



**DRAFT**

**PLAN OF MANAGEMENT**

**ROBERTS STREET CARPARK,  
CROOKWELL**

**Adopted:  
Reviewed:**

**Resolution No: XX/XX  
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## **1. Introduction**

The *Local Government Act 1993* ("the Act") requires that Councils must classify Public Land as "operational" or community" and that Plans of Management must be prepared for Community Land.

All of the land in this Plan of Management is Public Land located throughout the Upper Lachlan local government area. Upper Lachlan Shire Council is the owner and is responsible for the care, control and management of the Land.

The land has been classified Operational Land.

This Plan of management is to provide a framework for the operational and strategic use and management of the Land. The Plan aims to define the values, use, management practices and directions of the Land and be consistent with its public purpose or categorisation.

### **1.1 Land Summary**

#### **Name of Land and Location**

1. Roberts Street Carpark – Lots 3 and 4 DP 912070 – Roberts Street, Crookwell.

#### **Owner**

Upper Lachlan Shire Council

#### **Permissible Uses**

Uses permissible under the current zoning of the *Upper Lachlan Local Environmental Plan 2010* (as amended) and consistent with this Plan of Management.

#### **Permissible Tenures**

Leases and Licences for any purpose consistent with the purpose of the Land or the core objectives as categorized under the *Local Government Act 1993*, and are permissible under this Plan of Management.

### **1.2 Plans of Management**

The Act requires that Council prepare a Plan of Management to identify the important features of the Land, clarify how Council will manage it and how it may be used or developed.

These plans become the regulatory instruments, which bind the land owner and give statutory authority to other types of plans.

Following preparation, a Plan of Management for Community Lands needs to be placed on public exhibition for not less than twenty eight days. Public comments are taken into account before Council considers adopting the plan.

### **1.3 Purpose of the Plan of Management**

Upper Lachlan Shire Council (ULSC) has prepared a Plan of Management for the Land to meet legislative requirements of the *Local Government Act 1993*, and to reinforce and conserve the Land's values and gain acceptance through public consultation for proposed works.

The Plan of Management is designed to provide clear guidelines for the effective management of Operational Land within the Upper Lachlan Shire local government area – General Community Use.

Where a more specific approach is necessary for the management of Community Land, a subsequent individual Plan of Management may be required.

The Plan of Management will clarify how Council will manage it and how it may be used or developed. This will result in clear and achievable management strategies that reflect the Council's and the community's expectations.

#### **Specific objectives of the Plan are to:**

- Identify the values of the Land to the community and values common to Operational Land – General Community Use.
- Identify and address the key issues, including leases and licences, conflict between users, and the needs of the residents.
- Identify potential opportunities for sustainable future development of the Land based on community priorities and budgetary considerations.
- Recommend performance measures by which the objectives of the Plan shall be achieved, and the manner in which those measures are addressed.
- Prepare guidelines for future management, planning and the ongoing maintenance of the Land.
- This Plan of Management will provide a basis for assigning priorities in the programming of works and budgeting for new or upgraded facilities.

### **1.4 Classification and Categorisation of Land**

The Act requires that Councils must classify Public Land as "operational" or "community" and that Plans of Management must be prepared for Community Land.

The Land included in this Plan is classified as "Operational Land" under the *Local Government Act 1993*, (the Act).

## **2. Management**

### **2.1 Issues**

The following issues have been identified as being relevant to the land:

1. Level of Maintenance; this relates to the level of maintenance required to maintain the area to a standard satisfactory to users.
2. Community/User Involvement; Council has identified the need for community / user involvement in maintaining, preparing and contributing to the use of operational land.
3. Future Planning (including upgrading and improvements); as is the case with all infrastructure there is an ongoing need to maintain, upgrade and improve facilities.

### **2.2 Objectives**

The objectives of this Plan of Management are to put into place strategies which will:-

1.
  - a. Provide a facility/area that is responsive to the demand and needs of the community;
  - b. Optimise the use of the facility/area; and
  - c. To ensure access and equity to community facilities for the use of Council's residents and ratepayers.
2. Establish a defined maintenance program for the area that is clear to both Council and the users of the facility/area;
3. Comply with the requirements of the *Local Government Act 1993* and other relevant statutes.

## **3. Policy and Framework for Management**

### **3.1 General**

The use of the land will be subject to public parking space for businesses and visitors during the hours of 8am – 5pm and overnight stays by travelers. Specifically, the land use allows short term overnight parking up to 48 hours for self-contained motorhomes, campervans and caravans for nil fees per night.

### **3.2 Maintenance**

In this regard the Council is responsible for the co-ordination of operations and for maintenance of the facility.

Individual user groups and individual caravans, campervans and motorhomes have the responsibility to clean the site and adhere to noise and behavior standards.

All use of the area is subject to approval and authorisation by Council and must be conducted within the rules and regulations as specified by Council.

The core maintenance of any facility is regarded as being the provision of a clean, tidy and effective facility. The provision of same will be undertaken by means of funds allocated in Council's Operational Plan.

#### 4. Priorities and Performance

The action priorities and performance measurement for the Operational Plan are as follows:-

<b>Objectives</b>	<b>Performance Targets</b>	<b>Statement of Means (Actions)</b>	<b>Timing</b>	<b>Performance Assessment</b>
To provide a facility that is responsive to the demand and needs of the community.	Monitor use of facility and maintain awareness of facilities required by user groups.	Consult with user groups, review of existing facilities and program Upgrades/ Improvements – See Schedule 1	Ongoing	Level of user satisfaction.
To optimise use of the area.	Promote use of the facilities and maintain awareness of the availability of the facility with the community.	Advertising and improvement of facilities.	Ongoing	Increase in use of area.
To establish a defined Maintenance Program.	To ensure that the role of Council and users is clearly defined and understood. A core level of maintenance is to be recognised.	Implementation of a maintenance program which complements Council's responsibilities.	Ongoing	Level of user acceptance and understanding.
Encourage the community to participate in the operation / development of the facility.	Monitor participation by community/users in facility maintenance, improvements, development.	Response by Council to requests; Council staff consult with users.	Ongoing	Levels of user/community input.
Plan for progressive improvement of the quality and appearance of the area (as funds become available).	Determine improvement work with associated costings on an annual basis.	Participation by users, community and Council in future development.	Operational Plan submission	Level of community satisfaction.

To form a component of Council's Land Management strategies.	Consistent with other Plans of Management established by Council.	Establishment of the Plan in conjunction with other Plans of Management.	Ongoing	Application of strategies.
To comply with <i>Local Government Act 1993</i> and other legislative requirements.	Develop and review Plan.	Meet statutory requirements.	5 years	Level of user satisfaction.

## 5. Request for Schedule of Works – Schedule 1

- Removal of existing outdated signage of the area.
- Erection of new signage detailing:
  - Limiting of overnight stays
  - Parking restrictions

(As indicated on map identified as Appendix 1).

Installation of barriers. (As indicated on map identified as Appendix 1).

## 6. Variation

Council reserves the right to reasonably vary the terms and conditions of this Plan to ensure it continues to meet Council's requirements.

## 7. Relevant Legislation and Council Policy and Procedures

The Following Legislation and Council Policies and documents that are relevant to this Plan include:

- Local Government Act 1993
- Environmental Planning and Assessment Act 1979
- Upper Lachlan Local Environmental Plan 2010
- Upper Lachlan Shire Councils Integrated Planning and Reporting suite of documents
- Code of Meeting Practice Sec 355 Committees
- Section 355 Committee Policy
- Code of Conduct for Councillors, staff and delegates of Council
- Service Delivery Policy
- Code of Meeting Practice Policy
- Any other relevant legislation and guidelines as applicable

**APPENDIX 1**



