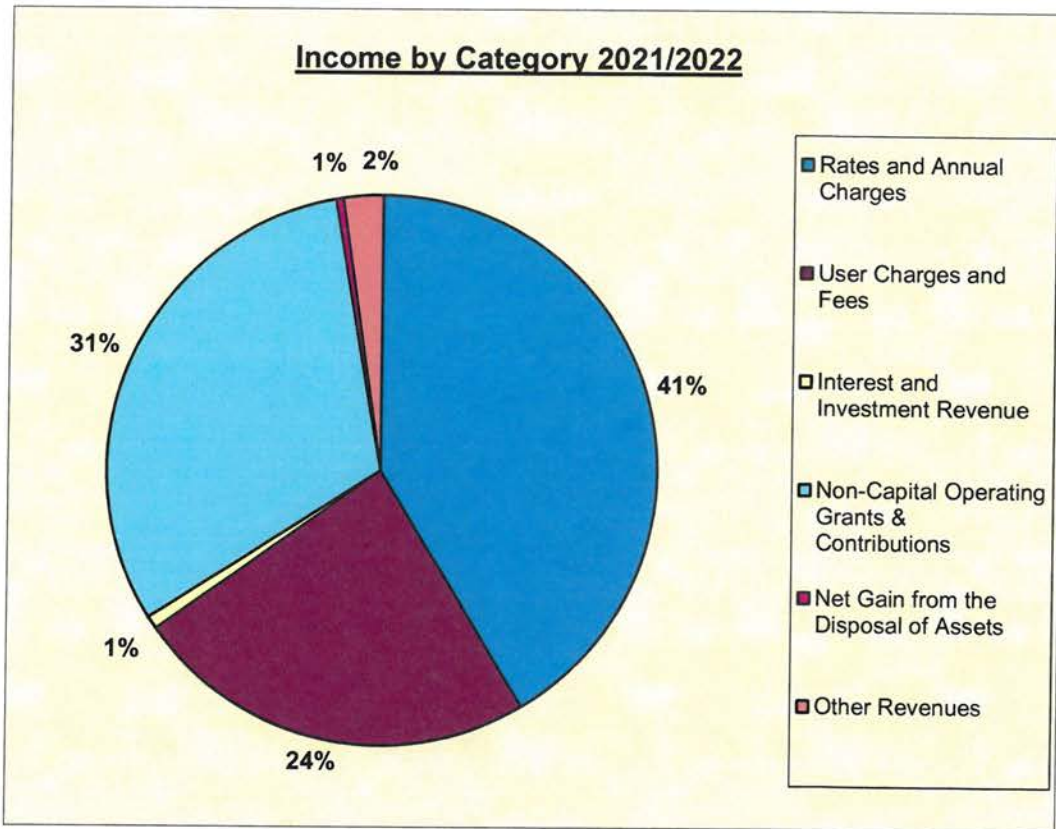
INCOME STATEMENT

for the financial year ended 30 June 2022

	General Fund	Domestic Waste Fund	Total Water Funds	Total Sewer Funds	Total
<b>REVENUE</b>					
Rates and Annual Charges	8,555,955	1,411,411	993,078	1,310,787	12,271,231
User Charges and Fees	5,710,232	1,000	1,060,100	303,072	7,074,405
Interest and Investment Revenue	150,900	15,000	22,700	41,800	230,400
Non-Capital Operating Grants & Contributions	9,199,461	26,400	20,500	18,600	9,264,961
Net Gain from the Disposal of Assets	126,644	0	4,204	0	130,848
Other Revenues	696,190	0	0	0	696,190
<b>Total Income from continuing operations</b>	<b>24,439,383</b>	<b>1,453,811</b>	<b>2,100,582</b>	<b>1,674,259</b>	<b>29,668,036</b>
<b>EXPENSES</b>					
Employee Benefits and On-costs	9,423,747	262,500	535,100	506,900	10,728,247
Materials and Contracts	5,890,945	1,049,151	639,812	326,360	7,906,268
Borrowing Costs	184,100	0	29,000	7,900	221,000
Depreciation and Amortisation	5,956,003	140,160	502,343	503,533	7,102,039
Net Loss from the Disposal of Assets	0	0	0	0	0
Other Expenses	2,871,111	2,000	324,170	184,580	3,381,861
<b>Total Expenses from continuing operations</b>	<b>24,325,907</b>	<b>1,453,811</b>	<b>2,030,425</b>	<b>1,529,272</b>	<b>29,339,415</b>
<b>Net Operating Result before Grants &amp; Contributions provided for Capital Purposes</b>	<b>113,476</b>	<b>0</b>	<b>70,157</b>	<b>144,987</b>	<b>328,620</b>
Grants & Contributions provided for Capital Purposes	18,288,205	17,000	59,200	38,700	18,403,105
<b>Total Income including Grants &amp; Contributions provided for Capital Purposes</b>	<b>42,727,588</b>	<b>1,470,811</b>	<b>2,159,782</b>	<b>1,712,959</b>	<b>48,071,141</b>
<b>Net Operating Result for the year</b>	<b>18,401,681</b>	<b>17,000</b>	<b>129,357</b>	<b>183,687</b>	<b>18,731,725</b>

**UPPER LACHLAN SHIRE COUNCIL**  
**CASH FLOW STATEMENT - 2021/2022**

	ALL FUNDS	GENERAL	DWM	WATER	SEWER
	Budget \$	Budget \$	Budget \$	Budget \$	Budget \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>					
<b>Receipts:</b>					
Rates and Annual Charges	12,271,231	8,555,955	1,411,411	993,078	1,310,787
User Charges and Fees	7,074,405	5,710,232	1,000	1,060,100	303,072
Investment Revenue and Interest	230,400	150,900	15,000	22,700	41,800
Grants and Contributions - Operating	9,264,961	9,199,461	26,400	20,500	18,600
Other	696,190	696,190			
Grants and Contributions - Capital	18,403,105	18,288,205	17,000	59,200	38,700
	<b>47,940,293</b>	<b>42,600,944</b>	<b>1,470,811</b>	<b>2,155,578</b>	<b>1,712,959</b>
<b>Payments:</b>					
Employee Benefits and On-Costs	10,649,647	9,345,147	262,500	535,100	506,900
Materials and Contracts	7,852,563	5,890,945	995,446	639,812	326,360
Borrowing Costs	201,000	164,100		29,000	7,900
Other	3,381,861	2,871,111	2,000	324,170	184,580
	<b>22,085,071</b>	<b>18,271,304</b>	<b>1,259,946</b>	<b>1,528,082</b>	<b>1,025,740</b>
<b>Net Cash provided (or used in) Operating Activities</b>	<b>25,855,221</b>	<b>24,329,640</b>	<b>210,865</b>	<b>627,496</b>	<b>687,220</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>					
<b>Receipts:</b>					
Sale of Investments					
Sale of Real Estate Assets					
Sale of Infrastructure, Property, Plant and Equipment					
Sale of Interests in Joint Ventures/Associates					
Other					
<b>Payments:</b>					
Purchase of Investments					
Purchase of Infrastructure, Property, Plant and Equipment	30,155,546	28,166,146		972,300	1,017,100
Purchase of Real Estate Assets					
Purchase of Interests in Joint Ventures/Associates					
Other					
	<b>30,155,546</b>	<b>28,166,146</b>		<b>972,300</b>	<b>1,017,100</b>
<b>Net Cash provided by (or used in) Investing Activities</b>	<b>(30,155,546)</b>	<b>(28,166,146)</b>		<b>(972,300)</b>	<b>(1,017,100)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES:</b>					
<b>Receipts:</b>					
Borrowings and Advances	1,250,000	1,250,000			
Payments by Deferred Debtors					
Other					
	<b>1,250,000</b>	<b>1,250,000</b>			
<b>Payments:</b>					
Borrowings and Advances	633,898	501,353		84,757	47,789
Lease Liabilities					
Other					
	<b>633,898</b>	<b>501,353</b>		<b>84,757</b>	<b>47,789</b>
<b>Net Cash provided by (or used in) Financing Activities</b>	<b>616,102</b>	<b>748,647</b>		<b>(84,757)</b>	<b>(47,789)</b>
<b>Net increase / ( decrease ) in Cash and Cash Equivalents</b>	<b>(3,684,223)</b>	<b>(3,087,858)</b>	<b>210,865</b>	<b>(429,561)</b>	<b>(377,669)</b>
<b>Other Funding sources:</b>					
Total Transfers from Reserves	1,072,816	972,816			100,000
Total Section 94/64 Transfers from Reserve	283,000	168,100	17,000	59,200	38,700
<b>Net Funding surplus / (shortfall)</b>	<b>(2,328,407)</b>	<b>(1,946,942)</b>	<b>227,865</b>	<b>(370,361)</b>	<b>(238,969)</b>



## UPPER LACHLAN SHIRE COUNCIL

### 2021/2022 - Budgeted Operating Income & Expenditure

Principal Activity	2021/2022 Budgeted Expenses from continuing operations	2021/2022 Budgeted Income from continuing operations	2021/2022 Budgeted Operating Result from continuing operations
<b><u>COMMUNITY</u></b>			
<b><u>Health Services, Medical Centres, Aged &amp; Community Services</u></b>			
Health Services	227,800	35,000	(192,800)
Medical Centres	66,172	29,400	(36,772)
Aged and Disabled	4,136	0	(4,136)
Community Services	60,200	3,500	(56,700)
<b>Total Health Services, Medical Centres, Aged &amp; Community Services</b>	<b>358,308</b>	<b>67,900</b>	<b>(290,408)</b>
<b><u>Public Halls, Cultural Services, Community Centres &amp; Museums</u></b>			
Public Halls	102,365	20,000	(82,365)
Cultural Services	0	0	0
Community Centres	38,338	22,500	(15,838)
Museums	6,182	0	(6,182)
<b>Total Public Halls, Cultural Services, Community Centres &amp; Museums</b>	<b>146,885</b>	<b>42,500</b>	<b>(104,385)</b>
<b>Animal Control</b>	<b>75,000</b>	<b>11,600</b>	<b>(63,400)</b>
<b>Swimming Pools</b>	<b>220,313</b>	<b>34,800</b>	<b>(185,513)</b>
<b><u>Sporting Grounds and Parks &amp; Gardens</u></b>			
Sporting Grounds	292,057	44,640	(247,417)
Parks & Gardens	433,310	0	(433,310)
<b>Total Sporting Grounds and Parks &amp; Gardens</b>	<b>725,367</b>	<b>44,640</b>	<b>(680,727)</b>
<b>Public Libraries</b>	<b>398,356</b>	<b>85,500</b>	<b>(312,856)</b>
<b><u>Emergency Services and Fire Protection</u></b>			
Emergency Services (SES)	18,500	0	(18,500)
Fire Protection - NSW Fire Brigades	34,477	0	(34,477)
Fire Protection - Rural Fire Service (RFS)	615,241	160,000	(455,241)
<b>Total Emergency Services and Fire Protection</b>	<b>668,218</b>	<b>160,000</b>	<b>(508,218)</b>
<b>TOTAL COMMUNITY</b>	<b>2,592,447</b>	<b>446,940</b>	<b>(2,145,507)</b>

## UPPER LACHLAN SHIRE COUNCIL

### 2021/2022 - Budgeted Operating Income & Expenditure

Principal Activity	2021/2022 Budgeted Expenses from continuing operations	2021/2022 Budgeted Income from continuing operations	2021/2022 Budgeted Operating Result from continuing operations
<b>ENVIRONMENT</b>			
<b>Town Planning and Development Control</b>			
Town Planning	756,600	236,500	(520,100)
Development Control	0	0	0
<b>Total Town Planning and Development Control</b>	<b>756,600</b>	<b>236,500</b>	<b>(520,100)</b>
<b>Building Control</b>	<b>398,100</b>	<b>142,200</b>	<b>(255,900)</b>
<b>Environmental Systems and Protection</b>	<b>145,300</b>	<b>0</b>	<b>(145,300)</b>
<b>Housing</b>	<b>24,052</b>	<b>25,000</b>	<b>948</b>
<b>Noxious Weeds Control</b>	<b>393,020</b>	<b>178,675</b>	<b>(214,345)</b>
<b>On-site Waste, Food Control and Inspections</b>	<b>8,300</b>	<b>6,000</b>	<b>(2,300)</b>
<b>TOTAL ENVIRONMENT</b>	<b>1,725,372</b>	<b>588,375</b>	<b>(1,136,997)</b>
<b>ECONOMY</b>			
<b>Financial Services</b>	<b>885,900</b>	<b>0</b>	<b>(885,900)</b>
<b>Administration and Corporate Support</b>			
Administration	911,753	367,294	(544,459)
Corporate Support - Council Chambers	253,260	0	(253,260)
<b>Total Administration and Corporate Support</b>	<b>1,165,013</b>	<b>367,294</b>	<b>(797,719)</b>
<b>Information Technology</b>	<b>665,100</b>	<b>0</b>	<b>(665,100)</b>
<b>Workforce (Human Resources, Work Safety (WH&amp;S) &amp; Labour On-costs)</b>			
Human Resources	654,000	0	(654,000)
Work Safety (WH&S)	183,300	500	(182,800)
Labour On-Costs	4,254,000	0	(4,254,000)
Less: Labour On-Costs Re-allocated	(4,254,000)	0	4,254,000
<b>Total Workforce (Human Resources, Work Safety &amp; Labour On-costs)</b>	<b>837,300</b>	<b>500</b>	<b>(836,800)</b>
<b>Caravan Parks</b>	<b>61,283</b>	<b>77,000</b>	<b>15,717</b>
<b>Tourism and Business</b>			
Tourism	479,700	85,500	(394,200)
Bank House	17,976	22,440	4,464
Business - Private Works & SNSW Motor Registry Agency	233,200	195,000	(38,200)
Business - RMS Works State Roads	3,482,395	3,895,292	412,897
<b>Total Tourism and Business</b>	<b>4,213,271</b>	<b>4,198,232</b>	<b>(15,039)</b>
<b>TOTAL ECONOMY</b>	<b>7,827,868</b>	<b>4,643,026</b>	<b>(3,184,842)</b>

## UPPER LACHLAN SHIRE COUNCIL

### 2021/2022 - Budgeted Operating Income & Expenditure

Principal Activity	2021/2022 Budgeted Expenses from continuing operations	2021/2022 Budgeted Income from continuing operations	2021/2022 Budgeted Operating Result from continuing operations
<b>INFRASTRUCTURE</b>			
<u>Roads, Bridges, Cycleways, Footpaths and Kerb and Guttering</u>			
<u>Roads</u>			
Sealed Urban Roads. - Local	430,700	0	(430,700)
Unsealed Urban Roads. - Local	81,000	0	(81,000)
Sealed Rural Roads. - Local	545,700	0	(545,700)
Sealed Rural Roads. - Regional	417,485	1,757,100	1,339,615
Unsealed Rural Roads. - Local	2,101,500	0	(2,101,500)
Unsealed Rural Roads. - Regional	79,400	0	(79,400)
Roads to Recovery Funding	0	1,203,046	1,203,046
Natural Disaster 2020 - Restoration Works	500,000	500,000	0
<b>TOTAL ROADS</b>	<b>4,155,785</b>	<b>3,460,146</b>	<b>(695,639)</b>
<u>Bridges</u>			
Bridges Urban Roads. - Local	5,800	0	(5,800)
Bridges Urban Roads. - Regional	0	0	0
Bridges Sealed Rural Roads. - Local	58,300	0	(58,300)
Bridges Sealed Rural Roads. - Regional	12,000	0	(12,000)
Bridges Unsealed Rural Roads. - Local	58,300	0	(58,300)
Bridges Unsealed Rural Roads. - Regional	0	0	0
<b>TOTAL BRIDGES</b>	<b>134,400</b>	<b>0</b>	<b>(134,400)</b>
<u>Street Cleaning</u>	<u>20,000</u>	<u>0</u>	<u>(20,000)</u>
<u>Cycleways &amp; Footpaths</u>	<u>20,000</u>	<u>0</u>	<u>(20,000)</u>
<u>Parking Areas</u>	<u>5,681</u>	<u>0</u>	<u>(5,681)</u>
<u>Bus Shelters and Services</u>	<u>1,500</u>	<u>0</u>	<u>(1,500)</u>
<u>Street Lighting</u>	<u>97,100</u>	<u>29,000</u>	<u>(68,100)</u>
<u>Aerodromes</u>	<u>4,451</u>	<u>0</u>	<u>(4,451)</u>
<u>Other</u>	<u>18,845</u>	<u>9,000</u>	<u>(9,845)</u>
<b>Total Roads, Bridges, Cycleways, Footpaths and Kerb and Guttering</b>	<b>4,457,763</b>	<b>3,498,146</b>	<b>(959,617)</b>
<u>Water Supply Services</u>			
Crookwell Water Supply	864,133	1,392,746	528,613
Gunning Water Supply	311,513	362,540	51,028
Dalton Water Supply	52,219	78,737	26,518
Taralga Water Supply	300,217	266,559	(33,658)
<b>Total Water Supply Income &amp; Expenses (excluding depreciation)</b>	<b>1,528,082</b>	<b>2,100,582</b>	<b>572,500</b>
Crookwell Water Supply - Depreciation	259,779		
Gunning Water Supply - Depreciation	141,691		
Dalton Water Supply - Depreciation	8,147		
Taralga Water Supply - Depreciation	92,726		
<b>Total Water Supply Services Depreciation Expense</b>	<b>502,343</b>		<b>(502,343)</b>
<b>Total Water Supply Income &amp; Expenses (including depreciation)</b>	<b>2,030,425</b>	<b>2,100,582</b>	<b>70,157</b>



**UPPER LACHLAN SHIRE COUNCIL**

**2021/2022 - Budgeted Operating Income & Expenditure**

<b>Principal Activity</b>	<b>2021/2022 Budgeted Expenses from continuing operations</b>	<b>2021/2022 Budgeted Income from continuing operations</b>	<b>2021/2022 Budgeted Operating Result from continuing operations</b>
<b><u>Sewerage Services</u></b>			
Crookwell Sewer	646,097	1,130,745	484,648
Gunning Sewer	139,529	320,712	181,183
Taralga Sewer	240,113	222,801	(17,312)
<b>Total Sewerage Services (less depreciation)</b>	<b>1,025,740</b>	<b>1,674,259</b>	<b>648,520</b>
Crookwell Sewer - Depreciation	228,053		
Gunning Sewer - Depreciation	76,325		
Taralga Sewer - Depreciation	199,155		
<b>Total Sewerage Services Depreciation Expense</b>	<b>503,533</b>		<b>(503,533)</b>
<b>Total Sewerage Services (including depreciation)</b>	<b>1,529,272</b>	<b>1,674,259</b>	<b>144,987</b>
<b><u>Stormwater and Drainage</u></b>	<b>16,500</b>	<b>48,025</b>	<b>31,525</b>
<b><u>Quarries and Gravel Pits</u></b>	<b>648,751</b>	<b>714,200</b>	<b>65,449</b>
<b><u>Domestic Waste Management (less depreciation)</u></b>	<b>1,313,651</b>	<b>1,453,811</b>	<b>140,160</b>
<b>Total Domestic Waste Management Depreciation Expense</b>	<b>140,160</b>		<b>(140,160)</b>
<b>Total Domestic Waste Management (including depreciation)</b>	<b>1,453,811</b>	<b>1,453,811</b>	<b>0</b>
<b><u>Waste Centres and Rubbish Tips</u></b>			
Waste Centres, Rubbish Tips & Waste Recovery Centres (WRC)	549,118	877,767	328,649
<b>Total Waste Centres and Rubbish Tips</b>	<b>549,118</b>	<b>877,767</b>	<b>328,649</b>
<b><u>Public Conveniences and Amenities</u></b>			
Public Conveniences	211,899	0	(211,899)
Public Amenities	6,000	0	(6,000)
<b>Total Public Conveniences and Amenities</b>	<b>217,899</b>	<b>0</b>	<b>(217,899)</b>
<b><u>Public Cemeteries</u></b>	<b>59,510</b>	<b>97,200</b>	<b>37,690</b>
<b><u>Engineering, Purchasing and Works Supervision</u></b>			
Engineering	629,578	324,000	(305,578)
Purchasing (including Works Depot Stores)	320,711	0	(320,711)
<b>Total Engineering, Purchasing and Works Supervision</b>	<b>950,289</b>	<b>324,000</b>	<b>(626,289)</b>
<b><u>Plant and Equipment Operations</u></b>			
Plant and Equipment Expense	2,066,400		(2,066,400)
Plant Income	(3,828,876)	126,644	3,955,520
<b>Total Plant and Equipment Operations</b>	<b>(1,762,476)</b>	<b>126,644</b>	<b>1,889,120</b>
Plus - Depreciation - Plant and Equipment	995,510		(995,510)
Actual Plant and Equipment (Profit)/Loss	(766,966)		766,966
<b>TOTAL INFRASTRUCTURE</b>	<b>10,150,862</b>	<b>10,914,635</b>	<b>763,772</b>

## UPPER LACHLAN SHIRE COUNCIL

### 2021/2022 - Budgeted Operating Income & Expenditure

<b>Principal Activity</b>	<b>2021/2022 Budgeted Expenses from continuing operations</b>	<b>2021/2022 Budgeted Income from continuing operations</b>	<b>2021/2022 Budgeted Operating Result from continuing operations</b>
<b><u>CIVIC LEADERSHIP</u></b>			
<u>Governance and Real Estate Development</u>			
Governance	1,069,500	3,000	(1,066,500)
Real Estate Development	17,364	0	(17,364)
<b>Total Governance and Real Estate Development</b>	<b>1,086,864</b>	<b>3,000</b>	<b>(1,083,864)</b>
<b>TOTAL CIVIC LEADERSHIP</b>	<b>1,086,864</b>	<b>3,000</b>	<b>(1,083,864)</b>
<b><u>DEPRECIATION - GENERAL FUND</u></b>			
<b>TOTAL DEPRECIATION - GENERAL FUND</b>	<b>5,956,003</b>	<b>0</b>	<b>(5,956,003)</b>
<b><u>GENERAL PURPOSE REVENUES</u></b>			
<b>TOTAL GENERAL PURPOSE REVENUES</b>	<b>0</b>	<b>13,072,060</b>	<b>13,072,060</b>
<b>Total Operating Result - All Funds</b>	<b>29,339,415</b>	<b>29,668,036</b>	<b>328,620</b>

**UPPER LACHLAN SHIRE COUNCIL**  
**OPERATIONAL PLAN**  
**CAPITAL EXPENDITURE BUDGET - 2021/2022**  
**Capital Expenditure - Acquisition/Renewal of Assets**

Job Description	Budget Estimate 2021/2022
<b><u>GENERAL FUND</u></b>	
<b>1.COMMUNITY</b>	
<i>Emergency Services and Fire Protection</i>	
<i>Animal Control</i>	
Crookwell Pound - Impounding Yard Improvements (Sec. 94 Funded)	3,000
<i>Health Services, Medical Centres, Aged, Disabled and Community Services</i>	
<i>Public Libraries</i>	
Crookwell and Gunning Libraries - Computers, Printers, Network	16,200
Crookwell and Gunning Libraries - Office Equipment, Furniture & Fittings	5,000
Gunning Library - Roof Replacement and Structural Repairs (Transfer from Reserve)	57,000
Duress Alarms Crookwell and Gunning staff	1,500
<i>Public Halls, Cultural Services, Community Centres and Museums</i>	
Tony Foley Centre - Painting & Toilet Upgrade (Transfer from Reserve)	15,000
Binda Hall - Exterior Painting (Transfer from Reserve)	20,000
Energy Master Plan - various locations	24,455
Upgrade electrical switchboard - various locations	15,000
Building Evacuation Upgrades - Fire protection, emergency lighting	76,000
<i>Asbestos Removal Various Buildings - High Risk</i>	
Asbestos Removal From Council Buildings - Medium Risks (Transfer from Reserve)	15,000
<i>Sporting Grounds and Parks and Gardens</i>	
Coleman Park, Crookwell (MAAC precinct) - Inclusive Play Space	600,000
<i>Swimming Pools</i>	
Crookwell Swimming Pool - Aquatic & Activity Centre	2,470,742
Project Phase 1 \$2.471m (LRCI P1 \$1,203,048, LRCI P2 \$863,878, Council \$403,816)	
<b>Total Community Expenditure</b>	<b>3,318,897</b>

**UPPER LACHLAN SHIRE COUNCIL**  
**OPERATIONAL PLAN**  
**CAPITAL EXPENDITURE BUDGET - 2021/2022**  
**Capital Expenditure - Acquisition/Renewal of Assets**

Job Description	Budget Estimate 2021/2022
<b><u>GENERAL FUND</u></b>	
<b>2. ENVIRONMENT</b>	
<i><b>Town Planning and Development Control</b></i>	
GIS upgrade - Remap shire for LEP (\$75K Transfer from Reserves)	175,000
DA Tracking & Health Check implementation	30,000
<i><b>Housing</b></i>	
Staff Accommodation Capital Replacements/Improvements (3 Houses)	15,000
<i><b>Environmental Systems and Protection</b></i>	
<i><b>Noxious Weeds Control</b></i>	
<i><b>Building Control</b></i>	
<b>Total Environment Expenditure</b>	<b>220,000</b>

**UPPER LACHLAN SHIRE COUNCIL**  
**OPERATIONAL PLAN**  
**CAPITAL EXPENDITURE BUDGET - 2021/2022**  
**Capital Expenditure - Acquisition/Renewal of Assets**

Job Description	Budget Estimate 2021/2022
<b><u>GENERAL FUND</u></b>	
<b>3. ECONOMY</b>	
<i>Financial Services</i>	
Loans - Principal Reduction (Bridges Loan 172 - Finalised 23/12/2024)	130,540
Loans - Principal Reduction (Memorial Oval 173 - Finalised 28/06/2029)	92,827
Loans - Principal Reduction (Timber Bridges 2019-2020)	187,038
Loans - Principal Reduction (Timber Bridges 2020-2021)	90,948
<i>Administration and Corporate Support</i>	
Taralga Community Service Centre - External Painting & Repairs (Tfr from Building Reserve)	20,000
Crookwell Administration Office - Repairs to E&P roof	22,000
Crookwell Administration Office - GM office access improvements	4,000
Council Chambers and Admin Offices - Building Improvements (Painting) (Tfr from Building Reserve)	82,000
<i>Information Technology</i>	
IT - Windows Office Upgrade	35,000
IT - Software New Licences	30,800
IT - Hardware PCs (includes 2nd monitor + Office software)	70,200
IT - UPS Equipment	15,600
IT - Replace Printers	6,240
IT - Network Improvements (incl. staff accommodation building changes)	77,500
IT - Network Monitoring implementation (SolarWind)	10,000
IT - Design/Engineers Civilcad PC replacement program	3,120
IT - Servers Upgrades - Operating Systems, Memory, Exchange	25,000
IT - Smart Phones and Tablets	55,000
IT - External Tape Backup	15,000
IT - Data Projectors Replacement	3,000
IT - Microwave Communication Network	21,000
IT - Authority Module Review Rates and Applications modules (2021/2022)	15,000
IT - Remote Access improvements RD server	15,000
IT - Website Upgrade	20,000
IT - Exponare Upgrade to Spectrum Spatial	30,500
IT - FOB Key system upgrade	15,000
IT - Council Chambers Audiobility/Webcasting	25,000
IT - Telephone Line Integrations (multiple sites)	10,000
<i>Caravan Parks</i>	
Reseal of the Crookwell Caravan Park (ALD 7 mm)	7,000
<i>Tourism Promotion and Business</i>	
Bank House - Building Improvements (Painting) (Transfer from Building Reserve)	210,000
<b>Total Economy Expenditure</b>	<b>1,344,313</b>

**UPPER LACHLAN SHIRE COUNCIL**  
**OPERATIONAL PLAN**  
**CAPITAL EXPENDITURE BUDGET - 2021/2022**  
**Capital Expenditure - Acquisition/Renewal of Assets**

Job Description	Budget Estimate 2021/2022
<b><u>GENERAL FUND AND DWM FUND</u></b>	
<b>4. INFRASTRUCTURE</b>	
<i>Roads, Bridges, Cycleways, Footpaths and Kerb and Guttering</i>	
<i>Urban Local Roads</i>	
<b><u>Urban Unsealed Rd - Road Reconstruction and Sealing</u></b>	
Yass St Gunning - Continue sealing of the existing unsealed road (0.125km)	80,000
<b><u>Urban Sealed Rd - Road Pavement Rehabilitation</u></b>	
Roberts Street - (Goulburn Street to Robertson Street) - Crookwell	180,000
Urban Sealed Roads - Bitumen Resealing	130,000
<b><i>Roads to Recovery</i></b>	
2021/2022 Roads to Recovery Grant Program <b>\$1,203,046</b>	
- Gravel Resheeting	
- Rural Sealed Roads - Pavement Rehabilitation & Reseal	
- Rural Local Roads - Road Pavement Projects	
- Timber Bridge Replacement	
5 year program from July 2019 \$1,203,046 p/annum	
<b><u>Roads to Recovery - Local Roads Gravel Resheeting Program</u></b>	
Fish River Road, Narrawa	15,301
Gorham Lane, Crookwell	18,514
Greenmantle Road, Bigga	27,000
Julong Road, Binda	54,000
Redground Road, Crookwell	27,000
Sylvia Vale Road, Binda	54,000
Peelwood Road, Laggan	54,000
Dawsons Creek Road, Pejar	27,000
Rugby Road, Blakney Creek	54,000
Levels Road, Golspie	54,000
<b><u>Roads to Recovery - Rural Sealed Road Pavement Rehabilitation</u></b>	
Roads to Recovery - Jerrawa Road 1.4km	338,968
Roads to Recovery - Gurrundah Road 330m	109,301
Roads to Recovery - previously allocated 2021/2022 projects	369,962

**UPPER LACHLAN SHIRE COUNCIL**  
**OPERATIONAL PLAN**  
**CAPITAL EXPENDITURE BUDGET - 2021/2022**  
**Capital Expenditure - Acquisition/Renewal of Assets**

Job Description	Budget Estimate 2021/2022
<b><i>Rural Local Roads</i></b>	
Grabine Road Construction - Total of \$3.5m over 2 years (Total \$3.5m - Growing Local Economy Fund Grant \$3.3m & ULSC \$200k)	700,000
Various Local Roads - Resealing 3.15km combined length Cullerin Rd, Bigga Rd, Fullerton Rd, Jerrawa Rd, Peelwood Rd and Collector Rd (Total \$4.560m - Fixing Local Roads Rnd 2 Grant \$4.332m & ULSC \$228k)	4,560,297
<u>Gravel Resheeting Rural Local Roads (Transfer from Sec. 94 Reserve)</u>	250,000
Golspie Road, Golspie	27,000
Rye Park Road, Blakney Creek	27,000
Cooks Hill Road, Bango	27,000
Collector Road, Collector	54,000
Sapphire Road, Wheeo	27,000
Glenerrin Road, Grabben Gullen	27,000
Diamond Road, Laggan	27,000
Kangaloolah Road, Binda	34,000
Rural Local Sealed Road - Bitumen Resealing (30 year cycle)	540,000
Rural Local Sealed Road - Pavement Rehabilitation Gurrundah Road (Friars Hill)	280,000
Rural Local Road - Bannaby Road - Crash Barrier (22/23 investigation & construction)	40,000
<b><i>Regional Roads</i></b>	
Reconstruction - MR258 - Wombeyan Caves Road Total project cost \$5,028,000 / Growing Local Economies Fund Grant \$2,428,000 / Building Better Regions Fund Grant \$2,500,000 / Council \$100,000	2,028,000
Repairs & Rebuild - MR258 Wombeyan Caves Road (RMS Block Grant Funded)	730,000
Reconstruction - MR256 - The Tablelands Way Upgrade Total project cost \$6,584,294 (Growing Local Economies Fund \$6,255,079, Council \$329,215)	6,584,294
Rehabilitation - MR248E - Laggan Road (Part Grant Funded) (311,000 RMS REPAIR Grant Funded/311,000 Council Funded/\$123,000 RMS 3x3 Grant Funded)	372,500
Rehabilitation - MR52 (near gas pipeline) (Part Grant Funded) (311,000 RMS REPAIR Grant Funded/311,000 Council Funded/\$123,000 RMS 3x3 Grant Funded)	372,500

**UPPER LACHLAN SHIRE COUNCIL**  
**OPERATIONAL PLAN**  
**CAPITAL EXPENDITURE BUDGET - 2021/2022**  
**Capital Expenditure - Acquisition/Renewal of Assets**

Job Description	Budget Estimate 2021/2022
<b>Local Roads Bridge Program</b>	
Crookwell River Bridge - No.2 Julong Road (Grant Funding BRP R5 \$768,600 + FCR \$691,740 + Council \$76,860)	1,537,200
Blue Hills Road/ Burra Burra Creek Bridge (Grant Funding BRP R5 \$479,726 + FCR \$431,753 + Council \$47,973)	959,452
<b>Footpaths and Cycleways</b>	
Traffic & Transport Cycleway Program - (100% RMS funded)	20,000
<b>Kerb and Guttering</b>	
Kerb & Gutter - Orchard St (near RFS Shed & North pub)	100,000
Kerb & Gutter Capital Renewal Program (100% ULSC Funded)	50,000
<b>Other Infrastructure</b>	
School - Rural Bus Stops - (Grant Funded)	20,000
<b>Waste Centres, Rubbish Tips and Street Cleaning</b>	
Village Landfill Remediation (capping of satellite transfer station)	133,000
Rehabilitation and Capping of Crookwell Landfill (transfer from reserve)	75,000
Design Transfer Station Crookwell (Construction 2022/2023 Loan Funded)	50,000
<b>Public Cemeteries</b>	
Cemetery - Columbarium (s94 Funded)	10,000
<b>Stormwater and Drainage</b>	
North Crookwell area - Stormwater upgrade (100% Loan funded)	300,000
Warrataw Street Gunning - Stormwater upgrade (100% Loan funded)	350,000
Biala Street Gunning - Stormwater upgrade (100% Loan funded)	600,000
<b>Public Conveniences and Amenities</b>	
<b>Engineering, Purchasing and Works Supervision</b>	
<b>Plant and Equipment Operations</b>	
Motor Vehicle Net Replacement Cost - (see Motor Vehicle Schedule)	315,000
Heavy Plant Fleet Net Replacement Cost - (see Plant Schedule)	1,210,000
Workshop Plant and Tools	4,000
<b>Domestic Waste Management (DWM)</b>	
<b>Total Infrastructure Expenditure</b>	<b>23,784,289</b>



**UPPER LACHLAN SHIRE COUNCIL**  
**OPERATIONAL PLAN**  
**CAPITAL EXPENDITURE BUDGET - 2021/2022**  
**Capital Expenditure - Acquisition/Renewal of Assets**

Job Description	Budget Estimate 2021/2022
<b><u>WATER SUPPLY FUND</u></b>	
<b><i>Crookwell Water Supply Fund</i></b>	
Loan Principal Reduction (Former Crookwell Loan 163W - Finalised 24/4/2022)	69,617
Mains Replacement - General	150,000
Computer Replacement Water Treatment Plant (PC)	3,300
Water Plant Fleet Net Replacement Cost - (see Plant Schedule)	317,000
Clear SCADA 1 x Server and Client PC replacement	25,000
Telemetry MIRI radios (6 sites)	8,000
<b><i>Gunning Water Supply Fund</i></b>	
Mains Replacement	50,000
Power supply back-up auto-start generator	85,000
Storage Shed	15,000
Seal Driveway access (rear of WTP)	15,000
<b><i>Dalton Water Supply Fund</i></b>	
Mains Replacements	30,000
<b><i>Taralga Water Supply Fund</i></b>	
Loan Principal Reduction (Loan 170 - Finalised 9/2/2037)	15,140
Mains Replacements	50,000
Integration of Water & Sewer Telemetry SCADA systems network	224,000
<b>Total Water Supply Services Expenditure</b>	<b>1,057,057</b>

**UPPER LACHLAN SHIRE COUNCIL**  
**OPERATIONAL PLAN**  
**CAPITAL EXPENDITURE BUDGET - 2021/2022**  
**Capital Expenditure - Acquisition/Renewal of Assets**

Job Description	Budget Estimate 2021/2022
<b><u>SEWERAGE FUND</u></b>	
<b><i>Crookwell Sewerage Fund</i></b>	
Loan Principal Reduction (Former Crookwell Loan 163S - Finalised 24/4/2022)	44,253
Sewerage Pumping Station Upgrades/ pump replacements	10,000
Sewer Main Rehabilitation / Renewal	100,000
Sewerage Treatment Plant Mechanical and Electrical Replacements	10,000
Integration of Water & Sewer Telemetry systems network	10,000
Computer Replacement Sewer Fund STP (Laptop)	2,100
Smoke Testing program 1/3 Reticulation network p.a	350,000
New Headworks Stop Screen/Grit Removal	225,000
<b><i>Gunning Sewerage Fund</i></b>	
Sewer Main Rehabilitation / Renewal	75,000
Sewer Relining	150,000
Upgrade Sewer Jetting Machine	85,000
<b><i>Taralga Sewerage Fund</i></b>	
Loan Principal Reduction (Loan 170 - Finalised 9/2/2037)	3,536
<b>Total Sewerage Services Expenditure</b>	<b>1,064,889</b>

**UPPER LACHLAN SHIRE COUNCIL**  
**OPERATIONAL PLAN**  
**CAPITAL EXPENDITURE BUDGET - 2021/2022**  
**Capital Expenditure - Acquisition/Renewal of Assets**

Job Description	Budget Estimate 2021/2022
<b><u>GENERAL FUND</u></b>	
<b>5. CIVIC LEADERSHIP</b>	
<i>Real Estate Development</i>	
<b>Total Civic Leadership Expenditure</b>	0
<b>Total Capital Works Expenditure</b>	<b>30,789,444</b>
<b><u>Capital Works Funding by Fund:-</u></b>	
General Fund Expenditure	28,667,498
DWM Fund Expenditure	0
Water Supply Funds Expenditure	1,057,057
Sewerage Funds Expenditure	1,064,889
<b>Total of All Funds Expenditure</b>	<b>30,789,444</b>
<b><u>Capital Works Funding by Source:-</u></b>	
Transfer from Reserves	1,072,816
Section 94/64	283,000
Grants and Contributions - Capital	18,403,105
Loans and Borrowings	1,250,000
<b>Total Capital Works Funded by Capital Income</b>	<b>21,008,921</b>
Grants and Contributions - Operating	2,451,261
Recurrent Revenue	7,329,262
<b>Total Capital Works Funding</b>	<b>30,789,444</b>

**UPPER LACHLAN SHIRE COUNCIL  
OPERATIONAL PLAN  
CAPITAL INCOME BUDGET - 2021/2022  
Grants and Contributions Provided for Capital Purposes**

Job Description	Budget Estimate 2021/2022
<b><u>GENERAL FUND</u></b>	
<b>1.COMMUNITY</b>	
<i>Emergency Services and Fire Protection</i>	
<i>Animal Control</i>	
Crookwell Pound - Impounding Yard Improvements (Transfer from Sec. 94 Reserve)	\$3,000
<i>Health Services, Medical Centres, Aged, Disabled and Community Services</i>	
<i>Public Libraries</i>	
Gunning Library - Roof Replacement and Structural Repairs (Transfer from Reserve)	\$57,000
<i>Public Halls, Cultural Services, Community Centres and Museums</i>	
Tony Foley Centre - Painting & Toilet Upgrade (Transfer from Reserve)	\$15,000
Binda Hall - Exterior Painting (Transfer from Reserve)	\$20,000
<i>Asbestos Removal Various Buildings</i>	
Asbestos Removal From Council Buildings - Medium Risk (Transfer from Reserve)	\$15,000
<i>Sporting Grounds and Parks and Gardens</i>	
Coleman Park, Crookwell (MAAC precinct) - Inclusive Play Space (Everyone Can Play Grant)	\$450,000
<i>Swimming Pools</i>	
Crookwell Swimming Pool - Aquatic & Activity Centre - Project Phase 1 (LRCI P1 & P2)	\$2,470,742
<b>Total Community Income</b>	<b>\$3,030,742</b>

**UPPER LACHLAN SHIRE COUNCIL  
OPERATIONAL PLAN  
CAPITAL INCOME BUDGET - 2021/2022  
Grants and Contributions Provided for Capital Purposes**

Job Description	Budget Estimate 2021/2022
<b><u>GENERAL FUND</u></b>	
<b>2. ENVIRONMENT</b>	
<i>Town Planning and Development Control</i>	
GIS upgrade - Remap shire for LEP (\$75K Transfer from Reserves)	\$75,000
<i>Section 94 - Development Contributions</i>	
Open Space	\$30,900
Bushfire	\$41,200
Community Facilities/Amenities	\$51,500
Roads/Traffic Construction	\$412,000
Extractive Industries	\$15,500
Plan Administration	\$8,200
<i>Housing</i>	
<i>Environmental Systems and Protection</i>	
<i>Noxious Weeds Control</i>	
<i>Building Control</i>	
<b>Total Environment Income</b>	<b>\$634,300</b>

UPPER LACHLAN SHIRE COUNCIL  
 OPERATIONAL PLAN  
 CAPITAL INCOME BUDGET - 2021/2022  
 Grants and Contributions Provided for Capital Purposes

Job Description	Budget Estimate 2021/2022
<b><u>GENERAL FUND</u></b>	
<b>3. ECONOMY</b>	
<i>Financial Services</i>	
<i>Administration and Corporate Support</i>	
Council Building - restoration and painting (transfer from Building reserve)	\$312,000
<i>Information Technology</i>	
<i>Caravan Parks</i>	
<i>Tourism Promotion and Business</i>	
<b>Total Economy Income</b>	<b>\$312,000</b>

**UPPER LACHLAN SHIRE COUNCIL  
OPERATIONAL PLAN  
CAPITAL INCOME BUDGET - 2021/2022  
Grants and Contributions Provided for Capital Purposes**

Job Description	Budget Estimate 2021/2022
<b><u>GENERAL FUND AND DWM FUND</u></b>	
<b>4. INFRASTRUCTURE</b>	
<i>Roads, Bridges, Cycle ways, Footpaths and Kerb and Guttering</i>	
<i>Urban Local Roads</i>	
<i>Rural Local Roads</i>	
Grabine Road Construction - Total of \$3.5m over 3 Years (Total \$3.5m - Growing Local Economy Fund Grant \$3.3m & ULSC \$200k)	\$634,000
Various Local Roads - Resealing (Fixing Local Roads Rnd 2 Grant)	\$4,332,281
Gravel Resheeting Roads (Transfer from Sec. 94 Reserve)	\$250,000
<i>Regional Roads</i>	
Reconstruction - MR258 - Wombeyan Caves Road Total project cost \$5,028,000 / Growing Local Economies Fund Grant \$2,428,000 / Building Better Regions Fund Grant \$2,500,000 / Council \$100,000	\$1,962,000
Reconstruction - MR256 - The Tablelands Way Upgrade Total project cost \$6,584,294 (Growing Local Economies Fund \$6,255,079, Council \$329,215)	\$6,255,079
Rehabilitation - MR248E - Laggan Road (Grant Funded)	\$155,500
Rehabilitation - MR52 (near gas pipeline) (Grant Funded)	\$155,500
<i>Regional Roads Timber Bridge Replacement Program</i>	
<i>Local Roads Bridge Program</i>	
Crookwell River Bridge - No.2 Julong Road (Grant Funded)	\$1,460,340
Blue Hills Road/ Burra Burra Creek Bridge (Grant Funded)	\$911,479
<i>Footpaths and Cycleways</i>	
Traffic & Transport Cycleway Program - (100% RMS funded)	\$20,000
<i>Kerb and Guttering</i>	
<i>Other Infrastructure</i>	
School - Rural Bus Stops - (s94 Funded)	\$20,000
<i>Waste Centres, Rubbish Tips and Street Cleaning</i>	
Rehabilitation and Capping of Crookwell Landfill (transfer from reserve)	\$75,000

**UPPER LACHLAN SHIRE COUNCIL  
OPERATIONAL PLAN  
CAPITAL INCOME BUDGET - 2021/2022  
Grants and Contributions Provided for Capital Purposes**

Job Description	Budget Estimate 2021/2022
<b><i>Public Cemeteries</i></b>	
Stonequarry Cemetery - Columbarium (section 94 funded)	\$10,000
<b><i>Stormwater and Drainage</i></b>	
North Crookwell area - Stormwater upgrade (100% Loan funded)	\$300,000
Warrataw Street Gunning - Stormwater upgrade (100% Loan funded)	\$350,000
Biala Street Gunning - Stormwater upgrade (100% Loan funded)	\$600,000
<b><i>Public Conveniences and Amenities</i></b>	
<b><i>Engineering, Purchasing and Works Supervision</i></b>	
<b><i>Plant and Equipment Operations</i></b>	
<b><i>Domestic Waste Management (DWM)</i></b>	
Section 94 Contribution - Garbage Disposal and Facilities	\$17,000
<b>Total Infrastructure Income</b>	<b>\$17,508,179</b>



**UPPER LACHLAN SHIRE COUNCIL  
OPERATIONAL PLAN  
CAPITAL INCOME BUDGET - 2021/2022  
Grants and Contributions Provided for Capital Purposes**

Job Description	Budget Estimate 2021/2022
<b>WATER SUPPLY FUND</b>	
<i>Crookwell Water Supply Fund</i> Water Section 64 Development Contributions	\$29,000
<i>Gunning Water Supply Fund</i> Water Section 64 Development Contributions	\$17,200
<i>Dalton Water Supply Fund</i> Water Section 64 Development Contributions	\$2,500
<i>Taralga Water Supply Fund</i> Water Section 64 Development Contributions	\$10,500
<b>Total Water Supply Services Income</b>	<b>\$59,200</b>

**UPPER LACHLAN SHIRE COUNCIL  
OPERATIONAL PLAN  
CAPITAL INCOME BUDGET - 2021/2022  
Grants and Contributions Provided for Capital Purposes**

Job Description	Budget Estimate 2021/2022
<b>SEWERAGE FUND</b>	
<i>Crookwell Sewerage Fund</i>	
Sewerage Section 64 Development Contributions	\$23,200
Sewer Main Rehabilitation / Renewal (transfer from reserves)	\$100,000
<i>Gunning Sewerage Fund</i>	
Sewerage Section 64 Development Contributions	\$9,300
<i>Taralga Sewerage Fund</i>	
Sewerage Section 64 Development Contributions	\$6,200
<b>Total Sewerage Services Income</b>	<b>\$138,700</b>

**UPPER LACHLAN SHIRE COUNCIL  
OPERATIONAL PLAN  
CAPITAL INCOME BUDGET - 2021/2022  
Grants and Contributions Provided for Capital Purposes**

Job Description	Budget Estimate 2021/2022
<b><u>GENERAL FUND</u></b>	
5. CIVIC LEADERSHIP	
<i>Real Estate Development</i>	
Total Civic Leadership Income	\$0
<b>Total Capital Grants and Contributions Income, Transfers from Reserves &amp; Loans</b>	
	<b>\$21,683,121</b>
<b><u>Direct Funding Towards Capital Works</u></b>	
Total Transfers from Reserves	\$1,072,816
Total Section 94/64 Transfers from Reserve	\$283,000
Total Loans	\$1,250,000
Total Capital Grants and Contributions Income	\$18,403,105
Total Direct Funding Towards Capital Works	\$21,008,921
Total Section 94/64 Contributions Received - Not Funding This Years Capital Works	\$674,200
Total Capital Grants and Contributions Income, Transfers from Reserves & Loans	\$21,683,121

## UPPER LACHLAN SHIRE COUNCIL

### HEAVY PLANT REPLACEMENT SCHEDULE - 2021/2022

ALL COSTS ARE GST EXCLUSIVE

Fund	Plant No.	Rego Number	Plant Description	Hours/ kms	Year	Purchase	Trade	Written Down Value	Change Over Cost	Profit/ (Loss) on Sale
G	473	75188D	Volvo BL71 Backhoe Loader	6,700	2007	\$220,000	\$30,000	\$13,656	\$190,000	\$16,344
G	406	R43294	Low Loader	N/A	2005	\$165,000	\$65,000	\$8,973	\$100,000	\$56,027
G	500	75190D	Crown CD35C Forklift	1,800	2008	\$40,000	\$8,000	\$3,003	\$32,000	\$4,997
W	506	78872D	Scag Zero Turn Mower	N/A	2008	\$15,000	\$3,000	\$1,967	\$12,000	\$1,033
G	561	15471C	Hitachi ZX35U-3 Mini Excavator	3,100	2010	\$85,000	\$20,000	\$8,067	\$65,000	\$11,933
G	586	BN21YF	Caterpillar Tipper Truck	205,000	2011	\$285,000	\$60,000	\$44,996	\$225,000	\$15,004
G	595	75192D	Caterpillar 12M Motor Grader	7,500	2011	\$440,000	\$100,000	\$30,756	\$340,000	\$69,244
G	684	N/A	Husqvarna Mower (Bigga Community)	N/A	2013	\$15,000	\$2,000	\$2,448	\$13,000	(\$448)
G	670	Z00664	Dog Tipping Trailer Johnston (with 586)	N/A	2013	\$100,000	\$30,000	\$0	\$70,000	\$30,000
G	673	78865D	Dynapac CA4600D Vibrating Roller	3,900	2013	\$185,000	\$40,000	\$74,073	\$145,000	(\$34,073)
W	721	CG13AW	Holden Colorado 4x4 (rep/w W&S Truck)	130,000	2016	\$100,000	\$15,000	\$9,770	\$85,000	\$5,230
G	NEW		Zero turn mower (Crookwell)			\$30,000	\$0	\$0	\$30,000	\$0
W	NEW		Water and Sewer truck			\$150,000	\$0	\$0	\$150,000	\$0
			<b>Total Heavy Plant &amp; Equipment</b>			<b>\$1,830,000</b>	<b>\$373,000</b>	<b>\$197,709</b>	<b>\$1,457,000</b>	<b>\$175,291</b>

## UPPER LACHLAN SHIRE COUNCIL

### MOTOR VEHICLE REPLACEMENT SCHEDULE - 2021/2022

Fund	Plant No.	Rego Number	Current Vehicle	kms	Year	Purchase	Trade	Written Down Value	Change Over Cost	Profit/ (Loss) on Sale
G	691	BX19JE	Holden Colorado 2x4 (Workshop)	90,000	2014	\$47,000	\$12,000	\$2,902	\$35,000	\$9,098
W	744	CK26AF	Isuzu 4x4 Mu-X (W&S Manager)	108,373	2016	\$45,000	\$12,000	\$14,059	\$33,000	(\$2,059)
G	748	CJ59XU	Toyota Hilux (RMS Surveillance)	71,000	2016	\$47,000	\$5,000	\$9,242	\$42,000	(\$4,242)
G	766	CP02KN	Nissan Pathfinder (DFA)	70,000	2018	\$53,000	\$22,000	\$24,613	\$31,000	(\$2,613)
G	774	CQ75ZQ	Toyota Prado (Mayor)	130,000	2018	\$55,000	\$25,000	\$32,102	\$30,000	(\$7,102)
G	776	CQ22SL	KIA Sorento (Director E&P)	90,000	2018	\$53,000	\$22,000	\$27,868	\$31,000	(\$5,868)
G	778	CQ78ZQ	Nissan Navara (Maintenance Coordinator)	77,900	2018	\$47,000	\$22,000	\$24,957	\$25,000	(\$2,957)
G	779	CQ79ZQ	Nissan Navara 4x4 Crew Cab(Gunning OS	104,000	2018	\$47,000	\$22,000	\$24,957	\$25,000	(\$2,957)
G	781	CQ97ZQ	Nissan X Trail (Building Surveyor)	110,000	2018	\$37,000	\$15,000	\$21,058	\$22,000	(\$6,058)
G	789	CR60QF	Holden Trailblazer (E&P Pool Vehicle Mana	112,000	2018	\$45,000	\$18,000	\$37,685	\$27,000	(\$19,685)
G	NEW		4X4 Utility for new Overseer Crookwell		N/A	\$47,000	\$0	\$0	\$47,000	\$0
W	NEW		Vehicle 4X4 for (W&S Coordinator)		N/A	\$37,000	\$0	\$0	\$37,000	\$0
			<b>Total Motor Vehicles</b>			<b>\$560,000</b>	<b>\$175,000</b>	<b>\$219,443</b>	<b>\$385,000</b>	<b>(\$44,443)</b>

#### FUND SUMMARY

Fund		Fund	Purchase	Trade	Written Down Value	Change Over Cost	Profit/ (Loss) on Sale
G		General Fund	\$2,043,000	\$518,000	\$391,356	\$1,525,000	\$126,644
W		Water Fund	\$347,000	\$30,000	\$25,796	\$317,000	\$4,204
S		Sewer Fund	\$0	\$0	\$0	\$0	\$0
DWM		Domestic Waste Fund	\$0	\$0	\$0	\$0	\$0
		<b>Total All Funds</b>	<b>\$2,390,000</b>	<b>\$548,000</b>	<b>\$417,152</b>	<b>\$1,842,000</b>	<b>\$130,848</b>

## Loan Estimates 2021/2022

Interest		Accrual to	Previous	Interest pmts per loan repayment schedule						Accrual to	Total Interest
Loan #	Ledger #	30/06/2021	Pmt Date	Pmt. 1	Pmt. Date	Pmt. 2	Pmt. Date	Next Pmt.	Pmt. Date	30/06/2022	2021/2022
172	01.22008.2502	(837.68)	23-06-21	21,899.39	23-12-21	19,151.86	23-06-22	16,286.18	23-12-22	622.97	40,836.53
173	01.22009.2502	(129.30)	28-06-21	11,895.23	29-12-21	11,046.77	28-06-22	10,494.87	28-12-22	114.70	22,927.40
174	01.22010.2502	(4,684.54)	09-06-21	40,954.66	08-12-21	39,518.50	09-06-22	38,497.74	08-12-22	4,403.51	80,192.12
168A Finished	REPAID										
<b>Sub-total</b>		<b>(5,651.52)</b>		<b>74,749.28</b>		<b>69,717.12</b>		<b>65,278.80</b>		<b>5,141.18</b>	<b>143,956.06</b>
163A	02.02000.2502	(906.24)	24-04-21	2,475.26	24-10-21	1,266.08	24-04-22			-	2,835.10
163A	03.03000.2502	(576.06)	24-04-21	1,573.41	24-10-21	804.79	24-04-22			-	1,802.14
<b>Sub-total</b>		<b>(1,482.30)</b>		<b>4,048.67</b>		<b>2,070.87</b>		<b>0.00</b>		<b>0.00</b>	<b>4,637.24</b>
<b>Sub-total</b>		<b>0.00</b>		<b>0.00</b>		<b>0.00</b>		<b>0.00</b>		<b>0.00</b>	<b>0.00</b>
170	13.13000.2502	(2,441.78)	08-02-21	3,129.61	09-08-21	3,072.63	07-02-22	3,013.78	08-08-22	2,367.97	6,128.43
170	12.12000.2502	(10,455.11)	08-02-21	13,400.21	09-08-21	13,156.20	07-02-22	12,904.21	08-08-22	10,139.02	26,240.32
<b>Sub-total</b>		<b>(12,896.89)</b>		<b>16,529.82</b>		<b>16,228.83</b>		<b>15,917.99</b>		<b>12,506.99</b>	<b>32,368.75</b>
<b>Total</b>		<b>(20,030.71)</b>		<b>95,327.77</b>		<b>88,016.82</b>		<b>81,196.79</b>		<b>17,648.17</b>	<b>180,962.05</b>

Principal		Bal	Ledger #	Principal pmts per loan repayment schedule						Balance	Variance
Loan #	Ledger #	1/07/2021	Ledger #	Pmt. 1	Pmt. Date	Pmt. 2	Pmt. Date	Total Pmts.	Check	30/06/2022	
172	01.6200.6200.854	509,288.14	01.60008.4900	63,896.09	23-12-21	66,643.62	23-06-22	130,539.71	378,748.42	378,748.42	0.00
173	01.6200.6200.751	822,178.44	01.60009.4900	45,989.21	29-12-21	46,837.67	28-06-22	92,826.88	729,351.55	729,351.55	0.00
174	01.6200.6200.856	3,117,767.75	01.60011.4900	92,800.93	08-12-21	94,237.08	09-06-22	187,038.01	2,930,729.74	2,930,729.74	0.00
168A Finished	REPAID										
<b>Sub-total</b>		<b>4,449,234.32</b>	<b>Sub-total</b>	<b>202,686.23</b>		<b>207,718.38</b>		<b>410,404.61</b>		<b>4,038,829.71</b>	
163A	02.2950.6200.861	69,616.67	02.02600.4900	34,203.89	24-10-21	35,412.78	24-04-22	69,616.67	0.00	0.00	0.00
163A	03.3950.6200.854	44,252.82	03.03600.4900	21,741.95	24-10-21	22,510.86	24-04-22	44,252.81	0.01	0.01	-0.00
<b>Sub-total</b>		<b>113,869.49</b>	<b>Sub-total</b>	<b>55,945.84</b>		<b>57,923.64</b>		<b>113,869.48</b>		<b>0.01</b>	
<b>Sub-total</b>		<b>0.00</b>	<b>Sub-total</b>	<b>0.00</b>		<b>0.00</b>		<b>0.00</b>		<b>0.00</b>	
170	13.13950.6200.854	95,531.59	13.13600.4900	1,739.51	09-08-21	1,796.50	07-02-22	3,536.01	91,995.58	91,995.58	0.00
170	12.12950.6200.854	409,041.69	12.12600.4900	7,448.15	09-08-21	7,692.15	07-02-22	15,140.30	393,901.39	393,901.39	0.00
<b>Sub-total</b>		<b>504,573.28</b>	<b>Sub-total</b>	<b>9,187.66</b>		<b>9,488.65</b>		<b>18,676.31</b>		<b>485,896.97</b>	
<b>Total</b>		<b>5,067,677.09</b>	<b>Total</b>	<b>267,819.73</b>		<b>275,130.67</b>		<b>542,950.40</b>		<b>4,524,726.69</b>	<b>0.00</b>

## Proposed Loans

Interest		Accrual to	Previous	Interest pmts per loan repayment schedule						Accrual to	Total Interest
Loan #	Ledger #	30/06/2021	Pmt Date	Pmt. 1	Pmt. Date	Pmt. 2	Pmt. Date	Next Pmt.	Pmt. Date	30/06/2022	2021/2022
Bridges 2021 Stormwater Upgrades 2022				10,400.00	29-12-21	9,929.52	30-06-22				20,329.52
<b>Sub-total</b>				<b>10,400.00</b>		<b>9,929.52</b>		<b>0.00</b>			<b>20,329.52</b>

Principal		Bal	Ledger #	Principal pmts per loan repayment schedule						Balance	Variance
Loan #	Ledger #	1/07/2021	Ledger #	Pmt. 1	Pmt. Date	Pmt. 2	Pmt. Date	Total Pmts.	Check	30/06/2022	
Bridges 2021 Stormwater Upgrades 2022		1,000,000.00		45,238.76	29-12-21	45,709.24	30-06-22	90,948.00		909,052.00	1,250,000.00
<b>Sub-total</b>		<b>1,000,000.00</b>	<b>Sub-total</b>	<b>45,238.76</b>		<b>45,709.24</b>		<b>90,948.00</b>		<b>2,159,052.00</b>	

Summary	Interest	Principal	Total
<b>Total General Fund</b>	<b>164,285.58</b>	<b>501,352.61</b>	<b>665,638.19</b>
<b>Total Domestic Waste Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Crookwell Water</b>	<b>2,835.10</b>	<b>69,616.67</b>	<b>72,451.77</b>
<b>Total Taralga Water</b>	<b>26,240.32</b>	<b>15,140.30</b>	<b>41,380.62</b>
<b>Total Crookwell Sewer</b>	<b>1,802.14</b>	<b>44,252.81</b>	<b>46,054.95</b>
<b>Total Taralga Sewer</b>	<b>6,128.43</b>	<b>3,536.01</b>	<b>9,664.44</b>
<b>Total All Funds</b>	<b>201,291.57</b>	<b>633,898.40</b>	<b>835,189.97</b>

**FEES AND CHARGES**  
**2021/2022**  
**UPPER LACHLAN SHIRE COUNCIL**

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**Schedule of Fees**

Title of Fee/Charge	GST Status	Fees for 2021-2022	Pricing Category
<b>COMMUNITY</b>			
<b><u>Hire of Gunning Shire Hall</u></b>			
Full Hall (includes kitchen) per day	GST incl.	\$242.00	2
Main Hall	GST incl.	\$144.00	2
Supper Room	GST incl.	\$91.00	2
Heating System - per hour (if available)	GST incl.	\$43.00	2
Kitchen	GST incl.	\$86.00	2
Cleaning Fee	GST incl.	\$41.00	2
Security Deposit / Bond (lodged at time of booking)	No GST	\$306.00	4
Security Deposit / Bond (if alcohol consumed lodged at booking)	No GST	\$510.00	4
Cleaning Fee (if hall is not left in a satisfactory condition )	GST incl.	Bond less actual cost	4
Fees for use of the hall overnight - (per night)	GST incl.	\$371.00	3
Facility Usage Fees - (Gunning Showground & precinct)	GST incl.	as determined by Director of Infrastructure	3
Facility Usage Fees - Private Business Operations (e.g. horse riding schools) (Gunning Showground & precinct)	GST incl.	as determined by Director of Infrastructure (plus \$50.00 administration fee)	3
Gunning Camp draft Fees - (Gunning Showground & precinct)	GST incl.	as determined by Director of Infrastructure	3
<b><u>Hire of Community Centres</u></b>			
Hire of Old Gunning Court House (Court Room) - per hour	GST incl.	\$30.00	2
Hire of Old Gunning Court House (Court Room) - Max 8 hrs (plus cleaning costs if necessary)	GST incl.	\$106.00	2
Hire of Old Taralga Court House - per hour	GST incl.	\$30.00	2
Hire of Old Taralga Court House - per day - (max 8 hrs - plus cleaning costs if necessary)	GST incl.	\$106.00	2
Cleaning Fee	GST incl.	\$41.00	2
Security Deposit / Bond (lodged at time of booking)	No GST	\$153.00	4
<b><u>Hire of Tony Foley Centre - Gunning - Casual Users (as per Committee)</u></b>			
Community Room - per session - Not for Profit organisation	GST incl.	\$15.00	2
Community Room - per hour - Private individuals or groups	GST incl.	\$10.00	2
Community Room - per session - Commercial bodies	GST incl.	\$51.00	2
<b><u>Lease Agreements</u></b>			
Hire of Tony Foley Centre - Gunning District Community & Health Service	GST incl.	Initial \$1,000 Bond plus \$270 per week rental subject to CPI effective June 2022 as per lease.	2
Hire of Tony Foley Centre - Gunning - Gunning Lions Club	GST incl.	\$109 per week rental subject to CPI effective Feb 2022 as per lease.	2
Hire of Tony Foley Centre - Veterinary Clinic	GST incl.	\$109 per week rental subject to CPI effective Feb 2022 as per lease.	2
<b><u>Companion Animals Act</u></b>			
<b><u>Lifetime Registration Fees - As per Legislation</u></b>			
Dog – Desexed by 6 months of age	GST incl.	\$60.00	3
Dog – Desexed – Pensioner* Rate	GST incl.	\$26.00	3
Dog – Desexed – Acquired from Pound or Shelter	GST incl.	\$30.00	3
Dog – Not-Desexed or Desexed after (over 6 months of age)	GST incl.	\$216.00	3
Dog – Not Desexed – under 6 months of age	GST incl.	\$60.00	3
Dog – Not Desexed kept by a registered breeder for breeding purposes	GST incl.	\$60.00	3
Dog – Working	GST incl.	No charge	3
Dog in the Service of the State, e.g. Police dog	GST incl.	No charge	3
Assistance Companion Animal Greyhound currently registered under the Greyhound Racing Act 2009	GST incl.	No charge	3
Cat – Desexed or Not Desexed	GST incl.	\$50.00	3
Cat – Eligible Pensioner	GST incl.	\$26.00	3
Cat – Sold by pound or shelter	GST incl.	\$25.00	3
Cat – Not Desexed	GST incl.	\$50.00	3

Title of Fee/Charge	GST Status	Fees for 2021-2022	Pricing Category
Cat – Not Desexed – owned by a recognised breeder	GST incl.	\$50.00	3
Late payment of Registration	GST incl.	\$17.00	3
Companion Animal Act Penalty Notices	GST incl.	As prescribed under the Act	3
Compliance Inspection – Menacing/Dangerous/ Restricted Dog enclosures	GST incl.	\$168.00	3
Dangerous / restricted dog enclosure certificate of compliance	GST incl.	\$162.00	3
			3
<b>Annual Permits</b>			3
Dogs – of a restricted breed or declared to be dangerous (Additional to Lifetime Registration Fee)	GST incl.	\$195.00	3
Cat – not registered by 4 months of age (Additional to Lifetime Registration Fee)	GST incl.	\$80.00	3
Microchipping Fee	GST incl.	Vet cost + 15%	3
Release Fee per Dog/Cat (Note: Dog must be registered before release)			
- First Release	GST Exempt	\$60.00	4
Second day and thereafter		per day \$30.00	4
Sale of Dog / Cat (requires payment of all registration fees, sustenance charges plus micro chipping costs)	See Above	At full cost recovery plus GST where applicable	1
<b>Stock Impounding</b>			
Administration Fee	GST Exempt	\$150.00	4
Transportation of Stock (Round Trip Charged)	GST Exempt	At full cost recovery + 15%	4
<b>Sustenance Fee per animal per day.</b>			
- Cattle	GST Exempt	\$35.00	4
- Horses	GST Exempt	\$35.00	4
- Sheep	GST Exempt	\$30.00	4
- Goats	GST Exempt	\$30.00	4
Sustenance (other than those listed)	GST Exempt	At full cost recovery	4
Veterinary Services for impounded animals	GST incl.	At full cost recovery + 15%	4
Call Out - Straying stock after hours	GST incl.	\$240.00	1
2nd Call Out - Business hours only	GST incl.	2nd call \$240.00	1
<b>Swimming Pool Charges</b>			
<b>Crookwell</b>			
<b>Entrance Fees</b>			
- Adults	GST incl.	\$6.00	2
- Children	GST incl.	\$3.00	2
- Family of 2 adults and 3 children. (Any additional children \$3.00 each)	GST incl.	\$15.00	2
- Spectators		Free of Charge	
- Concessions	GST incl.	\$3.00	2
Under 2 years free admission		Free of Charge	
Swimming Pool Lane Hire (for qualified swimming instructors during opening hours)	GST incl.	\$15 per hour	2
Private hire of Swimming Pool - Per Hour	GST incl.	\$208.00	2
<b>Gunning</b>			
<b>Entrance Fees</b>			
- Adults	GST incl.	\$6.00	2
- Children	GST incl.	\$3.00	2
- Family of 2 adults and 3 children. (Any additional children \$3.00 each)	GST incl.	\$15.00	2
- Spectators		Free of Charge	
- Concessions	GST incl.	\$3.00	2
Under 2 years free admission		Free of Charge	
Private hire of Swimming Pool - Per Hour	GST incl.	\$208.00	2

Title of Fee/Charge	GST Status	Fees for 2021-2022	Pricing Category
<b>Season Tickets (for unlimited season access to the Crookwell or Gunning pool)</b>			
- Family	GST incl.	\$165.00	2
- Adults	GST incl.	\$105.00	2
- School Children	GST incl.	\$60.00	2
<b>Crookwell - Sporting Field Charges</b>			
ULSC Sports levy per person per sport - Senior (not including field charges)	GST incl.	\$50.00	2
ULSC Sports levy per person per sport - Junior (18 years or younger) (not including field charges)	GST incl.	\$15.00	2
Crookwell Hockey - Senior	GST incl.	\$698.00	2
- Junior	GST incl.	\$361.00	2
Crookwell Soccer Club - Senior	GST incl.	\$698.00	2
- Junior	GST incl.	\$361.00	2
Crookwell Rugby League Club - Senior	GST incl.	\$1,395.00	2
Crookwell Rugby Union Club	GST incl.	\$1,395.00	2
Crookwell Touch Football - Senior	GST incl.	\$361.00	2
Crookwell Cricket - Junior	GST incl.	\$203.00	2
Crookwell Cricket - Senior	GST incl.	\$361.00	2
Crookwell Senior Cricket - Wicket Preparation	GST incl.	\$1,929.00	2
Resident - Casual Oval Hire (per day or part thereof)	GST incl.	\$253.00	2
Non-Resident Casual Oval Hire (per day or part thereof) subject to prior booking	GST incl.	\$524.00	2
Additional Line Marking (normal line marking done by Council)	GST incl.	Cost + 50 %	1
Additional watering requests (per kilolitre)	GST incl.	\$3.00	2
Crookwell Memorial Oval - Function Space (per season)			2
- access to meeting room included in season field hire			4
- Security Deposit / Bond	No GST	\$200.00	4
- Cleaning Fee (if venue is not left in a satisfactory condition )	GST incl.	Greater of \$200 or actual cost	4
Crookwell Memorial Oval - Function Space (per event, per day)	GST incl.	\$100.00	2
- Security Deposit / Bond (lodged at time of booking)	No GST	\$500.00	4
- Security Deposit / Bond (if alcohol consumed lodged at booking)	No GST	\$1,000.00	4
- Cleaning Fee (if venue is not left in a satisfactory condition )	GST incl.	Bond less actual cost	4
Crookwell Memorial Oval - Playing Field (casual, per event/per day)	GST incl.	\$100.00	2
Crookwell Memorial Oval - use of Lighting	GST incl.	\$50 per side per hour	1
Memorial Oval Lighting - Avdata access key (one-off purchase)	GST incl.	\$38.00	1
<b>Gunning and Taralga - Sporting Field Charges</b>			
ULSC Sports levy per person per sport - Senior (not including field charges)	GST incl.	\$50.00	2
ULSC Sports levy per person per sport - Junior (18 years or younger) (not including field charges)	GST incl.	\$15.00	2
All Sporting Fields (per field per season)	GST incl.	\$1,000.00	2
Additional watering requests (per kilolitre)	GST incl.	\$3.00	2
A cleaning fee will apply if the facilities are not left in a satisfactory condition. \$20 million dollars public liability insurance required (copy of policy to be supplied to Council upon request)		Minimum \$500.00	1
Circus hire fees or similar use (Gunning and Dalton Only)	GST incl.	\$500.00	1
- Security deposit - refundable	No GST	\$1,000.00	4
<b>Library</b>			
<b>Printouts: Photocopying, Internet &amp; Multimedia printouts (per page)</b>			
<b>Black &amp; White</b>			
A4 single sided	GST incl.	\$0.25	1
A4 double sided	GST incl.	\$0.35	1
A3 single sided	GST incl.	\$0.50	1
A3 double sided	GST incl.	\$0.60	1
<b>Colour</b>			
A4 single sided	GST incl.	\$0.50	1
A4 double sided	GST incl.	\$0.70	1
A3 single sided	GST incl.	\$1.00	1
A3 double sided	GST incl.	\$1.20	1



Title of Fee/Charge	GST Status	Fees for 2021-2022	Pricing Category
<b>Photocopying - Own Paper (minimum of 50 copies)</b>			
Black & White A4 Per Copy single sided	GST incl.	\$0.15	1
Black & White A4 Per Copy double sided	GST incl.	\$0.25	1
Black & White A3 Per Copy single sided	GST incl.	\$0.40	1
Black & White A3 Per Copy double sided	GST incl.	\$0.50	1
Colour A4 Per Copy single sided	GST incl.	\$0.30	1
Colour A4 Per Copy double sided	GST incl.	\$0.50	1
Colour A3 Per Copy single sided	GST incl.	\$0.80	1
Colour A3 Per Copy double sided	GST incl.	\$1.00	1
<b>Laminating</b>			
A4	GST incl.	\$2.50	1
A3	GST incl.	\$4.00	1
ID Cards	GST incl.	\$1.00	1
<b>Facsimile: Sending from Gunning Library only (to within Australia only)</b>			
First Page	GST incl.	\$2.00	1
Additional Pages	GST incl.	\$1.00	1
<b>Scanning</b>			
per scan	GST incl.	\$0.50	1
<b>Library Fees</b>			
Overdue Fines (per item) (Council Resolution to abandon overdue loan fines)	GST Exempt	\$0.00	4
Inter Library Loans (per item) - if received from another Public Library	GST incl.	\$5.50	2
Inter Library Loans (per item) - non-reciprocal libraries admin fee (\$5.50 ) & as per current ALIA/LRS fee (\$16.50)	GST incl.	\$22.00	2
Library Bags	GST incl.	\$2.00	2
Membership Card replacement	GST Exempt	\$4.00	4
Book Group (per group) - Annual Registration	GST Exempt	\$100.00	4
Temporary membership (non-refundable) - for 3 months	GST Exempt	\$10.00	4
Damaged/lost items (per item)	GST Exempt	as estimated by Library Manager	4

Title of Fee/Charge	GST Status	Fees for 2021-2022	Pricing Category
<b>ENVIRONMENT</b>			
<u>Dwelling Entitlement Search</u>			
Search of record and report prepared regarding dwelling entitlement potential	GST Exempt	\$350.00	2
<u>Development Application Fees</u>			
Note: Clause 254 of the EP&A Regulation 2000 provides that if two or more fees are applicable to a single development application (e.g. an application to subdivide land and erect a building on one or more lots created by the subdivision), the maximum fee payable for the development is the sum of those fees.			
Development Application Fee for development for the purpose of one or more advertisements (Cl.246B(2))	GST Exempt	Whichever is the greater of: (a) \$285 plus \$93 for each advertisement in excess of one, or (b) The fee that would apply for development involving erection of a building (other than a dwelling-house with an estimated cost of construction of \$100,000 or less), carrying out of work or demolition of a work or building, based on the estimated cost of development.	8
Development Application Fee for development involving erection of a building (other than a dwelling house with an estimated cost of construction of \$100,000 or less), carrying out of work or demolition of a work or building: (Cl.246B)	GST Exempt	\$110.00	8
Estimated cost of Development:			
\$0.00 - \$5,000	GST Exempt	\$110.00	8
\$5,001 - \$50,000	GST Exempt	\$170 plus additional \$3.00 for each \$1,000 (or part of \$1000) of estimated cost.	8
\$50,001 - \$250,000	GST Exempt	\$352 plus \$3.64 for each \$1,000 (or part of \$1000) by which estimated cost exceeds \$50,000.	8
\$250,001 - \$500,000	GST Exempt	\$1,160, plus additional \$2.34 for each \$1,000 (or part of \$1,000) by which estimated cost exceeds \$250,000	8
\$500,001 - \$1,000,000	GST Exempt	\$1,745 plus additional \$1.64 for each \$1,000 (or part of \$1,000) by which estimated cost exceeds \$500,000.	8
\$1,000,001 - \$10,000,000	GST Exempt	\$2,615 plus additional \$1.44 for each \$1,000 (or part of \$1,000) by which estimated cost exceeds \$1,000,000.	8
More than \$10,000,000	GST Exempt	\$15,875 plus additional \$1.19 for each \$1,000 (or part of \$1,000) by which estimated cost exceeds \$10,000,000.	8
Development Application Fee for development involving erection of a dwelling-house with an estimated cost of construction of \$100,000 or less. (Cl.247)	GST Exempt	\$455.00	8
Additional Fee for development required to be referred to design review panel under State Environmental Planning Policy No. 65 - Design Quality of Residential Flat Development.	GST Exempt	\$760.00	8
Development application fee for subdivision (other than strata subdivision) involving the opening of a Public Road. (Cl.249)	GST Exempt	\$665.00 plus \$65.00 for each additional lot created by the subdivision.	8
Development application fee for subdivision (other than strata subdivision) NOT involving the opening of a Public Road. (Cl.249)	GST Exempt	\$330.00 plus \$53.00 for each additional lot created by the subdivision.	8
Development application fee for strata subdivision. (Cl.249)	GST Exempt	\$330.00 plus \$65.00 for each additional lot created by the subdivision.	8
Development application fee for the development that does not involve erection of a building, carrying out of a work, subdivision of land or demolition of a building or work. (Cl.250)	GST Exempt	\$285.00	8
Additional fee for designated development.(Cl.251)	GST Exempt	\$920.00	8
Additional fee for advertisement/notice of designated development. (Cl.252)	GST Exempt	\$2,220.00	8
Additional fee for advertisement/notice of advertised development. (Cl.252)	GST Exempt	\$1,105.00	8
Additional fee for advertisement/notice of prohibited development. (Cl.252)	GST Exempt	\$1,105.00	8

Title of Fee/Charge	GST Status	Fees for 2021-2022	Pricing Category
Additional fee for advertisement/notice of development as required by environmental planning instrument or development control plan, where development is not designated, advertised or prohibited development. (Cl.252)	GST Exempt	\$1,105.00	8
Additional processing fee in respect of application for development that requires concurrence under the EP&A Act 1979 or an environmental planning instrument (not applicable to any application in respect of which concurrence may be assumed for all concurrence authorities concerned). (Cl.252A)	GST Exempt	\$140.00	8
Additional processing fee in respect of an application for integrated development. (Cl.253)	GST Exempt	\$140.00	8
<b><i>Integrated Development and Concurrence(CI 252A &amp; Cl.253)</i></b>			
In addition to the fee for development application as shown in previous schedule of fees, a fee is payable for the referral and provision of advice by other approval bodies (The fee is payable to the relevant approval body)	GST Exempt	\$320.00	8
<b>Heritage Development Applications</b>			
Development application for what would otherwise be exempt development but for being a Heritage Item / Heritage Conservation Area.	GST Exempt	\$300.00	
Development Application for works on Listed Heritage Items	GST Exempt	\$300.00	
Neighbour Notification	GST Exempt	\$250.00	
Neighbour Notification Fee	GST Exempt	\$250.00	
Advertising fee where identified under the CPP	GST Exempt	\$154.00	
Events	GST Exempt		
Development applications for one-off events	GST Exempt		
Plan first Levy	GST Exempt		
For each development application lodged having an estimated cost exceeding \$50,000	GST Exempt	0.00064% of the cost of the development	
Flood information	GST Exempt		
Provision of flood data	GST Exempt	\$150.00	
Electronic Lodgement	GST Exempt		
Scanning of plans, applications or similar for lodgement on the planning portal	GST Exempt	\$30.00	
<b><u>Complying Development Certificate</u></b>			
Issue of Complying Development Certificate - Applicable for all building work			
<b><i>ESTIMATED COST OF WORK.</i></b>			
Up to \$5,000	GST Exempt	\$300.00	1
\$5,001 to \$100,000	GST Exempt	\$224 + \$4.14 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$5,000	1
\$100,001 to \$250,000	GST Exempt	\$617 + \$2.34 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$100,000	1
\$250,001 to \$500,000	GST Exempt	\$968 + \$1.73 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	1
\$500,001 to \$1,000,000	GST Exempt	\$1,401 +60c for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	1
Greater than \$1,000,000	GST Exempt	Quote to be provided by General Manager, Director or Manager (based on estimated cost of work)	1
<b><u>Complying Development involving the subdivision of land</u></b>			
<b>Application &amp; Endorsement</b>			
New Road	GST Exempt	\$570 plus \$55 per allotment	1
No new Road	GST Exempt	\$230 plus \$45 per allotment	1
Strata	GST Exempt	\$290 plus \$55 per allotment	1
Modification to CDC	GST Exempt	50% of original fee	1

Title of Fee/Charge	GST Status	Fees for 2021-2022	Pricing Category
<b>Modification of Complying Development Certificate</b>			
Issue of Modification Certificate - minor internal layout changes only	GST Exempt	\$275.00	
Issue of Modification Certificate - minor internal/external/set out charges	GST Exempt	50% of the original CDC fee	
Issue of Modification Certificate - major change	GST Exempt	Fee as per new CDC application above	
<b>Application for Modification of Consent (Cl.258)</b>			
Fee for application for modification of consent for local development under section 96(1) of the EP&A Act 1979	GST Exempt	\$71.00	8
Fee for application for modification of consent for local development under section 96(1A) of the EP&A Act 1979, or under section 96AA (1) of the EP&A Act 1979 in respect of a modification which, in the opinion of the consent authority, is of minimal environmental impact.	GST Exempt	\$645 or 50 percent of the fee for the original development application, whichever is the lesser.	8
Fee for application for modification of consent for local development under section 96 (2) of the EP&A Act 1979, or under section 96AA (1) of the EP&A Act 1979 in respect of a modification which, in the opinion of the consent authority, is not of minimal environmental impact, if the fee for the original application was less than \$100. (Cl.258)	GST Exempt	50 percent of the fee for the original application.	8
Fee for application for modification of consent for local development under section 96 (2) of the EP&A Act 1979, or under section 96AA (1) of the EP&A Act 1979 in respect of a modification which, in the opinion of the consent authority, is not of minimal environmental impact, if the fee for the original application was \$100 or more, in the case of an application with respect to a development application that does not involve the erection of a building, the carrying out of a work or the demolition of a work or building. (Cl.258)	GST Exempt	50 percent of the fee for the original application.	8
Fee for application for modification of consent for local development under section 96 (2) of the EP&A Act 1979, or under section 96AA (1) of the EP&A Act 1979 in respect of a modification which, in the opinion of the consent authority, is not of minimal environmental impact, in the case of an application with respect to a development application that involves the erection of a dwelling-house with an estimated cost of construction of \$100,000 or less. (Cl.258)	GST Exempt	\$190.00	8
Fee for application for modification of consent for local development under section 96(2) of the EP&A Act 1979, or under 96AA (1) of the EP&A Act 1979 in respect of a modification which, in the opinion of the consent authority, is not of minimal environmental impact, in the case of an application with respect to any other development application: (Cl.258)			
Estimated cost of development:			
Up to \$5,000	GST Exempt	\$55.00	8
\$5001 - \$250,000	GST Exempt	\$85 plus an additional \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost.	8
\$250,001 - \$500,000	GST Exempt	\$500 plus an additional \$0.85 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000.	8
\$500,001 - \$1,000,000	GST Exempt	\$712 plus an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000.	8
\$1,000,001 - \$10,000,000	GST Exempt	\$987 plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000.	8
More than \$10,000,000	GST Exempt	\$4,737 plus an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000.	8
Additional Fee if notice of an application for modification of consent for local development is required to be given under section 96(2) or 96AA (1) of the EP&A Act 1979.	GST Exempt	\$665.00	8
Additional Fee for modification of consent under section 96(2) or 96AA (1) of the EP&A Act 1979 for local development relating to residential flat development for which the development application was required to be accompanied by a design verification from a qualified designer under clause 50 (1A) of the EP&A Regulation 2000.	GST Exempt	\$760.00	8
Fee for application under section 96AB for review of a modification decision. (Cl.258(A))	GST Exempt	50 percent of the fee that was payable in respect of the application that is the subject of the review.	8
<b>Application Withdrawal, Review &amp; Rezoning Fees</b>			
DA Withdrawal Fee - minimum charge (all fees may not be refundable)	GST incl.	Minimum charge \$100.00 OR amount determined based on the staff & resources committed to the assessment.	4
DA for rezoning land and extensions of to rezone (preparation/review of LEP)	GST Exempt	\$2,090 plus \$90/hr (based on estimate)	1
<b>Development Control Plan Amendments, Voluntary Planning Agreements &amp; Developer Contributions Plan</b>			
Development Control Plan - Anomaly or minor amendment	GST Exempt	\$1,800.00	
Development Control Plan - Amendment	GST Exempt	\$5,250.00	
Development Control Plan - Site Specific DCP or DCP Chapter	GST Exempt	Full cost	
Voluntary Planning Agreement Processing	GST Exempt	POA	

Title of Fee/Charge	GST Status	Fees for 2021-2022	Pricing Category
<b>Review of Determination of Development Application</b>			
Fee for a request for a review of a determination under section 82A of the EP&A Act 1979 with respect to a development application that does not involve the erection of a building, the carrying out of a work or the demolition of a work or building.	GST Exempt	50 percent of the fee for the original development application.	1
Fee for a request for a review of a determination under section 82A of the EP&A Act 1979 with respect to a development application that involves the erection of a dwelling-house with an estimated cost of construction of \$100,000 or less.	GST Exempt	\$190.00	8
Fee for a request for a review of a determination under section 82A of the EP&A Act 1979 with respect to any other development application: Estimated cost of development:			
Up to \$5,000	GST Exempt	\$55.00	8
\$5,001 - \$250,000	GST Exempt	\$85.00, plus an additional \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost.	8
\$250,001 - \$500,000	GST Exempt	\$500.00, plus an additional \$0.85 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000.	8
\$500,001 - \$1,000,000	GST Exempt	\$712.00, plus an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000.	8
\$1,000,001 - \$10,000,000	GST Exempt	\$987.00, plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000.	8
More than \$10,000,000	GST Exempt	\$4,737.00, plus an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000.	8
Additional amount if notice is required to be given under section 82A of the Act of the application the subject of a request for review under section 82A of the EP&A Act 1979	GST Exempt	\$620.00	8
<b>Review of Decision to Reject Development Application</b>			
Fee for review of decision to reject a development application if estimated cost of development is less than \$100,000. (Cl.257A)	GST Exempt	\$55.00	8
Fee for review of decision to reject a development application if estimated cost of development is \$100,000 or more and less than or equal to \$1,000,000. (Cl.257A)	GST Exempt	\$150.00	8
Fee for review of decision to reject a development application if estimated cost of development is more than \$1,000,000. (Cl.257A)	GST Exempt	\$250.00	8
Site Compatibility Certificate - Infrastructure (certificate issue)	GST Exempt	\$265 plus \$265 per hectare or part thereof. Note: Max fee is not to exceed \$5,001	
Site Compatibility Certificate - Seniors Housing (certificate issue) (Cl.262A)	GST Exempt	\$265 plus \$42 per bed (residential care facility) or \$42 per dwelling (any other case). Note: Max. fee not to exceed \$5,001	
<b>Construction Certificates &amp; Subdivision Certificates</b>			
Issue of Construction Certificate - Applicable for all building work			
<i>ESTIMATED COST OF WORK.</i>			
Up to \$5,000	GST Exempt	\$280.00	1
\$5,001 to \$100,000	GST Exempt	\$280.00 + \$0.60 for each \$100 (or part of \$100) by which the estimated cost exceeds \$5,000	1
\$100,001 to \$250,000	GST Exempt	\$850.00 + \$0.50 for each \$1,000 (or part of \$100) by which the estimated cost exceeds \$100,000	1
\$250,001 to \$500,000	GST Exempt	\$1,600.00 + \$0.41 for each \$100 (or part of \$100) by which the estimated cost exceeds \$250,000	1
Greater than \$500,000	GST Exempt	\$2,625.00 + \$0.60 for each \$100 (or part of \$100) by which the estimated cost exceeds \$500,000	1
Construction Certificate for subdivision work NOT involving new road construction	GST Exempt	\$270.00	1
Construction Certificate for subdivision work involving new road construction	GST Exempt	\$255.00 plus \$5.10 per lineal metre of new road	1
Construction Certificates for development which is outside of Council's category of accreditation under the provisions of the Building Professionals Act 2005		Pass on all costs associated with engaging a suitably accredited certifier plus an facilitation fee of \$125 per hour or part thereof	
<b>S.68 Part A1 – Structure Approval Fees for Manufactured Dwellings</b>			
Up to \$5,000		\$280.00	
\$5,001 to \$100,000		\$280.00 + \$0.60 for each \$100 (or part of \$100) by which ; the estimated cost exceeds \$5,000	
\$100,001 to \$250,000		\$850.00+\$0.50 for each \$1,000 (or part of \$100) by which ; the estimated cost exceeds \$100,000	
\$250,001 to \$500,000		\$1,600.00 + \$0.41 for each \$100(or part of \$100) by which ; the estimated cost exceeds \$250,000	
Greater than \$500,000		\$2,625.00 + \$0.60 for each \$100 (or part of \$100) by which ; the estimated cost exceeds \$500,000	

Title of Fee/Charge	GST Status	Fees for 2021-2022	Pricing Category
<b>Assessment of Alternative Solution</b>		Full cost + 15% of consultant fee to complete assessment	
Class 2-9 Building			
<u>Subdivision Certificate</u>			
Endorsement of Linen Plan (Subdivision Certificate) & other legal documents	GST Exempt	\$380 + \$20 per additional lot	1
Re-submission of plans	GST Exempt	25% of original fee	1
Fee for signing additional sets of plans (other than the original set)	GST Exempt	\$128.00	
Sign or endorse 88B instrument	GST Exempt	\$175.00	1
Release caveats, easements of restriction to user where Council is the interested party	GST Exempt	\$250.00	
Linen plan release - minor works	GST Exempt	\$150.00	
Subdivision Works Certificate	GST Exempt	\$500.00 plus \$110 per lot	
<b>Modifications</b>			
Minor Modification to Construction Certificate - Class 1 & 10 Buildings	GST Exempt	\$90.00	1
Modification to Construction Certificate	GST Exempt	50% of the original CC fee up to a max of \$500. Minimum fee \$130.	1
Construction Certificate Withdrawal Fee	GST Exempt	No refund where determination has been made. If no determination made 25% of original CC Fee	2
Bond Processing Fee	GST Incl.	\$250.00	2
Construction Works Certificates		\$500.00	
Inspection Fee	GST Exempt	\$150.00	
Witness and Hold Point Fee	GST Exempt	\$150.00	
<b>Subdivision works certificate and Construction certificate modification</b>			
- minor modification to subdivisions works / construction certificate	GST Exempt	\$90.00	
- modification to subdivision works / construction certificate	GST Exempt	50% of the original SWC fee up to a max of \$500. Minimum fee \$130.	
- major modification to subdivisions works / construction certificate	GST Exempt	Fee as per new SWC / CC application	
<b>Inspections &amp; Compliance Certificates</b>			
<b>Inspections</b>			
Inspection fee - Class 1 & 10 Buildings	GST Exempt	\$200.00	1
Inspection fee - Class 2-9 Buildings	GST Exempt	\$250.00	1
Subdivision inspection	GST Exempt	\$200.00	
Inspection fee where not appointed as the PCA	GST Exempt	\$650 + \$0.75/km	1
Plumbing & Drainage Inspection fee	GST Exempt	\$200.00	1
Infrastructure Inspection fee relating to a DA	GST Exempt	\$165.00	1
Re-inspection fee - percentage of original inspection fee	GST Exempt	125%	1
<b>Compliance certificates</b>			
Compliance Certificate:			
• Stating that specified building work has been completed and complies with plans & Specs;			
• Assess whether all development conditions have been complied with	GST Exempt	\$275.00	1
• Stating specific subdivision work has been completed			
Compliance Certificate in respect of building works – where Council is the PCA	GST Exempt	\$275 + inspection fees	
Compliance Certificate in respect of any dwellings or building works – where Council is Not the PCA	GST Exempt	\$700 + inspection fees	
<b>Occupation Certificate</b>			
Issue of Occupation Certificate where not paid for as part of DA	GST Exempt	\$250.00	1

Title of Fee/Charge	GST Status	Fees for 2021-2022	Pricing Category
<b>Other</b>			
<b>Lodgement of Certificates by Private Certifiers</b>			
Fee for the lodging of any of the following certificates with Council: (a) a complying development certificate, (b) a part 4A certificate, if it is:  (i) a construction certificate, or (ii) an occupation certificate, or (iii) a subdivision certificate	GST Exempt	\$36.00	8
Application for temporary occupancy (caravan)	GST Exempt	\$210.00	1
Fire Safety Certificate Registration + Annual Fire Safety Statement	GST Exempt	\$75.00	1
Provision of Fire Safety Schedule	GST Exempt	\$175.00	1
Fire Safety Inspection Fee	GST Exempt	\$275.00	
Fire Safety Re-Inspection	GST Exempt	\$205.00	
Fire Safety inspection and report – Commercial premises	GST Exempt	\$445.00	
Hard Copy of LEP (excluding maps)	GST Exempt	\$275.00	1
Copy of DCP (Hard copy)	GST Exempt	\$275.00	2
Individual LEP maps (A3) Each - (per map)	GST Exempt	\$175.00	2
<b>Section 68 Application Fees</b>			
<b>Part A Approvals - Moveable Dwellings or Manufactured Homes</b>			
A1 - Install a manufactured home, moveable dwelling or associated structure on land	GST Exempt	\$3.00 for each \$1,000 of estimated cost	1
<b>Part B Approvals - Water supply, Sewerage &amp; Stormwater Drainage Work</b>			
B1 - Carry out water supply work (within premises)	GST Exempt	\$200.00	1
B2 - Draw water from a Council water supply or a standpipe or sell water so drawn		See Water Services Section	
B3 - Install, alter, disconnect or remove a meter connected to a service pipe		See Water Services Section	
B4 - Carry out Sewerage Work (including plumbing and drainage)	GST Exempt	\$200.00	1
B5 - Carry out stormwater drainage work (within premises)	GST Exempt	\$200.00	1
B6 - Connect a private drain or sewer with a public drain or sewer under the control of a council or a drain or sewer which connects with such a public drain or sewer		See Sewerage Services Section	
Any combination of B1, B4 & B5	GST Exempt	\$350.00	1
<b>Part C Approvals - Management of Waste</b>			
C1- For fee or reward, transport waste over or under a public place		No Fee	
C2 - Place waste in a public place	GST Exempt	\$200.00	1
C3 - Place a storage container in a public place	GST Exempt	\$200.00	1
For road reserve, use Section 138 fees			
C4 - Dispose of waste into a sewer of the Council	GST Exempt	\$200.00	1
C5 - Install construct or alter a waste treatment device			
* OSMF Installation & Operation Fee	GST Exempt	\$500.00	1
* OSMF Alteration & Operation Fee	GST Exempt	\$350.00	1
* OSMF Inspection / Re-inspection Fee	GST Exempt	\$250.00	1
C6 - Operate a system of sewerage management	GST Exempt	\$250.00	1
Operate a system of Sewerage Management (where owner changes within 3 months of purchase)	GST Exempt	\$80.00	1
<b>Part D Approvals - Community Land</b>			
D1 - Engage in a trade or business on community land	GST Exempt	\$200.00	1
D2 - Direct or procure a theatrical, musical or other entertainment for the public	GST Exempt	\$200.00	
D3 - Construct a temporary enclosure for the purpose of entertainment	GST Exempt	\$200.00	
D4 - For fee or reward, play a musical instrument or sing	GST Exempt	\$50.00	1
D5 - Set up, operate or use a loudspeaker or sound amplifying device	GST Exempt	\$200.00	1
D6 - Deliver a public address or hold a religious service or public meeting	GST Exempt	\$200.00	1

Title of Fee/Charge	GST Status	Fees for 2021-2022	Pricing Category
<b>Part E Approvals - Public Roads</b>			
E1 - Swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway	GST Exempt	\$500.00	1
E2 - Expose or allow to be exposed any article in or on or so as to overhang any part of the road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road	GST Exempt	\$500.00	1
<b>Part F Approvals - Other Activities</b>			
F1 - Operate a public car park		No Fee	
F2 - Operate a caravan park or camping ground	GST Exempt	\$15.00 per site (minimum of \$71.00)	1
F3 - Operate a manufactured home estate	GST Exempt	\$15.00 per site (minimum of \$71.00)	1
* Renewal or continuation of existing approval (relating to F2 & F3)	GST Exempt	\$15.00 per site (minimum of \$71.00)	1
* Annual inspection fee for Caravan park, Camping Ground or Manufactured Home Estate	GST Exempt	\$500 + \$90/hr	1
* Inspection of Manufactured Home before Occupation	GST Exempt	\$250.00	1
* Inspection of Building used in association with Manufactured Home before use	GST Exempt	\$250.00	1
F4 - Install a domestic oil or solid fuel heating appliance, other than a portable appliance	GST Exempt	\$150.00	1
F5 - Install or operate an amusement device	GST Exempt	\$100.00	1
F7 - Use a standing vehicle or any article for the purpose of selling any article in a public place	GST Exempt	\$150.00	1
F10 - Carry out an activity prescribed by the regulations or an activity of a class or description prescribed by the regulations	GST Exempt	\$150.00	1
<b>Rural Addressing Number (purchase, erection and installation)</b>	GST incl.	Per lot \$250	3
Replacement plate and number - pick up from Council	GST incl.	\$25.00	1
Replacement plate and number where installed at property	GST incl.	\$250.00	1
<b>Modify a s.68 Part 1A Manufactured Homes Approval</b>			
Modify a s.68 Part A1 Manufactured Homes Approval	GST incl.	50% of original fee. Min fee of \$150	
Modify a previously issued s.68 Part A1 Structure Approval	GST incl.	50% of original fee. Min fee of \$150	
Modification of a Section 68 application	GST incl.	\$100.00	
Section 68 inspections	GST incl.	\$200.00	
Amendment of an approval under Section 68	GST incl.	\$100.00	
<b>Approval for On-Street Dining</b>			
Annual Administration Fee - Use of Public Footpath	GST Exempt	\$0.00	1
Annual Footpath Dining Charge (per table with a maximum of 4 chairs per table)	GST Exempt	\$0.00	1
<b>Community Enhancement Program Contributions (under Upper Lachlan DCP 2010)</b>			
Community enhancement program contribution for wind farm developments. Charge per turbine per annum.	GST Exempt	\$3,437.00	7
Community enhancement program contribution for power station developments.	GST Exempt	1.5 percent of total capital cost of development.	7
<b>SECTION 7.12 CONTRIBUTIONS - SECTION 94A DEVELOPMENT CONTRIBUTIONS PLAN</b>			
Estimated cost of development:			
\$0.00 - \$100,000		NIL	
\$100,001 - \$200,000	GST Exempt	0.5 percent of estimated cost of development.	7
More than \$200,000	GST Exempt	1 percent of estimated cost of development.	7



Title of Fee/Charge	GST Status	Fees for 2021-2022	Pricing Category
<b>Section 7.11 Development Contributions - Upper Lachlan Shire Council Section 94 Plan</b>			
Note: Charges under previous Section 94 Plans may apply in certain circumstances.			
<b>Roads</b>			
1 bedroom unit	GST Exempt	\$5,493.00	7
2 bedroom unit	GST Exempt	\$6,409.00	7
3 bedroom unit	GST Exempt	\$10,071.00	7
Residential Housing	GST Exempt	\$10,071.00	7
Subdivision (per lot)	GST Exempt	\$10,071.00	7
Tourist Facilities	GST Exempt	\$10,071.00	7
Rural Development	GST Exempt	Based on demand	7
Extractive Industry	GST Exempt	6.62c/tonne/km	7
Other	GST Exempt	Refer to Section 94 Plan Table 5-3	7
<b>Waste Management</b>			
1 bedroom unit	GST Exempt	\$277.00	7
2 bedroom unit	GST Exempt	\$415.00	7
3 bedroom unit	GST Exempt	\$553.00	7
Residential Housing	GST Exempt	\$553.00	7
Subdivision (per lot)	GST Exempt	\$553.00	7
Tourist Facilities	GST Exempt	\$553.00	7
Rural Development	GST Exempt	Based on demand	7
Extractive Industry	N/A	N/A	N/A
Other	N/A	N/A	N/A
<b>Open Space and Recreation</b>			
1 bedroom unit	GST Exempt	\$437.00	7
2 bedroom unit	GST Exempt	\$655.00	7
3 bedroom unit	GST Exempt	\$873.00	7
Residential Housing	GST Exempt	\$873.00	7
Subdivision (per lot)	GST Exempt	\$873.00	7
Tourist Facilities	GST Exempt	\$873.00	7
Rural Development	GST Exempt	Based on demand	7
Extractive Industry	N/A	N/A	N/A
Other	N/A	N/A	N/A
<b>Community Facilities</b>			
1 bedroom unit	GST Exempt	\$757.00	7
2 bedroom unit	GST Exempt	\$1,135.00	7
3 bedroom unit	GST Exempt	\$1,514.00	7
Residential Housing	GST Exempt	\$1,514.00	7
Subdivision (per lot)	GST Exempt	\$1,514.00	7
Tourist Facilities	GST Exempt	\$1,514.00	7
Rural Development	GST Exempt	Based on demand	7
Extractive Industry	N/A	N/A	N/A
Other	N/A	N/A	N/A

Title of Fee/Charge	GST Status	Fees for 2021-2022	Pricing Category
<b><u>Emergency Services</u></b>			
1 bedroom unit	GST Exempt	\$349.00	7
2 bedroom unit	GST Exempt	\$524.00	7
3 bedroom unit	GST Exempt	\$697.00	7
Residential Housing	GST Exempt	\$697.00	7
Subdivision (per lot)	GST Exempt	\$697.00	7
Tourist Facilities	GST Exempt	\$697.00	7
Rural Development	GST Exempt	Based on Demand	7
Extractive Industry	N/A	N/A	N/A
Other	N/A	N/A	N/A
<b><u>Plan Administration</u></b>			
1 bedroom unit	GST Exempt	\$95.00	7
2 bedroom unit	GST Exempt	\$142.00	7
3 bedroom unit	GST Exempt	\$190.00	7
Residential Housing	GST Exempt	\$190.00	7
Subdivision (per lot)	GST Exempt	\$190.00	7
Tourist Facilities	GST Exempt	\$190.00	7
Rural Development	GST Exempt	Based on Demand	7
Extractive Industry	N/A	N/A	N/A
Other	N/A	N/A	N/A
<b><u>Tree Removal Permit Application Fee - Urban Area</u></b>	GST incl.	\$100.00	
<b><u>Abandoned Vehicles, etc.</u></b>			
- Release Fee per vehicle	GST Exempt	+ 20% + full cost recovery	4
- Tow Vehicle (outside town & villages)	GST Exempt	+ 20% + full cost recovery	4
- Remove vehicle which cannot be towed	GST Exempt	+ 20% + full cost recovery	4
Release Fees - other impounded items	GST Exempt	\$130.00	4
Fee per day to store vehicle	GST Exempt	\$50.00	4
Conveying/transporting - other items	GST Exempt	At full cost recovery	4
<b><u>Planning Certificates</u></b>			
Fee for planning certificate under section 149 (2) of the EP&A Act 1979.	GST Exempt	\$53.00	8
Fee for planning certificate under section 149 (2) and (5) of the EP&A Act 1979A.	GST Exempt	\$133.00	8
Additional urgency fee for planning certificate under section 149 of the EP&A Act 1979	GST Exempt	\$75.00	4
Fax or Email 149 Cert. Fee	GST incl.	\$5.00	1

Title of Fee/Charge	GST Status	Fees for 2021-2022	Pricing Category
<b>NSW Planning Portal Fees</b>			
Modification of development consent	GST Exempt	\$40.00	8
Site compatibility certificate	GST Exempt	\$40.00	8
Construction certificate	GST Exempt	\$40.00	8
Subdivision works certificate	GST Exempt	\$40.00	8
Occupation certificate	GST Exempt	\$40.00	8
Subdivision certificate	GST Exempt	\$40.00	8
Building information certificate	GST Exempt	\$40.00	8
Review of determination of DA	GST Exempt	\$5.00	8
Lodging of a planning agreement	GST Exempt	\$5.00	8
Application for a BASIX certificate	GST Exempt	\$5.00	8
Certificate of registration for: - complying development certificate - construction certificate - Subdivision works certificate - Occupation certificate - Subdivision certificate	GST Exempt	\$5.00 for each certificate	8
Payment of development contributions.	GST Exempt	\$5.00	8
<b>Building Information Certificates (CI.260 &amp; CI.261)</b>			
Fee for building information certificate in the case of a class 1 building (together with any class 10 buildings on the site) or a class 10 building.	GST Exempt	\$250.00 for each dwelling contained in the building or in any other building on the allotment.	8
<b>Fee for building information certificate in the case of any other class of building based on floor area of building or part thereof:</b>			
Not exceeding 200 square metres	GST Exempt	\$250.00	8
Exceeding 200 square metres but not exceeding 2,000 square metres.	GST Exempt	\$250, plus an additional \$0.50 per square metre over 200	8
Exceeding 2,000 square metres	GST Exempt	\$1,165, plus an additional \$0.075 per square metre over 2,000	8
Fee for building information certificate in any case where application relates to a part of a building and that part consists of an external wall only or does not otherwise have a floor area.	GST Exempt	\$250.00	8
Additional fee for issue of building information certificate if it is reasonably necessary to carry out more than one inspection of building before issuing a building certificate.	GST Exempt	\$90.00	8
Additional fee for application for building information certificate in relation to a building where the applicant for the certificate, or the person on whose behalf the application is made, is the person who erected the building or on whose behalf the building was erected and any of the following circumstances apply:  (a) where a development consent, complying development certificate or construction certificate was required for the erection of the building and no such consent or certificate was obtained,  (b) where a penalty notice has been issued for an offence under section 76A (1) of the EP&A Act 1979 Act in relation to the erection of the building and the person to whom it was issued has paid the penalty required by the penalty notice in respect of the alleged offence (or if the person has not paid the penalty and has not elected to have the matter dealt with by a court, enforcement action has been taken against the person under Division 4 of part 4 of the Fines Act 1996),  (c) where order No 2, 12, 13, 15, 18 or 19 in the Table to section 121B (1) of the EP&A Act 1979 has been given in relation to the building unless the order has been revoked on appeal,  (d) where a person has been found guilty of an offence under the EP&A Act 1979 in relation to the erection of the building,  (e) where the court has made a finding that the building was erected in contravention of a provision of the EP&A Act 1979.	GST Exempt	The amount of the maximum fee that would be payable if the application were an application for development consent, or a complying development certificate (if appropriate), authorising the erection or alteration of any part of the building to which the application relates that has been erected or altered in contravention of the Act in the period of 24 months immediately preceding the date of the application, plus the amount of the maximum fee that would be payable if the application were an application to the Council for a construction certificate relating to the erection or alteration of any part of the building to which the application relates that has been erected or altered in contravention of the EP&A Act 1979 in the period of 24 months immediately preceding the date of the application.	
Fee for copy of building certificate obtained under section 149G (3) of the EP&A Act 1979. (Statutory Fee)	GST Exempt	\$13.00	8

Title of Fee/Charge	GST Status	Fees for 2021-2022	Pricing Category
Local Government Act - Outstanding Notices Certificate - S735A	GST Exempt	\$45.00	8
Environmental Planning & Assessment Act - Outstanding Notices/Orders Certificate - S121ZP	GST Exempt	\$45.00	8
<b>Drainage Diagram</b>			
Search & Copy of Drainage Diagram for Conveyancing purposes	GST incl.	\$90.00	1
Search & copy of diagram direct to plumbers	GST incl.	\$50.00	1
Sewerage Diagram (main location)	GST incl.	\$50.00	1
<b>Other</b>			
Search of OSMF records (per system)	GST incl.	\$95.00	1
<b>Certified copies of Documents, Maps or Plans</b> Fee for certified copy of document, map or plan furnished by Council under section 150 (2) (b) of the EP&A Act 1979.	GST incl.	\$58.00	8
Search of Council's records Fee	GST incl.	\$151.00	1
<b>Noxious Weeds</b>			
Section 64 Certificates (Noxious Weeds)	GST Exempt	\$80.00	8
Section 64 Certificates - Urgency Fee	GST incl.	\$75.00	1
Section 18 inspection fee if weeds not controlled after the issue of notice	GST Exempt	\$135.00	8
Re-inspection/Fail to undertake works	GST Exempt	\$200.00	4
Fail to provide access as required	GST Exempt	\$200.00	
<b>Food Control and Inspections</b>			
<b>Food Premises</b>			
Food Premises Inspection Fee	GST Exempt	\$200.00	8
Food Premises Re-inspection Fee	GST Exempt	\$200.00	8
Food Act 2003 - Annual Administration Charge under Food Act. NB It is not mandatory to charge the Annual Administration Charge and, if the charge is to be raised, it is not mandatory to raise it at the maximum charge prescribed. It is also not mandatory to raise the charge on an ongoing basis. Council will advise on each particular instance.			
1-5 FTE Food Handlers	GST Exempt	\$150.00	8
6-50 FTE Food Handlers	GST Exempt	\$250.00	8
Food premises and/of Temporary Food Premise Annual Registration Fee	GST Exempt	\$60.00	8
Mobile & Temporary food stall Inspection fee (Events)	GST Exempt	\$40.00	8
Mobile Food Vendor (Annual Inspection & Registration)	GST Exempt	\$250.00	8
Pre purchase inspection/advice	GST Exempt	\$200.00	8
Pre Commencement Inspection relating to a DA condition	GST Exempt	\$150.00	8
Food Act and Regulation - improvement notice	GST Exempt	\$330.00	
<b>Public Health (Hairdressers/Beauticians/Skin Penetration/Legionella)</b>			
Public Health Inspection Fee	GST Exempt	\$200.00	8
Public Health Re-inspection Fee	GST Exempt	\$150.00	8
Notification of Public Health Act regulated premises (Skin Penetration, Public Swimming Pools & Spas)	GST Exempt	\$60.00	8
Public Health Act and Regulations - improvement notice regulated system	GST Exempt	\$560.00	
Public Health Act and Regulations - improvement notice unregulated system	GST Exempt	\$270.00	

Title of Fee/Charge	GST Status	Fees for 2021-2022	Pricing Category
<b>Private Swimming Pools</b>			
Swimming Pool Registration Fee (paper copy)	GST Exempt	\$10.00	8
Fee for provision of registration information (s.30B(2)(b)), Swimming Pools Act 1992	GST Exempt	\$10.00	8
Swimming Pool Compliance Certificate Inspection (Section22D, Swimming Pools Act 1992)	GST Exempt	\$150.00	8
Swimming Pool Compliance Certificate Second Inspection (where required)	GST Exempt	\$100.00	8
<b>Amusement Devices</b>			
Amusement Device Inspection Fee	GST Exempt	\$100.00	8
<b>Protection of the Environment Operations Act</b>			
Clean Up Notice Administration Fee (Cl. 99 POEO Regulation)	GST Exempt	\$506.00	8
Prevention Notice Administration Fee (Cl99 POEO Regulations)	GST Exempt	\$506.00	8
Noise Control Notice Administration Fee (Cl99 POEO Regulations)	GST Exempt	\$506.00	8
Inspection of UPSS	GST Exempt	\$250.00	
Notification of UPSS	GST Exempt	\$100.00	

Title of Fee/Charge	GST Status	Fees for 2021-2022	Pricing Category
<b>ECONOMY</b>			
Section 603 Certificate (outstanding rates & charges certificate)	GST Exempt	\$85.00	8
Section 603 Urgency Fee (cert. provided within 24hours)	GST Exempt	\$75.00	1
Fee for Fax or Email of Section 603 Certificate	GST incl.	\$5.00	1
All Certificates/Notices/Searches/Water Reading Applications, etc. Cancellation Fee	GST incl.	\$30.00	4
Rate Enquiry Fee (minimum charge per written response).	GST Exempt	\$60.00	1
Valuation Book Extract (per rate assessment)	GST Exempt	\$30.00	1
Rates & Charges Notice (supply of a copy rate notice)	GST Exempt	\$5.00	1
Other Search Fees	GST Exempt	Time spent by Council Officers at the hourly rate of the Officers concerned plus the current salaries on-costs % rate plus any photocopying charges and postage costs.	1
Interest on Overdue Rates and Charges (sec.566 LGA 1993)	No GST	7.00% from 1/07/21 to 30/6/22. (awaiting OLG confirmation)	8
Credit Card Transaction Fee to pay accounts via phone/fax/email	GST incl.	\$0.00	2
Replacement Cheque Fee (for lost or un-presented Council cheques)	GST incl.	\$30.00	4
Dishonoured Cheque Fee - applicable to 2nd dishonoured cheque in a 12 month period. Bank charge plus Council processing cost (each instance)	GST incl.	\$50.00	4
Provision of Tender Documents	GST incl.	Minimum \$64.00 (Exact fee for each tender to be determined by Director of Infrastructure)	1
<b>Photocopying</b> (at Council Offices)			
A4 Per Copy single side	GST incl.	\$0.40	3
A4 Per Copy double sided	GST incl.	\$0.50	3
A4 Per Colour Copy single side	GST incl.	\$0.70	3
A4 Per Colour Copy double sided	GST incl.	\$1.00	3
A3 Per Copy single side	GST incl.	\$0.60	3
A3 Per Copy double sided	GST incl.	\$0.75	3
A3 Per Colour Copy single side	GST incl.	\$1.20	3
A3 Per Colour Copy double sided	GST incl.	\$1.55	3
Facsimile: Sending or Receiving	GST incl.	\$7.50	3
Laminating – A4	GST incl.	\$4.00	3
Laminating – A3	GST incl.	\$5.00	3
Note: Lower rates may apply for community organisations			
<b>MapInfo Sales</b>			
A4	GST Exempt	\$10.00	1
A3	GST Exempt	\$10.00	1
AO (large)	GST Exempt	\$32.00	1
A1 (large)	GST Exempt	\$27.00	1
A3 with property information	GST Exempt	\$16.00	1
A4 with property information	GST Exempt	\$16.00	1
<b>Sale of Shire Maps</b>			
A3	GST Exempt	\$9.00	1
Small (< 0.5square metre)	GST Exempt	\$32.00	1
Large (> 0.5square metre)	GST Exempt	\$58.00	1
<b>Plan Printing - (per copy)</b>			
AO	GST incl.	\$22.00	1
A1	GST incl.	\$16.00	1
A2	GST incl.	\$11.00	1
Copy of Operational Plan (Hardcopy not available, free of charge from ULSC Website)		\$0.00	1
Copy of Annual Report, Quarterly Performance Reports, etc. (Hardcopy not available, free of charge from ULSC Website)		\$0.00	1
Copy of other Plans, Policies and Guideline (Hardcopy not available, free of charge from ULSC Website)		\$0.00	1
Supply of Council Business Papers (Hardcopy not available, free of charge from ULSC Website)		\$0.00	1

Title of Fee/Charge	GST Status	Fees for 2021-2022	Pricing Category
<b>Supply of Confirmed Minutes (Hardcopy not available, free of charge from ULSC Website)</b>		\$0.00	1
Per Year	GST Exempt		1
Per Month	GST Exempt		1
<b>Government Information (Public Access) Act 2009 (GIPA)</b>			
Application for Access.	No GST	\$30.00	8
Internal Review of Determination.	No GST	\$40.00	8
Application Processing - per hour	GST incl.	<b>Time spent by Council Officers at the rate of \$30.00 per hour.</b>	8
<b>Note:</b> Subject to Sec 21 and other provisions within the Government Information (Public Access) Act 2009, if it is Council's opinion that the cost of dealing with the application is likely to exceed the amount of the application fee, an advance deposit will be required before any application is processed.			
The minimum amount of any advance deposit will be 50% of the total estimated cost.			
Payment of the full actual costs of dealing with the application must be paid prior to the release of any information.			
<b>Disabled Amenities Access Key (MLAK)</b>	GST incl.	\$10.00	2
<b>Hire of Council Chambers/Meeting Rooms</b>			
<u>Crookwell &amp; Gunning</u>			
Per hour	GST incl.	\$28.00	3
Per day (maximum 8 hours)	GST incl.	\$88.00	3
Cleaning Fee	GST incl.	\$40.00	3
<b>Health Care Centre Lease (Banfield House, Kialla Road, Crookwell)</b>	GST incl.	as per contract plus June CPI	3
<b>SDN Children's Services (Crookwell Pre-school )</b>	GST incl.	as per lease agreement plus June CPI	3
<b>Radio Site at Redground Road Crookwell</b>			
Police	GST incl.	\$849.00	3
Ambulance	GST incl.	\$849.00	3
Fire Brigade	GST incl.	\$387.00	3
Essential Energy (per Agreement) terminated 30-6-2018	GST incl.	\$2,509.00	3
Upper Lachlan Shire Council	GST incl.	\$849.00	3
Bush Fire Services	GST incl.	\$1,401.00	3
Radio Goulburn	GST incl.	\$3,396.00	3
Other users	GST incl.	\$849.00	3
<b>Unused Road Reserves for Grazing etc. (per Annum)</b>	GST incl.	as per individual lease agreement conditions plus June CPI	3
<b>Leasing or Licensing of Council Land (rental payments)</b>	GST incl.	as per individual lease agreement conditions	3
<b>Advertising in 'The Voice' Council Newsletter</b>			
Full Page - 36cm X 26cm (base price*)	GST incl.	From \$989.00 *	3
Half Page - 18cm X 26cm (base price*)	GST incl.	From \$556.00 *	3
10cm X 26cm (base price*)	GST incl.	From \$311.00 *	3
4.5cm X 8.5cm (base price*)	GST incl.	\$21.00 *	3
* price depending on location within the publication, frequency, availability & art work required.			
A concessional advertising rate may be offered to registered charitable organisations with applications to be considered on a case by case basis and any concession will at the sole discretion of the General Manager.			
Council reserves the editorial right to not accept advertising that is considered inappropriate or is not compatible with Council's aims or objectives.			
Contact Council for the full term & conditions for advertising in 'The Voice'.			
<b>Camping Fees - Crookwell Caravan Park</b>			
<b>Powered Site - per night</b>			
- Up to 2 persons	GST incl.	\$30.00	3
- Each additional person	GST incl.	\$8.00	3
<b>Powered Site - per week (charge only for six nights, not seven)</b>			
- Up to 2 persons	GST incl.	\$180.00	3
- Each additional person	GST incl.	\$48.00	3
<b>Unpowered Site - per night</b>			
- Up to 2 persons	GST incl.	\$24.00	3
- Each additional person	GST incl.	\$6.00	3
<b>Unpowered Site - per week (charge only for six nights, not seven)</b>			
- Up to 2 persons	GST incl.	\$144.00	3
- Each additional person	GST incl.	\$36.00	3

Title of Fee/Charge	GST Status	Fees for 2021-2022	Pricing Category
<b><u>Group bookings of 5 or more caravans/camper vans/tents (15% reduction in standard applicable daily rates)</u></b>			3
- Powered Site - per night (up to 2 persons)	GST incl.	\$26.00	3
- Powered Site - per night (each additional person)	GST incl.	\$7.00	3
- Powered Site - per week (up to 2 persons)	GST incl.	\$153.00	3
- Powered Site - per week (each additional person)	GST incl.	\$41.00	3
- Unpowered Site - per night (up to 2 persons)	GST incl.	\$21.00	3
- Unpowered Site - per night (each additional person)	GST incl.	\$5.00	3
- Unpowered Site - per week (up to 2 persons)	GST incl.	\$123.00	3
- Unpowered Site - per week (each additional person)	GST incl.	\$31.00	3
<b><u>Caravan Site Storage Fee</u></b>			
- Nightly Storage - per night fee	GST incl.	\$10.00	3
- Weekly Storage - per week fee	GST incl.	\$60.00	3
<b><u>Long Term-Residents -per week</u></b>			
Long Term - up to 2 persons	GST Free	\$104.00 per week plus electricity - per meter read	3
Long Term - each additional person	GST Free	\$20.00	3
Long Term - Pensioners - up to 2 persons	GST Free	\$70.00 per week plus electricity - per meter read	3
Long Term - each additional person	GST Free	\$20.00	3
<b><u>Private Works - General</u></b> - (section 67 of the Local Government Act 1993)			
Cost plus the following percentages for on-costs, administration, supervision etc. applied to the individual components, plus GST where applicable.			
A minimum charge of \$120.00 (GST Inclusive) will apply to all private works.			
- Wages	GST incl.	43%	3
- Contractors	GST incl.	20%	3
- Plant	GST incl.	20%	3
- Stores	GST incl.	20%	3
- Gravel Supplied	GST incl.	20%	3
- Gravel Loaded	GST incl.	20%	3
- Sale of Sand or concrete mix	GST incl.	\$50 per tonne	1
- Sale of Crusher Dust	GST incl.	\$60 per tonne	1
<b><u>Approval to Film in a Public Area - Application Fee</u></b>			
<b><u>Application Fee</u></b>			
- Ultra Low - (<=10 crew)	GST incl.	\$0.00	1
- Low - (11 to 25 crew)	GST incl.	\$75.00	1
- Medium - (26 to 50 crew)	GST incl.	\$130.00	1
- High - (>50 crew)	GST incl.	\$199.00	1
Major revision of the filming application will incur an additional 75% of the relevant application fee		75% of application fee	
<b><u>Assessment Fee</u></b> - (traffic management plan / pedestrian management plan)			
- Ultra Low - (<=10 crew)	GST incl.	\$0.00	1
- Low - (11 to 25 crew)	GST incl.	\$0.00	1
- Medium - (26 to 50 crew)	GST incl.	\$130.00	1
- High - (>50 crew)	GST incl.	\$199.00	1
Assistance with road closures and vehicle barriers will be on a cost recovery basis.	GST incl.	\$500.00 + cost of Traffic Control	1
A security bond may be required to ensure the location is returned to its original condition	GST Exempt	\$1,000.00	4
Parking plan assessment for filming on private property	GST incl.	\$79.00	1



Title of Fee/Charge	GST Status	Fees for 2021-2022	Pricing Category
<b>INFRASTRUCTURE</b>			
<u>Engineering Plan Checking Fees (Construction and Compliance Certificates)</u>			
<b>Plan checking Fees - Minimum fee \$360.00</b>			
Unit Rate / Lineal metre - For Public Road			
Rural	GST incl	\$8.00	1
Urban	GST incl	\$15.00	1
Unit Rate / Lineal metre - for Private Access Road			
Rural	GST incl	\$2.00	1
<b>Construction Supervision - Minimum fee \$260.00</b>			
Unit Rate / Lineal metre - for Public Roads			
Rural	GST Exempt	\$0.00	
Urban	GST Exempt	\$13.00	1
Urban	GST Exempt	\$23.00	1
<b>Detention Basin Checking Fee</b>			
Per basin	GST Exempt	\$323.00	1
Minor Plan Checking	GST Exempt	\$432.00	1
Engineering Inspection Fee - Minor Projects per Inspection (e.g. driveway inspections)	GST Exempt	\$191.00	1
<u>Contribution to Works</u> (Section 217, Roads Act 1993)			
(as per Council's policy)			
- Kerbing and Guttering	GST incl.	Minimum of \$122 per metre or 50% of cost (plus GST)	2
- Foot paving	GST incl.	Minimum of \$122 per metre or 50% of cost (plus GST)	2
Engineering - Design and Construction Specifications (each)	GST incl.	\$10.00	1
Crookwell Truck Wash - Avdata charges	GST incl.	\$1.15 per minute	1
Truck Wash - Avdata access key (one-off purchase)	GST incl.	\$38.50	1
Heavy Plant Permit	GST incl.	\$70.00	8
Road Naming Fee	GST incl.	\$150.00	1
<u>Fee to Erect Directional Sign</u>			
Community based non-profit and religious organisations only	GST incl.	At cost	2
All other applications	GST incl.	Full cost recovery plus 20%	3
Application for Public Gates	GST incl.	\$120.00 plus advertising costs	2
Road Opening Permits	GST Exempt	\$139.00	2
Road Closure / Road Transfer	GST Exempt	\$490.00	2
S138 Application under the Roads Act for works or activity on public roads.	GST Exempt	\$500.00	2
<u>Temporary Road Closure</u>			
Road Closure Permit	GST Exempt	20% plus cost	2
The supply and installation of barricades	GST Exempt	Free of Charge	2
Cost of advertising, where applicable	GST incl.	Full cost recovery plus 20%	2
<u>Stormwater Annual Charge</u>			
Residential Properties - Gunning, Taralga, Collector & Crookwell	GST Free	\$25.00	8
Business Properties - Gunning, Taralga, Collector & Crookwell	GST Free	\$50.00	8
<u>Domestic Waste Management Charges</u>			
<u>Towns, Villages &amp; Serviced Rural Areas</u>			
Domestic Waste Management Service - 1 x 120 litre general waste bin collected once per week plus Recycling Service - 1 x 240 litre bin collected once per fortnight	GST Exempt	\$549.00	1
Domestic Waste Management Service Availability Charge (vacant land)	GST Exempt	\$201.00	1

Title of Fee/Charge	GST Status	Fees for 2021-2022	Pricing Category
<b>Domestic Waste Management Service Fees</b>			
<b>Note:</b> All charges payable in advance			
To change from 120L service to 240L service	GST Exempt	\$101.00	2
One off supply, empty & retrieve 240L bin	GST Exempt	\$45.00	2
One off request to empty any bin, including bins presented on collection day or an extra service	GST Exempt	\$45.00	2
One off request to empty a CONTAMINATED bin	GST Exempt	\$90.00	2
Clean up Service on request per cubic metre M3	GST Exempt	\$125.00	2
<b>Rural Waste Charges</b> All rating assessments not subject to domestic waste charges.			
	GST Incl.	\$221.10	1
Note 1: Ratepayers who pay a Rural Waste Charge are permitted free access to all tips for the disposal of domestic waste & recycling provided they present their card for inspection at the rubbish tip depots.			
Note 2: Ratepayers can apply and purchase an additional Rural Waste card for their property for the purpose of secondary or rental dwellings			
		\$221.10	1
Note 3: Application may be made to Council, under Sec.610E, of the Local Govt. Act 1993, to waive multiple Rural Waste Charges on land where the owner of the land pays the charge on another assessment.			
Note 4: Replacement of Lost or Stolen Cards will incur a fee (equal to 50% of the annual charge) upon application to Council			
		\$110.55	1
<b>Sale of Old Mobile Waste Bins</b> - as available & dependant upon condition	GST incl.	\$60.00	3
<b>Replacement of Lost/Destroyed Mobile Waste Bins</b>			
120 Litre	GST incl.	\$75.00	3
240 Litre	GST incl.	\$88.00	3
<b>Skip Bin Delivery &amp; Waste Removal Charges - Taralga</b>			
Delivery & Removal of empty bin	GST incl.	\$55.00	1
Per waste removal collection	GST incl.	\$185.00	1
Waste removal collection booking fee	GST incl.	\$20.00	1
<b>Commercial Waste Service Charges</b>			
Gunning, Crookwell and Taralga - per service	GST Exempt	\$650.00	1
Commercial Waste Service Availability Charge (vacant land)	GST Exempt	\$201.00	1
<b>Waste Disposal at Events</b>			
Up to 10 bins - Pickup and disposal	GST incl.	\$205.00	1
Up to 50 bins - Weekday and weekend	GST incl.	\$515.00	1
More than 50 bins	GST incl.	\$1,030.00	1
<b>Tipping Fees</b>			
Note: Ratepayers who pay a Rural Waste Charge are permitted free access to all tips for the disposal of domestic waste provided they present their card for inspection at the entry to the rubbish tip depots.			
Collector Tip	GST incl.		2
Crookwell Tip	GST incl.		2
Gunning Tip	GST incl.		2
Taralga Tip	GST incl.		2
<b>Household Waste</b>			
<b>Residents</b>			
Car / Dual Cab Utility	GST incl.	\$21.00	2
Utility / Trailer (single axle)	GST incl.	\$31.00	2
Large Trailer	GST incl.	\$52.00	2
Single axle truck (over 2 tonne)	GST incl.	\$103.00	2
Dual axle truck	GST incl.	\$308.00	2
Mattresses	GST incl.	\$41.00	2
<b>Non-Residents</b> (resident rate + 50 %)			
Car	GST incl.	\$31.00	2
Utility / Trailer (single axle)	GST incl.	\$31.00	2
Large Trailer	GST incl.	\$77.00	2
Administration Fee (per account raised by ULSC)	GST incl.	\$69.00	2

Title of Fee/Charge	GST Status	Fees for 2021-2022	Pricing Category
<b><u>Builders Waste</u></b>			
Bulk Demolition - Unsorted- per cubic metre	GST incl.	\$308.00	2
Bricks & concrete per cubic metre	GST incl.	\$154.00	2
Timber - Sorted - per cubic metre	GST incl.	\$52.00	2
Metal - Sorted - per cubic metre	N/A	FREE OF CHARGE	2
Asbestos disposal at Crookwell only - maximum of 1m3	GST incl.	\$265.00	1
<b><u>Commercial Waste Management Charges</u></b>			
<b><u>Recyclables</u></b>			
All recyclables - Fully Sorted - metals, steel, paper, plastics, glass		FREE OF CHARGE	2
<b><u>Green Waste</u></b>			
Grass Clippings		FREE OF CHARGE	
Wood Heater Ash		FREE OF CHARGE	
Utility/Trailer (single axle)	GST incl.	\$31.00	2
Truck per cubic metre	GST incl.	\$52.00	2
<b><u>Motor Vehicles</u></b>	N/A	FREE OF CHARGE	2
<b><u>Tyres -Not accepted at ULSC Transfer stations</u></b>	N/A		
<b><u>Dead Animals</u></b>			
Cats & dogs	GST incl.	\$31.00	2
Sheep & goats	GST incl.	\$42.00	2
Cows & horses	GST incl.	\$88.00	2
Council's Garbage Contractors (cost per load)	GST incl.	\$103.00	1
Other known wastes per cubic metre	GST incl.	\$77.00 / m3	2

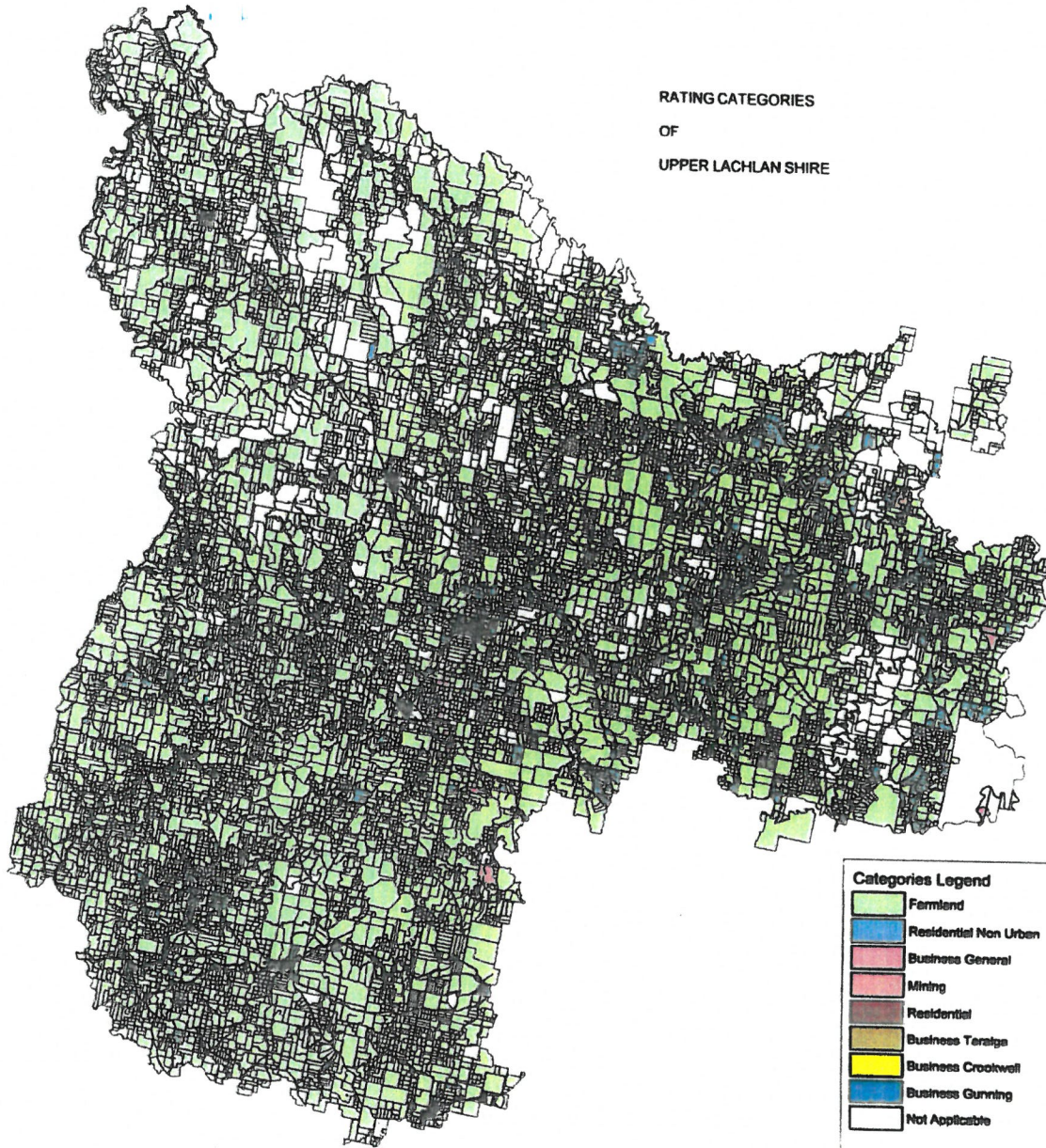
Title of Fee/Charge	GST Status	Fees for 2021-2022	Pricing Category
<b>TRADE WASTE SERVICES</b>			
<b>Application Fees</b>			
A, B & S Classifications. Per Business location	GST Exempt	\$154.00	1
C Classification. Per Business location	GST Exempt	\$520.00	1
<b>Trade Waste Compliance &amp; Approval Inspections.</b>			
Trade Waste Inspection Fee	GST Exempt	\$83.00	1
Trade Waste Re-inspection Fee	GST Exempt	\$124.00	1
<b>Annual Trade Waste Fees</b>			
<b>Category 1:</b> Trade waste discharges requiring nil or minimal treatment. Per Business. <i>This category includes retail food outlets with no hot food or foods that generate oily/greasy waste and other processes &amp; don't require approvals, as listed.</i>	GST Exempt	\$82.40/annum	1
<b>Category 2:</b> Trade Waste dischargers with prescribed pre-treatment. Per Business. <i>This category includes premises that prepare &amp;/or serve hot food or that generate oily/greasy waste, classification A activities.</i>	GST Exempt	\$90.15/annum	1
Trade Waste usage charge for Category 2;			
- with adequate pre-treatment (per kL)	GST Exempt	\$2.45	1
- without adequate pre-treatment (per kL)	GST Exempt	\$12.75	1
<b>Per additional devise or process unit on premises. Per annum.</b>	GST Exempt	\$41.45/Unit or Device	1
<b>Category 2S:</b> This category includes chemical toilets and septic tank waste (Effluent & Septate).		<b>PRIOR APPROVAL REQUIRED FROM MANAGER WATER, SEWER &amp; WASTE BEFORE REQUESTING APPROVAL TO DISPOSE.</b>	
Septic waste disposal fee (Minimal Charge to 5kL)	GST Exempt	\$70.00	1
Septic waste disposal fee (per kL over 5kL)	GST Exempt	\$14.00/kL	1
Service access fee per load received	GST Exempt	\$83.00	1
<b>Category 3:</b> Large Dischargers & Industrial Waste. <i>This category includes large trade waste discharges (over 20kL/day) and dischargers of industrial/processing waste.</i>			
<b>Annual Trade Waste Fee. Per Business</b>	GST Exempt	\$593.00	1
<b>EXCESS MASS CHARGES</b>			
<b>Excess mass charges (EMC) apply for all wastes exceeding the concentration of pollutants in domestic sewerage. Biochemical Oxygen Demand (COD) = &gt;300mg/l, Suspended Solids = &gt;300mg/l, Ammonia (asN) = &gt;35mg/l, Total Kjeldahl Nitrogen = &gt;50mg/l, Phosphorous = &gt;10mg/l, Total Dissolved Solids = &gt;1,000mg/l, pH Range pH 6.5 - pH 8.5</b>			
Zinc (per kg)	GST Exempt	\$17.00	1
Suspended Solids (per kg)	GST Exempt	\$2.00	1
Total Kjeldahl Nitrogen (per kg)	GST Exempt	\$3.00	1
Ammonia (per kg)	GST Exempt	\$2.50	1
Total Phosphorous (per kg)	GST Exempt	\$33.00	1
Oil & Grease (per kg)	GST Exempt	\$4.00	1
Total Dissolved Solids (per kg)	GST Exempt	\$0.05	1
Sulphate (per kg)	GST Exempt	\$0.12	1
Sulphites (per kg)	GST Exempt	\$2.00	1
Aluminium (per kg)	GST Exempt	\$1.00	1
Biochemical Oxygen Demand (per kg) (1 specific formula applies)	GST Exempt	\$27.00	1
pH Charging Rate. <i>Charging Rate for pH, if outside the approved range (pH 6.5 - pH 8.5)</i> <i>= K x [actual pH - approved pH] x 2</i>	GST Exempt	K = pH coefficient = \$0.45	
<b>Compliance Testing Fees</b>			
Site Sampling and compliance testing by NATA Registered laboratory, including sampling machine.	GST Exempt	At cost + 20%	

Title of Fee/Charge	GST Status	Fees for 2021-2022	Pricing Category
<b>Gravel Compensation</b> Per cubic metre extracted (or as determined by Council resolution)	GST incl.	\$1.17 per cubic metre	3
<b>Aerodrome Access / Landing Fees</b> Private use Aerodrome use for commercial or business operations Note: Minimum \$250.00 per day or part thereof. Director of Infrastructure to determine fee for specific operation.	GST incl.	No charge See Note	3
<b>Cemetery Fees</b> Crookwell Gunning Dalton Tuena Peelwood Binda Bigga Taralga		Council Reference: Council Reference: Council Reference: Council Reference: Council Reference: Council Reference: Council Reference: Council Reference:	
<b>Columbarium</b> Columbarium – Crookwell (niche, reception of ashes, including provision of bronze plaque 136mm x 102mm)	GST incl.	\$902.00	2
Columbarium – Gunning (niche, reception of ashes, NOT including provision of bronze plaque)	GST incl.	\$690.00	2
<b>Burial Plots</b> (i) Lawn Cemetery- Crookwell - land for grave, provision and fixing of bronze plaque on concrete base and perpetual maintenance (does not include Interment Fees)	GST incl.	\$2,176.00	2
(ii) Lawn Cemetery- Gunning & Taralga - land for grave and perpetual maintenance (does not include bronze plaque costs) (does not include Interment Fees)	GST incl.	\$764.00	2
(iii) Burial Plots for other Cemeteries - land for grave only - Gunning, Dalton, Binda, Tuena, Peelwood, Crookwell & Taralga (not Lawn Cemeteries)	GST incl.	\$393.00	2
<u>Note: Burial Plots for Children Under 5years of age at all cemeteries except Crookwell lawn cemetery</u>		50% of normal fee	
<b>Interment Fees</b> Charge for interment/grave digging at all cemeteries (other than 2nd interment Crookwell Lawn Cemetery)	GST incl.	\$998.00	2
Charge for second interment/grave digging Lawn Cemetery Crookwell and additional inscription of bronze plaque	GST incl.	\$1,336.00	2
Interment/Grave Digging Fee - <b>Weekends</b> , by prior arrangement only (2 working days notice required for Burial)	GST incl.	Normal costs plus \$587.00	2
Interment/Grave Digging Fee - <b>Public Holidays</b> , by prior arrangement only (2 working days notice required for Burial)	GST incl.	Normal costs plus an additional fee as per quote	2
Interment <b>Ashes</b> other than Columbarium	GST incl.	\$770.00	2
<b>Reservations</b> to be made by paying the full fee that applies at the time the reservation is made			
Bronze plaque (380mm x 280mm)	GST incl.	Cost plus 20%	1
Historical Search by Staff (all cemeteries)	GST incl.	Minimum 1 hour, \$75/hr or part thereof	2
<b>Interment Fee - Private Cemeteries</b>	GST incl.	By agreed quotation	2

Title of Fee/Charge	GST Status	Fees for 2021-2022	Pricing Category
<b>Water Supply Services</b>			
<u>Developer Contributions - Water (Sec 64)</u>			
NSW DPIE advised fee too low needs to increase to obtain any further funding. 08/09 charges plus 32.44% cumulative CPI (Sydney Housing) PLUS discretionary increase factor			
- Water Headworks Charge - Crookwell (per equivalent Tenement)	GST Exempt	\$5,000.00	7
- Water Headworks Charge- Gunning (per equivalent Tenement)	GST Exempt	\$5,000.00	7
- Water Headworks Charge - Dalton (per equivalent Tenement)	GST Exempt	\$5,000.00	7
- Water Headworks Charge- Taralga (per equivalent Tenement)	GST Exempt	\$5,000.00	7
<u>Water Standpipe /Use and Access Charges</u>			
<b>Non Drinking Water Standpipe Access Charge</b>			
- Shire Residents		No charge	2
- Non Shire Resident (2 x >200kl water usage charge)	GST Exempt	\$8.92 / kl	1
- Commercial operations (same as <200kl water usage charge)	GST Exempt	\$4.46 / kl	1
<b>Water Standpipe Charges - Potable Water</b>			
- From Gunning or Crookwell standpipe - potable water charge (by arrangement only)	GST Exempt	\$8.92 / kl	1
- Shire Resident - Standpipe potable water charge (>200kl water usage charge)	GST Exempt	\$4.46 / kl	1
- Non Shire Resident (2 x >200kl water usage charge) Not available during water restrictions	GST Exempt	\$8.92 / kl	1
- Commercial Operators annual access charge. Quantity of water depends on water restrictions. Note: During water restrictions, use and access could be restricted.	GST Exempt	\$1,250.00	1
- AVDATA refundable Bond for both residents and commercial operators	GST Exempt	\$55.00	1
<b>Water Charges - See Council's Operational Plan Revenue Policy</b>			
<u>Other Water Supply Access &amp; Availability Charges</u>			
Tuena Bore - Annual Water Access Fee	GST Exempt	\$165.00	1
<u>Tuena Bore - Water Usage Charge</u>			
per kilolitre less than 200	GST Exempt	\$1.00	1
per kilolitre over 200	GST Exempt	\$2.00	1
<u>Water Usage Charges</u>			
<u>Crookwell, Gunning, Dalton &amp; Taralga</u>			
per kilolitre less than 200	GST Exempt	\$3.37	6
per kilolitre over 200	GST Exempt	\$4.46	6
<u>Gunning</u>			
per kilolitre less than 200	GST Exempt	\$3.37	6
per kilolitre over 200	GST Exempt	\$4.46	6
<u>Dalton</u>			
per kilolitre less than 200	GST Exempt	\$3.37	6
per kilolitre over 200	GST Exempt	\$4.46	6
<u>Taralga</u>			
per kilolitre less than 200	GST Exempt	\$3.37	6
per kilolitre over 200	GST Exempt	\$4.46	6

Title of Fee/Charge	GST Status	Fees for 2021-2022	Pricing Category
<b>Water Meter Fees</b>			
<u>Water Connection / Reconnections</u>			
Crookwell			
Gunning			
Dalton			
Taralga			
Water Connections	GST Exempt		1
- road opening required 20mm	GST Exempt	Price includes restoration \$2,700.00	1
- without road opening - 20mm	GST Exempt	\$1,475.00	1
- all other meter sizes	GST incl.	Full cost recovery plus 20%	1
Water - Meter Reading Certification	GST incl.	\$125.00 includes transport cost	1
Water meter repair fees (unprotected meter)	GST incl.	Full cost recovery	1
Water - Meter Installations	GST incl.	Full cost recovery	1
Water Quality test fee	GST incl.	Full cost recovery	1
Water meter - fee to remove restriction device (Debt Recovery measure)	GST incl.	\$260.00	1
Water Pressure Testing	GST incl.	\$200.00 includes report	1
<b>Water Meter Testing</b>	GST incl.	\$160.00	2
The fee will be refunded where the meter is found not be accurate within 5% either way of the correct quantity.			
<b>Sewerage Services</b>			
<u>Developer Contributions - Sewerage (Sec 64)</u>			
		NSW DPIE advised fee too low needs to increase to obtain any further funding. 08/09 charges plus 32.44% cumulative CPI (Sydney Housing) PLUS discretionary increase factor	
Crookwell - Sewerage Headworks Charge (per equivalent Tenement)	GST Exempt	\$5,250.00	7
Gunning - Sewerage Headworks Charge (per equivalent Tenement)	GST Exempt	\$5,250.00	7
Taralga - Sewerage Headworks Charges (per equivalent Tenement)	GST Exempt	\$5,250.00	7
<b>Sewerage Charges - For Sewerage Best Practice Pricing Structure - See Council's Operational Plan Revenue Policy</b>			
<u>Sewerage Connection Application Fee</u>			
Sewer Mains Extension fees/charge: cost + on cost			
Crookwell			
Gunning			
Taralga			
- Dwelling	GST Exempt	\$110.00	1
- Other Building - First W/C	GST Exempt	\$110.00	1
- Other Building - per additional W/C	GST Exempt	\$30.00	1
Inspection Fee (On site system)	GST incl.	\$65.00	1
Re-inspection fee	GST incl.	\$120.00	1
<u>Sewer &amp; Stormwater Pipe Clearing Fee</u>			
Office Hours (8:30am to 4:30pm) - per hour for 1 staff member	GST Exempt	\$181.00	3
Outside Office Hours - first 2 hours - per hour for 1 staff	GST Exempt	\$248.00	3
Outside Office Hours - any hour in excess of 2 hours	GST Exempt	\$311.00	3

RATING CATEGORIES  
OF  
UPPER LACHLAN SHIRE



Green	Farmland
Blue	Residential Non Urban
Pink	Business General
Red	Mining
Brown	Residential
Olive	Business Terrace
Yellow	Business Cootwell
Light Blue	Business Gunning
White	Not Applicable