

**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
**ORDINARY MEETING OF COUNCIL**  
**HELD IN THE COUNCIL CHAMBERS**  
**ON 18 AUGUST 2022**

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**PRESENT:** Mayor P Kensit (Chairperson), Cr P Culhane, Cr D O'Brien, Cr J Marshall, Cr M McDonald, Cr N McDonald, Cr J Searl, Cr S Reynolds, Cr L Woodbridge, Ms C Worthy (General Manager), Mr A Croke (Director Finance and Administration), Mr L Kruger (Director of Infrastructure), Ms A Waldron (Director of Environment & Planning, Ms K McCarthy (Executive Assistant) and Mr C Gordon (Communications Officer)

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**THE MAYOR DECLARED THE MEETING OPEN AT 13:30pm**

**SECTION 1: NOTICE OF WEBCASTING/AUDIO RECORDING OF MEETING**

*Mayor advised that the meeting is being webcast live and audio recorded in accordance with Council Code of Meeting Practice.*

*An acknowledgement of Country was read to the meeting by the Mayor*

*A minutes silence was observed for the passing of Robert "Bruce" Belford, Bill Martin and members of the Upper Lachlan Shire community who have passed through this winter.*

**SECTION 2: APOLOGIES & LEAVE OF ABSENCE**

There were no apologies.

**SECTION 3: CITIZENSHIP CEREMONY**

Nil

**SECTION 4: DECLARATIONS OF INTEREST**

Andrew Croke, Director of Finance and Administration declared a Pecuniary Interest in Item 11.3 – Upper Lachlan Local Environmental Plan 2010 Land Use Tables as he has associated persons (his relatives) that have land interests in owner/proponent of the proposal and will make the declaration, leave the Chamber upon making the declaration, and not return to the Chamber until the matter has been resolved.

Pamela Kensit, Councillor declared a Pecuniary Interest in Item 11.3 – Upper Lachlan Local Environmental Plan 2010 Land Use Tables as she has a personal interest\ and also associated persons (her relatives) have interests in owner/proponent of the proposal

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and will make the declaration, leave the Chamber upon making the declaration, and not return to the Chamber whilst RU2 is being discussed.

Paul Culhane, Councillor declared a Pecuniary Interest in Item 11.3 – Upper Lachlan Local Environmental Plan 2010 Land Use Tables as he has a personal interest in owner/proponent of the proposal and will make the declaration, leave the Chamber upon making the declaration, and not return to the Chamber until the matter has been resolved.

Jo Marshall, Councillor declared a Pecuniary Interest in Item 11.3 – Upper Lachlan Local Environmental Plan 2010 Land Use Tables as she has a personal interest in owner/proponent of the proposal and will make the declaration, leave the Chamber upon making the declaration, and not return to the Chamber until the matter has been resolved.

Lauren Woodbridge, Councillor declared a Pecuniary Interest in Item 11.3 – Upper Lachlan Local Environmental Plan 2010 Land Use Tables as she has a personal interest in owner/proponent of the proposal and will make the declaration, leave the Chamber upon making the declaration, and not return to the Chamber whilst RU2 is being discussed.

**SECTION 5: CONFIRMATION OF MINUTES**

**ITEM 5.1**

**177/22**

**RESOLVED** by Cr Searl and Cr Woodbridge

That the minutes of the Ordinary Council Meeting held on 21 July 2022 be adopted.

- CARRIED

**Councillors who voted for:-** Crs P Culhane, P Kensit, J Marshall, M McDonald, N McDonald, D O'Brien, S Reynolds, J Searl, and L Woodbridge

**Councillors who voted against:-** Nil

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**SECTION 6: MAYORAL MINUTES**

**ITEM 6.1 MAYORAL MINUTE**

**178/22**

**RESOLVED** by Cr P Kensit and Cr Searl

That Council receive and note the activities attended by the Mayor and Deputy Mayor for July and August 2022.

- CARRIED

**Councillors who voted for:-** Crs P Culhane, P Kensit, J  
Marshall, M McDonald, N  
McDonald, D O'Brien, S  
Reynolds, J Searl and L  
Woodbridge

**Councillors who voted against:-** Nil

**SECTION 7: PRESENTATIONS TO COUNCIL/PUBLIC**

Nil

**SECTION 8: CORRESPONDENCE**

**ITEM 8.1 CORRESPONDENCE FOR THE MONTH OF AUGUST 2022**

**179/22**

**RESOLVED** by Cr Searl and Cr Woodbridge

That Item 8.1 - [Correspondence/Information] listed below be received:

1. Office of Local Government - Circular 22-19 - Consultation on Regulatory Proposals for a new Public Spaces (Unattended property) - 13 July 2022
2. Office of Local Government - Circular 22-20 - Annual Reporting of Labour Statistics - 13 July 2022.

- CARRIED

**Councillors who voted for:-** Crs P Culhane, P Kensit, J  
Marshall, M McDonald, N  
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Woodbridge

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**Councillors who voted against:-** Nil

**SECTION 9: LATE CORRESPONDENCE**

Nil

**SECTION 10: INFORMATION ONLY**

**ITEM 10.1 DEVELOPMENT STATISTICS REPORT**

**180/22**

**RESOLVED** by Cr Searl and Cr Woodbridge

1. Council receives and notes the report as information.

- CARRIED

**Councillors who voted for:-** Crs P Culhane, P Kensit, J Marshall, M McDonald, N McDonald, D O'Brien, S Reynolds, J Searl, and L Woodbridge

**Councillors who voted against:-** Nil

**ITEM 10.2-10.7 INFORMATION ONLY ITEMS**

**181/22**

**RESOLVED** by Cr Searl and Cr Woodbridge

1. Council receives and notes items 10.2-10.7 of the report as information.

- CARRIED

**Councillors who voted for:-** Crs P Culhane, P Kensit, J Marshall, M McDonald, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

**Councillors who voted against:-** Nil

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**REPORTS FROM STAFF AND STANDING COMMITTEES**

**SECTION 11: ENVIRONMENT AND PLANNING**

**ITEM 11.1 ADOPTION OF UPPER LACHLAN SHIRE HERITAGE REVIEW STAFF RECOMMENDATION** That -

1. Council make a gateway application to amend the *Upper Lachlan Local Environmental Plan 2010* heritage provisions under Schedule 5.
2. Council place the draft Heritage Study Review on public exhibition for a period of 28 days to seek community input.
3. Council delegate to the General Manager authority to exhibit and amend the draft Review of Environmental Heritage Items.

A **MOTION** was moved by Cr Searl And Cr Woodbridge that Item 11.1 Adoption Of Upper Lachlan Shire Heritage Review be deferred to a future Council meeting.

On being put to the meeting the motion was **CARRIED** therefore becoming the recommendation.

**182/22**

**RESOLVED** by Cr Searl and Cr Woodbridge that –

1. Item 11.1 Adoption Of Upper Lachlan Shire Heritage Review be deferred to a future Council meeting.

- CARRIED

**Councillors who voted for:-** Crs P Culhane, P Kensit, J Marshall, M McDonald, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

**Councillors who voted against:-** Nil

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**ITEM 11.2**            **REVIEW OF BUILDING OVER SEWER POLICY**  
**183/22**                **RESOLVED** by Cr Searl and Cr Woodbridge

1. Council adopts the reviewed Building Over Sewer Policy.

- CARRIED

**Councillors who voted for:-**            Crs P Culhane, P Kensit, J  
   Marshall, M McDonald, N  
   McDonald, D O'Brien, S  
   Reynolds, J Searl and L  
   Woodbridge

**Councillors who voted against:-**    Nil

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|   |                             |
|---|-----------------------------|
| <b>POLICY:-</b>                               |                             |
| Policy Title:                                 | Building Over Sewers Policy |
| File reference:                               | F10/618-04                  |
| Date Policy was adopted by Council initially: | 28 September 2006           |
| Resolution Number:                            | 250/06                      |
| Other Review Dates:                           | 20 March 2014               |
| Other Resolution Number:                      | 59/14                       |
| Current Policy adopted by Council:            | 18 August 2022              |
| Resolution Number:                            | 183/22                      |
| Next Policy Review Date:                      | 2025                        |

|   |  |
|---|--|
| <b>PROCEDURES/GUIDELINES:-</b>          |  |
| Date procedure/guideline was developed; |  |
| Procedure/guideline reference number:   |  |

|  |   |
|--|---|
| <b>RESPONSIBILITY:-</b>  |   |
| Draft Policy Developed by:   | Manager / Coordinator Water Sewer & Waste |
| Committee/s (if any) consulted in the development of this policy:: | N/A                                       |
| Responsibility for implementation:                                 | Manager / Coordinator Water Sewer & Waste |
| Responsibility for review of Policy:                               | Director Environment and Planning         |

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**1. PRINCIPALS ADOPTED**

Upper Lachlan Shire Council is responsible for the operations and maintenance of the reticulated sewerage system. The aim of this document is to ensure that property owners exercise certain precautions when proposing to build over or adjacent to Council sewer mains. These precautions are necessary to register or reduce as far as possible the need for future maintenance on sewer mains that have buildings in their vicinity.

The following principles need to be observed –

- 1.1 Council will not permit building over concrete and asbestos cement pipes, or arising mains. However, for concrete and asbestos cement gravity lines, if local conditions permit, the possibility of relaying these in UPVC pipes will be considered.
- 1.2 Where a building is to be erected over or adjacent to a sewer (within the zone of influence) concrete encasement of the pipes is required, except in the following cases:
  - a. Where conditions of the access will remain unaffected and result in no additional superimposed load to the existing sewer.
  - b. Concrete and/or asbestos cement pipes. These pipes will need to be replaced with UPVC pipes, if local conditions permit then encased.
- 1.3 The builder is required to expose the sewer so that it may be inspected by Council's Coordinator Water, Sewer and Waste and, if necessary, required or renewed by Council cost to developer or Council before the concrete encasement is placed by the builder under Council supervision. Encasement shall be taken to a flexible pipe joint at least 1000mm clear of the building (see Appendix A1).
- 1.4 Buildings constructed over a sewer must provide sufficient headroom for excavations of the sewer if required.
- 1.5 Building over a sewer in water charged ground is not permitted unless satisfactory provision can be made for direct access to the sewer other than by tunneling, and normal building over sewer precautions are taken.
- 1.6 Building over sewer rising mains is not permitted.
- 1.7 Building over a sewer manhole or within 1.2m radius of a manhole is generally not permitted. Working space around the manhole must be provided. When a building formerly over a manhole has been demolished rebuilding over the manhole is not permitted. Building over a manhole may be permitted when the manhole is not enclosed and conditions of access and ventilation remain satisfactory with sufficient headroom.
- 1.8 Arrangements involving access to a sewer through the floor of a residence will not be permitted.
- 1.9 Arrangements involving access to a sewer through the floor in trading areas of shops, stores, hotels and such buildings or in areas where food is proposed to be used to be stored will not be permitted.



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- 1.10 Where satisfactory arrangements for building over a sewer cannot be provided deviation of the sewer at the owners expense where practicable, may be considered. In the case of a sewer line under a private dwelling, shop, etc, where the pipe is UPVC or vitrified clay of 300mm diameter or greater, the usual requirement for access could be relaxed provided that the concrete encasement is reinforced where soil is unstable. In some cases satisfactory arrangements can be provided by enlarging the pipe and concrete encasing. Generally each must be treated on its merits having regard to the type and importance of the sewer, the nature of the strata, feasibility of redesigning or relocating the proposed building and so on.
- 1.11 Tunneling or driving horizontally under a building to gain access to a sewer is not considered to be access in a practical sense.
- 1.12 The footings of any structure over or immediately adjacent to (see Appendix A2) a sewer shall be founded below the invert or on sound rock. Pier and beam footings are usually acceptable. Displacement piles must be cored to a depth below the invert. Concrete raft foundations over a sewer are not acceptable when access to the sewer would necessitate cutting through the raft unless special provisions for access is made in the design of the raft.
- 1.13 When building close to but not actually over a sewer the footings must be taken below the zone of influence relative to the trench which would be required for access to the sewer. Concrete encasement of the sewer is required in accordance with Appendix A2.
- 1.14 Where is proposed to construct a building across the whole frontage of a block of land which has a sewer manhole at the rear of the site, in cases where the building is not within the zone of influence of the sewer and where access to the manhole would then be denied or be through other private property, the building plan should be endorsed with special conditions as regards to future access.
- 1.15 When building plans provide for reduction of soil cover over a sewer to below permissible minimum the sewer must be encased in concrete or diverted at the owners expense.
- 1.16 The placing of fill to excessive depths over sewers in trench is not permitted (5m is a maximum depth for practical access). Additional filling to increase the depth above 2.5m requires checking for loading on the pipes.
- 1.17 Rebuilding of any premises is subject to the same conditions as would be imposed on respect of an entirely new building.
- 1.18 The owner is required to indemnify Council against all claims arising out of the presence, operation, maintenance or repair of a sewer under the proposed building.
- 1.19 Some structures may be exempt from certain conditions set down in this

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policy if they can be readily dismantled and do not place a superimposed load on the sewer main either at the stage of construction or in the foreseeable future owing to alteration of the structure. Examples of such structures could be certain carports, pergolas and garden sheds. In general each case will be assessed on its merits at the time of application with consideration being given to the loads imposed on the sewer and accessibility of the sewer.

## **2. POLICY ON ENQUIRIES**

The point at which Council approves or refuses to approve building plans is when those plans are submitted to it. Anything said by Council officers prior to submission of plans, or any other information provided to an intending applicant, can only be of a general preliminary nature and does not constitute approval. Moreover, the precision with which such information can be given is necessarily dependent on the precision of the information supplied by the intending applicant.

Building plans should set out the manner of construction, the type of material to be used and the precise location of the structure in relation to Council's sewer and other structures, boundaries etc. These factors can influence the Council's building over sewer requirements and enable Council to determine the proposed location of the structure in relation to any Council sewers. It is only at the building plan stage that final details can be given to the likely effects of structures on Council sewers.

## **3. WHAT PLANS ARE REQUIRED?**

After the foundations and access requirements are advised and before building plans will be approved by Council, the following plans must be submitted to Councils Coordinator Water Sewer & Waste.

Two (2) copies of Architectural plan. These plans must include the location of the existing sewer with respect to the lot boundaries and the proposed structure(s). All dimensions indicated on the plan should be established by site survey and not copied from Councils records. If required, arrangements can be made with Council's Coordinator Water Sewer & Waste for one of Council's technical staff to meet on site to mark out the location of the sewer. One copy will be retained by Council's Manager Water Sewer & Waste or Coordinator Water Sewer & Waste.

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Two (2) copies of foundation structural plans. One copy will be retained by Council's Coordinator Water Sewer & Waste.

The plans must clearly indicate the concrete encasement of the sewer, compliance with foundation and access requirements and access to any manholes. Any other conditions indicated by Council will need to be shown.

At the completion of the approval works the applicant must submit two (2) copies of Works as Executed plans prior to final approval.

#### **4. CONSIDERING PLANS FOR APPROVAL**

The principles set out in Section 1 above are to be observed when considering any building proposal which is likely to affect Council's sewerage services.

The principles could be summarized as follows:

- a. Council's sewers are to remain readily accessible to allow repair and/or renewal works to be carried out by Council in the future without undue restrictions being caused by the proposed building.
- b. No building loads are to be transmitted to Council's sewers by the proposed building, and the building is to be founded so that Council's works could be carried out without affecting the stability of the building.
- c. Wherever access to the sewer is to be restricted by building over or adjacent to it the sewer is to be upgraded (i.e encased in concrete) to eliminate or minimize the need for future access.

These principles require the following aspects to be considered in detail:

##### **4.1 Horizontal Clearance**

For open trench access where no timbering is required, i.e the trench is less than 1.5metres deep, the face of any foundations should be at least 1200mm clear of the centerline of small (150 or 225mm diameter) pipes or minimum 1200mm clear outside of larger sewers. This dimension may be reduced in special circumstances.

##### **4.2 Vertical Clearance**

- a. Where access to Council's sewer is to be through the concrete floor of a building, there shall be a clearance between the underside of the floor and the pipe encasement sufficient to prevent any loads being transmitted to Council's sewer. The removable part of the floor has to be capable of being removed without affecting the stability of the building.
- b. In the case of lack of cover, the encased sewer may form part of the floor slab,

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provided it is separated from the rest of the floor by construction joints. The concrete encased sewer is not to be an integral part of any structural member of the building (viz beam or footing). This principle may be satisfied if a compressible membrane is used to isolate the encased pipe.

#### **4.3 Manholes, Lampholes and Rodding**

- c. No building, wall or other improvement will be permitted over or within 1.2metres radius of a manhole or within 0.75 metres radius of a lamphole or rodding point.
- d. Unrestricted access to all manhole, lampholes and rodding points is to be provided for working space, extending a minimum 1.2 metres horizontally from the lamphole or rodding point.
- e. A minimum headroom of 2 metres over the manhole, lamphole or rodding point is to be provided for working space, extending a minimum 1.2 metres horizontally from the manhole or 0.75 metres horizontally from the lamphole or rodding point.
- f. Full responsibility is to be accepted by the property owner for any damage within the property due to any overflow from the manhole, lamphole or rodding point.
- g. Where the building extends across the whole frontage of the building block, care should be taken to ensure that access to the manhole, lamphole or rodding point at the rear of the building is available at all times. Access from adjoining properties, unless public reserve, can only be relied on, if an easement leads to the subject property to provide permanent access. Otherwise a corridor, minimum 1.2 meters wide and 1.8 meters high should be provided on the ground level for access purposes.

#### **4.4 Deviations and Adjustments**

If the proposed building design does not satisfy Council's building over sewer requirements, adjustment or deviation of Council's service, at the applicants cost, may be considered.

#### **4.5 Foundation Details of the Proposed Buildings**

- a. The building and its foundations are designed in such a way that no building loads are transmitted to Council's sewer and the pipe can be repaired or renewed at any time without affecting the stability of the building.
- b. Footings, piers and other foundations in the immediate vicinity of Council's sewer, are to be founded at or below the invert level of the pipe, or on solid rock. All other foundations are to be located so that the building is founded below the "zone of influence" of Council's sewer trench (see section 4.8).
- c. Where building construction involves displacement piles the applicant is to be referred to Council's Wastewater Manager. No displacement piles will be permitted within 5 metres of Council's sewer. Piles adjacent to the sewer

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need to be cored below the invert level to prevent heaving of the ground affecting the sewer.

- d. Engineers design details are required to show the design of footings are specified clearances.

#### **4.6 Condition Details**

Council's Manager Water Sewer & Waste requirements will be given by listing them with the conditions of Building Approval.

#### **4.7 Indemnities**

Council will not accept any responsibility for the design and/or execution of the construction of the proposed building over Council's sewer. In order to make this quite clear to the applicant, an indemnity is to be signed by the property owner.

In all cases where a structure is built within the zone of influence of a sewer main (see Plain Indemnity Appendix B1). Structures which fall within the scope of Clause 1.19, which allows certain structures to be built within the zone of influence of a sewer main without piercing of the structure, the property owner will indemnify Council against repair or replacement of the sewer main.

The indemnity is not to replace the need of taking usual precautions.

Where approved the indemnity may include an undertaking to remove the structure (as in cases of removable structures like above ground swimming pools etc), or an undertaking not to make Council responsible for restoration of special surfaces (tennis courts etc).

Examples of indemnities used are in Appendix B and include:

##### **B1 – Plain Indemnity**

**B2-** Where removal of structures may be involved (eg above ground swimming pools, tennis courts, paving, garden sheds, pergolas etc.)

The terms of Council's indemnity state that Council is not held responsible for any damage to the building apart from negligence by council or its employees. This condition is transferred to successors in title even if they fail to renew the original indemnity and undertaking.

#### **4.8 Zone of Influence**

- a. Factors which determine the zone of influence are the width of the trench, depth of trench and the nature of strata.

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- b. The zone of influence is that section of the ground, both vertically and horizontally, which can be affected by excavation necessary to expose the sewer for repair or renewal. This is also the zone within which building loads could be transmitted to the sewer.
- c. The boundary of the zone of influence coincides with the angle of repose of the strata encountered. Common practice shows that the angle of repose in soil and clay is 1 horizontal to 1 vertical. The angle of response in sand, filled ground, loam etc is 2 horizontal to 1 vertical. This boundary shall commence at the bottom corner of the trench nearest the proposed foundation. If the trench is partly in rock or shale the boundary shall commence at the top of the rock or shale strata.
- d. The above foundation requirements shall not be used for water charged strata. Foundations in water charged ground are required to be designed by a consulting engineer and approved by Council's Wastewater Manager.

#### **4.9 Concrete Encasement**

- a. Only vitrified clay and UPVC pipes may be encased in concrete. Permission may be given to replace other types of pipes with UPVC pipes prior to encasement.
- b. All flexible pipe joints are to be maintained. The minimum length of the encasement will be the total length of the building proposed over the sewer plus 1000mm on either side plus any additional length to ensure encasement finishes at a flexible joint. If site conditions require, Council's Manager Water Sewer & Waste may increase this length.
- c. If a manhole is less than 2 metres from the end of encasement required in b) above, then the encasement is to be extended up to the manhole.
- d. Concrete encasement is also required where the cover over the pipes will be reduced to below the minimum safe cover.
- e. Concrete encasement may also be required to minimize the risk of failure of pipes in locations where adequate access is not available.
- f. The builder will be required to excavate the trench in accordance with WorkCover guidelines, supply and construct any formwork required and supply and place the concrete (minimum 28-day strength of 15 MPa) in accordance with relevant standards.

A Council Supervisor, organized 24 hours in advance of the inspection being required, will supervise the excavation around and under the pipes, the temporary supporting of pipes if necessary, and the placing of concrete. Backfilling of the trench with suitable material must not be commenced until at least 24 hours after placing the concrete.

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**4.10 Supervision**

- a. Building and foundation work over or adjacent to a sewer as approved by Council and encasing of the sewer are to be carried out in the presence and to the satisfaction of a Council Officer.
- b. Supervision by a Council officer is required in all cases where any precaution, ie clearances and/or special foundations, are to be observed.

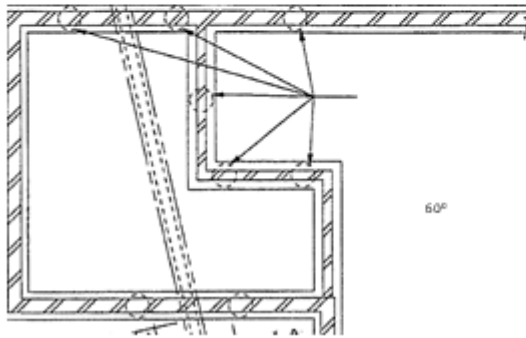
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**APPENDIX A1 — Building over Council's sewer**

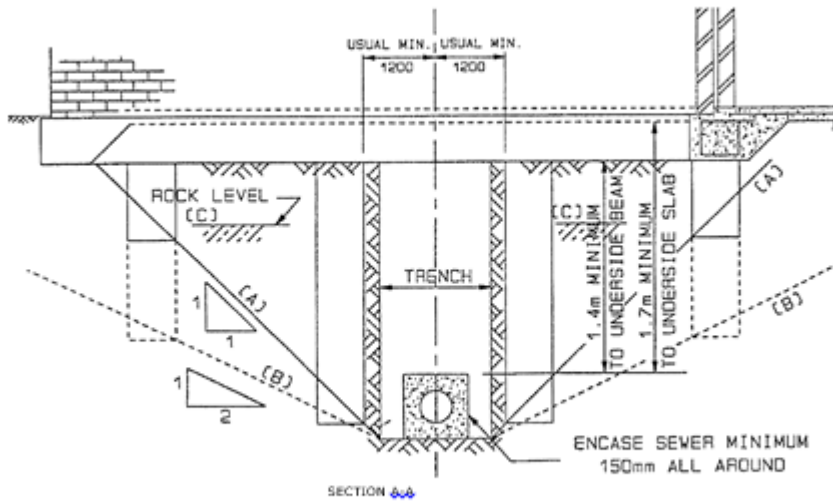
TYPICAL DETAILS FOR UPVC AND VC PIPES

ALL FOUNDATION DESIGNS MUST BE IN ACCORDANCE WITH COUNCIL'S REQUIREMENTS.

OPEN EXCAVATED PIERS (WHERE LESS THAN 1200MM FROM CENTRELINE OF SEWER)



\*600MM ABSOLUTE MINIMUM WHERE PIERS CONSTRUCTED BY OPEN EXCAVATION FOR 150mm & 225 mm DIA. PIPES THIS DIMENSION TO BE INCREASED FOR LARGER DIA. PIPES.



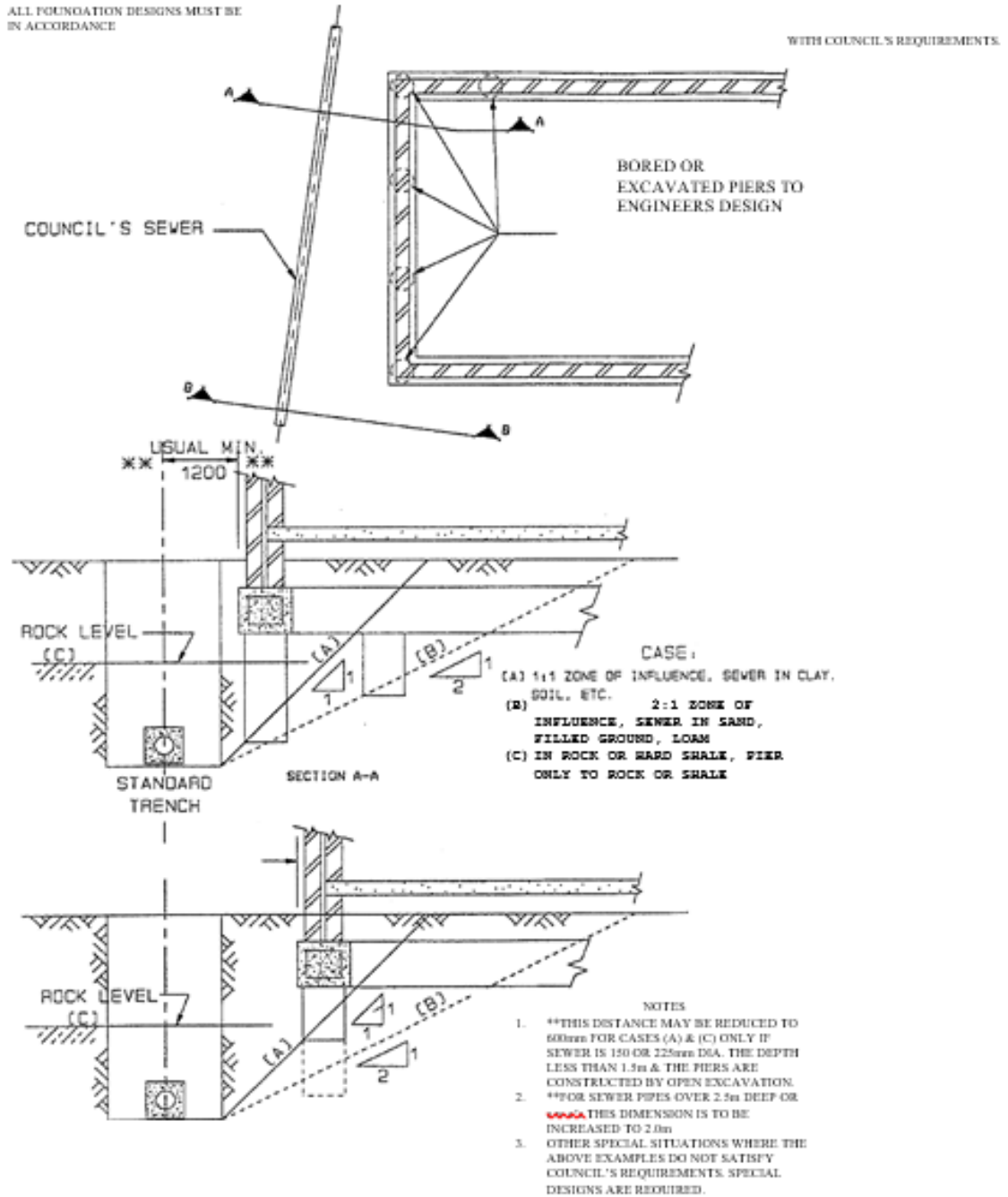
- A) 1:1 ZONE OF INFLUENCE, SEWER IN CLAY, SOIL, ETC.
- B) 1:2 ZONE OF INFLUENCE, SEWER IN SAND, FILLED GROUND, LOAM, ETC.
- C) IF ROCK OR HARD SHALE, PIER ONLY TO ROCK OR SHALE.



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APPENDIX A2 —  
Piering of foundations adjacent to Council's sewer

TYPICAL DETAILS FOR UPVC AND VC PIPES



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APPENDIX – B1 — Indemnity

Owner's Address:.....  
.....  
.....  
.....  
Date: .....

The General Manager  
Upper Lachlan Shire  
Council PO Box 42  
GUNNING NSW 2581  
Dear Sir,

Property: .....

RE: BUILDING OVER SEWER MAINS --INDEMNITY

I/We .....  
being the owners, for the time being, of the abovementioned property, hereby agree to indemnify Upper Lachlan Shire Council against all claims arising out of the presence on the subject property of the sewer/s and maintenance thereon which may result from the erection of the:

.....  
over/adjacent to the said sewer/s and which do not result from negligence on the part of the Council or its officers or workmen.

I/We also undertake to obtain alike indemnity from my/our successors in Title.

.....  
Owner's Signature

.....  
Witness's Signature

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APPENDIX B2  
**Indemnity where removal of structures are involved**

Owner's Address:.....  
.....  
.....  
.....  
Date: .....

The General Manager  
Upper Lachlan Shire Council PO Box 42  
GUNNING NSW 2581

Dear Sir,

Property: .....

**RE: BUILDING OVER SEWER MAINS --INDEMNITY**

I/We .....  
being the owners, for the time being, of the abovementioned property, hereby agree to indemnify Upper Lachlan Shire Council against all claims arising out of the presence on the subject property of the sewer/s and maintenance thereon which may result from the erection of the:

.....  
over/adjacent to the said sewer/s and which do not result from negligence on the part of the Council or its officers or workmen.

I/We also undertake to obtain alike indemnity from my/our successors in Title.

.....  
Owner's Signature

.....  
Witness's Signature

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Cr P Culhane left the meeting, the time being 01:58pm

Cr J Marshall left the meeting, the time being 01:58pm

Cr L Woodbridge left the meeting, the time being 01:58pm

Mayor P Kensit left the meeting, the time being 01:58pm

01:58pm

**ITEM 11.3           UPPER LACHLAN LOCAL ENVIRONMENTAL PLAN 2010 LAND USE TABLES**

**MOVED** by Cr M McDonald and Cr Searl

1. The planning proposal be endorsed by Council and forwarded to the Minister for Planning to be Gazetted in accordance with the Environment Planning and Assessment Act 1979.
2. Amend the Upper Lachlan Local Environmental Plan 2010 by deleting the existing land use tables from Part 2 Permitted and Prohibited development and replacing them with the tables contained within attachment 11.
3. Council delegate to the General Manager authority to implement the decision.

***NB: A number of Councillors have a pecuniary interest in RU2 of this Council report.***

The Deputy Mayor M McDonald assumed the Chair the time being 1.58pm as the Mayor had declared a Pecuniary interest.

Cr M McDonald **MOVED** an amendment that -

1. Council make the amendment to point 2 of the recommendation to add with the exception of RU2 to the end of this point and add a fourth point Amend the Upper Lachlan Local Environmental Plan 2010 by deleting the existing land use tables from Part 2 Permitted and Prohibited development and replacing them with the tables contained within attachment 11.

On being put to the meeting the amendment was carried therefore becoming the recommendation.

**184/22**

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**RESOLVED** by Cr M McDonald and Cr S Reynolds that -

1. The planning proposal be endorsed by Council and forwarded to the Minister for Planning to be Gazetted in accordance with the Environment Planning and Assessment Act 1979.
2. Amend the Upper Lachlan Local Environmental Plan 2010 by deleting the existing land use tables from Part 2 Permitted and Prohibited development and replacing them with the tables contained within attachment 11 with the exception of RU2.
3. Council delegate to the General Manager authority to implement the decision.
4. Amend the Upper Lachlan Local Environmental Plan 2010 by deleting the existing land use tables from Part 2 Permitted and Prohibited development and replacing the RU2 tables contained within attachment 11.

- CARRIED

**Councillors who voted for:-** Crs M McDonald, N McDonald, D O'Brien, S Reynolds and J Searl

**Councillors who voted against:-** Nil

In line with the amendment Cr L Woodbridge and Cr P Kensit returned to the meeting, the time being 02:04 PM to partake in the RU1, RU3, RU4, RU5, R2, R5, B2, B4, IN2, SP1 and SP2, RE1, E1, E2, E3 recently changed to C1, C2 and C3 discussions as this did not affect their pecuniary interest.

Items 1-3 of the recommendation were addressed during this session.

185/22

**RESOLVED** by Cr L Woodbridge and Cr S Reynolds that -

1. The planning proposal be endorsed by Council and forwarded to the Minister for Planning to be Gazetted in accordance with the Environment Planning and Assessment Act 1979.
2. Amend the Upper Lachlan Local Environmental Plan 2010 by deleting the existing land use tables from Part 2 Permitted and Prohibited development and replacing them with the tables contained within attachment 11 with the exception of RU2.
3. Council delegate to the General Manager authority to implement the decision.

- CARRIED

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**Councillors who voted for:-** Crs P Kensit, M McDonald, N McDonald, D O'Brien, S Reynolds J Searl, and L Woodbridge

**Councillors who voted against:-** Nil

Cr L Woodbridge left the meeting, the time being 02:41pm

Cr P Kensit left the meeting, the time being 02:41pm

Cr J Marshall returned to the meeting, the time being 02:41pm to discuss RU2 as this does not affect her pecuniary declaration. Items 4 of the recommendation was addressed during this session

**186/22**

**RESOLVED** by Cr M McDonald and Cr S Reynolds that -

1. Amend the Upper Lachlan Local Environmental Plan 2010 by deleting the existing land use tables from Part 2 Permitted and Prohibited development and replacing the RU2 tables contained within attachment 11.

- CARRIED

**Councillors who voted for:-** Crs, J Marshall, M McDonald, N McDonald, D O'Brien, S Reynolds and J Searl,

**Councillors who voted against:-** Nil

Cr P Kensit Returned To The Meeting, The Time Being 02:46pm

Cr P Culhane Returned To The Meeting, The Time Being 02:46pm

Cr L Woodbridge Returned To The Meeting, The Time Being 02:46pm

Mr A Croke Returned To The Meeting, The Time Being 02:46pm

Council took a short afternoon tea break at 2:47pm.

Council session resumed at 3:00pm.

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**SECTION 12: INFRASTRUCTURE DEPARTMENT**

**ITEM 12.1 UPDATE ON SLOPE STABILITY WORKS ON WOMBEYAN CAVES ROAD**

**187/22** **RESOLVED** by Cr Searl and Cr Woodbridge

1. Council proceed with the reconstruction of Wombeyan Caves Road as a matter of priority.
2. Wombeyan Caves Road be closed between Langs Road and the Wombeyan Caves Reserve during the Slope Rehabilitation Stability Works.

- CARRIED

**Councillors who voted for:-** Crs P Culhane, P Kensit, J Marshall, M McDonald, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

**Councillors who voted against:-** Nil

**SECTION 13: FINANCE AND ADMINISTRATION**

**ITEM 13.1 ADOPTION OF CODE OF MEETING PRACTICE**

**188/22** **RESOLVED** by Cr Searl and Cr M McDonald

1. Council in accordance with Section 362(1)(b), of the Local Government Act 1993, adopts the draft Code of Meeting Practice with amendments including, all mandatory provisions and non-mandatory best practice provisions.
2. Council provide a written response to all public submissions to the draft Code of Meeting Practice.

- CARRIED

**Councillors who voted for:-** Crs P Culhane, P Kensit, M McDonald, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

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**Councillors who voted against:-** Cr J Marshall

**Code of Meeting Practice can be found on Council's website**

<https://www.upperlachlan.nsw.gov.au/sites/upperlachlan/files/public/images/documents/upperlachlan/council/policies/governance1/code%20of%20meeting%20practice%20-%20upper%20lachlan%20-%20june%202022%20-%20resolution%20188%202022%20-%20adopted%2018%20august%202022.pdf>

**ITEM 13.2                    REVIEW OF USE OF COUNCIL LOGO AND SEAL POLICY**  
**189/22                        RESOLVED by Cr Searl and Cr M McDonald**

1. Council adopts the Use of Council Logo and Seal Policy.

- CARRIED

**Councillors who voted for:-**                    Crs P Culhane, P Kensit, J  
Marshall, M McDonald, N  
McDonald, D O'Brien, S  
Reynolds, J Searl and L  
Woodbridge

**Councillors who voted against:-** Nil



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|   |   |
|---|---|
| <b>POLICY:-</b>                               |   |
| Policy Title:                                 | Use of Council Logo and Seal Policy         |
| File Reference:                               | F10/618-04                                  |
| Date Policy was adopted by Council initially: | 24 August 2006                              |
| Resolution Number:                            | 223/06                                      |
| Other Review Dates:                           | 19 May 2011, 20 March 2014 and 18 July 2019 |
| Resolution Number:                            | 70/14, 184/19                               |
| Current Policy adopted by Council:            | 18 August 2022                              |
| Resolution Number:                            | 189/22                                      |
| Next Policy Review Date:                      | 2025  |

|   |     |
|---|-----|
| <b>PROCEDURES/GUIDELINES:-</b>          |     |
| Date procedure/guideline was developed: | N/A |
| Procedure/guideline reference number:   | N/A |

|   |  |
|---|--|
| <b>RESPONSIBILITY:-</b>   |  |
| Policy developed by:  | General Manger                         |
| Committee/s (if any) consulted in the development of this Policy: | N/A                                    |
| Responsibility for implementation:                                | General Manager                        |
| Responsibility for review of Policy:                              | Director of Finance and Administration |

**OBJECTIVE**

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To ensure that Council retains control over the use of its Logo and Seal with consistent and quality controlled branding.

**COUNCIL SEAL POLICY STATEMENT**

The Local Government Act 1993, Section 22 (1) (b) and the Interpretation Act 1987, Part 8 Section 50 (1) (b) apply to statutory bodies and state that Council shall have a Seal. The affixing / use of Council's Seal is for the sole purpose of Upper Lachlan Shire Council and only to be used for authentication of official documentation and legal documentation, in conjunction with the Resolution of Council and signed by the Mayor and General Manager on the relevant official documentation and / or legal documentation.

Council will not grant permission for any other organisation or individual/s to use Upper Lachlan Shire Council's Seal.

The Local Government Act 1993, Section 683, states that a document requiring authentication by the Council may be sufficiently authenticated without the Seal of Council if signed by the General Manager.

**COUNCIL LOGO POLICY STATEMENT**

This policy sets out the terms and conditions that Council uses the Upper Lachlan Shire Council Logo on all Council documentation, signage, advertising and promotional material, with the exception of legal documents where the Common Seal of Council is used under the Resolution of Council.

- The use of Council's Logo by private enterprises / commercial organisations is only permitted where some advantage could accrue to Council. The approval in writing by Council's General Manager shall be required to each case the use of the Logo is requested.
- That Council permits an organisation / individual to use their Logo if it relates to conducting an event or project towards which Council has approved financial or in-kind support by way of a Section 356 contribution, donation or other sponsorship.
- That Council permits advertising agencies and/or newspapers to use its Logo if it relates to Upper Lachlan Shire Council business, i.e. media press releases, public notices and job vacancy advertisements.

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- That Council permits the joint use of its Logo when usage relates to Council approved Joint Organisation or Joint-Partnerships, i.e. Canberra Region Joint Organisation of Councils, Central NSW Joint Organisation of Councils, Memorandum of Understanding Goulburn Mulwaree, Upper Lachlan and Yass Valley Councils.
- If an organisation obtains permission to use Upper Lachlan Shire Council's Logo the following conditions will apply:-
  1. The Logo remains the property of Upper Lachlan Shire Council and can only be used on Council approved materials and publications.
  2. The Logo must not be used in conjunction with any merchandise, fundraising appeal or activity, or any product, without prior written approval of Council General Manager.
  3. The Logo must be reproduced without alteration or modification. There is to be no manipulation of individual elements, including colour, in any way. The elements of design and text are integral components to Council's Logo and must not be deleted or modified in any form.

**RELEVANT LEGISLATION AND COUNCIL POLICIES**

The following legislation and Council policies that are relevant to this Policy include:

- Local Government Act 1993;
- Local Government (General Regulation) 2021;
- Government Information (Public Access) Act 2009;
- Privacy and Personal Information Protection. Act 1998;
- Interpretation Act 1987;
- Conveyancing Act 1919;
- Roads Act 1993;
- State Records Act 1998;
- Environmental Planning and Assessment Act 1979;
- Council Code of Conduct;
- Council Code of Business Practice;
- Council Code of Meeting Practice;
- Government Information (Public Access) Policy;
- Privacy Policy;
- Procurement Policy;
- Digital Information Security Policy;
- Internal Audit and Risk Management Policy;

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- NSW Ombudsman - Good Conduct and Administrative Practice (Guidelines for State and Local Government) June 2006; and
- ICAC publication “No Excuse for Misuse, preventing the misuse of council resources”.

**VARIATION**

Council reserves the right to vary or revoke this policy.

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**ITEM 13.3**                    **REVIEW OF DISCLOSURES OF INTEREST RETURNS POLICY**  
**190/22**                        **RESOLVED** by Cr Woodbridge and Cr Searl

1. Council adopts the Disclosures of Interest Returns Policy.

- CARRIED

**Councillors who voted for:-**                    Crs P Culhane, P Kensit, J  
   Marshall, M McDonald, N  
   McDonald, D O'Brien, S  
   Reynolds, J Searl and L  
   Woodbridge

**Councillors who voted against:-**            Nil

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| <b>POLICY:-</b>                               |  |
|---|--|
| Policy Title:                                 | Designated Persons Disclosure of Interests Returns Policy                    |
| File Reference:                               | F10/618  |
| Date Policy was adopted by Council initially: | 23 March 2006  |
| Resolution Number:                            | 81/06  |
| Other Review Dates:                           | 16 October 2008, 15 July 2010, 19 July 2012, 19 March 2015 and 18 April 2019 |
| Resolution Number:                            | 307/08, 277/10, 246/12, 61/15, 89/19   |
| Current Policy adopted by Council:            | 18 August 2022   |
| Resolution Number:                            | 190/22   |
| Next Policy Review Date:                      | 2025   |

| <b>PROCEDURES/GUIDELINES:-</b>          |     |
|---|-----|
| Date procedure/guideline was developed: | N/A |
| Procedure/guideline reference number:   | N/A |

| <b>RESPONSIBILITY:-</b>   |  |
|---|--|
| Draft Policy developed by:  | General Manager                        |
| Committee/s (if any) consulted in the development of this Policy: | N/A                                    |
| Responsibility for implementation:                                | General Manager                        |
| Responsibility for review of Policy:                              | Director of Finance and Administration |

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**OBJECTIVE**

To define Council's designated persons in accordance with Part 4.8, of the Code of Conduct, who are required to submit a disclosure of interests' written return to the General Manager.

To ensure Council complies with Local Government Act 1993, the Code of Conduct and Information and Privacy Commission's Guideline 1 with regards to Councillors and Designated Persons Disclosure of Interests written returns.

**POLICY STATEMENT**

For the purposes of Part 4.8 of the Code of Conduct of the Local Government Act 1993 "designated persons" are as follows:-

1. The General Manager.
2. Other Senior Staff of the Council for the purposes of Section 332, of the Local Government Act 1993.
3. A person (other than a member of the senior staff of the Council) who is a member of staff of the Council or a delegate of the Council and who holds a position identified by the Council as the position of a designated person because it involves the exercise of functions (such as regulatory functions or contractual functions) that, in their exercise, could give rise to a conflict between the person's duty as a member of staff or delegate and the person's private interest.
4. A person (other than a member of the senior staff of the Council) who is a member of a committee of the Council identified by the Council as a committee whose members are designated persons because the functions of the committee involve the exercise of the Council's functions (such as regulatory functions or contractual functions) that, in their exercise, could give rise to a conflict between the member's duty as a member of the committee and the member's private interest.

In accordance with Part 4 of the Code of Conduct, the following persons are "designated persons" and must prepare and submit written returns of interest:-

1. General Manager
2. Director Finance and Administration  
Director Environment and Planning  
Director Infrastructure
3. Executive Assistants x3  
Chief Financial Officer

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Senior Accountant  
Manager Library Services  
Manager Human Resources  
Manager Economic Development and Tourism  
Manager Governance  
Manager Risk, Audit and Improvement  
Coordinator Procurement  
Revenue Officers x2  
Administration Coordinator Taralga  
WHS Coordinator  
Senior Storeperson  
Storeperson  
Accounts Payable Officer  
Manager Planning and Development Control  
Development Control Planner  
Senior Strategic Planner  
Senior Environment, Health and Building Surveyor  
Building Surveyor  
Manager Water, Sewer and Waste  
Coordinator Water, Sewer and Waste  
Coordinator Parks and Gardens  
Senior Biosecurity Officer  
Biosecurity Officers x2  
Ranger  
Manager of Infrastructure Delivery - Works  
Manager of Assets and Design  
Project Manager  
Coordinator Fleet and Workshop  
Coordinator Asset Planning and Programming  
Coordinator Assets and Risk  
Road Safety, Traffic and Assets Officer  
Overseer Maintenance  
Overseer Construction x2  
Works Technical Officer  
Design Engineer  
Coordinator RMCC

A Councillor or Designated Person must make and lodge with the General Manager a return in the form set out in Schedule 2 to the Code of Conduct submitted under Part 4.21 of the Code of Conduct, disclosing the Councillor's or Designated Person's interests as specified in Schedule 1 to the Code of Conduct within 3 months after:-

- a) Becoming a Councillor or Designated Person; and
- b) 30 June of each year; and



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- c) The Councillor or Designated Person becoming aware of an interest they are required to disclose under Schedule 1 to the Code of Conduct that has not been previously disclosed in a return lodged under paragraphs (a) or (b).

The information contained in the Designated Persons Disclosure of Interests written returns is defined as 'open access information' in accordance with the Government Information (Public Access) Act 2009 and the returns are required to be made publicly available on Council's website, with signatures and personal details redacted on the written returns.

**Related Policies and Relevant Legislation/Guidelines**

The Policy should be read in conjunction with:-

- Local Government Act 1993;
- Local Government (General Regulation) 2021;
- Government Information (Public Access) Act 2009;
- Privacy and Personal Information Protection Act 1998;
- State Records Act 1998;
- Council Code of Conduct and Code of Conduct Procedures;
- Council Code of Business Practice;
- Council Code of Meeting Practice;
- Information and Privacy Commission's Guideline 1.

**Variation**

Council reserves the right to vary or revoke this policy.

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**SECTION 14: GENERAL MANAGER**

**ITEM 14.1 AUSTRALIA DAY COMMITTEE - ACCEPTANCE OF NEW MEMBERS**

**191/22** **RESOLVED** by Cr Culhane and Cr O'Brien

1. Council write to Dianne Layden, Robert Cameron, John Shaw OAM, Noelene Cosgrove, Michael Coley, Elizabeth Newcombe, Carmel Hills, Katherine Johnson, Norman Fountain and Cheryl John accepting their application as new members of the Australia Day Section 355 Committee.

- CARRIED

**Councillors who voted for:-** Crs P Culhane, P Kensit, J Marshall, M McDonald, D O'Brien, J Searl and L Woodbridge

**Councillors who voted against:-** Crs N McDonald and S Reynolds

**SECTION 15: LATE REPORTS**

Nil

**COMMITTEES AND DELEGATES**

**ITEM 16.1 REPORTS FROM COMMITTEES FOR THE MONTH OF AUGUST 2022**

**192/22** **RESOLVED** by Cr Woodbridge and Cr Searl

That Item - Minutes of Committee/Information listed below be received:

1. Taralga Windfarm Committee Fund Section 355 Committee meeting minutes - 18 July 2022.

- CARRIED

**Councillors who voted for:-** Crs P Culhane, P Kensit, J Marshall, M McDonald, N McDonald, D O'Brien, S

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Reynolds, J Searl and L  
Woodbridge

**193/22**

**Councillors who voted against:-** Nil

**RESOLVED** by Cr Woodbridge and Cr Searl that –

2. Crookwell II Windfarm Committee Fund Section 355 Committee meeting minutes – 27 July 2022.

- CARRIED

**Councillors who voted for:-**

Crs P Culhane, P Kensit, J  
Marshall, M McDonald, N  
McDonald, D O'Brien, S  
Reynolds, J Searl and L  
Woodbridge

**Councillors who voted against:-** Nil

**SECTION 17: NOTICES OF MOTION**

**ITEM 17.1**

**NOTICE OF MOTION - GOULBURN-CROOKWELL RAIL TRAIL**

1. That Council notes issuance of the Rail Trails for NSW Evaluation summary issued 23 June 2022.
2. Council notes issuance of the NSW Rail Trails Framework 24 June 2022.
3. Council express support to Goulburn Mulwaree Councils application for business case funding for appraisal of extension of walking tracks in both shires and the potential for a rail trail across Goulburn and Crookwell boundaries.
4. Council apply for a representative on the Goulburn-Crookwell Rail Trail Steering Committee

A point of order was raised by Cr Searl.

Mayor Kensit made a determination to uphold the motion of a point of order raised by Cr Searl as it is a direct negative motion to the resolution made on 21 June 2021 "Upper Lachlan Shire Council withdraw its support for the Goulburn to Crookwell rail trail to be established in the Upper Lachlan Government area".

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*In open Council, Councillor Paul Culhane requested that further clarification be recorded in the minutes to reflect the Mayor's ruling in relation to Item 17.1 Notice of Motion. This is outlined below for information only:*

**18 August 2022 – Council Meeting – Item 17.1 Notice of Motion**

Councillor Searl drew Mayor Kensit's attention to an alleged breach of the Code of Meeting Practice (Code) by raising a Point of Order. Councillor Searl stated that he believed the Code was breached because Cr Culhane's motion was a direct negative to an existing, Council resolution made at Extraordinary meeting held on 21 June 2022.

The Mayor then ruled on the Point of Order, with the options to either uphold or override. The Mayor upheld the Point of Order put forward by Clr Searl and determined that Item 17.1 the notice by Clr Culhane relating to Goulburn-Crookwell Rail Trail was a direct negative to the original resolution 136/22 made on 21 June 2022 that resolved.

***Cr Culhane – Notice of Motion - "Council express support to Goulburn Mulwaree Councils application for business case funding for appraisal of extension of walking tracks in both shires and the potential for a rail trail across Goulburn and Crookwell boundaries."***

***Resolution 136/22 - "The Upper Lachlan Shire Council withdraw it's support for the Goulburn to Crookwell rail trail to be established in the Upper Lachlan Local Government area and that Upper Lachlan Shire Council provides non-monetary support and advocacy to Goulburn-Mulwaree Council for the establishment of a Rail Trail within the Goulburn-Mulwaree Local Government area."***

Clr Culhane's motion supported Goulburn-Mulwarree Council seeking funding for a case to extend walking trails and the rail trail's across both Council boundaries. Whereas the existing resolution 136/22 was that Council withdraw its support for the Goulburn-Crookwell Rail trail.

A breach occurs because under s17.3 a resolution passed by Council may not be altered and the Mayor determined Clr Culhane's motion altered resolution 136/22.

Under the Model Code of Meeting Practice

- A notice of motion to alter or rescind a resolution, and a notice of motion which has the same effect as a motion which has been lost, must be signed by three (3) councillors if less than three (3) months has elapsed since the resolution was passed, or the motion was lost.

Given that only two months have elapsed since the resolution was made Mayor Kensit concurred the motion did not stand.

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For further information on the Code of Meeting Practice this can be found on Council's website.

**SECTION 18: QUESTIONS WITH NOTICE**

Nil

**CLOSED COUNCIL ITEMS**

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in 10A (2) of the Act and should be dealt with in a part of the meeting closed to the public and the media.

***Note:** Pursuant to Clause 25(1) of the Local Government (Meetings) Regulation, Council invites verbal representation by members of the public about whether the items listed below should not be considered by Council in a Closed Meeting. The items are:*

**194/22**                    **RESOLVED** by Cr M McDonald and Cr Woodbridge

1. That Council move into closed Council to consider business identified, together with any late reports tabled at the meeting.
2. That pursuant to of the Local Government Act 1993: the press and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A (2) 10A(2c), 10A(2d(i), 10A 2d(ii), 10A 2d(iii) as outlined above.
3. That the report relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.

- CARRIED

**Councillors who voted for:-**                    Crs P Culhane, P Kensit, J Marshall, M McDonald, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

**Councillors who voted against:-**        Nil

Council closed its meeting at 4:18pm and the public, staff and press left the chambers and live streaming ceased.

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**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
**ORDINARY MEETING OF COUNCIL**  
**HELD IN THE COUNCIL CHAMBERS**  
**ON 18 AUGUST 2022**

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**195/22**                    **RESOLVED** by Cr Searl and Cr M McDonald

That Council move out of closed Council and into open Council.

- CARRIED

**Councillors who voted for:-**                    Crs P Culhane, P Kensit, J  
   Marshall, M McDonald, N  
   McDonald, D O'Brien, S  
   Reynolds, J Searl and L  
   Woodbridge

**Councillors who voted against:-**    Nil

Open Council resumed at 4:27pm

**Resolutions from the Closed Council Meeting**

The following resolutions of Council, while the meeting was closed to the public, were read to the meeting by the Mayor.

**SECTION 19:        CONFIDENTIAL SESSION**

**ITEM 19.1            LIN COOPER - AWARD OF TENDERER**

**196/22**                    **RESOLVED** by Cr Searl and Cr Reynolds

1. Council awards the Tender for Construction of Lin Cooper Sports amenities and Change rooms, to *Marathon Modular* at a lump sum price of \$1,140,220.02 (inclusive of GST).

- CARRIED

**Councillors who voted for:-**                    Crs P Culhane, P Kensit, J  
   Marshall, M McDonald, N  
   McDonald, D O'Brien, S  
   Reynolds, J Searl and L  
   Woodbridge

**Councillors who voted against:-**    Nil

**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
**ORDINARY MEETING OF COUNCIL**  
**HELD IN THE COUNCIL CHAMBERS**  
**ON 18 AUGUST 2022**

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**THE MEETING CLOSED AT 4:27pm**

Minutes confirmed 15 SEPTEMBER 2022

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Mayor